

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on August 19, 2008, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4:05 p.m. by Mayor Curtis D. Menard for the purpose of discussing the annual evaluation of the Borough Manager and the six- month evaluation of the Borough Clerk.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Ms. Lynne Woods, Assembly District No. 1 (*Deputy Mayor*)
Mr. Pete Houston, Assembly District No. 2
Ms. Michelle R. Church, Assembly District No. 3
Ms. Mary Kvalheim, Assembly District No. 4 (*arrived at 4:07 p.m.*)
Ms. Cindy L. Bettine, Assembly District No. 5
Mr. Robert Wells, Assembly District No. 6
Mr. Tom Kluberton, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Duffy, Borough Manager

III. APPROVAL OF AGENDA

Mayor Menard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Robert Wells, Matanuska-Susitna Borough Assemblymember.

V. EXECUTIVE SESSION: (*for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.*)

A. ANNUAL EVALUATION OF THE BOROUGH MANAGER

MOTION: Assemblymember Woods moved to enter executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion. Specifically to address the annual evaluation of the Borough Manager. Those present during the executive session were the members of the Assembly, the Mayor, and the Borough Manager.

VOTE: The motion passed without objection and the Assembly entered executive session at 4:10 p.m.

MOTION: Assemblymember Wells moved to exit executive session.

VOTE: The motion passed and the Assembly exited executive session at 6:02 p.m.

B. SIX-MONTH EVALUATION OF THE BOROUGH CLERK

(The six-month evaluation of the Borough Clerk was not addressed.)

VI. AUDIENCE PARTICIPATION

(There was no one present who wished to testify.)

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There were no comments provided.)

VIII. ADJOURNMENT

The special meeting adjourned at 6:03 p.m.

/ S /

CURTIS D. MENARD, Borough Mayor

ATTEST:

/ S /

LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes approved: 09/02/08