

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Michelle M. McGehee, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

Lynne Woods, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 21, 2005

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 06/07/05

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Mat-Su Agency Partnership – Sammye Pokryfki Re: Update on Health and Human Service Non-Profit Sector
4. Alaska Attachment and Bonding Associates – Eleanor Oakley Re: Update on Respite Project

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 04/11/05
 - b. Circle View and Stamped Estates Flood and Water Erosion Control Special Service Area No. 131: 05/18/05
 - c. Historical Preservation Commission: 01/07/05, 02/04/05
 - d. Library Board: 03/26/05, 04/16/05
 - e. Talkeetna Water and Sewer Special Service Area No. 36: 04/28/05; Resolution Serial Nos. 4, 1-4/5, 2-4/5, 3-4/5, 4-4/5, 6-4/5
2. Community Council Correspondence:
 - a. Glacier View Community Council: 05/26/05
 - b. Meadow Lakes Community Council: 03/09/05, 04/13/05
 - c. Trapper Creek Community Council: 05/19/05

G. INFORMATIONAL MEMORANDUMS

1. IM No. 05-170: AN INFORMATION MEMORANDUM REVISING THE MAY 26, 2005, SPECIAL ASSEMBLY MEETING MINUTES TO REFLECT ESTABLISHED MODIFIED-ACTION FORMAT.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 05-081: AN ORDINANCE APPROVING THE REAPPROPRIATION OF \$25,000 FROM THE FISCAL YEAR 2005 ASSEMBLY OPERATING BUDGET, FUND 100, TO FUND 435, PROJECT NO. 10057, FOR THE UPGRADE OF THE AUDIO SYSTEM IN THE ASSEMBLY CHAMBERS.
(Sponsor: Assemblymember Vehrs)
 - a. IM No. 05-152

2. Ordinance Serial No. 05-082: AN ORDINANCE ISSUING NONAREAWIDE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$4,660,000 TO FINANCE THE DESIGN AND CONSTRUCTION OF AN ANIMAL CARE FACILITY AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED NONAREAWIDE VOTERS OF THE BOROUGH AT THE OCTOBER 4, 2005, BOROUGH ELECTION.
 - a. IM No. 05-127

3. Ordinance Serial No. 05-083: AN ORDINANCE ISSUING NON-AREAWIDE GENERAL OBLIGATION BONDS IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$15,635,000 TO FINANCE THE CONSTRUCTION, MAJOR RENOVATION AND EXPANSION OF LIBRARY FACILITIES AND RELATED CAPITAL IMPROVEMENTS, AND TO SUBMIT THE QUESTION OF THE ISSUANCE OF SUCH BONDS TO THE QUALIFIED NON-AREAWIDE VOTERS OF THE BOROUGH AT THE OCTOBER 4, 2005, BOROUGH ELECTION.
 - a. IM No. 05-128

4. Ordinance Serial No. 05-085: AN ORDINANCE REAPPROPRIATING \$110,000 FROM THE FISCAL YEAR 2005 AREAWIDE FUND, FUND 100, OFFICE OF INFORMATION TECHNOLOGY OPERATING BUDGET TO FUND 480, PROJECT NO. 20316, FOR PROFESSIONAL SERVICES, HARDWARE, AND SOFTWARE TO FACILITATE THE MIGRATION OF THE INFRASTRUCTURE NETWORK OPERATING SYSTEM, DIRECTORY SERVICES, AND E-MAIL SYSTEMS FROM NOVELL TO MICROSOFT WINDOWS PLATFORM.
 - a. Resolution Serial No. 05-072: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET

FOR THE MIGRATION OF THE INFRASTRUCTURE NETWORK OPERATING SYSTEM, DIRECTORY SERVICES, AND E-MAIL SYSTEMS FROM NOVELL TO MICROSOFT WINDOWS PLATFORM.

(1) IM No. 05-136

5. Ordinance Serial No. 05-086: AN ORDINANCE APPROPRIATING \$20,000 FROM CASWELL LAKES ROAD SERVICE AREA NO. 15 FUND BALANCE TO FUND 410, PROJECT NO. 35009, CASWELL LAKES EMERGENCY ROAD REPAIRS.
 - a. IM No. 05-138

6. Ordinance Serial No. 05-087: AN ORDINANCE APPROPRIATING \$7,780 FROM THE ROAD SERVICE AREA REVOLVING LOAN FUND AND \$42,220 FROM THE GREATER WILLOW ROAD SERVICE AREA FUND BALANCE TO FUND 410 FOR EMERGENCY ROAD REPAIRS IN THE GREATER WILLOW ROAD SERVICE AREA NO. 20.
 - a. Resolution Serial No. 05-073: A RESOLUTION APPROVING A LOAN FROM THE ROAD SERVICE AREA REVOLVING LOAN FUND (FUND 610) IN THE AMOUNT OF \$7,780 TO THE GREATER WILLOW ROAD SERVICE AREA NO. 20 FOR EMERGENCY ROAD REPAIRS.
 - (1) IM No. 05-139

7. Ordinance Serial No. 05-088: AN ORDINANCE APPROPRIATING \$20,000 FROM THE TALKEETNA ROAD SERVICE AREA NO. 29 FUND BALANCE TO FUND 410, PROJECT NO. 35012, TALKEETNA EMERGENCY ROAD REPAIRS.
 - a. IM No. 05-140

8. Ordinance Serial No. 05-089: AN ORDINANCE APPROPRIATING \$10,000 FROM THE TRAPPER CREEK ROAD SERVICE AREA NO. 30 FUND BALANCE TO FUND 410, PROJECT NO. 35013, TRAPPER CREEK EMERGENCY ROAD REPAIRS.
 - a. IM No. 05-141

9. Ordinance Serial No. 05-090: AN ORDINANCE APPROPRIATING \$15,000 FROM THE ROAD SERVICE AREA REVOLVING LOAN FUND TO FUND 410 FOR EMERGENCY ROAD REPAIRS IN THE BIG LAKE ROAD SERVICE AREA NO. 21.

- a. Resolution Serial No. 05-074: A RESOLUTION APPROVING A LOAN FROM ROAD SERVICE AREA REVOLVING LOAN FUND (FUND 610) IN THE AMOUNT OF \$15,000 TO THE BIG LAKE ROAD SERVICE AREA NO. 21.
(1) IM No. 05-143

- 10. Ordinance Serial No. 05-091: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$3,419 FROM THE FISCAL YEAR 2005 BIG LAKE FIRE SERVICE AREA OPERATING BUDGET, FUND 256, TO PROJECT NO. 45141, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - a. Resolution Serial No. 05-075: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45141, FUND 405 TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT FOR THE BIG LAKE FIRE SERVICE AREA.
(1) IM No. 05-146

- 11. Ordinance Serial No. 05-092: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$12,992 FROM THE FISCAL YEAR 2005 MEADOW LAKES FIRE SERVICE AREA OPERATING BUDGET, FUND 257, TO PROJECT NO. 45123, FUND 405, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT.
 - a. Resolution Serial No. 05-076: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45123, FUND 405 TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT FOR MEADOW LAKES FIRE SERVICE AREA.
(1) IM No. 05-147

- 12. Ordinance Serial No. 05-093: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$25,000 FROM THE FINANCE ADMINISTRATIVE OPERATING BUDGET, FUND 100, TO FUND 480 FOR TREASURY MANAGEMENT SOFTWARE.
 - a. IM No. 05-148

- 13. Ordinance Serial No. 05-094: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$75,000 FROM THE COMMUNITY DEVELOPMENT ADMINISTRATION DIVISION OPERATING BUDGET, FUND 100, AND \$175,000 FROM THE ECONOMIC DEVELOPMENT DIVISION OPERATING BUDGET, FUND 200,

TO FUND 450 FOR DEVELOPMENT OF A NORDIC TRAIL SYSTEM AND RELATED FACILITIES FOR HATCHER PASS.

a. IM No. 05-149

14. Ordinance Serial No. 05-095: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$200,000 FROM THE FINANCE DEPARTMENT OPERATING BUDGET, FUND 100, TO FUND 480 FOR THE NEW ASSESSMENTS/GEOGRAPHICAL INFORMATION SYSTEMS (GIS)/TAX/LAND SYSTEM.

a. IM No. 05-150

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

A. Resolution Serial No. 05-058: A RESOLUTION SETTING FORTH ASSEMBLY RULES OF POLICY AND PROCEDURE.

(Sponsor: Assemblymember Simpson) (Motion pending from 05/03/05)

1. IM No. 05-117

B. AM No. 05-036: APPROVAL TO DISPOSE OF THE FORMER SCHOOL DISTRICT ADMINISTRATION BUILDING LOCATED ON LOT 7, BLOCK 13, ARRC NO. 1, LOCATED IN THE PALMER RECORDING DISTRICT (125 WEST EVERGREEN) BY COMPETITIVE BID AND PROVIDING ADDITIONAL INFORMATION REGARDING OPTIONS FOR OFFICE, MAINTENANCE, AND STORAGE SPACE FOR BOROUGH OPERATIONS. *(Motion pending from 05/03/05)*

1. IM No. 05-162

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 06/28/05, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 05-106: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$50,000 FROM THE FISCAL YEAR 2005 ASSEMBLY OPERATING BUDGET, FUND 100, TO FUND 480, PROJECT NO. 20359, FOR A MANAGEMENT REVIEW AUDIT.

a. IM No. 05-171

B. INTRODUCTION (For public hearing - 07/19/05, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 05-107: AN ORDINANCE ACCEPTING AND APPROPRIATING \$65,000 FROM THE UNITED STATES DEPARTMENT OF THE INTERIOR, BUREAU OF LAND MANAGEMENT TO FUND 480, PROJECT NO. 20330, MAT-SU BOROUGH GIS PROPERTY WEB SITE PROJECT.
 - a. Resolution Serial No. 05-079: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE MAT-SU BOROUGH GIS PROPERTY WEB SITE PROJECT, PROJECT NO. 20330 AND AUTHORIZING THE MANAGER TO MODIFY AN ASSISTANCE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF INTERIOR, BUREAU OF LAND MANAGEMENT FOR MANAGEMENT OF THE GRANT.
 - (1) IM No. 05-160

2. Ordinance Serial No. 05-108: AN ORDINANCE AMENDING MSB 5.25.044(A), AND PLACING ON THE BALLOT OF THE OCTOBER 4, 2005, REGULAR ELECTION THE ANNEXATION OF CERTAIN PROPERTIES IN AND AROUND THE ROLLING ACRES SUBDIVISION INTO THE MEADOW LAKES ROAD SERVICE AREA NO. 27.
 - a. IM No. 05-161

3. Ordinance Serial No. 05-109: AN ORDINANCE APPROVING AN APPROPRIATION OF \$110,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE, FUND 257, TO PROJECT NO. 45088, FUND 405, TO COMPLETE PROJECTS AT STATIONS 71 AND 72.
 - a. Resolution Serial No. 05-080: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45088, FUND 405, TO COMPLETE PROJECTS AT STATIONS 71 AND 72.
 - (1) IM No. 05-176

4. Ordinance Serial No. 05-110: AN ORDINANCE ASSUMING ON A NON-AREAWIDE BASIS THE POWER TO EXERCISE POLICE POWERS WITHIN THE BOROUGH THOROUGH THE ADOPTION OF MSB 1.10.290, AND CALLING FOR AN ELECTION ON THE QUESTION OF THE ASSUMPTION OF

THE POWER AT THE OCTOBER 2005 REGULAR BOROUGH ELECTION.

- a. IM No. 05-178

C. CONSENT AGENDA

1. RESOLUTIONS

- a. Resolution Serial No. 05-082: A RESOLUTION FOR THE PRIORITIZATION OF SITES FOR THE TWINDLY BRIDGE CHARTER SCHOOL.
(1) IM No. 05-156
- b. Resolution Serial No. 05-083: A RESOLUTION CREATING A PROCESS TO IDENTIFY SAFE SHOOTING SITES ON BOROUGH AND STATE LAND IN VARIOUS LOCATIONS IN THE MATANUSKA-SUSITNA BOROUGH. (*Sponsor: Assemblymember Simpson*)
(1) IM No. 05-157
- c. Resolution Serial No. 05-084: A RESOLUTION AMENDING THE BUDGET FOR THE TALKEETNA LIBRARY RENOVATIONS, PROJECT NO. 10143, FUND 435, THE SUTTON LIBRARY PAINTING, PROJECT NO. 10155, FUND 435, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE BIG LAKE LIBRARY EXTERIOR SAFETY LIGHTING, PROJECT NO. 10154, FUND 435.
(1) IM No. 05-159
- d. Resolution Serial No. 05-085: A RESOLUTION RELINQUISHING CLAIM OR INTEREST IN THE JUSTICE ASSISTANCE GRANT (JAG GRANT) NO. 2005-F2747-AK-DJ FROM THE UNITED STATES DEPARTMENT OF JUSTICE AND AGREEING THAT THE CITY OF WASILLA BE THE SOLE RECIPIENT.
(1) IM No. 05-165
- e. Resolution Serial No. 05-086: A RESOLUTION REQUESTING THAT A RIGHT-OF-WAY NOT BE ISSUED TO THE ALASKA NATURAL GAS DEVELOPMENT AUTHORITY FOR A NATURAL GAS PIPELINE WITHIN THE MATANUSKA-SUSITNA

BOROUGH BY THE STATE OF ALASKA,
DEPARTMENT OF NATURAL RESOURCES UNTIL AN
ANALYSIS OF POTENTIAL ROUTES AND
ALTERNATIVES IS CONDUCTED.

