

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on September 9, 2008, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 4:08 p.m. by Mayor Curtis D. Menard for the purpose of discussing the annual evaluation of the Borough Manager and the six- month evaluation of the Borough Clerk.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Ms. Lynne Woods, Assembly District No. 1 (*Deputy Mayor*)  
Ms. Michelle R. Church, Assembly District No. 3  
Ms. Mary Kvalheim, Assembly District No. 4  
Ms. Cindy L. Bettine, Assembly District No. 5  
Mr. Tom Kluberton, Assembly District No. 7

Assembly members excused and absent were:

Mr. Pete Houston, Assembly District No. 2  
Mr. Robert Wells, Assembly District No. 6

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk  
Mr. John Duffy, Borough Manager

**III. APPROVAL OF AGENDA**

Mayor Menard inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Assemblymember Kvalheim.

**V. EXECUTIVE SESSION:** *(for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion.)*

**A. ANNUAL EVALUATION OF THE BOROUGH MANAGER**

MOTION: Assemblymember Woods moved to enter executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion. Specifically to address the annual evaluation of the Borough Manager. Those present during the executive session were the members of the Assembly, the Mayor, and the Borough Manager.

VOTE: The motion passed without objection and the Assembly entered executive session at 4:10 p.m.

MOTION: Assemblymember Woods moved to exit executive session.

VOTE: The motion passed and the Assembly exited executive session at 5:22 p.m.

MOTION: Assemblymember Woods moved to increase the Manager's salary by a total of five percent.

VOTE: The motion passed without objection.

#### B. SIX-MONTH EVALUATION OF THE BOROUGH CLERK

MOTION: Assemblymember Woods moved to enter executive session for subjects that tend to prejudice the reputation and character of any person provided the person may request a public discussion. Specifically to address the six-month evaluation of the Borough Clerk. Those present during the executive session were the members of the Assembly, the Mayor, and the Borough Clerk.

VOTE: The motion passed without objection and the Assembly entered executive session at 5:23 p.m.

MOTION: Assemblymember Woods moved to exit executive session.

VOTE: The motion passed and the Assembly exited executive session at 5:45 p.m.

MOTION: Assemblymember Woods moved to increase the Clerk's Salary by a total of three percent, to be effective on January 1, 2009.

VOTE: The motion passed without objection.

MOTION: Assemblymember Bettine moved to have six-month evaluations of the Manager, Clerk, and Attorney.

VOTE: There was no objection noted.

**VI. AUDIENCE PARTICIPATION**

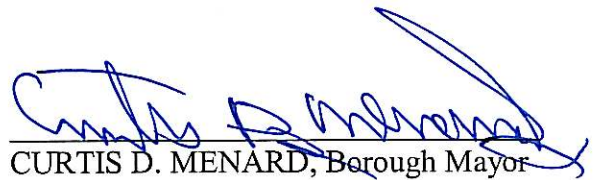
*(There was no one present who wished to testify.)*

**VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

*(There were no comments provided.)*

**VIII. ADJOURNMENT**

The special meeting adjourned at 5:46 p.m.

  
CURTIS D. MENARD, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes approved: 10/21/08

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