

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1

Vacant, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, FEBRUARY 18, 2003**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: January 21, 2003

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation in Honor of Noel Woods

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORT

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. MSB Library Advisory Board – Jeanne Troshynski

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Animal Care and Regulation Board: 12/09/02
  - b. Board of Adjustment and Appeals: 12/05/02
  - c. Board of Ethics: 11/19/02
  - d. Emergency Medical Services Advisory Board: 12/04/02
  - e. Enhanced 9-1-1 Advisory Board: 12/10/02
  - f. Knik Road Service Area No. 17: 01/09/03
  - g. Local Emergency Planning Committee: 11/20/02
  - h. Matanuska-Susitna School Board: 11/06/02 (Construction Trades Meeting), 11/06/02 (Business Meeting), 11/20/02
  - i. Midway Road Service Area No. 9: 01/09/03
  - j. Parks, Recreation, and Trails Advisory Board: 01/28/03
  - k. Planning Commission: 01/06/03, 01/15/03, 01/20/03
  - l. Platting Board: 01/16/03
  - m. Port Commission: 12/04/02, 12/16/02
  - n. Regional Transportation Planning Organization: 12/11/02
  - o. Senior Citizens Advisory Board: 01/20/03
  - p. Wasilla-Lakes Fire Service Area Board of Supervisors: 12/09/02
2. Community Council Correspondence:
  - a. Lazy Mountain Community Council: 11/14/02
  - b. South Knik River Community Council: 01/18/03
  - c. Willow Area Community Organization: 01/06/03
3. Other Correspondence:
  - a. Cook Inlet Aquaculture Association: 12/14/02

G. INFORMATIONAL MEMORANDUMS

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-025: AN ORDINANCE AMENDING MSB 15.08.080(C), RELATING TO JOINT ASSEMBLY/PLANNING COMMISSION MEETING SCHEDULE.
  - a. IM No. 03-022
  
2. Ordinance Serial No. 03-026: AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION OF \$328,000 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, \$8,000 TO THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGET, FUND 251, TO PURCHASE AN AIR-PACK TESTER AND BAY DOORS, \$290,000 TO PROJECT NO. 20083, FUND 405, TO PURCHASE A FIRE ENGINE AND \$30,000 TO PROJECT NO. 45026, FUND 405, TO PURCHASE FIREFIGHTING EQUIPMENT.
  - a. Resolution Serial No. 03-007: A RESOLUTION SETTING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 20083, FUND 405, TO PURCHASE A FIRE ENGINE AND FOR PROJECT NO. 45026, FUND 405, TO PURCHASE FIREFIGHTING EQUIPMENT FOR THE BUTTE FIRE SERVICE AREA.
    - (1) IM No. 03-024
  
3. Ordinance Serial No. 03-027: AN ORDINANCE APPROPRIATING \$125,000 FROM LAND MANAGEMENT FUND BALANCE, FUND 203, TO FUND 430, FOR THE SELDON ROAD EXTENSION DESIGN PROJECT, PROJECT NO. 35035.
  - a. IM No. 03-025
  - b. AM No. 03-025: AWARD OF PROPOSAL NO. 03-087 TO HATTENBURG, DILLEY, AND LINNELL IN AN AMOUNT NOT TO EXCEED \$121,040; SELDON ROAD EXTENSION DESIGN.
  
4. Ordinance Serial No. 03-028: AN ORDINANCE REPEALING MSB 25.25.060 ABSENTEE VOTING; BY PERSONAL REPRESENTATIVE, AND ENACTING MSB 25.25.061; SPECIAL NEEDS VOTING.

- a. IM No. 03-026
- C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

- A. Ordinance Serial No. 03-024: AN ORDINANCE AMENDING THE LAND MANAGEMENT POLICIES AND PROCEDURES BY PROVIDING CRITERIA FOR REJECTING SALES AND LEASES OF BOROUGH-OWNED LAND BY APPLICATION.  
*(Postponed from 01/21/03)*
  - 1. IM No. 03-021
  - 2. IM No. 03-052

X. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 03/04/03, 7 p.m., Borough Assembly Chambers)

- 1. Ordinance Serial No. 03-034: AN ORDINANCE AMENDING MSB 5.25.058(A), SERVICE AREA NO. 34, MEADOW LAKES FIRE SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE DELETION OF AN AREA OF LAND WHICH WOULD BE SPLIT BY A SERVICE AREA BOUNDARY FROM A PROPOSAL FOR A PRELIMINARY PLAT.
  - a. Ordinance Serial No. 03-035: AN ORDINANCE AMENDING MSB 5.25.140(A), SERVICE AREA NO. 130: WASILLA-LAKES FIRE SERVICE AREA, BY ADJUSTING THE BOUNDARY TO REFLECT THE ADDITION OF AN AREA OF LAND WHICH WOULD BE SPLIT BY A SERVICE AREA BOUNDARY FROM A PROPOSAL FOR A PRELIMINARY PLAT.
    - (1) IM No. 03-029
- 2. Ordinance Serial No. 03-036: AN ORDINANCE REAPPROPRIATING \$130,000 FROM THE FISCAL YEAR 2003 BIG LAKE FIRE SERVICE AREA OPERATING BUDGET, FUND 256, TO PROJECT NO. 45111, FUND 405, FOR A LIVE-FIRE TRAINING TOWER.
  - a. Resolution Serial No. 03-008: A RESOLUTION REVISING THE SCOPE OF WORK AND BUDGET FOR CAPITAL PROJECT NO. 45111, FUND 405, FOR THE TOTAL AMOUNT OF \$250,000, FOR A LIVE-FIRE TRAINING TOWER IN THE BIG LAKE FIRE SERVICE AREA (FSA).

- b. Resolution Serial No. 03-009: A RESOLUTION APPROVING A LOAN FROM THE FIRE SERVICE AREA REVOLVING LOAN FUND, FUND 605, IN THE AMOUNT OF \$130,000 TO THE BIG LAKE FIRE SERVICE AREA, FUND 256, FOR A LIVE-FIRE TRAINING TOWER.
    - (1) IM No. 03-030
    - (2) IM No. 03-031
- 3. Ordinance Serial No. 03-037: AN ORDINANCE APPROPRIATING AN ADDITIONAL AMOUNT OF \$11,559,339 FROM STATE, FEDERAL, AND OTHER REVENUE SOURCES TO FUND 204, EDUCATION OPERATING FUND, FOR FISCAL YEAR 2003.
  - a. IM No. 03-033
- 4. Ordinance Serial No. 03-041: AN ORDINANCE CREATING MSB 17.76 LARGE LOT SINGLE FAMILY RESIDENTIAL LAND USE DISTRICT.
  - a. Ordinance Serial No. 03-042: AN ORDINANCE AMENDING MSB 17.76.040(A), DESIGNATING LIGHT WOOD SUBDIVISION AND TOWNSHIP 24 NORTH, RANGE 04 WEST, SECTION 18, LOT B004 AS A LARGE LOT SINGLE FAMILY RESIDENTIAL LAND USE DISTRICT.
    - (1) IM No. 03-035
    - (2) IM No. 03-036
- 5. Ordinance Serial No. 03-043: AN ORDINANCE APPROPRIATING FISCAL YEAR 2002 ROAD SERVICE AREA FUND BALANCES TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECTS, AND TO CERTAIN ROAD SERVICE AREA FISCAL YEAR 2003 OPERATING BUDGETS.
  - a. IM No. 03-042
- 6. Ordinance Serial No. 03-044: AN ORDINANCE AMENDING MSB 15.24.031 THE PROCESS FOR INITIATING AND AMENDING LAKE MANAGEMENT PLANS.
  - a. IM No. 03-044
- 7. Ordinance Serial No. 03-045: AN ORDINANCE ACCEPTING AND APPROPRIATING \$50,021 FROM THE CITY OF HOUSTON FOR PAVING WEST MEADOWOOD DRIVE, WINTERHAVEN DRIVE, AND KING ARTHUR DRIVE TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO.

35247, CITY OF HOUSTON PAVING.

a. Resolution Serial No. 03-013: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PAVING MEADOWOOD DRIVE, WINTERHAVEN DRIVE, AND KING ARTHUR DRIVE IN THE CITY OF HOUSTON, PROJECT NO. 35247.

(1) IM No. 03-046

8. Ordinance Serial No. 03-046: AN ORDINANCE ACCEPTING AND APPROPRIATING \$109,000 FROM THE ALASKA STATE DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY TO FUND 480, PROJECT NO. 20329, COASTAL IMPACT ASSISTANCE PROGRAM GRANT PROJECT.

a. Ordinance Serial No. 03-047: AN ORDINANCE ACCEPTING AND APPROPRIATING \$30,000 FROM THE NATURAL RESOURCES CONSERVATION SERVICES, UNITED STATES DEPARTMENT OF AGRICULTURE TO FUND 480, PROJECT NO. 20329, COASTAL IMPACT ASSISTANCE PROGRAM GRANT PROJECT.

b. Resolution Serial No. 03-014: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE COASTAL IMPACT ASSISTANCE PROGRAM GRANT, PROJECT NO. 20329 AND AUTHORIZING THE MANAGER TO ENTER INTO COOPERATIVE AGREEMENTS WITH THE ALASKA DEPARTMENT OF NATURAL RESOURCES, DIVISION OF FORESTRY AND THE NATURAL RESOURCES CONSERVATION SERVICES, UNITED STATES DEPARTMENT OF AGRICULTURE.

(1) IM No. 03-049

B. INTRODUCTION (For public hearing – 03/18/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-030: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE WEST LAKE VIEW CIRCLE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 357 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 03-031: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$8,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE WEST LAKE VIEW

CIRCLE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 357, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 03-027

2. Ordinance Serial No. 03-032: AN ORDINANCE CONFIRMING THE ASSESSMENT ROLL FOR THE NORTH WEST VISNAW LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 368 AND ESTABLISHING THE METHOD OF TERMINATING ASSESSMENTS AND MAKING REFUNDS TO PROPERTY OWNERS.

a. Ordinance Serial No. 03-033: AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT-TO-EXCEED \$95,000 PRINCIPAL AMOUNT OF SPECIAL ASSESSMENT BONDS FOR THE NORTH WEST VISNAW LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 368, AND FIXING DETAILS OF SAID BONDS.

(1) IM No. 03-028

C. INTRODUCTION (For public hearing – 04/01/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-038: AN ORDINANCE CREATING DOWNWIND AND UPDRAFT CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 379, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF IMPROVEMENT.

a. IM No. 03-041

2. Ordinance Serial No. 03-039: AN ORDINANCE CREATING ALDER DRIVE/COTTONWOOD SHORES ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 381, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF IMPROVEMENT.

a. IM No. 03-043

3. Ordinance Serial No. 03-040: AN ORDINANCE CREATING REGENTS ROAD, ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 380, APPROVING THE IMPROVEMENT PLAN

FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

a. IM No. 03-045

D. CONSENT AGENDA<sup>1</sup>

1. RESOLUTIONS

a. Resolution Serial No. 03-010: A RESOLUTION SUPPORTING THE VALLEY HOSPITAL ASSOCIATION'S APPLICATION FOR A CERTIFICATE OF NEED TO THE STATE OF ALASKA.

(1) IM No. 03-037

b. Resolution Serial No. 03-011: A RESOLUTION ADOPTING THE KNIK ARM CROSSING AS THE NUMBER ONE REGIONAL TRANSPORTATION PRIORITY PROJECT.

(1) IM No. 03-038

c. Resolution Serial No. 03-012: A RESOLUTION SUPPORTING THE CONCEPT OF ESTABLISHING MULTIPLE, MUNICIPAL-OWNED, STATE-OPERATED PRISONS.

(1) IM No. 03-039

d. Resolution Serial No. 03-015: A RESOLUTION APPROVING A LOAN FROM ROAD SERVICE AREA REVOLVING LOAN FUND (FUND 610) IN THE AMOUNT OF \$10,000 TO THE CASWELL LAKES ROAD SERVICE AREA NO. 15 (FUND 272).

(1) IM No. 03-048

e. Resolution Serial No. 03-016: A RESOLUTION SUPPORTING THE EFFORTS TO IMPLEMENT THE SOUTH DENALI CONSULTATION COMMITTEE'S REPORT FOR THE SOUTH SIDE DENALI

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<sup>1</sup> Resolution Serial No. 03-016 and AM No. 03-033 were pulled from the consent agenda and discussed separately.

DEVELOPMENT AND AUTHORIZING THE MANAGER  
TO EXECUTE A COOPERATIVE AGREEMENT WITH  
THE NATIONAL PARK SERVICE.

(1) IM No. 03-051

2. ACTION MEMORANDUMS

- a. AM No. 03-017: RETROACTIVE APPROVAL OF DISABLED VETERAN TAX EXEMPTION FOR JOSEPH J. YOUNACK, SUTTON SUBDIVISION, LOTS 5 AND 6, BLOCK 2 (4008B02L005 AND 4008B02L006) FOR TAX YEARS 1996 THROUGH 2001.
- b. AM No. 03-020: AWARD OF PROPOSAL NO. 03-093, TO LAND DESIGN NORTH IN AN AMOUNT NOT-TO-EXCEED \$45,000; BOROUGH PUBLIC LAND PLAN, BUTTE AREA.
- c. AM No. 03-021: THE VACATION OF THE 20-FOOT ALLEYWAY AND CUL-DE-SAC SERVING LOTS 1A, 3, 4, 5, AND 6, BLOCK 4, THE SAVANNA SUBDIVISION, LOCATED WITHIN SECTION 9, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA; LOCATED IN THE MEADOW LAKES COMMUNITY COUNCIL AREA.
- d. AM No. 03-022: AWARD OF PROPOSAL NO. 03-099 TO PERATROVICH, NOTTINGHAM, AND DRAGE, INC., IN AN AMOUNT NOT TO EXCEED \$76,250; TRAIL SURVEY AND MAPPING IN THE PETERSVILLE-TRAPPER CREEK AREA.
- e. AM No. 03-023: AWARD OF BID NO. 03-101 TO ALASKAN INDUSTRIES IN THE AMOUNT OF \$44,200 FOR THE PURCHASE AND INSTALLATION OF RUBBER MATTING FOR THE BRETT MEMORIAL ICE ARENA.
- f. AM No. 03-024: AWARD OF BID NO. 03-102 TO ALASKA SAFETY IN THE AMOUNT OF \$50,680 FOR THE PURCHASE OF MSA ULTRALITE MASK MOUNTED REGULATORS AND RELATED EQUIPMENT FOR EMERGENCY SERVICES.

- g. AM No. 03-026: AWARD OF PROPOSAL NO. 03-105 TO EMERGENCY SUPPLY CENTER IN THE AMOUNT OF \$23,233.89 FOR EARTHQUAKE SAFETY DEVICES FOR USE IN BOROUGH-OWNED SCHOOLS.
- h. AM No. 03-027: THE ELIMINATION OF THE EAST-WEST 30-FOOT UTILITY EASEMENT LOCATED WITHIN TRACT A-1 JND SUBDIVISION WITHIN SECTION 2 AND 3, TOWNSHIP 19 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA; LOCATED IN THE WILLOW COMMUNITY COUNCIL AREA.
- i. AM No. 03-028: THE ELIMINATION OF THE EAST-WEST 30-FOOT UTILITY EASEMENT LOCATED ON TRACT A SNORIN' DOG ACRES SUBDIVISION WITHIN SECTION 3, TOWNSHIP 19 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA; LOCATED IN THE WILLOW COMMUNITY COUNCIL AREA.
- j. AM No. 03-029: RETROACTIVE APPROVAL OF SENIOR CITIZEN TAX EXEMPTION FOR MARILYN S. HARVEY, TOLOVANKORGA RE-SUBDIVISION, LOT 3A BLOCK 2 (4898B02L003A); FOR TAX YEAR 2002.
- k. AM No. 03-031: AWARD OF BID NO. 03-084 TO SIMPLEX GRINNELL IN THE AMOUNT OF \$247,760 FOR THE FIRE SPRINKLER SYSTEM AT PALMER HIGH SCHOOL.
- l. AM No. 03-032: AWARD OF BID NO. 03-110 TO TONY CHEVROLET IN THE AMOUNT OF \$83,361 FOR THE PURCHASE OF FOUR STANDARD CAB ONE-HALF TON FOUR-WHEEL DRIVE PICKUPS AND ONE EXTENDED CAB ONE-HALF TON FOUR-WHEEL DRIVE PICKUP.
- m. AM No. 03-033: AWARD OF PROPOSAL NO. 03-106 TO COLLINS CONSTRUCTION INC. IN THE AMOUNT OF \$212,900 FOR THE KNIK-GOOSE BAY ROAD FIRE STATION NO. 62 ADDITION.
- n. AM No. 03-037: CONTRACT WITH STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES FOR  
PERFECTING LEGAL RIGHTS-OF-WAY FOR  
RECREATIONAL TRAILS WITHIN THE BOROUGH.

- o. AM No. 03-038: AWARD OF PROPOSAL NO. 03-096 TO SHANNON AND WILSON FOR AN ANNUAL AMOUNT NOT TO EXCEED \$92,098 FOR LANDFILL MONITORING WELLS SAMPLING AND ANALYSIS.
- p. AM No. 03-039: PAYMENT OF COOPERATIVE SERVICES AGREEMENT FOR DISPATCH SERVICES; ADDENDUM NUMBER TWO.

E. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

F. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT