

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on January 28, 2008, at the Palmer City Council Chambers, 281 W. Evergreen Avenue, Palmer, Alaska. The meeting was called to order at 12:45 p.m. by Mayor Curtis D. Menard for the purpose of interviewing applicants for the Borough Clerk position.

II. ROLL CALL

Assembly members present and establishing a quorum were:

- Ms. Lynne Woods, Assembly District No. 1 (*Deputy Mayor*)
- Mr. Pete Houston, Assembly District No. 2
- Ms. Michelle R. Church, Assembly District No. 3
- Ms. Mary Kvalheim, Assembly District No. 4
- Ms. Cindy L. Bettine, Assembly District No. 5
- Mr. Robert Wells, Assembly District No. 6
- Mr. Tom Kluberton, Assembly District No. 7

Staff in attendance were:

- Mr. John Duffy, Borough Manager
- Mr. Nicholas Spiropoulos, Borough Attorney
- Ms. Sharon Huckins, Administrative Secretary I

III. APPROVAL OF AGENDA

Mayor Menard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Nicholas Spiropoulos, Borough Attorney.

V. ITEMS OF BUSINESS

A. INTERVIEWS FOR THE BOROUGH CLERK POSITION

Mayor Menard queried whether the interviews would take place in executive session.

Mr. Spiropoulos:

- advised that the interviews need to take place in open session; and
- stated that Ms. McKechnie previously withdrew her application; however, she has requested that her application be reconsidered by the Assembly.

Assemblymember Bettine spoke in favor of moving forward with interviewing Ms. McKechnie.

There was no objection noted.

The interviews took place as follows:

- Kristie Smithers, 12:45 p.m.
- Lonnie McKechnie, 2:15 p.m.

Mayor Menard explained the interview process to each applicant and the interviews proceeded as noted above with Mayor Menard and members of the Assembly presenting the interview questions to each applicant respectively, and the applicants' responses thereto.

VI. EXECUTIVE SESSION *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.)*

MOTION: Assemblymember Bettine moved to enter executive session to discuss subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion, specifically to discuss the applicants that interviewed for the Borough Clerk position.

VOTE: The motion passed without objection and the Assembly entered the executive session at 2:40 p.m. Those present during the executive session were the members of the Assembly, the Mayor, the Manager, and the Borough Attorney.

MOTION: Assemblymember Wells moved to exit executive session.

VOTE: The motion passed and the Assembly exited the executive session at 3:37 p.m.

MOTION: Assemblymember Bettine moved to offer the position of Borough Clerk to Ms. McKechnie with an annual salary of \$80,000 and an evaluation to take place at 6 months and once a year thereafter.

VOTE: The motion passed without objection.

VI. AUDIENCE PARTICIPATION

(There were no persons who wished to testify.)

VIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There were no comments presented.)

IX. ADJOURNMENT

The special meeting adjourned at 3:40 p.m.

/ S /

CURTIS D. MENARD, Borough Mayor

ATTEST:

/ S /

LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes approved: 02/19/08