

# **MATANUSKA-SUSITNA BOROUGH**

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Timothy L. Anderson

## **BOROUGH CLERK**

Sandra A. Dillon

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Teresa Williams



## **BOROUGH ASSEMBLY**

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Kelly Ladere, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, JUNE 17, 2003**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: May 22, 2003, Adoption of Budget

B. Regular Assembly Meeting: May 27, 2003

C. Special Assembly Meeting: June 3, 2003, Annual Evaluation – Borough Clerk

D. Regular Assembly Meeting: June 3, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORT

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Parks, Recreation, and Trails Advisory Board: 05/27/03
  - b. Planning Commission: 05/19/03, 06/02/03
  - c. Platting Board: 05/15/03
  - d. Transportation Advisory Board: 03/26/03
2. Community Council Correspondence:
  - a. Willow Area Community Organization: 06/02/03

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 03-094: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$2,000 FROM THE AREAWIDE FUND, FUND 100, EMERGENCY SERVICES SUTTON EMERGENCY MEDICAL SERVICES DIVISION, TO PROJECT NO. 45132, FUND 480, TO PURCHASE RESPONDER RECOGNITION JACKETS.
  - a. Resolution Serial No. 03-066: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45132, FUND 480, FOR THE AMOUNT OF \$2,000, TO PURCHASE SUTTON EMERGENCY MEDICAL SERVICES RESPONDER RECOGNITION JACKETS.
    - (1) IM No. 03-137

2. Ordinance Serial No. 03-095: AN ORDINANCE REAPPROPRIATING \$14,900 FROM THE AREAWIDE FUND, FUND 100, FISCAL YEAR 2003 RECORDS MANAGEMENT OPERATING BUDGET (100-100-106), TO FUND 480, PROJECT NO. 45124, IN THE AMOUNT OF \$9,900 AND TO FUND 435, PROJECT NO. 10117, IN THE AMOUNT OF \$5,000, FOR PROVIDING ADDITIONAL FUNDING TO COMPLETE THE RECORDS MANAGEMENT AUDIT AND PROVIDE FOR TRAINING ON THE SQL SERVER/SOFTWARE.
  - a. IM No. 03-138
  
3. Ordinance Serial No. 03-096: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$35,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100 TO FUND 480, PROJECT 70005, FOR THE FUNDING OF A MORE COMPREHENSIVE SAMPLING, LABORATORY ANALYSIS, AND RESERVE ANALYSIS TO DEFINE THE QUALITY AND QUANTITY OF SAND, GRAVEL, AND OTHER MATERIAL IN THE PORT DISTRICT.
  - a. IM No. 03-152
  
4. Ordinance Serial No. 03-097 : AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000 FROM U.S. FISH AND WILDLIFE SERVICE'S ALASKA COASTAL PROGRAM TO FUND 480, PROJECT 20337, FOR DESIGN OF THE KNIK RIVER WATERSHED MAP/POSTER.
  - a. Resolution Serial No. 03-067: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE KNIK RIVER WATERSHED MAP/POSTER.
    - (1) IM No. 03-142
  
5. Ordinance Serial No. 03-098: AN ORDINANCE EXTENDING THE TIME LIMIT FOR COMPLETION OF BOROUGH CAPITAL PROJECTS.
  - a. IM No. 03-143
  
6. Ordinance Serial No. 03-099: AN ORDINANCE REAPPROPRIATING \$15,000 TO FUND 480, PROJECT 45135, FROM THE FY03 PLANNING DIVISION'S OPERATING BUDGET (100-130-133-429-900) FOR THE PURPOSE OF PROFESSIONAL SERVICES TO ASSIST IN THE

DEVELOPMENT OF THE MEADOW LAKES COMPREHENSIVE PLAN.

a. IM No. 03-144

7. Ordinance Serial No. 03-100: AN ORDINANCE REAPPROPRIATING \$13,434 FROM FUND 203, LAND MANAGEMENT FUND, LAND MANAGEMENT DIVISION TO FUND 480, PROJECT 45136, FOR THE WETLANDS ASSESSMENT PROJECT.

a. IM No. 03-145

8. Ordinance Serial No. 03-101: AN ORDINANCE REAPPROPRIATING \$30,000 FROM THE FY03 CLERK'S OPERATING BUDGET (100-100-103), TO FUND 480, PROJECT 45007, FOR RECODIFYING THE BOROUGH'S CODE OF ORDINANCES.

a. IM No. 03-147

9. Ordinance Serial No. 03-102: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$10,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100 TO FUND 480, PROJECT 45133, FOR THE BOROUGH'S PARTICIPATION IN, AND A CONTRIBUTION TO, THE NORTHERN ZONE COOK INLET GEOGRAPHIC RESPONSE STRATEGIES WORKGROUP.

a. IM No. 03-148

10. Ordinance Serial No. 03-103: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$85,000 FROM THE PORT AREAWIDE FISCAL YEAR 2003 OPERATING BUDGET, FUND 100, TO FUND 430, PROJECT 35008, FOR THE PROCUREMENT OF RIGHT-OF-WAY ALONG BURMA ROAD.

a. IM No. 03-149

11. Ordinance Serial No. 03-104: AN ORDINANCE REAPPROPRIATING \$50,000 FROM THE AREAWIDE FUND, FUND 100, TO FUND 480, FOR COMMUNITY SAFETY PURPOSES.

a. IM No. 03-150

C. AUDIENCE PARTICIPATION (Three minutes per person.)

## VIII. UNFINISHED BUSINESS

- A. Ordinance Serial No. 03-071: AN ORDINANCE AMENDING THE LAND USE DISTRICT MAP OF THE CITY OF HOUSTON FOR TOWNSHIP 18 NORTH, RANGE 3 WEST, SECTION 35, TAX PARCEL D6, SEWARD MERIDIAN, (MSB TAX ACCOUNT # 18N03W35D006), AT MILE 54 OF THE PARKS HIGHWAY. *(Postponed from 05/06/03, Motion pending)*
1. IM No. 03-092
- B. Ordinance Serial No. 03-072: AN ORDINANCE AMENDING THE LAND USE DISTRICT MAP OF THE CITY OF HOUSTON FOR DENLOW BUSINESS PARK SUBDIVISION, WITHIN TOWNSHIP 18 NORTH, RANGE 3 WEST, SECTION 35, SEWARD MERIDIAN, ALASKA. *(Postponed from 05/06/03, Motion pending)*
1. IM No. 03-093
- C. Resolution Serial No. 03-061: A RESOLUTION ESTABLISHING FEES FOR PARK AND RECREATIONAL FACILITIES FROM SEPTEMBER 1, 2003, THROUGH AUGUST 31, 2004. *(Postponed from 05/27/03, Motion pending)*
1. IM No. 03-132

## IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing - 07/15/03, 7 p.m., Borough Assembly Chambers)
1. Ordinance Serial No. 03-108: AN ORDINANCE ADOPTING AMENDMENTS TO THE CITY OF HOUSTON COMPREHENSIVE PLAN, AND AMENDING MSB 15.24.
    - a. Ordinance Serial No. 03-109: AN ORDINANCE ADOPTING MSB 17.41.532 PARKS HIGHWAY (PH) DISTRICT.
    - b. Ordinance Serial No. 03-110: AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF HOUSTON, REZONING CERTAIN PARCELS TO THE PARKS HIGHWAY (PH) DISTRICT.
      - (1) IM No. 03-151
  2. Ordinance Serial No. 03-111: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$44,250,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND

RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 7, 2003, BOROUGH ELECTION.

- a. Ordinance Serial No. 03-112: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$16,285,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 7, 2003, BOROUGH ELECTION.
- b. Ordinance Serial No. 03-113: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,495,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 7, 2003, BOROUGH ELECTION.
- c. Ordinance Serial No. 03-114: AN ORDINANCE AUTHORIZING THE MATANUSKA-SUSITNA BOROUGH TO ISSUE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$3,650,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND RENEWAL OF SCHOOL AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED VOTERS OF THE BOROUGH AT THE OCTOBER 7, 2003, BOROUGH ELECTION.

(1) IM No. 03-153

3. Ordinance Serial No. 03-115: AN ORDINANCE AMENDING MSB 2.12.060(D), COMPENSATION AND REIMBURSEMENT, RELATING TO OUT-OF-BOROUGH TRAVEL.  
(Sponsor: Assemblymember Colberg)
  - a. IM No. 03-155
4. Ordinance Serial No. 03-116: AN ORDINANCE AMENDING MSB 3.32.020(A), PAYMENT AND COLLECTION OF TAX.  
(Sponsor: Assemblymember Ladere)
  - a. IM No. 03-161
5. Ordinance Serial No. 03-117: AN ORDINANCE APPROVING AN APPROPRIATION OF \$317,902 FROM THE AREAWIDE FUND BALANCE, FUND 100, TO FUND 410, FOR THE DUST CONTROL MATCHING GRANT PROGRAM.
  - a. IM No. 03-165

B. INTRODUCTION (For public hearing - 08/05/03, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 03-105: AN ORDINANCE CREATING ALDER CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 383, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 03-154
2. Ordinance Serial No. 03-107: AN ORDINANCE CREATING LANI DRIVE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 384, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
  - a. IM No. 03-164

C. CONSENT AGENDA

1. RESOLUTIONS
2. ACTION MEMORANDUMS

- a. AM No. 03-107: THE VACATION OF 100-FOOT BY 100-FOOT PUBLIC USE EASEMENT TURNAROUND AND VACATION OF ANY PUBLIC INTEREST IN NORTH HAMANN ROAD (ALSO KNOWN AS RUE ROAD) LOCATED WITHIN SECTION 9, TOWNSHIP 18 NORTH, RANGE 2 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BUFFALO SOAPSTONE COMMUNITY COUNCIL AREA.
- b. AM No. 03-108: THE VACATION OF NORTH KATHRYN STREET ON WAIVER NO. 77-48, PARCEL NO. 2 (TAX PARCEL A9) LOCATED IN SECTION 11, TOWNSHIP 17 NORTH, RANGE 2 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BUTTE COMMUNITY COUNCIL AREA.
- c. AM No. 03-109: THE VACATION OF A PORTION OF EMERALD WAY RIGHT-OF-WAY LOCATED IN PROPOSED LOT 18A, BLOCK 2, JADE LAKE SUBDIVISION, SECTION 32, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BIG LAKE COMMUNITY COUNCIL AREA.
- d. AM No. 03-110: THE VACATION OF A 30-FOOT PARKING EASEMENT ON LOTS 8 AND 9, BLOCK 1, SAVANNA SUBDIVISION, LOCATED IN SECTION 9, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE MEADOW LAKES COMMUNITY COUNCIL AREA.
- e. AM No. 03-119: AWARD PROPOSAL 03-184 TO J&M SPECIALTIES IN AN AMOUNT NOT TO EXCEED \$45,000 FOR A CONSTRUCTION OWNERS PROJECT REPRESENTATIVE TO OVERSEE THE CONSTRUCTION OF THE NEW LINED CELL EXPANSION AT THE CENTRAL LANDFILL FACILITY.
- f. AM No. 03-120: AWARD OF BID NO. 03-182 TO ALASKA ROADBUILDERS INC., IN THE AMOUNT OF

\$1,036,165 FOR THE 2003 PHASE II ROADS PAVING CONTRACT.

- g. AM No. 03-121: AWARD OF BID NO. 03-172 TO NECHESTA GENERAL IN THE AMOUNT OF \$152,000 FOR CASWELL LAKES ANNUAL ROAD SERVICE AGREEMENT.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION *(matters, the immediate public knowledge of which would clearly have an adverse effect upon the finances of the borough; in particular, to discuss the employee's labor contract negotiations.)*

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT