

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## BOROUGH MAYOR

Talis J. Colberg

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

John Duffy

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Lynne Woods, District 1  
Pete Houston, District 2  
Ron G. Arvin, District 3  
Mark Ewing, District 4  
Cindy L. Bettine, District 5  
Jim Colver, District 6  
Vern, Halter District 7

## ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS**  
**350 E. DAHLIA AVENUE, PALMER**

### REGULAR MEETING

6 P.M.

TUESDAY, OCTOBER 20, 2009

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Joint Assembly/School Board Meeting: 09/08/09

B. Special Assembly Meeting: 09/15/09

C. Regular Assembly Meeting: 09/15/09

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. Matanuska-Susitna Convention and Visitors Bureau – Ms. Bonnie Quill

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Caswell Lakes FSA Board of Supervisors: 07/08/09
  - b. Enhanced 911 Advisory Board Minutes: 05/12/09
  - c. Greater Butte RSA Advisory Board: 05/07/09, 05/14/09
  - d. Local Emergency Planning Committee: 07/15/09
  - e. Local Road Service Area Advisory Board: 06/18/09
  - f. Parks, Recreation, and Trails Advisory Board: 07/27/09, Resolution Serial No. 09-04 (SUB), Resolution Serial No. 09-05, Resolution Serial No. 09-06
  - g. Real Property Asset Management Board: 06/10/09, Resolution Serial No. 09-04
2. Community Council Correspondence:
  - a. Glacier View Community Council: 01/27/09
  - b. Lazy Mountain Community Council: 04/09/09, 08/13/09
  - c. Meadow Lakes Community Council: 05/13/09
  - d. Sutton Community Council: 05/13/09, 06/10/09

G. INFORMATIONAL MEMORANDUMS

1. IM No. 09-224: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF SEPTEMBER 1, 2009, TO SEPTEMBER 30, 2009.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 09-120: AN ORDINANCE AMENDING MSB 17.23, POINT MACKENZIE PORT SPECIAL USE DISTRICT; AND MSB 17.28, INTERIM MATERIALS DISTRICT, TO RECTIFY DISCREPANCIES BETWEEN THE PORT DISTRICT BOUNDARIES AND THE PORT SPECIAL LAND USE DISTRICT BOUNDARIES, AND TO CLARIFY THE BOUNDARIES OF THE INTERIM MATERIALS DISTRICTS.
  - a. IM No. 09-189
  
2. Ordinance Serial No. 09-141: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT OF \$47,700 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FOR THE TALKEETNA WATER AND SEWER UTILITY IMPROVEMENTS, FUND 415, PROJECT NO. 25037.
  - a. Resolution Serial No. 09-095: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A GRANT IN THE AMOUNT OF \$47,700 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE RURAL DEVELOPMENT FOR THE TALKEETNA WATER AND SEWER UTILITY IMPROVEMENTS, FUND 415, PROJECT NO. 25037.
  - b. Resolution Serial No. 09-096: A RESOLUTION FOR AUTHORIZATION TO SUBMIT A LOAN APPLICATION TO THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER FOR \$500,000 FOR THE CONSTRUCTION OF THE TALKEETNA PUBLIC WATER SYSTEM IMPROVEMENTS, PROJECT NO. 25037
    - (1) IM No. 09-198
    - (2) IM No. 09-225
  
3. Ordinance Serial No. 09-142: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$23,375, FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2010 OPERATING BUDGET, FUND 258, TO PROVIDE FUNDING FOR A REPLACEMENT STANDBY GENERATOR AT STATION 12-1.
  - a. IM No. 09-203
  
4. Ordinance Serial No. 09-143: AN ORDINANCE AMENDING MSB 4.58, HEALTH AND SOCIAL SERVICES BOARD;

REPEALING MSB 4.56 SENIOR CITIZEN ADVISORY BOARD;  
AND REPEALING MSB 4.60, HUMAN SERVICES CITIZENS  
ADVISORY BOARD.

a. IM No. 09-209

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 09-097: A RESOLUTION  
AUTHORIZING THE BOROUGH MANAGER TO SIGN  
THE AMERICAN RECOVERY AND REINVESTMENT  
ACT OF 2009 (ARRA) FINANCIAL ASSISTANCE  
AWARD FORMS FOR GRANTS RECEIVED BY THE  
BOROUGH UNDER THIS PROGRAM.

(1) IM No. 09-235

b. Resolution Serial No. 09-098: A RESOLUTION  
REQUESTING THE ALASKA STATE DEPARTMENT  
OF TRANSPORTATION AND PUBLIC FACILITIES  
DEVELOP A MULTI-YEAR SURFACE  
TRANSPORTATION GENERAL FUND CAPITAL  
IMPROVEMENT PROGRAM.

(1) IM No. 09-239

2. ASSEMBLY MEMORANDUMS

a. AM No. 09-085: ACCEPTANCE OF LATE FILED AND  
RETROACTIVE SENIOR CITIZEN AND DISABLED  
VETERAN EXEMPTION APPLICATIONS.<sup>1</sup>

b. AM No. 09-086: APPROVAL OF A CHANGE ORDER IN  
THE AMOUNT OF \$50,000 TO HATTENBURG DILLEY  
AND LINNELL FOR THE TALKEETNA PUBLIC WATER  
SYSTEM IMPROVEMENTS, PROJECT NO. 25037.

c. AM No. 09-088: AUTHORIZATION TO PURCHASE  
AMBULANCE COTS AND ASSOCIATED EQUIPMENT  
FROM STRYKER EMS EQUIPMENT IN THE AMOUNT  
OF \$114,013.70

VIII. UNFINISHED BUSINESS

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<sup>1</sup> AM No. 09-085 was pulled from the Consent Agenda and heard separately.

## IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 11/03/09, 7 p.m., Borough Assembly Chambers) 2
1. Ordinance Serial No. 09-069: AN ORDINANCE ESTABLISHING A WASILLA DEVELOPMENT STANDARDS DISTRICT, AND AMENDING MSB 27.10.065, MSB 27.15.020, AND 27.15.130 TO APPLY THE DESIGN AND CONSTRUCTION STANDARDS ADOPTED IN THE DEVELOPMENT STANDARDS DISTRICT TO PRELIMINARY AND FINAL PLATS OF PROPERTY LOCATED IN THE DEVELOPMENT STANDARDS DISTRICT.
    - a. IM No. 09-102
  2. Ordinance Serial No. 09-112: AN ORDINANCE REPEALING MSB 17.41, CITY OF HOUSTON LAND USE REGULATION; AND ADOPTING MSB 17.42, CITY OF HOUSTON SPECIAL LAND USE DISTRICT.
    - a. Resolution Serial No.09-075: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO SIGN THE MEMORANDUM OF AGREEMENT WITH THE CITY OF HOUSTON FOR DELEGATION OF PLANNING AND LAND USE REGULATORY AUTHORITY.
      - (1) IM No. 09-168
  3. Ordinance Serial No. 09-137: AN ORDINANCE ADOPTING MSB 27.15.060, ELIMINATION OF COMMON LOT LINES ON A RECORDED PLAT; AMENDING MSB 27.15.150, FINAL PLAT; PLATS NOTES; AND AMENDING 27.20.030, ACCESS REQUIRED.
    - a. IM No. 09-190
  4. Ordinance Serial No. 09-145: AN ORDINANCE AMENDING MSB 15.24.030 ADOPTING THE SUTTON COMPREHENSIVE PLAN, 2009 UPDATE.
    - a. IM No. 09-208
  5. Ordinance Serial No. 09-146: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$38,500 COASTAL MANAGEMENT (306 PROGRAM, REQUIRED TASKS) GRANT TO FUND 480, PROJECT NO. 20158, FOR FISCAL YEAR 2010 REQUIRED TASKS.

