

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Curtis D. Menard

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Duffy

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Lynne Woods, District 1  
Pete Houston, District 2  
Michelle R. Church, District 3  
Mary Kvalheim, District 4  
Cindy L. Bettine, District 5  
Robert F. Wells, District 6  
Tom Kluberton, District 7

## **ASSEMBLY AGENDA**

**ASSEMBLY CHAMBERS  
350 E. DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, AUGUST 19, 2008**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 07/29/08

B. Regular Assembly Meeting: 08/15/08

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities
2. Matanuska-Susitna Borough School District
3. Alaska Family Services, Tobacco Prevention and Control - Claudia Dolfi

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Hatcher Pass Ski Area Update

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Platting Board: 06/19/08, 07/03/08
  - b. Senior Citizen Advisory Board: 04/21/08, 05/19/08
  - c. Transportation Advisory Board: 04/23/08, Resolution Serial Nos.: 08-05, 08-06, 08-07
2. Community Council Correspondence:
  - a. South Knik River Community Council: 02/07/08
  - b. Sutton Community Council: 03/05/08
  - c. Susitna Community Council (formerly the "Y"): 01/03/08, 02/07/08, 03/06/08, 04/03/08

G. INFORMATIONAL MEMORANDUMS

1. IM No. 08-214: AN INFORMATIONAL MEMORANDUM REGARDING A GRANT AGREEMENT WITH THE VALLEY COMMUNITY FOR RECYCLING SOLUTIONS TO ASSIST THEM WITH THEIR EFFORTS TO EDUCATE AND PROVIDE ONGOING AND EXPANDING OPPORTUNITIES FOR THE COMMUNITY TO DIVERT RESOURCES FROM THEIR WASTE STREAM.

VII. SPECIAL ORDERS (to begin at 7 p.m.)

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 08-120: AN ORDINANCE AMENDING THE MATANUSKA-SUSITNA BOROUGH SCHOOL DISTRICT'S FISCAL YEAR 2008 OPERATING BUDGET FROM \$223,960,344 TO \$218,630,714.
  - a. IM No. 08-170
  
2. Ordinance Serial No. 08-121: AN ORDINANCE REAPPROPRIATING \$934,374 FROM FUND 410, PROJECT NO. 35245, POINT MACKENZIE ROAD IMPROVEMENTS, TO FUND 430, PROJECT NO. 35187, HATCHER PASS SKI DEVELOPMENT ROAD.
  - a. Resolution Serial No. 08-093: A RESOLUTION APPROVING THE AMENDED BUDGETS FOR PROJECT NO. 35245, POINT MACKENZIE ROAD IMPROVEMENTS AND PROJECT NO. 35035, SELDON ROAD EXTENSION WEST, AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 35187, HATCHER PASS SKI DEVELOPMENT ROAD, AND AUTHORIZING THE BOROUGH MANAGER TO ENTER INTO A TRANSFER OF RESPONSIBILITY AGREEMENT WITH THE STATE OF ALASKA, DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR THE HATCHER PASS SKI DEVELOPMENT ROAD PROJECT.
    - (1) IM No. 08-191
  
3. Ordinance Serial No. 08-122: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$38,500 COASTAL MANAGEMENT (306 PROGRAM, REQUIRED TASKS) GRANT TO FUND 480, PROJECT NO. 20158, FOR FISCAL YEAR 2009 REQUIRED TASKS.
  - a. Resolution Serial No. 08-094: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA COASTAL MANAGEMENT (306 PROGRAM, REQUIRED TASKS) GRANT FOR FISCAL YEAR 2009.
    - (1) IM No. 08-197
  
4. Ordinance Serial No. 08-123: AN ORDINANCE ACCEPTING AND APPROPRIATING \$20,180 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE, FUND 480, PROJECT NO. 20259, FOR FISCAL YEAR 2009 OPERATIONS.

