

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on October 26, 2010, at the Mat-Su Career and Technical High School, 2472 N. Seward Meridian Parkway, Wasilla, Alaska. The meeting was called to order at 1 p.m. by Deputy Mayor Arvin for the purpose of discussing filling the vacancy of the Borough Manager.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

- Mr. Warren Keogh, Assembly District No. 1
- Mr. Noel Woods, Assembly District No. 2
- Mr. Ronald Arvin, Assembly District No. 3
- Ms. Cindy L. Bettine, Assembly District No. 5
- Mr. Jim Colver, Assembly District No. 6

Assemblymembers absent and excused were:

- Mr. Mark Ewing, Assembly District No. 4
- Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

- Ms. Lonnie R. McKechnie, Borough Clerk
- Mr. Nicholas Spiropoulos, Borough Attorney
- Ms. Sonya Conant, Human Resources Manager
- Ms. Shannon Post, Chief Information Officer

**III. APPROVAL OF AGENDA**

Deputy Mayor Arvin:

- spoke to an issue with the executive session that is on the agenda; and
- requested that Mr. Spiropoulos speak to it.

Mr. Spiropoulos:

- stated that at the last meeting, the Assembly had discussed having an executive session after the joint Assembly/Planning Commission meeting;
- noted that there is an executive session on the agenda for the current meeting;
- advised that if a person will be discussed in executive session, that person is entitled specific notice that will occur;
- further added that the person has the right to request a public hearing on what was discussed in executive session;
- stated that while the candidates are aware of the executive session scheduled after the joint meeting, that he was unaware of the executive session for this meeting and the candidates were not notified;

- further added that there are two different ways of addressing the issue; and
- stated that the executive session could be pulled from the agenda or the candidates could be notified in their interviews that an executive session may be conducted.

Assemblymember Colver opined that candidates should be notified at the beginning of the interview that the executive session is possible.

Assemblymember Woods noted his agreement.

Discussion ensued regarding the executive session on the 1 p.m. agenda.

[Clerk's note: The Assembly decided to notify the candidates that it is possible that an executive session may occur if they have no objection.]

Deputy Mayor Arvin inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

#### **IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. McKechnie, Borough Clerk.

#### **V. ITEMS OF BUSINESS**

##### **A. INTERVIEWS FOR THE BOROUGH MANAGER POSITION**

Deputy Mayor Arvin stated that the Assembly would alternate asking questions of the candidates.

##### Mr. Robert Reardon

Mr. Spiropoulos:

- advised Mr. Reardon that the Assembly may go into executive session this afternoon and this evening; and
- queried if there was any objection from Mr. Reardon if he were to be discussed.

Mr. Reardon stated that he does not object.

The Assembly conducted the interview of Mr. Robert Reardon.

##### Mr. Donald Baird

Mr. Spiropoulos:

- advised that Mr. Baird the Assembly may go into executive session this afternoon and this evening; and
- queried if there was any objection from Mr. Baird if he were to be discussed.

Mr. Baird stated that he does not object.

The Assembly conducted the interview of Mr. Baird.

*(The special meeting recessed at 2:12 p.m. and reconvened at 2:20 p.m.)*

Mr. Gregory Young

Mr. Spiropoulos:

- advised Mr. Young that the Assembly may go into executive session this afternoon and this evening; and
- queried if there was any objection from Mr. Young if he were to be discussed.

Mr. Young stated that he does not object.

The Assembly conducted the interview of Mr. Gregory Young.

**MOTION:** Assemblymember Bettine moved to enter into executive session to discuss subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion. Specifically to discuss the candidates for manager, candidate qualifications, and interview questions. Those present during the executive session were the members of the Assembly.

**VOTE:** There was no objection noted and the Assembly moved into executive session at 2:40 p.m.

**MOTION:** Assemblymember Bettine moved to exit executive session.

**VOTE:** There was no objection noted and the Assembly exited executive session at 2:55 p.m.

Mr. Desmond Mayo

Mr. Spiropoulos:

- advised Mr. Mayo that the Assembly may go into executive session this afternoon and this evening; and
- queried if there was any objection from Mr. Mayo if he were to be discussed.

Mr. Mayo stated that he does not object.

The Assembly conducted the interview of Mr. Desmond Mayo.

**MOTION:** Assemblymember Keogh moved to move forward with interviewing of Mr. Young, Mr. Baird, and Mr. Mayo for a third time.

MOTION: Assemblymember Colver moved a primary amendment to exclude interviewing Mr. Robert Reardon a second time.

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Colver moved a primary amendment to close the application period for filling the vacancy of manager.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

B. Resolution Serial No. 10-088: A RESOLUTION CONSENTING TO THE LOCATION OF THE COMING ATTRACTIONS THEATRE PROJECT FUNDED THROUGH THE ALASKA INDUSTRIAL DEVELOPMENT AND EXPORT AUTHORITY.

1. IM No. 10-175

Ms. McKechnie read the legislation into the record.

MOTION: Assemblymember Bettine moved to adopt Resolution Serial No. 10-088.

MOTION: Assemblymember Bettine moved a primary amendment to Resolution Serial No. 10-088 by inserting a whereas clause prior to the last whereas clause to read: "Whereas, the project will significantly contribute to entertainment options available to Borough residents, fulfill the direction provided by the Economic Development Plan to pursue developing opportunity sectors (i.e. leisure), add an additional \$11.5 million in facilities to the Borough tax base, and provide 30 to 40 new jobs to the local economy."

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

VI. EXECUTIVE SESSION (*for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.*)

A. FILLING THE VACANCY OF THE BOROUGH MANAGER: REVIEW OF CANDIDATES, CANDIDATES QUALIFICATIONS, AND INTERVIEW QUESTIONS

MOTION: Assemblymember Bettine moved to enter into executive session to discuss subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion. Specifically to discuss the candidates for manager, candidate qualifications, and interview questions. Those present during the executive session were the members of the Assembly, the Attorney, the Clerk, and the Human Resources Manager.

VOTE: There was no objection noted and the Assembly moved into executive session at 3:32 p.m.

*(Assemblymember Colver exited the meeting at 4:10 p.m.)*

MOTION: Assemblymember Bettine moved to exit executive session.

VOTE: There was no objection noted and the Assembly exited executive session at 4:31 p.m.

MOTION: Assemblymember Bettine moved to direct the Human Resources Manager to send a letter to Mr. Baird, Mr. Young, and Mr. Mayo, to schedule in-person interviews on November 20, 2010, in Assembly chambers, and to schedule a social function with the candidates for November 19, 2010.

VOTE: The motion passed without objection.

## VII. AUDIENCE PARTICIPATION

*(There was no one present who wished to testify.)*

## VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Bettine:

- opined that the Assembly has worked well together in filling the vacancy of the Manager; and
- thanked Ms. McKechnie for her support in making the interviews happen.

Assemblymember Keogh thanked staff for their assistance with the interviews.

Assemblymember Woods noted his pleasure in the interview process.

IX. ADJOURNMENT

The special meeting adjourned at 4:33 p.m.

  
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RONALD ARVIN, Deputy Borough Mayor

ATTEST:

  
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LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes approved: 11/23/10