

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Curtis D. Menard

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Lynne Woods, District 1
Pete Houston, District 2
Michelle R. Church, District 3
Mary Kvalheim, District 4
Cindy L. Bettine, District 5
Robert F. Wells, District 6
Tom Kluberton, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, APRIL 1, 2008

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA¹
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: 03/06/08
 - B. Special Assembly Meeting: 03/11/08
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS
 1. Reports from cities
 2. Matanuska-Susitna Borough School District

¹ A Proclamation in Recognition of Child Abuse and Neglect Prevention Month was added under Special Orders of the Day, item VI(A).

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 01/14/08, 02/11/08
 - b. Big Lake RSA No. 21: 07/12/07
 - c. Board of Ethics: 11/26/07, 12/20/07
 - d. Greater Butte RSA No. 26: 09/13/07, 11/08/07
 - e. Historical Preservation Commission: 01/19/07, 02/09/07, 03/02/07, 04/06/07, 05/04/07, 06/08/07, 08/03/07
 - f. Mayor's Blue Ribbon Sportsmen's Committee: 10/18/07, 12/13/07
 - g. Platting Board: 02/07/08
 - h. Port Commission: 11/05/07, 12/17/07; Resolution Serial No.: 08-001, 08-002(AM)
 - i. Real Property Asset Management Board: 01/09/08; Resolution Serial No.: 08-01
2. Community Council Correspondence:
 - a. Lazy Mountain Community Council: 12/13/07, 01/10/08
 - b. Talkeetna Community Council: 10/10/07, 12/03/07

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)
(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 08-037: AN ORDINANCE APPROPRIATING \$5,235,023 TO FUND 435, ANIMAL CARE FACILITY PROJECT, PROJECT NO. 65007, FOR THE PURPOSE OF DESIGNING AND CONSTRUCTING AN ANIMAL CARE FACILITY AND RELATED CAPITAL IMPROVEMENTS AND ISSUANCE COSTS OF THE LEASE CERTIFICATES OF PARTICIPATION, 2008.
 - a. IM No. 08-060
 - b. AM No. 08-023: AWARD OF PROPOSAL NO. 08-062 TO HOWDIE INC., IN THE AMOUNT OF \$4,998,355 FOR THE ANIMAL CARE/SHELTER BUILDING DESIGN-BUILD.

2. Ordinance Serial No. 08-038: AN ORDINANCE AMENDING MSB 17.28, DESIGNATING A PORTION OF THE PORT INDUSTRIAL DISTRICT WITHIN THE POINT MACKENZIE PORT SPECIAL LAND USE DISTRICT, AN INTERIM MATERIALS DISTRICT, WITHIN TOWNSHIP 14 NORTH, RANGE 4 WEST, SECTION 26, SEWARD MERIDIAN.
 - a. IM No. 08-066

3. Ordinance Serial No. 08-039: AN ORDINANCE AMENDING MSB 5.10.035 AND MSB 5.20, REGARDING ALTERATION, CONSOLIDATION OR ABOLITION OF SERVICE AREAS. *(Sponsored by Assemblymember Woods)*
 - a. IM No. 08-070

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA²

1. RESOLUTIONS
 - a. Resolution Serial No. 08-024: A RESOLUTION AMENDING THE BUDGET OF PROJECT NO. 45178, WATER AND SEWER STUDY, AND AMENDING THE SCOPE OF WORK AND BUDGET OF PROJECT NO. 45202, SUBDIVISION CONSTRUCTION MANUAL.
 - (1) IM No. 08-057

² Resolution Serial No. 08-024 and AM No. 08-027 were pulled from the consent agenda and addressed separately.

