

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## BOROUGH MAYOR

Vern Halter

## BOROUGH CLERK

Lonnie R. McKechnie, CMC

## BOROUGH MANAGER

John Moosey

## BOROUGH ATTORNEY

Nicholas Spiropoulos



## BOROUGH ASSEMBLY

Jim Sykes, District 1 †  
Matthew Beck, District 2 †  
George McKee, District 3 †  
Steve Colligan, District 4 †  
Dan Mayfield, District 5 †  
Barbara J. Doty, District 6 †  
Randall Kowalke, District 7 †

## ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, DECEMBER 15, 2015**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
    1. Reports From Cities
    2. Matanuska-Susitna Borough School District
    3. Wastewater and Septage Advisory Board (WSAB) – Mr. Tom Healy, Chair
    4. Transportation Advisory Board (TAB) – Mr. Don Carney, Chair
    5. Mat-Su Convention and Visitors Bureau – Ms. Bonnie Quill
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee On School Issues
    2. Assembly Public Relations

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Air Quality Excedences in the Butte – Ms. Frankie Barker
4. Cultural Resources Update/Presentation – Ms. Eileen Probasco
5. EPA Brownfields Assessment Grants – Ms. Frankie Barker

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 61-165

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Central Mat-Su FSA Board of Supervisors: 09/14/15
  - b. Enhanced 911 Advisory Board: 08/11/15
  - c. Fairview RSA Board of Supervisors: 05/19/15
  - d. Greater Talkeetna RSA Board of Supervisors: 08/13/15
  - e. Platting Board: 10/01/15, 10/15/15, Resolution Serial No. 15-145
  - f. Port Commission: 01/19/15, 04/20/15, 08/17/15, Resolution Serial Nos. 15-002, 15-003
  - g. Transportation Advisory Board: 07/22/15, 09/23/15, Resolution Serial No. 15-12
  - h. Wastewater & Septage Advisory Board: 07/14/15
  - i. West Lakes FSA Board of Supervisors: 09/14/15
2. Community Council Minutes:
  - a. Big Lake Community Council: 09/08/15
  - b. Gateway Community Council: 09/10/15, 10/08/15, Resolution No. 2015-03
  - c. Meadow Lakes Community Council: 08/12/15, 09/09/15
  - d. Sutton Community Council: 09/30/15, 10/04/15
  - e. Trapper Creek Community Council: 09/17/15

G. INFORMATIONAL MEMORANDUMS

pp. 166  
Beck

1. **IM No. 15-258:** Reporting Of Conclusion Of Contract For Bid No. 15-124B To Consolidated Enterprises, Inc., For Roof Replacements/Modifications – 4 Schools For The Final Contract Amount Of \$2,604,196.





A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D
			Consent
			Ag. referred to
			no obj
			no obj
			PH 1/12/16

pp. 502-504  
McKee

- d. **AM No. 15-164:** Approval To Enter A Reimbursable Services Agreement With The Alaska Railroad Corporation In The Amount Of \$403,400 For Railroad Flagging And Inspection Services For Work Under And Around The New Railroad Overpass To Be Constructed At Alaska Railroad Milepost 152.85 For The Trunk Road Extension South Project.

VIII. UNFINISHED BUSINESS

pp. 505-510  
Sykes

- A. **Ordinance Serial No. 15-039:** Placing A Moratorium On The Acceptance And Processing Of Applications To Dispose Of Fee Simple Interests Of Previously Disposed Borough Agricultural Property. *(Sponsored By Assemblymember Sykes)*  
1. IM No. 15-073

pp. 511-513  
Beck

- B. **AM No. 15-150:** Approval Of Change Order No. 3 To Contract No. 14-097 With HDR Alaska, Inc. In An Amount Not To Exceed \$187,000 For The Long Range Transportation Plan.

pp. 514-565  
Beck

- C. **AM No. 15-157:** Road Service Area Road Improvements; Road Maintenance And Repair Capital Projects – Summer 2016.

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 01/12/16, Assembly Chambers)

pp. 566-570  
Sykes

1. **Ordinance Serial No. 16-002:** An Ordinance Amending MSB 2.12.030 To Require Candidates Live In A Specific Assembly District For One Year Prior To Election And Adding MSB 25.15.010(B) To Formally Codify Rules For Determination Of Residency Of A Candidate. *(Requested by Assemblymember Sykes)*  
a. IM 16-004

- B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 571-791

1. VACANCY REPORT

- C. OTHER NEW BUSINESS

1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED

pp. 792- 805  
Mayfield

- a. **Ordinance Serial No. 15-133:** Approving A Sale By Application Of Tract B, Best View Subdivision And The



**THE MINUTES ARE  
LOCATED AT THE  
BACK OF THE  
PACKET.**

DUE 11 DAYS PRIOR TO MEETING

OFFICIAL USE ONLY

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DEC 02 2015  
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Date Received:	<u>12/2/15</u>
Meeting Date Approved:	<u>12/15/15</u>
Clerk Approval:	<u>[Signature]</u>

**MATANUSKA-SUSITNA BOROUGH  
AGENCY REPORTS**

MEETING DATE REQUESTED: Dec 15, 2015

NAME OF SPEAKER: Tom Healy

ORGANIZATION: Wastewater & Septage Advisory Board (WSAB)

PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES:

Governmental Agency \_\_\_\_\_ Have Received a Grant from the Borough \_\_\_\_\_ Borough Board

Borough Recognized Community Council \_\_\_\_\_ None Apply \_\_\_\_\_

DAYTIME TELEPHONE: 7464453 <sup>Secretary:</sup> FACSIMILE NO.: Debbie P. 861-7716

SUBJECT: WSAB update w/Resolutions 15-03 & 15-04

REQUESTED ACTION (if applicable): \_\_\_\_\_

- Documentation is attached for inclusion with assembly packet.
- Twenty-five (25) copies of a prepared statement or other pertinent document will be provided to the Clerk's Office by noon of the assembly meeting date.

**THERE IS (7) MINUTES ALLOTTED FOR YOUR PRESENTATION**

<b>FOR OFFICIAL USE</b>
Assembly Action/Comments:

**MATANUSKA-SUSITNA BOROUGH  
WASTEWATER AND SEPTAGE ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER AND SEPTAGE ADVISORY BOARD RECOMMENDING THE BOROUGH ASSEMBLY APPROVE THE LOAN OFFER FROM THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION, CLEAN WATER FUND, LOAN NO. 561041, SCOPE OF WORK, BUDGET AND AUTHORIZING THE MANAGER TO INCUR DEBT IN THE AMOUNT NOT TO EXCEED \$5,000,000 FOR THE DESIGN, PERMITTING AND INITIAL PHASE OF CONSTRUCTION OF THE SEPTAGE & LEACHATE TREATMENT AND DISPOSAL FACILITY, PROJECT NO. 25013.

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WHEREAS, design and construction of a septage and leachate treatment and disposal facility is a top priority of the Matanuska-Susitna Borough (MSB) for the 2015 legislative session, as identified in Assembly Resolution 14-084 dated August 26, 2014; and

WHEREAS, in Resolution No. 14-110 dated November 19, 2014 the Assembly authorized the Matanuska-Susitna Borough Manager to apply for loan funds in the amount of \$22,000,000 from the Alaska State Department of Environmental Conservation, Alaska Clean Water Loan Fund to be repaid with revenues from the Central Landfill enterprise fund and septage tipping fees; and

WHEREAS, the MSB Wastewater and Septage Advisory Board Resolution No. 15-02, dated April 14, 2015, supported the designation of the Central Landfill as the site for a new septage and leachate treatment facility; and

WHEREAS, the MSB Planning Commission Resolution No. 15-21 dated May 4, 2015, supported the designation of the Central Landfill as the site for a new septage and leachate treatment facility; and

WHEREAS, the MSB Assembly Resolution No. 15-060 identified the Central Landfill as the site for a new septage and leachate treatment facility; and

WHEREAS, the next phase of the project is design and permitting of the proposed facility; and

WHEREAS, on July 7, 2015, the MSB received an offer of loan funds from the Alaska Clean Water Loan Fund in the amount of \$5,000,000 for septage and leachate treatment facility; and

WHEREAS, the Assembly will consider legislation to accept and appropriate the \$5,000,000.00 loan during their July 21, 2015 meeting; and

WHEREAS, at the July 21, 2015 Assembly meeting, Informational Memorandum (IM) No. 15-155 will ask the Assembly to authorize the Matanuska-Susitna Borough to accept the loan offer and incur debt in the amount not to exceed \$5,000,000 from the Department of Environmental Conservation, Clean Water Fund; and

WHEREAS, approval and acceptance of the loan offer will allow for advancement of project No. 25013.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board recommends the Borough Assembly approve and accept the loan offer from the Alaska Department of Environmental Conservation, Clean Water Fund, Loan 561041, and authorizes the manager to incur debt in the amount not to exceed \$5,000,000; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Wastewater and Septage Advisory Board recommends the Borough Assembly approve the following scope of work and budget for the Septage & Leachate Treatment and Disposal Facility, Project No. 25013:

**SCOPE OF WORK**

Design, permitting and initial phase of construction of the Septage & Leachate Treatment and Disposal Facility.

BUDGET

Project/Account No.	Budget
Septage and Wastewater Treatment and Disposal Facility - 25013	\$5,000,000
<u>Total</u>	<u>\$5,000,000</u>

ADOPTED by the Matanuska-Susitna Borough Wastewater and  
Septage Advisory Board this 14<sup>th</sup> day of July,  
2015.

*Tom Healy*

Mr. Tom Healy, Chair

ATTEST:

*Debbie Passmore*

Debbie Passmore, Board Admin. Support

**MATANUSKA-SUSITNA BOROUGH  
WASTEWATER AND SEPTAGE ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-04**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH WASTEWATER & SEPTAGE ADVISORY BOARD RECOMMENDING THE ASSEMBLY AUTHORIZE THE MANAGER TO APPLY FOR A LOAN FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, ALASKA CLEAN WATER FUND, IN THE AMOUNT OF \$5,000,000 FOR DESIGN AND CONSTRUCTION OF A LEACHATE PIPELINE SYSTEM, HOLDING PONDS AND ACCESS ROAD.

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WHEREAS, the current method and only existing option for disposal of leachate from the Mat-Su Borough Central Landfill is to haul it to the Anchorage Water & Wastewater Utility (AWWU) system in Anchorage; and

WHEREAS, a leachate pipeline must eventually be built to accommodate expansion of the landfill because the current leachate pickup location will be inaccessible to haul trucks in the future as new solid waste cells develop; and

WHEREAS, zinc levels within the leachate occasionally rise above the limits that AWWU will accept; and

WHEREAS, current arrangements offer no alternative methods to treat leachate with zinc levels above the prescribed limits; and

WHEREAS, construction of leachate holding ponds would enable some removal of heavy metals from the leachate, including zinc, enough to meet AWWU limits before transport; and

WHEREAS, the Capital Projects Department is currently managing the planning and design of a septage and leachate

treatment and disposal facility located at the Central Landfill for long-term leachate treatment and disposal; and

WHEREAS, pipeline construction will facilitate access to the area designated for future development of the Septage and Leachate Treatment and Disposal Facility; and

WHEREAS, the Matanuska-Susitna Borough's consulting engineers completed a preliminary design (50% developed) for the proposed leachate pipeline system, holding ponds and access road; and

WHEREAS, the Alaska State Department of Environmental Conservation requires a resolution from the Matanuska-Susitna Borough Assembly authorizing an application for this loan to be submitted with the loan application; and

WHEREAS, an ordinance will be submitted to the Matanuska-Susitna Borough Assembly for authorization for the Borough to incur the debt once approval has been received from the State of Alaska.

NOW, THEREFORE, BE IT RESOLVED, that the Wastewater and Septage Advisory Board recommends that the Matanuska-Susitna Borough Assembly authorize the Manager to apply for a \$5,000,000.00 loan to be used for design and construction of a leachate pipeline, holding ponds and access road from the Alaska State Department of Environmental Conservation, Alaska Clean Water Fund. This loan is expected to be paid back by the Solid Waste Enterprise Fund tipping fees.

ADOPTED by the Matanuska-Susitna Borough Wastewater &  
Septage Advisory Board this 9<sup>th</sup> day of September, 2015.

  
\_\_\_\_\_  
Mr. Tom Healy, Chair

ATTEST:

  
\_\_\_\_\_  
Ms. Debbie Passmore, Board Admin. Support

DUE 11 DAYS PRIOR TO MEETING

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Date Received:	<u>11/30/15</u>
Meeting Date Approved:	<u>12/15/15</u>
Clerk Approval:	<u>[Signature]</u>

MATANUSKA-SUSITNA BOROUGH  
AGENCY REPORTS

MEETING DATE REQUESTED: Dec. 15, 2015

NAME OF SPEAKER: Don Carney

ORGANIZATION: Transportation Advisory Board (TAB)

PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES:

Governmental Agency \_\_\_\_\_ Have Received a Grant from the Borough \_\_\_\_\_ Borough Board  \_\_\_\_\_  
Borough Recognized Community Council \_\_\_\_\_ None Apply \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_\_ <sup>TAB Secretary:</sup> FACSIMILE NO.: Debbie Passmore  
31-7712

SUBJECT: Recent TAB issues and resolutions  
15-06 Title 43; 15-07 Parks Hwy Bypass; 15-08 Glenn Hwy;  
15-09 was tabled; 15-10 CIP for 2017-2022; 15-11 KGB; 15-12 Access  
REQUESTED ACTION (if applicable): \_\_\_\_\_ Management Plan  
for Seldon Ext.

- Documentation is attached for inclusion with assembly packet.
- Twenty-five (25) copies of a prepared statement or other pertinent document will be provided to the Clerk's Office by noon of the assembly meeting date.

**THERE IS (7) MINUTES ALLOTTED FOR YOUR PRESENTATION**

<b>FOR OFFICIAL USE</b>
Assembly Action/Comments:

MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-06

**A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION  
ADVISORY BOARD RECOMMENDING ASSEMBLY APPROVAL OF A RESOLUTION  
SUPPORTING AMENDMENTS TO MSB TITLE 43 SUBDIVISIONS TO IMPROVE  
THE OVERALL MSB AND STATE OF ALASKA TRANSPORTATION SYSTEM.**

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WHEREAS, the MSB population has grown consistently over the past four decades, and is expected to exceed 100,000 residents in the next few years; and

WHEREAS, MSB Title 43 Subdivisions is the section of borough code that defines the requirements for subdivision of property and access/transportation related development; and

WHEREAS, when Title 43 was adopted by the Assembly in 2011, it removed many of the requirements in the previous Title 27, which regulated access to borough and state roads, and transportation related impacts; and

WHEREAS, when Title 43 was adopted, the assembly directed staff to work with it for a year and bring forth suggested amendments for consideration; and

WHEREAS, on March 1, 2013, the platting staff prepared a memorandum outlining suggested changes to Title 43, as requested by the assembly; and the memo contains 4 categories of changes, two of which have been approved by the assembly, and the others awaiting discussion and/or further action; and

WHEREAS, in January of 2014 the borough facilitated a week long discussion of transportation issues in the Mat-Su Borough and produced an action document with recommendations; and

WHEREAS, a *White Paper #1, Mat-Su Subdivision Code - Title 43 Draft, Impacts on the Transportation System and Regional Mobility* has been prepared submitted by the Alaska Department of Transportation, outlining problems encountered resulting from

Title 43 regulations, examples of the problems, and possible actions that can be taken ; and

WHEREAS, on February 19, 2015 the Local Road Service Area Advisory Board adopted a resolution requesting the review of Title 43 to require 5 acre lot size minimums on Pioneer Access roads within RSA's; and

WHEREAS, on May 21, 2015 the Local Road Service Area Advisory Board adopted a resolution recommending the assembly review Title 43 to address the impact of flag lots on the transportation system; and

WHEREAS, the existing 2007 Long Range Transportation Plan makes recommendations for ensuring safety, congestion management, corridor preservation, connectivity and access in the borough's transportation network; and

WHEREAS, the less stringent subdivision regulations in Title 43 are having a negative impact on the State and borough transportation systems; and

WHEREAS, these impacts are placing a burden on the State budget and MSB taxpayers, who pay to fix the problems created by Title 43; and

WHEREAS, the borough assembly and planning commission, at their joint meeting on March 24, 2015, approved the effort to compile these recommendations and present them to the assembly for discussion and direction to staff.

NOW, THEREFORE BE IT RESOLVED that the MSB Transportation Advisory Board hereby recommends assembly support of the Planning Department's efforts to examine MSB Title 43 Subdivisions regarding but not limited to the following changes:

NO	ISSUE	DOT	MSB TRN. WORK SHOP	RSA	MEMO FROM PLAT STAFF
1	Amend the purpose and scope to include Title 17 Zoning, Title 15 Planning, and specifically, the most recent versions of the Long Range Transportation Plan and Official Streets and Highways Map.	X			
2	Restore Major Road Corridors section of old Title 27 and limit direct access to arterials.	X			
3	Provide amendments so that flag lots abutting major state and borough roads with a functional classification of Collector and above shall not be allowed except in unique circumstances.	X		X	
4	Establish minimum frontage requirements on Collectors and Arterials	X			X
5	Restore Traffic Standards section from Title 27 requiring a Traffic Impact Analysis (TIA) for large developments	X			
6	Establish minimum lot size of 5 acres on Pioneer Access Roads within an RSA			X	
7	Restore requirement for inter-connectivity between subdivisions	X	X		X
8	Clarify notification and posting requirements for ROW's, easements and vacations.				X
9	Require Public Use Easements to be surveyed				X

	and monumented to ensure a road can be constructed within the PUE.				
10	Remove the ability to move or alter the ROW on a final plat up to 100 feet.				X
11	Repeal the section of Title 43 under General Administration giving the platting officer discretion on whether or not copies of comments should be provided to the platting board.				
12	Repeal the section of Title 43 under General Administration stating that the platting officer shall not impose conditions of approval for platting actions that are not within the specific authority of the title.				

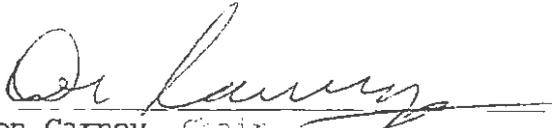
Adopted by the MSB Transportation Advisory Board this 22<sup>nd</sup>  
day of July, 2015.

  
Don Carney, Chairman

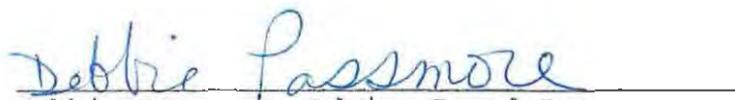
  
Debbie Passmore, Admin. Support



ADOPTED by the Matanuska-Susitna Borough Transportation  
Advisory Board this ~~20<sup>th</sup>~~ day of July, 2015.

  
Don Carney, Chair

ATTEST:

  
Debbie Passmore, Admin. Board Support

**MATANUSKA-SUSITNA BOROUGH  
PARKS, RECREATION, AND TRAILS ADVISORY BOARD  
RESOLUTION NO. 15-04**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION AND TRAILS ADVISORY BOARD REQUESTING THE ADDITION OF A BIKE TRAIL AND FLATENED DITCH ALONG THE PARKS HIGHWAY BYPASS.

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WHEREAS, The Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board supports construction of paved pathways along state maintained roads in the borough; and

WHEREAS, paved pathways have been constructed along portions of the Parks Highway; and

WHEREAS, the existing Parks Highway Bypass Project does not include a paved pathway or flattened ditch that would provide for trail connectivity around Wasilla; and

WHEREAS, paved pathways similar to those along the Glenn Hwy from Chugiak to Anchorage, along portions of the Parks Highway and along Knik-Goose Bay Road are desirable; and

WHEREAS, a flattened ditch reduces the potential conflicts between off-highway vehicle operators and non-motorized pathway users; and

WHEREAS, a paved pathway and flattened ditch along the Parks Highway Bypass around Wasilla would create a vital recreation connection bypassing the traffic congestion in the city.

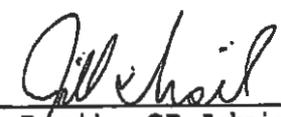
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Parks, Recreation and Trails Advisory Board requests the

addition of a paved pathway and flattened ditch along the Parks Highway Bypass Project.

ADOPTED by the Matanuska-Susitna Borough Parks, Recreation and Trails Advisory Board this 27<sup>th</sup> day of April, 2015.

  
\_\_\_\_\_  
David Palmer, Chairperson

ATTEST:

  
\_\_\_\_\_  
Jill Irsik, CD Admin. Spec.

MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-08

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD REQUESTING THE ADDITION OF A SEPARATED TRAIL ALONG THE GLENN HIGHWAY FROM PALMER TO SUTTON TO THE STATE TRANSPORTATION IMPROVEMENT PROGRAM.

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WHEREAS, the Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board unanimously adopted Resolution 15-03 (attached) supporting construction of a paved pathway from Palmer to Sutton; and

WHEREAS, separated paved pathways similar to those along the Glenn Highway from Chugiak to Anchorage, along portions of the Parks Highway, and along Knik-Goose Bay Road are desirable; and

WHEREAS, the abandoned railroad right-of-way from Palmer to Sutton has been contemplated for future development of a pathway from Palmer to Sutton; and

WHEREAS, the existing and future erosion associated with the Matanuska River makes development of a paved pathway from Palmer to Sutton along the abandoned railroad right-of-way cost prohibitive; and

WHEREAS, an at-grade, paved pathway along the Glenn Highway from Palmer to Sutton would create a vital recreation connection between the two communities.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Transportation Advisory Board requests the addition of an at-grade, paved pathway along the Glenn Highway from Palmer to Sutton to the State Transportation Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 24 day of June, 2015.

  
\_\_\_\_\_  
Don Carney, Chair

ATTEST:

  
\_\_\_\_\_  
Debbie Passmore, Admin. Board Support

**MATANUSKA-SUSITNA BOROUGH  
PARKS, RECREATION, AND TRAILS ADVISORY BOARD  
RESOLUTION NO. 15-03**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PARKS, RECREATION AND TRAILS ADVISORY BOARD REQUESTING THE ADDITION OF A SEPARATED TRAIL ALONG THE GLENN HIGHWAY FROM PALMER TO SUTTON TO THE STATE TRANSPORTATION IMPROVEMENT PROGRAM.

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WHEREAS, The Matanuska-Susitna Borough Parks, Recreation, and Trails Advisory Board supports construction of paved pathways along state maintained roads in the borough; and

WHEREAS, separated paved pathways similar to those along the Glenn Hwy from Chugiak to Anchorage, along portions of the Parks Highway, and along Knik-Goose Bay Road are desirable; and

WHEREAS, the abandoned railroad right-of-way from Palmer to Sutton has been contemplated for future development of a pathway from Palmer to Sutton; and

WHEREAS, the existing and future erosion associated with the Matanuska River makes development of a paved pathway from Palmer to Sutton along the abandoned railroad right-of-way cost prohibitive; and

WHEREAS, an at-grade, paved pathway along the Glenn Highway from Palmer to Sutton would create a vital recreation connection between the two communities.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Parks, Recreation and Trails Advisory Board requests the addition of an at-grade, paved pathway along the Glenn Highway

from Palmer to Sutton to the State Transportation Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Parks, Recreation and Trails Advisory Board this 27<sup>th</sup> day of April, 2015.

  
\_\_\_\_\_  
David Palmer, Chairperson

ATTEST:

  
\_\_\_\_\_  
Jill Irsik, CD Admin. Spec.

**MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-10**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING PRIORITY PROJECTS FOR THE NATIONAL HIGHWAY SYSTEM, TRANSPORTATION PLANNING, ALASKA HIGHWAY SYSTEM, COMMUNITY TRANSPORTATION PROGRAM, AND TRANSIT IN THE BOROUGH CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2017 - 2022.

WHEREAS, the Transportation Advisory Board ("TAB") reviewed the projects nominated for inclusion in the FY 2017 - 2022 Capital Improvement Program; and

WHEREAS, the TAB recognizes the importance of long range planning for development in the Matanuska-Susitna Borough ("Borough"); and

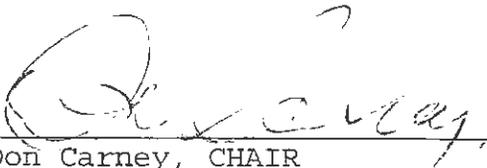
WHEREAS, the projects nominated in the National Highway System, Transportation Planning, Alaska Highway System, Community Transportation Program, the Community Transportation Rail, and Transit sections address transportation requirements of the Borough to meet the needs of a growing populace and business community; and

WHEREAS, staff reviewed the projects against the evaluation criteria established for all nominations to the Capital Improvement Program to create a prioritized list; and

WHEREAS, the TAB reviewed the prioritized list of nominations for inclusion in the Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board respectfully recommends the prioritized list of transportation-related projects as identified in Attachment A for inclusion in the FY 2017-2022 Capital Improvement Program.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board on this 24 day of ~~May~~ <sup>June</sup>, 2015.

  
\_\_\_\_\_  
Don Carney, CHAIR

ATTEST:

  
\_\_\_\_\_  
Debbie Passmore,  
Board Admin. Support

MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION 15-10

ATTACHMENT A  
PRIORITIZED LIST

2017 - 2022 Capital Improvement Program

National Highway System

1. Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine  
Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3
2. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition
3. Knik Arm Crossing
4. Glenn Highway - Erosion at MP 49
5. Glenn Highway - Erosion Protection - MP 66.6-92
6. Palmer-Wasilla Highway Eastern Terminus
7. Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42
8. Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-  
Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Pt. MacKenzie Road (CIP #19)
9. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56
10. Palmer-Wasilla Highway Center Turn Lane Widening (CIP #155)

Transportation Planning Projects

1. Big Lake Community Impact Assessment - Port to Parks Route, EIS

2. Inter-Governmental Comprehensive Inter-Modal Transportation Plan
3. Parks Highway - Willow Bypass Study
4. Port to Parks Highway at Houston
5. Regional Transportation Planning Organization (RTPO)

#### Alaska Highway System

1. Big Lake Intersection Improvements
2. Point MacKenzie Road - Knik-Goose Bay to Burma

#### Community Transportation Program

1. MSB School Access Transportation Bond - 2013
2. Fish Passage
3. South Trunk Road Extension - Phase 1
4. South Trunk Road Extension - Phase 2 (CIP #218)
5. Seward Meridian Parkway Extension North - Phase 2
6. MSB Substandard Road Improvements
7. Museum Drive Extension (Parks Highway Connector)
8. Seldon Road Extension - Phase 2
9. Wasilla-Fishhook Road - Main Street One-Way Couplet
10. Wasilla-Fishhook Road Upgrade, Seldon Road to Palmer-Fishhook Road

#### Community Transportation Rail Project

1. Port MacKenzie Rail Extension

#### Transit Projects

1. Replacement Share-A-Ride Vans for Mat-Su
2. Wasilla Transit Center Commuter Rail Dock and Staging Facility Upgrade
3. Meadow Lakes Community Mascot Stops

4. Old and New Glenn Highway Intersection Park and Ride Facility
5. Regional Transit Maintenance Center
6. Regional Transit Dispatch & Scheduling Center

MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-11

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD RECOMMENDING THAT THE BOROUGH ASSEMBLY PROVIDE ADOT&PF A RESOLUTION IN SUPPORT OF THE CURRENT DESIGN OF THE SECTION OF THE KNIK GOOSE BAY ROAD RECONSTRUCTION PROJECT BETWEEN FAIRVIEW LOOP AND VINE ROAD TO BE CONSTRUCTED TO RURAL STANDARDS AND RECOMMENDING PURCHASING THE ADDITIONAL RIGHT OF WAY NEEDED FOR A SIX-LANE HIGHWAY IF FUNDING IS AVAILABLE.

