

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on May 18, 2004, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4:30 p.m. by Presiding Officer, Jody Simpson, for the purpose of performing an exit evaluation of Borough Clerk Sandra A. Dillon.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Bill Allen, Assembly District No. 2
Ms. Mary Kvalheim, Assembly District No. 4
Ms. Jody Simpson, Assembly District No. 5
Ms. Betty Vehrs, Assembly District No. 7

Assembly members absent and excused were:

Mr. J. Bruce Bush, Assembly District No. 1
Mr. Talis J. Colberg, Assembly District No. 3
Mr. Jim Colver, Assembly District No. 6 (*Deputy Mayor*)

Staff in attendance were:

Ms. Sandra A. Dillon, CMC, Borough Clerk
Ms. Michelle M. McGehee, CMC, Incoming Borough Clerk

III. APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ms. Jay Nolfi, a member of the audience.

V. EXECUTIVE SESSION (*Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion; in particular, to conduct the exit evaluation with Borough Clerk, Sandra Dillon*)

Ms. Dillon:

- provided an overview of her career as Borough Clerk and the accomplishments of her office over the course of the last nine years;
- spoke regarding the state of the Clerk's Office upon her arrival to the position;
- noted improvements to include the recodification and regular code supplements to the Borough Code, vast innovations in public information placed on the Borough's web site; advances in the election process; and advances in the records management process;

- advised regarding the current status of pending projects; and
- reviewed her ideas for the future progression of the Borough Clerk's Office.

VI. AUDIENCE PARTICIPATION

There was no one present who wished to speak.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Members of the Assembly thanked Ms. Dillon for her years of service, the dedication and guidance that she has provided to the Assembly and citizens of the Borough, and her diligent efforts to address the needs of the Clerk's Office.

VIII. ADJOURNMENT

The special meeting adjourned at 4:55 p.m.

/s/

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

/s/

MICHELLE M. MCGEHEE, CMC, Borough Clerk

Minutes approved: June 1, 2004