

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, JUNE 16, 2015

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 05/11/15
- B. Special Assembly Meeting: 05/13/15
- C. Special Assembly Meeting: 05/20/15

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Road Construction Update
4. Septage And Leachate Site Selection – CH2M Hill

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Board of Adjustment and Appeals: 04/13/15
 - b. Gold Trail RSA Board of Supervisors: Resolution Serial No. 15-01
 - c. Local Road Service Area Advisory Board of Supervisors: 03/19/15, Resolution Serial No. 15-03
 - d. MSB Fish and Wildlife Commission: 03/19/15
 - e. Parks, Recreation, and Trails Advisory Board: 03/23/15
 - f. Planning Commission: 05/04/15, Resolution Serial Nos. 15-17, 15-22, 15-23
 - g. Platting Board: 03/05/15, 03/19/15, 04/16/15
 - h. West Lakes FSA Board of Supervisors: 03/09/15
2. Community Council Minutes:
 - a. Big Lake Community Council: 03/10/15
 - b. Trapper Creek Community Council: 03/19/15

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. PUBLIC HEARINGS (Three Minutes Per Person.)
 1. **Ordinance Serial No. 15-069:** An Ordinance Amending Title 25, By Repealing Provisions For A Runoff Election For The Office Of Mayor To Mirror The Way Assembly Members Are Elected. *(Sponsored By Assemblymember Mayfield)*
 - a. IM No. 15-116

2. **Ordinance Serial No. 15-063:** An Ordinance Amending MSB 15.24.031, Initiating And Amending Lake Management Plans, By Placing A Temporary Moratorium On Initiation And Amendments To Lake Management Plans.
 - a. IM No. 15-104

3. **Ordinance Serial No. 15-083:** An Ordinance Authorizing A Fair Market Value Lease Of Borough-Owned Real Property To WestPac Logistics, LLC. For Marine And Surface Transportation, Logistics, And Terminal Operator Services (MSB006891).
 - a. IM No. 15-115

4. **Ordinance Serial No. 15-084:** An Ordinance Reappropriating \$194,800 From The Planning Division Fiscal Year 2015 Operating Budget, Fund 100, To Fund 480, For The Build-Out Analysis Project, The U-Med District Project, The Artifact Inventory And Relocation Project, The Planning Department Records Management Project, The Cab/Lab Relocation Project, The Planning Office Modification Project, And The Housing Analysis Project.
 - a. **Resolution Serial No. 15-059:** A Resolution Amending The Budgets For Project Nos. 45005, 20384, 23087, 47036, And 47011, And Extending The Time Of Completion For Project Funding And Approving The Scope Of Work And Budget For The Build-Out Analysis Project, The U-Med District Project, The Artifact Inventory And Relocation Project, The Planning Department Records Management Project, The Cab/Lab Relocation Project, The Planning Office Modification Project, And The Housing Analysis Project.
 - (1) IM No. 15-131

5. **Ordinance Serial No. 15-085:** An Ordinance Approving An Appropriation Of \$114,000 From Gold Trail Road Service Area No. 28 Fund Balance, Fund 282, To Fund 410, Project No. 30048, For Gold Trail Road Service Area No. 28 Capital Projects.
 - a. IM No. 15-134

6. **Ordinance Serial No. 15-086:** An Ordinance Amending MSB 3.04.095, General Fund Balance Policy And Reservations. *(Sponsored By Assemblymember Halter)*
 - a. IM No. 15-138

7. **Ordinance Serial No. 15-087:** An Ordinance Reappropriating \$70,000 From The Finance Department Fiscal Year 2015 Operating Budget Fund 100, To Project No. 10057, Fund 435, For

Upgrades And Furnishings For The Dorothy Swanda Jones
Phase II Capital Project For The Finance Section.

a. IM No. 15-139

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 15-060:** A Resolution Identifying
The Central Landfill As The Site For A New Septage And
Leachate Facility.

(1) IM No. 15-137

b. **Resolution Serial No. 15-061:** A Resolution Approving
The Financial Responsibility For The M/V Susitna For
July, August, And September 2015.

(1) IM No. 15-146

c. **Resolution Serial No. 15-062:** A Resolution Supporting
The Importance Of Backcountry Travel Safety For The
Citizens Of Alaska And Supporting The Alaska Avalanche
Information Center Efforts To Develop A Mobile
Application Designed To Reach Youth Ages 8 To 18 With
Training And Practice Opportunities To Prepare Them For
Safe Snowmobile Travel. *(Sponsored By Assemblymember
Mayfield)*

(1) IM No. 15-147

d. **Resolution Serial No. 15-063:** A Resolution Approving
The Amended Budgets And Transfer Of Funds From Vine
Road Upgrade, Project No 35410, To Big Lake And South
Big Lake Road Intersection Improvements, Project
No. 35404, In The Amount Of \$1,500,000.

(1) IM No. 15-148

2. ACTION MEMORANDUMS

a. **AM No. 15-081:** Vacate Any Public Interest In A 50-Foot
Wide Right-Of-Way Known As West Elva's Court In
Mana Naen Subdivision, Plat No. 2010-84 (Bureau Of
Indian Affairs Plat) Located Within Section 6, Township
17 North, Range 1 West, Seward Meridian.

b. **AM No. 15-082:** Extension Of Contract No. 04-098 With
North Star Group In An Amount Not To Exceed \$75,000
For Federal Lobbyist Services.

- c. **AM No. 15-083:** Award Of Bid No. 15-147B To Western Construction And Equipment, LLC. In The Contract Amount Of \$340,979 For Federal Emergency Management Repairs Not Limited To E-1 Placement, Pit Run Placement, Class II Rip Rap Placement, Ditching, And Removing And Replacing Culverts At Various Locations.
- d. **AM No. 15-084:** Approval Of Contract Amendment To Purchase Order No. 2015-2787 With Enstar Natural Gas Company In The Amount Of \$97,433 For Big Lake Intersection Improvement.
- e. **AM No. 15-085:** Approve Utility Relocation Costs For Matanuska Telephone Association In The Amount Of \$111,918 For Brass Ring Road, Easy Street, Cozy Circle, And Carousel Way, Project No. 30047.
- f. **AM No. 15-086:** Award Of Bid No. 15-157B To Bristol Prime Contractors, LLC. In The Contract Amount Of \$905,350.70 For Lu Young Lane Upgrade.
- g. **AM No. 15-087:** Award Of Bid No. 15-131B To Taylor Fire Protection In The Contract Amount Of \$142,324.50 For Fire Alarm And Security Systems Monitoring At Various Borough Locations
- h. **AM No. 15-088:** Award Of Bid No. 15-154B To Alaska Earthworks, LLC In The Contract Amount Of \$266,322 For South Elizabeth Drive Improvements.
- i. **AM No. 15-089:** Award Of Bid No. 15-159B To Western Construction And Equipment, LLC. In The Contract Amount Of \$197,280 For Larose Road Upgrades.
- j. **AM No. 15-090:** Award Of Bid No. 15-151B To Haakenson Electric In The Contract Amount Of \$675,640 For School District Lighting Upgrades At 14 Schools.
- k. **AM No. 15-091:** Approve Utility Relocation Costs For Matanuska Telephone Association In The Amount Of \$146,656 For Utility Relocation For Twilight Drive, New Moon Road, And Ogard Street.
- l. **AM No. 15-092:** Award Of Bid No. 15-135B To Electric International, LLC. In The Contract Amount Of \$575,925 For Fire Alarm Replacement At Big Lake Elementary,

Palmer High, Wasilla High, Teeland Middle, And Burchell High Schools.

- m. **AM No. 15-093:** Award Of Bid No. 15-162B To Alaska Earthworks, LLC. In The Contract Amount Of \$352,076 For Upgrades To Happy Drive, Satisfied Drive, And Gentry Drive.
- n. **AM No. 15-094:** Award Of Bid No. 15-160B To Western Construction And Equipment, LLC. In The Contract Amount Of \$172,102 For Reeve, Bartlett, Mitzie, And Begich Circles Upgrades.
- o. **AM No. 15-095:** Award Of Bid No. 15-166B To Jolt Construction And Traffic Maintenance In The Contract Amount Of \$103,865 For Settler's Bay Drive Guardrail Upgrade.

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 15-001:** An Ordinance Approving The Less Than Fair Market Value Sale Of Borough-Owned Property Containing 80 Acres, More Or Less, Identified As Tax Parcels A012 And D008, Section 4, Township 16 North, Range 4 West, And Authorization For The Manager To Negotiate The Sale (MSB006977).
 - 1. IM No. 15-001

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 08/04/15, Assembly Chambers)
 - 1. **Ordinance Serial No. 15-072:** An Ordinance Amending MSB 1.45.100, Schedule Of Fines For Infractions; Standardizing Fines And Adding Fines For Code Infractions Where None Are Listed.
 - a. IM No. 15-080
 - 2. **Ordinance Serial No. 15-089:** An Ordinance Reappropriating \$230,181 From Fiscal Years 2014 And 2015 Areawide Capital Appropriations, Fund 480, Project Nos. 15035 And 15099, Tourism Infrastructure, To Fund 440, Project Nos. 15039, 15040, And 10157.
 - a. **Resolution Serial No. 15-064:** A Resolution Amending The Budgets For Project Nos. 15035 And 15099; And

Approving The Scopes Of Work And Budgets For Project Nos. 47032 And 47026, Fund 480; And Project Nos. 15040, 10157, And 15039, Fund 440.

(1) IM No. 15-136

3. **Ordinance Serial No. 15-090:** An Ordinance Reappropriating \$30,000 From The Fiscal Year 2016 Areawide Ambulance Operations Budget, Fund 100, To Project No. 10179, Fund 425, For The Sutton Ambulance Building Renovation.
 - a. **Resolution Serial No. 15-065:** A Resolution Amending The Budget For Project No. 10179 To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Redesign Project.

(1) IM No. 15-140

4. **Ordinance Serial No. 15-091:** An Ordinance Appropriating \$250,000 From The Enhanced 911 Fund Balance, Fund 202, To Fund 480, Project No. 45283, For The E-911 System Hardware And Software Refresh.
 - a. **Resolution Serial No. 15-066:** Resolution Approving The Scope Of Work And Budget For Project No. 45283 For The E-911 System Hardware And Software Refresh.

(1) IM No. 15-142

5. **Ordinance Serial No. 15-092:** An Ordinance Amending MSB 5.25.012(A) And Placing On The Ballot Of The October 6, 2015, Regular Election, The Annexation Of Certain Properties Into The Talkeetna Flood Control Service Area No. 7.
 - a. **Resolution Serial No. 15-067:** A Resolution Finding The Annexation Of Property In The East Talkeetna Area (Northeast Of The Railroad Tracks, Between The Talkeetna River And The Twister Creek Ridge Line, To The Talkeetna River's Edge Just North Of Mercedes Drive) Into The Talkeetna Flood Control Service Area No. 7 Serves The Public Interest Without The Circulation Of A Petition Among The Residents In Said Area, As Allowed By MSB 5.10.015, Initiation By The Assembly; And Placing It Before The Voters In The October 6, 2015, Regular Borough Election. *(Sponsored By Assemblymember Halter)*

(1) IM No. 15-143

6. **Ordinance Serial No. 15-093:** An Ordinance Adopting MSB 3.15.035(H) To Provide A Real Property Tax Exemption For Privately Owned Real Property Rented Or Leased For Use As A Charter School. *(Sponsored By Assemblymember Halter)*
(1) IM No. 15-144

7. **Ordinance Serial No. 15-094:** An Ordinance Approving An Appropriation Of \$320,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Fund 405, Project No. 45244, To Allow For The Repair Of Tanker/Pumper Apparatus.
 - a. **Resolution Serial No. 15-068:** A Resolution Approving The Scope Of Work And Budget For Project No. 45244 To Allow For The Repair Of Tanker/Pumper Apparatus For The West Lakes Fire Service Area.
(1) IM No. 15-145

8. **Ordinance Serial No. 15-095:** An Ordinance Reappropriating \$90,000 From The Administration Fiscal Year 2015 Operating Budget, Fund 100, To Project No. 45195-4200-4202, Fund 480, For The Classification And Compensation System Redesign Project, And Authorizing The Manager To Issue A Sole Source Contract.
 - a. **Resolution Serial No. 15-069:** A Resolution Approving The Scope Of Work And Budget For Project No. 45195-4200-4202 For A Classification And Compensation System Redesign Project, And Authorizing The Manager To Issue A Sole Source Contract.
(1) IM No. 15-150

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**