

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on June 15, 2004, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4 p.m. by Mayor Timothy L. Anderson for the purpose of conducting the annual evaluation of the Borough Manager.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. J. Bruce Bush, Assembly District No. 1
Mr. Bill Allen, Assembly District No. 2
Mr. Talis J. Colberg, Assembly District No. 3
Ms. Mary Kvalheim, Assembly District No. 4
Ms. Jody Simpson, Assembly District No. 5
Ms. Betty Vehrs, Assembly District No. 7

Assembly members absent and excused were:

Mr. Jim Colver, Assembly District No. 6 (Deputy Mayor)

Staff in attendance was:

Ms. Michelle M. McGehee, CMC, Borough Clerk
Mr. John Duffy, Borough Manager

III. APPROVAL OF AGENDA

Mayor Timothy L. Anderson inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Anderson.

V. EXECUTIVE SESSION *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.)*

A. Annual Evaluation – Borough Manager

Mayor Anderson noted that Mr. Duffy had the option of exiting into executive session to conduct his annual evaluation.

Ms. Duffy stated that it would be his preference to hold the evaluation in open session if there were

no objections from the Assembly.

Mr. Duffy reviewed the tasks, accomplishments, and challenges faced during the past year and presented an overview his personal goals for the coming year.

Discussion ensued regarding:

- Mr. Duffy's proposed annual increase of 6.5 percent;
- the current state of the Animal Care and Regulation Shelter;
- the legislative accomplishments of the Borough over the last year;
- the need for Mr. Duffy to utilize an Assistant Manager, to spend more time within the office, and to take a vacation periodically;
- the need to improve the Borough's public relations; and
- the implementation of a five-year fiscal plan.

MOTION: Assemblymember Vehrs moved to increase the Manager's salary by 2.5 percent, in addition to the 2 percent contracted automatic increase.

MOTION: Assemblymember Allen moved a secondary amendment to strike 2.5 percent and to insert 3 percent.

VOTE: The secondary amendment passed with Assemblymembers Bush and Colberg in opposition.

VOTE: The main motion as amended passed with Assemblymember Colberg in opposition.

V. AUDIENCE PARTICIPATION

(There were no persons present who wished to testify.)

VI. MAYOR AND ASSEMBLY COMMENTS

The following person spoke in support of the Manager's performance: Mr. Merle Thompson.

Mayor Anderson:

- advised that the Honorable Governor Murkowski would be in attendance at the 6 p.m. Assembly meeting; and
- stated that Assemblymember Kvalheim would be acting as Deputy Mayor this evening.

Assemblymember Allen advised that he would be in attendance for the meeting this evening only until 7 p.m.

Mayor Anderson noted that Assemblymember Kvalheim would be designated as Deputy Mayor for the regular meeting this evening in Assemblymember Colver's absence.

VII. ADJOURNMENT

The special meeting adjourned at 4:47 p.m.

/S/

TIMOTHY L. ANDERSON, Borough Mayor

ATTEST:

/S/

MICHELLE M. MCGEHEE, CMC, Borough Clerk

Minutes approved: July 20, 2004