

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Larry DeVilbiss

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
Ronald Arvin, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Vern Halter, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, OCTOBER 20, 2015

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports From Cities
 2. Matanuska-Susitna Borough School District
 3. Valley Community For Recycling Solutions – Ms. Mollie Boyer
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee On School Issues
 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee
 3. Assembly Public Relations
 - C. MANAGER COMMENTS
 1. State/Federal Legislation

2. Strategic Planning Issues
3. Alaska Regional Development Organizations
4. Alaska Avalanche Information Center Award Presentation Of The 2015 Emergency Preparedness Poster Contest Winners

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Big Lake RSA Board of Supervisors: Resolution Nos. 15-02, 15-03
- b. Board of Adjustment and Appeals: 03/31/15, 06/03/15
- c. Greater Butte RSA Board of Supervisors: 04/09/15, 05/06/15, Resolution No. 15-04
- d. Library Board: 02/21/15, 03/21/15, Resolution No. 15-02
- e. Local Road Service Area Advisory Board: 05/21/15
- f. Meadow Lakes RSA Board of Supervisors: 01/19/15
- g. Parks, Recreation, and Trails Advisory Board: 04/27/15, 05/26/15, Resolution No. 15-06
- h. Planning Commission: Resolution Nos. 15-28(AM), 15-32(AM), 15-33(AM)
- i. Platting Board: 07/29/15, 08/06/15, 08/20/15, 09/03/15
- j. Port Commission: Resolution Serial No. 15-003
- k. South Colony RSA Board of Supervisors: 11/12/14, 02/11/15
- l. Transportation Advisory Board: 06/24/15
- m. Wastewater and Septage Advisory Board: 04/14/15, Resolution Serial No. 15-04
- n. West Lakes FSA Board of Supervisors: 07/13/15

2. Community Council Minutes:

- a. Gateway Community Council: 05/09/15, 08/04/15
- b. Meadow Lakes Community Council: 07/08/15
- c. Point MacKenzie Community Council: 04/09/15 (x2), Resolution Serial Nos. 15-002, 15-003
- d. Sutton Community Council: 06/24/15
- e. Trapper Creek Community Council: 06/18/15, 06/28/15, 07/17/15

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
1. **Ordinance Serial No. 15-114:** An Ordinance Creating 3588 South Dawn Lake Drive Noncontiguous Natural Gas Local Improvement District No. 576, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 15-184
 2. **Ordinance Serial No. 15-119:** An Ordinance Creating McCombs Road And Melanie Lane Noncontiguous Natural Gas Local Improvement District No. 572, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 15-195
 3. **Ordinance Serial No. 15-120:** An Ordinance Accepting And Appropriating \$695,000 From The Alaska State Department Of Transportation And Public Facilities, To Fund 480, Project No. 20280, For Transportation Planning Activities.
 - a. **Resolution Serial No. 15-096:** A Resolution Approving The Scope Of Work And Budget For Transportation Planning Activities.
 - (1) IM No. 15-175
 4. **Ordinance Serial No. 15-121:** An Ordinance Accepting Late Filed Applications For Reduction Of Assessments And Abatement Of Taxes Resulting From Property Damaged By The Sockeye Fire. *(Sponsored By Mayor DeVilbiss)*
 - a. IM No. 15-193
 5. **Ordinance Serial No. 15-122:** An Ordinance Amending MSB 4.75, To Clarify The Functions And Duties Of The Borough's Fish And Wildlife Commission. *(Sponsored By Assemblymember Colligan)*
 - a. IM No. 15-196
- C. **AUDIENCE PARTICIPATION (Three Minutes Per Person.)**
- D. **CONSENT AGENDA**

1. RESOLUTIONS

- a. **Resolution Serial No. 15-099:** A Resolution Requesting The Addition Of A Paved Pathway Along The Glenn Highway From Palmer To Sutton, To The State Transportation Improvement Program.
(1) IM No. 15-216
- b. **Resolution Serial No. 15-100:** A Resolution Requesting The Addition Of A Paved Pathway To The Parks Highway Alternate Corridor Project.
(1) IM No. 15-217
- c. **Resolution Serial No. 15-101:** A Resolution In Support Of Continued Housing And Urban Development Funding For The Critical Senior Home Investment Partnerships Program. *(Sponsored By Assemblymember Sykes)*
(1) IM No. 15-221

2. ACTION MEMORANDUMS

- a. **AM No. 15-141:** Approval Of Change Order For Contract No. 15-104B With TBI Construction Company In The Amount Of \$684,048 For The Dorothy Swanda Jones Building Roof Top Unit Connection And Fireproofing.
- b. **AM No. 15-142:** Approval Of Amendment To Purchase Order No. 2015-3671 To Meridian Systems, Inc. In The Amount Of \$51,567 For The Dorothy Swanda Jones Building Roof Top Unit Connection Digital Controls.
- c. **AM No. 15-143:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- d. **AM No. 15-144:** Vacate Any Public Interest In A 15-Foot Wide Access And Utility Easement Recorded At Book 56, Page 123; And Book 135, Page 259; Located In The West 1/2 Northwest 1/4 Southeast 1/4 Section 15, Township 17 North, Range 3 West, Seward Meridian.
- e. **AM No. 15-145:** Award Of Bid No. 16-043B To Northern Industrial Training In The Contract Amount Of \$538,991.80 For The Nancy Lake Warm Storage Building.
- f. **AM No. 15-146:** Approval Of Change Order To Agreement No. 15-076P, With Lounsbury And Associates,

Inc. In The Amount Of \$5,405 For The Lu Young Lane Design Project.

- g. **AM No. 15-147:** Approve A Contract Amendment To Contract No. 15-022L-F With Daniel Deroux In The Amount Of \$23,650, As Part Of The One-Percent For Art Program At The Joe Redington, Sr. Junior/Senior High School.
- h. **AM No. 15-149:** Approval Of Change Order For Contract No. 16-001B With Diversified Construction, Inc. In The Amount Of \$16,516 For Station 2-1 Upgrades And Improvements, Construction Project No. 45085.

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 15-110:** An Ordinance Approving A Less Than Fair Market Value Sale And Subdivision Of Boroughowned Property Containing 240 Acres, More Or Less, Identified As The South Half Of The Northwest Quarter, The Southwest Quarter Of The Northeast Quarter, And Government Lots 1, 2, And 3, Section 1, Township 16 North, Range 3 West, Seward Meridian; And Authorization For The Manager To Negotiate The Sale (MSB006977).
 - 1. IM No. 15-173

IX. VETO

X. NEW BUSINESS

- C. INTRODUCTIONS (For public hearing – 11/03/15, Assembly Chambers)
 - 1. **Ordinance Serial No. 15-123:** An Ordinance Confirming The Assessment Roll For The North Sorrelwood Natural Gas Local Improvement District No. 509 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
 - a. **Ordinance Serial No. 15-124:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$70,000 Principal Amount Of Special Assessment Bonds For The North Sorrelwood Natural Gas Local Improvement District No. 509, And Fixing Details Of Said Bonds.
 - (1) IM No. 15-211
 - 2. **Ordinance Serial No. 15-125:** An Ordinance Confirming The Assessment Roll For The Dawn Lake Estates Natural Gas Local Improvement District No. 546 And Establishing The Method Of

Terminating Assessments And Making Refunds To Property Owners.

- a. **Ordinance Serial No. 15-126:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$54,000 Principal Amount Of Special Assessment Bonds For The Dawn Lake Estates Natural Gas Local Improvement District No. 546, And Fixing Details Of Said Bonds.
(1) IM No. 15-212

3. **Ordinance Serial No. 15-127:** An Ordinance Confirming The Assessment Roll For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

- a. **Ordinance Serial No. 15-128:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The East Carney Road No. 2 Noncontiguous Natural Gas Local Improvement District No. 553, And Fixing Details Of Said Bonds.
(1) IM No. 15-213

4. **Ordinance Serial No. 15-129:** An Ordinance Confirming The Assessment Roll For The Portion Of Wagner Subdivision Noncontiguous Natural Gas Local Improvement District No. 556 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

- a. **Ordinance Serial No. 15-130:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$10,000 Principal Amount Of Special Assessment Bonds For The Portion Of Wagner Subdivision Noncontiguous Natural Gas Local Improvement District No. 556, And Fixing Details Of Said Bonds.
(1) IM No. 15-214

5. **Ordinance Serial No. 15-131:** An Ordinance Confirming The Assessment Roll For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.

- a. **Ordinance Serial No. 15-132:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$12,000 Principal Amount Of Special Assessment Bonds For The Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560, And Fixing Details Of Said Bonds.
(1) IM No. 15-215

6. **Ordinance Serial No. 15-133:** An Ordinance Approving A Sale By Application Of Tract B, Best View Subdivision And The Improvements Thereon For \$1,215,000; Authorization For The Manager To Negotiate The Sale; And An Appropriation Of \$50,000 From Sale Proceeds To The Parks Shop Building, Fund 440, Project No. 15039, With The Remainder Of The Sale Proceeds To Be Deposited To A Land Management Fund And Appropriated At A Later Time By The Borough Assembly (MSB007064).
 - a. IM No. 15-194

7. **Ordinance Serial No. 15-134:** An Ordinance Approving An Appropriation Of \$110,000 From Bogard Road Service Area No. 25 Fund Balance, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.
 - a. **Ordinance Serial No. 15-135:** An Ordinance Approving A Reappropriation Of \$100,000 From The Bogard Road Service Area No. 25 Fiscal Year 2016 Operating Budget, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.
 - (1) IM No. 15-202
 - (2) IM No. 15-203

8. **Ordinance Serial No. 15-136:** An Ordinance Approving An Appropriation Of \$100,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
 - a. **Ordinance Serial No. 15-137:** An Ordinance Approving A Reappropriation Of \$150,000 From The South Colony Road Service Area No. 16 Fiscal Year 2016 Operating Budget, Fund 273, To Fund 410, Project No. 30039, For South Colony Road Service Area No. 16 Capital Projects.
 - (1) IM No. 15-207
 - (2) IM No. 15-208

9. **Ordinance Serial No. 15-138:** An Ordinance Approving Acquisition Of The Land And Improvements Thereon Of Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located (MSB007058).
 - a. **Ordinance Serial No. 15-139:** An Ordinance Approving An Appropriation Of \$800,000 From The Areawide School Site Acquisition Reserve Fund 100, For The Purpose Of Acquiring Lot 1A, Block 10, Devon Wood Division Three, Where Twindly Bridge Charter School Is Currently Located, With Full Reimbursement Of Reserve Funds To Be Paid By Twindly Bridge Charter School Through

Annual Appropriations Of The Matanuska-Susitna
Borough School District To The Charter School's Capital
Budget (MSB007058.)

(1) IM No. 15-209

10. **Ordinance Serial No. 15-140:** An Ordinance Accepting And Appropriating \$51,775 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.

a. **Resolution Serial No. 15-102:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For The Electronic Patient Care Report Project And Small Unit Support Vehicle Communications.

(1) IM No. 15-210

11. **Ordinance Serial No. 15-141:** An Ordinance Approving An Appropriation Of \$50,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Fund 410, Project No. 30043, For Big Lake Road Service Area No. 21 Capital Projects.

a. IM No. 15-218

12. **Ordinance Serial No. 15-142:** An Ordinance Amending MSB 5.25.032(A) To Exempt City Of Houston Property From The Big Lake Road Service Area.

a. IM No. 15-220

D. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

1. **Ordinance Serial No. 15-143:** An Ordinance Appending The Big Lake Comprehensive Plan MSB 15.24.030(B)(10), With The Big Lake Corridor Impact Assessment, March 2014, And Recognizing Route 3A As The Selected Route By The Big Lake Community Council. *(Sponsored By Assemblymember Mayfield)*

a. IM No. 15-198

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION EXECUTIVE *(For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure.)*

A. Public Employees Retirement System Litigation

XIII. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**