

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

BOROUGH MAYOR

Timothy L. Anderson

BOROUGH CLERK

Sandra A. Dillon, CMC

BOROUGH MANAGER

John Duffy

BOROUGH ATTORNEY

Teresa S. Williams



BOROUGH ASSEMBLY

J. Bruce Bush, District 1

Bill Allen, District 2

Talis J. Colberg, District 3

Mary Kvalheim, District 4

Jody Simpson, District 5

Jim Colver, District 6

Betty Vehrs, District 7

ASSEMBLY AGENDA

**ASSEMBLY CHAMBERS
350 E. DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MAY 18, 2004

**Teleconferenced to the Trapper Creek Elementary School Library
Mile 2.5 W. Petersville Road, Trapper Creek, Alaska**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA¹
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Regular Assembly Meeting: May 4, 2004
 - B. Special Assembly Meeting: May 6, 2004
- VI. SPECIAL ORDERS OF THE DAY²
 - A. Proclamation in Recognition of Homeownership Month, June 2004
 - B. Proclamation in Recognition of Emergency Medical Services Week,

¹ Ordinance Serial No. 04-099 and Resolution Serial No. 04-080 were added to the introduction section of the agenda, with public hearing proposed for May 26, 2004.

² A proclamation in honor of Sandra A. Dillon, CMC, Borough Clerk was presented.

May 16-22, 2004

- C. Proclamation in Honor of Sandra A. Dillon, CMC, Borough Clerk

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues
- 2. Regional Transportation Planning Organization

C. MANAGER COMMENTS

- 1. State/Federal Legislation

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

- 1. MSB Board/Committee Minutes:
 - a. Animal Care and Regulation Board: 03/08/04
 - b. Library Board: 04/17/04
 - c. Parks, Recreation, and Trails Advisory Board: 04/05/04
 - d. Senior Citizens Advisory Board: 04/12/04
 - e. Wasilla-Lakes, Meadow Lakes, Big Lake Fire Service Area Joint Board of Supervisors: 03/08/04
 - f. Willow Fire Service Area Board of Supervisors: 01/07/04, 02/04/04, 02/13/04, 03/03/04
- 2. Community Council Correspondence:
 - a. Talkeetna Community Council: 01/05/04, 02/02/04, 04/05/04

G. INFORMATIONAL MEMORANDUMS

VIII. SPECIAL ORDERS (to begin at 7 p.m.)

A. PERSONS TO BE HEARD (Three minutes per person.)

B. PUBLIC HEARINGS (Three minutes per person.)

1. Ordinance Serial No. 04-085: AN ORDINANCE REAPPROPRIATING \$23,612 TO FUND 480, PROJECT NO. 20280; \$25,000 TO FUND 480, PROJECT NO. 45161; AND \$31,064 TO FUND 480, PROJECT NO. 45162, FROM THE FY04 PLANNING DIVISION'S OPERATING BUDGET (100-130-130-429-300) FOR THE PURPOSE OF PLANNING STUDY SERVICES TO ASSIST IN THE UPDATE OF THE LONG RANGE TRANSPORTATION PLAN, TO ASSIST IN THE DEVELOPMENT OF THE TRAPPER CREEK COMMUNITY COMPREHENSIVE PLAN AND THE BIG LAKE ACCESS EASEMENT STUDY.
 - a. IM No. 04-112

2. Ordinance Serial No. 04-086: AN ORDINANCE AMENDING MSB CHAPTER 8.50, TRASH AND JUNK.
 - a. IM No. 04-113

3. Ordinance Serial No. 04-087: AN ORDINANCE REAPPROPRIATING \$39,240 FROM FISCAL YEAR 2004 AREA WIDE FUND 100, RECREATIONAL SERVICES OPERATING BUDGET TO A NON-LAPSING, NON-CAPITAL, FUND 440, PROJECT NO. 20345 FOR THE COMMUNITY SCHOOLS PROGRAM.
 - a. IM No. 04-122

4. Ordinance Serial No. 04-088: AN ORDINANCE ADOPTING MSB 23.10.270, ACQUISITION AND EXCHANGE, AND REPEALING THAT SECTION OF THE LAND MANAGEMENT DIVISION POLICY AND PROCEDURE MANUAL ON ACQUISITION AND EXCHANGE.
 - a. IM No. 04-123

5. Ordinance Serial No. 04-089: AN ORDINANCE ACCEPTING AND APPROPRIATING \$6,000 FROM THE CITY OF HOUSTON FOR ADDITIONAL PAVING OF WEST MEADOWWOOD DRIVE AND KING ARTHUR DRIVE TO FUND 410, ROAD SERVICE AREA CAPITAL PROJECT NO. 35247, 2003 CITY OF HOUSTON PAVING.
 - a. Resolution Serial No. 04-069: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET

FOR ADDITIONAL PAVING IN THE CITY OF
HOUSTON 2003 PAVING, PROJECT NO. 35247.

(1) IM No. 04-124

6. Ordinance Serial No. 04-090: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$2,368.30 OF REVENUES FROM PUBLIC DONATIONS TO THE FISCAL YEAR 2004 ANIMAL CARE AND REGULATION DIVISION OPERATING BUDGET, 200-160-606, FOR PURCHASING ANIMAL FENCING, TOYS, AND EQUIPMENT.

a. IM No. 04-126

7. Ordinance Serial No. 04-091: AN ORDINANCE ACCEPTING AND APPROPRIATING \$10,000 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY ALL HAZARDS EMERGENCY OPERATIONS PLANNING GRANT, TO FUND 480, PROJECT NO. 45125, FOR THE PURPOSE OF UPDATING AND PUBLISHING THE BOROUGH EMERGENCY OPERATIONS PLAN AND TRAINING.

a. Resolution Serial No. 04-070: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR THE FEDERAL EMERGENCY MANAGEMENT AGENCY ALL HAZARDS EMERGENCY OPERATIONS PLANNING GRANT, PROJECT NO. 45125, FUND 480, FOR THE PURPOSE OF UPDATING AND PUBLISHING THE BOROUGH EMERGENCY OPERATIONS PLAN AND TRAINING.

(1) IM No. 04-127

8. Ordinance Serial No. 04-092: AN ORDINANCE ADOPTING MSB 8.52, NOISE AND VIBRATION.

a. IM No. 04-131

C. AUDIENCE PARTICIPATION (Three minutes per person.)

IX. UNFINISHED BUSINESS

- A. Ordinance Serial No. 04-048: AN ORDINANCE AMENDING MSB 3.04.095 TO ESTABLISH A RESERVE WITHIN THE GENERAL FUND FOR MAJOR REPAIR AND RENOVATION.

1. AM No. 04-042: ESTABLISHING A RESERVE FOR MAJOR REPAIRS AND RENOVATION AND ESTABLISHING THE CRITERIA FOR QUALIFICATION OF SUCH PROJECTS.

(Sponsors: Assemblymembers Allen and Colver) (Postponed from 05/04/04, Motion pending)

X. NEW BUSINESS

A. INTRODUCTION (For public hearing - 06/01/04, 7 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 04-094: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$14,120.13 FROM THE LAND MANAGEMENT FUND BALANCE, FUND 203, TO PAY DELINQUENT TAXES, SPECIAL ASSESSMENT PRINCIPLE, PENALTIES, INTEREST, AND FORECLOSURE COSTS ON FORECLOSED PROPERTIES FOR LOT 7, BLOCK 10, WILDERNESS EAST, LOT 13, BLOCK 1, LALEN LAKE, AND LOT 15, BLOCK 6, RIVERDELL ESTATES WHERE THE REPURCHASE RIGHTS OF THE FORMER RECORD OWNERS HAVE EXPIRED.
 - a. IM No. 04-102

2. Ordinance Serial No. 04-095: AN ORDINANCE AMENDING MSB 8.55.040, SPECIAL EVENTS, TO ALLOW EXEMPTIONS FROM BONDING REQUIREMENTS UNDER CERTAIN CONDITIONS.
 - a. IM No. 04-130

3. Ordinance Serial No. 04-096: AN ORDINANCE ACCEPTING AND APPROPRIATING \$500,000 FROM THE ALASKA STATE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT TO FUND 480, PROJECT NO. 20347, KIDS ARE PEOPLE, INC. YOUTH TRANSITIONAL LIVING CENTER AND OFFICE ADDITION.
 - a. Resolution Serial No. 04-073: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO EXECUTE A TRANSFER OF RESPONSIBILITIES AGREEMENT BY AND BETWEEN THE MATANUSKA-SUSITNA BOROUGH AND KIDS ARE PEOPLE, INC. FOR PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.
 - (1) IM No. 04-135

4. Ordinance Serial No. 04-097: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$2,400 FROM THE FISCAL YEAR 2004

MEADOW LAKES FIRE SERVICE AREA OPERATING BUDGET, FUND 257, TO CAPITAL PROJECT NO. 45114, FUND 405, AS A SUPPLEMENTAL ALLOCATION FOR THE UPGRADE OF THE PUMP SYSTEM IN THE WATER STORAGE TANK AT THE MEADOW LAKES PUBLIC SAFETY BUILDING.

a. Resolution Serial No. 04-074: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN FISCAL YEAR 2003 BUDGET, CAPITAL PROJECTS, FUND 405, PROJECT NO. 45114, TO UPGRADE THE PUMP SYSTEM IN THE WATER STORAGE TANK AT THE MEADOW LAKES PUBLIC SAFETY BUILDING.

(1) IM No. 04-141

5. Ordinance Serial No. 04-098: AN ORDINANCE REAPPROPRIATING \$135,000 TO FUND 480, FROM THE FY04 PLANNING DEPARTMENT'S OPERATING BUDGET, FUND 100, FOR THE PURPOSE OF UPDATING THE MASTER PLAN FOR PORT MACKENZIE.

a. IM No. 04-145

b. AM No. 04-090: AWARD OF PROPOSAL NO. 04-141 TO THE CORNELL GROUP, INC. FOR THE AMOUNT NOT TO EXCEED \$135,000 FOR THE PORT MACKENZIE MASTER PLAN.

B. INTRODUCTION (For public hearing - 05/26/04, 1 p.m., Borough Assembly Chambers)

1. Ordinance Serial No. 04-099: AN ORDINANCE AMENDING MSB 3.37 TO ADOPT A SECTION ADDRESSING REAL ESTATE TRANSFER FEE.

a. Resolution Serial No. 04-080: A RESOLUTION APPROVING THE SCHEDULE OF FEES FOR REAL ESTATE TRANSFERS UNDER MSB 3.37: REAL ESTATE TRANSFER FEE.

(1) IM No. 04-147

C. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 04-075: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR

THE CENTRAL LANDFILL EXPANSION PROJECT NO. 25038, TO ALLOW COMPLETION OF THE BIG LAKE TRANSFER SITE IMPROVEMENTS.

(1) IM No. 04-132

- b. Resolution Serial No. 04-076: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 10141, MAINTENANCE FACILITY, TO ALLOW FOR CONSTRUCTION OF A TIRE STORAGE BUILDING.

(1) IM No. 04-133

- c. Resolution Serial No. 04-077: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 30082, GARDEN TERRACE WATER SYSTEM UPGRADES AND CONVERSION.

(1) Resolution Serial No. 04-078: A RESOLUTION APPROVING A LOAN FROM THE SERVICE AREA REVOLVING LOAN FUND, FUND 600, IN THE AMOUNT OF \$57,900 TO THE GARDEN TERRACE WATER UPGRADES/CONVERSION, PROJECT NO. 30082, FOR THE GARDEN TERRACE SERVICE AREA, FUND 291.

(a) IM No. 04-138

- d. Resolution Serial No. 04-079: A RESOLUTION AMENDING THE SCOPE OF WORK AND BUDGET AS ADOPTED IN THE FISCAL YEAR 2003 BUDGET, CAPITAL PROJECTS, FUND 405, PROJECT NO. 45102, TO PURCHASE PERSONAL PROTECTIVE EQUIPMENT FOR THE BIG LAKE FIRE SERVICE AREA.

(1) IM No. 04-142

2. ACTION MEMORANDUMS

- a. AM No. 04-086: AWARD OF BID NO. 04-132 TO ALASKA RESOURCE GROUP FOR THE CONTRACT AMOUNT NOT TO EXCEED \$22,982 FOR THE TALKEETNA TOWNSITE ROADS PROJECT.

- b. AM No. 04-087: AUTHORIZING THE PURCHASE OF ONE FORD ESCAPE FROM NYE FRONTIER FORD IN THE AMOUNT OF \$22,002.

- c. AM No. 04-088: AWARD OF BID NO. 04-142 TO ANCHORAGE WELL AND PUMP SERVICE, INC., FOR THE CONTRACT AMOUNT NOT TO EXCEED \$22,176 FOR THE MEADOW LAKES SUBMERSIBLE WATER PUMP REPLACEMENT.
- d. AM No. 04-089: AWARD OF PROPOSAL NO. 04-101 TO SAUNDERS FORESTRY CONSULTING FOR AN AMOUNT NOT TO EXCEED \$220,506 FOR WILDFIRE MITIGATION/FORESTRY CONSULTING.
- e. AM No. 04-091: AWARD OF BID NO. 04-134 TO TEW'S EXCAVATION FOR THE CONTRACT AMOUNT NOT TO EXCEED \$80,080 FOR ROAD PROJECTS IN THE BIG LAKE ROAD SERVICE AREA AND THE MEADOW LAKES ROAD SERVICE AREA.

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

E. OTHER NEW BUSINESS

XI. RECONSIDERATION

XII. VETO

XIII. EXECUTIVE SESSION

XIV. MAYOR AND ASSEMBLY COMMENTS

XV. ADJOURNMENT