

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Vern Halter

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

John Moosey

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

### ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, DECEMBER 1, 2015**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 09/01/15
- B. Regular Assembly Meeting: 09/01/15
- C. Joint Assembly/School Board Meeting: 09/08/15
- D. Special Assembly Meeting: 09/15/15
- E. Regular Assembly Meeting: 09/15/15
- F. Special Assembly Meeting: 09/29/15
- G. Joint Assembly/Planning Commission Meeting: 10/27/15
- H. Regular Assembly Meeting: 11/03/15

VI. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
  - 1. Reports From Cities
  - 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Big Lake RSA Board of Supervisors: 07/09/15
- b. Central Mat-Su FSA Board of Supervisors: 08/10/15
- c. Emergency Medical Services Board: 04/01/15
- d. Enhanced 911 Advisory Board: 06/09/15
- e. Greater Willow RSA Board of Supervisors: 06/25/15
- f. Library Board: 08/15/15
- g. Local Road Service Area Advisory Board: 06/18/15
- h. Marijuana Advisory Committee: 09/17/15
- i. Midway RSA Board of Supervisors: Resolution 15-01, 15-02
- j. Platting Board: 09/17/15
- k. Planning Commission: Resolution Nos. 15-38, 15-40(AM)

2. Community Council Minutes:

- a. Big Lake Community Council: 08/11/15
- b. Lazy Mountain Community Council: 04/09/15
- c. Sutton Community Council: 07/29/15, 08/26/15
- d. Trapper Creek Community Council: 08/20/15

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 15-247:** Reporting Of Conclusion Of Contract For Bid No. 14-170B To Earhart Roofing, Inc. For Willow Elementary School Roof Replacement For The Final Contract Amount Of \$1,328,226.53.

2. **IM No. 15-248:** Reporting Of Conclusion Of Contract For Bid No. 14-064B To F-E Contracting, Inc. For Palmer High School Renovation Re-Bid For The Final Contract Amount Of \$4,607,631.
3. **IM No. 15-249:** Reporting Of Conclusion Of Contract For Bid No. 15-020B To Tutka, LLC. For Athletic Field And Court Improvements For The Final Contract Amount Of \$638,536.74.
4. **IM No. 15-250:** Reporting Of Conclusion Of Contract For Bid No. 16-011B To Triple V Contracting, LLC. For Big Lake Elementary School Renovation, Second Floor Carpet, For The Final Contract Amount Of \$220,660.
5. **IM No. 15-251:** Reporting Of Conclusion Of Contract For Bid No. 15-013B To Wolverine Supply, Inc. For Swanson Elementary School Exterior Envelope Upgrades For The Final Contract Amount Of \$234,232.47.

## VII. SPECIAL ORDERS

### A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.) *(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*

1. Ms. Patricia Rosnel – Transparency: Borough Checkbook Online
2. Ms. Patricia Rosnel – Ordinance Serial No. 15-112, Dirtworks Interim Material District

### B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 15-144:** An Ordinance Approving An Appropriation Of \$40,000 From Lazy Mountain Road Service Area No. 19 Fund Balance, Fund 275, To Fund 410, Project No. 30041, For Lazy Mountain Road Service Area No. 19 Capital Projects.
  - a. IM No. 15-227
2. **Ordinance Serial No. 15-145:** An Ordinance Approving An Appropriation Of \$60,000 From Greater Willow Road Service Area No. 20 Fund Balance, Fund 276, To Fund 410, Project No. 30042, For Greater Willow Road Service Area No. 20 Capital Projects.
  - a. IM No. 15-228

3. **Ordinance Serial No. 15-146:** An Ordinance Approving An Appropriation Of \$10,000 From North Colony Road Service Area No. 23 Fund Balance, Fund 278, To Fund 410, Project No. 30044, For North Colony Road Service Area No. 23 Capital Projects.
  - a. IM No. 15-231
4. **Ordinance Serial No. 15-147:** An Ordinance Accepting And Appropriating A Deposit From The Philippine Red Cross In The Amount Of \$250,000 Deposit To Purchase The Vessel, To Fund 450, For Engine Repairs.
  - a. IM No. 15-234
5. **Ordinance Serial No. 15-148:** An Ordinance Appropriating \$870,000 From Areawide Fund 100, Major Repair And Renovations Reserve To Fund 450, For M/V Susitna Ferry Engine Repairs, Project No. 70013, And Re-Appropriating The \$870,000 Back To The Areawide Fund 100, Major Repair And Renovations Reserve Once The Insurance Settlement Funds Are Received.
  - a. **Resolution Serial No. 15-105:** A Resolution Approving The Scope Of Work And Budget For The M/V Susitna Ferry Engine Repairs, Project No. 70013.
    - (1) IM No. 15-252

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-106:** A Resolution Recommending The Assembly Authorize A Loan Application To The Alaska State Department Of Environmental Conservation, Alaska Clean Water Fund, In The Amount Of \$5,000,000 For Design And Construction Of A Leachate Pipeline System, Holding Ponds, And Access Road.
  - (1) IM No. 15-179
- b. **Resolution Serial No. 15-107:** A Resolution Amending The Scope Of Work For Project No. 45277, To Purchase A Patient Transport Vehicle And Related Supplies And Equipment For Lake Louise Ambulance.
  - (1) IM No. 15-237

- c. **Resolution Serial No. 15-108:** A Resolution Supporting A Full \$60,000,000 From The State Of Alaska Into The Revenue Sharing Fund On An Annual Basis.  
(1) IM No. 15-238
- d. **Resolution Serial No. 15-109:** A Resolution Authorizing Participation In And Submission Of An Application Under The Federal Fiscal Year 2015 Community Development Block Grant Program For Grant Funds In An Amount Not To Exceed \$850,000 For The Demolition And Site Cleanup Of The Old Talkeetna Library.  
(1) IM No. 15-239
- e. **Resolution Serial No. 15-110:** A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2016 Regular Assessment And Tax Rolls, And Business Inventory Filing, And For The Commencement Of Hearings Before The Board Of Equalization.  
(1) IM No. 15-241
- f. **Resolution Serial No. 15-111:** A Resolution Approving The Amended Scope Of Work For Project No. 30092, Purchase Hydraulic Excavator, Project No. 30092, Purchase Two-Ton Trailer; And Project No. 30092, Purchase Dual Drum Roller Compactor With Trailer, To Include The Purchase Of A Forklift And Accessories For The Forklift, Project No. 30092.1810.  
(1) IM No. 15-244
- g. **Resolution Serial No. 15-112:** A Resolution Establishing A Joint Assembly/Port Commission Committee On Port Development Issues. *(Sponsored By Mayor Halter)*  
(1) IM No. 15-245
- h. **Resolution Serial No. 15-113:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Clapp/Mack Road Extension, Wasilla Sports Center, To Knik Goose Bay Road Improvements, Project No. 35403, To Collector Road Access To Machetanz Elementary School, Also Known As Trunk Road Extension South, Project No. 35402, In The Amount Of \$900,000; And To Old Glenn Highway Paved Pathway In Butte, Project No. 35412, In The Amount Of \$100,000.  
(1) IM No. 15-254

- i. **Resolution Serial No. 15-114:** A Resolution Requesting That The Alaska State Board Of Fisheries Hold The 2017 Upper Cook Inlet Board Of Fisheries Meeting In Anchorage.  
(1) IM No. 15-255

2. ACTION MEMORANDUMS

- a. **AM No. 15-148:** Award Of Solicitation No. 16-004P To R2 Resource Consultants, Inc. In The Contract Amount Of \$101,723.20 For Salmon Research, Monitoring, And Evaluation In Upper Cook Inlet; And For Six Studies To The Alaska State Department Of Fish And Game In The Combined Total Of \$854,621.
- b. **AM No. 15-150:** Approval Of Change Order No. 3 To Contract No. 14-097 With HDR Alaska, Inc. In An Amount Not To Exceed \$187,000 For The Long Range Transportation Plan.
- c. **AM No. 15-152:** Approval Of A Contract Extension For State Lobbyist Services To Harris Consulting In An Amount Not To Exceed \$80,400 Per Year.
- d. **AM No. 15-155:** Matanuska-Susitna Borough Regular Assembly Meeting Schedule Dates For 2016.
- e. **AM No. 15-156:** Approval Of Change Order No. 2 To Northern Asphalt Construction, Inc. In The Amount Of \$53,952 Adding Additional Quantities And Work As Part Of The 2015-2016 Roads Paving Project, Project Nos. 30040, 30042 And 30048.
- f. **AM No. 15-157:** Road Service Area Road Improvements; Road Maintenance And Repair Capital Projects – Summer 2016.
- g. **AM No. 15-158:** Authorize The Continued Use Of Five Star Team For An Anticipated Amount Not To Exceed \$150,000 For The Implementation Of The Time Entry And Reporting System.
- h. **AM No. 15-159:** Destruction Of Ballots From The October 6, 2015, Regular Borough Election.

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 15-141:** An Ordinance Approving An Appropriation Of \$50,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Fund 410, Project No. 30043, For Big Lake Road Service Area No. 21 Capital Projects.
1. IM No. 15-218
- B. **Resolution Serial No. 15-103:** A Resolution Amending The Platting Procedures Pamphlet, To Change The Platting Board Meetings From Morning To Evening Meetings.
1. IM No. 15-224

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 12/15/15, Assembly Chambers)
1. **Resolution Serial No. 15-115:** A Resolution Adopting The Capital Improvement Program For Fiscal Year 2017 To Fiscal Year 2022.
    - a. IM No. 15-240
  2. **Ordinance Serial No. 15-149:** An Ordinance Appropriating \$140,000 From The Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, To Fund 405, Project No. 45215, For The Purchase Of An Enclosed Self-Contained Breathing Apparatus Trailer And Related Equipment.
    - a. **Resolution Serial No. 15-116:** A Resolution Approving The Scope Of Work And Budget For Project No. 45215 For The Purchase Of An Enclosed Self-Contained Breathing Apparatus Trailer And Related Equipment.
      - (1) IM No. 15-226
  3. **Ordinance Serial No. 15-150:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Trapper Creek Gravel, Located Within Township 26 North, Range 5 West, Section 20, Parcel B8, Tax Id No. 26N05W20B008, Seward Meridian.
    - a. IM No. 15-236
  4. **Ordinance Serial No. 15-151:** An Ordinance Approving An Appropriation Of \$209,000 From The Midway Road Service Area No. 9 Fund Balance, Fund 270, To Fund 410, Project No. 30036, For Midway Road Service Area No. 9 Capital Projects.

- a. **Ordinance Serial No. 15-152:** An Ordinance Approving A Reappropriation Of \$60,000 From The Midway Road Service Area No. 9 Fiscal Year 2016 Operating Budget, Fund 270, To Fund 410, Project No. 30036, For Midway Road Service Area No. 9 Capital Projects.
  - (1) IM No. 15-242
  - (2) IM No. 15-243

- 5. **Ordinance Serial No. 15-153:** An Ordinance Amending MSB 4.75.005(A)(4), Membership; To Add An Additional Assembly Member Seat To The Fish And Wild Life Commission. *(Sponsored By Mayor Halter)*
  - a. IM No. 15-246

B. MAYORAL NOMINATIONS AND APPOINTMENTS

- 1. VACANCY REPORT

C. OTHER NEW BUSINESS

- 1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED *(Requested By Assemblymember Beck)*

- a. **Ordinance Serial No. 15-121:** An Ordinance Accepting Late Filed Applications For Reduction Of Assessments And Abatement Of Taxes Resulting From Property Damaged By The Sockeye Fire. *(Previously Adopted On 10/20/15)*
  - (1) IM No. 15-121

- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**