

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Jim Sykes, District 1  
Matthew Beck, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

### **REGULAR MEETING**

**6 P.M.**

**TUESDAY, AUGUST 18, 2015**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL**

#### **III. APPROVAL OF AGENDA**

#### **IV. PLEDGE OF ALLEGIANCE**

#### **V. MINUTES OF PRECEDING MEETINGS**

- A. Special Assembly Meeting: 07/21/15
- B. Regular Assembly Meeting: 08/04/15

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)**

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

##### **B. COMMITTEE REPORTS**

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

- 1. State/Federal Legislation
- 2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 10-126

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Central Mat-Su FSA Board of Supervisors: 04/13/15
- b. Knik RSA Board of Supervisors: 01/14/15
- c. Planning Commission: 07/06/15, Resolution Nos. 15-24(AM), 15-25
- d. Platting Board: 06/04/15, 06/18/15
- e. Transportation Advisory Board: 05/27/15
- f. West Lakes FSA Board of Supervisors: 05/18/15

2. Community Council Minutes:

- a. Chickaloon Community Council: 04/08/15, 05/13/15
- b. Lake Louise Community Non-Profit Corporation: 01/10/15
- c. Meadow Lakes Community Council: 03/11/15, 04/09/15, 05/14/15
- d. Sutton Community Council: 01/28/15, 02/25/15, 03/25/15, 04/29/15, 05/27/15

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*

B. PUBLIC HEARINGS (Three Minutes Per Person.)

pp. 127-131  
Sykes

- 1. **Ordinance Serial No. 15-098:** An Ordinance Amending MSB 3.30.200, Definitions, Excise Tax On Tobacco Products.  
*(Sponsored by Assemblymember Sykes)*
  - a. IM No. 15-141

pp. 132-135  
Halter

- 2. **Ordinance Serial No. 15-099:** An Ordinance Accepting And Appropriating A \$9,990 Alaska State Division Of Forestry

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,110 From The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Project No. 20146, Fund 405, For Wildland/Fire Equipment.

pp. 136-137

- a. **Resolution Serial No. 15-075:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Willow Fire Service Area, Project No. 20146, Fund 405
  - (1) IM No. 15-158

pp. 138-141  
Sykes

- 3. **Ordinance Serial No. 15-100:** An Ordinance Accepting And Appropriating A \$9,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,000 From The Butte Fire Service Area Fiscal Year 2016 Operating Budget, Fund 251, To Project No. 20144, Fund 405, For Wildland/Fire Equipment.

pp. 142-143

- a. **Resolution Serial No. 15-076:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.
  - (1) IM No. 15-159

pp. 144-147  
Halter

- 4. **Ordinance Serial No. 15-101:** An Ordinance Accepting And Appropriating A \$9,831.22 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,092.35 From The Caswell Fire Service Area Fiscal Year 2016 Operating Budget, Fund 248, To Project No. 20150, Fund 405, For Wildland/Fire Equipment.

pp. 148-149

- a. **Resolution Serial No. 15-077:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Fire Assistance Grant And Matching Funds For Caswell Fire Service Area, Project No. 20150, Fund 405.
  - (1) IM No. 15-160

pp. 150-153  
Mayfield

- 5. **Ordinance Serial No. 15-102:** An Ordinance Accepting And Appropriating A \$10,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,111 From The West Lakes Fire Service Area Fiscal Year 2016 Operating Budget, Fund 249, To Project No. 20151, Fund 405, For Wildland/Fire Clothing, Gear, And Equipment.

pp. 154-155

- a. **Resolution Serial No. 15-078:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

Matching Funds For West Lakes Fire Service Area, Project No. 20151, Fund 405.  
(1) IM No. 15-161

- pp. 156-159  
Arvin
6. **Ordinance Serial No. 15-103:** An Ordinance Accepting And Appropriating \$14,343 From The Alaska State Division Of Homeland Security And Emergency Management For The Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2016 Operations.
- pp. 160-161
- a. **Resolution Serial No. 15-079:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.  
(1) IM No. 15-162
- pp. 162-187  
Arvin
7. **Ordinance Serial No. 15-104:** An Ordinance Providing For The Sale Of Certain Boroughwide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2006 And Prior, 2007 And Prior, 2008 And Prior, And 2009 And Prior; And Delinquent Special Assessment For The Year 2010 And Prior, And Not Needed For Public Purpose.  
a. IM No. 15-166
- pp. 188-197  
Halter
8. **Ordinance Serial No. 15-105:** An Ordinance Approving A Less Than Fair Market Value Sale Of Borough Land In The Amount Of \$10 To The Petersville Community Nonprofit Corporation For Purpose Of Constructing A Warm Storage Building For The Petersville Search And Rescue To Store Emergency Equipment And Use As Staging For Remote Search And Rescue Operations, Said Parcel Identified As Lot 2, Block 16, Kenny Creek Subdivision (MSB007056).  
a. IM No. 15-169
- pp. 198-203  
Halter
9. **Ordinance Serial No. 15-106:** An Ordinance Approving A Supplemental Appropriation Of \$11,000 From Willow Fire Service Area Fund Balance, Fund 258, To The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Reimburse For The Crystal Lakes Warm Storage Building Restroom Facility.  
a. IM No. 15-170
- pp. 204-210  
Mayfield
10. **Ordinance Serial No. 15-107:** An Ordinance Approving An Appropriation Of \$110,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.  
a. IM No. 15-171

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pp. 211-217  
Arvin

11. **Ordinance Serial No. 15-108:** An Ordinance Approving An Appropriation Of \$70,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.
  - a. IM No. 15-172

- C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)
- D. CONSENT AGENDA

1. RESOLUTIONS

pp. 218-221  
Arvin

- a. **Resolution Serial No. 15-080:** A Resolution Requesting That The Alaska State Department Of Transportation Accommodate A Larger Trailhead At The Trapper Creek Parking Lot Located At Mile 127 Of The Parks Highway. *(Sponsored By Mayor DeVilbiss)*
  - (1) IM No. 15-177

pp. 222-226  
Beck

- b. **Resolution Serial No. 15-081:** A Resolution Amending The Scope Of Work For Fiscal Year 2016 Capital Project, Fireweed Building Purchase, Project No. 10178.
  - (1) IM No. 15-181

2. ACTION MEMORANDUMS

pp. 227-229  
Arvin

- a. **AM No. 15-121:** Award Of Contract No. 16-027C To Braun Northwest, Inc. In The Contract Amount Of \$520,084 For Remount/Refurbish Four Ambulances.

pp. 230-232  
Arvin

- b. **AM No. 15-129:** Authorization To Purchase Sodium Chloride From Bering Marine Corporation In The Amount Of \$328,601.50.

pp. 233-236  
Arvin

- c. **AM No. 15-131:** Revising Approval Of Contract Amendment No. 11 to Lounsbury and Associates, Inc. In The Amount Of \$174,630 For Design Services Of Collector Road Access to Machetanz Elementary School, Project No. 35402, Which Will Correct AM No. 15-108 That Was Approved on July 21, 2015.

pp. 237-238  
Sykes

- d. **AM No. 15-132:** Approve Costs To Matanuska Telephone Association In The Amount Of \$179,369 To Relocate Utilities For Sea Biscuit Lane, Project No. 30046.



A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

Property Containing 240 Acres, More Or Less, Identified As The South Half Of The Northwest Quarter, The Southwest Quarter Of The Northeast Quarter, And Government Lots 1, 2, And 3, Section 1, Township 16 North, Range 3 West, Seward Meridian; And Authorization For The Manager To Negotiate The Sale (MSB006977).

a. IM No. 15-173

pp. 394-403  
Arvin

3. **Ordinance Serial No. 15-111:** An Ordinance Accepting And Appropriating \$279,486 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20390, For The Human Services Community Matching Grant.

pp. 404-406

a. **Resolution Serial No. 15-083:** A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

pp. 407-411

b. **Resolution Serial No. 15-084:** A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

(1) IM No. 15-174

pp. 412-491  
Sykes

4. **Ordinance Serial No. 15-112:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Dirtworks, Located At 15715 E. Barwood Avenue; MSB Tax No. 17N02E26C002; Within Township 17 North, Range 2 East, Section 26, Seward Meridian.

a. IM No. 15-178

pp. 492-497  
Halter

5. **Ordinance Serial No. 15-113:** An Ordinance Approving An Appropriation Of \$40,000 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To Fund 405, Project No. 10136, To Allow For The Completion Of The Drafting Tank Installation Project At Station 11-3 And To Provide Road Access To The Tank.

pp. 498-500

a. **Resolution Serial No. 15-085:** A Resolution Approving The Scope Of Work And Budget For Project No. 10136, To Allow For The Completion Of The Drafting Tank Installation Project At Station 11-3 And To Provide Road Access To The Tank.

(1) IM No. 15-182

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 501-550

1. VACANCY REPORT

C. OTHER NEW BUSINESS

- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)
  
- XI. RECONSIDERATION
  
- XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS
  
- XIII. EXECUTIVE SESSION
  
- XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**

**THE MINUTES ARE  
LOCATED AT THE  
BACK OF THE  
PACKET.**

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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Central Mat-Su Public Safety Building – Station 61  
101 West Swanson Avenue  
Wasilla, Alaska 99654

April 13, 2015

## MEETING MINUTES

RECEIVED  
JUN 12 2015  
CLERKS OFFICE

### I. CALL TO ORDER

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:05 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska, by Chair, Ken Slauson on Monday, April 13, 2015.

### II. ROLL CALL & DETERMINATION OF QUORUM

Board members in attendance establishing a quorum were Ken Slauson, Chairman, Dan Tucker, Vice Chairman, Carol Christiansen, David Eller and Jim Jameson. Also present were James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Tina Kennerson, Secretary, CMSFD and Max Sager, Engineer, CMSFD.

### III. PLEDGE OF ALLEGIANCE

Mr. Slauson asked Mr. Christiansen to lead “The Pledge of Allegiance”.

### IV. APPROVAL OF AGENDA

MOTION: Mr. Eller moved, Mr. Tucker seconded, to approve the April 13, 2015 Central Mat-Su FSA Meeting Agenda.

VOTE: Voting on the motion, it passed unanimously.

### V. APPROVAL OF PRECEDING MEETING MINUTES

MOTION: Mr. Christiansen moved, Mr. Jameson seconded, to approve the February 9, 2015 Joint West Lakes and Central Mat-Su FSA Meeting Minutes.

VOTE: Voting on the motion, it passed unanimously.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## VI. BOARD REPORTS / CORRESPONDENCE

Mr. Slauson mentioned an article written by Lindsay Hall that was posted on Face Book regarding Central Mat-Su firefighters making a 2-year old boy very happy when they spent a few moments of their time showing him the fire trucks and giving him some fire memorabilia while parked outside of a local restaurant.

Mr. Slauson and the board wanted to thank the CMSFD firefighters that took time for the 2-year old boy and for telling him about fire safety, etc.

## VII. UNFINISHED BUSINESS

### A – Flag Lots

Mr. Tucker passed out a memo packet referring to Resolution #15-02 regarding flag lots. He mentioned an upcoming Road Advisory Board Meeting coming up this week and would like Chief Steele and Richard Boothby, Central Fire Code Official, CMSFD to attend the meeting to discuss the flag lot concerns. He said that once he obtains the information from the meeting, he will write up a resolution proposal for the board to review and approve and that can be presented to the Assembly for adoption.

Chief Steele passed out a plat of Irvine Ranch regarding four proposed flag lots. He said that Butte Fire Department has been informed so they could write a letter to the Platting Board.

The board continued to discuss the matter further.

Chief Steele also passed out another proposed flag lot plat subdividing 160 acres into four lots in the Point Mackenzie area.

Mr. Slauson said if any changes are to take place regarding flag lots the borough code has to be changed.

Chief Steele mentioned a pioneer road near Fairview Loop Road and Marble Way and a property planned to be subdivided into 21 lots with 84 detached 4-plex units.

Mr. Slauson mentioned that they would need a community well and septic for the units.

Chief Steele said any development over 100 units is required to install sprinkler systems.

The board continued to discuss the matter further.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## B – FY16 Budget Hearings

Mr. Slauson mentioned that upper management for the Department of Emergency Services (DES) is no longer with the borough and would like to discuss how the changes may impact the FY16 proposed budget presentations for Central FSA.

Mr. Slauson mentioned that Bill Gamble has been appointed as Acting Director for DES. He also mentioned that Casey Cook has been appointed Acting Deputy Director – EMS, for DES.

Chief Steele said that Ken Barkley, Deputy Director - FSA's, DES, was tasked with FY16 fire budget presentations, per John Moosey, Manager, Mat-Su Borough. However, Chief Steele said he was not sure who would actually be presenting the budgets, Mr. Barkley or Mr. Gamble.

Mr. Slauson said that he would like at least one or more board members available to attend the FY16 budget hearings on April 23<sup>rd</sup>.

Mr. Slauson also mentioned the May 4<sup>th</sup> Assembly Public Budget Hearing and said it will be held at Station 61 at 7:00 p.m.

Mr. Slauson asked what the board could do to prepare for the budget presentation.

Chief Steele said he plans to meet with George Hayes, Assistant Manager, Mat-Su Borough to discuss the FY16 budget presentation further. He also said he plans to meet with Mr. Barkley to discuss the new fire position and the re-class position.

Chief Steele said he wasn't sure the order that the presentations will be held and noted that last year DES was placed last for presenting their budgets, with very little time to present them.

The board briefly discussed the Willow FSA issues regarding a loan to purchase property and their board and community involvement regarding the matter.

The board briefly talked about the borough FSA board appointments and compared them to Anchorage Fire Department (AFD).

Mr. Slauson said he has no problem with having the borough FSA board members changed from appointed positions to elected positions.

The board continued to discuss the boards further.

## **VIII. AGENDA TRACKING REPORT**

### Station 62 Training Tower Facility

Chief Steele said that the Assembly will be reviewing the bid for design and development.

## CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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Chief Steele said that Mr. Moosey requested the bid be placed on hold for further direction of the new DES director.

Chief Steele said Mr. Gamble called Mr. Moosey and asked him if the bid could move forward, as he has no plans to change anything and said funds for the project will be coming out of Central FSA.

### Breeden Public Safety Building

Chief Steele said that Haz-Mat response apparatus and equipment has been moved to the Breeden facility.

Mr. Slauson asked if the Breeden's have been in contact regarding the facility lease and selling the property.

Chief Steele said that if the Breeden's want to sell the facility that Central FSA is willing to allow that to happen with a request of a 60-day notice to move.

Mr. Christiansen suggested removing Breeden Public Safety Building from the Agenda Tracking Report.

The board concurred with removing the item from the Agenda Tracking Report

### Apparatus

Chief Steele mentioned that the two quick attacks are on order with delivery expected in July 2015.

### Firefighter/Engineer and Captain Positions

Chief Steele said that (3) captains and (3) firefighter's reported for full-time duty on January 5, 2015.

Chief Steele said that there is still a disagreement with Finance regarding their pay. He also mentioned that two of the personnel have filed grievances and said that the whole process has been very disruptive to the crew, but was told that the issue should be resolved very soon.

Chief Steele said the crews schedules will be set up as a "Kelly Schedule" and explained further.

Mr. Slauson asked about the access issue at Station 51 with key cards.

Chief Steele said that the security system seems to be working fine at this time.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## IX. NEW BUSINESS

### A – Board Elections

Mr. Tucker nominated Mr. Slauson for Chair of the Central Mat-Su FSA Board.

There were no other nominations made for Chair of the Central Mat-Su FSA Board.

Mr. Slauson accepted the position of Chair for the Central Mat-Su FSA Board

Mr. Jameson nominated Mr. Tucker for Vice Chair of the Central Mat-Su FSA Board.

Mr. Tucker accepted the nomination as Vice Chair for the Central Mat-Su FSA Board.

Mr. Tucker nominated Mr. Eller for Vice Chair of the Central Mat-Su FSA Board.

Mr. Eller accepted the nomination as Vice Chair for the Central Mat-Su FSA Board.

There were no other nominations made for Vice Chair of the Central Mat-Su FSA Board.

Each nominee gave a brief presentation regarding what they have to offer as Vice Chair.

Mr. Slauson requested a show of hands from the board for those in favor of nominating either Mr. Tucker or Mr. Eller as Vice Chair. The majority vote went to nominating Mr. Eller as the new Vice Chair for Central Mat-Su FSA Board.

The board thanked Mr. Tucker for all his years of service as serving as Vice Chair on the board.

### B – DES Department Update

Chief Steele said he feels that Item B – DES Department Update was covered pretty well under Item B – FY16 Budget Hearings under Unfinished Business.

Chief Steele said that the Deputy Director – EMS, DES is expected to be posted this week.

Chief Steele said that the new EMS structure will be changing and will become a combined ambulance service.

## X. OTHER BUSINESS

Mr. Christiansen inquired about a station sign at Station 65.

Chief Steele said that he has contacted Public Works Division to look for funds from the Seward-Meridian Road take project for the purchase of a sign for Station 65.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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Chief Steele said the Station 65 sign requests are to do a station box sign and explained further. He also explained the request for overhead door signs.

Mr. Christian requested to add Station 65 sign as an item on the Agenda Tracking Report.

Mr. Slauson said that he feels the signs will be a good way to promote recruitment for the Central FSA.

Chief Steele said that the new digital sign is up and running at Station 51.

## **XI. AUDIENCE PARTICIPATION & BOARD COMMENTS**

Mr. Slauson said he missed the Annual Fire & EMS Ceremony. He said he was sorry he missed it and thanked those board members that were able to attend.

Mr. Eller said he is impressed with how Central juggled the new PERS restraints and how well they are doing with it.

Chief Steele said it's a team effort in order to pull everything together in order to meet the PERS requirements.

Mr. Tucker apologized for missing the Annual Fire & EMS Ceremony and thanked everyone for their hard work.

Chief Steele showed a framed display of the American flag that was presented to CMSFD by a military veteran.

## **XII. ADJOURNMENT**

MOTION: Mr. Eller moved, Mr. Tucker seconded, to adjourn the board meeting.

VOTE: Voting on the motion, it passed unanimously.

The meeting adjourned at approximately 9:50 p.m.

The next meeting that was scheduled for May 11<sup>th</sup> was requested to be canceled by Mr. Slauson due to scheduled FY16 Budget Hearing.

The next meeting to take place will be June 8<sup>th</sup> and will be a combined board meeting with West Lakes FSA and Central FSA to be hosted by West Lakes FSA at Station 73 at 7:00 p.m.

CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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*Ken Slauson*

KEN SLAUSON, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:

*Lujean Fetchenhier*

LUJEAN FETCHENHIER, Secretary, West Lakes FSA B.O.S.

Minutes approved on: 4/8/15

Knik Road Service Area 17  
Board of Supervisors  
Art and Boot Scates Public Safety Building  
Station 6-4

**General Meeting Minutes**

January 14, 2015

Meeting was called to order at 6:30 p.m. by the board chair, Toby Riddell. Meeting notice was advertised as required and also posted on the Point MacKenzie Community Council's web site. Roll call was taken and a quorum was established.

Attendance: Toby Riddell, Board Chair, Primary  
Dan Huttenten, Board Member, Alternate 1  
Mike Hales, Board Member, Alternate 2  
Scott Sanderson, O&M Staff  
Betty Harriman, area resident

Pledge of Allegiance was led by Mr. Riddell.

Agenda was amended and approved as presented and October 29, 2014 general meeting minutes were approved as written.

Correspondence report:

Received: MSB RSA Advisory Board meeting minutes, November 20, 2014  
MSB RSA Advisory Board Agenda, January 15, 2015  
MSB Clerks Office, Request for 2015 meeting schedule  
Copy of correspondence between O&M and Rep. Shelly Hughes re:  
Ayrshire Rd. paving.  
Sent: Knik RSA 17 to MSB Clerks, 2015 meeting dates and times

Staff Reports – Scott Sanderson

Mr. Sanderson reported our RSA contractor, Northern Asphalt, has been performing the requirements of their contract.

Scott discussed the LID plans for Molly utilizing a new paving fabric but decided an LID would not be an appropriate test since the paving is being paid by residents and we have no information on the performance standards versus standard paving.

2015 CIP projects were reviewed and approved by the Assembly.

Persons to be Heard. Local resident, Betty Harriman, reported that Michael Way off of Goose Creek Road was not being properly maintained.

#### Unfinished Business.

Dan Huttunen reported the meeting with engineers, staff, and residents for the planned improvements for Twilight, Ogard, and New Moon streets was well attended and productive. Only one resident was opposed to the project and wanted Hazel to be included for upgrades.

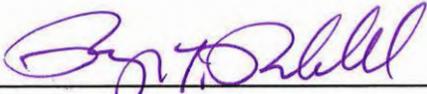
#### New Business.

- A. Discussion regarding changing winter maintenance of Vine Road to a Level I service. The board approves the change since it is a major collector but only if we have the funds to address the added maintenance costs and pending approval of RSA 27(?) since part of the road is in their service area. Scott received estimates from the RSA contractor and discussed whether this should be addressed by change order or issue of a purchase order.
- B. The board discussed the railroads plan to create cul-de-sacs on Holstein on each side of the railroad and extending Red Dane to Point MacKenzie Road. If approved, the railroad would assist the borough in chip sealing Red Dane and Holstein.
- C. Bus stop lighting for the bus stop on Admiralty was approved. Installation cost is \$835 with a monthly utility cost of \$26. The utility cost is spread over the entire year instead of just the winter months.
- D. Port MacKenzie road maintenance was discussed by the board. Residents on the bluff that access Point MacKenzie Road through the port district do not pay RSA taxes.
- E. Road Maintenance Grants/CAPSIS. Board discussed the need to find additional monies for improving and maintaining the roads in our area. The board approved submitting Burma Road as a CAPSIS project since this road is part of the state and borough's plan. Toby will discuss this project with state representative Mark Neuman and see if we can get submitted to CAPSIS.
- F. Molly paving LID. Discussed previously in the staff report.
- G. Range View LID. Mike Hales does not know the status of the LID.
- H. Bond projects. The board discussed projects that are too large to be handled with maintenance or CiP funds. Point MacKenzie road is in need of resurfacing from Mile 0 to the "T" intersection at Mile 7. The extension of Foothills Blvd. is another project the board supports for improvements. Discussion regarding the state's Wasilla by-pass plan may impact the extension of Foothills. The board does not want to see Foothills extended through the existing subdivision on Bettina Way since it would put too much traffic through the subdivision.
- I. Election of primary and alternate board members. The board approved the following positions for calendar year 2015: Toby Riddell, Primary; Dan Huttunen, Alt. 1; Mike Hales, Alt. 2.

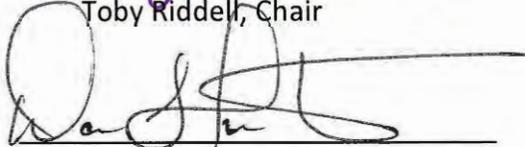
Meeting was adjourned at 8:18 p.m.

Next scheduled meeting is at 6:30 p.m., April 8, 2015,

Approved by Board:



Toby Riddell, Chair



Dan Huttunen, Alt. 1 or  
Mike Hales, Alt. 2

4-8-15  
Date

4-8-15  
Date

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on July 6, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair John Klapperich.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM**

Planning Commission members present and establishing a quorum:

- Mr. Brian Endle, Assembly District #1
- Mr. Thomas Healy, District #2
- Mr. John Klapperich, Assembly District #3 *Chair*
- Mr. Bruce Walden, Assembly District #4
- Mr. William Kendig, Assembly District #5
- Mr. Tomas Adams, Assembly District #6
- Mr. Vern Rauchenstein, District #7

**RECEIVED  
JUL 22 2015  
CLERKS OFFICE**

Staff in attendance:

- Ms. Lauren Driscoll, Planning Services Chief
- Mr. Alex Strawn, Development Services Manager
- Ms. Shannon Bodolay, Assistant Borough Attorney
- Mr. Mark Whisenhunt, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

**II. APPROVAL OF AGENDA**

Chair Klapperich inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Mr. John Glenka, a member of the audience.

**IV. CONSENT AGENDA**

A. Minutes

1. June 15, 2015 regular meeting minutes

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

*(There were no introductions for quasi-judicial matters.)*

B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS

1. **Resolution 15-24**, A resolution recommending Assembly approval of an Interim Materials District (IMD) in accordance with MSB 17.28 – Interim Materials District, for the extraction of 832,000 cubic yards of earth material from a 40-acre parcel, located at 15715 E. Barwood Avenue, Palmer, within Township 17 North, Range 2 East, Section 26, Seward Meridian; MSB Tax Account 17N02E26C002. Public Hearing: July 20, 2015. (*Applicant: Dirtworks, Inc., Staff: Susan Lee*)

Chair Klapperich read the consent agenda into the record.

Chair Klapperich inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

#### **V. COMMITTEE REPORTS**

*(There were no committee reports.)*

#### **VI. AGENCY/STAFF REPORTS**

*(There were no agency/staff reports.)*

#### **VII. LAND USE CLASSIFICATIONS**

*(There were no land use classifications.)*

#### **VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding the public hearing processes and concerns with the Planning Commission and whether they are a commission or a board: Ms. Mitzi Van Asdlan.

The following person spoke regarding trouble with community involvement and the definition of community: Ms. Cathy Hummel.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

#### **IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS** (*Public Hearing not to begin before 6:15 P.M.*)

*Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

*(There were no quasi-judicial public hearings.)*

**X. PUBLIC HEARING LEGISLATIVE MATTERS**

- A. **Resolution 15-20**, A resolution recommending Assembly approval of an Interim Materials District (IMD) in accordance with MSB 17.28 – Interim Materials District, for the extraction of 1,000,000 cubic yards of earth material from a 22-acre site within a 60-acre parcel, located at 22347 S. Watkins Road, Trapper Creek, within Township 26 North, Range 5 West, Section 20, Tax Parcel B008 (26N05WB008), Seward Meridian. Public Hearing continued from June 15, 2015, due to the Sockeye Fire. (*Applicant: Trapper Creek Gravel*)

Chair Klapperich read the resolution title into the record.

Mr. Mark Whisenhunt provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- whether the confusion around right-of-way permit 80529 for Curly Horse Farm Road has been cleared up;
- whether the borough will require the applicant to develop access within the 60-foot public use easement (MSB #2667);
- clarification of the location of the access road and the berm; and
- whether it is appropriate to approve an application prior to the applicant acquiring permits from the Corp of Engineers and AKDOT.

Ms. Kristie Parsons, Applicant, provided an overview of her application.

Commissioners questioned the applicant regarding:

- whether she has been approached by MSB staff about putting a public use easement on her property; and
- will she be contracting gravel extraction out or doing the work herself.

Chair Klapperich opened the public hearing.

The following person spoke in favor of Resolution 15-20: Mr. Randy Killian.

The following persons spoke in opposition of Resolution 15-20: Mr. John Paul Glenka; Ms. Debbie Filter; Ms. Peggy Marsh; Ms. Diane Bee; Ms. Paula Glenka, Trapper Creek Community Council Chair; Ms. Cathy Hummel; Ms. Mitzi Van Asdlan; Mr. Klaus Lerch; Mr. Ralph Kolbeck; Ms. Laura Derungs; and Mr. Martin Bee.

The following person spoke regarding concerns over Orange Hawkweed: Mr. Ken Marsh, Upper Susitna Soil & Water District.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Klapperich closed the public hearing and discussion moved to the Planning Commission.

Chair Klapperich invited the applicant to respond to comments and questions from the public.

Ms. Kristie Parsons:

- responded to comments and questions from the public; and
- provided the clerk with a copy of an email from Mr. James Sowerwine of AKDNR and a handout prepared by Ms. Paul Glenka for a Special Trapper Creek Council meeting on June 28, 2015.

Commissioners questioned the applicant regarding:

- if there is a plan for an alternate access if the Army Corp of Engineers does not grant access to the proposed access area; and
- would she be opposed to a condition of the permit that would state that she cannot use any other access than the one currently proposed.

*(The meeting recessed at 8:05 p.m., and reconvened at 8:10 p.m.)*

MOTION: Commissioner Kendig moved to approve Resolution 15-16. The motion was seconded.

MOTION: Commissioner Kendig moved a primary amendment by adding a new condition number 14 to read "Where existing vegetation is insufficient to fully screen from neighboring properties along the western edge of the extraction area, a 10-foot tall berm shall be constructed and maintained". The motion was seconded.

Commissioner Adams:

- stated that he doesn't see a benefit to the amendment, and opined the biggest reason for staff's recommendation for a berm is to block access;
- building the berm may cause more damage than leaving what little vegetation there is;
- suggested the amendment should be worded in such a way to let the borough and the applicant resolve the placement of the berm so that it will achieve what is intended without having to clear a lot of the vegetation; and
- opined that the 100-foot vegetative buffer is better than the proposed 10-foot tall berm.

Mr. Strawn:

- stated that this area is currently a field, but probably won't always remain one;
- staff recommended a 10-foot berm because there is a gap in the vegetative buffer and so the properties in the area are not being screened from the mining area;
- code has a standard that states that "where existing vegetation is inadequate, a 10-foot tall berm is required; and
- opined that this was the thought process of staff for requiring a 10-foot berm.

Commissioner Adams:

- cautioned speculation on a future use of an adjacent property, which could just as easily come forward for a CUP for a gravel pit;
- commissioners should act on what is there at this time; and
- opined that the buffer does not gain much.

VOTE: The primary amendment passed with Commissioners Endle, Adams, and Klapperich in opposition.

Discussion ensued regarding:

- whether violations issued by the State of Alaska Right-of-Way Agent regarding ADL 80529 have been resolved;
- whether a Jurisdictional Determination from the Army Corp of Engineers for a 60-foot PUE (MSB #2667) has been obtained and is a Section 404 permit required; and
- whether the ADL right-of-way permit #80529 is valid.

MOTION: Commissioner Endle moved a primary amendment to the new condition number 14 by:

- striking "where existing vegetation is insufficient to fully screen from neighboring properties";
- inserting "at the farm trail identified in the application material" after "extraction area";
- inserting "within the 100-foot vegetated buffer sufficient to buffer the trail" after "constructed and maintained" to read: "Along the western edge of the extraction area at the farm trail identified in the application material, a 10-foot tall berm shall be constructed and maintained within the 100-foot vegetated buffer sufficient to buffer the trail area".

The motion was seconded.

VOTE: The primary amendment passed with Commissioners Adams, Healy, and Klapperich in opposition.

Commissioner Adams:

- stated that having every permit required of an applicant as part of the application material is beneficial, but is not standard practice;
- it's actually standard for the commission to condition their approvals on obtaining whatever permits are necessary;
- opined that this application is more comprehensive than many that the commission sees because we can see that there are applications to these other agencies as part of the applicant material;
- these are some of the more difficult cases for the commission to consider due to conflicting land uses adjacent to one another;
- unfortunately the borough doesn't have a land use code that restricts one type of land use adjacent to another;
- opined that there isn't a safety concern with respect to the activity on the site;
- there isn't a health issue and the general welfare of the community is not at risk;
- the applicant has stated that it is not her intent to use local roads;
- AKDOT controls the applicants' access and will not allow unsafe access;
- whether or not anyone wants to live next door to a gravel pit, code restricts the commissions ability to deny some uses unless it has health, safety or general welfare impacts that allows them to deny the application, and he has not seen that in this case;
- stated that he listens to public testimony and everyone's comments, but also respects everyone's freedom to develop their property as they choose to;

- opined that the commission does not have the right to deny this permit; and
- will be making some amendments to the resolution.

MOTION: Commissioner Adams moved a primary amendment to Condition #2 by replacing “operating” with “any earth material extraction activities”. The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Adams moved a primary amendment to condition #4 by:

- inserting “neither” before South Watkins Road
- inserting “South Desolution Street, nor South Kula Road” after South Watkins Road
- replacing “not” with “be”.

The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Adams moved a primary amendment to add a new condition #14 to read: “Along the western edge of the extraction area at the farm trail identified in the application material, a 10-foot tall berm shall be constructed and maintained within the 100-foot vegetated buffer sufficient to buffer the trail area. The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Adams moved a primary amendment to add a new condition #21 to read: “Earth material extraction activities authorized by this legislation shall expire 120 months from this approval”. The motion was seconded.

VOTE: The primary amendment passed without objection.

MOTION: Commissioner Rauchenstein moved a primary amendment to condition #5 by replacing “8 pm” with “6 pm” and adding “except rock crushing and screening activities are limited to 8 am to 6 pm, Monday through Friday” after “Monday through Saturday”. The motion was seconded.

VOTE: The primary amendment passed with Commissioners Endle and Adams in opposition.

Commissioner Healy:

- stated that he will be voting against this resolution;
- opined that the commission will continue to run into incompatible uses due to lack of zoning;
- even though there aren't any real clear standards, opined that this commission has to always look at if the proposed use will negatively affect the public’s health, safety, and general welfare;

- acknowledged that there have been some statements made tonight indicating that it doesn't, but based on public testimony there is a reasonable assumption that it will affect at least the general welfare of the community; and
- concerned about saying that this application meets all of the standards and will not have any negative impacts.

Commissioner Adams:

- opined that the commission should maintain consistency;
- stated that the commission has approved applications for IMD's and CUP's in the past that have incompatible uses and have less proximity to a use than this proposed IMD;
- there is 800 feet from the perimeter of this land use to the residential properties with the exception of the one on lot one;
- opined that this is a reasonable buffer; and
- noted that traffic will be going in the opposite direction.

Chair Klapperich

- stated that a million cubic yards of gravel over 12 years maybe more than some peoples lifetimes;
- opined that this decision could be monumental, and that this is a big issue in a small area;
- agreed with Mr. Healy that this could negatively affect public health, safety, and general welfare;
- acknowledged that consistency is important, but opined that every situation is unique; and
- stated that he will be voting against this resolution.

Commissioner Endle:

- stated that he supports this application for an IMD;
- even if the commission has missed something, the Assembly will be looking at it next;
- acknowledged that the community council was involved even if late in the game, and opined that they had all of the information that was necessary;
- there was notification to probably a good portion of the community;
- stated that he does not see a problem with the application and noted that the commission is requiring the applicant to get all of the necessary permits before they can begin extraction; and
- opined that the applicant owns the property and has a right to use it.

VOTE: The motion to approve Resolution 15-20 passed as amended with Commissioners Rauchenstein, Healy, and Klapperich in opposition.

*(The meeting recessed at 9:36 p.m., and reconvened at 9:40 p.m.)*

- A. **Resolution 15-26**, A resolution recommending Assembly approval of an ordinance amending MSB 17.61, Core Area Conditional Use Permit Requirements, to prohibit private landfills within the Core Area. Referred by the Assembly May 27, 2015.

Chair Klapperich read the resolution title into the record.

Mr. Alex Strawn provided a staff report:

- stated that this ordinance was created at the request of Assemblymember Beck through the Borough Manager;
- referred to page 234 of the packet noting a typo in section 6;
- the sunset date should be August 18, 2017, as it is stated in the Information Memorandum(IM); and
- staff recommended approval of the resolution.

Commissioners questioned staff regarding:

- whether the moratorium will affect existing junkyards as well as new junkyards;
- will junkyards and monofills be included; and
- will the moratorium affect any current applications.

Commissioner Kendig questioned legal staff:

- how this ordinance will affect the applicant that is currently under appeal; and
- will this applicant be grandfathered in if the appeal is won since it was started before this ordinance will take effect.

Ms. Shannon Bodolay, Assistant Borough Attorney:

- stated that she could not answer that question for certain without referring to the books; and
- her best guess without having an opportunity to hit the books is that if the permit is granted under the previous ordinance it will be given the right to proceed.

Commissioner Kendig:

- opined that this ordinance will have a major affect and doesn't want to guess on this; and
- would like to postpone this item until July 20, 2015, in order to get an answer to his question.

**MOTION:** Commissioner Kendig moved to postpone Resolution 15-26 until time certain, July 20, 2015. The motion was seconded.

Discussion ensued regarding postponing Resolution 15-26 until July 20, 2015.

Commissioner Kendig requested legal clarification for how the proposed amendment will affect the application currently under appeal.

**VOTE:** The motion to postpone Resolution 15-26 until time certain on July 20, 2015, passed without objection.

*(Commissioner Walden exited the meeting at 10:02 p.m.)*

## **XI. CORRESPONDENCE AND INFORMATION**

*(There was no correspondence and information.)*

**XII. UNFINISHED BUSINESS**

- A. Discussion regarding updating the Guidelines for the Development or Update of Community Based Comprehensive Plans or Special Use District (SpUD) Processes.

Ms. Lauren Driscoll:

- provided a draft resolution as a handout;
- stated that Director Probasco has recommended that prior to a final decision on this process, there be some sort of outreach to community councils whether it be a survey they can respond to or a draft document for their review;
- spoke to the borough attorney about charging a fee to a community council for a financial buy in;
- the attorneys office advised that it is possible, but will have to be decided upon by the Assembly;
- any type of fee that is levied must be levied by the Assembly;
- requested direction from the commission as to how to proceed with notification to community councils;
- stated that staff used Resolution 09-14(AM) as a starting point and added the items provided by Commissioner Endle; and
- added questions and details that will need to be addressed in the comments in the side bars.

Discussion ensued regarding:

- clarification of who is bringing this resolution forward; Commissioner Endle or staff;
- Commissioner Endle working with staff to produce a resolution that he will be comfortable with putting his name on as author prior to bringing it back before the commission;
- who is responsible for the gaps and missing pieces as pointed out by Ms. Driscoll;
- the commission needs feedback from the community councils before making a final decision;
- whether it even necessary to do an update to the process; and
- the current process has been working in most cases, and there may be too much emphasis on how or why the Meadow Lakes SpUD process failed.

Commissioner Endle:

- requested that the items in blue be removed from the draft document;
- requested that 09-14 be sent to him with the amendments that he has proposed included;
- will then communicate with staff as to additional information that he would like included; and
- is willing to review the draft document and give his approval before sending it to the commission.

Ms. Driscoll will have the clerk forward the draft document to the Commissioner Endle.

**XIII. NEW BUSINESS**

*(There was no new business.)*

**XIV. COMMISSION BUSINESS**

A. Upcoming Planning Commission Agenda Items

Mr. Strawn provided a brief update on projects that will be coming before the Planning Commission.

**XV. DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Rauchenstein:

- stated that Ms. Hummel mentioned during audience participation that gravel pit applicants pay nothing to the borough;
- suggested that an excise tax of five cents per yard for a million yards would be \$1,000 over a 20 year time; and
- requested that the commission create a resolution requesting the Assembly bring forward a referendum to assess an excise tax for gravel extraction.

Commissioner Healy:

- acknowledged the memo from the Transportation Advisory Board (TAB) regarding a recent Planning Commission action that they are concerned about; and
- opined that the commission should honor their concerns.

Commissioner Adams:

- stated that there is merit in understanding the impacts caused by some of these commercial gravel projects;
- recalls that the excise tax referendum failed miserably, but that was ten years ago;
- we are talking about decreasing revenues at this time and as we look for new opportunities, opined that an excise tax should be on the table;
- the burden of failed roadways due to all of the heavy gravel trucks should not be solely on the backs of tax payers;
- stated that he was hoping that some members of the audience would have stuck around so that he could educate them on how to use a scale, and demonstrate that he is not ignorant or lazy;
- noted that commissioners are all volunteers and trying to do the best job possible;
- opined that the commission will not be able to make everyone happy;
- acknowledged the memo from TAB and stated that he had advocated for the resolution to go before them;
- he was taken aback that they felt that they needed to admonish the Planning Commission for doing what they do;
- the commission didn't restrict members of TAB from taking action or doing what they do;

- stated that he is not happy about the fact that they think that they need to go to the Assembly to say shame on the Planning Commission for having a discussion about an issue that was brought forward;
- noted that TAB does not dictate how the commission makes their decisions;
- questioned whether Commissioner Kendig attended the TAB meeting as an interested party or to represent the Planning Commission; and
- suggested that if he was there to represent the Planning Commission in support of the resolution, it should have been brought to the attention of the body.

Mr. Strawn:

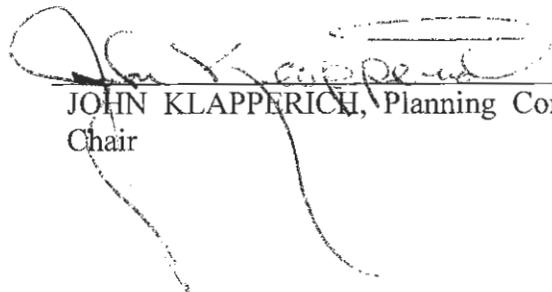
- stated that the decision for the gravel pit in the Butte that was recently approved has been appealed to the Board of Adjustments and Appeals (BOAA); and
- reminded commissioners to refrain from further discussion or any ex-parte contacts.

Chair Klapperich:

- opined that split decisions are healthy sometimes;
- commissioners stated their opinions tonight, and are on the record; and
- applauded everyone's uncompromised principals and passions.

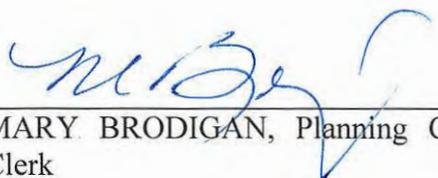
**XVI. ADJOURNMENT**

The regular meeting adjourned at 10:50 p.m.



JOHN KLAPPERICH, Planning Commission  
Chair

ATTEST:



MARY BRODIGAN, Planning Commission  
Clerk

*Minutes approved: July 20, 2015*

RECEIVED

JUL 27 2015

CLERKS OFFICE

By: Susan Lee  
Introduced: July 6, 2015  
Public Hearing: July 20, 2015  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 15-24 (AM)**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF AN INTERIM MATERIALS DISTRICT, KNOWN AS DIRTWORKS; IN TOWNSHIP 17 NORTH, RANGE 2 EAST, SECTION 26, PARCEL# C2 (TAX ID# 17N02E26C002), SEWARD MERIDIAN; 15715 E. BARWOOD AVENUE.

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WHEREAS, an application for an Interim Materials District (IMD) was submitted by Dirtworks, Inc. to remove earth materials from 15715 E. Barwood Avenue, located within the southwest one-quarter of the southwest one-quarter of Township 17 North, Range 2 East, Section 26, Seward Meridian ; and

WHEREAS, it is the intent of the Matanuska-Susitna Borough to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, the purpose of MSB 17.28 is to establish an Interim Materials District within the borough to allow resource extraction activities as an interim use of land while promoting the public health, safety, order, prosperity, and general welfare of the borough through regulation of land use to reduce the adverse impacts of land uses and development between and among properties; and

WHEREAS, it is the further purpose of MSB 17.28 to promote compatible and orderly development; and

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Planning Commission Resolution 15-24  
Adopted: 07-20-15 (AM)

Page 1 of 6

WHEREAS, the Planning Commission has reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.28; and

WHEREAS, findings of fact and conclusions of law have been listed in the staff report; and

WHEREAS, the Planning Commission conducted a public hearing on July 20, 2015 regarding this IMD request; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District is compatible with the goals and policies of the Borough Wide Comprehensive Plan (2005 Update); and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District does not negatively affect public health, safety or general welfare; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District has met the site development standards of this chapter including compliance with all required local, state, and federal laws.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby finds this application does meet the standards of MSB 17.28 and adopts the findings of fact and conclusions of law within the staff report and hereby recommends approval of the designation of Interim Materials District known as Dirtworks, Inc. with the following conditions:

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. Material extraction shall be in accordance with the applicant's site plan dated April 8, 2015.
3. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks at the end of each day.
4. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with the drip pans or other discharge prevention devices.
5. All hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
6. If the material extraction operation expands or alters, an amendment to the Interim Materials District shall be required.
7. Prior to extraction, the applicant shall file a Notice of Intent (NOI) for construction general permit or multi-sector permit and storm water pollution prevention plan (SWPPP) and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES).
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System

requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.

9. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.
10. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to Monday through Saturday from 7 am to 7 pm.
11. All vehicles associated with the use are prohibited from using "Jake Brakes".
12. The permit holder shall maintain East Barwood Avenue as needed to prevent road deterioration.
13. If cultural resources are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documents.
14. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
15. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at a minimum be

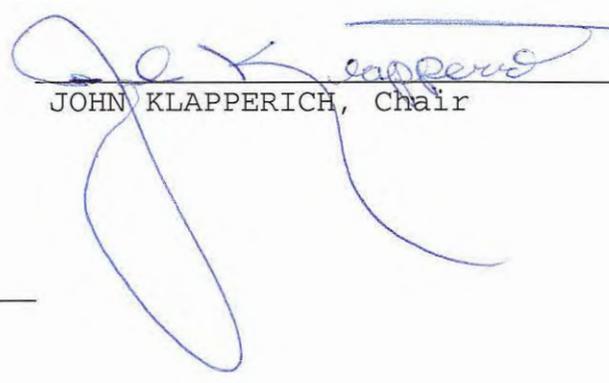
allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of the Interim Materials District.

16. The property owner and/or operator shall comply with the reclamation standards of MSB 17.28.067.
17. If reclamation information is updated annually with the State of Alaska, Department of Natural Resources, the applicant shall provide a copy of the updated information to the MSB Planning Department.
18. Visual screening shall be achieved and maintained by using a combination of a minimum 15' wide vegetated buffer and an earthen berm no less than 10' high. Side slopes shall not exceed 2H:1V.
19. If illumination devices are required, they shall not be greater than 20 feet in height, shall utilize downward directional shielding devices, and shall meet the requirements of MSB 17.28.060(A)(6) Lighting Standards.
20. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).

21. The IMD must be approved by the Matanuska-Susitna Borough Assembly.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission recommends Assembly approval of the designation of Interim Materials District for the 40 acres of property located at 15715 E. Barwood Avenue.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 20th day of July, 2015.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

PASSED UNANIMOUSLY: Klapperich, Endle, Healy, Walden, Kendig, Adams, and Rauchenstein

By: Susan Lee  
Introduced: July 20, 2015  
Public Hearing: August 3, 2015  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 15-25**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT UNDER MSB 17.60 FOR THE OPERATION OF A JUNKYARD/SALVAGE YARD AT 2700 N. CHURCH ROAD; MSB TAX ACCOUNT# 18N01W31A014; WITHIN TOWNSHIP 18 NORTH, RANGE 1 WEST, SECTION 31, SEWARD MERIDIAN.

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WHEREAS, an application for a conditional use permit under MSB 17.60 has been received from Tew's Enterprises LLC for the operation of a junkyard/savage yard at 2700 N. Church Road (Tax ID: 18N01W31A014; and

WHEREAS, the planning commission reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.60.100 and 17.60.110; and

WHEREAS, findings of fact and conclusions of law have been listed in the staff report dated August 3, 2015; and

WHEREAS, the planning commission conducted a public hearing on August 3, 2015; and

WHEREAS, the size of the operation site is 3.75 acres within a 37.58 acre parcel of property; and

WHEREAS, junkyards are declared to be potentially damaging to the property values and usefulness of adjacent properties or

potentially harmful to the public health, safety, and welfare and are permitted only upon the issuance of a conditional use permit; and

WHEREAS, the current owner purchased the property in 2014 and is in the process of cleaning up the trash, junk and junk vehicles in order to resolve code violations created by the prior property owners; and

WHEREAS, Church Road borders the east side of the property and properties across Church Road are developed with residential subdivisions. Properties to the north and west are large undeveloped parcels of property. A portion of the adjacent property to the south is being developed with a 36 lot residential subdivision; and

WHEREAS, the property is located within the Meadow Lakes Comprehensive plan (2005) planning area. The comprehensive plan recommends standards for commercial, industrial, or other developments with significant off-site impacts; and

WHEREAS, the plan has recommended policies for junk/salvage yards including setbacks, screening, disposal of hazardous waste, and reducing visibility from surrounding properties; and

WHEREAS, the proposed use is consistent with the recommended comprehensive plan policies as it meets the standards of MSB 17.60.100 and 17.60.110; and

WHEREAS, the operation will be screened from Church Road with retained vegetation, topography and the fenced impound yard; and

WHEREAS, the adjacent property to the south is currently being developed with the Bluffs of Summer subdivision and the salvage yard will be visible from these residential lots; and

WHEREAS, as a condition of approval, installation of an eight (8) foot high site obscuring fence on the south side of the salvage operation will provide screening from the adjacent residential subdivision; and

WHEREAS, the salvage yard operation will be adequately screened from the public right-of-way and adjacent subdivision with existing vegetation, topography, and site obscuring fencing; and

WHEREAS, the applicant has stated that the salvage yard area has been placed as far away from the residential areas as possible and any noise producing heavy equipment will be concentrated in the main salvage area; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed in borough code, per the requirements of MSB 8.52 - Noise, Amplified Sound, and Vibration; and

WHEREAS, according to the application material, all major fluids will be drained and removed within a primary and secondary containment area and all collected fluids will be transported off site to be recycled; and

WHEREAS, according to the application material, the containment area will be located on a concrete pad with drainage directed toward drain pans; and

WHEREAS, a portable building will be constructed over the area to keep rain and snow from flooding the area and potentially moving contaminants out of the area; and

WHEREAS, according to the application material, traffic volume associated with the salvage operation is estimated between one and four trips per hour; and

WHEREAS, the proposed salvage yard will be set back at least 300 feet from the Church Road right-of-way; and

WHEREAS, according to the site plan, all buildings are sufficiently set back from property lines and meet the setback requirements; and

WEHREAS, a proposed sign will be located approximately 10 feet from the Church Road right-of-way. As a condition of approval the sign will need to be set back a minimum of 25 feet from the right-of-way; and

WHEREAS, as a safety measure, unescorted customers will not be allowed in the salvage yard; and

WHEREAS, the site plan indicates that the salvage/recycling area and crushing operations area will be set back a minimum of 100 feet from the adjacent wetlands; and

WHEREAS, as a condition of approval, any existing junk vehicles, junk and trash, as defined in borough code, located less than 100 feet from the wetlands must be removed within one year from approval of this conditional use permit; and

WHEREAS, all of the required site plan and operational information have been provided by the applicant.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 15-25:

1. The proposed use, with conditions, will not detract from the value, character and integrity of the surrounding area (MSB 17.60.100(B)(1)).

2. No evidence shows the proposed use with conditions, will be harmful to the public health, safety, convenience and welfare (MSB 17.60.100(B)(2)).
3. Sufficient setbacks, lot area, buffers or other safeguards are being provided (17.60.100(B)(3)).
4. The applicant has met all of the requirements of this chapter (17.60.100(B)(4)).
5. The proposed use will be completely obscured from view of any traveled or public right-of-way and will be screened from the adjacent subdivision (MSB 17.60.110(A)).
6. The proposed fencing will be continuous and will provide visual screening on a year-round basis (MSB 17.60.110(B)).

BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby finds this application does meet the standards of MSB 17.60.100 and 17.60.110 and does hereby approve the Conditional Use Permit for the operation of a junkyard/salvage yard with the following conditions:

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. The operation shall be in accordance with the applicant's site plan dated May 26, 2015.

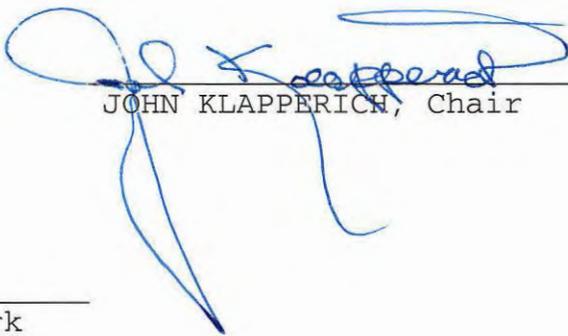
3. Site obscuring fencing around the impound yard shall be a minimum of eight (8) feet in height and provide visual screening on a year-round basis from any traveled or public right-of-way.
4. An eight (8) foot high site obscuring fence shall be installed on the south side of the salvage/recycling area and crushing operation area, as depicted on the site plan, in order to provide screening from the adjacent property.
5. The owner and/or operator shall maintain the fencing in good working condition. Repairs shall be made as soon as practicable.
6. The existing vegetative buffer on the east side of the site shall be maintained so that it provides adequate year-round screening from Church Road.
7. Any hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
8. The proposed sign shall be placed in accordance with the MSB 17.55 setback requirements.
9. The operation shall comply with the maximum permissible sound level limits allowed in MSB code, per the requirements of MSB 8.52 - Noise, Amplified Sound, and Vibration.

10. All operational activities, including all activity that causes, noise, dust, or traffic, shall be limited to 8 am to 7 pm, Monday through Saturday.
11. All illumination devices shall not be greater than 20 feet in height and shall utilize downward directional shielding devices.
12. Fluids shall be drained and removed within a primary and secondary containment area and all collected fluids shall be transported off-site to be recycled.
13. The containment area shall be located on a concrete pad with drainage directed toward drain pads.
14. The containment area shall be covered.
15. Unescorted customers shall not be allowed in the salvage yard.
16. The salvage/recycling area and crushing operation shall be set back a minimum of 100 feet from the wetlands, as indicated on the site plan.
17. Any existing junk, junk vehicles, and trash, as defined in borough code, located within 100 feet of the wetlands shall be removed within one (1) year from the date of approval of this conditional use permit.
18. If the operation expands or alters, an amendment to the Conditional Use Permit shall be required.

19. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at a minimum, be allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times necessary to monitor compliance. Denial of access to Borough staff shall be a violation of this Conditional Use Permit.

20. This permit must be approved by the Matanuska-Susitna Borough Planning Commission. The decision may be appealed within 21 days of the date of decision by the Planning Commission in accordance with MSB 15.39 - Board of Adjustment and Appeals.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 3rd day of August, 2015.

  
\_\_\_\_\_  
JOHN KLAPPERICH, Chair

ATTEST

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Clerk

(SEAL)

YES: *Klapperich, Endle, Healey, Walden, Kendig, Adams, and Rauchenstein*  
NO:

**REGULAR MEETING**

8:30 AM

June 4, 2015

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on June 4, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 A.M. by the Chairman, Ms. Diana Sorensen.

**1. CALL TO ORDER****A. ROLL CALL AND DETERMINATION OF QUORUM (by Secretary)**

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1

Ms. Diana Sorensen, District #2 (Chairman)

Mr. Stan Gillespie, District #3

Vacant, District #4

Mr. Tait Zimmerman, District #5

Ms. Katie Cruthers, District #6 (Vice Chairman) (Excused Absence)

Vacant, District #7

Mr. Marty Van Diest, Alternate 1

Dr. Sarah Buck, Alternate 2

Staff in attendance:

Ms. Sloan Von Gunten, Administrative Secretary

Ms. Amy Otto-Buchanan, Platting Technician

Ms. Peggy Horton, Acting Platting Officer

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Dr. Sarah Buck.

**C. APPROVAL OF THE AGENDA**

The Chairman, Diana Sorensen inquired if there were any changes to the agenda

GENERAL CONSENT: The agenda was approved without objection.

**2. APPROVAL OF MINUTES**

MOTION:

- Mr. Zimmerman moved to approve the minutes for May 21, 2015, seconded by Dr. Buck.

GENERAL CONSENT: The minutes were approved without objection.

**3. UNFINISHED BUSINESS**

#### 4. PUBLIC HEARINGS

##### A. STONE CREEK

Sloan Von Gunten (Secretary)

- Stated that 132 public hearing notices were mailed out on May 14, 2015, to this date there has been no returns, 1 objection, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Kim Barr

- Wanted to know if the 10' easement going in will be on her property.
- Concerned on future traffic going to the new subdivision.

Diana Sorensen (Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Would like to change the wording to recommendation #8, as pavement is not required.
- Gave a brief summary of the information on the roadway.

#### RECOMMENDATIONS:

- Modify #8: Remove the word "paved"

#### MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Stone Creek Master Plan, with changes to recommendation #8, seconded by Dr. Buck.

#### DISCUSSION:

- Discussion on traffic and access to the subdivision.

#### VOTE:

- The motion passed with all in favor. There are 10 findings.

**TIME: 8:53 A.M.**

**CD: 0:22:38**

#### 5. MISCELLANEOUS

- A. Presentation from Joshua Allen, a Planner for MSB, on Housing Needs Assessment and from Alex Strawn, Development Services Manager, on Permitting.

Alex Strawn, Development Services Manager

- Gave presentation on the Boroughs Development Services Division.

Joshua Allen, MSB Planner

- Gave presentation on Housing Needs Assessment.

**6. RECONSIDERATIONS/APPEALS**

**7. PERSONS TO BE HEARD**

Gary LoRusso

- Gave comments on economic cost and increase in development.

**8. PLATTING OFFICER COMMENTS**

- Peggy Horton gave a brief update on changes happening to the platting staff.

**9. BOARD COMMENTS**

- Mr. Jay Van Diest stated his concerns on future housing.
- The board appreciated the presentations that were done.

**Adjourned 10:25 A.M.**

**CD: 01:54:12**



\_\_\_\_\_  
Diana Sorensen, Chairman



\_\_\_\_\_  
Sloan Von Gunten, Administrative Secretary

**REGULAR MEETING****8:30 AM****June 18, 2015**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on June 18, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 A.M. by the Chairman, Ms. Diana Sorensen.

**1. CALL TO ORDER****A. ROLL CALL AND DETERMINATION OF QUORUM (by Secretary)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1
- Ms. Diana Sorensen, District #2 (Chairman)
- Mr. Stan Gillespie, District #3
- Vacant, District #4
- Mr. Tait Zimmerman, District #5
- Ms. Katie Cruthers, District #6 (Vice Chairman) (Excused Absence)
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1 (Excused Absence)
- Dr. Sarah Buck, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Secretary
- Ms. Peggy Horton, Acting Platting Officer

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Gillespie.

**C. APPROVAL OF THE AGENDA**

The Chairman, Diana Sorensen inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**2. APPROVAL OF MINUTES**

The Chairman, Diana Sorensen inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes were approved without objection.

**3. UNFINISHED BUSINESS****4. PUBLIC HEARINGS****A. BLUE HILLS OVERLOOK**

Sloan Von Gunten (Secretary)

- Stated that 57 public hearing notices were mailed out on May 28, 2015, to this date there has been 2 returns, no objections, no non-objections, and 1 concern.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Danielle Apthorp (Owner of Lot 4, Block 3 of Country Pleasure)

- Stated that the roadway is inadequate on Roca Road and Sassy Avenue.
- Concerned about increased traffic.

Stephanie Tinney (Owner of Lot 5, Block 1 of Country Pleasure)

- Concerned about the road maintenance for Tigger Drive.
- Flooding happens every year on Tigger Drive and Sassy Avenue.
- Concerned about the increased traffic.

Diana Sorensen (Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agreed to add a finding on upgrading Tigger Drive.
- Explained why the roads are flooding. (inadequate ditching and culverts not put in correctly)

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Blue Hills Overlook, with the addition of finding #13, seconded by Mr. Gillespie.

FINDINGS:

- Add #13: Developer intends to upgrade Tigger Drive.

VOTE:

- The motion passed with all in favor. There are 13 findings.

**TIME: 8:52 A.M.**

**CD: 0:21:49**

**B. ENDEAVOR POINTE**

Sloan Von Gunten (Secretary)

- Stated that 15 public hearing notices were mailed out on May 28, 2015, to this date there has been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Rick Besse (Petitioner's Representative) & Howard Nugent (Petitioner)

- Gave a brief summary of how the subdivision is being created.
- Explained that Tract A is a private boat launch for the subdivision lot owners.
- Spoke about the lots in the wetland areas.

MOTION:

- Dr. Buck moved to approve the preliminary plat and variance from MSB 43.20.281(A)(1) to allow for the creation of Tract A with less than 10,000 sq ft of useable septic area and 10,000 sq ft of useable building area for Endeavor Pointe, seconded by Mr. Zimmerman.

FINDINGS:

- Add #12: The pressure sewer main in the right-of-way is the responsibility of the homeowners to maintain up to the central septic tank.

RECOMMENDATIONS:

- Remove recommendation #6.

VOTE:

- The motion passed with all in favor. There are 12 findings.

**TIME: 9:17 A.M.**

**CD: 0:47:12**

**BREAK**

**TIME: 9:28 A.M.**

**CD: 0:56:03**

## **5. MISCELLANEOUS**

A. Discussion on a Resolution by Mr. Zimmerman on flag lots.

John Aschenbrenner

- Explained the procedures regarding the flag lot discussion and ex-parte information the board will be using for the discussion session.

Eileen Probasco

- Spoke about Transportation and issues on flag lots.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come

forward.

Gary LoRusso

- Would like the chair to suspend the rules to have an open discussion for the meeting.

DISCUSSION:

- The platting board discussed if they should suspend the rules. The Chair did not make the decision to suspend the rules at this time.

Allen Kemplen (Alaska DOT&PF)

- Shared information on the issues on roadways, transportation, traffic, and future development.

Scott Thomas (Alaska DOT&PF)

- Clarified what DOT would like to have for flag lots.

Gary LoRusso

- Gave his concerns on flag lots.

Berkley Tilton

- Gave his concerns on flag lots.

George Raucher

- Gave his concerns on flag lots.

Steve Edwards

- Gave his concerns on flag lots.

LaMarr Anderson

- Gave his concerns on the transportation development standards.

Don Zimmerman

- Gave his concerns on flag lots.

Pio Cottini

- Gave his concerns on flag lots.

Gary LoRusso

- Discussed the code on access.

Eileen Probasco

- Answered follow up questions on flag lots.

Allen Kemplen (DOT)

- Gave more information regarding the flag lots

Richard Buzby

- Gave his concerns on flag lots.

DISCUSSION:

- Discussion on the roadways.

Diana Sorensen (Chairman)

- Closed the public hearing.
- Opened discussion with the platting board members

Tait Zimmerman

- Gave a brief overview of the resolution.

DISCUSSION:

- Discussion about flag lots and the information that was received.

MOTION:

- Mr. Gillespie moved to postpone the resolution to July 2, 2015 platting board meeting.
- No second. Motion was dropped.

DISCUSSION:

- The board discussed what the best action should be concerning the resolution for the motion.

MOTION:

- Mr. Zimmerman moved to approve the resolution on flag lots, seconded by Mr. Jay Van Diest.

DISCUSSION:

- More discussion on the motion.

VOTE:

- The motion failed with 3 in favor and 2 opposed.

**TIME: 11:42 A.M.**

**CD: 3:11:35**

## **6. RECONSIDERATIONS/APPEALS**

## **7. PERSONS TO BE HEARD**

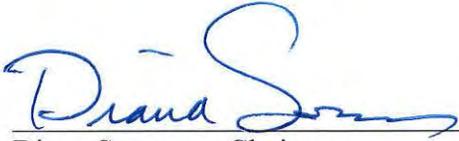
## **8. PLATTING OFFICER COMMENTS**

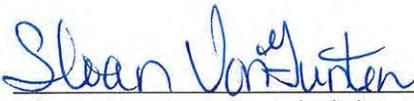
- Peggy Horton gave an update on staff.
- Next platting board meeting is on July 2, 2015.

9. **BOARD COMMENTS**

- Dr. Buck appreciated serving on the platting board and this will be her last meeting.

**Adjourned 11:46 A.M.**  
**CD: 03:15:18**

  
Diana Sorensen, Chairman

  
Sloan Von Gunten, Administrative Secretary

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, May 27, 2015, at the Matanuska-Susitna Borough MSB School District Administrative Offices, 501 N. Gulkana Street, Palmer, Alaska. The meeting was called to order at 2:00 pm by Mr. Don Carney.

**II. ROLL CALL AND DETERMINATION OF A QUOROM**

Transportation Advisory Board members present and establishing a quorum were:

Mr. LaMarr Anderson  
Mr. Rick Besse  
Mr. Don Carney  
Mr. Dan Elliott  
Ms. Beth Fread – arrived at 2:20  
Ms. Sonya Walden

Transportation Advisory Board members absent and excused were:

Mr. David Lundin  
Mr. Kenneth Walch

Staff and Agency Representatives in attendance were:

Mr. Brad Sworts, Transportation Manager  
Mr. Mike Weller, Traffic Data Technician  
Ms. Debbie Passmore, Administrative Secretary  
Ms. Sara Jansen, MSB Planning  
Mr. Terry Dolan, MSB Public Works Director  
Ms. Eileen Probasco, MSB Planning Director

**III. AUDIENCE INTRODUCTION**

Mr. Chris Remick, MSBSD

**IV. APPROVAL OF TODAY'S AGENDA**

Mr. Don Carney asked if there were any changes to today's agenda.

Mr. LaMarr Anderson moved; Ms. Sonya Walden seconded. Discussion.

Mr. LaMarr Anderson asked that Resolution 15-09 be withheld until next month's TAB meeting; seconded by Ms. Sonya Walden. No opposition.

Mr. Don Carney asked that we add Chris Remick's presentation "Student transportation."

MOTION: Ms. Sonya Walden moved that the agenda as amended be approved; Mr. Rick Besse seconded.

GENERAL CONSENT: Approval of the agenda as amended passed without objection.

**RECEIVED**

**JUN 25 2015**

**CLERKS OFFICE**

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Chris Remick

VI. APPROVAL OF MINUTES OF PRECEDING MEETINGS

- A. April 22, 2015 (Regular Meeting)

MOTION: Ms. Sonya Walden moved to accept the minutes of April 22, 2015; Mr. Dan Elliott seconded. No discussion.

GENERAL CONSENT: Motion to approve the minutes of April 22, 2015 passed without objection.

VII. INFORMATION FROM THE CHAIR

A. PC Proposed Resolution 15-22 with ADOT&PF Spokesman Garrett Paul (by telephone) and Dave Post (by telephone). Discussion about the change from Rural to Urban. Discussion about transportation-related resolutions coming from the PC without the TAB’s input.

MOTION: Ms. Beth Fread moved that a memo be created in opposition to the Planning Commission’s Resolution 15-22 from the TAB; seconded by Ms. Sonya Walden. Discussion.

VOTE: no objection and the motion passes. Mr. Don Carney and staff will draft the memo

- B. MSBSD Student Transportation by Chris Remick with a handout and website on screen

VIII. REPORTS FROM OTHER BOARDS AND COMMITTEES

- A. AAB – Beth Fread
- B. Parks & Trails – Sonya Walden
- C. RSA’s CIP Project Update – Dan Elliott with Terry Dolan, Director of Public Works

IX. AGENCY AND STAFF REPORTS

- A. Cities
  - 1. Palmer - none
  - 2. Wasilla - none
- B. State Agencies
  - 1. None
- C. MSB Staff
  - 1. Terry Dolan, Public Works Director
    - a. Trail Crossings of Borough Roadways with a handout
  - 2. Brad Sworts, Pre-Design & Engineering Manager
    - a. MSB road projects that are under construction this summer
      - i. BREE, Phase 1 continuing; Phase 2 beginning soon
      - ii. Seldon Road Extension is going well. Should be paved from Church to Beverly Lakes by the end of June
      - iii. Sullivan – Caudill is getting fixed; should be completed by mid-June.
      - iv. Caswell Lakes Road – finishing up the last bit of road

- v. Bogard Road Extension East – getting started, have to move fast to finish up the parking lots before school starts in August
  - vi. Clapp/Mack – earthmoving is going well
  - vii. Clapp/KGB – beginning this summer
- 3. Eileen Probasco, Planning Director
    - a. MSB Title 43, Subdivisions, requesting that the TAB pass Resolution 15-06 supporting amendments to MSB Title 43. (This resolution is included in Section XIII New Business of today’s agenda.)
    - b. Platting Board resolution re: flag lots at June 18 PC meeting
  - 4. Sara Jansen, Planner II
    - a. Capital Improvement Program FY2017-2022, requesting that the TAB pass Resolution 15-10 recommending priority projects. (This resolution is included in Section XIII New Business of today’s agenda.)
- D. Tribal Organizations
- 1. *none today*
- E. MSB Transit
- 1. Mat-Su Transit Coalition: *none today*
  - 2. Alaska Mobility Coalition - Casey Anderson attended by telephone

**X. PRESENTATIONS**

- A. *None*

**XI. AUDIENCE PARTICIPATION** (*limited to three minutes*)

- None*

**XII. UNFINISHED BUSINESS**

- A. Procedure for Creating Resolutions
  - i. Identify the Requestor and the Sponsor
  - ii. Scope/Intent of the Resolution
  - iii. Summary of Primary Pros and Consequences of Implementation
  - iv. Identify the “Whereas’s”
  - v. Identify the “Now Therefore’s”

It was requested that Staff create a form that can be filled out by the requestor/sponsor

- B. Procedure for Reviewing and Passing Resolutions
  - i. Draft resolutions must be submitted to the Board admin support a minimum of one week before the TAB meeting
  - ii. Identify the Requestor and/or Sponsor and the Pros and Consequences of Implementation
  - iii. admin support to forward the draft resolution to the Board for their review ASAP
  - iv. A Board member to make a motion for approval at the meeting
  - v. A different Board member to second the motion for approval
  - vi. Discussion by the Board at the meeting
  - vii. Potential amendments: move, second and vote on each at the meeting
  - viii. Vote on the motion for approval at the meeting

MOTION: Ms. Beth Fread moved that this policy be adopted; seconded by Ms. Sonya Walden.  
Discussion.

VOTE: no objection and this policy is adopted.

### **XIII. NEW BUSINESS**

- A. Resolution 15-06, RECOMMENDING ASSEMBLY APPROVAL OF A RESOLUTION SUPPORTING AMENDMENTS TO MSB TITLE 43 SUBDIVISIONS, TO IMPROVE THE OVERALL MSB AND STATE OF ALASKA TRANSPORTATION SYSTEM.

MOTION: Mr. LaMarr Anderson moved that this resolution be approved; seconded by Ms. Sonya Walden.  
Discussion.

MOTION: Ms. Sonya Walden moved that we move this resolution to our next meeting; seconded by Ms. Beth Fread.

VOTE: no objections and this resolution is postponed to our next meeting. Eileen will send me a PowerPoint to forward to the Board regarding flag lots.

- B. Resolution 15-07, REQUESTING THE ADDITION OF A BIKE TRAIL AND FLATTENED DITCH ALONG THE PARKS HIGHWAY BYPASS

MOTION: Mr. LaMarr Anderson moved that this resolution be approved; Ms. Beth Fread seconded. Discussion.

AMENDMENT: Ms. Beth Fread moved that the title be corrected to the Parks Hwy Alternative Corridor; seconded by Mr. Dan Elliott.

AMENDMENT: Mr. Rick Besse asked that we generically allow safe crossings for existing trails; seconded by Ms. Sonya Walden. Discussion.

AMENDMENT: Ms. Beth Fread moved that we remove “bike trail and flattened ditch” and substitute “include safe crossings for all planned and existing trails within the Parks Highway Alternative Corridor”; seconded by Mr. Rick Besse.

Discussion.

AMENDMENT: Mr. Don Carney asked that we substitute “recommend the consideration” in place of “requests the addition” in the NOW THEREFORE paragraph.

Discussion.

MOTION: Ms. Beth Fread moved that this meeting be extended for 15 minutes; seconded by Mr. Dan Elliott.

VOTE ON EXTENDING THE MEETING:

Ms. Sonya Walden – yes

Mr. Dan Elliott – yes

Mr. Rick Besse – no

Mr. LaMarr Anderson - yes

Ms. Beth Fread - yes

Mr. Don Carney – yes

The motion to extend the meeting for 15 minutes passes.

VOTE ON THE AMENDMENT TO RESOLUTION 15-07:

Ms. Sonya Walden – no

Mr. Dan Elliott – no

Mr. Rick Besse -- yes

Mr. LaMarr Anderson – yes

Ms. Beth Fread – yes

For lack of five yes votes, the amendment to Resolution 15-07 doesn't pass

**VOTE ON APPROVAL OF RESOLUTION 15-07:**

MOTION: Mr. LaMarr Anderson moved that we vote on approving this resolution at our next meeting; seconded by Mr. Dan Elliott.

VOTE: No objection. This motion will be postponed until our next meeting.

MOTION: Ms. Beth Fread moved that we go to the upcoming reminders of this agenda and postpone the rest of the resolutions to our next meeting; seconded by Ms. Sonya Walden.

VOTE: no objections and the following resolutions are postponed until our next meeting:

- C. Resolution 15-08, REQUESTING THE ADDITION OF A SEPARATED TRAIL ALONG THE GLENN HIGHWAY FROM PALMER TO SUTTON TO THE STATE TRANSPORTATION IMPROVEMENT PROGRAM
- D. Resolution 15-09, SUPPORTING CONSOLIDATION OF TRANSIT SERVICES IN THE MATANUSKA-SUSITNA BOROUGH
- E. Resolution 15-10, RECOMMENDING PRIORITY PROJECTS FOR THE NATIONAL HIGHWAY SYSTEM, TRANSPORTATION PLANNING, ALASKA HIGHWAY SYSTEM, COMMUNITY TRANSPORTATION PROGRAM AND TRANSIT IN THE BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 – 2022

**XIV. UPCOMING MEETING REMINDER(S)**

- A. Our next regular TAB meeting will be on Wednesday, June 24, 2015, 2:00 - 4:30 pm  
In the MSB Assembly Chambers

**XV. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS**

- A. Next Planning Commission Meeting Will be on June 1, 2015
- B. TAB Meeting Deadlines for Next Meeting on June 24, 2015

**XVI. COMMENTS FROM THE BOARD**

Ms. Beth Fread: have a nice month

Mr. LaMarr Anderson: no comments

Mr. Dan Elliott: would like to hear from Wasilla regarding what they think about this flattened trail; would be against fostering ATV long term because of the possible damage they can cause.

Ms. Sonya Walden: I hope everybody has a good week.

Mr. Don Carney: no comments

**XVII. ADJOURNMENT**

Ms. Sonya Walden moved that we adjourn.

With no further business at hand, the meeting was adjourned at 4:39 p.m.

  
Don Carney, Chair

ATTEST:

  
Debbie Passmore, Board Admin. Support

# West Lakes Fire Service Area Board of Supervisors

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RECEIVED

## **Meeting Minutes**

West Lakes Station 73  
1250 Spring Drive, Meadow Lakes, Alaska  
**May 18, 2015**

JUN 19 2015  
CLERKS OFFICE

### **CALL TO ORDER:**

Chair William Browne called to order the regular meeting of the **West Lakes Fire Service Area Board of Supervisors** at 6:06pm on **May 18, 2015** at Station 73 at 1250 Spring Drive in Meadow Lakes.

### **ROLL CALL AND DETERMINATION OF QUORUM:**

Board members present and establishing a quorum:

Chair Browne, Vice Chair Rae Arno, Cathi Kramer, Steve Simpson, and Gerard Billinger

Also present:

District Chief Bill Gamble, WL Secretary LuJean Fetchenhier, Captain Larry Fetchenhier

### **APPROVAL OF MINUTES – APRIL 13, 2015**

The minutes were approved as written.

### **CHIEF'S REPORT:**

- Our budget report shows us at 66% expended with only one month left in this fiscal year. I anticipate we will roll over about \$500,000 back into our fund balance. We finally got verification of the amount in our fund balance. On the Borough website, in the Budget area, they list our anticipated revenue at about \$2.3 million with the mill rate going from 1.74 to 1.88.
- During the budget process, the two positions we asked for, and 2 from Central Matsu were taken out of our budgets. But our Assembly person was aware of it, asked why, and the Assembly put those positions back in for us and Central. Chair Slauson from Central Matsu spoke at a meeting in Palmer and Chair Browne spoke at the meeting in Willow saying basically that the role of the Boards is to monitor our budgets and when the Finance Department changes things without notice, why should there be any Boards? The Assembly needs to be educated on how things work in the Fire Service Areas and in the Ambulance Service. They are not familiar with ISO or with the performance standards of EMS. *Chair Browne suggested that in the future, a copy of the budget approved by the Board of Supervisors be forwarded to all of the Assembly members.*
- We have a list of our projects and where we are with them. Some of them are finished and can be closed. We cancelled one project and the money has been put back into our fund balance. The money that was found sitting in a project from Big Lake FSA in 2004 (\$16,000) was transferred back into the Big Lake fund. We had to remind them that we are no longer Big Lake and they transferred it into West Lakes FSA.
- At the last meeting we talked about the two tankers that need to be repaired and have new tanks put on them. We have a temporary patch on the one at Station 72 right now that seems to be holding. Both the estimates I have are worst-case scenarios because they don't know what they will find as far as rust issues or wiring that needs to be replaced. Bob's

# West Lakes Fire Service Area Board of Supervisors

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Services in Anchorage would be almost \$122,000 per truck. They've never done a fire truck before. This other company, General Fire, builds our new fire trucks and does refurbishes on fire trucks all the time. The estimate is quite a bit higher at \$160,000 per truck, but that includes shipping and inspection trips for our mechanic. Our mechanic's recommendation is that we go with General Fire. After some discussion, the Board's decision was to accept the mechanic's recommendation and move forward with General Fire.

- After our ISO audit, they came out with a new division called Analytics. What they do is after a fire department goes through an audit, they take the results and go a step further. They help us plan on how to get better. They look at all the weak areas, actually come in and interview us as a fire department and prepare a report that tells us what we do well and what we need to work on. I think it is really important for us to do this for strategic planning, for purchasing equipment, for building new stations, to help us determine our future direction as a fire department. The Board's recommendation was to go forward with getting this report in process.
- We have had some of the property owners on West Susitna Parkway express the desire to be annexed into the Fire Service Area. I want to hire a 1000 hour employee and have them spearhead this project.
- We are still talking about the financing of the new Station 73. The DOT is designing the frontage road and egress for the station. Do we take the money we have now (about \$4.9 million) and build what we can, or do we go out to COP for another approximately \$3.1 million to build the station we need? I need to check with the Finance Director about something Mr. Slauson told me. He said they will not go out to COP for less than \$5 million. If we spend the money we have in reserve, we will not be able to replace any fire trucks. We need to get on this and get the bids out by this fall. *A discussion about the options of building and financing for the new station raised some questions that the Chief will contact the Finance Director for answers and clarification. The Board would like to build the station the department needs.*

**Next meeting is a joint meeting scheduled for June 8, 2015 at 7:00pm at Station 73.**

**The meeting adjourned at 7:10 PM**

# West Lakes Fire Service Area Board of Supervisors



WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENIER, Secretary, West Lakes FSA F.D.

Minutes approved: 6/8/15 (WL FSA B.O.S.)

Chickaloon Community Council Minutes  
Meeting held, April 8<sup>th</sup>, 2015  
Chickaloon Community Hall

RECEIVED  
MAY 15 2015  
CLERKS OFFICE

- Officers Present: Petesy Lust, Mike Ferrall, Jill Alford and Jim Ramsey
  - Officers Absent: Vicki Kindseth
  - General members present: *6/10 Vicki Kindseth*
- .Guests Present: None

The properly noticed meeting was called to order at 7:08 p.m. and began with the Pledge of Allegiance lead by Lil DeFriest. There was a quorum. The agenda was reviewed and a motion to approve the agenda was made by Charlie DeFriest and second by Jody, all were in favor. The minutes of the March 11th meeting were read and the minutes stood approved.

Announcements: Jim Sykes District 1 MSB Assembly member spoke about the school and other state budget cuts. Jim talked about the trails and the 20 to 30 year plan. Bike paths from Chickaloon to Talkeetna and Chickaloon to Meadow Creek. He spoke about the DOT bridge project on Moose Creek to start this summer and Chickaloon bridge to be replaced, the bids are in. The EMT building in Sutton is to be completed in May, currently no back up power, they need a generator. April 9<sup>th</sup> was the new Health Center ground breaking from 10:30 TO 11:30 AM.

Larry DeVilbiss dedicated a page for the borough budget planning, Friday, April 10<sup>th</sup> 100<sup>th</sup> year anniversary for the rail route.

Treasures report was read by Jill Alford and approved as read.

Dean Lust spoke about bylaws and gift to community, change to bylaw will need a check with the borough attorney.

No officer Contacts or Reports.

Petsey had contacted Michelle Johnson of Alaska Earth Sciences and there was no news on mine activity, MEA ballots are out, vote by signature, questions on increase in electric rates/bills.

Jill Alford RSA31, nothing to report

**Old Business:**

Connex painting approved last summer, revenue sharing ready to approve bids, will present to council with 30 day notice to accept bids. Proposal is on the website.

