

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on May 12, 2011, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The special meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss for the purpose of discussing State Redistricting, Resolution Serial No. 11-064, and deliberations and possible adoption of the fiscal year 2012 budget (Ordinance Serial No. 11-011).

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Mr. Warren Keogh, Assembly District No. 1  
Mr. Noel Woods, Assembly District No. 2  
Mr. Ron Arvin, Assembly District No. 3 (*Deputy Mayor*) (*via teleconference at 7:15 p.m.*)  
Mr. Mark Ewing, Assembly District No. 4  
Ms. Cindy Bettine, Assembly District No. 5  
Mr. Jim Colver, Assembly District No. 6  
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Mr. John Moosey, Borough Manager  
Ms. Lonnie R. McKechnie, CMC, Borough Clerk  
Mr. Nick Spiropoulos, Borough Attorney  
Ms. Elizabeth Gray, Assistant Borough Manager  
Ms. Cheryl D. Marino, Deputy Borough Clerk  
Ms. Tammy Clayton, Finance Director  
Mr. Dennis Brodigan, Emergency Services Director  
Ms. Patty Sullivan, Public Affairs Director  
Mr. Chuck Braun, Acting Public Works Director  
Ms. Shannon Post, Chief Information Officer  
Ms. Sonya Conant, Human Resources Manager  
Ms. Cheyenne Heindel, Financial Analyst  
Ms. Cathy Mayer, Solid Waste Division Manager  
Ms. Eileen Probasco, Chief of Planning

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

Mayor DeVilbiss noted that he would be speaking to the Alaska State Fair Board of Directors at 7 p.m. this evening and that he would be passing the gavel to an Assemblymember Bettine to assume the duties of the Chair at that time.

#### **IV. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Sandy Hoeft, a member of the audience.

#### **V. ITEMS OF BUSINESS**

##### **A. STATE REDISTRICTING**

Ms. Probasco explained the State Redistricting maps that were provided.

The body reviewed the redistricting maps.

*(The meeting recessed at 6:19 p.m. and reconvened at 6:30 p.m.)*

Mayor DeVilbiss:

- noted that the House of Representatives released their substitute capital budget; and
- spoke to the Borough projects within the substitute capital budget.

**MOTION:** Assemblymember Bettine moved to adopt the Borough's redistricting option "A" to submit to the State Redistricting Board.

Assemblymember Halter queried whether the Assembly could secondarily note that the Fairbanks North Star Borough option is closest to the Assembly's choice and a merger of the two could be an option.

Mr. Spiropoulos:

- noted that what the Assembly is doing, is providing direction to the Manager on how to proceed forward; and
- spoke to the Assembly's options.

Assemblymember Keogh queried whether submitting three options would strengthen or weaken the Borough's legal position.

Mr. Spiropoulos:

- advised that it would weaken the Borough's position somewhat; and
- stated that the smaller number of proposals before the State Redistricting Board, the better it is.

Assemblymember Bettine spoke to concerns regarding submitting a secondary redistricting plan because the Assembly does not currently know where the lines are in the Fairbanks plan.

Mr. Spiropoulos:

- noted that the letter could state that conceptually the Borough does not object to the Fairbanks North Star Borough plan, however, the Assembly would like the details for the Borough area to be akin to what the Assembly is submitting for the Borough option "A" Redistricting Plan; and
- noted that he could work with the Manager to draft the letter.

Assemblymember Ewing:

- advised that he opposes the Borough's option "A" redistricting plan;
- stated that he prefers the Borough option "B" Redistricting Plan;
- noted that option "B" would give the Borough two full and one shared senators;
- opined that the more senators the Borough has the better;
- stated that Representative Stoltze has done a wonderful job;
- opined that it cannot be said that a shared representative is going to be biased because Representative Stoltze has proven that wrong;
- spoke to the amount of Borough representation; and
- spoke in support of the State Redistricting Plan No. 2.

Assemblymember Colver:

- spoke in support of option "A", as it achieves the goal of keeping the Borough's representation within the Borough boundaries; and
- spoke in support of the Fairbanks North Star Borough proposed District No. 11.

VOTE: The motion passed with Assemblymember Ewing opposed.

- B. Resolution Serial No. 11-064: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR HEALTH, WELFARE, SAFETY, AND PUBLIC MEETING SPACE IMPROVEMENTS FOR THE DOROTHY SWANDA JONES ADMINISTRATION BUILDING ANNEX/RENOVATION, AND AMENDING BUDGETS FOR THE PROJECT. *(Sponsored by Assemblymember Colver)*
1. IM No. 11-103

MOTION: Assemblymember Colver moved to adopt Resolution Serial No. 11-064.

Assemblymember Colver:

- stated that he is ready to get moving on the project;
- noted that all the answers from the architect have not been received yet;
- commented that the legislation would start the process and the design would come back to the Assembly for approval;
- commented that people are excited that the Assembly is starting to recognize issues that people have with trying to work in the Dorothy Swanda Jones (DSJ) Administration Building and the public's need for an adequate meeting space;
- spoke to comments that he has received regarding space issues;
- stated that he would hate to lose the gym, but it would give more bang for the buck;
- noted that there is funding available so the Assembly could get started on the project; and
- stated that he is ready to move on the project and the Assembly could get something done this year.

Assemblymember Ewing:

- opined that it is a lot of money to put into something that the engineer said would last approximately ten years;
- spoke in support of a possible annex in conjunction with another partner;

- spoke to the need to see better access to Borough services where the population density is; and
- stated that he is not in favor of throwing more money into the DSJ Building when the architect told the Assembly that in ten years it would be outgrown.

Assemblymember Bettine:

- noted that she appreciates what Assemblymember Colver is trying to accomplish;
- advised that she recognizes the issues with the DSJ Building; and
- stated that she was not prepared to vote on legislation this evening.

MOTION: Assemblymember Bettine moved to postpone Resolution Serial No. 11-064 to a time certain of June 7, 2011.

*(Mayor DeVilbiss exited the room at 6:54 p.m. and Assemblymember Bettine assumed the duties of the Chair.)*

Assemblymember Halter:

- spoke to the need to take action on the project;
- commented that he is unsure of which option would get the Borough further into the future;
- spoke to the need to have a plan that would get the Borough through 10 years and closer to 25 years;
- spoke to the need for a plan with the total picture of the new addition plus a complete renovation; and
- opined that the DSJ Building is an unhealthy place to work.

Assemblymember Ewing:

- spoke in support of postponing the legislation; and
- commented that parking issues have not been addressed.

Assemblymember Colver:

- spoke in opposition to postponing the legislation;
- opined that if the legislation is delayed, the construction season would be lost, it would be another year of inadequate space, and staff would keep suffering with no end in sight;
- stated that the legislation is to start the process;
- spoke to how long the project had been around and the study funding;
- spoke to the need for the staff and public to have adequate space;
- noted that there has not been adequate time to develop the satellite location plan;
- commented that he would be supportive of participating jointly with another entity for whichever service the Assembly wants to provide in the location;
- stated that this project is for the core function of the government and its ability to deliver services;
- spoke to hearing comments about the Administration building moving to another location; and
- opined that an entirely new building would cost approximately \$25,000,000.

Assemblymember Woods:

- commented on a conversation that he had with the city of Palmer Manager regarding parking;
- spoke in opposition to postponing the legislation;
- opined that the satellite location could be incorporated with existing buildings and businesses; and
- opined that if the existing gymnasium were to be remodeled and built to code, it should last 30 years.

VOTE: The motion to postpone failed with Assemblymembers Ewing and Bettine in support.

Assemblymember Colver requested that Mr. Doug Griffin, city of Palmer Manager, provide a report on parking.

There was no objection noted.

Mr. Doug Griffin, City of Palmer Manager:

- invited the Assembly to have a joint meeting with the city of Palmer to discuss the bulk of the Borough remaining in Palmer;
- stated that the city of Palmer enjoys being the Borough seat location and it is a priority for the city to maintain what the Borough has;
- noted that the city of Palmer does not own the Mat-Maid property yet, however, the city was given the authority by the voters to sell up to \$3,000,000 bonds to buy the property;
- commented that the city has engaged a consultant to work on the property and the city is proceeding;
- stated that it is premature to say the city has anything to offer regarding parking currently, but the city is exploring it;
- stated that it would be premature to talk about how the city would develop the Mat-Maid property;
- noted that the first step for the city is to acquire the property;
- spoke to a comment that he received regarding having a portion of the Mat-Maid property for a type of office structure for the Borough in the future; and
- spoke to the Mat-Maid property being a possibility for the Borough.

Assemblymember Bettine queried parking.

Mr. Griffin:

- noted that if the Borough came to the city with a need for parking, it would be considered, however, he could not commit the city or speak on behalf of the City Council;
- noted that he expressed to Assemblymember Woods the city of Palmer's strong desire to keep Borough offices in the city; and
- stated that if parking becomes an issue the City will do whatever it could to support the Borough.

Discussion ensued regarding:

- what the city of Palmer had in mind regarding looking for a partnership in developing the Mat-Maid property;
- the City no longer pursuing the convention center idea;
- the need to have a joint meeting with City Council;
- the areas the city could move the ball field to should the space be needed;
- parking issues;
- the need to move forward with the project;
- the Borough Manager preferring the majority of staff being at one location; and
- the project funding and previously approved funding.

*(Assemblymember Arvin entered the meeting via teleconference at 7:15 p.m.)*

Discussion ensued regarding:

- the need to postpone the legislation until such a time that the public could comment;
- the project timeline;
- the renovation options and costs;
- whether a foundation could be constructed by the fall of 2011; and
- the need for the legislation to have a public hearing.

*(Mayor DeVilbiss reentered the meeting at 7:31 p.m. and assumed the duties of the chair.)*

Discussion ensued regarding:

- whether it was intended to be an architect design build project;
- sole sourcing;
- concerns regarding not having time to start construction this year;
- concerns regarding the costs being significantly different than what was provided a few days ago;
- the need to have the discussion a year from now;
- concerns regarding it being unknown what the government is going to look like in a year from now; and
- the need to look at a scope of services that are essential and necessary.

MOTION: Assemblymember Ewing moved to postpone Resolution Serial No. 11-064 to a time certain of June 7, 2011, and to hold a public hearing.

Assemblymember Arvin:

- spoke in support of postponing the legislation; and
- noted that he would be attending the June 7, 2011, regular Assembly meeting in person.

Assemblymember Woods queried whether a discussion regarding satellite locations would be added to the agenda

MOTION: Assemblymember Ewing called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The motion to postpone passed with Assemblymember Keogh opposed.

*(The meeting recessed at 8:01 p.m. and reconvened at 8:15 p.m.)*

C. DELIBERATIONS AND POSSIBLE ADOPTION OF THE FISCAL YEAR 2012 BUDGET

1. Ordinance Serial No. 11-011: AN ORDINANCE APPROPRIATING MONIES FROM THE CENTRAL TREASURY FOR THE BOROUGH OPERATING FUNDS, ENTERPRISE FUNDS, EDUCATION OPERATING FUND, AND CAPITAL FUNDS AND ESTABLISHING THE RATE OF LEVY FOR ALL BOROUGH FUNCTIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2011, AND ENDING JUNE 30, 2012.

Mr. Moosey provided an overview of the proposed staff budget amendments.

**Amendment No. 13**

MOTION: Assemblymember Halter moved a primary amendment to Ordinance Serial No. 11-011 to include the staff's recommended budget amendments:

		<u>FY12</u> <u>PROPOSED</u>	<u>FY12</u> <u>REVISED</u>	<u>TOTAL</u> <u>CHANGE</u>
<u>AREAWIDE REVENUES</u>				
<u>AREAWIDE : 100-000-000</u>				
368.130	Recovery from School Projects	70,000	301,400	\$231,400
			Total Increases in Revenues	\$231,400
<u>AREAWIDE ADDITIONS</u>				
<u>AREAWIDE: 100-000-000</u>				
445.210	Transfer to Land Management	35,000	145,343	\$110,343
<u>ADMINISTRATION: 100-100-110</u>				
		Wages (Media Design		
411.100	Specialist)	574,477	615,313	\$40,836
412.xxx	Benefits	351,645	383,996	\$32,351
429.900	Other Contractual	23,000	43,000	\$20,000
			Total Increases in Expenditures	\$203,530
<u>AREAWIDE REDUCTIONS</u>				
<u>PUBLIC WORKS</u>				
<u>PUBLIC WORKS ADMINISTRATION: 100-150-150</u>				
414.400	Travel Tickets	2,000	1,000	\$(1,000)
		Training Reimbursement/		
429.200	Conference Fees	5,000	2,500	\$(2,500)
429.210	Training/Instructor Fees	1,500	750	\$(750)
430.100	Office Supplies <\$500	7,000	2,000	\$(5,000)
433.900	Other Supplies	2,500	1,250	\$(1,250)
434.300	Furniture Under \$5,000	2,000	0	\$(2,000)

MAINTENANCE: 100-150-151

413.300	Expense Allowance – Within Borough	5,000	1,000	\$(4,000)
414.200	Expense Reimbursement – Outside Borough	3,700	0	\$(3,700)
414.400	Travel Tickets	3,700	1,850	\$(1,850)
428.200	Grounds Maintenance Services	20,000	10,000	\$(10,000)
429.200	Training Reimbursement/ Conference Fees	6,300	3,150	\$(3,150)
431.200	Building Maintenance Supplies	120,000	100,000	\$(20,000)
433.100	Personnel Supplies	8,500	5,000	\$(3,500)
433.120	Tools Under \$500	7,500	2,500	\$(5,000)
433.300	Books/Subscriptions	3,000	2,000	\$(1,000)
433.900	Other Supplies	3,000	1,500	\$(1,500)
434.100	Other Equipment Under \$5,000	4,500	3,000	\$(1,500)
434.300	Furniture Under \$5,000	2,500	0	\$(2,500)

OPERATIONS: 100-150-155

434.300	Furniture Under \$5,000	2,500	0	\$(2,500)
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PROJECT MANAGEMENT AND ENGINEERING: 100-150-159

411.200	Temporary Wages & Adjustment	100,000	70,000	\$(30,000)
411.300	Overtime Wages	35,000	25,000	\$(10,000)
	Benefits	642,099	633,646	\$(8,453)
414.200	Expense Reimbursement – Outside Borough	3,800	1,000	\$(2,800)
414.400	Travel Tickets	6,000	3,000	\$(3,000)
422.000	Advertising	2,000	1,000	\$(1,000)
426.300	Dues and Fees	7,500	5,500	\$(2,000)
426.600	Computer Software	13,700	8,700	\$(5,000)
429.200	Training Reimbursement/ Conference Fees	18,000	9,000	\$(9,000)
429.210	Training/Instructor Fees	5,800	2,900	\$(2,900)
430.100	Office Supplies <\$500	4,300	3,300	\$(1,000)
433.500	Training Supplies	1,000	500	\$(500)
433.900	Other Supplies	1,500	500	\$(1,000)
434.100	Other Equipment Under \$5,000	4,300	3,000	\$(1,300)
434.300	Furniture Under \$5,000	8,500	0	\$(8,500)

PRE-DESIGN: 100-150-251

426.900	Other Professional Charges	50,000	30,000	\$(20,000)
428.100	Building Maintenance Fees	3,000	0	\$(3,000)
429.210	Training/Instructor Fees	10,000	5,000	\$(5,000)
429.300	Planning Studies	75,000	25,000	\$(50,000)
429.710	Testing	25,000	10,000	\$(15,000)
429.900	Other Contractual	20,000	10,000	\$(10,000)

433.900	Other Supplies	3,000	1,000	\$(2,000)
434.100	Other Equipment Under \$5,000	15,000	5,000	\$(10,000)
451.100	Equipment Over \$5,000 Small Building or Construction	30,000	10,000	\$(20,000)
456.000	Supply	2,500	0	\$(2,500)
<u>PLANNING: 100-130-130</u>				
413.100	Mileage - Within Borough Expense Reimbursements -	2,700	2,400	\$(300)
413.200	Within Borough Meeting Compensation -	300	200	\$(100)
413.500	Within Borough Other Expenses -	10,000	8,000	\$(2,000)
413.900	Within Borough	500	250	\$(250)
414.100	Mileage - Outside Borough	500	400	\$(100)
421.200	Postage	9,000	7,000	\$(2,000)
422.000	Advertising	10,000	5,000	\$(5,000)
423.000	Printing	30,000	20,000	\$(10,000)
425.200	Building Rental	1,000	800	\$(200)
426.600	Computer Software	4,000	2,500	\$(1,500)
426.900	Other Professional Charges Equipment Maintenance	50,000	40,000	\$(10,000)
428.300	Services	1,000	500	\$(500)
429.300	Planning Studies	170,000	135,000	\$(35,000)
429.900	Other Contractual Equipment Maintenance	70,000	60,000	\$(10,000)
431.300	Supplies	600	400	\$(200)
433.200	Medical Supplies	300	200	\$(100)
433.300	Books/Subscriptions	3,000	2,000	\$(1,000)
<u>PLATTING: 100-160-131</u>				
413.100	Mileage - Within Borough Meeting Compensation	2,500	1,000	\$(1,500)
413.500	- Within Borough Other Expenses	10,000	7,000	\$(3,000)
413.900	- Within Borough	500	250	\$(250)
421.200	Postage	8,000	6,000	\$(2,000)
422.000	Advertising	500	250	\$(250)
423.000	Printing	600	300	\$(300)
426.300	Due & Fees	1,200	900	\$(300)
426.500	Recording Fees	500	400	\$(100)
426.900	Other Professional Charges	5,000	3,000	\$(2,000)
429.900	Other Contractual	1,000	500	\$(500)
430.100	Office Supplies < \$500	7,500	6,000	\$(1,500)
433.200	Medical Supplies	200	0	\$(200)
433.300	Books/Subscriptions	1,000	600	\$(400)
434.300	Furniture Under \$5,000	500	0	\$(500)

CULTURAL RESOURCES: 100-160-132

413.100	Mileage - Within Borough Other Expenses	1,000	500	\$(500)
413.900	- Within Borough	300	100	\$(200)
414.100	Mileage - Outside Borough Expense Reimbursement	1,000	300	\$(700)
414.200	- Outside Borough	300	200	\$(100)
421.100	Telephone	1,500	1,100	\$(400)
433.100	Personnel Supplies	700	400	\$(300)
433.110	Clothing	500	300	\$(200)
433.120	Tools under \$500	2,000	1,000	\$(1,000)
433.200	Medical Supplies	500	300	\$(200)
433.300	Books/Subscriptions	500	250	\$(250)
433.900	Other Supplies	1,000	500	\$(500)
434.100	Other Equipment under \$5,000	1,500	500	\$(1,000)

PLANNING ADMINISTRATION: 100-160-133

411.200	Temporary Wages & Adjustments	23,000	6,000	\$(17,000)
411.300	Overtime Wages	8,000	5,000	\$(3,000)
	Benefits	228,094	226,295	\$(1,799)
413.100	Mileage - Within Borough Other Expenses –	500	250	\$(250)
413.900	Within Borough	5,000	3,000	\$(2,000)
414.100	Mileage - Outside Borough Expense Reimbursement -	600	300	\$(300)
414.200	Outside Borough	30,000	27,000	\$(3,000)
426.600	Computer Software	2,000	1,500	\$(500)
426.900	Other Professional Charges	10,000	5,200	\$(4,800)
429.210	Training/Instructor Fees	23,000	20,000	\$(3,000)
429.900	Other Contractual	15,000	10,000	\$(5,000)
433.300	Books/Subscriptions	1,500	1,000	\$(500)
434.300	Furniture Under \$5,000	1,500	500	\$(1,000)

CODE COMPLIANCE: 100-160-134

411.300	Overtime Wages	5,000	3,500	\$(1,500)
	Benefits	147,647	146,983	\$(664)
	Other Expenses –			
413.900	Within Borough	300	150	\$(150)
414.100	Mileage - Outside Borough	300	150	\$(150)
423.000	Printing	2,500	1,500	\$(1,000)
426.600	Computer Software	1,000	600	\$(400)
426.900	Other Professional Charges	10,000	5,000	\$(5,000)
429.600	Vehicle and Junk Removal	10,000	0	\$(10,000)
430.100	Office Supplies < \$500	3,500	2,000	\$(1,500)
433.100	Personnel Supplies	500	200	\$(300)
433.110	Clothing	100	0	\$(100)
433.120	Tools under \$500	400	200	\$(200)

433.300	Books/Subscriptions	500	300	\$ (200)
433.900	Other Supplies	500	300	\$ (200)
434.300	Furniture Under \$5,000	500	0	\$(500)
<u>ENVIRONMENTAL: 100-130-137</u>				
411.300	Overtime Wages	3,000	2,000	\$(1,000)
	Benefits	55,545	55,141	\$ (404)
413.100	Mileage - Within Borough	300	200	\$ (100)
	Expense Reimbursement -			
413.200	Within Borough	100	0	\$(100)
	Other Expenses - Within			
413.900	Borough	1,500	1,000	\$ (500)
414.100	Mileage - Outside Borough	400	300	\$(100)
426.900	Other Professional Charges	2,000	0	\$(2,000)
429.300	Planning Studies	50,000	10,000	\$ (40,000)
430.100	Office Supplies < \$500	2,000	1,500	\$(500)
<u>PERMIT CENTER: 100-130-139</u>				
	Temporary Wages &			
411.200	Adjustments	125,000	115,000	\$(10,000)
411.300	Overtime Wages	30,000	20,000	\$ (10,000)
	Benefits	307,237	302,942	\$(4,295)
413.100	Mileage - Within Borough	300	250	\$(50)
	Expense Reimbursement-			
413.200	Within Borough	200	150	\$ (50)
	Other Expenses - Within			
413.900	Borough	900	800	\$(100)
414.100	Mileage - Outside Borough	500	400	\$(100)
	Expense Reimbursement-			
414.200	Outside Borough	300	200	\$(100)
421.100	Telephone	6,500	6,000	\$(500)
422.000	Advertising	4,000	3,000	\$(1,000)
423.000	Printing	1,500	1,000	\$(500)
426.300	Due & Fees	2,500	2,000	\$(500)
426.600	Computer Software	5,000	4,000	\$(1,000)
426.900	Other Professional Charges	10,000	5,000	\$(5,000)
430.100	Office Supplies < \$500	4,000	3,500	\$(500)
433.110	Clothing	300	200	\$(100)
433.900	Other Supplies	500	300	\$(200)
434.100	Other Equip under \$5,000	1,500	750	\$(750)
434.300	Furniture Under \$5,000	5,000	1,000	\$(4,000)
ASSEMBLY				
<u>CLERKS: 100-100-101</u>				
434.300	Furniture Under \$5,000	3,000	500	\$(2,500)
<u>HUMAN RESOURCES: 100-100-115</u>				
	Temporary Wages &			
411.20	Adjustments	55,000	50,000	\$(5,000)
	Benefits	192,026	191,557	\$(469)

426.200	Legal	20,000	12,000	\$(8,000)
426.900	Other Professional Services	45,500	36,000	\$(9,500)
433.500	Training Supplies	11,500	9,631	\$(1,869)
433.900	Other Supplies	7,000	5,500	\$(1,500)
<u>CLERK: 100-100-103</u>				
411.200	Temporary Wages & Adjustments	8,000	4,000	\$(4,000)
	Benefits	167,895	167,517	\$(378)
423.000	Printing	2,000	500	\$(1,500)
<u>ELECTIONS: 100-100-105</u>				
411.200	Temporary Wages & Adjustments	8,000	4,000	\$(4,000)
	Benefits	90,876	90,500	\$(376)
<u>RECORDS MGMT: 100-100-106</u>				
411.200	Temporary Wages & Adjustments	5,000	2,500	\$(2,500)
	Benefits	108,281	108,045	\$(236)
<u>BOARD OF ETHICS: 100-100-611</u>				
413.100	Mileage	500	-	\$(500)
426.200	Legal	60,000	-	\$(60,000)
429.900	Other Contractual	300	-	\$(300)
433.900	Other Supplies	500	-	\$(500)
<u>LAW</u>				
411.300	Overtime Wages	10,000	5,000	\$(5,000)
	Benefits	328,139	327,668	\$(471)
421.100	Telephone	2,900	1,700	\$(1,200)
421.200	Postage	1,000	700	\$(300)
426.500	Recording Fees	800	600	\$(200)
428.300	Equipment Maintenance Fees	1,500	1,300	\$(200)
	Training Reimbursement/			
429.200	Conference Fees	10,000	7,000	\$(3,000)
429.210	Training/Instructor Fees	4,000	2,500	\$(1,500)
429.500	Labor Services	1,000	0	\$(1,000)
430.200	Copier/Fax Supplies	750	0	\$(750)
431.300	Equipment Maintenance Fees	250	0	\$(250)
COMMUNITY DEVELOPMENT				
<u>COMMUNITY POOLS: 100-170-136</u>				
411.200	Temporary Wages	225,000	200,000	\$(25,000)
	Benefits	576,761	571,589	\$(5,172)
<u>PARKS &amp; RECREATION: 100-170-142</u>				
451.100	Equipment	5,000	0	\$(5,000)

COMMUNITY DEVELOPMENT ADMINISTRATION: 100-170-145

429.900 Other Contractual 50,000 40,000 \$(10,000)

RECREATION INFRASTRUCTURE: 100-170-147

429.900 Other Contractual 40,000 35,000 \$(5,000)

TRAILS MANAGEMENT: 100-170-148

429.900 Other Contractual 15,000 10,000 \$(5,000)

INFORMATION TECHNOLOGY

OFFICE OF INFORMATION TECHNOLOGY: 100-115-121

451.100 Equipment over \$5,000 412,000 137,000 \$(275,000)

FINANCE

COMMON CONTRACTUAL: 100-120-113

421.100 Telephone 52,000 50,000 \$(2,000)

422.000 Advertising 195,000 190,000 \$(5,000)

422.100 Display Advertising 3,000 0 \$(3,000)

423.000 Printing 10,000 5,000 \$(5,000)

424.200 Water & Sewer 25,000 20,000 \$(5,000)

424.550 Recycling Pickups 7,500 5,000 \$(2,500)

424.600 Heating Fuel – Oil 10,000 4,000 \$(6,000)

425.300 Equipment Rental 125,000 120,000 \$(5,000)

427.800 Insurance Adjusters Fees 60,000 40,000 \$(20,000)

Communication Equipment

428.500 Maintenance Service 18,000 15,000 \$(3,000)

430.100 Office Supplies < \$500 25,000 20,000 \$(5,000)

REVENUE & BUDGET: 100-120-119

411.200 Temporary Wages 30,000 20,000 \$(10,000)

411.300 Overtime 25,000 20,000 \$(5,000)

Benefits 495,949 493,002 \$(2,947)

423.000 Printing 52,000 45,000 \$(7,000)

426.600 Computer Software 3,100 1,000 \$(2,100)

426.900 Other Professional 52,500 40,000 \$(12,500)

429.900 Other Contractual 13,900 10,000 \$(3,900)

FINANCE ADMINISTRATION: 100-120-120

Temporary Wages &

411.200 Adjustments 25,000 20,000 \$(5,000)

Benefits 164,330 163,890 \$(440)

Other Expenses - Within

413.900 Borough 500 0 \$(500)

414.100 Mileage - Outside Borough 7,000 6,000 \$(1,000)

421.100 Telephone 4,000 3,000 \$(1,000)

423.000 Printing 25,000 20,000 \$(5,000)

426.600 Computer Software 80,000 70,000 \$(10,000)

429.210 Training/Instructor Fees 45,000 40,000 \$(5,000)

434.000 Computers Under \$5,000 6,000 4,000 \$(2,000)

ACCOUNTING: 100-120-125

421.200	Postage	34,150	31,040	\$(3,110)
423.000	Printing	24,250	22,260	\$(1,990)
426.900	Other Professional Charges	16,500	8,250	\$(8,250)
430.100	Office Supplies < \$500	22,100	17,100	\$(5,000)
433.300	Books/Subscriptions	11,000	7,000	\$(4,000)
434.100	Other Equip under \$5,000	12,500	8,500	\$(4,000)

PURCHASING: 100-120-128

421.200	Postage	5,000	3,000	\$(2,000)
422.000	Advertising	1,000	500	\$(500)
423.000	Printing	1,000	500	\$(500)
426.900	Other Professional Charges	5,000	2,500	\$(2,500)
429.900	Other Contractual	10,000	0	\$(10,000)
430.200	Copier/Fax Supplies	1,000	500	\$(500)
	Equipment Maintenance			
431.300	Supplies	1,500	800	\$(700)

ASSESSMENT: 100-120-140

425.300	Equipment Rental	26,250	6,250	\$(20,000)
426.900	Other Professional	4,200	1,000	\$(3,200)
428.100	Building Maintenance Service	840	0	\$(840)
431.200	Building Maintenance Supply	100	0	\$(100)
433.110	Clothing	100		\$(100)
434.300	Furniture Under \$5000	5,000	2,000	\$(3,000)
451.300	Furniture Over \$5000	20,000	5,000	\$(15,000)

EMERGENCY SERVICES

DES ADMINISTRATION: 100-160-300

411.200	Temporary Wages & Adjustments	111,000	80,000	\$(31,000)
411.400	Nonemployee Compensation	5,500	0	\$(5,500)
412.150	On-Call Health Insurance	737	0	\$(737)
	Benefits	674,278	667,624	\$(6,654)
414.200	Expense Reimbursement - Outside Borough	13,484	8,984	\$(4,500)
414.400	Travel Tickets	18,322	8,322	\$(10,000)
421.100	Telephone	60,000	35,000	\$(25,000)
422.000	Advertising	14,600	9,600	\$(5,000)
423.000	Printing	8,661	6,661	\$(2,000)
424.100	Electricity	41,000	31,000	\$(10,000)
424.300	Natural Gas	15,000	14,000	\$(1,000)
424.500	Garbage Pickups	4,600	1,500	\$(3,100)
425.300	Equipment Rental	10,500	8,500	\$(2,000)
426.300	Due & Fees	11,020	9,000	\$(2,020)

428.400	Vehicle Maintenance Services	21,700	15,000	\$(6,700)
	Training Reimbursement/			
429.200	Conference Fees	26,750	20,000	\$(6,750)
430.100	Office Supplies < \$500	15,500	13,000	\$(2,500)
430.200	Copier/Fax Supplies	1,800	1,200	\$(600)
431.100	Vehicle Maintenance Supplies	16,000	14,000	\$(2,000)
431.200	Building Maintenance Supplies	5,000	2,000	\$(3,000)
	Equipment Maintenance			
431.300	Supplies	8,000	5,000	\$(3,000)
433.100	Personnel Supplies	10,000	5,000	\$(5,000)
433.200	Medical Supplies	9,770	1,200	\$(8,570)
433.300	Books/Subscriptions	6,500	5,000	\$(1,500)
433.500	Training Supplies	5,420	4,711	\$(709)
433.900	Other Supplies	7,000	3,500	\$(3,500)
434.000	Computers under \$5,000	26,784	20,000	\$(6,784)
434.100	Other Equip under \$5,000	9,925	2,000	\$(7,925)
434.300	Furniture Under \$5,000	1,950	0	\$(1,950)
<u>RESCUE SERVICES: 100-160-330</u>				
412.150	On-Call Health Insurance	46,889	5,760	\$(41,129)
<u>WEST LAKES EMS: 100-160-337</u>				
412.150	On-Call Health Insurance	64,840	4,800	\$(60,040)
	Expense Reimbursement			
414.200	- Outside Borough	1,800	800	\$(1,000)
414.400	Travel Tickets	2,500	1,500	\$(1,000)
421.100	Telephone	12,000	11,000	\$(1,000)
428.400	Vehicle Maintenance Services	18,975	17,000	\$(1,975)
431.100	Vehicle Maintenance Supplies	32,000	22,000	\$(10,000)
432.100	Oil and Lubricants	2,200	1,500	\$(700)
432.200	Gas	35,200	27,000	\$(8,200)
433.110	Clothing	9,200	8,189	\$(1,011)
433.200	Medical Supplies	35,700	31,000	\$(4,700)
434.100	Other Equipment under \$5,000	14,000	10,000	\$(4,000)
434.300	Furniture Under \$5,000	14,000	10,000	\$(4,000)
<u>WILLOW EMS: 100-160-338</u>				
412.150	On-Call Health Insurance	22,775	4,800	\$(17,975)
<u>CENTRAL EMS: 100-160-341</u>				
411.300	Overtime Wages	85,000	75,000	\$(10,000)
	Benefits	553,495	548,796	\$(4,699)
412.150	On-Call Health Insurance	89,758	14,400	\$(75,358)
	Expense Reimbursement			
414.200	- Outside Borough	5,115	2,000	\$(3,115)
414.400	Travel Tickets	6,300	3,000	\$(3,300)
421.100	Telephone	12,000	9,000	\$(3,000)
423.000	Printing	3,000	2,000	\$(1,000)
424.200	Water & Sewer	4,000.00	750.00	\$(3,250)

424.300	Natural Gas	10,500	3,500	\$(7,000)
425.200	Building Rental	46,600	45,000	\$(1,600)
426.600	Computer Software	10,000	9,000	\$(1,000)
426.900	Other Professional Charges	62,800	52,800	\$(10,000)
	Equipment Maintenance			
428.300	Services	7,000	6,000	\$(1,000)
428.400	Vehicle Maintenance Services	30,000	20,000	\$(10,000)
	Training Reimbursement/			
429.200	Conference Fees	45,000	19,500	\$(25,500)
429.210	Training/Instructor Fees	10,000	5,000	\$(5,000)
430.100	Office Supplies < \$500	7,000	4,000	\$(3,000)
431.100	Vehicle Maintenance Supplies	44,000	42,000	\$(2,000)
433.100	Personnel Supplies	20,000	13,000	\$(7,000)
433.110	Clothing	30,000	26,000	\$(4,000)
433.300	Books/Subscriptions	4,200	3,933	\$(267)
434.100	Other Equip under \$5,000	15,000	13,000	\$(2,000)
434.300	Furniture Under \$5,000	5,000	0	\$(5,000)

