



MATANUSKA-SUSITNA BOROUGH

Borough Manager

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-8689 • Fax (907) 861-8669

john.moosey@matsugov.us

MEMORANDUM

Date: November 3, 2016
To: Mayor and Assembly members
From: John Moosey, Borough Manager
Subject: Borough Manager's Report

Monthly Activity Report for September 2016



Animal Care & Regulation

Monthly Statistics:

Animals brought into the shelter	241
Animals adopted	122
Animals returned to their families	52

Please Microchip your pets, it's a sure ticket home! Just \$30 at the shelter.

The shelter fields over 1,000 calls per week.

Our animal care and regulation officers had a very busy month:

- 210 officer activities/ investigations
- 6 written warning issued
- 14 verbal warnings issued
- 23 citations issued
- 35 bite cases investigated
- 12 aggressive animals investigated
- 12 barking animals investigated
- 33 public assists

We want to send out a big thank you note to our foster families who have dedicated a total of 1016 hours in the month of September!!

Events:

The animal shelter will NOT be hosting a haunted house this month. We do intend to have an online photo competition with dogs and cats in Halloween costumes. The winner will get a free adoption. We hope you and your animals have a fun and safe Halloween!

Rescues:

We had a few particularly interesting rescues in September. First, officers were dispatched by Palmer City Police to respond to a loose goat in downtown Palmer. When the officer arrived, he was surprised to see a lone mountain goat wandering around a house near McDonalds. We immediately called the Troopers and the Alaska Department of Fish & Game was dispatched to the scene. The mountain goat was successfully sedated and removed to a safe location.

We had two mud rescues in September. Both dogs were successfully removed from the mud with no injuries. Thank you to the citizens and officers for helping save these lives.



Public Affairs Division



Fitch and Standard & Poor (S&P) Re-Affirm Borough Bond Ratings

The Mat-Su Borough Public Affairs Office created a Keynote presentation and organized an infrastructure tour for Fitch Ratings in Sept. It was the first time Fitch has toured the Mat-Su Borough. Borough Manager John Moosey delivered the presentation with demographic insights added by Mayor Vern Halter and Assembly Members Steve Colligan and Randall Kowalke. Fitch's Director of US Public Finance, Andrew Ward, was able to visit the outside of Fronteras Charter School, the first Alaska school construction funded by a loan from USDA. The tour went inside the Mat-Su Career & Technical School and observed different career pathways including dental, veterinary, and construction work. The group visited the new and, as yet, undeveloped third floor of Mat-Su Regional Medical Center to hear of the hospital's plans for development. The final stop was at the Government Peak Recreation Area Chalet where the lights for ski trails, funded by Mat-Su Health Foundation and Rasmuson Foundation, will be turned on this winter. Patty Sullivan and Stefan Hinman are Public Affairs.

Fitch reaffirmed an AA rating for the Borough as it refunds \$30 million in general obligation bonds in October. Fitch did consider the weakness of Alaska's economy when making this stable credit rating for the Borough.

The following week, S&P reaffirmed the Borough's bond rating at AA+. Manager John Moosey delivered the same presentation via computers and teleconference to Standard & Poor.

Department of Emergency Services (DES)

Emergency Medical Services EMS-

At the beginning of September EMS went live with Electronic Patient Care Reporting ePcr (emsCharts.com) in the Core area for capturing patient care data and reporting. We accepted our next two ambulance remounts (one for the Central Core Service Area and one for Palmer Core Service Area). EMS Participated in a Point of Distribution exercise (large scale disaster medication dispensing) at the 2016 Emergency Preparedness Expo that took place at the Menard Sports Center. The tourist season is finally winding down in the northern EMS district, Talkeetna, Trapper Creek and Sunshine. Also during September EMS provided standby support for sporting events in the Borough including High School football, NCAA College Hockey, and Elementary School Track and Field events.

Fire/Rescue

For the month of September the **Butte Fire Department** responded to eight Fire calls and eight Rescue calls. It's budget time again and the process starts with preparing a Capital Improvement Project list. For FY2018 the Butte FD's first priority is to replace all exterior lighting on Station 2-1 with new energy efficient LED lighting. The second priority will be to replace the old heating system that feeds the tanker bay and the Ambulance bay with new unit heaters. We also hired two new on-call responders and unfortunately had one resign.

The **Caswell Lakes Fire Department** received only one emergency call but provided automatic aid assistance to the Willow Fire Department on three of their 911 emergency responses. The Caswell Fire Department received great news from ISO (Insurance Services Office, Inc.) in September. After a visit in July, ISO upgraded Caswell Fire Departments PPC (Public Protection Classification) rating to a 5/5y. This should relate to a substantial reduction in homeowner insurance rates for the Caswell Lakes Fire Service Area. Caswell was previously rated at a 9/10 rating. The effective date for this upgrade will be January 1, 2017.

During the month of September, the **Central Mat-Su Fire Department** responded to 122 calls. Six of the calls were fire-related, including four building fires, one vehicle fires, and one cooking fire confined to the container. Thirty-three calls were for rescue or emergency medical service incident support. Twenty-two calls were for false alarms.

On September 11, starting at 5:30 AM, the Department held our fifteenth annual 9-11 remembrance ceremony- recognizing the tragic loss of life within the Fire Service in the United States. 343 firefighters of all ranks died in the twin towers collapse. The tragedy continues with the significant loss of life to the rescue workers who responded to the tragedy now being diagnosed with cancer as a result of "the exposure to toxins at Ground Zero". Over 1400 9-11 rescue workers, who responded to the scene within the hours and days after the attacks, have since died as a result of those exposures.

A Firefighter I Class began on September 26. Eleven members are in the Class which will lead to State of Alaska certification. Requests for fire prevention and public education activities, station tours and school presentations, are increasing. We are scheduled with all of the schools (23 total) within our FSA.

Thirty-five applicants for the upcoming Basic Firefighter (BFF) Class were scheduled for the Physical Ability Test (PAT). Seventeen applicants successfully completed the PAT and were scheduled interviews. Thirteen applicants and four individuals from the CMSFD's Explorer program have been selected for the BFF class.

The **Sutton Fire Department** responded to two fire calls and six rescue calls. The big excitement was the semi-trailer truck carrying beer that rolled over on the Glen highway September 13th. Kegs and cases of broken beer bottles and cans spread over a large area of highway. The good news is that no one was injured, just the pride of the driver. Other than that, the Sutton FD completed hydro- testing of all SCBA air bottles. One new responder is attending the firefighter training class in West Lakes and more training is scheduled.

The **Talkeetna Fire Department** had a total of nine calls during September. The major hotels have closed for the winter and the supporting activities have slowed considerably. The final dirt work for access to the new water site at mile six is out to bid and should be completed this year. ETT training for Rescue Techs and FF's will begin in October this month.

During September the **West Lakes Fire Department** began to receive referrals from OCS/Foster Care licensing to install smoke alarms and CO monitors (when possible) at Foster Care residences. This is a significant development since often the licensing requirements for Home Fire Safety and the proper safety tools are out of reach for potential foster parents. The West Lakes FD has made several foster placements possible because we were able to install both smoke and CO alarms. We were told to expect additional referrals. However, at this time our "supply" of CO monitors normally provided by the Red Cross has been exhausted. The good news is our smoke alarm supply is stable and the Red Cross is seeking new sources to replenish the CO monitor supply. The West Lakes FD chapter of the Alaska State Firefighters Association might consider purchasing some for install to cover any shortages until the Red Cross can acquire more. We have also received 24 Carbon Monoxide detectors from Lowes which gives us an additional short term buffer as well. Home Depot has contacted and also indicated they would like to help. Many of the installations completed were for building that are considered high risk because of condition and who lives there including elderly, young children, and people with disabilities.

We spent a lot of time in our schools getting prepared for Prevention Month which starts for us on October 4, 2016. Schedules and calendars have been posted. Thanks to our on-call responders for helping with these presentations, without them the West Lakes FD could not meet all the requests for the life safety presentations. Additionally, we will once again be presenting at the American Charter and the Church of the Rock. This is the second years for these facilities. The West Lakes FD was a major presence at the largest Safety Fair in the Borough which occurred on Sept. 17, 2016 at the Menard Center. They provided important hands-on-training to approximately 25 people with our Bullex Fire Extinguisher prop.

The West Lakes FD was also provided and staffed a table for recruitment and general information about emergency services in the Mat-Su. We made contact with a large number of people and provided education and information about a wide range of fire prevention and safety issues. The West Lakes FD also facilitated the sale of correct house signs with the help of Horseshoe Lake Firewise Community and the Department of Emergency Services. Multiple signs were ordered and Kathy Kramer, Horseshoe Lake Firewise Community Coordinator, has filled all the orders. The money raised will be divided between Firewise and West Lakes FD ASFA.

For the month of September the **Water Rescue Team** had four calls. We are at 34 calls for the calendar year to date. Dive training and boat training has been making good progress this month. Chief Klink is continuing to coordinate training with the Alaska State Troopers for how to use their new side scan sonar. The Water Rescue Team continues to make good progress.

Emergency Response Numbers for September 2016:

EMS	695
Fires	10
Rescues	49
Water Rescues	2
HAZMAT	6
Other Incidents	163

Health & Safety Division

Department Metrics

	September 2016	YTD 2016	September 2015	YTD 2015
Total Recordable Incident Rate (TRIR)	5.0	7.7	14.4	9.4
Property Damage	0	1	0	2
Vehicle Incidents	1	13	3	24
Workers' Compensation Costs	\$4,305.00	\$172,840.76	\$56,626.77	\$323,319.01
Property/Vehicle Damage Costs	\$0.00	\$5,795.39	\$11,237.07	\$51,855.67

Toolbox Quote

“Know safety, no injury. No safety, know injury.” -Author Unknown

Current Safety Office Activities

The Health and Safety Office continues to diligently work on producing Borough-wide health and safety policies. These are necessary to establish a base standard for all Borough departments to adhere to and cut down on any duplication in efforts. Departments will still retain their job –specific policies that are unique to them, but for topics that affect the entire workforce, there will be only one manual to reference when this project is completed. Our primary focus in this office is workplace efficiency. Therefore, in addition to developing a broad safety manual we are also focusing on methods to provide adequate training that will be the most beneficial to the Borough in preventing incidents and allowing employees to return to their daily tasks sooner. This includes a mix of modifying orientation and on-the-job training by utilizing techniques that have been proven in multiple industries through using different mediums to present information and effectively implementing a job hazard analysis program. Many of the projects that this office is directly involved with are long term. In the short term, site visits are increasing by the Health and Safety Office to ensure workplace compliance and to simply answer any and all safety-related questions employees may have in a more personal manner.



Capital Projects Department
Project Management Division
Project Management Division

New Fronteras Spanish-Immersion Charter School (\$7.5M): Construction of the new 31,000 SF school is complete and opened on schedule in August 2016. Portable buildings are in the process of being renovated with LED lighting and more efficient heating systems.

Dorothy Swanda Jones Administration Building Phase II (\$1.1M): Phase II includes upgrades to the HVAC system, fire protection, back-up generator, electrical, and digital controls. Work is still progressing in the basement level and will transition into the second level of the south wing this month.

New Iditarod Elementary School (\$25M): Construction of the new school is complete and opened on schedule in August 2016. Student population is more than anticipated which resulted in converting a learning lab into a classroom. This work will occur in November/December timeframe.

Central FSA Fire Station/Training Complex 6-2 (\$12M): This project includes a combined fire station, training center, and warehouse support space totaling approximately 38,154 square feet. The facility will be constructed at the existing 6-2 location off Knik Goose Bay Road. A Request for Proposals will be advertised October/November timeframe for a design/build contract to design and construct the facility. Construction is expected to start summer 2017.

Flooring Replacements, 8 Schools (\$3.1M): The contractor finalizing replacement of flooring materials in six schools: Butte, Sherrod, Swanson, Finger Lake, Cottonwood Creek and Willow Elementary Schools and those schools are in the one year warranty phase. The contract to replace multipurpose room (MPR) flooring systems to include asbestos abatement at Willow and Big Lake Elementary schools over the summer is complete and is now in the one year warranty phase.

Districtwide HVAC Upgrades Design, (\$7.1M): Electronically controlled ventilation dampers and control valves are currently being installed throughout the project. Complete renovation of boiler rooms for both Palmer Junior Middle and Willow Elementary Schools was successfully completed. These new heating plants are currently being upgraded to digital controls. This work is still in process under two contracts and anticipated to be completed over the next two years. Air balancing is ongoing at several schools and commissioning will be conducted soon.

Districtwide Energy Upgrades Design, (\$3.2M): This project includes lighting systems and window replacements at multiple schools. High efficiency LED lighting fixtures are now installed in 14 school gymnasiums. The windows replacement at Palmer Junior Middle, Houston Middle, Wasilla Middle and Wasilla High Schools has been delayed to summer 2017

due to the discovery of hazardous materials requiring abatement. A re-scoping of the project will occur next month to determine how the abatement will impact the overall scope. This project will bid during the fall/winter of 2016/17.

Sutton and Tanaina Elementary Schools Roof Replacement/Modifications (\$773K): Project included roof replacement at Sutton and roof modifications at Tanaina Elementary Schools. The contractor is now substantially complete at both schools.

Emergency Power Generator Set and Switch Gear, 9 Schools Design Services (\$2.145M): Project includes new standby generators at Wasilla Middle School, Wasilla (WHS) and Palmer (PHS) High Schools, Big Lake, Butte, Snowshoe, and Willow Elementary Schools, and the Operations & Maintenance building. Emergency lighting will also be connected to the existing generator at Swanson Elementary School. New generators are in place and will facilitate normal operations during power outages at Big Lake, Snowshoe, Butte, Willow, Wasilla Middle School and O&M. Spring of 2017, the effort at PHS and WHS will be completed.

Dena'ina Elementary School (\$26M): The school opened August 15th and is already operating at capacity. The 1% for Art component of the project is nearing completion with the recent addition of four whale and salmon mobiles.

Nancy Lakes Warm Storage Building Station 12-6 (\$600K): The project is now complete. The new 2,400 square foot warm storage includes fire response vehicle storage space, a 33,000 gallon water cistern and a finished interior including a restroom and shower.



Above: Station 12-6 Exterior

Pre-Design and Engineering Division

Port MacKenzie Rail Extension (PMRE) Segment 2: Segment 2 design is at 90%. ROW acquisition is complete. Removal of agricultural covenants on rail corridor and rail reserve was successful and will allow for construction to move forward when funding is available. Structure removal on Segment 2 is underway for two homes and three trailers. Survey flagging of the corridor and rail reserve boundaries is in progress. ROW activity on the rest of the 32 mile project continues with title and monumentation work.

Big Lake Road Intersections: Construction complete. Final billing and document closing is underway.

South Trunk Road Extension: Project is on schedule for a mid-September completion of the bridge. A determination will occur in late September as to how much funding is available to continue fill for road embankment on south side of bridge.



Right: South Trunk Rd. Railroad Bridge

Seldon Road Extension, Phase 2: Design at 75% completion; ROW acquisition continues with 13 of the 17 parcels acquired.

Museum Drive: Phase I will be a connection from Museum Drive to Vine Road creating a frontage road to the Parks Highway, however, final design and ROW appraisal is on hold until condemnation action on Machen Road Extension is resolved (the funding for these two projects is combined). A Master's Hearing for the Machen Road Extension condemnation process has been concluded and a ruling reported to the courts. Appeals are due by the end of the first week in September.

Old Glenn Highway Pathway Extension Phase I (MP 10.2 to MP 11.5): Design, ROW acquisition and utility relocation in support of the project is complete. Construction of the embankment, drainage and driveway crossings for the shared use pathway from Plumley Road to Sodak Circle along the West side of the Old Glenn Highway is underway. Substantial completion this season is weather dependent.

Government Peak Trail Illumination: Installation of trail lighting to the ski and multi-use trails at the Government Peak Recreation Area is complete.

Wastewater & Septage: DEC has given approval to borrow \$5 million for a septage and leachate treatment facility and the Assembly gave its authorization on September 6th. Borough staff is currently developing a RFP for the initial phase of the project.

Bodenburg Creek Bridges: Following completion of work on the Sullivan Avenue Bridge, approximately \$600k of funding remains from a grant for bridges across Bodenburg Creek. Additional survey work and ROW acquisition were recently completed. Upgrades are expected to occur next summer.

Shirley Towne Road Bridge (Willow Creek): The north abutment on this bridge was damaged in the September 2012 flood event. An engineering study was recently conducted and estimates the costs to repair the damage at about \$300k. Emergency Services has applied to FEMA for reimbursement of projected repair costs, and received their approval.

Cottonwood Creek Assessment: DEC awarded a \$45k grant to the MSB to investigate stormwater impacts to the creek. Work has started with initial field investigation and GIS mapping, and has moved onto the engineering analysis phase. Borough Staff also plan to work with the State to request DEC staff concurrently investigate potential septic system sources along the creek.

Vine Creek Drainage Analysis: The purpose of the analysis was identification of stormwater improvements and other measures to protect the drainage system and water quality and minimize the risk of flood damage during future storm events. The engineering investigation started recently and will be completed in late fall of 2016.

Purchasing Division

Number of PO's issued	250
Total amount of PO's	\$1,832,932.47
Number of Change PO's issued	93
Total amount of changed PO's	\$519,470.16
Total \$ of PO/Changed PO's	\$2,352,402.63
Monthly revenue from surplus sales	\$2,373.33
Number of Contract Amendments Processed	25
Total Number of Solicitations issued	3

17-038P Government Peak Rec Master Plan
17-040Q W Susitna & S BL Rd Intersection Imp
17-042B Talkeetna Water Storage Site Access

Total Number of Solicitations Awarded 14

16-125P Medical Director
16-126P Project Plastic eCommerce
17-010P Housing forum Outreach Campaign
17-013P Foothills & Caswell Fish Passage
17-016B West Hazel Avenue
17-018B Sale & Removal of Structures Rail Ext
17-024C Purchase Sodium Chloride
17-026B Purchase Winter Sand & Chips
17-029C Financial Analyst Services
17-032C Purchase Microwave Radio Equip
17-033Q Chemicals for Talkeetna S&W
17-034C RSA Superintendent Trucks (2)
17-039C Purchase Polaris Ranger
17-040Q W Susitna & S BL Rd Intersection Imp

Total Awarded Amount \$2,342,075.52
 Total Number of Addenda's Issued 8

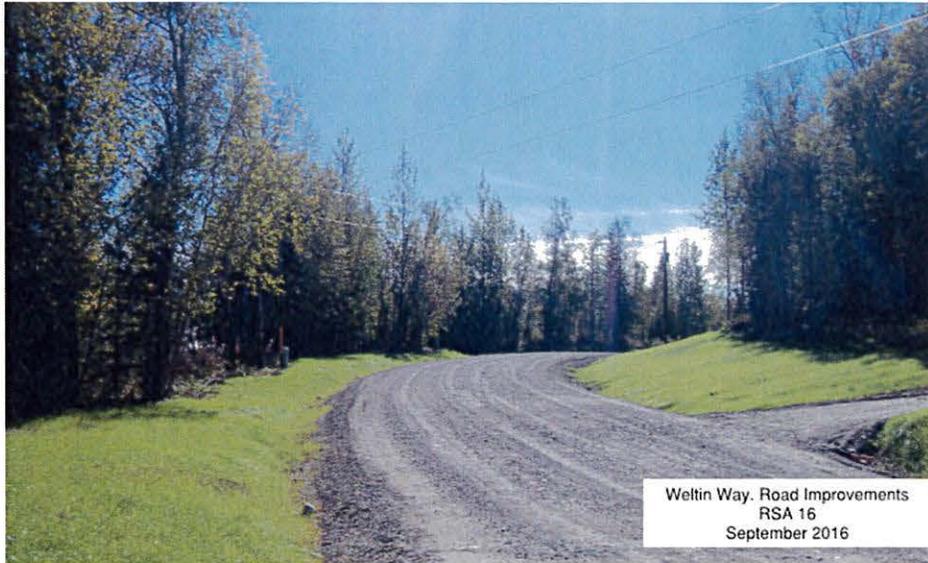
Public Works Department
Operations & Maintenance Division

RSA #9 - Midway

- Reeve / Bartlet / Mitzie – Road Improvement and Paving – Upgrade complete, paving is scheduled for early October, 2016.

RSA #16 – South Colony

- Weltin / Lorena – Road Improvement – Project Complete.



RSA #25 - Bogard

- Highline / Biltmore / Claridge – Road Improvement and Paving – Project Complete.



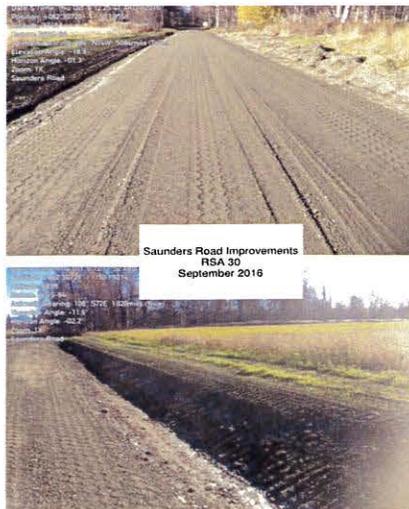
RSA #26 – Greater Butte

- Lazenby / Juanita – Road Improvement – Project Complete.
- Seabiscuit / Man O War / Secretariat / Whirl-A-Way – Road Improvement – Construction is underway and making progress.
- Cheechacko / Trellis / Hearthstone / Breezy – Paving – Project Complete. Paving on remaining neighborhood roads are planned for next season.



RSA #30 – Trapper Creek

- Saunders Road – Road Improvement – Project Complete.





Public Works Department **Solid Waste Division**



Customers

15,941 customers used Solid Waste facilities in the month of September.

It took 103 containers to haul 666 tons of waste from the transfer stations to the Central Landfill generating \$70,545 in revenues in the month of September. Transfer stations charge by the cubic yard which produced about \$9,500 in less revenue last month than charging by weight would have. Transfer station revenues for FY16 came in at \$838,567 using the cubic yard method while the same tonnage would have generated \$1,139,040 using the weight method. This revenue loss combines with high manpower costs to make transfer stations costly and inefficient. The FY16 transfer Stations loss was about \$1.8 million even after implementation of manpower reductions and other cost cutting measures. Gate fees from the Central Landfill were used to cover the losses at the transfer stations.

Two containers of recyclables were delivered to VCRS in September bringing the total to 10 for the fiscal year. So far this fiscal year a total of 19 tons of waste was diverted from the landfill saving about \$10,000 in valuable air space. The cost to haul was about \$2,200. VCRS shipped 145.2 tons of resources in September and currently has 172.6 tons of resources in inventory as of 10/1/2016. 2,010 vehicles/residents/businesses dropped off sorted recycling in the residential recycling drop off area in September (does not include commercial customers who dropped off sorted recycling on the processing floor).

Construction and Demolition (C & D) Cell Update

A Construction and Demolition (C&D) Cell fabrication and regulatory approval Request For Proposal (RFP) is almost ready to publish. The RFP provides engineering services for the development plan with drawings, assistance with the Alaska Department of Environmental Conservation (ADEC) permit application, and a mining plan which will allow development and sales of the excess gravel Land Management while creating more space for debris.

Refrigerators

Analysis of time, resources and space to process each refrigerator indicated contracted management of refrigerator chlorofluorocarbons (CFC's) and oil may provide a more efficient solution. In light of this data, the Environmental Unit Supervisor is writing a request for proposal for these services. Once received, the bids will be evaluated against current costs to determine the best course of action.



PLANNING & LAND USE DEPARTMENT
MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department **Development Services (Code Compliance, Current Planning & Permitting)**

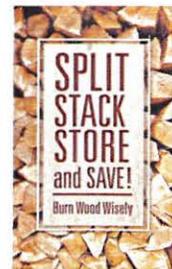
Code Compliance Cases – As of September 30, 2016, Code Compliance has 511 open cases.

Of these, 246 are general complaints, and 265 are junk and trash complaints. Between September 1 and September 31, 2016, 10 cases were closed; of these, 5 were general complaints and 5 were junk and trash complaints.

Current Planning – Applications being processed in September included a timber transportation permit, two (2) conditional use permits for junkyards, one (1) conditional use permit for the expansion of a liquor package store, two (2) conditional use permits for beverage dispensaries, one (1) conditional use permit for earth materials extraction, one (1) Interim Materials District (IMD) for earth materials extraction, two (2) administrative permits for earth materials extraction, four (4) conditional use permits for telecommunication towers, three (3) nonconforming structure determinations and three (3) setback variances. On July 8, 2016 Superior Court remanded the Central Monofill Services Conditional Use Permit case back to the Planning Commission. The public hearing has not yet been scheduled.

Planning Division (Environment, Planning & Transportation)

Air Quality – A media campaign will be beginning in mid-October with funding from DEC and MSB. Messages about proper wood burning will be distributed through social media, print and radio. A brochure about clean wood burning is being distributed to the public and included with wood cutting permits. It is also available in Land Management and Planning and Land Use offices. The main message is to burn dry wood or use another heating source on cold windless days to prevent unhealthy air days.



Brownfields Grant – The grant agreement for the Brownfields grant was received in September and will be sent to the Assembly to accept and appropriate. Mat-Su Borough will receive \$550,000 from the Environmental Protection Agency to assess possibly contaminated lands or “brownfields” including within the three cities, for needed cleanup.

Volunteer Lake Monitoring – September is the end of the season for lake monitoring. Program coordinators will be processing data and preparing reports over the winter summarizing the data that the volunteers collected. This summer there were concerns about excessive plant growth in some lakes that might have been due to warm summer temperatures.

Fish and Wildlife Commission – Commissioners submitted proposals to ADF&G for the Board of Fisheries meeting for Upper Cook Inlet to be held in Anchorage in February 2017. They will be attending a work session in Soldotna, October 18-20, regarding some of the proposals. A season summary meeting with ADF&G will be held in Wasilla on October 27.

Mat-Su Basin Salmon Habitat Partnership - Project proposals for the 2017 grant cycle were due on September 30. The Partnership’s Steering Committee and Science and Data Committee will be reviewing the proposals in October to determine which ones will be recommended for funding. The ninth annual Mat-Su Salmon Symposium will be held in Palmer, November 17 & 18. Keynote speaker for the Symposium will be Dr. Daniel Schindler from the University of Washington speaking about his research on sockeye salmon.

Platting Division
Platting Stats

Submitted		Recorded or Approved	Title 16	Title 27	Title 43
Pre Apps Held	21				
Waivers	1	Waivers			
Road Name Changes	1	Road Name			7
Abbreviated Plats	5	Abbreviated Plats			5
40-Acre Exemptions	1	40-Acre			
Preliminary Plats	5	Preliminary Plats			5
Master Plans	1	Master Plans			
Phase Plats	2	Phase Plats			
ROW Vacations	2	ROW Vacations			
Approved Plat Revisions		Condos			2

Platting actions this month increased the taxable lots by an additional 20 lots.

Community Development Department

Land & Resource Management

Personal Use Firewood Areas (PUFA's): There are currently 9 PUFA's open and advertised on the website for 2016. A map showing all of the available personal use firewood areas is available online on the Borough website under departments/community-development/resource-sales. Trail maintenance has begun at the Point MacKenzie Alsop PUFA in preparation for the upcoming Fall firewood season.



Point MacKenzie PUFA Access
during trail maintenance



Point MacKenzie PUFA Access
after trail maintenance

Salvage Sales: Salvage timber (aspen/cottonwood) is available for purchase from the MSB Seldon Road log storage area and the MSB Beaver Road gravel pit clearing in Talkeetna through current Over-the-Counter offering. The PT. MacKenzie/Alsop Road Timber Salvage Sale has been completed and a bid was accepted. An Operations Plan has been submitted and accepted and clearing of the timber has begun.



Timber at South Beaver Road Talkeetna



Access Road at the Alsop East Salvage Sale site

The clearing of trees from C & D Cell that began July 16th at the Central Landfill has been completed. A salvage sale of the available timber resources from C & D Cells has occurred and the first batch of timber has been sold. Additional timber is available for purchase.

Motorized access and degradation to the wetland mitigation bank parcel was reduced along Gonder Road as a result of the increased surveillance, signage and restricted motorized vehicle

access. However, inspections reveal that motorized access is being made from several alternate access points notwithstanding surveillance and signage at those points. Photos will be reviewed to determine an appropriate course of action.

Current Land Sales: The 2016 Over-The-Counter land closes October 14 at noon. As of the end of September, four parcels have sold for a total of \$141,900. This amount represents the 2016 borough assessed value of the four parcels combined. All four purchasers chose to finance the properties through the LMD Contract for the Sale of Real Estate. The contract has proven to be very popular and is almost identical to the state's land sale contract.

Land Acquisition: A conditional agreement has been executed for the purchase of vacant land adjacent to Midnight Sun Family Learning Center, located off Pittman Road and Midnight Sun Circle. If approved, the additional land would provide much needed parking for school events.

Borough Facilities: The old Iditarod Elementary School legislation seeking approval of the scope and budget to demolish the building was postponed by the assembly to October 18. A fair market value by appraisal, along with hard costs associated with the building will be presented at the meeting to assist assembly members with their decision regarding disposition of the building.

Surveys: The Kelly Lake parcel at MP 67 Parks Hwy has received plat approval and upon recordation, staff will apply for patent to finalize the approved land exchange between the borough and a private party where the new Willow-Fishhook fire station is under construction.

Misc: MSB Land & Resource Management Policy & Procedures Manual (PPM) and Title 23 code received approval at the September 20, 2016 assembly meeting. Land management staff worked for over a year to update and align the PPM with current code and looks forward to implementation of the new policies which provide greater clarity for staff and the public. Repairing a damaged fence that blocks access over the septic system at Fire Station 3-5; Clean-up and disposal of a 55-gallon drum, containing an unknown white liquid, deposited on Borough-owned land off of Burma Road; Troubleshooting trespass issues with the Section 6 Pit along the West Susitna Parkway.

Gravel

General Gravel: Personal Use Gravel permits are available for the 2016 year for the Alsop Road and Reddane Road PUGAs (Personal Use Gravel Area), both in the Point MacKenzie area, as well as the South Beaver Road in Talkeetna; Alsop East IMD - Once the timber is removed from Phase I, Cell A and the access roads for Phase I, a 'Request for Proposals' will be advertised through the Purchasing Division to acquire a contractor to develop this IMD; Alsop Pit - Sold 3,000 cubic yards of aggregate to members of the Point MacKenzie Community for upgrades and improvements to local roads and driveways; South Beaver Road Pit - Ahtna is rapidly screening and removing the contracted 100,000 cubic yards of material for use in the

Talkeetna Airport Improvements Project. Removal is expected to last through the month of October, weather permitting.

Borough Central Landfill Gravel – The Central Landfill IMD Ordinance 16-090 ‘motion to amend something previously adopted’ to adjust the IMD hours of operation to include 7am-8am, M-F, was unanimously approved at the September 6th Assembly Meeting; AS&G is readily removing the contracted 400,000 cubic yards of material from within the next landfill cell

Trails/GIS

Trails: Signage projects are underway for trail marking at Government Peak Recreation Area, Lake Louise, and Aurora Dog Mushing Trails. The signs for GPRA are being funded by a grant from REI, acquired by the Mat-Su Ski Club in partnership with Valley Mountain Bikers and Hikers, and the Borough. Lake Louise Snowmachine Club will be putting out signs this winter to help with wayfinding and safety on the winter trails in that area. The Aurora Dog Musers Club will be putting out signs along the dog mushing trails once the ground is frozen and passable (per the Conservation Easement requirements) to identify the distances of loop trails and assist with wayfinding. Mapped potential re-routes for portions of the Historic Hering Trail with community member input. Assisted the Talkeetna Community with selection of a contractor that will draft a Ridge Trail Development Plan.

Management Agreements: Hatcher Alpine Xperience has entered into a management agreement with the Borough to develop, construct, and operate an alpine ski area on the east slopes of Government Peak, in the Northern Sub-Unit of the Government Peak Area. The club has provided development plans for a 40’ x 60’ maintenance shop, two ski lifts, and several miles of trails. The plans are in accordance with the Assembly adopted plan from 2012 and the Hatcher Pass Management Plan from 2010. The construction has started on the shop building, and trail clearing is planned before the snow falls.

Surveys/Easements: Trails in the Chase area have been located using survey grade GPS for mapping of easements and documenting legal access across MSB lands. Maps were produced for the proposed easements, to be distributed for consideration to affected land owners. Additional trail mapping was conducted in September to complete the survey of driveway trails accessing these remote private properties across MSB lands. The Montana Creek Dog Mushing Trails survey project is under contract to Lounsbury. This contract was extended to allow for additional agency input and review. The Willow Area Winter Trails survey project is continuing with Lounsbury. Some feature mapping of trailheads and summer accessible terrain has been conducted. This project has been extended as well.

Information / GIS: The Lands Information System Integration project is underway with Integrated Geospatial under contract. The contractor met with LRMD and IT staff, was provided network access, and discussed plans for the work ahead. Land Management will need to perform quality checks on data in Govern to prepare the information for integration. Information and GIS analysis were provided to the planners working on the Alaska Statewide

Bicycle and Pedestrian Master Plan. Input was also provided on the MSB Long Range Transportation Plan. Trail maps and information developed by Land Management were presented at the Transportation Fair.

Skwentna: HDL Engineering/Surveying has been contracted to subdivide the Skwentna Old School Site parcel into two smaller parcels. During their on-site work an encroachment issue was encountered. Land Management Division and Platting are working with HDL to resolve this issue. Once the issue has been resolved, HDL will proceed with the contracted survey and platting work.

Permits, Access, Agreements and Easements: Staff worked with property owners in the Chase Area in an effort to dedicate public access easements along the trails in the Chase Area used to access private property. Property owners are submitting applications for easements over their "driveways" from the main trails to their property. Conducted a site visit with a surveyor at the Point MacKenzie Community park in Point MacKenzie. Documented unauthorized commercial use of borough land in the Trapper Creek Area. Commercial operator indicated they will obtain a commercial land use permit next year. Partnered with Code Compliance to fine a trespasser violating an enforcement order restricted their access to borough land along the Kashwitna Trespass Trail. Removed "Private Property, No Trespassing" signs from borough land near Sunshine Campground. Documented a recently abandoned vehicle on borough land near the Matanuska River.

Tax Foreclosure

Tax and LID Foreclosure Competitive Sale TS34: This sale opened to the public in September for competitive bid. There are 47 parcels offered in the sale brochure. The Tax & LID Foreclosure Competitive sale will be open: September 30, 2016 at 8 am - October 28, 2016 at 12 noon. The sale will be held on October 29, 2016 at 9:00 a.m.

Parks/Recreation/Libraries

Manager's Report: The big news this month was the dedication of the new 3 Miles of ATV Loops at the Jim Creek Parcel located in the Butte. Approximately 20 people including staff, Assembly, Administration, User Groups and the public turned out for the Ribbon Cutting.

Northern Parks: Tourists season is slowing down with some people still traveling to see the fall colors. The busses and trains stopped the 18th of the month. We are still servicing the restrooms daily and Kroto every two weeks.

Mat Su Pools: Rescues- 9/2 Haley Stout recued dad, mom, and child. Oddly enough a week later another triple rescue occurred on 9/10 when a 16 y was transporting his 2 younger siblings across the deep end. Lifeguard Kayla Michael is accredited for that rescue.

Brett Memorial Ice Arena: Learn to Skate classes began the fall schedule with classes Tuesdays/Thursdays morning and evening and Saturday classes in the afternoon. Saturdays also feature Power and Conditioning class and Theatre on Ice class. Revenue from Learn to Skate activities for this fiscal year as of 9/28/16 is \$9,871.75 compared to \$9,333.35 for the same period last year. This rise indicates increasing participation in a program experiencing a fourth consecutive year of impressive growth. Learn to Skate instructors are teaching the community health for all ages!

