

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 16, 2003

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: November 18, 2003

B. Regular Assembly Meeting: December 2, 2003

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

2. Matanuska-Susitna Borough School District

3. Lockheed Martin Re: Update on Dual Use Vessel

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

2. Regional Transportation Planning Organization
- C. MANAGER COMMENTS
 - D. ATTORNEY COMMENTS
 - E. CLERK COMMENTS
 - F. CITIZEN AND OTHER CORRESPONDENCE
 1. MSB Board/Committee Minutes:
 - a. Matanuska-Susitna Borough School Board: 11/11/03
 - b. Parks, Recreation, and Trails Advisory Board: 09/22/03, 10/27/03, 11/24/03
 - c. Senior Citizens Advisory Board: 10/20/03
 2. Community Council Correspondence:
 - a. Fishhook Community Council Meeting: 11/12/03
 - b. Lazy Mountain Community Council: 10/09/03
 - G. INFORMATIONAL MEMORANDUMS
- VII. SPECIAL ORDERS (to begin at 7 p.m.)
- A. PERSONS TO BE HEARD (Three minutes per person.)
 1. Steven Heinrich Re: Caswell Lakes Road Service Area No. 15 Road Maintenance Contract
 - B. PUBLIC HEARINGS (Three minutes per person.)
 1. Ordinance Serial No. 03-160: AN ORDINANCE CREATING WAGON ROAD AND RAWHIDE LANE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 389, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
(Postponed from 12/02/03)
 - a. IM No. 03-245

2. Ordinance Serial No. 03-163: AN ORDINANCE CREATING MCADOO WAY ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 386, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
 - a. IM No. 03-252

3. Ordinance Serial No. 03-178: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$9,172 FROM PROJECT NO. 45013, ANIMAL CARE AND REGULATION VEHICLE, FUND 480, TO THE FISCAL YEAR 2004 ANIMAL CARE AND REGULATION OPERATING BUDGET, FUND 200, FOR STAFF TRAINING AND EQUIPMENT PURCHASES.
 - a. IM No. 03-273

4. Ordinance Serial No. 03-179: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE ALASKA STATE DIVISION OF EMERGENCY SERVICES PRE-DISASTER MITIGATION GRANT PROGRAM, TO FUND 480, PROJECT NO. 20341, TO ASSIST IN COMPLETING AN ALL-HAZARD MITIGATION PLAN.
 - a. Resolution Serial No. 03-118: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF EMERGENCY SERVICES (ADES) PRE-DISASTER MITIGATION GRANT, FUND 480, PROJECT NO. 20341.
 - (1) IM No. 03-276

5. Ordinance Serial No. 03-180: AN ORDINANCE ACCEPTING AND APPROPRIATING \$399,840 FROM THE FEDERAL TRANSIT ADMINISTRATION (FTA) TO FUND 475, PROJECT NO. 20343 FOR THE PURPOSE OF PURCHASING A BUS AND TO FUND PREVENTATIVE BUS MAINTENANCE FOR MAT-SU COMMUNITY TRANSIT (MASCOT).
 - a. Resolution Serial No. 03-119: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO A MEMORANDUM OF AGREEMENT BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND MAT-SU COMMUNITY TRANSIT, FOR THE

PURPOSE OF PURCHASING A BUS AND TO FUND
PREVENTATIVE BUS MAINTENANCE.

(1) IM No. 03-277

6. Ordinance Serial No. 03-181: AN ORDINANCE ADOPTING MSB 17.52.250(A)(14), TO CREATE A RESIDENTIAL LAND USE DISTRICT IN DOWNWIND LANDING SUBDIVISION AND NINE ADJACENT TAX PARCELS. (OFF MAUD, WITHERSPOON, AND INGOLF STREETS IN THE BUTTE AREA.)

a. IM No. 03-278

C. AUDIENCE PARTICIPATION (Three minutes per person.)

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. INTRODUCTION (For public hearing - 01/06/04, 7 p.m., Borough Assembly Chambers)

1. Resolution Serial No. 04-001: A RESOLUTION PROVIDING FOR THE CONTINUANCE OF THE MATANUSKA-SUSITNA BOROUGH/MUNICIPALITY OF ANCHORAGE INTERGOVERNMENTAL LIAISON COMMITTEE.

a. IM No. 04-002

2. Ordinance Serial No. 04-001: AN ORDINANCE AMENDING MSB 24.40.050(A), ANIMAL CARE AND REGULATION FINES FOR INFRACTIONS.

a. IM No. 04-003

3. Ordinance Serial No. 04-002: AN ORDINANCE REAPPROPRIATING \$20,956 FROM THE FY04 PLANNING DEPARTMENT'S OPERATING BUDGET (100-130-133-411-200) TO FUND 480, PROJECT NO. 45124, TO CONDUCT PHASE II OF THE ASSESSMENT AND AUDIT OF THE BOROUGHWIDE RECORDS MANAGEMENT PRACTICES IN THE PLANNING DEPARTMENT.

a. Resolution Serial No. 04-002: A RESOLUTION APPROVING THE REVISED SCOPE OF WORK AND BUDGET FOR THE ASSESSMENT AND AUDIT OF THE

BOROUGHWIDE RECORDS MANAGEMENT
PRACTICES.