- a. Resolution Serial No. 08-095: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NO. 20259, FUND 480, FOR THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE.
  - (1) IM No. 08-198
  
5. Ordinance Serial No. 08-124: AN ORDINANCE APPROPRIATING \$120,000 OF INTEREST EARNINGS ON THE 2006 SERIES B, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40162, FOR LEED CERTIFICATION OF SOUTH PALMER ELEMENTARY SCHOOL.
  - a. IM No. 08-202
  
6. Ordinance Serial No. 08-125: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$328,956 FROM THE UNRESTRICTED NET ASSETS IN THE SOLID WASTE ENTERPRISE FUND, FUND 510, TO FUND 510, FISCAL YEAR 2009 SOLID WASTE TRANSFER SITES OPERATING BUDGET, TO ALLOW FOR WAGE AND BENEFIT FUNDING FOR FIVE TRANSFER SITE POSITIONS FROM OCTOBER 1, 2008, TO JUNE 30, 2009.
  - a. IM No. 08-205
  
7. Ordinance Serial No. 08-126: AN ORDINANCE APPROPRIATING \$120,000 OF INTEREST EARNINGS ON THE 2006 SERIES B, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT NO. 40164, FOR ASBESTOS ABATEMENT AND ASSOCIATED CONSTRUCTION COSTS FOR THE WASILLA MIDDLE SCHOOL UPGRADE PROJECT.
  - a. IM No. 08-206
  
8. Ordinance Serial No. 08-127: AN ORDINANCE APPROPRIATING \$157,674 OF INTEREST EARNINGS ON THE 2006 SERIES B, GENERAL OBLIGATION SCHOOL BONDS TO FUND 400, SCHOOL CAPITAL PROJECTS, PROJECT

NO. 40162, FOR THE UPGRADE AND PAVING OF THE ACCESS ROAD TO SOUTH PALMER ELEMENTARY SCHOOL AND THE PARKING AREAS.

a. IM No. 08-207

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 08-096: A RESOLUTION ESTABLISHING ADMINISTRATION AND AUDIT FEES FOR ALL GRANTS THAT ARE RECEIVED BY THE BOROUGH THAT ALLOW SUCH A FEE TO BE TAKEN.

(1) IM No. 08-208

b. Resolution Serial No. 08-097: A RESOLUTION AMENDING THE BUDGET FOR PROJECT NO. 20266, VEHICLE PURCHASE, TO ALLOW FOR THE PURCHASE OF A STEAM THAW TRUCK.

(1) IM No. 08-213

c. Resolution Serial No. 08-098: A RESOLUTION SUPPORTING THE MAT-SU RESOURCE CONSERVATION AND DEVELOPMENT AND THE WASILLA ROTARY CLUB IN ITS EFFORTS TO PARTNER WITH PRIVATE PROPERTY OWNERS AND DEVELOPERS TO CONSTRUCT A NON-MOTORIZED TRAIL FROM THE WASILLA MULTI-USE SPORTS COMPLEX TO LAKE LUCILLE PARK.

(1) IM No. 08-218

2. ASSEMBLY MEMORANDUMS

a. AM No. 08-068: AWARD OF ADDITIVE ALTERNATE B TO KLEBS MECHANICAL IN THE AMOUNT OF \$209,581 FOR THE REPLACEMENT OF ADDITIONAL WINDOWS IN THE DOROTHY SWANDA JONES BUILDING, PROJECT NO. 10057.

b. AM No. 08-088: APPROVING A CHANGE ORDER TO L & N VENTURES IN THE AMOUNT OF \$21,201.50 FOR ADDITIONAL WORK ON SCHWALD ROAD UPGRADE PHASE III PROJECT, PROJECT NO. 30048.

- c. AM No. 08-091: AWARD OF BID NO. 09-022 TO ALASKA CONSTRUCTION AND PAVING, INC., IN THE CONTRACT AMOUNT NOT TO EXCEED \$1,135,488 PER YEAR FOR THE CENTRAL LANDFILL ANNUAL MAINTENANCE AND OPERATIONS.
- d. AM No. 08-092: AWARD OF BID NO. 09-021 TO ARI CONTRACTING, LLC, FOR THE CONTRACT AMOUNT OF \$122,490 FOR THE BIG LAKE ELEMENTARY SCHOOL RE-ROOF AND ASBESTOS ABATEMENT.
- e. AM No. 08-093: AWARDING BID NO. 09-019 TO HARDY HEATING, INC., IN THE AMOUNT OF \$229,250 FOR THE DORTHY SWANDA JONES BUILDING NETWORK OPERATIONS CENTER AND UPS ROOM HVAC UPGRADES.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. INTRODUCTION (For public hearing – 09/02/08, 7 p.m., Borough Assembly Chambers)
  - 1. Ordinance Serial No. 08-128: AN ORDINANCE ACCEPTING AND APPROPRIATING \$18,000 TO FUND 430, PROJECT NO. 35004, FOR THE WILLOW AIRPORT FLOAT PLANE ACCESS ROAD CHIP SEAL PROJECT.
    - a. Resolution Serial No. 08-099: A RESOLUTION ESTABLISHING THE SCOPE OF WORK AND BUDGET FOR THE WILLOW AIRPORT FLOAT PLANE ACCESS ROAD CHIP SEAL PROJECT.
      - (1) IM No. 08-204
  - 2. Ordinance Serial No. 08-129: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$10,000 FROM THE BIG LAKE FIRE SERVICE AREA FUND BALANCE, FUND 256, TO PROJECT NO. 20277, FUND 405, FOR FIRE TRAINING AND EQUIPMENT, AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.

- a. Resolution Serial No. 08-100: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BIG LAKE FIRE SERVICE AREA, PROJECT NO. 20277, FUND 405.  
(1) IM No. 08-209
3. Ordinance Serial No. 08-130: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$4,028.48 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$4,028.48 FROM THE SUTTON FIRE SERVICE AREA FUND BALANCE, FUND 253, TO PROJECT NO. 20255, FUND 405, FOR FIRE TRAINING AND EQUIPMENT, AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
  - a. Resolution Serial No. 08-101: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR SUTTON FIRE SERVICE AREA, PROJECT NO. 20255, FUND 405.  
(1) IM No. 08-210
4. Ordinance Serial No. 08-131: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$6,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$6,000 FROM THE BUTTE FIRE SERVICE AREA FUND BALANCE, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR THE FIRE TRAINING AND EQUIPMENT, AND PREVENTION ACTIVITIES RELATED TO WILDLAND FIRE.
  - a. Resolution Serial No. 08-102: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA, PROJECT NO. 20144, FUND 405.  
(1) IM No. 08-211
5. Ordinance Serial No. 08-132: AN ORDINANCE ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING AN APPROPRIATION OF \$10,000 FROM THE MEADOW LAKES FIRE SERVICE AREA FUND BALANCE FUND 257, TO PROJECT NO. 20257, FUND 405, FOR FIRE

TRAINING AND EQUIPMENT, AND PREVENTION  
ACTIVITIES RELATED TO WILDLAND FIRE.

- a. Resolution Serial No. 08-103: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR MEADOW LAKES FIRE SERVICE AREA, PROJECT NO. 20257, FUND 405.
  - (1) IM No. 08-212
  
6. Ordinance Serial No. 08-133: AN ORDINANCE ACCEPTING AND APPROPRIATING \$492,000 FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE, TO FUND 480, PROJECT NO. 45131, FOR THE CONTINUATION OF THE SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION PROJECT.
  - a. Resolution Serial No. 08-104: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE APPROPRIATION, PROJECT NO. 45131, FUND 480, FOR CONTINUATION OF THE SPRUCE BARK BEETLE WILDFIRE HAZARD MITIGATION PROJECT.
    - (1) IM No. 08-215
  
7. Ordinance Serial No. 08-134: AN ORDINANCE ACCEPTING AND APPROPRIATING \$302,500 FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR THE FISCAL YEAR 2009 DESIGNATED LEGISLATIVE GRANTS FOR VARIOUS ROAD AND FACILITY PROJECTS THROUGHOUT THE BOROUGH.
  - a. Resolution Serial No. 08-105: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2009 DESIGNATED LEGISLATIVE GRANT PROJECTS FROM THE DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR VARIOUS ROAD AND FACILITY PROJECTS THROUGHOUT THE BOROUGH.
    - (1) IM No. 08-219
  
8. Ordinance Serial No. 08-135: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,745 FROM THE ALASKA STATE LIBRARY, INTERLIBRARY COOPERATION GRANT PROGRAM, TO FUND 440, PROJECT NO. 20373, AND APPROVE A SCOPE OF WORK AND BUDGET TO PROMOTE A

BOROUGHWIDE LITERACY CAMPAIGN CALLED “MAT-SU  
READS TO SUCCEED.”

- a. Resolution Serial No. 08-106: A RESOLUTION  
APPROVING THE SCOPE OF WORK AND BUDGET TO  
PROMOTE A BOROUGHWIDE LITERACY CAMPAIGN  
CALLED “MAT-SU READS TO SUCCEED.”
  - (1) IM No. 08-220

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT