

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, AUGUST 18, 2015

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 07/21/15
- B. Regular Assembly Meeting: 08/04/15

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
- 3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Central Mat-Su FSA Board of Supervisors: 04/13/15
- b. Knik RSA Board of Supervisors: 01/14/15
- c. Planning Commission: 07/06/15, Resolution Nos.
- d. 15-24(AM), 15-25
- e. Platting Board: 06/04/15, 06/18/15
- f. Transportation Advisory Board: 05/27/15
- g. West Lakes FSA Board of Supervisors: 05/18/15

2. Community Council Minutes:

- a. Chickaloon Community Council: 04/08/15, 05/13/15,
- b. Lake Louise Community Non-Profit Corporation: 01/10/15
- c. Meadow Lakes Community Council: 03/11/15, 04/09/15,
05/14/15
- d. Sutton Community Council: 01/28/15, 02/25/15, 03/25/15,
04/29/15, 05/27/15

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 15-098:** An Ordinance Amending MSB 3.30.200, Definitions, Excise Tax On Tobacco Products.
(Sponsored by Assemblymember Sykes)
 - a. IM No. 15-141
2. **Ordinance Serial No. 15-099:** An Ordinance Accepting And Appropriating A \$9,990 Alaska State Division Of Forestry

Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,110 From The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Project No. 20146, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 15-075:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Willow Fire Service Area, Project No. 20146, Fund 405

(1) IM No. 15-158

3. **Ordinance Serial No. 15-100:** An Ordinance Accepting And Appropriating A \$9,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,000 From The Butte Fire Service Area Fiscal Year 2016 Operating Budget, Fund 251, To Project No. 20144, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 15-076:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.

(1) IM No. 15-159

4. **Ordinance Serial No. 15-101:** An Ordinance Accepting And Appropriating A \$9,831.22 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,092.35 From The Caswell Fire Service Area Fiscal Year 2016 Operating Budget, Fund 248, To Project No. 20150, Fund 405, For Wildland/Fire Equipment.

a. **Resolution Serial No. 15-077:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Fire Assistance Grant And Matching Funds For Caswell Fire Service Area, Project No. 20150, Fund 405.

(1) IM No. 15-160

5. **Ordinance Serial No. 15-102:** An Ordinance Accepting And Appropriating A \$10,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,111 From The West Lakes Fire Service Area Fiscal Year 2016 Operating Budget, Fund 249, To Project No. 20151, Fund 405, For Wildland/Fire Clothing, Gear, And Equipment.

a. **Resolution Serial No. 15-078:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And

Matching Funds For West Lakes Fire Service Area, Project No. 20151, Fund 405.

(1) IM No. 15-161

6. **Ordinance Serial No. 15-103:** An Ordinance Accepting And Appropriating \$14,343 From The Alaska State Division Of Homeland Security And Emergency Management For The Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2016 Operations.
 - a. **Resolution Serial No. 15-079:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.
 - (1) IM No. 15-162
7. **Ordinance Serial No. 15-104:** An Ordinance Providing For The Sale Of Certain Boroughwide Real Property Acquired Through Tax Foreclosure For Delinquent Real Property Tax Years 2006 And Prior, 2007 And Prior, 2008 And Prior, And 2009 And Prior; And Delinquent Special Assessment For The Year 2010 And Prior, And Not Needed For Public Purpose.
 - a. IM No. 15-166
8. **Ordinance Serial No. 15-105:** An Ordinance Approving A Less Than Fair Market Value Sale Of Borough Land In The Amount Of \$10 To The Petersville Community Nonprofit Corporation For Purpose Of Constructing A Warm Storage Building For The Petersville Search And Rescue To Store Emergency Equipment And Use As Staging For Remote Search And Rescue Operations, Said Parcel Identified As Lot 2, Block 16, Kenny Creek Subdivision (MSB007056).
 - a. IM No. 15-169
9. **Ordinance Serial No. 15-106:** An Ordinance Approving A Supplemental Appropriation Of \$11,000 From Willow Fire Service Area Fund Balance, Fund 258, To The Willow Fire Service Area Fiscal Year 2016 Operating Budget, Fund 258, To Reimburse For The Crystal Lakes Warm Storage Building Restroom Facility.
 - a. IM No. 15-170
10. **Ordinance Serial No. 15-107:** An Ordinance Approving An Appropriation Of \$110,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.
 - a. IM No. 15-171

11. **Ordinance Serial No. 15-108:** An Ordinance Approving An Appropriation Of \$70,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.
 - a. IM No. 15-172

