

# **MATANUSKA-SUSITNA BOROUGH**

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1  
Bill Allen, District 2  
Talis J. Colberg, District 3  
Mary Kvalheim, District 4  
Jody Simpson, District 5  
Jim Colver, District 6  
Kelly Ladere, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, JUNE 3, 2003**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORT
    1. Reports from cities
    2. Matanuska-Susitna Borough School District
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee on School Issues
    2. Regional Transportation Planning Organization
  - C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Greater Talkeetna Road Service Area No. 29 Board of Supervisors: 02/13/03, 05/09/03
  - b. Mat-Su Fire Chiefs Association: 04/23/03
  - c. Willow Fire Service Area No. 35 Board of Supervisors: 02/05/03, 03/05/03, 04/02/03
2. Community Council Correspondence:
  - a. Meadow Lakes Community Council: 04/09/03

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-090: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$100,000 GRANT TO FUND 480, PROJECT NO. 20322, FROM THE ALASKA COASTAL IMPACT ASSISTANCE PROGRAM FOR PHASE II OF THE STREAM BANK RESTORATION AT WILLOW CREEK.
  - a. Resolution Serial No. 03-057: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR CONTINUING A STREAM BANK RESTORATION PROJECT ALONG WILLOW CREEK.
    - (1) IM No. 03-124
2. Ordinance Serial No. 03-091: AN ORDINANCE REAPPROPRIATING \$31,000 FROM FUND 203, LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION TO FUND 480, PROJECT NO. 45128 FOR THE BUTTE MASTER PLAN.
  - a. IM No. 03-127

3. Ordinance Serial No. 03-092: AN ORDINANCE ACCEPTING AND APPROPRIATING GRANT FUNDS IN THE AMOUNT OF \$250,000 FROM THE DENALI COMMISSION TO FUND 450, PROJECT NO. 70001, PORT MACKENZIE NATURAL GAS LINE DESIGN PROJECT.
  - a. Resolution Serial No. 03-058: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE DENALI COMMISSION GRANT, PROJECT NO. 70001, FOR THE PORT MACKENZIE GAS LINE PROJECT.
    - (1) IM No. 03-128
  
4. Ordinance Serial No. 03-093: AN ORDINANCE ACCEPTING AND APPROPRIATING \$994,000 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE TO FUND 480, PROJECT NO. 45131, FOR SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION.
  - a. Resolution Serial No. 03-059: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE, PROJECT NO. 45131, FUND 480, FOR SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION.
    - (1) IM No. 03-134

C. AUDIENCE PARTICIPATION (Three minutes per person.)

## VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 03-049: AN ORDINANCE AMENDING MSB 16.05.030, PENALTIES AND REMEDIES, BY REPEALING SUBSECTION (E). *(Postponed from 04/01/03, Motion pending)*
  1. IM No. 03-040

## IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 06/17/03, 7 p.m., Borough Assembly Chambers)
  1. Ordinance Serial No. 03-094: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$2,000 FROM THE AREAWIDE FUND, FUND 100, EMERGENCY SERVICES SUTTON EMERGENCY MEDICAL SERVICES DIVISION, TO PROJECT NO. 45132,

FUND 480, TO PURCHASE RESPONDER RECOGNITION JACKETS.

- a. Resolution Serial No. 066: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45132, FUND 480, FOR THE AMOUNT OF \$2,000, TO PURCHASE SUTTON EMERGENCY MEDICAL SERVICES RESPONDER RECOGNITION JACKETS.
  - (1) IM No. 03-137

2. Ordinance Serial No. 03-095: AN ORDINANCE REAPPROPRIATING \$14,900 FROM THE AREAWIDE FUND, FUND 100, FISCAL YEAR 2003 RECORDS MANAGEMENT OPERATING BUDGET (100-100-106), TO FUND 480, PROJECT NO. 45124, IN THE AMOUNT OF \$9,900 AND TO FUND 435, PROJECT NO. 10117, IN THE AMOUNT OF \$5,000, FOR PROVIDING ADDITIONAL FUNDING TO COMPLETE THE RECORDS MANAGEMENT AUDIT AND PROVIDE FOR TRAINING ON THE SQL SERVER/SOFTWARE.

- a. IM No. 03-138

3. Ordinance Serial No. 03-096: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$35,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100 TO FUND 480, PROJECT 70005, FOR THE FUNDING OF A MORE COMPREHENSIVE SAMPLING, LABORATORY ANALYSIS, AND RESERVE ANALYSIS TO DEFINE THE QUALITY AND QUANTITY OF SAND, GRAVEL, AND OTHER MATERIAL IN THE PORT DISTRICT.

- a. IM No. 03-152

4. Ordinance Serial No. 03-097 : AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM U.S. FISH AND WILDLIFE SERVICE'S ALASKA COASTAL PROGRAM TO FUND 480, PROJECT 20337, FOR DESIGN OF THE KNIK RIVER WATERSHED MAP/POSTER.

- a. Resolution Serial No. 03-067: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE KNIK RIVER WATERSHED MAP/POSTER.
  - (1) IM No. 03-142

5. Ordinance Serial No. 03-098: AN ORDINANCE EXTENDING THE TIME LIMIT FOR COMPLETION OF BOROUGH CAPITAL PROJECTS.

- a. IM No. 03-143
- 6. Ordinance Serial No. 03-099: AN ORDINANCE REAPPROPRIATING \$15,000 TO FUND 480, PROJECT 45135, FROM THE FY03 PLANNING DIVISION'S OPERATING BUDGET (100-130-133-429-900) FOR THE PURPOSE OF PROFESSIONAL SERVICES TO ASSIST IN THE DEVELOPMENT OF THE MEADOW LAKES COMPREHENSIVE PLAN.
  - a. IM No. 03-144
- 7. Ordinance Serial No. 03-100: AN ORDINANCE REAPPROPRIATING \$13,434 FROM FUND 203, LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION TO FUND 480, PROJECT 45136, FOR THE WETLANDS ASSESSMENT PROJECT.
  - a. IM No. 03-145
- 8. Ordinance Serial No. 03-101: AN ORDINANCE REAPPROPRIATING \$30,000 FROM THE FY03 CLERK'S OPERATING BUDGET (100-100-103), TO FUND 480, PROJECT 45007, FOR RECODIFYING THE BOROUGH'S CODE OF ORDINANCES.
  - a. IM No. 03-147
- 9. Ordinance Serial No. 03-102: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$10,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100 TO FUND 480, PROJECT 45133, FOR THE BOROUGH'S PARTICIPATION IN, AND A CONTRIBUTION TO, THE NORTHERN ZONE COOK INLET GEOGRAPHIC RESPONSE STRATEGIES WORKGROUP.
  - a. IM No. 03-148
- 10. Ordinance Serial No. 03-103: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$85,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100, TO FUND 430, PROJECT 35008, FOR THE PROCUREMENT OF RIGHT-OF-WAY ALONG BURMA ROAD.
  - a. IM No. 03-149

11. Ordinance Serial No. 03-104: AN ORDINANCE REAPPROPRIATING \$50,000 FROM THE AREAWIDE FUND, FUND 100, TO FUND 480, FOR COMMUNITY SAFETY PURPOSES.
  - a. IM No. 03-150

B. CONSENT AGENDA<sup>1</sup>

1. RESOLUTIONS
2. ACTION MEMORANDUMS
  - a. AM No. 03-092: APPROVING THE PROCUREMENT PROCESS FOR THE DESIGN OF A DUAL-USE VESSEL FOR USE IN THE UPPER COOK INLET INCLUDING PORT MACKENZIE.
  - b. AM No. 03-096: APPROVAL TO ALLOW THE MATANUSKA-SUSITNA BOROUGH MANAGER TO ENTER INTO NEGOTIATIONS WITH ALASKA AIR TAXI, LLC, FOR A LONG-TERM LEASE WITHIN THE PORT DISTRICT.
  - c. AM No. 03-097: THE VACATION OF PORTIONS OF EAST CHICKALOON ROAD ADJACENT TO LOTS 3, 4, 5, AND 6, BLOCK 10, WILLIWAU NO. 2 SUBDIVISION, LOCATED IN SECTION 2, TOWNSHIP 17 NORTH, RANGE 1 WEST, SEWARD MERIDIAN, ALASKA; LOCATED OUTSIDE OF ANY COMMUNITY COUNCIL AREA.
  - d. AM No. 03-100: AUTHORIZING THE MANAGER TO ENTER INTO A CONTRACT FOR \$17,790 WITH THE STUDENT CONSERVATION ASSOCIATION TO PROVIDE HOUSING AND TRANSPORTATION FOR THE CREW TO WORK ON THE PIONEER RIDGE KNIK RIVER TRAIL.
  - e. AM No. 03-105: RETROACTIVE APPROVAL OF DISABLED VETERAN'S EXEMPTION FOR JOHN R. ALLISON ON TAX ACCOUNT NOS. 6563000L124,

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<sup>1</sup> AM Nos. 03-092, 03-096, and 03-111 were pulled from the consent agenda and discussed separately.

6563000L125, 6563000L126, AND 6563000L127 FOR TAX YEAR 2002.

- f. AM No. 03-106: AWARD OF BID NO. 03-103 TO STEPPERS CONSTRUCTION, INC. IN THE AMOUNT OF \$1,516,013 FOR THE CENTRAL LANDFILL CELL 2B CONSTRUCTION.
- g. AM No. 03-111: AWARD OF BID NO. 03-114 TO PRUHS CORPORATION IN THE AMOUNT OF \$464,784 FOR SELDON ROAD CHANNELIZATION.
- h. AM No. 03-112: AWARD OF BID NO. 03-179 TO ALCO CONSTRUCTION IN THE AMOUNT OF \$124,976 FOR FAIRVIEW ROAD SERVICE AREA NO. 14 AND SOUTH COLONY ROAD SERVICE AREA NO. 16 GRAVEL OVERLAY PROJECT.
- i. AM No. 03-113: AWARD OF BID NO. 03-171 TO KOPPERUD TRANSPORTATION FOR A YEARLY AMOUNT OF \$113,000 FOR MIDWAY ROAD SERVICE AREA NO. 9 ANNUAL ROAD MAINTENANCE.
- j. AM No. 03-114: AWARD OF BID NO. 03-173 TO JA SPAIN FOR A YEARLY AMOUNT OF \$163,928.32 FOR GREATER WILLOW ROAD SERVICE AREA NO. 20 ANNUAL ROAD MAINTENANCE.
- k. AM No. 03-115: AWARD OF BID NO. 03-174 TO JA SPAIN FOR A YEARLY AMOUNT OF \$193,438 FOR BOGARD ROAD SERVICE AREA NO. 25 ANNUAL ROAD MAINTENANCE.
- l. AM No. 03-116: AWARD OF BID NO. 03-175 TO NECHESTA GENERAL FOR A YEARLY AMOUNT OF \$225,998.98 FOR GOLD TRAILS ROAD SERVICE AREA NO. 28 ANNUAL ROAD MAINTENANCE.
- m. AM No. 03-117: AWARD OF BID NO. 03-177 TO ALL-WRIGHT CONSTRUCTION IN THE AMOUNT OF \$99,800 FOR BIG LAKE ATHLETIC FIELD IMPROVEMENTS.

- C. MAYORAL NOMINATIONS AND APPOINTMENTS
  - 1. VACANCY REPORT
- D. OTHER NEW BUSINESS
- X. RECONSIDERATION
- XI. VETO
- XII. EXECUTIVE SESSION
- XIII. MAYOR AND ASSEMBLY COMMENTS
- XIV. ADJOURNMENT