PALMER EMS: 100-160-343

412.150	On-Call Health Insurance	51,283	9,600	\$(41,683)
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TALKEETNA/TRAPPER CREEK/SUNSHINE EMS: 100-160-344

412.150	On-Call Health Insurance	40,190	9,600	\$(30,590)
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SUTTON EMS: 100-160-346

412.150	On-Call Health Insurance	40,190	5,760	\$(34,430)
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BUTTE EMS: 100-160-347

412.150	On-Call Health Insurance	14,335	3,840	\$(10,495)
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TOTAL EXPENDITURE REDUCTIONS \$(1,838,879)

NET REDUCTION ON AREAWIDE BUDGET \$(1,866,749)

NEW POSITIONS

LAND MANAGEMENT: 203-170-141

411.100	Lands Manager	-	64,502	\$64,502
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412.xxx	Benefits	-	45,841	\$45,841
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Total Increase for Land Management \$110,343

PORT: 520-100-112

411.100	Media Design Specialist	-	10,209	\$10,209
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412.xxx	Benefits	-	8,088	\$8,088
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Total Increase for Port \$18,297

MOTION: Assemblymember Colver moved a secondary amendment to the Areawide Fund, Planning, Environmental, Other Professional Charges (100.130.137.426.900), by striking \$0 and inserting \$12,000 in its place.

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Bettine moved a secondary amendment to the Areawide Fund, Planning, Code Compliance, Vehicle and Junk Removal (100.160.134.429.600), by striking \$0 and inserting \$10,000 in its place.

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Colver moved a secondary amendment to the Areawide Fund, New Positions, Land Management, Lands Manager as follows:

- Salary (203.170.141.411.100), by striking \$64,502 and inserting \$0 in its place; and
- Benefits (203.170.141.412s), by striking \$45,841 and inserting \$0 in its place.

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Bettine moved a secondary amendment to the Areawide Fund, Transfer to Land Management (100.000.000.425.210), by striking \$110,343 and inserting \$0 in its place and inserting \$100,000 to Land Management Interest Earnings for a contractor for Port Leasing and inserting \$100,000 in other contractual in the Land Management Fund.

VOTE: The secondary amendment passed without objection.

MOTION: Assemblymember Bettine moved to extend the meeting past 10 p.m. and not to exceed 10:30 p.m.

VOTE: The motion passed with Assemblymembers Colver, Halter, and Ewing opposed.

*(The meeting recessed at 9:50 p.m. and reconvened at 10:01 p.m.)*

MOTION: Assemblymember Halter moved a secondary amendment to the Areawide Fund, Administration, Other Contractual (100.100.110.429.900), by striking \$43,000 and inserting \$23,000 in its place.

VOTE: The secondary amendment passed without objection.

VOTE: The primary amendment passed as amended without objection.

Mayor DeVilbiss asked if there was objection to continuing Ordinance Serial No. 11-011 to the May 16, 2011, meeting.

There was no objection noted.

## **VI. AUDIENCE PARTICIPATION**

The following person spoke to concerns regarding how the on-call responders' health insurance was reported in the budget and concerns with rushing into projects and the amount of studies the Borough performs: Mr. Butch Moore.

The following person spoke regarding appreciation of the Assembly, the need to nurture expanded industry, and to importance of new growth: Mr. John Klapperich.

The following person spoke regarding the Palmer City library's budget and users: Mr. Doug Griffin, City of Palmer Manager.

The following person spoke regarding the perception that the city of Wasilla makes a lot of money off of sales tax, thanked everyone for their hard work, spoke in support of development at Port MacKenzie, Borough growth and development, the cleanup and junk removal, and the need to be business friendly: Ms. Taffina Katkus.

## **VII. VETO**

### **A. MOTION TO OVERRIDE ANY POSSIBLE MAYORAL VETO ON FISCAL YEAR 2012 BUDGET ITEMS (ORDINANCE SERIAL NO. 11-011)**

*(There were no vetoes presented.)*

## **VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

Assemblymember Keogh:

- saluted the firefighters in Palmer and the Butte for responding to a fire that could have gotten away; and
- spoke to the Sutton library project cost.


Mayor DeVilbiss requested that an Assemblymember request to rescind Resolution Serial No. 11-049, as he advised the Alaska State Fair that he would request this.

Assemblymember Halter advised that he would request to rescind the resolution on behalf of the Mayor.


Assemblymember Colver spoke to comments he has received with regards to the Sutton Library.

**IX. ADJOURNMENT**

The special meeting adjourned at 10:28 p.m.

  
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LARRY DeVILBISS, Borough Mayor

ATTEST:

  
\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes approved: 06/07/11