Mat Su Trails Report: Staff met with the Great Land Trust about the placement of their educational signage series intended for the West Butte trail. The signs offer fantastic information about the geology, biodiversity, and farmland that can be viewed from the summit of the Butte.

Staff started a TRACS condition inventory of our trails. Trails is assessing current trail conditions and planning maintenance projects for this winter and next field season. Trails is also assessing the various structures (bridges, steps, puncheon) found on Borough trails. The goal here is to have a catalogue of the locations for all structures, materials used in their construction, and maintenance needed or completed and when. This will allow for easy referencing for potential maintenance projects for the Trail Crew and for planning with volunteer groups.

Willow Public Library: WACO gave a large check out of revenue share to the Library Association for the building project. Trapper Creek Library: Preschool reading has resumed. We have some preschool children whose older home schooled siblings come along to the library with them during preschool reading program time so we expanded the program to include activities for the older children also. Talkeetna Library: Absentee-in-person voting for the Borough October 4th election began on September 19th at the library. Personnel from the Borough clerk's office came to the library on September 15th to conduct training for library staff. Big Lake Library: The Cooperative Extension Service is giving a Master Gardner class at the library. Big Lake Teens have hosted several speakers this month. Sutton Public Library: iPhone Tips and Tricks (for the older generation) – Joseph Davis of ConsultNorth shared some tips and tricks for effective iPhone use with the community. Fall Kids Programming has begun in earnest.

Finance Department

Revenue and Expenditure Summary by Fund July 1, 2016-June 30, 2017

	<u>Annual</u> <u>Adopted</u>	<u>Annual</u> <u>Amended</u>	<u>Year to Date</u> <u>Rev./Exp./Enc.</u>	<u>%</u> <u>Used</u>
<u>Areawide</u>				
Revenues:				
Property Taxes	90,783,648	90,783,648	49,058,364	54%
Excise Taxes	7,809,000	7,809,000	1,059,857	14%
Federal Payments	3,155,000	3,155,000	0	0%
State Grants & Shared Revenues	25,522,726	25,522,726	2,145,921	8%
Fees	7,067,100	7,067,100	621,469	9%
Interest Earnings & Other	320,000	320,000	3,587	1%
Recoveries & Transfers	996,198	996,198	795,560	80%
TOTAL AREAWIDE REVENUES	135,653,672	135,653,672	53,684,758	40%
Expenditures:				
Non Departmental	100,263,380	100,057,380	2,995,500	3%
Assembly	6,122,732	5,990,840	1,454,865	24%
Mayor	83,009	73,035	12,982	18%
Information Technology	5,731,206	5,731,206	1,369,570	24%
Finance	9,614,198	9,139,470	2,201,657	24%
Planning	4,092,708	4,027,314	665,457	17%
Public Safety	12,606,286	12,606,286	3,394,319	27%
Public Works	2,401,675	2,396,676	754,511	31%
Community Development	4,444,448	4,444,448	1,023,132	23%
Capital Projects	3,856,944	3,856,944	613,238	16%
TOTAL AREAWIDE EXPENDITURES	149,216,586	148,323,599	14,485,231	10%
	-13,562,914	-12,669,927	39,199,527	
<u>Non-Areawide</u>				
Revenues:				
Property Taxes	3,754,300	3,754,300	2,070,204	55%
State Grants & Shared Revenues	783,000	783,000	27,810	4%
Fees & Other Miscellaneous Income	186,350	186,350	55,330	30%
Interest Earnings & Miscellaneous	10,500	10,500	6,573	63%
Recoveries	60,000	60,000	0	0%
TOTAL NON-AREAWIDE REVENUES	4,794,150	4,794,150	2,159,917	45%

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
Expenditures:				
Non Departmental	941,000	941,000	209,000	22%
Assembly	2,549,791	2,549,791	699,867	27%
Information Technology	249,263	249,263	25,857	10%
Finance	2,000	2,000	500	25%
Public Works	69,186	69,186	22,189	32%
Community Development	1,594,515	1,594,515	562,798	35%
 TOTAL NON-AREAWIDE EXPENDITURES	 5,405,755	 5,405,755	 1,520,211	 28%
	-611,605	-611,605	639,706	

Land Management

Revenues:				
State Grants & Shared Revenues	0	0	0	0%
Fees	68,000	68,000	2,572	4%
Interest Earnings	25,000	25,000	2,788	11%
Property Sales & Uses	900,000	900,000	258,126	29%
Miscellaneous	1,500	1,500	50	3%
Recoveries & Transfers	0	0	0	0%
 TOTAL LAND MANAGEMENT REVENUES	 994,500	 994,500	 263,536	 26%
Expenditures:				
Non Departmental	49,500	49,500	49,500	100%
Community Development	1,360,628	1,360,628	197,359	15%
 TOTAL LAND MGMT. EXPENDITURES	 1,410,128	 1,410,128	 246,859	 18%
	-415,628	-415,628	16,677	
 Budgeted Contribution to Permanent Fund	 190,750	 190,750	 59,134	

Enhanced 911

Revenues	2,301,500	2,301,500	199,028	9%
Expenditures	2,301,528	2,301,528	1,408,392	61%
	-28	-28	-1,209,364	

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
<u>Fire Fleet Maintenance</u>				
Revenues	311,961	311,961	311,961	100%
Expenditures	311,961	311,961	58,977	19%
	0	0	252,984	
<u>Caswell Lakes FSA</u>				
Revenues	340,490	340,490	168,256	49%
Expenditures	458,946	458,946	201,292	44%
	-118,456	-118,456	-33,036	
<u>West Lakes FSA</u>				
Revenues	2,704,670	2,704,670	1,481,276	55%
Expenditures	2,709,427	2,709,427	860,643	32%
	-4,757	-4,757	620,633	
<u>Central Mat-Su FSA</u>				
Revenues	9,785,120	9,785,120	5,264,040	54%
Expenditures	14,455,989	14,455,989	7,918,158	55%
	-4,670,869	-4,670,869	-2,654,118	
<u>Butte FSA</u>				
Revenues	892,880	892,880	488,977	55%
Expenditures	760,250	760,250	415,861	55%
	132,630	132,630	73,116	
<u>Sutton FSA</u>				
Revenues	251,020	251,020	126,980	51%
Expenditures	233,772	233,772	89,055	38%
	17,248	17,248	37,925	
<u>Talkeetna FSA</u>				
Revenues	378,850	378,850	247,324	65%
Expenditures	453,039	453,039	174,903	39%
	-74,189	-74,189	72,421	
<u>Willow FSA</u>				
Revenues	835,982	835,982	499,454	60%
Expenditures	657,565	657,565	262,840	40%
	178,417	178,417	236,614	

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
<u>Greater Palmer Consolidated FSA</u>				
Revenues	1,223,670	1,223,670	663,492	54%
Expenditures	1,303,640	1,303,640	1,157,273	89%
	-79,970	-79,970	-493,781	
<u>Road Service Administration</u>				
Revenues	2,704,746	2,704,746	2,704,797	100%
Expenditures	2,704,746	2,704,746	737,484	27%
	0	0	1,967,313	
<u>RSA Grid Roller Maintenance</u>				
Revenues	0	0	0	
Expenditures	762	762	761	100%
	-762	-762	-761	
<u>Midway RSA</u>				
Revenues	1,657,140	1,657,140	904,454	55%
Expenditures	1,657,129	1,657,129	1,473,744	89%
	11	11	-569,290	
<u>Fairview RSA</u>				
Revenues	1,129,415	1,129,415	590,365	52%
Expenditures	1,129,412	1,129,412	1,044,482	92%
	3	3	-454,117	
<u>Caswell Lakes RSA</u>				
Revenues	637,670	637,670	341,117	53%
Expenditures	637,665	637,665	561,993	88%
	5	5	-220,876	
<u>South Colony RSA</u>				
Revenues	1,485,140	1,485,140	793,580	53%
Expenditures	1,485,138	1,485,138	1,171,337	79%
	2	2	-377,757	
<u>Knik RSA</u>				
Revenues	2,712,190	2,712,190	1,443,736	53%
Expenditures	2,712,183	2,712,183	2,579,294	95%
	7	7	-1,135,558	

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
<u>Lazy Mountain RSA</u>				
Revenues	247,610	247,610	144,171	58%
Expenditures	247,601	247,601	165,404	67%
	9	9	-21,233	
<u>Greater Willow RSA</u>				
Revenues	924,500	924,500	540,725	58%
Expenditures	924,490	924,490	788,846	85%
	10	10	-248,121	
<u>Big Lake RSA</u>				
Revenues	1,252,590	1,252,590	746,200	60%
Expenditures	1,252,584	1,252,584	1,230,857	98%
	6	6	-484,657	
<u>North Colony RSA</u>				
Revenues	184,550	184,550	96,121	52%
Expenditures	198,989	198,989	137,892	69%
	-14,439	-14,439	-41,771	
<u>Bogard RSA</u>				
Revenues	1,638,970	1,638,970	873,204	53%
Expenditures	1,638,960	1,638,960	1,394,765	85%
	10	10	-521,561	
<u>Greater Butte RSA</u>				
Revenues	920,120	920,120	500,141	54%
Expenditures	920,113	920,113	826,506	90%
	7	7	-326,365	
<u>Meadow Lakes RSA</u>				
Revenues	1,835,835	1,835,835	987,672	54%
Expenditures	1,835,824	1,835,824	1,649,992	90%
	11	11	-662,320	
<u>Gold Trails RSA</u>				
Revenues	1,716,630	1,716,630	896,616	52%
Expenditures	1,716,617	1,716,617	1,576,246	92%
	13	13	-679,630	

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
<u>Greater Talkeetna RSA</u>				
Revenues	603,760	603,760	373,511	62%
Expenditures	612,426	612,426	544,442	89%
	-8,666	-8,666	-170,931	
<u>Trapper Creek RSA</u>				
Revenues	225,520	225,520	141,128	63%
Expenditures	225,511	225,511	153,419	68%
	9	9	-12,291	
<u>Alpine RSA</u>				
Revenues	273,420	273,420	143,088	52%
Expenditures	287,319	287,319	211,008	73%
	-13,899	-13,899	-67,920	
<u>Talkeetna Flood Control Service Area</u>				
Revenues	18,630	18,630	20,733	111%
Expenditures	22,917	22,917	663	3%
	-4,287	-4,287	20,070	
<u>Point MacKenzie Service Area</u>				
Revenues	60,600	60,600	10,407	17%
Expenditures	82,413	82,413	29,352	36%
	-21,813	-21,813	-18,945	
<u>Talkeetna Water/Sewer Service Area</u>				
Revenues	325,000	325,000	-63	0%
Expenditures	346,339	346,339	154,157	45%
	-21,339	-21,339	-154,221	
<u>Freedom Hills Subd. RSA</u>				
Revenues	25	25	0	0%
Expenditures	15,000	15,000	0	0%
	-14,975	-14,975	0	
<u>Circle View / Stampede Est.</u>				
Revenues	22,790	22,790	12,816	56%
Expenditures	5,285	5,285	285	5%
	17,505	17,505	12,531	

	<u>Annual Adopted</u>	<u>Annual Amended</u>	<u>Year to Date Rev./Exp./Enc.</u>	<u>% Used</u>
<u>Chase Trail Service Area</u>				
Revenues	610	610	150	25%
Expenditures	2,000	2,000	0	0%
	-1,390	-1,390	150	
<u>Roads Outside Service Areas</u>				
Revenues	0	0	0	0%
Expenditures	233	233	0	0%
	-233	-233	0	
<u>Solid Waste</u>				
Revenues	8,795,000	8,795,000	1,616,076	18%
Expenditures	8,488,894	8,488,894	4,777,792	56%
	306,106	306,106	-3,161,716	
<u>Port</u>				
Revenues	1,662,913	1,662,913	413	0%
Expenditures	2,284,999	2,284,999	257,048	11%
	-622,086	-622,086	-256,635	
<u>MV Susitna</u>				
Revenues	814,760	814,760	0	0%
Expenditures	748,000	748,000	0	0%
	66,760	66,760	0	