

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Warren Keogh, District 1  
Noel Woods, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Darcie K. Salmon, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 E. DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, DECEMBER 20, 2011**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
    1. Reports from cities
    2. Matanuska-Susitna Borough School District
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee on School Issues
    2. Assembly Public Relations
  - C. MANAGER COMMENTS
    1. State/Federal Legislation
    2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Aviation Advisory Board: 05/12/11, 06/09/11, 07/14/11, 08/11/11, Resolution Serial Nos. 11-02, 11-03, 11-04, 11-05, 11-06, 11-07, 11-08, 11-09
  - b. Emergency Medical Services Board: 10/05/11
  - c. Enhanced 911 Advisory Board: 08/09/11
  - d. Greater Talkeetna RSA Board of Supervisors: 09/08/11, 10/13/11
  - e. Midway RSA Board of Supervisors: 04/27/11, 06/01/11
  - f. Parks, Recreation, and Trails Advisory Board: 09/26/11, Resolution Serial No. 11-02
  - g. Planning Commission: 10/17/11, 11/07/11
  - h. Platting Board: 10/20/11
  - i. Port Commission: 09/19/11
  - j. Transportation Advisory Board: 07/27/11, Resolution Serial Nos. 11-11, 11-13
  - k. West Lakes FSA Board of Supervisors: 08/08/11
2. Community Council Correspondence:
  - a. Trapper Creek Community Council: 09/15/11

G. INFORMATIONAL MEMORANDUMS

1. IM No. 11-260: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF OCTOBER 1, 2011, TO NOVEMBER 30, 2011.
2. IM No. 11-264: GRANT AGREEMENT WITH THE VALLEY COMMUNITY FOR RECYCLING SOLUTIONS IN THE AMOUNT OF \$75,000.
3. IM No. 11-284: CONTRACT MODIFICATION NO. 4 TO SWALLING CONSTRUCTION COMPANY INC. FOR THE EMERGENCY REPLACEMENT OF WELCH WAY BRIDGE.

VII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 11-078: AN ORDINANCE AMENDING THE OPERATING RULES, RATES, AND PROCEDURES FOR THE SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS IN TALKEETNA, ALASKA, BY INCREASING THE RATES FOR MONTHLY WATER AND SEWER CHARGES AND INTERRUPTED SERVICE FEES.
  - 1. IM No. 11-133
  
- B. AM No. 11-103: AUTHORIZATION TO PURCHASE COMMUNICATION EQUIPMENT THROUGH DECEMBER 31, 2012, FROM MOTOROLA IN AN AMOUNT NOT TO EXCEED \$500,000.

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*
  
- B. PUBLIC HEARINGS (Three minutes per person.)
  - 1. Ordinance Serial No. 11-158: AN ORDINANCE ACCEPTING AND APPROPRIATING \$238,150 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NO. 45158, FOR EMERGENCY AND COMMUNICATIONS EQUIPMENT, AND PROGRAM COORDINATOR WAGES.
    - a. Resolution Serial No. 11-159: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 45158, FUND 425, FOR EMERGENCY AND COMMUNICATIONS EQUIPMENT AND PROGRAM COORDINATOR WAGES.
      - (1) IM No. 11-265
  
  - 2. Ordinance Serial No. 11-159: AN ORDINANCE AMENDING MSB 17.55.010, TO CREATE SPECIFIC SETBACK REQUIREMENTS FOR ALASKA RAILROAD RIGHTS-OF-WAY; AND AMENDING MSB 17.125, DEFINITIONS.
    - a. IM No. 11-266

3. Ordinance Serial No. 11-160: AN ORDINANCE APPROVING THE CLASSIFICATION OF A PORTION OF BOROUGH-OWNED PARCEL 16N04W06D001 IN THE SOUTH BIG LAKE AREA AS MATERIAL LANDS.
  - a. IM No. 11-267
  
4. Ordinance Serial No. 11-161: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$40,500 FROM THE WEST LAKES FIRE SERVICE AREA NO. 136 FUND BALANCE, FUND 249, TO THE WEST LAKES FIRE SERVICE AREA NO. 136 FISCAL YEAR 2012 OPERATING BUDGET, FUND 249, TO REIMBURSE FOR UNEXPECTED EXPENSES INCURRED AS A RESULT OF NECESSARY REPAIRS AND UPGRADES.
  - a. IM No. 11-268
  
5. Ordinance Serial No. 11-162: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$30,000 FROM THE BUTTE FIRE SERVICE AREA NO. 2 FUND BALANCE, FUND 251, TO THE BUTTE FIRE SERVICE AREA NO. 2 FISCAL YEAR 2012 OPERATING BUDGET, FUND 251, FOR THE PURCHASE OF NECESSARY EQUIPMENT.
  - a. IM No. 11-269
  
6. Ordinance Serial No. 11-163: AN ORDINANCE ACCEPTING AND APPROPRIATING \$6,275 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF PARKS AND OUTDOOR RECREATION, TO FUND 440, PROJECT NO. 15015, FOR THE MAT-SU SNOWMOBILE TRAIL MARKING PROJECT.
  - a. Resolution Serial No. 11-160: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MAT-SU SNOWMOBILE TRAIL MARKING PROJECT, FUND 440, PROJECT NO. 15015.
    - (1) IM No. 11-270
  
7. Ordinance Serial No. 11-164: AN ORDINANCE ACCEPTING AND APPROPRIATING \$22,243 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 480, PROJECT NO. 45126, FOR COMMUNITY EMERGENCY RESPONSE TRAINING AND NEIGHBORHOOD WATCH TRAINING.
  - a. Resolution Serial No. 11-161: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 45126, FUND 480, FOR

COMMUNITY EMERGENCY RESPONSE TEAM AND  
NEIGHBORHOOD WATCH TRAINING.

(1) IM No. 11-272

8. Ordinance Serial No. 11-165: AN ORDINANCE ACCEPTING AND APPROPRIATING \$13,306.31 FROM MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT NO. 20323 FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.

a. IM No. 11-273

9. Ordinance Serial No. 11-166: AN ORDINANCE ACCEPTING AND APPROPRIATING \$8,000 FROM THE ALASKA STATE DEPARTMENT OF EDUCATION TO FUND 480, PROJECT NO. 20364, FOR CONTINUING EDUCATION GRANTS AT THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

a. Resolution Serial No. 11-162: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING EDUCATION GRANTS FOR THE BIG LAKE, SUTTON, TALKEETNA, TRAPPER CREEK, AND WILLOW PUBLIC LIBRARIES.

(1) IM No. 11-274

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 11-164: A RESOLUTION SUPPORTING HOUSE BILL 88, REGARDING AN INDIVIDUAL'S RIGHTS UNDER THE CONSTITUTION OF THE STATE OF ALASKA AND THE UNITED STATES CONSTITUTION. *(Sponsored by Assemblymember Colligan)*

(1) IM No. 11-281

b. Resolution Serial No. 11-165: A RESOLUTION RECOGNIZING THE SOCIAL AND ECONOMIC IMPORTANCE OF THE PALMER BRANCH OF THE ALASKA RAILROAD AND ENCOURAGING THE

RECONSTRUCTION OF THE PALMER BRANCH TO  
ENHANCE ITS SERVICE TO THE PALMER AREA.

*(Sponsored by Mayor DeVilbiss)*

(1) IM No. 11-286

2. ACTION MEMORANDUMS

- a. AM No. 11-106: ACCEPTANCE OF LATE FILED AND RETROACTIVE SENIOR CITIZEN AND DISABLED VETERANS EXEMPTION APPLICATIONS.
- b. AM No. 11-107: APPROVAL OF CHANGE ORDER NO. 1 TO R&M CONSULTANTS IN THE AMOUNT OF \$175,081 FOR THE HORSESHOE LAKE ROAD UPGRADE DESIGN PROJECT.
- c. AM No. 11-110: APPROVAL OF CHANGE ORDER NO. 1 TO TEW'S INC. IN THE AMOUNT OF \$20,557.36 TO ALLOW ADDITIONAL WORK DUE TO FIELD DIRECTIVES AND DRIVEWAY BORROW QUANTITIES FOR THE SUNRISE DRIVE RECONSTRUCTION PROJECT, PROJECT NO. 30043.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 01/17/12, Borough Assembly Chambers)

- 1. Ordinance Serial No. 12-001: AN ORDINANCE REAPPROPRIATING \$30,000 FROM FUND 435, PROJECT NO. 10145, MAT-SU CONVENTION AND VISITORS BUREAU BUILDING REPAIRS TO FUND 440, PROJECT NO. 10157, ZAMBONI ICE RESURFACER.
  - a. Resolution Serial No. 12-001: A RESOLUTION AMENDING THE BUDGETS FOR PROJECT NO. 10145, MAT-SU CONVENTION AND VISITORS BUREAU BUILDING REPAIRS – DRYWALL, REPAIR AND INTERIOR PAINT AND PROJECT NO. 10157 ZAMBONI ICE RESURFACER.

(1) IM No. 12-002
- 2. Ordinance Serial No. 12-002: AN ORDINANCE AMENDING MSB 2.12.090 TO ESTABLISH A MAXIMUM TIME LIMIT OF ONE HOUR FOR THE AUDIENCE PARTICIPATION SECTION OF THE ASSEMBLY AGENDA AND TO PROVIDE THE OPTION OF ALLOWING PUBLIC HEARINGS TO CONTINUE

TO TIME CERTAIN WHERE MORE THAN ONE HOUR OF PUBLIC COMMENT IS HEARD PER ORDINANCE.

a. IM No. 12-003

3. Ordinance Serial No. 12-003: AN ORDINANCE ACCEPTING AND APPROPRIATING DONATIONS IN THE AMOUNT OF \$60,000 TO FUND 435, PROJECT NO. 10168, FOR THE SUTTON LIBRARY COMMUNITY CENTER.

a. Resolution Serial No. 12-002: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR DONATIONS IN THE AMOUNT OF \$60,000 FOR THE SUTTON LIBRARY COMMUNITY CENTER, PROJECT NO. 10168. *(Sponsored by Assemblymember Keogh)*

(1) IM No. 12-004

B. INTRODUCTIONS (For public hearing – 02/07/12, Borough Assembly Chambers)

1. Ordinance Serial No. 11-167: AN ORDINANCE CREATING WEST METCALF CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 466, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 11-280

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

A. Ordinance Serial No. 11-153: AN ORDINANCE AMENDING MSB 17.28, INTERIM MATERIALS DISTRICT; MSB 17.30 CONDITIONAL USE PERMIT FOR EARTH MATERIALS EXTRACTION ACTIVITIES; AND MSB 17.125, DEFINITIONS, TO INCLUDE PROVISIONS FOR MATERIAL EXTRACTION BELOW THE SEASONAL HIGH WATER TABLE AND RECLAMATION. *(Reconsideration filed by Assemblymember Woods December 7, 2011)*

1. IM No. 11-246

XII. EXECUTIVE SESSION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**