

PENDING

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**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-084**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE DEPUTY BOROUGH MANAGER POSITION AND ESTABLISHING THE POWERS GRANTED.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 2.20.030 (A) is hereby amended as follows:

(A) The manager is the chief administrative officer of the borough. The manager is responsible for the proper administration of all borough affairs placed in the manager's charge by law and ordinance and shall implement the policy of the borough as established by the assembly. **The manager may appoint a Deputy Borough Manager, who may also be called an Assistant Borough Manager. In the managers absence the Deputy Borough Manager may perform all duties of the manager with the exception of making a new Deputy Borough Manager.** The manager

may hire necessary administrative assistants and may authorize an administrative official to appoint, suspend, or remove subordinates. The manager always retains ultimate responsibility

and authority, but may delegate any authority as the manager deems necessary for the well functioning of the borough. The manager shall:

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)