

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Vacant

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Lynne Woods, District 1  
Pete Houston, District 2  
Michelle R. Church, District 3  
Mark Ewing, District 4  
Cindy L. Bettine, District 5  
Robert F. Wells, District 6  
Tom Kluberton, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, APRIL 21, 2009**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Joint Assembly/Planning Commission: 03/24/09

B. Regular Assembly Meeting: 03/31/09

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Convention and Visitors Bureau, Ms. Cheryl Metiva

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 02/09/09
- b. Board of Ethics: 03/13/08, 03/26/08, 05/21/08, 06/18/08, 08/27/08, 10/01/08, 10/15/08, 10/29/08, 11/13/08, 12/03/08, 12/10/08, 01/14/09
- c. Citizens Advisory Committee on the Goose Creek Correctional Center: 02/04/09
- d. Enhanced 911 Advisory Board: 01/13/09
- e. Greater Butte RSA No. 26: 10/09/08
- f. Greater Talkeetna RSA No.29: 12/11/08
- g. Greater Willow RSA No. 20: 03/27/08
- h. Knik RSA No. 17: 10/22/08
- i. Local RSA Advisory Board: 01/15/09
- j. Mayors Blue Ribbon Sportsmen Committee: 12/04/08
- k. Transportation Advisory Board: 12/17/08, 01/28/09, Resolution Serial No. 09-02, Resolution Serial No. 09-03, Resolution Serial No. 09-04

2. Community Council Correspondence:

- a. Big Lake Community Council: 12/10/08, 01/14/09 (2)
- b. Talkeetna Community Council: 10/06/08, 11/03/08, 12/01/08
- c. Trapper Creek Community Council: 02/19/09

G. INFORMATIONAL MEMORANDUMS

- 1. IM No. 09-094: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000 ALONG WITH SOLE SOURCE PROCUREMENTS FOR THE PERIOD OF MARCH 1, 2009, TO MARCH 31, 2009.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 09-029: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE MOUNTAIN CREST DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 428 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 09-030: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$35,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE MOUNTAIN CREST DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 428, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 09-053

2. Ordinance Serial No. 09-031: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE SHEENA MAY AND PINWYCK ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 429 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 09-032: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$84,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE SHEENA MAY AND PINWYCK ESTATES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 429, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 09-054

3. Ordinance Serial No. 09-057: AN ORDINANCE AMENDING MSB 2.08.060, COMPENSATION AND REIMBURSEMENT, FOR THE MAYOR; AND AMENDING MSB 2.12.060, COMPENSATION AND REIMBURSEMENT, FOR THE

ASSEMBLY; TO INCLUDE THE ALLOTTED EXPENSE REIMBURSEMENTS INTO THE MAYORS, DEPUTY MAYORS, AND ASSEMBLY YEARLY COMPENSATION.  
(Sponsored by Assemblymember Bettine.)

a. IM No. 09-084

4. Ordinance Serial No. 09-058: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$10,000 FROM CASWELL LAKES ROAD SERVICE AREA NO. 15 FUND BALANCE, FUND 272, TO CASWELL LAKES ROAD SERVICE AREA NO. 15 FISCAL YEAR 2009 OPERATING BUDGET, FUND 272.

a. IM No. 09-056

5. Ordinance Serial No. 09-059: AN ORDINANCE APPROVING AN APPROPRIATION OF \$220,000 FROM GOLD TRAIL ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO FUND 410, PROJECT NO. 30048, FOR GOLD TRAIL ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS.

a. IM No. 09-063

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 09-034: A RESOLUTION REVISING THE SCOPE OF WORK FOR THE PUBLIC SHOWERS AND LAVATORY REPAIRS TO PALMER POOL UPGRADES.

(1) IM No. 09-078

(2) AM No. 09-028: AWARD OF BID NO. 09-102, TO HOWDIE, INC. FOR THE CONTRACT AMOUNT OF \$172,463 FOR PALMER POOL UPGRADES.

b. Resolution Serial No. 09-035: A RESOLUTION AMENDING THE BUDGET FOR PROJECT NO. 35245, POINT MACKENZIE ROAD - BURMA TO PORT DISTRICT UPGRADES.

(1) IM No. 09-097

- c. Resolution Serial No. 09-036: A RESOLUTION ESTABLISHING THE MINIMUM LEVEL OF FUNDING FOR THE SCHOOL DISTRICT FOR THE FISCAL YEAR ENDING JUNE 30, 2010.
  - (1) IM No. 09-100

2. ASSEMBLY MEMORANDUMS

- a. AM No. 09-029: AWARD OF PROPOSAL 09-068B TO LOUNSBURY AND ASSOCIATES, INC. IN THE AMOUNT NOT TO EXCEED \$380,000 FOR THE PARKS HIGHWAY CONNECTIONS ENGINEERING SERVICES, MACHEN ROAD EXTENSION.
- b. AM No. 09-030: AWARD OF PROPOSAL 09-068A TO HATTENBURG DILLEY AND LINNELL IN THE AMOUNT NOT TO EXCEED \$619,114 FOR THE PARKS HIGHWAY CONNECTIONS ENGINEERING SERVICES, MUSEUM DRIVE EXTENSION.
- c. AM No. 09-032: AUTHORIZATION TO MODIFY OTHER TRANSACTION AGREEMENT (OTA) N00014-05-0001 BETWEEN THE UNITED STATES OF AMERICA OFFICE OF NAVAL RESEARCH, MATANUSKA-SUSITNA BOROUGH AND ALASKA SHIP AND DRYDOCK FOR OUTFITTING SERVICES IN THE AMOUNT NOT TO EXCEED \$900,000.

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 09-024: AN ORDINANCE AMENDING MSB 15.39.130, NOTICE OF APPEALS; FORM, TO CHANGE THE APPEAL FEE.
  - 1. IM No. 09-038

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 05/05/09, 7 p.m., Borough Assembly Chambers)
  - 1. Ordinance Serial No. 09-062: AN ORDINANCE ADOPTING AN AMENDMENT TO MSB 17.28.090(A)(3), DESIGNATING GOVERNMENT LOTS 1 AND 2, WITHIN TOWNSHIP 18

NORTH, RANGE 2 EAST, SECTION 31, SEWARD MERIDIAN,  
AS AN INTERIM MATERIALS DISTRICT.

a. IM No. 09-085

2. Ordinance Serial No. 09-063: AN ORDINANCE ADOPTING AN AMENDMENT TO THE RECREATIONAL TRAILS PLAN COMPONENT OF THE BOROUGH COMPREHENSIVE PLAN TO ADD/DELETE TRAILS AND TRAIL SYSTEM.

a. IM No. 09-093

3. Ordinance Serial No. 09-064: AN ORDINANCE APPROPRIATING THE LOAN PROCEEDS IN THE AMOUNT OF \$2,500,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, CLEAN WATER FUND, TO THE SOLID WASTE ENTERPRISE FUND, FUND 510, AND REAPPROPRIATING \$2,500,000 FROM FUND 510, SOLID WASTE ENTERPRISE FUND, AND \$3,000,000 FROM FUND 480, MISCELLANEOUS CAPITAL PROJECTS FUND, TO FUND 420, PROJECT NO. 25051, VALLEY COMMUNITY FOR RECYCLING SOLUTIONS.

a. Resolution Serial No. 09-037: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 25051 TO ALLOW FOR THE CONSTRUCTION OF A NEW REGIONAL RESOURCE RECOVERY AND TRAINING FACILITY.

(1) IM No. 09-095

4. Ordinance Serial No. 09-065: AN ORDINANCE APPROPRIATING \$56,000 OF INTEREST EARNINGS FROM THE ANIMAL CARE FACILITY LEASE CERTIFICATES OF PARTICIPATION TO FUND 435, PROJECT NO. 65007, FOR TELEPHONE AND IP SWITCH INSTALLATION AND PAVING AT THE NEW ANIMAL CARE FACILITY.

a. IM No. 09-099

B. INTRODUCTION (For public hearing - 04/30/09 and 05/07/09, 6 p.m., Central Mat-Su Public Safety Building)

1. Ordinance Serial No. 09-009 AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY FOR THE BOROUGH OPERATING FUNDS, ENTERPRISE FUND, AND CAPITAL FUNDS, AND ESTABLISHING THE RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2009 AND ENDING JUNE 30, 2010.

- C. MAYORAL NOMINATIONS AND APPOINTMENTS
  - 1. VACANCY REPORT
- D. OTHER NEW BUSINESS
- E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)
- X. RECONSIDERATION
- XI. VETO
- XII. EXECUTIVE SESSION *(for matters, the immediate public knowledge of which would clearly have an adverse effect upon the finances of the borough and matter which by law, municipal charter, or ordinance are required to be confidential.)*
  - A. Potential Negotiations for Developing Borough Real Property Assets
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**