Borough Application #:

Matanuska-Susitna Borough
Finance Department
350 East Dahlia Avenue,
Palmer, Alaska 99645-6488
Phone (907) 746-7442

BUSINESS LICENSE APPLICATION

LICENSE FEE: $50.00

Business Name:_____

Owner's Name:_____

Mailing Address:_____

_____
City State Zip Code

(The physical address/location is required for license to be issued)

Business Telephone:_____

Location of Business:_____

Additional Locations: _____

Contact Person:_____

Telephone:_____Fax:_____

E-Mail Address:_____

Description of Business: _____

State of Alaska Business License # _____

Ownership is:
Sole Proprietorship ____
Partnership ____
Corporation ____
Non-Profit ____
Other ____

Business Location:
City of Palmer ____
City of Wasilla ____
City of Houston ____
Outside City Limits ____

Application is:
Renewal ____
New ____

NAICS Code #: _____

Secondary Code #: _____

Business licenses are issued **biennially** for a **two year** period or for any part thereof. The biennial period will begin with January 1 of the year the license is being applied for and end December 31 of the following year. The license expires on the last day of the **biennial** period. The borough business license must be prominently displayed at the place of business of every seller; any seller who has no regular place of business shall display the license upon request. When a business has more than one location, each location shall be listed on the license. The original license shall be displayed at the main location and a copy of the license displayed in each branch location. If the business is continued at the same location but there is a change in its form of organization, such as from a single proprietorship to a partnership or a corporation, the admission or withdrawal of a partner, or any other change, the seller making the change shall surrender his old borough business license to the borough for cancellation. The successor seller shall file a new application for a borough business license, and upon receipt of a proper application properly executed, a new borough business license will be issued to the successor seller. When there is a change of location for the seller's place of business, a new business license is required showing the new address. Failure to comply in obtaining a borough business license is subject to the borough's penalty code. Make checks in the amount of **$50.00** payable to the Matanuska-Susitna Borough.

Other Borough Permits may also be required. Contact the Borough Code Compliance Division to determine applicable rules or permits (907)745-9853.

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I do hereby make application for a Matanuska-Susitna Borough Business License for the biennial period _____.

Signed _____ Date_____

Printed _____