- b. Resolution Serial No. 08-025: A RESOLUTION APPROVING THE COMMUNITY COUNCIL BOUNDARY REVISIONS, DECLARING THREE COMMUNITY COUNCILS INACTIVE, AND RECOGNIZING THE Y COMMUNITY COUNCIL NAME CHANGE TO SUSITNA COMMUNITY COUNCIL.
(1) IM No. 08-062
- c. Resolution Serial No. 08-026: A RESOLUTION SETTING THE SURCHARGE FOR THE WIRELINE AND WIRELESS ENHANCED 911 SYSTEMS FOR THE PERIOD OF JULY 1, 2008, THROUGH JUNE 30, 2009.
(1) IM No. 08-087

2. ASSEMBLY MEMORANDUMS

- a. AM No. 08-026: AUTHORIZING THE PURCHASE OF COMMUNICATION EQUIPMENT FOR EMERGENCY SERVICES FROM MOTOROLA IN AN AMOUNT NOT TO EXCEED \$328,943.11.
- b. AM No. 08-027: AWARDING BID NO. 08-105 TO PARKHURST MECHANICAL IN THE AMOUNT OF \$156,084 FOR THE HOUSTON HIGH SCHOOL HEATING SYSTEM UPGRADE.
- c. AM No. 08-028: AWARDING BID NO. 08-107 TO WOLVERINE SUPPLY, INC., IN THE CONTRACT AMOUNT OF \$228,000 FOR THE BALD EAGLE DRIVE PROJECT.
- d. AM No. 08-029: AWARDING BID NO. 08-101 TO ROY BROWN CONSTRUCTION IN THE CONTRACT AMOUNT OF \$188,192 FOR THE MOOSE CREEK BRIDGE AND OILWELL ROAD PROJECT.
- e. AM No. 08-030: AWARDING PROPOSAL NO. 08-076 TO G.R. BROWN ENGINEERING SERVICES IN THE AMOUNT NOT TO EXCEED \$128,998 FOR THE TALKEETNA WARM STORAGE BUILDING DESIGN.

- f. AM No. 08-031: AWARDING BID NO. 08-106 TO PINNACLE CONSTRUCTION, INC., IN THE AMOUNT OF \$1,896,000 FOR THE WASILLA HIGH SCHOOL REMODEL PHASE III.

VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 08-003: AN ORDINANCE ADOPTING MSB 17.21, HATCHER PASS SPECIAL LAND USE DISTRICT, AND AMENDING MSB 17.125, DEFINITIONS. *(Main motion pending from: 03/04/08)*
 - 1. Ordinance Serial No. 08-004: AN ORDINANCE PROVIDING POLICIES AND STANDARDS FOR THE HATCHER PASS SPECIAL LAND USE DISTRICT, MSB 17.21.
 - a. IM No. 08-005

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 04/15/08, 7 p.m., Borough Assembly Chambers)
 - 1. Ordinance Serial No. 08-040: AN ORDINANCE AMENDING EXHIBIT "A" OF THE ORDINANCE SERIAL NO. 05-111, RELATING TO RAVEN DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 412.
 - a. IM No. 08-077
 - 2. Ordinance Serial No. 08-041: AN ORDINANCE AMENDING EXHIBIT "A" OF ORDINANCE SERIAL NO. 06-036, RELATING TO ROSEMARY PLACE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 418.
 - a. IM No. 08-078
 - 3. Ordinance Serial No. 08-042: AN ORDINANCE ADOPTING THE SUNBEAM AND SUNCREST LAKES, LAKE MANAGEMENT PLAN, AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES, AND MSB 17.59, LAKE MANAGEMENT PLAN IMPLEMENTATION.
 - a. IM No. 08-059

4. Ordinance Serial No. 08-043: AN ORDINANCE AMENDING MSB 17.30, CONDITIONAL USE PERMIT FOR EARTH MATERIALS EXTRACTION ACTIVITIES TO ADDRESS APPLICABILITY.
 - a. IM No. 08-068

5. Ordinance Serial No. 08-044: AN ORDINANCE ACCEPTING AND APPROPRIATING \$70,000 FROM THE UNITED STATES FISH AND WILDLIFE SERVICE FOR THE SCHWALD AND EAST COLES ROAD CULVERT REPLACEMENTS PROJECT, PROJECT NO. 30094, FUND 410.
 - a. Resolution Serial No. 08-027: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SCHWALD AND EAST COLES ROAD CULVERT REPLACEMENTS PROJECT, PROJECT NO. 30094.
 - (1) IM No. 08-073

6. Ordinance Serial No. 08-045: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$118,000 FROM THE GREATER PALMER FIRE SERVICE AREA FUND BALANCE, FUND 259, TO THE GREATER PALMER FIRE SERVICE AREA FISCAL YEAR 2008 OPERATING BUDGET, FUND 259.
 - a. IM No. 08-076

7. Ordinance Serial No. 08-046: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$25,000 FROM FREEDOM HILLS SUBDIVISION ROAD FUND BALANCE, FUND 294, TO THE FREEDOM HILLS SUBDIVISION ROAD FISCAL YEAR 2008 OPERATING BUDGET, FUND 294.
 - a. IM No. 08-079

8. Ordinance Serial No. 08-047: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$10,000 FROM FAIRVIEW ROAD SERVICE AREA NO. 14 FISCAL YEAR 2008 OPERATING BUDGET, FUND 271, TO FAIRVIEW ROAD SERVICE AREA NO. 14 PAVING AND DUST CONTROL, PROJECT NO. 35344, FUND 410.

- a. Resolution Serial No. 08-028: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR PAVING AND UPGRADES WITHIN FAIRVIEW ROAD SERVICE AREA NO.14, PROJECT NO. 35344.
 - (1) IM No. 08-080

- 9. Ordinance Serial No. 08-048: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$7,500 FROM GOLD TRAILS ROAD SERVICE AREA NO. 28 FISCAL YEAR 2008 OPERATING BUDGET, FUND 282, TO GOLD TRAILS ROAD SERVICE AREA NO. 28 PAVING AND DUST CONTROL, PROJECT NO. 35347, FUND 410.
 - a. Resolution Serial No. 08-029: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR PAVING AND UPGRADES WITHIN GOLD TRAILS ROAD SERVICE AREA NO. 28, PROJECT NO. 35347.
 - (1) IM No. 08-081

- 10. Ordinance Serial No. 08-049: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$60,000 FROM KNIK ROAD SERVICE AREA NO. 17 FISCAL YEAR 2008 OPERATING BUDGET, FUND 274, TO KNIK ROAD SERVICE AREA NO. 17 PAVING AND DUST CONTROL, PROJECT NO. 35345, FUND 410.
 - a. Resolution Serial No. 08-030: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR PAVING AND UPGRADES WITHIN KNIK ROAD SERVICE AREA NO. 17, PROJECT NO. 35345.
 - (1) IM No. 08-082

- 11. Ordinance Serial No. 08-050: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$12,500 FROM MEADOW LAKES ROAD SERVICE AREA NO. 27 FISCAL YEAR 2008 OPERATING BUDGET, FUND 281, TO MEADOW LAKES ROAD SERVICE AREA NO. 27 PAVING AND DUST CONTROL, PROJECT NO. 35346, FUND 410.
 - a. Resolution Serial No. 08-031: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET TO ALLOW FOR PAVING AND UPGRADES WITHIN ROAD SERVICE AREA NO. 27, MEADOW LAKES, PROJECT NO. 35346.
 - (1) IM No. 08-083

12. Ordinance Serial No. 08-051: AN ORDINANCE APPROVING AN APPROPRIATION OF \$80,000 FROM GOLD TRAILS ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO FUND 410, PROJECT NO. 30048, FOR GOLD TRAILS ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS.
 - a. IM No. 08-084

13. Ordinance Serial No. 08-052: AN ORDINANCE ACCEPTING AND APPROPRIATING \$500,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 475, PROJECT NO. 20351, THE ALASKA COMMUNITY DEVELOPMENT CORPORATION HOME OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM.
 - a. Resolution Serial No. 08-032: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COMMUNITY DEVELOPMENT CORPORATION HOME OWNER-OCCUPIED REHABILITATION PROGRAM AND AUTHORIZING THE MANAGER TO ENTER INTO AN AMENDED TRANSFER OF RESPONSIBILITIES AGREEMENT.
 - (1) IM No. 08-085

14. Ordinance Serial No. 08-053: AN ORDINANCE ACCEPTING AND APPROPRIATING \$850,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 425, PROJECT NO. 45230, LAKE LOUISE EMERGENCY RESPONSE FACILITY.
 - a. Resolution Serial No. 08-033: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR LAKE LOUISE EMERGENCY RESPONSE FACILITY AND AUTHORIZING THE MANAGER TO ENTER INTO THE NECESSARY GRANT AGREEMENTS.
 - (1) IM No. 08-086

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

- X. RECONSIDERATION
- XI. VETO
- XII. EXECUTIVE SESSION
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT