

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Talis J. Colberg

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

Elizabeth Gray, Acting

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Ronald Arvin, District 3
Mark Ewing, District 4
Cindy L. Bettine, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JULY 20, 2010

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Regular Assembly Meeting: 06/01/10
- B. Joint Assembly/School Board Meeting: 06/08/10
- C. Special Assembly Meeting: 06/15/10
- D. Special Assembly Meeting: 06/15/10
- E. Regular Assembly Meeting: 06/15/10
- F. Special Assembly Meeting: 06/22/10
- G. Joint Assembly/Planning Commission Meeting: 06/22/10

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 - 1. Reports from cities
 - 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Mr. John Lee – Mat-Su Regional Medical Center

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Equalization: 06/22/10
 - b. Citizens Advisory Committee on the Goose Creek Correctional Center: 02/03/10
 - c. Enhanced 911 Advisory Board: 01/12/10
 - d. Greater Talkeetna RSA: 02/11/10
 - e. Greater Willow RSA: 01/21/10
 - f. Library Board: 04/17/10
 - g. Local Emergency Planning Committee: 04/21/10
 - h. Local RSA Advisory Board: 03/18/10
 - i. Parks, Recreation, and Trails Advisory Board: 02/22/10, Resolution Serial No. 10-06
 - j. Platting Board: 05/06/10
 - k. Real Property Asset Management Board: 04/12/10, 04/28/10
 - l. Wasilla-Lakes FSA: 04/12/10
2. Community Council Correspondence:
 - a. Chickaloon Community Council: 03/10/10
 - b. Point MacKenzie Community Council: 02/11/10
 - c. South Knik River Community Council: 04/15/10
 - d. Trapper Creek Community Council: 02/25/10, 03/18/10

G. INFORMATIONAL MEMORANDUMS

1. IM No. 10-123: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF JUNE 1, 2010, TO JUNE 30, 2010.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 10-054: AN ORDINANCE AMENDING MSB 3.08, PURCHASING PROCEDURES; TO REQUIRE ASSEMBLY APPROVAL OF ALL CONTRACTS OVER \$25,000.

(Sponsored by Assemblymember Arvin)

a. IM No. 10-102

2. Ordinance Serial No. 10-055: AN ORDINANCE PROVIDING FOR THE SALE OF CERTAIN BOROUGHWIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAXES, YEARS 2003 AND 2004 AND PRIOR, AND NOT NEEDED FOR PUBLIC PURPOSE.

a. IM No. 10-109

3. Ordinance Serial No. 10-056: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$40,630 UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT AND REQUESTING A REAPPROPRIATION FOR THE REQUIRED MATCHING FUNDS IN THE AMOUNT OF \$2,138 FROM THE CASWELL LAKES FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 248, TO PROJECT NO. 45252, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT AND SELF CONTAINED BREATHING APPARATUS.

a. Resolution Serial No. 10-048: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY ASSISTANCE TO FIREFIGHTERS GRANT FOR THE CASWELL LAKES FIRE SERVICE AREA, PROJECT NO. 45252, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT AND SELF CONTAINED BREATHING APPARATUS.

(1) IM No. 10-110

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 10-051: A RESOLUTION AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO AN AGREEMENT WITH THE CITY OF HOUSTON FOR ANIMAL SHELTERING SERVICES.
(1) IM No. 10-043

- b. Resolution Serial No. 10-052: A RESOLUTION AMENDING THE SCOPE OF WORK FOR NELSON ROAD GRAVEL AND CULVERTS, PROJECT NO. 30104.
(1) IM No. 10-114

- c. Resolution Serial No. 10-053: A RESOLUTION REVISING THE EMERGENCY SERVICES FEE SCHEDULE FOR AMBULANCE SERVICES EFFECTIVE AUGUST 1, 2010.
(1) IM No. 10-120

- d. Resolution Serial No. 10-054: A RESOLUTION AMENDING THE BUDGETS FOR WASILLA POOL DECK, DRAINS AND GUTTERS, INSTALL EPOXY FLOORS, NEW PLUMBING FIXTURES AND WALL REPLACEMENT, AND PAINT AND CAULK POOL, PROJECT NO. 15007, AND APPROVE THE SCOPE OF WORK AND BUDGET FOR WASILLA POOL MAJOR MAINTENANCE.
(1) IM No. 10-122

- e. Resolution Serial No. 10-055: A RESOLUTION AMENDING THE BUDGETS FOR DISTRICT WIDE SAFETY AND SECURITY UPGRADE, PROJECT NO. 40170, WASILLA HIGH SCHOOL FIRE HYDRANT INSTALLATION, PROJECT NO. 40171, AND WASILLA HIGH SCHOOL SITE CIRCULATION AND PARKING SAFETY IMPROVEMENTS, PROJECT NO. 40172.
(1) AM No. 10-063: AWARD OF BID NO. 10-096 TO GRANITE CONSTRUCTION COMPANY IN THE CONTRACT AMOUNT OF \$2,264,000 FOR THE WASILLA HIGH SCHOOL SITE CIRCULATION AND SECURITY IMPROVEMENTS.
a. IM No. 10-126

2. ASSEMBLY MEMORANDUMS

- a. AM No. 10-058: AWARD OF PROPOSAL NO. 10-080 TO ARCHITECTS ALASKA IN THE CONTRACT AMOUNT OF \$320,405, FOR THE DESIGN OF THE SUTTON COMMUNITY RESOURCE CENTER.
- b. AM No. 10-061: AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO AN AGREEMENT FOR RESCUE SERVICES WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2010, TO JUNE 30, 2011, IN THE AMOUNT OF \$36,000.
- c. AM No. 10-062: AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO AN AGREEMENT FOR FIRE PROTECTION SERVICES WITH THE CITY OF PALMER FOR THE CONTRACT PERIOD OF JULY 1, 2010, TO JUNE 30, 2011, IN THE AMOUNT OF \$287,757.
- d. AM No. 10-064: APPROVE EXTENSION TO CONTRACT NO. 08-151, TO SHANNON AND WILSON, INC. IN THE YEARLY AMOUNT NOT TO EXCEED \$93,670 FOR MSB LANDFILL MONITORING WELLS SAMPLING AND ANALYSIS, THROUGH JUNE 30, 2011,
- e. AM No. 10-065: AWARD OF PROPOSAL NO. 10-085 TO CH2M HILL IN THE CONTRACT AMOUNT OF \$301,500, FOR CENTRAL LANDFILL LEACHATE COLLECTION SYSTEM IMPROVEMENTS DESIGN.
- f. AM No. 10-066: AUTHORIZATION FOR PURCHASE AND INSTALLATION OF THREE VHF REPEATERS AND RELATED EQUIPMENT FROM MOTOROLA/PROCOMM ALASKA THROUGH THE WESTERN STATES CONTRACTING ALLIANCE IN THE AMOUNT OF \$191,600.
- g. AM No. 10-067: AWARD OF BID NO. 10-086 TO KENNERSON EXCAVATING, INC. IN THE CONTRACT AMOUNT OF \$627,814, FOR CENTRAL LANDFILL CELL THREE, PHASE II CONSTRUCTION.

- h. AM No. 10-068: APPROVAL OF CONTRACT AMENDMENT TO FRAWNER CORPORATION IN THE AMOUNT OF \$84,502 FOR THE TALKEETNA PUBLIC WATER SYSTEM IMPROVEMENTS, PROJECT NO. 25037.
- i. AM No. 10-069: APPROVAL OF CONTRACT AMENDMENT TO MARSHALL'S ELECTRIC, INC. IN THE AMOUNT OF \$32,311.05 FOR THE DOROTHY SWANDA JONES BUILDING LIGHTING UPGRADE, PROJECT NO. 47019.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 08/03/10, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 10-057: AN ORDINANCE CREATING LAWRENCE AIRFIELD PHASE II NATURAL GAS LOCAL IMPROVEMENT DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 10-117
 - 2. Ordinance Serial No. 10-058: AN ORDINANCE ACCEPTING AND APPROPRIATING \$32,477 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 440, PROJECT NO. 15015, FOR THE BIG LAKE TRAIL SURVEY PROJECT.
 - a. Resolution Serial No. 10-056: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE BIG LAKE TRAIL SURVEY PROJECT FUNDED BY THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION.
 - (1) IM No. 10-084

3. Ordinance Serial No. 10-059: AN ORDINANCE ADOPTING THE MATANUSKA-SUSITNA BOROUGH ECONOMIC DEVELOPMENT STRATEGIC PLAN AND AMENDING MSB 15.24.030(B), COMPREHENSIVE PLAN AND PURPOSE.
 - a. IM No. 10-097

4. Ordinance Serial No. 10-060: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$8,816.73 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$979.63 FROM THE SUTTON FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 253, TO PROJECT NO. 20255, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
 - a. Resolution Serial No. 10-057: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.
 - (1) IM No. 10-103

5. Ordinance Serial No. 10-061: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$6,223.88 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$691.54 FROM THE TALKEETNA FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 254, TO PROJECT NO. 20145, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
 - a. Resolution Serial No. 10-058: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR TALKEETNA FIRE SERVICE AREA, PROJECT NO. 20145, FUND 405.
 - (1) IM No. 104

6. Ordinance Serial No. 10-062: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,111.11 FROM

THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 10-059: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 20144, FUND 405.

(1) IM No. 10-105

7. Ordinance Serial No. 10-063: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$5,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$555.55 FROM THE CASWELL LAKES FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 248, TO PROJECT NO. 20150, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 10-060: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR CASWELL LAKES FIRE SERVICE AREA, PROJECT NO. 20150, FUND 405.

(1) IM No. 10-106

8. Ordinance Serial No. 10-064: AN ORDINANCE ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR A \$9,793.53 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A REAPPROPRIATION OF \$1,088.17 FROM THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2011 OPERATING BUDGET, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR FIRE TRAINING AND EQUIPMENT AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

a. Resolution Serial No. 10-061: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY

VOLUNTEER FIRE ASSISTANCE GRANT AND
MATCHING FUNDS FOR WILLOW FIRE SERVICE
AREA, PROJECT NO. 20146, FUND 405

(1) IM No. 10-107

9. Ordinance Serial No. 10-065: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN AN AMOUNT NOT TO EXCEED \$125,000, TO FUND 435, PROJECT NO. 10168, FROM THE MAT-SU HEALTH FOUNDATION FOR THE CONSTRUCTION OF THE SUTTON COMMUNITY RESOURCE CENTER.

a. Resolution Serial No. 10-062: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDED BUDGET FOR THE SUTTON COMMUNITY RESOURCE CENTER.

(1) IM No. 10-113

10. Ordinance Serial No. 10-066: AN ORDINANCE AMENDING MSB 24.10.040(B), KENNEL AND CATTERY REQUIREMENTS; AND MSB 24.05.010, DEFINITIONS. *(Sponsored by Assemblymember Woods)*

a. IM No. 10-121

11. Ordinance Serial No. 10-067: AN ORDINANCE RELATING TO THE CONSTRUCTION, ADDITIONS, IMPROVEMENTS, BETTERMENTS, REPAIR, RECONSTRUCTION, OR ACQUISITION OF PUBLIC ROADS AND FACILITIES RELATED THERETO IN THE MATANUSKA-SUSITNA BOROUGH, TOGETHER WITH ALL NECESSARY EQUIPMENT AND TRANSPORTATION FACILITIES, AND THE ACQUISITION OF LANDS OR RIGHTS IN LANDS IN CONNECTION THEREWITH, AND A DEBT OF THE BOROUGH, AUTHORIZING THE ISSUANCE OF AREAWIDE GENERAL OBLIGATION BONDS OF THE BOROUGH IN AN AMOUNT NOT TO EXCEED THE SUM OF FORTY-SEVEN MILLION FIVE HUNDRED SEVENTY FIVE THOUSAND DOLLARS (\$47,575,000) TO FINANCE THE COST, IN WHOLE OR IN PART, OF SUCH PUBLIC ROADS AND APPURTENANCES, AND PROVIDING FOR THE SUBMISSION TO THE VOTERS OF THE BOROUGH OF A PROPOSITION RATIFYING THE AUTHORIZATION OF SUCH BONDS AT THE OCTOBER 5, 2010, REGULAR BOROUGH ELECTION. *(Sponsored by Assemblymembers Colver and Arvin)*

a. IM No. 10-127

12. Ordinance Serial No. 10-068: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$33,920,000, TO FINANCE THE MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 5, 2010, BOROUGH REGULAR ELECTION.

a. Ordinance Serial No. 10-069: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$9,025,000, TO FINANCE THE MAJOR RENOVATION AND RENEWAL OF PHYSICAL HEALTH AND SCHOOL SPORTS TRACK AND FIELD CAPITAL IMPROVEMENT PROJECTS AND RELATED CAPITAL IMPROVEMENTS IN THE BOROUGH, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE OCTOBER 5, 2010, BOROUGH REGULAR ELECTION.

(1) IM No. 10-125

13. Ordinance Serial No. 10-070: AN ORDINANCE DIRECTING THE CLERK TO SUBMIT THE QUESTION OF EXEMPTION FROM THE ALASKA PUBLIC OFFICES COMMISSION FINANCIAL DISCLOSURE LAW (AS 39.50) TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 5, 2010, REGULAR ELECTION AND PROVIDING FOR LOCAL ADOPTION OF A BOROUGH FINANCIAL DISCLOSURE LAW. *(Sponsored by Assemblymember Bettine)*

a. IM No. 10-128

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

X. RECONSIDERATION

XI. VETO (*Motion to Override the Mayoral Veto of Ordinance Serial No. 10-052, which was adopted by the Assembly June 15, 2010.*)

- A. Ordinance Serial No. 10-052: A RESOLUTION ADOPTING MSB 2.70.1470(E), PLACING RESTRICTIONS UPON CERTAIN EMPLOYEES WHO TERMINATE EMPLOYMENT WITH THE BOROUGH FROM PROVIDING FUTURE SERVICE TO THE BOROUGH. (*Sponsored by Assemblymember Colver*)
(1) IM No. 10-099

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.