

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Vacant

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

Elizabeth Gray, Acting

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Warren Keogh, District 1  
Noel Woods, District 2  
Ronald Arvin, District 3  
Mark Ewing, District 4  
Cindy L. Bettine, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, JANUARY 18, 2011**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 11/30/10
- B. Regular Assembly Meeting: 12/07/10
- C. Special Assembly Meeting: 12/14/10
- D. Joint Assembly/School Board: 12/14/10
- E. Special Assembly Meeting: 12/20/10
- F. Special Assembly Meeting: 12/27/10

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Goose Creek Correctional Center Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Caswell Lakes RSA Board of Supervisors: 03/01/10, 05/24/10
  - b. Citizen's Advisory Committee on the Goose Creek Correctional Center: 04/07/10, 06/02/10
  - c. Enhanced 911 Advisory Board: 08/10/10, 09/02/10
  - d. Greater Talkeetna RSA Board of Supervisors: 10/14/10
  - e. Greater Willow RSA Board of Supervisors: 06/24/10
  - f. Health and Social Services Board: 06/22/10, 07/07/10
  - g. Library Board: 09/18/10, Resolution Serial No. 10-04
  - h. Local Road Service Area Board of Supervisors: 07/15/10
  - i. Mayor's Blue Ribbon Sportsmen's Committee: 07/29/10, 09/30/10, 10/21/10
  - j. Planning Commission: 10/18/10, 11/01/10, Resolution Serial Nos. 10-33, 10-36, 10-40
  - k. Platting Board: 10/21/10, 11/04/10, 11/18/10, 12/02/10 Resolution Serial No. 10-72, 10-76
  - l. Port Commission: 10/18/10, Resolution Serial Nos. 10-002, 10-003, 10-004
  - m. West Lakes FSA Board of Supervisors: 08/02/10, 09/21/10, 10/19/10
2. Community Council Correspondence:
  - a. Chase Community Council: 04/14/10
  - b. Chickaloon Community Council: 08/11/10, 09/08/10
  - c. Meadow Lakes Community Council: 03/10/10, 08/11/10, 09/08/10
  - d. North Lakes Community Council: 09/28/10
  - e. Willow Area Community Organization: 10/04/10

G. INFORMATIONAL MEMORANDUMS

1. IM No. 10-193: DELEGATION OF PARKS AND RECREATIONAL POWERS TO THE CITY OF PALMER FOR CERTAIN PARKS AND RECREATIONAL ACTIVITIES FOR FAIRFIELD PARK, LOCATED WITHIN CITY BOUNDARIES AND MORE SPECIFICALLY DESCRIBED AS LOT NUMBER 55921000LOPP, FAIRFIELD PARK SUBDIVISION, ACCORDING TO PLAT NO. 2006-136, PALMER RECORDING DISTRICT, CONTAINING 16,264 SQUARE FEET (MSB006525).
2. IM No. 11-019: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF OCTOBER 1, 2010, TO DECEMBER 31, 2010.

VII. UNFINISHED BUSINESS

- A. Resolution Serial No. 10-101: A RESOLUTION APPROVING THE FEDERAL PRIORITIES FOR 2011.
  1. IM No. 10-196

VIII. VETO

IX. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*
- B. PUBLIC HEARINGS (Three minutes per person.)
  1. Ordinance Serial No. 11-002: AN ORDINANCE AMENDING MSB 3.04.110, REPORTING AND LAPSE OF APPROPRIATIONS; TO PROVIDE FOR A TEMPORARY CHANGE TO THE SCHOOL DISTRICT'S LAPSING FUNDS.  
*(Sponsored by Assemblymembers Halter and Ewing)*
    - a. IM No. 11-002
  2. Ordinance Serial No. 11-003: AN ORDINANCE AUTHORIZING THE ISSUANCE OF AREAWIDE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$33,785,000, TO FINANCE THE MAJOR RENOVATION AND RENEWAL OF EDUCATIONAL CAPITAL

IMPROVEMENTS AND RELATED CAPITAL IMPROVEMENTS  
IN THE BOROUGH, FIXING CERTAIN DETAILS OF SUCH  
BONDS AND AUTHORIZING THEIR SALE.

a. IM No. 11-004

3. Ordinance Serial No. 11-004: AN ORDINANCE APPROVING THE REFUND OF \$72,000, SAID AMOUNT BEING THE PURCHASE PRICE OF BOROUGH LAND SALE PARCEL NO. 06-010, LEGALLY DESCRIBED AS THE SOUTHWEST ¼ NORTHWEST ¼, LOCATED WITHIN SECTION 34, TOWNSHIP 17 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA, (MSB TAX PARCEL 17N04W34B010), IN EXCHANGE FOR REACQUISITION OF THE PROPERTY (MSB006478).

a. IM No. 11-006

4. Resolution Serial No. 11-007: A RESOLUTION ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2012 THROUGH FISCAL YEAR 2017.

a. IM No. 11-009

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 11-008: A RESOLUTION RECOGNIZING THAT QUALITY AFFORDABLE HEALTH CARE IS ESSENTIAL TO THE WELLBEING OF ALL OF OUR RESIDENTS AND SUPPORTING THE SUNSHINE COMMUNITY HEALTH CENTER'S REQUEST FOR STATE FUNDING. *(Sponsored by Assemblymember Halter)*

(1) IM No. 11-020

- b. Resolution Serial No. 11-009: A RESOLUTION REQUESTING STATE REALLOCATION OF HIGHWAY FUNDS FROM REMOTE, RURAL, LOW TRAFFIC VOLUME SEGMENTS OF THE PARKS HIGHWAY TO MATANUSKA-SUSITNA BOROUGH HIGHWAY SAFETY CORRIDORS WITH HIGH TRAFFIC VOLUMES AND HIGH ACCIDENT/FATALITY RATES. *(Sponsored by Assemblymember Bettine)*

(1) IM No. 11-024

2. ACTION MEMORANDUMS

- a. AM No. 11-001: APPROVAL OF CONTRACT AMENDMENT FOR CONTRACT NO. 10-101 TO ATS ALASKA IN THE AMOUNT OF \$400,000, FOR PROJECT NO. 40170, MSB SAFETY AND SECURITY UPGRADES-TECHNOLOGY SECURITY PACKAGE, FOR TECHNICAL PROGRAMMING AND DVMS CONFIGURATION.
- b. AM No. 11-002: AWARD OF BID NO. 11-042 TO PIERCE MANUFACTURING, INC. IN THE AMOUNT OF \$509,915 TO PURCHASE A PUMPER TANKER FOR CENTRAL MAT-SU FIRE SERVICE AREA.
- c. AM No. 11-004: AWARD OF BID NO. 11-033 TO WOLVERINE SUPPLY, INC. FOR THE CONTRACT AMOUNT OF \$879,845.15 FOR PARK AND RIDE FACILITY AND BUS STOPS AND SHELTERS.
- d. AM No. 11-005: APPROVAL OF CHANGE ORDER NO. 1 TO CONTRACT NO. 11-043 BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND PARKER, SMITH & FEEK FOR HEALTH BENEFITS CONSULTANT TO ALLOW FOR OPTION YEARS 2 THROUGH 5 AT AN AVERAGE ANNUAL COST OF \$73,500.
- e. AM No. 11-006: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH ASSOCIATED MARITIME PROVIDERS, INC. IN AN AMOUNT NOT TO EXCEED \$150,000 THROUGH JUNE 30, 2011, TO PROVIDE CREW SERVICES IN SUPPORT OF TESTING AND OVERWINTERING OF THE M/V SUSITNA FERRY.
  1. AM No. 11-007: AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF KETCHIKAN IN AN AMOUNT NOT TO EXCEED \$110,000, THROUGH JUNE 30, 2011, FOR SUPPORT AND OVERWINTERING OF THE M/V SUSITNA FERRY.
- f. AM No. 11-008: APPROVAL TO ENTER INTO AN AGREEMENT WITH PND ENGINEERS, INC. IN THE AMOUNT OF \$23,910 FOR BIDDING ASSISTANCE, CONSTRUCTION ADMINISTRATION

AND INSPECTION SERVICES FOR THE PORT  
MACKENZIE BARGE DOCK CAP AND  
VIBRACOMPACTON.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/01/11, 7 p.m., Borough  
Assembly Chambers)<sup>1</sup>

1. Ordinance Serial No. 11-006: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$3,536 FROM TRAPPER CREEK ROAD SERVICE AREA NO. 30 FUND BALANCE, FUND 284, TO TRAPPER CREEK ROAD SERVICE AREA NO. 30 FISCAL YEAR 2011 OPERATING BUDGET, FUND 284.
  - a. IM No. 11-003
2. Ordinance Serial No. 11-007: AN ORDINANCE AMENDING MSB 15.24.030, ADOPTING THE PORT MASTER PLAN, 2011 UPDATE.
  - a. IM No. 11-007
3. Ordinance Serial No. 11-008: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$976,176 COASTAL IMPACT ASSISTANCE PROGRAM (CIAP) GRANT TO FUND 480, PROJECT NO. 47504, FOR “ORTHO-RECTIFIED IMAGERY AND LIDAR OF THE MATANUSKA-SUSITNA BOROUGH’S COASTAL MANAGEMENT ZONE.”
  - a. Resolution Serial No. 11-010: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE COASTAL IMPACT ASSISTANCE PROGRAM (CIAP) GRANT FOR “ORTHO-RECTIFIED IMAGERY AND LIDAR OF THE MATANUSKA-SUSITNA BOROUGH’S COASTAL MANAGEMENT ZONE.”
    - (1) IM No. 11-008
4. Ordinance Serial No. 11-009: AN ORDINANCE APPROVING THE ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2011 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$444,400, TO FUND 475, PROJECT NO. 47014.
  - a. Resolution Serial No. 11-011: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET

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<sup>1</sup> Introductions were heard prior to 7 p.m.

FOR THE FISCAL YEAR 2011 COMMUNITY REVENUE SHARING PROGRAM, PROJECT NO. 47014.

- (1) IM No. 11-010
5. Ordinance Serial No. 11-010: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$19,000 FROM TALKEETNA ROAD SERVICE AREA NO. 29 FUND BALANCE, FUND 283, TO TALKEETNA ROAD SERVICE AREA NO. 29 FISCAL YEAR 2011 OPERATING BUDGET, FUND 283.
  - a. IM No. 11-012
6. Ordinance Serial No. 11-012: AN ORDINANCE APPROVING THE MATANUSKA-SUSITNA BOROUGH ACQUIRE A PORTION OF BOROUGH-OWNED LAND IDENTIFIED AS PARCEL 35, PALMER HIGH SCHOOL, FOR THE BOGARD ROAD EXTENSION EAST, STATE PROJECT NO. 59231 (MSB006048 & MSB006245).
  - a. Ordinance Serial No. 11-013: AN ORDINANCE APPROVING THE MATANUSKA-SUSITNA BOROUGH ACQUIRE A PORTION OF BOROUGH-OWNED LAND IDENTIFIED AS PARCEL 34, COLONY MIDDLE AND HIGH SCHOOLS, FOR THE BOGARD ROAD EXTENSION EAST, STATE PROJECT NO. 59231 (MSB006048 & MSB006244).
    - (1) IM No. 11-014
    - (2) IM No. 11-017
7. Ordinance Serial No. 11-014: AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN AN AMOUNT NOT TO EXCEED \$191,920, TO FUND 435, PROJECT NO. 10168, FROM THE RASMUSON FOUNDATION FOR THE CONSTRUCTION OF THE SUTTON COMMUNITY RESOURCE CENTER.
  - a. Resolution Serial No. 11-012: A RESOLUTION APPROVING THE SCOPE OF WORK AND AMENDED BUDGET FOR THE SUTTON COMMUNITY RESOURCE CENTER.
    - (1) IM No. 11-015
8. Ordinance Serial No. 11-015: AN ORDINANCE ACCEPTING AND APPROPRIATING \$13,350.60 FROM MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT NO. 20323, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.
  - a. IM No. 11-016

9. Ordinance Serial No. 11-016: AN ORDINANCE AMENDING MSB 4.27.020, REGARDING THE COMPOSITION OF THE BOROUGH AREA SCHOOLS SITE SELECTION COMMITTEE.  
*(Sponsored by Assemblymember Arvin)*
  - a. IM No. 11-018

B. INTRODUCTION (For public hearing – 03/15/11, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 11-001: AN ORDINANCE CREATING LEOTA STREET ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 445, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 11-005

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT<sup>2</sup>

C. OTHER NEW BUSINESS

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

XII. EXECUTIVE SESSION *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion or matters immediate public knowledge of which would clearly have an adverse impact upon the finances of the Borough.)*

A. HIRING OF THE BOROUGH MANAGER, CONTRACT NEGOTIATIONS, AND INTERVIEW QUESTIONS

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**

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<sup>2</sup> the Vacancy Report was heard immediately following Introductions and before 7 p.m.