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<sup>2</sup> Introductions were heard before 7 p.m. and after the Informational Memorandums.

- a. Resolution Serial No. 09-099: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT (306 PROGRAM, REQUIRED TASKS) GRANT FOR FISCAL YEAR 2010.
  - (1) IM No. 09-219
  
- 6. Ordinance Serial No. 09-147: AN ORDINANCE ACCEPTING AND APPROPRIATING \$249,300 IN AMERICAN RECOVERY AND REINVESTMENT ACT FUNDING FROM THE UNITED STATES DEPARTMENT OF ENERGY TO FUND 480, PROJECT NO. 47019, FOR THE DOROTHY SWANDA JONES BUILDING ENERGY EFFICIENCY UPGRADES AND REGIONAL TRANSIT AUTHORITY PROJECT.
  - a. Resolution Serial No. 09-100: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO THE GRANT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF ENERGY FOR THE DOROTHY SWANDA JONES BUILDING ENERGY EFFICIENCY UPGRADES AND REGIONAL TRANSIT AUTHORITY PROJECT.
    - (1) IM No. 09-223
  
- 7. Ordinance Serial No. 09-148: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$287,637 FROM THE UNRESTRICTED NET ASSETS IN THE SOLID WASTE ENTERPRISE FUND, FUND 510, TO THE FISCAL YEAR 2010 CENTRAL LANDFILL DIVISION OPERATING BUDGET, FUND 510.
  - a. IM No. 09-232
  
- 8. Ordinance Serial No. 09-149: AN ORDINANCE ACCEPTING AND APPROPRIATING \$310,910 FROM THE FEDERAL HIGHWAY ADMINISTRATION TO FUND 480, TO PROJECT NO. 47020 AND APPROVING THE SCOPE OF WORK AND BUDGET TO DEVELOP AND CONDUCT A FIELD VERIFICATION PROJECT IN PREPARATION FOR THE KNIK ARM BRIDGE CROSSING TO BE SPENT OVER A THREE YEAR PERIOD.
  - a. Resolution Serial No. 09-101: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO RESEARCH DEVELOP AND CONDUCT A FIELD VERIFICATION PROJECT IN PREPARATION FOR THE KNIK ARM BRIDGE CROSSING.

(1) IM No. 09-237

9. Ordinance Serial No. 09-150: AN ORDINANCE APPROPRIATING \$100,740 FROM INTEREST EARNINGS ON THE 2006 SERIES "B" GENERAL OBLIGATION BOND PROCEEDS TO FUND 400, PROJECT NO. 40162, FOR THE SOUTH PALMER ELEMENTARY SCHOOL PROJECT.

a. Resolution Serial No. 09-102: A RESOLUTION AMENDING THE BUDGETS FOR PROJECT NOS. 40138, 40139, 40140, AND 40162 TO SUPPLEMENT THE CONSTRUCTION OF SOUTH PALMER ELEMENTARY SCHOOL.

(1) IM No. 09-240

B. INTRODUCTION (For public hearing – 12/01/09, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 09-140: AN ORDINANCE CREATING AVIATOR SUBDIVISION ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 437, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 09-216

2. Ordinance Serial No. 09-144: AN ORDINANCE CREATING ASHWOOD LOOP AREA ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 438, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 09-220

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT<sup>3</sup>

D. OTHER NEW BUSINESS

E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

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<sup>3</sup> The vacancy report was heard before 7p.m. and immediately following Introductions.

1. Ordinance Serial No. 09-151: AN ORDINANCE AMENDING MSB 11.20; STREET NAMES AND ADDRESS NUMBERS, FOR CLARIFICATION PURPOSES AND TO ALLOW FOR THE SITUS ADDRESSING OF PROPERTIES ALONG UNDOCUMENTED ACCESS.
  - a. IM No. 09-233

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

**Persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**