

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Warren Keogh, District 1
Noel Woods, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Darcie K. Salmon, District 5
Jim Colver, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JANUARY 17, 2012

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Regular Assembly Meeting: 12/06/11
- B. Special Assembly Meeting: 12/07/11
- C. Special Assembly Meeting: 12/20/11
- D. Regular Assembly Meeting: 12/20/11

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 - 1. Reports from cities
 - 2. Matanuska-Susitna Borough School District
 - 3. Mat-Su Convention and Visitor's Bureau – Ms. Bonnie Quill

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Seward-Meridian Expansion Project
4. Alaska Natural Gas Transportation Projects – Mr. Larry Persily

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Citizen's Advisory Committee on the Goose Creek Correctional Center: 06/13/11
 - b. Enhanced 911 Advisory Board: 10/11/11
 - c. Fairview RSA Board of Supervisors: 05/17/11
 - d. Greater Palmer Consolidated FSA Board of Supervisors: 05/03/11
 - e. Greater Willow RSA Board of Supervisors: 06/23/11
 - f. Joint West Lakes and Wasilla-Lakes FSA Board of Supervisors: 10/03/11
 - g. Local Emergency Planning Committee: 06/15/11
 - h. Planning Commission: 11/21/11
 - i. Platting Board: 11/03/11, 11/17/11
 - j. Transportation Advisory Board: 08/24/11, Resolution Serial No. 11-12
 - k. West Lakes FSA Board of Supervisors: 09/26/11
2. Community Council Correspondence:
 - a. Chickaloon Community Council: 08/10/11
 - b. Knik-Fairview Community Council: 02/16/11, 03/16/11, 05/18/11, 07/20/11, 09/21/11
 - c. Meadow Lakes Community Council: 04/13/11, 05/11/11, 05/31/11, 06/06/11, 08/10/11, 09/14/11
 - d. Trapper Creek Community Council: 10/20/11

G. INFORMATIONAL MEMORANDUMS

VII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 11-022: AN ORDINANCE REPEALING MSB 2.70, CODE OF ETHICS, AND ADOPTING MSB 2.71, CODE OF ETHICS.
 - 1. IM No. 11-036
- B. AM No. 11-107: APPROVAL OF CHANGE ORDER NO. 1 TO R & M CONSULTANTS IN THE AMOUNT OF \$175,081 FOR THE HORSESHOE LAKE ROAD UPGRADE DESIGN PROJECT.

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)
- B. PUBLIC HEARINGS (Three minutes per person.)
 - 1. Ordinance Serial No. 12-001: AN ORDINANCE REAPPROPRIATING \$30,000 FROM FUND 435, PROJECT NO. 10145, MAT-SU CONVENTION AND VISITORS BUREAU BUILDING REPAIRS TO FUND 440, PROJECT NO. 10157, ZAMBONI ICE RESURFACER.
 - a. Resolution Serial No. 12-001: A RESOLUTION AMENDING THE BUDGETS FOR PROJECT NO. 10145, MAT-SU CONVENTION AND VISITORS BUREAU BUILDING REPAIRS – DRYWALL, REPAIR AND INTERIOR PAINT AND PROJECT NO. 10157 ZAMBONI ICE RESURFACER.
 - (1) IM No. 12-002
 - 2. Ordinance Serial No. 12-002: AN ORDINANCE AMENDING MSB 2.12.090 TO ESTABLISH A MAXIMUM TIME LIMIT OF ONE HOUR FOR THE AUDIENCE PARTICIPATION SECTION OF THE ASSEMBLY AGENDA AND TO PROVIDE THE OPTION OF ALLOWING PUBLIC HEARINGS TO CONTINUE TO TIME CERTAIN WHERE MORE THAN ONE HOUR OF PUBLIC COMMENT IS HEARD PER ORDINANCE.
 - a. IM No. 12-003

3. Ordinance Serial No. 12-003: AN ORDINANCE ACCEPTING AND APPROPRIATING DONATIONS IN THE AMOUNT OF \$60,000 TO FUND 435, PROJECT NO. 10168, FOR THE SUTTON LIBRARY COMMUNITY CENTER.
 - a. Resolution Serial No. 12-002: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR DONATIONS IN THE AMOUNT OF \$60,000 FOR THE SUTTON LIBRARY COMMUNITY CENTER, PROJECT NO. 10168. *(Sponsored by Assemblymember Keogh)*
(1) IM No. 12-004

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 12-003: A RESOLUTION ENCOURAGING THE GOVERNOR AND LEGISLATURE OF THE STATE OF ALASKA TOWARD PROACTIVE NATURAL GAS DEVELOPMENT FOR THE BENEFIT OF ALL ALASKANS. *(Sponsored by Mayor DeVilbiss)*
(1) IM No. 11-024
- b. Resolution Serial No. 12-004: A RESOLUTION AUTHORIZING THE MANAGER TO ESTABLISH A WATER RIGHTS PUBLIC AWARENESS CAMPAIGN. *(Sponsored by Assemblymember Keogh)*
(1) IM No. 12-015
- c. Resolution Serial No. 12-005: A RESOLUTION AMENDING THE BUDGETS FOR FISCAL YEAR 2010 CAPITAL IMPROVEMENT PROJECTS FOR LANDSCAPING AND AMERICANS WITH DISABILITIES ACT ACCESS AND SIGNAGE RELOCATE AND AMENDING THE BUDGET AND SCOPE OF WORK FOR THE FISCAL YEAR 2011 CAPITAL IMPROVEMENT PROJECT FOR PARKING LOT LIGHTS INSTALLATION; AND FISCAL YEAR 2012 CAPITAL IMPROVEMENT PROJECT PARKING LOT CHIP SEAL FOR THE TRAPPER CREEK LIBRARY, PROJECT NO. 10173.
(1) IM No. 12-020
- d. Resolution Serial No. 12-006: A RESOLUTION SUPPORTING AND DIRECTING THAT THE FUNDS RECEIVED FROM ANY FUTURE SALE OF THE

CURRENT VISITOR CENTER PARCEL BE DEDICATED TO THE DEVELOPMENT OF THE NEW SOUTH GATEWAY FACILITY. *(Sponsored by Assemblymember Halter)*

(1) IM No. 12-023

- e. Resolution Serial No. 12-011: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING A FIVE YEAR EXTENSION TO THE KITCHEN LIGHTS UNIT AGREEMENT IN COOK INLET.

(Sponsored by Mayor DeVilbiss)

(1) IM No. 12-025

2. ACTION MEMORANDUMS

- a. AM No. 12-002: AWARD OF BID NO. 12-055 TO PIERCE MANUFACTURING, INC. IN THE AMOUNT OF \$915,487 TO PURCHASE A 75-FOOT AERIAL LADDER TRUCK FOR THE WASILLA-LAKES FIRE SERVICE AREA.
- b. AM No. 12-004: AUTHORIZATION TO PURCHASE MEDICAL EQUIPMENT AND SUPPLIES FROM CARDINAL DISTRIBUTION IN AN AMOUNT NOT TO EXCEED \$280,000 FOR THE GOOSE CREEK CORRECTIONAL CENTER.
- c. AM No. 12-005: AWARD OF BID NO. 12-045 TO ALASKA ELECTRIC AND CONTROL FOR THE CONTRACT AMOUNT NOT TO EXCEED \$214,586.30 FOR PURCHASE AND INSTALLATION OF A CONVEYOR FOR VALLEY COMMUNITY FOR RECYCLING SOLUTIONS.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/07/12, Borough Assembly Chambers)

- 1. Ordinance Serial No. 12-005: AN ORDINANCE ACCEPTING AND APPROPRIATING \$119,100 FROM THE ALASKA STATE DEPARTMENT OF FISH AND GAME TO FUND 410, PROJECT NO. 30113, FOR CULVERT REPLACEMENT IN THE HIDDEN HILLS FISH PASSAGE PROJECT.

- a. Resolution Serial No. 12-007: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CULVERT REPLACEMENT IN THE HIDDEN HILLS FISH PASSAGE PROJECT, PROJECT NO. 30113.
 - (1) IM No. 12-001

2. Ordinance Serial No. 12-006: AN ORDINANCE AMENDING MSB 4.10.030, AVIATION ADVISORY BOARD COMPOSITION. *(Sponsored by Mayor DeVilbiss)*
 - a. IM No. 12-004

3. Ordinance Serial No. 12-007: AN ORDINANCE REAPPROPRIATING \$100,000 FROM LAND AND RESOURCES MANAGEMENT DIVISION'S FISCAL YEAR 2012 OPERATING BUDGET FUND 203, TO FUND 450, PROJECT NO. 70011, FOR THE PORT OPERATIONS TECHNICAL ADVISOR CONTRACT.
 - a. Resolution Serial No. 12-008: A RESOLUTION APPROVING THE SCOPE WORK AND BUDGET FOR PROJECT NO. 70011, PORT OPERATIONS TECHNICAL ADVISOR.
 - (1) IM No. 12-005

4. Ordinance Serial No. 12-008: AN ORDINANCE APPROVING AN APPROPRIATION OF \$115,000 FROM WILLOW ROAD SERVICE AREA NO. 20 FUND BALANCE FUND 276, TO FUND 410, PROJECT NO. 30042, FOR WILLOW ROAD SERVICE AREA NO. 20 CAPITAL PROJECTS.
 - a. IM No. 12-006

5. Ordinance Serial No. 12-009: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$528,000 FROM THE ALASKA STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION AND APPROPRIATING THE REQUIRED MATCH FUNDS IN THE AMOUNT OF \$352,000 FROM THE UNRESTRICTED NET ASSETS IN THE SOLID WASTE ENTERPRISE FUND, FUND 510, TO FUND 420, PROJECT NO. 25052, CENTRAL LANDFILL CELL 2A CLOSURE.
 - a. Resolution Serial No. 12-009: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 25052, CENTRAL LANDFILL CELL 2A CLOSURE.
 - (1) IM No. 12-008

6. Ordinance Serial No. 12-010: AN ORDINANCE AMENDING MSB 17.28, DESIGNATING THE SUSITNA PARKWAY PIT AN INTERIM MATERIALS DISTRICT, LOCATED WITHIN TOWNSHIP 16 NORTH, RANGE 4 WEST, SECTION 6, ON PARCEL D-1, SEWARD MERIDIAN.
 - a. IM No. 12-012

7. Ordinance Serial No. 12-011: AN ORDINANCE AMENDING MSB 2.12.075, TO SPECIFY HOW JOINT MEETINGS MAY BE CHANGED OR CANCELLED. *(Sponsored by Assemblymember Keogh)*
 - a. IM No. 12-014

8. Ordinance Serial No. 12-013: AN ORDINANCE ADOPTING AN AMENDMENT TO THE DEFINITION OF RESERVE USE LANDS TO INCLUDE “FOR DEVELOPMENT OF PORT MACKENZIE,” MSB 23.05.100 AND RECLASSIFYING ALL BOROUGH-OWNED LAND WITHIN THE PORT MACKENZIE SPECIAL USE DISTRICT AS RESERVED USE LANDS.
 - a. IM No. 12-017

9. Ordinance Serial No. 12-014: AN ORDINANCE REAPPROPRIATING \$50,000 FROM THE FISCAL YEAR 2012 CAPITAL PROJECT, NORTHERN PARKS UPGRADE AND IMPROVEMENTS, FUND 440, PROJECT NO. 15040, TO FUND 480, PROJECT NO. 47026, MEADOW LAKES PARK PLAYGROUND.
 - a. Resolution Serial No. 12-010: A RESOLUTION AMENDING THE SCOPE OF WORK FOR PROJECT NO. 15040, THE FISCAL YEAR 2012 CAPITAL PROJECTS FOR THE NORTHERN PARKS UPGRADE AND IMPROVEMENTS AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE MEADOW LAKES PARK PLAYGROUND, PROJECT NO. 47026.
 - (1) IM No. 12-018

10. Ordinance Serial No. 12-015: AN ORDINANCE AMENDING THE OPERATING RULES, RATES, AND PROCEDURES FOR THE SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS IN TALKEETNA, ALASKA, BY INCREASING THE RATES FOR MONTHLY WATER AND SEWER CHARGES AND INTERRUPTED SERVICE FEES.
 - a. IM No. 12-022

11. Ordinance Serial No. 12-016: AN ORDINANCE AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE BOROUGH AND MUNICIPALITY OF ANCHORAGE FOR CONSTRUCTION AND MAINTENANCE OF A COMMUNICATION TOWER (MSB006514).
 - a. IM No. 12-021

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED
(Requested by Assemblymember Keogh)

- a. Ordinance Serial No. 11-153: AN ORDINANCE AMENDING MSB 17.28 INTERIM MATERIALS DISTRICT, MSB 17.30 CONDITIONAL USE PERMIT (CUP) FOR EARTH MATERIALS EXTRACTION ACTIVITIES, AND MSB 17.125 DEFINITIONS TO INCLUDE PROVISIONS FOR MATERIAL EXTRACTION BELOW THE SEASONAL HIGH WATER TABLE AND RECLAMATION.
 - (1) IM No. 11-246

- D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

XI. RECONSIDERATION

XII. EXECUTIVE SESSION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. ADJOURNMENT

Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.