

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-030**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPES OF WORK AND BUDGETS FOR PROJECT MANAGEMENT SYSTEM, PROJECT NO. 47507, AND SHAREPOINT DEVELOPMENT AND IMPLEMENTATION, PROJECT NO. 47044, TO INCLUDE THE DEVELOPMENT AND IMPLEMENTATION OF A PROJECT MANAGEMENT SITE, COMPLETION OF THE TRIM UPGRADE TO HP RECORDS MANAGEMENT ALLOWING FOR INTEGRATION WITH SHAREPOINT AND CONSULTING AND TRAINING FOR THE USE OF HP RECORDS MANAGEMENT.

WHEREAS, in fiscal year 2014 the Assembly appropriated \$195,000 in areawide funds to fund no. 480, for a Project Management System as part of the adopted fiscal year 2014 capital projects budget; and

WHEREAS, the adopted fiscal year 2014 Administration operating budget did not include funding for a Capital Projects Director; and

WHEREAS, after consideration of the types of duties needed by the Public Works Department, it was determined to be in the Borough's best interest to hire a Capital Projects Director; and

WHEREAS, the Assembly approved the reappropriation of \$151,945 from fund 480, project no. 47507, Project Management System, to the fiscal year 2014 Administration Operating Budget, fund 100, for a Capital Projects Director leaving \$43,055 in project no. 47507, by adoption of Ordinance Serial No. 13-099; and

WHEREAS, the remaining funds for the Project Management System project no. 47507, are not needed for the purchase of a new project management system software; and

WHEREAS, project management will be performed on the Borough's new intranet website hosted on SharePoint. Moving the remainder of the project fund no. 47507, to the SharePoint project fund no. 47044, will allow the Borough to continue our efforts of project management using this system and fulfilling the original intent for the money; and

WHEREAS, project no. 47507, is also funding the integration of SharePoint and the Borough's Record Management system, HP TRIM. Thereby ensuring project management documentation and other Borough records and content are properly included in our records management system; and

WHEREAS, additional funds are needed in the fiscal year 2016 budget in project no. 47044, SharePoint Development and Implementation; and

WHEREAS, the Assembly must approve the amended scope of work and budget for project no. 47044-4201, SharePoint Development and Implementation.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby amends the following scope of work and budget for the SharePoint Development and Implementation, project no. 47044:

SCOPE OF WORK

Project 47044-4201 - SharePoint Development and Implementation - the scope of the first phase is to create a server, complete architectural design, set up a test environment, obtain administrator, configuration and end-user training and complete implementation within the IT Department. The Scope of work for additional monies will be to continue phase I of the project in conjunction with the development and implementation of SharePoint sites for all Borough Departments, a Project Management site for all Borough projects, and completion of the TRIM Upgrade to HP Records Management 8.2 allowing for the integration of our records management system with SharePoint and to obtain consulting and training for the use of HP Records Management in conjunction with SharePoint.

BUDGET

Project No.	Previous Budget	Amended Budget
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**Project Management
System - 47507**

Fiscal Year 2014 Areawide Capital Appropriations	\$43,055	\$0
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**Sharepoint Development and
Implementation - 47044**

Fiscal year 2016 Areawide Capital Appropriations	\$75,000	\$118,055
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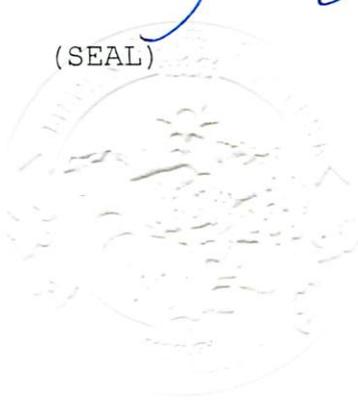
ADOPTED by the Matanuska-Susitna Borough Assembly this
5 day of April, 2016.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)



PASSED UNANIMOUSLY: Sykes, Beck, McKee, Colligan, Mayfield,
Doty, and Kowalke