MATANUSKA-SUSITNA BOROUGH
LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

June 16, 2010

The regular meeting of the Local Emergency Planning Committee (LEPC) was called to order by Chairwoman Sanderlin at 7:00 p.m. in the Central Mat-Su Public Safety Building.

LEPC members in attendance, establishing a quorum:

Bill Costello,	Bea Adler,
Sarah Sanderlin,	Tom Smayda,
Dan Deedy,	Kevin Munson,
Don Warble,	Jimmie Rogers,
Sandra Porter,	Kurt Soeder,
Jane Conard, and	Lance Wilson.

Also present were John Duffy, Center for Disease Control; Wanda Clark, Valdez LEPC; and Mary Lowery, Red Cross.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: The minutes of May 19, 2010 were approved as presented.

PERSONS TO BE HEARD

Mr. Duffy provided a power point presentation for the board with an overview of the Strategic National Stockpile (SNS). Mr. Duffy stated that: He is an employee for the Center for Disease Control and is a field assignee to Anchorage working with the Alaska Department of Health and Social Services. His main focus is to assist and advise the planners and responders related to the SNS. There is a training branch in their division and there are courses offered. If there is enough interest, they may be able to open the training up to a larger audience.

REPORTS

Citizen Corps Council

No Report

SERC Finance Teleconference

Chairwoman Sanderlin stated that: The FY '11 grant allocations (as stated in the FY'11 Grant Application Packet) have been reduced by about $320 across the board due to the increase in the level of funding for the Juneau LEPC from level one to level two.

OLD BUSINESS

Tier II Data Entry

Ms. Laughlin stated that: The 2009 Tier II reports were entered into the Palmer Dispatch Center CAD system. Upon entering the data, it was noticed that there needed to be a specific street or road address for the system to recognize, and that mile markers or legal descriptions would not link into the system. Another issue found was that the only way the Tier II data would populate for the dispatchers is if the incoming 911 call for that location was made from the telephone number entered into the system. This will cause problems as the numbers entered into the system for those locations are usually off site emergency numbers. The chances are high that an emergency call will come from a random phone number from within the building, a neighboring location land line or a cell phone caller. The dispatch supervisor was told that the upgrade to the system should take care of that issue and allow the emergency information to populate simply by pulling up the address. The Department of Emergency Services is looking into this upgrade in hopes that it will fix this issue.

NEW BUSINESS

State Fair

Chairwoman Sanderlin stated that: There are a lot of empty slots on the fair schedule. It is being passed around so you can put your name down on times that you want to work. Ms. Laughlin will also have the schedule at her desk at Station 65 should anyone want to stop by the office and sign up.

Strategic National Stockpile – SNS – New Information

Chairwoman Sanderlin stated that: She would like to coordinate a workgroup for the SNS from the LEPC; Jane Conard, Kurt Soeder, Kevin Munson, Tom Smayda, and Sarah Sanderlin volunteered to be on this workgroup. John Duffy from the CDC also offered to be involved in the Mat-Su LEPC SNS workgroup.

Mr. Smayda stated that: The Mat-Su participation with the SNS program isn't necessarily voluntary. We have been under the umbrella of Anchorage, mistakenly. We should have been separate, and puts us in the position of annual reporting and requirements.

Mr. Duffy stated that: It has been clarified with Sally from the State Department of Health & Social Services that under the CRI Program, the Mat-Su is included in the metropolitan service area of Anchorage. And as such, have local benchmarks requirements to meet. The main thing to focus on is the Points of Dispensing (PODS); to be sure 3 are identified and determine staffing requirements for each location, etc.

COMMENTS

Ms. Conard stated that:

1) Mat-Su Public Health Center hosted an organizational meeting for VOAD (Voluntary Organizations Active in Disasters) on June 4th. There were 25 participates from 19 different organizations. There is interest in having VOAD or COAD (Community Organizations Active in Disasters) move forward. Thanks to the Salvation Army that brought the Canteen and provided food.
2) In July, she and a couple of other public health nurses will start working through the fragile populations here in the Valley. We have a relationship with the durable medical equipment and will be working with them to be sure they have a plan in place in the event of an emergency. Then we will move on toward the other groups with the hope that eventually we can get a workgroup together for a Special Needs Shelter.

INFORMATIONAL ITEMS

Site Visit for Grant Review

Chairwoman Sanderlin stated that: She attended the site monitoring visit of the LEPC grant. The review goes over the systems that are in place for things such as procurement and reporting. They also discussed some of the changes in the FY '11 grant cycle which include getting back toward the mission statement of the LEPC; Hazardous Materials and Community Right-to-Know Information. This site visit is a potential precursor to a financial audit.

Chairwoman Sanderlin stated that: Thursday (tomorrow) at 9:00 a.m. at the Mat-Su Public Health Center, there will be an Alaska Public Health training network on Special Needs Sheltering. Anybody that wants to come is welcome. The trainings are also archived, so if you can't make it, those are available.

Ms. Laughlin stated that: Ms. Hall has retired from the Red Cross, and as such has resigned from the LEPC as their representative. Ms. Hall indicated that she may be available to stay on the LECP by applying for the City of Wasilla seat. Mr. Wood has resigned from his position at the Wasilla Police Department and as such, has resigned from the LEPC as the City of Wasilla representative. An attempt was made by e-mail to confirm with Mr. Ewing his resignation from the LEPC. There was no response to my inquiry and I have had no notification as such from the Clerk's office. Mr. Malone has not been present since November of 2009. There have been two notifications from Mr. Malone over the past 6 months that he could not attend a particular meeting. Mr. Rogers suggested, and the rest of the board agreed, that we attempt to contact Mr. Malone to see what his intentions are.

NEXT MEETING DATE

Chairwoman Sanderlin announced that the next meeting would be July 21, 2010 and will be held at the Central Mat-Su Public Safety Building.

ADJOURNMENT

Chairwoman Sanderlin adjourned the meeting at 8:30 p.m.

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Sarah Sanderlin, Chairwoman

ATTEST:

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Casey Laughlin, Secretary