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-080:** A Resolution Requesting That The Alaska State Department Of Transportation Accommodate A Larger Trailhead At The Trapper Creek Parking Lot Located At Mile 127 Of The Parks Highway. *(Sponsored By Mayor DeVilbiss)*
 - (1) IM No. 15-177
- b. **Resolution Serial No. 15-081:** A Resolution Amending The Scope Of Work For Fiscal Year 2016 Capital Project, Fireweed Building Purchase, Project No. 10178.
 - (1) IM No. 15-181

2. ACTION MEMORANDUMS

- a. **AM No. 15-121:** Award Of Contract No. 16-027C To Braun Northwest, Inc. In The Contract Amount Of \$520,084 For Remount/Refurbish Four Ambulances.
- b. **AM No. 15-129:** Authorization To Purchase Sodium Chloride From Bering Marine Corporation In The Amount Of \$328,601.50.
- c. **AM No. 15-131:** Revising Approval Of Contract Amendment No. 11 to Lounsbury and Associates, Inc. In The Amount Of \$174,630 For Design Services Of Collector Road Access to Machetanz Elementary School, Project No. 35402, Which Will Correct AM No. 15-108 That Was Approved on July 21, 2015.
- d. **AM No. 15-132:** Approve Costs To Matanuska Telephone Association In The Amount Of \$179,369 To Relocate Utilities For Sea Biscuit Lane, Project No. 30046.

- e. **AM No. 15-133:** Approval Of Contract Amendment To Stantec Consulting Services, Inc. Proposal No. 13-115P In The Amount Of \$239,355 For Phase II Of The Seldon Road Extension Project, Project No. 35411.
- f. **AM No. 15-134:** Approval For Change Order Authority For Contract No. 14-160B To Bristol Environmental Remediation Services, LLC. In The Amount Of \$150,000 For Mack Drive Extension/Clapp Street Improvements project.
- g. **AM No. 15-135:** Award Of Bid No. 16-026B To Western Construction And Equipment, LLC. In The Contract Amount Of \$386,885 For The Purchase Of Winter Sand And Chips.

VIII. UNFINISHED BUSINESS

- 1. **Ordinance Serial No. 15-093:** An Ordinance Adopting MSB 3.15.035(H) To Provide A Real Property Tax Exemption For Privately Owned Real Property Rented Or Leased For Use As A Charter School. *(Sponsored By Assemblymember Halter)*
 - a. IM No. 15-144
- 2. **Resolution Serial No. 15-073:** A Resolution Revising A Portion Of The Schedule Of Transfer Site Fees For The Collection And Disposal Of Solid Waste. *(Sponsored By Assemblymembers Mayfield And Halter)*
 - a. IM No. 15-167

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 09/01/15, Assembly Chambers)
 - 1. **Ordinance Serial No. 15-109:** An Ordinance Appropriating \$250,000 From The Enhanced 911 Fund Balance, Fund 202, To Fund 480, Project No. 45283, For The E-911 System Hardware And Software Refresh.
 - a. **Resolution Serial No. 15-082:** A Resolution Approving The Scope Of Work And Budget For Project No. 45283 For The E-911 System Hardware And Software Refresh.
 - (1) IM No. 15-142
 - 2. **Ordinance Serial No. 15-110:** An Ordinance Approving A Less Than Fair Market Value Sale And Subdivision Of Boroughowned

Property Containing 240 Acres, More Or Less, Identified As The South Half Of The Northwest Quarter, The Southwest Quarter Of The Northeast Quarter, And Government Lots 1, 2, And 3, Section 1, Township 16 North, Range 3 West, Seward Meridian; And Authorization For The Manager To Negotiate The Sale (MSB006977).

a. IM No. 15-173

3. **Ordinance Serial No. 15-111:** An Ordinance Accepting And Appropriating \$279,486 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20390, For The Human Services Community Matching Grant.

a. **Resolution Serial No. 15-083:** A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

b. **Resolution Serial No. 15-084:** A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

(1) IM No. 15-174

4. **Ordinance Serial No. 15-112:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Dirtworks, Located At 15715 E. Barwood Avenue; MSB Tax No. 17N02E26C002; Within Township 17 North, Range 2 East, Section 26, Seward Meridian.

a. IM No. 15-178

5. **Ordinance Serial No. 15-113:** An Ordinance Approving An Appropriation Of \$40,000 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To Fund 405, Project No. 10136, To Allow For The Completion Of The Drafting Tank Installation Project At Station 11-3 And To Provide Road Access To The Tank.

a. **Resolution Serial No. 15-085:** A Resolution Approving The Scope Of Work And Budget For Project No. 10136, To Allow For The Completion Of The Drafting Tank Installation Project At Station 11-3 And To Provide Road Access To The Tank.

(1) IM No. 15-182

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

- XI. RECONSIDERATION

- XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

- XIII. EXECUTIVE SESSION

- XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**