(1) IM No. 04-004

4. Ordinance Serial No. 04-003: AN ORDINANCE ACCEPTING AND APPROPRIATING \$85,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 430, FOR THE CHICKALOON TRAIL ROAD IMPROVEMENTS PROJECT, PROJECT NO. 35267.

a. Resolution Serial No. 04-003: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE CHICKALOON TRAIL ROAD IMPROVEMENTS, PROJECT NO. 35267.

(1) IM No. 04-005

5. Ordinance Serial No. 04-005: AN ORDINANCE ACCEPTING AND APPROPRIATING \$400 TO FUND 440, PROJECT NO. 45023, FROM THE COLONY MIDDLE SCHOOL SKI TEAM FOR IMPROVEMENTS AT THE CREVASSE MORAINÉ TRAIL SYSTEM.

a. Resolution Serial No. 04-004: A RESOLUTION APPROVING A SCOPE OF WORK AND BUDGET FOR IMPROVEMENTS AT THE CREVASSE MORAINÉ TRAIL SYSTEM.

(1) IM No. 04-006

B. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 03-124: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S STATE LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2004.

(1) IM No. 03-281

b. Resolution Serial No. 03-125: A RESOLUTION APPROVING THE MATANUSKA-SUSITNA BOROUGH'S FEDERAL LEGISLATIVE AND PROJECT PRIORITIES FOR THE YEAR 2004.

(1) IM No. 03-282

- c. Resolution Serial No. 03-127: A RESOLUTION ESTABLISHING DATES CERTAIN FOR PAYMENT, DELINQUENCY, PROTEST, AND APPEAL OF 2004 REGULAR TAX ROLLS AND BUSINESS INVENTORY FILING, AND FOR THE COMMENCEMENT OF HEARINGS BEFORE THE BOARD OF EQUALIZATION.
(1) IM No. 03-289
- d. Resolution Serial No. 03-128: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE CENTRAL LANDFILL MONITOR WELLS, CELL EXCAVATION, AND CONSTRUCTION AND DEMOLITION CELL DEVELOPMENT, PROJECT NO. 25029.
(1) IM No. 03-291

2. ACTION MEMORANDUMS

- a. AM No. 03-237: AWARD OF BID 04-071 TO ALASKA POWER SPORTS IN THE AMOUNT OF \$18,720 FOR THE SUPPLY OF TWO SIX-WHEEL ALL-TERRAIN VEHICLES FOR THE DEPARTMENT OF EMERGENCY SERVICES.
- b. AM No. 03-238: VACATION OF NORTH BECCA CIRCLE, LOCATED IN SECTION 12, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE MEADOW LAKES COMMUNITY COUNCIL AREA.
- c. AM No. 03-239: VACATION OF A PORTION OF THE 33-FOOT SECTION LINE EASEMENT OF SECTION 23, AS IT AFFECTS LOT 9, FALK LAKE SUBDIVISION, LOCATED IN SECTIONS 14 AND 23, TOWNSHIP 17 NORTH, RANGE 2 EAST, SEWARD MERIDIAN, ALASKA, LOCATED IN THE BUTTE COMMUNITY COUNCIL AREA.
- d. AM No. 03-240: AWARD OF BID 04-060 TO BRAUN NORTHWEST INC. IN THE AMOUNT OF \$225,650 FOR THE SUPPLY OF TWO FOUR-WHEEL DRIVE AMBULANCES FOR THE DEPARTMENT OF EMERGENCY SERVICES.

- e. AM No. 03-242: AWARD OF BID 04-076 TO L.B. FOSTER COMPANY IN THE AMOUNT OF \$2,244,745 FOR THE SUPPLY OF PIPE PILE MATERIAL AND TO SKYLINE STEEL CORPORATION IN THE AMOUNT OF \$674,270.10 FOR THE SUPPLY OF STEEL BEAM MATERIAL FOR THE DEEP DRAFT DOCK.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

X. RECONSIDERATION

XI. VETO

XII. EXECUTIVE SESSION

XIII. MAYOR AND ASSEMBLY COMMENTS

XIV. ADJOURNMENT