MATANUSKA-SUSITNA BOROUGH
Purchasing Division of Capital Projects
350 East Dahlia Avenue • Palmer, AK 99645
Phone (907) 861-8601 • Fax (907)861-8617
www.matsugov.us

March 26, 2014

To: Interested Bidder/Proposer

Re: Matanuska- Susitna Borough (MSB)
Solicitation E-mail Notification Listing

The MSB, in an effort to increase/improve our solicitation notification and broaden our contactor participation in our competitive procurement processes, is attempting to gather interested parties contact information.

Attached you will find a "Mailing List Application". We are asking interested contactors wishing to be notified via e-mail of active solicitations to complete this form and return it to the Purchasing Division of the MSB. This is not mandatory and by not completing this application and returning it will not exclude you or your firm/company from participating in any future solicitation. This will assist the MSB in notifying you of solicitations in which your company or firm might be interested in participating.

Should you choose to participate, please provide us with a valid e-mail address that we can maintain in our database. Please list all e-mail addresses for individuals wishing to receive e-mail notifications within your firm/company.

This application can be returned to us via mail, e-mail, or fax. The return address, fax or e-mail is listed above. If you have any questions concerning this, please call (907)861-8601.

Sincerely,

Sharri A. Smith
Asst Purchasing Officer

MATANUSKA-SUSITNA BOROUGH
PURCHASING DIVISION OF CAPITAL PROJECTS
350 East Dahlia Avenue, Palmer, Alaska 99645-6488
PHONE (907) 861-8601 • FAX (907) 861-8617
E-MAIL: purchasing@matsugov.us

BIDDER'S LIST APPLICATION	1. TYPE OF APPLICATION ____INITIAL ___REVISION	2. Date

3. COMPANY NAME			4. Current E-mail (E-mail (s) you wish to receive solicitation notifications):		
MAILING ADDRESS			PHYSICAL ADDRESS (If Same as Mailing, write "Same")		
CITY	STATE	ZIP	CITY	STATE	ZIP

5. TELEPHONE	6. FAX	7. AUCP Disadvantage Business Certification (Circle) Yes No	If Yes: AUCP Certification #:

8. NAMES OF OFFICERS, OWNERS OR PARTNERS		
PRESIDENT	VICE PRESIDENT	SECRETARY
TREASURER	OWNERS OR PARTNERS	

Please indicate (using the numeric codes on following page) the activity code your company would be interested in receiving an email notification on, for active solicitations/quotes. In order to receive notification, you ***must*** provide and maintain a valid e-mail address. Notifications will be sent via e-mail only. Review the list closely and select up to eight codes that apply to your business. The Borough does not guarantee 100% notification of all applicable solicitations. It is highly recommended that interested bidders frequently monitor our website at www.matsugov.us for active solicitations. ***If you do not see a category that applies to the services your company provides, please send us an email and we will create an additional category if needed.***

Placement on list does not extend any preferential benefits or guarantee any special consideration in award of contracts. Bidders wishing to be removed from our e-mail list should send an e-mail to purchasing@matsugov.us and request to be removed. The MSB Purchasing department does not guarantee 100% notification of all solicitations and failure to notify interested bidders does not grant any special rights.

9. Enter up to Eight Activity Codes (See next page for Listing)			
a.	b.	c.	d.
e.	f.	g.	h.

10. PRINTED NAME OF OFFICER	11. SIGNATURE
11. PRINTED TITLE	12. DATE

Last Revised 8/21/2015

MSB Activity Codes

100	Construction New Bldg/Remodel Up to $100K	520	Welding
110	Construction New Bldg/Remodel Over $100K	530	Asphalt Paving
200	Construction Road/Infrastructure Up to $100K	540	Veterinarian Services
220	Construction Road/Infrastructure Over $100K	550	Consulting Services
230	Snowplowing	560	Haz-Mat/Asbestos Abatement
240	Sanding	570	Motor Vehicle Towing and Recovery
300	Printing	580	Water Conditioning, Treatment, & Filtration
330	Plumbing	590	Siding
340	Electrical	600	Office Supplies/Furniture
350	Mechanical/HVAC	610	Personnel Equipment/Supplies
360	Glass/Glazing	620	Building Materials/Supplies
370	Roofing	630	Gravel/Concrete/Asphalt Supplier
380	Architectural (all disciplines)	640	Automotive/Truck Supplies/Equipment
390	Engineering (all disciplines)	650	Medical Supplies/Equipment (Human)
400	Tree Services	660	Medical Supplies/Equipment (animal)
410	Excavation/Site Preparation	670	Security Services
420	Surveying	680	Computer/Electronic Equipment
430	Septic System Installation	690	Software/IT Technologies
440	Septic Pumping/Servicing	700	Artist Services
450	Concrete		
460	Janitorial		
470	Landscape/Yard Services		
480	Painting		
490	Drywall		
500	Floor Covering		
510	Fencing		