Dean Lust motion to commence bidding process by May 19<sup>th</sup> out by April 15<sup>th</sup>, complete by July 15<sup>th</sup>. Herb Fye second.

Dean Lust proposal for revenue sharing committee meeting will be scheduled by April 29<sup>th</sup>, vote at the next meeting.

Jim Ramsey, crime watch, guidelines are set, patrols and volunteer accepted, 36 signs posted, more volunteers needed, 7 sets of lights and signs for vehicles.

Discussion on who will chair the Chickaloon Clean Up.

Jim Ramsey volunteered. Saturday May 2<sup>nd</sup> through Saturday May 9<sup>th</sup>, cook out May 9<sup>th</sup> at 3 PM.

3/11/15

Adjourn by Charlie DeFriest, second by Jody <sup>Rob WK</sup> Afford. Meeting adjourned at 8:31 PM.

Petesy Lust  
Petesy Lust Chair

Vicki Kindseth 5/13/2015  
Vicki Kindseth Secretary

RECEIVED  
AUG 04 2015  
CLERKS OFFICE

Chickaloon Community Council Minutes  
Meeting held, May 13, 2015  
Chickaloon Community Hall

- Officers Present: Petesy Lust, Mike Ferrall, Jill Alford, Jim Ramsey and Vicki Kindseth
- Officers Absent: none
- General members present: 7

Guests Present: None

The properly noticed meeting was called to order at 7:00 PM and began with the Pledge of Allegiance lead by Cheryl Farrell. There was a quorum. The agenda was reviewed and a motion to approve the agenda was made by Charlie DeFrest and second by Cheryl Ferrall, all were in favor. The minutes of the April 8th meeting were read and the minutes stood approved.

Announcements: None

Treasures report by Jill Alford and were approved as read.

Jim Ramsey reported that someone had been in the Rat Net Building and had turned the heat on and that's why the electrical cost is up.

Officer Contacts/Reports: Cheryl Farrell reported that Cheri Day reported that the Sutton Ambulance will report to Cheryl about what they could use in equipment.

Jim Ramsey reports that the bid has been awarded for the Chickaloon Bridge.

No Correspondence.

RSA 31: Dean Lust and Jill Alford attended meeting. Discussion about budget and flag lots with concerns about developers and the general population.

Connex bids will be opened and counted on May 15<sup>th</sup> Friday at 5PM, Charlie DeFrest agreed to be a volunteer for the counting with Dean Lust and Kendra.

No Old Business

No New Business

Jim Ramsey reports the crime watch is going well. Community is becoming more aware of watching for suspicious activity and reporting.

Clean-up thanks Jim Ramsey for the clean-up. Trash was collected equaling 2560 pounds, 130 bags were picked up. There were prizes awarded.

Herb Fey motion to adjourn, second by Dean Lust carried unanimously at 7:31 PM.

  
Petesy Lust                      Chair

  
Vicki Kindseth                      Secretary

LAKE LOUISE COMMUNITY NON-PROFIT CORPORATION (LLCNPC)

BOARD MEETING

MEETING MINUTES

Palmer Animal Shelter

January 10, 2015

RECEIVED  
MAY 05 2015  
CLERKS OFFICE

**BOARD MEMBERS PRESENT:**

- Joe Stam, President
- Aaron Bunker, Vice-President
- Kerin Fassler, Secretary
- Yvette Delaquito – Treasurer
- Tom Lohman, Member (via telephonically)
- Sharon Clark, Member
- Robert Rolley, Member (via telephonically)

**BOARD MEMBERS NOT PRESENT:**

None

**GUESTS AND COMMUNITY MEMBERS PRESENT:**

Dennis Brodigan, Emergency Services, Mat Su Borough

Butch Shapiro, Solid Waste Management

Terry Dolan, Dept of Public Works

Jim Sykes, Assembly Member, District 1

President Joe Stam opened the meeting at approximately 11:00. A quorum was established and noted. Mr. Stam introduced special guests and everyone introduced themselves to the Board.

**SECRETARY'S REPORT**

Kerin Fassler read the minutes from the October Board Meeting. With no corrections, Sharon Clark motioned to approve and Aaron Bunker seconded. Motion passed.

**TREASURER'S REPORT**

Yvette Delaquito presented the treasurer's report. Total checks written since October 4, 2014 came to \$4,164.46. Total deposits were \$20,300.96 leaving a total in checking of \$22,996.93 as of January 5,

2015. There are three share certificates, one for \$6,295.34, one for \$2,619.32, and a third for \$28,782.50 totaling \$37,697.16. We have one performance bond – CD of \$1,000.00. Grand total of all accounts is \$100,200.67. Ms. Delaquito presented a complete summary of grants in written form. This summary is attached. Sharon Clark motioned to approve Treasurer’s Report, Aaron Bunker seconded. Motion passed.

### **PERSONS ADDRESSING THE BOARD**

A Wolf Pack Report submitted by Harry Holt was presented by Joe Stam. A copy is attached discussing lack of grooming due to snow volume, acquiring trail easements, support of winter fun runs and other winter activities. Wolf Pack Weekend will be March 7<sup>th</sup> & 8<sup>th</sup> at Lake Louise Lodge. Mr. Holt’s contact number is 232-9080 for anyone wishing to contact him or volunteer to pitch in and help. All contact and activities information can be found on the Wolf Pack web page.

Mr. Stam addressed receipt of newsletters by everyone. Next issue will be in the April timeframe. We would like to e-mail them to save postage in the future if possible. The newsletter is also on the website. Discussion on eliminating mailing was addressed and it was decided that anyone who wants them via snail mail should get them that way as not everyone has the ability to get them via e-mail. On the sign-in sheet for the meeting please address whether you would like an electronic version.

Joe Palowy addressed the boat launch and discussed the Dinty Lake to Lake Louise change in the launch. He indicated that the Dinty Lake side was better. Mr. Stam asked if he would like to be added to the Causeway Committee and he agreed.

Jim Sykes reported that a RFP for repairs on the Public Safety Building brought about an “underwhelming” response. A fix on the problem hasn’t been decided yet and there is money for the design. The fix will be expensive but less than a new building. Mr. Sykes also discussed the solid waste issues and the fact that it is currently on privately owned land. Public Works and Solid Waste are working on this issue. To speak to Mr. Sykes call 746-4533. Address is PO Box 2183 in Palmer, 99645.

Mr. Stam iterated that if anyone wants to be involved in a Committee –please don’t hesitate to volunteer or submit suggestions.

Jeff Urbanus talked about the Comprehensive Plan. Mr. Stam indicated we should have been more involved than we have been in the past.

Mike Fassler gave a brief report on status of EMS in the area. We currently have two EMT-1s, four ETTs and one driver. There are four-six names for a new ETT class. We have a possible new EMT-1 in the near future. He would like to replace the response vehicle under the Code Blue Program. Dwight Hunter – Susitna wants drowning, CPR classes. There may be classes this summer and it will be posted on the website. Guardian is back in service at lake and there are brochures at Lake Louise Lodge.

Mike Fassler also discussed the fire inventory planned for spring and summer. He is setting up a training schedule. Ten new fire pumps are ordered and a total of 20 fire caches will be in place around the lakes including one at Dinty Lake and one at Lake Louise Lodge. The current caches may be reshuffled in addition to placement of new ones. A map with coordinates will be given out at the annual meeting. He also mentioned that Copper Valley is donating a phone service. Someone will be able to answer the phone. Paperwork on this issue needs completion. The old directory needs update on how to get 911 help. We need to ensure we are talking to the Palmer police – not Glenallen when we call 911 for fire, medical, and/or water rescue calls.

## **REPORTS, STANDING COMMITTEES, SPECIAL COMMITTEES**

CHANNEL COMMITTEE – Nothing to report at this time. Committee would like to recruit one new Susitna member. Working to get members to move forward. We need new signage and other improvements. Tyone and Susitna members have better insight as to what is needed.

MEMBERSHIP – Joe Stam proposed that this be a Standing Committee in the future. After some short discussion Sharon motioned that it be established and Yvette Delaquito seconded. Motion Passed.

BY-LAWS – Changes and updates to the by-laws need revision. We do have a boilerplate for the Committee to work from. Committee includes Tim Thornock, Sharon Clark, Anne Otte, Ted Kinney and Tom Main. There will be a general update for the next meeting and any input is welcome.

NAME CHANGE – Mr. Stam discussed a slight deviation for the previously agreed change of Louise, Susitna, Tyone Non-Profit Corporation to Louise, Susitna, Tyone Community Association. It will still be listed as a non-profit corporation but the revised name more accurately reflects what our organization really is for the community. Sharon Clark motioned, Yvette Delaquito seconded acceptance of this change. Motion passed.

## **UNFINISHED BUSINESS**

DUMPSTER – Waste Management is doing a study at facilities across the Borough on current dumpster sites. Discussion on contractor issues determined that we need to tighten up on reporting fillage or moving stairs. If there is a problem, we need to call Char Avril at 861-9672 or cell 355-9838 or Butch at 861-7606. It currently runs about \$25,000/year to operate the dumpster. Terry Dolan gave a history of the Borough landfill. If the Borough decides to abate our system at Lake Louise, they will get input from us to come up with a solution. The dumpster is not funded by property taxes. The whole issue is a political one. Discussion on what we get for our tax dollar was brought up and discussed in-depth. Mr. Sykes will look into this to see if there is a way we can determine a breakout of tax dollars. A “Managing Waste off the Grid” poster is to be on the bulletin board soon. Hauler has 24 hours to respond when called to replace dumpster containers.

CAUSEWAY PROJECT - We have money to extend causeway and for parking lot development. We need to come up with a project to route through Corps of Engineers. Joe Stam has been heading this up. Need to determine if it will be State or Borough Land. Joe Palowy will be on committee – maybe chair. There is a deadline on the culvert of October 2015. There is a \$200 cost to extend this deadline.

WATER QUALITY - \$50,000 - \$100,000 range to do this. Jeff Urbanus may have some ideas on this, but it is out of our price range at this point.

FIRE DEPARTMENT – Dennis Casey Cook – State is going to purchase satellite phones and they are attempting to get some. Hold off on purchasing them ourselves and this item was tabled.

AED – Tom Lohman heading up purchase of AEDs. We can get refurbished ones for \$995 instead of new for \$1,500. Mike Fassler has information and will forward to Tom. Motion made and seconded to buy five refurbished instead of two new. Motion passed.

BOAT – Tom Lohman discussed if we give boat to Borough can we get a guarantee that it will stay at the lake. Dennis Brodigan discussed in-depth his opinion on boat. It is the wrong boat for this lake. We need to explore alternate options and maybe replace with the correct boat. Research needs to be done on type of boat. We need to ensure that we can do this based on the state grant that was

Fassler motioned that the President and one other member talk to Borough about the boat. Yvette seconded. Tom Lohman indicated he will work on this issue. Motion passed.

INSURANCE – Mr. Stam sent e-mails regarding quote being the same. Awaiting reply.

FIBER OPTICS – The current plan is to have the cable run 900 yards from Lake Louise Road down towards lodge. Beyond that there is an additional charge. Yvette DeLaquito will contact and get more information and costs. Service will help with weather station. The 900 yards will be done this summer. The cable will provide 4G service.

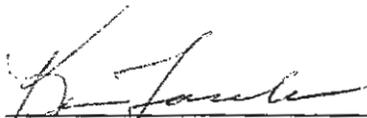
COMMUNITY DIRECTORY UPDATE – Kerin Fassler is taking on the responsibility of combining membership information and all other lists to come up with a complete and up-to-date directory. Anyone who has any type of list of members, newsletter lists, etc., have been requested to forward to her for consolidation and verification.

**NEXT MEETINGS**

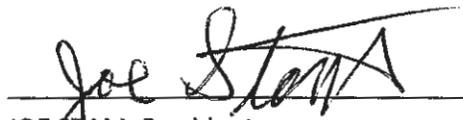
The next regular meeting will be March 15 at 11:00 at the Public Safety Building and the following one will be April 25<sup>th</sup> at the Public Safety Building

Motion made and seconded to adjourn. Meeting adjourned at 12:45.

Respectfully submitted,

  
\_\_\_\_\_  
KERIN FASSLER, Secretary

3/5/2015  
Date

  
\_\_\_\_\_  
JOE STAM, President

4/25/2015  
Date

January 10, 2015  
Treasurer Report

Account balances verified through Matanuska Valley Federal Credit Union on 01/05/15

Share Draft Account – 77

Check #	Date	Payee	Purpose	Amount
2014				
1693	10/04/14	Joe Stam	Postage	\$51.50
1694	10/12/14	Copper Valley Telecom	Weather Station	\$104.32
1695	10/12/14	Mike Carson	MSB Snow Removal	\$100.00
1696	11/14/14	Copper Valley Telecom	Weather Station	\$59.66
1697	12/04/14	Copper Valley Telecom	Weather Station	\$148.98
1698	12/12/14	John Hicks	Fire Department Licensing	\$100.00
1699	12/22/14	Mike Carson	MSB Snow Removal	\$100.00
1700	12/29/14	Alaska Pacific Rentals	Fire Pump Deposit	\$3500.00
(signers: Yvette Delaquito & Joe Stam) (Not Cleared)				

**Total Checks: \$4,164.46**

Deposits

10/29/14	Deposit (Dues & 2014 Revenue Sharing Grant)	\$20,230.00 *
11/30/14	Deposit Dividend	\$ .96
01/05/15	Deposit (Dues & Donation)	\$ 70.00

- Revenue Sharing Grant monies: \$20,200.00

**Total Deposits: \$20,300.96**

**Current Ending Balance: \$22,996.93**

Primary Share Account – 99

**Current Balance (09/29/14) \$38,506.58**

Share Certificate 30	\$6,295.34 (Matures – 7/11/14)
Share Certificate 31	\$2,619.32 (Matures – 8/29/14)
Share Certificate 32	\$28,782.50 (Matures – 7/15/14)

**Total on Share Certificates: \$37,697.16**

Performance Bond – CD - \$1000.00

**Total on all accounts and certificates: \$100,200.67**

October 4, 2014

Grant Summary:

**2012 Revenue Sharing Grant Scope**

- Transport Fire/Rescue boat from manufacturer in Washington State
- Fire/Rescue equipment for new 26 foot boat recently purchased with Legislative Grant
- Additional remote fire equipment storage huts and the required pumps, hoses, related accessories, and 4 commercial fire extinguishers
- Construct a dock and waterfront facility for a Fire/Rescue/EMS Boat
- Materials to construct a road from the Public Safety Building to the dock

**Remaining Balance of Funds**

\$16,693.11

**2013 Revenue Sharing Grant Scope**

- Transportation and outfitting of the new Fire Rescue Boat
- Large Fire Extinguishers to protect the public at the 5 area businesses
- Maintenance grading of the area service roads
- Insurance as required for the Community, Volunteer Fire Department and the Fire Rescue Boat
- Repair the Public Wind Sock and Mast at the Army Point Campground

**Remaining Balance of Funds**

\$24,052.81

**2014 Revenue Sharing Grant Scope**

- Administrative costs to include attorney fees to change name, and rewrite bylaws
- Dumpster Improvements
- Repair boat ramp at the causeway at the end of the Lake Louise Road (public launch)
- Channel safety improvements between Lake Louise and Susitna Lake which would include more signage
- Water quality monitoring.

**Remaining Balance of Funds**

\$20,200.00

**Meadow Lakes Community Council, Inc.****Minutes – March 11, 2015 - Meeting – Meadow Lakes Elementary School Gym****Nine (9) Board Members Required for Quorum: 7 = Yes 9**

❖  **Pres:** Terry Boyle ❖  **Vice Pres:** Heather Heusser ❖  **Treas:** Patti Fisher ❖  **Sec:** Kristine Bayne  
 **Ed:** Sherri Rusher ❖  **Com:** Tim Swezey ❖  **CIP:** Maria Victoria Kalmbach  
 ❖  **Bylaw:** Don Stevens ❖  **Mem:** Holly Gerlach-Grant ❖  **Trail:** Lori Benner-Hanson  
**3 Members of the Meadow Lakes Community:  Yes**

**Call to Order:** Meeting call to order at 7pm by President, Terry Boyle.

**Determination of Quorum:** A quorum was determined to be present by Terry Boyle, President.

**Pledge of Allegiance:** Recited

**Approval of Agenda:** Bev Marple moved to approve the March 11, 2015 agenda and Linda Conover seconded motion. Agenda approved as presented.

**Approval of Meeting Minutes from February 12, 2015:** Patti Fisher motioned to accept the minutes of February 12, 2015 with the removal of the word "little" from the Treasurer's report section. Jullie Starr seconded motion. Discussion was held. Motion carried.

**Treasurers Report:** Patti Fisher reported the balance is \$40,932.22. She also explained the different account balances and how those monies were scheduled to be used. The Money Market Account was established to accumulate gaming funds which are designated for Community Council building fund. She said the general fund balance may be used for general operations of Council activities; for example the existing copy machine is being repaired, but because of outdated parts it may need to be replaced.

**Presentation: Julie Estey, MEA Director of Public Relations:** Julie Estey spoke about the clearing of power lines in Meadow Lakes. MEA will clear on an eight year cycle to keep overgrown areas from causing power outages. She brought maps to show what cleared this year. JCC is the company who will be clearing the right-a-ways. Step 1 – Is that you will receive an automated phone call about clearing. Step 2 – Four days before clearing you will receive a door-hanger with a number to call with questions and concerns you may have. Step 3 – They will come back and chip all the brush that is cut down, if you wish to keep the wood for fire wood please discuss that with the JCC Company at the time of clearing. Discussion following on the rising costs of over-head power lines and the rising rates. Julie stated cost of fixing over-head lines is cheaper than underground. There will be two upcoming meetings, 1) Tomorrow night, March 12 at 7:00 at Colony High on the rising MEA cost and rates. 2) Their election is on April 28, 2015. There are three open seats.

**Old Business:**1) Article 5

Bylaws Committee: Jullie Starr introduced the Bylaw committee members and the Amendment. She then turned the presentation over to Linda Conover. The recommendations of the Bylaws committee are as follows;

Change 1 - Article 5 Voting Section A

Each general member is entitled to one vote on all voting matters of MLCC. Limited members shall have no vote.

Cindy Michaelson motioned to accept Change 1 for Article 5 Voting Section A. Michael Sweeley seconded motion. Discussion followed.

Stephen Edwards moved to amend the motion by adding: "*who has registered and been verified*" after "Each general member". Jullie Starr seconded motion. Amendment to motion carried.

Article 5 Voting Section A now reads; "Each general member who has registered and been verified is

MLCC Inc Minutes 3-11-15

entitled to one vote on all voting matters of the MLCC. Limited members shall have no vote"

Motion carried with a  $\frac{2}{3}$  vote.

When the above motion passed, the Bylaws committee finds the intent of that change is in conflict with Article 4 Membership Section C and recommends the following motion also be made.

Article 4 Membership Section C

"Membership: Membership shall commence upon ~~filling~~ *filing* of a membership application with the membership ~~chair~~ *committee* and shall be continuous, provided that the member ~~has attended at least one (1) meeting during the previous twelve month period and otherwise~~ continues to meet the eligibility requirements for membership. Members are encouraged to verify or update their membership information with the membership ~~chair~~ *committee* at each annual meeting or as necessary."

Holly Gerlach-Grant moved that "*for a member who has been registered and has been verified*" be inserted between the word "application" and "with the membership". Patton Pettijohn seconded the motion. Motion carried.

Amendment now reads:

Article 4 Membership Section C

"Membership: Membership shall commence upon filing of a membership application for a member who has registered and has been verified with the membership committee and shall be continuous, provided that the member continues to meet the eligibility requirements for membership. Members are encouraged to verify or update their membership information with the membership chair at each annual meeting or as necessary." Yes Votes 82, No Votes 0. Motion carried with a  $\frac{2}{3}$  vote.

#### Change 2

Article 5 Voting, Section B:

- 1) Bylaws committee suggested the following amendment;

"Voting shall be conducted in person or by absentee ballot. There shall be no proxy voting."

Cindy Michaelson moved and Mike Koskovich seconded. Patton Pettijohn called for the question and seconded by Virginia Pettijohn. Call for the question carried.  
Yes 62, No 18. Motion carries with a  $\frac{2}{3}$  vote.

Article 5 Voting Section B Subsection 2

- 2) Amendment proposed by Bylaws Committee

Absentee ballot procedure: Absentee voting is permitted for Board member elections and any ~~held over, postponed or prior notice~~ motions *delayed* from a previous meeting.

- a) The Bylaws committee recommended this should read: "Except motions that are time sensitive, when a topic is determined by the membership to be important enough that the entire membership needs to be informed and given notice for absentee voting, a motion may be delayed. After discussion and the language of the motion is set, a  $\frac{2}{3}$  vote is required to delay voting until the next meeting." Yes 63, No 2. Motion carried with a  $\frac{2}{3}$  vote. NOTE: At the April 9, 2015 meeting, Virginia Pettijohn objected to the 2 No votes stating that she and at least 2 others voted no. Linda Conover addressed the objection by stating that three people counted votes, and another compared and gathered the totals. Their report contained 2 no votes. Minutes remain unchanged with the addition of this notation.
- b) The motion will be printed in full on requested absentee ballot to be voted on without

additional discussion at the next meeting.

Cindy Michaelson moved to accept the Bylaws Committee amendment and second by Jaslynn Casey. Yes 63, No 0. Motion carried with a 2/3 vote.

- c) Absentee ballots may be downloaded, requested by email or in writing from the Secretary of the Council Board at the following addresses:

Ballot request in writing:

Meadow Lakes Community Council, Inc.  
Attn: Absentee Ballot Request/Return  
1210 N. Kim Drive, Suite B  
Meadow Lakes, Alaska 99623

Ballot request by email:

[secretary@mlccak.org](mailto:secretary@mlccak.org)

Ballot downloads:

Ballots can be downloaded from [mlccak.org](http://mlccak.org)

Cindy Michaelson motion to accept the changes Jullie Starr seconded.  
Motion carried with a 2/3 vote, none opposed.

- d) Original Amendment to Bylaws is;  
Absentee ballots must be mailed back to the secretary. The ballots must be postmarked no later than on (1) week (7days) prior to the next meeting. Valid ballots must include:
- 1) One ballot per envelope
  - 2) Voters name, address and signature on the envelope.

The Bylaw committee recommends the following amendment:

To be considered valid, absentee ballots must be signed and returned to the MLCC

1. By email ([secretary@mlccak.org](mailto:secretary@mlccak.org))
2. Hand delivered to the MLCC office at the Meadow Lakes Senior Housing, 1210 N. Kim Drive, Suite B, Meadow Lakes, Alaska 99623.
3. Mailed. Any ballot mailed must be received 2 days prior to the meeting where voting occurs. One ballot per envelope.

Discussion followed. Virginia Pettijohn moved to amend the amendment by adding in line 3 after received 2 days prior to voting and before where voting occurs, and removing to-meeting before where voting occurs. One ballot per envelope. Second by Rae Arno.  
The amendment to the amendment carried.

Ron Payne called for the question second by Virginia Pettijohn.  
Call for the question carried.

Article 5 Voting, Section B Subsection d) will now read: To be considered valid, absentee ballots must be signed and returned to the MLCC

1. By email ([secretary@mlccak.org](mailto:secretary@mlccak.org))
2. Hand delivered to the MLCC office at the Meadow Lakes Senior Housing, 1210 N. Kim Drive, Suite B, Meadow Lakes, Alaska 99623.
3. Mailed. Any ballot mailed must be received 2 days prior to voting where voting occurs. One ballot per envelope.

Jaslynn Casey motioned to accept the changes. John Casey seconded.  
Motion carried with a 2/3 vote.

- e) Bylaws committee recommends the following amendment.

"Valid absentee ballots will be noted on the voting list of the general members. In the event a general member mailed an absentee ballot but shows up at the same meeting to request a voting card, the absentee ballot will be discarded"

Cindy Michaelson moved to accept amendment, seconded by John Casey.  
Cally Leader moved to amend the amendment by changing the word "mailed" to "submitted", second by John Casey. Amendment to motion carried.  
Motion as amended carried with a 2/3 vote.

Article 5 Voting, Section B, 2, e. – now reads:  
"Valid absentee ballots will be noted on the voting list of the general members. In the event a general member submitted an absentee ballot but shows up at the same meeting to request a voting card, the absentee ballot will be discarded"

Article 5 Voting Section C – Bylaw committee recommends this Section to read;

- 1) A passing or affirmative vote must be by majority, defined as more than half of the eligible voting members present and voting, except on matters requiring a ~~supermajority~~ 2/3 vote of the eligible voting members present and voting, *plus all voting by absentee ballot voting.*

Virginia Pettijohn moved to accept the recommendation by the Bylaw committee seconded by Melissa Mayer. Motion carried with a 2/3 vote.

#### Change 3

- 1) Article 12 Quorum Section E  
The Bylaw committee recommends the following;

E. Quorum: At general membership meetings, a quorum shall consist of a majority of the seated members of the executive board, members of three (3) standing committees plus a minimum of ten (10) general members not serving on the board, for a total of 16 members. Once a quorum has been established, business may be conducted for the remainder of the meeting. For committee meetings, a quorum shall consist of a simple majority (i.e. greater than half) of the committee membership.

Virginia Pettijohn moved to accept the changes recommended by the Bylaw committee, seconded by Patton Pettijohn. Discussion followed. Motion carried with a 2/3 vote.

#### Change 4

- 1) Appendix A Section G Bylaws Committee

##### G. Bylaws Committee

- a. Committee is to be made up of 3 *or more* members, including the chair.

Cindy Michaelson motioned to accept these changes. Frank Follett seconded.  
Motion carried with a 2/3 vote.

#### 2 Form Committees

Jullie Starr asked that those interested in volunteering sign up at the side table for  
Spring Clean Up  
Adopt a Highway  
Sports Field Promotion  
Block Party Committee

#### New Business

- 1) Terry Boyle asked for a motion to extend the meeting to 9:15pm. Jullie Starr moved to extend meeting, Bev Marple seconded motion. Motion carried.
- 2) Appoint Nominating Committee: Don Stevens, Bev Marple, and Niki Knowlton were appointed to the

nominating committee.

- 3) Terry Boyle suggested tabling the remainder of the agenda until next meeting to allow time for Agency Reports and Persons to be Heard.

**Agency Reports:**

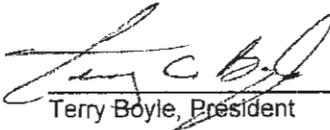
- 1) Mat Su Borough Mayor Larry DeVilbiss - Thanked us for being a volunteer in our community. He said the Borough is working on improving the SpUD process.

**Person to be Heard:**

- 1) Randall Kowalski – Candidate for District 7 Assembly Seat – Introduced himself and said he would work with the Mat Su Borough on SpUD process.

**Approve Meeting Location:** Date and Time – Wed, April 8, 2015, Sign in 6pm to 7pm, Meeting 7pm to 9pm. The location of the next meeting has yet to be finalized. It will be noticed in the newspaper, on the website and Facebook.

**Adjournment:** Cindy Michaelson motioned to adjourn at 9:19pm Jullie Starr seconded. Motion carried.

  
 Terry Boyle, President                      4-9-2015  
 \_\_\_\_\_  
 Date

  
 Krista Payne                      9 April 15  
 \_\_\_\_\_  
 Secretary                      Date

# Meadow Lakes Community Council, Inc.

Minutes – April 9, 2015 - Meeting – Meadow Lakes Elementary School Gym

Three (3) Officers Required for Quorum: Yes 5 present

❖  Pres: Terry Boyle ❖  Vice Pres: Heather Heusser ❖  Treasurer: Patti Fisher

Sec: Kristine Bayne ❖  Com. Coordinator: Tim Swezey

Three (3) Chairs Required for Quorum: Yes 5 present

Education: Sherri Rusher ❖  CIP: Maria Victoria Kalmbach

Bylaw: Don Stevens ❖  Mem: Holly Gerlach-Grant ❖  Trail: Robert Koruna

10 Members of the Meadow Lakes Community:  Yes

RECEIVED  
JUL 28 2015  
CLERKS OFFICE

1. **Call to Order:** Meeting call to order at 7pm by President, Terry Boyle.
- 1a. **Determination of Quorum:** A quorum was determined to be present by Terry Boyle, President.
2. **Pledge of Allegiance:** Recited
3. **Approval of Agenda:** Don Stevens moved to approve the April 9, 2015 agenda. Bev Marple seconded motion. Agenda approved as presented. There were no objections.
4. **Approval of Meeting Minutes from March 11, 2015:** Melissa Bayer moved to approve March 11, 2015 minutes with a correction in the header changing the date from February 12, 2015 to March 11, 2015. Motion seconded by Cindy Michaelson. Virginia Pettijohn objected to the "2 No votes" on Article 5 Voting Section B Subsection 2. She stated that she and at least 2 others voted No. Linda Conover addressed the objection stating that three people counted votes, and another compared and gathered the totals. Their report contained 2 No votes. Minutes will remain unchanged except for the addition of this notation. Approval passed.
5. **Treasurers Report:** Patti Fisher reported the balance is \$40,316.91. She also said backup receipts are available for the re-imbusement checks. These backup receipts are in a folder at the end of the head table.
6. **Presentation:**

**Karyn'Marie Alvarado, Mat-Su Borough Community Clean-Up Coordinator:** Karyn'Marie Alvarado spoke on the clean-up processes. She is the "go to person" for supplies. They are contracting dumpsters with Alaska Waste. She cautioned against picking up needles and other drug paraphernalia. If you elect to pick it up put it in jar with a lid and use rubber gloves or contact her and she will come and pick it up. The dumpsters will be located at Fire Station 71. Abandoned vehicles will be picked up if they are in the Right-Of-Way. With confirmation from AK Car Crushing, Meadow Lakes will pick up vehicles from private property without a fee. This has not been finalized yet. We should hand out 2 yellow bags per person. The landfill will take appropriately marked bags with a notice stating they are part of the community clean up.
7. **Old Business:**
  - 7.1 **Elections** - Don Stevens gave a presentation on the election procedures. The nominating committee consisted of Don Stevens, Niki Knowlton, and Bev Marple.
    - 7.1.1 **Job Descriptions** – Don Stevens reported that half of the officers are elected every year. His Power Point presentation listed the responsibilities of each position that required a substantial commitment.
    - 7.1.2 **Nomination Committee Report** – The nominations from the 2015 Nominating Committee are:  
President – Terry Boyle  
Secretary - Janet Henkel  
Community Safety Chair – Rae Arno  
Education Chair – Sherri Rusher  
Gaming Chair – Ariel Cannon  
Capital Improvement Project Chair – Maria Victoria Kalmbach

7.1.3 **Nominations from the Floor** - Don Stevens called for nominations from the floor stating that nominations were to be finalized tonight with the election taking place at the May 14, 2015 meeting. The following questions were asked;

1. Does the nominee need to be present tonight to be nominated? It would be preferable if the individual was present to confirm interest since it does require a commitment. There is nothing in the bylaws addressing this.
2. How many times has Terry Boyle served as President in the past? Terry has served one 2 year term and is eligible for a second 2 year term.
3. What does the Education chair position entail? The chair would head up coordinating and scheduling educational classes such as various safety classes, winter survival classes, CPR classes for seniors, babysitting classes, gun safety etc.
4. What does Gaming do? The Gaming position has been inactive for 2 years. The permit is now renewed. This position would manage and do the reports on activities involving bingo, pull tabs, or raffles.

Don Stevens asked for nominations from the floor. Cindy Michaelson nominated Larry Michaelson for the Community Safety Chair. Virginia Pettijohn seconded motion.

Don Stevens called for further nominations from the floor three more times. With no response nominations were closed.

A nomination report and resulting ballot are attached to these minutes.

**7.2 Clean-up Committee Report** – Patti Fisher reported the Clean-up Committee met on April 6, 2015 for the first time this year with four new volunteers. They are Cally Leader, Jayne Koskovich, Alberta Porterfield, and Jazlynn Casey. The clean-up will run from May 9<sup>th</sup> to May 16<sup>th</sup>, with the Block Party on the 17<sup>th</sup>. Still need volunteers to help with food arrangement, publicity, canvassing for donations, picnic activities, set up and take down. A clip board was passed around for sign-ups.

**7.3 Trails Committee Report** – Robert Koruna gave an update report on the trails committee activities. The Mat Su Borough held a Borough wide planning session for local trails which included trails located on Bald Mountain. MLCC Inc. has just received a grant to finalize the survey of the Visnaw Little Su Trail. An additional grant application was submitted to the Mat-Su Trails Foundation to study, survey and realign existing trails to Bench Lake. This is envisioned as a winter trail due to terrain. Plan to include the feasibility of a trail bridge over the Little Su to connect to the Bald Mountain region. A question and answer period followed with general discussion. The Mat-Su Borough is currently seeking support for the Faultline Trail and is open for comments. Tim will send out an email with a link to the project.

Heather Heusser, Vice President, started to continue with business. Virginia Pettijohn called Point of Order stating that the President must move from the table if he continues to pass the gavel to the Vice-President. President Terry Boyle continued with the meeting.

## **8. New Business:**

No New business

## **9. Correspondence:**

- 1 Platting Notice – The Bluffs of Summer Case 15-047 – Will divide a 40 acre exemption into 36 lots.
- 2 Wasilla West Subdivision Case 15-056 – Will combine 3 lots into 1 lot with petitioner proposing to dedicate right of way for W Machen Road project.
- 3 Mat Su Borough Community Development Department – Recently held an annual Mat-Su Trails Workshop, co-sponsored by the Mat-Su Borough and the Mat-Su Trails and Parks Foundation focused on connectivity.

**10. Agency Reports:**

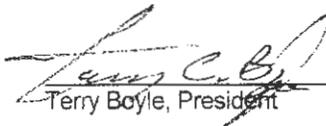
No Agency Reports

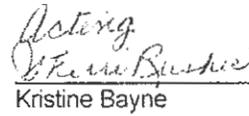
**11. Person to be Heard:**

- 1 Jayne Koskovich – Presented two petitions she like people to sign if they are interested in the topics. The first is to support districts for the School Board Members. The second is to re-align these districts to match the Borough Assembly districts.
- 2 Ron Johnson – As a candidate for the MEA Board elections, he presented his views and asked for support through our votes. Discussion followed his presentation. Lonnie Knowlton moved to invite MEA out to talk to us the recent and proposed rate increases. Don Stevens seconded motion. Motion passed.

**12. Approve Meeting Location:** Date and Time – Thursday, May 14 April 8, 2015, at the Meadow Lakes Elementary School Gym. Sign in 6pm to 7pm, Meeting 7pm to 9pm. It will be noticed in the newspaper, on the website and Facebook.

**13. Adjournment:** Mrs. Pettijohn moved to adjourn. Mike Koskovich seconded motion. Motion passed and meeting adjourned at 8:12.

 5-14-2015  
 Terry Boyle, President Date

 5-14-2015  
 Acting Kristine Bayne Date

**Date:** April 13, 2015  
**To:** MLCC Executive Board  
**From:** Don Stevens, Chair, 2015 MLCC Nominations Committee  
**RE:** Committee report and 2015 ballot

The 2015 MLCC Nominations Committee was appointed at the March 2015 General Membership. The members appointed were Don Stevens (Chair), Nikki Knowlton, and Bev Marple.

Open positions for 2015 are President, Secretary, and Standing Committee Chairs for the Community Safety, Education, Gaming, and Capital Improvement Projects Committees. The Nominations Committee met once and identified potential nominees for all open positions. Potential nominees were contacted by the Nominations Committee to verify willingness to accept nomination. Except for the Secretary position, all potential nominees agreed to accept the nomination. The Committee decided to circulate a call for volunteers to MLCC members for the secretary position. One person responded to the call.

The slate of nominees identified by the Nominations Committee consisted of  
 President – Terry Boyle  
 Secretary – Janet Henkel  
 Standing Committee Chairs  
     Community Safety – Rae Arno  
     Education – Sherri Rusher  
     Gaming – Ariel Cannon  
     CIP– Maria Victoria Kalmbach

The Nominations Committee nominations were presented to the MLCC membership at the April 2015 General Membership meeting, and nominations were open to nominations from the floor. Larry Michaelson was nominated for the Chair of the Community Safety Committee. No other nominations were made, and nominations were closed.

Final candidates for 2015 Meadow Lakes Community Council are:

President – Terry Boyle  
 Secretary – Janet Henkel  
 Standing Committee Chairs  
     Community Safety – Rae Arno and Larry Michaelson  
     Education – Sherri Rusher  
     Gaming – Ariel Cannon  
     CIP– Maria Victoria Kalmbach

**Official Ballot**  
**Meadow Lakes Community Council**  
**Election 2015**

Vote for at most one candidate for each position. Indicate your vote by completely filling in the box next to the candidate's name using a pen with blue or black ink.

**President**

\_\_\_\_\_ Terry Boyle

**Secretary**

\_\_\_\_\_ Janet Henkel

**Chair Community Safety Standing Committee**

\_\_\_\_\_ Rae Arno

\_\_\_\_\_ Larry Michaelson

**Chair Education Standing Committee**

\_\_\_\_\_ Sherri Rusher

**Chair Gaming Standing Committee**

\_\_\_\_\_ Ariel Cannon

**Chair Capital Improvement Projects Committee**

\_\_\_\_\_ Maria Victoria Kalmbach

## Meadow Lakes Community Council, Inc.

Minutes – May 14, 2015 - Meeting – Meadow Lakes Elementary School Gym

Board Members Required for Quorum: 3 Board Members & 3 Committee Chairs

- ❖  **Pres:** Terry Boyle ❖  **Vice Pres:** Heather Heusser ❖  **Treasurer:** Patti Fisher ❖ **Sec:** Kristine Bayne  
**Education:** Sherri Rusher ❖  **Com. Coordinator:** Tim Swezey ❖  **CIP:** Maria Victoria Kalmbach  
❖  **Bylaw:** Don Stevens ❖  **Mem:** Holly Gerlach-Grant ❖  **Trail:** Robert Koruna  **Trail:** Lori Benner-Hanson  
**10 Members of the Meadow Lakes Community:**  **Yes**

1. **Call to Order:** Meeting call to order at 7pm by President, Terry Boyle.
- 1a. **Determination of Quorum:** A quorum was determined to be present by Terry Boyle, President.
2. **Pledge of Allegiance:** Recited
3. **Approval of Agenda:** Jullie Starr moved to approve the Agenda for May 14, 2015. Cindy Michaelson seconded the motion. There were no objections, and the Agenda was approved.
4. **Approval of Meeting Minutes from April 9, 2015.** Cindy Michaelson pointed out that the number of Meadow Lakes Community Council members needed for a quorum, shown as 3, is incorrect. The correct number should be 5. Jaslynn Casey moved to accept the minutes as corrected. Cindy Michaelson seconded the motion. There were no objections, and the Minutes were approved.
5. **Treasurers Report:** Patti Fisher reported that the only financial transaction for the month of April 2015 was a deposit of a check for \$9500 received from the MatSu Borough for the Bench Lake Trail Project.

### 6. **Old Business:**

**Elections** – Ballots were handed out as members signed in for the meeting. The voted ballots were deposited into a specially prepared ballot box. A final call was made for any voted ballots. It was announced that Don Stevens, Jaslynn Casey and Niki Knowlton will be counting the ballots during the meeting.

### 7. **Presentation:**

Sara Doyle of Stantec gave a presentation on the Seldon Road Extension. In summary: Phase 1 construction is moving along well and should be wrapped by the end of summer. Phase II has issues about speed limits which are being addressed. Sara said that the road is designed as a 55 mph road and signed for 50 mph with a decrease to 20 mph near Beverly Lakes within the curved areas. Approximately 80 residents had expressed concerns about the speed and asked for reduced speeds in the curved areas. Connections to Pittman Road are still under consideration.

Kim Ryals from Mat Su Trails and Parks Foundation gave a brief overview of the Foundation. She reported that MST&P Foundation, which was seeded by the MatSu Borough and the MatSu Health Foundation, is a 501c3 non-profit organization designed for the purpose of awarding recreational grants. It has been working to bring users, communities and planners together to create a borough-wide trail plan. Cindy Michaelson asked how much seed money was needed for the start up of the Foundation. Kim answered that \$100,000 was provided by the Mat Su Borough, with matching funds from Mat Su Health Foundation. Sara Doyle reported that with regard to the Bench Lake Trail there is a strong interest to getting access up to the state lands in the Bald Mountain area. She has been working on the plan with Big Lake, Houston and Meadow Lakes. The goal of the project is to eliminate trespass areas and create legal access.

### 8. **New Business**

None

### 9. **Correspondence:**

- 1 The Borough's Land and Resource Management Division is planning a competitive shotgun course near

Church and Seldon.

**10. Election Results:**

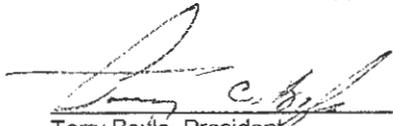
Terry Boyle, President  
Janet Henkel, Secretary  
Larry Michaelson, Community Safety  
Sherri Rusher, Education  
Ariel Cannon, Gaming  
Maria Victoria Kalmbach, Capital Improvement Projects

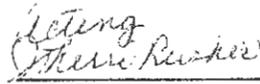
**11. Agency Reports:** Vern Halter reported on the current status of the Borough's budget process. He also reported that this is his final year of representing District 7.

**12. Persons to Be Heard:** Patti Fisher reported on the progress of the Clean Up. Volunteers are still needed to help at the Block Party. She urged everyone to participate in cleaning up and then to come to the party on the 17<sup>th</sup>.

**13. Approve Meeting Location:** Tim Swezey reported that if we used the school for the meeting there would be a charge of \$350. He suggested that the meeting return to the Birch Creek Senior Housing Complex, with an alternate location being the Pavilion at the Sport Field, if the attendance exceeds the capacity of the Senior Housing Complex. Lori Benner moved to schedule the next meeting on June 10 at the Birch Creek Senior Housing Complex, with the Sports Field Pavilion being the fall-back location. The motion was seconded by Don Stevens. There was no discussion. There were no objections, and the motion was approved.

**14. Adjournment:** Todd Pillars moved to adjourn the meeting, seconded by Jullie Starr. There were no objections and the motion was approved. The meeting adjourned at 8:55 pm.

  
Terry Boyle, President                      6-10-2015  
Date

  
Kristine Bayne                              6-10-2015  
Date

**Sutton Community Council Regular Monthly Meeting**  
**Wednesday, January 28, 2015, 7:00 pm @ Sutton Public Library**  
**Minutes**

**Council Members Present:** Roberta Mason, Claudia Dolfi, Jim Tapley, Sandra Myers

**Council Members Absent:** Mark Bertels, Sierra Alcantra, George Rauscher, Jack Niggemyer

**Community Members Present:** Tim Kane, Jim Kane, Cara Brown, Earl Houser, Steve McDaniel, Archie Card,  
Jim Sykes

**RECEIVED**

**JUL 31 2015**

**CLERKS OFFICE**

1. **Establish Quorum:** No
2. **Call to Order:** 7:05
3. **Pledge:** Led by Tim Kane
4. **Additions or Changes to Agenda:**
  - a. MSB Planning Commission Public Hearing on J-TAC Training Facility
5. **Guests:**
  - a. *Tim & Jim Kane, Sutton property owner where J-TAC training facility is located*
    1. Mat Su Borough Planning Commission will meet on Tuesday, February 2 at 6:00 pm to take Public testimony and make a decision on the Special Use Permit for the training facility
    2. Written comment period is over
    3. Sutton Community Council has received copies of the written public comments
    4. Concern expressed by Council members that some written comments stated that they had no knowledge of this training facility operation for the past two years
    5. The Council had this information posted for 90 days on the council website and is still posted on the Sutton Voice Facebook page
    6. The Council took public comment during that 90 days before voting to write a letter of support for the training facility
    7. Three Council members will attend the Planning Commission meeting
    8. Written documentation will be presented that shows number of website posts and emails sent and received during the public comment period conducted by the Council
  - b. *Steve McDaniel and Archie Card of J-TAC Training Facility*
    1. No shooting has taken place since J-TAC received a letter from the MSB asking that they Cease and Desist all further activity at the training facility
6. **Presentations:**
  - a. No presentations at this time
7. **Announcements:**
8. **Correspondence:** All Mail and Correspondence can be seen at <http://www.suttoncommunitycouncil.org>
  - a. Mail - <http://www.suttoncommunitycouncil.org/fy-20151.html>
    1. MSB letter requesting CIP projects. Deadline is March 13, 2015
  - b. Public and Board Correspondence - <http://www.suttoncommunitycouncil.org/fy-20151.html>
9. **Borough and State Reports:**
  - a. *Jim Sykes - MSB Assembly District 1 Representative*
    1. Funding for the River mitigation project in the Sutton RSA is still available
    2. Federal funds are now available to buy out homes along the river.
    3. Applications are being reviewed and processed
    4. The Borough Assembly has voted to form a panel of 13 to review and take public comment on the marijuana issue and how to deal with legalization.

Sutton Community Council  
Regular Meeting  
January 28, 2015

1

**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, January 28, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**Continued from Borough and State Reports**

5. There are still three openings on the Marijuana panel

**10. Officer Reports:**

- a. **Chair - Mark Bertels**
  - 1. Mark was not present
- b. **Secretary - Claudia Dolfi**
  - 1. December Minutes are ready for approval. No quorum, No motion, No vote
- c. **Treasurer - James Tapley**
  - On hand 1/28/15
  - 1. Checking - \$448.51
  - 2. Savings - \$25.25
  - 3. Money Market - \$41,747.42
  - 4. 2010 Revenue Sharing - \$222.57
  - 5. 2011 Revenue Sharing - \$572.82
  - 6. 2012 Revenue Sharing - \$3454.02
  - 7. 2013 Revenue Sharing - \$24,600.00
  - 8. 2014 Revenue Sharing - \$16,050.00

**11. Committee Reports:**

- a. **Comp Plan Review - Mark Bertels**
  - 1. No meeting scheduled at this time
- b. **501c (3) Committee - Jim Tapley**
  - 1. No word on the application from IRS
- c. **Bylaws Committee - Roberta Mason**
  - 1. No meeting scheduled at this time

**12. Old Business:**

- a. **"Welcome to Sutton" Signs**
  - 1. Mark Bertels sent an email at the request of the Council to Jack Niggemyer asking for the return of the funds for the "Welcome to Sutton" signs
    - o See attached copy of letter
  - 2. Jack has not responded to the email and did not attend January's Council meeting

**13. General Orders:**

- a. *No general orders at this time*

**14. New Business:**

- a. *No new business*

**15. Restate motions and voting results**

- a. *No quorum, No motions, No votes*

**16. Meeting Adjourned - 8:40 pm**

Mark Bertels      2/25/15

Claudia Dolfi      2-28-15

President's Signature

Date

Secretary's Signature

Date

Sutton Community Council  
Treasurer's Report  
January 28, 2015

Beginning and Ending Balances:

	09/29/2014	10/19/2014
99 Savings	25.24	25.25
77 Checking	448.51	448.51
20 Money Market	45,897.42	41,747.42
Deposits Checking		.00
Deposit Money market		.00
Transfers	Money market to checking	.00
Expenses	Alpine Historical Society	4,150.00
Interest Earned	Checking / Money Market/Savings	.00

Sutton Community Council  
 Revenue Sharing Project 2010 Update  
 January 28, 2015

<u>Allotted</u>	<u>Project</u>	<u>Amount Dispersed</u>	<u>Funds Remaining</u>
1,500.00	Wayside sign at Callison's pullout Transferred to Playground \$1,500.00	\$ .00	.00
3,500.00	Alpine Historical Park renovations	3,500.00	.00
500.00	17 Mile public access signs Transferred to Playground \$524.88	84.62	.00
750.00	Ski Groomer	750.00	.00
3,069.00	Garbage Collection at area rec. sites  (Administered by CVTC at SCC request)	3,000.00	.00
1,500.00	Sutton Resource Center signs	1,500.00	.00
1,500.00	Transfer site coupons	1,500.00	.00
3,000.00	Welcome to Sutton sign Transferred to Playground \$960.70	1,816.73	222.57
2,440.50	Alpine Civic Club Board	2,400.00	.00
	Playground	2,985.58	.00
2,440.50	SAC	2,440.50	.00
<hr/>			
\$20,200.00		\$19,977.43	\$222.57

Sutton Community Council  
 Revenue Sharing Project 2011 Update  
 January 28, 2015

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<u>Allotted</u>	<u>Project</u>	<u>Amount Dispersed</u>	<u>Funds Remaining</u>
2,400.00	Alpine Historical Society	2,400.00	.00
367.00	Sutton PTA	366.18	.00
2,300.00	Eaglecrest Alaska Ministries	2299.97	.00
6,300.00	Friends of the Library	6,300.00	.00
1,600.00	Grace Bible Church	1586.43	.00
2,000.00	Alpine Civic Club Transferred to playground	.00	.00
	Playground	2,014.42	.00
5,233.00	Sutton Community Council	4,660.18	572.82
<hr/>			
\$20,200.00		\$19,627.18	\$572.82

Sutton Community Council  
 Revenue Sharing Project 2012 Update  
 January 28, 2015

<u>Allotted</u>	<u>Project</u>	<u>Amount Dispersed</u>	<u>Funds Remaining</u>
1,200.00	Alpine Historical Society	.00	1,200.00
1,221.03	Sutton PTA	781.48	439.55
2,646.00	Eaglecrest Alaska Ministries	2,244.67	401.33
5,300.00	Friends of the Library	5,300.00	.00
3,900.00	Grace Bible Church	3,900.00	.00
500.00	Alpine Civic Club (Community outreach)	500.00	.00
1,350.00	Sutton Community Council	1261.86	113.14
7,007.97	Playground	7,007.97	.00
1,300.00	Alpine Civic Club	.00	1,300.00
2,475.00	Sutton Public Library (parenting classes)	2,450 .00	.00
	25.00 Transferred to SCC		
<hr/>			
\$26,900.00		\$23,445.98	\$3,454.02

Sutton Community Council  
 Revenue Sharing Project 2013 Update  
 January 28, 2015

<u>Allotted</u>	<u>Project</u>	<u>Amount Dispersed</u>	<u>Funds Remaining</u>
4,000.00	Friends of the Sutton Library	4,000.00	.00
5,150.00	Alpine Historical Society	.00	5,150.00
9,000.00	Friends of the Sutton Library (indoor stage)	.00	9,000 .00
7,650.00	Alpine Civic Club Board (Community Hall)	.00	7,650.00
300.00	Alpine Civic Club Board	.00	300.00
2,500.00	Sutton Community Council	.00	2,500.00
<hr/>			
\$28,600.00		4,000.00	\$24,600.00

Sutton Community Council  
Revenue Sharing Project 2014 Update  
January 28, 2015

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<u>Allotted</u>	<u>Project</u>	<u>Amount Dispersed</u>	<u>Funds Remaining</u>
1,600.00	Eaglecrest	.00	1,600.00
4,150.00	Alpine Historical Society (Play Ground)	4,150.00	.00
4,000.00	Grace Bible Church (Food Pantry)	.00	4,000 .00
7,650.00	Alpine Civic Club Board (Community Hall)	.00	7,650.00
300.00	Alpine Civic Club Board	.00	300.00
2,500.00	Sutton Community Council	.00	2,500.00
<hr/>			
\$20,200.00		\$4,150.00	\$16,050.00

**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, February 25, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**Council Members Present:** Mark Bertels, Roberta Mason, Claudia Dolfi, Jim Tapley, Sierra Alcantra-Hansen, Sandra Myers

**Council Members Absent:** Jack Niggemyer, George Rauscher

**Community Members Present:** Bill Morron, Louis Friend, Philip Williams, Nancy Bertels, Joshua Rockey, Jim Sykes, Scott Chafin, Jim Kane, Gary Hay

RECEIVED

JUL 31 2015

CLERKS OFFICE

1. **Establish Quorum:** Yes

2. **Call to Order:** 7:02

3. **Pledge:** Led by Tim Kane

4. **Additions or Changes to Agenda:**

1. See New business
2. See Guests

5. **Guests:**

*a. Joshua Rockey, Principal of Sutton Elementary*

1. School count remains between 45 – 48
2. Nancy Tremaine, CCS Program Coordinator says that there may be seven new student
3. Activity bus is running two days a week
4. Test scores are holding the same
5. Expect to see staff reduction due to low oil revenue
6. Letters from community to the Borough to remind them to fully fund Sutton elementary
7. Funding is uncertain at this time and cuts are expected
8. The first items cut will also be the first put back
9. School Safety Plan is being reviewed and updated
10. Council is invited to take part in read the across America

*b. Bill Morron, American Red Cross*

1. Would like to get a team trained to assist with shelter, food and clothing after a house fires or disaster
2. Looking for two or three local persons who are interested in taking the training and be first to respond after a fire to help the victims
3. Sutton Elementary will be the shelter that is open to the victims and family members in the event of a fire or disaster
4. Neighbor helping neighbor

*c. Tim Kane – J-TAC Training Facility*

1. BBQ planned for the Sutton Community June 6<sup>th</sup> as a way to say thank you for the support
2. Nancy at the Sutton General will cater the food
3. There will be a firearm drawing and door prizes
4. Must be a Sutton Community member to participate in the drawings
5. Proof of residency is required and property assessment form will work as proof
6. Posters will be sent and distributed around town

*d. Scott Chafin, Chickaloon Village Tribal Council Justice Director*

1. Community patrols are being conducted
2. Elder abuse has been a problem in the Sutton community
3. Community outreach and training was provided at the school
4. Civil Diversion Program is in motion with the State of Alaska
5. Jacky Shafer with the State of Alaska has received the resolution written by Chickaloon Village Traditional Council (CVTC)
6. CVTC is waiting on a response from the State regarding their resolution

6. **Presentations:**

- a. None at this time*

Sutton Community Council  
Regular Meeting

**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, February 25, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**7. Announcements:**

Nancy Bertels, Sutton Public Library

- a. Arm Chair Travels

**8. Correspondence:**

- a. Mail –

- 1. *Matanuska –Susitna Borough Community Development Department*  
*MSB Trails Plan*

- b. Public and Board Correspondence can be found on the Council website

**9. Borough and State Reports:**

- a. *Jim Sykes – MSB Assembly District 1 Representative*

- 1. The marijuana committee is being formed and people are being interviewed
  - 2. There are still openings on the committee
  - 3. Jim is encouraged by the discussion that took place here tonight between the Council and CVTC
  - 4. EMS remodel at the old library building is going well
  - 5. The river mitigation project is at a stall due to the cost of the ditch and three dikes
  - 6. There is \$500,000 dollars in the project account
  - 7. Jim voted in opposition to the Revenue Sharing
    - o The resolution will be rewritten and submitted to the assembly
    - o It will most likely pass this time around

**10. Officer Reports:**

- a. **Chair** – *Mark Bertels*

- 1. J-TAC Special Use Permit was approved by the Borough Planning Commission 6-0
  - 2. 10 persons spoke in opposition to the range
  - 3. These persons were not aware of the fact that the information was posted on the website and on our Facebook page
  - 4. The Comp Plan Review committee will be added to next month's agenda
  - 5. Gary Hay ED of Chickaloon Village suggested that we work with Gary Stievic to save the Moose Creek Bridge on the Glenn Hwy.
  - 6. Comment period on the Glenn Hwy Moose Creek project is still open

The group discussion continued until 9:50 pm. Motion to adjourn the meeting was made and seconded at 9:50 pm

*The following items will be moved to next month's agenda*

- b. **Secretary** for February Report
- c. **Treasurer** For February Report

**Committee Reports:**

- a. *Comp Plan Review* - Mark Bertels
- b. *501c (3) Committee* - Jim Tapley
  - 1. *Application update*
- c. *Bylaws Committee* – Roberta Mason

**Old Business:**

- d. Welcome to Sutton Signs
  - 1. Response to Council letter from Jack

**New Business:**

- 1. Community Water Well
- 2. Old business moved to next month

**Meeting Adjourned – 9:50 pm**

*Mark Bertels*      4-29-15  
\_\_\_\_\_  
President's Signature      Date

*Claudia Dolji*      4-29-15  
\_\_\_\_\_  
Secretary's Signature      Date

Sutton Community Council  
Regular Meeting

Sutton Community Council  
 Treasurer's Report  
 February 25, 2015

Beginning & Ending Balances	01/28/2015	02/25/2015	Ending Balance
77 Checking	448.51	448.51	448.51
99 Savings	25.25	25.25	25.25
20 Money Market	41,747.42	41,747.42	41,747.42
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking			
<b>EXPENSES:</b>			
<b>INTEREST:</b>			
Checking			
Savings			
Money Markets			

Sutton Community Council  
 Revenue Sharing Project 2010 Update  
 February 25, 2015

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Wayside sign at Callison's pullout.	1,500.00	1,500.00 Transferred to playground project	.00
Alpine Historical Park. Renovations	3,500.00	3,500.00	.00
17 mile public access signs	500.00	84.62 524.88 Transferred to Playground	.00
Ski groomer	750.00	750.00	.00
Garbage collection at area rec. sites. Administered by CVTC at SCC request	3,069.00	3,000.00	.00
Sutton resource signs	1,500.00	1,500.00	.00
Transfer site coupons	1,500.00	1,500.00	.00
Welcome to Sutton Sign's	3,000.00	1,816.73 960.70 Transferred to Playground	222.57
Alpine Civic Club Board	2,440.50	2,400.00	.00
SAC	2,440.00	2,440.50	.00
Totals	20,200.00	19,977.43	222.57
Funds Transferred to Playground	2,985.58		









**Sutton Community Council**  
**Regular Monthly Meeting**  
*Wednesday, March 25, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**Board Members Present:** Mark Bertels, Roberta Mason, Jim Tapley, Sierra Alcantra-Hansen, Claudia Dolfi, Sandra Meyers

**Board Members Absent:** Jack Niggemyer, George Rauscher

**Community Members Present:** Jessica Winnestaffer, Gary Hay, Bethany Nichols

RECEIVED

JUL 31 2015

CLERKS OFFICE

1. **Establish Quorum:** Yes
2. **Call to Order:** 7:08 pm
3. **Pledge:** Led by Brian Endle
4. **Additions or Changes to Agenda:** Jessica Winnestaffer added to agenda under Presentations
5. **Guests:**
  - a. Todd Rinaldi, Department of Fish & Game
  - b. Mark Burch, Alaska Department of Fish & Game
  - c. Norm McDonald, Forestry
  - d. Sue Rodman, Forestry
  - e. Ron Johnson, Candidate for MEA Board
  - f. Brian Endle, Planning Commission Member
  - g. Jim Sykes, Mat Su Borough District 1 Representative
6. **Presentations:**
  - a. **Forestry Fish & Game Presentation:**
    1. Todd Rinaldi, Mark Burch, Norm McDonald and Sue Rodman. The reason for the visit tonight is to share information before a scheduled controlled burn. Moose population in 14A hovering around 5000-5500. The population growth is based on survey estimations. The herds have grown to about 8000-8500 since 2000. Ideally it should be around 6500. Working with DNR to produce a habitat plan involving prescribed burns. The scheduled burn is to take place in early May. Public notices will be sent next week and will, including letters, media, flyers, etc.
  - b. **Jessica Winnestaffer, Chickaloon Village Traditional Council Environmental Department**
    1. Jessica introduced Bethany Nichols of Americore (Raven program) as a member working out of the CVTC office. Bethany will be heading up the CVTC part of the Community Clean-up. CVTC is proposing May 4<sup>th</sup>- 9<sup>th</sup>, 2015 as the dates for the clean-up. Bethany can assist with the Dumpster monitoring. Mark Bertels asked Jack Niggemeyer to help with the Community Clean-Up effort for the SCC and proposes CVTC and SCC should work together like in the past. CVTC is proposing that the dumpster be placed near the CTVC office again for monitoring. SCC Board agrees with the dates and the location of the dumpster.
  - c. **Brian Endle with Mat-Su Borough Planning Commission:**
    1. SPUD Comprehensive Plan; Resolution # for Zoning. The Planning Commission was tasked by the Mayor to rewrite resolution or come up with a new one. Biggest issue his research has shown is that there is a lack of communication to the property owner/legal voters. Example: There were 15 people that voted for a Comprehensive plan for a community that affected 7500. Brian hopes to bring the Commissions new ideas to the communities.

**Sutton Community Council**  
**Regular Monthly Meeting**  
*Wednesday, March 25, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**d. Ron Johnson, Candidate for MEA Board**

1. Ron Introduced himself as a resident from the Butte community. He is running for a seat on the MEA board of directors. Asking us to read his bio on the ballot. Ballots should be mailed to MEA members the first week of April.

**7. Announcements:**

**a. Gary Hay, Executive Director of Chickaloon Village Traditional Council;**

1. Invites the community to the Life House Clinic ground breaking Thursday, April 9, 2015 at 11:00 am for coffee and hot chocolate and then to go have lunch at the Government Building.
2. Notifies the SCC that CVTC is still trying to get the State of Alaska DOT to keep the old Moose Creek Bridge and or provide a separated walking/biking path with the new bridge. Comments are still being accepted from the public regarding the bridge.

**8. Correspondence:**

**a. Mail – Posted on the Sutton Community Council website**

1. Mark went to the Borough to sign the encroachment papers for the Welcome to Sutton Signs.

**b. Public and Board Correspondence – Posted on the Sutton Community Council website**

**9. Borough and State Reports:**

**a. Jim Sykes – MSB Assembly District 1 Representative:**

1. About 3 weeks ago, Jim asked for a tour of the remodeling of the EMS and invited Sherry Day. Still looking for funds for a washer and a dryer. Hoping the building will be open in May 2015. Looking for ideas for a safe water location for the community since they do not want people using the Sutton Fire Hall.
2. Borough is proposing a road bond package with 33 roads and 1 park and ride throughout the Borough. Several roads are in District 1.
3. Proposal about Trails connectivity through the Borough. Looking for comments from the residents to see if there is enough interest for Borough to look into obtaining the ROW for future building of the trails.
4. Jim is looking to contact someone with the Federal Highway to see if he can get any movement on the Matanuska River erosion issue along the Glenn Hwy.
5. There are a couple large subdivision plans for the end of Engstrom Road and Lupine Road due to the traffic issues of the fast paced growth out in the Meadow Lakes area.
6. Jim plans to attend the April 9<sup>th</sup> ground breaking of the CVTC new Life House clinic.
7. Borough Assembly unanimous passed resolution for Revenue sharing. Revenue Sharing is expected it to be much lower.

**10. Officer Reports:**

**a. Chair – Mark Bertels**

1. Mark attended Borough meetings, included with Brian Endle and Jim Skyes reports. Mark felt the meetings were positive.

**b. Secretary – Claudia Dolfi**

1. February minutes were emailed to the Council members
2. Claudia moves to pass February minutes, Jim seconded, motion passed unanimous.

**Sutton Community Council**  
**Regular Monthly Meeting**  
*Wednesday, March 25, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**Officer Reports Continued:**

**c. Treasurer – Jim Tapley**

On hand 03/25/2015

1. Checking - \$465.36
2. Savings - \$25.25
3. Money Market - \$45,442.56
4. 2010 Revenue Sharing - \$222.57
5. 2011 Revenue Sharing - \$117.96
6. 2012 Revenue Sharing - \$3,454.02
7. 2013 Revenue Sharing - \$24,600.00
8. 2014 Revenue Sharing - \$16,050.00

**11. Committee Reports:**

**a. *Comp Plan Review - Mark Bertels***

1. Mark and Jim Sykes believes communities should have a Comp plan
2. Those present agree

**b. *501c (3) Committee – George Rauscher***

1. George was absent so there was no application update at this time

**c. *Bylaws Committee – Roberta Mason***

1. There are no proposed Bylaw changes at this time

**12. Old Business:**

**a. *Welcome to Sutton Signs Response to Council letter***

1. Jack was not present to respond to the request for the return of the money given for him to make the signs.

**b. *Red Cross Community Volunteers***

1. This information was posted on the SCC website and Facebook page
2. There has been no

**c. *Matanuska - Susitna Borough Community Development Department MSB Trails Plan***

1. See Jim Sykes comments above

**13. General Orders:**

- a.** There are no General Orders at this time

**14. New Business:**

- a.** Clean-Up Day Scheduled for the week of May 4<sup>th</sup> -9<sup>th</sup> (see above)
- b.** Mark asked the Librarian (Nancy Bertels) to fill out the paperwork for the SCC P.O. Box and Jim Tapley will write the check.

Sutton Community Council  
Regular Monthly Meeting  
Wednesday, March 25, 2015, 7:00 pm @ Sutton Public Library  
Minutes

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15. Restate motions and voting results

16. Meeting Adjourned: 9:39 pm

Mark Butts 7-29-15  
President's Signature      Date

Claudia Polji 7-29-15  
Secretary's Signature      Date

Sutton Community Council  
 Treasurer's Report  
 March 25, 2015

Beginning & Ending Balances	01/28/2015	03/25/2015	Ending Balance
77 Checking	448.51	465.36	465.36
99 Savings	25.25	25.26	25.25
20 Money Market	45,897.42	45,442.56	45,442.56
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking		471.45	
<b>EXPENSES:</b>			
Office Supplies		370.98	
GO Daddy.com		83.88	
<b>INTEREST:</b>			
Checking		.26	
Savings		.01	
Money Markets		16.59	

Sutton Community Council  
 Revenue Sharing Project 2010 Update  
 March 25, 2015

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Wayside sign at Callison's pullout.	1,500.00	1,500.00 Transferred to playground project	.00
Alpine Historical Park. Renovations	3,500.00	3,500.00	.00
17 mile public access signs	500.00	84.62 524.88 Transferred to Playground	.00
Ski groomer	750.00	750.00	.00
Garbage collection at area rec. sites. Administered by CVTC at SCC request	3,069.00	3,000.00	.00
Sutton resource signs	1,500.00	1,500.00	.00
Transfer site coupons	1,500.00	1,500.00	.00
Welcome to Sutton Sign's	3,000.00	1,816.73 960.70 Transferred to Playground	222.57
Alpine Civic Club Board	2,440.50	2,400.00	.00
SAC	2,440.00	2,440.50	.00
<b>Totals</b>	<b>20,200.00</b>	<b>19,977.43</b>	<b>222.57</b>
Funds Transferred to Playground	2,985.58		









**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, April 29, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**RECEIVED**  
**JUL 31 2015**  
**CLERKS OFFICE**

**Council Members Present:** Mark Bertels, Roberta Mason, James Tapley, Claudia Dolfi, Sandra Myers, George Rauscher  
**Council Members Absent:** Sierra Alcantra and Jack Niggemyer  
**Community Members Present:** Gary Hay, Ron Farnsworth and Karen Farnsworth

1. **Establish Quorum:** Yes
2. **Call to Order:** 7:10 pm
3. **Pledge:** Led by Ron Farnsworth
4. **Additions or Changes to Agenda:**
5. **Guests:** *North Lakes Community Council President, Ron Farnsworth*
  - a. Mark introduced the council members to our guests
  - b. Ron and his wife was there to listen and learn how our council conducts business and talk about the revenue sharing process.
  - c. Claudia will send the revenue sharing application, guidelines and the council bylaws to Ron at North Lake Community Council.
6. **Presentations:**
  - a. None at this time
7. **Announcements:**
  - a. Sutton Clean-up is scheduled for the week of May 9th
8. **Correspondence:**
  - a. Email – Posted on the Council website
  - b. Public and Board Correspondence – Posted on the Council website
    1. Received letter from the Mat Su Borough announcing the Revenue Sharing funding for FY 2015 is \$20,200
    2. Letter from the State of Alaska regarding filing of the 2015 Biennial Report for the Council
9. **Borough and State Reports:** *Jim Sykes – MSB Assembly District 1 Representative:*
  - a. Jim attended the ground breaking ceremony for the Chickaloon Village
  - b. Jim took a tour of the new Sutton EMS building
    1. Training is available at the EMS Training Center
  - c. Hwy project is in full swing and they will begin the end of this month
  - d. Long Lake and Werner Lake Hwy sections have been excepted to the Federal Hwy list
  - e. The funding is still available for river mitigation in the Sutton area
    1. Flooding from high water is a concern
    2. The river is with in highway right of way
  - f. Listing session hosted by Jim and had about 50 attendees which was well attended
    1. The Borough will roll out the budget
    2. Mat Su Rising is hosting a seminar and the general public is invited to attend
    3. The Marijuana Board has met and is called Big MAC
      - Rules are being reviewed to implement the ordnances on marijuana
      - The Mat Su marijuana laws are expected to follow the State laws and guide lines.

SUTTON COMMUNITY COUNCIL  
REGULAR MEETING APRIL 29, 2015

**Sutton Community Council Regular Monthly Meeting**  
**Wednesday, April 29, 2015, 7:00 pm @ Sutton Public Library**  
**Minutes**

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**10. Officer Reports:**

- a. **Chair -**
- b. **Secretary** – March minutes were emailed to the Council members for review.
  - 1. *Claudia moves to accept the minutes as written. Motion passes with George abstaining as he was not present at the March meeting*
- c. **Treasurer** –
  - On hand 04/29/2015
  - 1. Checking - \$471.12
  - 2. Savings - \$25.27
  - 3. Money Market - \$45,259.56
  - 4. 2010 Revenue Sharing - \$222.57
  - 5. 2011 Revenue Sharing - \$33.96
  - 6. 2012 Revenue Sharing - \$3,355.02
  - 7. 2013 Revenue Sharing - \$24,600.00
  - 8. 2014 Revenue Sharing - \$16,050.00

*George moves to accept the treasures report. Sandra seconded motion passes unanimously*

**11. Committee Reports:**

- a. **Comp Plan Review** - Mark Bertels
  - 1. *Committee will be reorganized and meetings will be scheduled soon*
- b. **501c (3) Committee** – George Rauscher
  - 1. *No Application update at this time*
- c. **Bylaws Committee** – Roberta Mason
  - 1. *No bylaw changes at this time*

**12. Old Business:**

- a. *George will reorganize the Welcome to Sutton sign committee and come up with three options before the next Council meeting.*

**13. General Orders:**

- a. *None at this time*

**14. New Business:**

**Revenue Sharing 2015**

- a. *Roberta moves to open the revenue sharing application process in October 2015 and have the revenue sharing committee approve applications in January 2016. Claudia seconded. Motion passes unanimously.*

**15. Restate motions and voting results**

**16. Meeting Adjourned @ 9:39PM**

Mark Bertels      7-29-15

President's Signature

Date

Claudia Douzi      7-29-15

Secretary's Signature

Date

SUTTON COMMUNITY COUNCIL  
REGULAR MEETING APRIL 29, 2015



Sutton Community Council  
Treasurer's Report  
April 25, 2015

Beginning & Ending Balances	03/25/2015	04/29/2015	Ending Balance
77 Checking	465.36	471.12	471.12
99 Savings	25.26	25.27	25.27
20 Money Market	45,442.56	45,259.56	45,259.56
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking		188.84	
<b>EXPENSES:</b>			
PO Box Fee		84.00	
Drop Box		99.00	
<b>INTEREST:</b>			
Checking		.00	
Savings		.01	
Money Markets		5.84	

Sutton Community Council  
 Revenue Sharing Project 2010 Update  
 April 29, 2015

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Wayside sign at Callison's pullout.	1,500.00	1,500.00 Transferred to playground project	.00
Alpine Historical Park. Renovations	3,500.00	3,500.00	.00
17 mile public access signs	500.00	84.62 524.88 Transferred to Playground	.00
Ski groomer	750.00	750.00	.00
Garbage collection at area rec. sites. Administered by CVTC at SCC request	3,069.00	3,000.00	.00
Sutton resource signs	1,500.00	1,500.00	.00
Transfer site coupons	1,500.00	1,500.00	.00
Welcome to Sutton Sign's	3,000.00	1,816.73 960.70 Transferred to Playground	222.57
Alpine Civic Club Board	2,440.50	2,400.00	.00
SAC	2,440.00	2,440.50	.00
Totals	20,200.00	19,977.43	222.57
Funds Transferred to Playground	2,985.58		







**Sutton Community Council Regular Monthly Meeting**  
**Wednesday, May 27, 2015, 7:00 pm @ Sutton Public Library**  
**Minutes**

**Council Members Present:** Mark Bertels, Roberta Mason, Claudia Dolfi, Sandra Myers, George Rauscher

**Council Members Absent:** Jim Tapley, Sierra Alcantra-Hansen

**Community Members Present:** Gary Hay,

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JUL 31 2015  
CLERKS OFFICE

1. **Establish Quorum:** Yes
2. **Call to Order:** 7:17 pm
3. **Pledge:** Pledge led by George Rauscher
4. **Additions or Changes to Agenda:**
  - a. *Vacation Bible School*
5. **Guests:**
  - a. No guests
6. **Presentations:**
  - a. None at this time
7. **Announcements:**
  - a. *DOT hosting a meeting 6:00 pm at Sutton Library regarding Chickaloon bridge replacement*
  - b. *J-Tac Saturday, June 6<sup>th</sup> BBQ at the Training Facility located in Sutton*
  - c. *Reward offered for the J-Tac sign that was stolen from their driveway*
  - d. *Saturday, June 13<sup>th</sup> 10- 4:00 pm Chickaloon Village Traditional Council Health and Wellness Gathering at Raven Hall*
8. **Correspondence:**
  - a. Mail – Posted on the website
    1. Bank Statement received and will be passed to Jim Tapley
  - b. Public and Board Correspondence – Posted to the website
9. **Borough and State Reports:** *Jim Sykes – MSB Assembly District 1 Representative*
  - a. Jim didn't attend this meeting
10. **Officer Reports:**
  - a. **Chair – Mark Bertels**
    1. No update at this time
  - b. **Secretary – Claudia Dolfi**
    1. Minutes were emailed to the Council
    2. Claudia moves to accept the minutes as written
    3. Motion passes unanimously
  - c. **Treasurer – Jim Tapley**

On hand 05/27/2015

    1. Checking - \$471.12
    2. Savings - \$25.27
    3. Money Market - \$42,733.55
    4. 2010 Revenue Sharing - \$222.57
    5. 2011 Revenue Sharing - \$33.96
    6. 2012 Revenue Sharing - \$3,355.02

Treasurer's report continued:

**Sutton Community Council Regular Monthly Meeting**  
**Wednesday, May 27, 2015, 7:00 pm @ Sutton Public Library**  
**Minutes**

- 7. 2013 Revenue Sharing - \$24,396.00
- 8. 2014 Revenue Sharing - \$13,886.99

**11. Committee Reports:**

- a. *Comp Plan Review - Mark Bertels*
  - 1. No scheduled meetings at this time
- b. *501c (3) Committee - George Rauscher*
  - 1. No Application update at this time
- c. *Bylaws Committee - Roberta Mason*
  - 1. No updates or changes at this time

**12. Old Business:**

- a. *Welcome to Sutton Signs*
  - 1. Carol Macnamara has volunteered to paint a smaller sign 3X4
  - 2. Community involvement
  - 3. Pay a professional to do the signs
  - 4. Roberta moves to have Carol paint the sign using what material she has
  - 5. Evelene will ask her friend Chene if she would want to do the sign
  - 6. Sierra could paint a nice sign with just letters saying Welcome to Sutton
  - 7. The Valdez sign is a good example of what we would like to have
  - 8. Sierra will check on used telephone poles.

**13. General Orders:**

- a. None at this time

**14. New Business:**

- a. *Vacation Bible Camp Killamajaro*
  - 1. Roberta moves to have the SCC donate \$50 dollars to the Bible Camp for supplies.
  - 2. Amendment to Roberta's motion Mark moves to make the donation \$100
  - 3. Motion passes unanimously
  - 4. Eaglecrest will help with the bible camp

**15. Restate motions and voting results**

**16. Meeting Adjourned - 8:30 pm**

Mark Bertels      7-29-15  
President's Signature      Date

Claudia Doegi      7-29-15  
Secretary's Signature      Date

Sutton Community Council  
Treasurer's Report  
May 27, 2015

Beginning & Ending Balances	04/29/2015	05/27/2015	Ending Balance
77 Checking	465.36	471.12	471.12
99 Savings	25.26	25.27	25.27
20 Money Market	45,259.56	42,733.55	42,733.55
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking			2,526.01
<b>EXPENSES:</b>			
Weebly Web Site		159.00	
Survey Monkey		204.00	
Grace Bible Church	pantry	2163.01	
<b>INTEREST:</b>			
Checking		.00	
Savings		.00	
Money Markets		.00	

Sutton Community Council  
 Revenue Sharing Project 2010 Update  
 May 27, 2015

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Wayside sign at Callison's pullout.	1,500.00	1,500.00 Transferred to playground project	.00
Alpine Historical Park. Renovations	3,500.00	3,500.00	.00
17 mile public access signs	500.00	84.62 524.88 Transferred to Playground	.00
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SAC	2,440.00	2,440.50	.00
Totals	20,200.00	19,977.43	222.57
Funds Transferred to Playground	2,985.58		







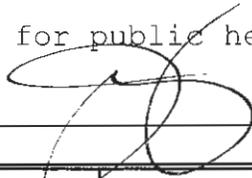


SUBJECT: An Ordinance Amending the Excise Tax on Tobacco Products Code

AGENDA OF: August 4, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	Ja for Assembly member Sykes	
	Finance Director		7/23/15
	Borough Attorney		
	Borough Clerk		7/27/15 

ATTACHMENT(S): Fiscal Note: YES  NO   
 Ordinance Serial No. 15-098 (3 pp)

SUMMARY STATEMENT: The proposed ordinance amends the excise tax on tobacco products code to include e-cigarettes and related products and the subsection exempting substitutes prescribed by a licensed physician for tobacco use cessation or harm reduction.

RECOMMENDATION OF ADMINISTRATION: Assembly consideration of the proposed amendments to address e-cigarettes and related products and substitutes prescribed by a licensed physician for cessation of tobacco use or harm reduction.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 4, 2015

SUBJECT: **An Ordinance Amending the Excise Tax on Tobacco Products Code**

ORIGINATOR: JA for Assemblymember Jim Sykes

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT: <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED * <i>100,000,000.3xx.xx</i>	FUNDING SOURCE <i>Taxes</i>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <i>100,000,000.3xx.xx</i>	PROJECT #
VERIFIED BY: <i>Hubert Baunger</i>	CERTIFIED BY:
DATE: <i>6/23/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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<i>Revenue</i>		*	→			
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FUNDING: (Thousands of Dollars)

General Fund		*	→			
State/Federal Funds						
Other						
TOTAL		*	→			

POSITIONS:

Error! Bookmark not defined.Full-						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Actual amount is determined by sales.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *[Signature]* DATE: *7/23/15*

IM No. 15-141  
Ordinance Serial No. 15-098

CODE ORDINANCE

Sponsored by:  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-098**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING  
THE EXCISE TAX ON TOBACCO PRODUCTS CODE.

---

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 3.30.200(A) is hereby amended as follows:

Other tobacco product means:

- (a) A cigar;
- (b) A cheroot;
- (c) A stogie;
- (d) A perique;
- (e) Snuff and snuff flour;
- (f) Smoking tobacco, including granulated, plug-cut, crimp-cut, ready-rubbed, and any form of tobacco suitable for smoking in a pipe or cigarette;
- (g) Chewing tobacco, including Cavendish, twist, plug, and tobacco suitable for chewing; or

(h) [AN ARTICLE OR PRODUCT OF TOBACCO OR A TOBACCO SUBSTITUTE, BUT NOT INCLUDING A CIGARETTE AS DEFINED IN THIS SECTION OR A TOBACCO SUBSTITUTE PRESCRIBED BY A LICENSED PHYSICIAN.]

An article or product made wholly or in part of tobacco or a tobacco substitute or otherwise containing nicotine that is expected or intended for human consumption, but not including a tobacco substitute prescribed by a licensed physician or a product that has been approved by the United States Food and Drug Administration for sale as a tobacco use cessation or harm reduction product or for other medical purposes and which is being marketed and sold solely for that approved purpose.

(i) Any noncombustible device that provides a vapor of liquid nicotine to the user or relies on vaporization of any liquid or solid nicotine, including devices manufactured as e-cigarettes, e-cigars, e-pipes or any other product name.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this

\_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
LARRY DeVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM NO. 15-158**

**SUBJECT:** ACCEPTING AND APPROPRIATING A \$9,990 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,110 FROM THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BC	
1	Finance Director	JEL	7/14/15
2	Borough Attorney	John N.S.	
3	Borough Clerk	JMM	7/27/15

**ATTACHMENT(S):** Fiscal Note: Yes  No   
 Ordinance Serial No. 15-099 (2pp)  
 Resolution Serial No. 15-075 (2pp)

**SUMMARY STATEMENT:**

The Borough has been notified that a grant was awarded by the Alaska State Division of Forestry Volunteer Fire Assistance Grant to the Willow Fire Service Area in the amount of \$9,990. As a primary condition of receiving the grant, the fire service area is required to provide matching funds, which have been requested from the Fiscal Year 2016 Operating Budget. The funds will be used for wildland/fire equipment.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this grant and recommends approval of the attached legislation, which will accept and appropriate the grant and the re-appropriation of matching funds, and approves the scope of work and budget for the project.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: Accepting, appropriating, and approving the scope of work and budget for a \$9,990 Alaska State Division of Forestry Volunteer Fire Assistance Grant and requesting a re-appropriation of \$1,110 from the Willow Fire Service Area Fiscal Year 2016 Operating Budget, fund 258, to project no. 20146, fund 405 for wildland/fire equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>11,100</u>	FUNDING SOURCE <u>State Grant, Fund 258</u>
FROM ACCOUNT # <u>405.000.000.4xx.xx</u> <sup>\$9,990</sup> / <u>258.000.000.4xx.xx</u> <sup>\$1,110</sup>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xx</u>	PROJECT # <u>20146</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>7-14-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>11</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	<u>9.9</u>					
Other	<u>1.1</u>					
TOTAL	<u>11.</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
APPROVED BY: J. E. C. [Signature]

Phone: \_\_\_\_\_  
Date: 7/14/15  
Date: \_\_\_\_\_

FIN/NM/FISCAL.NTE

IM No. 15-158  
Resolution Serial No. 15- 075  
Ordinance Serial No. 15- 099

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15- 099**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING A \$9,990 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,110 FROM THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 258, TO PROJECT NO. 20146, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

WHEREAS, the borough has been notified that the Willow Fire Service Area has been awarded a grant from the Alaska State Division of Forestry, under the Volunteer Fire Assistance Program; and

WHEREAS, the fire service area is required to provide matching funds in order to comply with the conditions of the grant and to receive the grant; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 15- 075 and

WHEREAS, the acceptance and appropriation of the grant funds serves a public interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of a grant

from the Alaska State Division of Forestry and agrees to comply with the applicable provisions.

Section 3. Appropriation and Re-appropriation source.  
The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$9,990 from the Alaska State Division of Forestry Volunteer Fire Assistance Grant Program and re-appropriates the amount of \$1,110 from the Willow Fire Service Area Fiscal Year 2016 Operating Budget, fund 258, to project no. 20146, fund 405, for wildland/fire equipment.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-075**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR WILLOW FIRE SERVICE AREA, PROJECT NUMBER 20146, FUND 405.

WHEREAS, the borough has received an Alaska State Division of Forestry Volunteer Fire Assistance Grant; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$9,990 with the approval of Ordinance Serial No. 15-099; and

WHEREAS, the assembly has re-appropriated matching funds in the amount of \$1,110 from the Willow Fire Service Area Fiscal Year 2016 Operating Budget with the approval of Ordinance Serial No. 15-099; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Volunteer Fire Assistance Grant, project no. 20146, fund 405.

**SCOPE OF WORK**

Wildland/fire equipment.

**BUDGET**

Alaska State Division of Forestry	\$ 9,990
Willow Fire Service Area	
Fiscal Year 2016 Operating Budget	<u>\$ 1,110</u>
TOTAL	\$11,100

ADOPTED by the Matanuska-Susitna Borough Assembly this - day  
of - , 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM NO. 15-159**

**SUBJECT:** ACCEPTING AND APPROPRIATING A \$9,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,000 FROM THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	JB	
1	Finance Director	JLL	7/14/15
2	Borough Attorney	Jay N.S.	
3	Borough Clerk	JMM	7/27/15

**ATTACHMENT (S) :** Fiscal Note: Yes   x   No \_\_\_\_\_  
 Ordinance Serial No. 15- 100 (2pp)  
 Resolution Serial No. 15- 076 (2pp)

**SUMMARY STATEMENT:**

The Borough has been notified that a grant was awarded by the Alaska State Division of Forestry Volunteer Fire Assistance Grant to the Butte Fire Service Area in the amount of \$9,000. As a primary condition of receiving the grant, the fire service area is required to provide matching funds, which have been requested from the Fiscal Year 2016 Operating Budget. The funds will be used for wildland/fire equipment.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this grant and recommends approval of the attached legislation, which will accept and appropriate the grant and the re-appropriation of matching funds, and approves the scope of work and budget for the project.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: Accepting, appropriating, and approving the scope of work and budget for a \$9,000 Alaska State Division of Forestry Volunteer Fire Assistance Grant and requesting a re-appropriation of \$1,000 from the Butte Fire Service Area Fiscal Year 2016 Operating Budget, fund 251, to project no. 20144, fund 405 for wildland/fire equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>10,000</u>	FUNDING SOURCE <u>State grant, Fund 251</u>
FROM ACCOUNT # <u>405/251.000.000.4xx.xxx</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xxx</u>	PROJECT # <u>20144</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>7-14-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)						
OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>10</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)						
General Fund	FY16	FY17	FY18	FY19	FY20	FY21
<input checked="" type="radio"/> State/Federal Funds	<u>9</u>					
Other <u>Fund 251</u>	<u>1</u>					
TOTAL	<u>10</u>					

POSITIONS:						
Full-Time	FY16	FY17	FY18	FY19	FY20	FY21
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)  
 PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 7/14/15

FIN/NM/FISCAL.NTE

IM No. 15-159  
 Resolution Serial No. 15- 076  
 Ordinance Serial No. 15- 100

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-100**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING A \$9,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,000 FROM THE BUTTE FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 251, TO PROJECT NO. 20144, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

WHEREAS, the borough has been notified that the Butte Fire Service Area has been awarded a grant from the Alaska State Division of Forestry, under the Volunteer Fire Assistance Program; and

WHEREAS, the fire service area is required to provide matching funds in order to comply with the conditions of the grant and to receive the grant; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 15-076; and

WHEREAS, the acceptance and appropriation of the grant funds serves a public interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of a grant

from the Alaska State Division of Forestry and agrees to comply with the applicable provisions.

Section 3. Appropriation and Re-appropriation source.  
The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$9,000 from the Alaska State Division of Forestry Volunteer Fire Assistance Grant Program and re-appropriates the amount of \$1,000 from the Butte Fire Service Area Fiscal Year 2016 Operating Budget, fund 251, to project no. 20144, fund 405, for wildland/fire equipment.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-076**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR BUTTE FIRE SERVICE AREA, PROJECT NUMBER 20144, FUND 405.

WHEREAS, the borough has received an Alaska State Division of Forestry Volunteer Fire Assistance Grant; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$9,000 with the approval of Ordinance Serial No. 15-100; and

WHEREAS, the assembly has re-appropriated matching funds in the amount of \$1,000 from the Butte Fire Service Area Fiscal Year 2016 Operating Budget with the approval of Ordinance Serial No. 15-100; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Volunteer Fire Assistance Grant, project no. 20144, fund 405.

**SCOPE OF WORK**

Wildland/fire equipment.

**BUDGET**

Alaska State Division of Forestry	\$ 9,000
Butte Fire Service Area	
Fiscal Year 2016 Operating Budget	<u>\$ 1,000</u>
TOTAL	\$10,000

ADOPTED by the Matanuska-Susitna Borough Assembly this - day  
of - , 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM NO. 15-160**

**SUBJECT:** ACCEPTING AND APPROPRIATING A \$9,831.22 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,092.35 FROM THE CASWELL FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 248, TO PROJECT NO. 20150, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set ~~for public hearing.~~

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
1	Finance Director	JWC	5/14/15
2	Borough Attorney	JL for N.S.	
3	Borough Clerk	JMM	7/27/15

**ATTACHMENT (S):** Fiscal Note: Yes  x  No \_\_\_\_\_  
 Ordinance Serial No. 15- 101 (2pp)  
 Resolution Serial No. 15- 077 (2pp)

**SUMMARY STATEMENT:**

The Borough has been notified that a grant was awarded by the Alaska State Division of Forestry Volunteer Fire Assistance Grant to the Caswell Fire Service Area in the amount of \$9,831.22. As a primary condition of receiving the grant, the fire service area is required to provide matching funds, which have been requested from the Fiscal Year 2016 Operating Budget. The funds will be used for wildland/fire equipment.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this grant and recommends approval of the attached legislation, which will accept and appropriate the grant and the re-appropriation of matching funds, and approves the scope of work and budget for the project.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: Accepting, appropriating, and approving the scope of work and budget for a \$9,831.22 Alaska State Division of Forestry Volunteer Fire Assistance Grant and requesting a re-appropriation of \$1,092.35 from the Caswell Fire Service Area Fiscal Year 2016 Operating Budget, fund 248, to project no. 20150, fund 405 for wildland/fire equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>10,923.57</u>	FUNDING SOURCE <u>State grant, Fund 248</u>
FROM ACCOUNT # <u>405/248.000.000.4xx.xxx</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xxx</u>	PROJECT # <u>20150</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>7/14/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>10.9</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
<input checked="" type="radio"/> State/Federal Funds	<u>9.8</u>					
Other <u>Fund 248</u>	<u>1.1</u>					
TOTAL	<u>10.9</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)  
 PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_

*[Handwritten Signature]*

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 7/14/15

FIN/NM/FISCAL.NTE

IM No. 15-160  
 Resolution Serial No. 15-077  
 Ordinance Serial No. 15-101

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-101**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING A \$9,831.22 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,092.35 FROM THE CASWELL FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 248, TO PROJECT NO. 20150, FUND 405, FOR WILDLAND/FIRE EQUIPMENT.

WHEREAS, the borough has been notified that the Willow Fire Service Area has been awarded a grant from the Alaska State Division of Forestry, under the Volunteer Fire Assistance Program; and

WHEREAS, the fire service area is required to provide matching funds in order to comply with the conditions of the grant and to receive the grant; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 15-077; and

WHEREAS, the acceptance and appropriation of the grant funds serves a public interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of a grant

from the Alaska State Division of Forestry and agrees to comply with the applicable provisions.

Section 3. Appropriation and Re-appropriation source.  
The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$9,831.22 from the Alaska State Division of Forestry Volunteer Fire Assistance Grant Program and re-appropriates the amount of \$1,092.35 from the Caswell Fire Service Area Fiscal Year 2016 Operating Budget, fund 248, to project no. 20150, fund 405, for wildland/fire equipment.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-077**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR CASWELL FIRE SERVICE AREA, PROJECT NUMBER 20150, FUND 405.

WHEREAS, the borough has received an Alaska State Division of Forestry Volunteer Fire Assistance Grant; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$9,831.22 with the approval of Ordinance Serial No. 15-101; and

WHEREAS, the assembly has re-appropriated matching funds in the amount of \$1,092.35 from the Caswell Fire Service Area Fiscal Year 2016 Operating Budget with the approval of Ordinance Serial No. 15-101; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Volunteer Fire Assistance Grant, project no. 20150, fund 405.

**SCOPE OF WORK**

Wildland/fire equipment.

**BUDGET**

Alaska State Division of Forestry	\$ 9,831.22
Caswell Fire Service Area	
Fiscal Year 2016 Operating Budget	<u>\$ 1,092.35</u>
TOTAL	\$10,923.57

ADOPTED by the Matanuska-Susitna Borough Assembly this - day  
of - , 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM NO. 15-161**

**SUBJECT:** ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,111 FROM THE WEST LAKES FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 249, TO PROJECT NO. 20151, FUND 405, FOR WILDLAND/FIRE CLOTHING, GEAR, AND EQUIPMENT.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
1	Finance Director	see	7/14/15
2	Borough Attorney	JA for N.S.	
3	Borough Clerk	jam	7/27/15

**ATTACHMENT(S):** Fiscal Note: Yes x No  
 Ordinance Serial No. 15-102 (2pp)  
 Resolution Serial No. 15-078 (2pp)

**SUMMARY STATEMENT:**

The Borough has been notified that a grant was awarded by the Alaska State Division of Forestry Volunteer Fire Assistance Grant to the West Lakes Fire Service Area in the amount of \$10,000. As a primary condition of receiving the grant, the fire service area is required to provide matching funds, which have been requested from the Fiscal Year 2016 Operating Budget. The funds will be used for Wildland/fire clothing, gear, and equipment.

**RECOMMENDATION OF ADMINISTRATION:**

The administration supports this grant and recommends approval of the attached legislation, which will accept and appropriate the grant and the re-appropriation of matching funds, and approves the scope of work and budget for the project.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: Accepting, appropriating, and approving the scope of work and budget for a \$10,000 Alaska State Division of Forestry Volunteer Fire Assistance Grant and requesting a re-appropriation of \$1,111 from the West Lakes Fire Service Area Fiscal Year 2016 Operating Budget, fund 249, to project no. 20151, fund 405 for Wildland/fire clothing, gear, and equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>11,111</u>	FUNDING SOURCE <u>State grant, Fund 249</u>
FROM ACCOUNT # <u>405/249.000.000.4xx.xxx</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xxx</u>	PROJECT # <u>20151</u>
VERIFIED BY: <u>Barbara Bremgart</u>	CERTIFIED BY:
DATE: <u>7-14-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>11.1</u>				
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REVENUE					
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FUNDING: (Thousands of Dollars)

General Fund					
<input checked="" type="radio"/> State/Federal Funds	<u>10</u>				
Other <u>Fund 249</u>	<u>1.1</u>				
TOTAL	<u>11.1</u>				

POSITIONS:

Full-Time					
Part-Time					
Temporary					

ANALYSIS: (Attach a separate page if necessary)  
 PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_

*[Handwritten Signature]*

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 7/14/15

FIN/NM/FISCAL.NTE

IM No. 15-161  
 Resolution Serial No. 15-078  
 Ordinance Serial No. 15-102

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-102**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING A \$10,000 ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND REQUESTING A RE-APPROPRIATION OF \$1,111 FROM THE WEST LAKES FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 249, TO PROJECT NO. 20151, FUND 405, FOR WILDLAND/FIRE CLOTHING, GEAR, AND EQUIPMENT.

WHEREAS, the borough has been notified that the West Lakes Fire Service Area has been awarded a grant from the Alaska State Division of Forestry, under the Volunteer Fire Assistance Program; and

WHEREAS, the fire service area is required to provide matching funds in order to comply with the conditions of the grant and to receive the grant; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 15-078; and

WHEREAS, the acceptance and appropriation of the grant funds serves a public interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of a grant

from the Alaska State Division of Forestry and agrees to comply with the applicable provisions.

Section 3. Appropriation and Re-appropriation source.  
The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$10,000 from the Alaska State Division of Forestry Volunteer Fire Assistance Grant Program and re-appropriates the amount of \$1,111 from the West Lakes Fire Service Area Fiscal Year 2016 Operating Budget, fund 249, to project no. 20151, fund 405, for Wildland/fire clothing, gear, and equipment.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-078**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF FORESTRY VOLUNTEER FIRE ASSISTANCE GRANT AND MATCHING FUNDS FOR WEST LAKES FIRE SERVICE AREA, PROJECT NUMBER 20151, FUND 405.

WHEREAS, the borough has received an Alaska State Division of Forestry Volunteer Fire Assistance Grant; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$10,000 with the approval of Ordinance Serial No. 15-102; and

WHEREAS, the assembly has re-appropriated matching funds in the amount of \$1,111 from the West Lakes Fire Service Area Fiscal Year 2016 Operating Budget with the approval of Ordinance Serial No. 15-102; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Volunteer Fire Assistance Grant, project no. 20151, fund 405.

**SCOPE OF WORK**

Wildland/fire clothing, gear, and equipment.

**BUDGET**

Alaska State Division of Forestry	\$10,000
West Lakes Fire Service Area	
Fiscal Year 2016 Operating Budget	<u>\$ 1,111</u>
TOTAL	\$11,111

ADOPTED by the Matanuska-Susitna Borough Assembly this - day  
of - , 2015.

LARRY DEVILBISS, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Accepting and appropriating a grant in the amount of \$14,343 from the Alaska State Division of Homeland Security and Emergency Management to the Borough Local Emergency Planning Committee, Fund 480, Project No. 20259.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
1	Finance Director	JAC	7/14/15
2	Borough Attorney	JA for N.S.	
3	Borough Clerk	JM	7/27/15 

**ATTACHMENT (S) :** Fiscal Note: Yes X No \_\_\_\_\_  
 Ordinance Serial No. 15- 103 (app)  
 Resolution Serial No. 15- 079 (app)

**SUMMARY STATEMENT:**

The Alaska State Division of Homeland Security and Emergency Management has awarded an operating grant in the amount of \$14,343 for fiscal year 2016 to the Matanuska-Susitna Borough Local Emergency Planning Committee. The grant will be used to provide funding for personnel and management services, outreach materials, and promotional supplies.

**RECOMMENDATION OF ADMINISTRATION:**

The administration recommends approval of the attached legislation, which will accept and appropriate the Alaska State Division of Homeland Security and Emergency Management grant in the amount of \$14,343.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: Accepting and appropriating a grant in the amount of \$14,343 from the Alaska State Division of Homeland Security and Emergency Management to the Borough Local Emergency Planning Committee, Fund 480, Project Number 20259.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>14,343</u>	FUNDING SOURCE <u>State grant</u>
FROM ACCOUNT # <u>480.000.000.4xx.xxx</u>	PROJECT # <u>20259</u>
TO ACCOUNT # <u>480.000.000.3xx.xxx</u>	PROJECT # <u>20259</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>7/14/15</u>	DATE:

EXPENDITURES/REVENUES:		(Thousands of Dollars)				
OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	<u>14</u>					
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FUNDING:		(Thousands of Dollars)				
	FY16	FY17	FY18	FY19	FY20	FY21
General Fund						
<input checked="" type="radio"/> State Federal Funds	<u>14</u>					
Other						
TOTAL	<u>14</u>					

POSITIONS:						
	FY16	FY17	FY18	FY19	FY20	FY21
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 7/14/15

FIN/NM/FISCAL.NTE

IM No. 15-162  
 Ordinance Serial No. 15-103  
 Resolution Serial No. 15-079

NON-CODE ORDINANCE

By:  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-103**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$14,343 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE, FUND 480, PROJECT NUMBER 20259, FOR FISCAL YEAR 2016 OPERATIONS.

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WHEREAS, the Alaska State Division of Homeland Security and Emergency Management has awarded an operating grant in the amount of \$14,343 for fiscal year 2016 to the Matanuska-Susitna Borough Local Emergency Planning Committee; and

WHEREAS, the grant will be used to provide funding for personnel and management services, outreach materials, and promotional supplies; and

WHEREAS, the scope of work and budget are contained in Resolution Serial No. 15-079; and

WHEREAS, the acceptance and appropriation of the grant funds serves a public interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance. The Matanuska-Susitna Borough Assembly hereby accepts the amount of \$14,343 from the Alaska State Division of Homeland Security and Emergency Management.

Section 3. Appropriation source. The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$14,343 for the period of July 1, 2015 through June 30, 2016, to Fund 480, Project Number 20259, Local Emergency Planning Committee.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(Seal)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-079**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NUMBER 20259, FUND 480, FOR THE BOROUGH LOCAL EMERGENCY PLANNING COMMITTEE.

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WHEREAS, the Borough has received a grant from the Alaska State Division of Homeland Security and Emergency Management; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$14,343 with the approval of Ordinance Serial Number 15-103; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for the Alaska State Division of Homeland Security and Emergency Management grant, Project Number 20259, Fund 480.

**SCOPE OF WORK**

Support the operations and functions of the Local Emergency Planning Committee; provide personnel and management services, and outreach and promotional materials.

**BUDGET**

Alaska State Division of Homeland  
Security and Emergency Management.       \$14,343

ADOPTED by the Matanuska-Susitna Borough Assembly this  
- day of -, 2015.

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LARRY DEVILBISS, Borough Mayor

ATTEST:

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LONNIE R. MCKECHNIE, CMC, Borough Clerk

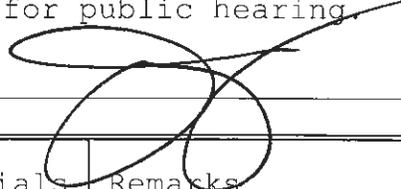
(SEAL)

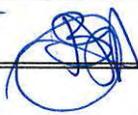
**SUBJECT:** The sale of certain borough-wide real property acquired through tax and special assessment foreclosure for delinquent real property tax years 2006 and prior, 2007 and prior, 2008 and prior, 2009 and prior, and special assessment for 2010 and prior, and not needed for public purpose.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
1	Originator	RL	
2	Community Development Manager	EP	
3	Finance Director	Jel	7/23/15
4	Borough Attorney	Jagan/S	
5	Borough Clerk	Yun	7/27/15 

**ATTACHMENT(S):** Fiscal Note: Yes X No \_\_\_\_\_  
 Attachments (2 pp) Sale parcel listing  
 Exhibit "A" (14 pp)  
 Ordinance Serial No. 15-104 (6 pp)

**SUMMARY STATEMENT:**  
 The Land and Resource Management Division propose conducting its 19<sup>th</sup> annual tax & special assessment (LID) foreclosure sale (TS033) since 1996. TS033 will consist of properties described in Ordinance Serial No. 15-104 Exhibit A that have been foreclosed upon for taxes and special assessments for which the borough has held clerk's deed for more than two years. To be removed from this sale, all delinquencies and costs must be paid.

Title ownership to these parcels was transferred by the Superior Court to the borough by Clerk's Deed. All of the proposed sale properties belong to the borough, not the former record owners. The borough has owned these parcels for at least two years.

When the borough became the owner, every right, title and interest of a person in the tax-foreclosed property was forfeited forever to the borough subject only to repurchase rights of the former owner; that is, the borough may sell the property back to the former owner for delinquent taxes, plus interest, costs of foreclosure and sale, and costs of maintaining and managing the property. The owner had several opportunities to stop the foreclosure process prior to the borough receiving title to the property.

First, the owner was notified of a potential foreclosure action by a pre-foreclosure courtesy notice mailed about 2 months prior to the borough filing its petition in court. This was the easiest and least expensive time to stop foreclosure. Next, legal process began.

The borough presented a petition to the court for judgment and a certified copy of the foreclosure list for taxes that had been delinquent for at least two years and special assessment that had been delinquent for at least one year. At this time the last known owner of each property was mailed a notice advising of the foreclosure proceeding. The foreclosure list was also published for four consecutive weeks in the local newspaper. This was the second opportunity for the owner to stop foreclosure and keep their property.

After sixty days, the court signed the judgment and decree of foreclosure on those properties remaining unpaid, which was recorded at the state recorders' offices. The redemption period began when the borough had to hold delinquent properties for at least one year. This did not affect the property owner's right to possession during this time.

At least thirty days before the one-year right of expiration of redemption period ends, the borough is required to publish in the newspaper, a redemption period notice and send a copy of the notice by certified mail to each record owner. The notice states that "unless redeemed..., all properties...shall be deeded to the Matanuska-Susitna Borough immediately on expiration of the period of redemption...and that every right or interest of a person in the properties will be forfeited forever to the Matanuska-Susitna Borough, subject only repurchase rights..." This is the last opportunity to stop the borough from becoming permanent owner of the property.

Upon receipt of the deeds from the clerk of the court, the borough now owns the property and the "former owner's right to possession" allowed during the redemption period ceases.

Two years after clerk's deed is received the borough offers for sale those properties approved by ordinance. The borough has not evicted anyone occupying these borough-owned properties despite the potential risk to the borough during this time, nor has the borough

acted as landlord by collecting rent on these tax-foreclosed properties has received and now owns.

On August 5, 2014, three improved parcels were removed from the competitive sale by the assembly. No money, including any Permanent Fund Dividend funds, has been received on any of these three parcels.

The tax sale is scheduled to be held on October 24, 2015, in the borough building. The sale will be conducted according to Alaska State Statutes (AS29.45.460-480) and Matanuska-Susitna Borough Code (23.10.220). The minimum bid for each property is the sum of the delinquent taxes and special assessments, penalties, interest owed through the date of the sale, costs of the foreclosure(s) through clerk's deed(s) and the costs incurred by the borough to sell the properties. The properties will first be offered by sealed bid, followed by an outcry auction for parcels that did not receive a sealed bid. Properties that do not sell in Tax & LID Foreclosure Sale TS033 may be offered in subsequent over-the-counter tax and LID foreclosure sales on a first come, first served basis until sold, or until the 10-year repurchase rights expire. At such time as the 10-year repurchase rights expire and the former record owner loses all right to the property, the properties may be sold at fair market value.

**RECOMMENDATION OF ADMINISTRATION:**

Adoption of Ordinance 15- 104 authorizing tax and LID Foreclosure Sale TS033 and the sale of properties described in the accompanying Exhibit A.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 18, 2015

ORIGINATOR: Community Development

SUBJECT: The sale of certain borough-wide real property acquired through tax and special assessment foreclosure for delinquent real property tax years 2006 & prior, 2007 & prior, 2008 & prior, and 2009 & prior, and delinquent special assessment for 2010 & prior, and not needed for public purpose.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED *	FUNDING SOURCE <u>LAND SALE REVENUE</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: <u>203 000.000. 366.400 AND</u>	PROJECT# <u>tax revenues</u>
VERIFIED BY: <u>Barbara Baernghit</u>	CERTIFIED BY:
DATE: <u>7/21/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	*					
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
<u>Land Management</u>	*					
TOTAL	*					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* The amount cannot be determined at this time as it is dependant on the sale price of the land.

PREPARED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: 7/23/15  
 APPROVED BY: [Signature] DATE: \_\_\_\_\_

\*\*\*\*\*Tax Sale 33 Tentative Sale date 10/24/2015 \*\*\*\*\*

TS_NO	TAX_ID	LID	assessed value	Improvement	sum of all imprv value	building/structure value	well/septic	other
TS33-02	51616000T00C-2		\$5,500	no	\$0	\$0	\$0	\$0
TS33-03	51616000T00C		\$5,200	no	\$0	\$0	\$0	\$0
TS33-04	52951B05L014		\$10,500	no	\$0	\$0	\$0	\$0
TS33-05	52044B09L022		\$51,000	yes	\$42,200	\$42,200	\$0	\$0
TS33-06	223N04W07A002		\$58,800	no	\$0	\$0	\$0	\$0
TS33-07	223N04W30C002		\$28,400	yes	\$200	\$0	\$0	\$200
TS33-08	223N04W30D003		\$39,700	no	\$0	\$0	\$0	\$0
TS33-09	223N04W30C001		\$96,200	no	\$0	\$0	\$0	\$0
TS33-10	223N04W31B002		\$22,200	no	\$0	\$0	\$0	\$0
TS33-11	223N04W31B005		\$349,900	yes	\$264,600	\$255,100	\$8,500	\$1,000
TS33-12	223N04W31D001		\$187,100	no	\$0	\$0	\$0	\$0
TS33-13	223N04W31B004		\$26,500	no	\$0	\$0	\$0	\$0
TS33-14	51466B01L003		\$11,000	no	\$0	\$0	\$0	\$0
TS33-15	51466B02L006		\$11,000	no	\$0	\$0	\$0	\$0
TS33-16	51466B02L005		\$15,400	yes	\$4,400	\$4,400	\$0	\$0
TS33-17	51466B02L009		\$11,000	no	\$0	\$0	\$0	\$0
TS33-18	51466B02L001		\$79,500	yes	\$65,000	\$55,000	\$8,500	\$1,500
TS33-19	56070000L0036		\$4,600	yes	\$100	\$100	\$0	\$0
TS33-21	56070000L0037		\$3,900	yes	\$100	\$0	\$0	\$100
TS33-22	56070000L0038		\$3,800	no	\$0	\$0	\$0	\$0
TS33-23	56070000L0067		\$3,800	no	\$0	\$0	\$0	\$0
TS33-24	222N04W13A006		\$296,400	yes	\$233,400	\$224,900	\$8,500	\$0
TS33-25	56598B05L001		\$17,400	no	\$0	\$0	\$0	\$0
TS33-26	222N04W29B003		\$26,400	no	\$0	\$0	\$0	\$0
TS33-27	56212000L003		\$52,200	yes	\$1,700	\$1,700	\$0	\$0
TS33-28	219N04W18B008		\$68,100	no	\$0	\$0	\$0	\$0
TS33-29	56227B02L002		\$14,000	no	\$0	\$0	\$0	\$0
TS33-30	51207B01L008		\$22,000	yes	\$11,600	\$11,400	\$0	\$200
TS33-31	51207B04L003		\$9,900	no	\$0	\$0	\$0	\$0
TS33-32	52820B04L013		\$8,000	no	\$0	\$0	\$0	\$0
TS33-33	56297B04L008		\$7,000	no	\$0	\$0	\$0	\$0
TS33-34	56314B03L001-1		\$5,000	no	\$0	\$0	\$0	\$0
TS33-35	217N03W11D004		\$1,000	no	\$0	\$0	\$0	\$0
TS33-36	56044B05L009		\$10,000	no	\$0	\$0	\$0	\$0
TS33-37	56044B05L010		\$39,200	yes	\$29,700	\$21,200	\$8,500	\$0
TS33-38	217N03W19C025		\$132,000	yes	\$75,220	\$66,700	\$8,500	\$0
TS33-39	56325000L003		\$6,000	no	\$0	\$0	\$0	\$0
TS33-40	217N03W31D018		\$30,400	no	\$0	\$0	\$0	\$0
TS33-41	52815B03L006		\$30,500	yes	\$12,500	\$12,500	\$0	\$0
TS33-42	52234B05L005		\$171,000	yes	\$156,000	\$147,500	\$8,500	\$0
TS33-43	52234B05L006		\$19,000	no	\$0	\$0	\$0	\$0
TS33-44	56319B01L044		\$21,900	yes	\$17,400	\$17,400	\$0	\$0
TS33-45	51998B05L015		\$23,400	yes	\$13,800	\$13,800	\$0	\$0
TS33-46	56040B02L006		\$10,000.00	no	\$0	\$0	\$0	\$0
TS33-47	56429B05L009		\$16,200	no	\$0	\$0	\$0	\$0
TS33-48	56429B04L023		\$18,000	no	\$0	\$0	\$0	\$0

\*\*\*\*\*Tax Sale 33 Tentative Sale date 10/24/2015 \*\*\*\*\*

TS_NO	TAX_ID	LID	assessed value	Improvement	sum of all imprv value	building/structure value	well/septic	other
TS33-49	56429B01L016		\$16,200	no	\$0	\$0	\$0	\$0
TS33-50	56043B05L017		\$10,000	no	\$0	\$0	\$0	\$0
TS33-51	52838B03L002	gas/ paid	\$136,200	yes	\$118,200	\$106,700	\$8,500	\$3,000
TS33-52	53154B01L014		\$223,100	yes	\$191,100	\$182,600	\$8,500	\$0
TS33-53	51077B09L002		\$20,000	no	\$0	\$0	\$0	\$0
TS33-54	52939B01L001		\$172,600	yes	\$140,600	\$132,100	\$8,500	\$0
TS33-55	51069B04L069		\$37,500	yes	\$25,500	\$149,100	\$8,500	\$0
TS33-56	51069B14L007		\$12,000	no	\$0	\$0	\$0	\$0
TS33-57	51069B14L001		\$42,700	yes	\$30,700	\$22,200	\$8,500	\$0
TS33-58	52754B01L005	road	\$225,900	yes	\$165,900	\$157,400	\$8,500	\$0
TS33-59	56612B17L021		\$24,000	no	\$0	\$0	\$0	\$0
TS33-60	56510B01L015		\$29,300	yes	\$18,300	\$9,300	\$8,500	\$500
TS33-61	56234000L003		\$0.00	yes	\$77,600	\$66,600	\$8,500	\$2,500
TS33-62	56132B06L002		\$5,000	no	\$0	\$0	\$0	\$0
TS33-63	56305B0FL006		\$6,000	no	\$0	\$0	\$0	\$0
TS33-67	56111B01L016		\$101,300	yes	\$14,300	\$10,300	\$4,000	\$0
TS33-68	52508B01L044		\$26,000	no	\$0	\$0	\$0	\$0
TS33-69	54005B02L006		\$10,800	yes	\$2,800	\$2,800	\$0	\$0
TS33-72	117N01E29C001		\$22,000	no	\$0	\$0	\$0	\$0
TS33-73	117N01E32B001		\$36,000	no	\$0	\$0	\$0	\$0
TS33-74	56590000T00A		\$77,100	yes	\$67,400	\$67,400	\$0	\$0
TS33-75	52683000T00A		\$13,400	no	\$0	\$0	\$0	\$0
TS33-76	52870000T00D		\$10,000	no	\$0	\$0	\$0	\$0
TS33-77	51753000T00H		\$30,400	yes	\$4,300	\$4,300	\$0	\$0
TS33-78	54124000T00D-3		\$60,100	yes	\$32,600	\$31,600	\$1,000	\$0
TS33-79	56543B01L003		\$71,700	yes	\$54,600	\$54,600	\$0	\$0

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
117N01E29C001	<b>TS033-72</b>	WEIDNER GOOSE CRK LLC	WA 15	PALMER FLATS	TAX \$ 3,249.04

The South one-half of the Southwest one-quarter (S1/2 SW1/4), Section 29, Township 17 North, Range 1 East, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.

117N01E32B001	<b>TS033-73</b>	WEIDNER GOOSE CRK LLC	WA 15	PALMER FLATS	TAX \$ 4,838.26
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The North one-half of the Northwest one-quarter (N1/2 NW1/4) and Lots 1 and 2, Section 32, Township 17 North, Range 1 East, Seward Meridian, all being within Palmer Recording District, Third Judicial District, State of Alaska.

217N03W11D004	<b>TS033-35</b>	COYNE CATHERINE MICHELLE	HO 11	CITY OF HOUSTON	TAX \$ 1,131.81
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THAT PORTION OF THE NORTHWEST ONE-QUARTER OF THE SOUTHEAST ONE-QUARTER (NW1/4 SE1/4), LYING NORTH & EAST OF LONG LAKE, SECTION 11, TOWNSHIP 17 NORTH, RANGE 3 WEST, ACCORDING TO THE OFFICIAL BUREAU OF LAND MANAGEMENT SURVEY THEREOF, SEWARD MERIDIAN, LOCATED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA, LYING NORTH AND EAST OF LONG LAKE.

217N03W19C025	<b>TS033-38</b>	MCCORMACK TODD E	HO 13	BIG LK AREA	TAX \$ 22,101.97
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That portion of Lot 52, Section 19, Township 17 North, Range 3 West, Seward Meridian, located in the Palmer Recording District, Third Judicial District, State of Alaska, more particularly described as follows: Commencing at the Southwest corner of said Lot 52; Thence East along the South line of said lot a distance of 406.00 feet to the Point Of Beginning; Thence continue East along the South line of said lot a distance of 160.00 feet more or less to the meander line of Big Lake; Thence Northerly along the meander line of Big Lake to a point 160.00 feet more or less East of and 50.00 feet North of the Point Of Beginning; Thence West 160.00 feet more or less to a point 50.00 Feet North of the Point Of Beginning; Thence South 50.00 feet to the Point Of Beginning.

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
217N03W31D018	TS033-40	WEIDNER PHILLIP PAUL	HO 13	BIG LK AREA	TAX \$ 4,717.15

Beginning at the Southeast one-sixteenth (1/16) corner of the Northwest one-quarter of the Southeast one-quarter (NW1/4 SE1/4) in Section 31, Township 17 North, Range 3 West, Seward Meridian; thence North 0°07'25" West along the one-sixteenth (1/16) section line 295.59 feet to the point of beginning; thence South 89°51'38" West 575.12 feet; thence North 04°28'17" East 557.33 feet to the South right-of-way of the road; thence South 37°53'26" East 26.74 feet to the beginning of a curve to the left with a central angle of 20°40'09" a radius of 339.99 feet, an arc length of 122.65 feet; thence on the long chord South 48°13'31" East 121.99 feet to a point of compound curve with a central angle of 34°18'58", a radius of 186.94 feet an arc length of 111.97 feet; thence on the long chord South 75°43'04" East 110.30 feet, North 87°07'27" East 179.43 feet to the beginning of a curve to the right with a central angle of 59°49'43" a radius of 61.90 feet, an arc length of 64.64 feet; thence on the long chord South 62°57'47" East 61.74 feet; thence South 33°02'50" West 151.43 feet to the East line of the Northwest one-quarter of the Southeast one-quarter (NW1/4 SE1/4); thence South 0°07'25" East 278.65 feet to the Point of Beginning, all located in the Northwest one-quarter of the Southeast one-quarter (NW1/4 SE1/4) in Section 31, Township 17 North, Range 3 West, Seward Meridian, located in the Palmer Recording District, Third Judicial District, State of Alaska.

219N04W18B008	TS033-28	HOPKINS RICHARD L	WI 10	WILLOW AREA	TAX \$ 8,637.28
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The South one-half of the South one-half of the Southeast one-quarter of the Northwest one-quarter (S1/2 S1/2 SE1/4 NW1/4), Section 18, Township 19 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.

222N04W13A006	TS033-24	SUSKY JOHN E	CA 1	CASWELL AREA	TAX \$ 41,031.43
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The Southwest one-quarter of the Northeast one-quarter (SW1/4 NE1/4), Section 13, Township 22 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.

222N04W29B003	TS033-26	WEIDNER PHILLIP PAUL	CA 7	CASWELL AREA	TAX \$ 4,459.73
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That portion of the North one-half of the South one-half of the Northwest one-quarter of the Northwest one-quarter (N1/2 S1/2 NW1/4 NW1/4), Section 29, Township 22 North, Range 4 West, Seward Meridian, lying East of the centerline of the Parks Highway, Palmer Recording District, Third Judicial District, State of Alaska.

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
223N04W07A002	TS033-06	WEIDNER GOOSE CRK LLC	MO 10	MONTANA AREA	TAX \$ 7,956.56
US Government Lot 2, Section 7, Township 23 North, Range 4 West, Seward Meridian, Talkeetna Recording District, Third Judicial District, State of Alaska.					
223N04W30C001	TS033-09	WEIDNER GOOSE CRK LLC	MO 15	MONTANA AREA	TAX \$ 15,654.44
The Northwest one-quarter of the Southeast one-quarter (NW1/4 SE1/4) and the East one-half of the Southwest one-quarter (E1/2 SW1/4) and Lot 4, Section 30, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.					
223N04W30C002	TS033-07	WEIDNER GOOSE CRK LLC	MO 15	MONTANA AREA	TAX \$ 5,192.90
US Government Lot 3, Section 30, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.					
223N04W30D003	TS033-08	WEIDNER GOOSE CRK LLC	MO 15	MONTANA AREA	TAX \$ 6,936.36
The Southwest one-quarter of the Southeast one-quarter (SW1/4 SE1/4), Section 30, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.					
223N04W31B002	TS033-10	WEIDNER GOOSE CRK LLC	MO 15	MONTANA AREA	TAX \$ 4,236.86
US Government Lot 1, Section 31, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska.					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
223N04W31B004	TS033-13	WEIDNER GOOSE CRK TOWER L MO	15	MONTANA AREA	TAX \$ 4,900.48

A tract of land located in US Lot 3, Section 31, Township 23 North, Range 4 West, Seward Meridian, Alaska, and more fully described as follows: Beginning at the Southwest 1/16 corner of said Section 31; thence West along the South boundary of said US Lot 3 a distance of 426.03 feet to the Easterly bank of the Susitna River; thence North 22°30'00" East along said river bank a distance of 1088.88 feet; thence East a distance of 7.00 feet; thence South 0°08'00" East a distance of 1005.99 feet to the point of beginning, Palmer Recording District, Third Judicial District, State of Alaska.

223N04W31B005	TS033-11	WEIDNER GOOSE CRK TOWER L MO	15	MONTANA AREA	TAX \$ 53,867.95
		WEIDNER GOOSE CRK LLC			

US Government Lots 2 and 3 and the Northeast one-quarter of the Northwest one-quarter (NE1/4 NW1/4), Section 31, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska. EXCEPTING THEREFROM a tract of land located in US Lot 3, Section 31, Township 23 North, Range 4 West, Seward Meridian, Alaska, and more fully described as follows: Beginning at the Southwest one-sixteenth (1/16) corner of said Section 31; thence West along the South boundary of said US Lot 3 a distance of 426.03 feet to the Easterly bank of the Susitna River; thence North 22°30'00" East along said river bank a distance of 1088.88 feet; thence East a distance of 7.00 feet; thence South 0°08'00" East a distance of 1005.99 feet to the point of beginning, Palmer Recording District, Third Judicial District, State of Alaska.

223N04W31D001	TS033-12	WEIDNER GOOSE CRK TOWER L MO	15	MONTANA AREA	TAX \$ 29,679.85
		WEIDNER GOOSE CRK LLC			

The Southwest one-quarter of the Northeast one-quarter (SW1/4 NE1/4), the West one-half of the Southeast one-quarter (W1/2 SE1/4) and the Southeast one-quarter of the Southeast one-quarter (SE1/4 SE1/4), Section 31, Township 23 North, Range 4 West, Seward Meridian, Palmer Recording District, Third Judicial District, State of Alaska. EXCEPTING THEREFROM that portion conveyed to the State of Alaska by instrument, recorded May 5, 1969 in Book 39 at Page 138.

51069B04L069	TS033-55	SBRUSCH JESSE	WA 11	BOGARD RD AREA	TAX \$ 5,505.68
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Williwaw Subdivision No. 2, Block 4, Lot 69, according to Plat W-76 filed January 19, 1960, located in Palmer Recording District, Third Judicial District, State of Alaska.

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
51069B14L001	<b>TS033-57</b>	BOYD BRIDGET	WA 11	BOGARD RD AREA	TAX \$ 6,308.05
Williwaw Subdivision No. 2, Block 14, Lot 1, according to Plat W-76, filed January 19, 1960, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51069B14L007	<b>TS033-56</b>	FISHER KENNETH W EST	WA 11	BOGARD RD AREA	TAX \$ 2,125.69
Williwaw Subdivision No. 2, Block 14, Lot 7, according to Plat W-76 filed January 19, 1960, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51077B09L002	<b>TS033-53</b>	EARLE DOROTHY AGNES	WA 6	SCHROCK RD AREA	TAX \$ 2,810.58
Memory Lake Estates - Unit 1, Block 9, Lot 2, according to Plat 1972-58, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51207B01L008	<b>TS033-30</b>	ENGEN TERRY L	HO 6	CITY OF HOUSTON	TAX \$ 2,506.14
Kayann Willow Estates, First Addition, Block 1, Lot 8, according to Plat 1976-80, located in Palmer Recording District, Third Judicial District, State of Alaska					
51207B04L003	<b>TS033-31</b>	CHRISTIAN HERITAGE CHURCH	HO 6	CITY OF HOUSTON	TAX \$ 1,934.75
Kayann Willow Estates, First Addition, Block 4, Lot 3, according to Plat 1976-80, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51466B01L003	<b>TS033-14</b>	CHISUM DONAL MUARL CHISUM GERALDINE D	MO 15	MONTANA AREA	TAX \$ 2,508.60
Chisum Property, Block 1, Lot 3, according to Plat 1978-86, located in Palmer Recording District, Third Judicial District, State of Alaska.					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
51466B02L001	TS033-18	CHISUM DONAL M	MO 15	MONTANA AREA	TAX \$ 13,015.60
Chisum Property, Block 2, Lot 1, according to Plat 1978-86, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51466B02L005	TS033-16	WEIDNER GOOSE CREEK LLC ALEUTIAN GANDER LLC GEN P RTNR	MO 15	MONTANA AREA	TAX \$ 3,251.25
Chisum Property, Block 2, Lot 5, according to Plat 1978-86, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51466B02L006	TS033-15	CHISUM DONAL MUARL CHISUM GERALDINE D	MO 15	MONTANA AREA	TAX \$ 2,508.60
Chisum Property, Block 2, Lot 6, according to Plat 1978-86, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51466B02L009	TS033-17	CHISUM DONAL MUARL CHISUM GERALDINE D	MO 15	MONTANA AREA	TAX \$ 2,508.60
Chisum Property, Block 2, Lot 9, according to Plat 1978-86, located in Palmer Recording District, Third Judicial District, State of Alaska.					
51616000T00C	TS033-03	SCOTT STUART E & LINDA L	MC 3	KROTO CRK AREA	TAX \$ 1,532.55
Alaska State Land Survey 73-144, Tract C, according to Plat 1979-41, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					
51616000T00C-2	TS033-02	SCOTT STUART E & LINDA L	MC 3	KROTO CRK AREA	TAX \$ 1,574.06
Alaska State Land Survey 73-144, Tract C-2, according to Plat 1979-41, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
51753000T00H	TS033-77	LOVEJOY MARY ANN	FH 11	FLAT HORN AREA	TAX \$ 3,655.45
Alaska State Land Survey 76-012, Tract H, according to Plat 1979-131, located in Anchorage Recording District, Third Judicial District, State of Alaska.					
51998B05L015	TS033-45	HUBBARD HUGH T JR	HO 8	MEADOW LKS AREA	TAX \$ 5,081.97
Alaska State Land Survey 79-155, Bruce Lake Subdivision, Block 5, Lot 15, according to Plat 1980-103, located in Palmer Recording District, Third Judicial District, State of Alaska.					
52044B09L022	TS033-05	BLACKWELL ROY N	MO 8	TALKEETNA SPUR AREA	TAX \$ 8,415.20
Alaska State Land Survey 79-143, Bartlett Hills Alaska Subdivision, Tract D, Block 9, Lot 22, according to Corrected Plat 1981-75, Talkeetna Recording District, Third Judicial District, State of Alaska.					
52234B05L005	TS033-42	HARMON JAYDE	HO 7	MEADOW LKS AREA	TAX \$ 26,218.34
Paradise Valley, Block 5, Lot 5, according to Plat 1981-189, located in Palmer Recording District, Third Judicial District, State of Alaska.					
52234B05L006	TS033-43	HARMON JAYDE	HO 7	MEADOW LKS AREA	TAX \$ 3,833.17
Paradise Valley, Block 5, Lot 6, according to Plat 1981-189, located in Palmer Recording District, Third Judicial District, State of Alaska.					
52508B01L044	TS033-68	HUGHES RAYMOND GREGORY	PA 5	CITY OF PALMER	TAX \$ 3,515.22
Valley Trails Subdivision, Block 1, Lot 44, according to Plat 1983-147, located in Palmer Recording District, Third Judicial District, State of Alaska.					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
52683000T00A	<b>TS033-75</b>	ALVAREZ KATHLEEN P SOUTH VICTOR T & SOUTH TA TE L	MP 1	KICHATINA RVR AREA	TAX \$ 1,988.16
Alaska State Land Survey No. 83-138, Tract A, according to Plat 1984-3, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					
52754B01L005	<b>TS033-58</b>	MAXSON SUSAN	WA 14	FAIRVIEW LOOP RD AREA	TAX \$ 34,407.00
New Haven Subdivision, Block 1, Lot 5, according to Plat No. 84-119, located in the Palmer Recording District, Third Judicial District, State of Alaska.					
52815B03L006	<b>TS033-41</b>	SMYTH ERIC W	HO 10	HOUSTON-PARKS HWY AREA	TAX \$ 4,594.28
Potter Place Phase II, Block 3, Lot 6, according to Plat 1984-183, located in Palmer Recording District, Third Judicial District, State of Alaska.					
52820B04L013	<b>TS033-32</b>	LIVENGOOD ALLAN L & TERES	HO 5	HOUSTON AREA	TAX \$ 1,718.30
Miller's Reach Subdivision, Block 4, Lot 13, according to Plat 1984-194, located in Palmer Recording District, Third Judicial District, State of Alaska.					
52838B03L002	<b>TS033-51</b>	MAGEE JOHN MAGEE MIRANDA	WA 5	SCHROCK RD AREA	TAX \$ 1,985.32
Grubstake Subdivision, Phase I, Block 3, Lot 2, according to Plat No. 1984-169, located in the Palmer Recording District, Third Judicial District, State of Alaska.					
52870000T00D	<b>TS033-76</b>	GARRETT LEONARD MILTON	DK 12	LOCKWOOD LK AREA	TAX \$ 1,720.65
Alaska State Land Survey No. 81-159, Tract D, according to Plat 1984-46, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
52939B01L001	<b>TS033-54</b>	NELSON SHANE	WA 6	WASILLA-FISHHOOK RD AREA	TAX \$ 27,874.97
CHIPPEWA ESTATES, PHASE 1, BLOCK 1, LOT 1, ACCORDING TO PLAT NO. 85-22, LOCATED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA					
52951B05L014	<b>TS033-04</b>	LAMB LEN E	MO 2	TALKEETNA SPUR AREA	TAX \$ 2,083.56
Sunshine Lakes, Block 5, Lot 14, according to Plat 1985-10, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					
53154B01L014	<b>TS033-52</b>	DENNETT SCOTT PERCAK-DENNETT MARY	WA 6	SCHROCK RD AREA	TAX \$ 41,508.01
DEVON WOOD SUBDIVISION DIV III BLOCK 1 LOT 14, ACCORDING TO PLAT 1985-190, LOCATED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA					
54005B02L006	<b>TS033-69</b>	BLAKEMAN RUSSELL DALE EST	SU 14	TOWN OF SUTTON	TAX \$ 2,720.40
O'Neill Subdivision, Block 2, Lot 6, according to Plat 1971-12, located in Palmer Recording District, Third Judicial District, State of Alaska.					
54124000T00D-3	<b>TS033-78</b>	ROBERTS EARL F EST	FH 27	FLAT HORN AREA	TAX \$ 7,448.97
Alexander Creek, Tract D-3, according to Plat 1993-20, located in Anchorage Recording District, Third Judicial District, State of Alaska.					
56040B02L006	<b>TS033-46</b>	SMITH LEONARD R JR	HO 9	MEADOW LKS AREA	TAX \$ 3,231.78
BIRDSSELL SUBDIVISION NO. 1, BLOCK 2, LOT 6, ACCORDING TO PLAT NO. 61-53, LOCATED IN PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA					

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
56043B05L017	TS033-50	FRANKLYN VICTOR O	HO 16	KNIK-GOOSE BAY AREA	TAX \$ 2,143.84

Birch Hills Estates, Block 5, Lot 17, according to Plat 1971-10, located in Palmer Recording District, Third Judicial District, State of Alaska.

56044B05L009	TS033-36	PAYNE EILEEN M EST	HO 11	BIG LK AREA	TAX \$ 2,096.32
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Birch Park Subdivision, Block 5, Lot 9, according to Plat 1970-37, located in Palmer Recording District, Third Judicial District, State of Alaska.

56044B05L010	TS033-37	PAYNE DANIEL E EST PAYNE EILEEN M EST	HO 11	BIG LK AREA	TAX \$ 8,596.25
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Birch Park Subdivision, Block 5, Lot 10, according to Plat 1970-37, located in Palmer Recording District, Third Judicial District, State of Alaska.

56070000L0036	TS033-19	GIFFELI MICHAEL A	CA 1	CASWELL AREA	TAX \$ 1,492.31
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Caswell Lakes Subdivision, Lot 36, according to Plat 1968-10, located in Palmer Recording District, Third Judicial District, State of Alaska.

56070000L0037	TS033-21	GIFFELI MICHAEL A	CA 1	CASWELL AREA	TAX \$ 1,750.19
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Caswell Lakes Subdivision, Lot 37, according to Plat 1968-10, located in Palmer Recording District, Third Judicial District, State of Alaska.

56070000L0038	TS033-22	GIFFELI MICHAEL A	CA 1	CASWELL AREA	TAX \$ 1,386.54
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Caswell Lakes Subdivision, Lot 38, according to Plat 1968-10, located in Palmer Recording District, Third Judicial District, State of Alaska.

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<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
56070000L0067	<b>TS033-23</b>	GIFFELI MICHAEL A	CA 1	CASWELL AREA	TAX \$ 1,386.54
Caswell Lakes Subdivision, Lot 67, according to Plat 1968-10, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56070000L0069	<b>TS033-20</b>	GIFFELI MICHAEL A	CA 1	CASWELL AREA	TAX \$ 86.65
Caswell Lakes Subdivision, Lot 69, according to Plat 1968-10, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56111B01L016	<b>TS033-67</b>	CARLSON DONALD HENRY	WA 8	FOUR CORNERS AREA	TAX \$ 10,269.38
Finger Lake Heights Subdivision Replat, Block 1, Lot 16, according to Plat 1966-18, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56132B06L002	<b>TS033-62</b>	ANDERSON MERLENE C EST	GB 7	POINT MACKENZIE AREA	TAX \$ 1,476.30
Alvamar Park Subdivision, Addition No. 1, Block 6, Lot 2, according to Plat 1971-14, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56212000L003	<b>TS033-27</b>	HEATHCOCK JUDITH K	WI 2	WILLOW AREA	TAX \$ 5,968.07
McKinley View Subdivision, Lot 3, according to Plat 1968-12, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56227B02L002	<b>TS033-29</b>	CAMPBELL PHILLIP R EST	HO 6	CITY OF HOUSTON	TAX \$ 2,399.95
Nichols Subdivision, Block 2, Lot 2, according to Plat 1972-51, located in Palmer Recording District, Third Judicial District, State of Alaska.					

Exhibit A, page 11 of 14

Ordinance Serial No. 15-104  
 IM No. 15-166

Matanuska-Susitna Borough - Tax/LID Sale Listing - TS033  
 7/17/2015 / 9:23:05AM / Page 12

<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
56234000L003	<b>TS033-61</b>	WINTERROWD RALPH KERMIT 2	GB 8	KNIK-GOOSE BAY AREA	TAX \$ 23,269.79
Old Knik Harbor Subdivision, Lot 3, according to Plat No. 61-38, located in the Palmer Recording District, Third Judicial District, State of Alaska.					
56297B04L008	<b>TS033-33</b>	NORRIS ROBERT	HO 12	BEAVER LKS AREA	TAX \$ 2,223.99
BEAVERHOUSE LAKE ESTATES SUBDIVISION BLOCK 4 LOT 8, ACCORDING TO PLAT 1973-17, LOCATED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA					
56305B0FL006	<b>TS033-63</b>	WARREN KALYNN	GB 10	POINT MACKENZIE AREA	TAX \$ 1,750.24
Swartz Subdivision, Block F, Lot 6, according to Plat 1964-10, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56314B03L001-1	<b>TS033-34</b>	MORRIS ROBT & DIANE	HO 12	BEAVER LKS AREA	TAX \$ 2,018.47
Texas Subdivision, Block 3, Lot 1, according to Plat No.. 63-15, located in the Palmer Recording District, Third Judicial District, State of Alaska, excepting therefrom the West 20 feet.					
56319B01L044	<b>TS033-44</b>	PERRY CHRIS & KARIANNA	HO 8	MEADOW LKS AREA	TAX \$ 3,713.94
Treasure Island Subdivision, Block 1, Lot 44, according to Plat 1971-33, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56325000L003	<b>TS033-39</b>	HEATHCOCK JUDITH K	HO 13	BIG LK AREA	TAX \$ 1,582.14
Vista Del Mar Subdivision, Lot 3, according to Plat 1971-43, located in Palmer Recording District, Third Judicial District, State of Alaska.					

Exhibit A, page 12 of 14  
 Ordinance Serial No. 15-104  
 IM No. 15-166

Matanuska-Susitna Borough - Tax/LID Sale Listing - TS033  
 7/17/2015 / 9:23:05AM / Page 13

<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
56429B01L016	<b>TS033-49</b>	WEIDNER PHILLIP P FAM LT ALEUTIAN GANDER LLC GEN P RTNR	HO 10	MEADOW LKS AREA	TAX \$ 3,059.27
Rainbow Park Estates, Block 1, Lot 16, according to Plat 1973-32, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56429B04L023	<b>TS033-48</b>	WEIDNER PHILLIP P FAM LT ALEUTIAN GANDER LLC GEN P RTNR	HO 10	MEADOW LKS AREA	TAX \$ 3,225.64
Rainbow Park Estates, Block 4, Lot 23, according to Plat 1973-32, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56429B05L009	<b>TS033-47</b>	WEIDNER PHILLIP P FAM LT ALEUTIAN GANDER LLC GEN P RTNR	HO 10	MEADOW LKS AREA	TAX \$ 3,059.27
Rainbow Park Estates, Block 5, Lot 9, according to Plat 1973-32, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56510B01L015	<b>TS033-60</b>	ANDERSON GLADYS D	GB 1	KNIK-GOOSE BAY AREA	TAX \$ 4,542.48
Skyline Estates, Block 1, Lot 15, according to Plat 1974-57, located in Palmer Recording District, Third Judicial District, State of Alaska.					
56543B01L003	<b>TS033-79</b>	WEIDNER PHILLIP PAUL	LL 10	LK LOUISE AREA	TAX \$ 6,874.80
Kunkel Subdivision, Block 1, Lot 3, according to Plat 1975-4, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					
56590000T00A	<b>TS033-74</b>	ALVAREZ KATHLEEN P SOUTH VICTOR T & SOUTH TA TE L	MP 1	KICHATINA RVR AREA	TAX \$ 8,252.35
Alaska State Land Survey 74-144, Tract A, according to Plat 1975-11, located in Talkeetna Recording District, Third Judicial District, State of Alaska.					

Exhibit A, page 13 of 14  
 Ordinance Serial No. 15-104  
 IM No. 15-166

Matanuska-Susitna Borough - Tax/LID Sale Listing - TS033  
 7/17/2015 / 9:23:05AM / Page 14

<u>Tax Account</u>	<u>Sale ID</u>	<u>Former Record Owner</u>	<u>Map</u>	<u>Location</u>	<u>Total Due</u>
56598B05L001	<b>TS033-25</b>	KISH LINDSAY	CA 8	CASWELL AREA	TAX \$ 3,359.21

Hidden Hills Estates Subdivision, Block 5, Lot 1, according to Plat 1975-43, located in Palmer Recording District, Third Judicial District, State of Alaska.

56612B17L021	<b>TS033-59</b>	FACER KEITH	OC 3	KNIK-GOOSE BAY AREA	TAX \$ 4,097.59
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Settlers Bay Subdivision Unit No. 2, Block 17, Lot 21, according to Plat 1977-17, located in Palmer Recording District, Third Judicial District, State of Alaska.

Exhibit A, page 14 of 14 Ordinance Serial No. 15-104  
 IM No. 15-166

NON-CODE ORDINANCE

By: Borough Manager  
Introduced: 08/04/15  
Public Hearing: 08/18/15  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-104**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PROVIDING FOR THE SALE OF CERTAIN BOROUGH-WIDE REAL PROPERTY ACQUIRED THROUGH TAX FORECLOSURE FOR DELINQUENT REAL PROPERTY TAX YEARS 2006 AND PRIOR, 2007 AND PRIOR, 2008 AND PRIOR, AND 2009 AND PRIOR, AND DELINQUENT SPECIAL ASSESSMENT FOR THE YEAR 2010 AND PRIOR, AND NOT NEEDED FOR PUBLIC PURPOSE.

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WHEREAS, the Matanuska-Susitna Borough proposes a sale of properties acquired through foreclosure for taxes and special assessments for which the borough has held clerk's deed for more than two years and which are not needed for a public purpose; and

WHEREAS, those properties listed in the attached Exhibit A have been transferred by court order to the Matanuska-Susitna Borough due to delinquent real property taxes for the years 2006 and prior, 2007 and prior, 2008 and prior, 2009 and prior, and delinquent special assessment for 2010 and prior; and

WHEREAS, those properties listed in Exhibit A have not been repurchased by the former record owner or any party allowed by law to acquire their interest.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Properties for sale. The foreclosed properties authorized for sale by this ordinance are described in Exhibit A.

Section 3. Procedures. The following procedures are established for the sale of certain real property acquired through tax and special assessment foreclosure.

(A) Approval of sale. The Matanuska-Susitna Borough Assembly approves the sale of real properties described in attached Exhibit A, by sealed bid submitted to the Borough Manager, by outcry auction if the properties do not receive a responsive sealed bid, or by subsequent over-the-counter sales on a first come, first served basis until sold or the 10-year repurchase rights expire. Sealed bids shall be opened on October 21, 2015. Successful bidders will be announced on Saturday, October 24, 2015, at the Dorothy Swanda Jones Building, 350 East Dahlia Avenue, Palmer, Alaska, followed immediately by the outcry auction at the same location.

(B) Minimum sale price. The Borough Manager shall publish a list of properties for sale to include the minimum bid price for each property, as described in AS 29.45.470(a) (1-4). The minimum bid price shall not be less than the sum of:

(1) the full amount applicable under the judgement and decree plus interest as specified therein from the date of entry of the judgement of foreclosure to the date of repurchase; and

(2) delinquent taxes and special assessments assessed and levied against the property as though it had continued in private ownership; and

(3) penalties and interest associated with such delinquent taxes and special assessments; and

(4) costs of foreclosure, management, maintenance, and sale incurred by the Borough applicable to the property. The costs of sale may include:

(a) title reports, review, and due diligence; and

(b) notice letters and schedule of fees; and

(c) newspaper display advertisements and postal card mailings; and

(d) property inspections, photographs, and posting notices; and

(e) personnel costs associated with the sale including custodial, security, and facility costs; and

(f) deed preparation and recording fee.

(C) Conditions of sale. Property profiles will be available for review in the Land and Resource Management Division and packets containing bid information shall be available in the Purchasing Division at the Matanuska-Susitna Borough Administration building on borough business days during regular business hours September 25, 2015, through October 23, 2015. Sealed bids will be accepted in the Purchasing Division during regular borough business hours beginning September 25, 2015, and ending October 20, 2015 at 2 p.m. Outcry bid cards may be purchased in the Purchasing Division during regular borough

business hours beginning September 25, 2015, and ending October 23, 2015 at 12 noon.

(D) Properties that do not sell may be offered in subsequent over-the-counter tax and special assessment foreclosure sales on a first come, first served basis until sold or the 10-year repurchase rights expire.

(E) Terms of sale. All sales shall be on the following terms:

(1) a bid deposit in the form of a certified check, cashier's check, or money order in an amount equal to and not less than 25 percent of the bid amount rounded up to the next whole dollar shall be submitted with each sealed bid.

(2) the successful bidder shall sign a promissory note for the balance due, to be paid by certified check, cashier's check, or money order not later than two borough business days after the date of the tax and special assessment foreclosure sale. After the payment in full has been received, the Borough Manager shall execute a Tax and LID Foreclosure Sale Deed in favor of the purchaser.

(3) a bidder shall forfeit the down payment to the borough if a property is offered to the bidder and the bidder fails to fully comply with the terms and conditions of the sale. In the event of forfeiture, the property will be offered to the next highest bidder.

(4) all successful bidders or their agents are required to be present on Saturday, October 24, 2015, at 9 a.m., to accept the property and sign the promissory note. Low or non-responsive bids will be returned to the unsuccessful bidders on the day of the sale or may be picked up at the Borough offices during Borough business hours after the sale date.

(5) the date and time each bid is received shall be recorded. In the event of a tie bid, the bid received first will be the successful bid.

(F) Outcry auction. The properties not receiving a sealed bid will be offered at outcry auction immediately following the signing of the promissory notes for the sealed bids.

(1) all outcry bidders must purchase a bid card.

(2) bid cards may be purchased for \$350.

(G) Qualification of bidders. A bidder shall meet the qualifications of MSB 23.10.090.

(H) Authority of the manager. The Assembly directs the Borough Manager to publish such sale procedures, as he shall deem advisable. All bidders must comply with said procedures to be considered responsive bidders. The Borough Manager shall have the sole discretion to determine if a bidder has complied with bid and sale procedures. The Borough Manager is hereby authorized to sell the property described in Exhibit A, to disburse the funds received as required by AS 29.45.480, and in the best interest of

the Borough to reserve the right to withdraw any property from the sale.

Section 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

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LARRY DeVILBISS, Borough Mayor

ATTEST:

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LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** ASSEMBLY APPROVAL OF A LESS THAN FAIR MARKET VALUE SALE OF BOROUGH LAND IN THE AMOUNT OF TEN DOLLARS TO THE PETERSVILLE COMMUNITY NON-PROFIT CORPORATION FOR PURPOSE OF CONSTRUCTING A WARM STORAGE BUILDING FOR THE PETERSVILLE SEARCH AND RESCUE TO STORE EMERGENCY EQUIPMENT AND USE AS STAGING FOR REMOTE SEARCH AND RESCUE OPERATIONS, SAID PARCEL IDENTIFIED AS LOT 2, BLOCK 16, KENNY CREEK SUBDIVISION (MSB007056).

**AGENDA OF:** AUGUST 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	MSC	
	Community Development Director	EP	
	Emergency Services Director	36	
	Finance Director	rac	7/23/15
	Borough Attorney	John N.S.	
	Borough Clerk	JRM	7/27/15 

**ATTACHMENT(S):** Fiscal Note: YES  NO   
 Letter of Request (1 pp)  
 Vicinity Map (2 pp)  
 Ordinance Serial No. 15- 105 (4 pp)

**SUMMARY STATEMENT:**

The Matanuska-Susitna Borough Land and Resource Management Division received a request from Petersville Search and Rescue, an affiliate of Petersville Community Non-Profit Corporation, for a donation of land to construct a warm storage building to house rescue equipment and function as a central jump-off point for search and rescue assists in the greater areas of Trapper Creek, Talkeetna, Petersville, and Skwentna.

**DISCUSSION:**

The desired parcel lies within the remote Kenny Creek Subdivision, located north of Petersville Road and west of Kroto Creek. Typical access is by snow machine. The subdivision is large, containing 324+ acres and over 200 lots/tracts. Most lots range in size from 4-5 acres. Sixty-five lots were selected under Municipal Entitlement and the borough received state patent to those selected lots. The vast majority of lots within Kenny Creek Subdivision are used for winter recreational purposes with limited cabin construction.

Seven of the borough owned lots have been sold in previous borough land sales over the years. However, with a total of 58 subdivision lots remaining in borough ownership, and 31 proposed lots to be offered over the next five years as part of the 5-year land sale plan, transferring this single lot would not be a detriment to the public and would provide a public benefit through emergency response support services. The specific lot selected by the Petersville Search and Rescue has been offered in previous borough land sales, including both 2015 land sales, and did not sell. The assessed value of the requested lot is \$9,000.

Pursuant to MSB 23.05.030 (G) and Land & Resource Management Policies & Procedures, the requesting organization qualifies for less than fair market value under public health and welfare purposes and as a non-profit corporation. In accordance with 23.10.060 (C) the minimum fee to be paid to the borough for a sale at less than fair market value shall be the greater of \$500 or 10% of the land value, which is \$900 in this instance. If a less than fair market value sale is approved, the borough shall retain the right to revert title back to the borough if the property is no longer used for the purposes approved.

The group thrives solely on donations and therefore has requested the fee be waived by the assembly. Such action would require an ordinance notwithstanding current borough code.

Public notice was provided in accordance with MSB 23.05.25 and inter department review was obtained. No objections were cited.

**RECOMMENDATION OF ADMINISTRATION:**

Assembly approval of a less than fair market value sale of borough land in the amount of ten dollars to the Petersville Community Non-profit Corporation for purpose of constructing a warm storage building for the Petersville Search and Rescue to store emergency equipment and use as staging for remote search and rescue operations.

# Petersville Community Non-profit Corporation

May 20, 2015

John Moosey  
Borough Manager  
Mat-Su Borough  
350 E Dahlia Ave.  
Palmer Alaska 99645

Dear John:

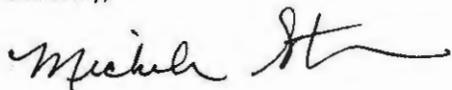
I am enclosing a letter to explain the needs of the parcel Petersville Community Non-profit Corporation is requesting. The parcel we are requesting is in the heart of our community so therefore it is strategically located for easy accessibility for all involved on the rescue team. We have a snowmachine and a rescue sled that carries injured victim to EMS at Kroto creek or to the Helo if needed. We are in need of a parcel to build a building to house our Rescue equipment.

We are a non-profit 501c3 and we do not have fundraisers and are strictly by donations. We have been involved with the community share program with the borough but all the funds are allocated. I am asking for the fee of \$300.00 to be waived and asking if you could possibly donate the parcel with the understanding that if we no longer need this parcel it would be returned to the Borough.

We are involved with Search and Rescue in the greater area of Trapper Creek, Talkeetna, Skwenta, and Petersville. We work with Trapper Creek and Talkeetna EMS to assist them to get to victims or our rescue team brings the victims to EMS at Kroto Creek parking area or other parking areas in the vicinity.

Thank you so much for your time on this matter.

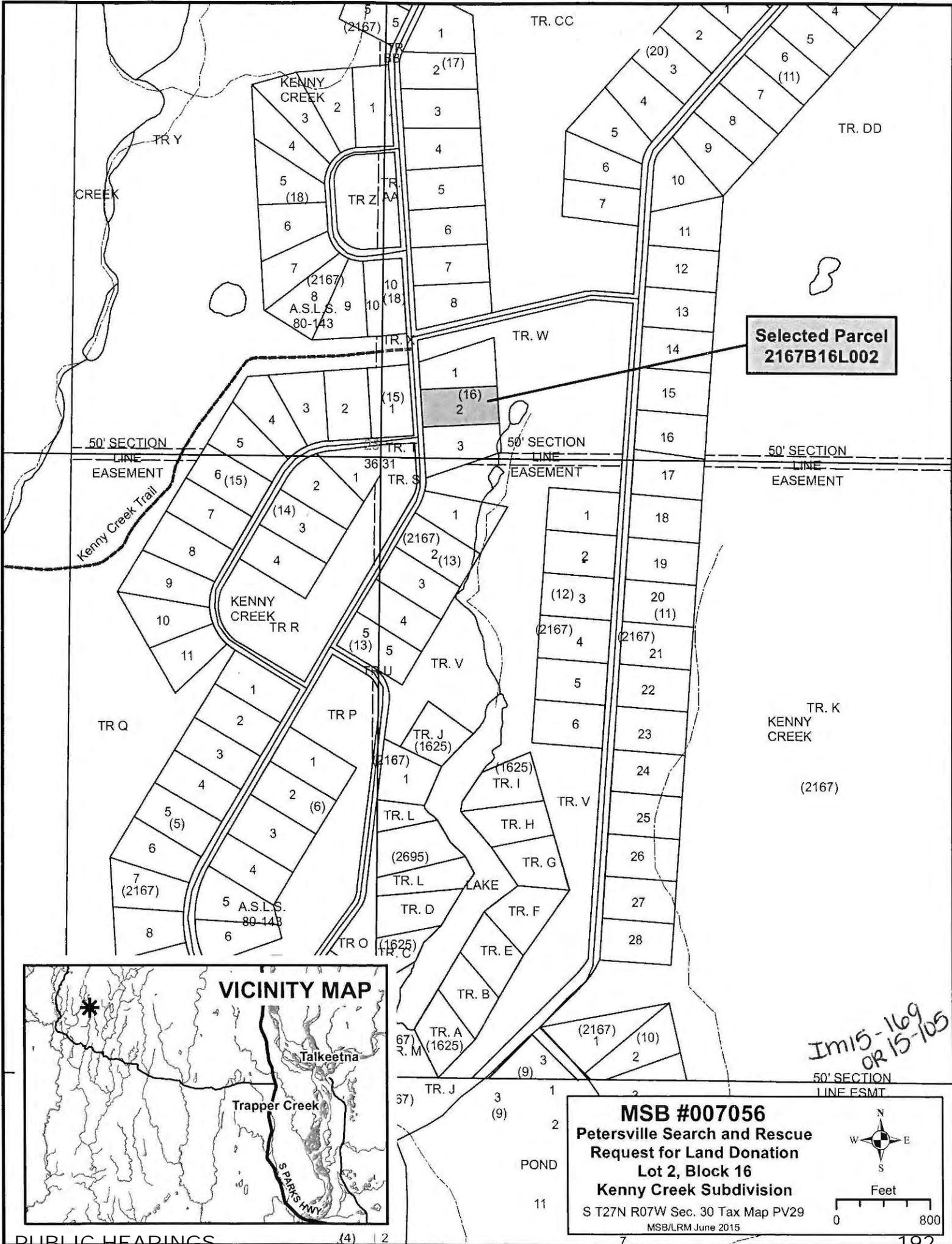
Sincerely,



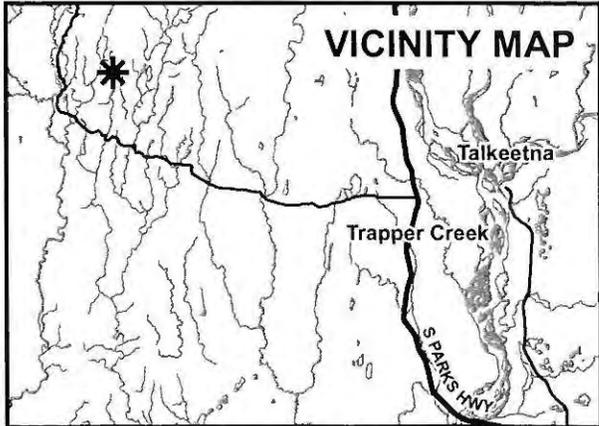
Michele Stevens  
President PCNPC/ Strategic Commander PSAR

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OR15-105



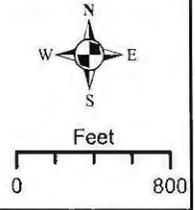


**Selected Parcel  
2167B16L002**



**MSB #007056**  
**Petersville Search and Rescue**  
**Request for Land Donation**  
**Lot 2, Block 16**  
**Kenny Creek Subdivision**  
 S T27N R07W Sec. 30 Tax Map PV29  
 MSB/LRM June 2015

*Im15-1169  
OR 15-105*



**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 4, 2015

ORIGINATOR: Community Development

SUBJECT: An ordinance of the Matanuska-Susitna Borough Assembly approving a less than fair market value sale of borough land in the amount of ten dollars to the Petersville Community Non-profit Corporation for purpose of constructing a warm storage building for the Petersville Search and Rescue to store emergency equipment and use as staging for remote search and rescue operations, said parcel identified as Lot 2, Block 16, Kenny Creek Subdivision (MSB007056).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$10	FUNDING SOURCE Petersville Comm. NP
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: 203-000-000-3XX	PROJECT #
VERIFIED BY: Barbara Baumgardner	CERTIFIED BY:
DATE: 7/23/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	.010					
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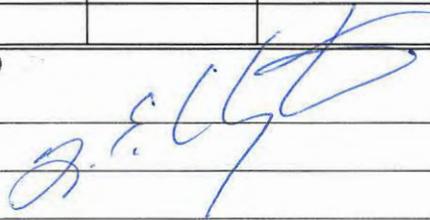
FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	.010					
TOTAL	.010					

POSITIONS:

Error! Bookmark not defined.Dull-						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: 7/23/15  
 APPROVED BY:  DATE: 7/23/15

NON-CODE ORDINANCE

Sponsored By:  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-105**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A LESS THAN FAIR MARKET VALUE SALE OF BOROUGH LAND IN THE AMOUNT OF TEN DOLLARS TO THE PETERSVILLE COMMUNITY NON-PROFIT CORPORATION FOR PURPOSE OF CONSTRUCTING A WARM STORAGE BUILDING FOR THE PETERSVILLE SEARCH AND RESCUE TO STORE EMERGENCY EQUIPMENT AND USE AS STAGING FOR REMOTE SEARCH AND RESCUE OPERATIONS, SAID PARCEL IDENTIFIED AS LOT 2, BLOCK 16, KENNY CREEK SUBDIVISION (MSB007056).

---

WHEREAS, the Matanuska-Susitna Borough Land and Resource Management Division received a request from Petersville Search and Rescue, an affiliate of Petersville Community Non-Profit Corporation, for a donation of land to construct a warm storage building to house rescue equipment and function as a central jump-off point for search and rescue assists in the greater areas of Trapper Creek, Talkeetna, Petersville, and Skwentna; and

WHEREAS, the desired parcel lies within the remote Kenny Creek Subdivision, located north of Petersville Road and west of Kroto Creek where typical access is by snow machine; and

WHEREAS, the subdivision is large, containing 324+ acres and over 200 lots/tracts and sixty-five of those lots were selected under Municipal Entitlement to which the borough received state patent to those selected lots; and

WHEREAS, seven of the borough owned lots have been sold in previous borough land sales over the years; however, with a total of 58 subdivision lots remaining in borough ownership, and only 31 proposed lots are to be offered over the next five years as part of the 5-year land sale plan; and

WHEREAS, the specific lot selected by the Petersville Search and Rescue has been offered in previous borough land sales, including both 2015 land sales, and did not sell; transfer of one single lot would not be a detriment to the public and would provide a public benefit through emergency response support services; and

WHEREAS, the assessed value of the requested lot is \$9,000 and pursuant to MSB 23.10.060 the minimum fee to be paid to the borough for a sale at less than fair market value would be the greater of \$500 or 10% of the land value, which is \$900 in this instance; and

WHEREAS, the non-profit group thrives solely on donations and therefore has requested this fee be waived by the assembly and such action would require an ordinance notwithstanding current borough code; and

WHEREAS, pursuant to MSB 23.05.030 (G) and Land & Resource Management Policies & Procedures, the requesting organization qualifies for less than fair market value consideration under

public health and welfare purposes and as a non-profit corporation, and a reversionary clause would be included in the deed to ensure the lot is used for the purposes approved; and

WHEREAS, public notice was provided in accordance with MSB 23.05.25 and inter department review was obtained without objection.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Disposal of property. The Matanuska-Susitna Borough Assembly, notwithstanding borough code, hereby authorizes the less than fair market value sale of Lot 2, Block 16, Kenny Creek Subdivision (ASLS Survey No. 80-143, filed as Plat No.81-67, Talkeetna Recording District) to the Petersville Community Non-profit Corporation for ten dollars (\$10.00) to include reversionary language in the deed that the property shall be returned to the borough if not used for the purpose approved herein, and authorization for the manager to complete the sales transaction.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this  
\_\_ day of \_\_\_\_\_, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

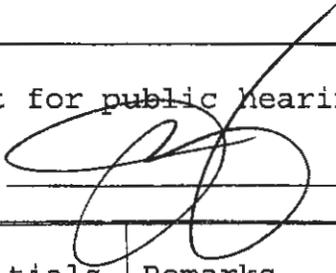
**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 15-170**

**SUBJECT:** A SUPPLEMENTAL APPROPRIATION OF \$11,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 258, TO REIMBURSE FOR THE CRYSTAL LAKES WARM STORAGE BUILDING RESTROOM FACILITIES.

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	KB	
1	Finance Director	JEL	7/23/15
2	Borough Attorney	Jafan S.	
3	Borough Clerk	JAM	7/27/15 

**ATTACHMENT(S):** Fiscal Note: Yes  No   
 Ordinance Serial No. 15-106 (3pp)

**SUMMARY STATEMENT:**

On October 15, 2013, with Ordinance 2013-126, the Borough Assembly accepted and appropriated a grant in the amount of \$350,000 from the Department of Commerce, Community, and Economic Development to build the Crystal Lakes Warm Storage Building in the Willow Fire Service Area. The grant award package stipulated that a match in the amount of \$150,000 was a requirement of the grant, and as such, the match amount was also appropriated on October 15, 2013 with Ordinance 2013-126.

The warm storage building is currently under construction, however, the initial building design did not include restroom facilities. Restroom facilities are an essential requirement in order to maintain gear and equipment and for the ability of personnel to occupy the station for the purposes of fighting

fires, post fire clean up, and dealing with administrative and fire service area tasks.

As the grant and matching funds for the building were depleted, a portion of the necessary funding (\$11,000) to include restroom facilities to the Crystal Lakes Warm Storage Building design and construction was taken from the Fiscal Year 2016 Willow Fire Service Area Operating Budget. As the costs for this project were not budgeted for in the Fiscal Year 2016 operating budget, the budget is now insufficient to support the departmental expenses for the remainder of fiscal year 2016.

The Willow Fire Chief and the Willow Fire Service Area Board of Supervisors requests a transfer of \$11,000 from the Willow Fire Service Area fund balance, fund 258, to the Willow Fire Service Area Fiscal Year 2016 operating budget to reimburse for the Crystal Lakes Warm Storage Building restroom facilities.

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation, which will approve a supplemental appropriation in the amount of \$11,000 from the Willow Fire Service Area fund balance, fund 258, to the Willow Fire Service Area Fiscal Year 2016 operating budget to reimburse for the Crystal Lakes Warm Storage Building restroom facilities.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 4, 2015

REQUEST: A supplemental appropriation in the amount of \$11,000 from the Willow Fire Service Area fund balance, fund 258, to the Willow Fire Service Area Fiscal Year 2016 operating budget to reimburse for the Crystal Lakes Warm Storage Building restroom facilities.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>11,000</u>	FUNDING SOURCE <u>Fund bal. #258</u>
FROM ACCOUNT # <u>258.000.000.4XX.XXX</u>	PROJECT #
TO ACCOUNT # <u>258.000.000.3XX.XXX</u>	PROJECT #
VERIFIED BY: <u>Barbara Saucy</u>	CERTIFIED BY:
DATE: <u>7/22/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY15	FY16	FY17	FY18	FY19	FY20
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	FY15	FY16	FY17	FY18	FY19	FY20
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REVENUE	FY15	FY16	FY17	FY18	FY19	FY20
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FUNDING: (Thousands of Dollars)

General Fund						
State-Federal Funds						
Other		11				
TOTAL		11				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) Fund balance after this appropriation would be \$344,320.

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 7/23/15

IM No. 15-170  
Ordinance Serial No. 15-106

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-106**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SUPPLEMENTAL APPROPRIATION OF \$11,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO THE WILLOW FIRE SERVICE AREA FISCAL YEAR 2016 OPERATING BUDGET, FUND 258, TO REIMBURSE FOR THE CRYSTAL LAKES WARM STORAGE BUILDING RESTROOM FACILITIES.

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WHEREAS, on October 15, 2013, with Ordinance 2013-126, the Borough Assembly accepted and appropriated a grant in the amount of \$350,000 from the Department of Commerce, Community, and Economic Development to build the Crystal Lakes Warm Storage Building in the Willow Fire Service Area; and

WHEREAS, the grant award package stipulated that a match in the amount of \$150,000 was a requirement of the grant, and as such, the match amount was also appropriated on October 15, 2013 with Ordinance 2013-126; and

WHEREAS, the warm storage building is currently under construction, however, the initial building design did not include restroom facilities; and

WHEREAS, restroom facilities are an essential requirement in order to maintain gear and equipment and for the ability of personnel to occupy the station for the purposes of fighting fires, post fire clean up, and dealing with administrative and fire service area tasks; and

WHEREAS, as the grant and matching funds for the building were depleted, a portion of the necessary funding (\$11,000) to include restroom facilities to the Crystal Lakes Warm Storage Building design and construction was taken from the Fiscal Year 2016 Willow Fire Service Area Operating Budget; and

WHEREAS, as the costs for this project were not budgeted for in the Fiscal Year 2016 operating budget, the budget is now insufficient to support the departmental expenses for the remainder of fiscal year 2016; and

WHEREAS, the Willow Fire Chief and the Willow Fire Service Area Board of Supervisors requests a transfer of \$11,000 from the Willow Fire Service Area fund balance, fund 258, to the Willow Fire Service Area Fiscal Year 2016 operating budget to reimburse for the Crystal Lakes Warm Storage Building restroom facilities.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Supplemental appropriation source. The Matanuska-Susitna Borough Assembly hereby approves a supplemental appropriation in the amount of \$11,000 from the Willow Fire Service Area Fund Balance, Fund 258, to the Willow Fire Service Area Fiscal Year 2016 operating budget, Fund 258, to reimburse for the Crystal Lakes Warm Storage Building restroom facilities.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Appropriation of \$110,000 from Knik Road Service Area No. 17 fund balance, Fund 274, to Fund 410, Project No. 30040, for Knik Road Service Area No. 17 Capital Projects.

**AGENDA OF: August 4, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>TJO</i>	13 July 15
	Finance Director	<i>[Signature]</i>	7/23/15
	Borough Attorney	NS	
	Borough Clerk	<i>[Signature]</i>	7/27/15 <i>[Signature]</i>

**ATTACHMENT(S):** Ordinance Serial no. 15- 107 (2pp)  
 Fiscal Note: Yes x No \_\_\_\_\_  
 Resolution 15-01 from the Road Service Area No. 17, Board of Supervisors. (1pp)  
 Road Maintenance & Repair Capital Projects List for RSA 17, approved with AM 15-003, (2pp)

**SUMMARY STATEMENT:** The Knik Road Service Area No. 17 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA No. 17 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works and the Road Service Area Board of Supervisors would like to transfer \$110,000 from the Knik Road Service Area No. 17 fund balance, Fund 274, to Project No. 30040, Fund 410 for Knik Road Service Area No. 17 Capital Projects.

**RECOMMENDATION OF ADMINISTRATION:** Approve an appropriation of \$40,000 from Knik Road Service Area No. 17 fund balance, Fund 274, to Fund 410, Project No. 30040, for Knik Road Service Area No. 17 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 4, 2015

SUBJECT: Appropriation of \$110,000 from Knik Road Service Area No. 17 fund balance, Fund 274, to Fund 410, Project No. 30040, for Knik Road Service Area No. 17 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *110,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 274.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30040
VERIFIED BY: <i>Barbara Baumgardt</i>	CERTIFIED BY:
DATE: <i>7/23/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL					<i>110</i>	
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other					<i>110</i>	
TOTAL					<i>110</i>	

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: \*The estimated remaining amount in fund balance, Fund 274 is ~~\$50,392~~ *43,112* with this appropriation, if adopted.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *[Signature]* DATE: *7/23/15*

IMIS-171  
ORIS-107  
205

**A RESOLUTION OF THE ROAD SERVICE AREA #17, KNIK BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$110,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.**

WHEREAS, the Road Service Area #17, Knik Fund Balance has a balance of approximately \$160,382; and

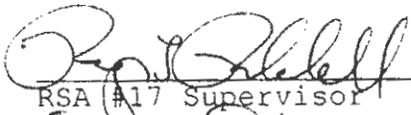
WHEREAS, it is the desire of the Road Service Area #17, Knik Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #17, Knik Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #17, Knik Board of Supervisors request \$110,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #17, Knik Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$110,000 from Fund Balance 274.272.000 to Capital Improvements Project 30040.6600

APPROVED by the Road Service Area #17, Knik Board of Supervisors:

  
\_\_\_\_\_  
RSA #17 Supervisor

4-8-15  
Date

  
\_\_\_\_\_  
RSA #17 Supervisor

4-8-15  
Date

\_\_\_\_\_  
RSA #17 Supervisor

\_\_\_\_\_  
Date

Resolution #15-01

Im15-171  
OR15-107

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2015

ASSEMBLY PERSON: *Dan Mayfield*  
 RSA SUPERINTENDENT: Scott Sanderson  
 PRIMARY: Toby Riddell  
 ALT: Dan Huttenun  
 ALT:

ROAD SERVICE AREA: 17 KNIK

PROJECT # 30040

APPROX AVAILABLE FUNDING \$1,475,273

APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS 30040.	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$11,250	\$8,438	\$2,813			YES
2	RSA ROADS 30040.	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$15,000	\$11,250	\$3,750			YES
3	RSA ROADS 30040.	RECONDITION ROADS	\$43,000	\$43,000				YES
4	RSA ROADS 30040.	PAVEMENT MAINTENANCE	\$50,000	\$50,000				YES
5	Little Su River Rd (1.04)	Upgrade / Construction - COMPLETION IN SPRING 2015 - BALANCE REMAINING \$110,483.40 ENCUMBERED	\$0	\$0				N/A
6	Twilight Dr (1.04) New Moon (.06) Ogard St (.25)	Utility Relocate / Upgrade (1.35)	\$641,250	\$641,250				YES
7	Reliance Road (.29)	Pave w/2" A.C. (.29) 50% MSB Match	\$87,000	\$43,500	\$43,500			YES
8	Cruiser Drive (.35)	Pave w/2" A.C. (.35) 50% MSB Match	\$105,000	\$52,500	\$52,500			YES
9	Settlers Bay Dr Guard Rail	Install New Guard Rail	\$90,000	\$90,000				YES
10	Ayrshire Ave (2.02)	Pave w/2" A.C. 50% MSB Match	\$770,000	\$385,000	\$385,000			YES
11	Eagle Bay Dr (.43) Birch Cove (.18) Harbor View (.12)	Pave w/2" A.C. (.73) 50% MSB Match	\$219,000	\$109,500	\$109,500			YES

IM15-171  
OR15-107

TOTAL FUNDED PROJECTS			\$2,031,500	\$1,434,438	\$597,063			
12	Royal Lane (.28)	Pave w/2" A.C. (.28) 50% MSB Match	\$84,000					NO
			FUNDING NOT YET IDENTIFIED					
13	Hazel Ave (.76)	Design / Upgrade (.76)	\$320,000					NO
			FUNDING NOT YET IDENTIFIED					
14	W. Cormorant Way (1.05)	Design / Upgrade (1.05)	\$498,000					NO
			FUNDING NOT YET IDENTIFIED					
15	W. Phalarope Dr (.42)	Design / Upgrade (.42)	\$199,500					NO
			FUNDING NOT YET IDENTIFIED					
16	S. Timberland Lp (1.15)	Pave w/2" A.C. (1.15) 50% MSB Match	\$345,000					NO
			FUNDING NOT YET IDENTIFIED					
17	Carillon Dr (.49)	Design / Upgrade (.49)	\$232,750					NO
			FUNDING NOT YET IDENTIFIED					
TOTAL UNFUNDED PROJECTS			\$1,679,250					
	Source	Grant # / Account Code	Grant Amount					

Im15-171  
 GR 15-107

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-107**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$110,000 FROM KNIK ROAD SERVICE AREA NO. 17 FUND BALANCE, FUND 274, TO FUND 410, PROJECT NO. 30040, FOR KNIK ROAD SERVICE AREA NO. 17 CAPITAL PROJECTS.

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WHEREAS, the Knik Road Service Area No. 17 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Knik Road Service Area No. 17 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA No. 17 Knik fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Knik Road Service Area No. 17 Board of Supervisors and the Public Works Department would like to transfer \$110,000 from Knik Road Service Area No. 17 fund balance, Fund 274, to Fund 410, Project No. 30040, for the Knik Road Service Area No. 17 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$110,000

from Knik Road Service Area No. 17, fund balance, Fund 274, to Fund 410, Project No. 30040, Knik Road Service Area No. 17 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Appropriation of \$70,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

**AGENDA OF: August 4, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	13 July 15
	Finance Director	<i>[Signature]</i>	7/23/15
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	7/27/15 <i>[Signature]</i>

**ATTACHMENT(S):** Fiscal Note: Yes   x   No         
 Ordinance Serial no. 15-108 (2pp)  
 Resolution 15-02 from the Road Service Area no. 14, Board of Supervisors (1pp)  
 Road Maintenance & Repair Capital Projects List for RSA 14, approved with AM 15-003, (2pp)

**SUMMARY STATEMENT:** The Fairview Road Service Area no. 14 Board of Supervisors and the Public Works Department would like to support as many road capital projects as possible and ensure that the capital projects previously approved by the assembly with AM 15-003 are fully funded. Funds from the RSA no. 14 Fairview Fund Balance can be used to fund Road Capital Improvement Projects. The Fairview Board of Supervisors and the Public Works Department would like to transfer \$70,000 from the Fairview Road Service Area No. 14 fund balance, Fund 271, to Project No. 30037, Fund 410 for Fairview Road Service Area No. 14 Capital Projects.

**RECOMMENDATION OF ADMINISTRATION:** Approve an appropriation of \$70,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 4, 2015

SUBJECT: Appropriation of \$70,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *\$70,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 271.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30037
VERIFIED BY: <i>Barbara Luengert</i>	CERTIFIED BY:
DATE: 7/23/15	DATE:

EXPENDITURES/REVENUES (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			70			
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			70			
TOTAL			70			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: \*The estimated remaining amount in fund balance, Fund 271 is \$49,562 with this appropriation, if adopted.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *[Signature]* DATE: 7/23/15

IM15-172  
OR15-108  
212

**A RESOLUTION OF THE ROAD SERVICE AREA #14, FAIRVIEW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$70,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.**

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WHEREAS, the Road Service Area #14, Fairview Fund Balance has a balance of approximately \$120,671; and

WHEREAS, it is the desire of the Road Service Area #14, Fairview Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #14, Fairview Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #14, Fairview Board of Supervisors request \$70,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #14, Fairview Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$70,000 from Fund Balance 271.272.000 to Capital Improvements Project 30037.6600

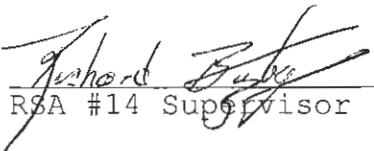
APPROVED by the Road Service Area #14, Fairview Board of Supervisors:

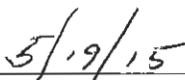
  
\_\_\_\_\_  
RSA #14 Supervisor

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
RSA #14 Supervisor

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
RSA #14 Supervisor

  
\_\_\_\_\_  
Date

Resolution#15-02 Im15-172  
OR15-108

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2015

ASSEMBLY PERSON: Dist 3 Ron Arvin  
 ASSEMBLY PERSON: *Dan Mayfield*  
 RSA SUPER Scott Sanderson  
 RSA PRIMARY: Daniel Elliott  
 RSA ALT: Kurt Anderson  
 RSA ALT: Dick Buzby

ROAD SERVICE AREA: 14 FAIRVIEW

PROJECT # 30037

APPROX AVAILABLE RSA FUNDING \$541,322  
 APPROX AVAILABLE GRANT FUNDING \$40,000

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS 30037.	CALCIUM PURCHASE 25% MSB Match Summer 2015 (3.50)	\$8,250	\$6,188	\$2,063			YES
2	RSA ROADS 30037.	CALCIUM APPLICATION 25% MSB Match Summer 2015 (3.5)	\$10,500	\$7,875	\$2,625			YES
3	RSA ROADS 30037.	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS 30037.	PAVEMENT MAINTENANCE	\$10,000	\$10,000				YES
5	Canter Pl (.09) Surrey Rd (.73) 30037.	Design / Upgrade (.82)	\$472,707	\$432,707		\$40,000	2015 SOA LEGIS GRANT	YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$551,457</b>	<b>\$506,770</b>	<b>\$4,688</b>	<b>\$40,000</b>		
6	Grand Bay Dr (.33)	Design / Upgrade (.33)	\$132,000					NO
FUNDING NOT YET IDENTIFIED								
7	Marble Way (.58) English Bay Dr (.37)	Design / Upgrade (.95)	\$455,000					NO
FUNDING NOT YET IDENTIFIED								
8	Well Site Road (.65)	Drainage Repair	\$100,000					NO
FUNDING NOT YET IDENTIFIED								
9	Snowshoe Parkway (.25)	Asphalt Reconditioning	\$150,000					NO
FUNDING NOT YET IDENTIFIED								

Im 15-172  
 OR 15-108

10	Jenks Dr (.30)	Design / Upgrade	\$145,000					NO
FUNDING NOT YET IDENTIFIED								
11	Holland Ave (.21)	Design / Upgrade	\$100,000					NO
FUNDING NOT YET IDENTIFIED								
12	S. Canter Cir (.41) W. Chestnut (.34)	Design / Upgrade	\$357,000					NO
FUNDING NOT YET IDENTIFIED								
13	W. Clydesdale Dr (.82)	Pave w/2" A.C.	\$246,000					NO
FUNDING NOT YET IDENTIFIED								
14	E. Sue Lane (.19) S. Perin Dr (.19)	Pave w/2" A.C.	\$114,000					NO
FUNDING NOT YET IDENTIFIED								
15	Twarr Ave (.25) E. Dan St (.27) E. Lee St (.27)	Pave w/2" A.C.	\$237,000					NO
FUNDING NOT YET IDENTIFIED								
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$2,036,000</b>					

	Source	Grant # / Account Code	Grant Amount					
Line 5	2015 SOA Legis Grant	15-DC-387 / 30037.	\$40,000.00					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im15-172  
OR15-108

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-108**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$70,000 FROM FAIRVIEW ROAD SERVICE AREA NO.14 FUND BALANCE, FUND 271, TO FUND 410, PROJECT NO. 30037, FOR FAIRVIEW ROAD SERVICE AREA NO. 14 CAPITAL PROJECTS.

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WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 14 Fairview fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to transfer \$70,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for the FAIRVIEW Road Service Area No. 14 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$70,000

from Fairview Road Service Area No. 14, fund balance, Fund 271, to Fund 410, Project No. 30037, Fairview Road Service Area No. 14 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

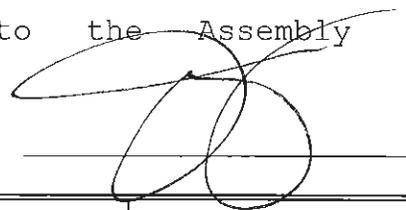
(SEAL)

**SUBJECT:** A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING THAT THE ALASKA DEPARTMENT OF TRANSPORTATION (DOT) ACCOMMODATES A LARGER TRAILHEAD AT THE TRAPPER CREEK PARKING LOT AT MILE 127 OF THE PARKS HIGHWAY.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

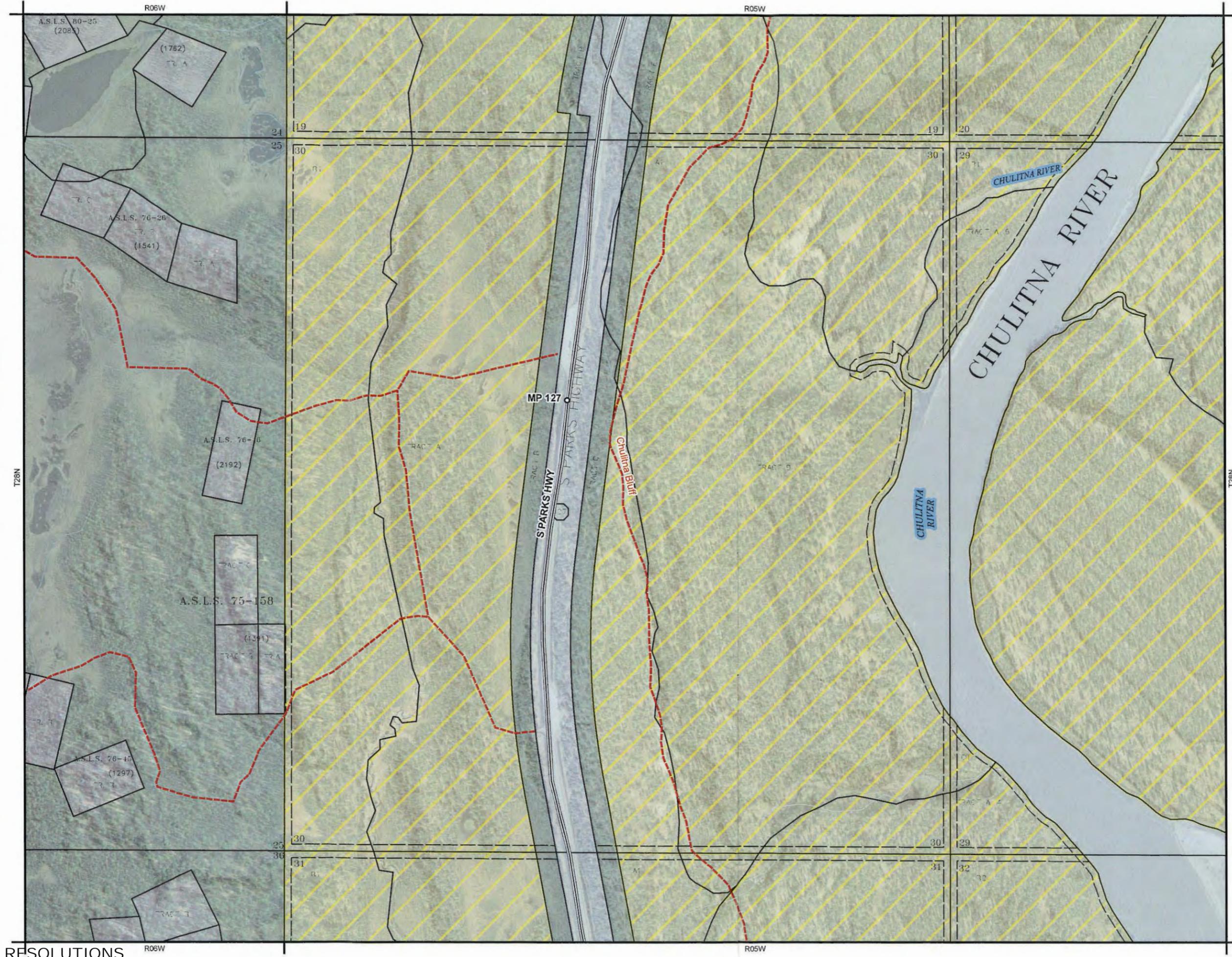
**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator	RL for LD	
	Community Development Director	LD	
	Finance Director	JM	8/5/15
	Borough Attorney	JM for N.S.	
	Borough Clerk	JM	8/10/15

**ATTACHMENT (S) :** Fiscal Note No \_\_\_\_\_  
 Resolution No. 15-080 (2 pp)  
 Parks Highway Map x

**SUMMARY STATEMENT:** The State of Alaska's Department of Transportation is set to widen the S. Parks Highway in Trapper Creek at mile 127. That will take away part of the parking lot that our community members use for snow machining, property access, and a general parking area all times of the year. I would like to propose that the DOT design and construct a trailhead that is at least as big if not bigger by utilizing adjacent Borough owned land.

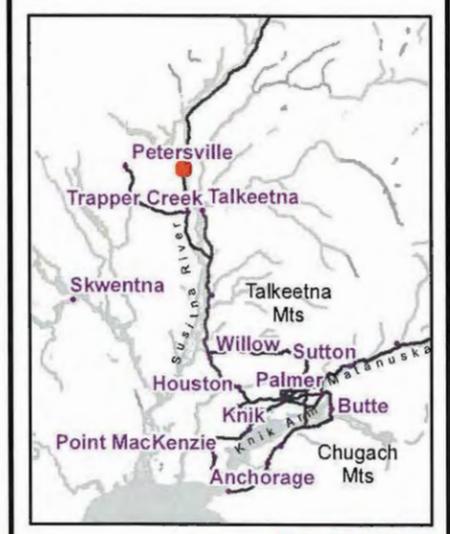


Matanuska - Susitna Borough  
Land and Resource  
Management Division

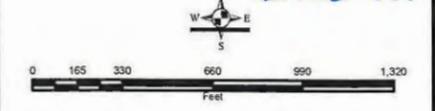


Parks Highway MP 127

- - - MSB TRAILS
- Land Status
- BOROUGH
- CITY
- COOPERATIVE
- FEDERAL
- MENTAL HEALTH
- NA
- NATIVE CORP
- PRIVATE
- PUBLIC UNIVERSITY
- STATE
- NO DATA - LIKELY STATE
- TAXID MISMATCH



RS15-080  
Im15-177



Date: July, 2015  
Sources: MSB GIS, MSB LRMD, AK DOT  
Projection: NAD 83 AK ST PLN Z4  
Location: MSB  
Author: MSB LRMD

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-080**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REQUESTING THAT THE ALASKA DEPARTMENT OF TRANSPORTATION (DOT) ACCOMMODATES A LARGER TRAILHEAD AT THE TRAPPER CREEK PARKING LOT AT MILE 127 OF THE PARKS HIGHWAY.

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WHEREAS, the trailhead at mile 127 is a primary access point for many remote private parcels and is a popular launch for hunting parties; and

WHEREAS, this trailhead access is a well-used recreational area that is used all year round;

WHEREAS, the trailhead is already under capacity for weekend and holiday use.

NOW, THEREFORE, BE IT RESOLVED, that DOT incorporates an extended trailhead concept into the upgrade of the Parks Highway.

BE IT FURTHER RESOLVED, by utilizing adjacent Borough land as necessary.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_ day of \_\_\_, 2015.

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LARRY DeVILBISS, Borough Mayor

ATTEST:

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LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** A resolution of the Matanuska-Susitna Borough Assembly amending the scope of work for the Fiscal Year 2016 Capital Project, Fireweed Building Purchase, Project No. 10178.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

*for* 

Route To:	Department/Individual	Initials	Remarks
	Originator	SZ	
	Capital Projects Director	<i>BJD</i>	<i>8/5/15</i>
	Finance Director	<i>zlw</i>	<i>8/7/15</i>
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JRM</i>	<i>8/10/15</i>

**ATTACHMENT (S):** Fiscal Note: Yes  No   
 Resolution Serial No. 15-081 (2pp)

**SUMMARY STATEMENT:** In the fiscal year 2016 Capital Project Budget, the Assembly approved \$50,000 for the Fireweed Building Purchase. In the fiscal year 2016 Operating Budget, the Assembly approved \$100,000 for the purchase payments for the Fireweed Building.

The purchase agreement for the Fireweed Building was executed on May 21, 2015 with zero percent interest on sixty-nine (69) equal monthly installments.

The Fireweed Building was constructed in 1948 and is in need of some improvements to bring the electrical, plumbing, and interior and exterior fixtures up-to-date.

The Capital Projects staff is proposing to amend the SOW for the

fiscal year 2016 Capital Project for the Fireweed Building Purchase to include the design, permitting, testing, abatement and construction for necessary improvements to the building.

**RECOMMENDATION OF ADMINISTRATION:** Recommend approval to amend the scope of work for the fiscal year 2016 Capital Project, Fireweed Building Purchase, Project No. 10178.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015

SUBJECT: A resolution of the Matanuska-Susitna Borough Assembly amending the scope of work for the Fiscal Year 2016 Capital Project, Fireweed Building Purchase, Project No. 10178.

ORIGINATOR: Sandy Zartman, Department Administrative Specialist

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <b>*50,000</b>	FUNDING SOURCE <b>Capital Projects budget</b>
FROM ACCOUNT # <b>435.000.000.4xx.xx</b>	PROJECT # <b>10178</b>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <b>Barbara Baengsten</b>	CERTIFIED BY:
DATE: <b>8/5/15</b>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL		<b>50*</b>				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<b>50*</b>				
<b>TOTAL</b>		<b>50*</b>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Actual amount will be dependant on costs of improvements as they are done. Not to exceed \$50,000.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: **[Signature]** DATE: **8/7/15**

Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-081**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR THE FISCAL YEAR 2016 CAPITAL PROJECT, FIREWEED BUILDING PURCHASE, PROJECT NO. 10178.

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WHEREAS, in the fiscal year 2016 capital project budget, the Assembly approved \$50,000 for the purchase of the Fireweed Building; and

WHEREAS, the purchase agreement for the Fireweed Building was executed on May 21, 2015; and

WHEREAS, the Assembly approved operating funds for the Fiscal Year 2016 purchase payments which is payable in sixty-nine equal monthly installments at zero percent interest rate; and

WHEREAS, there is a need for additional improvements to the Fireweed Building to address safety issues and aesthetics.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of work:

**AMENDED SCOPE OF WORK**

Improvements to the Fireweed Building to include design, permitting, testing, abatement, and construction.

ADOPTED by the Matanuska-Susitna Borough Assembly this  
- day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE MCKECHNIE, Borough Clerk

(SEAL)

**SUBJECT:** Award of contract 16-027C, Remount/Refurbish Four Ambulances, to Braun Northwest, Inc. in the contract amount of \$520,084.00.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>JM</i>	
	Emergency Services Director	<i>KB for DG</i>	
	Finance Director	<i>Jee</i>	<i>8/10/15</i>
	Borough Attorney	<i>Jay for N.S.</i>	
	Borough Clerk	<i>JM</i>	<i>8/10/15</i>

**ATTACHMENT(S):** Fiscal Note: Yes  No

**SUMMARY STATEMENT:** On September 5, 2006, the Borough Assembly approved and adopted AM 06-175 which standardized Braun Northwest, Inc. for ambulances.

The Matanuska-Susitna Borough Assembly approved the remount/refurbishing of four ambulances in the Area-wide CIP budget. On July 16, 2015, Braun Northwest, Inc. provided a proposal to the Department of Emergency Services to refurbish the ambulances at a cost of \$130,521.00 per ambulance, with a deduction of \$500.00 for trading-in the old chassis, bringing the cost down to \$130,021.00 This price includes the cost of shipping of the vehicles to and from the rehabilitation center in Chehalis, WA. Remount and refurbish is expected to be completed within 60 days of receipt of the new chassis and the

existing vehicle. The start of the process to be based on the agency's operational needs.

**RECOMMENDATION OF ADMINISTRATION:** Award of **CONTRACT 16-027B, REMOUNT/REFURBISH FOUR AMBULANCES** to **BRAUN NORTHWEST, INC.** in the contract amount of **FIVE HUNDRED TWENTY THOUSAND EIGHT FOUR AND NO/100 DOLLARS (\$520,084.00)**.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015  
 SUBJECT: Award of contract 16-027C, Remount/Refurbish Four Ambulances, to Braun Northwest, Inc. in the contract amount of \$520,084.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>\$ 520 084</u>	FUNDING SOURCE <u>Ambulance Div. Aw Approp</u>
FROM ACCOUNT # <u>425,000.000.4xx,xxx</u>	PROJECT # <u>45266-1800-1807</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Spurgin</u>	CERTIFIED BY:
DATE: <u>8/3/15</u>	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<u>520</u>			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<u>520</u>			
TOTAL			<u>520</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

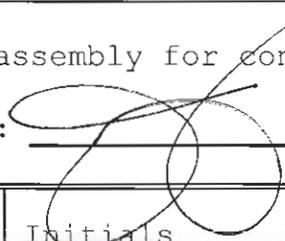
APPROVED BY: [Signature] DATE: 8/18/15

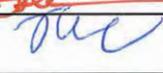
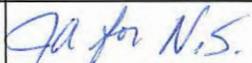
**SUBJECT:** Authorization to Purchase Sodium Chloride from Bering Marine Corporation for the amount of \$328,601.50

**AGENDA OF: August 18, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Purchasing Division		
	Public Works Director	<del>T. Dale</del>	30 July 15
	Finance Director		8/4/15
	Borough Attorney		
	Borough Clerk		8/10/15

**ATTACHMENT (S):** Fiscal Note: Yes  X  No    
State of Alaska Negotiated Contract Award (1pg)

**SUMMARY STATEMENT:** The Matanuska-Susitna Borough utilizes sodium chloride in its winter road maintenance. This product is blended with the road sand and applied to areas where icing exists. The Borough will require approximately 2278 tons of sodium chloride to meet its needs for the coming winter. In the past we have purchased this product utilizing the State of Alaska contract in order to take advantage of their bulk pricing. It is our intention to do so again this year.

MSB 3.08.360 allows the borough to enter into procurement agreements with the state when it is in the best interest of the borough. Competition was done by the State of Alaska, Department of Transportation and Public Facilities through a formal bidding process. Delivery of this product is required by September 30, 2015.

**RECOMMENDATION OF ADMINISTRATION:** AUTHORIZATION TO PURCHASE SODIUM CHLORIDE from **BERING MARINE CORPORATION** for the amount of **THREE HUNDRED TWENTY EIGHT THOUSAND SIX HUNDRED ONE AND 50/100 DOLLARS (\$328,601.50)**.



MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

AGENDA DATE: August 18, 2015

REQUEST: Authorization to Purchase

SUBJECT: Authorization to Purchase Sodium Chloride from Bering Marine Corporation for the amount of \$328,601.50

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 328 601.50	FUNDING SOURCE RSA Funds 270 - 285
FROM ACCOUNT # 2xx.000.000.433.900	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 8/3/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous	328.6					
TOTAL OPERATING	328.6					

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
State/Federal Funds						
Other RSA's	328.6					
TOTAL	328.6					

POSITIONS:

Full-Time	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *[Signature]* DATE: 8/4/15

SUBJECT: Revise approval of contract amendment no. 11 to Lounsbury & Associates, Inc. in the amount of \$174,630 for design services of Collector Road Access to Machetanz Elementary (a/k/a Trunk Road Extension South), project 35402, to correct the project number as previously approved with AM No. 2015-108.

AGENDA OF: August 18, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator: Bob Walden	B.W. 7/30	
2	Capital Projects Director	BJD 7/30/15	
3	Purchasing Officer	8/11	DUPLICATE APPROVAL CORRECTS PROJECT # ONLY
4	Finance Director	JW 8/10/15	
5	Borough Attorney	NS	
6	Borough Clerk	JMM 8/10/15	

ATTACHMENT(S): Fiscal Note: Yes X No     

SUMMARY STATEMENT: Assembly approval of contract amendments (change orders) is required by MSB 3.08.161 (C) for contracts with an original award value greater than \$500,000 up to \$2,000,000 where a contract amendment or cumulative contract amendments will exceed 125 percent of the original contract award amount.

On February 8, 2007, the Matanuska-Susitna Borough issued a solicitation requesting proposals from qualified firms for the preliminary and final engineering design for an extension of Trunk Road South. This project consists of engineering and related studies for a design and determination of Trunk Road

South from the Parks Highway to Nelson Road and evaluation of a connection of Nelson Road with Fairview Loop Road.

On May 18, 2007, the design contract was awarded to Lounsbury & Associates, Inc. for a total contract amount of \$522,258 with funds authorized through AM No. 07-064. The contract completion date was December 31, 2008.

During the development of this project, a 20 percent increase in the budget was approved for additional surveying, preliminary design work and public involvement needed to gather information to evaluate several additional alternative alignments beyond what was originally scoped. This amount added \$104,000 to the contract for a total of \$626,258 and included extending the contract to June 30, 2012.

On February 22, 2012, the Transportation Advisory Board supported spending the remaining grant funding to continue the engineering design services to determine a preferred alignment and preliminary design from the Trunk Road Interchange to Nelson Road.

On June 28, 2012, through AM 12-084, the Matanuska-Susitna Borough Assembly approved contract amendment no. 5 which included wetland boundary delineation for the selected Trunk Road South road corridor, the preparation of a Technical Memorandum supporting permitting activities, finalizing the draft environmental checklist, conducting a Cultural Resources Survey, and supported a public scoping meeting. This amount added \$65,607 for a contract total of \$691,865 and extended the contract to December 31, 2012.

On January 15, 2013, through AM 13-001, the Matanuska-Susitna Borough Assembly approved contract amendment no. 7 which allowed the consultant to continue professional services to finalize the construction documents and assist Public Works in acquiring rights-of-way necessary for the road extension project. This modification added \$1,263,128 to the contract for a contract total of \$1,954,993 and extended the contract date to December 31, 2014.

On April 1, 2014, through AM 14-024, the Matanuska-Susitna Borough Assembly approved contract amendment no. 8 allowing the consultant to continue the professional services mentioned above to finalize the design for construction. This modification added \$237,664.00 to the contract for a contract total of \$2,192,657 and also extended the contract to December 31, 2014.

On July 21, 2015, through AM 15-108, the Matanuska-Susitna Borough Assembly approved contract amendment no. 11 allowing the consultant to continue finalizing the design for construction

and adding construction administrative services including PDA inspection services and undefined assistance during construction of this project. This modification added \$174,630 to the contract for a contract total of \$2,367,287.

However, the incorrect project number (35007) was provided in AM 15-108. This legislation (AM 15-131) will correct the project no. to 35402.

RECOMMENDATION OF ADMINISTRATION: Revise approval of contract amendment no. 11 to Lounsbury & Associates, Inc. in the amount of \$174,630 for design services of Collector Road Access to Machetanz Elementary (a/k/a Trunk Road Extension South), project 35402, **to correct the project number** as previously approved with AM No. 2015-108.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 18, 2015

SUBJECT: Revise approval of contract amendment no. 11 to Lounsbury & Associates, Inc. in the amount of \$174,630 for design services of Collector Road Access to Machetanz Elementary (a/k/a Trunk Road Extension South), project 35402, to correct the project number as previously approved with AM No. 2015-108.

ORIGINATOR: Bob Walden

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>\$174,630</u>	FUNDING SOURCE <u>State Leg. Grant</u>
FROM ACCOUNT # <u>430.000.000.4XX.XXX</u>	PROJECT # <u>35402-9100-9102</u>
TO ACCOUNT:	PROJECT #
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>8/10/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL			<u>174.6</u>			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds			<u>174.6</u>			
Other						
<b>TOTAL</b>			<u>174.6</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: [Signature] DATE: 8/10/15

AM No. 15-131

**SUBJECT:** Approve utility relocation costs of \$179,369 to Matanuska Telephone Association for Sea Biscuit Lane Project 30046.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	HK	7/30/15
	Public Works Director	<i>[Signature]</i>	30 July 15
	Purchasing Officer	<i>[Signature]</i>	
	Finance Director	<i>[Signature]</i>	8/4/15
	Borough Attorney	<i>[Signature]</i>	8/5/15
	Borough Clerk	<i>[Signature]</i>	8/10/15

**ATTACHMENT(S):** Fiscal Note: Yes  No

**SUMMARY STATEMENT:** On December 16, 2014, the assembly approved the Capital Projects List with AM 14-152. Included in the Road Maintenance and Repair Capital Projects - Summer 2015 was the Sea Biscuit Design and Upgrade Project, Project No. 30046.

An estimate was received from Matanuska Telephone Association for relocation of telephone facilities in the amount of \$179,369. MSB 3.08.161 requires assembly approval of any contract award over \$100,000.

**RECOMMENDATION OF ADMINISTRATION** Approve utility relocation costs of \$179,369 to Matanuska Telephone Association for Sea Biscuit Lane Project 30046.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015

SUBJECT Approve utility relocation costs of \$179,369 to Matanuska Telephone Association for Sea Biscuit Lane Project 30046.

ORIGINATOR: Dept of Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$179,369</u>	FUNDING SOURCE <u>Fund 280 SA Approp.</u>
FROM ACCOUNT # <u>410.000.000.4xx.xx</u>	PROJECT # <u>30046-6600-6650</u>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>8/3/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<u>179</u>			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<u>179</u>			
TOTAL			<u>179</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: [Signature] DATE: 8/14/15

SUBJECT: Approval of Contract Amendment to Stantec Consulting Services, Inc., Proposal No. 13-115P, in the amount of \$239,355.00 for Phase II of the Seldon Road Extension project, Project No. 35411.

AGENDA OF: August 18, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - Mike Campfield	 8/4/15	
	Capital Projects Director	 8/4/15	
	Purchasing Officer		
	Finance Director		8/7/15
	Borough Attorney	NS	
	Borough Clerk		8/10/15

ATTACHMENT(S): Fiscal Note: Yes  No

SUMMARY STATEMENT: The purpose of the Seldon Road Extension project is to provide improved access to the local community and enhance regional east-west mobility from Palmer to the Meadow Lakes area.

On August 7, 2013, in AM 13-099, the Assembly awarded Proposal No. 13-115P to USKH, Inc., now known as Stantec Consulting Services, Inc., in the amount of \$1,124,183.00. This contract provided professional services for the design, right-of-way acquisition, and assistance during construction for the extension of Seldon Road from Church Road to a proposed new intersection with Pittman Road as a two-phase project.

Phase I of this project included extending Seldon Road from Church Road to Beverly Lakes Road. Stantec Consulting Services, Inc. provided additional services for traffic calming onto Beverly Lake Road; design of a local road for access safety; a layout of a future roundabout at Church Road; and a log storage area for public and commercial sales of Mat-Su Borough timber. This section of Seldon Road is now substantially complete and open to the public.

On June 10, 2015, a contract amendment to Stantec Consulting Services, Inc. in the amount of \$95,139.00 was approved adding environmental studies and permitting services for the preferred alignment. This change increased the total contract amount to \$1,219,322.00.

The design and permitting for Phase II of this project is underway and several alignments have been evaluated by Stantec Consulting Services, Inc. as part of the preliminary engineering and environmental analyses and documented in the "Preliminary Engineering Report, Seldon Road Extension - Phase II".

On December 17, 2014, after a lengthy public involvement process between the fall of 2013 and spring of 2015, the Assembly approved Resolution Serial No. 15-020 and adopted the "Fishback" alignment as the preferred alignment for Phase II of the Seldon Road Extension.

Now that the preferred alignment has been selected, and the design is advancing to the "Plans-In-Hand" level, the right-of-way acquisition process can begin. This amendment will include design, right-of-way negotiation and acquisition services to be provided by Stantec Consulting Services, Inc. and their right-of-way sub-consultants at Dryden & LaRue. These services include additional surveying and mapping, appraisals and acquisition parcel drawings.

If approved, this contract amendment in the amount of \$239,355.00 will increase the total contract amount to \$1,458,677.00.

**RECOMMENDATION OF ADMINISTRATION:** Approval of Contract Amendment to Stantec Consulting Services, Inc., Proposal No. 13-115P, in the amount of \$239,355.00 for Phase II of the Seldon Road Extension project, Project No. 35411.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015

SUBJECT: Approval of Contract Amendment to Stantec Consulting Services, Inc., Proposal No. 13-115P, in the amount of \$239,355.00 for Phase II of the Seldon Road Extension project, Project No. 35411.

**ORIGINATOR:**

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <b>\$ 239,355</b>	FUNDING SOURCE <b>State Leg. Grant</b>
FROM ACCOUNT # <b>430.000.000.4XX.XXX</b>	PROJECT # <b>35411.9100.9102</b>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Brumgard</i>	CERTIFIED BY:
DATE: <b>8/5/15</b>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants. Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL		<b>239</b>				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds		<b>239</b>				
Other						
<b>TOTAL</b>		<b>239</b>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: **8/7/15**  
 APPROVED BY: *J. G. [Signature]* DATE: \_\_\_\_\_

**SUBJECT:** Approval for change order authority up to \$150,000 for contract no. 14-160B to Bristol Environmental Remediation Services, LLC for the Mack Drive Extension/Clapp Street Improvements project, Project No. 35403.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY** *John Moosey* JOHN MOOSEY, BOROUGH MANAGER: *Younis [Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator: Bob Walden	<i>B.W.</i> 8/5/15	
	Capital Projects Director	<i>BJD</i> 8/5/15	
	Purchasing Officer	<i>[Signature]</i>	
	Finance Director	<i>JW</i>	8/5/15
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JAM</i>	8/10/15

**ATTACHMENT(S):** Fiscal Note: Yes  X  No    
 Resolution Serial No. 15-037 (6pp)

**SUMMARY STATEMENT:** In fiscal year 2012 the Alaska State Legislature appropriated funds to the Alaska State Department of Transportation and Public Facilities (ADOT&PF) for the construction and utility relocation for road improvements located on South Clapp Street and Knik Goose Bay Road. The State has designed the realignment of South Clapp Street at Knik Goose Bay Road.

On May 8, 2014, the Matanuska Susitna Borough issued Solicitation No. 14-160B seeking bids to construct approximately 9,500 linear feet of Mack Drive/Clapp Street between Knik Goose Bay Road and South Mack Drive just south of the George Parks Highway.

On June 17, 2014, the Matanuska Susitna Borough Assembly awarded Bid No. 14-160B to Bristol Environmental Remediation Services, LLC in the contract amount of \$3,965,983.00 for the Mack Drive Extension/Clapp Street Improvements project, Project No. 35403.

On April 21, 2015, Resolution No. 15-037 (attached) authorized the Manager to enter into a Transfer of Responsibilities Agreement (TORA) with the Alaska State Department of Transportation and Public Facilities (ADOT&PF). It also approved a contract amendment to Bristol Environmental Remediation Services, LLC, Contract No. 14-160B, in an amount not to exceed \$2,480,825 for road improvements to South Clapp Street realignment and intersection at Knik Goose Bay Road. This contract amendment increased the total contract amount to \$6,033,336.99.

On July 21, 2015, AM No. 15-107 approved the contract amendment in amount of \$885,840.00 to Bristol Environmental Remediation Services, LLC to construct the Mack Road extension north to connect with the new alignment of South Clapp Street as shown in the long range transportation plan for the City of Wasilla. The amendment also included widening the existing road in front of the Curtis Menard Sports Center to add turn lanes at both approaches.

The Capital Projects Department staff now requests the approval for change order authority up to \$150,000 to ensure the timely completion of the D-1 and pavement for the Mack Drive Extension/Clapp Street Improvements project.

**RECOMMENDATION OF ADMINISTRATION:** Approval for change order authority up to \$150,000 for contract no. 14-160B to Bristol Environmental Remediation Services, LLC for the Mack Drive Extension/Clapp Street Improvements project, Project No. 35403.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015

SUBJECT: Approval for change order authority up to \$150,000 for contract no. 14-160B to Bristol Environmental Remediation Services, LLC for the Mack Drive Extension/Clapp Street Improvements project, Project No. 35403.

ORIGINATOR: Bob Walden

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT REQUESTED \$ 150,000	FUNDING SOURCE State grant
FROM ACCOUNT # 430.000.000.4XX.XXX	PROJECT # 35403.9100.9102
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Spurgent</i>	CERTIFIED BY:
DATE: 8/6/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants. Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL		150				
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds		150				
Other						
<b>TOTAL</b>		150				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *[Signature]* DATE: 8/05/15

Introduced: 04/07/15  
Public Hearing: 04/21/15  
Amended: 04/21/15  
Adopted: 04/21/15

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-037**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET, AUTHORIZE THE MANAGER TO ENTER INTO A TRANSFER OF RESPONSIBILITIES AGREEMENT WITH ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES, APPROVE CONTRACT AMENDMENT TO BRISTOL ENVIRONMENTAL REMEDIATION SERVICES, LLC, CONTRACT NO. 14-160B IN AN AMOUNT NOT TO EXCEED \$2,480,825, AND APPROVE AWARD OF CONTRACT TO HATTENBURG, DILLEY, AND LINNELL FOR CONSTRUCTION MANAGEMENT SERVICES IN AN AMOUNT NOT TO EXCEED \$206,735 FOR ROAD IMPROVEMENTS TO SOUTH CLAPP STREET REALIGNMENT AND INTERSECTION AT KNIK GOOSE BAY ROAD PROJECT, PROJECT NO. 35403.

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WHEREAS, the Alaska State Legislature appropriated funds in fiscal year 2012 to the Alaska State Department of Transportation and Public Facilities (ADOT&PF) for the construction and utility relocation for road improvements located on South Clapp Street and Knik Goose Bay Road; and

WHEREAS, the State has designed a realignment of South Clapp Street and Fairview Loop Road to meet at a common intersection at Knik Goose Bay Road; and

WHEREAS, the realignment of South Clapp Street and traffic signal improvements are construction ready, while the realignment of Fairview Loop Road is not construction ready; and

WHEREAS, the Borough has a construction contract in place with Bristol Environmental Remediation Services, LLC. to

complete construction of the Clapp/Mack Road extension project adjacent to the realignment of South Clapp Street included in the State's project; and

WHEREAS, the Borough will not be able to open South Clapp Street to through traffic without a traffic signal at the intersection of South Clapp Street and Knik Goose Bay Road; and

WHEREAS, this traffic signal work was originally to be completed with the ADOT&PF Fairview Loop Road realignment project, however due to delays in that project, ADOT&PF will transfer the intersection work to the Borough to complete this summer with their South Clapp Street project; and

WHEREAS, Hattenburg, Dilley, and Linnell is the current designer and construction manager for the Borough's Clapp/Mack project under a city of Wasilla contract; and

WHEREAS, the Borough and ADOT&PF agree that having a single contractor working at the busy intersection of Knik Goose Bay Road and South Clapp Street will improve safety for the public while reducing potential conflicts due to multiple prime contractors in the area; and

WHEREAS, ADOT&PF would like to transfer responsibility and their legislative funding for the project to the Borough through a Transfer of Responsibilities Agreement (TORA) to complete the

construction of the improvements to the intersection at South Clapp Street and Knik Goose Bay Roads; and

WHEREAS, funds must be accepted and appropriated prior to expenditures; and

WHEREAS, no expenditures can be made until a scope of work and budget has been approved by the Assembly; and

WHEREAS, with the adoption of this resolution the Assembly hereby approves the following scope of work and budget for the road improvements at South Clapp Street and Knik Goose Bay Road:

#### SCOPE OF WORK

Construction and utility relocation for road improvements located on South Clapp Street and Knik Goose Bay Road including: construction of roughly 835 feet of realigned South Clapp Street; construction of an approach for the new Fairview Loop Road at the South Clapp/Knik Goose Bay Road intersection; construction of a new traffic signal at South Clapp Street and Knik Goose Bay Road; repaving and intersection widening of roughly 2,770 feet of Knik Goose Bay Road; reconstruction of the existing pathways as disturbed by the affected area of Knik Goose Bay Road; and the construction of a new pathway along the realigned segment of South Clapp Street

connecting pedestrian facilities from Knik Goose Bay Road to the Parks Highway.

**BUDGET**

- 1) Road Improvements to South Clapp Street Realignment and Intersection at Knik Goose Bay Road.  
Fund 430/Project No. 35403 \$2,853,438

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves of the Manager entering into a TORA with the Alaska State Department of Transportation and Public Facilities.

BE IT FURTHER RESOLVED, that the Assembly hereby approves a contract amendment to Bristol Environmental Remediation Services, LLC., contract no. 14-160B in an amount not to exceed \$2,480,825 for road improvements to South Clapp Street realignment and intersection at Knik Goose Bay Road; and the Assembly hereby approves award of a contract to Hattenburg, Dilley, and Linnell for construction management services in an amount not to exceed \$206,735 for road improvements to South Clapp Street realignment and intersection at Knik Goose Bay Road.

ADOPTED by the Matanuska-Susitna Borough Assembly this  
21 day of April, 2015.

  
\_\_\_\_\_  
LARRY DeVLBISS, Borough Mayor

ATTEST:

  
\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Sykes, Beck, Arvin, Colligan, Mayfield,  
Doty, and Halter

Page 5 of 5

Resolution Serial No. 15-037  
Ordinance Serial No. 15-049  
IM No. 15-086

AM15-134

**SUBJECT:** Award of Bid 16-026B to Western Construction and Equipment, LLC in the contract amount of \$386,885.00 for the Purchase of Winter Sand and Chips

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	Ref for TD 8/5/15
	Finance Director	<i>[Signature]</i>	8/7/15
	Borough Attorney	NS	
	Borough Clerk	<i>[Signature]</i>	8/10/15

**ATTACHMENT (S):** Fiscal Note: Yes X No \_\_\_\_\_  
 Advertising: 1 pp  
 Bid Analysis: 1 pp

**SUMMARY STATEMENT:** On July 17, 2015, the Matanuska-Susitna Borough issued solicitation 16-026B seeking bids to supply winter sand and chips for road maintenance purposes with delivery to various points in the Borough. The Public Works Department, Operation and Maintenance Division will be administering the contract. In response to the advertisement, two (2) bids were received.

Award recommendation is being made to Western Construction and Equipment, LLC with their bid being responsive and responsible. The Contractor shall complete the work by October 15, 2015.

RECOMMENDATION OF ADMINISTRATION: Award of BID 16-026B,  
PURCHASE OF WINTER CHIPS AND SAND to WESTERN CONSTRUCTION AND  
EQUIPMENT, LLC for the contract amount of THREE HUNDRED EIGHTY  
SIX THOUSAND EIGHT HUNDRED EIGHTY FIVE AND NO/100 DOLLARS  
(\$386,885.00).

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

AGENDA DATE: August 18, 2015

SUBJECT: Award of Bid 16-026B to Western Construction and Equipment, LLC in the contract amount of \$386,885.00 for the Purchase of Winter Sand and Chips

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES <input checked="" type="radio"/> NO
AMOUNT REQUESTED \$ 386,885	FUNDING SOURCE RSA Operating
FROM ACCOUNT # 270 - 285.000.000.4xx.xx	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baungard</i>	CERTIFIED BY:
DATE: 8/5/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies	386.8					
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
State/Federal Funds						
Other	386.8					
TOTAL	386.8					

POSITIONS:

Full-Time	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *[Signature]* DATE: 8/7/15

**MATANUSKA-SUSITNA BOROUGH  
350 East Dahlia  
Palmer, Alaska 99645**

**ADVERTISEMENT**

<b>VENDOR</b>		<b>ACCOUNT #</b>	<b>DATE FOR ADVERTISEMENT</b>
Alaska Dispatch News		MATA 0070	July 17, 2015
Frontiersman		CONTRACT	July 19, 2015
<b>TYPE OF AD:</b>	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

**MATANUSKA-SUSITNA BOROUGH  
REQUEST FOR BID #16-026B  
*Purchase of Winter Sand and Chips***

The Matanuska-Susitna Borough is soliciting bids to supply winter sand and chips for road maintenance purposes.

Bid documents are available **July 17 2015** in the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For Information: (907) 861-8601, Facsimile: (907) 861-8617, e-mail [purchasing@matsugov.us](mailto:purchasing@matsugov.us). This bid document may be available on the internet at [www.matsugov.us](http://www.matsugov.us). A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Bids open: **August 3, 2015 @ 3PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Requested by: <b>Signature on File</b>	Approved by: <b>Signature on File</b>
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DEPARTMENT ACCOUNT NO.: **265.000.000.422.000**

Am15-135

**BID TABULATION**  
**BID #16-026B PURCHASE OF WINTER SAND AND CHIPS**  
**SEPTEMBER 3, 2015 @ 3PM**

<b>BIDDER</b>				<b>Granite Construction</b>		<b>Western Construction</b>					
<b>Pay Item Number</b>	<b>Pay Item Description</b>	<b>Pay Unit</b>	<b>Quantity</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
<b>SAND</b>											
1	Delivered to Central Landfill - 101 N 49 <sup>th</sup> State Street	Ton	7,330	\$8.60	\$63,038.00	\$9.50	\$69,635.00		\$0.00		\$0.00
2	Delivered to Northern Asphalt - 3750 N. Meadow Lakes Loop	Ton	11,450	\$13.65	\$156,292.50	\$9.00	\$103,050.00		\$0.00		\$0.00
3	Delivered to J.A. Spain & Sons - Mile 71.1 Parks Highway	Ton	600	\$17.70	\$10,620.00	\$12.00	\$7,200.00		\$0.00		\$0.00
4	Delivered to Tew's Inc - 459 N. Victor Road	Ton	3,400	\$14.55	\$49,470.00	\$10.00	\$34,000.00		\$0.00		\$0.00
<b>CHIPS</b>											
5	Delivered to Central Landfill - 1101 N. 49th State Street	Ton	1,020	\$17.80	\$18,156.00	\$25.00	\$25,500.00		\$0.00		\$0.00
6	Delivered to Northern Asphalt - 3750 N. Meadow Lakes Loop	Ton	3,350	\$22.55	\$75,542.50	\$22.00	\$73,700.00		\$0.00		\$0.00
7	Delivered to J.A. Spain & Sons - Mile 71.1 Parks Highway	Ton	800	\$25.95	\$20,760.00	\$25.00	\$20,000.00		\$0.00		\$0.00
8	Delivered to Tew's Inc - 459 N. Victor Road	Ton	2,000	\$22.90	\$45,800.00	\$23.00	\$46,000.00		\$0.00		\$0.00
9	Delivered to D & S Road Services - 35269 S. Hopper Drive	Ton	195	\$40.00	\$7,800.00	\$40.00	\$7,800.00		\$0.00		\$0.00
<b>TOTAL SCHEDULE AMOUNT BID</b>					<b>\$447,479.00</b>	<b>\$386,885.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Am 15 - 135

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING MSB 3.15.035(H) TO PROVIDE A REAL PROPERTY TAX EXEMPTION FOR PRIVATELY OWNED REAL PROPERTY RENTED OR LEASED FOR USE AS A CHARTER SCHOOL.

**AGENDA OF:** June 16, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY** *John* JOHN MOOSEY, **BOROUGH MANAGER:** *George W. Halter*

Route To:	Department/Individual	Initials	Remarks
	Originator	LRM	For Assemblymember Halter
	Finance Director	<i>JHE</i>	
	Borough Attorney	<i>JHE</i>	
	Borough Clerk	<i>JAM</i>	6/8/15

**ATTACHMENT (S) :** Fiscal Note: YES X NO       
 Ordinance Serial No. 15-093 (4 pp)

**SUMMARY STATEMENT:** This legislation is coming forward at the request of Assemblymember Halter to provide a tax exemption for real property rented or leased by charter schools.

In 2014 the State Legislators passed House Bill 278 that added language to AS 29.45.050, Optional Exemptions, to allow local governments the ability to enact legislation exempting property taxes for charter schools that are leased or rented that is in private ownership.

Charter schools are public schools offering alternative teaching methods or curriculum and operate under contract with the Matanuska-Susitna School District.

Not all of the charter schools located in the Borough enjoy tax exemption status as public schools or other charter schools located on Borough property.

One of the Assembly's top priorities is education for the students in the Matanuska-Susitna Borough and by providing this tax exemption the funds currently being used to pay the property taxes for the private property owners could be put to better use in the classroom.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: 06/16/15

SUBJECT: Property tax exemption for privately owned real property rented or lease for use as a charter school

ORIGINATOR: L. McKechnie

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *	FUNDING SOURCE <i>Real Prop tax</i>
FROM ACCOUNT # <i>100,000.00 311.100</i>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Barent</i>	CERTIFIED BY:
DATE: <i>6/5/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE			*	→		
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			*	→		
TOTAL			*	→		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Exact amount of lost tax revenue is dependant upon the appraised value of the properties, mill rates approved by the assembly and the number of charter schools

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *J. Filg* DATE: *6/5/15*

CODE ORDINANCE

Sponsored by: Assemblymember Halter  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-093**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING MSB 3.15.035(H) TO PROVIDE A REAL PROPERTY TAX EXEMPTION FOR PRIVATELY OWNED REAL PROPERTY RENTED OR LEASED FOR USE AS A CHARTER SCHOOL.

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BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Adoption of subsection. MSB 3.15.035(H) is hereby adopted as follows:

(H) *Charter School use exemption for schools under contract with the Matanuska-Susitna Borough School District. Privately owned real property used as a charter school established under AS 14.03.250 is exempt from taxation under this chapter for the calendar year in which application is timely filed by April 30 of the exemption year, if the assessor or designee determines qualifications for the exemption are met.*

(1) The application must demonstrate the charter school is established under AS 14.03.250 and

each of the following requirements are in place by January 1 of the exemption year:

(a) the school is under contract with the Matanuska-Susitna Borough School District as a charter school;

(b) The privately owned real property is improved with building space under lease or rental agreement for charter school use as of January 1 of the exemption year; and

(c) the lease or rental agreement, with any supplemental documentation, demonstrates the monetary benefit of the charter school tax exemption is fully realized by the charter school. Supporting supplemental documentation could include affidavit, addendum, or rebate documentation acknowledged by the charter school.

(2) The application must be signed by the real property owner and the signing authority for the charter school.

(3) The charter school use exemption applies only to property in exclusive control and use by the charter school. The assessor or designee shall calculate the exemption based on the square footage rented or leased by the charter school.

(4) A copy of the lease or rental agreement shall be filed with the application and the application submittals shall describe the premises with sufficient specificity to allow apportionment if the entire property is not designated for charter school use.

(5) An exemption approved under this subsection for charter school use expires upon expiration of the lease or termination of rental agreement for charter school use.

(6) It is the applicant's responsibility to notify the assessor of any change in ownership, charter school property use, or other factor affecting qualification for the charter school use exemption.

(7) During the term of the lease or rental agreement on file with the approved application, an annual certification is not required if there is no change in ownership, qualified charter school use, or other factor affecting qualification of the privately owned real property for the charter school use exemption.

(8) The assessor or designee may for audit, cause, annually or routing review require written

proof at any time, or may require annual certification of qualification for charter school use exemption.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_ day of August, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

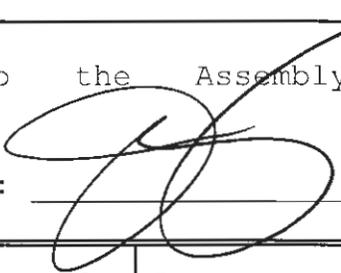
(SEAL)

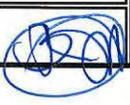
**SUBJECT:** A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REVISING A PORTION OF THE SCHEDULE OF TRANSFER SITE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE

**AGENDA OF:** August 4, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator	JA <i>JA</i>	Assemblymembers Mayfield & Halter
	Public Works Director	<del>TJA</del>	23 July 15
	Finance Director	<i>JCC</i>	7/23/15
	Borough Attorney	<i>JA for N.S.</i>	
	Borough Clerk	<i>JAM</i>	7/27/15 

**ATTACHMENT(S):** Fiscal Note: NO  YES   
 Resolution Serial No. 15-073 (3 pp)

**SUMMARY STATEMENT:**

The 2016 budget, as approved, increased transfer site fees. The original intent was that the increase would encourage users to recycle, which is a free service. However, the intent now appears to have had the reverse effect, in that it is punishing users for not recycling. The increased fees have nearly tripled

some of the rates. In comparing the 2014 rates per resident, a 3-cubic yard pickup load of trash is now \$45.00 versus a cost of \$16.00 in 2014, resulting in a 181% increase in transfer site rates. This increase has caused members of the public to seek other less desirable solutions, such as dumping trash along roadways and in less noticeable rural areas.

MSB 8.05 establishes the non-areawide service of constructing, maintaining, and operating a system of solid waste disposal in the areas outside cities and MSB 8.05.090 establishes solid waste fees and miscellaneous charges as required for the operation of the solid waste system and may be amended by resolution. An effective date of September 1, 2015, is requested for the rate changes.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 4, 2015

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REVISING A PORTION OF THE SCHEDULE OF TRANSFER SITE FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE

ORIGINATOR: Assemblymembers Dan Mayfield and Vern Halter

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED <u>{*}</u>	FUNDING SOURCE <u>Loss of Fees</u>
FROM ACCOUNT # <u>510.000-0003XX</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE			<u>{*}</u>	<u>→</u>	<u>→</u>	<u>→</u>
---------	--	--	------------	----------	----------	----------

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<u>{*}</u>	<u>→</u>	<u>→</u>	<u>→</u>
TOTAL			<u>{*}</u>	<u>→</u>	<u>→</u>	<u>→</u>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

\* This will result in a loss of budgeted revenues in the solid waste Enterprise Fund which will result in a deficit

PREPARED BY:

PHONE:

DEPARTMENT:

DATE:

APPROVED BY:

DATE:

Enterprise Fund  
7/23/15

IM No. 15-167  
Ordinance Serial No. 15-073

# Pending Amendment

By: Assemblymembers Mayfield and Halter  
Action:

## MATANUSKA-SUSITNA BOROUGH RESOLUTION SERIAL NO. 15-073

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REVISING A PORTION OF THE SCHEDULE OF TRANSFER SITE AND CENTRAL LANDFILL FEES FOR THE COLLECTION AND DISPOSAL OF SOLID WASTE.

---

WHEREAS, the 2016 budget, as approved, increased the transfer site and Central Landfill fees; and

Pending Amendment

WHEREAS, the original intent was that the increase would encourage users to recycle; and

WHEREAS, the intent now appears to have had the reverse effect in that it is punishing users for not recycling; especially those who are trying to clean up their property; and

WHEREAS, the increase nearly tripled the majority of rates and was too much too fast; and

WHEREAS, in July 2014, the average pickup load of trash cost Mat-Su residents \$16.00, compared to the July 2015 cost of \$45.00. This results in nearly a 300% raise in the price of these services to Mat-Su residents; and

WHEREAS, each incremental cubic yard of trash in July 2015, compared to 2014, demonstrates the same nearly 300% increase in the cost of services; and

WHEREAS, the increased cost of trash disposal has caused members of the public to seek other less desirable solutions

including dumping of trash beside roads and in other less noticeable rural areas; and

WHEREAS, the incentive to recycle is that the service is free to the public; and

WHEREAS, MSB 8.05 establishes the non-areawide service of constructing, maintaining, and operating a system of solid waste disposal in the areas outside cities; and

WHEREAS, MSB 8.05.090 establishes solid waste fees and miscellaneous charges as required for the operation of the solid waste system and may be amended by resolution; and

WHEREAS, the Solid Waste Division will need time to set up the changed rates in the Borough computer system; and

WHEREAS, an effective date of September 1, 2015, is requested for the rate changes.

NOW, THEREFORE, BE IT RESOLVED, the Transfer Site and

Central Landfill Rates will now be:

Pending Amendment

Rates for Transfer Sites

33-gallon Bag or Can	\$2/each
LIMIT 2 PER DAY PER CUSTOMER	
1 Cubic Yard or Less	\$11
More than 1 Cubic Yard to 3 Cubic Yards	\$22
4 Cubic Yards	\$33
5 Cubic Yards	\$44
Unsecured Load Fee - Residential	\$12

Central Landfill

<u>0-200 LBS</u>	<u>\$11</u>
<u>201-400 LBS</u>	<u>\$22</u>
<u>401-600 LBS</u>	<u>\$33</u>
<u>601-800 LBS</u>	<u>\$44</u>
<u>OVER 800 LBS</u>	<u>\$100/ton</u>
<u>Construction and Demolition Debris</u>	<u>\$100/ton</u>

Pending Amendment

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2014.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 15-142**

**SUBJECT:** APPROPRIATING \$250,000 FROM THE ENHANCED 911 FUND BALANCE, FUND 202, TO FUND 480, PROJECT NO. 45283, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE E-911 SYSTEM HARDWARE AND SOFTWARE REFRESH.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	KB for BG	
1	Finance Director	JLL	8/5/15
2	IT Director	EW	8/5/15
3	Borough Attorney	Jaf N.S.	
4	Borough Clerk	JAM	8/10/15

**ATTACHMENT(S):** Fiscal Note: Yes  No   
 Ordinance Serial No. 15-109 (2pp)  
 Resolution Serial No. 15-082 (3pp)

**SUMMARY STATEMENT:**

The 911 environment consists of 13 Dell servers and related equipment at a pair of redundant Public Safety Answering Points (PSAPs) located at the Palmer Police Department and at Mat-Com (Wasilla Police Department). These servers provide the functionality for 911, call taking, call handling, recording, ALI services, and records for the 911 services offered by the Borough. The servers are 5 years old this year which is a reasonable time line to refresh hardware, especially in a mission critical implementation like 911.

Some of the Database servers (xStore) have had some issues with space when there are problems with failed backups as well as the Audio code gateways being at their end of life. The overall objective of this project is to refresh the hardware at the PSAP's at Palmer Police Department and Mat-Com as well as upgrade the server, database, and application software as part of the refresh.

On April 14<sup>th</sup>, 2015, the Enhanced 911 Advisory Board approved an appropriation of \$250,000 from the Enhanced 911 Fund Balance, Fund 202 to Fund 480, Project No. 45283, for an E-911 System Hardware and Software Refresh.

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation, which will appropriate \$250,000 from the Enhanced 911 Fund Balance, Fund 202, to Fund 480, Project No. 45283, and approve the scope of work and budget for an E-911 System Hardware and Software Refresh.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 18, 2015

REQUEST: Appropriating \$250,000 from the Enhanced 911 Fund Balance, Fund 202, to Fund 480, Project No. 45283, and approve the scope of work and budget for an E-911 System Hardware and Software Refresh.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>250,000</u>	FUNDING SOURCE <u>Fund 202</u>
FROM ACCOUNT # <u>202 272,000</u>	PROJECT #
TO ACCOUNT #	PROJECT # <u>45283</u>
VERIFIED BY: <u>Barbara Spungis</u>	CERTIFIED BY:
DATE: <u>8/3/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY15	FY16	FY17	FY18	FY19	FY20
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>250</u>			
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REVENUE					
---------	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund					
State/Federal Funds					
Other		<u>250</u>			
TOTAL		<u>250</u>			

POSITIONS:

Full-Time					
Part-Time					
Temporary					

ANALYSIS: (Attach a separate page if necessary) Upon approval of this ordinance, the remaining fund balance would be \$324,128.

PREPARED BY: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
Date: \_\_\_\_\_  
Date: 8/05/15

IM No. 15-142  
Ordinance No. 15- 109  
Resolution No. 15- 082

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-109**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$250,000 FROM THE ENHANCED 911 FUND BALANCE, FUND 202, TO FUND 480, PROJECT NO. 45283, FOR THE E-911 SYSTEM HARDWARE AND SOFTWARE REFRESH.

---

WHEREAS, the 911 environment consists of 13 Dell servers and related equipment at a pair of redundant Public Safety Answering Points (PSAPs) located at the Palmer Police Department and at Mat-Com (Wasilla Police Department); and

WHEREAS, these servers provide the functionality for 911, call taking, call handling, recording, ALI services, and records for the 911 services offered by the Borough; and

WHEREAS, the servers are 5 years old this year which is a reasonable time line to refresh hardware, especially in a mission critical implementation like 911; and

WHEREAS, some of the Database servers (xStore) have had some issues with space when there are problems with failed backups as well as the Audio code gateways being at their end of life; and

WHEREAS, the overall objective of this project is to refresh the hardware at the PSAP's at Palmer Police Department and Mat-Com as well as upgrade the server, database, and application software as part of the refresh; and

WHEREAS, on April 14<sup>th</sup>, 2015, the Enhanced 911 Advisory Board approved an appropriation of \$250,000 from the Enhanced 911 Fund Balance, Fund 202 to Fund 480, Project No. 45283, for an E-911 System Hardware and Software Refresh; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves an appropriation in the amount of \$250,000 from the Enhanced 911 Fund Balance, Fund 202 to Fund 480, Project No. 45283, for the E-911 System Hardware and Software Refresh.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

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LARRY DEVILBISS, Borough Mayor

ATTEST:

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LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-082**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45283 FOR THE E-911 SYSTEM HARDWARE AND SOFTWARE REFRESH.

---

WHEREAS, the 911 environment consists of 13 Dell servers and related equipment at a pair of redundant Public Safety Answering Points (PSAPs) located at the Palmer Police Department and at Mat-Com (Wasilla Police Department); and

WHEREAS, these servers provide the functionality for 911, call taking, call handling, recording, ALI services, and records for the 911 services offered by the Borough; and

WHEREAS, the servers are 5 years old this year which is a reasonable time line to refresh hardware, especially in a mission critical implementation like 911; and

WHEREAS, some of the Database servers (xStore) have had some issues with space when there are problems with failed backups as well as the Audio code gateways being at their end of life; and

WHEREAS, the overall objective of this project is to refresh the hardware at the PSAP's at Palmer Police Department and Mat-Com as well as upgrade the server, database, and application software as part of the refresh; and

WHEREAS, on April 14<sup>th</sup>, 2015, the Enhanced 911 Advisory Board approved an appropriation of \$250,000 from the Enhanced 911 Fund Balance, Fund 202 to Fund 480, Project No. 45283, for an E-911 System Hardware and Software Refresh.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for Project No. 45283 as follows:

**SCOPE OF WORK**

E-911 system hardware and software refresh: replacement of server and desktop hardware for all services at both locations, replacement the Audiocodes gateways as required (chassis, modules, or both), replacement of switches and routers as needed; training on new systems if necessary; evaluation of text to 911 functionality and determination of implementation; and upgrade the TCS applications software to the most current version.

**BUDGET**

Enhanced 911, Fund 202

Fund Balance Appropriation                    \$ 250,000

ADOPTED by the Matanuska-Susitna Borough Assembly this  
- day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

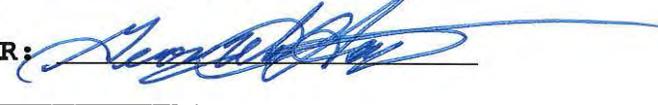
\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk  
(SEAL)

**SUBJECT:** Assembly approval of the less than fair market value sale and subdivision of borough-owned property containing two hundred forty (240) acres, more or less, identified as the South half of the Northwest quarter, the Southwest quarter of the Northeast quarter, and Government Lots one (1), two (2) and three (3), Section 01, Township 16 North, Range 03 West, Seward Meridian and authorization for the manager to negotiate the sale (MSB006977).

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator	ER	
	Community Development Director	Q	
	Finance Director	JW	8/7/15
	Borough Attorney	NS	
	Borough Clerk	JM	8/10/15

**ATTACHMENT(S):** Fiscal Note  Yes  No  
 Vicinity Map (1 pp)  
 Alaska Scholastic Clay Target Program Letter from the President & Business Plan (6 pp)  
 Alaska Scholastic Clay Target Program Letter from the Treasurer & Financial Report (7 pp)  
 MSB School District Letter (1 pp)  
 Knik-Fairview Community Council Resolution (1 pp)  
 Public Comments (91 pp)  
 Ordinance Serial No. 15-110 (4 pp)

## SUMMARY

The Matanuska-Susitna Borough Land and Resource Management Division received an application from Alaska Scholastic Clay Target Program (ASCTP), a registered non-profit organization, to purchase 240 acres of borough-owned land for the purpose of developing a competitive shotgun course for youth shooting teams.

The borough-owned parcel, identified as tax parcel 16N03W01A001, contains a total of 636.27 acres and is located at the end of West Carmel Road. Carmel Road starts at about mile 8.5 of Knik-Goose Bay Road. In accordance with Alaska Statute 29.40.180, and prior to entering into a purchase agreement, the borough parcel is required to be subdivided and approved by the borough platting authority in order to create a legal lot of record. Cost of the survey and subdivision would be the responsibility of the applicant. Estimated cost for survey and associated fees is around \$5,000.

MSB Code 23.10.060(C) requires the minimum fee to be paid to the borough for a sale at less than fair market value to be the greater of \$500 or ten percent of the fair market value of the land. The 2015 borough tax assessed value of the 636.27-acre property is \$349,900. Pursuant to borough code, the less than fair market value sale of 240 acres within this parcel (at 10% of assessed value) would equate to \$13,198. The value combined with the cost of the subdivision requirement brings the total cost of the sale to \$18,198, more or less.

### PROPERTY SITE FACTORS:

**A. Location:** The subject parcel is located about two and three quarter miles west of Knik-Goose Bay Road at the end of W. Carmel Road within the Knik-Fairview Community Council area.

**B. Legal Description (after subdivision):**

South half of the Northwest quarter (S1/2NW1/4), and the Southwest quarter of the Northeast quarter (SW1/4NE1/4), and Government Lots 1, 2, and 3, containing 240 acres, more or less, within Section 01, Township 16 North, Range 03 West, Seward Meridian, recorded in the Palmer Recording District on June 29, 1979, as Plat 1979-421.

**C. Land Status:** Acquired by Patent No. 5020, Serial No. 1980-004582-0, 5/15/1980, Palmer Recording District.

**D. Restrictions:**

**1. Current Land Classification:** The property is classified for Forest Management. A timber sale contract that terminated in 1996 included the subject property. No other timber sale was identified.

**2. Land Use Plans:** The subject parcel lies within the Knik-Fairview Community Comprehensive Plan area, adopted May 1997. There is no language in the Plan specific to shooting ranges. The relevant language from the plan follows:

Prior to any future borough land disposals in the area, the borough should investigate the appropriateness of the land for public facility sites, and reserve the land if necessary for this purpose.

The parcel is not included in the MSB Natural Resources Management Unit Plan.

**3. Title Restrictions:** None

**4. Covenants:** None

**5. Zoning:** The subject parcel is located with the Knik Sled Dog and Recreation Special Land Use District, MSB Code 17.20. A youth shotgun range operated by a non-profit organization is a permitted use in this zoning district.

**6. Easements & Other Reservations:**

- 50-foot section line easement along the western property boundary.
- 50-foot section line easement along the northern boundary of the parcel.
- 50-foot section line easement along the eastern boundary of the parcel.
- 50-foot section line easement along the southern boundary.

The subsurface estate is owned by the State of Alaska. The State Division of Oil and Gas sold a lease to Apache Alaska Corporation in September, 2012 that expires August, 2019 (ADL 391879).

**E. Current Land Use:** A local trail crosses the proposed subdivision from the southwestern corner of the property towards the northeastern corner of the subject parcel. This trail is not included in the Borough Recreational Trails Plan. There are no

other land uses documented on this property. The borough is working with an abutting landowner who appears to have stored their belongings with the East-West section line easement near the Northeast corner of the property. The landowner is responsible for removing their belongings from the borough property.

**F. Surrounding Land Use:** The subject parcel is bounded to the north by an undeveloped 480-acre parcel owned by the Cook Inlet Region Incorporated; to the northwest an undeveloped 560-acre borough-owned tract; to the west by undeveloped large tracts owned by Alaska Mental Health Trust, Knikatnu, Inc., Girl Scouts, and privately owned parcels; to the southwest by a 14-acre residential property and a 180-acre tract owned by the Girl Scouts; to the south by 40-acre privately owned parcels; to the east by a developed residential subdivision and an undeveloped 140-acre parcel owned by Knikatnu Inc; and to the northeast by a sparsely developed large lot residential subdivision. The new Reddington Junior/Senior High School site is located about three-quarters of a mile to the east of the subject parcel.

**G. Existing Infrastructure:** Carmel Road runs from Knik-Goose Bay Road to the northeast corner of the property and extends about 700 feet along the northern property boundary. Clay-Chapman Road also runs from Knik-Goose Bay Road to the southeast corner of the property and extends about 1,600 feet along the southern property boundary.

**H. Soils & Terrain:** According to the USDA Natural Resources Conservation Service Soil Survey of the Matanuska-Susitna Valley Area, soils on the parcel include the Deception Silt Loam which is moderately limiting for building sites. There are north-east southwest trending lobes of Histosols (wetland soils) transecting the property, which are not suitable for building sites. Some of the occurrences of the Deception Silt Loam are on steep slopes susceptible to erosion and are not suitable for building sites. However, the property includes two upland ridges parallel to the wetland soils that appear to provide adequate space for the proposed development.

**I. Resources:** There is no specific data on resources of the property. The parcel was included in a timber sale a couple decades ago.

**J. Assessments:** The 2015 borough tax assessed land value for parcel Tax Id 16N03W01A001 is \$550/acre (\$349,900).

### **Public, Board and Commission Comments & Recommendations**

In accordance with Title 23 and the Land Management Policy and Procedure Manual, landowners within one quarter mile of the property have been notified of the proposed land sale. Additionally, notice was sent to the secretary of the Knik-Fairview Community Council, the Parks, Recreation and Trails Advisory Board, and the local Road Service Area and Fire Service Area boards. Notice was published in the Frontiersman, posted in the postal office and on the Borough website. The 30-day public notice process concluded July 31, 2015.

There have been 84 written comments received from the public. Most have been generally in support of the proposed sale. Eight comments submitted opposed the land sale. The Matanuska-Susitna Borough School District Superintendant submitted a letter of support for the proposed ASCTP project; however, the District was not location specific in its support. The Alaska Department of Fish and Game (ADF&G) submitted written comments. The ADF&G Hunter Information and Training Program support the proposed facility and believe it would be a safe place to conduct hunter education courses. The State Hunter Information and Training Program is part of the organization represented by the applicant. The ADF&G recommend the ranges be constructed to National Rifle Association specifications regarding safety and design. The Knik-Fairview Community Council submitted a resolution supporting development of the proposed shotgun range in their community.

The MSB Parks, Recreation and Trails Advisory Board did not submit written comment.

### **Analysis & Discussion**

The subject property was recently evaluated as the potential site for the new Reddington Jr/Sr High School. The site soils and terrain were determined to be cost prohibitive for a school site. A parcel about three-quarters of a mile to the east was purchased to support the new schools. Students participating in the shotgun club that attend the Reddington High School would benefit from the close proximity to the proposed shotgun range. The primary benefit would be a shorter commute time to participate in club events.

The Land and Resource Management Division finds that the proposed sale meets the requirements of MSB 23.10.230(A)(1)(e) Agreement by Application, wherein the manager may, with the approval of the assembly by ordinance, approve a sale of borough-owned property by application if the use is by a non-profit organization.

Pursuant to the Land Management Policy and Procedure Manual, Less Than Fair Market Value Disposals, Part 60, Section 7.1, for disposals at less than fair market value the borough shall retain the right to have the title revert to the borough in the event the property is no longer used for the purpose applied for and approved.

Visual, noise, and physical buffers are reasonable requirements of the future use of the property considering the nature of the proposed shooting ranges. A restriction on the hours of operation would address concern over quiet hours in addition to physical buffers constructed to NRA standards to safely contain the proposed activity on the property.

**Authority**

Notwithstanding that MSB 23.05.030(G) requires a best interest finding, approved by assembly resolution, to be completed when disposing of an interest in real property at less than fair market value (notwithstanding Land Management Policy and Procedure Manual, Less Than Fair Market Value Disposals, Part 60, 7.1).

Notwithstanding that MSB 23.10.010(A) states that all real property in which the borough has an interest may be sold, leased, or otherwise disposed of as provided in code when disposal is in the best interest of the borough.

MSB 23.10.070 states the assembly may set forth terms and conditions of the sale or disposition of borough-owned real property by ordinance or resolution when assembly approval is required.

**RECOMMENDATION:**

Administration recommends Assembly approval of the less than fair market value sale and subdivision of borough-owned property containing 240 acres, more or less, being the South half of the Northwest quarter, the Southwest quarter of the Northeast quarter, and GLO Lots 1, 2, and 3, Section 1, Township 16 North, Range 03 East, Seward Meridian, and authorization for the manager to negotiate the sale.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: August 18, 2015

ORIGINATOR: Community Development

SUBJECT: ASSEMBLY APPROVAL OF THE LESS THAN FAIR MARKET VALUE SALE AND SUBDIVISION OF BOROUGH-OWNED PROPERTY CONTAINING TWO HUNDRED FORTY (240) ACRES, MORE OR LESS, IDENTIFIED AS THE SOUTH HALF OF THE NORTHWEST QUARTER, THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, AND GOVERNMENT LOTS ONE (1), TWO (2) AND THREE (3), SECTION 01, TOWNSHIP 16 NORTH, RANGE 03 WEST, SEWARD MERIDIAN AND AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE (MSB006977).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>13,198</u>	FUNDING SOURCE <u>Land Sale</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>203.000.000.3xx.xx+</u>	PROJECT #
VERIFIED BY: <u>Barbara Gurevich</u>	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL						
REVENUE	<u>13</u>					

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other						
TOTAL	<u>13</u>					

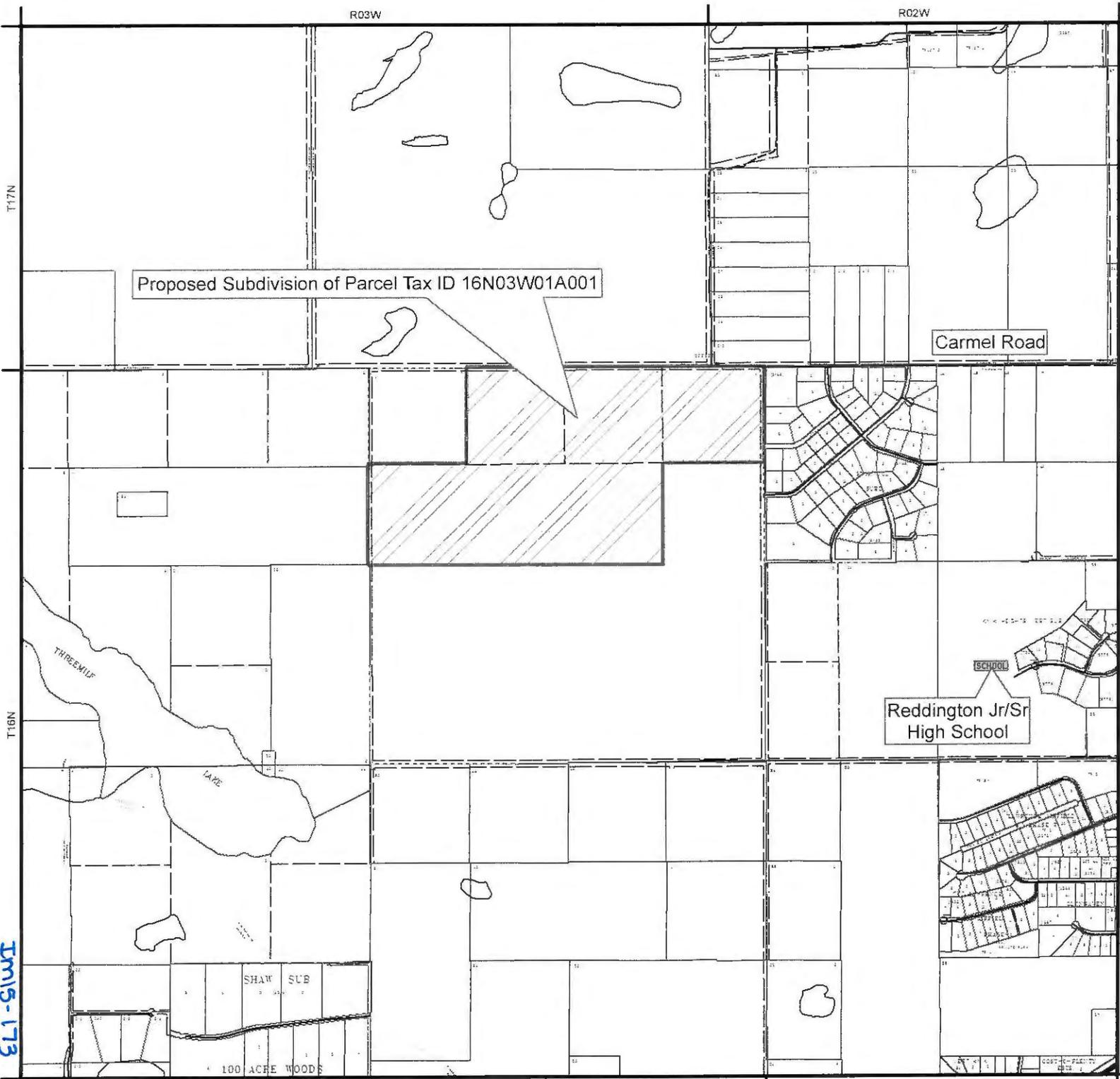
POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_  
DEPARTMENT: \_\_\_\_\_  
APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
Date: 8/7/15  
Date: \_\_\_\_\_



**Matanuska - Susitna Borough  
Land and Resource  
Management Division**



**MSB#006977**

**Application for  
Alaska Scholastic  
Clay Target Program**

**240 Acre Subdivision**

**Purchase**

T16N R03W Sec. 01  
MSB Tax Map GB 01

 **ASCTP Site**

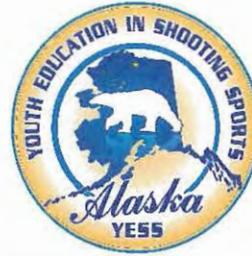


Date: August, 2015  
Sources: MSB GIS, MSB LRMD, AK DOT  
Projection: NAD 83 AK ST PLN Z4  
Location: MSB  
Author: MSB LRMD

IM15-173  
0915-110

# Alaska Scholastic Clay Target Program

Neil Moss, State Advisor and President  
2321 Palmer-Wasilla Hwy., Wasilla, AK 99654  
907-373-0961 fax 907-373-0962  
501c3 Non-Profit Corporation 90-0635354 www.aksctp.org



July 27, 2015

Larry DeVilbiss, Borough Mayor  
Matanuska-Susitna Borough Assembly

To The Honorable Mayor Larry DeVilbiss and members of the Borough Assembly,

My name is Neil Moss, and I am the State Advisor and Founder of Alaska SCTP-YESS. I have included a letter of the history of Alaska SCTP-YESS for your general information. We have an amazing program that involves youth from 4<sup>th</sup>-12<sup>th</sup> grade, including a Varsity Program specifically for our high school athletes. We have grown by leaps and bounds over the years. In order for this program to continue to flourish, especially here in Matanuska-Susitna Borough, we will need a facility specifically for the youth to practice clay target sports at an affordable cost in a location convenient to most of the athletes in the Mat-Su area.

Right now four out of five teams in Mat-Su are carpooling and bussing to Birchwood Shooting Park for practices weekly. However, it is very difficult for many of our athletes in Houston and Willow to make the trip weekly, so membership in those teams is limited to the parents and athletes who have the means to transport kids. With the opening of the new Redington Middle/High School out Knik Goose Bay Road we will add a fifth Varsity team to our program. The need for a facility in Mat-Su is great!

We have been through the process of applying to purchase 80 acres from Mat-Su Borough at below market value twice, with literally several hundred positive responses to our application and a few dozen "Not In My Backyard" descents, which have translated to missing out on a piece of property by a very narrow margin. This time we are applying for 240 acres located at the end of Carmel Road off of Knik Goose Bay Road, a few miles from the new Redington school.

This site would be developed as primarily a field for clay target athletes to practice trap, skeet and sporting clays, with plans to build an International Skeet field and Bunker Trap, the Olympic and collegiate disciplines. We would also open up an area for the youth archery organizations to allow them to leave up their walkthrough targets year round for practices and competitions. There are plans to build an educational facility for hunter education courses, archery and clay target instruction, as well as coaches training and certification.

Having our own facility will help us to reduce the cost to athletes and their families, per target, travel time and expense, and allow for teams to practice more than once a week. We would not be in competition with existing facilities at all. Grouse Ridge is a private club, with very high fees, out of reach financially for the majority of our athletes' families, which is why they practice at Birchwood. Our competitions are held at Birchwood, as their fees for our youth organization are extremely reasonable, providing a professional, clean, well-staffed and well-run facility centrally located for all our Southcentral teams, and indeed for our State Championship held in June every year, attended by 14 out of 17 teams in 2015!

Without this property the youth clay target teams in Mat-Su will likely not grow. Without this facility they will still be practicing and competing at Birchwood. Without this facility the youth involved in archery competitions will still have to go Anchorage or Soldotna to compete in their sport. Not allowing us to purchase this land will be a huge missed opportunity for the Mat-Su Borough to have a hand in providing a unique venue for outdoor sports, primarily for our youth, unlike anything ever developed in Alaska!

Developing this facility will be a process, but with the support of conservation organizations, NRA Range Grants, fundraisers and community involvement, we are excited about the potential this facility has for the youth of Southcentral, and indeed, the entire community. An outdoor recreational and sporting facility dedicated primarily to the shooting and hunting sports primarily for the youth of Alaska – the first of its kind in the State, and perhaps in the entire country.

We, the Board of Alaska SCTP-YESS, would deeply appreciate your vote to approve the purchase of this property at below market value, thereby showing your support for Alaska SCTP-YESS, our Mat-Su teams and the youth and communities of Southcentral Alaska.

Sincerely,



Neil Moss  
President and State Advisor  
Alaska SCTP-YESS

Attachments:  
Public Notice from Mat-Su Borough  
Business Plan for Susitna Shooting Park  
History of Alaska SCTP  
Varsity Fees Handout

IM15-173  
OR15-110

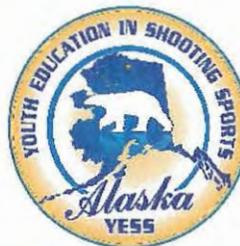
# Alaska Scholastic Clay Target Program

Neil Moss, State Advisor and President

2321 Palmer-Wasilla Hwy., Wasilla, AK 99654

907-373-0961 fax 907-373-0962

501c3 Non-Profit Corporation 90-0635354 www.aksctp.org



July 31, 2015

In 2004, Neil Moss took a dream for developing a competitive youth shotgun league and began to run with it. His dream, and hard work, has evolved into a statewide youth shotgun program called Alaska Sctp. In April, 2011, we received our Letter of Determination designating Alaska Sctp as a 501c3 non profit corporation. There are 17 established teams now a part of Alaska Sctp: five in Mat-Su Valley, two in Anchorage, Homer, Soldotna, Fairbanks, Ketchikan, Juneau, Sitka, two in Haines, Petersburg, and Dutch Harbor. We now have over 350 registered members across Alaska, with more than 50 registered coaches and volunteers!

Neil's original group of youth shooters are called the Susitna Shooters. Then about seven years ago Homer developed a team, and from there the program began to grow by leaps and bounds! We have taken our clay target athletes Outside to the Sctp Nationals in Sparta, Illinois four times, and the Western Regionals in Cody, WY in 2012, Western Regional Cup in Seattle in 2014, USAYESS Nationals in San Antonio, TX, and Junior Olympics Nationals in Colorado Springs, CO. This year our Soldotna team took four kids to the USAYESS West Coast Regionals in Tucson, AZ, where several of them stood on the podium for more than one Discipline! Sitka took five athletes to the USAYESS Nationals in San Antonio, TX last week, where they took nine medals in five Disciplines! Our Alaska kids have made quite the mark in the world of sporting clays, skeet and trap.

In the Fall of 2012, for the first time in Alaska, the Mat-Su School District approved the Alaska Sctp Varsity Program as an afterschool activity with Lettering capability. Right now we have four local high schools competing in the clay target sports. In April, 2013, Haines Glacier Bears were onboard with a high school team! This Fall we hope to add the new Redington High/Middle School team to our program.

In the Fall of 2013 we joined with USAYESS, which stands for USA Youth Education in Shooting Sports. They have a great program with excellent insurance, training, and support for state associations and teams. You may learn more about this fine organization at [www.usayess.org](http://www.usayess.org).

In March, 2014, we hosted the first-ever Alaska Junior Olympics State Qualifying Matches in Trap and Skeet. This event made it possible for five of our athletes to qualify to compete at the Junior Olympics in Colorado in July of that year, and one of them came home with two Gold medals in Bunker Trap and Double Trap in his division! This year we hosted the 2015 Alaska JO State, one out of only 17 states to hold a JO Qualifying Match! Our goal is to raise funds to build a Bunker Trap in Alaska to train youth shooters in this International, Olympic Discipline, very much sought after by collegiate teams in the Lower 48. This past weekend nine athletes represented Alaska at the Junior Olympics Nationals in Colorado in July, bringing home 2 Golds and 2 Silver Medals!

In order to make this sport available to more of the youth in our community, our teams do a lot of fundraising to help offset the cost of participating in the shooting sports. In 2011, Midway USA started Endowment Accounts (trust funds) for our teams to assist with operating funds and ensure the future of the shooting sports among the youth of our nation. We have received grants and contributions from organizations such as Friends of the NRA, Rocky Mountain Elk Foundation, Alaska Waterfowl Association, Ruffed Grouse Society, Safari Club International, Alaska Gun Collector's Association, Mule Deer Foundation, Greater Houston Community Organization, etc.

Alaska Sctp, in conjunction with USAYESS and USA Shooting, works with youth shooters and their coaching staff to train and develop, not only better shooting techniques and higher scores, but more importantly self-confidence, self-esteem, self-reliance, respect, personal discipline, responsibility, teamwork, and sportsmanship.

# BUSINESS PLAN FOR SUSITNA YOUTH SHOOTING PARK

JULY, 2015

I. TITLE OF PROPERTY: The title for this property will be in Trust. In the event that anything should happen to Alaska SCTP, the property will still be held for the primary purpose of a field set aside for youth clay target sports.

II. MEMBERSHIP: These facilities will be available to \*members only, which will include youth clay target sports, archery, and other youth outdoor sports athletes, their coaches, and other trained and certified range staff and guest members. (\*See Planned Group Usage below)

A. USE OF SYSP will be restricted to members only, or their guests which have been approved and passed the required instructional briefing or certification in safe gun handling, archery safety, or other outdoor experience training. No athletes under the age of 18 will be permitted on the field without the presence of a registered coach or certified staff member.

B. CLEAN-UP: Members, coaches and volunteers will be responsible for cleaning fields of spent hulls, debris, empty shell boxes, etc. Every team will be responsible for seasonal maintenance.

C. HOURS OF OPERATION: SYSP will be available to teams and athletes, Monday through Friday, with the exception of special events and competitions, with no firearm shooting permitted before 10:00 am or after 8:00 pm.

D. PARKING will be allowed for members or their guests, and only during business hours. Any vehicles left after business hours will be subject to towing.

III. CLUBHOUSE/CLASSROOM: A clubhouse will be constructed to include an office, a classroom, storage for team supplies, and restrooms. The classroom will be necessary to accommodate Basic Hunter Education classes, coaching classes, and various clay target, archery or other outdoor experience classes.

IV. FENCING AND SECURITY:

A. SIGNAGE indicating that the property is an active, live gun range will be posted at regular intervals around the entire perimeter of the property.

B. ATVs, four-wheelers, side-by-sides, etc, on the property must be cleared with facility staff prior to use.

C. FENCING will be initially installed at the parking lot area. A gate will be installed, with electronic access for member coaches and staff.

V. LEAD ABATEMENT: This is not-applicable, as this property will forever and always be a dedicated youth training facility.

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## **SUSITNA YOUTH SHOOTING PARK PLANNED GROUP USAGE**

- I. **ALASKA SCTP TEAMS**, including Varsity Teams of the Mat-Su Borough School District: Palmer Moose, Colony Knights, Wasilla Warriors, Houston Hawks and the new Reddington Huskies in the Fall of 2015. The Susitna Shooters, the charter team of Alaska SCTP, will also be utilizing the clay target facility.
  
- II. **YOUTH ARCHERY GROUPS** will be able to utilize the property for a year-round, walkthrough course for their youth and competitions with classroom space for instruction.
  
- III. **BOY SCOUTS, GIRL SCOUTS, 4-H, HIGH SCHOOL RODEO and OTHER ORGANIZED YOUTH DEVELOPMENT CLUBS** will be able to utilize the property for outdoor activities, merit badge requirements, life enrichment.
  
- IV. **HUNTER EDUCATION COURSES**, hosted by State of Alaska Fish & Game, for all ages, could be held in the classroom, with qualifying and field portions of the courses held on the facility grounds.
  
- V. **\*GENERAL PUBLIC USE MEMBERSHIP** may be considered once the facility has been developed to the point that sufficient staff will be on-site to allow for safe and supervised use of the clay target fields and equipment.

**ALASKA SCTP-YESS VARSITY PROGRAM**



**ESTIMATED COST OF PARTICIPATION for MAT-SU HIGH SCHOOL ATHLETES**

At this time, practices for WASILLA WARRIORS, HOUSTON HAWKS, and PALMER MOOSE are being held at Birchwood Shooting Park in Chugiak. The cost of practices average \$150.00 for 12 weeks and includes ammo. The Fall Trap & Skeet runs from Sept.-Dec. Spring Sporting Clays Season runs Jan.-Apr., with a break for the Junior Olympics State Qualifier in March.

Practices for COLONY KNIGHTS are being held at Grouse Ridge Shooting Grounds. These fees are approximately \$350.00-\$386.00 per 10-week Season. Please see Head Coach for registration and fees.

Fundraising is critical to reduce the cost of participation in the shooting sports. It is up to the team to hold fundraising events to offset the team's expenses.

Competition fees are listed with the Calendar of Events. Some teams cover the cost of competitions. Team Shooting Vests generally run \$75-\$150. Contact Head Coach for source and cost of vests and competition fees.

NEIL MOSS, STATE ADVISOR  
[loktsafe@mtaonline.net](mailto:loktsafe@mtaonline.net)  
373-0961

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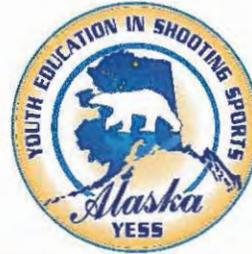
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# Alaska Scholastic Clay Target Program

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July 27, 2015

Larry DeVilbiss, Borough Mayor  
Matanuska-Susitna Borough Assembly

To The Honorable Mayor Larry DeVilbiss and members of the Borough Assembly,

My name is Lorinda (Lindy) Moss, and I am the Secretary/Treasurer of Alaska Sctp-YESS.

In an effort to clear up some misconceptions and rumors I asked MidwayUSA Foundation to put together a report for me earlier this year of exactly how much money went into Alaska Sctp team endowment accounts. These endowment accounts are like a trust fund, administered by MidwayUSA Foundation, and teams may request 5% annually from their account balance. Midway sends the state association (Alaska Sctp) funds designated for endowment funding. They are not discretionary funds. So these people who are stating that Alaska Sctp has hundreds of thousands of dollars on hand to purchase land are misinformed.

Beginning in 2011, Midway has sent us grant funding for endowment accounts and 10% or less for operating expenses. Operating expenses have helped teams with things such as light plants, trap machines, ammo, targets, awards, vests, team travel, regional competitions, state championship, team development, etc. The funds designated for endowment funding have gone into endowment accounts, as directed by the grant from MidwayUSA Foundation.

When we (Alaska Sctp) receive funds from MidwayUSA Foundation or the Potterfields I receive a directive of how they wish the funds to be disbursed. We follow those directives to the letter! It is no different than a grant from NRA, or RMEF, or any other, in which funds must be disbursed and accounted for in the manner the grant was requested or approved.

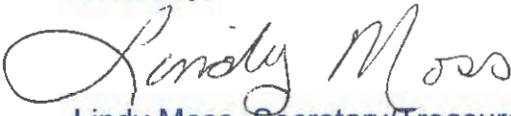
I hope that this better explains where some of the funding comes from and the manner in which those funds are disbursed. I have attached the report for your information. This year our teams will receive a total of \$179,300.00 for matching dollars for fundraising, participation in sanctioned events, and new team accounts. We recently sent a check to Midway for \$102,000 out of the \$179,300, and I have attached the detail for that check as well, so that you may see how it was disbursed to various teams, \$84,500 of which was distributed to Southcentral and Peninsula team endowment accounts!

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The funds come from Midway for endowment accounts, and it goes back to Midway into team endowment accounts. I know it is confusing, but if that is the way they want to do it, then I am willing to take the flack for the good of our teams. Please be aware that there are people who are using these dollar amounts to "prove" we have the funds to purchase our own land outright are people who are fully aware of where those funds come from and that they are designated, not discretionary, funds.

Please remember our door is always open, the phone is always "on" and we would appreciate hearing any concerns or answering any questions you might have.

Sincerely,

  
Lindy Moss, Secretary/Treasurer

6/24/2014	\$	6,000.00	Kachemak Skeeters/Homer HS-42960
6/24/2014	\$	6,000.00	Birchwood Young Guns/Chugiak High School-42937
6/24/2014	\$	9,000.00	Houston Hawks SCTP/Houston High School-42915
6/24/2014	\$	13,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
6/24/2014	\$	7,000.00	Wasilla Warriors SCTP/Wasilla HS - 66550
6/24/2014	\$	14,000.00	Colony Knights SCTP - 66551
6/24/2014	\$	6,000.00	Sitka Shore Shots - 5777
6/24/2014	\$	6,000.00	Haines Glacier Bears - 5913
6/26/2014	\$	5,000.00	Devil's Thumb Shooters - 6235
8/25/2014	\$	2,000.00	Houston Hawks SCTP/Houston High School-42915
8/25/2014	\$	10,000.00	Sitka Shore Shots - 5777
8/25/2014	\$	8,000.00	Devil's Thumb Shooters - 6235
10/3/2014	\$	8,500.00	Peninsula Shooting Stars/Kenai Central HS-42974
10/3/2014	\$	6,000.00	Kachemak Skeeters/Homer HS-42960
10/3/2014	\$	4,000.00	Birchwood Young Guns/Chugiak High School-42937
10/3/2014	\$	1,000.00	Houston Hawks SCTP/Houston High School-42915
10/3/2014	\$	1,000.00	Wasilla Warriors SCTP/Wasilla HS - 66550
10/3/2014	\$	1,000.00	Colony Knights SCTP - 66551
10/3/2014	\$	5,000.00	Juneau Trap Team - 6689
<b>Grand Total</b>	<b>\$</b>	<b>798,000.00</b>	

SUSITNA SHOOTERS	\$	53,500.00
RABBIT CREEK	\$	47,500.00
FAIRBANKS	\$	17,000.00
SOLDOTNA	\$	59,500.00
HOMER	\$	37,500.00
KETCHIKAN	\$	39,500.00
BIRCHWOOD	\$	42,500.00
HOUSTON HAWKS	\$	57,000.00
WASILLA WARRIORS	\$	50,500.00
COLONY KNIGHTS	\$	77,000.00
PALMER MOOSE	\$	45,500.00
HAINES HOT SHOTS	\$	28,000.00
SITKA	\$	21,000.00
JUNEAU	\$	5,000.00
PETERSBURG	\$	13,000.00
CORPORATE	\$	204,000.00
<b>TOTAL</b>	<b>\$</b>	<b>798,000.00</b>

Gift Date	Fund Split Amount	Fund Description
12/13/2011	\$ 1,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
12/13/2011	\$ 1,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
12/20/2011	\$ 1,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
12/23/2011	\$ 1,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
12/23/2011	\$ 1,000.00	LATHROP HIGH SCHOOL-42944
12/23/2011	\$ 1,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
12/27/2011	\$ 1,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
12/29/2011	\$ 1,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
1/11/2012	\$ 1,000.00	LATHROP HIGH SCHOOL-42944
2/21/2012	\$ 5,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
2/21/2012	\$ 5,000.00	LATHROP HIGH SCHOOL-42944
3/14/2012	\$ 5,000.00	KETCHIKAN HIGH SCHOOL-42975
5/22/2012	\$ 5,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
5/22/2012	\$ 5,000.00	Birchwood Young Guns/Chugiak High School-42937
6/19/2012	\$ 6,500.00	Susitna Shooters/Grouse Ridge Rangers -66289
6/19/2012	\$ 5,500.00	KETCHIKAN HIGH SCHOOL-42975
6/19/2012	\$ 3,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
6/19/2012	\$ 5,500.00	Kachemak Skeeters/Homer HS-42960
6/19/2012	\$ 5,000.00	Kachemak Skeeters/Homer HS-42960
6/19/2012	\$ 5,500.00	Birchwood Young Guns/Chugiak High School-42937
6/19/2012	\$ 8,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
7/19/2012	\$ 5,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
11/14/2012	\$ 2,500.00	Susitna Shooters/Grouse Ridge Rangers -66289
11/14/2012	\$ 2,500.00	KETCHIKAN HIGH SCHOOL-42975
11/14/2012	\$ 2,500.00	Peninsula Shooting Stars/Kenai Central HS-42974
11/14/2012	\$ 2,500.00	Kachemak Skeeters/Homer HS-42960
11/14/2012	\$ 2,500.00	Birchwood Young Guns/Chugiak High School-42937
11/14/2012	\$ 2,500.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
11/19/2012	\$ 10,000.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
11/19/2012	\$ 10,000.00	Haines Hot Shots -42962
11/19/2012	\$ 10,000.00	Houston Hawks SCTP/Houston High School-42915
11/19/2012	\$ 10,000.00	Wasilla Warriors SCTP/Wasilla HS - 66550
11/19/2012	\$ 10,000.00	Colony Knights SCTP - 66551
12/19/2012	\$ 10,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
12/19/2012	\$ 1,000.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
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12/19/2012	\$ 10,000.00	Kachemak Skeeters/Homer HS-42960
12/19/2012	\$ 10,000.00	LATHROP HIGH SCHOOL-42944
12/19/2012	\$ 10,000.00	Birchwood Young Guns/Chugiak High School-42937
12/19/2012	\$ 10,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
12/19/2012	\$ 2,500.00	Wasilla Warriors SCTP/Wasilla HS - 66550
12/19/2012	\$ 2,500.00	Colony Knights SCTP - 66551
1/14/2013	\$ 3,500.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
1/14/2013	\$ 4,500.00	Houston Hawks SCTP/Houston High School-42915

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1/14/2013	\$	5,500.00	Wasilla Warriors SCTP/Wasilla HS - 66550
1/14/2013	\$	6,500.00	Colony Knights SCTP - 66551
5/6/2013	\$	4,500.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
5/6/2013	\$	8,500.00	Houston Hawks SCTP/Houston High School-42915
5/6/2013	\$	5,500.00	Wasilla Warriors SCTP/Wasilla HS - 66550
5/6/2013	\$	6,500.00	Colony Knights SCTP - 66551
6/17/2013	\$	7,500.00	Susitna Shooters/Grouse Ridge Rangers -66289
6/17/2013	\$	5,500.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
6/17/2013	\$	5,500.00	KETCHIKAN HIGH SCHOOL-42975
6/17/2013	\$	5,500.00	Peninsula Shooting Stars/Kenai Central HS-42974
6/17/2013	\$	7,500.00	Kachemak Skeeters/Homer HS-42960
6/17/2013	\$	8,500.00	Birchwood Young Guns/Chugiak High School-42937
6/17/2013	\$	6,000.00	Houston Hawks SCTP/Houston High School-42915
6/17/2013	\$	10,000.00	Rabbit Creek Youth Shotgun League/South Anchorage HS-42898
6/17/2013	\$	6,000.00	Wasilla Warriors SCTP/Wasilla HS - 66550
6/17/2013	\$	6,500.00	Colony Knights SCTP - 66551
6/17/2013	\$	3,000.00	Alaska Operating Endowment - 4384
12/27/2013	\$	4,500.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
12/27/2013	\$	5,500.00	Houston Hawks SCTP/Houston High School-42915
12/27/2013	\$	6,500.00	Wasilla Warriors SCTP/Wasilla HS - 66550
12/27/2013	\$	7,500.00	Colony Knights SCTP - 66551
12/27/2013	\$	1,000.00	Alaska Operating Endowment - 4384
12/27/2013	\$	200,000.00	Alaska Operating Endowment - 4384
3/31/2014	\$	5,000.00	Sitka Shore Shots - 5777
4/15/2014	\$	4,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
4/15/2014	\$	1,000.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
4/15/2014	\$	4,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
4/15/2014	\$	1,000.00	Birchwood Young Guns/Chugiak High School-42937
4/15/2014	\$	3,000.00	Houston Hawks SCTP/Houston High School-42915
4/15/2014	\$	1,000.00	Wasilla Warriors SCTP/Wasilla HS - 66550
4/15/2014	\$	5,000.00	Colony Knights SCTP - 66551
4/25/2014	\$	4,500.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
4/25/2014	\$	6,500.00	Houston Hawks SCTP/Houston High School-42915
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6/3/2014	\$	7,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
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6/3/2014	\$	7,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
6/3/2014	\$	1,000.00	Haines Hot Shots -42962
6/3/2014	\$	1,000.00	Houston Hawks SCTP/Houston High School-42915
6/3/2014	\$	10,000.00	Colony Knights SCTP - 66551
6/24/2014	\$	8,000.00	Susitna Shooters/Grouse Ridge Rangers -66289
6/24/2014	\$	6,000.00	PALMER HIGH SCHOOL/Palmer Moose SCTP -43019
6/24/2014	\$	6,000.00	KETCHIKAN HIGH SCHOOL-42975
6/24/2014	\$	9,000.00	Peninsula Shooting Stars/Kenai Central HS-42974
6/24/2014	\$	6,000.00	Haines Hot Shots -42962

Im15-173  
ORIS-110

## MidwayUSA Foundation, Inc. Donation Allocation Form

<b>Donor Name:</b>	ALASKA SCTP-YESS	<b>Donation Amount:</b>	\$ 102,000.00	<b>Date:</b>	7/14/2015
--------------------	------------------	-------------------------	---------------	--------------	-----------

<b>Donor Principal Contact:</b>	LORINDA MOSS	<b>Contact Phone Number:</b>	907-373-0961	<b>Contact Email:</b>	LOKTSAFE@MTAONLINE.NET
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Team ID	Team Name	Team Contact	Contact Email Address	Amount from Team	Specify Promotion	Amount from Org.	Total Donated
R42962	HAINES HOT SHOTS	SHANE HORTON	SDHORTON@APTALASKA.NET	\$	ZEISS BINOS	\$ 1,000.00	
R42962	HAINES HOT SHOTS	SHANE HORTON	SDHORTON@APTALASKA.NET	\$	BROWNING SILVER SPORT	\$ 1,000.00	
R42962	HAINES HOT SHOTS	SHANE HORTON	SDHORTON@APTALASKA.NET	\$	2 BROWNING KNIFE SETS	\$ 1,000.00	
R42962	HAINES HOT SHOTS	SHANE HORTON	SDHORTON@APTALASKA.NET	\$	State Championship	\$ 8,000.00	\$
R42962	HAINES HOT SHOTS	SHANE HORTON	SDHORTON@APTALASKA.NET	\$	Spring Trap	\$ 500.00	\$ 11,500.00
				\$		\$	\$
R6235	DEVIL'S THUMB SHOOTERS	LARRY O'REAR	OREAR@GCI.NET	\$	Midway Rifle	\$ 1,500.00	\$
R6235	DEVIL'S THUMB SHOOTERS	LARRY O'REAR	OREAR@GCI.NET	\$	State Championship	\$ 4,000.00	\$
R6235	DEVIL'S THUMB SHOOTERS	LARRY O'REAR	OREAR@GCI.NET	\$	Spring Trap	\$ 500.00	\$ 6,000.00
				\$		\$	\$
R42937	BIRCHWOOD YOUNG GUNS	RALPH CUSHMAN	RCUSHMAN@GCI.NET	\$	State Championship	\$ 4,000.00	\$ 4,000.00
				\$		\$	\$
R66551	COLONY KNIGHTS SCTP	TOM LORD	KMLORD@MTAONLINE.NET	\$	State Championship	\$ 9,000.00	\$ 9,000.00
				\$		\$	\$
R42915	HOUSTON HAWKS SCTP	KATHY KOENEMAN	KATHYK@MTAONLINE.NET	\$	Spring Trap	\$ 500.00	
R42915	HOUSTON HAWKS SCTP	KATHY KOENEMAN	KATHYK@MTAONLINE.NET	\$	State Championship	\$ 2,000.00	\$ 2,500.00
				\$		\$	\$
R42960	KACHEMAK SKEETERS	JEFF GRAHAM	FULLCURL64@YAHOO.COM	\$	State Championship	\$ 5,000.00	\$
R42960	KACHEMAK SKEETERS	JEFF GRAHAM	FULLCURL64@YAHOO.COM	\$	Spring Trap	\$ 500.00	\$ 5,500.00
				\$		\$	\$
R42975	KETCHIKAN HIGH SCHOOL	ERIC EICHNER	ERIC_EICHNER@TEMSCOAIR.COM	\$	Spring Trap	\$ 500.00	
R42975	KETCHIKAN HIGH SCHOOL	ERIC EICHNER	ERIC_EICHNER@TEMSCOAIR.COM	\$	State Championship	\$ 3,000.00	\$ 3,500.00

**Team ID:** As listed on the MidwayUSA Foundation, Inc. website under *Find a Team*. If a Team ID is listed as *Inactive*, please have the team contact [information@midwayusafoundation.org](mailto:information@midwayusafoundation.org) to establish their endowment account

**Team Name:** As listed on the MidwayUSA Foundation, Inc. website under *Find a Team*

**Team Contact:** Best person to discuss team activities

**Contact Email Address:** Please list non-school email if contact is associated with a school

**Amount from Team:** What the team has sent to your organization to be matched, or to simply help your charity status. If no \$\$ from team, please leave blank

**Specify Promotion:** Note here if a MidwayUSA Foundation, Inc. item and/or a non-Foundation item were used (*crucial to determining applicable matching ratio*). If not tied to a promotion, please leave blank

**Amount from Org.:** The amount donated by the Organization, whether it be for matching a promotion or event money

**Total Donated:** Sum of Amount from Team column and Amount from Org. column

IM15-173  
0915-110

INTRODUCTIONS





OFFICE OF THE SUPERINTENDENT  
Dr. Deena M. Paramo

*Mission: Mat-Su Borough School District prepares students for success*

November 19, 2014

RE: Support for AK SCTP's Application to Purchase Borough Owned Land

To Whom it May Concern,

I am writing in support of the Alaska Scholastic Clay Target Program's application to purchase two parcels of Borough owned land. The Alaska Scholastic Clay Target Program (SCTP) is an organization that promotes clay target shooting sports on a competitive and scholastic level throughout the State of Alaska, and has steadily grown since its inception. StudentS from throughout the Borough including all four of the Mat-Su Borough School District's core high schools (Colony, Houston, Palmer, and Wasilla) participate. The AK SCTP operates under the umbrella of the SCTP national program, affording participating students an opportunity to apply for college scholarships and compete on a national level. In fact, the SCTP is the official youth shooting program of USA Shooting and feeder program to the Olympic shooting sports.

The District values its partnership with the Alaska SCTP, and I personally have attended its championship events. Using guns in a safe manner for sport or hunting is a normal activity for many Alaskan families. The Alaska SCTP program offers another opportunity for students to learn a physical skill in that clay target sports emphasizes endurance, fine motor skills, and mental focus. Students not only learn firearms safety, but also develop interpersonal skills in the area of respect for others, self-confidence and self-esteem building, self-reliant decision-making, responsibility, teamwork, and sportsmanship. These attributes are goals for SCTP and are goals for which we want all students to strive and excel.

For these reasons, the Mat-Su Borough School District supports the Alaska Scholastic Clay Target Program's application to purchase two parcels of Borough owned land.

Sincerely,

Dr. Deena M. Paramo  
Superintendent

RESOLUTION  
NO 15-02  
KNIK-FAIRVIEW COMMUNITY

COUNCIL NON-PROFIT

UPON MOTION MADE AND UNANIMOUSLY PASSED, THE BOARD OF DIRECTORS. AT THE MEETING OF JUNE 17, 2015, PASSED THE FOLLOWING RESOLUTION:

WHEREAS, the Matanuska-Susitna Borough has had a policy of supporting School sanctioned after hours activities for Students; and

WHEREAS, the clay target program is recognized as a program whose prime goal is teaching youths safe firearm handling, teamwork and leadership by taking part in a sport that can be enjoyed for a lifetime. Also, every participant has an opportunity to compete on a team for state and national championships in trap, skeet and sporting clays; and

WHEREAS, the Alaska SCTP has been active in training and supporting local Valley Students, many of which have competed Nationally, and

WHEREAS, the Alaska SCTP does not have a location to train in the Valley but must go to the Birchwood Shooting Range in another Municipality, resulting in hours of commute time for Students as far away as Willow and Talkeetna. Additionally resulting in large amounts of fees being spent out side of the Borough; and

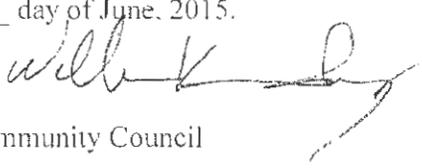
WHEREAS, the Alaska SCTP has located Borough land in the near vicinity of the new Redington Schools at the West end of Carmel Road, more or less in the N1/2 of the NE 1/4 of Section One; and the SW 1/4 of NE 1/4 of Section 1; and the NE 1/4 of NW 1/4 of Section 1; and the S 1/2 of the NW 1/4 of Section 1; all in Township 16 N, Range 03W, Seward Meridian, which is noted as an approximate location only, and

WHEREAS, the Knik-Fairview Council is in favor of the Alaska SCTP acquiring Borough property, in the above noted location or in any other location suitable and acceptable to the Alaska SCTP, non-competitively, for \$1.00, or, at an amount less than market value, not to exceed similar Borough transfers to other Non-Profits that sponsor sanctioned school activities and on terms that accommodate the Alaska SCTP's financial resources, and

IN WITNESS WHEREOF, the Board President has been directed to execute the foregoing Resolution.

Dated this 29<sup>th</sup> day of June, 2015.

William Kendig  
Board President  
Knik-Fairview Community Council



## Emerson Krueger

---

**From:** Elizabeth Weiant on behalf of Land Management  
**Sent:** Friday, July 31, 2015 3:11 PM  
**To:** Emerson Krueger  
**Subject:** FW: Borough land sale for shotgun range  
**Attachments:** MSB006977\_Borough Land Purchase\_AK Scholastic Clay Target Program.pdf

**From:** Zafian, Holly K (DFG) [<mailto:holly.zafian@alaska.gov>]  
**Sent:** Friday, July 31, 2015 3:09 PM  
**To:** Land Management; Land Management  
**Cc:** Fink, Mark J (DFG); Smith, Ginamaria F (DFG); Weiss, Edward W (DFG); Peltier, Tim C (DFG); Burch, Mark E (DFG); Bethe, Michael L (DFG); Ivey, Samuel S (DFG)  
**Subject:** FW: Borough land sale for shotgun range

Good afternoon,

The Alaska Department of Fish and Game (ADF&G) has reviewed the proposal for the Matanuska Susitna Borough to sell a 240-acre borough-owned subdivision to the Alaska Scholastic Clay Target Program (SCTP) located in Section 1, T. 16 N., R. 3 W., S.M., Alaska in order to develop a shotgun course to be used primarily by youth shooting teams.

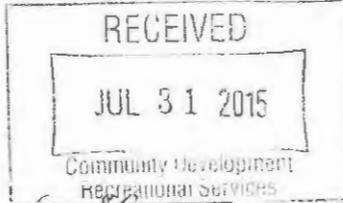
ADF&G's Hunter Information and Training (HIT) Program supports the proposed facility and believes it would provide a safe place to conduct hunter education courses and would decrease indiscriminate shooting in this area. Shooting sports are an avenue for participants to become interested in hunting, one of the goals of the HIT Program. The HIT Program is a part of Alaska SCTP and our participants would use this facility to practice and compete.

There do not appear to be any fish, wildlife, or public access issues. ADF&G has no objections to the land sale as proposed however, we recommend that the facility be built in accordance with the National Rifle Association's specifications regarding safety and design. Thank you for the opportunity to review and comment on this platting action. If you have questions or would like to discuss this further, please feel free to call or email me.

Holly Zafian  
Habitat Biologist  
Access Defense Program  
Alaska Department of Fish and Game  
333 Raspberry Road  
Anchorage, Alaska 99518  
Phone 907-267-2292  
Fax 907-267-2859  
Email [holly.zafian@alaska.gov](mailto:holly.zafian@alaska.gov)



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Lorinda Moss*

2321 Palmer-Wasilla Hwy  
 Wasilla, AK 99654

FIRST CLASS

9965-572-3  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments:

THIS PROPERTY SHOULD BE SOLD TO ALASKA SCTP NON PROFIT CORPORATION AT BELOW MARKET VALUE FOR \$5.00 AN ACRE TO PROVIDE A MUCH-NEEDED OUTDOOR SPORTS FACILITY PRIMARILY FOR THE USE OF OUR YOUTH AND HIGH SCHOOL STUDENTS.

Signature:

*Lorinda Moss*

Phone:

354-5044

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

PLEASE SEE LETTER ATTACHED



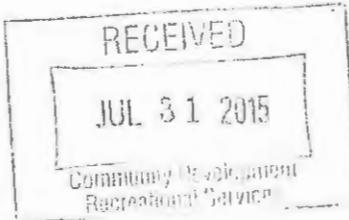
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

IM15-173  
 OR15-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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# PUBLIC NOTICE

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Comments:

*Under the Best Use Policy, this would be an excellent asset to the Valley and all of the avid gun owners who currently do not have a facility such as this.*

Signature:

*McChamick*

Phone:

*907 746 0746*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

*Mailing Address Box 1003, Palmer, AK  
 Street Address: 3555 Moffitt Rd, Palmer, AK*

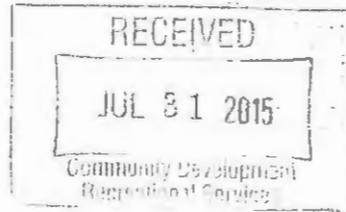
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MATANUSKA-SUSITNA BOROUGH  
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*Jordan Baker*  
 901 Bellwood Apt #12

FIRST CLASS

# PUBLIC NOTICE

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Comments: Great Idea. Teaching id Respect for firearms & keeping kids off the street  
Always much support this

Signature: *Jordan Baker* Phone: 850-4342

(If you need more space for comments please attach a separate sheet of paper.)  
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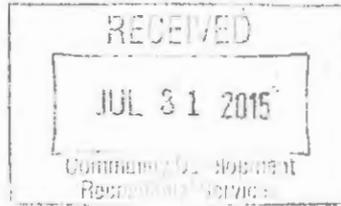
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FIRST CLASS

Charles Welsh  
 P.O. Box 872100  
 Wasilla, Ak 99687

**PUBLIC NOTICE**

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Comments: I support this land sale for \$1.00

Signature: Charles Welsh Phone: 355-0510

(If you need more space for comments please attach a separate sheet of paper.)  
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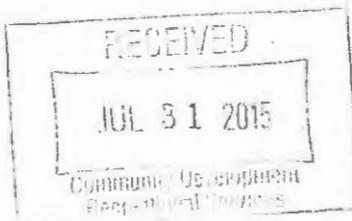
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Comments: This is a really great idea

Signature: [Signature] Phone: \_\_\_\_\_

(If you need more space for comments please attach a separate sheet of paper.)  
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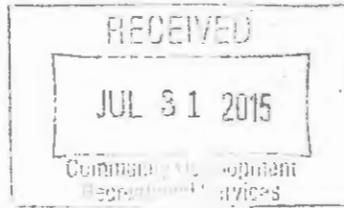
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MATANUSKA-SUSITNA BOROUGH  
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UNRECORDED  
 JUL 31 2015  
 COMMUNITY DEVELOPMENT  
 LAND MANAGEMENT DIVISION

FIRST CLASS

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Comments: Outstanding Idea

Signature: [Handwritten Signature] Phone: 907 354-8135

(If you need more space for comments please attach a separate sheet of paper.)  
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PO Box 1174  
 Palmer, AK 99645

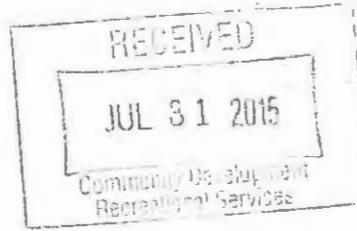
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Comments: What a Wonderful Program for our Youths

Signature: Judy Lane Box 373784 Palmer AK Phone: 376 8830

(If you need more space for comments please attach a separate sheet of paper.)  
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Place  
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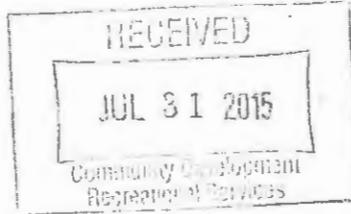
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Comments:

*Having Children who are very interested in this sport & very much support this land transfer*

Signature:

*Courtney Bessell*

Phone:

*232-5055*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

*3813 N. TEAKWOOD WAY  
 PALMER, AK 99645*

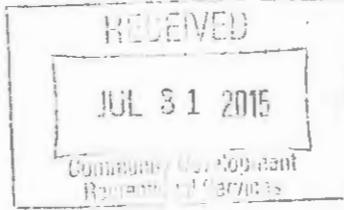
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

9965 578 11  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments:

*This would be an excellent project for our Valley. I hope the Borough supports this endeavor*

Signature:

*James McEnick*

Phone:

*354-7469*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

*3555 Maffie Rd  
 PALMER, AK 99645*



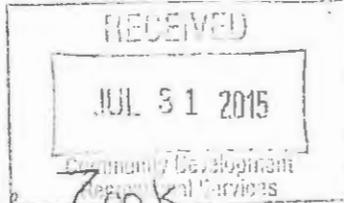
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

This public notice & request for comments is in compliance with MSB Code 23.05.025  
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*Im15-173  
 OR15-110 308*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Julie Cook*  
*520 E McAdoo Way*  
*Wasilla AK*  
*99654*

FIRST CLASS

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *I am for this purchase. I believe it will benefit the community and youth in the valley*

Signature: *Julie Cook* Phone: *907-357-4933*

(If you need more space for comments please attach a separate sheet of paper.)  
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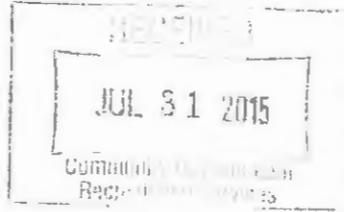
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*Im15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

*Eric Jensen  
 167 Park Ave  
 Wasilla, AK 99654*

996545777  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support this shooting range & the sale of  
borough property at below market price to facilitate  
the construction

Signature:  Eric Jensen Phone: 775-1928

(If you need more space for comments please attach a separate sheet of paper.)  
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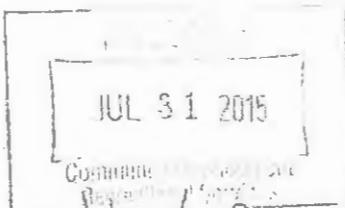
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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Im15-173  
 OR15-110 310



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Joshua Hughes  
 1701 N. Farsifaul  
 Wasilla AK 99654*

FIRST CLASS

9965-1572  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*It's a great program that's needed in the valley.*

Signature:

*Joshua Hughes*

Phone:

(If you need more space for comments please attach a separate sheet of paper.)

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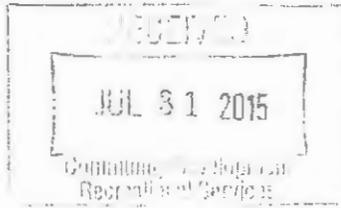
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

*Jason & Jennifer Garover  
 1600 S Mystic Circle  
 Palmer, AK 99645*

9965 373 1111 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

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Comments: *I recommend that the state sell this property to AKSCTP UNDER market value for \$1.00. These programs are priceless & have personally benefited my daughter Triska!*

Signature: *[Handwritten Signature]* Phone: *907-952-6933*

(If you need more space for comments please attach a separate sheet of paper.)  
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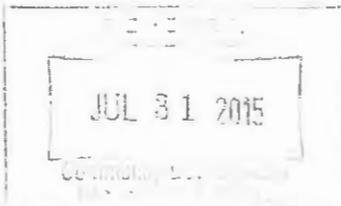
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

*Im15-173  
 OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



U.S. POSTAGE  
 PERMIT NO. 150  
 PALMER, ALASKA

Dave Dickens  
 PO Box 879096  
 Wasilla, AK, 99687

FIRST CLASS

9965-8796  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support this sale the land to him  
for a gun range

Signature: [Handwritten Signature] Phone: (559) 351-7149

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
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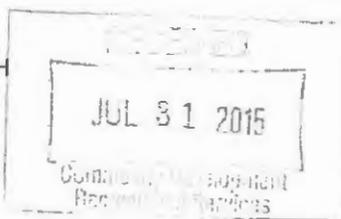
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

IM15-173  
 OR15-11313



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



Grace A. Cross  
 P.O. Box 298413  
 Wasilla, AK  
 99629-8413

FIRST CLASS

9965-5721 PUBLIC NOTICE

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I'm favor of the piece of land for the kids.

Signature: Grace Cross Phone: 354-0264

(If you need more space for comments please attach a separate sheet of paper.)  
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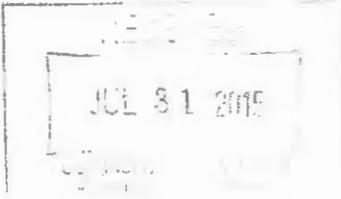
Place  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



POSTAGE WILL BE PAID BY ADDRESSEE  
 PERMIT NO. 1000 PALMER AK  
 ZIP CODE 99645

*Cristina Moner  
 3900 E Carefree Dr.  
 Wasilla, AK 99654*

FIRST CLASS

99654-9797  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *Fair in favor of the sale of the*  
*above named property for the purpose*  
*of the Shotgun Range*

Signature: *Cristina Moner* Phone: *7/24/15*

(If you need more space for comments please attach a separate sheet of paper.)  
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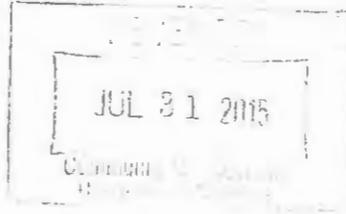
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*Im15-173  
 OR15-1815*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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Heather Burgess  
 POB 874717  
 Wasilla, AK  
 99687

FIRST CLASS

9965 273 715  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Tax ID: 16N03W01A001

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Comments: I am in favor <sup>of</sup> the above land sale  
for primarily youth shooting teams we need more  
activities that support the youth and safe gun activities.

Signature: Heather Burgess Phone: 907-415-4995

(If you need more space for comments please attach a separate sheet of paper.)

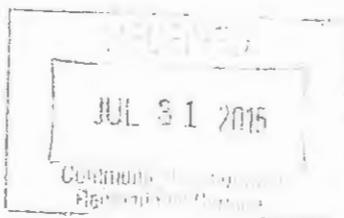
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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*BE Taylor*  
*PO Box 92*  
*Willow AK 99688*

FIRST CLASS

9965-8727  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *support the kids sell them the land*

Signature: *BE Taylor* Phone: *495-5866*

(If you need more space for comments please attach a separate sheet of paper.)  
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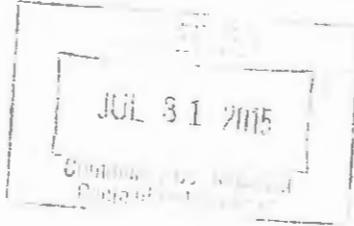
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*IM15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



U.S. POSTAGE  
 PERMIT NO. 10  
 PALMER, ALASKA 99645

*Jim Kedrowski*  
*Box 871647*  
*Wasilla, AK 99687*

FIRST CLASS

9965-1727  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*I support selling the parcel of land to ASCTP for below market value to support this organization. 10.00 sounds good.*

Signature:

*Jim Kedrowski*

Phone:

*907-355-4707*

(If you need more space for comments please attach a separate sheet of paper.)

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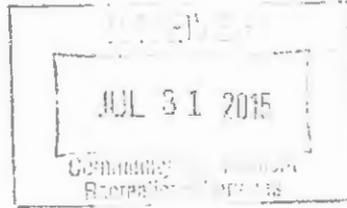
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*IMIS-173*  
*ORIS-110* 318



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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 PERMIT NO. 103  
 PALMER, AK 99645

FIRST CLASS

John Moropoulos  
 P.O. Box 3384  
 Palmer, AK 99645

9965-572-1111 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Comments: I strongly support the purchase of land  
for a youth shotgun course

Signature: [Signature] Phone: 907 891 1323

(If you need more space for comments please attach a separate sheet of paper.)  
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Place  
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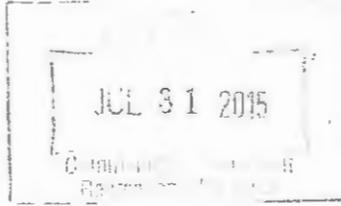
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

FM15-173  
 OR15-110 319



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*OLIN Hammack*  
*HC 89 Box 293*  
*Willow, AK 99688*

FIRST CLASS

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments:

*I support this activity that teaches responsibility and gives an additional activity for your adults. It is needed for this area.*

Signature:

*Olin D. Hammack*  
 Olin D. Hammack

Phone:

*907-495-2655*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

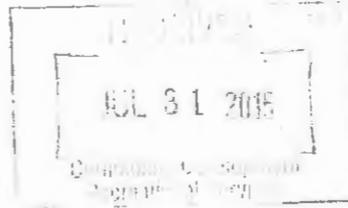
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Lynda Truett  
 291 E Park Ave  
 Wasilla, AK 99654*

FIRST CLASS

9965 157 11  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *Lynda Truett I support the sale.*

Signature: *Lynda Truett* Phone: *(907) 232-8229*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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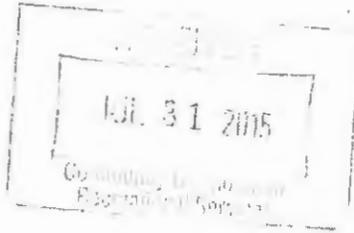
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*IM15-173  
 OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



POSTAGE  
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 PALMER, AK  
 ZIP 99645

*Lisa McCarty*  
 281 E Park Ave  
 Wasilla, AK 99654

FIRST CLASS

99654-8727 ALASKA  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*I am For it!*

Signature:

*Lisa McCarty* Lisa McCarty Phone: *(907) 631-8775*

(If you need more space for comments please attach a separate sheet of paper.)

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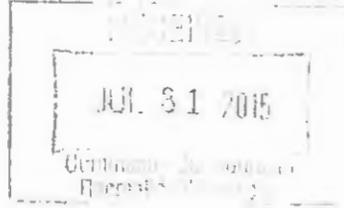
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 350 East Dahlia Avenue  
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*Im15-173*  
*ORIS-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

*Jennifer Keebler*  
 PO Box 871042  
 Wasilla, AK 99687

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *Jennifer Keebler I endorse the transfer.*

Signature: *[Handwritten Signature]* Phone: *(907) 232-9015*

(If you need more space for comments please attach a separate sheet of paper.)  
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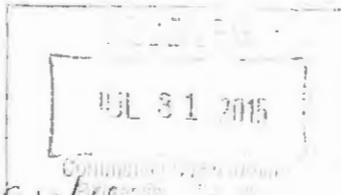
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*IM15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



Stephen McConarty  
 281 E. Park Ave  
 Wasilla, AK 99654

FIRST CLASS

9965-472  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: I support the sale of this land to ASCTP for below market value.

Signature: Stephen McConarty Phone: 907-357-5588

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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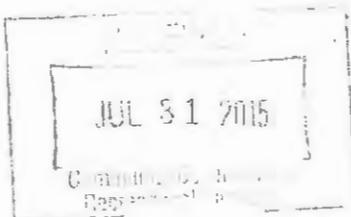
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

*Chelsea Champ*  
*PO 3116 Wanamingo Dr*  
*Wasilla AK 99654*

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*I am in support of the sale to the shooting group*

Signature:

*Chelsea Champ*

Phone:

*907-631-8757*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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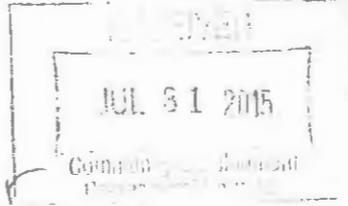
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 350 East Dahlia Avenue  
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*IM15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



LA POSTE  
 100-100-1000

Jesse Shearer  
 281 E Park Ave.  
 Wasilla, AK 99654

FIRST CLASS

9965-572-115 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support the sale.

Signature: J. Smith Shearer Phone: 907-521-2976

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
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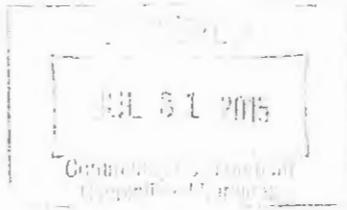
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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Im15-173  
 OR15-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

*Jim Bolles*  
 2871 E Hiawatha Dr  
 Wasilla, AK 99654

9965-872-119 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *This is a great idea.*

Signature: *Jim Bolles* Phone: 715-8481

(If you need more space for comments please attach a separate sheet of paper.)  
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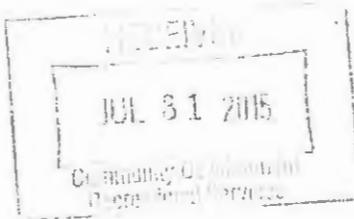
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*Im15-173  
 0R15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

Wasilla Ak  
 3400 Tamarck Ave

9965-572-1111 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I am for the sale

Signature: David Feralde

Phone: 376-1451

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
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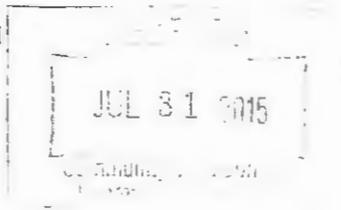
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 OR15-110





MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
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FIRST CLASS

9965-872-118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: Good for kids to learn

Signature: *Emerson Krueger* Phone: 907-3541628

(If you need more space for comments please attach a separate sheet of paper.)  
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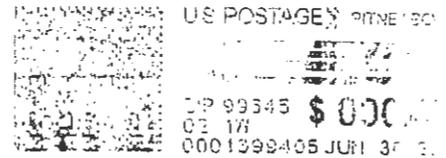
MATANUSKA-SUSITNA BOROUGH  
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IM15-173  
 OR15-110 330



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

9965 972 118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: this would be an awesome opportunity for  
Hunter/Gun Safety.

Signature: Diana O'Wain Phone: 907-232-2549

(If you need more space for comments please attach a separate sheet of paper.)  
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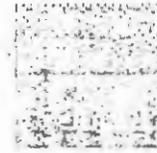
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MATANUSKA-SUSITNA BOROUGH  
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 350 East Dahlia Avenue  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

9965-377-114 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: would be good for our youth, I support giving this non-profit a less than fair market sale.

Signature: Mander Camus Phone: 373-7518

(If you need more space for comments please attach a separate sheet of paper.)  
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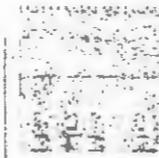
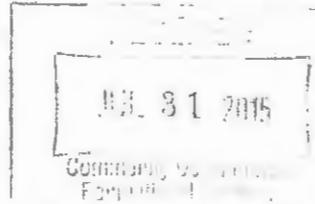
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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Im 15-173  
 OR 15-110332



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

9965-57-1111 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

Supporting material is available for public inspection during normal business hours on the 2<sup>nd</sup> floor of the Matanuska-Susitna Borough building in the Land Management Division. Public comment is invited on this request. If you have any comments please email, mail or deliver them to the borough offices at 350 E Dahlia Avenue, Palmer, Alaska 99645, no later than July 31, 2015. If you have questions about this request: call Emerson Krueger at 861-7887 between 8:00-5:00 or you can send an e-mail to: LMB@matsugov.us (PLEASE REFER TO MSB006977 WHEN SUBMITTING COMMENTS).

Comments: would be great for kids to learn about gun  
safty

Signature: Katharine Martinson Phone: 907-414-5966

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
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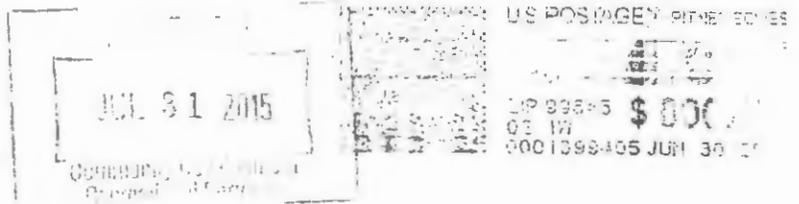
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

# 9965-372-1111 PUBLIC NOTICE

## MATANUSKA-SUSITNA BOROUGH PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: good for kids to learn about gun  
safety

Signature: Wesley Boll Phone: 841-9948

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

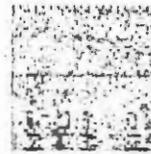
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

9965 972 114 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I vote for a range to be put up kids  
because it would be a great place for kids to learn  
proper gun safety also be great for families to get together  
and do something safe and productive.

Signature: [Signature] Phone: (907) 521-4166

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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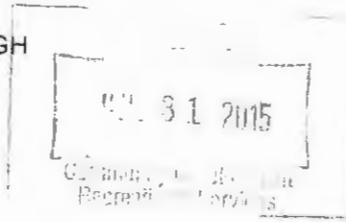
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 OR15-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

# PUBLIC NOTICE

## MATANUSKA-SUSITNA BOROUGH PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: This is a fabulous way to teach young people proper handling of a firearm. Also a great way to get kids off video games and ~~teach~~ ~~guns~~

Signature: Miriam H. [Signature] Phone: 982-2526

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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Im15-173  
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ATT00001

I fully support the sale of this land to AK SCTP.

As a long time shotgun competitor I have see many young shooters develop into mature and responsible individuals. The benefits to our community cannot be measured. The interaction the students have with multiple adults exposes them to life experiences they will never learn in school. They learn personal responsibility in a vary controlled environment. The best thing is a shooter doesn't have to be physically built like a football player to compete. Almost all shooters have the same chance to excel.

Mike Graves  
Big Lake Ak  
841-1977

Sent from my iPhone



MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99645

Tina Hughes  
11961 Steeplechase  
Anchorage AK 99516

FIRST CLASS

15019 W.  
Cranberry dr  
Big Lake 99623

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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**RECEIVED**

JUL 31 2015

Community Development

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_ Printed: \_\_\_\_\_

(If you need more space for comments please attach a separate sheet of paper.)  
For assistance with your property location, tax or assessment matters please call 661-7801.

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MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99645

This public notice & request for comments is in accordance with MSB Code 23.05.024.  
PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

See  
Below \*

Both of our kids started shooting @ age 12 @ Rabbit Creek range in Anchorage with the youth training program, they continued going to competitions, our daughter was selected to team USA & competed in England, both kids got college scholarships to Lindenwood University in Missouri @ which they were able to get both Bachelors & Masters Degrees while competing on the schools shooting team. Shooting has taught them Discipline Manners, how to act around adults in a responsible manner. all skills kids today need.

Please approve this so the range can be built.

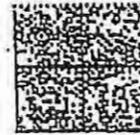
Thank you

Tina Hughes 636-448-6376

IM15-173  
OR15-110



MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99845



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FIRST CLASS

From :



Mrj and Mrs. Charles D. Bickley USMC(R) Ret  
7951 W Wanda K Circle  
Wasilla, AK 99623

CHARLES BICKLEY  
7951 W WANDA K CIR  
WASILLA

9965 3721 114  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N83W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: I believe this would be a wise action by MSB. We need to do all that we can to support our youth and to provide them with constructive activities. The longer we wait the less large parcels will be available and  
Signature: Charles Bickley Phone: 907-376-9022

(If you need more space for comments please attach a separate sheet of paper.)  
For assistance with your property location, tax or assessment matters please call 861-7801.

We will have lost this opportunity forever. Don't succumb to the "WIMBY'S"

Place Stamp Here

MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99845

This public notice & request for comments is in compliance with MSA Code 23.05.025  
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OR 15-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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FIRST CLASS

Community Development

9965-173  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *I believe developing such a responsible program for all youth in the valley will not only enhance personal behaviors but will also be a vehicle for personal youth growth & fostering community values. I strongly recommend approval of the application.*

Signature: *James E. Dunlop* Phone: *539-2602*

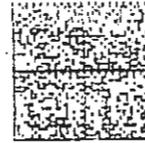
(If you need more space for comments please attach a separate sheet of paper.)

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

CHRIS & JANA HITTLEWOOD  
 4340 S OAKTREE CT  
 WASILLA

9965 9727 118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Comments: AK SCTP IS A QUALITY PROGRAM THAT PROVIDES EXCELLENT OPPORTUNITIES FOR OUR YOUTH. AS A VARSITY SPORT IT NEEDS A LOCAL VENUE FOR PRACTICES AND COMPETITION. THIS LAND IS PERFECT IN LOCATION, SIZE & TOPOGRAPHY. WE SUPPORT THIS ENDEAVOR.

Signature: [Handwritten Signature] Phone: 357-7474

(If you need more space for comments please attach a separate sheet of paper.)

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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 00013996405

Daniel Churchill  
 920 S. Willow Dr  
 Palmer, AK 99745

FIRST CLASS

# PUBLIC NOTICE

## MATANUSKA-SUSITNA BOROUGH PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I Support the sale of this property at below  
market value to support the education of the public  
for future safety and the shooting sports  
 DANIEL W. CHURCHILL

Signature: [Signature] Phone: 982-4505

(If you need more space for comments please attach a separate sheet of paper.)

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Place  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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 0001399405 JUN 30 2015

Christina Garcia  
 4807 E. Alder Dr.  
 Wasilla, AK, 99654

FIRST CLASS

9965-572-118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

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Comments: Great Idea for everyone to use

Signature: Christina Garcia Phone: 907-355-2977

(If you need more space for comments please attach a separate sheet of paper.)  
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Place  
 Stamp  
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MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 OR15-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 JUN 30 2015

FIRST CLASS

*Todd Schoeneberger  
 3342 E. Wanamingo Dr.  
 Wasilla, AK 99654*

99654-9727  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Comments: *I support this program and encourage the sale of this land for the youth shooting program.*

Signature: *Todd Schoeneberger* Phone: *907 631 3293*

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 350 East Dahlia Avenue  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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Todd Johnson  
 6585 South Allen's Dr.  
 Wasilla AK. 99687

FIRST CLASS

9965-1777 **PUBLIC NOTICE**

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Comments:

GREAT TO hear. I support this  
all the way

Signature:

*Todd Johnson*

Phone:

907-250-9432

(If you need more space for comments please attach a separate sheet of paper.)

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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 0001099405 JUN 30 2015

*Charles Brown*  
 6321 ROOSEVELT DR.  
 WASILLA AK. 99657

FIRST CLASS

99657777 **PUBLIC NOTICE**

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 PUBLIC NOTICE

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Comments:     *In Favor of Purchase*    

Signature:     *Charles Brown*     Phone:     *907 841-0341*    

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
Stamp  
Here

MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

*Im15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

POSTAGE  
 05 JUL 2015

FIRST CLASS

*Tony Adevai*  
*PO Box 874021*  
*Wasilla AK*  
*99687*

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: *I support the sale of this land at less than market value*

Signature: *Tony Adevai* Phone: *907-232-7620*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
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 Palmer, Alaska 99645

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*IM15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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 JUN 30 2015

*Tim Doyle  
 1100 Freedom  
 Wasilla, AK 99654*

FIRST CLASS

99654-9777 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: I support the sale of the property for the purpose of a shooting range

Signature: *Tim J Doyle* Tim J Doyle Phone: 907 250 2205

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
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 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 0001399405 JUN 30 20

Ann Hall #  
 5101 Mayflower BS  
 Wasilla AK 99654

FIRST CLASS

99654-9777 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I'm in favor of sale below value market  
this is good education for children. I learned  
as a child gun club in Tenai

Signature: Ann Hall Phone: 907398-4598

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 OR15-110



MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 PALMER, ALASKA 99645  
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9965 97 2 2 15  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support the sale of this property.

Signature: [Handwritten Signature] Phone: 907 362 6156

(If you need more space for comments please attach a separate sheet of paper.)

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*Im15-173  
 0215-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 15 JUL 15 2015

P.O. Box 236  
 Toolik Center, Alaska  
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FIRST CLASS

9965 97 23 10  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Tax ID: 16N03W01A001

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Comments: I support the sale of this land  
for the purpose of the program.

Signature: [Handwritten Signature] Phone: 907-399-3314

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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 Land Management Division  
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 Palmer, Alaska 99645

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IM15-173  
 OR15-110



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2548 W Discovery Loop  
 Wasilla AK 99654

FIRST CLASS

9965-372-118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I am behind this

Signature: [Handwritten Signature] Phone: 907 631-3077

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 0215-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Per: Walker  
 HC 85 Box 1303  
 Willow AK 99688*

FIRST CLASS

# PUBLIC NOTICE

## MATANUSKA-SUSITNA BOROUGH PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *Seems like it would be a good program*

Signature: *[Signature]* Phone: *9074146388*

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 DR15-110*



MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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FIRST CLASS

9965-17-115  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *I believe we need this for our children as a parent of 3 and a grandpa of 12. It teaches them gun safety and respects. It's taught by professionals who is need so they are taught right.*

Signature: *Shawna Lee Busby* Phone: *1967 495-2038*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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*Jm15-173  
 OR15-110*



MATANUSKA-SUSITNA BOROUGH  
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 Palmer, Alaska 99645

907-733-1869  
 JUN 24 05 05 PM '15

FIRST CLASS

9965 978 114 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support the sale of this land for the Alaska Scholastic Clay target program. Please consider the future of our kids in passing proper gun safety and shooting here in Alaska. Thanks

Signature: Emerson Moore Phone: 907-733-1869

(If you need more space for comments please attach a separate sheet of paper.)

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
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 Palmer, Alaska 99645



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STEVEN A COOK  
 205 E EAGLEVIEW ST. CA.  
 WASILLA ALASKA 99654

FIRST CLASS

99654-7777 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
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Comments: WE NEED this in the Valley

Signature: *Steven A Cook* Phone: 907-441-7915

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
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MATANUSKA-SUSITNA BOROUGH  
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3125 STORY BOOK CIRCLP  
 WASILLA, AK. 99654

FIRST CLASS

99654-9727  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Comments: The kids need a place to shoot! Great IDEA

Signature: Steve P Hughes Phone: 907-841-8292

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
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 ZIP 99645  
 JUN 15 2015

Larry D Todd  
 PO Box 871395  
 Wasilla AK 99687

FIRST CLASS

9965 9777 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
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Type: Sale (MSB006977)

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Comments: I think this would be a good thing for the valley

Signature: Larry D Todd Phone: 354 2859

(If you need more space for comments please attach a separate sheet of paper.)  
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MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
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FIRST CLASS

CARRI ANN PRATT  
 3472 W. Discovery Loop  
 Wasilla, AK 99654

9965-372-115 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

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Comments: The AK Scholastic Clay Target program is a youth program that promotes gun safety, gun education and a sport offered to our community. As a well established non-profit, I advise & support this property be donated or funded 100%.  
This program would offer the longevity of community growth & opportunities for all ages.  
 Signature: C Pratt CARRI ANN PRATT Phone: 907-227-12320

(If you need more space for comments please attach a separate sheet of paper.)  
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 Community Development  
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\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
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Jm15-173  
 OR15-115 359



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

*Mae Shoulders*  
*P.O. Box 236*  
*Talkeetna, AK*  
*99676*

FIRST CLASS

9965 1578  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

Supporting material is available for public inspection during normal business hours on the 2<sup>nd</sup> floor of the Matanuska-Susitna Borough building in the Land Management Division. Public comment is invited on this request. If you have any comments please email, mail or deliver them to the borough offices at 350 E Dahlia Avenue, Palmer, Alaska 99645, no later than July 31, 2015. If you have questions about this request: call Emerson Krueger at 861-7867 between 8:00-5:00 or you can send an e-mail to: [LMB@matsugov.us](mailto:LMB@matsugov.us) (PLEASE REFER TO MSB006977 WHEN SUBMITTING COMMENTS).

Comments: *I support the sale of this land for Youth Shooting Sports*

Signature: *[Handwritten Signature]* Phone: *753-3050*

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
Stamp  
Here

MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

*Im15-173*  
*OR15-110*



**MATANUSKA-SUSITNA BOROUGH**  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 99645  
 0001089435 JUN 19 2015

*Ronald W Goodwin  
 11814 Pinion Dr  
 Wasilla AK 99654*

FIRST CLASS

**PUBLIC NOTICE**

**MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments:

*Yes I support the sale of this land*

Signature:

*Ronald W Goodwin* Phone *907 354 4889*

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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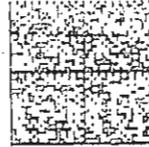
**MATANUSKA-SUSITNA BOROUGH**  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

*Jm15-173  
 OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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FIRST CLASS

9965-8727-118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments:

*YES*

Signature:

*Stuart Lee*

Phone:

*861-3695*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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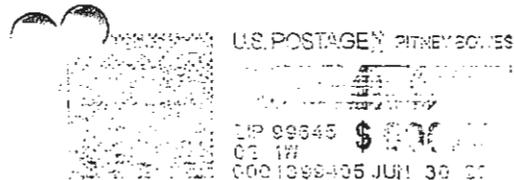
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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**PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP**

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 OR15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



Robert M. Ramilo  
 650 S Agnas St  
 Wasilla AK  
 99654

FIRST CLASS

99654-9727-0018 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: I support the sale of this land.

Signature: [Signature] Phone: 907-373-0244

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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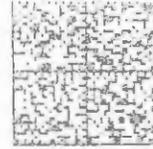
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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217N02W31C003  
 STELLAR LLC  
 PO BOX 240961  
 ANCHORAGE, AK 99524-0961

62 FIRST CLASS

**RECEIVED**

JUL 28 2015

9952-30971 **PUBLIC NOTICE** Community Development

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: Good location. Sound distance seems appropriate

Signature: *B. A. Jones* Phone: 907-246 5786

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
Stamp  
Here

MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

IM15-173  
 OR15-110

Elizabeth Weiant

---

From: Flora Alpiak <jerichosix@yahoo.com>  
Sent: Friday, July 31, 2015 12:59 PM  
To: Land Management  
Subject: MSB006977

To whom this may concern,

Regarding your consideration about reference MSB006977, have to say i Can't Believe this is even a Thought?! Open Shooting range Next to School is a Bad Idea and a Dangerous one for our people of the Valley. Please Do Not let this happen!

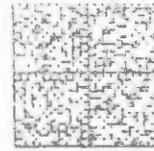
Concerned Parent,

Flora Alpiak  
PO Box 879320  
Wasilla, Ak 99687

IMIS-173  
ORIS-110



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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*address change for:  
 assessor Charlie  
 861-8642 861-8643  
 July 27*

5G168B04L002 50  
 RUSSO CARMEN  
 PO BOX MX2  
 GLENALLEN, AK 99588-8998

FIRST CLASS

**RECEIVED**

JUL 27 2015

**PUBLIC NOTICE**

Community Development

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*since the early 1970's.  
 Absolutely not. I have had property 1/2 mile from the  
 proposed range. My peace & quiet will no longer be possible.  
 Move them some place else. This is not fair nor reasonable.  
 If it were your home would you want to listen to target practice all week?  
 I do not.*

Signature:

*Carmen Russo*

Phone:

*(907) 554-2424 ext 2  
 (907) 744-6668 after July 31*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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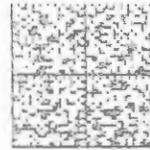
MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

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 OR 15-110*



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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56168B04L007 36  
 MARTIN JERRY L & CAROL A  
 PO BOX 877713  
 WASILLA, AK 99687-7713

FIRST CLASS

9968 372 300  
**PUBLIC NOTICE** AND RIGHT OF STAMP  
 Service with MSB Code 23.1

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*We strongly Oppose!! Don't  
 want it in our neighborhood*

Signature:

*[Handwritten Signature]*

Phone:

*357-8521*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



MATANUSKA-SUSITNA BOROUGH

JUL 28 2015

RECEIVED

\*This public notice & request for comments is in compliance with AS 05.025  
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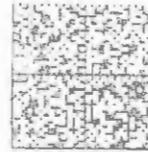
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 ORIS-110*



school board

MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99645



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56168B05L008  
MAHONEY JOHN R  
PO BOX 877123  
WASILLA, AK 99687-7123

35

FIRST CLASS

# PUBLIC NOTICE

## MATANUSKA-SUSITNA BOROUGH PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

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Comments: see attachment:

Signature:

Phone:

907 373-7516

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

Place  
Stamp  
Here

MATANUSKA-SUSITNA BOROUGH  
Community Development  
Land Management Division  
350 East Dahlia Avenue  
Palmer, Alaska 99645

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PLEASE TAPE CLOSED ON BOTTOM AND RIGHT OF STAMP

JM15-173  
OR15-110

Dear Sirs:

I am writing with much concern over the proposition presented to the Borough for the acquisition of 240 acres to develop a shotgun course. It takes me by surprise that the Borough does not already have in place a code forbidding the introduction of firearms within a safety corridor which is reasonable to prevent some terrible destructive accident from injuring or killing one of our innocent and unsuspecting children. After all, we do have state laws and other municipal codes which prevent the introduction of drugs and tobacco products which definitely can present serious health and safety issues for our youth. Are we so far behind in civil development here in the Mat-Su, that we do not recognize the danger of firearms on or near our school facilities? Let me make it perfectly clear that I am a strong advocate for the constitutional right to own and use firearms. I am an ardent hunter, and I have raised 6 children by utilizing game resources available here in our beautiful state. There is a right and proper location for a shooting range and/or a shotgun course here in our Borough. The reasonable and logical location for this type of facility is absolutely Not

in an area surrounded by, or adjacent to residential neighborhoods, or a developed school complex. After having done some research, I have discovered that there are numerous cases of innocent people, including children, who have been killed by gunfire aimed into the air. I contend that the land the Borough L&P M. Division is proposing to sell for a gun playground is within range of the Brand New Redington School complex. I can not even believe that this type of proposal in this location can even have gotten this far.

gunshot

I own several properties in Knitwood subdivision which is approximately equidistant from this proposed gun course as the school property. I have 3 grand children who likely would be slated to attend these schools. Can we realize that it only takes ONE unintended discharge of a shotgun to kill a child?

The type of trajectory which is common in street shooting is also nearly perfect for the greatest range distance achievable by a bullet, pellets, or a shotgun slug which might be discharged in the wrong direction. Children have been killed by nearly 90 degree disfirearm discharges at distances of nearly one mile away.

Also, there is the consideration of the noise pollution which all residents

will be suffering for miles around this potential location. Can you imagine the distraction which would be tormenting children in their class rooms? How do we expect children to perform well in their scholastic endeavors, if they are constantly flinching and ducking every time they hear an exploding shotgun? Should I send my children to school with a WWII army helmet strapped to their heads? So that they will not have shotgun pellets penetrating their skull? And also, will the schools issue Flak jackets for necessity?

Will our stressed School District Budget be able to afford 1200 new kevlar vests in children's sizes?

At this time, it appears the closest developed ~~access~~ road access to this property would require every potential user ~~with~~ to carry their shotguns right in front of the school yard for the new elementary school which is now under construction. How can we be sure all guns will be carried safely and unloaded past the school yard where children will be playing?

All things considered, It seems there should be some more appropriate location for a shotgun course. I would think that there is still a large

011-5110  
THR 5-173  
HOR 15-110

quantity of undeveloped land in a location farther from developed residential and school properties.

Has the Borough considered the liability they might be opening up to, for negligence, in allowing this development so near to school facilities, if some child should be harmed by it?

Thank you for your time.

John P. Mahoney

Block 5 lots 7 and 8

Knitwood Subdivision

(907) 373-7516

JM15-173  
OR 15-110

## Emerson Krueger

---

**From:** Elizabeth Weiant on behalf of Land Management  
**Sent:** Thursday, July 30, 2015 2:32 PM  
**To:** Emerson Krueger  
**Subject:** FW: Proposed land sale MSB#006977

---

**From:** Mindio99@aol.com [mailto:Mindio99@aol.com]  
**Sent:** Thursday, July 30, 2015 2:19 PM  
**To:** Land Management  
**Subject:** Proposed land sale MSB#006977

To The Matanuska-Susitna Borough Land & Resource Management Division:

My name is Joy Mindiola and I am writing to state my opposition to the sale of the Borough property (MSB006977) near the new Joe Reddington High School at a reduced rate to the Alaska Scholastic Clay Target Program. This shooting range will only benefit a few (20-70) students, and is not intended for the general public here in Mat-Su Valley.

My concerns are its close proximity to the new Joe Reddington High School and to nearby homes; not to mention the wildlife (swans, geese, ducks, foxes, moose, ect.) that use the wetland next to proposed shooting range. No notification by the borough to the public or surrounding home owners. Have any studies been done on the impact to the surrounding area that this shooting range will cause (property values, noise, wildlife, children's safety and etc.)?

With the tough economic times that we are facing, I find it hard to believe that the borough would even consider selling land at a reduced rate. This property could be sold to a developer at fair market price where homes could be built and property tax revenue collected and perhaps a park to protect the near by wetlands. The mill rate has been increasing for property owners, yet the borough wants to basically give land away to a non-profit, non tax paying special interest group. If that is not wasteful dirty politics I do not know what is.

If the borough has so much money to waste, why not make improvements to existing schools, or build a nice park, skating rink, invest in a few new ambulances, so that critically ill patients here in the valley will not have to wait hours in the ER before being transferred to Anchorage due to the shortage of ambulances. Any of these ideas would benefit every person in the Mat-Su Valley, instead of just a select few.

## Emerson Krueger

---

**From:** Elizabeth Weiant on behalf of Land Management  
**Sent:** Thursday, July 30, 2015 2:32 PM  
**To:** Emerson Krueger  
**Subject:** FW: Reference MSB006977

**From:** [gleno99@aol.com](mailto:gleno99@aol.com) [mailto:[gleno99@aol.com](mailto:gleno99@aol.com)]  
**Sent:** Thursday, July 30, 2015 2:07 PM  
**To:** Land Management  
**Subject:** Reference MSB006977

To: Mat-Su Borough Community Development Land Management Division  
Re: MSB006977  
date: 07/30/15

My name is Glenn Sharpe.  
I am responding to a notice of a proposed land sale of 240 acres at a reduced price. (Sale MSB006977)

I hereby am notifying the Mat-Su Borough Community Development Land Management Division that I oppose this sale and any other pending disposal of Mat-Su Borough properties at reduced prices.

This proposal is not financially sound, nor is it safe for the local school that was recently built.

To sell off borough assets at reduced prices without notification to the general public is not in the best interest of the public.

The Mat-Su Borough did not notify enough of the neighbors in this area in a timely fashion to allow adequate time for investigation or response to this proposal.

I was notified by a neighbor who received a letter, yet I received no such letter and I live within one mile of this proposed site.

While taxes continue to rise, and budget cuts are being made, it is not in the best interest of the people or the government to fund special interest groups. If the People of Mat-Su Borough need a gun range to be funded by the Borough (as was previously proposed for this group), it should be open to the general public and not to a special few. Otherwise, every special interest group will be asking for land grants and subsidies from an already financially insecure state or local government.

Safety First.

In this age of school shootings, to encourage children to take guns to or near the local schools should raise concerns for school administrators, local officials and local residents.

While the Alaska Scholastic Clay Target Program may encourage education regarding guns and gun safety, the proximity to the Joe Reddington School is very wrong. One incident involving a shooting will more than prove this.

The argument that this is an after-school program and would in no way interfere with school activities is invalid. Schools have activities after school such as sporting events, music, dance or drama recitals and the noise of shooting next door may cause disruptions.

The idea of common shooting near a school may cause many people to be concerned initially, but as days, weeks, or years go by, the "Normalcy" of shooting near a school may cause local school officials to become used to the sound of gunfire and ignore it.

Then if a tragic event of a school shooting does occur, how long and how many casualties will occur before someone reacts in a manner that would be instantaneous if people were not calloused to that sound of gun fire at school.

In addition, any gun range will decrease the nearby property values, as nobody wants a shooting range in their back yard (Otherwise the persons who are applying for this permit would put the shooting range in their own neighborhood).

For the above mentioned reasons and other concerns, I hereby oppose the proposed sale.

Thank you,  
Glenn Sharpe

Im15-173  
OR15-110

## Emerson Krueger

---

**From:** Elizabeth Weiant on behalf of Land Management  
**Sent:** Friday, July 31, 2015 7:48 AM  
**To:** Emerson Krueger  
**Subject:** FW: MSB0006977

-----Original Message-----

**From:** Craig Cook [<mailto:cnpcook@mtaonline.net>]  
**Sent:** Thursday, July 30, 2015 11:27 PM  
**To:** Land Management  
**Cc:** Larry DeVilbiss; [Barbara.Doty@matsu.gov.us](mailto:Barbara.Doty@matsu.gov.us)  
**Subject:** MSB0006977

To the Matsu Board, I am writing in OPPOSITION to the sale of this land at a reduced rate to the Alaska SCTP. I will begin with the fact that I have had a youth shooter ( my son ) in the valley for several years and think a shooting program is a great benefit.

My opposition is as follows:

1. There are already two ranges within a short drive that offer discounts to youth shooters. Grouse Ridge and Birchwood Each offer sporting clays, five stand , skeet, trap, and Grouse Ridge has International Skeet for shotgun ranges.
2. Although the organization is listed as being SCTP or Scholastic Clay Target Program it is not truly part of the national SCTP. When the program was started it was a part of the national organization but no longer is, contact Scott Moniet at the national SCTP for confirmation.
3. The current shooting ranges that are listed above are no where near the amount of land being requested, Grouse Ridge is approx. 160 acres total of which they normally use 80 acres for shooting so why the need for 240 acres?
4. The request asks for land primarily for shooting and then what is going to be the additional use?
5. When this came up previously I asked what would happen to the land if tomorrow the organization decided to no longer function? I was told the land would revert to the borough. If this were to ever happen who would take care of the clean up as the land is now contaminated with lead and the EPA requirements to clean it up would be astronomical. No insurance that a shooting range carries is going to pay for this and the borough would be opening its self up to unknown amounts.
6. The amount of funding that it takes to open and run a shooting range is extremely high and the Alaska SCTP is currently asking for the land at a reduced rate, how long before they are back asking for additional funding. Then you are stuck either pay them to keep it open or back to #5.
7. The existing local range pays taxes on their land, purchased their land without tax payers helping out and are a great asset to our community so why unfairly give rise to a competing range.
8. The group should work with the local ranges to improve the opportunity for the youth rather than create a pet project for the borough to fund into the future.
9. The kids are far better off in the presence of these ranges open to the public rather than off some where in a private setting where they are away from everyone.

Thank you for your consideration, Craig Cook

Im15-173  
OR15-110

## Emerson Krueger

---

**From:** Elizabeth Weiant on behalf of Land Management  
**Sent:** Friday, July 31, 2015 7:45 AM  
**To:** Emerson Krueger  
**Subject:** FW: MSB006977

---

**From:** mt\_man1980 [[mailto:mt\\_man1980@hotmail.com](mailto:mt_man1980@hotmail.com)]  
**Sent:** Thursday, July 30, 2015 6:07 PM  
**To:** Land Management  
**Subject:** MSB006977

I just wanted my voice to be heard. I am against Alaska Clay Scholastic being able to purchase this property near three new schools.

Clay Chapman



MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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 JUL 15 2015

Rick Henderson  
 1150 S. Colony Way Suite #3 Palmer AK  
 Palmer, AK 99645

FIRST CLASS

9965 379  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, has received an application to purchase a 240-acre subdivision of a borough-owned parcel by the Alaska Scholastic Clay Target Program. The non-profit organization is requesting a less than fair market sale of the proposed subdivided tract for future development of a competitive shotgun course, primarily for the youth shooting teams in Southcentral Alaska.

Supporting material is available for public inspection during normal business hours on the 2<sup>nd</sup> floor of the Matanuska-Susitna Borough building in the Land Management Division. Public comment is invited on this request. If you have any comments please email, mail or deliver them to the borough offices at 350 E Dahlia Avenue, Palmer, Alaska 99645, no later than **July 31, 2015**. If you have questions about this request: call Emerson Krueger at 861-7867 between 8:00-5:00 or you can send an e-mail to: [LMB@matsugov.us](mailto:LMB@matsugov.us) (PLEASE REFER TO MSB006977 WHEN SUBMITTING COMMENTS).

Comments: We need more gun classes for youth. Gun education is a must for kids and adults alike

Signature: \_\_\_\_\_ Phone: 907-982-5274

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

\*This public notice & request for comments is in compliance with MSB Code 23.05.025  
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Im15-173  
 OR15110 379



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 Palmer, Alaska 99645



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*Shane Rogers*  
 22013 S G ST  
 Talkeetna AK 99676

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9965 99676  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

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Comments: \_\_\_\_\_

Signature: *Shane Rogers* Phone: 907-355-2452

(If you need more space for comments please attach a separate sheet of paper.)

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*Im15-173*  
*OR15-110*



MATANUSKA-SUSITNA BOROUGH  
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*Juan Galan*  
 9493 SPOLARIS LN.  
 WASILLA AK 99623

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9965 47 27 11 11  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

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Comments: *Selling Land at Reduced price*

Signature: *Juan Galan* Phone: 907 376 1281

(If you need more space for comments please attach a separate sheet of paper.)  
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*JM15-174*  
*BR15-110*



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Logan Smith

FIRST CLASS

Po Box 34 Willow AK 99688  
 29453 W Parks Hwy

9965 9722 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I have shot in this program since  
I was in the 4th grade it's a great program

Signature: Logan Smith 7/11/15 Phone: 1-907-355-6264

(If you need more space for comments please attach a separate sheet of paper.)  
 For assistance with your property location, tax or assessment matters please call 861-7801.

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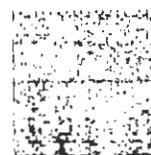
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 350 East Dahlia Avenue  
 Palmer, Alaska 99645

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9965-472-118 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: Children need to learn gun safety good program.

Signature: Jill Martinson Phone: 907-354-1629

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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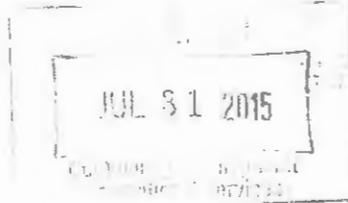
MATANUSKA-SUSITNA BOROUGH  
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 Land Management Division  
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9965-4797-0014 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: Neal is an excellent instructor

Signature: Ben [Signature] Phone: (907) 982-0013

(If you need more space for comments please attach a separate sheet of paper.)

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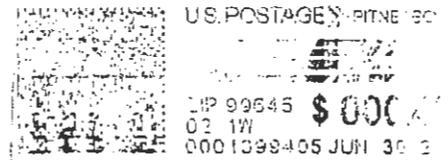
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 OR15-110



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9965 9727  
**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
**PUBLIC NOTICE**

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: Kids Need to learn gun safety

Signature: [Handwritten Signature] Phone: 907-376-6254

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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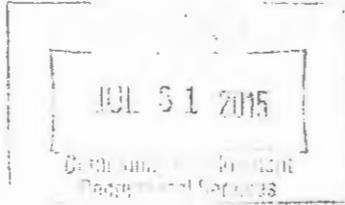
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 Palmer, Alaska 99645

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MATANUSKA-SUSITNA BOROUGH  
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 350 East Dahlia Avenue  
 Palmer, Alaska 99645



FIRST CLASS

900 park Ave  
 WASILLA AK 99654

9965-372-115 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments:

*To include AN Archery Stadio Range AND  
 A walk through course. Grant fees to provide a safe  
 shooting range to keep people from shooting in unsafe  
 areas*

Signature:

*Emerson Krueger*

Phone:

*376-2699*

(If you need more space for comments please attach a separate sheet of paper.)

For assistance with your property location, tax or assessment matters please call 861-7801.

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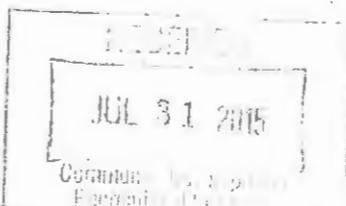
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 Community Development  
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*Pauline Estlick*  
 7350 Riley Alexander CR  
 Palmer, AK 99645

FIRST CLASS

9965-572-115 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: I support the youth shooting program

Signature: *Pauline Estlick* Phone: (907) 317-5944

(If you need more space for comments please attach a separate sheet of paper.)  
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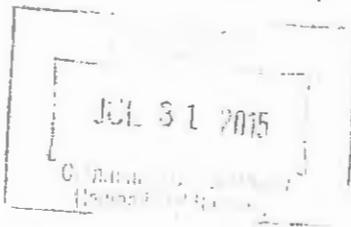
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*Jay Shearer*  
 271 E Park Ave  
 Wasilla AK 99654

FIRST CLASS

**PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

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Comments: I support the scholastic shooting program.

Signature: *Jay Shearer* Phone: (907) 631-9915

(If you need more space for comments please attach a separate sheet of paper.)  
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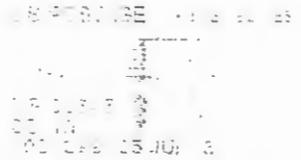
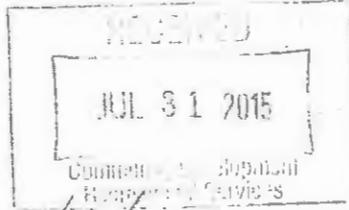
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MATANUSKA-SUSITNA BOROUGH  
 Community Development  
 Land Management Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



*Jaime Hught  
 14785 W. Concord St  
 Big Lake AK 99652*

FIRST CLASS

9965-372-110 **PUBLIC NOTICE**

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC NOTICE

Type: Sale (MSB006977)

Tax ID: 16N03W01A001

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Comments: *Both my kids shoot and we love it!*

Signature: *[Signature]* Phone: \_\_\_\_\_

(If you need more space for comments please attach a separate sheet of paper.)  
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 Land Management Division  
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 Palmer, Alaska 99645

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*IM15-173  
 OR15-110 389*

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-110**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE LESS THAN FAIR MARKET VALUE SALE AND SUBDIVISION OF BOROUGH-OWNED PROPERTY CONTAINING TWO HUNDRED FORTY (240) ACRES, MORE OR LESS, IDENTIFIED AS THE SOUTH HALF OF THE NORTHWEST QUARTER, THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER, AND GOVERNMENT LOTS ONE (1), TWO (2) AND THREE (3), SECTION 01, TOWNSHIP 16 NORTH, RANGE 03 WEST, SEWARD MERIDIAN, AND AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE (MSB006977).

WHEREAS, the Matanuska-Susitna Borough Land and Resource Management Division received an application from Alaska Scholastic Clay Target Program, a registered non-profit organization, to purchase two hundred forty (240) acres of borough-owned land for the purpose of developing a competitive shotgun course for youth shooting teams; and

WHEREAS, the request is for Assembly approval of a less than fair market value sale of the South half of the Northwest quarter, the Southwest quarter of the Northeast quarter, and Government Lots one (1), two (2) and three (3), Section 01, Township 16 North, Range 03 West, Seward Meridian, containing 240 acres; and

WHEREAS, the applicant has indicated that there is approximately 80 acres of suitable uplands contained within the proposed 240-acre subdivision that would be sufficient for their

intended use and there is nothing in code prohibiting its use as a shooting range; and

WHEREAS, in accordance with MSB 23.05.025 public notice was provided; and

WHEREAS, the parcel shall revert back to borough ownership when no longer used for the intended purpose; and

WHEREAS, MSB Code 23.10.060(C) requires the minimum fee to be paid to the borough for a sale at less than fair market value shall be the greater of \$500 or 10 percent of the fair market value of the land; and

WHEREAS, the 2015 borough tax assessed value of the 636.27-acre property is \$349,900 and a less than fair market value sale of 240 acres of the parcel would equate to a value of \$13,198; and

WHEREAS, pursuant to Alaska Statute 29.40.180, and prior to entering into a purchase agreement, the borough parcel is required to be subdivided and approved by the borough platting authority in order to create a legal lot of record; and

WHEREAS, the cost of subdividing, estimated to be \$5,000, shall be paid by the applicant and overseen by the borough; and

WHEREAS, pursuant to the Land Management Policy and Procedure Manual, Less Than Fair Market Value Disposals, Part 60, Section 7.1, for sales at less than fair market value

the borough shall retain the right to have the title revert to the borough in the event the property is no longer used for the purpose for which it was applied; and

WHEREAS, notwithstanding MSB 23.05.030(G), the Best Interest Finding is not included with this legislation; and

WHEREAS, the assembly may set forth terms and conditions of the sale and may authorize such sale when the disposal is in the best interest of the borough.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Disposal of property. The Matanuska-Susitna Borough Assembly hereby approves the less than fair market value sale of borough-owned property containing 240 acres, more or less, being the South half of the Northwest quarter, the Southwest quarter of the Northeast quarter, and Government Lots 1, 2, and 3, Section 1, Township 16 North, Range 03 East, Seward Meridian, and authorizes the manager to negotiate the sale, said parcel being legally described as:

Tax parcel 16N03W01A001

South half of the Northwest quarter (S1/2NW1/4), and the Southwest quarter of the Northeast quarter (SW1/4NE1/4), and Government Lots 1, 2, and 3, containing 240 acres, more or less, within Section 01,

Township 16 North, Range 03 West, Seward Meridian,  
recorded in the Palmer Recording District on June 29,  
1979, as Plat 1979-421.

Section 3. Effective date. This ordinance shall take  
effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_\_  
day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk  
(SEAL)

**SUBJECT:** Accepting and appropriating \$279,486 from the State of Alaska Department of Health and Social Services to fund 475, project 20390; establishing the scope of work and budget; allocation of funding; and authorization for the manager to enter into grant agreements with Human Services Community Matching Grant Program sub-grantees for the provision of essential human services within the Matanuska-Susitna Borough.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	PG	acting Lauren
1	Planning and Land Use Director	cmd	acting
2	Finance Director	ju	8/10/15
3	Borough Attorney	NS	
4	Borough Clerk	jam	8/10/15

**ATTACHMENT(S):** Fiscal Note: Yes  No   
 Award Email (1 page)  
 Assembly Resolution Serial No. 14-071 (5 Pages)  
 Ordinance Serial No. 15-111 (2 pages)  
 Resolution Serial No. 15-083 (3 pages)  
 Resolution Serial No. 15-084 (5 pages)

**SUMMARY STATEMENT:**  
 The Matanuska-Susitna Borough was awarded a Human Services Community Matching Grant (HSCMG) in the amount of \$279,486 from the State of Alaska Department of Health and Social Services, to provide funds for essential health services and treatment programs within the Matanuska-Susitna Borough. Along with this award the Borough is required to provide a 30% cash match to supplement the grant funds. This year the Borough's 30% cash match requirement is \$119,780. The grant funds are combined with

the borough's cash match and are allocated by the Assembly to non-profit agencies serving borough residents through the recommendations of the Health and Social Services Board.

In the Fiscal year 2016 capital projects budget the Assembly appropriated \$150,000 in Areawide funds for Human Services Grant Match; it is our intention to use \$119,780 of this funding to fulfill the required match for this grant. In order to proceed, the borough must now accept the grant and appropriate the funds. The scope of work and budget were identified in the grant application and are reflected in the resolution.

Due to State Budget cuts this award is a 19.04 percent reduction in funding from the fiscal year 2015 program. The Health Board met on July 23, 2015 and discussed this reduction in grant funding, as well as the funding level for each agency in the second year of this 2 year grant cycle.

Assembly Resolution Serial No. 14-071 allocated the Fiscal Year 2015 grant funding to 28 agencies; the Assembly amended the allocation of funding and awarded funding to the Mid Valley Senior Center. This agency had not submitted a successful application, and therefore, was not recommended for funding by the Health Board. In March 2015, the Mid Valley Senior Center closed its doors, and is no longer providing the congregate and home delivered meals to the seniors in that area. The Health board voted unanimously to forward the recommendation to the Assembly to fund the remaining 28 Agencies at a 19.04 percent reduction from the 2015 Health Board Recommendation.

**RECOMMENDATION OF ADMINISTRATION:**

Staff respectfully recommends the Assembly Adoption of the legislation accepting and appropriating \$279,486 from the State of Alaska Department of Health and Social Services to fund 475, project 20390; establishing the scope of work and budget; allocation of funding; and authorization for the manager to enter into grant agreements with Human Services Community Matching Grant Program sub-grantees for the provision of essential human services within the Matanuska-Susitna Borough.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date August 18, 2015

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: Accepting and appropriating \$279,486 from the State of Alaska Department of Health and Social Services to fund 475, project 20390; establishing the scope of work and budget; allocation of funding; and authorization for the manager to enter into grant agreements with Human Services Community Matching Grant Program sub-grantees for the provision of essential human services within the Matanuska-Susitna Borough.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 399,266	FUNDING SOURCE State DHSS grant
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # 475.000.000.3XX XX	PROJECT # 20390
VERIFIED BY: Barbara Bunnell	CERTIFIED BY:
DATE: 8/10/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		399.2				
REVENUE						

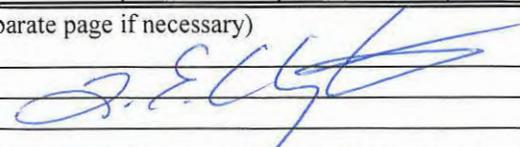
FUNDING: (Thousands of Dollars)

General Fund		119.8				
Federal Funds / State		279.4				
Other						
TOTAL		399.2				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY:  \_\_\_\_\_

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 8/10/15

OR15-111 RS15-083 R3-15-084

Introduced: 08/05/14  
Public Hearing: 08/26/14  
Amended: 08/26/14  
Adopted: 08/26/14

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 14-071**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NONPROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENTS WITH THE SUBGRANTEE AGENCIES.

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WHEREAS, grant funds from the Alaska State Department of Health and Social Services were accepted and appropriated by Matanuska-Susitna Borough Assembly Ordinance Serial No. 14-105 for the Human Services Community Matching Grant Program; and

WHEREAS, Assembly Resolution Serial No. 14-072 designated \$345,223 in grant funds and \$147,953 in matching funds be awarded for the provision of services which are necessary to alleviate serious mental or physical hardship; and

WHEREAS, one of the duties of the Health and Social Services Board that was established by the Assembly and appointed by the Mayor is to guide the allocation of grant funds; and

WHEREAS, a request for applications was distributed to non-profit human services agencies, advertised in local newspapers, and posted on the Borough website, and 33 proposals were received; and

WHEREAS, the Health and Social Services Board, along with numerous volunteers, independently reviewed the proposals and scored the proposals based on project need, goals, methodology, budget/cost effectiveness, management/organization, program evaluations, and value to the community; and

WHEREAS, the Health and Social Services Board recommended distribution of grant funds based on the proposal scores and value to the community and in accordance with state statutes and the funding priorities specified in the grant agreement between the state of Alaska and the Matanuska-Susitna Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby allocates Human Services Community Matching Grant funds and authorizes the Manager to enter into grant agreements with the sub-grantees as follows:

- \$27,060 to CCS Early Learning for the Head Start and Early Head Start Family program; and
- \$21,823 to Wasilla Area Seniors for the Congregate and Home Delivered Meals program; and
- \$21,832 to Palmer Senior Citizens Center, dba Mat-Su Senior Services for the Mat-Su Senior Services Nutrition program; and
- \$21,114 to Big Brothers Big Sisters of Alaska, for Youth Mentoring programs; and

• \$21,114 to the Boys and Girls Club of Southcentral Alaska, for clubhouse programs; and

• \$19,810 to Alaska Legal Services for the Families At-Risk project; and

• \$19,500 to Alaska Addiction Rehabilitation Services for the Nugen's Ranch program; and

• \$18,698 to Northwest Resource Associates a.k.a. Center for Resource Families for Resource Family Support and Training Project; and

• \$18,487 to Set Free Alaska for Outpatient Substance Abuse Treatment; and

• \$18,447 to Valley Charities Inc. for the Workforce Readiness program; and

• \$18,289 to Family Promise Mat-Su, Inc. for the Family Promise Mat-Su Family Shelter Program; and

• \$17,820 to Mat-Su Health Services for Psychiatric Emergency Services; and

• \$17,344 to Mat-Su Services for Children and Adults for the Babies Can't Wait program; and

• \$17,280 to Access Alaska for the Essential Health Access Services; and

• \$16,936 to Alzheimer's Disease Resource Agency of Alaska for Alzheimer's Respite Services; and

• \$16,848 to Mat-Su Youth Housing for the Case Management program; and

• \$16,850 to Mat-Su Food Bank for the Feed the Hungry program; and

• \$16,459 to the American Red Cross of Alaska for Disaster Response Services; and

• \$16,416 to Blood-N-Fire Ministries for Emergency Food Pantry and Utility Assistance programs; and

• \$15,381 to Co-occurring Disorders Institute for the Outpatient Behavioral Health Clinic; and

• \$15,373 to Sunshine Community Health Center for the Sunshine Transit Coalition project; and

• \$15,334 to the Salvation Army for Social Services programs; and

• \$14,595 to The Children's Place, for Mental Health Services for victims of child abuse; and

• \$14,595 to Sunshine Community Health Center for community health programs; and

• \$13,826 to Valley Residential Services for the Human Services Housing Advocate; and

• \$10,557 to Alaska Family Services for the Tobacco Prevention and Control program; and

• \$10,098 to Valley Residential Services for the Mat-Su Coalition on Housing and Homelessness;

• \$8,406 to Upper Susitna Seniors for Senior Services; and

• \$13,334 to Mid Valley Seniors Nutrition Program.

ADOPTED by the Matanuska-Susitna Borough Assembly this 26 day of August, 2014.



LARRY DEVILBISS, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

PASSED UNANIMOUSLY: Sykes, Beck, Arvin, Colligan, Salmon, Colver, and Halter

NON-CODE ORDINANCE

By:  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15- 111**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$279,486 FROM THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, TO FUND 475, PROJECT NO. 20390 FOR THE HUMAN SERVICES COMMUNITY MATCHING GRANT.

WHEREAS, The state of Alaska, Department of Health and Social Services has awarded a Human Services Community Matching Grant in the amount of \$279,486 to the Matanuska-Susitna Borough; and

WHEREAS, the state of Alaska requires a 30 percent cash match, equaling \$119,780, for this grant program; and

WHEREAS, the Matanuska-Susitna Borough has agreed to allocate all of the grant and match funds to non-profit organizations for the provision of high quality, cost efficient and community-driven health and human services; and

WHEREAS, in the fiscal year 2016 capital project budget the Assembly appropriated \$150,000 in Areawide funds for human services grant match; and

WHEREAS, it is our intention to use \$119,780 of these funds to meet the required match for this grant.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of \$279,486 from the Alaska State Department of Health and Social Services and agrees to comply with applicable provisions.

Section 3. Appropriation source. The Matanuska-Susitna Borough Assembly does hereby appropriate grant funds in the amount of \$279,486 from the Alaska State Department of Health and Social Services to fund 475, project no. 20390.

SECTION 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-083**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PARTICIPATION IN THE HUMAN SERVICES COMMUNITY MATCHING GRANT PROGRAM.

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WHEREAS, The state of Alaska, Department of Health and Social Services has awarded a Human Services Community Matching Grant in the amount of \$279,486 to the Matanuska-Susitna Borough; and

WHEREAS, these grant funds to be allocated for essential health services and treatment programs were accepted and appropriated by the Matanuska-Susitna Borough Assembly by Ordinance Serial No. 15-111; and

WHEREAS, the Assembly wishes to support the efforts of non-profit organizations that provide high-quality, cost efficient, and community-driven health and human services; and

WHEREAS, it is understood that the Matanuska-Susitna Borough and the Alaska State Department of Health and Social Services will have access to all participants' grant records and authority to monitor all activities;

WHEREAS, the state of Alaska requires a 30 percent cash match, equaling \$119,780, for this grant program; and

WHEREAS, in the fiscal year 2016 capital project budget the Assembly appropriated \$150,000 in Areawide funds for human services grant match; and

WHEREAS, it is our intention to use \$119,780 of these fund to meet the required match for this grant.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the Matanuska-Susitna Borough's participation in the Human Services Community Matching Grant Program.

**SCOPE OF WORK**

To provide funds for essential health services and treatment programs to non-profit organizations within the Matanuska-Susitna Borough.

**BUDGET**

State of Alaska Department of Health and Social Services Grant	\$279,486
Fiscal Year 2016	
Areawide Capital Appropriation	<u>\$119,780</u>
<b>Total project cost</b>	<b><u>\$399,266</u></b>

BE IT FURTHER RESOLVED that the Matanuska-Susitna Borough assembly does hereby authorize the manager to enter into the necessary grant agreement with the Alaska State Department of Health and Social Services for the Matanuska-Susitna Borough's

participation in the Human Services Community Matching Grant program.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-084**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ALLOCATING HUMAN SERVICES COMMUNITY MATCHING GRANT FUNDS TO NON-PROFIT HUMAN SERVICE AGENCIES WITHIN THE COMMUNITY AND AUTHORIZING THE MANAGER TO ENTER INTO GRANT AGREEMENTS WITH THE SUB-GRANTEE AGENCIES.

WHEREAS, grant funds from the Alaska State Department of Health and Social Services were accepted and appropriated by Matanuska-Susitna Borough Assembly Ordinance Serial No. 15-111 for the Human Services Community Matching Grant Program; and

WHEREAS, Matanuska-Susitna Borough Assembly Resolution Serial No. 15-083 designated \$279,486 in grant funds and \$119,780 in matching funds be awarded for the provision of services which are necessary to alleviate serious mental or physical hardship; and

WHEREAS, one of the duties of the Health and Social Services Board that was established by the Assembly and appointed by the Mayor is to guide the allocation of grant funds; and

WHEREAS, a request for applications for a two year grant cycle was distributed to non-profit human services agencies, advertised in local newspapers, and posted on the Borough website, and 33 proposals were received for the fiscal year 2015 grant program; and

WHEREAS, due to State Budget cuts the fiscal year 2016 award is a 19.04 percent reduction in funding from the fiscal year 2015 program; and

WHEREAS, fiscal year 2016 is the second year of the two year grant cycle; and

WHEREAS, the Health and Social Services Board at their meeting on July 23, 2015 recommended distribution of the fiscal year 2016 grant funds at a 19.04 percent reduction to the agencies from their fiscal year 2015 recommendations.

NOW THEREFORE BE IT RESOLVED that the Matanuska-Susitna Borough Assembly hereby allocates Human Services Community Matching Grant funds and authorizes the Manager to enter into grant agreements with the sub-grantees as follows:

- \$22,526 to CCS Early Learning for the Head Start and Early Head Start Family program; and
- \$18,160 to Wasilla Area Senior's for the Congregate and Home Delivered Meals program; and
- \$17,790 to Palmer Senior Citizens Center, dba Mat-Su Senior Services for the Mat-Su Senior Services Nutrition program; and
- \$17,568 to Big Brothers Big Sisters of Alaska, for Youth Mentoring programs; and
- \$17,568 to the Boys and Girls Club of South central Alaska, for clubhouse programs; and

• \$16,483 to Alaska Legal Services for the Families At-Risk project; and

• \$16,225 to Alaska Addiction Rehabilitation Services for the Nugen's Ranch program; and

• \$15,558 to Northwest Resource Associates a.k.a. Center for Resource Families for Resource Family Support and Training Project; and

• \$15,382 to Set Free Alaska for Outpatient Substance Abuse Treatment; and

• \$15,349 to Valley Charities Inc. for the Workforce Readiness program; and

• \$15,217 to Family Promise Mat-Su, Inc. for the Family Promise Mat-Su Family Shelter Program; and

• \$14,828 to Mat-Su Health Services for Psychiatric Emergency Services; and

• \$14,430 to Mat-Su Services for Children and Adults for the Babies Can't Wait program; and

• \$14,378 to Access Alaska for the Essential Health Access Services; and

• \$14,092 to Alzheimer's Disease Resource Agency of Alaska for Alzheimer's Respite Services; and

• \$14,019 to Mat-Su Youth Housing for the Case Management program; and

- \$14,019 to Mat-Su Food Bank for the Feed the Hungry program; and
- \$13,695 to the American Red Cross of Alaska for Disaster Response Services; and
- \$13,660 to Blood-N-Fire Ministries for Emergency Food Pantry and Utility Assistance programs; and
- \$12,798 to Co-Occuring Disorders Institute for the Outpatient Behavioral Health Clinic; and
- \$12,790 to Sunshine Community Health Center for the Sunshine Transit Coalition project; and
- \$12,759 to the Salvation Army for Social Services programs; and
- \$12,144 to The Children's Place, for Mental Health Services for Victims of Child Abuse; and
- \$12,144 to Sunshine Community Health Center for Community Health programs; and
- \$11,504 to Valley Residential Services for the Human Services Housing Advocate; and
- \$8,784 to Alaska Family Services for the Tobacco Prevention and Control program; and
- \$8,402 to Valley Residential Services for the Mat-Su Coalition on Housing and Homelessness; and
- \$6,994 to Upper Susitna Seniors for Senior Services.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

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LARRY DEVILBISS, Borough Mayor

ATTEST:

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LONNIE R. McKECHNIE, CMC, Borough Clerk  
(SEAL)

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN INTERIM MATERIALS DISTRICT KNOWN AS DIRTWORKS, LOCATED AT 15715 E. BARWOOD AVENUE; MSB TAX ACCOUNT# 17N02E26C002; WITHIN TOWNSHIP 17 NORTH, RANGE 2 EAST, SECTION 26, SEWARD MERIDIAN.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator - S. Lee	SKL	
	Planning and Land Use Director	EP	
	Borough Attorney	JM	
	Borough Clerk	JM	8/10/15

**ATTACHMENT(S):** Fiscal Note: YES \_\_\_ NO X  
 Ordinance Serial No. 15-112 (6 pp)  
 Staff Report and application material (59 pp)  
 Planning Commission Resolution No. 15-24(AM) (6 pp)  
 Planning Commission Minutes (6 pp)

**SUMMARY STATEMENT:**

An Interim Materials District (IMD) application has been submitted for an IMD designation on 40 acres. The request is to remove up to 20,000 cubic yards of material per year, for a total of 832,000 cubic yards until the year 2058.

An Interim Materials District (IMD) may be established on private or public lands for earth material extraction and processing activities on 20 contiguous acres or greater, where material extraction is intended to last for more than two years. The subject property is located in Assembly District 1 and within the Butte Community Council boundary.

The property is located within the Butte Community Council planning area. A community comprehensive plan has not been adopted for this area. The property reverts to the guidelines established in the MSB Comprehensive Plan (2005 Update). The Plan does not specifically address earth material extraction activities. The use is consistent with Goal (E-3): Create an *attractive environment for business investment*; Policy E3-1: Provide reasonable economic and financial incentives for business retention and expansion. The proposed IMD is consistent with the Borough Wide Comprehensive Plan (2005 Update).

**RECOMMENDATION OF ADMINISTRATION:**

Staff respectfully requests approval of an Interim Materials District, known as the Dirtworks IMD.

# STAFF REPORT



## MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-7876

www.matsugov.us

### DEVELOPMENT SERVICES DIVISION STAFF REPORT

**File Number:** 172820150001

**Applicant/Property Owner:** Dirtworks, Inc.

**Request:** Planning Commission Resolution 15-24

A resolution recommending Assembly approval of an Interim Materials District (IMD) in accordance with MSB 17.28—Interim Materials District, for the extraction of up to 832,000 cubic yards of material within a 40 acre parcel of property

**Location:** 15715 E. Barwood Avenue; within Township 17 North, Range 2 East, Section 26, Seward Meridian; MSB Tax Account# 17N02E26C002

**Legal Description:** Southwest one-quarter of the Southwest one-quarter of Section 26, Township 17 North, Range 2 East, Seward Meridian, located in the Palmer Recording District, Third Judicial District, State of Alaska

**Public Hearing:** July 20, 2015

**Planning Commission Action:** The planning commission shall conduct a public hearing and render a recommendation to Borough Assembly on a designation for an Interim Materials District

**Reviewed By:** Eileen Probasco, Planning & Land Use Director *E. Probasco*  
Alex Strawn, Development Services Manager *A. Strawn*

**Staff:** Susan Lee, Planner II *Susan*

**Staff Recommendation:** Approval with conditions

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## EXECUTIVE SUMMARY

An Interim Materials District (IMD) application has been submitted for an IMD designation on the above referenced parcel where a mining operation is proposed. The permit request is to remove 832,000 cubic yards of material from a 40 acre parcel. The applicant has indicated that extraction activities are expected to conclude in 2058.

For sites where extraction activities are greater than 20-acres an IMD designation is required under MSB 17.28 – Interim Materials District. An IMD may be established on private or public parcels and where extraction activities occur on 20 contiguous acres or greater. The subject parcel is located in Assembly District 1.

## LAND USE

### Existing Land Use:

The subject parcel is 40 acres in size. The applicant/owner currently has an Administrative Permit for earth materials extraction for the east 20 acres on the property. The effective dates for the Administrative Permit are May 2, 2015 – May 2, 2016. Material is currently being extracted from the permitted area.

The parcel is generally flat. The property is accessed from Barwood Avenue.

Staff conducted a site visit on June 24, 2015 and observed the following:

- Extraction activities are occurring within the east 20 acres of the property that currently has an Administrative Permit.
- Berms have been constructed around the extraction area.
- There is a natural vegetative buffer beyond the berms.
- There are not any residences adjacent to the site.
- Barwood Avenue is being maintained.

### Surrounding Land Uses:

Land uses immediately surrounding the subject parcel are all under private ownership. The parcels are either undeveloped or farmland. To the west, north, and northeast the parcels are developed farmland. To the east, southeast, and south, the parcels are undeveloped. Approximately 700 feet to the east, southeast, and west, are existing residential homes.

## COMPREHENSIVE PLAN

This property is located within the Butte community council planning area. A comprehensive plan has not been adopted for this area. Currently, the MSB Comprehensive Plan (2005 Update) is used for general guidance of planning activities.

## REVIEW OF APPLICABLE CRITERIA AND FINDINGS

### MSB 17.03 – Public Notification

Notices were mailed to all property owners within a one-mile radius of the proposed IMD site. A total of 425 notices were mailed. Notification of this request was published in the June 2, 2015 edition of the Frontiersman. The application material was also posted on the Borough website.

Written comments from the public were submitted and their concerns are as follows:

- Noise from the gravel pit
- Dust from the gravel pit
- Increased truck traffic
- Groundwater pollution
- Too many gravel pits in the Butte
- Burning of material at site
- Concerns about compliance with code
- Impact to residential neighborhoods

### Section 17.28.040 Required Compliance With State And Federal Laws

*(A) All applicants for interim materials district designation are required to demonstrate compliance with state and federal law. Prior to final approval of the interim materials district, the applicant or agent shall provide written documentation of compliance with the following:*

- (1) mining license as required by the Alaska State Department of Revenue, pursuant to A.S. 42.65;*
- (2) mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land;*
- (3) reclamation plan as required by ADNR, pursuant to A.S. 27.19;*
- (4) notice of intent (NOI) for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES) requirements; and*
- (5) United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.*

**Finding:** A State of Alaska Department of Revenue license is not required for this application because Alaska law was amended in 2012 and rock, sand and gravel quarries are now exempt from the requirement.

**Finding:** A State of Alaska Department of Natural Resources (ADNR) mining permit is not required for this application because the extraction activities will not take place on state land.

**Finding:** A Department of Natural Resources (DNR) reclamation plan was accepted by ADNR for the project site and a financial assurance was posted and accepted by ADNR for this project site.

**Finding:** A Storm Water Pollution Prevention Plan (SWPPP) has been prepared for this site. The application material states all storm water will be contained on the property once the operation is underway.

**Finding:** A United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act is not required for this application as the applicant is not proposing any extraction activity to take place within identified wetlands, lakes, streams, or other waterbodies.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory do not identify any wetland formations on or within one mile of the site.

**Conclusion of Law:** All of the requirements to demonstrate compliance with state and federal law have been met (MSB 17.28.040(A)).

**Section 17.28.050 Site Development Plan Required**

*(A) The application for an interim materials district shall include a site development plan. The site development plan shall include, but not be limited to the following, as required by the conditions of the site, and shall be consistent with the standards in MSB 17.28.060:*

*(1) identification of surrounding property owners, existing land uses, and wetlands and waterbodies within one-quarter mile of the site;*

**Finding:** Maps are included in the record identifying surrounding property ownership, wetlands and waterbodies, and existing surrounding land uses within one mile of the site.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory do not identify any wetland formations on or within one mile of the site.

**Conclusion of Law:** The surrounding property ownership, existing land uses, and wetlands and waterbodies within the notification area have been identified (MSB 17.28.050(A)(1)).

*(2) planned location of permanent and semipermanent structures for verification of setback requirements;*

**Finding:** The applicant's site plan shows the planned location of the scale house, screening plant and crusher conform to the setback requirements.

**Conclusion of Law:** According to the site plan, all proposed permanent and semi-permanent structures are sufficiently set back from property lines and right-of-ways to meet MSB 17.55 setback requirements (MSB 17.28.050(A)(2)).

*(3) proposed phases of mining activities;*

**Finding:** The proposed phases of mining have been identified in the site plan and application, which are included in the record showing the location of each phase of mining activity within the subject parcel.

**Finding:** An Administrative Permit for earth materials extraction was approved in in 2014 for the east 20 acres of this property, which is identified as Phase I.

**Conclusion of Law:** Phases of proposed mining activities have been identified on the side plan (MSB 17.28.050(A)(3)).

*(4) roads and access plan;*

**Finding:** The site plan shows the driveway located on East Barwood Avenue, which is the only ingress and egress to this property.

**Finding:** The application material states that the traffic volumes are based on the demand for the gravel.

**Finding:** Currently there are six trucks making seven round trips a day operating at this site.

**Finding:** A traffic control plan is not required by the State of Alaska.

**Finding:** East Barwood Avenue is not an MSB maintained road and is located within Greater Butte RSA #26.

**Finding:** East Barwood Avenue is maintained by Dirtworks, Inc.

**Conclusion of Law:** The proposed traffic route and traffic volumes have been identified. Traffic generated from the proposed use will not exceed 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles a day, as specified in MSB 17.61.090, Traffic Standards (MSB 17.28.050(A)(4)).

*(5) visual screening measures;*

**Finding:** There will be a natural tree buffer around all sides of the property.

**Finding:** A 15' wide vegetative buffer which parallels an earth berm 10 feet high will completely surround the proposed land use providing sufficient buffers to neighboring land uses.

**Conclusion of Law:** Natural vegetation and earth berms will be used to meet the visual screening methods (MSB 17.28.050(A)(5)).

*(6) noise mitigation measures; and*

**Finding:** A 15' wide vegetative buffer which parallels an earth berm 10 feet high will completely surround the proposed land use providing for noise mitigation.

**Finding:** Hours of operation will be limited to Monday through Saturday from 7 am to 7 pm.

**Finding:** Extraction operations will take place from March 31 to November 1.

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**Finding:** One of the conditions of approval of the Administrative Permit is that all vehicles associated with the use are prohibited from using "Jake Brakes". That condition will carry forward with the IMD.

**Conclusion of Law:** Noise mitigation measures include retaining some vegetation and erecting earth berms at least ten feet in high to ensure that sounds generated from earth material extraction activities do not exceed sound levels set forth in MSB 17.28.060(A)(5)(a). Hours of operation also limit the noise to within certain hours and noise levels exceeding the levels in 17.28.060(A)(5)(a) are prohibited (MSB 17.28.050(A)(6)).

*(7) proposed lighting.*

**Finding:** The applicant is not proposing to use illumination devices.

**Conclusion of Law:** Based on the findings above, the applicant meets lighting standards in accordance with MSB 17.28.050(A)(7).

**Section 17.28.060 Site Development Standards**

*(A) Standards for the interim materials district site development plan are as follows:*

*(1) identification of surrounding property owners, existing land uses, and wetlands and waterbodies within one-quarter mile of the site;*

**Finding:** A map is included in the record identifying surrounding property ownership, wetlands and water bodies, and existing surrounding land uses within one mile of the site.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory do not identify any wetland formations on or within one miles of the property.

**Conclusion of Law:** Based on the above findings, the surrounding property ownership, existing land uses, and wetlands and water bodies within one mile have been identified (MSB 17.28.060(A)(1)).

*(2) phases of proposed mining activities including a map showing the area to be mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.*

**Finding:** The proposed phases of mining have been identified in the site plan and application, which are included in the record showing the location of each phase of mining activity within the subject parcel.

**Finding:** The applicant's site plan shows the planned location of the scale house, screening plant and crusher conform to the setback requirements.

**Finding:** A map showing topography, bare earth, and vegetation are included in the record.

**Conclusion of Law:** Phases of proposed mining activities, description of the topography and vegetation, and approximate time sequence for the duration of the mining activity have been determined. Semi-permanent equipment will not be located within the required setbacks (MSB 17.28.60(A)(2)).

*(3) The road and access plan shall include anticipated routes and traffic volumes, and shall be approved by the director. If the level of activity exceeds the minimum levels specified in MSB 17.61.090, traffic standards, a traffic control plan consistent with state regulations may be required;*

**Finding:** The application material states that the traffic volumes are based on the demand for the gravel.

**Finding:** Currently there are six trucks making seven round trips a day operating at this site.

**Finding:** A traffic control plan is not required by the State of Alaska.

**Conclusion of Law:** The proposed traffic route and traffic volumes have been identified. Traffic generated from the proposed use will not exceed 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles a day, as specified in MSB 17.61.090, Traffic Standards (MSB 17.28.60(A)(3)).

*(4) visual screening measures shall include a detailed description of the type of visual screening to be utilized, and shall be maintained as necessary during the course of extraction activities. Visual screening may include, but is not limited to, berms, natural vegetation, solid fences, walls, evergreen hedges or other means as approved by the commission. If mining is planned to be conducted within 300 feet of the property line, berms or other visual screening methods shall be a minimum of ten feet in height. If mining is planned to be conducted greater than 300 feet from the property line, the applicant shall utilize commission-approved screening methods to minimize visual impacts of the mining operation. The commission shall adopt policies and procedures to assist applicants in developing screening plans. In its discretion, the commission may waive screening requirements where the topography of the property or the placement of natural barriers makes screening not feasible or not necessary. Screening requirements shall be required in consideration of and in accordance with existing uses of adjacent property at the time of designation of the interim materials district. An interim materials district shall not be required to screen the district from uses which arise after the designation of the interim materials district;*

**Finding:** There will be a natural tree buffer around all sides of the property.

**Finding:** A 15' wide vegetative buffer which parallels an earth berm 10 feet high will completely surround the proposed land use providing sufficient buffers to neighboring land uses.

**Conclusion of Law:** Natural vegetation and earth berms at least 10-feet in height will be used to meet the visual screening measure (MSB 17.28.60(A)(4)).

(5) *noise mitigation measures shall include a description of measures to be taken by the applicant to mitigate or lessen noise impacts to surrounding properties and shall include, but not be limited to, hours of operation of noise-producing equipment, erecting noise barriers (i.e., berms a minimum of ten feet in height) between noise-producing equipment and adjacent uses, location of noise-producing equipment (i.e., below grade in excavated pit areas), and measures to utilize equipment with noise reduction features.*

(a) *no sound resulting from the earth materials extraction activities shall create a sound level that exceeds the limits set forth for the existing receiving land use category in Table 1 when measured at or within the property boundary of the receiving land us:*

**Table 1. Sound Levels by Receiving Land Use**

<b>Receiving Land Use Category</b>	<b>Time</b>	<b>Sound Level Limit (dB(A))</b>
<i>Residential Use</i>	<i>7 a.m. – 10 p.m.</i>	60
	<i>10 p.m. – 7 a.m.</i>	50
<i>Commercial Use</i>	<i>7 a.m. – 10 p.m.</i>	70
	<i>10 p.m. – 7 a.m.</i>	60
<i>Industrial Use or Undeveloped Land</i>	<i>At all times</i>	80

(b) *[Repealed by Ord. 08-150, § 2, 2008]*

(c) *for any sound that is of short duration, between the hours of 7 a.m. and 7 p.m. the levels established in Table 1 may be increased by:*

(i) *five dB(A) for a total of 15 minutes in any one hour; or*

(ii) *ten dB(A) for a total of five minutes in any hour; or*

(iii) *fifteen dB(A) for a total of one and one-half minutes in any one-hour period.*

(d) *an interim materials district or a conditional use permit for earth materials extraction activities shall not be required to provide noise mitigation measures to mitigate or lessen noise impacts if a land use requiring lesser noise levels than for an industrial area arises on properties adjacent to earth materials extraction sites after the designation of the interim materials district or the effective date of the conditional use permit.*

**Finding:** A 15' wide vegetative buffer which parallels an earth berm 10 feet high will completely surround the proposed land use providing for noise mitigation.

**Finding:** Hours of operation will be limited to Monday through Saturday from 7 am to 7 pm.

**Finding:** Extraction operations will take place from March 31 to November 1 annually.

**Conclusion of Law:** Noise mitigation measures include retaining some vegetation and erecting earth berms at least ten feet in high to ensure that sounds generated from earth material extraction activities do not exceed sound levels set forth in MSB 17.28.060(A)(5)(a). Hours of operation also limit the noise to within certain hours and noise levels exceeding the levels in 17.28.060(A)(5)(a) will be prohibited.

(6) *lighting standards are:*

- (a) *exterior lighting shall be located and shielded to direct the light towards the ground, in order to minimize light spillage onto adjacent properties and upward into the night sky.*
- (b) *illumination or other fixtures mounted higher than 20 feet or 150 watts or more shall have downward directional shielding.*

**Finding:** According to the application material, no artificial lighting will be used for the proposed mining operation.

**Conclusion of Law:** Based on the above finding, the applicant meets lighting standards in accordance with MSB 17.28.060(A)(6).

(7) *Except as permitted by MSB 17.30.037, the following restrictions shall apply: an undisturbed buffer shall be left and no earth material extraction activities shall take place within 100 linear feet from a lake, river, stream, or other water body, including wetlands (unless permitted by U.S. Army Corps of Engineers 404 Permit, MSB 17.28.040(A)(5)).*

**Finding:** A map is included in the record identifying surrounding property ownership, wetlands, and water bodies, and existing surrounding land uses within one mile of the site.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory identify some wetland formations on and within one mile of the property.

**Conclusion of Law:** Based on the above findings, the applicant will not conduct earth material extraction activities within 100 linear feet of any identified wetland, stream, river or other waterbody (MSB 17.28.60(A)(7)).

**Section 17.28.080 Procedures For Initiating An Interim Materials District (IMD)**

*17.28.080(C)(2) The commission shall report to the assembly on whether the applicant has met the standards delineated in MSB 17.28.050 and 17.28.060 and what effect the proposed interim materials district would have on the public health, safety, and general welfare of the Matanuska-Susitna Borough. The commission in its report to the assembly shall recommend to the assembly approval, denial, modifications, or conditions of approval for the proposed action, and shall include findings on the following:*

- (a) *whether the proposed interim materials district is compatible with the goals and objectives of the comprehensive plan;*

**Finding:** The proposed site is located within the Butte Community Council planning area. A community Comprehensive Plan has not been adopted for this area.

**Finding:** The property reverts to the guidelines established in the MSB Comprehensive Plan (2005 Update). The Plan does not specifically address earth material extraction activities.

**Finding:** The use is consistent with Goal (E-3): *Create an attractive environment for business investment*; Policy E3-1: Provide reasonable economic and financial incentives for business retention and expansion.

**Conclusion of Law:** Based on the above findings, the proposed IMD is consistent with the Borough Wide Comprehensive Plan (2005 Update) (17.28.080(C)(2)(a)).

*(b) whether the proposed interim materials district negatively affects public health, safety or general welfare; and*

**Finding:** According to the application material, the operation will stay at a minimum four feet above the water table.

**Finding:** The application material shows the proposed excavation depth to be 15 feet.

**Finding:** According to the application material, a water truck will be used to control dust on Barwood Avenue and equipment will be used to re-grade the road as needed.

**Finding:** Slopes will be no steeper than 2H:1V to provide acceptable public safety, stability and erosion control.

**Finding:** The reclamation plan indicates clean fill will be used to fill the exaction site.

**Finding:** As a condition of approval for the Administrative Permit all vehicles associated with the use are prohibited from using "Jake Brakes" and will not exceed 25 miles per hour while on Barwood Avenue. This condition will also apply to the IMD.

**Finding:** Properties abutting the proposed IMD contain agricultural and undeveloped land uses.

**Finding:** Land uses within one-half mile of the site are a mixture of commercial, agricultural, undeveloped and residential uses.

**Finding:** A Storm Water Pollution Prevention Plan (SWPPP) has been prepared for this site. The application material states all storm water will be contained on the property once the operation is underway.

**Conclusion of Law:** Based on the information provided, no evidence shows the proposed use with conditions, will be harmful to the public health, safety, convenience and welfare (MSB 17.28.080(C)(2)(b)).

*(c) whether the proposed interim materials district has met the site development standards of this chapter including compliance with all required local, state, and federal laws.*

**Finding:** All of the site plan and site development requirements have been provided.

**Conclusion of Law:** The applicant has met all of the requirements of MSB 17.28.050 and 17.28.060 and the applicant has demonstrated the ability to comply with State and Federal laws (17.28.080(C)(2)(c)).

## **STAFF RECOMMENDATIONS**

Staff recommends approval of the Interim Materials District with conditions and recommends the Planning Commission forward that recommendation to the Borough Assembly.

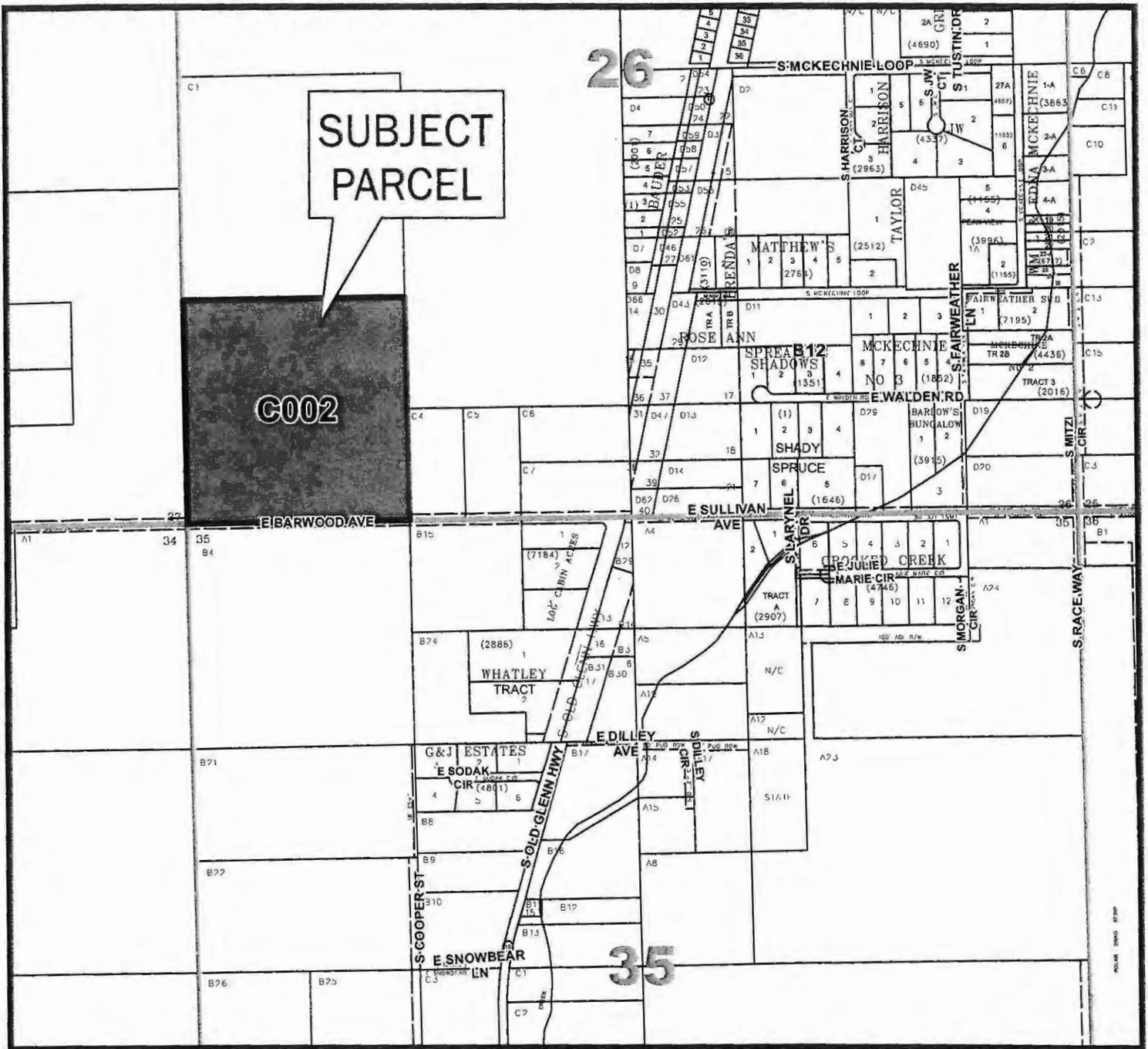
1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. Material extraction in accordance with the applicant's site plan dated April 8, 2015.
3. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks at the end of each day.
4. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.
5. All hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
6. If the material extraction operation expands or alters, an amendment to the Interim Materials District shall be required.
7. Prior to extraction, the applicant shall file a Notice of Intent (NOI) for construction general permit or multi-sector permit and storm water pollution prevention plan (SWPPP), and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES) requirements.
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.
9. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) – Site Development Standards and MSB 8.52 – Noise, Amplified Sound, and Vibration.
10. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to Monday through Saturday from 7 am to 7 pm.
11. All vehicles associated with the use are prohibited from using “Jake Brakes”.
12. All vehicles associated with the use shall not exceed 25 miles per hour while driving on East Barwood Avenue.
13. The permit holder shall maintain East Barwood Avenue as needed to prevent road deterioration.
14. If cultural remains are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documented.
15. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.

16. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at a minimum be allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of the Interim Materials District.
17. The property owner and/or operator shall comply with the reclamation standards of MSB 17.28.067.
18. If reclamation information is updated annually with the State of Alaska, Department of Natural Resources, the applicant shall provide a copy of the updated information to the MSB Planning Department.
19. Visual screening shall be achieved and maintained by using a combination of a 15' wide vegetated buffer and an earthen berm 10' high, as described in the application material.
20. If illumination devices are required, they shall not be greater than 20 feet in height, shall utilize downward directional shielding devices, and shall meet the requirements of MSB 17.28.060(A)(6) Lighting Standards.
21. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).
22. The IMD must be approved by the Matanuska-Susitna Borough Assembly.

If the Planning Commission chooses to recommend denial of this IMD, findings for denial must be prepared by the Commission.

# VICINITY MAP

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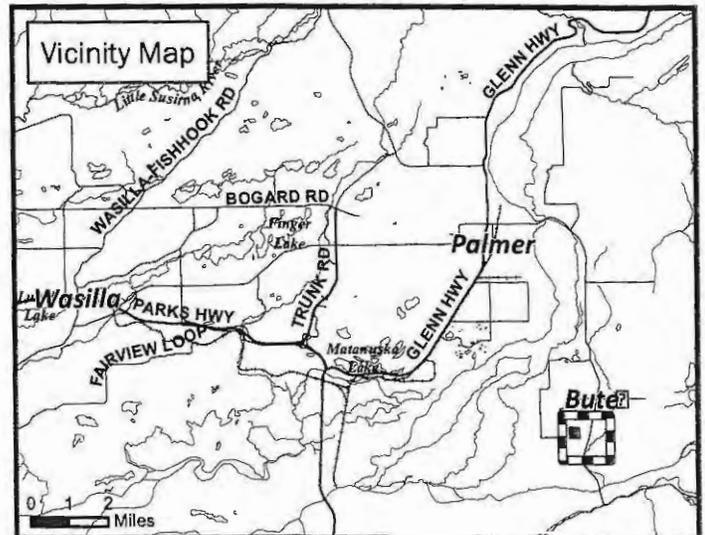


**17N02E26C002**



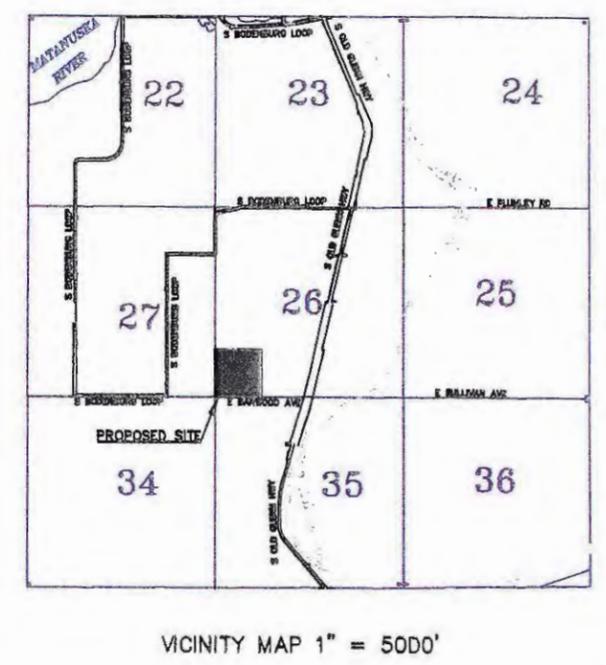
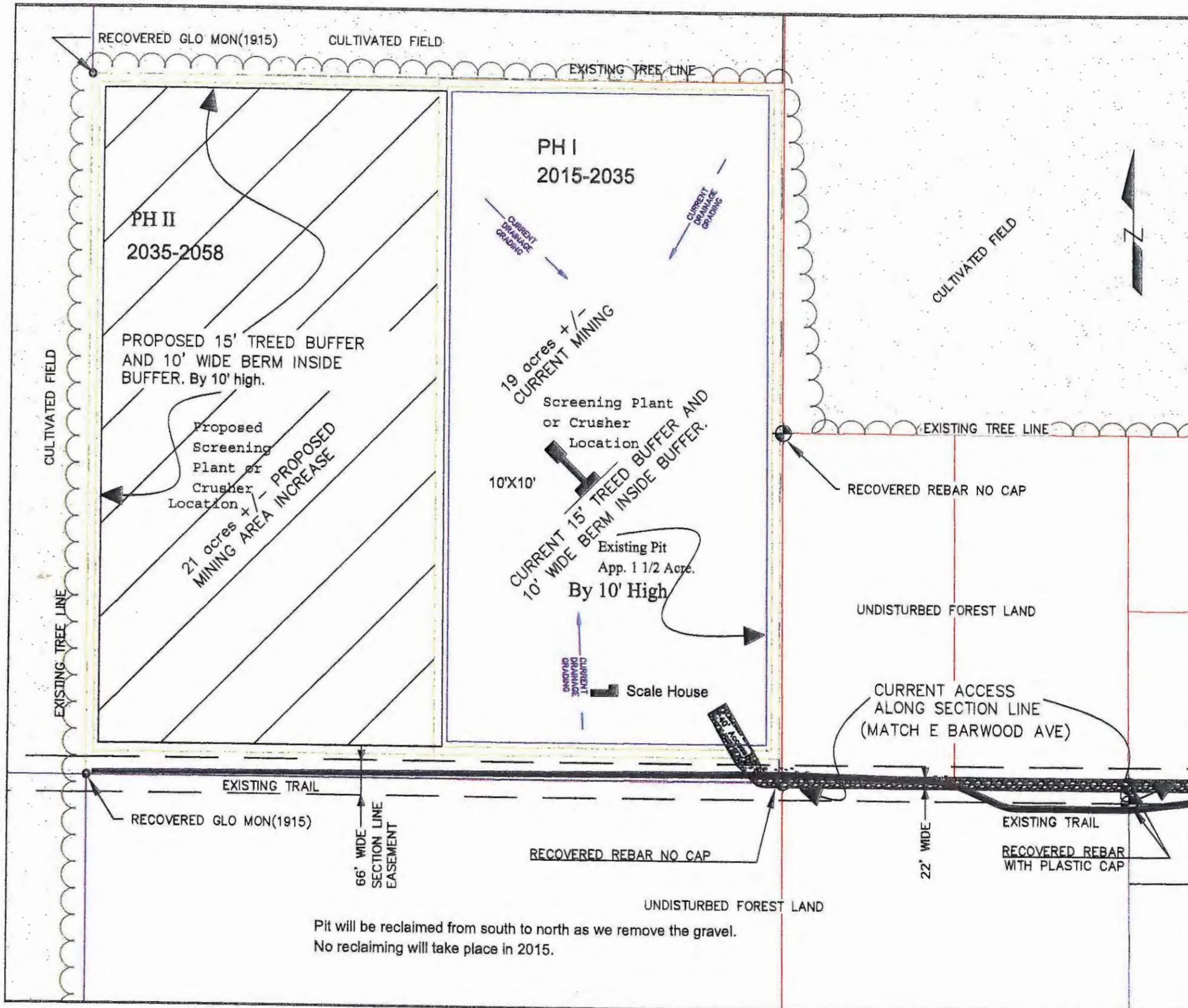
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MSB Information Technology/GIS  
April 04, 2014



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# SITE PLAN



- NOTES**
1. LOCATION OF SITE IS SW 1/4 OF THE SW 1/4 OF SECTION 26, T17N, R2E, SEWARD MERIDIAN, ALASKA
  2. MSB PARCEL ID 37197.
  3. NO WELLS OR SEPTIC FOUND IN TARGET PARCEL.
  4. PROPOSED ACCESS TO BE CURRENT ACCESS USING BARWOOD AVE.
  5. PUBLIC RIGHT OF WAY FOR ROADS FOUND WITHIN ONE MILE OF SITE.
  6. PRIVATE LANDS SURROUND TARGET PARCEL.
  7. BODENBURG CREEK WITHIN ONE MILE OF SITE.
  8. CURRENT TOPOGRAPHY: LEVEL GROUND.

RECEIVED  
JUN 26 2015  
PERMIT CENTER

SITE PLAN	SCALE: 1" = 200'	DATE: 04-08-2015
	DIRTWORKS GRAVEL PIT IN BUTTE, AK	
SHEET NO.	BUSH CONSTRUCTION SURVEYS	
1	PO BOX 876380, 3167 COTTLE LOOP, WASILLA, AK 99687	
OF 2		

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# SITE PHOTOGRAPHS



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INTRODUCTIONS



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OR15-412



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DR15-112

# APPLICATION MATERIAL

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# MATANUSKA-SUSITNA BOROUGH

## Planning and Land Use Department

350 East Dahlia, Palmer, Alaska 99645  
Matanuska - Susitna Borough  
Development Services (907)861-7822 \* fax (907)861-7876  
PermitCenter@matsugov.us

APR 16 2015 APPLICATION

### Earth Materials Extraction RECEIVED

Carefully read instructions and applicable borough code. Fill out forms completely. Attach information as needed. Incomplete applications will not be processed.

THIS APPLICATION IS FOR MATERIALS EXTRACTION THAT **DOES NOT** OCCUR WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE. IF YOUR PLAN INCLUDES EXTRACTION WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE YOU MUST COMPLETE THE APPLICATION SPECIFIC TO THAT PURPOSE.

Application fee must be attached, check one:

- \$100 for Administrative Permit > earth materials extraction on sites of 20 acres or less
- \$500 for Conditional Use Permit
- \$1,000 for Interim Materials District - earth materials extraction on sites greater than 20 acres

Prior to public hearing, the applicant must also pay for costs of advertising and mailing of public notices.

**Subject property** Township: 17N, Range: 02E, Section: 26, Meridian

MSB Tax Account # 17N02E26002

SUBDIVISION: \_\_\_\_\_ BLOCK(S): \_\_\_\_\_, LOT(S): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

(US Survey, Aliquot Part, Lat. /Long. etc) \_\_\_\_\_

\*\* A legal description must be provided for partial-lot Interim Materials Districts\*\*

**Ownership** If the applicant is different from the owner, then a Letter of Authorization must be included. Is authorization attached?  Yes  No  N/A

**Name of Property Owner**

D Networks INC  
Address: 3255 South Old Glenn Hwy Palmer AK 99645  
Phone: Hm 745-3671 Fax 745-3672  
Wk 745-3671 Cell 355-4013  
E-mail sjd@networks@hotmail.com

**Name of Agent/ Contact for application**

Address: \_\_\_\_\_  
Phone: Hm \_\_\_\_\_ Fax \_\_\_\_\_  
Wk \_\_\_\_\_ Cell \_\_\_\_\_  
E-mail \_\_\_\_\_

**Description** What type(s) of material is being extracted? Gravel

Total acreage area of all parcels on which the activity will occur: 40 acres

Total acreage area of earth material extraction activity: 40 acres

Total cubic yards extraction per year: up to 20,000 yds

Total projected cubic yards to be extracted: 832,000 yds

What is the estimated final year extraction will occur? 2057 2058

**Required information**

1. Attach a plan of sufficient detail to demonstrate compliance with the requirements of MSB 17.28.050 and MSB 17.28.060.

Plan of Operation	Attached
Provide seasonal start and end dates ✓	
Provide days of the week operations will take place. ✓	
Provide hours of operation. ✓	
Estimated end date of extraction ✓	
Estimated end date of reclamation ✓	
Describe all other uses occurring on the site ✓	
Describe methods used to prevent problems on adjacent properties, such as lateral support (steep slopes), water quality, drainage, flooding, dust control and maintenance of roads ✓	
Provide quantity estimates and topographical information such as cross section drawings depicting depth of excavation, slopes and estimated final grade ✓	

2. Submit a site plan. Drawings must be detailed and drawn to scale. Drawings under seal of an engineer or surveyor are recommended but not required.

SITE PLAN REQUIREMENTS	Attached
Identify location of permanent and semi-permanent structures on the site for verification of setback requirements. Include wells and septic systems.	
Depict buffer areas, driveways, dedicated public access easements, and noise buffers (such as fences, berms or retained vegetated areas), and drainage control such as ditches, settling ponds etc.	
Identify wetlands and waterbodies on site and within one mile	
Identify existing surrounding land uses within one mile	
Identify surrounding property ownership (i.e. public vs. private) within one mile of exterior boundaries	
Show entire area intended for gravel/material extraction activity and the boundary of the lot(s) containing the operation. Identify areas used for past and future phases of the activity. Identify phases of proposed mining activities including a map showing the area to be mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.	
Road and access plan that includes anticipated routes and traffic volumes. If the level of activity exceeds the minimum levels specified in MSB 17.61.090, traffic standards, a traffic control plan consistent with state regulations may be required	
Visual screening measures that include a detailed description of the type of visual screening to be utilized. Visual screening may include, but is not limited to, berms, natural vegetation, solid fences, walls, evergreen hedges or other means as approved by the commission	
Noise mitigation measures that include a description of measures to be taken by the applicant to mitigate or lessen noise impacts to surrounding properties. Measures shall include, but not be limited to, hours of operation of noise-producing equipment,	

erecting noise barriers (i.e., berms a minimum of 10 feet in height) between noise-producing equipment and adjacent uses, location of noise-producing equipment (i.e., below grade in excavated pit areas), and measures to utilize equipment with noise reduction features	
Proposed lighting plan	
Other (as required by MSB Planning Department)	

3. Submit a reclamation plan including the following:

Reclamation Plan	Attached
Provided timeline for reclamation at particular locations ✓	
Provide copy of reclamation financial assurance filed with the State of Alaska (If exempt, provide qualifying documents for exemption)	

4. Submit documentation of compliance with borough, state and federal laws:

COMPLIANCE WITH BOROUGH, STATE AND FEDERAL LAWS	Applied for (list file #)	Attached (list file #) or N/A
Mining license as required by the Alaska State Department of Revenue, pursuant to A.S.42.65		
Mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land		
Reclamation plan as required by ADNR, pursuant to A.S. 27.19		
Notice of intent (NOI) for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the National Pollutant Discharge Elimination System (NPDES) requirements		
United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.		
Others (list as appropriate)		

5. **OWNER'S STATEMENT:** I am owner of the following property:

MSB Tax parcel(s) ID #(s) \_\_\_\_\_  
and,

I hereby apply for approval of material extraction activity on that property as described in this application.

I understand all activity must be conducted in compliance with all applicable standards of MSB 17.28, MSB 17.30 and with all other applicable borough, state or federal laws, including but not limited to, air quality, water quality, and use and storage of hazardous materials, waste and explosives, per MSB 17.28.040.

I understand that other rules such as local, state and federal regulations, covenants, plat notes, and deed restrictions may be applicable and other permits or authorization may be required. I understand that the borough may also impose conditions and safeguards designed to protect the public's health, safety and welfare and ensure the compatibility of the use with other adjacent uses.



## Plan of Operation

The pit will be in operation from March 31st through November 1st. It will operate Monday through Saturday and the hours of operation will be 7:00 a.m. until 7:00 p.m.

The estimated extraction "end date" is December 31, 2058. The estimated "end date" for reclamation is December 31, 2078. Other than gravel extraction the only other use of the pit will be the importing of clean fill for reclamation.

The methods we will be using to prevent problems on the adjacent properties are as follows.

We will leave a vegetative buffer around the entire perimeter of the area we are working in.

In front of the vegetative buffer we will install a dirt berm. The slopes of the berm will not be greater than a ~~1 to 2~~ 1:1.

We will stay a minimum of 4 feet above the water table.

All the storm water will be contained on the property once operations are under way.

All the access roads will be maintained by Dirtworks, Inc. using heavy equipment. The dust will be controlled using a water truck.

The existing landscape is relatively flat and heavily wooded. Based on the information we received from the test holes we dug on the property. We plan on digging to a depth of seventeen and half feet below the existing grade. Digging to this depth on the entire 40 acre parcel would give us a quantity of about 832,000 yards of gravel.

## Site Plan Requirements

There are no wells or septic on the 40 acre parcel. The property sits at the end of a dead end road called Barwood. At the end of Barwood a single lane trail takes off into the woods and is barely wide enough for a vehicle. The trail runs west to

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east along the south end of the parcel. The majority of this trail runs along a 33 foot wide section line.

Existing land uses are as follows:

The land to the north and west of the property is farmland hay fields.

The land to the east is split - half is a hay field and the other half is heavily wooded and undeveloped. To the east there is approximately ten acres separating the parcel and the nearest residence.

About a quarter of a mile from the south east corner of the property there are some rental cabins along Barwood. The only land use occurring within one mile of the site would be hay farming, a few rentals cabins and two houses. There are more houses on the other side of the Glenn Highway.

To the best of our knowledge these are the property owners within one mile of the property boundaries:

Paul Huppert  
Ralph Kircher  
Robar Alaska Comm. Property Trust  
Celeste Wood  
Timberline Sawmill and Cabin  
James Whitmore  
Embley Farm LTD Partnership  
Terrance Weiland/Pioneer Peak Farms, LLC.  
William MacFarlane  
Daniel R. Voth/Richard L. Voth  
Paul Nelson  
Walter and Pauline Bendixen  
Mary Woods  
Glen Brown  
Diamond Bar 7 Corp.  
Rosa Patterson  
David Brannels

The traffic volumes would be based on the demand for the gravel. In our experience working out of a pit on Bodenbug Loop for the past 15 years normal volume for our jobs in the local area is about 5 to 10 trucks a day.

At this time the only project we have on the books that would require this gravel is in Birchwood. For this particular project there would be 6 trucks that should make 7 trips each in and out of the pit in 1 day. None of these trucks will be going through the downtown Butte area.

As shown on the site plan provided the visual screening method we plan to use will be to leave a natural tree buffer around all sides of the property. We will also be placing a minimum of a 10' x 10' dirt berm around the perimeter of the area in use. Leaving the vegetative buffer and placing the dirt berm around the perimeter as well will not only be for visual screening but also for noise mitigation as well.

We do not foresee any situation that would make working past 7:00 p.m. necessary. We feel that sticking to courteous hours of operation will also help keep the noise created from day to day operations from becoming an issue.

## **Reclamation Plan**

The timeline we have in mind for reclamation will be as follows:

We are planning on taking about 20,000 yards a year from the gravel pit. This means we should be done with the entire 40 acres in approximately 40 years. The property is covered with 2 to 4 feet of silt. For Dirtworks this silt would be considered unusable for the majority of our projects. The additional silt will be stockpiled and saved for future reclamation. We realize this will not be enough to fill the entire hole so we plan to back haul any clean fill we can remove from other projects and place onsite to use for the reclaiming of this land.

The second 20 acres is covered with much more silt than the first 20. Once we are finished with the first 20 acres, we will use the silt from the second 20 acres to fill the first. There is an additional 10 feet or more of the silt on the second 20 acres. This reclaiming will be in progress as we use the area up. The second 20 acres will

rely more on importing the necessary material in order to reclaim the area. Our first year in operation we imported approximately 10,000 yards, and at 10,000 yards per year it may take a little more time to reclaim the second 20 acres.

Right now the land is relatively flat and is covered with trees. It has been this way forever as far as anyone knows. When we are finished with the property we would like it still to be relatively flat - the only difference would be that it would no longer be covered in trees. The plan is to fill the land using clean fill so that it could either be like a nice flat hay field like the property on either side or it could be developed for housing or other structures someday. The plan is to have the first 20 acres reclaimed in about 24 years and the same would go for the second area once we begin to use it.

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# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488

Planning and Land Use Department

Development Services Division (907) 861-7822

FAX (907) 861-7876 - E-Mail PermitCenter@matsugov.us

## FLOOD HAZARD DEVELOPMENT PERMIT

PERMIT NUMBER:

**FHDP 172920140010**

LEGAL DESCRIPTION:

SECTION LINE EASEMENT WITHIN 17N02E BETWEEN  
SECTIONS 26 AND 35 S.M.

ISSUED TO:

DIRTWORKS, INC.  
3255 S OLD GLENN HWY  
PALMER, AK 99645

In accordance with MSB 17.29.110: an application has been reviewed and is APPROVED for development described as; Extended driveway to 17N02E26C002.

Only development specifically described in the submitted application is authorized under the requirements of MSB 17.29. A new application must be submitted and approved prior to any other development.

This permit pertains only to compliance with the requirements of MSB 17.29 (Flood Damage Prevention). This permit does not relieve the permittee from the responsibility to comply with all other applicable rules and to identify and obtain all other necessary authorizations, including, but not limited to, a permit for driveway access to Public Right of Way.

### IMPORTANT NOTES

Development authorized must be started no later than 180 days from the issuance of this permit. The development described in this permit must be completed within 2 years of the date of issuance.

### RIGHT TO APPEAL

This order may be appealed, in accordance with MSB 15.39.140, within 21 days from the date on which written decision or order is issued.

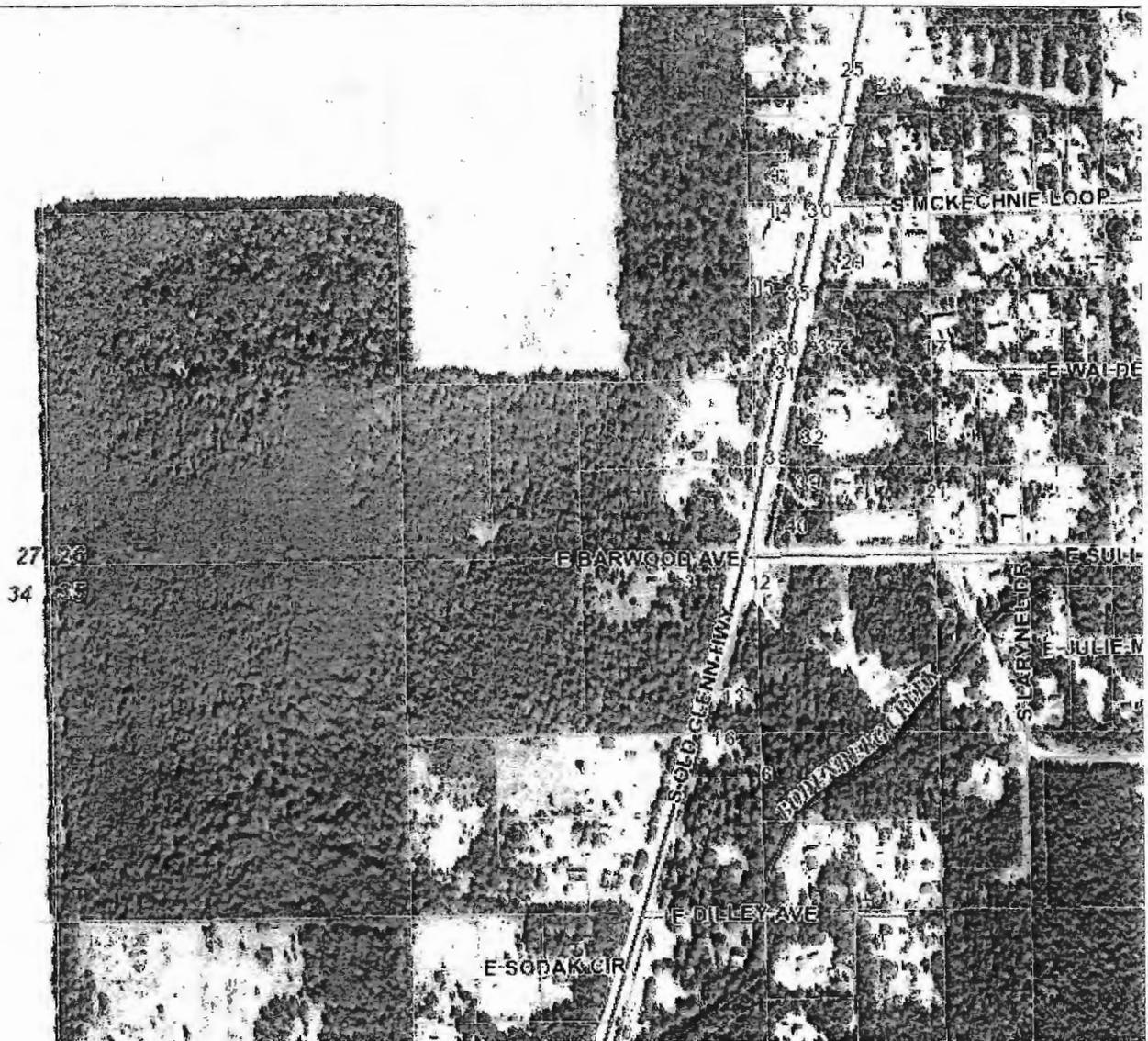
You must contact this office after the work has been completed so an on-site inspection can be conducted and a Certificate of Completion can be issued.

ISSUED BY:

Michelle Olsen, CFM  
Floodplain Administrator

4/16/14

Issuance Date



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**STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF MINING, LAND AND WATER**

**Northern Region**  
3700 Airport Way  
Fairbanks, AK 99709  
(907) 451-2740

**Southcentral Region**  
550 W 7th Ave., Suite 900C  
Anchorage, AK 99501-3577  
(907) 269-8552

**Southeast Region**  
400 Willoughby, #400  
P.O. Box 111020  
Juneau, AK 99801  
(907) 465-3400

**MATERIAL SITE RECLAMATION PLAN OR  
LETTER OF INTENT/ANNUAL RECLAMATION STATEMENT  
AS 27.19.030 – 27.19.050**

Non-refundable filing fee for reclamation plan: \$100

In accordance with Alaska Statute 27.19, reclamation is required of all mining operations, including sand and gravel extraction. Completion of this form will meet the law's requirements for a **reclamation plan** (see below for filing requirements; due date: at least 45 days before mining is proposed to begin; requires approval by the Division of Mining, Land and Water). Completion of this form will also serve as a **letter of intent** for operations exempt from the plan requirement (due date: before mining begins). No approval is required for a letter of intent, but a miner who files a letter of intent must, before December 31, file an **annual reclamation statement** (Section 8 of this form).



Check applicable box:

**A. RECLAMATION PLAN** (REQUIRED if the operation will disturb five or more acres this year, OR 50,000 cubic yards, OR if the operation has a cumulative disturbed area of five or more acres)

**C. LETTER OF INTENT** (less than five acres to be disturbed AND less than 50,000 cubic yards AND less than five acres unreclaimed area)  
NOTE: A miner who files a letter of intent is also required to file an annual reclamation statement at the end of the year.

**B. RECLAMATION PLAN—VOLUNTARY** (for an operation below limits shown in Box A but wanting to qualify for the statewide bonding pool)

THIS RECLAMATION PLAN/LETTER OF INTENT IS FOR CALENDAR YEAR 2015  
(IF YOU CHECKED EITHER BOX A OR B ABOVE AND PROPOSE A MULTI-YEAR PLAN, STATE ALL YEARS COVERED.)

1. **MINER INFORMATION** (IF THERE IS MORE THAN ONE MINER, ATTACH A LIST OF THE NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL OTHER OWNERS, OPERATORS, OR LEASEHOLDERS OF THE MINING OPERATION)

Dirtworks Inc.  
NAME OF MINER WHO WILL SERVE AS AGENT FOR NOTICE PURPOSES  
3255 South Old Glen Highway  
ADDRESS (NOTIFY THE DEPARTMENT OF ANY LATER CHANGE OF ADDRESS)  
Palmer                      AK                      99645                      907-745-3671  
CITY                                      STATE                                      ZIP CODE                                      TELEPHONE

NAME OF LANDOWNER (IF OTHER THAN MINER) OR PUBLIC LAND MANAGEMENT AGENCY

FEDERAL OR STATE CASEFILE NUMBER (IF ANY) ASSIGNED TO THE SITE

102-4018 (Rev. 04/06)

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- If extraction occurs within a flood plain, the reclamation activity shall reestablish a stable bed and bank profile such that river currents will not be altered and erosion and deposition patterns will not change.

NOTE: If you propose to use reclamation measures other than those shown above, or if the private landowner or public land manager of the site requires you to use stricter reclamation measures than those shown above, attach a list of those measures to this plan.

### 5. ALTERNATE POST-MINING LAND USE

- The mining site is public land. The land management agency's land use plan (if any) for post-mining land use is: \_\_\_\_\_
- The mining site is public land. As allowed by AS 27.19.030(b), I propose to reclaim it to the following post-mining land use: \_\_\_\_\_
- The mining site is private property. The private landowner plans to use it for the following post-mining land use: fill with clean fill, farm fields or subdivide

### 6. ATTACHMENTS

- If the mining operation has additional owners, operators, or leaseholders not shown on p. 1 of this form, attach a list of their names, addresses, and telephone numbers.
- Attach a USGS map at a scale no smaller than 1:63,360 (inch to the mile) showing the general vicinity of the mining operation and the specific property to be mined. Option: If you checked Box C on the first page of this form and the mining site is adjacent to an airport or public highway, state the name of the airport or the name and milepost of the public highway.
- Attach a diagram of the mined area (this term includes the extraction site, stockpile sites, overburden disposal sites, stream diversions, settling ponds, etc.) and the mining operation as a whole (this term includes the roads you plan to build, your power lines, support facilities, etc.). Show and state the number of acres to be mined during the year. (If you checked Box A or B on the first page of this form and your plan covers more than one year, show each year's work.) Show the location corners or property boundaries of the site in relation to the reclamation work and any other areas affected by the operation.
- Attach a list of the equipment (type and quantity) to be used during the reclamation activity.
- A time schedule of events must be attached that includes dates and activities related to this reclamation plan.
- If the site is private land not owned by the miner, attach a signed, notarized statement from the landowner indicating the landowner's consent to the operation. The landowner may also use the consent statement to notify the department that the landowner plans a post-mining land use incompatible with natural revegetation and therefore believes that reclamation to the standard of AS 27.19.020 is not feasible.
- For those miners that are required to file an annual reclamation statement, attach photographs and/or videotapes dated and described as to location of the reclamation activity that was completed.
- If you propose to use reclamation measures other than those listed on this form, or if the private landowner or public land manager of the site requires you to use stricter reclamation measures, attach a list of those measures.

7. RECLAMATION BONDING (REQUIRED ONLY IF YOU CHECKED BOX A or B ON THE FIRST PAGE OF THIS FORM)

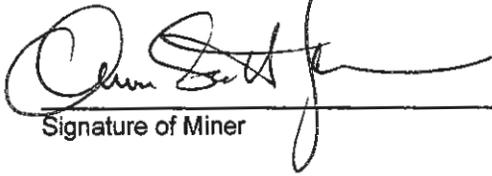
The total acreage of my mining operation that is subject to the bonding requirement for the current year is \_\_\_\_\_ acres (add acreages stated in Section 3(a) and 3(d) of this form).

The per-acre bond amount is \$750/acre or a total bond amount of \$\_\_\_\_\_.

Please check the appropriate bonding method that you will apply toward this reclamation plan:

- Participation in the statewide bonding pool.
- Posting a corporate surety bond.
- Posting a personal bond accompanied by a letter of credit, certificate of deposit, or a deposit of cash or gold.
- Posting a bond or financial guarantee with another government agency that has jurisdiction over the mining operation, as allowed by a cooperative management agreement between that agency and the Division of Mining, Land and Water.
- Posting a general performance bond with a state agency that meets the requirements of 11 AAC 97.400(4).

The above reclamation plan/letter of intent and all attachments are correct and complete to the best of my knowledge.

  
\_\_\_\_\_  
Signature of Miner

4/8/15  
\_\_\_\_\_  
Date

AS 27.19.030 and AS 27.19.050 require a miner either to file a reclamation plan for approval or to file a letter of intent followed by an annual reclamation statement. AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210.

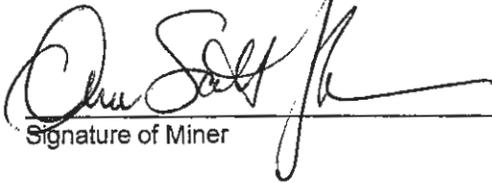
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8. **ANNUAL RECLAMATION STATEMENT—REQUIRED IF YOU FILED A LETTER OF INTENT (CHECKED BOX C ON THE FIRST PAGE) FOR THIS OPERATION. DUE DATE: DECEMBER 31, \_\_\_\_\_.** YOU MUST FILE EVEN IF THE MINING DESCRIBED IN YOUR LETTER OF INTENT DID NOT TAKE PLACE.

This 2015 annual reclamation statement is for:  
(year)

- a. 1 1/2 acres Total acreage mined.
- b. 40,000 cu. yds. Total volume mined or disturbed, including overburden.
- c. 0 acres Total acreage reclaimed.
- d. 5 acres Cumulative total of unreclaimed acreage.
- e. Reclamation measures that were used (check appropriate measures from Section 4, DESCRIPTION OF THE RECLAMATION OPERATION, and attach list of additional or stricter measures if applicable).

The above annual reclamation statement and all attachments are correct and complete to the best of my knowledge.



Signature of Miner

Date

AS 27.19.030 and AS 27.19.050 require a miner either to file a reclamation plan for approval or to file a letter of intent followed by an annual reclamation statement. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(9) and confidentiality is requested). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210.

STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF MINING, LAND AND WATER

Northern Region  
3700 Airport Way  
Fairbanks, AK 99709  
(907) 451-2705

Southcentral Region  
550 W 7<sup>th</sup> Avenue, Ste 900C  
Anchorage, AK 99501-3577  
(907) 269-8552

Southeast Region  
400 Willoughby, #400  
Juneau, AK 99801  
(907) 465-3400

LAND USE PERFORMANCE GUARANTY  
(CORPORATE SURETY)

Contract, Permit, or Lease – State File # \_\_\_\_\_  
Surety Bond No. 756698C

Know all people by these presents, that the undersigned

Dirtworks Inc, a (Corporation) partnership / sole proprietor / LLC /  
Joint Venture – circle one), organized and existing under the laws of the State of ALASKA, as Principal, and  
Developers Surety and Indemnity Company organized and existing under the laws of the State of  
Iowa and licensed to do business in the State of Alaska, as Surety, are held and firmly bound unto the  
State of Alaska, Department of Natural Resources, in the sum of Seven Thousand Five Hundred & no/100 DOLLARS,  
(\$ 7,500.00) for the payment of which sum we hereby jointly and severally bind ourselves, our successors, and assigns.

THE OBLIGATIONS of this bond are as follows:

1. The Principal is by written agreement entering into a contract, permit, or lease with the State of Alaska ("the State") involving State land, which agreement is identified as \_\_\_\_\_ (State file # and agreement type), hereinafter "the agreement," and is, by reference, incorporated fully herein in all its terms and made a part of this bond.
2. In accordance with State regulations at 11 AAC 96.060, the Alaska Department of Natural Resources ("the department") has determined that the Principal is required to furnish the State of Alaska a corporate surety bond, acceptable to the department and conditioned upon compliance with all terms of the agreement.
3. The Principal has chosen to post this corporate surety bond with the department as a guarantee that the obligations, terms, and conditions of the agreement will be completed as required by the Alaska Land Act, AS 38.05, and attendant regulations at 11 AAC 96.
4. The coverage of this bond extends to the Principal's obligations under the agreement and under applicable laws and regulations, to assure that all of the activities on and uses of the land subject to the agreement are conducted by the Principal in compliance with the obligations, terms, and conditions of the agreement.
5. Upon a determination by the State that the Principal has satisfactorily complied with the obligations, terms and conditions of the agreement pertaining to activities on and uses of the land, and the applicable laws and regulations, then the obligations of this bond shall be released; otherwise, this bond shall remain in full force and effect until released in writing by the State.
6. The Principal and Surety agree that:
  - (a) unless the Principal has replaced this bond with other guaranty acceptable to the department conditioned upon compliance with all terms of the agreement, coverage under this bond shall extend to and include any extension(s) in time of the agreement, such coverage to continue irrespective of the expiration of the obligations, terms, and conditions originally set forth in the agreement; the Surety shall not cancel this bond unless released in writing by the State;
  - (b) notwithstanding any modifications of the agreement approved by the department, this bond remains in full force and the Surety waives, as a defense against the State, any right to notice of any such modifications;
  - (c) The department shall review this bond from time to time and may require an adjustment in the amount of the bond. No increase in bond amount shall bind the surety without the surety's written consent;
  - (d) the neglect or forbearance of the State in enforcing against the Principal performance by the Principal of any obligation, term, or condition of the agreement shall not in any way release the Principal or Surety from liability under this bond;
  - (e) whenever the Principal shall be, and is declared by the State to be, in default under the obligations, terms, and conditions of the agreement, the State shall notify the Principal and Surety. Upon receipt of a notice of the Principal's default from the State and demand by the State for performance or payment, the Surety shall promptly pay the face value of this bond to the State, or in lieu of paying the face amount, the director may approve the Surety's remedy of the default by the Surety fully completing the performance of the Principal's obligations under the agreement. The Surety's completion of the performance of the Principal's obligations under the agreement does not relieve the Principal of its obligations under the agreement;

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- (f) the Principal or the Surety must promptly notify the department and the principal of any action filed alleging the insolvency or bankruptcy of the Surety or the Principal or alleging any violations which could result in suspension or revocation of the surety's right to do business in the State of Alaska; and
- (g) upon the incapacity of the Surety by reason of bankruptcy, insolvency, or suspension or revocation of its license, the Principal shall be deemed to be without bond coverage in violation of 11 AAC 96.060 and AS 38.65 and subject to enforcement actions described therein.

[Copy, fill-out, and attach the below if more signatures are necessary]

**PRINCIPAL**

Signed and executed this 19th day of May, 2015  
 BY: Owen Scott Johnson President  
(Print name) (Title)  
3255 S Old Glenn Highway - Palmer, AK 99645  
(Address of Principal)  
 By: [Signature]  
(Signature of Officer/owner/partners/members/managing member) --- (Seal) ---

**ACKNOWLEDGEMENT OF PRINCIPAL**

The foregoing instrument was acknowledged before me by  
Owen Scott Johnson this 19th day of May, 2015  
(Name of Individual)  
 Witness my hand and official seal  
[Signature]  
(Signature of Notary Public) Aaron E Combs, Jr  
 My Commission Expires: January 27th, 2019  
 --- (Seal) ---

**SURETY**

Signed and executed this 19th day of May, 2015  
 BY: Aaron E Combs Attorney-in-Fact  
(Print name) (Title)  
P O Box 19725 - Irvine, CA 92623  
(Address of Surety)  
 By: [Signature]  
(Signature of Officer) --- (Seal) ---

**ACKNOWLEDGEMENT OF SURETY**

The foregoing instrument was acknowledged before me by  
Aaron E Combs this 19th day of May, 2015  
(Name of Individual)  
 Witness my hand and official seal  
[Signature]  
(Signature of Notary Public) Kathy L Jackson  
 My Commission Expires: September 18th, 2015  
 --- (Seal) ---



**APPROVAL AND ACCEPTANCE BY THE STATE OF ALASKA**  
**DEPARTMENT OF NATURAL RESOURCES**

By: \_\_\_\_\_  
 Signature of Authorized State Representative Title Date

State File # \_\_\_\_\_  
 Bond No. \_\_\_\_\_

POWER OF ATTORNEY FOR  
DEVELOPERS SURETY AND INDEMNITY COMPANY  
INDEMNITY COMPANY OF CALIFORNIA  
PO Box 19726, IRVINE, CA 92623 (949) 263-3300

KNOW ALL BY THESE PRESENTS that except as expressly limited, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, do each hereby make, constitute and appoint:

\*\*\*Michael F. Combs, Aaron E. Combs, jointly or severally\*\*\*

as their true and lawful Attorney(s)-in-Fact, to make, execute, deliver and acknowledge, for and on behalf of said corporations, as sureties, bonds, undertakings and contracts of suretyship giving and granting unto said Attorney(s)-in-Fact full power and authority to do and to perform every act necessary, requisite or proper to be done in connection therewith as each of said corporations could do, but reserving to each of said corporations full power of substitution and revocation, and all of the acts of said Attorney(s)-in-Fact, pursuant to these presents, are hereby ratified and confirmed.

This Power of Attorney is granted and is signed by facsimile under and by authority of the following resolutions adopted by the respective Boards of Directors of DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA, effective as of January 1st, 2008.

RESOLVED, that a combination of any two of the Chairman of the Board, the President, Executive Vice-President, Senior Vice-President or any Vice President of the corporations be, and that each of them hereby is, authorized to execute this Power of Attorney, qualifying the attorney(s) named in the Power of Attorney to execute, on behalf of the corporations, bonds, undertakings and contracts of suretyship; and that the Secretary or any Assistant Secretary of either of the corporations be, and each of them hereby is, authorized to attest the execution of any such Power of Attorney;

RESOLVED, FURTHER, that the signatures of such officers may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures shall be valid and binding upon the corporations when so affixed and in the future with respect to any bond, undertaking or contract of suretyship to which it is attached

IN WITNESS WHEREOF, DEVELOPERS SURETY AND INDEMNITY COMPANY and INDEMNITY COMPANY OF CALIFORNIA have severally caused these presents to be signed by their respective officers and attested by their respective Secretary or Assistant Secretary this May 23, 2013.

By Daniel Young  
Daniel Young, Senior Vice-President

By Gregg N. Okura  
Gregg N. Okura, Vice-President



State of California  
County of Orange

On May 23, 2013 before me  
Date

Gina L. Garner, Notary Public  
Here Insert Name and Title of the Officer

personally appeared \_\_\_\_\_  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature \_\_\_\_\_

Gina L. Garner

Gina L. Garner, Notary Public



Place Notary Seal Above

CERTIFICATE

The undersigned, as Secretary or Assistant Secretary of DEVELOPERS SURETY AND INDEMNITY COMPANY or INDEMNITY COMPANY OF CALIFORNIA, does hereby certify that the foregoing Power of Attorney remains in full force and has not been revoked and, furthermore, that the provisions of the resolutions of the respective Boards of Directors of said corporations set forth in the Power of Attorney are in force as of the date of this Certificate

This Certificate is executed in the City of Irvine, California, this 19th day of May, 2015

By Mark J. Lansdon  
Mark J. Lansdon, Assistant Secretary

ID-1380(Rev 05/13)

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# COMMENTS

## Susan Lee

---

**From:** Theresa Taranto  
**Sent:** Wednesday, May 27, 2015 1:03 PM  
**To:** Susan Lee  
**Subject:** RE: Dirtworks IMD

FIRM 8170, X and A Zone ( 1/3 of property in the flood zone)  
Any development in this area requires a Flood Hazard Development permit.  
Thanks,

*Theresa Taranto  
Development Services  
Administrative Assistant*

*Mat-Su Borough  
350 E Dahlia Ave.  
Palmer, Alaska 99645  
907-861-8574*

**From:** Susan Lee  
**Sent:** Monday, May 18, 2015 11:38 AM  
**To:** [mearow@matanuska.com](mailto:mearow@matanuska.com); [rglenn@mta-telco.com](mailto:rglenn@mta-telco.com); Elizabeth Weiant; Heather Ralston; Capital Projects; Brad Pickett; Theresa Taranto; Eileen Probasco; Andy Dean; Bohner, Christina M (DNR); [jimsykesdistrict1@gmail.com](mailto:jimsykesdistrict1@gmail.com)  
**Subject:** Dirtworks IMD

Dirtworks, Inc. has submitted an application for an Interim Materials District (IMD) under MSB 17:28 to extract up to 832,000 cubic yards of material until the year 2058 within a 40 acre parcel of property.

Please review and submit any comments you may have to me by **June 19, 2015**.

Thank you,

Susan

Susan Lee  
Planner II  
Matanuska-Susitna Borough  
907-861-7862 (Direct Line)  
907-861-7876 (FAX)



# MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Cultural Resources Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 745-9859 • Fax (907) 745-9876

## MEMORANDUM

DATE: 10 June 2015

TO: Susan Lee, Planner II  
FROM: Sandra Cook, Architectural Historian  
SUBJECT: Interim Materials District  
TITLE: Dirtworks, Inc.  
LEGAL: Section 26, T17N, R02E, SM  
TAX MAP: PA 14

Matanuska - Susitna Borough  
Development Services

JUN 11 2015

Received

### SPECIAL NOTE: NO OBJECTION – USE CAUTION

Cultural Resources Division staff has reviewed the above application and finds there is are no known or recorded sites on said property. This conclusion was derived through research of the documented sites on file in the Cultural Resources Division of the Matanuska-Susitna Borough and sites documented in Alaska Heritage Resource files at the State Office of History and Archaeology.

While we have no objection to the proposed Platting action on the said property, and our records are not complete, we recommend caution during construction or related activities in the event cultural remains may come to light or be recovered. If cultural resources are found as a result of the above mentioned activity we would appreciate the chance to document them to augment our knowledge of local history. Cultural remains may include features such as cache pits, house pits, garbage pits, depressions and/or other non removable indications of human activity, as well as, artifacts, buildings, machinery, etc.

Recording of cultural resources or other remains does not change ownership status of materials found, they belong to the property owner, nor does it prohibit your activity request. If cultural remains are located please contact this office at (907) 861-8655 as soon as possible. This would enable us to photograph and record any cultural materials that may be observed. Thank you for your cooperation. We appreciate you helping us learn more about our past.

Sincerely

Sandra Cook  
Architectural Historian

NOTE§A.S.11.46.482 (a) of the Alaska Statutes states that

A person commits the crime of criminal mischief in the third degree if, having not right to do so or any reasonable grounds to believe the person have such a right...

(3) If a person knowingly

(A) defaces, damages or desecrates a cemetery or the contents of a cemetery or a tomb, grave, or memorial regardless of whether the tomb, grave, or memorial is in a cemetery or whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost, or neglected; (B) removes human remains or associated burial artifacts from a cemetery, tomb, grave, or memorial regardless of whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost or neglected.

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OR 15-112



## MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Cultural Resources Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 745-9859 • Fax (907) 745-9876

### MEMORANDUM

DATE: 17 June 2015

TO: Susan Lee, Planner II  
FROM: Sandra Cook, Architectural Historian  
SUBJECT: Interim Materials District  
TITLE: Dirtworks, Inc.  
LEGAL: Section 26, T17N, R02E, SM  
TAX MAP: PA 14

### SPECIAL NOTE: NO OBJECTION – USE CAUTION

Cultural Resources Division staff has reviewed the above application and finds there are no known or recorded sites on said property. This conclusion was derived through research of the documented sites on file in the Cultural Resources Division of the Matanuska-Susitna Borough and sites documented in the Alaska Heritage Resource files at the State Office of History and Archaeology.

While we have no objection to the proposed Platting action on the said property, and our records are not complete, we recommend caution during construction or related activities in the event cultural remains may come to light or be recovered. If cultural resources are found as a result of the above mentioned activity we would appreciate the chance to document them to augment our knowledge of local history. Cultural remains may include features such as cache pits, house pits, garbage pits, depressions and/or other non removable indications of human activity, as well as, artifacts, buildings, machinery, etc.

Recording of cultural resources or other remains does not change ownership status of materials found, they belong to the property owner, nor does it prohibit your activity request. If cultural remains are located please contact this office at (907) 861-8655 as soon as possible. This would enable us to photograph and record any cultural materials that may be observed. Thank you for your cooperation. We appreciate you helping us learn more about our past.

Sincerely

Sandra Cook  
Architectural Historian

NOTE: A.S. 11.46.482 (a) of the Alaska Statutes states that

A person commits the crime of criminal mischief in the third degree if, having not right to do so or any reasonable grounds to believe the person have such a right...

(3) If a person knowingly

(A) defaces, damages or desecrates a cemetery or the contents of a cemetery or a tomb, grave, or memorial regardless of whether the tomb, grave, or memorial is in a cemetery or whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost, or neglected; (B) removes human remains or associated burial artifacts from a cemetery, tomb, grave, or memorial regardless of whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost or neglected.

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Matanuska-Susitna Borough  
 Planning & Land Use Department  
 Development Services Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



52022000L002 227

MARTINEZ MARTIN J  
 5805 S OUR RD  
 PALMER, AK 99645

JUN 29 2015

RECEIVED

FIRST CLASS MAIL

Attend via SKYPE

Just once I'll get one of these about someone putting in a Big FARM. Remember Farm!

The Planning Director of the Matanuska-Susitna Borough will consider the following:

**Application:** Application for an Interim Materials District (IMD)  
**MSB Code Section:** MSB 17.28 - Interim Materials District  
**Applicant/Property Owner:** Dirtworks, Inc.  
**Location:** 15715 E. Barwood Avenue; MSB Tax ID# 17N02E26C002; within Township 17 North, Range 2 East, Section 26, Seward Meridian  
**Request:** An application for an Interim Materials District (IMD) has been submitted for the extraction of up to 832,000 cubic yards of material until the year 2058 within a 40 acre parcel of property.

The Planning Commission will conduct a public hearing in the Borough Assembly chambers, Palmer, Alaska, on this item on **July 20, 2015**. The meeting begins at 6:00 p.m. **Public hearing begin at 6:15 p.m.** This may be the only presentation of this item before the Planning Commission and you are invited to attend. **SO SKYPE IT.**

Application material may be viewed online at [www.matsugov.us](http://www.matsugov.us) and clicking on 'Public Notices'. Application material may also be reviewed in the Borough Permit Center. If you have any questions or would like to send us comments concerning the proposed action, this form may be used for your convenience by filling in the information below and mailing it to the Matanuska-Susitna Borough, Development Services Division, 350 E. Dahlia Avenue, Palmer, Alaska 99645. You may fax comments to 861-7876 or e-mail to [slee@matsugov.us](mailto:slee@matsugov.us). For more information, please contact Susan Lee at 861-7862. Comments received prior to **June 26, 2015** will be included in the Planning Commission packet for the Commissioner's review and information. Please be advised that comments received from the public after that date will not be included in the staff report to the Planning Commission. If there is not enough room below, please attach this sheet to another piece of paper.

**Name:** Martinez **Mailing Address:** 5805 OUR Rd.

**Location/Legal Description of your property:** more trash

**Comments:** WHAT Happen to the great Farming community, subdivisions gravel pits, dumps, Asphalt plants sounds like the lower 48'

Note: Vicinity Map Located on Reverse Side

put in some tracks. is the best way to haul coal RR & gravel cheaper shipping

**Susan Lee**

---

**From:** timberlinelogcabins@gmail.com on behalf of Timberline Log Cabins  
<tiberline@mtaonline.net>  
**Sent:** Friday, June 26, 2015 9:39 AM  
**To:** Susan Lee  
**Subject:** Dirtworks application for IMD

Ms. Lee,

I am writing in opposition to this application. As a property owner next to the proposed area I feel that having a gravel extraction business in the area for the next 48 years will take away from the atmosphere of the neighborhood and will bring property values down.

The current gravel operation on Barwood Ave. has been noisy and the truck traffic has been heavy at times on Barwood Ave.. Several families with small children live on that street and are fearful of letting their children outdoors to play. Truck noise and dust are also distracting and take away from quality of life in the neighborhood.

We have tried to build a nice neighborhood in that area and I am fearful that with the inroad of gravel extraction there that others will buy property in the area for the same purpose. We will have another eyesore in the valley comparative to the pit near Outer Springer and the Glenn Hwy.

Thank you for your consideration.

Daniel Owens

Lots 1-3 Log Cabin Acres

Jm15-178  
OR15-112

**Susan Lee**

---

**From:** Pamela Means <meansp@mtaonline.net>  
**Sent:** Thursday, June 25, 2015 4:59 PM  
**To:** Susan Lee  
**Subject:** 117n02e35c009

Request to add gravel pits in the Butte

This is in response to the notification of gravel pits planned for the Butte area. As a 10 year resident I feel I am under attack by several elements. I have for a number of years had to accommodate increased unsafe motorized traffic on the bike path from Jim Creek and the Knik River. We also have the race track which is noisy and as we recently discovered has been clearing the buffer land and putting in a round track.

Adding gravel extraction is not a long-term strategy that is sustainable or friendly for the residents in a rural area. I've noticed you are improving the Sullivan road for the pit that is proposed on that side but this road is still dirt. Increased heavy traffic, dust, rocks on the highway are all additional costs the state and neighbors will have bear.

I lived in the Palmer area for 10 years and was next to a gravel pit. There was not only the trucks, noise and dirt, there is also explosions when they blow up rocks, gravel crushers and increased noise of the equipment. I am opposed to any gravel extraction in the area. This should be a show case for rural and farming community which is sustainable even in a difficult environment.

Im15-178  
OR15-112

## Susan Lee

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**From:** Sally and Chuck Laird <laird.ak@gmail.com>  
**Sent:** Saturday, June 20, 2015 9:53 PM  
**To:** Susan Lee  
**Subject:** Dirtworks IMD, Public Comment  
**Attachments:** Dirtworks\_comments.pdf

Ms. Lee,

Thank you for spending time with me on the phone earlier this week. Attached is a PDF document that contains my comments for consideration by the commission and the assembly. I do plan to attend the public meetings to make in-person comments if that is permitted.

Charles Laird



Matanuska-Susitna Borough  
 Planning & Land Use Department  
 Development Services Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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Matanuska - Susitna Borough  
 Development Services

FIRST CLASS MAIL

JUN 12 2015

Received

The Planning Director of the Matanuska-Susitna Borough will consider the following:

**Application:** Application for an Interim Materials District (IMD)  
**MSB Code Section:** MSB 17.28 - Interim Materials District  
**Applicant/Property Owner:** Dirtworks, Inc.  
**Location:** 15715 E. Barwood Avenue; MSB Tax ID# 17N02E26C002; within Township 17 North, Range 2 East, Section 26, Seward Meridian  
**Request:** An application for an Interim Materials District (IMD) has been submitted for the extraction of up to 832,000 cubic yards of material until the year 2058 within a 40 acre parcel of property.

The Planning Commission will conduct a public hearing in the Borough Assembly chambers, Palmer, Alaska, on this item on July 20, 2015. The meeting begins at 6:00 p.m. **Public hearing begin at 6:15 p.m.** This may be the only presentation of this item before the Planning Commission and you are invited to attend.

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Name: Shane Houser Mailing Address: 4730 South Mckechnie Loop Palmer AK

Location/Legal Description of your property: Lot 5 Matthew Sub

Comments: again I will say no more 80hp mining in the butte noise Dust Traffic/Dump trucks rock crushers sinking asphalt Please help improve the Butte and not tear it up!

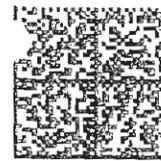
Is there a DEC Program for this operation I dont want to see my water pollute!

Note: Vicinity Map Located on Reverse Side

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 Development Services Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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Matanuska - Susitna Borough  
 Development Services

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 SCHOCK NIKLAS  
 KOGER SARAH  
 16508 E JULIE MARIE CIR  
 PALMER, AK 99645

JUN 08 2015

FIRST CLASS MAIL

Received

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Name: NIKLAS AND SARAH SCHOCK Mailing: 16508 E. JULIE MARIE CIR PALMER, AK

Location/Legal Description of your property: LOT 7 CROOKED CREEK

Comments: SEE HIGHLIGHTED PARAGRAPH IN ATTACHED LETTER

WE FEEL THIS IS HOW A GRAVEL PIT SHOULD BE DEVELOPED

Note: Vicinity Map Located on Reverse Side

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June 6, 2015

Dear Mr. Lackey,

This letter is in response to the letter addressed to my wife Sarah Schock. First, I would like to say that I have always supported the Drag Strip, racers, and, even up until now, supported the expansion of the race track. In fact, I have always liked the sound of the nitro and jet cars-it would not be summer time in the Butte without them. However, your idea that an asphalt producing gravel pit is in the best interest of "all of us" and the neighborhood is almost laughable. The development of this pit is not necessary for the drag strip or the neighborhood and would surely negatively impact almost everyone who lives nearby. Your idea that "improvements" are needed to the vast recreational opportunities including Jim Creek is also off base. These opportunities have been here for those people who have lived here for decades and hopefully will continue for those people who have moved here for the same uninhibited opportunities.

And, yes, it did not surprise me for Dirt Works to expand their permit. We did not protest this earlier permit (as you did) because first, it had no developed residential neighbors, second, needed nearly a half mile of road built to reach it, and third, was for a very small amount of material on a large parcel. It seemed petty for us to oppose that permit living where we do. And, after reading their new permit for expansion, we will not oppose this also. After all, it still has no direct residential neighbors, there are no plans for asphalt production, they are only digging to a depth of 17 feet, they will have a dirt berm for noise screening and a vegetated tree barrier for visual screening, and it will be reclaimed to the original surface level.

Your idea that this could be turned into a mono-fill demolition material disposal site is of concern and that thought has crossed my mind also. However, by your own statement, why wouldn't your pit make a great mono-fill demolition material disposal site also? Your pit would be nearly two times deeper, would swallow up almost the same amount of mono-fill, and would be roughly forty times closer to my family's well.

Also, to say that the gravel pit on Caudill Road is mostly shut down - this is temporary. It is currently for sale but has a grandfathered permit that can be transferred to the new owners. Alaska Excavating's permit is for continued processing of material, all required to be trucked in and out. So you can't really take either of these gravel pits out of the traffic situation on Sullivan Road. And, even if you did, your gravel pit would still be the second pit to use the Sullivan-Old Glenn Hwy intersection. And, as you stated yourself, traffic from two gravel pits would make that intersection extremely dangerous and would impact your ability to run a profitable business.

Most of the rest of my concerns were covered by my wife and neighbors at the planning commission meeting.

Klas Schock  
16508 E. Julie Marie Cir.  
Palmer, AK. 99645

Matanuska - Susitna Borough  
Development Services

JUN 08 2015

Received

IM15-178  
OR15-112

Name: Judith A Lewis Meeting Address: PO Box 3467 Palmer, AK 99645

Location/Legal Description of your property: Cabbage Patch Acres 7th 2, Block 3

Comments: This plan needs serious evaluation  
if it means loud noise with equipment, this  
is totally unacceptable, especially after 6 PM - it  
will also be near a school.

How studies been done on effects of  
vibrations?

Judith A. Lewis

Matanuska - Susitna Borough  
Development Services

Note: Vicinity Map Located on Reverse Side

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 Planning & Land Use Department  
 Development Services Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645



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Matanuska - Susitna Borough  
 Development Services

JUN 04 2015 FIRST CLASS MAIL

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The Planning Director of the Matanuska-Susitna Borough will consider the following:

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Name: Kenneth Elly Mailing Address: \_\_\_\_\_

Location/Legal Description of your property: \_\_\_\_\_

Comments: We are not in favor of the Gravel Pits

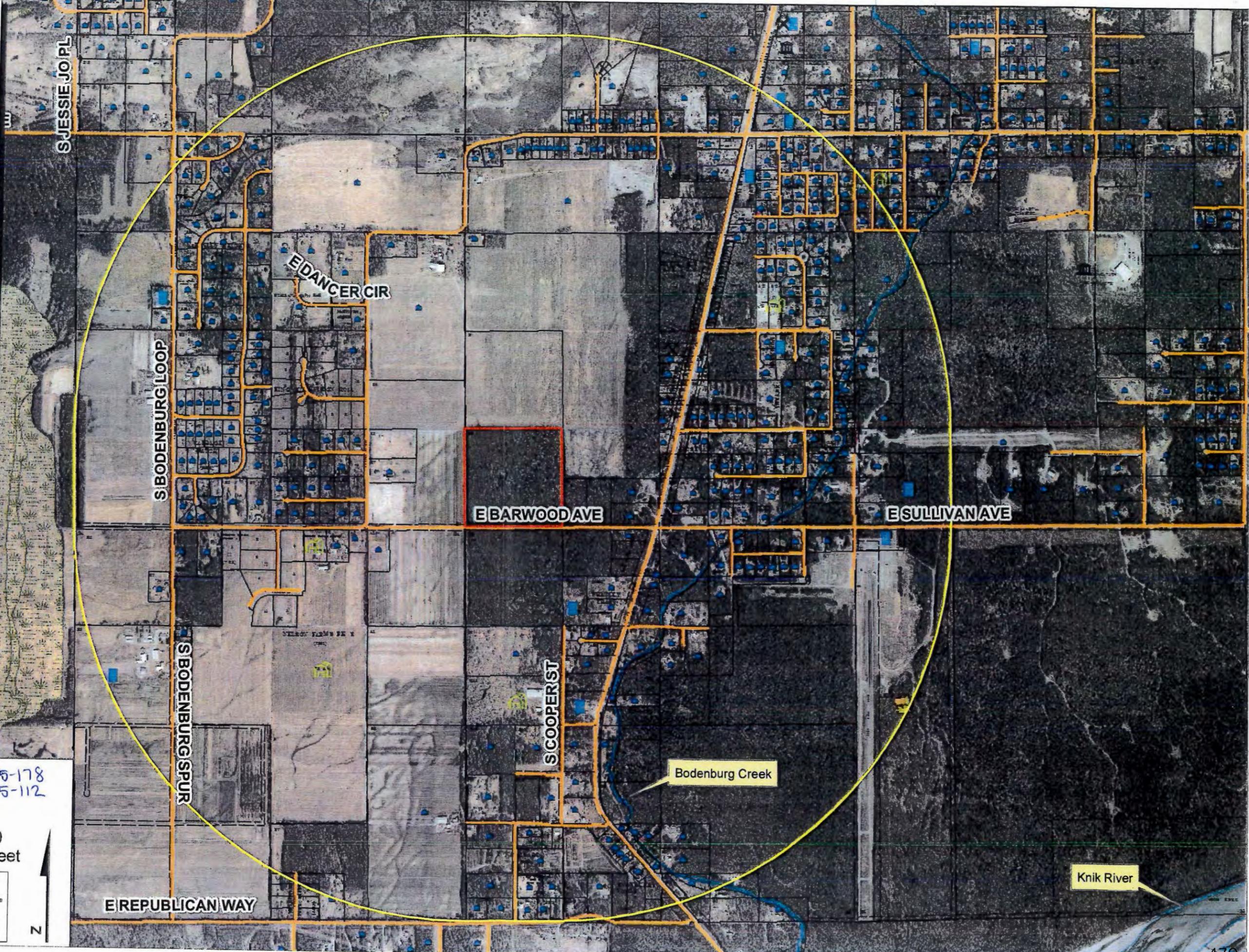
Note: Vicinity Map Located on Reverse Side

Im15-178  
 OR15-112

# MAPS

# Legend

- 1 Mile Notice Area
- 15715 E. Barwood
- Residential
- Commercial
- Industrial
- Public
- Agricultural
- Recreational
- Roads
- Creek
- Wetlands



Matanuska River

E BARWOOD AVE

ESULLIVAN AVE

S BODENBURG LOOP

E DANCER CIR

S BODENBURG SPUR

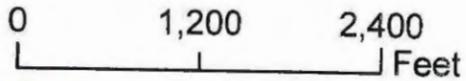
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Bodenburg Creek

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Dirtworks, Inc. IM15-178  
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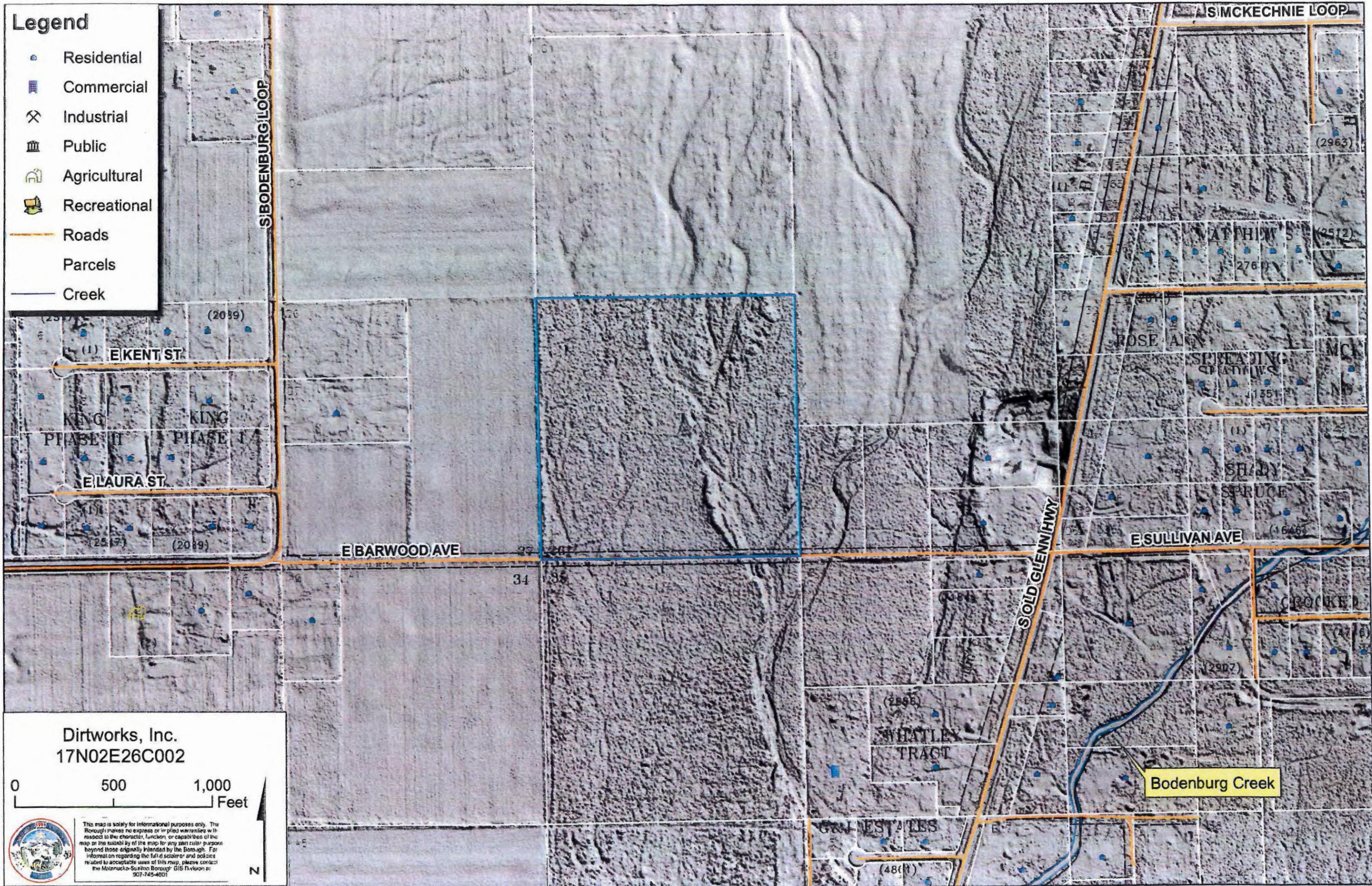


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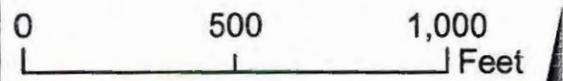
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# Legend

- Residential
- Commercial
- Industrial
- Public
- Agricultural
- Recreational
- Roads
- Parcels
- Creek



Dirtworks, Inc.  
17N02E26C002



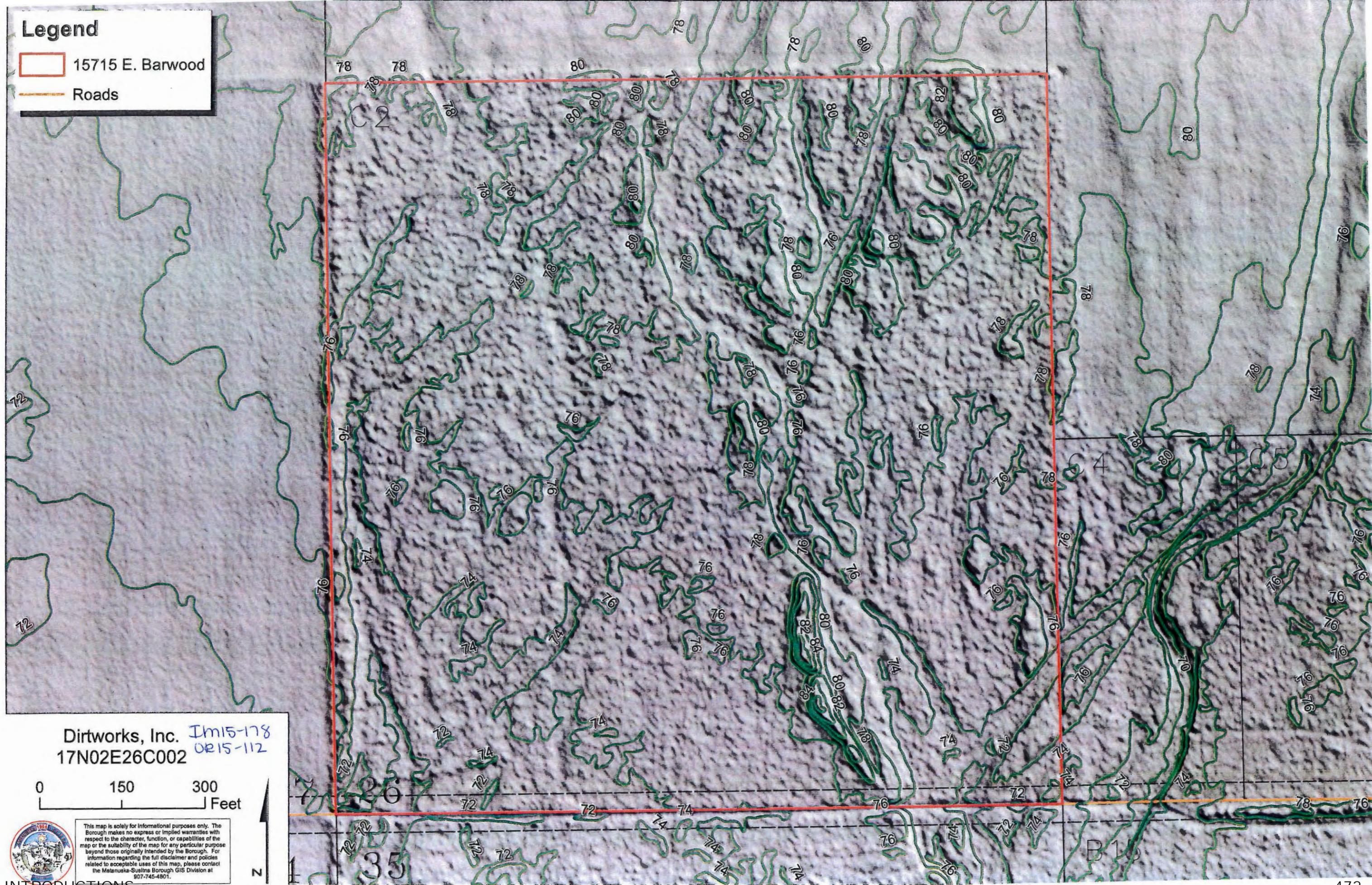
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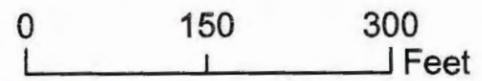
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**Legend**

-  15715 E. Barwood
-  Roads



Dirtworks, Inc. IM15-178  
17N02E26C002 OR15-112



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# PLANNING COMMISSION RESOLUTION

Im15-178  
OR15-112

By: Susan Lee  
Introduced: July 6, 2015  
Public Hearing: July 20, 2015  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 15-24 (AM)**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF AN INTERIM MATERIALS DISTRICT, KNOWN AS DIRTWORKS; IN TOWNSHIP 17 NORTH, RANGE 2 EAST, SECTION 26, PARCEL# C2 (TAX ID# 17N02E26C002), SEWARD MERIDIAN; 15715 E. BARWOOD AVENUE.

WHEREAS, an application for an Interim Materials District (IMD) was submitted by Dirtworks, Inc. to remove earth materials from 15715 E. Barwood Avenue, located within the southwest one-quarter of the southwest one-quarter of Township 17 North, Range 2 East, Section 26, Seward Meridian ; and

WHEREAS, it is the intent of the Matanuska-Susitna Borough to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, the purpose of MSB 17.28 is to establish an Interim Materials District within the borough to allow resource extraction activities as an interim use of land while promoting the public health, safety, order, prosperity, and general welfare of the borough through regulation of land use to reduce the adverse impacts of land uses and development between and among properties; and

WHEREAS, it is the further purpose of MSB 17.28 to promote compatible and orderly development; and

Planning Commission Resolution 15-24  
Adopted: 07-20-15 (AM)

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WHEREAS, the Planning Commission has reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.28; and

WHEREAS, findings of fact and conclusions of law have been listed in the staff report; and

WHEREAS, the Planning Commission conducted a public hearing on July 20, 2015 regarding this IMD request; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District is compatible with the goals and policies of the Borough Wide Comprehensive Plan (2005 Update); and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District does not negatively affect public health, safety or general welfare; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District has met the site development standards of this chapter including compliance with all required local, state, and federal laws.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby finds this application does meet the standards of MSB 17.28 and adopts the findings of fact and conclusions of law within the staff report and hereby recommends approval of the designation of Interim Materials District known as Dirtworks, Inc. with the following conditions:

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1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. Material extraction shall be in accordance with the applicant's site plan dated April 8, 2015.
3. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks at the end of each day.
4. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with the drip pans or other discharge prevention devices.
5. All hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
6. If the material extraction operation expands or alters, an amendment to the Interim Materials District shall be required.
7. Prior to extraction, the applicant shall file a Notice of Intent (NOI) for construction general permit or multi-sector permit and storm water pollution prevention plan (SWPPP) and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES).
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System

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requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.

9. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.
10. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to Monday through Saturday from 7 am to 7 pm.
11. All vehicles associated with the use are prohibited from using "Jake Brakes".
12. The permit holder shall maintain East Barwood Avenue as needed to prevent road deterioration.
13. If cultural resources are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documented.
14. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
15. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at a minimum be

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allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of the Interim Materials District.

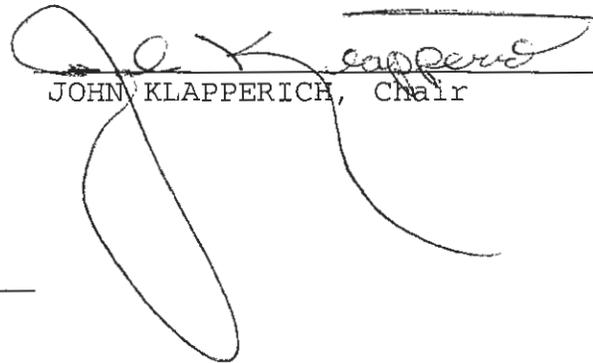
16. The property owner and/or operator shall comply with the reclamation standards of MSB 17.28.067.
17. If reclamation information is updated annually with the State of Alaska, Department of Natural Resources, the applicant shall provide a copy of the updated information to the MSB Planning Department.
18. Visual screening shall be achieved and maintained by using a combination of a minimum 15' wide vegetated buffer and an earthen berm no less than 10' high. Side slopes shall not exceed 2H:1V.
19. If illumination devices are required, they shall not be greater than 20 feet in height, shall utilize downward directional shielding devices, and shall meet the requirements of MSB 17.28.060(A)(6) Lighting Standards.
20. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).

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21. The IMD must be approved by the Matanuska-Susitna Borough Assembly.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission recommends Assembly approval of the designation of Interim Materials District for the 40 acres of property located at 15715 E. Barwood Avenue.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 20th day of July, 2015.

  
\_\_\_\_\_  
JOHN KLAPPERICH, Chair

ATTEST

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Clerk

(SEAL)

PASSED UNANIMOUSLY: Klapperich, Endle, Healy, Walden, Kendig, Adams, and Rauchenstein

IM15-178  
OR15-112

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on July 20, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair John Klapperich.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM**

Planning Commission members present and establishing a quorum:

- Mr. Brian Endle, Assembly District #1
- Mr. Thomas Healy, District #2
- Mr. John Klapperich, Assembly District #3 *Chair*
- Mr. Bruce Walden, Assembly District #4
- Mr. William Kendig, Assembly District #5
- Mr. Tomas Adams, Assembly District #6
- Mr. Vern Rauchenstein, District #7

Staff in attendance:

- Ms. Lauren Driscoll, Planning Services Chief
- Ms. Laura Newton, Assistant Borough Attorney
- Ms. Susan Lee, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

**II. APPROVAL OF AGENDA**

Chair Klapperich inquired if there were any changes to the agenda.

Commissioner Kendig:

- stated that he has requested an advisory opinion from the Board of Ethics to determine if he may have a conflict of interest with Resolution 15-26; and
- it is his intent to make a motion to postpone Resolution 15-26 until August 3, 2015.

MOTION: Commissioner Kendig moved to postpone Resolution 15-26 until time certain on August 3, 2015. The motion was seconded.

VOTE: The motion to postpone Resolution 15-26 until time certain, August 3, 2015, passed with Commissioners Endle and Rauchenstein in opposition.

GENERAL CONSENT: The agenda was approved as amended without objection.

**III. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Ms. Rosemary Ludvick, a member of the audience.

**IV. CONSENT AGENDA**

A. Minutes

1. July 6, 2015 regular meeting minutes

**A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS**

1. **Resolution 15-25**, A Conditional Use Permit (CUP) in accordance with MSB 17.60.110, Junkyards and Refuse Area Standards, for the operation of a junkyard/salvage yard, including towing and impound, auto services, and used auto sales, located at 2700 N. Church Road, Wasilla; within Township 18 North, Range 1 West, Section 31, Seward Meridian; MSB Tax Account 18N01W31A014. Public Hearing: August 3, 2015. (*Applicant: Tews Enterprises, LLC., Staff: Susan Lee*)
2. **Resolution 15-27**, a Conditional Use Permit in accordance with MSB 17.30, Conditional Use Permit (CUP) for Earth Materials Extraction Activities, for the extraction of 390, 000 cubic yards of earth material from a 19.7 acre site within a 120-acre parcel, located within Township 18 North, Range 2 West, Section 24, Tax Parcel D1 (18N02W24D001), Seward Meridian. Public Hearing: August 3, 2015. (*Applicant: B&E Construction, Staff: Mark Whisenhunt*)

**B. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS**

*(There were no introductions for legislative public hearings.)*

Chair Klapperich read the consent agenda into the record.

Chair Klapperich inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

**V. COMMITTEE REPORTS**

*(There were no committee reports.)*

**VI. AGENCY/STAFF REPORTS**

*(There were no agency/staff reports.)*

**VII. LAND USE CLASSIFICATIONS**

*(There were no land use classifications.)*

**VIII. AUDIENCE PARTICIPATION (Three minutes per person.)**

The following person spoke regarding encouraging marijuana establishments in the Mat-Su Borough, and provided a handout with language that he would like added to MSB 17.70 for uses requiring a marijuana establishment licenses: Mr. Tim Hale.

The following person spoke regarding the public testimony process: Ms. Mitzi Van Asdlan.

The following person spoke regarding the process of addressing conflicts of interest and public process: Mr. Eugene Carl Haberman.

**IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS** (*Public Hearing not to begin before 6:15 P.M.*)

*Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.*

*(There were no quasi-judicial public hearings.)*

**X. PUBLIC HEARING LEGISLATIVE MATTERS**

- A. **Resolution 15-24**, A resolution recommending Assembly approval of an Interim Materials District (IMD) in accordance with MSB 17.28 – Interim Materials District, for the extraction of 832,000 cubic yards of earth material from a 40-acre parcel, located at 15715 E. Barwood Avenue, Palmer, within Township 17 North, Range 2 East, Section 26, Seward Meridian; MSB Tax Account 17N02E26C002. (*Applicant: Dirtworks, Inc.*)

Chair Klapperich read the resolution title into the record.

Ms. Susan Lee provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding:

- whether E. Barwood Avenue is a public road;
- a timeline for reclamation of the site;
- safety concerns with mandating that gravel truck drivers not use their "Jake Brakes"; and
- will the amount of material that is removed be replaced equally with fill.

Mr. Scott Johnson, Dirtworks owner, provided an overview of his application.

Commissioners questioned the applicant regarding:

- whether there is a speed limit sign posted on E. Barwood Avenue; and
- the timeline for reclamation of the site.

Chair Klapperich opened the public hearing.

The following persons spoke in opposition of Resolution 15-24: Mr. Charles M. Laird and Ms. Mitzi Van Asdlan.

The following person spoke in favor of Resolution 15-24: Mr. Shane Durand.

The following person spoke regarding concerns with public notification: Mr. Eugene Carl Haberman.

Chair Klapperich invited the applicant to respond to comments and questions from the public. Mr. Scott Johnson responded to comments and questions from the public.

Commissioners questioned the applicant regarding:

- backup alarms on the trucks;
- clarification of height and width of the berms;
- when did extraction begin with the administrative permit; and
- how they will address air quality concerns.

There being no one else to be heard, Chair Klapperich closed the public hearing and discussion moved to the Planning Commission.

**MOTION:** Commissioner Endle moved to approve Resolution 15-24. The motion was seconded.

**MOTION:** Commissioner Adams moved a primary amendment to delete condition number 12. The motion was seconded.

**VOTE:** The primary amendment passed without objection.

**MOTION:** Commissioner Adams moved a primary amendment to condition #19 by:

- inserting "minimum" before "15' wide";
- inserting "no less than" before 10' high; and
- Replacing "as described in the application material" with "side slopes shall not exceed 2H:1V".

The motion was seconded.

**VOTE:** The primary amendment passed without objection.

**MOTION:** Commissioner Adams moved a primary amendment to add a new condition #22 to read "This authorization shall expire 120 months from approval by the Matanuska-Susitna Borough Assembly." The motion was seconded.

**MOTION:** Commissioner Kendig moved a secondary amendment to change the expiration from 120 months to 240 months." The motion was seconded.

Discussion ensued regarding whether the commission is able to or should change the expiration periods on IMD's.

Chair Klapperich asked Mr. Johnson if limiting the permit to 10 or 20 years would substantially restrict him from doing the business that he intends to do.

Mr. Johnson responded affirmatively.

**WITHDRAWN:** Commissioner Kendig withdrew his secondary amendment.

There was no objection noted.

VOTE: The primary amendment to require the authorization for the IMD to expire 120 months after the permit is approved by the Assembly failed with Commissioners Walden, Endle, and Adams in favor.

Commissioner Adams:

- requested legal guidance for the latitude that the commission has regarding IMD's and imposing time frames; and
- would like this information before the next IMD comes before the commission.

Ms. Laura Newton, Assistant Borough Attorney, stated that she will provide an informational memorandum for the second PC meeting in August.

VOTE: The main motion to approve Resolution 15-24 passed as amended without objection.

- B. **Resolution 15-26**, A resolution recommending Assembly approval of an ordinance amending MSB 17.61, Core Area Conditional Use Permit Requirements, to prohibit private landfills within the Core Area. Referred by the Assembly May 27, 2015. Public Hearing postponed from July 6, 2015.

*(Postponed until August 3, 2015, during approval of the agenda.)*

#### **XI. CORRESPONDENCE AND INFORMATION**

*(There was no correspondence and information.)*

#### **XII. UNFINISHED BUSINESS**

*(There was no unfinished business.)*

#### **XIII. NEW BUSINESS**

*(There was no new business.)*

#### **XIV. COMMISSION BUSINESS**

- A. Upcoming Planning Commission Agenda Items

*(Commission Business was presented and no comments were noted.)*

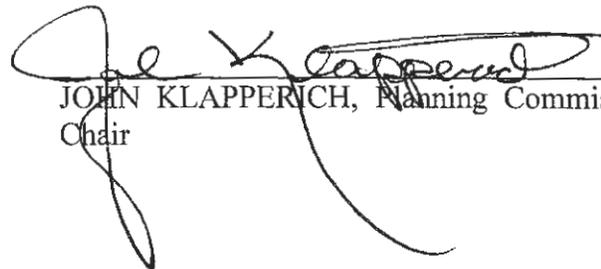
#### **XV. DIRECTOR AND COMMISSIONER COMMENTS**

Commissioner Endle:

- PC Resolution 15-31 updating the Comprehensive Plan and SpUD process is coming forward; and
- stated that he has prepared some amendments that he has forwarded to legal for review prior to them coming before the commission.

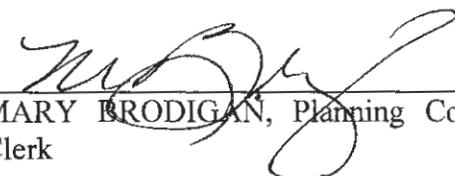
XVI. ADJOURNMENT

The regular meeting adjourned at 8:20 p.m.



JOHN KLAPPERICH, Planning Commission  
Chair

ATTEST:



MARY BRODIGAN, Planning Commission  
Clerk

*Minutes approved: August 3, 2015*

CODE ORDINANCE

Sponsored by:  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-112**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.28.090(A), ADDING AN INTERIM MATERIALS DISTRICT KNOWN AS DIRTWORKS, LOCATED AT 15715 E. BARWOOD AVENUE; MSB TAX ACCOUNT# 17N02E26C002; WITHIN TOWNSHIP 17 NORTH, RANGE 2 EAST, SECTION 26, SEWARD MERIDIAN.

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WHEREAS, the rationale and intent of this ordinance are found in IM 15-178 which accompanies this ordinance; and

WHEREAS, an application for an Interim Materials District was submitted by Dirtworks, Inc. requesting to remove earth materials from 15715 E. Barwood Avenue, MSB Tax Account# 17N02E26C002, within Township 17 North, Range 2 East, Section 26, Seward Meridian; and

WHEREAS, it is the intent of the Matanuska-Susitna Borough to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, the purpose of MSB 17.28 is to establish an Interim Materials District within the Borough to allow resource extraction activities as an interim use of land while promoting the public health, safety, order, prosperity, and general welfare of the borough through regulation of land use to reduce the adverse impacts of land uses and development between and among properties; and

WHEREAS, it is the further purpose of MSB 17.28 to promote compatible and orderly development; and

WHEREAS, the Planning Commission has reviewed this application, associated materials and the staff report, with respect to standards set forth in MSB 17.28; and

WHEREAS, the Planning Commission conducted a public hearing on July 20, 2015 regarding this IMD request; and

WHEREAS, the Planning Commission found that the proposed Interim Materials District is compatible with the goals and objectives of the MSB Comprehensive Plan (2005 Update); and

WHEREAS, the Planning Commission found that the proposed Interim Materials District does not negatively affect public health, safety or general welfare; and

WHEREAS, the Planning Commission found that the proposed Interim Materials District has met the site development standards of MSB 17.28 including compliance with all required local, state, and federal laws; and

WHEREAS, on July 20, 2015 the Planning Commission adopted Resolution 15-24(AM) recommending approval of the interim materials district.

BE IT ENACTED:

Section 1. Classification. Sections 1, 3, and 4, are non-code, Section 2 of this ordinance is of a general and permanent nature and shall become part of the Borough Code.

Section 2. Amendment of subsection. MSB 17.28.090(A) is hereby amended as follows:

(10) Dirtworks, within Township 17 North, Range 2 East, Section 26, and more specifically described as:

The Southwest one-quarter of the Southwest one-quarter, Section 26, Township 17 North, Range 2 East, Seward Meridian.

Section 3. Special Conditions. The Interim Materials District shall be subject to the following conditions:

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. Material extraction shall be in accordance with the applicant's site plan dated April 8, 2015.
3. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks at the end of each day.
4. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.
5. All hazardous materials, drips, leaks, or spills shall be promptly attended to and properly treated.
6. If the material extraction operation expands or alters, an amendment to the Interim Materials District shall be required.

7. Prior to extraction, the applicant shall file a Notice of Intent (NOI) for construction general permit or multi-sector permit and storm water pollution prevention plan (SWPPP) and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES).
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.
9. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.
10. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to Monday through Saturday from 7 am to 7 pm.
11. All vehicles associated with the use are prohibited from using "Jake Brakes".
12. The permit holder shall maintain East Barwood Avenue as needed to prevent road deterioration.
13. If cultural resources are found during material extraction activities, the MSB Cultural Resources

Division shall be contacted immediately so the remains can be documented.

14. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
15. Borough staff shall be permitted to enter onto any portion of the property to monitor compliance with permit requirements. Such access will at a minimum be allowed on demand when activity is occurring and, with prior verbal or written notice, and at other times as necessary to monitor compliance. Denial of access to Borough staff shall be a violation of the Interim Materials District.
16. The property owner and/or operator shall comply with the reclamation standards of MSB 17.28.067.
17. If reclamation information is updated annually with the State of Alaska, Department of Natural Resources, the applicant shall provide a copy of the updated information to the MSB Planning Department.
18. Visual screening shall be achieved and maintained by using a combination of a minimum of 15' wide vegetated buffer and an earthen berm no less than 10' high. Side slopes shall not exceed 2H:1V.
19. If illumination devices are required, they shall not be greater than 20 feet in height, shall utilize downward directional shielding devices, and shall meet the

requirements of MSB 17.28.060(A)(6) Lighting Standards.

20. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).

21. The IMD must be approved by the Matanuska-Susitna Borough Assembly.

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DeVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 15-182**

**SUBJECT:** APPROPRIATING \$40,000 FROM THE TALKEETNA FIRE SERVICE AREA FUND BALANCE, FUND 254, TO FUND 405, PROJECT NO. 10136, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE COMPLETION OF THE DRAFTING TANK INSTALLATION PROJECT AT STATION 11-3 AND TO PROVIDE ROAD ACCESS TO THE TANK.

**AGENDA OF:** August 18, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY** *for* JOHN MOOSEY, BOROUGH MANAGER: *Steve Ed Hay*

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
1	Finance Director	oue	8/10/15
2	Borough Attorney	NS	
3	Borough Clerk	am	8/10/15

**ATTACHMENT(S):** Fiscal Note: Yes X No  
 Ordinance Serial No. 15- 113 (3pp)  
 Resolution Serial No. 15- 085 (3pp)

**SUMMARY STATEMENT:**

In the 2014 capital projects budget, \$100,000 in Talkeetna Fire Service Area funds were appropriated for a drafting tank at Station 11-2. It was determined that a significant water supply was already in close proximity to that station, but that Station 11-3 did not have a water source nor was it close enough to a significant water source to be able to support fire suppression activities in that area. Due to the lack of a water source it was necessary to install the new water supply/fill system at the Station 11-3 site prior to the building being constructed.

On May 20, 2014, with Resolution 2014-045, the scope of project 10136-6605 was changed from Station 11-2 to the Station 11-3 for

the location of a water supply/fill system site. It has been determined that the current funding is inadequate to complete the construction of the water supply/fill system with the inclusion of the electrical component and pump system. The installation of an access road to the tank has been deemed necessary in order for the fire apparatus to quickly and efficiently access the water supply.

The Talkeetna Fire Service Area Acting Chief has approved a \$40,000 fund balance appropriation for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank.

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation which will approve an appropriation of \$40,000 from the Talkeetna Fire Service Area fund balance, fund 254, to fund 405, Project 10136, and approve the scope of work and budget to allow for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: August 18, 2015

REQUEST: Appropriating \$40,000 from the Talkeetna Fire Service Area fund balance, fund 254, to fund 405, Project 10136, and approving the scope of work and budget for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT: <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>40,000</u>	FUNDING SOURCE <u>Fund 254 Talkeetna FSA</u>
FROM ACCOUNT # <u>254 272.000</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.</u>	PROJECT # <u>10136</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>8/16/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>40</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>40</u>					
TOTAL	<u>40</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) Fund Balance after approval of \$40,000 appropriation would be \$441,852.

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 8/17/15

IM No. 15-182  
 Ordinance No. 15-113  
 Resolution No. 15-085

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-113**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$40,000 FROM THE TALKEENA FIRE SERVICE AREA FUND BALANCE, FUND 254 TO FUND 405, PROJECT NO. 10136, TO ALLOW FOR THE COMPLETION OF THE DRAFTING TANK INSTALLATION PROJECT AT STATION 11-3 AND TO PROVIDE ROAD ACCESS TO THE TANK.

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WHEREAS, in the 2014 capital projects budget, \$100,000 in Talkeetna Fire Service Area funds were appropriated for a drafting tank at Station 11-2; and

WHEREAS, it was determined that a significant water supply was already in close proximity to that station, but that Station 11-3 did not have a water source nor was it close enough to a significant water source to be able to support fire suppression activities in that area; and

WHEREAS, due to the lack of a water source it was necessary to install the new water supply/fill system at the Station 11-3 site prior to the building being constructed; and

WHEREAS, on May 20, 2014, with Resolution 2014-045, the scope of project 10136-6605 was changed from Station 11-2 to the Station 11-3 for the location of a water supply/fill system site; and

WHEREAS, it has been determined that the current funding is inadequate to complete the construction of the water supply/fill system with the inclusion of the electrical component and pump system; and

WHEREAS, the installation of an access road to the tank has been deemed necessary in order for the fire apparatus to quickly and efficiently access the water supply; and

WHEREAS, the Talkeetna Fire Service Area Acting Chief has approved a \$40,000 fund balance appropriation for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves an appropriation in the amount of \$40,000 from the Talkeetna Fire Service Area Fund Balance, Fund 254 to Fund 405, Project No. 10136, for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-085**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 10136, TO ALLOW FOR THE COMPLETION OF THE DRAFTING TANK INSTALLATION PROJECT AT STATION 11-3 AND TO PROVIDE ROAD ACCESS TO THE TANK.

---

WHEREAS, in the 2014 capital projects budget, \$100,000 in Talkeetna Fire Service Area funds were appropriated for a drafting tank at Station 11-2; and

WHEREAS, it was determined that a significant water supply was already in close proximity to that station, but that Station 11-3 did not have a water source nor was it close enough to a significant water source to be able to support fire suppression activities in that area; and

WHEREAS, due to the lack of a water source it was necessary to install the new water supply/fill system at the Station 11-3 site prior to the building being constructed; and

WHEREAS, on May 20, 2014, with Resolution 2014-045, the scope of project 10136-6605 was changed from Station 11-2 to the Station 11-3 for the location of a water supply/fill system site; and

WHEREAS, it has been determined that the current funding is inadequate to complete the construction of the water supply/fill

system with the inclusion of the electrical component and pump system; and

WHEREAS, the installation of an access road to the tank has been deemed necessary in order for the fire apparatus to quickly and efficiently access the water supply; and

WHEREAS, the Talkeetna Fire Service Area Acting Chief has approved a \$40,000 fund balance appropriation for the completion of the Drafting Tank installation project at Station 11-3 and to provide road access to the tank.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for Project No. 10136 as follows:

**SCOPE OF WORK**

Construction of a water supply/fill system at Station 11-3 to include electrical and pump; and to install road access to the tank.

**AMENDED BUDGET**

<u>Project/Account No.</u>	<u>Previously Approved Budgets</u>	<u>Amended Budgets</u>
<b>Drafting Tank Station 11-3 Project No. 10136-6605</b>		
Fiscal Year 2014 Talkeetna Fire Service Area Capital Appropriations	\$100,000	\$100,000

Talkeetna Fire Service Area Capital Appropriations	\$ <u>-0-</u>	\$ <u>40,000</u>
<b>Total Project No. 10136-6605</b>	<b><u>\$100,000</u></b>	<b><u>\$ 140,000</u></b>

ADOPTED by the Matanuska-Susitna Borough Assembly this  
- day of -, 2015.

\_\_\_\_\_  
LARRY DEVILBISS, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk  
(SEAL)

**REVISED BOARD AND COMMISSION VACANCY REPORT August 18, 2015**

**N = New Application    R = Reappointment    \*\*\*Vacant since 12/31/2012    \*\*Vacant since 12/31/2013    \*Vacant since 12/31/2014**

<b>Board - Applicant</b>	<b>Applicants Under Consideration by Mayor</b>	<b>Mayor's Appointments for Confirmation by the Assembly</b>
<p><b>Agriculture Advisory Board</b> <i>12 members - 12 vacancies</i>                      01 Palmer Soil/Water Conservation District                      02 Wasilla Soil/Water Conservation District                      03 Upper Susitna Soil/Water Conservation District .....                      04 Alaska Farm Bureau – Mat-Su Chapter                      05 Palmer Center for Sustainable Living .....                      06 Knowledge/Experience Production of Wool, Qiviut, Fiber, Hair, Feathers, etc.                      07 Knowledge/Experience Livestock, Alternative Livestock, Dairy, Grazing, Hay .....                      08 Knowledge/Experience Field Crops (potatoes, carrots, etc.) .....Donald Brainard - N                      09 Knowledge/Experience Floriculture, Horticulture, Greenhouse/Hoop House, Beekeeping .....                      10 Knowledge/Experience Agricultural Economic Development, Prepared Foods and Value-Added Product Industry .....                      11 At-Large Member .....                          • Ilianna Hauptman - N                      12 Non-Voting Youth Intern</p>	<p>.....                      .....                      .....                      .....                      .....                      .....                      .....</p>	<p>Kenneth Marsh – N                       Norman Harris – N                       Lee Hecimovich - N                       James Skinner – N                       Ken Peltier - N                      Erik “Moe” Johnson - N</p>
<p><b>Animal Care &amp; Regulation Board</b>  <i>5 members/1 alt. – 1 vacancy</i>                      Animal Interest</p>		
<p><b>Aviation Advisory Board</b>  <i>9 members – 1 vacancy</i>                      Member 8</p>		
<p><b>Board of Adjustment and Appeals</b>  <i>5 members/3 alt. - 2 vacancies – (3) 3 year terms</i>                      ***Alternate 1 .....                      ***Alternate 2</p>	<p>.....</p>	<p>Larry Schmidt - N</p>
<p><b>Board of Equalization</b>  <i>15 members - 7 vacancies - (3) 3 year terms</i>                      **Member 4                      Member 5                      *Member 6                      **Member 7                      Member 12</p>		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Board of Equalization (continued)</b> **Member 13 **Member 14		
<b>Board of Ethics</b> <i>5 members - 11 vacancies</i> *Member 2 ..... *Member 5 **Member 7 **Member 8 ..... **Member 9 ***Member 10 **Member 11 *Member 12 ***Member 13 **Member 14 **Member 15	.....  Athena Willis - N	Diana Straub - N
<b>Borough Area Schools Site Selection Committee</b> <i>7 or 8 members/3 alt. – 4 vacancies</i> Assembly Alternate Assembly Representative 2 *Community At-Large Planning Commission Rep 2		
<b>Commission on Salaries and Emoluments</b> <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
<b>Emergency Medical Services Board</b> <i>13 members/13 alt. – 15 vacancies</i> Central Ambulance Dispatch Center ..... Dispatch Center Alternate ..... *Dive Rescue Team Dive Rescue Team Alternate Hospital Representative Hospital Representative Alternate Medical Director Alternate ***Palmer Ambulance Alternate	Rebecca Frey - N Alaina Anderson - N	Resignation of Alaina Anderson

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Emergency Medical Services Board (continued)</b> Sutton Ambulance Alternate **Talkeetna Ambulance Alternate **Trapper Creek Ambulance Alternate Uniformed or Responder Fire Service Alternate *West Lakes Ambulance *West Lakes Ambulance Alternate *Willow Ambulance		
<b>Enhanced 911 Advisory Board</b> <i>5 members/5 alt. – 3 vacancies</i> **City of Houston Alternate Matanuska Susitna Borough Alternate		
<b>Health and Social Services Board</b> <i>13 members – 1 vacancy</i> Member 5-At-Large 4		
<b>Jt. Assembly/School Board Committee on School Issues</b> <i>6 members – 1 vacancy</i> Assembly Member 2		
<b>Labor Relations Board</b> <i>5 members - 2 vacancies</i> Member 2 Member 4		
<b>Library Board</b> <i>9 members – 3 vacancies</i> ***Palmer Talkeetna *Wasilla		
<b>Local Emergency Planning Committee</b> <i>33 members – 9 vacancies</i> ** Alaska Railroad ** Borough Government City of Houston (non law enforcement) ** City of Wasilla (non law enforcement) Civil Defense *** Elected Official ** Law Enforcement Houston Police * Law Enforcement Palmer Police Public Utility – Gas		
<b>Marijuana Advisory Committee</b> <i>34 members – 6 vacancies</i> Member 02A – Non-Marijuana Farming Operation Alternate		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Marijuana Advisory Committee (continued)</b> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 08A - Education Community Alternate Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate		
<b>Office of Administrative Hearings</b> <i>5 members – 3 vacancies (2 year terms)</i>  ***Seat A ***Seat C ***Seat E		
<b>Parks, Recreation, and Trails Advisory Board</b> <i>11 members – 2 vacancies</i>  *District 4 *District 5		
<b>Platting Board</b> <i>7 members/2 alt. – 3 vacancies</i> Alternate 2 ..... District 4 ..... District 7	Gregory Pugh - N Jordan Rausa - N	
<b>Butte FSA # 2</b> <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
<b>Sutton FSA # 4</b> <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
<b>Talkeetna FSA # 24</b> <i>3 members – 3 vacancies</i> **Member 1 **Member 2 *Member 3		
<b>Bogard RSA # 25</b> <i>3 members – 1 vacancy</i> Member 3		
<b>Caswell Lakes RSA # 15</b> <i>3 members – 1 vacancy</i> Member 2 .....Gordon Boeve - N		
<b>Gold Trail RSA # 28</b> <i>3 members – 1 vacancy</i> Member 3		
<b>Knik RSA # 17</b> <i>3 members – 1 vacancy</i> Member 2 .....		Deb Foster – N



MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE

350 E. Dahlia Avenue Palmer, AK 99645

Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: RECEIVED MAY 27 2015 CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board, Member from Upper Susitna Soil and Water Conservation District (For example, Board of Equalization, Member 3)

Applicant Name: Kenneth L. Marsh

Residence Address: 9126 E. Petersville Rd, Trapper Creek, Alaska

Mailing Address: P.O. Box 13011 Trapper Creek, Alaska 99683

Home phone: 907-733-2557 Cell phone: 907-841-1162 Work phone: Email: trappercreekmuseum@yahoo.com

Name and Address of Employer: Self employed: farming, museum, author

Can you regularly attend meetings? Yes [X] No [ ] (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [ ] No [X]

If yes, list positions and or interest: N/A (For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I wish to aid the Borough in maintaining good conservation methods with its agricultural lands.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Please see brief attached resume.

List three professional or personal references: Name: Todd Pettit Phone: 907-355-5618 Name: Dee Pond Phone: 907-240-9990 Name: Jerry Gregory Phone: 907-355-4116

Applicant Signature: Kenneth L. Marsh Date: May 25, 2015

(N)

Office Use Only: Precinct: 10-040 Assembly District: 7 Service Area: NA Position on Board: AGAB03 Upper Susitna Soil/Water Term Ends: 12/31/2017 Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd [X] JN

Applicant Name: Kenneth L. Marsh

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

**Brief Resume of Experience to Enhance Membership on the Agricultural  
Advisory Board of the Matanuska-Susitna Borough  
May 25, 2015**

Served on the Real Property Asset Management Board representing the three Soil and Water Conservation Districts in the Matanuska-Susitna Borough.

Presently, Past President of the Alaska Association of Conservation Districts which is made up of the 12 Soil and Water Conservation Districts in the state of Alaska.

Member of the National Association of Conservation Districts Board of Directors representing the state of Alaska, at the present time.

Past Chairman of the Upper Susitna Soil and Water Conservation District.

Present Board Member of the Upper Susitna Soil and Water Conservation District.

Served on the Matanuska-Susitna Borough Petersville Road Corridor Management Plan Committee in 1998.

Served on the Trapper Creek Library Board.

Served on the Talkeetna Historical Society Board of Directors.

Served on the Trapper Creek Comprehensive Plan Planning Team.

Retired public school educator and administrator in the Anchorage School District.

Kenneth L. Marsh  
Box 13011  
Trapper Creek, Alaska  
99683

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
JUN 12 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: AGRICULTURAL ADVISORY BOARD, MEMBER 5  
(For example, Board of Equalization, Member 3)

Applicant Name: NORMAN REX HARRIS

Residence Address: 10265 VINCE CIR., PALMER, AK

Mailing Address: P.O. Box 3978, PALMER, AK 99645

Home phone: 907-745-8468 Work phone: 907-746-9475 Email: ncharris@alaska.edu

Name and Address of Employer: UNIVERSITY OF ALASKA FAIRBANKS, 1509 S. GEORGESON DR. PALMER, AK 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest:  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 13 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? STRONG COMMITMENT TO AGRICULTURE + LAND GRANT MISSION

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: CARETAKER HORSE/CATTLE OPERATION, OPERATED VINEYARD MGMT BUSINESS, BS IN GENERAL AG, ADMINISTRATOR RESEARCH FACILITY

List three professional or personal references: Name: STEVE SPARROW Phone: (907) 388-7036  
Name: FRANCI HALEMESTER Phone: (907) 745-7200  
Name: LAURIE WILSON Phone: 907 373-6639

Applicant Signature: Norman Rex Harris Date: 12 June '15

(N)

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: N/A  
Position on Board: AGABS - Palmer Center/Sustainable Living Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: NORMAN REX HARRIS

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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**Board and position for which I am applying:** Agriculture Advisory Board (member 05, 06 or 07)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Derylee (Lee) Hecimovich

Residence Address: 6405 Baines Jordan Dr. N. Palmer, AK

Mailing Address: PO Box 488, Palmer, AK 99645

Home phone: 745-8009 Work phone: 745-3360 Email: dahecimovich@alaska.edu

Name and Address of Employer: University of Alaska Fairbanks, Cooperative Extension Service, 1509 S. Georgeson Rd, Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc*

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Interest and experience in  
Alaskan agriculture as producer, educator, land owner, desire to preserve, expand agriculture land, opportunities and promote Alaskan agriculture, agriculture education

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 25+ years of experience as livestock producer, 14 years as CES educator, 6 years with FSA  
extensive 4-H and FFA, Ag in the Classroom experience, hoophouse/horticulture experience, extensive teaching/outreach experience. BS in Resource Mgmt, MS Education

List three **professional or personal** references:

Name: <u>Stephen Brown</u>	Phone: <u>745-3360</u>
Name: <u>Julie Cascio</u>	Phone: <u>745-3360</u>
Name: <u>Carol Kenley</u>	Phone: <u>745-4587</u>

Applicant Signature:  Date: 5/27/15

Office Use Only: Precinct: <u>09-622</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>AGAB 07</u>	Term Ends: <u>12/31/2015</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

(N)

Applicant Name: Derylee (Lee) Hecimovich

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

**Derylee Ann Hecimovich**  
**Associate Professor of Extension, Youth Development**  
**Bipartite, Tenure Track (90% Service, 10% Teaching)**  
**PO Box 488, Palmer, Alaska 99645-0488**  
**Phone: 907-745-3360 or 907-745-8009**  
**E-mail: [dahecimovich@alaska.edu](mailto:dahecimovich@alaska.edu) or [lan@mtaonline.net](mailto:lan@mtaonline.net)**

### **Education**

2005-University of Alaska Anchorage

Masters of Science in Vocational Education

1992-2000-Matanuska-Susitna College, Palmer, Alaska

Continuing education; Public Relations, Resource Management

1988-1990- University of Alaska Fairbanks, Alaska

Continuing education; Public Relations, Environmental Education

1981-University of Wisconsin-Stevens Point, Wisconsin

Bachelors of Science; Resource /Wildlife Management, also continuing education, 2003-present

### **Professional Experience**

2001 to present, 4-H and Youth Development Agent, Associate Professor, Cooperative Extension Service, Palmer, Alaska (Assistant Professor, 2005-2011, Instructor, 2001-2005), Palmer, Alaska. Develop and implement positive youth development programming for district youth, adult volunteer development and management, provide non-formal instruction to 4-H and community youth and adults, collaborate on community, statewide, regional programs and delivery.

1997-2000 Sales Associate, Treasures of the Attic, Palmer, Alaska

Retail sales, public relations, customer service, inventory control, receiving, supervisory duties, special promotions and display.

1990-1996 County Director Farm Service Agency Palmer, Alaska

Responsible for the administration of federal agriculture program, eligibility determination, compliance, public relations and education, maintain extensive file, procedure, reports and data systems, land mapping and evaluation, office and personnel management, funds control, intra-agency cooperation and coordination.

1985-1990 Recreation Assistant U.S. Air Force-MWR Division

Eielson AFB, Alaska and Luke AFB, Arizona

Assist in managing recreation facility; extensive customer service and instruction, retail sales, layout and design, graphics and awards production, inventory control, receiving.

### **Courses Taught:**

2012-present-Livestock Quality Assurance

2011-present-Farm & Livestock Safety

2010-Small Scale Livestock, Mat Su College (15 hour workshop series)

2009-present-developed/presented workshop on "No Child Left Indoors, Getting Kids Outside" at 2010 Western Regional 4-H Leaders Forum, Albuquerque, NM and 2010 National Camping Institute, Salem, Oregon, 2010 Alaska State 4-H Leaders Forum, Soldotna, AK.

2008-present- I developed/presented workshops on Sustainability, Green Living, Gardening, Outdoor Skills, Recycling, Consumer Science.

2007-present-I developed and collaboratively taught Edible Wild Greens workshops

2007-present-Wildfire Emergency Preparedness workshops-2008 National 4-H Camping Institute, VA, 2008 Alaska 4-H Leaders Forum, 2007 Western Region 4-H Leaders Forum, Phoenix, AZ

2006-Youth in Governance/Youth and Adult Partnerships workshops statewide

2006-workshops for character education and ethics in horse and livestock projects

2005-present-collaborative classes with CES agents-babysitting, crafts, wild berries use and identification  
2004-I developed and presented a PowerPoint course on Environmental Education  
2002-present-Organized and conducted 4-H Camp for 70 youth and teen counselors.  
2001-present-Teen leader training and meetings, camp counselor training.  
2001-present-Annual 4-H Club officer, record keeping classes, new leaders' trainings  
2001-present-I assist leaders in coordinating district clinics or workshops including the Horse Symposium, Livestock Rally Days, Fun Night, dog obedience, small stock activities, other topics as determined.  
2001-I wrote a Market Livestock Project Guideline book and provide training to help youth and adults better understand the project and commitments.  
2001-present-Organize and implement 4-H shows, activities and events at the Alaska State Fair

**Service:**

2015 State FFA Board of Directors  
2013-2015 University Wide Review Committee  
2011-2014-State Cooperative Extension Advisory Board faculty member  
2010- 2015- Western 4-H Institute and Science Academy Planning Committees member  
2010-present-planning committee for UAF Experiment Farm Ag Appreciation Day  
2010-Coordinate local working group for Environmental/Agricultural literacy outreach  
2009-present-coordinate student teaching for Ag in the Classroom in local elementary schools  
2009-present- Institutional Accreditation Steering Committee, CES Accreditation Committee Chairperson  
2009, 2007 UAF program review committees; Early Childhood Education (BS, AS), School of Business/Accounting (BAA)  
2009-Children, Youth, Families at Risk (CYFAR) Review Team  
2008-“Get Outdoors Anchorage” Youth Initiative Summit collaborator  
2008-Operation Military Kid Alaska Team member, 4-H Military Grant Collaborator (2005+)  
2007-present-University of Alaska Fairbanks academic program review teams.  
2007-present-Alaska liaison-National 4-H Science, Engineering, Technology (SET) Initiative  
2007-present-National 4-H Programs of Distinction Review Team Member, NAE4HA National Conferences workshops review.  
2005-present-Partner/member of statewide Youth in Decision Making and Governance Initiative  
2004-present-Mat-Su/Copper River District CES Office Coordinator, various search committees  
2004-present-Member of Mat-Su School District Agriculture & Natural Resources Advisory Board  
2003-present-Work with Mat-Su Agency Partnership group  
2001-present-Provide information to 4-H and community clientele on a variety of subjects  
2001-present-Service as needed within district, CES and university parameters

**Memberships and Honors:**

National 4-H Extension 4-H Agents Association (Distinguished Service Award-2010, Achievement in Service Award-2005)  
National 4-H Camping and Animal Science Committees  
Phi Kappa Phi National Honor Society  
Alaska Diversified Livestock Association  
Alaska Farm Bureau

**Publications:**

2012-Domestic Waterfowl and Game Birds in Alaska  
2009-Rabbits in Alaska  
2008-Alaska 4-H Camping and Outdoor Activities  
2008- Program Adaptation for Increased Culturally Diverse Participation: Matanuska-Susitna and Copper River 4-H District  
2007-Alaska 4-H Science, Engineering, Technology (SET) Plan  
2006- Goats in Alaska  
2005-District Leader Training booklet  
2005-Designing Effective Curriculum; Alaska 4-H Integrated Natural Resources Education  
2005-Are You Ready? An Alaska 4-H Curriculum for Emergency Preparedness, Wildland Fire

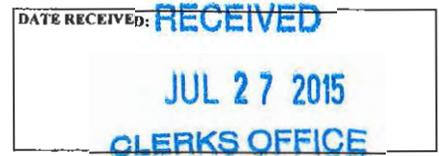
2004- Alaska 4-H Animal Project Enrollment Comparisons  
2004-Administration of the Mat-Su/Copper River 4-H District: Applications and Implications from Career and Technical Education  
2002-present-camp brochures and forms  
2001-present-monthly newsletter and in-district informational, promotional brochures  
2001-present-District informational guidelines and brochures  
2001- present-Livestock Guidelines and updates  
2001-present-annual 4-H State Fair Invitational Exhibitor Guide

**Professional References:**

Steve Brown, Agriculture and Horticulture Agent  
Mat-Su/Copper River Cooperative Extension Service  
1509 S. Georgeson Rd., Palmer, AK 99645 745-3639

Julie Cascio, Health, Home and Family Educator  
Mat-Su/Copper River Cooperative Extension Service  
1509 S. Georgeson Rd., Palmer, AK 99645 745-3677

Marianne Kerr, 4-H and Youth Development Agent  
Anchorage Cooperative Extension Service  
1675 C Street, Suite 100, Anchorage, AK 99501-5153 786-6305



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Agriculture Advisory Bd. - Seat 8  
(For example, Board of Equalization, Member 3)

Applicant Name: Donald J Brainard

Residence Address: 27021 W. Mishap Ave.

Mailing Address: P.O. Box 1183 Willow, AK. 99688

Home phone: 495-5462 Work phone: \_\_\_\_\_ Email: brainard@mtaoullienet

Name and Address of Employer: \_\_\_\_\_

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 35 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to see agriculture expand in Alaska

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Worked for Ak Exp. station 27 yrs. Had a farmed privately for 18 yrs. raising hay, potatoes etc.

List three professional or personal references: Name: Ken Ludy Phone: 315-0921  
Name: Ed McCain Phone: 495-1318  
Name: Dean Davidson Phone: 495-1112

Applicant Signature: Donald J Brainard Date: \_\_\_\_\_

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>NIA</u>
Position on Board: <u>AGAB member B</u>	Term Ends: <u>12/31/2016</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>s</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Donald J. Brainard

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**MAY 15 2015**  
**CLERKS OFFICE**

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Board and position for which I am applying: Agriculture Advisory Board / AT-large member  
(For example, Board of Equalization, Member 3)

Applicant Name: James E. Skinner

Residence Address: HC 89 Box 1780 E Amundsen Ave W, Ilau AK 99688

Mailing Address: Same as above

Home phone: 907-495-1186 Work phone: \_\_\_\_\_ Email: ontheqo88bc@gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? It is my desire that the citizens of the MSB become more aware involved in agriculture

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: greenhouse, beekeeping, logging, Forest Stewardship gardening, nursery, employed in Oregon Fruit Orchard.

List three professional or personal references: Name: Terry Bunker Phone: 495-6311  
Name: BROOK Isaacs Phone: 244-4505 Cell  
Name: Jenny Hall Phone: \_\_\_\_\_

Applicant Signature: James E. Skinner Date: 5-13-2015  
(N)

Office Use Only: Precinct: 10-030 Assembly District: 7 Service Area: NA  
Position on Board: AGAB-09-Knowledge/Exp Beekeeping Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  (N)

Applicant Name: James E. Skinner

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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RECEIVED  
DATE RECEIVED:  
JUN 10 2015  
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Board and position for which I am applying: AG Board - Any seat is fine with me.  
(For example, Board of Equalization, Member 3)

Applicant Name: Ken Peltier

Residence Address: M 55 Glen Hwy Sutton 99674

Mailing Address: Po Box 2433 Palmer, AK 99645

Home phone: \_\_\_\_\_ Work phone: 244-0238 Email: alas Ken @ kw.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1986

Briefly explain, why you are you interested in serving on the board in which you are applying? I have a passion for agriculture. I feel I can make a positive contribution.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Grow up on farms. Currently own a farm. Have

extensive leadership background. Worked for a Board. Still serve on Exec Committee of the Alaska Workforce Investment Board - App'd by the Governor  
List three professional or personal references: Name: Louise Dean Phone: 269-7487  
Name: Adam Boyd Phone: 355-2966  
Name: Ray Depriest Phone: 631-9922

Applicant Signature: Ken Peltier Date: 5/21/15

(N)

Office Use Only: Precinct: 09-645 Assembly District: 1 Service Area: N/A  
Position on Board: ASAB 10 - Know/Exp Ag Econ Dev, etc Term Ends: 12/31/2015  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Per Elenda

Applicant Name: Ken Peltier

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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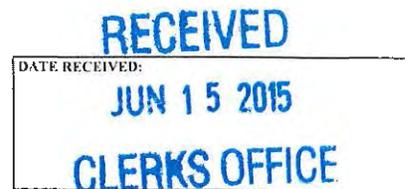
Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Erik "Moe" Johnson

Residence Address: 1190 S. Lower Road

Mailing Address: 1190 S. Lower Road

Home phone: 841-2796 Work phone: 761-3863 Email: Erik.Johnson@Alaska.gov

Name and Address of Employer: SOA-DNR-Div Ag. 1800 Glenn Hwy Suite 12

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 38 years

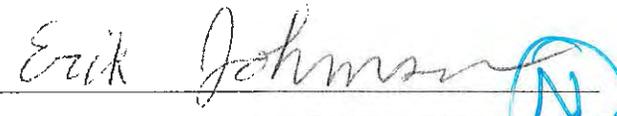
Briefly explain, why you are you interested in serving on the board in which you are applying? I have a passion for farming and advocating for farmers. I want to see this Ag board succeed, and believe I can keep meetings on tract and on subject.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: President of the Palmer FFA (1993), BS in Natural Resource Mgt. from UAF (1998)

I have worked at the State of AK Div. of Ag. since 2009. I was part of the planning team for the Ag. advisory board.

List three professional or personal references:

Name: <u>Franci Havemeister</u>	Phone: <u>745-7200</u>
Name: <u>Don Berberich</u>	Phone: <u>355-4419</u>
Name: <u>Glenda Smith</u>	Phone: <u>861-7864</u>

Applicant Signature: Erik Johnson  Date: 6/15/2015

Office Use Only: Precinct: <u>11-085</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>AGAB 11</u>	<u>AT-LARGE</u>	Term Ends: <u>12/31/2016</u>
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Erik "Moe" Johnson

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

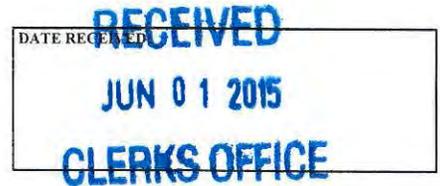
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Agriculture Advisory Committee  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Ilianna R. Hauptman

Residence Address: 1230 W. Auklet Ave, Palmer AK 99645

Mailing Address: Same as Above

Home phone: 745.8351 Work phone: 861.6650 Email: ak51082@yahoo.com

Name and Address of Employer: Mat-Su Reg. Med Center 2500 S. Woodworth Loop 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? Since 2000

Briefly explain, why you are interested in serving on the board in which you are applying? I want to learn more about the local agriculture and teach future generations as well.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I work in healthcare and care about nutrition of our citizens. I want to help preserve our local farmlands.

List three professional or personal references: Name: Matthew Beck Phone: 355.3223  
Name: Stacy Schneider Phone: 361.0015  
Name: Lesley Rouwenhorst Phone: 687.9757

Applicant Signature: Ilianna R. Hauptman Date: 5/29/15

Office Use Only: Precinct: 11-075 Assembly District: 2 Service Area: NA  
Position on Board: AGAB II AT-LARGE Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

(N)

Applicant Name: Lianna R. Hauptman

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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DATE RECEIVED:  
**RECEIVED**  
**JUL 20 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: BOAA ALTERNATE 2  
(For example, Board of Equalization, Member 3)

Applicant Name: LARRY L. SCHMIDT

Residence Address: 14063 W. SUNRISE DR BIG LAKE, AK 99652

Mailing Address: PO Box 520192 BIG LAKE, AK 99652

Home phone: 907-892-3547 <sup>CELL</sup> phone: 907-631-8692 Email: LLSCHMIDT44@YAHOO.COM

Name and Address of Employer: RETIRED

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030). "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 JUN 2010

Briefly explain, why you are you interested in serving on the board in which you are applying? HAVE BEEN INTERESTED AND SERVED IN COMMUNITIES WHERE I HAVE LIVED.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PLANNING + ZONING BOARD - GREENLEAF, ID; CITY COUNCIL - GREENLEAF, ID; BOARD OF ADJUSTMENTS - MUSTANG, OK

List three professional or personal references: Name: DANIEL SNYDER Phone: 208-880-1398  
Name: MICKY BOYER Phone: 907-232-3439  
Name: ROBERT FRIESEN Phone: 907-355-4060

Applicant Signature: [Handwritten Signature] Date: 17 Jul 15

Office Use Only: Precinct: OB-155 Assembly District 5 Service Area: NA  
Position on Board: BOAA ALTERNATE 1 Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: LARRY L. SCHMIDT

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Board of Ethics, Member Sent undetermined  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Diana L. Straub

Residence Address: 1452 S. Bertha Lane, Wasilla AK 99654

Mailing Address: 1452 S. Bertha Lane, Wasilla AK 99654

Home phone: 907-373-7230

Work phone: 907-841-7245

Email: DianaL.Straub@gmail.com

Name and Address of Employer: Principal of Straub Strategies

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? I have lived in the Mat-Su Borough since 1986

Briefly explain, why you are you interested in serving on the board in which you are applying? I am looking for a place to serve my community; this board currently has 11 vacancies of 15 seats.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have a demonstrated ability to read, understand, interpret and apply codes, statutes, and policy to complex situations. I have training on the subject and have served as a state employee and an elected official.

List three professional or personal references:

Name: <u>Dorte Mobly</u>	Phone: <u>232-5422</u>
Name: <u>Lyn Carden</u>	Phone: <u>373-9055</u>
Name: <u>Vicki Kluever</u>	Phone: <u>539-7111</u>

Applicant Signature: Diana L. Straub

Date: 06-21-15

Office Use Only: Precinct: <u>07-120</u>	Assembly District: <u>6</u>	Service Area: <u>NA</u>
Position on Board: <u>ETH member 2</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

(N)

Applicant Name: Diana L. Straub

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Board of Ethics  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Athena Willis

Residence Address: 500 W Scheelite Dr, Wasilla AK 99654

Mailing Address: Same

Home phone: 907-376-9319 Work phone: 907-249-0231 Email: athenawillis@hotmail.com

Name and Address of Employer: Lynden Air Cargo, 6441 S Airpark PI, Anchorage, AK

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As a young professional and working mother, I would like the opportunity to become more involved in local government to improve the community I live in.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: \_\_\_\_\_

List three professional or personal references: Name: Della Hovland, CH2M HILL Phone: 719-641-3326  
Name: Lisa Sterchi, CH2M HILL Phone: 907-301-0830  
Name: Jim Davis, Lynden Air Cargo Phone: 907-223-4715

Applicant Signature:  Date: 8.4.15

Office Use Only: Precinct: <u>10-D10</u> Assembly District: <u>6</u> Service Area: <u>NIA</u>
Position on Board: <u>ETH member 8</u> Term Ends: <u>12/31/2017</u>
Residence Checked: <input type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Athena Willis

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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# Athena Willis

500 W Scheelite Dr. Wasilla, AK 99654 (907) 240-6035 athenawillis@hotmail.com

## Qualifications

- 7+ years' experience with progressively increasing responsibilities.
- Technical knowledge of executive-level business administration.
- Experience with Microsoft Office Suite programs, including Word, Excel, Outlook, Access, OneNote MS Project and Visio.
- Professional skills including public speaking, executive relations, and client relations.
- Experience working in Sales Management, Integrated Project Delivery Business Processes, Payroll, Invoicing, Financial and Travel Planning functional areas.
- 

## Education

**University of Phoenix: Bachelors of Science- Management**

**Graduated 2014**

**University of Phoenix: Associate of Arts- Accounting**

**Graduated 2009**

## Career History

### **Charter Sales Manager, Lynden Air Cargo**

**February 2015-Present**

- Assist Vice President of Marketing and Sales in day-to-day client relations.
- Compile financial reports for use in sales trending and statistics.
- Act as client liaison with LAC Operations, Accounting, and Maintenance.
- Develop rate structures and discount rates for various international markets.
- International and Domestic sales based travel.
- Assess current market trends and forecasts to assist in strategic decision making.

### **Field Cost Coordinator (Projects and Modifications PMT), CH2M Hill, Prudhoe Bay Alaska 2015**

**July 2014-February**

- Assist Cost Manager in developing budgets, forecasting, and tracking the progress of multiple projects simultaneously.
- Reconcile 20,000 labor man-hours per month to invoice client for Time and Materials.
- Support Project Team in Earned Value reporting.
- Support Project Admin with Payroll functions.
- Assist Project Engineer in preparation of KPI reporting for Client meetings.
- Consult and assist Project Team in flexible capacity.

### **EPC Process Management (QA/QC I), CH2M Hill, Anchorage Alaska**

**February, 2014- July 2014**

- Coordinate input from multiple executive contributors for internal process improvements to align craft workforce with high level business strategy.
- Assist project teams with project execution plan drafting for high profile initiatives.
- Responsible for hiring and managing summer intern.
- Act as technical writer for redesign and improvement of existing process documents.
- Consult and coordinate project teams to produce lessons learned and meeting minutes.
- Create templates and forms for use on projects in all functional areas.
- Audit existing procedures and recommend corrective action/preventative action as necessary.

### **O&M Travel Planner (Admin Tech IV), CH2M Hill, Anchorage Alaska**

**March, 2013 - February, 2014**

- Managed travel and billeting arrangements to/from the North Slope for 500+ employees.
- Communicated with slope based supervisors and employees to process flight and billeting changes.
- Communicated with BP client to complete processing of flight and billeting changes.
- Communicated with upper management to make travel arrangements for visits to the North Slope and lower 48.
- Arranged commercial travel (hotels, flights, and ground transportation) for TAR new hires and O&M employees to attend various trainings and/or meetings.
- Completed major flight system transition from March-October 2013 to Master Manifest 500+ employees.
- Reviewed contractual guidelines for travel requirements to adjust travel procedures accordingly.
- Maintained PSTS personnel files for 500+ employees.
- Maintained desktop procedure manual.

- Used PSTS, PLS, Excel, Word, and Outlook daily.

**Payroll Technician (Admin Tech III), CH2M Hill, Anchorage Alaska**

**July, 2011 – March, 2013**

- Time administrator for 800+ employees; entered daily into the BP GT One system (formerly in CMMS).
- Communicated with slope based employees on a daily basis to correct and revise weekly timesheets.
- Organized flights and holdovers of employees to keep track of time worked and ensure accuracy of data.
- Verified accuracy of cost centers and work orders used for performed work on the North Slope of Alaska.
- Prepared invoices as needed for subcontracted work to be billed to BP.
- Experience working with many programs and applications, including but not limited to: CMMS, GT One/SAP, Business Objects, DTC, and Field Pay.

**Tax Preparer, Lead Tax Preparer, H&R Block & Liberty Tax Service, Wasilla Alaska**

**Tax Seasons, 2008 - 2011**

- Prepared State and Federal individual and business tax returns; including but not limited to: 1040, 1040A, 1040EZ, 1040X, 1065, 1120, 1120S.
- IRS correspondence.

DATE RECEIVED: **RECEIVED**  
**AUG 07 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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Board and position for which I am applying: EMS Board Dispatch  
(For example, Board of Equalization, Member 3)

Applicant Name: Rebecca Frey

Residence Address: 3331 N Aski Dr, Ste A Wasilla, AK 99654

Mailing Address: 3331 N. Aski Dr, Ste A Wasilla, AK 99654

Home phone: 907-232-9480 Work phone: 907-745-4811 Email: rfrey@palmerpolice.com

Name and Address of Employer: City of Palmer, Police Dept. 423 S. Valley Way Palmer, AK 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? Service on the board is directly related to my current job position.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: \_\_\_\_\_

List three professional or personal references: Name: Thomas Remaley Phone: 745-4811  
Name: Carl Hereford Phone: 982-5558  
Name: Donna Anthony Phone: 775-4162

Applicant Signature: [Signature] Date: 3/31/15

Office Use Only: Precinct: 10-055 Assembly District: 6 Service Area: NA  
Position on Board: EMS Dispatch Center Rep Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Rebecca Fry

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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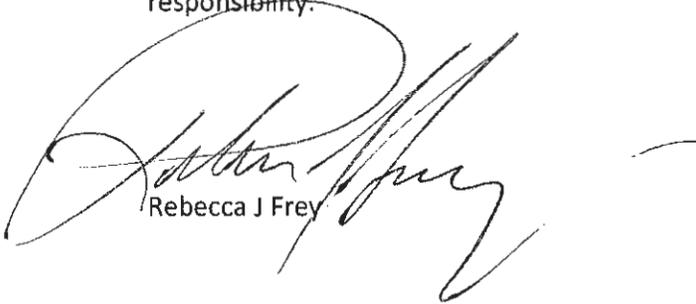
Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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3AN-10-01006SC

Small claims action for non-payment of a flooring bill that was overlooked during the process of building our home. The judgment was ordered in May of 2010; I entered into a payment agreement through wage garnishment and then made one lump sum payment in June of 2012 meeting the financial responsibility.



Rebecca J Frey

# REBECCA J FREY

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3331 N Aoki Dr, Ste A · Wasilla, Alaska 99654 · (907) 232-9480 · rfrey@palmerpolice.com

## EMPLOYMENT

DISPATCHER II JUNE 2003-PRESENT  
*City of Palmer, Palmer Police Department* *Palmer, Alaska*  
Receive routine and emergency calls for service in a primary public safety answering point. Determine appropriate emergency service providers and dispatch via radio Police, Fire, and EMS agencies. Provide pre-arrival instructions consistent with emergency medical dispatch practices. Generate copies of tapes for evidence and training purposes upon request. Perform quality assurance reviews, created and maintained standard operating procedures of quality assurance program. As a Communications training Officer conduct on the job training and perform daily performance evaluations. As a Terminal Security Officer provide support to staff in reference to APSIN functions, and maintain APSIN security files, and conduct routine APSIN audits for accuracy. Currently provide these functions on an on-call basis.

OFFICE MANAGER APRIL 2012 - PRESENT  
*Gibson Roofing Inc.* *Wasilla, Alaska*  
Provide general office support for the construction company. Answer phones, schedule job orders, Conduct routine clerical duties: filing, faxing, report writing. Schedule work load for various crews. Complete billing and maintain accounts receivable. Assist in completing payroll when requested. Provide employee support/human relations.

MEMBER SUPPORT DESK SPECIALIST AUGUST 2014-PRESENT  
*The Alaska Club* *Wasilla, Alaska*  
Welcome guests as they enter the club. Oversee Member Support Team and operations. Provide answers to inquiries from club members. Schedule member appointments. Maintain cash drawer and sales. Assist in food and beverage orders and stocking. Act as point of contact between Member Support Team and upper management. Assist in hiring process for new hires. Responsible for scheduling staff to provide appropriate coverage for club hours.

## EDUCATION

*University of Alaska, Anchorage* MAY 2003  
Bachelors of Arts Psychology, minor Criminal Justice *Anchorage, AK*

*University of Alaska, Anchorage* December 1998  
Associates Applied Science Human Services

*WASILLA HIGH SCHOOL* MAY 1995  
High School Diploma *Wasilla, Alaska*

### Skills and Professional training

- Proficient in Word, WordPerfect, Outlook and Excel
- Typing speed of 58 WPM with 98% accuracy
- CPR Certification obtained, valid through October 2015
- Advanced Emergency Medical Dispatch Certification obtained May 2004
- Communications Training Officer certification obtained 2004

All Certifications are current to present date.



## PALMER POLICE DEPARTMENT

**Lance Ketterling**  
Chief of Police  
423 S. Valley Way  
Palmer, Alaska 99645  
Phone (907) 745-4811  
Fax (907) 745-4276

RECEIVED

AUG 07 2015

CLERKS OFFICE

July 28, 2015

Matanuska Susitna Borough  
Clerk's Office  
350 E Dahlia Avenue  
Palmer, AK 99645

Re: Resignation as the EMS Advisory Board Primary member for Palmer Police Department and application for the EMS Advisory Board Alternate position for Palmer Police Department.

I am sending this letter to advise you that I am resigning from the EMS Advisory Board as the Primary member for Palmer Police Department. My replacement, Rebecca Frey, the new Palmer Police Department Dispatch Supervisor, will be applying as the primary to take my place.

At this time I am submitting my application for the newly created Alternate position for the EMS Advisory Board for Palmer Police Department.

I look forward to continue working with the board and such a great organization. Thank you for all of your help in this matter.

Alaina M Anderson

EMS Dispatch Rep  
12/31/2017

**RECEIVED**  
DATE RECEIVED:  
**AUG 10 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 745-9845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Advisory Board - Alternate Dispatcher  
*(For example, Board of Equalization, Member 3)*

**Applicant Name:** Alaina M. Anderson

**Residence Address:** 10301 E Max Drive Palmer

**Mailing Address:** 16924 Snowmobile Lane Eagle River 99577

**Home phone:** 746-2884      **Work phone:** 745-4811      **Email:** amanderson@palmerpolice.com  
**Name and Address of Employer:** Palmer Police Dept 423 S. Valley Way

Have you been convicted of a crime, not including traffic tickets? Yes  No

If yes, what were you convicted of? \_\_\_\_\_

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? It is directly related to the job I do as a 911 dispatcher fire/ems/rescue

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Already on the board as primary and would like to switch to the Alternate. I have been a 911 dispatcher for 16 years.

List three professional or personal references:

Name: <u>Lance Ketterling</u>	Phone: <u>746-9402</u>
Name: <u>Karen Martin</u>	Phone: <u>727-9067</u>
Name: <u>John Fink</u>	Phone: <u>707-0280</u>

**Applicant Signature:** Alaina M. Anderson      **Date:** 7-28-15

<b>Office Use Only:</b> Precinct: <u>11-065</u> Assembly District: <u>2</u> Service Area: <u>N/A</u>
Position on Board: <u>EMS Dispatch Center Alternate</u> Term Ends: <u>12/31/2015</u>
Residence Checked: <input checked="" type="checkbox"/> Yes      Map Checked: <input checked="" type="checkbox"/> Yes      Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/> <u>N/A</u>

DATE RECEIVED:  
**RECEIVED**  
AUG 06 2015

CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platt Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Gregory Fugh

Residence Address: 2091 S Jensen Road

Mailing Address: 2091 S. Jensen Road

Home phone: 745-7124 Work phone: 552-1184 Email: winforhim@aol.com

Name and Address of Employer: Missile Defense Agency 10441 Kuter Ave, Suite 1  
JBER, AK 99506

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 9.5 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? To serve my

community with the skills and experience I have acquired to bring about service that will enhance our community for the overall good.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Military experience, retail experience, school board experience, church board experience, DoD experience, IT experience, and small business experience

List three professional or personal references: Name: Tim Hunley Phone: 907-355-1379  
Name: John Wilson Phone: 907-841-4397  
Name: Steve Sawyer Phone: 907-982-4433

Applicant Signature: [Signature] Date: 6 Aug 15

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: N/A  
Position on Board: PB Alternate 2 Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Gregory Pugh

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Platting Board, District 4  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jordan Rausa

Residence Address: 700 E. Creekside Drive, Wasilla, AK 99654

Mailing Address: P.O. Box 870691, Wasilla, AK 99687

Home phone: (907)841-9382 Work phone: (907)841-9382 Email: jordan@alaskaplans.com

Name and Address of Employer: Alaska Plans, Inc. (1190 S. Hay Street, Wasilla, AK 99654)

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

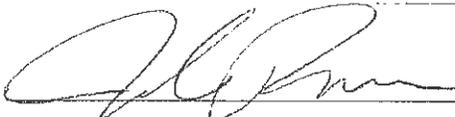
If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 23 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have great personal interest in the development of our community, and would appreciate the opportunity to be involved in the process.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have been a building designer serving the Mat-Su for almost 12 years, and have owned Alaska Plans, Inc. for about 8 years. I have personally designed hundreds of buildings in our community.

List three professional or personal references: Name: Ryan Harman Phone: 232-1040  
Name: Buddy Hilty Phone: 982-2734  
Name: Jesse Tanner Phone: 232-8607

Applicant Signature:  Date: 7/31/2015

Office Use Only: Precinct: <u>07-120</u> Assembly District: <u>4</u> Service Area: <u>N/A</u>
Position on Board: <u>PB DISTRICT 4</u> Term Ends: <u>12/31/2017</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input type="checkbox"/>

8/5 emailed voter reg.

Applicant Name: Jordan Rausa

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matanugov.ak.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Caswell Road Service Area Board, Member #2  
(For example, Board of Equalization, Member 3)

Applicant Name: Gordon Boeve

Residence Address: 25957 W. Phido St. Willow AK 99688

Mailing Address: HC89 Box 124, Willow AK 99688

Home phone: 495-0744 Work phone: 907-957-8893 Email: gntboeve@hotmail.com

Name and Address of Employer: CGI

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: [Redacted]  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like the opportunity to give something back to the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I'm a long standing member of the community that would like to see continued improvement of our roads. See attached resume.

List three professional or personal references:  
Name: Gene Newman Phone: 354-3684  
Name: John Anderson Phone: 232-1921  
Name: Dee Dee Jan rowe Phone: 495-6691

Applicant Signature: [Signature] Date: 7/31/15

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: RSA-Caswell Lakes  
Position on Board: RSA 15 member 2 - AH 1 Term Ends: 12/31/2015  
Residence Checked.  Yes Map Checked.  Yes Code Checked. 1st  2nd

Applicant Name: Gordon Boeve

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

## GORDON BOEVE

HC89 Box 124  
Willow AK 99574  
9074950744  
[gntboeve@hotmail.com](mailto:gntboeve@hotmail.com)

### OBJECTIVE

To obtain a position on the Caswell Road Service Area Board

### EXPERIENCE

CGI, Juneau AK

SENIOR CONSULTANT – May 2013 to Present

- Currently working on a project to install a new financial system for the State of Alaska.

Matanuska Telephone Association, Palmer AK

SENIOR BUSINESS ANALYST – January, 2009 to May 2013

ACCOUNTING SYSTEMS ANALYST – April, 2004 to December, 2008

PROGRAMMER/ANALYST – July, 1999 to March 2004

- Worked to support and enhance Matanuska Telephone Associations Financial and Billing systems.

Matanuska-Susitna Borough, Palmer AK

PROGRAMMER/ANALYST – April 1998 to July 1999

- Supported and enhanced the tax and financial management systems.

Municipality of Anchorage, Anchorage AK

PROGRAMMER/ANALYST – September, 1996 to April 1998

- Supported and enhanced the tax and property appraisal systems.

DATE RECEIVED: **RECEIVED**  
**JUL 13 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LRSA KNIK RSA No. 17 MEMBER 2  
(For example, Board of Equalization, Member 3)

Applicant Name: DEB<sup>S</sup> Foster

Residence Address: 22481 Pt Mackenzie Rd Wasilla AK 99623

Mailing Address: SAMR

Home phone: 315-6626 Work phone: \_\_\_\_\_ Email: deb.sue.20@gmail.com

Name and Address of Employer: STATE OF AK, DEPT OF CORRECTIONS

Can you regularly attend meetings? Yes  No  (Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: WASTE MANAGEMENT TRANSFER SITE.  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? I AM COMMUNITY ORIENTED AND ENJOY WATCHING COMMUNITIES GROW IN WAYS THAT SERVE THEM BEST.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I AM A SMALL BUSINESS OWNER WITH A FULL TIME JOB

WORKING FOR THE STATE, HAVE ESTABLISHED A PUBLIC LIBRARY AND HAVE WRITTEN GRANT PROPOSALS.

List three professional or personal references: Name: AMANDA BRANDLEN Phone: 230-5194  
Name: BARB OUELLETTE Phone: 846-2404  
Name: NANNI RUCKER Phone: 376-3555

Applicant Signature: deb Foster Date: 7/10/15

Office Use Only: Precinct: <u>OB-150</u>	Assembly District: <u>5</u>	Service Area: <u>RSA-KNIK</u>
Position on Board: <u>RSA member 2</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

7/14/15 - unable to verify  
left v.m. emailed voter reg.  
7/21/15 emailed  
Revised 12/16/2014

PLEASE CONTINUE TO OTHER SIDE

Applicant Name: DEB FOSTER

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

RECEIVED  
DATE RECEIVED: JUN 15 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Lazy Mountain road service  
(For example, Board of Equalization, Member 3)

Applicant Name: Jay Van Diest

Residence Address: 16801 E T and T lane, Palmer

Mailing Address: same

Home phone: 232-4852 Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Address of Employer: self employed

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 49 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I live in the area and drive the roads often. I would like to help out the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Local Realtor past 20 years.

Local resident 49 years.

List three professional or personal references: Name: Marty Van Diest Phone: 232-7900  
Name: Ben Whipple Phone: 745-1776  
Name: Lonnie Steinke Phone: 982-5147

Applicant Signature: Jay Van Diest (N) Date: 6/15/2015

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: RSA-Lazy Mountain  
Position on Board: RSA 19 member 1 Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Jay Van Diest

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

**I. CALL TO ORDER**

The special meeting of the Matanuska-Susitna Borough Assembly was held on July 21, 2015, at the Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss for the purpose of taking action on the consent agenda.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1  
Mr. Matthew Beck, Assembly District No. 2  
Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)(*attended telephonically*)  
Mr. Steve Colligan, Assembly District No. 4  
Mr. Dan Mayfield, Assembly District No. 5  
Ms. Barbara J. Doty, Assembly District No. 6  
Mr. Vern Halter, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, CMC, Borough Clerk  
Mr. John Moosey, Borough Manager  
Mr. John Aschenbrenner, Deputy Borough Attorney  
Ms. Brenda J. Henry, Assistant Clerk  
Mr. George Hays, Assistant Borough Manager  
Mr. Brad Sworts, Acting Capital Projects Director  
Mr. Terry Dolan, Public Works Director

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

**IV. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Mr. Terry Dolan, Public Works Director.

**V. AUDIENCE PARTICIPATION**

The following person spoke to the need for a wastewater and septage facility: Ms. Helen Munoz.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

## **VI. ITEMS OF BUSINESS**

### **A. CONSENT AGENDA**

#### **1. RESOLUTIONS**

#### **2. ACTION MEMORANDUMS**

- a. **AM No. 15-098:** Award Of Bid No. 15-158B To Jolt Construction And Traffic Maintenance, Inc. In The Contract Amount Of \$189,316.90 For Big Lake Elementary School Site Improvements.
- b. **AM No. 15-100:** Approval For Additional Change Order Authority Up To \$40,000 For Contract No. 15-009B To Orion Construction, Inc. For Matanuska-Susitna Borough School District Washroom Upgrades Construction, Project No. 40185.
- c. **AM No. 15-101:** Award Of Bid No. 16-003B To Alaskan Industries, Inc. In The Contract Amount Of \$194,800 For Multipurpose Room Flooring Replacement At Sherrod, Swanson, And Pioneer Peak Elementary Schools.
- d. **AM No. 15-102:** Approval Of Contract Amendment For Contract No. 14-064B To F-E Contracting, Inc. In The Amount Of \$18,792 For The Palmer High School Renovation, Project No. 40181.
- f. **AM No. 15-104:** Award Of Bid No. 16-011B To Triple V Contracting In The Contract Amount Of \$198,400 For Big Lake Elementary School Second Floor Carpet Replacement.
- g. **AM No. 15-105:** Award Of Bid No. 15-163B To Norse Alaska, LLC. In The Contract Amount Of \$190,134.74 For Lazenby Road And Juanita Way Upgrades.
- h. **AM No. 15-106:** Award Of Bid No. 15-165B To Valley General Construction, LLC. In The Contract Amount Of \$125,137 For Sitze Road Upgrades.
- i. **AM No. 15-107:** Approval Of Contract Amendment To Bristol Environmental Remediation Services, LLC. In The Amount Of \$885,840 For Mack Drive Extension/Clapp Street Improvements Project, Project No. 35403.
- j. **AM No. 15-108:** Approval Of Contract Amendment No. 11 To Lounsbury And Associates, Inc. In The Amount Of \$174,630 For The Trunk Road Extension South Design Services, Project No. 35007.
- k. **AM No. 15-109:** Request For A Six Month Waiver Of Residency Requirements Per MSB 2.52.210 For The New Capital Projects Director To Allow For A Transition Period.
- l. **AM No. 15-110:** Award Of Bid No. 15-153B To Jolt Construction And Traffic Maintenance In The Contract Amount Of \$1,773,231.97 For Big Lake Road and Northshore Drive Intersection Improvements.

Ms. McKechnie read the consent agenda into the record.

MOTION: Assemblymember Colligan moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

a. **Resolution Serial No. 15-070:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Vine Road Upgrade, Project No. 35410, To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, In The Amount Of \$768,852.78.

(1) IM No. 15-156

MOTION: Assemblymember Colligan moved to adopt Resolution Serial No. 15-070.

VOTE: The motion passed without objection.

b. **Resolution Serial No. 15-071:** A Resolution Approving The Amended Budgets And Transfer Funds From The Sullivan And Caudill Road Upgrade Project, Project No. 35407, To The Collector Road Access To Machetanz Elementary School Project, Project No. 35402, In The Amount Of \$900,000.

(1) IM No. 157

MOTION: Assemblymember Colligan moved to adopt Resolution Serial No. 15-070.

MOTION: Assemblymember Colligan called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The main motion passed with Assemblymember Mayfield, Sykes, and Beck opposed.

e. **AM No. 15-103:** Award Of Bid No. 15-168B To Granite Construction Company In The Contract Amount Of \$6,075,705.90 For Trunk Road Extension South Construction.

CONFLICT OF INTEREST: Assemblymember Colligan declared a conflict of interest as his company has done business with Granite Construction within the last 12 months.

RULING: Mayor DeVilbiss ruled that Assemblymember Colligan had a conflict and would be recused from voting.

*(Assemblymember Colligan exited the meeting.)*

MOTION: Assemblymember Sykes moved to adopt AM No. 15-103.

VOTE: The motion passed without objection.

*(Assemblymember Colligan re-entered the meeting.)*

## **VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

Assemblymember Doty requested that the Talkeetna Sewer and Water Study be provided to the Wastewater and Septage Advisory Board to assist them in providing advice to the Assembly.

Assemblymember Colligan:

- spoke to the progress being made on the new Wasilla Library construction;
- spoke to concerns with the per bag fees for the transfer stations;
- noted that due to the large fee increase that trash could end up in the woods; and
- stated that he would like to see the Assembly address the overly large fee increase.

Assemblymember Beck:

- stated that he has also received a lot of calls regarding the solid waste fees increase;
- noted Palmer Pride Day begins Friday, July 24;
- spoke to the Mat Su Miners being ranked No. 2 in the nation;
- spoke to having provided tours at the Government Peak Chalet; and
- requested an update on the kitchen installation at the Government Peak Chalet.

Assemblymember Sykes:

- opined that the recent Garden Art Faire was a success;
- noted that it was well attended;
- stated that he went to Lake Louise last Saturday and took a ride on the public safety boat;
- summarized the repairs that the Lake Louise Public Safety Building will require;
- noted that numerous repair options are being looked at; and
- stated that he is looking forward to attending the Palmer Pride event.

Assemblymember Mayfield

- thanked Assemblymember Colligan for bringing up the solid waste fees issue and related that he has received numerous calls as well;
- advised that he is a co-sponsor of legislation that will come before the body in order to lower the fees;
- spoke to the need to keep solid waste in the land fill;
- summarized the increase from last year to this year; and
- spoke to concerns with the way the solid waste coupons to property owners were issued this year.

Assemblymember Halter

- spoke in support of rolling back the solid waste transfer fees;
- opined that the increases went too far;
- spoke in support of the Trunk Road Extension South project; and
- spoke to the need to ensure safe access to Machetanz Elementary;

Assemblymember Colligan spoke in support of the body having an engaging conversation regarding solid waste fees.

Assemblymember Arvin:

- noted that solid waste services come with a cost;
- related that rates went up for everyone for the last five years, except those in the outlying areas;
- spoke to concerns that every land owner subsidize solid waste services regardless of where they live;
- noted that the fee increases are a direct result of what it costs to handle solid waste;
- related that solid waste services have been losing millions of dollars for several years;
- commented that everyone appeared pleased with the fees increase when it was discussed during the budget; and
- thanked the body for their support of funding for the Machetanz Elementary access project.

Mayor DeVilbiss spoke to concerns with the large solid waste fee increases.

## **VIII. ADJOURNMENT**

The special meeting adjourned at 7:18 p.m.

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Assembly was held on August 4, 2015, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Larry DeVilbiss.

**II. ROLL CALL**

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1  
Mr. Matthew Beck, Assembly District No. 2  
Mr. Steve Colligan, Assembly District No. 4  
Mr. Dan Mayfield, Assembly District No. 5  
Ms. Barbara Doty, Assembly District No. 6 (*arrived at 6:08 p.m.*)  
Mr. Vern Halter, Assembly District No. 7

Assemblymembers absent and excused:

Mr. Ronald Arvin, Assembly District No. 3 (*Deputy Mayor*)

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk  
Mr. John Moosey, Borough Manager  
Mr. George Hays, Assistant Borough Manager  
Mr. John Aschenbrenner, Deputy Borough Attorney  
Ms. Brenda J. Henry, Assistant Clerk  
Mr. Brad Sworts, Acting Capital Projects Director  
Ms. Tammy Clayton, Finance Director  
Mr. Terrance Dolan, Public Works Director  
Mr. Eric Phillips, Community Development Director  
Mr. Eric Wyatt, Information Technology Director  
Ms. Amy Bohmbach, Administrative Assistant I

**III. APPROVAL OF AGENDA**

Mayor DeVilbiss inquired if there were any changes to the agenda.

Assemblymember Colligan requested that Ordinance Serial No. 15-093 be moved to the first public hearing.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

GENERAL CONSENT: The agenda was approved as amended without objection.

#### **IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Brian O'Connor, a member of the audience.

#### **V. MINUTES OF PRECEDING MEETINGS**

- A. Joint Assembly/School Board Meeting: 04/14/15
- B. Special Assembly Meeting: 06/02/15
- C. Regular Assembly Meeting: 06/02/15
- D. Special Assembly Meeting: 06/16/15
- E. Regular Assembly Meeting: 06/16/15
- F. Special Assembly Meeting: 06/24/15

Mayor DeVilbiss inquired if there were any changes/corrections to the joint Assembly/School Board meeting minutes of April 14, 2015, the special meeting minutes of June 2, 2015, the regular meeting minutes of June 2, 2015, the special meeting minutes of June 16, 2015, the regular meeting minutes of June 16, 2015, or the special meeting minutes of June 24, 2015.

GENERAL CONSENT: The minutes were approved as presented without objection.

#### **VI. REPORTS/CORRESPONDENCE**

##### **A. AGENCY REPORTS**

##### **1. Reports from cities**

##### Wasilla City

Mayor Bert Cottle:

- stated that on August 13<sup>th</sup>, from 5 p.m. to 6 p.m. Robert A. McDonald, Secretary of the Office of Public Affairs, United States Department of Veterans Affairs, will be speaking at the Menard center;
- noted that on August 17<sup>th</sup> from 2 p.m. to 5 p.m., Senator Lisa Murkowski will be conducting a public forum regarding energy at the Menard Center; and
- advised that the city clerks are working with Ms. McKechnie to schedule a Joint Borough and tri-cities meeting.

##### **2. Matanuska-Susitna Borough School District**

Mr. Luke Fulp, Assistant Superintendent for Business Operations:

- advised that the first day of School is August 17;
- noted that there are many capital projects that are outstanding that could impact schools;
- spoke to the cooperation in working with the Borough's Capital Projects Department to ensure that school opens without any issues;

- advised that the School District is excited about the Joe Redington Sr. Junior/Senior High School ribbon cutting ceremony on August 20<sup>th</sup> at 1 p.m.;
- spoke to how school registration is going; and
- spoke to how State funding impacted the budget this year.

3. Mat-Su Convention and Visitors Bureau – ~~Ms. Bonnie Quill~~. Ms. Cheryl Metiva

Ms. Cheryl Metiva, President of the Mat-Su Convention and Visitor’s Bureau (MSCVB) reported on the new Gateway Visitors Center.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

Assemblymember Beck:

- noted that the ribbon cutting for the Career and Technical High School is on August 17;
- related that all capital projects are on track;
- stated that due to the ongoing construction at some schools that parents and students will need to be patient; and
- advised that Palmer High School is in a new athletic division for schools under 800 kids.

2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee

*(There was no report provided.)*

3. Assembly Public Relations

*(There were no reports provided.)*

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Possible Acceptance Of Offer For M/V Susitna

Mr. Moosey:

- advised that tomorrow he will be meeting with Governor Walker’s staff to look for rail financing to continue the project;
- noted that he will also be meeting with Governor Walker’s staff and the Alaska State Department of Transportation regarding the Matanuska River erosion;
- advised that the Borough will have a booth and presence upcoming International Economic Development Conference;
- spoke to the strategic plan he has drafted and what he has in mind;

- advised that Port MacKenzie has had its 31<sup>st</sup> ship at dock this summer and that the Port has a lot more activity than in the past; and
- stated that there has been a request for new meetings, that Ms. McKechnie will speak to the body about.

D. ATTORNEY COMMENTS

*(There was no report provided.)*

E. CLERK COMMENTS

Ms. McKechnie:

- advised that there is an Assembly meeting scheduled for November 17, 2015;
- stated that is during the Alaska Municipal League conference; and
- queried if the body would like to cancel that meeting.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

Ms. McKechnie queried if the body wanted to schedule a special meeting on September 1, 2015, at 4 p.m. to discuss the Department of Emergency Services operational overview.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

Ms. McKechnie queried if the body wanted to schedule a special meeting on September 15, 2015, at 4 p.m. to discuss the Office of Information Technology operational overview.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

Ms. McKechnie queried if the body wanted to schedule a special meeting on November 3, 2015, at 4 p.m. to discuss Port MacKenzie operational overview.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

Ms. McKechnie queried if the body wanted to schedule a special meeting on December 1, 2015, at 4 p.m. to discuss the strategic opportunities.

Mayor DeVilbiss queried if there was any objection.

There was no objection noted.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Animal Care and Regulation Board: 04/13/15
- b. Aviation Advisory Board: 02/12/15, Resolution Serial No. 15-03
- c. Enhanced 911 Advisory Board: 02/10/15
- d. Greater Butte RSA Board of Supervisors: 01/08/15
- e. Local Road Service Area Advisory Board: 04/16/15
- f. Planning Commission: 05/18/15, 06/01/15, 06/15/15, Resolution Nos. 15-16(AM), 15-20(AM), 15-22
- g. Parks, Recreation, and Trails Advisory Board: 15-03
- h. Platting Board: 05/07/15, 05/21/15
- i. Transportation Advisory Board: 03/25/15, 04/15/15, 04/22/15, Resolution Serial Nos. 15-08, 15-10, and Memorandum RE: 15-22
- j. Wastewater and Septage Advisory Board: 02/10/15, Resolution Serial Nos. 15-02, 15-03
- k. West Lakes FSA Board of Supervisors: 04/13/15

2. Community Council Minutes:

- a. Big Lake Community Council: 04/14/15, 05/12/15
- b. Pt. MacKenzie Community Council: 02/12/15, Resolution Serial No. 15-001
- c. Trapper Creek Community Council: 04/16/15, 05/21/15, Resolution No. 15-001

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

- 1. **IM No. 15-097:** Reporting Of Conclusion Of Contract For Bid No. 14-139P To Howdie, Inc. For The Caswell Public Safety Building, Station 13-1 Design-Build Construction, Project No. 45253, For The Final Contract Amount Of \$1,900,000.
- 2. **IM No. 15-163:** Notification Of Certification Of 2015 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

The informational memorandums were presented and no comments were noted.

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

*(There were no persons to be heard.)*

B. PUBLIC HEARINGS (Three minutes per person.)

8. **Ordinance Serial No. 15-093:** An Ordinance Adopting MSB 3.15.035(H) To Provide A Real Property Tax Exemption For Privately Owned Real Property Rented Or Leased For Use As A Charter School. *(Sponsored By Assemblymember Halter)*
  - a. IM No. 15-144

Mayor DeVilbiss opened the public hearing.

The following person spoke in support of Ordinance Serial No. 15-093: Ms. Heather Littau.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-093.

MOTION: Assemblymember Halter moved to postpone Ordinance Serial No. 15-093 to a time certain of August 18, 2015.

VOTE: The motion passed without objection.

1. **Ordinance Serial No. 15-064:** An Ordinance Creating South Trench Circle Natural Gas Local Improvement District No. 552, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-122

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-064.

VOTE: The motion was defeated unanimously.

2. **Ordinance Serial No. 15-065:** An Ordinance Creating Soapstone Area Noncontiguous Natural Gas Local Improvement District No. 558, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-123

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Sykes moved to adopt Ordinance Serial No. 15-065.

VOTE: The motion was defeated unanimously.

3. **Ordinance Serial No. 15-073:** An Ordinance Creating Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-124

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Mayfield moved to adopt Ordinance Serial No. 15-073.

VOTE: The motion passed without objection.

4. **Ordinance Serial No. 15-072:** An Ordinance Amending MSB 1.45.100, Schedule Of Fines For Infractions; Standardizing Fines And Adding Fines For Code Infractions Where None Are Listed.
  - a. IM No. 15-080

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 15-072.

MOTION: Assemblymember Mayfield moved a primary amendment to Ordinance Serial No. 15-072, as follows:

- Solid Waste – Unsecured Load – by striking “\$100” and inserting “\$12” in its place; and
- Solid Waste – Littering – By striking “\$100” and inserting “\$500” in its place.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

5. **Ordinance Serial No. 15-089:** An Ordinance Reappropriating \$230,181 From Fiscal Years 2014 And 2015 Areawide Capital Appropriations, Fund 480, Project Nos. 15035 And 15099, Tourism Infrastructure, To Fund 440, Project Nos. 15039, 15040, And 10157.

- a. **Resolution Serial No. 15-064:** A Resolution Amending The Budgets For Project Nos. 15035 And 15099; And Approving The Scopes Of Work And Budgets For Project Nos. 47032 And 47026, Fund 480; And Project Nos. 15040, 10157, And 15039, Fund 440.
- (1) IM No. 15-136

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 15-089 and Resolution Serial No. 15-064.

MOTION: Assemblymember Halter moved a primary amendment to Resolution Serial No. 15-064, Amended Budgets as follows:

- by striking “\$150,000” and inserting “\$113,324” in its place;
- by striking “\$115,000” and inserting “\$0” in its place;
- by striking “\$265,000” and inserting “\$113,324” in its place;
- by striking “150,000” and inserting “\$61,495” in its place;
- by striking “35,000” and inserting “\$0” in its place;
- by striking “\$185,000” and inserting “\$61,495” in its place;
- by striking “\$0” and inserting “\$56,676” in its place;
- by striking “\$0” and inserting “\$123,505” in its place;
- by striking “\$100,000” and inserting “\$280,181” in its place;
- by striking “\$0” and inserting “\$35,000” in its place;
- by striking “\$0” and inserting “\$15,000” in its place;
- by striking “\$0” and inserting “\$25,000” in its place;
- by striking “\$0” and inserting “\$20,000” in its place; and
- by striking “\$0” and inserting “\$95,000” in its place.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

6. **Ordinance Serial No. 15-090:** An Ordinance Reappropriating \$30,000 From The Fiscal Year 2016 Areawide Ambulance Operations Budget, Fund 100, To Project No. 10179, Fund 425, For The Sutton Ambulance Building Renovation.
- a. **Resolution Serial No. 15-065:** A Resolution Amending The Budget For Project No. 10179 To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Redesign Project.
- (1) IM No. 15-140

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Sykes moved to adopt Ordinance Serial No. 15-090 and Resolution Serial No. 15-065.

VOTE: The motion passed without objection.

7. **Ordinance Serial No. 15-092:** An Ordinance Amending MSB 5.25.012(A) And Placing On The Ballot Of The October 6, 2015, Regular Election, The Annexation Of Certain Properties Into The Talkeetna Flood Control Service Area No. 7.
  - a. **Resolution Serial No. 15-067:** A Resolution Finding The Annexation Of Property In The East Talkeetna Area (Northeast Of The Railroad Tracks, Between The Talkeetna River And The Twister Creek Ridge Line, To The Talkeetna River's Edge Just North Of Mercedes Drive) Into The Talkeetna Flood Control Service Area No. 7 Serves The Public Interest Without The Circulation Of A Petition Among The Residents In Said Area, As Allowed By MSB 5.10.015, Initiation By The Assembly; And Placing It Before The Voters In The October 6, 2015, Regular Borough Election. *(Sponsored By Assemblymember Halter)*
- (1) IM No. 15-143

Mayor DeVilbiss opened the public hearing.

The following person spoke to concerns with Ordinance Serial No. 15-092 and Resolution Serial No. 15-067: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Halter moved to adopt Ordinance Serial No. 15-092 and Resolution Serial No. 15-067.

VOTE: The motion passed without objection.

9. **Ordinance Serial No. 15-094:** An Ordinance Approving An Appropriation Of \$320,000 From The West Lakes Fire Service Area Fund Balance, Fund 249, To Fund 405, Project No. 45244, To Allow For The Repair Of Tanker/Pumper Apparatus.
  - a. **Resolution Serial No. 15-068:** A Resolution Approving The Scope Of Work And Budget For Project No. 45244 To Allow For The Repair Of Tanker/Pumper Apparatus For The West Lakes Fire Service Area.
- (1) IM No. 15-145

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Mayfield moved to adopt Ordinance Serial No. 15-094 and Resolution Serial No. 15-068.

VOTE: The motion passed without objection.

10. **Ordinance Serial No. 15-095:** An Ordinance Reappropriating \$90,000 From The Administration Fiscal Year 2015 Operating Budget, Fund 100, To Project No. 45195-4200-4202, Fund 480, For The Classification And Compensation System Redesign Project, And Authorizing The Manager To Issue A Sole Source Contract.
- a. **Resolution Serial No. 15-069:** A Resolution Approving The Scope Of Work And Budget For Project No. 45195-4200-4202 For A Classification And Compensation System Redesign Project, And Authorizing The Manager To Issue A Sole Source Contract.
- (1) IM No. 15-150

Mayor DeVilbiss opened the public hearing.

There being no one present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Colligan moved to adopt Ordinance Serial No. 15-095 and Resolution Serial No. 15-069.

VOTE: The motion passed without objection.

*(The meeting recessed at 6:55 p.m. and reconvened at 7:05 p.m.)*

#### C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke to concerns with a proposed parcel for the Alaska Scholastic Clay Target Program: Mr. Glen Sharpe, Mr. Clay Chapman, Ms. Joy Mindiola, and Mr. Tom Harris.

The following person spoke to concerns with Ordinance Serial No. 15-061: Mr. Tom Idleman.

The following person spoke in opposition to the increase of land fill fees: Mr. Joseph Mazut.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following persons spoke to concerns with increased landfill fees especially as related to the Sockeye Fire: Ms. Sherri Rusher and Ms. Lieba Putnam.

The following person spoke to concerns with increased landfill fees, to concerns with illegal dumping within the Borough, and to concerns with the proposed parcel for the AK Scholastic Clay Shooting Program, in support of Ordinance Serial No. 15-061: Ms. Cindy Bettine.

#### D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-072:** A Resolution Approving Review Of Title 43, Flag Lot Requirements, For Subdivisions Served Only By Pioneer Access Roads.  
(1) IM No. 15-154

2. ACTION MEMORANDUMS

- a. **AM No. 15-096:** Authorization To Purchase A One-Year Extended Software Maintenance Silver Support Agreement From MicroData For An Amount Of \$122,985.67 For The E-911 System.
- b. **AM No. 15-099:** Approval Of Change Order 10 To Contract No. 07-196 With Perkins Consulting In An Amount Not To Exceed \$110,000 For South Central Rail Extension.
- c. **AM No. 15-113:** Approving The Increase Of Hours For The Information Technology Department's Administrative Specialist From 30 Hours A Week To 40 Hours A Week.
- d. **AM No. 15-114:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- e. **AM No. 15-115:** Authorizing The Manager To Enter Into An Agreement With The City Of Palmer In The Contract Amount Of \$335,186 For Fire Protection Services For The Contract Period Of July 1, 2015, To June 30, 2016.
- f. **AM No. 15-116:** Authorizing The Manager To Enter Into An Agreement With The City Of Palmer In The Contract Amount Of \$50,000 For Rescue Services For The Contract Period Of July 1, 2015, To June 30, 2016.
- g. **AM No. 15-117:** Approval Of Contract Amendment To DOWL In The Amount Of \$39,370 To Extend Their Scope Of Services To Include Phase II Water Main Extension Construction Administration, Construction Inspection, Quality Assurance Testing, And Reviewing Closeout Documents For The Bogard Road Extension East Construction, Contract No. 06-134, Project No. 35299.
- i. **AM No. 15-119:** Award Of Bid No. 16-002B To Dirtworks, Inc. In The Contract Amount Of \$108,490 For Knik Elementary And Goosebay Elementary Schools Drainage And Playground Improvements.
- j. **AM No. 15-120:** Award Of Bid No. 16-018B To Jim Psenak Construction In The Contract Amount Of \$144,099 For Jim Creek Parking Lot Improvements.
- k. **AM No. 15-122:** Award Of Bid No. 16-007B To Dirtworks, Inc. In The Contract Amount Of \$410,323.55 For Sea Biscuit Lane, Man-Of-War Circle, Seretariat Drive, And Whirl-Away Upgrades.

- l. **AM No. 15-123:** Award Of Bid No. 16-015B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$1,551,494.25 For 2015-2016 Roads Paving Boroughwide.
- m. **AM No. 15-124:** Award Of Bid No. 16-005B To Norse Alaska, LLC. In The Contract Amount Of \$160,000 To Reconstruct Approximately 1,265 Linear Feet Of North Ryder Drive.
- n. **AM No. 15-125:** Award Of Bid No. 16-014B To Tutka, LLC. In The Contract Amount Of \$279,994 For Highline Lane, Biltmore Court, And Claridge Court Improvements.
- o. **AM No. 15-126:** Award Of Bid No. 16-006B To Valley General Construction, LLC. In The Contract Amount Of \$604,564 For Brass Ring Drive, Easy Street, Cozy Circle, And Carousel Way Upgrades.
- p. **AM No. 15-127:** Award Of Bid No. 16-013B To Valley General Construction, LLC. In The Contract Amount Of \$152,972 For Weltin Way And Lorena Drive Improvements.
- q. **AM No. 15-128:** Approval Of Election Officials For The October 6, 2015, Regular Borough Election.

Ms. McKechnie read the above legislation into the record.

**MOTION:** Assemblymember Colligan moved to approve the consent agenda as read into the record by the Clerk.

**VOTE:** The motion passed without objection.

a. **Resolution Serial No. 15-073:** A Resolution Revising A Portion Of The Schedule Of Transfer Site Fees For The Collection And Disposal Of Solid Waste. *(Sponsored By Assemblymembers Mayfield And Halter)*

(1) IM No. 15-167

**MOTION:** Assemblymember Mayfield moved to adopt Resolution Serial No. 15-073.

**MOTION:** Assemblymember Mayfield moved a primary amendment to Resolution Serial No. 15-073, as follows:

- in the title, by inserting the words “and Central Landfill” after the word “site,” to read: “A resolution revising a portion of the schedule of transfer site and Central Landfill fees for the collection and disposal of solid waste;”
- in the first whereas clause by inserting the words “and Central Landfill” after the word “site,” to read: “Whereas, the 2016 budget, as approved, increased the transfer site and Central Landfill fees;”
- in the Now, therefore, be it resolved clause, by inserting the words “and Central Landfill” after the word “site,” to read: “Now, therefore, be it resolved, the transfer site and Central Landfill rates will now be:”
- to insert a new table of fees for the Central Landfill as follows:
  - 0-200 pounds - \$11;

- 201-400 pounds - \$22;
- 401-600 pounds - \$33;
- 601-800 pounds - \$44
- Over 800 pounds - \$100 per ton; and
- Construction and Demolition Debris - \$100 per ton.

MOTION: Assemblymember Sykes moved to postpone Resolution Serial No. 15-073 to a time certain of August 18, 2015.

VOTE: The motion to postpone passed with Mayfield and Halter opposed.

b. **Resolution Serial No. 15-074:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Vine Road Upgrade, Project No. 35410, To Collector Road Access To Machtetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, In The Amount Of \$78,632.50.

(1) IM No. 15-168

MOTION: Assemblymember Colligan moved to adopt Resolution Serial No. 15-073.

MOTION: Assemblymember Colligan moved a primary amendment to Resolution Serial No. 15-074, Budget as follows:

- 2012 Series “D” and 2014 Series “A” Transportation Bond Issues, by striking “\$4,199,634.60” and inserting “\$4,393,508.60” in its place in both the previously approved budget and the amended budget;
- State of Alaska Legislative Grant SB160, by striking “\$4,758,934.18” and inserting “\$5,465,069.18” and by striking “\$4,837,575.68” and inserting place “\$5,543,701.68” in its place;
- Total, Previous, by striking “\$9,958,577.78” and inserting “\$9,858,577.78” in its place; and
- Total, Amended, by striking “\$9,037,210.28” and inserting “\$9,937,210.28” in its place.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

h. **AM No. 15-118:** Approval Of Contract Amendment No. 1 To Granite Construction Company In The Amount Of \$3,014,005 To Expand Their Scope Of Services To Include Additive Alternate 4, For The Collector Road Access To Machtetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402.

CONFLICT OF INTEREST: Assemblymember Colligan declared a conflict of interest as his company has done business with Granite Construction within the last 12 months.

RULING: Mayor DeVilbiss ruled Assemblymember Colligan had a conflict and would be recused from voting.

*(Assemblymember Colligan exited the meeting.)*

MOTION: Assemblymember Halter moved to adopt AM No. 15-118.

VOTE: The motion passed without objection.

*(Assemblymember Colligan re-entered the meeting.)*

*(The meeting recessed at 8:10 p.m. and reconvened at 8:15 p.m.)*

### **VIII. UNFINISHED BUSINESS**

A. **Ordinance Serial No. 15-061:** An Ordinance Repealing Permanent Registration Of Motor Vehicles Over Eight Years Old And Permanent Registration Of Non-Commercial Trailers And Repealing Changes To The Motor Vehicle Tax Distribution To Restore The Distribution To The Original Amounts. *(Sponsored By Assemblymember Sykes)*

1. IM No. 15-103

MOTION PENDING: Assemblymember Sykes moved to adopt Ordinance Serial No. 15-061.

MOTION: Assemblymember Sykes moved to postpone Ordinance Serial No. 15-061 indefinitely.

VOTE: The motion to postpone indefinitely passed without objection.

B. **Ordinance Serial No. 15-071:** An Ordinance Amending MSB 3.15.035(C), Option Exemptions, Changing Business Inventory Tax. *(Sponsored By Assemblymember Sykes)*

1. IM No. 15-119

MOTION PENDING: Assemblymember Sykes moved to adopt Ordinance Serial No. 15-071.

MOTION: Assemblymember Sykes moved to postpone Ordinance Serial No. 15-071 to a time certain of August 18, 2015.

MOTION: Assemblymember Colligan moved a primary amendment by striking “August 18” and inserting “September 1” in its place.

VOTE: The primary amendment passed with Assemblymembers Mayfield and Halter opposed.

VOTE: The motion to postpone failed with Assemblymembers Mayfield, Halter, and Colligan in opposed and Assemblymembers Doty, Sykes, and Beck in support (tie vote). The motion failed with Mayor DeVilbiss invoking his voting privilege in the negative.

MOTION: Assemblymember Sykes moved a primary amendment by striking “\$100,000” and inserting “\$250,000” in its place.

MOTION: Assemblymember Halter called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The primary amendment failed with Assemblymembers Sykes and Beck in support.

MOTION: Assemblymember Halter called for the question (to stop debate).

VOTE: The motion passed without objection.

VOTE: The main motion failed with Assemblymember Sykes in support.

## IX. VETO

*(There were no vetoes presented.)*

## X. NEW BUSINESS

### A. INTRODUCTIONS (For public hearing – 08/18/15 Assembly Chambers)

1. **Ordinance Serial No. 15-098:** An Ordinance Amending MSB 3.30.200, Definitions, Excise Tax On Tobacco Products. *(Sponsored by Assemblymember Sykes)*

a. IM No. 15-141

2. **Ordinance Serial No. 15-099:** An Ordinance Accepting And Appropriating A \$9,990 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,110 From The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Project No. 20146, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 15-075:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Willow Fire Service Area, Project No. 20146, Fund 405

(1) IM No. 15-158

3. **Ordinance Serial No. 15-100:** An Ordinance Accepting And Appropriating A \$9,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,000 From The Butte Fire Service Area Fiscal Year 2016

- Operating Budget, Fund 251, To Project No. 20144, Fund 405, For Wildland/Fire Equipment.
- a. **Resolution Serial No. 15-076:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.  
(1) IM No. 15-159
  4. **Ordinance Serial No. 15-101:** An Ordinance Accepting And Appropriating A \$9,831.22 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,092.35 From The Caswell Fire Service Area Fiscal Year 2016 Operating Budget, Fund 248, To Project No. 20150, Fund 405, For Wildland/Fire Equipment.
    - a. **Resolution Serial No. 15-077:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Fire Assistance Grant And Matching Funds For Caswell Fire Service Area, Project No. 20150, Fund 405.  
(1) IM No. 15-160
  5. **Ordinance Serial No. 15-102:** An Ordinance Accepting And Appropriating A \$10,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,111 From The West Lakes Fire Service Area Fiscal Year 2016 Operating Budget, Fund 249, To Project No. 20151, Fund 405, For Wildland/Fire Clothing, Gear, And Equipment.
    - a. **Resolution Serial No. 15-078:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For West Lakes Fire Service Area, Project No. 20151, Fund 405.  
(1) IM No. 15-161
  6. **Ordinance Serial No. 15-103:** An Ordinance Accepting And Appropriating \$14,343 From The Alaska State Division Of Homeland Security And Emergency Management For The Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2016 Operations.
    - a. **Resolution Serial No. 15-079:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.  
(1) IM No. 15-162
  7. **Ordinance Serial No. 15-104:** An Ordinance Providing For The Sale Of Certain Boroughwide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2006 And Prior, 2007 And Prior, 2008 And Prior, And 2009 And Prior; And Delinquent Special Assessment For The Year 2010 And Prior, And Not Needed For Public Purpose.
    - a. IM No. 15-166

8. **Ordinance Serial No. 15-105:** An Ordinance Approving A Less Than Fair Market Value Sale Of Borough Land In The Amount Of \$10 To The Petersville Community Nonprofit Corporation For Purpose Of Constructing A Warm Storage Building For The Petersville Search And Rescue To Store Emergency Equipment And Use As Staging For Remote Search And Rescue Operations, Said Parcel Identified As Lot 2, Block 16, Kenny Creek Subdivision (MSB007056).
    - a. IM No. 15-169
  9. **Ordinance Serial No. 15-106:** An Ordinance Approving A Supplemental Appropriation Of \$11,000 From Willow Fire Service Area Fund Balance, Fund 258, To The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Reimburse For The Crystal Lakes Warm Storage Building Restroom Facility.
    - a. IM No. 15-170
  10. **Ordinance Serial No. 15-107:** An Ordinance Approving An Appropriation Of \$110,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.
    - a. IM No. 15-171
  11. **Ordinance Serial No. 15-108:** An Ordinance Approving An Appropriation Of \$70,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.
    - a. IM No. 15-172
- B. INTRODUCTIONS (For public hearing – 09/15/15 Assembly Chambers)
1. **Ordinance Serial No. 15-096:** An Ordinance Creating West Rangeview Drive Road Paving Local Improvement District No. 566, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
    - a. IM No. 15-153
  2. **Ordinance Serial No. 15-097:** An Ordinance Creating East Doc McKinley Avenue Noncontiguous Natural Gas Local Improvement District No. 569, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
    - a. IM No. 15-164

Ms. McKechnie read the above legislation into the record.

**MOTION:** Assemblymember Colligan moved to introduce the legislation as read into the record by the Clerk and set the public hearings for August 18, 2015, and September 15, 2015, respectively.

**VOTE:** The motion passed without objection.

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor DeVilbiss requested the following resignation and appointment for confirmation:

Enhanced 911 Advisory Board  
Casey Cook  
Parks, Recreation, and Trails Advisory Board  
Sarah Buck, resignation

MOTION: Assemblymember Colligan moved confirm the Mayor's appointment and resignation.

VOTE: The motion passed without objection.

D. OTHER NEW BUSINESS

*(There was no other new business.)*

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

*(There were no referrals presented.)*

**XI. RECONSIDERATION**

MOTION: Assemblymember Beck moved to reconsider the primary amendment to Ordinance Serial No. 15-072.

VOTE: The motion to reconsider passed with Assemblymembers Mayfield and Halter opposed.

MOTION: Assemblymember Beck moved a primary amendment to Ordinance Serial No. 15-072, Solid Waste – Unsecured refuse, by striking "\$12" and inserting "\$100" in its place.

VOTE: The primary amendment passed with Assemblymembers Mayfield and Halter opposed.

**XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS**

Assemblymember Sykes:

- summarized his concerns with the business inventory tax;
- thanked the body for a good meeting.

Assemblymember Mayfield:

- spoke in opposition of the postponement of Resolution Serial No. 15-072;
- noted that Mr. Dolan was prepared to answer questions regarding the legislation;
- stated that he looks forward to that legislation being adopted;
- spoke to the election regarding the incorporation of Big Lake; and
- thanked the public for participating in the meeting.

Assemblymember Halter:

- noted his agreement with Assemblymember Mayfield regarding Resolution Serial No. 15-072;
- related that the first community recycling bin has been placed in Talkeetna;
- spoke to his pleasure with the Joe Redington Sr. Junior/Senior High School construction;
- noted that the Seldon Road extension project linking from Church Road to Pittman Road is completed and very nice;
- spoke to having attended the open house conducted by the Alaska State Department of Transportation regarding Knik Goosebay Road;
- spoke to the importance of that road being upgraded due to the number of fatal or major injury accidents that occur; and
- spoke to concerns with Phase II of the Parks Highway upgrade not moving forward

Assemblymember Beck:

- spoke in support of the postponement of Resolution Serial No. 15-072;
- spoke in support of Ordinance Serial No. 15-061 being postponed indefinitely;
- spoke to concerns with comments that the recycling center rejects and ships items out of state;
- stated that he would like to see the Borough offer a free dump day for residents, one in the spring and one in the fall; and
- stated that he is pleased that there are applications coming in for seats on the Agricultural Advisory Committee.

Assemblymember Colligan:

- thanked staff for all their hard work on the recent fires and erosion problems; and
- spoke to his concerns with voluntary taxes.

Assemblymember Doty:

- spoke to having attended Governor Walker's meeting regarding balancing the budget;
- noted that the Borough's budget is tied to the State's budget;
- encouraged residents to participate in the State budget process;
- spoke to her appreciation of the Mat-Su Convention and Visitors Bureau's (MSCVB) resolution;
- stated that she looks forward to investigating the best way to move forward with the new location for the MSCVB;
- encouraged the Manager to look at the cost of relocating the current MSCVB building;
- stated that the Veteran's Memorial Wall should remain at the MSCVB's current location;

- noted that there are significant heroin issues that are impacting Borough residents; and
- stated that she is looking forward to discussing ways that could be mitigated.

Assemblymember Sykes thanked the residents and staff who worked together during the flooding event in Sutton to protect resident's houses.

Mayor DeVilbiss:

- requested legal clarification on whether it is necessary to sign Informational Memorandums with full names rather than initials;
- stated that he would have rather had the landfill fees adopted this evening;
- provided a history of how the landfill powers were received and implemented by the Borough; and
- reported on the marijuana initiatives that are being circulated within the cities and the Borough.

### **XIII. EXECUTIVE SESSION**

*(There was no executive session held.)*

### **XIV. ADJOURNMENT**

The regular meeting adjourned at 9:15 p.m.