(Sponsor: Assemblymember Woods)

(1) IM No. 05-172

- f. Resolution Serial No. 05-087: A RESOLUTION SUPPORTING ALASKA ATTACHMENT AND BONDING ASSOCIATES' GRANT PROPOSAL TO ENABLE YOUTHS IN OUT-OF-STATE RESIDENTIAL PSYCHIATRIC TREATMENT CENTERS TO BE SUCCESSFULLY REUNITED WITH THEIR FAMILIES IN THE BOROUGH. *(Sponsor: Assemblymember Kvalheim)*

(1) IM No. 05-174

- g. Resolution Serial No. 05-088: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR A RESOURCE STUDY IN UPPER COOK INLET; AUTHORIZING THE MANAGER TO ENTER INTO AN INTER-AGENCY AGREEMENT WITH THE KNIK ARM BRIDGE AND TOLL AUTHORITY (KABATA) AND DIRECTS THE MANAGER TO DESIGNATE 24.24 ACRES OF LAND AS A WATERSHED CONSERVATION AND PROTECTION AREA IN ORDER TO COMPLY WITH THE TERMS AND CONDITIONS OF THE UNITED STATES ARMY CORPS OF ENGINEERS PERMIT NO. POA-1979-0412-Y, KNIK ARM 51, THAT ALLOWS THE CONSTRUCTION OF A PUBLIC BOAT LAUNCH AND PARKING AREA AT PORT MACKENZIE.

(1) IM No. 05-175

- (2) AM No. 05-101: APPROVE AN EXPENDITURE OF \$25,000 TO THE KNIK ARM BRIDGE AND TOLL AUTHORITY (KABATA) TO HELP FUND A RESOURCE STUDY OF FISH IN THE UPPER COOK INLET; TO AGREE TO CERTAIN TERMS AND CONDITIONS FOR PERMIT COMPLIANCE INVOLVING AUTHORIZING THE MANAGER TO DESIGNATE 24.24 ACRES AS WATERSHED CONSERVATION AND PROTECTION AREA IN ORDER TO COMPLY WITH REQUIREMENTS OF

THE UNITED STATES ARMY CORPS OF
ENGINEERS PERMIT NO. POA-1979-0412-Y,
KNIK ARM 51.

2. ACTION MEMORANDUMS

- a. AM No. 05-092: RECOMMENDING THAT THE MATANUSKA-SUSITNA BOROUGH PAY \$126,499 FOR DISPATCH CENTER SERVICES RENDERED IN CALENDAR YEAR 2004.
- b. AM No. 05-094: APPROVAL OF A CHANGE ORDER TO COLLINS CONSTRUCTION IN THE AMOUNT OF \$343,783 FOR THE NEW WASILLA AREA ELEMENTARY SCHOOL PROJECT.
- c. AM No. 05-095: APPROVAL OF A CHANGE TO WILDER CONSTRUCTION IN THE AMOUNT OF \$70,000 FOR THE 2005 ROADS PAVING PROJECT TO INSTALL A GUARDRAIL AT BIRCH HARBOR DRIVE AND THE REPLACEMENT OF A CONCRETE SIDEWALK AND CULVERT AT SU VALLEY HIGH SCHOOL.
- d. AM No. 05-096: AWARD OF BID NO. 05-141 TO COLLINS CONSTRUCTION IN THE CONTRACT AMOUNT NOT TO EXCEED \$145,083.79 FOR SHERROD ELEMENTARY SCHOOL PLAYGROUND CONSTRUCTION.
- e. AM No. 05-097: AWARD OF BID NO. 05-165 TO ALASKA TRAILBLAZING IN THE CONTRACT AMOUNT NOT TO EXCEED \$31,500 FOR THE RESTORATION AND VEGETATION TREATMENTS AT WILLOW CREEK.
- f. AM No. 05-099: AWARD OF BID NO. 05-145 TO WESTERN CONSTRUCTION AND EQUIPMENT IN THE CONTRACT AMOUNT OF \$180,054.24 FOR THE SNOWGOOSE DRIVE UPGRADE IN THE GOLD TRAILS ROAD SERVICE AREA NO. 28.

- g. AM No. 05-100: AWARD OF BID NO. 05-125 TO PIONEER EQUIPMENT, INC. IN THE CONTRACT AMOUNT NOT TO EXCEED \$72,994 FOR THE PURCHASE OF A TURF TRACTOR AND HYDROSTATIC MOWER.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT