

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MAY 27, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: May 6, 2003

B. Special Assembly Meeting: May 8, 2003, Public Hearing on Budget

C. Special Assembly Meeting: May 13, 2003, Bonds

D. Special Assembly Meeting: May 13, 2003, Public Hearing on Budget

E. Special Assembly Meeting: May 16, 2003, AM No. 03-104

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORT

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 02/10/03, 03/31/03, 04/14/03, 04/28/03
 - b. Mat-Su Fire Chiefs Association: 03/26/03
 - c. Midway Road Service Area: 05/01/03
 - d. Parks, Recreation, and Trails Advisory Board: 03/25/03, 04/22/03
 - e. Planning Commission: 04/21/03, 05/05/03
 - f. Port Commission: 03/17/03
 - g. Senior Citizens Advisory Board: 04/21/03
2. Community Council Correspondence:
 - a. Gateway Community Council: 04/25/03
 - b. Willow Area Community Organization: 05/05/03
3. Other Correspondence:
 - a. Cook Inlet Aquaculture Association: 03/29/03

G. INFORMATIONAL MEMORANDUMS

1. IM No. 03-070: AN INFORMATION MEMORANDUM DISCUSSING THE ACKNOWLEDGEMENT OF EXISTING LAND USE REGULATIONS.
2. IM No. 03-136: AN INFORMATION MEMORANDUM TO REPORT THE MANAGER'S DECISION TO WAIVE FORMAL BIDDING PROCEDURES TO ALLOW PURCHASING ASPHALT MIX FOR PREPARATION OF THE SEWARD MERIDIAN PARKWAY REPAVING PROJECT.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-080: AN ORDINANCE AMENDING MSB 4.48.030(B), REDUCING THE QUORUM REQUIREMENT FOR THE LOCAL ROAD SERVICE AREA ADVISORY BOARD.
(Sponsored by: Assemblymember Ladere)

a. IM No. 03-023

2. Ordinance Serial No. 03-081: AN ORDINANCE CLASSIFYING BOROUGH-OWNED LAND DESCRIBED AS GOVERNMENT LOTS 9 AND 16, SECTION 25, TOWNSHIP 26 NORTH, RANGE 05 WEST, SEWARD MERIDIAN, ALASKA, LYING BETWEEN THE SUSITNA RIVER AND THE OLD TALKEETNA AIRSTRIP, AS "PUBLIC RECREATION LAND."

a. IM No. 03-100

3. Ordinance Serial No. 03-082: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,672.07 FROM MATANUSKA TELEPHONE ASSOCIATION AND GCI COMMUNICATIONS TO A NON-LAPSING CAPITAL FUND 480, PROJECT 20312, FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES IN THE BOROUGH LIBRARIES.

a. IM No. 03-104

4. Ordinance Serial No. 03-083: AN ORDINANCE ACCEPTING AND APPROPRIATING \$4,000 FROM SOUTHCENTRAL FOUNDATION, SUNSHINE COMMUNITY HEALTH CENTER, VALLEY HOSPITAL ASSOCIATION, AND CHICKALOO VILLAGE, TO FUND 480, PROJECT NO. 20333, FOR THE RURAL HEALTH MAT-SU HEALTHCARE PROVIDERS NETWORK FOR PLANNING AND NEEDS ASSESSMENT OF RURAL HEALTHCARE SERVICES.

a. IM No. 03-106

5. Ordinance Serial No. 03-084: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$49,123 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE,

FUND 257, TO PROJECT NO. 10132, FUND 405, TO SUPPLEMENT THE CONSTRUCTION COSTS OF THE MEADOW LAKES PUBLIC SAFETY BUILDING NO. 72.

a. Resolution Serial No. 03-046: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR CAPITAL PROJECT NO. 10132, FUND 405, FOR THE AMOUNT OF \$529,026.42, TO CONSTRUCT THE MEADOW LAKES PUBLIC SAFETY BUILDING NO. 72.

(1) IM No. 03-115

6. Ordinance Serial No. 03-085: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$80,000 FROM THE STATE OF ALASKA TO FUND 480, PROJECT NO. 20329, COASTAL IMPACT ASSISTANCE PROGRAM PROJECT.

a. Resolution Serial No. 03-047: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE COASTAL IMPACT ASSISTANCE PROGRAM GRANT, PROJECT NO. 20329 AND AUTHORIZING THE MANAGER TO ENTER INTO AN ASSISTANCE AGREEMENT WITH THE STATE OF ALASKA.

(1) IM No. 03-117

7. Ordinance Serial No. 03-086: AN ORDINANCE AMENDING MSB 15.08.110(F), MEETINGS/AGENDA/ORDER OF BUSINESS, RELATING TO THE PLANNING COMMISSION.

a. IM No. 03-118

8. Ordinance Serial No. 03-087: AN ORDINANCE ACCEPTING AND APPROPRIATING \$50,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, FISH AND WILDLIFE SERVICE, TO FUND 410, PROJECT NO. 30083, LOWER ROAD CULVERT RESTORATION.

a. Resolution Serial No. 03-048: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE LOWER ROAD CULVERT RESTORATION, PROJECT NO. 30083.

(1) IM No. 03-121

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

- A. Resolution Serial No. 03-027: A RESOLUTION WHICH IDENTIFIES AN AREA IN THE POINT MACKENZIE AREA AS THE FUTURE SITE FOR THE EXPANSION AND RELOCATION OF THE TED STEVENS INTERNATIONAL AIRPORT. *(Referred to Planning Commission 03/18/03)*
1. IM No. 03-068
 2. IM No. 03-129

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 06/03/03, 7 p.m., Borough Assembly Chambers)
1. Ordinance Serial No. 03-090: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$100,000 GRANT TO FUND 480, PROJECT NO. 20322, FROM THE ALASKA COASTAL IMPACT ASSISTANCE PROGRAM FOR PHASE II OF THE STREAM BANK RESTORATION AT WILLOW CREEK.
 - a. Resolution Serial No. 03-057: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING A STREAM BANK RESTORATION PROJECT ALONG WILLOW CREEK.
 - (1) IM No. 03-124
 2. Ordinance Serial No. 03-091: AN ORDINANCE REAPPROPRIATING \$31,000 FROM FUND 203, LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION TO FUND 480, PROJECT NO. 45128 FOR THE BUTTE MASTER PLAN.
 - a. IM No. 03-127
 3. Ordinance Serial No. 03-092: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$250,000 FROM THE DENALI COMMISSION TO FUND 450, PROJECT NO. 70001, PORT MACKENZIE NATURAL GAS LINE DESIGN PROJECT.
 - a. Resolution Serial No. 03-058: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE DENALI COMMISSION GRANT, PROJECT NO. 70001, FOR THE PORT MACKENZIE GAS LINE PROJECT.
 - (1) IM No. 03-128

4. Ordinance Serial No. 03-093: AN ORDINANCE ACCEPTING AND APPROPRIATING \$994,000 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE TO FUND 480, PROJECT NO. 45131, FOR SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION.
 - a. Resolution Serial No. 03-059: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE, PROJECT NO. 45131, FUND 480, FOR SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION.
 - (1) IM No. 03-134

B. INTRODUCTION (For public hearing – 07/15/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-078: AN ORDINANCE CREATING OLD KNIK HARBOR AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 370, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-119
2. Ordinance Serial No. 03-079: AN ORDINANCE CREATING BAR-BAR-A NO. 2 NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 378, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-120
3. Ordinance Serial No. 03-088: AN ORDINANCE CREATING JADE LAKE AREA NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 371, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-125

4. Ordinance Serial No. 03-089: AN ORDINANCE CREATING LUTHER AVENUE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 382, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-126

C. CONSENT AGENDA¹

1. RESOLUTIONS

- a. Resolution Serial No. 03-060: A RESOLUTION SETTING THE SURCHARGE FOR ENHANCED 911 SYSTEMS FOR THE PERIOD OF JULY 1, 2003, THROUGH JUNE 30, 2004.
 - (1) IM No. 03-131
- b. Resolution Serial No. 03-061: A RESOLUTION ESTABLISHING FEES FOR PARK AND RECREATIONAL FACILITIES FROM SEPTEMBER 1, 2003, THROUGH AUGUST 31, 2004.
 - (1) IM No. 03-132
- c. Resolution Serial No. 03-062: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE TALKEETNA LIBRARY RENOVATION, PROJECT NO. 10143.
 - (1) IM No. 03-133
- d. Resolution Serial No. 03-063: A RESOLUTION APPROVING THE EVALUATION TEAM FOR THE HORIZON CHARTER SCHOOL.
 - (1) IM No. 03-139
- e. Resolution Serial No. 03-064: A RESOLUTION SUPPORTING THE CITY OF WASILLA'S REQUEST TO THE ALASKA DEPARTMENT OF TRANSPORTATION

¹ Resolution Serial Nos. 03-061, 03-064 and AM No. 03-102 were pulled from the consent agenda and addressed separately.

AND PUBLIC FACILITIES FOR FUNDING TO
UPGRADE LUCILLE STREET. *(Sponsored by:
Assemblymembers Kvalheim and Colver)*

(1) IM No. 03-140

- f. Resolution Serial No. 03-065: A RESOLUTION SUPPORTING A SOUTH CENTRAL COMMUTER RAIL DEMONSTRATION PROJECT.

2. ACTION MEMORANDUMS

- a. AM No. 03-085: APPROVAL OF THE ELIMINATION OF THE 20-FOOT GENERAL UTILITY EASEMENT WITHIN LOTS 8 AND 9, BLOCK 2, WILLOW LAKE, DEPICTED ON PLAT 62-21, LOCATED IN SECTION 17, TOWNSHIP 19 NORTH, RANGE 4 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE WILLOW COMMUNITY COUNCIL AREA.
- b. AM No. 03-087: REQUEST FOR TEMPORARY DOUBLE STAFFING TO FILL CRITICAL POSITIONS OPEN DUE TO VACATING STAFF.
- c. AM No. 03-088: AWARD OF PROPOSAL NO. 03-157, TO SWALLING CONSTRUCTION COMPANY INC. IN AN AMOUNT NOT TO EXCEED \$664,160 FOR 2003 PORT VIBRACOMPACTON.
- d. AM No. 03-089: APPROVAL OF CHANGE ORDER TO ASCG, INC. IN THE AMOUNT OF \$98,245 FOR THE TALKEETNA WATER AND SEWER UPGRADE PROJECT.
- e. AM No. 03-090: AWARD OF PROPOSAL NO. 03-158 TO ALASKA RIM ENGINEERING IN AN AMOUNT NOT TO EXCEED \$27,945 FOR PORT MACKENZIE TIDAL AND SUBMERGED LANDS SURVEY.
- f. AM No. 03-091: AWARD OF BID NO. 03-166 TO ROCKART, INC. IN AN AMOUNT NOT TO EXCEED \$17,637.85 FOR TRAIL MARKER KITS AND POSTS FOR TRAILS THROUGHOUT THE BOROUGH.

- g. AM No. 03-093: AWARD OF BID NO. 03-124 TO ALASKA SAFETY, INC. FOR AN AMOUNT ANTICIPATED TO EXCEED \$15,000 FOR SELF-CONTAINED BREATHING APPARATUS ITEMS.
- h. AM No. 03-094: APPROVAL OF CHANGE ORDERS FOR BID NO. 03-023 TO SNOWBALL EXPRESS, D&S ROAD SERVICES, AND MAT-SU TREE SERVICE FOR AN ADDITIONAL PERIOD OF ONE YEAR WITH THREE YEARS OF OPTIONS REMAINING AND WITH AN ANTICIPATED TOTAL LIFETIME CONTRACT VALUES EXCEEDING \$15,000 EACH.
- i. AM No. 03-098: APPROVAL OF CHANGE ORDER TO ALASKA ROADBUILDERS, INC. IN THE AMOUNT OF \$55,000 FOR THE 2003 PHASE I ROADS PAVING PROJECT TO EXTEND THE PAVING OF LUPINE LANE AND ADD THE PAVING OF PALMDALE DRIVE AND SAN DIEGO DRIVE.
- j. AM No. 03-101: AWARD OF PROPOSAL 03-165 TO FIT EQUIP FOR AN AMOUNT NOT TO EXCEED \$16,740 FOR EXERCISE EQUIPMENT FOR THE SUTTON FIRE SERVICE AREA.
- k. AM No. 03-102: AWARD OF PROPOSAL NO. 03-146 TO COLLINS CONSTRUCTION, INC., IN AN AMOUNT NOT TO EXCEED \$529,025 FOR THE DESIGN AND CONSTRUCTION OF THE MEADOW LAKES FIRE SERVICE AREA STATION 72.
- l. AM No. 03-103: AWARD OF PROPOSAL NO. 03-176 TO MONTGOMERY WATSON HARZA FOR AN AMOUNT NOT TO EXCEED \$30,725 FOR PUBLIC AND WATER SERVICES FOR THE PROPOSED TRIAD/VALLEY HOSPITAL.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

- A. Ordinance Serial No. 03-077: AN ORDINANCE AMENDING MSB 2.20.030(A) TO MAKE MORE SPECIFIC THE PROVISIONS OF THE DUTIES OF THE MANAGER. *(Defeated on 05/06/03; Motion to Reconsider and Enter on the Minutes 05/06/03)*
1. IM No. 03-102
 2. IM No. 03-135

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT