

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Jim Sykes, District 1  
Matthew Beck, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**WEDNESDAY, MAY 27, 2015**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Budget Public Hearing: 05/04/15
- B. Regular Assembly Meeting: 05/05/15
- C. Budget Public Hearing: 05/07/15

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. Wastewater and Septage Advisory Board – Mr. Tom Healy

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Joint MSB Assembly/MOA Assembly Transportation Subcommittee

3. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Alpine RSA Board of Supervisors: Resolution Serial No. 15-01
- b. Bogard RSA Board of Supervisors: 09/10/14
- c. Central Mat-Su FSA Board of Supervisors: 01/12/15
- d. MSB Fish and Wildlife Commission: 01/15/15, 02/19/15, 03/02/15
- e. Greater Butte RSA Board of Supervisors: Resolution Serial No. 15-01
- f. Greater Talkeetna RSA Board of Supervisors: 01/08/15
- g. Greater Willow RSA Board of Supervisors: 09/26/14, 11/03/14
- h. Midway RSA Board of Supervisors: 05/07/14, 08/14/14
- i. Parks, Recreation, and Trails Advisory Board: Resolution Serial Nos. 15-03, 15-04
- j. Planning Commission: 03/02/15, Resolution Serial No. 15-12(AM)
- k. Talkeetna Sewer and Water Advisory Board: 02/05/14
- l. Wastewater and Septage Advisory Board: 12/09/14, Resolution Serial No. 15-01

2. Community Council Minutes:

- a. Chickaloon Community Council: 10/08/14, 11/12/14, 12/10/14, 01/14/15, 03/11/15
- b. Lake Louise Nonprofit Corporation: 03/16/14, 06/21/14, 07/15/14, 07/19/14, 10/04/14
- c. Willow Area Community Organization: 09/08/14, 10/06/14, 11/03/14, 12/01/14, 01/05/15, 02/16/15

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 15-126:** Reporting Of Conclusion Of Contract For Bid No. 12-032 To Angayuk Construction Enterprises, Inc. For The Hatcher Pass Access Road And Transit Facilities, For The Final Contract Amount Of \$3,013,796.73.
2. **IM No. 15-133:** Reporting Of Conclusion Of Contract For Bid No. 13-118B To FE Contracting, Inc. For Mat-Su Day School Construction For The Contract Amount Of \$9,112,000.

## VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
  1. **Ordinance Serial No. 15-066:** An Ordinance Approving An Appropriation Of \$82,000 From Meadow Lakes Road Service Area No. 27 Fund Balance, Fund 281, To Fund 410, Project No. 30047, For Meadow Lakes Road Service Area No. 27 Capital Projects.
    - a. IM No. 15-098
  2. **Ordinance Serial No. 15-067:** An Ordinance Approving An Appropriation Of \$40,000 From Alpine Road Service Area No. 31 Fund Balance, Fund 285, To Fund 410, Project No. 30051, For Alpine Road Service Area No. 31 Capital Projects.
    - a. IM No. 15-110
  3. **Ordinance Serial No. 15-068:** An Ordinance Approving An Appropriation Of \$50,000 From Greater Butte Road Service Area No. 26 Fund Balance, Fund 280, To Fund 410, Project No. 30046, For Greater Butte Road Service Area No. 26 Capital Projects.
    - a. IM No. 15-111
  4. **Ordinance Serial No. 15-069:** An Ordinance Amending Title 25, Elections, By Repealing Provisions For A Runoff Election For The Office Of Mayor To Mirror The Way Assembly Members Are Elected. *(Sponsored By Assemblymember Mayfield)*
    - a. IM No. 15-116

5. **Ordinance Serial No. 15-070:** An Ordinance Adopting MSB 3.04.083 Whereby A Mayoral Veto Of Expenditures Results In A Corresponding Reduction In The Real Property Tax Mill Rate.
  - a. IM No. 15-118
  
6. **Ordinance Serial No. 15-071:** An Ordinance Amending MSB 3.15.035(C), Optional Exemptions, Changing Business Inventory Tax. *(Sponsored By Assemblymember Sykes)*
  - a. IM No. 15-119

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 15-052:** A Resolution To Request Support From The Governor, State Legislators, And The Alaska State Department Of Environmental Conservation Regarding The Use Of Recycled Biosolids On Borough Farmlands. *(Sponsored By Mayor DeVilbiss)*
  - (1) IM No. 15-130

2. ACTION MEMORANDUMS

- a. **AM No. 15-062:** Approval Of A Contract Amendment For Purchase Order No. 2015-2788 With Matanuska Telephone Association In The Amount Of \$396,954 For The Big Lake Intersection Improvement Utility Relocation, Project No. 35404.
  
- b. **AM No. 15-063:** Assembly Approval For The Manager To Enter Into A Purchase Agreement With The Owner Of Tract 4, Nancy Lake Marina Subdivision, MSB Tax Parcel 5237000T004, To Purchase Land And The Improvements Thereon For The Nancy Lake Warm Storage Fire Station, Station 12-6, Not To Exceed \$200,000 (MSB006906).
  
- c. **AM No. 15-064:** Award Of Proposal No. 15-107P To B.C. Excavating, LLC. In The Contract Amount Of \$142,000 For Willow Area Community Center Geothermal Heating System Design-Build.

- d. **AM No. 15-065:** Award Of Bid No. 15-142B To Wirtanen Commercial, LLC. In The Contract Amount Of \$2,838,995 For Heating, Ventilation, And Air Conditioning Upgrades At Butte Elementary, Cottonwood Creek Elementary, Finger Lake Elementary, Goose Bay Elementary, Pioneer Peak Elementary, Snowshoe Elementary, Tanaina Elementary, And Willow Elementary Schools.
- e. **AM No. 15-066:** Vacation Of Public Rights-Of-Way Recorded At Book 85, Page 85-86; Book 94, Page 886-888; Book 202, Pages 583-584; Book 203, Page 379-381; Book 795, Page 411-416; And South Way (Also Known As Hank's Circle); And Four Utility Easements Dedicated On Hank's Subdivision Plat No. 72-61; All The Above Lying Within The Proposed Granite Ridge Subdivision, Section 19, Township 18 North, Range 2 East, Seward Meridian, Alaska.
- f. **AM No. 15-067:** Award Of Bid No. 15-124B To Consolidated Enterprises, Inc. In The Contract Amount Of \$2,537,860 For Roof Replacements/Modifications For Palmer High, Cottonwood Creek Elementary, Palmer Junior Middle, And Pioneer Peak Elementary Schools.
- g. **AM No. 15-068:** Approval Of Contract Amendment For Purchase Order No. 2014-4340 To Matanuska Telephone Association In The Amount Of \$200,008.98 For The Bogard Road Extension East Utility Relocation, Project No. 35299.
- h. **AM No. 15-069:** Approval Of Contract Amendment For Purchase Order No. 2014-1773 With Matanuska Telephone Association In The Amount Of \$162,898.13 For The Trunk Road Extension South Project Utility Relocation, Project No. 35402.
- i. **AM No. 15-070:** Authorization For The Manager To Submit A Grant Application To The Alaska State Department Of Natural Resources, Division Of Parks And Outdoor Recreation For A Land And Water Conservation Fund Grant For Acquisition Of The Bodenbug Butte Summit.

## VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 15-039:** An Ordinance Placing A Moratorium On The Acceptance And Processing Of Applications To Dispose Of Fee Simple Interests Of Previously Disposed Borough Agricultural Property. *(Sponsored by Assemblymember Sykes)*
  - 1. IM No. 15-073
  
- B. **Ordinance Serial No. 15-040:** An Ordinance Confirming The Assessment Roll For The Field Of View Park Subdivision Community Water Local Improvement District No. 476 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - 1. **Ordinance Serial No. 15-041:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$332,000 Principal Amount Of Special Assessment Bonds For The Field Of View Park Subdivision Community Water Local Improvement District No. 476, And Fixing Details Of Said Bonds.
    - a. IM No. 15-077
  
- C. **Ordinance Serial No. 15-042:** An Ordinance Confirming The Assessment Roll For The South Big Lake Road And West Susitna Parkway Natural Gas Local Improvement District No. 508 And Establishing The Method Of Terminating Assessments And Making Refunds To Property Owners.
  - 1. **Ordinance Serial No. 15-043:** An Ordinance Providing For The Issuance And Sale Of Not To Exceed \$867,000 Principal Amount Of Special Assessment Bonds For The South Big Lake Road And West Susitna Parkway Natural Gas Local Improvement District No. 508, And Fixing Details Of Said Bonds.
    - a. IM No. 15-078
  
- D. **Ordinance Serial No. 15-061:** An Ordinance Repealing Permanent Registration Of Motor Vehicles Over Eight Years Old And Permanent Registration Of Non-Commercial Trailers And Repealing Changes To The Motor Vehicle Tax Distribution To Restore The Distribution To The Original Amounts. *(Sponsored By Assemblymember Sykes)*
  - 1. IM No. 15-103

IX. VETO

- 1. Motion To Override Any Possible Mayoral Veto On Fiscal Year 2016 Budget Items (Ordinance Serial No. 15-015)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 06/02/15, Assembly Chambers)

1. **Ordinance Serial No. 15-033:** An Ordinance Amending MSB 17.19.045, Sheep Mountain Sub District, To Allow For Three Acre Lots In Cases Where A Waterbody, Easement, Or Roadway Splits An Existing Parcel. *(Sponsored By Assemblymember Sykes)*
  - a. IM No. 15-055
  
2. **Ordinance Serial No. 15-076:** An Ordinance Reappropriating \$75,000 To A Sharepoint Development And Implementation Project Fund.
  - a. **Resolution Serial No. 15-053:** A Resolution Approving The Scope Of Work And Budget For A Sharepoint Development And Implementation Project.
    - (1) IM No. 15-120
  
3. **Ordinance Serial No. 15-077:** An Ordinance Reappropriating \$60,000 To An Information Technology Security Project Fund.
  - a. **Resolution Serial No. 15-054:** A Resolution Approving The Scope Of Work And Budget For An Information Technology Security Program Project.
    - (1) IM No. 15-121
  
4. **Ordinance Serial No. 15-078:** An Ordinance Reappropriating \$50,000 To An Aerial Imagery Acquisition Program Project Fund, Fund 47519.
  - a. **Resolution Serial No. 15-055:** A Resolution Approving The Scope Of Work And Budget For An Aerial Imagery Acquisition Program Project.
    - (1) IM No. 15-125
  
5. **Ordinance Serial No. 15-079:** An Ordinance Amending MSB 4.32.010, Emergency Services Board, Established.
  - a. IM No. 15-128
  
6. **Ordinance Serial No. 15-080:** An Ordinance Reappropriating \$150,000 From The Emergency Services Telecommunications Fiscal Year 2015 Operating Budget, Fund 100, To Project No. 47045, Fund 480, To Build A Microwave Network.
  - a. **Resolution Serial No. 15-056:** A Resolution Approving The Scope Of Work And Budget For Project No. 47045 For A Microwave Network.
    - (1) IM No. 15-129

7. **Ordinance Serial No. 15-081:** An Ordinance Reappropriating \$23,739 From Fund 480, Project No. 47509, Voice Over Internet Protocol To Fund 480, Project No. 45232, Emergency Medical Services Patient Care Reporting.
  - a. **Resolution Serial No. 15-057:** A Resolution Amending The Budget For The Emergency Medical Services Patient Care Reporting, Project No. 45232.
    - (1) IM No. 15-132

B. INTRODUCTIONS (For public hearing – 08/04/15, Assembly Chambers)

1. **Ordinance Serial No. 15-064:** An Ordinance Creating South Trench Circle Natural Gas Local Improvement District No. 552, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-122
2. **Ordinance Serial No. 15-065:** An Ordinance Creating Soapstone Area Noncontiguous Natural Gas Local Improvement District No. 558, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-123
3. **Ordinance Serial No. 15-073:** An Ordinance Creating Birch Hills Estates Noncontiguous Natural Gas Local Improvement District No. 560, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
  - a. IM No. 15-124

C. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

D. OTHER NEW BUSINESS

E. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

1. **Ordinance Serial No. 15-082:** An Ordinance Amending MSB 17.61, Core Area Conditional Use Permit Requirements To Prohibit Private Landfills Within The Core Area. *(Sponsored By Assemblymember Beck)*
  - a. IM No. 15-107

XI. RECONSIDERATION

- A. **Ordinance Serial No. 15-015:** An Ordinance Appropriating Monies From The Central Treasury For The Borough Operating Funds, Enterprise Funds, Education Operating Fund, And Capital Funds; Establishing The Rate Of Levy For All Borough Functions For The Fiscal Year Beginning July 1, 2015, And Ending June 30, 2016, And Setting The Surcharge Rate For The Wireline And Wireless Enhanced 911 Systems For The Period Of July 1, 2015, Through June 30, 2016. *(Reconsideration filed by Assemblymember Sykes 05/21/15)*

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**