

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on October 16, 2007, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The special meeting was called to order at 5 p.m. by Deputy Mayor Lynne Woods for the purpose of certifying the October 2, 2007, regular Borough election. (*Mayor Menard attended via teleconference*)

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Ms. Lynne Woods, Assembly District No. 1 (*Deputy Mayor*)  
Ms. Michelle Church, Assembly District No. 3  
Ms. Mary Kvalheim, Assembly District No. 4  
Mr. Robert Wells, Assembly District No. 6  
Mr. Tom Kluberton, Assembly District No. 7

Assembly members absent and excused were:

Ms. Cindy Bettine, Assembly District No. 5

Staff in attendance were:

Ms. Michelle M. McGehee, CMC, Borough Clerk  
Mr. John Duffy, Borough Manager  
Mr. Nicholas Spiropoulos, Borough Attorney  
Ms. Lonnie R. McKechnie, Deputy Borough Clerk  
Ms. Marian Romano, Assistant Borough Manager

**III. APPROVAL OF AGENDA**

Deputy Mayor Woods inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Ms. Fran Seager-Boss, Matanuska-Susitna Borough Cultural Resource Specialist.

## V. ITEMS OF BUSINESS

### A. Presentation of Borough Seal to former Assemblymember Bill Allen

Deputy Mayor Woods:

- presented the Borough Seal to former Assemblymember Allen; and
- thanked former Assemblymember Allen for his service and for the knowledge he has provided.

Mr. Allen:

- stated that it has been a privilege to serve the community; and
- stated it has been a pleasure working for the Borough.

Mayor Menard thanked Mr. Allen for his dedicated service.

### B. Canvass Board Report

Ms. McGehee:

- acknowledged the staff of the Clerk's Office for their outstanding efforts during the election;
- recognized the members of the Canvass Board for their hard work and dedication; and
- asked Ms. Geraldine Keeling, Canvass Board Chairperson, to provide the Canvass Board's Report of the Election.

Ms. Keeling:

- provided an overview of the Canvass Board's process;
- discussed the voter turnout for the October 2, 2007, election; and
- reported on the number of questioned and absentee ballots voted and counted.

### C. Certification of October 2, 2007, Regular Borough Election

MOTION: Assemblymember Kvalheim moved to certify the election results for the October 2, 2007, regular Borough election, as presented by the Canvass Board. (*See attached Election Certification.*)

VOTE: The motion passed without objection.

### D. Oaths of Office for Newly Elected Officials

Ms. McGehee administered the Oath of Office to Assemblymembers Woods and Houston.

## VI. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke regarding his discontent with the city of Palmer and former Assemblymember Allen: Mr. John Leiner.

## VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymembers Church, Wells, Kluberton, and Kvalheim congratulated Assemblymember Houston and Deputy Mayor Woods.

Assemblymember Houston:

- thanked the election workers; and
- thanked the Clerk's Office for helping him get ready for the first Assembly meeting.

Mr. Spiropoulos and Mr. Duffy congratulated Assemblymember Houston and Deputy Mayor Woods.

Mayor Menard:

- thanked Assemblymember Woods for being the Deputy Mayor;
- noted that he is looking forward to working with Assemblymember Houston; and
- stated that he is looking forward to being home in November.

Deputy Mayor Woods:

- noted that she is looking forward to working with Assemblymember Houston; and
- thanked the Assembly for the efforts.

## IX. ADJOURNMENT

The special meeting adjourned at 5:38 p.m.

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LYNNE WOODS, Deputy Borough Mayor

ATTEST:

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MICHELLE M. MCGEHEE, CMC, Borough Clerk

Minutes approved: 11/13/07