---

WHEREAS, the Alaska Department of Transportation & Public Facilities (ADOT&PF) is proposing to reconstruct Knik Goose Bay (KGB) Road in Wasilla from MP 0.3 (Centaur Avenue near the Palmer-Wasilla Highway intersection) to Vine Road at Mile 6.8.; and

WHEREAS, the goal of the project is to improve mobility for people and freight and to enhance access management along this segment of the road, thereby improving safety and reducing congestion for roadway users; and

WHEREAS, the project is currently in the environmental phase; and

WHEREAS, after extensive public outreach and involvement, an Environmental Assessment (EA) is being prepared for the preferred alternative; and

WHEREAS, the EA is expected to be available for public review and comment by early July 2015; and

WHEREAS, after environmental clearance is obtained, final design can begin; and

WHEREAS, at their May 27, 2015 meeting, the Transportation Advisory Board (TAB) reviewed a draft of the Planning Commission's (PC) Resolution 15-22 (recommending the section of Knik Goose Bay Road between Fairview Loop and Vine Road be

constructed to urban standards, and recommending the Assembly adopt a similar resolution) for the first time;

WHEREAS, the TAB feels the PC's decision was made in haste without regard to the consequences of such a change in design of the road project; and

WHEREAS, the TAB advises against this change which could lead to significant delays in the project of anywhere from two to five years due to additional processing of new environmental documents, legal actions for purchase of right-of-way acquisition, design modifications, additional utility relocations, and platting actions, etc.; and

WHEREAS, the TAB advises against this change which could lead to additional costs, potentially making the project so expensive that it is cancelled (i.e., the difference in State-funded maintenance costs between a separated 4-lane and a 6-lane is nearly a six-fold increase annually [\$48,000/year versus \$288,000/year] and other costs as shown on the attached report from ADOT&PF); and

WHEREAS, the current design offers the best solutions to all of the serious safety issues on that section of roadway; the Planning Commission's resolution ignores the exhaustive studies and public reviews that have already been done for this project (see the attached report from ADOT&PF); and

WHEREAS, there is no clear evidence that traffic conditions in 20 years will warrant the acquisition of additional right-of-way for a six-lane highway at this time; and

WHEREAS, although the traffic projections/modeling indicate that there may be a need for six lanes beyond the 20-year timeline, the TAB would only recommend purchasing the additional right of way if funding is available.

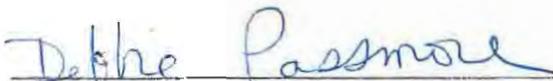
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Transportation Advisory Board recommends that the Borough Assembly provide ADOT&PF a resolution of support of the current design of the KGB Road Reconstruction between Fairview Loop and Vine Road project to be constructed to rural standards.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Transportation Advisory Board recommends purchasing the additional right of way needed for a six-lane highway if funding is available.

ADOPTED by the Matanuska-Susitna Borough Transportation Advisory Board this 22<sup>nd</sup> day of July, 2015.

  
\_\_\_\_\_  
Don Carney, Chair

ATTEST:

  
\_\_\_\_\_  
Debbie Passmore, Admin. Board Support

**KNIK GOOSE BAY ROAD**

Reconstruction  
MP 0.3 TO 0.8 - CENTAUR AVENUE TO VINE ROAD

<b>Project Name</b>	<b>KGB Road Reconstruction: Centaur Ave to Vine Rd</b>
Project Number State / Federal	52464 / STP-0525(16)
Project Segment	Mack Drive to Vine Road

<u>ALTERNATIVE DESCRIPTION:</u>	<u>RURAL</u>	<u>URBAN</u>
Segment Length (Miles)	3.0	3.0
Current Posted Speed Limit (MPH)	55	55
Proposed Posted Speed Limit (MPH)	55	45
Median	Depressed Grass	Raised Concrete
Lane Configuration	Four Lanes (2 each direction)	Six Lanes (3 each direction)
Access Level	Access Major Int-X	Access Major Int-X & MidBlock
<b><u>CAPITAL COSTS</u></b>		
Preliminary Engineering	2,700,000	5,300,000
Right-of-Way	1,000,000	4,700,000
Utilities Impacts	4,000,000	TBD
Construction	38,000,000	75,000,000
<b>TOTAL</b>	<b>\$45,700,000</b>	<b>\$85,000,000</b>
<b>ANNUAL COSTS (M&amp;O)</b>	<b>\$48,000/Year</b>	<b>\$288,000/Year</b>
<b><u>TRAFFIC</u></b>		
Opening Year (2019)	19,600 AADT - 20,500 AADT	
Design Year (2039)	43,450 AADT – 48,600 AADT	
Remarks:	Shoulder Refuge Snow Storage Ditch Maintenance Expandable	Reduced Speed (Vaulting) Snow Transport Storm Sewer Maintenance

**Summary:**  
Preferred alternative meets safety and operational goals of the project largely within existing rights-of-way at \$40 million capital cost less than resolution 15-22 proposes. In addition, recurrent annual costs of maintenance and operation would increase by \$240k/year. Route efficiency and safety are not enhanced by treatment proposed by resolution. Preferred alternative maximizes access to adjacent properties consistent with adopted local plans; resolution 15-22 would not improve upon this access. Harm to adjacent properties in advance of route need is not justified. Reduced posted speed limits on this route are not popular with public.



## **3.12 Alternatives Considered but Not Carried Forward**

### **3.12.1 Four-lane Divided Highway with Fully Controlled Access Alternative**

Similar to the Preferred Alternative, this alternative would extend the five-lane section from Lucus Road to Church Road. The remainder of the proposed project corridor, from Church Road to Big Lake Road would be designed as a freeway style facility and would upgrade the existing highway west of Church Road to a four-lane divided highway with two lane, two-way frontage roads on each side and grade separated interchanges at two major intersections. This design would be similar to the Parks Highway between the Glenn Highway and Seward Meridian Parkway east of the City of Wasilla. This alternative would include reconstruction of the multi-use pathway, continuous corridor illumination, drainage improvements, installation of a bridge at Little Meadow Creek and construction of a bridge over the railroad similar to the Preferred Alternative.

Existing frontage roads along this section of the Parks Highway are adequately handling access density in developed areas. In areas without existing frontage roads, driveway density is low as development in these areas is sparse. This alternative would therefore construct frontage roads for undeveloped areas along the corridor where future development may or may not occur.

This alternative would construct full frontage roads along both sides of the highway and grade separated interchanges, which would cause this alternative to have a footprint approximately twice the size as the Preferred Alternative. This would significantly increase ROW requirements and environmental impacts, particularly wetland impacts. Much of the existing development in this section has occurred in areas immediately adjacent to the highway in what is commonly referred to as "strip development". Because numerous established businesses and residences would be relocated, impacts to the community would be excessive.

This alternative would separate the thru traffic from local traffic accessing adjacent businesses. It would increase capacity, improve mobility, attain full access control, and reduce conflicts that may lead to crashes. However, this alternative was not carried forward due to the significant additional ROW requirements, environmental consequences, and construction costs over the Preferred Alternative.

### **3.12.2 Five-Lane Section Alternative**

This alternative would extend the five-lane section the entire length of the proposed project corridor from Lucus Road to Big Lake Road. As with the other Build Alternatives, this alternative would include reconstruction of the multi-use pathway, continuous illumination, drainage improvements, and construction of bridges at Little Meadow Creek and over the railroad. This alternative would provide increased capacity; however, conflicts between highway through traffic and local community traffic would continue.

The Preferred Alternative was selected over the five-lane section alternative because it holds considerable **safety**, **capacity** and **efficiency** advantages over a five-lane facility. It more

By: William Kendig  
Introduced: May 18, 2015  
Public Hearing: June 1, 2015  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 15-22**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING THE SECTION OF KNIK GOOSE BAY ROAD BETWEEN FAIRVIEW LOOP AND VINE ROAD BE CONSTRUCTED TO URBAN STANDARDS, AND RECOMMENDING THE ASSEMBLY ADOPT A SIMILAR RESOLUTION.

---

WHEREAS, Knik Goose Bay (KGB) Road is proposed to be upgraded, in 2 standards, within the next several years; and

WHEREAS, the section of KGB between Centaur Avenue and Fairview Loop is identified by the Alaska Department of Transportation and Public Facilities (ADOT) to be constructed to urban standards; and

WHEREAS, the section of KGB between Fairview Loop and Vine Road is identified by ADOT to be constructed to rural standards; and

WHEREAS, the planning commission feels that urban upgrade should be the preferred upgrade for the section of KGB between Fairview Loop and Vine Road; and

WHEREAS, the urban upgrade provides better access to existing roads and is better for future development; and

WHEREAS, the rural upgrade provides far less access, and only requires right-of-way for 4 lanes that will affect a smaller amount of properties (purchase right-of-way). In just 20 years they will purchase right-of-way for 6 lanes affecting far more properties after 20 years of development. Right-of-way for 6 lanes should be purchased now for the sake of future development; and

WHEREAS, the urban development is safer, providing more access (left hand turn lanes) requiring less U-turns.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends the section of KGB between Fairview Loop and Vine Road be constructed to urban standards.

BE IT FURTHER RESOLVED, that the commission recommends the Assembly adopt a similar resolution.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission this 1st day of June, 2015.

  
\_\_\_\_\_  
JOHN KLAPPERICH, Chair

ATTEST

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Clerk  
(SEAL)

YES: Klapperich, Endle, Kendig, and Rauchenstein

NO: Healy and Adams



**MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-12**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD IN SUPPORT OF THE SELDON ROAD EXTENSION CORRIDOR ACCESS MANAGEMENT PLAN.

---

WHEREAS, the amount of corridor access is a key factor in highway congestion and accident rates; and

WHEREAS, access management is a long established transportation engineering practice recommended by the American Association of State Highway Transportation Officials (AASHTO),

WHEREAS, AASHTO recommends that access to high classification roads such as arterials and major collector be limited to preserve the safety and mobility of these facilities; and

WHEREAS, a lack of corridor access management and control along many of our main highways such as the Parks Highway north of Wasilla, the Palmer-Wasilla Highway and Knik-Goose Bay Road have led to high levels of congestion, high accident rates and increased costs for construction improvements; and

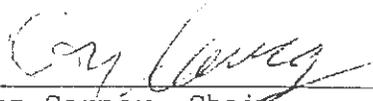
WHEREAS, Seldon Road Extension is designated as a minor arterial in the project design criteria; and

WHEREAS, access management plans must be adopted into code in order to effectively guide intersection locations during the platting process.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board supports the adoption of the Seldon Road Extension Corridor Access Management Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board recommends that this Corridor Access Management Plan be adopted into Borough code.

ADOPTED by the Matanuska-Susitna Borough Transportation  
Advisory Board this 30<sup>th</sup> day of November, 2015.

  
\_\_\_\_\_  
Don Carnéy, Chair

ATTEST:

  
\_\_\_\_\_  
Debbie Passmore, Board Admin. Support

**Corridor Access Management Plan  
Seldon Road Extension  
Church Road to Pittman Road**

Project No. 35411  
Wasilla, Alaska



Prepared for:  
Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, Alaska 99645

Prepared by:  
Stantec Consulting Services Inc.  
2515 A Street  
Anchorage, Alaska 99503  
907.276.4245

**PUBLIC REVIEW DRAFT**

Stantec WO#: 204700260

November 16, 2015

**CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD**

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# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

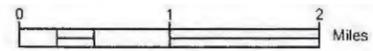
Introduction  
November 16, 2015

## 1.0 INTRODUCTION

The Matanuska-Susitna Borough (MSB) has obtained funding to extend Seldon Road westward from Church Road to Pittman Road.

In order to maintain the mobility and safety benefits of this minor arterial road, access will be limited along the new roadway to the extent possible. This *Access Management Plan* will provide the guidelines necessary to manage access along this segment of Seldon Road.





SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 BOGARD ROAD/SELDON ROAD CORRIDOR  
 FIGURE 1

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Purpose of Access Management  
November 16, 2015

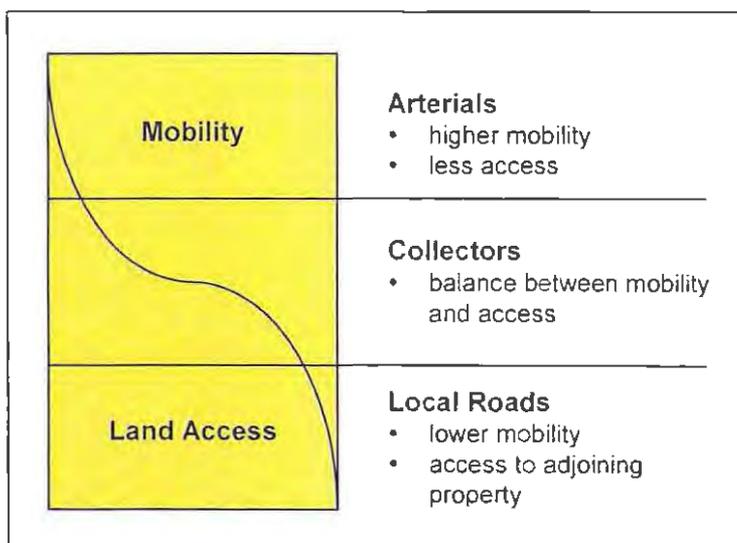
## 2.0 PURPOSE OF ACCESS MANAGEMENT

*The purpose of access management is to provide vehicular access to land development in a manner that preserves the safety and efficiency of the transportation system.*

*Access Management Manual (TRB, 2003)*

The road network is created to serve a single purpose – the movement of people and goods. From an operational perspective, this can be seen as a two-step process: entering or leaving the road network, and traveling through the road network. Unfortunately, these two steps conflict with each other, especially as volumes increase. That is to say, it is very difficult to enter a road that has a high volume of fast moving traffic. Similarly, a road cannot accommodate a high volume of fast moving traffic, if there are numerous driveways, where motorists are turning on and off of the road. As a result, a hierarchy of road classifications has been developed by the American Association of State Highway and Transportation Officials (AASHTO) that outlines the role each road type should be designed to fill in the road network. Higher classification roads (interstates, arterials) are intended to provide service to higher speed through-traffic, while lower classification roads are designed to provide access to individual parcels and destinations. This is shown graphically in Figure 1. Benefits and techniques for access management are also discussed in National Cooperative Highway Research Program (NCHRP) Report 420, *Impacts of Access Management Techniques* (Transportation Research Board (TRB), 1999)

**Figure 2 Roadway Functional Roles**



Source: Safety Effectiveness of Highway Design Features, Vol. 1 FHWA, 1992



## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Purpose of Access Management  
November 16, 2015

In order to maintain the mobility function of the higher class roadways, access must be limited. The most extreme example of this is how access to freeways is limited to interchanges. Arterials do not require such a high level of access control, but some control is prudent. This *Access Management Plan* provides the framework for managing that access.

The Seldon Road Extension is designed as a rural minor arterial, which means it will need a higher level of access control than collector or local roads, but lower level of access control than major arterials or freeways.

Access management must be thoughtfully planned and managed to be successful. Otherwise, driveways and access points end up being located and constructed without regard to how they fit into the entire system, which often leads to inconsistent spacing, multiple conflict points, and poor sight distance, as seen on the Palmer-Wasilla Highway. In the MSB, access management will be implemented by both the Platting Board and through the driveway permit process. The entities that oversee both of these processes must be informed of and supportive of the *Access Management Plan* in order for it to be successful. It is equally important for the agencies to work with the public to ensure understanding and buy-in of the safety, mobility, and public investment benefits of access management while being sensitive to individual landowners needs for access and mobility.



# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Benefits of Access management  
November 16, 2015

## 3.0 BENEFITS OF ACCESS MANAGEMENT

Controlling access on roadways provides the following key benefits:

- Helps maintain efficient traffic flow
- Increases public safety
- Protects the public's financial investment in roadway infrastructure

The *Access Management Manual* states that decreasing signal spacing from four per mile to two per mile decreases total delay by 60 percent and vehicle hours of travel by 50 percent. At unsignalized access points, close spacing decreases egress capacity when spacing is less than 1.5 times the acceleration distance. Entering traffic causes slowdowns in through traffic as far as 620 feet upstream of access points.

Similarly, crash rates along corridors with two signals per mile is about half of the rate on corridors with four or more signals per mile. For unsignalized access points, crash rates increase by about 40 percent for each doubling of access density. Crash rates increase as access density increases because intersections have so many conflict points. Additionally, intersections have areas of influence upstream and downstream of the intersection due to speed differentials and decision sight distances. When intersection areas of influence overlap, driver attention is spread over a greater number of potential conflicts, which compounds the conflicts experienced at an isolated intersection. Eliminating overlapping areas of influence at intersections is, therefore, an important element in enhancing roadway safety.

The benefits of access management are experienced by society as a whole. Adjacent land owners may object to having their access limited to provide benefits to society. It is important to recognize that these are not abstract benefits, but are quantifiable benefits that correlate to the investment the public is making in constructing this new facility. Additionally, lack of access management increases congestion, which is a deterrent to potential customers and homebuyers.

It cannot be overstated how important internal neighborhood connectivity is to the efficient operation of arterial roadways. Efficient internal connectivity allows neighbors to travel within their neighborhood as long as possible. In some instances this will keep local traffic off of arterial roads. In other instances, it may mean that instead of a resident making a turn on to Seldon Road only to make another turn on to Church Road, they can access Church Road directly from their neighborhood. This reduces congestion on the road network, reduces left turns at intersections, reduces out of direction travel, and keeps travelers on safer, low-volume streets for more of their trips. To this end, as the adjacent parcels are platted and developed, the road networks need to connect to Pittman Road to the north and west, Church Road to the east, and Spruce Road (extended) to the south. A good example of this is how Little Rain Road and Gentle



## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Benefits of Access management  
November 16, 2015

Breeze Drive in the Bruce Lake Subdivision are platted all the way to the adjacent parcel boundaries.

In summary, implementing an *Access Management Plan* that manages the location and density of public and private accesses to the roadway helps to promote the safe and efficient travel of the public and maintains the significant investment the public is making in the road network.



# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Project Overview for Seldon Road Extension  
November 16, 2015

## 4.0 PROJECT OVERVIEW FOR SELDON ROAD EXTENSION

The extension of Seldon Road from Church Road to Pittman Road is a step toward constructing an east-west corridor connecting Palmer with Houston. The project was divided into two phases for design and construction due to funding constraints. Phase I extends between Church Road and Beverly Lake Road at Windy Bottom Road. Phase II will extend between Phase I and Pittman Road, north of Beverly Lake Road.

Initial studies and planning for the Phase I route were undertaken by the MSB in the 1980s. Based on this work, a 200-foot wide right-of-way (ROW) easement was secured from Church Road to Beverly Lake Road. The Seldon Road extension begins at the intersection of Seldon Road and Church Road, then follows high ground to avoid wetlands until it ties into Beverly Lake Road at Merri Belle Lake Subdivision.

With the exception of three parcels in the Merri Belle Subdivision, construction was through undeveloped lands owned by the State and the MSB.

The alignment for Phase II, between Phase I and Pittman Road, was chosen to minimize right-of-way, utility and construction costs, private property impacts, and environmental impacts. Roadway geometry and access control characteristics were considered for their relative safety benefits. The approved route begins by connection to the end of the Phase I alignment near Windy Bottom Road, and extends in a north westerly direction to stay north of Beverly Lake Road, and then sweeps southwest to merge into Pittman Road near Meadow Lakes Elementary School.

The following table outlines traffic projections developed in support of Seldon Road Extension.

**Table 1 Traffic Projections for Seldon Road Extension**

	Phase I	Phase II
AADT - 2018	3,500	4,400
AADT - 2038	10,752	9,125
Design Hour Volume	9.0%	9.0%
Truck Percentage	4%	4%
Design Speed	55 M.P.H.	55 M.P.H.
AADT = Average Annual Daily Traffic		



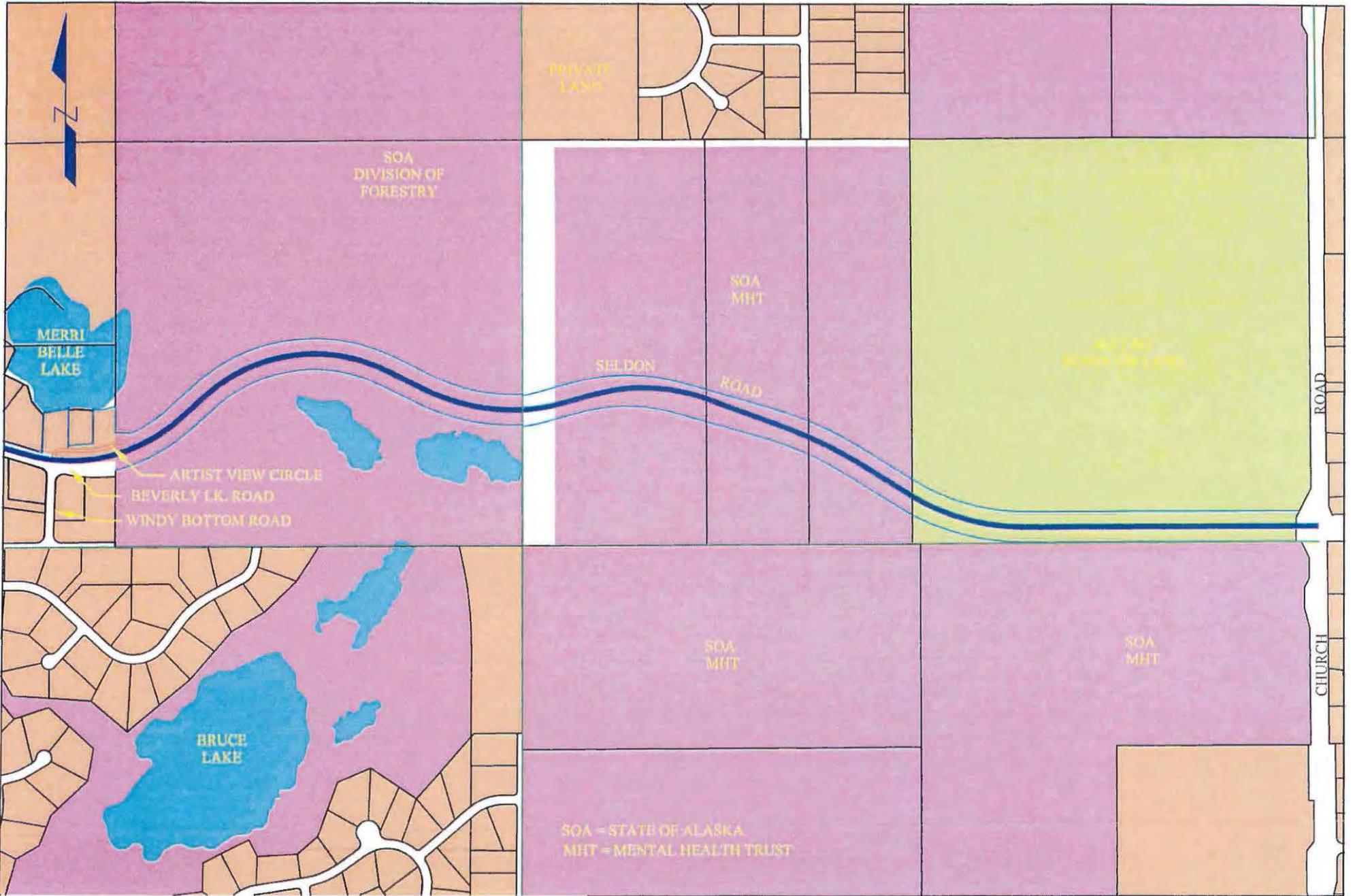
## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Property Ownership and Parcel Data  
November 16, 2015

### 5.0 PROPERTY OWNERSHIP AND PARCEL DATA

Property ownership and parcel data shown in Figure 2 and Figure 3 were developed using data from the MSB GIS Division. Adjacent property is owned by private entities, the MSB and the State of Alaska. New ROW will be acquired from numerous private parcels on the west end of the project and from the MSB Tract at the Church Road intersection.





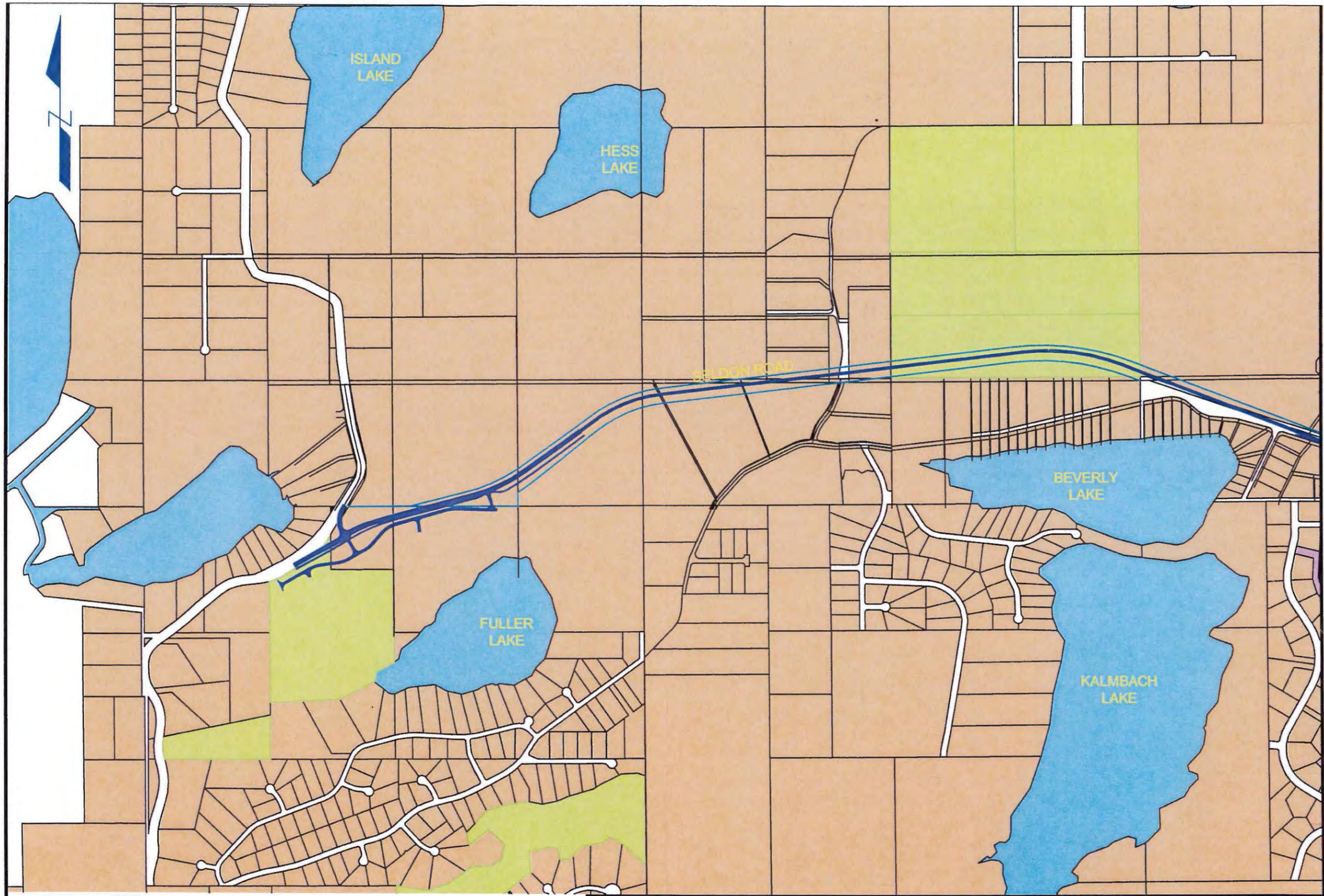

BOROUGH  
 STATE  
 PRIVATE

PROPOSED ALIGNMENT  
 RIGHT OF WAY

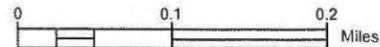
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SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 PROPERTY OWNERSHIP MAP  
 FIGURE 3  
 MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT



- BOROUGH
- STATE
- PRIVATE
- PROPOSED ALIGNMENT
- RIGHT OF WAY



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 PHASE II PROPERTY OWNERSHIP MAP  
 FIGURE 4

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Access Management Recommendations  
November 16, 2015

## 6.0 ACCESS MANAGEMENT RECOMMENDATIONS

The *Access Management Manual* recommends the following access spacing for rural minor arterials:

**Table 2 Minimum Intersection Spacing Guidelines**

	Minimum Access Spacing	
	Feet	Miles
Signalized Intersection		2
Standard Roundabout Access - No Median	2,640	Min. 1/3, 1/2 preferred
Right-In/Right-Out (w/Median)	1,320	1/4
Directional Median Opening	1,320	1/4

It should be noted that signalized intersections, if provided, need to be spaced at regular intervals. This is necessary to provide efficient progression through the series of signals. The ideal spacing for signals depends on the signal timing plans and desired corridor speed.

Ideally, access to the arterial network would coincide with section or partial section lines (1/4, 1/16, etc.) These lines often already have ROW easements and serve as boundaries between neighboring developments. However, topographic constraints can thwart the use of legal parcel boundaries for roads. That is the case for Seldon Road extension, as wetlands exist on one or both sides of Seldon Road at the 1/4 section lines within the Phase I project area. In addition, the existing accesses at Windy Bottom Road and Wyoming Drive do not occur on any regular section line.

Combining the spacing guidelines listed above and the topographic constraints of the Seldon Road Corridor, the access management recommendations for the corridor are as follows:

1. To maintain uninterrupted traffic flow and minimize safety conflicts, Seldon Road shall have a minimum access spacing of 1/3-mile, and preferably 1/2-mile in areas where specific access points have not been identified in this document
2. Restricted (left-in/right-in/right-out) access may be considered 1/6-mile east of Pittman Road and 1/6-mile west of Church Road if commercial development requires such access.
3. Roads intersecting Seldon Road shall serve more than one development and connect to other access points on the road network. New cul-de-sacs directly off Seldon Road shall be prohibited unless serving an area constrained by topography.
4. Access to Seldon Road shall be limited to public roads, and no new driveways shall be permitted.



## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

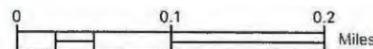
Access Management Recommendations  
November 16, 2015

5. The undeveloped area beginning 1/3-mile west of Church Road and ending 1/3-mile east of the Windy Bottom Road/Artist View Circle intersection is open to development of collector roads on both the north and south sides of Seldon Road. Development of a Collector Road on either side of Seldon Road should take into consideration the probable development of a collector road on the opposite side of Seldon Road to maintain the minimum 1/3-mile access spacing, although 1/2-mile spacing is preferable.
6. The connection at Windy Bottom Road/Artist View Circle that was constructed under the Seldon Road Phase 1 project shall be maintained. Access to the State of Alaska Department of Natural Resources (DNR) lands may be accessed from the cul-de-sac at the end of Artist View Circle (north of Seldon Road), or from Windy Bottom Road (south of Seldon Road).
7. The driveways from lots 1 through 4 of Merri Belle Subdivision shall connect to the new access road, Artist View Circle. Direct access from these parcels to Seldon Road shall be prohibited.
8. A full access connection to Beverly Loke Road is planned at the section line, approximately 1/2-mile west of the Windy Bottom Road/Artist View Circle intersection. Any future connection to the undeveloped lands to the north shall be made at this intersection. Beverly Drive will not be connected to Seldon Road in order to maintain the minimum spacing.
9. Wyoming Drive will be connected to Seldon Road under the Seldon Extension Phase II project.
10. A future collector road connection may be developed approximately 0.4 miles west of Wyoming Drive if Fishback Road is to be extended along a section line easement. A connection to the north side of the road is possible as well, provided it is directly opposite the Fishback Circle connection.
11. A connection to Zehnder Road and Fuller Lake Subdivision will be made at Monroe Circle. An access to the land north of Zehnder Road is allowable directly opposite the Monroe Circle intersection.
12. The Zehnder Road approach at Pittman Road will be removed.
13. Full access to north Pittman Road will be made from a new 4-way intersection with the south leg and a new frontage road connecting to Zehnder Road and Meadow Lakes Elementary School. Adequate ROW will be reserved for future intersection control, either by traffic signal or roundabout.
14. A frontage road will connect Meadow Lakes Elementary School to Zehnder Road. The existing public access to the school will remain.

Access recommendations for the Seldon Road corridor are depicted in figures 5 and 6.

The existing Church / Seldon intersection is expected to operate with acceptable levels of service through 2025, but will likely need a roundabout or traffic signal after that time. The addition of turn lanes will also reduce delay and enhance traffic safety at the intersection.



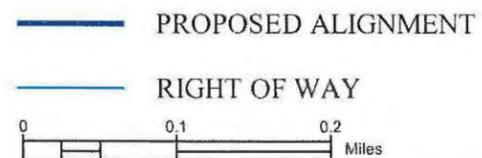


- PROPOSED ALIGNMENT
- RIGHT OF WAY
- ▨ CONNECTIONS UNLIKELY IN HIGH VALUE WETLANDS



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 ACCESS RECOMMENDATIONS  
 FIGURE 5

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 PHASE II ACCESS RECOMMENDATIONS  
 FIGURE 6  
 MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

DUE 11 DAYS PRIOR TO MEETING

OFFICIAL USE ONLY

RECEIVED  
DEC 04 2015  
CLERKS OFFICE

Date Received:	<u>12/4/15</u>
Meeting Date Approved:	<u>12/15/15</u>
Clerk Approval:	<u>[Signature]</u>

**MATANUSKA-SUSITNA BOROUGH  
AGENCY REPORTS**

MEETING DATE REQUESTED: December 15, 2015

NAME OF SPEAKER: Bonnie Quill

ORGANIZATION: Mar. Su Convention & Visitors Bureau

PLEASE CHECK ONE OF THE FOLLOWING THAT APPLIES:

Governmental Agency \_\_\_\_\_ Have Received a Grant from the Borough  Borough Board \_\_\_\_\_

Borough Recognized Community Council \_\_\_\_\_ None Apply \_\_\_\_\_

DAYTIME TELEPHONE: 746-5000 FACSIMILE NO.: \_\_\_\_\_

SUBJECT: Agency Report

REQUESTED ACTION (if applicable): \_\_\_\_\_

- Documentation is attached for inclusion with assembly packet.
- Twenty-five (25) copies of a prepared statement or other pertinent document will be provided to the Clerk's Office by noon of the assembly meeting date.

**THERE IS (7) MINUTES ALLOTTED FOR YOUR PRESENTATION**

<b>FOR OFFICIAL USE</b>
Assembly Action/Comments:

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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Central Mat-Su Public Safety Building – Station 61  
101 West Swanson Avenue  
Wasilla, Alaska 99654

September 14, 2015

## MEETING MINUTES

RECEIVED  
SEP 14 2015  
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### **I. CALL TO ORDER**

The meeting of the Central Mat-Su Fire Service Area Board of Supervisors was called to order at 7:03 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska, by Chairman, Ken Slauson on Monday, September 14, 2015.

### **II. ROLL CALL & DETERMINATION OF QUORUM**

Board members in attendance establishing a quorum were Ken Slauson, Chairman, Dan Tucker, Carol Christiansen and Jim Jameson. David Eller was excused. Also present were James Steele, Chief, Central Mat-Su Fire Department (CMSFD), Tina Kennerson, Secretary, CMSFD, Ken Barkley, Deputy Director-FSA's, Department of Emergency Services (DES), Benny Cottle, Senior Technical Advisor, CMSFD, Max Sager, Engineer, CMSFD and Fred Snodgrass, former Central Mat-Su FSA board member.

### **III. PLEDGE OF ALLEGIANCE**

Mr. Slauson asked Mr. Snodgrass to lead "The Pledge of Allegiance".

### **IV. APPROVAL OF AGENDA**

MOTION: Mr. Tucker moved, Mr. Jameson seconded, to approve the September 14, 2015 Central Mat-Su FSA Meeting Agenda.

VOTE: Voting on the motion, it passed unanimously.

### **V. APPROVAL OF PRECEDING MEETING MINUTES**

MOTION: Mr. Tucker moved, Mr. Jameson seconded, to approve the August 10, 2015 Central Mat-Su FSA Meeting Minutes.

VOTE: Voting on the motion, it passed unanimously.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## VI. BOARD REPORTS / CORRESPONDENCE

Mr. Slauson mentioned several Platting Board actions he's received.

## VII. UNFINISHED BUSINESS

### A – Project #10027 Update

Chief Steele gave a brief recap of Project #10027, which is related to the property acquisition for Station 65 Seward-Meridian Road project. He said he researched Project #10027 in Logos and found that funds were transferred to the Borough funds for the acquisition of property take showing \$143,997 as the balance. He said that he was informed that legislation would need to be done to have the funds moved back into the FSA portion of the project. He talked about Ordinance 10-009 that was introduced January 2010 as the first consideration of the value of the property for the taking of 6(+) acres for the road acquisition project and mentioned other cost-to-cure items that were taken from the property, such as the signs, fence, lights, etc. He mentioned a statement within the Ordinance where the Borough Assembly authorizes the manager to dispose of a portion of Borough owned land for the Seward-Meridian re-construction project and mentioned a section where the funds from the property conveyance would be placed in an account designed to acquire land and construct access for ingress and egress to Cottonwood Creek Elementary School and the Cottonwood Public Safety Building. He also referenced another Ordinance that was passed where the Borough Assembly accepted and appropriated funds that were received from the property acquisition road project and said that there were two projects referenced for ingress and egress, Fund 400, Project 40108 appropriating \$392,923 for Cottonwood Creek Elementary School and Fund 405, Project 10027 appropriating \$446,362 for Cottonwood Creek Public Safety Building ingress and egress. Chief Steele said that project indicates \$302,365 of the funds from Project 10027 have been expensed and said that document research is being done to determine where exactly the funds have gone.

Chief Steele mentioned a reply to an E-mail he sent Barbara Baumgartner, Comptroller, Finance Department, regarding the project fund issue and said it was relayed in an E-mail that since the expenditures were less than what was budgeted from the land sale, the remainder of the balance would need to be returned to Land Management since they were from a land sale. He said he replied back to Ms. Baumgartner with questions addressing the property, building and sign that were taken for the road project and stated that they were FSA funds appropriated for these costs, not area-wide funds. He said that Finance did further research that showed the original purchase of the property was in 1982 and was acquired through Lakes FSA funds for the construction of the Cottonwood Public Safety Building. He said it was also found that Wasilla-Lakes and Lakes FSA combined together as one fire service sometime in the 1990's and was told that since the property was purchased with FSA funds, the remaining funds in the project could therefore be transferred back to the FSA through legislation to the Assembly. A meeting was held between Chief Steele, Casey Laughlin, Department Administrative Specialist and Ms. Baumgartner to discuss moving of the funds and was told moving the funds from the project to the FSA Reserve Fund could be transferred through a Journal Entry (JE) process. He said that he has been in

## CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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contact with George Hayes, Borough Assistant Manager, regarding the fund transfer issue and informed him that the funds were spent on area-wide purchases for Cottonwood Creek Elementary School playground equipment. He was told that the funds would more than likely not be recoverable.

Chief Steele said he was informed by Tammy Clayton, Director, Finance, that funds could not be transferred through a JE process, that funds would need to be re-appropriated through Assembly legislative action. Chief Steele said that the recovery of the spent funds is still to be resolved.

The board continued to discuss the matter further and necessary board action to be taken.

**MOTION:** Mr. Tucker moved, Mr. Jameson seconded, to request an audit and accounting of Fund 400, Project 40108 and Fund 405, Project 10027, relative to the Seward-Meridian Road property acquisition project associated with purchases, expenditures and transfer of funds pertaining to the Cottonwood Creek Elementary School and Cottonwood Public Safety Building, with audit to be completed by next board meeting on November 9, 2015.

**VOTE:** Voting on the motion, it passed unanimously.

### B – Platting/Roads

Mr. Tucker said that the contractors are unhappy regarding Resolution 15-001 pertaining to Title 43 change and explained further. He said that the Platting Board has no interest in seeing it as an issue and does not agree with the FSA concerns.

Mr. Tucker briefly mentioned information about direct lots and flag lots from information he had pertaining to them.

Mr. Barkley inquired about homeowners insurance and Insurance Service Organization (ISO) and how they may view flag lots.

Chief Steele mentioned assisted living homes and inadequate access and the impact it can have on approving a permit for them.

Mr. Slauson feels that public education is the best way to proceed with the Title 43 issue.

The board continued to discuss the matter further.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## VIII. AGENDA TRACKING REPORT

### Station 62 Training Tower Facility

Chief Steele said that he met with the Department of Transportation (DOT) and the contractor twice and said that there could be access issues with the road changes.

Mr. Slauson drew a map on the white board showing Station 62 location and what DOT is proposing for road access changes, which shows a barrier (raised brick barrier) on Vine Road. He showed a few possible locations to build the new Station 62 and how the barrier and Vine Road upgrades could affect problems with access.

Chief Steele also said that Vine Road is expected to be raised to a 15' elevation and mentioned another option that would have access coming out onto Knik-Goose Bay Road and continued to explain further.

### Station 65 Signage

\*Previously discussed funding matters for Station 65 signage under Unfinished Business, Item A – Project #10027 Update\*.

### Apparatus

Chief Steele said that two quick attack units have been ordered and said delivery was changed to mid-November due to vendor delivery problems and explained further. He said one will be going to Station 51 and one to Station 61.

### Firefighter/Engineer & Captain Positions

Chief Steele said there were five applicants that have passed required tests and emphasized that these were very tough tests with two scoring the highest in the nation.

Mr. Barkley explained how the testing is graded and said it's something that the Borough should be proud of.

Mr. Barkley suggested that when the candidates are officially hired, to have some of the board members present to recognize their hard work in getting hired.

Mr. Barkley mentioned that there is an audit going on regarding salary issues.

The board continued to discuss the matter further.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## IX. NEW BUSINESS

### A – Activity Report

Chief Steele mentioned some run volume figures.

- 1,191 calls through August 2015 with 37% being Rescue and EMS support calls.
- 10% have been fire related calls (brush, structures, etc.).
- 44 Building response fires (residential, multi-family, storage units, etc.).
- 4 Building fires already for September 2015 – (3) Automatic aid response with one fire that required (4) tankers, 2 engines and (2) ladder trucks. (1) Fire was put out prior to arrival that was caused by wood stove ashes.
- Expects to go over 1,800 calls for 2015.

Mr. Slauson said it would be nice to see a graph that shows number of man hours in regards to the 29.5 hours cap.

Mr. Tucker mentioned National Fire Incident Reporting System (NFIRS) noting that reports only have loss of structure and would like to have the report show the dollar value of the structure that was saved.

Mr. Barkley mentioned that DES has never been on the monthly Manager's Report and said that they are now and talked about some figures he recently sent that were added.

### B – Real Property Tax Exemption (Privately Owned/Rented/Leased) for Use as a Charter School

Mr. Slauson talked about charter schools and how their exempt status impacts the Central Mat-Su FSA.

Chief Steele said that the Assembly passed an ordinance in August 2015 adopting a real property tax exemption for privately owned or leased property that is intended to be used as a charter school. He read the actual ordinance that specified the requirements for tax exempt status of charter schools. He said that there are currently 20 charter schools that exist with eleven of them within the Central Mat-Su FSA (CMSFSA). He said that there is a total real property evaluation of \$12.3M for the charter schools within the CMSFSA and said he did a calculation with the FSA mill levy and said exempt status of the charter schools would impact the FSA budget by a reduction of approximately \$24K.

## X. OTHER BUSINESS

There was no other business discussed.

# CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

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## XI. AUDIENCE PARTICIPATION & BOARD COMMENTS

Mr. Christiansen said that the Planning Commission Board was going to look at Title 43 further. He said that the state also stating their concerns regarding flag lots and road connectivity between subdivisions and explained further.

Mr. Slauson asked if Mr. Christiansen could put together a report for the next Joint meeting regarding what he learned from attending the Planning Commission Meeting. Mr. Christiansen said he'd try to get one together or one could maybe be obtained from Eileen Probasco, Director, Planning.

Mr. Cottle asked about Station 65 lighting upgrades.

Chief Steele said that the lighting upgrades should be happening soon.

Mr. Cottle asked Chief Steele to have additional funds placed in the budget as a cost of living increase for the responders.

Mr. Cottle asked if the property tax exemptions for charter schools also included day cares.

Chief Steele said that the property tax exemption did not apply to day cares.

## XII. ADJOURNMENT

MOTION: Mr. Tucker moved, Mr. Jameson seconded, to adjourn the board meeting.

VOTE: Voting on the motion, it passed unanimously.

The meeting adjourned at approximately 8:50 p.m.

The next meeting is scheduled as a combined meeting with West Lakes and Central Mat-Su FSA Board on Monday, October 5, 2015 at 7:00 p.m. at Station 51, 1911 S. Terrace Court, Palmer, Alaska.

  
KEN SLAUSON, Chairman, Central Mat-Su FSA B.O.S.

ATTEST:

  
TINA KENNERSON, Secretary, Central Mat-Su FSA B.O.S.

Minutes approved on: 10/5/15

MATANUSKA-SUSITNA BOROUGH  
*Enhanced 911 ADVISORY BOARD MINUTES*

August 11, 2015

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Secretary, Casey Laughlin.

Advisory Board members in attendance establishing a quorum were:

Hans Brinke, AST;	Joel Butcher, Wasilla Police;
Casey Cook, MSB DES;	Tom Dunn, AST;
Ruth Josten, Wasilla Police;	Rebecca Frey, Palmer Dispatch; and
Lance Ketterling, Palmer Police.	

Also in attendance were: Matt Gebhardt and Sonja Nelson MTA; Eric Wyatt and Mark Baker, MSB IT; and Bill Gamble, MSB DES.

A quorum was present, and due notice had been published.

**ESTABLISHMENT OF TEMPORARY CHAIRPERSON:** The E-911 Advisory Board is currently without a Chairman or Vice Chairman. The board appointed the Secretary of the board, Casey Laughlin, to act as Chairperson for the August 11, 2015 meeting.

**APPROVAL OF AGENDA:**

**GENERAL CONSENT:** The agenda was approved as presented.

**APPROVAL OF MINUTES**

**GENERAL CONSENT:** There was no objection to the approval of the June 9th, 2015 minutes as presented.

**PERSONS TO BE HEARD**

Mr. Wyatt introduced Mark Baker as the new Telecommunications Manager for the Borough's IT Department. Mr. Baker will be focused on our radio systems and the 911 dispatch system.

**REPORTS**

E-911 Hardware/Software Upgrade

Mr. Wyatt stated that: The \$250,000 that we have allocated to this project should be adequate to complete the upgrades. They continue to retain Bill Doolittle's services and he will be working with Mark to put the project plan together.

## Communications Command Van

Mr. Cook stated that:

Field Comm 1: The possibility to use the van as a backup dispatch center is not an option due to financial cost restraints. We need to decide if we want to put the pedestals on hibernation or leave them active.

Field Com 2: The 99 foot portable tower is up and working. Hardware has been ordered to increase repeater efficiency. We plan to use it on the fair-grounds this year.

## Regional Consolidated Dispatch

Mr. Wyatt stated that: For various reasons, there does not seem to be the will to put together a Consolidated Dispatch. He and Mr. Gamble were asked to write the RFP for the current dispatch contract. The intent is to integrate the two dispatch centers more thoroughly to get better communication between the two, which is expected to satisfy the current dispatch need. Mr. Wyatt provided a 911-CAD Environment Process Flow sheet and explained the current working process of our 911 system. It is being suggested to take the CAD piece out of the new contract, but that would not simplify the boroughs support structure. From the technological perspective, it would be best to own and support it entirely from end to end, or not be involved in it at all. We will be putting together two separate RFP's and give them to Manager Moosey for his review. If the decision is made to do the RFP requesting the contractor to support the system entirely from end to end, then whoever is awarded the contract would take care of the entire 911 system. They hope to get the RFP out as soon as possible, and have a new contract to start July 1, 2016.

## OLD BUSINESS

### Call Location Inconsistencies

Mr. Butcher stated that: He has nothing to report on this.

### Field Comm 1 Upgrades

Mr. Cook stated that: This can be removed from the agenda. We will not be pursuing the dispatch upgrades.

### E-911 Consultant

Mr. Wyatt stated that: He has provided a Status Report and an Action Items list from Mr. Doolittle outlining what he has been working on. One area to note: There was a 911 system failure (one of the servers failed) but the system has since been rebuilt, and is almost completely functional again.

### Election of Chairpersons

Ms. Laughlin stated that: Mr. Cook has been sworn in as the Mat-Su Borough primary representative for this board. Mr. Baker will be applying for the Mat-Su Borough alternate seat. We will leave this item on the agenda and hold the election for Chair at the next E-911 meeting.

## NEW BUSINESS

### Surcharge Spending Priorities

Ms. Laughlin stated that: This is an annual agreement that is approved and signed by all representative agencies. This document outlines the FY16 budget as approved by the advisory board and shows the capital project funds set aside by the assembly. The current FY16 agreement will need to be signed by all parties and returned.

Mr. Butcher stated that he would like to question the \$500,000 that is allocated toward the dispatch contract. He believes that it may be stretching the boundaries of what the E-911 funds are allocated for, and wonders if E-911 funds are being used to offset the expenses of the fire departments or Areawide funds. Discussion took place and Ms. Laughlin suggested that she e-mail the E-911 Surcharge State Statutes to the board members for review and it could be further discussed at the next board meeting.

Ms. Laughlin asked if the board wanted to entertain a motion to accept the agreement at this meeting.

MOTION: Mr. Cook moved and Mr. Brinke seconded to accept the FY16 Surcharge Priorities Agreement as presented. All were in favor, none were opposed.

### ACSV Tariff – SOI Records Fees

Ms. Laughlin stated that: This agenda item was added by Mr. Rockwell and Mr. Hereford. In asking Mr. Butcher, he stated that this had to do with a disagreement when Fairbanks left ACS as their provider and expected ACS to continue doing certain ALI database work. He suggested it be removed from the agenda. There was no opposition to removing it.

## INFORMATIONAL ITEMS

FY '06 - FY '16 Surcharge Revenue Chart  
FY '16 Surcharge Receipts  
FY '16 E-911 Budget Performance Report  
FY '16 Accounts Payable by G/L Distribution Report  
FY '16 General Ledger Expense Report

Ms. Laughlin asked if there were any questions on any of the financial reports. None were heard.

### 911 Quarterly Dispatch Call Report

Ms. Frey provided a call report for the period May 1, 2015 through July 31, 2015. There was a total of 5,540 calls incoming to Mat Com, and 6,353 calls incoming to Palmer during that time period.

Public Records Requests

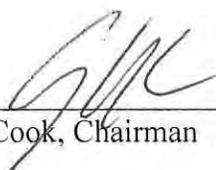
Ms. Laughlin stated that: There were three public record requests since the last meeting. Two were requested by one person regarding a lift assist, and the other was domestic issue. There were many requests for copies of the Sockeye Fire incoming calls, but we were asked by the Fire Marshall and the District Attorney's office that no information be released since this will be a high profile case.

COMMENTS

NEXT MEETING DATE

Ms. Laughlin announced that the next meeting date would be October 13, 2015 at the Cottonwood Public Safety Building.

ADJOURNMENT

  
\_\_\_\_\_  
Casey Cook, Chairman

ATTEST:

  
\_\_\_\_\_  
Casey Laughlin, Secretary

Minutes of RSA #14 Fairview Meeting on  
May 19, 2015 at Snowshoe Elem. at 6:30 p.m.

Quorum met with all 3 supervisors: Dan Elliott, Richard Bugby, Kurt Anderson; also attending Superintendent Scott Sanderson; Director Terry Dolan

Approval of Minutes of previous meeting Jan. 7 2015  
Motion made + approved.

#### Old Business:

Review of unsuccessful attempts to access Capria avenue of supplemental funding.

#### New Business:

Jennifer Ballinger will give a refresher presentation at the 5/21/15 L RSA AB meeting on how to read the monthly report on Budget + Fund Balance.

Resolution 15-01 to raise the mill levy for Fairview RSA 14, passed unanimously.

Resolution 15-02 to transfer \$70,000 from the Fund Balance to the Capital Improvement Program, passed unanimously.

Scott Sanderson reported: 1) D+S has the crack sealing contract for

2) 6+ miles, supposedly before July 1.

3) Northern Asphalt to put down RAP at Dan, Lee + Twar

4) Lousac Rd needs a culvert by the playground

5) There's a soft spot drainage problem at the end of pavement on Wellsite Rd.

pg 2

(Minutes RSA 14 Fairview 5/19/15 continued)

- e) We are renting a vac. truck to clean out sediment spots like storm drain manholes
  - f) The asphalt corners are breaking down on Paddock
  - g) We've purchased 6 bags of calcium chloride at \$700 a bag + are delivered to cover 6.3 miles.
  - h) We procured 25' in Davis Rd + Jerks area to handle drainage + sight radius. The condo association further on Davis is upgrading and hopes for us to take over.
- Richard Busby discussed culvert marking + drainage on Fetlock + Bit Circle.

Next meeting will be Aug 18, 2015 at same place + time:  
Snowshoe Elem. 6:30 pm.

Minutes of 5/19/15 approved at next meeting  
on 8/18/15

Supervisors: Dan Elliott  
Richard Busby

Greater Talkeetna Road Service Board of Supervisors  
Minutes of Regular Meeting  
August 13, 2015

A regular meeting of the Greater Talkeetna Road Service Area Board of Supervisors (RSA 29) was held at the Talkeetna Fire Hall on August 13, 2014. Board members John Strassenburgh and Billy FitzGerald were present. No other persons attended.

- I. There was a quorum, and the meeting was called to order at 7:03 pm.
- II. Minutes of the May 14, 2015 meeting were approved.
- III. The Board first discussed the status of various summer projects. Calcium chloride was applied prior to June 1<sup>st</sup> to 1.25 miles of downtown streets and .75 mile on Woodpecker. The scopes of work for the Moose Meadows road repair and drainage improvement have been written and the POs have been written and work is expected to be complete this season. FEMA work on Beaver Road, Cummings Road, and Easy Street in East Talkeetna should begin next week.
- IV. The condition of the Yoder Road bridge over Montana Creek was discussed. There is no funding available for either replacement of the planking or repair/replacement of the bent or cracked cross members and beams. Billy requested that a discussion of funding options for fixing the bridge be put on the agenda for next month's meeting.
- V. The use of material from the Beaver Road gravel pit for FEMA repairs. Due to past concerns about the quality of the material, the Borough Public works department has indicated that the material will be both inspected and tested to ensure that it is up to standard.
- VI. And finally, the current condition of RSA 29 finances was discussed. Our Fund Balance reserves are low, but we can fund this year's capital improvement projects as well as provide for additional maintenance for the next year. We need to manage our funds conservatively, and wait to see the effect on this year's mill rate increase.
- VII. The meeting was adjourned at 7:42 pm.

Attest  
Billy FitzGerald  
by John Strassenburgh  
per email +  
telephonically at  
10/8/15 meeting

Respectfully submitted,

  
John Strassenburgh  
RSA 29 Primary

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 1, 2015, at the Animal Control Shelter, 9470 E. Chanlyut Circle, Palmer, Alaska. The meeting was called to order at 8:30 A.M. by the Chairman, Ms. Diana Sorensen.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Secretary)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1
- Ms. Diana Sorensen, District #2 (Chairman)
- Mr. Stan Gillespie, District #3
- Mr. Jordan Rausa, District #4
- Mr. Tait Zimmerman, District #5 (**Excused Absence**)
- Vacant, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2

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Staff in attendance:

- Ms. Sloan Von Gunten, Platting Division Administrative Specialist
- Mr. Paul Hulbert, Platting Officer
- Ms. Amy Otto-Buchanan, Platting Technician
- Ms. Peggy Horton, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Gregory Pugh.

**C. APPROVAL OF THE AGENDA**

The Chairman, Diana Sorensen inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**2. APPROVAL OF MINUTES**

The Chairman, Diana Sorensen inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for September 17, 2015, were approved without objection.

**3. UNFINISHED BUSINESS**

**A. SECLUDED POINT**

Paul Hulbert (Platting Officer)

- The case will not be heard today.
- The applicant has reached an agreement with DNR.

**TIME: 8:37 A.M.**  
**CD: 0:3:26**

#### **4. PUBLIC HEARINGS**

##### **A. ROSALIND ACRES**

Sloan Von Gunten (Secretary)

- Stated that 19 public hearing notices were mailed out on September 10, 2015, to this date there has been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview on the case.
- Would like to add a sentence to recommendation #4.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Eileen Probasco (MSB Planning Director)

- Gave more information regarding the comments from the emergency services on vehicle access to properties.

Diana Sorensen (Chairman)

- Closed the public hearing.

Steven & Rosalind Johnson (Petitioner)

- Does not agree with recommendation #4.
- Their road is a private road and does not agree with a public use easement.
- Would like to split their property again in the future.

##### **RECOMMENDATIONS:**

- Modify #3: Place a plat notes stating “To further subdivide Lot 1 or Tract A into more than 2 lots or parcels, Rosalind Drive must be constructed to residential standards” and “Until accepted by the borough, no borough maintenance will be provided nor any borough funds shall be spent on upgrades.”
- Add to #4: and monument the perimeter of the public use easement at property lines, points of curve and point of tangents.

##### **MOTION:**

- Mr. Marty Van Diest moved to approve the preliminary plat and variance to MSB 43.20.140 Physical Access for Rosalind Acres, seconded by Mr. Gillespie.

DISCUSSION:

- Discussion on the title codes for structures within the lot lines and the wording for recommendation #3.

VOTE:

- The motion passed with all in favor. There are 9 findings.

**TIME: 9:19 A.M.**

**CD: 0:41:42**

**B. UNANGAN ESTATES**

Sloan Von Gunten (Secretary)

- Stated that 50 public hearing notices were mailed out on September 10, 2015, to this date there has been no returns, 1 objection, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tendra Nicodemus (Petitioner's Representative)

- Developer is doing single family housing on the lots.
- Agrees with all the recommendations.

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Unangan Estates, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 11 findings.

**TIME: 9:25 A.M.**

**CD: 0:48:50**

**Mr. Jay Diest and Mr. Marty Van Diest recused themselves from Azalea Woods.**

**C. AZALEA WOODS MASTER PLAN**

Sloan Von Gunten (Secretary)

- Stated that 192 public hearing notices were mailed out on September 10, 2015, to this date there has been 3 returns, no objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- The developer will be making the road to Wasilla City's Standards.
- Agrees with all the recommendations.

MOTION:

- Mr. Gillespie moved to approve the preliminary plat for Azalea Woods Master Plan, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 9 findings.

**TIME: 9:36 A.M.**

**CD: 0:58:06**

**BREAK**

**TIME: 9:40 A.M.**

**CD: 1:02:16**

**Mr. Jay Van Diest and Mr. Marty Van Diest returned to the seats.**

**D. AVIATION RIDGE**

Sloan Von Gunten (Secretary)

- Stated that 69 public hearing notices were mailed out on September 10, 2015, to this date there has been 2 returns, no objections, no non-objections, and no concerns.

Paul Hulbert (Platting Technician)

- Gave an overview on the case.
- Would like to change the wording on recommendation #5.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Joy Cypra (Petitioner's Representative)

- Will be looking into the airfield and if the owners have access to the airfield.
- Agrees with all the recommendations.

MOTION:

- Mr. Jay Van Diest moved to approve the preliminary plat for Aviation Ridge, seconded by Mr. Gillespie.

RECOMMENDATIONS:

- Modify #5: Construct W. Clay Chapman Drive to residential sub collector standards, from end of borough maintained road to end of cul-de-sac. Construct cul-de sac to residential standards.

VOTE:

- The motion passed with all in favor. There are 8 findings.

**TIME: 9:51 A.M.**

**CD: 01:12:20**

**5. MISCELLANEOUS**

A. Work Session on Title 43 inconsistencies.

- Paul Hulbert went through Title 43 on the different corrections that need to be change to the code.

**6. RECONSIDERATIONS/APPEALS**

**7. PERSONS TO BE HEARD**

Gary LoRusso (Keystone Surveying)

- Stated about lots drawn on paper and what is being used.

**8. PLATTING OFFICER COMMENTS**

- There is a memo on platting board meetings times being changed handed out.
- Eileen Probasco gave an update and review Title 43 code and what is happening up to this date.

**9. BOARD COMMENTS**

- Mr. Marty Van Diest commented on the title 43 issues and processes.
- Mr. Jay Van Diest commented on when changes are done what the affects do to our economy and home owners.
- The Administrative Specialist reminded the board of the joint work session and to take their agenda packet that was handed out at this platting boarding meeting.
- Mr. Zimmerman will be out of state the month of October.

**Adjourned 11:46 A.M.**  
**CD: 02:57:24**

  
Diana Sorensen, Chairman

  
Sloan Von Gunten, Platting Division  
Administrative Specialist

**REGULAR MEETING**

**8:30 AM**

**October 15, 2015**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 15, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 8:30 A.M. by the Chairman, Ms. Diana Sorensen.

**1. CALL TO ORDER**

**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Excused Absence)
- Ms. Diana Sorensen, District #2 (Chairman)
- Mr. Stan Gillespie, District #3
- Mr. Jordan Rausa, District #4
- Mr. Tait Zimmerman, District #5 (Excused Absence)
- Vacant, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Platting Division Administrative Specialist
- Mr. Paul Hulbert, Platting Officer (came in late)
- Ms. Peggy Horton, Platting Technician

**B. THE PLEDGE OF ALLEGIANCE**

- The pledge of allegiance was led by Mr. Marty Van Diest.

**C. APPROVAL OF THE AGENDA**

The Chairman, Diana Sorensen inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**2. APPROVAL OF MINUTES**

The Chairman, Diana Sorensen inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for October 1, 2015, were approved without objection.

**3. UNFINISHED BUSINESS**

**4. PUBLIC HEARINGS**

**A. EXECUTIVE PROPERTIES #3**

Sloan Von Gunten (Administrative Specialist)

- Stated that 102 public hearing notices were mailed out on September 23, 2015, to this date there has been 2 returns, 3 objections, no non-objections, and 1 concern.

Peggy Horton (Platting Technician)

- Gave an overview on the case.

DISCUSSION:

- Discussion on combined driveways for flag lots.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

The Petitioner or the Petitioner's Representative was not present.

MOTION:

- Mr. Marty Van Diest moved to approve the preliminary plat for Executive Properties #3, seconded by Mr. Gillespie.

DISCUSSION:

- Mr. Marty Van Diest asked about the findings.
- Concerned about the roadway and the requirements for driveways.

VOTE:

- The motion passed with all in favor. There are 9 findings.

**TIME: 8:57 A.M.**

**CD: 0:24:49**

**B. SINGING WOODS 2015 MSP**

Sloan Von Gunten (Administrative Specialist)

- Stated that 89 public hearing notices were mailed out on September 23, 2015, to this date there has been 2 returns, no objections, no non-objections, and 1 concern.

Peggy Horton (Platting Technician)

- Gave an overview on the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Gillespie moved to approve the preliminary plat for Singing Woods 2015 Master Plan, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 12 findings.

**TIME: 9:09 A.M.**

**CD: 0:35:04**

**C. NORTHGATE**

Sloan Von Gunten (Administrative Specialist)

- Stated that 82 public hearing notices were mailed out on September 23, 2015, to this date there has been no returns, 1 objection, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Petitioner is requesting a continuance to January 7, 2016 to redesign and resolve specific issues.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to approve the continuance for Northgate to January 7, 2016, seconded by Mr. Marty Van Diest.

VOTE:

- The motion passed with all in favor.

**TIME: 9:12 A.M.**

**CD: 0:38:36**

**D. D & D ESTATES ADDITION #1/ N. DOUBLOON CIRCLE VACATION**

Sloan Von Gunten (Administrative Specialist)

- Stated that 133 public hearing notices were mailed out on September 23, 2015, to this date there has been 3 returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview on the case.

Diana Sorensen (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Tendra Nicodemus (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Marty Van Diest moved to approve the preliminary plat for D & D Estates Addition #1 and the vacation of N. Doubloon Circle, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor. There are 7 findings.

**TIME: 9:21 A.M.**

**CD: 0:47:36**

## **5. MISCELLANEOUS**

**DISCUSSION:**

- Discussion on what the platting board should talk about for the work session.

**TIME: 9:28 A.M.**

**CD: 0:53:08**

**BREAK**

**TIME: 9:39 A.M.**

**CD: 0:53:16**

### **Ms. Diana Sorensen Suspended the Rules for the Work Session on Title 43.**

A. Work Session on Title 43.

- Gary LoRusso gave comments on accesses and what he learned recently on access and driveways. Talked about PUE issues.
- Discussion on driveways and flag lots with other issues that apply to them.

Paul Hulbert arrived at the platting board meeting. (10:45 A.M.)

Work Session:

- The board would like to hear from a RSA personnel and a FSA personnel in explaining what they would like to see in code for roadways.
- Paul Hulbert introduced a written resolution and changes on inconsistencies to Title 43.
- Staff went through the packet on the changes on inconsistencies to Title 43 and shared more corrections to the packet.

Ms. Sorensen returned the meeting back to order.

**6. RECONSIDERATIONS/APPEALS**

**7. PERSONS TO BE HEARD**

Gary LoRusso

- Concerned on incorporating items into code and would like to see more items adopted by reference.

**8. PLATTING OFFICER COMMENTS**

- No comments.

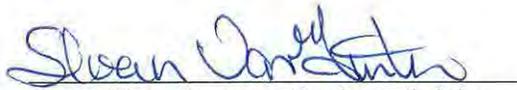
**9. BOARD COMMENTS**

- Mr. Marty Van Diest commented that he would like to see more information from staff and other entities come to the platting board. Would like to discuss and talk more on trouble spots in the code.

**Adjourned 11:30 A.M.**

**CD: 02:34:26**

  
Diana Sorensen, Chairman

  
Sloan Von Gunten, Platting Division  
Administrative Specialist

MATANUSKA-SUSITNA BOROUGH  
PLATTING BOARD RESOLUTION SERIAL NO. 15-145

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLATTING BOARD ON INCONSISTANCIES WITHIN TITLE 43, SUBDIVISIONS.

---

WHEREAS, ON April 17, 2012 the Borough Assembly approved Ordinance 12-072, repealing MSB Title 27, and adopting MSB Title 43, Subdivisions. At the time of adoption, the assembly requested that staff work with the code for a period of time and bring any suggested changes back to the assembly for consideration; and

WHEREAS, on March 1, 2013, Platting Division staff prepared a memorandum summarizing their review and breaking down proposed amendments into four areas: housekeeping, procedural, inconsistencies, and substantial; and

WHEREAS, amendments were drafted and adopted dealing with housekeeping and procedural changes to Title 43

WHEREAS, amendments have been drafted to address inconsistencies in Title 43; and

WHEREAS, notice of public hearing for the ordinance amendments was published; and

WHEREAS, the Platting Board heard testimony for or against the request and considered the merits of the proposed language; and

WHEREAS, the Platting Board understood these amendments are not causing excessive costs, time, or requirements; and

WHEREAS, the Platting Board approved the requested amendments to Title 43; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Platting Board respectively requests that the Planning Commission approve amendments to address inconsistencies within Title 43 and forward to the Assembly for adoption.

ADOPTED by the Matanuska-Susitna Borough Platting Board this 19th day of November, 2015.

  
\_\_\_\_\_  
DIANA SORENSEN, Chair

ATTEST

  
\_\_\_\_\_  
PAUL HULBERT, Platting Officer

(SEAL)



YES: Jay Van Diest, Diana Sorensen, Stan Gillespie, Marty Van Diest, Gregory Pugh

NO:

RECEIVED

APR 21 2015

CLERKS OFFICE

MATANUSKA-SUSITNA BOROUGH  
PORT COMMISSION

REGULAR MEETING

January 19, 2015

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**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Port Commission was held January 19, 2015 at the Central Mat-Su Public Safety Building, Wasilla, Alaska. Commissioner Bell called the meeting to order at 3:01 p.m.

**II. ROLL CALL**

Port Commissioners present were:

Mr. Greg Bell  
Mr. Christopher Gates  
Mr. Noel Woods  
Ms. Helga Larson  
Mr. Steven Borell  
Mr. Jordan May  
Mr. Paul DuClos

Port Commissioners absent and excused were:

Staff in attendance were:

Mr. John Moosey, Borough Manager  
Mr. Marc Van Dongen, Port Director  
Ms. Pamela Klayum, Port Secretary  
Mr. Mike Weller, Traffic Technician  
Mr. James Wilson, Internal Auditor

**III. DETERMINATION OF QUORUM**

Commissioner Bell determined there was a quorum present.

**IV. PLEDGE OF ALLEGIANCE**

Commissioner Bell led the Pledge of Allegiance.

**V. APPROVAL OF AGENDA**

MOTION: Commissioner Gates moved to add Item A, Proposed role of the Mat-Su Port Commission in 2015 to New Business.

GENERAL CONSENT: The agenda as amended was approved unanimously.

MOTION: Commissioner DuClos moved to have Mr. Van Dongen speak on LNG in place of guest speaker Judy Dougherty, Executive Director, KABATA.

GENERAL CONSENT: The agenda as amended was approved unanimously.

## **VI. APPROVAL OF MINUTES**

A. November 17, 2014 Regular Meeting.

MOTION: Commissioner Borell moved to approve the November 17, 2014 meeting minutes as written.

GENERAL CONSENT: The minutes were approved as written without objection.

## **VII. GUEST SPEAKER**

A. Presentation on proposed LNG facility locations.

Mr. Van Dongen:

- Reported sending an email to Commissioners late Friday with an update regarding the cancellation of the guest speaker Judy Dougherty, Executive Director, KABATA.
- Gave a brief presentation on the two possible LNG facilities at the Port MacKenzie area.
- Listed the comparisons between the Alaska LNG (AKLNG) Project & Alaska Stand Alone Project (ASAP).
- Presented a slide show with the layout of the proposed location for the WesPac lease for the LNG facility.
- Stated WesPac would like to start on the dirt work late this year if the lease is finalized.
- Displayed two slides with the possible locations of the docks for the LNG facilities.
- Displayed a slide showing the alternative A route of the Alaska LNG line.

MOTION: Draft two resolutions to FERC (Federal Energy Regulatory Commission) in regards to LNG.

1. Support to evaluate Port MacKenzie for termination of south bound LNG.
2. To make "Alternative Route A" the main route to Nikiski.

MOTION: Commissioner Gates moved to approve drafting two resolutions to FERC, Commissioner Larson second.

- Reported working on submitting an application to DNR to extend the Tidelands south of Port MacKenzie.
- Reported a scheduled meeting mid-February between MSB Land Department and CIRI's Land Department to negotiate a land swap.

Continued Discussion: Mr. Gates asked what the status is of the lease negotiations with REI and WesPac. Mr. Van Dongen stated REI is looking at land south of the Port. WesPac has applied for a lease. At our last meeting with WesPac, we asked them to break it up into two leases; one for near term, one for long term. Ms. Larson asked what the income to the Port would be. Mr. Van Dongen stated the estimated amount would be about \$430,000.00 per year (warfage & dockage). Mr. Gates suggested once the Borough has completed its negotiations with WesPac, having a special meeting to review the WesPac lease and advise the Assembly if the Port Commission sees it as being a good or bad thing. Mr. Gates asked what the timeline is for completion of the WesPac LNG facility. Mr. Van Dongen stated 3-4 years if everything goes as planned.

## **AGENCY/STAFF REPORTS**

### **A. Borough Manager**

Mr. Moosey:

- Reported finalizing a response to the FTA.
- Stated he doesn't think we will have to pay back the full \$12.3 million.

### **B. Port Director**

Mr. Van Dongen:

- Reported having dinner with Cheryl Riggs last night.
  - Discussed having a road dedication ceremony this summer in memory of Mr. Riggs.
- Reported using the remaining \$45k from a grant to repair the High Mast Light.
- Reported receiving the Point MacKenzie Shoal Technical Report from the Corps of Engineers.
- The MSB Land Department will be meeting with the CIRI Land Department in mid-February to discuss possible land swap of 30-40 acres.
- Reported the electric and telephone utilities need to be relocated to the west side of Lu Young Lane for the LNG facility.
- Reported the FY 2016-2021 CIP has been published with 10 projects in the Port MacKenzie section.
- Reported the Borough's annual report for 2014 is out.
- Reported Captain Ed Page from Marine Exchange of Alaska will be updating the Facility Security Plan (FSP) that expires 15 March 2015.
- Reported all 6 rectifiers have been installed for the Cathodic Protection project.
- Reported speaking with Joe Perkins.
  - The bid for the 80ft rail segments has been cancelled.

- Segment 5 will go out for bid after the final land is procured from Knik Atnu Native Tribe.
- Land in the Ag District has been procured for segment 2.
- Working with Knik Atnu to procure land for segment 5.
- Need \$25-\$30 million to award segment 2.

Continued Discussion: Mr. Gates asked if we could shuttle a bus for anybody else who would like to attend the John Riggs memory dedication. Mr. Van Dongen agreed that would be a good idea.

## **VIII. NEW BUSINESS**

- A. Discuss handout from Commissioner Gates for possibly drafting a resolution of the Matanuska Susitna Port Commission to be delivered to the Borough Manager and Borough Assembly.

MOTION: Commissioner Gates moved to postpone item A for new business at the next Port Commission Meeting.

## **IX. PORT CONTRACTORS**

*(There were no Port Contractors present)*

## **X. PERSONS TO BE HEARD**

Mr. Haberman stated the agenda was not advertised for the public and there were no electronic packets published. Thanked Mr. Gates for moving item A in new business to the next meeting due to the fact there were no copies for the public. Stated the public needs to be engaged prior to passing/making any decisions. Stated there was a typo of KABATA in the agenda. Stated the references he spoke about at the last meeting have not been addressed. Stated until the Borough Attorney and Borough Clerk resign, meetings will continue to be run incorrectly.

- Commissioner Bell advised Mr. Haberman his three minutes were up several times.

Mr. Haberman continued to speak raising his voice stating it does not cost anything to post the agenda/packets on the web. Stated he appreciates Ms. Larson's comments in regards to advertising of the port.

## **XI. UNFINISHED BUSINESS**

- A. Lake Lorraine Public Access

Mr. Gates stated having a recreational facility inside the Port is a life safety issue. However he feels now that it is recreation the public will not allow it to be turned back in to industrial. Suggested for the safety of the public, we develop a public access on the north side of Lake Lorraine.

Ms. Larson asked what it would cost to relocate the public access.

Mr. Van Dongen stated when the loop road around Lake Lorraine is developed and there is a connection to the Knik Arm crossing, this would be the appropriate time to change the public access.

MOTION: Commissioner Bell moved to continue Lake Lorraine discussion at the next meeting.

## **XII. ADMINISTRATION AND COMMISSIONER COMMENTS**

Mr. Gates requested we post the agendas on the web so the public is aware of what is going to be discussed at the Port Commission meetings.

Ms. Larson asked if the Port Commission can have a joint commission meeting with the Assembly once a year.

- Mr. Moosey stated he would talk to the Assembly about having a joint meeting.

Mr. Borell stated the single most valuable piece of property in the Borough is at the Port. Mr. Borell feels a power plant is not necessary at the Port.

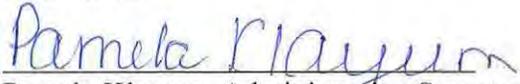
Mr. Gates requested to have a representative from the Railroad speak at a future meeting.

## **XIII. ADJOURNMENT**

The regular Port Commission meeting adjourned at 5:00 pm.

  
\_\_\_\_\_  
Greg Bell, Chairman

Submitted:

  
\_\_\_\_\_  
Pamela Klayum, Administrative Secretary

Minutes approved 00-03, 2015

**ATTENDANCE RECORD**  
**2015**  
 Port Commission Meetings  
 January 19, 2015

<b>Seat</b>	<b>Commissioner</b>	<b>Possible</b>	<b>Present</b>	<b>Absent</b>
1	Greg Bell	1	1	0
2	Noel Woods	1	1	0
3	Jordan May	1	1	0
4	Paul DuClos	1	1	0
5	Christopher Gates	1	1	0
6	Helga Larson	1	1	0
7	Steven Borell	1	1	0

MATANUSKA-SUSITNA BOROUGH  
PORT COMMISSION

April 20, 2015

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**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Port Commission was held April 20, 2015 at the Central Mat-Su Public Safety Building, Wasilla, Alaska. Commissioner Gates called the meeting to order at 3:00, p.m. as Chairman Bell had laryngitis.

**II. ROLL CALL**

Port Commissioners present and establishing a quorum were:

Mr. Greg Bell, Chairman  
Mr. Noel Woods  
Mr. Jordan May  
Mr. Paul DuClos  
Mr. Christopher Gates, Vice Chairman  
Ms. Helga Larson  
Mr. Steven Borell

Staff in attendance were:

Mr. Marc Van Dongen, Port Director  
Ms. Pamela Klayum, Port Secretary  
Mr. Mike Weller, Traffic Technician  
Mr. Brad Sworts, Pre-Design and Engineering Manager

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Port Secretary Pamela Klayum.

**IV. AUDIENCE INTRODUCTION**

Commissioner Gates asked the audience to introduce themselves: Brian Lindamood; Alaska Railroad, Mike Weller; Capital Projects, Jean Woods, Eugene Haberman, James Johnson; REMAX Dynamic of the Valley

**V. APPROVAL OF AGENDA**

The Vice Chairman, Christopher Gates inquired if there were any changes to the agenda.

MOTION: Commissioner Borell moved to approve the April 20, 2015 agenda.  
Commissioner Bell seconded.

VOTE: The agenda as written was approved without objection.

## **VI. APPROVAL OF MINUTES**

A. February 23, 2015 Regular Meeting.

MOTION: Commissioner Woods moved to approve the February 23, 2015 minutes, Commissioner May seconded.

MOTION: Commissioner Borell asked to remove Vice-Chair after his name.

VOTE: The minutes were approved as amended without objection.

## **VII. GUEST SPEAKER**

A. Railroad project up-date.

Brian Lindamood:

- Up-dated commissioners on the construction and financial status of the eight rail segments.

Continued Discussion: Mrs. Larson asked if they anticipate to be able to raise the \$1/2 million to keep the project going while waiting for the additional funding. Mr. Lindamood stated he was not sure where the \$1/2 million a year will come from. Mr. Bell asked if there is money to bid out segment 5. Mr. Lindamood sated yes. Mr. DuClos asked which segments will be affected if funding is not available. Mr. Lindamood stated the \$35 million requested by the Mat-Su Borough is for segment 2. Mr. Gates asked what the environmental issue is with segment 3. Mr. Lindamood stated the contractor put materials in the wetland that was not permitted. Currently the contractor has corrected the issue and is waiting for natural growth to take place for the Corps to close the issue. Mr. Gates asked how the Railroad is administering the engineering of the project. Mr. Lindamood reported there are three (3) external primary contracts. Mr. Gates asked if there are any disputes between construction management and design. Mr. Lindamood stated currently there is one design related issue waiting for a third opinion. Mr. Borell asked if the right of way in segment 5 has been resolved. Mr. Lindamood sated the signing with CIRC and Knik Atnu will be taking place Friday. Mr. Gates asked if there are any plans to move the maintenance facility from Ship Creek to the Port District area. Mr. Lindamood stated in order for the maintenance facility to move from Ship Creek to Port District area, thus would require the construction of the Knik Arm Bridge with rail line. Mr. Van Dongen asked if the \$303.5 million includes the rail loop, rail inside the Port District and the sub ballast, ballast and the rail. Mr. Lindamood stated he could not answer the question at this time. Mr. Van Dongen reported John Moosey; Borough Manager, George Hays; Assistant Borough Manager, James Wilson; Borough Auditor, and he met with Sterling Gallagher ,

Budget Advisor for Governor Bill Walker, and Kevin Hemingway; CFO of KABATA to discuss funding for KABATA, the State of Alaska's fiscal problems, and alternative ways to fund the rail. Marc Van Dongen reported John Moosey; Borough Manager, sent an e-mail to all Valley Legislators reference the importance of funding Rail Line Project.

*(The meeting recessed at 4:10 p.m., and reconvened at 4:15 p.m.)*

## **VIII. AGENCY/STAFF REPORTS**

### **A. Borough Manager**

Mr. Van Dongen reported for Mr. Moosey:

- Reported waiting for a response from the insurance company for engine repairs to the M/V Susitna.
- Reported still having inquires to purchase the vessel.

Continued Discussion: Mr. Gates asked what the cost is to do a test run. Mr. Van Dongen stated \$20,000.00.

### **B. Port Director**

Mr. Van Dongen:

- Reported resolution 15-001 approved by the Port Commissioners has been re-written, submitted and approved by the Assembly.
- Thanked Commissioners for sending e-mails to the Valley Legislators in reference to HB (house bill) 132.
- Reported having a teleconference with the Governor Thursday evening referencing the Governor's veto of HB (house bill) 132.
- Reported having meetings with REI a week ago and a teleconference with WesPac Friday.
- Reported the LNG Lease with WesPac is still in edit stage.
- Reported where the two LNG facilities will be located.
- Reported a sink hole on the Dock in front of the High Mast Light just south of the trestle.
- Reported having a meeting last week at the Port with Mr. Muramatsu; General Manager of Japan's Oil, Gas and Metal Corporation.
- Reported meeting with eight people from the AKLNG project last week.
- Reported working on a time when Senator Murkowski can come for a tour of the Port.
- Reported any Commissioners that would like to attend the April 29, 2015 World Trade Center Luncheon meeting at the Hilton to let Pamela know.

Continued Discussion: Ms. Larson asked if the lease is still on time for signing in August. Mr. Van Dongen stated yes. Mr. Borell asked what 500 million cu feet per day is when converted to tons. Mr. Van Dongen stated he doesn't have the answer. Mr. Gates asked

how the Cathodic Protection project is going. Mr. Van Dongen reported he will be meeting with the divers from Global Diving and the engineer from Norton Corrosion on Wednesday to start the project.

**IX. COMMITTEE REPORTS**

*(There were no Committee Reports)*

**X. PERSONS TO BE HEARD**

*(There were no Persons to be heard)*

**XI. AUDIENCE PARTICIPATION** *(limited to three minutes maximum per meeting)*

The following person spoke to concerns regarding the process of the Port Commission Meetings, suggested the Port Commission Meeting location be moved to the Borough Assembly Room: Mr. Eugene Carl Haberman

**XII. UNFINISHED BUSINESS**

A. Resolution Serial NO. 15-002 "A resolution of the Matanuska-Susitna Borough Port Commission: Advice Topics for 2015.

MOTION: Mr. Borell moved to approve Resolution 15-002; Ms. Larson Seconded.

VOTE: Motion to approve Resolution 15-002 as amended passed without objection.

**XIII. NEW BUSINESS**

*(There was no new business)*

**XIV. ADMINISTRATION AND COMMISSIONER COMMENTS**

Mr. Larson thanked Marc for being available to give a presentation to the Palmer Rotary.

Mr. Borell asked if Mr. Van Dongen will be available to speak at 7 am in Anchorage.

MOTION: Mrs. Larson moved to extend the meeting today for 15 minutes: seconded by Mr. DuClos.

VOTE: Meeting is extended 15 minutes.

Mr. Van Dongen suggested bringing maps and answering any questions pertaining to the future rail loop at the next meeting.

Mr. DuClos suggested inviting a speaker from ENSTAR Natural Gas at the next meeting.

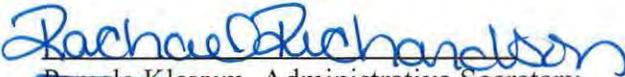
Mr. Gates drafted a resolution for discussion at the next meeting.

**XV. ADJOURNMENT**

The regular Port Commission meeting adjourned at 5:07 pm.

  
\_\_\_\_\_  
Greg Bell, Chairman

Submitted:

  
~~Pamela Klayum, Administrative Secretary~~  
  
Minutes approved June 15, 2015  
8/17/15

**ATTENDANCE RECORD**  
**2015**  
 Port Commission Meetings  
 April 20, 2015

<b>Seat</b>	<b>Commissioner</b>	<b>Possible</b>	<b>Present</b>	<b>Absent</b>
1	Greg Bell	3	3	0
2	Noel Woods	3	3	0
3	Jordan May	3	2	1
4	Paul DuClos	3	3	0
5	Christopher Gates	3	3	0
6	Helga Larson	3	2	1
7	Steven Borell	3	3	0

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Port Commission was held August 17, 2015 at the Central Mat-Su Public Safety Building, Wasilla, Alaska. Commissioner Bell called the meeting to order at 3:01 p.m.

**II. ROLL CALL**

Port Commissioners present were:

Mr. Greg Bell, Chairman  
Mr. Noel Woods  
Mr. Paul Duclos  
Mr. Christopher Gates, Vice Chairman  
Mr. Steven Borell  
Ms. Helga Larson

Port Commissioners absent and excused were:

Mr. Jordan May

Staff in attendance were:

Mr. George Hays, Assistant Borough Manager  
Mr. Marc Van Dongen, Port Director  
Ms. Rachael Richardson, Port Secretary

**III. DETERMINATION OF QUORUM**

Chairman Bell determined there was a quorum present.

**IV. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Chairman Bell.

**V. APPROVAL OF AGENDA**

Chairman Bell inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**VI. APPROVAL OF MINUTES**

- A. February 23, 2015 Regular Meeting
- B. April 20, 2015 Regular Meeting

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Chairman Bell inquired if there were any changes to the regular meeting of January 19, 2015.

GENERAL CONSENT: The minutes were approved as written without objection.

## VII. GUEST SPEAKER

A. Greg Wolf, World Trade Center of Alaska

Port Director Mr. Van Dongen introduced guest speaker Mr. Wolf.

Greg Wolf:

- Gave the history of the World Trade Center of Alaska.
- Reported the World Trade Center of Alaska is part of the global network of world trade centers.
- Explained how Alaska fits into the global picture.
- Explained how exporting natural resources helps to drive Alaska's economy.
- Explained where Alaska is now, and where it will be in the future exporting its natural resources.
- Reported China is currently Alaska's number one trading partner.
- Reported seafood was the number one export for Alaska in 2013.
- Reported April 29, 2014 there will be a Mat-Su Rising luncheon at the Hilton in Anchorage.

## VIII. AGENCY/STAFF REPORTS

A. Assistant Borough Manager

Mr. Hays:

- No up-date on the sale of the ferry.
- Reported waiting on a final report for maintenance issues of the ferry.
- Reported the Borough Manager will be traveling to DC on March 3<sup>rd</sup>.
- Reported the Borough Assembly held a work session to discuss priorities for FY 2016; seven out of thirty one priorities were related to Port MacKenzie.

Continued Discussion: Mr. Gates reported receiving a phone call from one of the Assembly members asking how the Port can reduce from draining from the general fund. Mr. Hays reported Assembly member Arvin up-dated the Assembly on what needs to take place for that to happen.

B. Port Director

Mr. Van Dongen:

- Explained why the Port Commission packets have not been posted to the website due to its IT problem getting the new site up and running.
- Reported the Mat-Su Economic Development Summit had a meeting on February 13, 2015.
- Reported giving presentations to Re-Max; CH2M Hill; and Sarah Heath, Governor's office manager for the Valley.
- Attended the Mat-Su Business Alliance luncheon with Senator Murkowski; Brad Barnes, Vice-President from WesPac; Mary Ann Pease, Vice-President from REI.
- Reported Dan Fauske announced the new volume of 1.6-2.6 billion cubic feet per day to the ASAP high pressure line.
- Reported Governor Walker announced the enhanced ASAP line will be the back-up to AKLNG project.
- Continuing to work with WesPac to finalize the lease and to meet with REI.
- Thanked Commissioner Borell for the email he sent to the Legislators referencing the importance of continuing to fund the rail line project.
- Reported only the resolution for the Alternate Route at Port MacKenzie for AKLNG has been included in the February 23<sup>rd</sup> agenda. The Borough Manager has political reasons for not creating a resolution to terminate the LNG line at Port MacKenzie.
- Reported adding the repairs of the High Mast light to the Gantt chart.
- Reported he will be on vacation March 4-20<sup>th</sup>, 2015.
- Asked what the Commissioners would like to do for the March Commission meeting since he will be on vacation.

Continued Discussion: Mr. Gates asked if the Borough Manager would make it a priority to get the Port Commission packets posted to the website, and would like to see it a priority prior to the next Port Commission meeting. Mr. Bell stated the Borough is having issues with the new website is why the packets have not been posted. Mr. Gates recited *MSB ordinance 18.03.030, the primary duty of the Port Commission shall be to advise the Assembly and the Manager on Port development matters.* Mr. Gates asked how can the Port Commission be involved or briefed so that input can be given to the Assembly. Mr. Hays stated that confidentiality agreements are set by the companies. Mr. Wilson explained the confidentiality questions asked by Mr. Gates. Mr. Van Dongen stated a copy of the lease will be presented to the Port Commission when it's closer to being finalized. Mr. Gates asked what the status of the WesPac lease would be around the time of the March meeting. Mr. Van Dongen stated it could take several months. Mr. Wilson stated there is an early start up date for spring/summer 2015. Mr. Gates suggested having the March Port Commission meeting on March 23<sup>rd</sup> to discuss the WesPac lease. Mr. Gates asked if all the projects on the Gantt chart are still on time and on budget. Mr. Van Dongen stated all but the railroad.

## **IX. COMMITTEE REPORTS**

*(There were no committee reports)*

## **X. PERSONS TO BE HEARD (Three Minutes Per Person)**

*(There were no person to be heard)*

**XI. AUDIENCE PARTICIPATION** *(Three Minutes Per Person)*

The following person spoke to concerns regarding the process of the Port Commission Meetings: Mr. Eugene Haberman.

MOTION: Mr. Gates moved that we extend our meeting today for 20 minutes.

MOTION: Mr. Bell moved that we extend our meeting today for 15 minutes rather than 20 minutes; seconded by Mr. DuClos.

VOTE: Meeting is extended for 15 minutes.

**XII. UNFINISHED BUSINESS**

A. Lake Lorraine Public Access

MOTION: Mr. Gates requested a resolution be drafted to put a hold on any further planning of public access around Lake Lorraine until further plans are developed.

VOTE: Failed due to no second.

MOTION: MR. Gates requested the Port Commission draft a resolution to put a hold on any further planning of public access around Lake Lorraine from other departments of the Mat-Su Borough; seconded by Mr. Borell.

DISCUSSION: Mr. Gates stated he would draft the resolution.

VOTE: The motion passed with all in favor.

**XIII. NEW BUSINESS**

A. Resolution Serial No. 15-001 "A resolution of the Matanuska Susitna Borough Port MacKenzie Port Commission supporting the alternative corridor past Point MacKenzie for the Alaska LNG pipeline".

MOTION: Mr. Gates moved to approve resolution 15-001; seconded by Mr. Woods.

VOTE: No objections and this resolution is approved.

B. Proposed resolution of the Matanuska Susitna Borough Port Commission: Commission Advise topics for 2015.

MOTION: Mr. Gates moved to approve for discussion of proposed resolution; seconded by Mr. Woods.

working in a linear fashion. The upcoming Special Session is key. We need to be more energized to take advantage of all the opportunities.

**XIV. ADJOURNMENT**

MOTION: Chairman Bell moved to adjourn.

With no further business at hand, the meeting adjourned at 5:19 pm.

  
Christopher Gates, Vice-Chairman

Submitted:

  
Therese Dolan, Administrative Secretary

Minutes approved: \_\_\_\_\_

MATANUSKA-SUSITNA BOROUGH  
PORT COMMISSION RESOLUTION SERIAL NO. 15-002

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PORT COMMISSION  
CONCERNING ADVICE TOPICS.

---

WHEREAS, the role of the Port Commission is declared in MSB Code 18.03.010 "...to provide advice to the Assembly and Manager on harbors, wharves, docks, elevators, storage yards and other marine related facilities;" and

WHEREAS, the extent and scope of providing such advice is silent; and

WHEREAS, it is beneficial to the Assembly, Manager and Commission for members of the Mat-Su Port Commission to have a clear understanding of the types of matters that it should evaluate and comment upon.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Port Commission may work to provide advice to the Assembly, Administration and staff with regards to the following topics;

- A. Matters of an extraordinary nature or event that may impact the physical plant or land in the Port area and/or tonnage across port docks,
- B. Requests for specific Commission input and advice on matters given it by the Assembly or the Manager,
- C. Any matters that may influence present or possible future

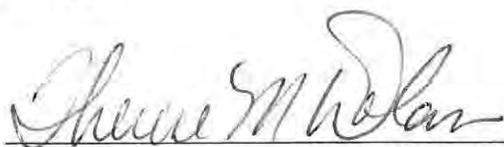
tonnage across the Port,

- D. Proposed State of Alaska or Borough legislation that may impact future Railroad and/or Port improvements at or around Port MacKenzie (e.g. facilitating a major regional bulk commodity export Port),
- E. Leases that are proposed for over two years,
- F. Cook Inlet Port or regional master plans and/or SPUDs that may impact Port MacKenzie,
- G. Actions directly concerning the docks and lands surrounding Port MacKenzie,
- H. Capital improvement requests related to facilities at Port MacKenzie,
- I. Regional regulatory and NGO (Non-Governmental Organization) actions that could impact activities of Port MacKenzie.

ADOPTED by the Matanuska-Susitna Borough Port Commission  
this 21st day of September, 2015.

  
\_\_\_\_\_  
GREG BELL, CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
THERESE DOLAN, PORT SECRETARY

(SEAL)

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MATANUSKA-SUSITNA BOROUGH  
PORT COMMISSION RESOLUTION SERIAL NO. 15-003

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PORT COMMISSION  
ENCOURAGING THE NON-MIXING OF INDUSTRIAL/COMMERCIAL USES AT LAKE  
LORRAINE OR OTHER AREAS WITHIN THE PORT DISTRICT.

---

WHEREAS, the role of the Port Commission is declared in MSB Code 18.03.010"...to provide advice to the Assembly and Manager on harbors, wharves, docks, elevators, storage yards and other marine related facilities;" and

WHEREAS, uplands and port district area lands are included in the topics of advice that impact the development and operation of the Port; and

WHEREAS, mixing land users near areas that are forecasted to include heavy traffic and heavy commercial and industrial uses is not recommended due to potential conflicts, life safety and Port operating reasons; and

WHEREAS, land areas around Lake Lorraine are anticipated to increase in their appeal for recreational uses due to easier access, good fishing and other reasons; and

WHEREAS, the Port Commission desires to minimize life safety and other land use conflicts within the Port District especially those concerned with recreational and other non-Port dependant uses of land near industrial Port improvements;

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Port Commission encourages the Matanuska Susitna

---

Planning Department, Platting Board and Assembly to only allow  
and facilitate industrial uses within the Port district  
including the lands around Lake Lorraine, except for the already  
established public use easement on the south side of the lake  
which allows the public traditional access to use the lake, in  
order to advance the interests of the port for the long term  
benefits of the citizens of the Matanuska-Susitna Borough.

ADOPTED by the Matanuska-Susitna Borough Port Commission  
this 21 day of Sept., 2015.

  
\_\_\_\_\_  
GREG BELL, CHAIRMAN

ATTEST:

  
\_\_\_\_\_  
THERESE DOLAN, PORT SECRETARY

(SEAL)

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, July 22, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:03 pm.

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**II. ROLL CALL AND DETERMINATION OF A QUORUM**

Transportation Advisory Board members present and establishing a quorum were:

Mr. LaMarr Anderson  
Vice Chair Rick Besse  
Chairman Don Carney  
Mr. Dan Elliott  
Mr. David Lundin  
Mr. Kenneth Walch  
Ms. Sonya Walden

Transportation Advisory Board members absent and excused were:

Ms. Beth Fread

Staff and Agency Representatives in attendance were:

Mr. Mike Weller, Traffic Data Technician  
Ms. Debbie Passmore, Administrative Assistant  
Mr. Emerson Krueger, LMD Specialist  
Ms. Lauren Driscoll, Chief of Planning

**III. AUDIENCE INTRODUCTION**

Mr. Bill Klebesadel, City of Wasilla Deputy Public Works Director  
Mr. Allen Kemplen, ADOT&PF Planner III  
Ms. Melanie Nichols, ADOT&PF Planner II  
Mr. David Post, ADOT&PF Planning Manager  
Mr. Mike Shields, Road Service Advisory Board  
Mr. Jim Amundsen, ADOT&PF Engineer/Architect IV  
Mr. Gary Stevig, Chickaloon Tribal Council

**IV. APPROVAL OF TODAY'S AGENDA**

MOTION: Mr. Ken Walch moved that today's agenda be approved; Mr. LaMarr Anderson seconded. No discussion or changes.

GENERAL CONSENT: The agenda was approved without objection.

**V. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Don Carney.

**VI. APPROVAL OF MINUTES OF PRECEDING MEETINGS**

- A. June 24, 2015 (Regular Meeting)

MOTION: Mr. Dan Elliott moved that the minutes of the June 24, 2015 meeting be approved; Ms. Sonya Walden seconded.

GENERAL CONSENT: The minutes were approved without objection.

**VII. INFORMATION FROM THE CHAIR**

A. The TAB's letter to the Assembly and the Planning Commission will be presented during the Assembly's August 4 meeting.

B. Last night's Assembly meeting was very productive with both school projects and road projects having action approved.

C. Is a bit nervous because every school district has work going on right now and school will be starting in about three weeks.

**VIII. REPORTS FROM OTHER BOARDS AND COMMITTEES**

A. AAB – *no report today*

B. Parks & Trails – Sonya Walden

C. RSA's – Dan Elliott – *didn't meet this month so no report*

**XI. AGENCY AND STAFF REPORTS**

A. Cities

1. Palmer – *nothing today*

2. Wasilla, Bill Klebesadel

B. State Agencies

1. Mr. Allen Kemplen, ADOT&PF Planner III

a. New Draft 2016-2019 STIP

2. Mr. David Post, ADOT&PF Planning Manager

b. Discussed M&O changes to road maintenance due to funding cut

backs. Mr. Ken Walch asked that the TAB become involved in trying to work with ADOT&PF and the MSB to decide what direction to go.

C. MSB Staff

1. Emerson Krueger, Community Development

a. Discuss Resolution 15-07 (This resolution is included in Section XII Unfinished Business of today's agenda.)

D. Tribal Organizations

1. *nothing today*

E. MSB Transit

1. Mat-Su Transit Coalition – *nothing today*

2. Alaska Mobility Coalition – *nothing today*

**X. PRESENTATIONS**

*None today*

**XI. AUDIENCE PARTICIPATION (limited to three minutes)**

Mr. Mike Shields, Road Service Advisory Board

**XII. UNFINISHED BUSINESS**

A. Resolution 15-06, Recommending Assembly Approval of a Resolution Supporting Amendments to MSB Title 43 Subdivisions to Improve the Overall MSB and State of Alaska Transportation System

MOTION: Mr. David Lundin moved that we discuss and adopt this resolution; seconded by Mr. Ken Walch. Discussion.

AMENDMENT: Mr. Don Carney moved that the resolution be amended to add “Now therefore be it further resolved that the TAB suggests that the Assembly create a task force to review these recommendations in a more public forum to allow participation from all interested parties”; seconded by Mr. David Lundin. Discussion.

Mr. Don Carney withdrew his amendment.

AMENDMENT: Mr. Rick Besse moved that Issue No. 6 be removed from the list of issues

Mr. Rick Besse withdrew his amendment.

AMENDMENT: Mr. David Lundin moved that the resolution be revised as brought forth last month: amend the resolution’s second to the last whereas; remove the word “end” and in the Now Therefore paragraph insert after “assembly support” “the Planning Department’s efforts to examine MSB Title 43 regarding” and then correct the title to match the Now Therefore paragraph; seconded by Mr. Dan Elliott. Discussion. (Secretary note: the title does not need to match the Now Therefore paragraph and was not changed).

VOTE ON THE AMENDMENT: no objections and this amendment passes.

AMENDMENT: Ms. Sonya Walden moved that the Now Therefore paragraph also include “but not limited to” after the word “regarding”; seconded by Mr. David Lundin. No discussion.

VOTE ON THE AMENDMENT: no objection and this amendment passes.

VOTE ON THE ORIGINAL MOTION: no objection and this resolution is adopted as amended.

B. Resolution 15-07, Requesting the Addition of a Paved Pathway and A Flattened Ditch Along the Parks Highway Alternative Corridor.

MOTION: Mr. LaMarr Anderson moved that we discuss and adopt this resolution; seconded by Mr. Ken Walch. Discussion.

AMENDMENT: Mr. Dan Elliott moved that we remove from this resolution all parts about the flattened ditch so as to not condone ATV use along the Parks Highway Alternative Corridor; seconded by Mr. Rick Besse. Discussion.

VOTE ON THE AMENDMENT:

Mr. David Lundin yes

Mr. LaMarr Anderson yes

Mr. Rick Besse yes  
Mr. Don Carney yes  
Ms. Sonya Walden yes  
Mr. Dan Elliott yes  
Mr. Ken Walch no

The vote is six yesses and one no; this amendment passes.

Ms. Sonya Walden moved that staff rewrite this resolution and discuss at our next meeting; no second and this motion dies.

Discussion.

VOTE ON THE RESOLUTION AS AMENDED: no objections and this resolution is adopted as amended.

The Board would like the Chair and staff to find out the status of the ATV Blue Ribbon Task Force from the Mayor.

C. Resolution 15-11, Recommending that the Borough Assembly Provide ADOT&PF a Resolution of Support of the Current Design of the “KGB Road Construction: Centaur Avenue to Vine Road” Project to Rural Standards and recommends purchasing the additional right of way needed for a six-lane highway only if funding is available and the property owners are willing sellers.

MOTION: Mr. Dan Elliott moved that we discuss and adopt this resolution: seconded by Mr. Ken Walch. Discussion.

AMENDMENT: Mr. Dan Elliott moved that we amend the 12<sup>th</sup> “whereas” to remove “this” in front of the word “resolution” and substitute “the Planning Commission’s”; seconded by Mr. David Lundin.

VOTE ON THE AMENDMENT: no objections and this amendment passes.

AMENDMENT: Mr. LaMarr Anderson moved that we remove the “only” from the last Whereas and the Now Therefore and in the title and delete “and the property owners are willing sellers”; seconded by Ms. Sonya Walden. Discussion.

AMENDMENT: Mr. Dan Elliott moved that we remove the last “whereas” and remove the last “now therefore” and remove all discussion about the right of way needed for a six lane altogether; seconded by Mr. Ken Walch. Discussion.

VOTE ON MR. DAN ELLIOTT’S AMENDMENT:

Ms. Sonya Walden no  
Mr. Dan Elliott yes  
Mr. Ken Walch no  
Mr. Rick Besse yes  
Mr. LaMarr Anderson no  
Mr. David Lundin no  
Mr. Don Carney no

Five no's and two yes's; this amendment does not pass.

VOTE ON MR. LAMARR ANDERSON'S AMENDMENT: no objection and this amendment passes.

AMENDMENT: Mr. David Lundin amended the resolution so that the title and the first Now Therefore match the Planning Commission's resolutions title to clarify the project location; seconded by Mr. Dan Elliott. Discussion.

VOTE ON THE AMENDMENT: no objection and this amendment passes.

VOTE ON PASSING THIS RESOLUTION: no objections and this resolution is adopted as amended.

### **XIII. NEW BUSINESS**

Mr. Dan Elliott asked that we talk about the high tower lights going in on the Glenn Highway project coming into Palmer at our next meeting. He believes that light pollution is a real problem.

### **XIV. UPCOMING MEETING REMINDER(S)**

- A. Our next regular TAB meeting will be on Wednesday, August 26, 2015, 2:00 - 4:30 pm in the MSB Assembly Chambers.

Discussion about cancelling the August meeting. If it is cancelled, our next meeting will be September 23, 2015. Our next meeting is NOT cancelled and our next meeting will be held as scheduled on August 26.

### **XV. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS**

- A. TAB Memo to the Planning Commission and the Assembly re Transportation-Related Issues
- B. Letter from the MatSu Business Alliance, Inc. re: Title 43
- C. Agenda for the Planning Commission Meeting on July 20, 2015  
Meeting Deadlines for Next TAB Meeting – August 26, 2015

### **XVI. COMMENTS FROM THE BOARD**

Mr. David Lundin – none

Mr. LaMarr Anderson – none

Mr. Rick Besse – none

Ms. Sonya Walden – none

Mr. Dan Elliott – if nothing comes up at the TAB agenda setting meeting, he would be okay with cancelling the meeting in August.

(Brief discussion. It was decided that the Chair and Vice Chair will make a decision following the agenda-setting meeting that will be held before the August meeting and let the Board members know the next meeting date at that time.)

Mr. Don Carney – agrees that we do need to get involved with this again. Hopes it is still in the works.

**XVII. ADJOURNMENT**

Mr. Ken Walch moved that the meeting be adjourned.

With no further business at hand, the meeting was adjourned at 4:31 p.m.

  
\_\_\_\_\_  
Don Carney, Chair

ATTEST:

  
\_\_\_\_\_  
Ms. Debbie Passmore, Board Admin. Support

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**MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD**

**REGULAR MEETING MINUTES  
Wednesday, September 23, 2015**

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Transportation Advisory Board was held on Wednesday, September 23, 2015, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:04 pm by Chair Don Carney.

**II. ROLL CALL AND DETERMINATION OF A QUOROM**

Transportation Advisory Board members present and establishing a quorum were:

- Mr. LaMarr Anderson
- Chair Don Carney
- Mr. Dan Elliott
- Ms. Beth Fread
- Mr. David Lundin
- Mr. Kenneth Walch
- Ms. Sonya Walden

Transportation Advisory Board members absent and excused were:

- Vice Chair Rick Besse

Staff and Agency Representatives in attendance were:

- Ms. Debbie Passmore, Administrative Assistant
- Ms. Jessica Smith, MSB Planner II
- Mr. Terry Dolan, MSB Public Works Director
- Ms. Eileen Probasco, MSB Planning Director – joined us at 2:10
- Ms. Lauren Driscoll, MSB Planning Chief – joined us at 2:40

**III. AUDIENCE INTRODUCTION**

- Mr. Allen Kemplen, ADOT&PF Planner III
- Mr. Tom Healy, City of Palmer Director of Public Works
- Ms. Melanie Nichols, ADOT&PF Planner II
- Mr. Matt Edge, CRW
- Mr. Jim Amundsen, ADOT&PF Engineer/Architect IV – by telephone
- Mr. Bill Klebesadel, City of Wasilla Deputy Public Works Director
- Mr. Eugene Carl Haberman – joined us at 2:15

**IV. APPROVAL OF TODAY'S AGENDA**

MOTION: Mr. Ken Walch moved that today's agenda be approved; Mr. LaMarr Anderson seconded. Discussion of changes: Mr. Bill Klebesadel will discuss Wasilla's future road program at our November meeting; Mr. Allen Kemplen will be discussing the State M&O changes to road maintenance during New Business today instead of Mr. Randy Vanderwood.

GENERAL CONSENT: The agenda was approved as amended without objection.

## V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Don Carney.

## VI. APPROVAL OF MINUTES OF PRECEDING MEETING

### A. July 22, 2015 (Regular Meeting)

MOTION: Ms. Sonya Walden moved that the minutes of the July 22, 2015 meeting be approved; Mr. LaMarr Anderson seconded. Discussion of corrections: add "ATV" in front of "blue ribbon task force" on page 4; should be "two yes's" not "one yes" at the top of page 5.

GENERAL CONSENT: The minutes were approved as corrected without objection.

## VII. INFORMATION FROM THE CHAIR

- A. Update on Bogard Road Extension East project and schools
- B. Seldon Road and Seward Meridian Traffic Troubles

## VIII. REPORTS FROM OTHER BOARDS AND COMMITTEES

- A. AAB – Beth Fread
- B. Parks & Trails – Sonya Walden
- C. RSA's – Dan Elliott

Note: Ken would like to have a discussion at a TAB meeting soon to request that the borough create a booklet/flyer/brochure outlining the current laws (regulations, requirements and restrictions) for ATV's in the public right of way.

## XI. AGENCY AND STAFF REPORTS

- A. Cities
  - 1. Palmer – Mr. Tom Healy, Public Works Director and Acting City Manager. Discussed Palmer's future road program, especially new connections, road upgrades, etc. for the next five years.
  - 2. Wasilla – Mr. Bill Klebesadel, Deputy Public Works Director. Discussion with Mr. Terry Dolan, MSB Public Works Director re: the speed limit on Fern between Edlund and Mint.
- B. State Agencies
  - 1. Mr. Allen Kemplen, ADOT&PF Planner III
  - 2. Ms. Melanie Nichols, ADOT&PF Planner II introduced
- C. MSB Staff
  - 1. Ms. Jessica Smith, MSB Transportation Planner
    - a. Job scope, current and future projects
  - 2. Ms. Lauren Driscoll, MSB Planning Chief
    - a. Update on the LRTP
  - 3. Eileen Probasco, MSB Planning Director
    - a. Planning Commission Title 43 Workshop (9-14-2015) Update
      - Note: Next joint work session between the Planning Commission and the Assembly will be held on 10-27-2015 (one day before our October 28 TAB meeting). Will plan to give us a report at our meeting.

4. Brad Sworts, Acting Capital Projects Director
  - a. Status of the ATV Blue Ribbon Task Force. Discussion of possible solutions. Create a coalition? Create an ATV Corridor Plan? For now can we just get a report outlining what is already in place? Ms. Beth Fread asked that Ms. Debbie Passmore distribute the spreadsheets that we created during the TAB's meetings in 2012 with the existing laws. Mr. Brad Sworts suggested that we team up with the Parks & Rec Board and work together. Ms. Sonya Walden will bring that up on Monday with them. Perhaps put this on our next meeting's agenda? Ms. Sonya Walden asked that we let her talk with the Parks & Rec Board first. She'll let Mr. Don Carney know the outcome of her discussion with them. Then it will be discussed during the next agenda setting meeting.

D. Tribal Organizations - *no one today*

E. Transit

1. Jessica Smith, Mat-Su Transit Coalition update.
2. Alaska Mobility Coalition update. *No one today.*

## X. PRESENTATIONS

*None today*

## XI. AUDIENCE PARTICIPATION (*limited to three minutes*)

The following person spoke about the recent Planning Commission meeting and Title 43, wants all meetings to be held in the Assembly chambers: Mr. Eugene Carl Haberman

## XII. UNFINISHED BUSINESS

*None*

## XIII. NEW BUSINESS

A. Mr. Allen Kemplen, ADOT&PF Planner III. Discussed State M&O changes to road maintenance priority levels on the State's roads within the Borough due to funding cut backs. TAB would like to work with ADOT&PF and the MSB to decide what direction to go. Discussed possible solutions.

## XIV. UPCOMING MEETING REMINDER

A. Our next regular TAB meeting will be on Wednesday, October 28, 2015, 2:00 - 4:30 pm in the MSB Assembly Chambers.

## XV. MISC. INFORMATIONAL HANDOUTS AND COMMUNICATIONS

A. Meeting Deadlines for Next TAB Meeting

## **XVI. COMMENTS FROM THE BOARD**

### **Ms. Beth Fread**

Is very concerned that we voted on having a meeting and then it was cancelled without a corresponding vote. This speaks to the value of our votes and whether or not any vote we have can be arbitrarily cancelled without comment.

Appreciates the report from the Planning Department.

### **Mr. Ken Walch**

Nothing

### **Mr. David Lundin**

Update on Clapp Drive: Is being paved next week; Clapp intersection with KGB realignment: poles should arrive around the end of October/beginning of November. Clapp will be open but will have a stop condition like before and the reduced speed limit of 45.

### **Ms. Sonya Walden**

Appreciates the updates re the ATV task force and possibly working together with Parks & Rec

Appreciates the updates on the road conditions

Appreciates the updates on the Planning Commission

Welcomes everybody that's new

### **Mr. Dan Elliott**

Noticed that lots of hunters have trucks that can haul ATV's all over the State.

Is concerned about the paving of Fairview Loop and the driveways and how the ATV's will hurt them.

Not sure how the RSA's will be able to pick up the snow plowing extra work that the State won't be able to do.

### **Mr. LaMarr Anderson**

Clarified the discussion in July about the August meeting.

Welcomed Ms. Jessica Smith.

Attended the transit coalition and is happy Wendy has joined. Not sure what the role of the coalition will be in the future of the merger. That process is ongoing.

### **Mr. Brad Sworts**

Update on the Bogard Road Extension East project: 49<sup>th</sup> State Street has been paved and all the legs of the roundabout; still need to do more work on the lifts. Remaining of that and in front of Colony Schools should be paved on Friday, weather depending. Arctic Avenue in front of Palmer to the Glenn – they are laying D1 today and hope to have pavement starting Sept. 30.

As far as the map showing the MSBSD bus stops and the State roads: it looks like the areas that will be hardest hit will be the Butte Area, Willow, Sutton, Buffalo Mine, 58<sup>th</sup> Mile Road that goes up to the prison, and probably Hollywood are all Level 4 but are populated areas and have a lot of bus stops.

### **Mr. Don Carney**

Also welcomes Ms. Jessica Smith and Ms. Melanie Nichols.

Looking forward to more communication with the TAB and them.

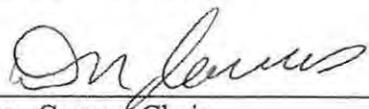
Understands the budget constraints that all of the agencies are facing but is very concerned about roads not being safe this winter. Small things can quickly snowball into large things that are hard to deal

with. Weather-related emergencies here are predictable and can't be ignored. Maybe a way to fund snow plowing will be to put it under Emergency Planning Procedures. Is very concerned about that not only as an employee with the School District but also as a transportation involved person. Hopes we can continue to work on this and come up with a solution.

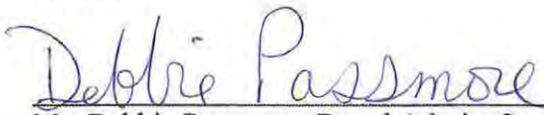
#### **XVII. ADJOURNMENT**

Mr. LaMarr Anderson moved that the meeting be adjourned.

With no further business at hand, the meeting was adjourned at 4:19 p.m.

  
\_\_\_\_\_  
Don Carney, Chair

ATTEST:

  
\_\_\_\_\_  
Ms. Debbie Passmore, Board Admin. Support

**MATANUSKA-SUSITNA BOROUGH  
TRANSPORTATION ADVISORY BOARD  
RESOLUTION SERIAL NO. 15-12**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH TRANSPORTATION ADVISORY BOARD IN SUPPORT OF THE SELDON ROAD EXTENSION CORRIDOR ACCESS MANAGEMENT PLAN.

---

WHEREAS, the amount of corridor access is a key factor in highway congestion and accident rates; and

WHEREAS, access management is a long established transportation engineering practice recommended by the American Association of State Highway Transportation Officials (AASHTO),

WHEREAS, AASHTO recommends that access to high classification roads such as arterials and major collector be limited to preserve the safety and mobility of these facilities; and

WHEREAS, a lack of corridor access management and control along many of our main highways such as the Parks Highway north of Wasilla, the Palmer-Wasilla Highway and Knik-Goose Bay Road have led to high levels of congestion, high accident rates and increased costs for construction improvements; and

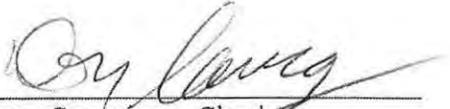
WHEREAS, Seldon Road Extension is designated as a minor arterial in the project design criteria; and

WHEREAS, access management plans must be adopted into code in order to effectively guide intersection locations during the platting process.

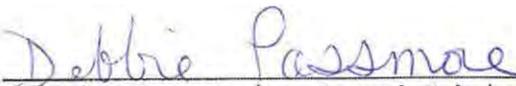
NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board supports the adoption of the Seldon Road Extension Corridor Access Management Plan.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Matanuska-Susitna Borough Transportation Advisory Board recommends that this Corridor Access Management Plan be adopted into Borough code.

ADOPTED by the Matanuska-Susitna Borough Transportation  
Advisory Board this 30<sup>th</sup> day of November, 2015.

  
\_\_\_\_\_  
Don Carney, Chair

ATTEST:

  
\_\_\_\_\_  
Debbie Passmore, Board Admin. Support

**Corridor Access Management Plan  
Seldon Road Extension  
Church Road to Pittman Road**

Project No. 35411  
Wasilla, Alaska



Prepared for:  
Matanuska-Susitna Borough  
350 E. Dahlia Ave.  
Palmer, Alaska 99645

Prepared by:  
Stantec Consulting Services Inc.  
2515 A Street  
Anchorage, Alaska 99503  
907.276.4245

**PUBLIC REVIEW DRAFT**

Stantec WO#: 204700260

November 16, 2015

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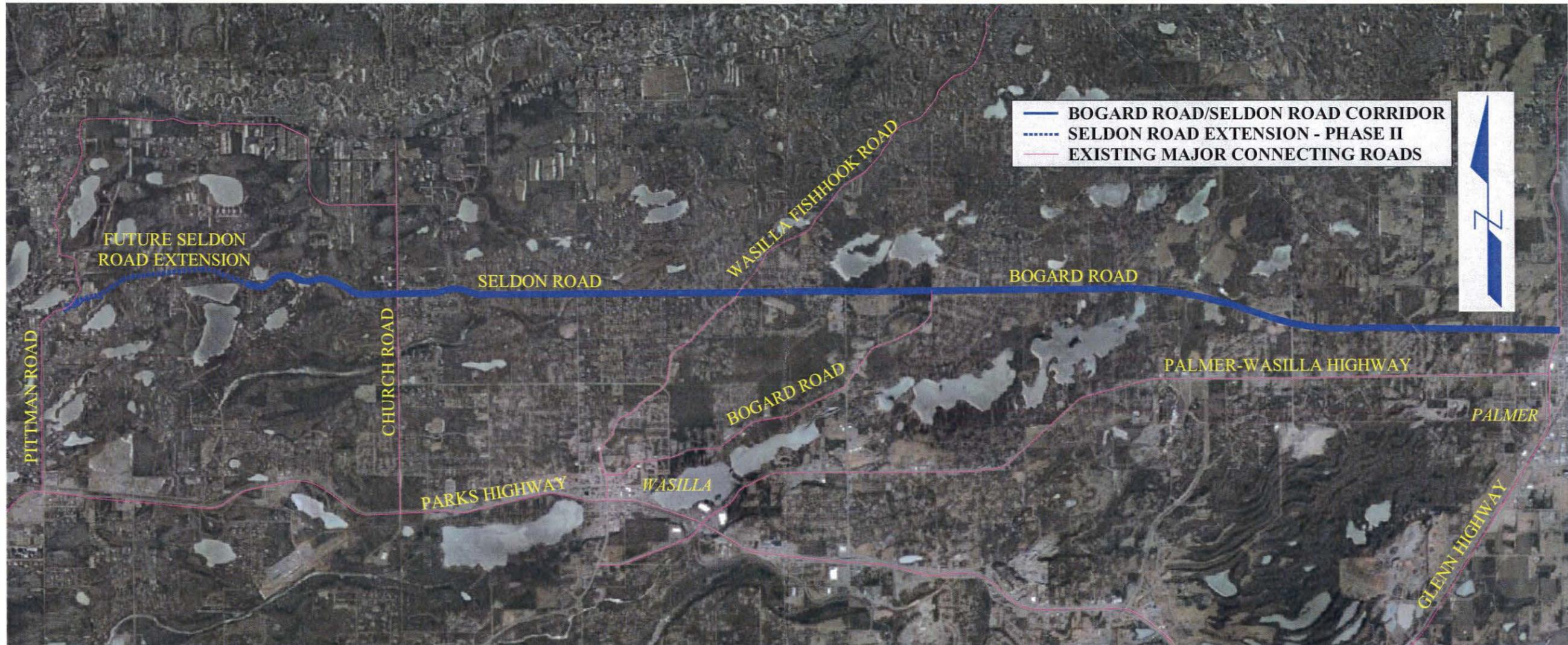
# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Introduction  
November 16, 2015

## 1.0 INTRODUCTION

The Matanuska-Susitna Borough (MSB) has obtained funding to extend Seldon Road westward from Church Road to Pittman Road.

In order to maintain the mobility and safety benefits of this minor arterial road, access will be limited along the new roadway to the extent possible. This *Access Management Plan* will provide the guidelines necessary to manage access along this segment of Seldon Road.



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 BOGARD ROAD/SELDON ROAD CORRIDOR

FIGURE 1

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Purpose of Access Management  
November 16, 2015

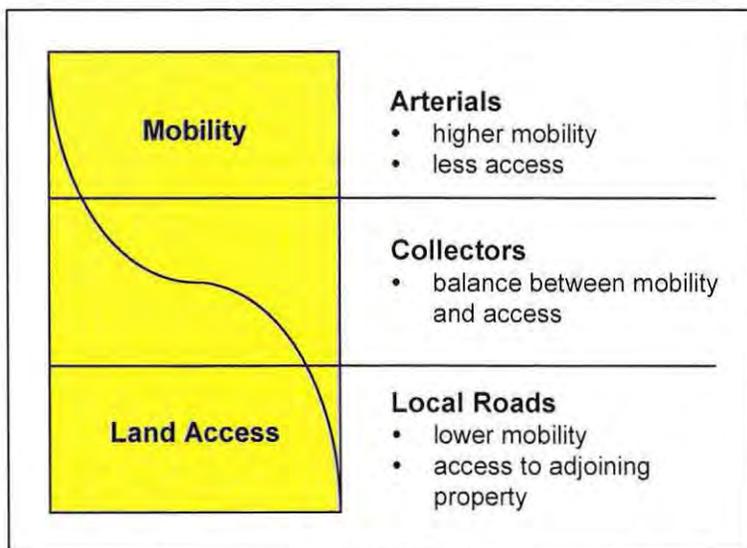
## 2.0 PURPOSE OF ACCESS MANAGEMENT

*The purpose of access management is to provide vehicular access to land development in a manner that preserves the safety and efficiency of the transportation system.*

*Access Management Manual (TRB, 2003)*

The road network is created to serve a single purpose – the movement of people and goods. From an operational perspective, this can be seen as a two-step process: entering or leaving the road network, and traveling through the road network. Unfortunately, these two steps conflict with each other, especially as volumes increase. That is to say, it is very difficult to enter a road that has a high volume of fast moving traffic. Similarly, a road cannot accommodate a high volume of fast moving traffic, if there are numerous driveways, where motorists are turning on and off of the road. As a result, a hierarchy of road classifications has been developed by the American Association of State Highway and Transportation Officials (AASHTO) that outlines the role each road type should be designed to fill in the road network. Higher classification roads (interstates, arterials) are intended to provide service to higher speed through-traffic, while lower classification roads are designed to provide access to individual parcels and destinations. This is shown graphically in Figure 1. Benefits and techniques for access management are also discussed in National Cooperative Highway Research Program (NCHRP) Report 420, *Impacts of Access Management Techniques* (Transportation Research Board (TRB), 1999)

**Figure 2 Roadway Functional Roles**



Source: Safety Effectiveness of Highway Design Features, Vol. 1 FHWA, 1992



## **CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD**

Purpose of Access Management  
November 16, 2015

In order to maintain the mobility function of the higher class roadways, access must be limited. The most extreme example of this is how access to freeways is limited to interchanges. Arterials do not require such a high level of access control, but some control is prudent. This *Access Management Plan* provides the framework for managing that access.

The Seldon Road Extension is designed as a rural minor arterial, which means it will need a higher level of access control than collector or local roads, but lower level of access control than major arterials or freeways.

Access management must be thoughtfully planned and managed to be successful. Otherwise, driveways and access points end up being located and constructed without regard to how they fit into the entire system, which often leads to inconsistent spacing, multiple conflict points, and poor sight distance, as seen on the Palmer-Wasilla Highway. In the MSB, access management will be implemented by both the Platting Board and through the driveway permit process. The entities that oversee both of these processes must be informed of and supportive of the *Access Management Plan* in order for it to be successful. It is equally important for the agencies to work with the public to ensure understanding and buy-in of the safety, mobility, and public investment benefits of access management while being sensitive to individual landowners needs for access and mobility.



## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Benefits of Access management  
November 16, 2015

### 3.0 BENEFITS OF ACCESS MANAGEMENT

Controlling access on roadways provides the following key benefits:

- Helps maintain efficient traffic flow
- Increases public safety
- Protects the public's financial investment in roadway infrastructure

The *Access Management Manual* states that decreasing signal spacing from four per mile to two per mile decreases total delay by 60 percent and vehicle hours of travel by 50 percent. At unsignalized access points, close spacing decreases egress capacity when spacing is less than 1.5 times the acceleration distance. Entering traffic causes slowdowns in through traffic as far as 620 feet upstream of access points.

Similarly, crash rates along corridors with two signals per mile is about half of the rate on corridors with four or more signals per mile. For unsignalized access points, crash rates increase by about 40 percent for each doubling of access density. Crash rates increase as access density increases because intersections have so many conflict points. Additionally, intersections have areas of influence upstream and downstream of the intersection due to speed differentials and decision sight distances. When intersection areas of influence overlap, driver attention is spread over a greater number of potential conflicts, which compounds the conflicts experienced at an isolated intersection. Eliminating overlapping areas of influence at intersections is, therefore, an important element in enhancing roadway safety.

The benefits of access management are experienced by society as a whole. Adjacent land owners may object to having their access limited to provide benefits to society. It is important to recognize that these are not abstract benefits, but are quantifiable benefits that correlate to the investment the public is making in constructing this new facility. Additionally, lack of access management increases congestion, which is a deterrent to potential customers and homebuyers.

It cannot be overstated how important internal neighborhood connectivity is to the efficient operation of arterial roadways. Efficient internal connectivity allows neighbors to travel within their neighborhood as long as possible. In some instances this will keep local traffic off of arterial roads. In other instances, it may mean that instead of a resident making a turn on to Seldon Road only to make another turn on to Church Road, they can access Church Road directly from their neighborhood. This reduces congestion on the road network, reduces left turns at intersections, reduces out of direction travel, and keeps travelers on safer, low-volume streets for more of their trips. To this end, as the adjacent parcels are platted and developed, the road networks need to connect to Pittman Road to the north and west, Church Road to the east, and Spruce Road (extended) to the south. A good example of this is how Little Rain Road and Gentle



## **CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD**

Benefits of Access management  
November 16, 2015

Breeze Drive in the Bruce Lake Subdivision are platted all the way to the adjacent parcel boundaries.

In summary, implementing an *Access Management Plan* that manages the location and density of public and private accesses to the roadway helps to promote the safe and efficient travel of the public and maintains the significant investment the public is making in the road network.

# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Project Overview for Seldon Road Extension  
November 16, 2015

## 4.0 PROJECT OVERVIEW FOR SELDON ROAD EXTENSION

The extension of Seldon Road from Church Road to Pittman Road is a step toward constructing an east-west corridor connecting Palmer with Houston. The project was divided into two phases for design and construction due to funding constraints. Phase I extends between Church Road and Beverly Lake Road at Windy Bottom Road. Phase II will extend between Phase I and Pittman Road, north of Beverly Lake Road.

Initial studies and planning for the Phase I route were undertaken by the MSB in the 1980s. Based on this work, a 200-foot wide right-of-way (ROW) easement was secured from Church Road to Beverly Lake Road. The Seldon Road extension begins at the intersection of Seldon Road and Church Road, then follows high ground to avoid wetlands until it ties into Beverly Lake Road at Merri Belle Lake Subdivision.

With the exception of three parcels in the Merri Belle Subdivision, construction was through undeveloped lands owned by the State and the MSB.

The alignment for Phase II, between Phase I and Pittman Road, was chosen to minimize right-of-way, utility and construction costs, private property impacts, and environmental impacts. Roadway geometry and access control characteristics were considered for their relative safety benefits. The approved route begins by connection to the end of the Phase I alignment near Windy Bottom Road, and extends in a north westerly direction to stay north of Beverly Lake Road, and then sweeps southwest to merge into Pittman Road near Meadow Lakes Elementary School.

The following table outlines traffic projections developed in support of Seldon Road Extension.

**Table 1 Traffic Projections for Seldon Road Extension**

	Phase I	Phase II
AADT - 2018	3,500	4,400
AADT - 2038	10,752	9,125
Design Hour Volume	9.0%	9.0%
Truck Percentage	4%	4%
Design Speed	55 M.P.H.	55 M.P.H.
AADT = Average Annual Daily Traffic		

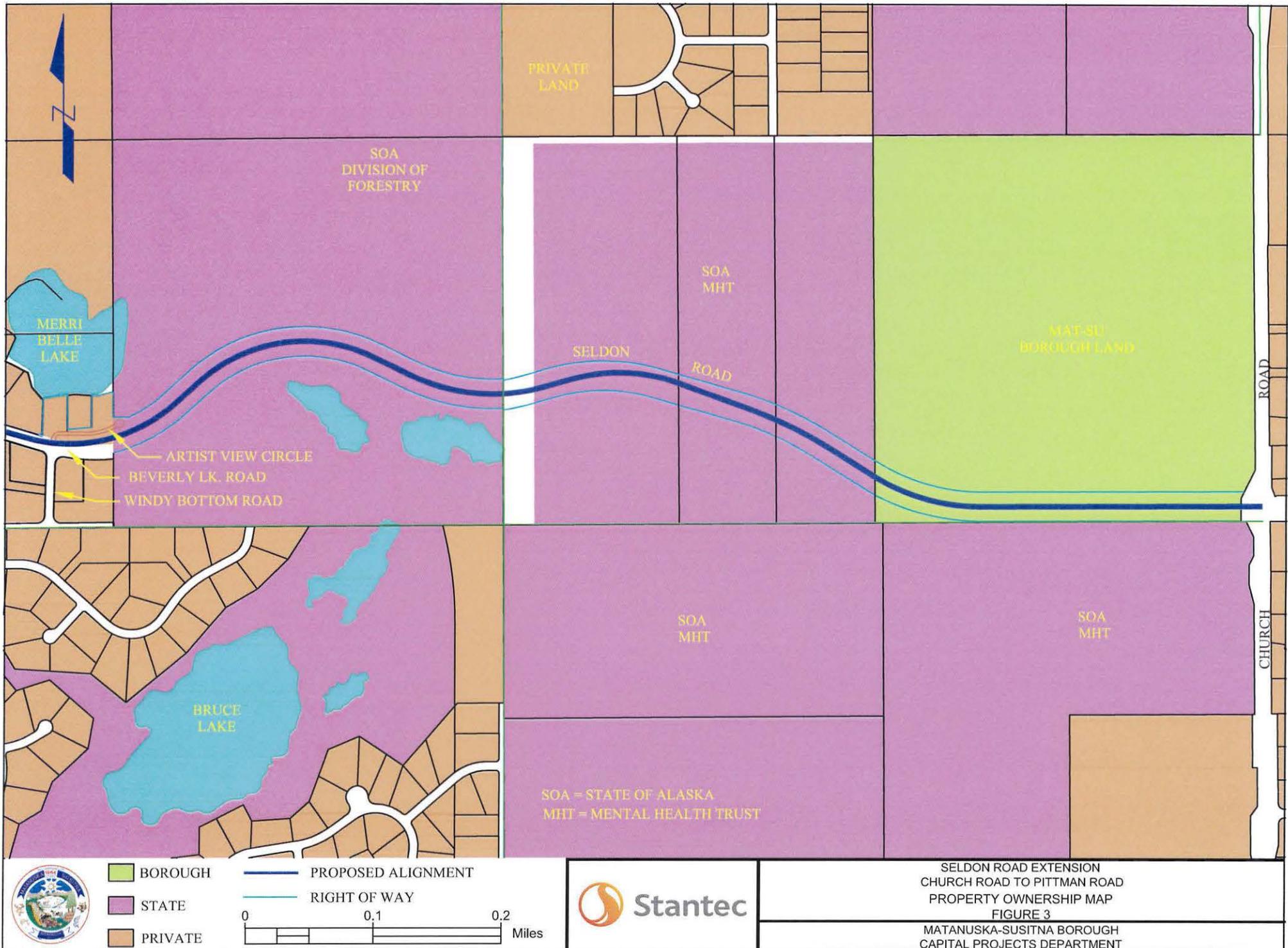


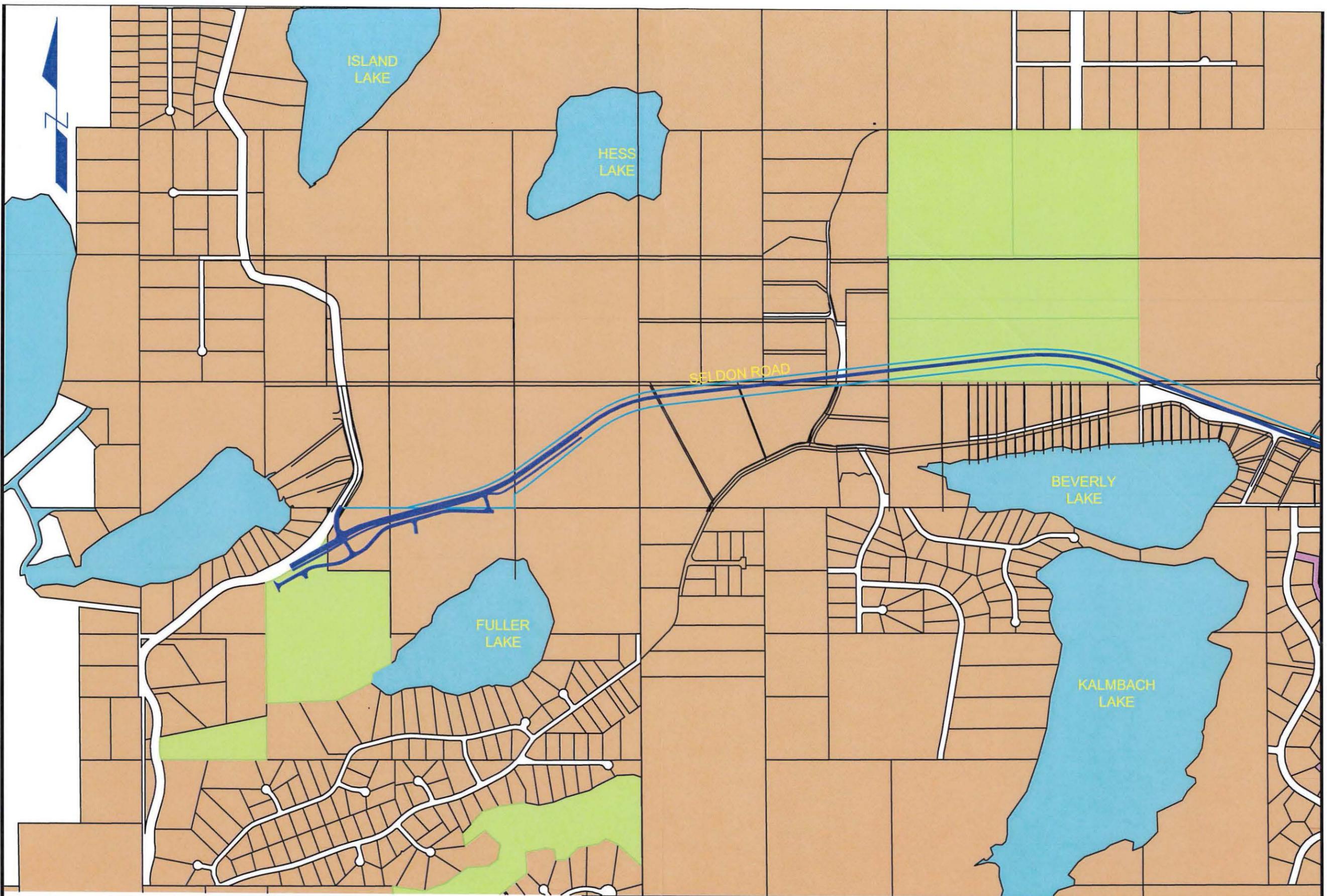
## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Property Ownership and Parcel Data  
November 16, 2015

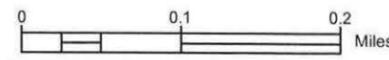
### 5.0 PROPERTY OWNERSHIP AND PARCEL DATA

Property ownership and parcel data shown in Figure 2 and Figure 3 were developed using data from the MSB GIS Division. Adjacent property is owned by private entities, the MSB and the State of Alaska. New ROW will be acquired from numerous private parcels on the west end of the project and from the MSB Tract at the Church Road intersection.





- BOROUGH
- STATE
- PRIVATE
- PROPOSED ALIGNMENT
- RIGHT OF WAY



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 PHASE II PROPERTY OWNERSHIP MAP  
 FIGURE 4

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

# CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

Access Management Recommendations  
November 16, 2015

## 6.0 ACCESS MANAGEMENT RECOMMENDATIONS

The *Access Management Manual* recommends the following access spacing for rural minor arterials:

**Table 2 Minimum Intersection Spacing Guidelines**

	Minimum Access Spacing	
	Feet	Miles
Signalized Intersection		2
Standard Roundabout Access - No Median	2,640	Min. 1/3, 1/2 preferred
Right-In/Right-Out (w/Median)	1,320	1/4
Directional Median Opening	1,320	1/4

It should be noted that signalized intersections, if provided, need to be spaced at regular intervals. This is necessary to provide efficient progression through the series of signals. The ideal spacing for signals depends on the signal timing plans and desired corridor speed.

Ideally, access to the arterial network would coincide with section or partial section lines (1/4, 1/16, etc.) These lines often already have ROW easements and serve as boundaries between neighboring developments. However, topographic constraints can thwart the use of legal parcel boundaries for roads. That is the case for Seldon Road extension, as wetlands exist on one or both sides of Seldon Road at the 1/4 section lines within the Phase I project area. In addition, the existing accesses at Windy Bottom Road and Wyoming Drive do not occur on any regular section line.

Combining the spacing guidelines listed above and the topographic constraints of the Seldon Road Corridor, the access management recommendations for the corridor are as follows:

1. To maintain uninterrupted traffic flow and minimize safety conflicts, Seldon Road shall have a minimum access spacing of 1/3-mile, and preferably 1/2-mile in areas where specific access points have not been identified in this document
2. Restricted (left-in/right-in/right-out) access may be considered 1/6-mile east of Pittman Road and 1/6-mile west of Church Road if commercial development requires such access.
3. Roads intersecting Seldon Road shall serve more than one development and connect to other access points on the road network. New cul-de-sacs directly off Seldon Road shall be prohibited unless serving an area constrained by topography.
4. Access to Seldon Road shall be limited to public roads, and no new driveways shall be permitted.



## CORRIDOR ACCESS MANAGEMENT PLAN SELDON ROAD EXTENSION CHURCH ROAD TO PITTMAN ROAD

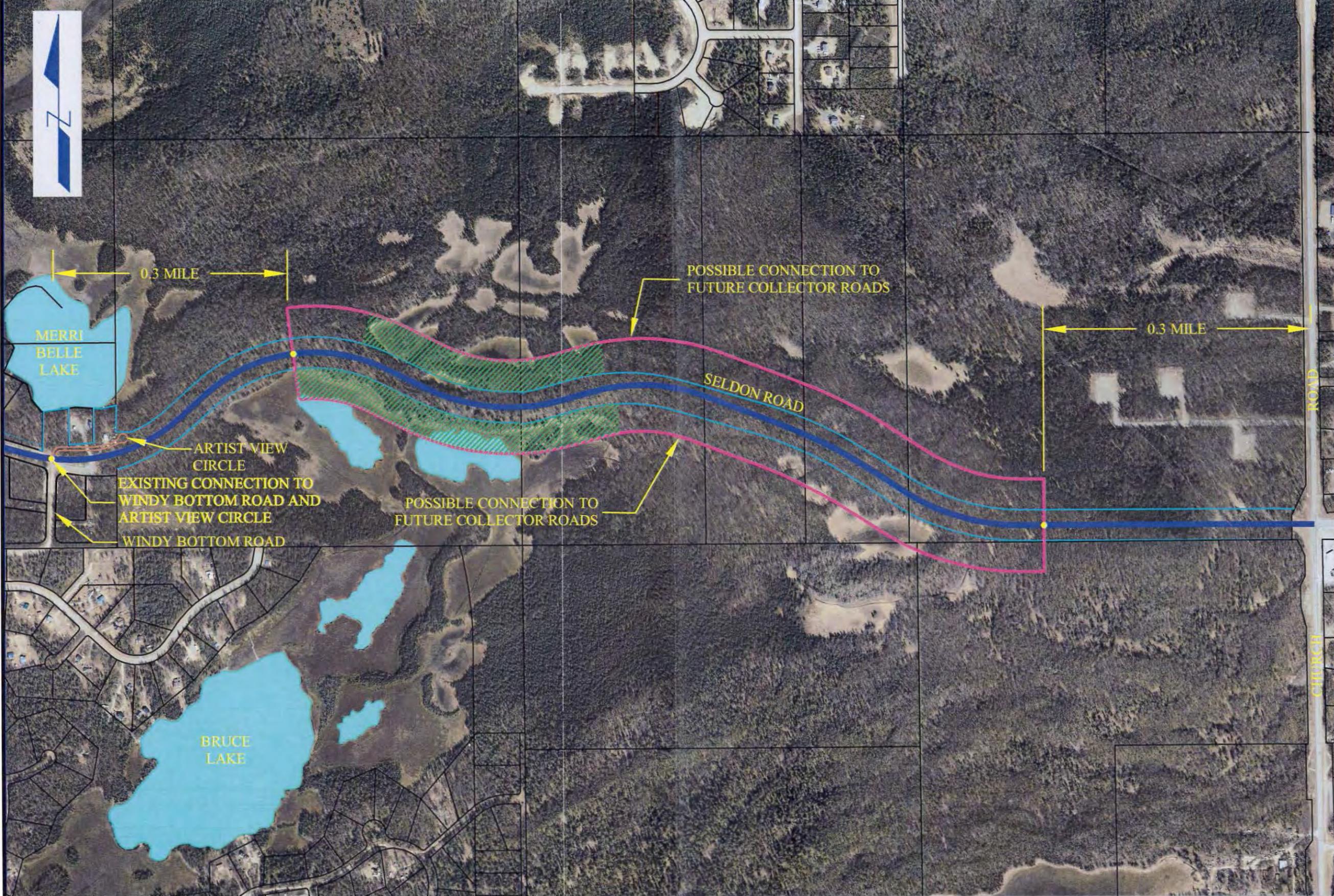
Access Management Recommendations  
November 16, 2015

5. The undeveloped area beginning 1/3-mile west of Church Road and ending 1/3-mile east of the Windy Bottom Road/Artist View Circle intersection is open to development of collector roads on both the north and south sides of Seldon Road. Development of a Collector Road on either side of Seldon Road should take into consideration the probable development of a collector road on the opposite side of Seldon Road to maintain the minimum 1/3-mile access spacing, although 1/2-mile spacing is preferable.
6. The connection at Windy Bottom Road/Artist View Circle that was constructed under the Seldon Road Phase I project shall be maintained. Access to the State of Alaska Department of Natural Resources (DNR) lands may be accessed from the cul-de-sac at the end of Artist View Circle (north of Seldon Road), or from Windy Bottom Road (south of Seldon Road).
7. The driveways from lots 1 through 4 of Merri Belle Subdivision shall connect to the new access road, Artist View Circle. Direct access from these parcels to Seldon Road shall be prohibited.
8. A full access connection to Beverly Lake Road is planned at the section line, approximately 1/2-mile west of the Windy Bottom Road/Artist View Circle intersection. Any future connection to the undeveloped lands to the north shall be made at this intersection. Beverly Drive will not be connected to Seldon Road in order to maintain the minimum spacing.
9. Wyoming Drive will be connected to Seldon Road under the Seldon Extension Phase II project.
10. A future collector road connection may be developed approximately 0.4 miles west of Wyoming Drive if Fishback Road is to be extended along a section line easement. A connection to the north side of the road is possible as well, provided it is directly opposite the Fishback Circle connection.
11. A connection to Zehnder Road and Fuller Lake Subdivision will be made at Monroe Circle. An access to the land north of Zehnder Road is allowable directly opposite the Monroe Circle intersection.
12. The Zehnder Road approach at Pittman Road will be removed.
13. Full access to north Pittman Road will be made from a new 4-way intersection with the south leg and a new frontage road connecting to Zehnder Road and Meadow Lakes Elementary School. Adequate ROW will be reserved for future intersection control, either by traffic signal or roundabout.
14. A frontage road will connect Meadow Lakes Elementary School to Zehnder Road. The existing public access to the school will remain.

Access recommendations for the Seldon Road corridor are depicted in figures 5 and 6.

The existing Church / Seldon intersection is expected to operate with acceptable levels of service through 2025, but will likely need a roundabout or traffic signal after that time. The addition of turn lanes will also reduce delay and enhance traffic safety at the intersection.





0.3 MILE

0.3 MILE

MERRI BELLE LAKE

ARTIST VIEW CIRCLE  
 EXISTING CONNECTION TO WINDY BOTTOM ROAD AND ARTIST VIEW CIRCLE  
 WINDY BOTTOM ROAD

POSSIBLE CONNECTION TO FUTURE COLLECTOR ROADS

SELDON ROAD

POSSIBLE CONNECTION TO FUTURE COLLECTOR ROADS

CHURCH ROAD

PITTMAN ROAD

BRUCE LAKE

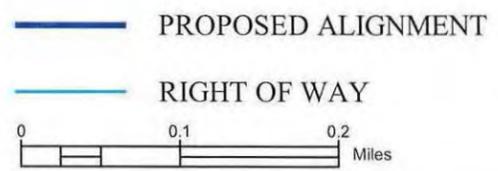


- PROPOSED ALIGNMENT
- RIGHT OF WAY
- CONNECTIONS UNLIKELY IN HIGH VALUE WETLANDS



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 ACCESS RECOMMENDATIONS  
 FIGURE 5

MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT



SELDON ROAD EXTENSION  
 CHURCH ROAD TO PITTMAN ROAD  
 PHASE II ACCESS RECOMMENDATIONS  
 FIGURE 6  
 MATANUSKA-SUSITNA BOROUGH  
 CAPITAL PROJECTS DEPARTMENT

**I. CALL TO ORDER**

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Tuesday, July 14, 2015, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:00 p.m. Mr. Tom Healy chaired the meeting.

**II. ROLL CALL AND DETERMINATION OF A QUOROM**

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mr. Mike Campfield, P.E.  
Mr. Tom Healy  
Ms. Gina Jorgensen  
Mrs. Helen Munoz  
Mr. Ronald Phillips  
Mr. Thomas Stoelting

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Wastewater and Septage Advisory Board members absent and excused were:

Mr. Archie Giddings, P.E.

Staff and Agency Representatives in attendance were:

Mrs. Debbie Passmore, Board Administrative Support

**III. APPROVAL OF AGENDA**

GENERAL CONSENT: Today's agenda was approved without objection.

**IV. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Chris Bowman.

**V. AUDIENCE INTRODUCTIONS**

Mr. Chris Bowman, HDL  
Mr. Scott Ogan

**VI. APPROVAL OF MINUTES OF PRECEDING MEETING**

A. Minutes for the April 14, 2015 meeting were reviewed by the board.

MOTION: moved by Mr. Mike Campfield, MSB Environmental Engineer; seconded by Mrs. Helen Munoz.

GENERAL CONSENT: The minutes were approved without objection.

**VII. PRESENTATIONS**

A. Mr. Chris Bowman, P.E., HDL: Point MacKenzie Water & Sewer Plan

**VIII. AUDIENCE PARTICIPATON (*Three minutes per person*)**

**IX. AGENCY AND STAFF REPORTS**

- A. City of Wasilla
- B. City of Palmer – Mr. Tom Healy, Public Works Director
- C. City of Houston – Ms. Gina Jorgenson, City Council Member
- D. Anchorage Water & Wastewater Utility
- E. Matanuska-Susitna Borough – Mr. Mike Campfield, P.E., Environmental Engineer
- F. State of Alaska - DEC
- G. Environmental Protection Agency

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

A. WSAB Resolution 15-03, Recommending the Borough Assembly Accept and Appropriate \$5,000,000.00 From The State of Alaska Department of Environmental Conservation, Alaska Clean Water Fund Loan, for the Design, Permitting and Initial Phase of Construction of a Septage and Leachate Treatment and Disposal Facility.

MOTION: Moved by Mr. Mike Campfield; seconded by Mrs. Helen Munoz. Discussion. Strong point made that this Board be an initial and continuing part of the design.

Discussed amending page 2 to change the OR referenced to IM 15-155 and correct the date to July 21.

GENERAL CONSENT: there was no objection and the Board approves the resolution as amended.

**XII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS**

- A. Planning Commission Resolution 15-21 dated May 18, 2015 in Support of Designating the Central Landfill as the Site for a New Septage and Leachate Treatment Facility
- B. Assembly Resolution 15-060 adopted June 16, 2015 Identifying the Central Landfill as the Site for a New Septage and Leachate Treatment Facility
- C. IM 15-155, legislation that will go the Assembly on July 21, 2015 requesting approval of a \$5M loan offer for the design, permitting and initial phase of construction of the Septage & Leachate Treatment and Disposal Facility
- D. Assembly IM 15-130 and Resolution 15-052 introduced May 27, 2015 requesting support regarding the use of recycled biosolids on Borough farmlands (on hold).
- E. Meeting deadlines for the next two meetings

**XIII. COMMENTS FROM THE BOARD**

**Mrs. Helen Munoz:**

- Was in Juneau recently. Spoke with Mr. Griffith and Alice Edwards re: the DEC and the Borough's part in this project.
- Expressed how important this will be for economics for the Borough.
- Noted that 85% of the Borough's population is on septic tanks. (2:50)

**Ms. Gina Jorgensen:**

No comment

**Mr. Tom Stoelting:**

- Noted that it seems to be easier to get funding for schools, fire stations and libraries than for this top priority. Doesn't seem that this is a top priority.
- All of this is driven by population growth.

**Mr. Tom Healy:**

- Pointed out that this is a new area for the Assembly to think about.

**Mr. Ron Phillips:**

- Agreed that it is very important that pumpers be involved with the engineers in the design of the septage & leachate treatment and disposal facility.

**Mr. Tom Stoelting:**

Noted that there's a lot of heavy, thick grease that is produced by our population. It is important that the facility be able to handle the grease.

**Mr. Mike Campfield:**

Good to hear about all of these issues. Invited the Board to send him emails with their ideas. Thinks we may have had some funds from the State if the funding hadn't dropped off so much.

**Mr. Tom Stoelting:**

Asked if the engineers are local.

**Mr. Mike Campfield, MSB Environmental Engineer:**

We won't know until we get the proposals.

**Mr. Tom Healy**

This is a good first major first step.  
Thanks to all in their efforts to make that happen.

**XIV. NEXT MEETING**

Tuesday, August 11, 2015, 2:00 p.m. at MSB Assembly Chambers in the DSJ building.

Or, since June's meeting was cancelled and rescheduled to July, do we want to cancel the August meeting? If so, our next meeting will be on October 13.

Discussion. Mr. Mike Campfield moved that we next meet in September and then meet in November and cancel the October and December meetings. Seconded by Mr. Ron Phillips.

VOTE: no objection and this motion passes. Ms. Debbie Passmore will work with the Clerk's office to reschedule the remaining WSAB meetings in 2015. Once a schedule is set, she will send it to the Board and Interested Parties.

**XV. ADJOURNMENT**

With no further business at hand, the meeting was adjourned at 2:59 p.m. by Mr. Tom Healy.

  
\_\_\_\_\_  
Mr. Tom Healy, Chair

ATTEST:

  
\_\_\_\_\_  
Ms. Debbie Passmore, Board Admin. Support

# West Lakes Fire Service Area Board of Supervisors

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**Meeting Minutes**  
West Lakes Station 73  
1250 Spring Drive, Meadow Lakes, Alaska  
**September 14, 2015**

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OCT 21 2015  
CLERKS OFFICE

**CALL TO ORDER:**

Chair William Browne called to order the regular meeting of the **West Lakes Fire Service Area Board of Supervisors** at **6:07pm on September 14, 2015** at Station 73 at 1250 Spring Drive in Meadow Lakes

**ROLL CALL AND DETERMINATION OF QUORUM:**

Board members present and establishing a quorum:

Chair William Browne, Cathi Kramer, Steve Simpson

Also present:

District Chief Bill Gamble, WL Secretary LuJean Fetchenhier, Captain Larry Fetchenhier

**APPROVAL OF MINUTES – AUGUST 10, 2015**

The minutes were approved as written.

**CHIEF'S REPORT:**

- Our budget right now shows as 42% expended, which is relatively high for this time of the year. The reason is that they have already taken out the admin and audit fees and set the encumbrances. It doesn't make sense to us. Usually, they wait until the end of the year to take out the admin and audit fees.
- The fire truck repairs are going great. We signed a contract with Hughes Equipment in Oregon and the first truck leaves tomorrow (Sept. 15). We will take it to Anchorage, it will be barged down to Seattle, where they will pick it up and take it down to repair it. The second truck will go down when this one comes back.
- The Fire Chief position for West Lakes had four applicants. I will submit a list of questions tomorrow to HR. Once they are approved, the interviews will be set up. Mr. Browne and Ms. Kramer will be on the interview panel so we need to set dates when available. By the joint Board meeting we will have a new Chief.
- These new Availability shifts we have where people get a lump sum for a period of time where they are available should a call go out. They are not required to be at the station, but they need to be close by. It will improve our ISO rating and serve the public better. From everything I can tell, everyone seems to really like the program.
- I gave my presentation to the Assembly about the Strategic Initiatives for the Department of Emergency Services. One of them was a consolidated Fleet Maintenance, EOC, DES admin, Station 73 West Lakes Fire Dept. building. The Manager has not given me any direction, so I don't know how it will go. So we can wait until a company from the Lower 48 comes up in November that does fire station designs around the country. Right now, if we wait too much longer, we may be in jeopardy of losing the funding we have back to the state. I'm looking to the Board to see if we should press on and let the Borough catch up if they decide to. *Chair Browne questioned if the firm coming in November does design/build as the Board had decided earlier was more cost effective and a proven concept. Ms. Kramer pointed out we*

# West Lakes Fire Service Area Board of Supervisors

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*could ask the builder to keep in mind that there may be additions to the design.* The new firm does only design, not design/build. The idea was presented to Central MatSu to see if they would prefer the EOC and DES admin be added to the design of Station 62 on KGB, but they did not want to deviate from their design for the training center. We put a Request for Proposal out, several contractors come in and are told what we want as far as the general design and size of the facility. The designs are rated by a committee and it is amazing how much more one construction company can offer over another. The designs are narrowed down to the top two or three and the committee meets with those few and lets them know what was liked and what should be changed. They go out to do a final proposal for a fee and come back with a final design. The rating team picks the one that will be built.

**MOTION:** Ms. Kramer moved to ask Director/Chief Gamble to proceed with the financing process for a new Station 73 for the West Lakes Fire Department. Chair Browne seconded.

**VOTE:** The motion was approved unanimously.

**Next meeting is a joint meeting scheduled for October 5, 2015 at 7:00pm at Station 51.**

**The meeting adjourned at 6:25 PM**

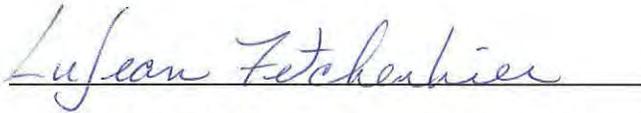
# West Lakes Fire Service Area Board of Supervisors

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WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 10/5/15 (WL FSA B.O.S.)

General Membership Meeting Minutes  
September 8, 2015  
7:00 P.M.

1. Call to Order

Carol Kane called the meeting to order at 7:05 P.M. A quorum was established with board members present: Secretary – Carol Kane, Treasurer – Yvonne Ruth, At Large Board Members – Cathy Mayfield, Casey Steinau, and Darren Zimmer. Absent excused: President - Bill Kramer, Vice President - Floyd Shilanski.

2. Pledge of Allegiance

3. Approval of Agenda

A motion by Casey Steinau and seconded by Yvonne Ruth was approved by unanimous consent to accept the agenda as presented.

4. Approval of Minutes

A motion by Cathy Mayfield and seconded by Yvonne Ruth was approved by unanimous consent to approve the minutes as amended by Paul DuClos regarding borough owned real property to West Pac Logistics, LLC. negotiating the lease at the port to build their plant.

5. Persons to be heard 3 min max.

Bre Reintsma, Principal, Big Lake Elementary reported the current enrollment is 465 students. Due to not meeting the expected enrollment there was a reduction in 1 teacher. Additionally part of the school renovations projects included the following: new carpet in classrooms, new stairway treads, new bus turn-around area, and the new outside basketball area, spearheaded by Superintendent Deena Paramo. Bre closed her comments by inviting all to come to the Veterans Day Assembly on Nov 12<sup>th</sup>.

Ken Walch stated the Big Lake Community Council's grant awarded to the Alaska Wild Bird Rehabilitation Center for landscaping looks great. Additionally he announced there would be a fundraiser held on September 12<sup>th</sup> at the Lake Lucille - Best Western.

Carol Kane commented the Big Lake Compass Forum Incorporation meetings have been well attended. Since the first Compass Forum meeting, which are held every Thursday at the Big Lake Library, sign in sheets have indicated over 200 people have participated.

Charlene Hutton expressed appreciation to the BLCC for sponsoring Big Lake Saturday Market & Festival. A very special "thank you" was recognized for Chris Hoskinson's extra effort for making this a very successful event.

Lois Parker from the Big Lake Beautification project shared the work with the Big Lake Chamber of Commerce to complete the flowerbeds along Big Lake Road and East Lake Mall. The goal next year is to have more flowers throughout city center. Additionally, hopeful would be to have Big Lake businesses put up Christmas lights.

Jill Pock, owner of Moonshine Shop reported IGA has indicated they would be applying for a liquor license. Cathi Kramer asked if anything had come through planning & platting. Jill stated she had just learned the license would be transferred to Big Lake from another location.

6. Reports 5 min. max. None

7. Borough Assembly Report Dan Mayfield presented via email 9/8/15 - Presented by Carol Kane

Transfer Site Fees: As most of you know, for the last two months I have been involved in a project to rollback Transfer Site fees to a more affordable level. The original resolution sponsored by myself and Assembly Member Vern Halter was to rollback rates to those that existed on January 1<sup>st</sup>, 2015. That proposal met with opposition on the Assembly primarily due to loss of revenue to pay for those services. At the Assembly meeting on 9/1/15, I was able to fashion a compromise pricing structure that significantly rolled back prices. That compromise successfully passed with an effective date of 10/1/2015. The new pricing structure is as follows:

Maximum of 2 Bags of trash per day = \$2.00 per Bag which is a savings of \$1.00 per bag.

1 Cubic Yards of Trash = \$ 13.00 which is a savings of \$2.00

2 Cubic Yards of Trash = \$26.00 which is a savings of \$4.00

3 Cubic Yards of Trash (about the size of an 8 foot Pickup load) = \$32.00 which is a savings of \$13.00

4 Cubic Yards of Trash = \$45.00 which is a savings of \$15.00

5 Cubic Yards of Trash = \$60.00 which is a savings of \$15.00

Transportation: two items

The Ordinance to include route 3A in the Comprehensive Plan is held up in legal due to semantics in the wording of the Ordinance. I am currently working with the Planning Department to modify the Comp Plan and expect that to be resolved in short order so that this can move forward to the Assembly and the Planning Commission.

The final design of the Roundabout is still in negotiation pending an agreement between the residents of Rocky Lake Subdivision and the owners of Frontier Auto. A meeting is planned for this coming Friday between the interested parties to see if we can come to some resolve. Just to be clear, the work on the Roundabout has been funded and a contract has been signed based on the original design approved by DOT. The additional work here is to insure adequate access for this business while balancing the impact to the Rocky Lake neighborhood.

8. Road Service Area Report

Mokie Tew stated the status because of the very dry summer resulting in the roads being torn up and now impacted by the rain. They are working on grading and shrub trimming to get ready for winter.

9. Fire Service Area Report, Chairperson, Cathi Kramer

No report at this time. A meeting is scheduled for next week.

10. Treasurer's Report, Chairperson, Yvonne Ruth

Checking Account balance: \$23,294.64

Savings Account balance: \$280.63

11. Membership Report Chairperson, Yvonne Ruth

Current members – 75

12. Chamber Commerce Report Dan Mayfield

Cathi Kramer announced the Fall Fishing Derby sponsored by Burkeshore Marina would be held Sept. 26/27 with the tagged fish prize sponsored by Arctic Cat – Corporate. Prizes include a fully loaded \$20,000 ATV. There were 250 fishermen who participated last year.

Additionally noted was the Big Lake Chamber will be hosting Borough Mayoral debate on Sept. 14<sup>th</sup> at Big Lake Family restaurant. Put on your calendar there will be Christmas tree lighting on Saturday, Dec. 5<sup>th</sup> at the Fire Station. Bill Haller interjected the "Tree of Giving" would not be held this year by Big Lake Lions due to complications of many families receiving double gifts.

13. Parks and Trails Chairperson, Cathy Mayfield & Update from Dan Mayfield

Big Lake Trails, Inc. is gearing up for the new season. We are in receipt of both a State SnowTRAC grant and a MatSu Grooming grant that should fully fund our grooming effort this year so long as we have snow. These grants only cover the costs to groom winter trails and are only payable after the work has been completed.

As you may recall, a few years ago, Big Lake Trails secured an easement between Big Lake and Mud Lake. That easement was primarily to secure the winter trail but was widely recognized as part of the winter road that connects all area lakes. The condition of the easement was fairly horrendous last year for vehicle travel. Now, we have the opportunity to upgrade that easement for the benefit of all. The problem is that we will need about \$ 4000 to do it. There are no grant funds available for this work. The road has already been compacted for the coming season but the plan is to put about 4 inches of gravel topping on the road to make it sustainable. We need donations immediately to get this work done before the snow flies. Here's the deal, for anyone who donates \$ 50.00 or more between now and Oct 1st, Big Lake Trails will give you a free membership this year and use your money specifically for the road upgrade. We will also send you a membership sticker. Donations can be made via PayPal on our website at [www.biglaketrails.org](http://www.biglaketrails.org) or via mail at PO Box 520705 Big Lake, AK 99652. If you know this road/trail, you know this is important work that must be done. Thank you in advance. Without your help, this project will not get done this year.

Cathi Kramer confirmed the Jordan Lake Park purchase order has been approved for paving. Paving should be done soon. Additionally she said the Jay Nolfi Park, Big Lake Appreciation Day was very successful. The Fire Department had a booth and promoted their program installing free fire detectors. Concluding her report, she said the Big Lake Trails grant money will be greatly reduced this year.

14. School Report, Chairperson, Carol G Kane

Refer Item # 5 to Persons to be Heard – Bre Reintsma

15. Transportation Report Chairperson, Darren Zimmer

- Darren Zimmer provided an update on the Council's efforts to amend the Comprehensive Plan by adding the Community Impact Assessment on the desired route selection for the planned Port to Parks Highway. The effort currently rests with the Borough Planning Department. The Department is drafting legislation to be presented to the Borough Assembly in October. Once presented it will be sent back to the Planning Department to allow 30-90 days for comment. At the end of this period the final legislation goes back to the Assembly for approval. Pending approval, the Comp Plan will be amended.

Darren Zimmer provided an update from Assemblyman Mayfield on the Roundabout construction project. Mr. Mayfield had met with the Borough project manager to review a new design aimed at addressing local concerns. This design is to be presented to the residents and businesses the following Friday for their consideration. Darren Zimmer requested to add this as an agenda discussion item for the October 13, 2015 - Community Council meeting.

- Paul DuClos reported the \$42 million contract for the 4 lane divided highway from Wasilla to Big Lake has been awarded. Included in the design is from Pittman Road to Big Lake Road turnoff.

16. Incorporation Chairperson, Floyd Shilanski

Petitioner Jim Faiks announced there would be an historic event to unfold next month as Big Lake votes to Incorporate. City Council Candidates in attendance were introduced. Noted that there would be a Candidate Forum on September 19<sup>th</sup> from 4:00 to 5:30.

17. Community Grants, Chairperson, Yvonne Ruth

Grant applications are due October 2nd. The Grant Committee will meet on October 6th to review and make recommendations.

18. Correspondence

None

19. Land Use/Platting

None

20. New Business

None

21. Unfinished Business/Action Items

22. Announcements

Houston High School vs. Monroe Friday, September 18<sup>th</sup>.

23. Board Member Comment

Casey Steinau expressed concern that garbage is being dumped along roadside. If anyone sees this happening, please take photos and e-mail to the Mat Su Borough Assembly or to caseysteinau@gmail.com

Yvonne Ruth expressed her appreciation for wonderful people of this community.

Carol Kane also reiterated appreciation for wonderful people of this community.

24. Adjournment

Meeting adjourned at 8:06 P.M.

Respectfully submitted,

Chris Hoskinson

Adopted 10/13/15

**Big Lake Community Council Purpose:**

To provide a direct and continuing means of citizen participation in government and local affairs; to provide a method by which they can work together for expression and discussion of their opinions, needs and desires in a manner that will have an impact on our community's development and service; to provide to governmental agencies a method for receiving opinions, needs, desires and recommendations of residents and groups, and to give local governing bodies an improved basis for decision-making and assignment of priorities for all capital improvements and governmental programs affecting community development and individual well-being.

## Agenda

1. Call to Order. The meeting was called to order and a Quorum established. It was recognized that Assembly Member Jim Sykes was present.
2. Approval of Agenda. The Agenda was approved with the change to allow Mr. Sykes to give a report at the end of normal business
3. Approval of August 4, 2015 minutes. Minutes will be ready for October 8, 2015 meeting
4. Treasurer's report: Operating balance \$266.49. Grant: \$59,296.54. Paid USPS box rental out of operation \$156.00. Paid UPS store \$1056.00 for printing and mailing the post card about the November 5, 2015 meeting and the September 1, 2015 Grant Application Deadline.
5. Unfinished Business
  - a. Current Status of Approved Grants
    - i. Machtetanz School Grant issue of not having available funds to front the costs of their project and the need for a grant extension was discuss. It was decided that they would be contacted to discuss the need for an extension and the funding issue. Mr. Merry would make the contact.
    - ii. Frontline Mission project is complete and we are awaiting an invoice and a receipt to process payment. *Approved 30 day Extension to Sept. 30, 2015*
    - iii. Great Land Trust Project is complete and they provided all the necessary receipts and invoice for payment. Payment was approved for \$20,000.00
    - iv. YAK's project is complete and they provided all the necessary receipts and invoice for payment. Payment was approved for \$2,454.02.
    - v. My House's project was completed and they provided all the necessary receipts and invoice for payment. Payment was approved for \$3,536.82.
  - b. Review of Current Grant Application
    - i. One grant application was received from Jess Lederman a Resident from Phase 4 Creekside Ranch Subdivision to restore service and make improvements to the street lighting in this section of the subdivision. Bill Merry made a brief presentation for Mr. Lederman. Several questions were asked and then the board went into executive session to discuss the grant proposal. Mr. Merry recused himself from the discussion. The board decided that more information was needed before it could approve moving the grant application to the full GWCC at the November 5 meeting. The Executive session ended and Mr. Merry returned and was provided the request for additional information. The additional information will be provided at the October 8, 2015 board meeting.
6. Planning for November 5, 2015 General Meeting
  - a. It was decided to invite the existing Grantee's back to provide a final update to their funded projects

- b. Invite Brad Sworts to the November 5, 2015 meeting for a MSB Road Update
  - c. Work with MSB planning to send the MSB funded mailer
7. Assembly Update
- a. Mr. Sykes provided an update to a variety of MSB projects and proposals that affect the GWCC.
8. Adjournment. The meeting was adjourned with the next board meeting October 8, 2015 at the MSB building.

Approved  
Chris M

Approved - M. Murphy  
10/8/15

RECEIVED  
OCT 03 2015  
CLERKS OFFICE

Gateway Community Council

Council Board Meeting  
October 8, 2015  
6:30-8:30 pm  
MSB Office Building Room 119

Agenda

1. Call to Order
  - a. The meeting was called to order and a quorum was established with all 4 board members present.
2. Approval of Agenda
  - a. The agenda was approved as written
3. Approval of the September 10, 2015 Minutes
  - a. The minutes were approved with one minor change.
4. Treasurer Report
  - a. An updated treasurer's report was provided detailing both the operating account and Revenue Sharing Grant Account.
  - b. Frontline Missions Receipts were submitted electronically and a check was written for the requested amount.
5. Public Comment
  - a. No Public members were present.
6. Unfinished Business
  - a. Review of Current Grant Application: The Creekside Ranch Subdivision Phase 4 homeowners represented by Bill Merry provided an overview of their proposed grant request to fund the powering up and improvement to 13 street lights that have set idle for several years. The grant would fund turning the lights back on, initial repairs, and metering. The lights will help illuminate bus stops along a major collector that services Machetanz Elementary School. The daily traffic exceeds 3000 vehicles per day. The neighborhood will pay the monthly power costs. Mr. Merry recused himself from the discussion among the remaining 3 board members where upon it was recommended to move the grant application to the General Membership for a vote at the November 5, 2015 General Meeting.
  - b. Planning for the November 5, 2015 meeting. Agenda items were agreed upon. It was determined that the MSB Planning Department to issue a meeting notice with the agenda. The meeting notice and the agenda would also be posted on the Councils Facebook page and MSB Website and advertised through the MSB notice in the Frontiersman.
7. Adjournment. The meeting adjourned at 8:30 pm.

Approved: \_\_\_\_\_  
Date: 12/3/15  
GWCC President

M. Murphy  
12/3/15  
GWCC Secretary

**Gateway Community Council  
Resolution 2015-03**

Whereas, the Gateway Community Council (GWCC) applauds the Mat Su Borough Assembly and for the recent opening of the Bogard East Road; and,

Whereas, Bogard East Road provides a safer, alternative route between Palmer and Wasilla; and,

Whereas, the Bogard East Pedestrian/Bike trail provides safe travel for walkers, joggers and cyclists between Colony High School and Palmer; and,

Whereas, this trail system promotes better health by providing a safe recreation facility for the greater Palmer and Wasilla Community; and,

Whereas, the GWCC community encourages the continued development and connectivity of trails system to promote safety and health; and,

Whereas, the GWCC recognizes the current fiscal situation facing both the Mat Su Borough and the State;

Now therefore let it be resolved, that the GWCC requests the Mat Su Borough Assembly to identify the extension of the new Bogard East Trail to the west to connect to the New Trunk Road Trail and south along 49<sup>th</sup> State Street to the Palmer Wasilla Highway Trail as a priority trail project; and,

It is further resolved, that the GWCC request the Mat Su Borough Administration work with GWCC to identify potential funding sources including grants to fund these trail extensions.

Dated: 12/03/2015

Richard Harbuck   
GWCC President

M. Murph O'Brien   
GWCC Secretary

## Meadow Lakes Community Council, Inc.

Minutes –August 12, 2015 - Meeting – Meadow Lakes Birch Creek Villas

Board Members Required for Quorum:  4 Board Members &  6 Committee Chairs - YES

Pres: Terry Boyle ❖  Vice Pres: Heather Heusser ❖  Treasurer: Patti Fisher ❖  Sec: Janet Henkel

Com. Coordinator: Tim Swezey |  Ed: Sherri Rusher ❖  CIP: Maria Kalmbach  Game: Ariel Cannon

Bylaw: Don Stevens ❖  Mem: Holly Gerlach-Grant ❖  Trail: Robert Koruna ❖  Saf: Larry Michaelson

Officers 3 & Board 3 Plus 10 Members of the Meadow Lakes Community (15): Quorum = 25  Yes

1. **Call to Order:** The meeting was called to order at 7:00 pm by Vice President Heather Heusser.
  - 1a. **Determination of Quorum:** A quorum was determined to be present by Heather Heusser, Vice President, with 25 voting members in attendance.
2. **Pledge of Allegiance:** Recited
3. **Approval of Agenda:** A motion to approve the agenda was made by Julie Starr, and seconded by Callie Leader. There were no objections or discussion and the motion passed with a unanimous vote.
4. **Approval of Meeting Minutes from July 8, 2015:** Jayne Koskovich moved to approve the minutes, and Dawn Huston seconded the motion. There was no discussion and the motion was approved with a unanimous vote.
5. **Treasurers Report:** Patti Fisher presented the Treasurers Report. A deposit for partial payment on the playground grant was made, and expenses for Sports Field maintenance, as well as labor and supplies, including fertilizer and water system piping, were paid. Patti noted that all expenses were reasonable and customary for the activities provided at the park. Additional expenses included vault toilet maintenance.

Dawn Huston asked what we will be doing next on the playground. Tim Swezey replied that there would be some cleanup and field leveling on Field 1, and that he hoped the fields would winter well.

### 6. **Presentation:**

**6.1** Krista Fee, of the Willow Community Rebuild Program gave a presentation on the program, which will work to rebuild homes lost to the Sockeye Fire. Each individual or family who lost a home will receive a \$16,000 grant; however that is not enough to rebuild their home. Ten families have been identified at this time that will need rebuilding, and 8 homes are scheduled to be rebuilt. Because of the generous donations of money and supplies from organizations, the homes will be rebuilt back to their original square footage, and furnished right down to soup bowls. Volunteers are needed to provide both skilled and unskilled labor on this project. Donations are being accepted at MVFCU, and lumber donations are being accepted at Spenard Builders Supply. 100% of the funds collected will be put into the rebuilding of these homes – all labor is donated. Patti Fisher commended Krista on seeing the need to organize this program and oversee the volunteers. Krista lives in Big Lake and is also a volunteer. Unless a disaster is federal, there is no help from FEMA. This disaster was deemed too small to qualify for federal funding. Most of the uninsured persons who lost their homes to the Sockeye Fire did not have insurance because they were denied coverage due to their distance to the closest fire station, not because they chose to be uninsured. Krista can be contacted through Facebook at Willow Community Rebuild, or at Sahara Strom Productions in Palmer.

**6.2** Brian Endle, of the Matanuska-Susitna Borough Planning and Zoning Department, advised us of a planning commission meeting on August 17, 2015, addressing Resolution No. 15-31. Mr. Endle explained that the reason for this resolution, concerning zoning, is to address problems within the current guidelines. The current process places the Borough Assembly in charge as it delegates to the community, and is overseen by the planning commission.

Communication to community members currently presents a problem, as the process follows an LID type format, where a petition, and then later, a ballot, is sent out. The petition is used to allow the community council to gather information as to whether there is support for a resolution, or any type of zoning activity. A SPUD, or special use district, zones the community as a whole, with the assembly as the final decision maker. Duration is another issue addressed in the resolution changes. Mr. Endle feels that the process

should be shorter. He stated that these were the major changes to the existing resolution.

Julie Starr asked what the cost of the program would be, and how it would be funded. Mr. Endle responded that he has no idea of the programs cost. He said that the borough would pay for one mailing per year, which would cover the first mailing. Julie Starr said that she would like to see figures on the programs cost. Heather Heusser questioned Mr. Endle as to why two mailings were required, but only one was paid for by the borough. He replied that mailings vary per community, and as the planning commission will have a hearing, it is possible that the number of mailings may be reduced, or alternative methods, such as email, could be used.

Sherri Rusher stated that while she does agree with a few of these items, she felt that this was all about notifying the community and allowing them the opportunity to have input in the process. She asked Mr. Endle how he justified this resolution coming out of the borough legal department and then allowing the planning commission to vote on it in just a couple of days. This time frame does not follow the process that Mr. Endle explained to us earlier in his presentation. Mr. Endle responded by saying that the community was notified that there would be some changes, and both legal and the mayor had added some suggestions as well. Since there was already going to be a mailer sent out, the overall foundation is there. The planning commission is allowed to make any change that they desire, within bounds. There will be some additional changes; however, Mr. Endle does not know what they will entail at this time.

Sherri Rusher noted that the hearing notice was dated on July 24<sup>th</sup>, received on July 25<sup>th</sup>, and Tim Swezey sent it out to community members on August 3<sup>rd</sup>, luckily our monthly meeting is being held tonight, August 12<sup>th</sup>. That does not give community members enough time to review the resolution if you are planning on voting on it at the August 17<sup>th</sup> meeting. The number of people that you see here tonight often outnumbers the persons in attendance at your planning meetings. Sherri Rusher said that she does not feel that a vote should be held at the August 17<sup>th</sup> meeting.

Mr. Endle responded by stating that Sherri's opinion is held by others.

Patti Fisher stated that, as a community, we can't consider this resolution tonight, because we do not have the final document. Although we do have a copy of the document, it has been changed since we received it, and she is opposed this.

Larry Michaelson feels that we are discussing two different items – one is a comprehensive plan, of which we have had three, and continue to update them. He stated that not having read the resolution, he is concerned, and feels that Mr. Endle coming to us just two working days prior to holding a vote is inappropriate. He also mentioned that we are an active community, and while the last SPUD issue brought our community together, being approached by the borough with a new SPUD plan is inappropriate.

Mr. Endle advised us that the mayor approached the planning commission earlier with this and it has been on their agenda for quite some time. While he realizes that we may not have received that information earlier, he hopes that we did. He also made mention of the fact that this is the first time he has brought forth a resolution, after talking to many people in different communities. Mr. Endle said that he sent the resolution to our community when he did so that we would have time to review it, although he also mentioned that other communities are also advising him that they will not have adequate time to comment before the August 17<sup>th</sup> meeting, and that while there is a possibility that the meeting can be extended for comments, he is not saying that it will be. The meeting is open to the public and everyone is encouraged to attend.

Sherri Rusher said that from her perspective, the SPUD took entirely too long. The only other community with a SPUD is the Knik sled dog area. There are a lot comprehensive plans; she believes she was quoted 27 that do not have any problems. She asked Mr. Endle to just call it zoning, rather than simply implying it.

Mr. Endle responded by saying that he has started reviewing code. He has found that there are land use districts, and that is where the special land use district comes from. A comprehensive plan is not zoning, a SPUD is zoning. A comprehensive plan is required, although the borough can zone anywhere that they want to. He made the comment, "Let the communities zone themselves".

Sherri Rusher responded by saying that she felt that was a very good idea, as our community has different wants and needs than Palmer, Butte, etc. She also said that if she read the resolution correctly, the planning

commission is requiring a 25% approval rating. We don't have a 25% vote in our elections. Sherri stated that she feels this is a slap in the face to the communities and their respective community councils.

There were many more comments from the community, including Tim Swezey, Greg Leader, and Holly Gerlach-Grant. These comments included examples of step annexation, questions asking if both residents and property owners would be allowed to vote, and if the vote would be certified. While Mr. Endle stated that he had gathered what he felt was a large amount of information already, anyone with further comments should email them to him. The planning meeting will be held in assembly chambers on August 17<sup>th</sup> at 6:00 pm. The hearing on the resolution will be sometime between 6:00 pm and midnight.

- 7. **Old Business:** There is no old business at this time.
- 8. **New Business:** There is no new business at this time.
- 9. **Correspondence:** Correspondence links were listed on the agenda.

**9.1. Platting**

**9.1.1.** Geomar Estates Case #2015-128 – Platting removes non-conforming status

**9.1.2.** Hamilton & Gambini #2015-131 – Combine into one lot

**9.1.3.** Pevan Est #2015-140 – Create 5 lots from one parcel

**9.2 Planning Commission:**

**9.2.1.** Matanuska-Susitna Borough Planning Commission Resolution No. 15-31

Per Patti Fisher's phone call with the Borough legal department, this is still tied up in legal development. Larry Michaelson asked if this would require a three month notice. Tim Swezey replied that he is not sure, but does know we will receive plenty of warning.

- 10. **Agency Reports:** There were no agency reports.
- 11. **Persons to be heard:** Doyle Holmes commented that he was attending the meeting to become familiar with community issue, and planned on being our next borough assemblyman. He also mentioned that he would like to hear something nice about himself from his opponent.

Dawn Huston mentioned that she has been coming to community meetings for many years. At our last meeting, members addressed the community council about the B & E debacle, and based on their comments, a letter was written to the borough on this matter. While this is just one issue – it does help to become involved in our community.

Randall Kowalke stated that he has been attending our community council meetings since last winter, and is also running for borough assembly. He has a handout available after the meeting.

**12. Approve Meeting Location:**

Birch Creek Villas  
1210 N. Kim Drive  
September 9, 2015  
Sign In: 6PM to 7PM  
Meeting: 7PM to 9PM

We will continue to meet at the above location until further notice. Facebook and the MLCC webpage will contain information pertaining to meeting changes should we have advance notice that 62 or more persons will be attending.

- 13. **Adjournment:** Mike Wolfe moved to adjourn the meeting, seconded by Julie Starr. There were no objections and the motion was approved. The meeting was adjourned at 7:57 pm.

  
\_\_\_\_\_  
Heather Heusser, Vice President

9/9/15  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Janet Henkel, Secretary

9/9/15  
\_\_\_\_\_  
Date

## Meadow Lakes Community Council, Inc.

Minutes –September 9, 2015 - Meeting – Meadow Lakes Elementary School Gym

Board Members Required for Quorum:  4 Board Members &  4 Committee Chairs - YES

Pres: Terry Boyle   Vice Pres: Heather Heusser   Treasurer: Patti Fisher   Sec: Janet Henkel

Education: Sherri Rusher   Com. Coordinator: Tim Swezey   CIP: Maria Victoria Kalmbach

Bylaw: Don Stevens   Mem: Holly Gerlach-Grant   Trail: Robert Koruna

Safety: Larry Michaelson   Gaming: Ariel Cannon

10 Members of the Meadow Lakes Community:  Yes/12

1. **Call to Order:** The meeting was called to order at 7:09 pm by Vice President Heather Heusser.
- 1a. **Determination of Quorum:** A quorum was determined to be present by Heather Heusser, Vice President, with 12 general members and 7 board members.
2. **Pledge of Allegiance:** Recited
3. **Approval of Agenda:** A motion was made by Julie Starr to approve the agenda. Mike Wolfe seconded the motion. There were no objections or discussion and the motion passed with a unanimous vote.
4. **Approval of Meeting Minutes from August 12, 2015:** Tim Swezey made note that the total attendance at the August meeting should show a combined total of 25 board and general members. Sherri Rusher motioned to approve the corrected minutes, with a second from Julie Starr. There were no objections or discussion and the motion passed unanimously.
5. **Treasurers Report:** Patti Fisher presented the Treasurers Report. Ficklin Construction was paid with grant monies for work on the pavilion and for hydro seeding. Patti stated that construction is essentially done on the sports field with only minor items left to be completed. Funds for sports field maintenance and clean up come from revenue sharing. Vault toilet maintenance was paid to Elsie Tipton.
6. **Presentation:** None
7. **Old Business:** None
8. **New Business:** None
9. **Correspondence:** Correspondence links were listed on the agenda.
  - 9.1 D & D Estates Platting – request to create two new lots by removing existing lot line. Public hearing October 15, 2015.
  - 9.2 Mat-Su Borough Planning Commission – B & E Construction is applying for Interim Materials District Mining Permit, extracting up to 540,000 cubic yards of material on 38.9 acres. This permit would remain valid until 2034.

Patti Fisher asked if we, as a council, could recommend that B & E Construction not be issued a permit. Vice President Heather Heusser commented that we would find out when comments were due, and vote on writing a letter to convey our concerns at tonight's meeting. There was discussion by many council members on this topic.

A motion was made by Sherri Rusher to send a letter, including a copy of the letter that we sent three months ago, opposing the issuance of this permit. Sherri Rusher mentioned that the borough report states that there are no wetlands involved in this parcel, and in looking at their permit application she believes they will be mining more than 38.9 acres. Sherri also questions their reclamation plan, as they have used the existing topsoil for other purposes. This second letter should again focus on addressing all of the issues that B & E Construction has not corrected, such as removing the illegally dumped construction debris affecting the neighboring subdivision and surrounding area. Sherri stated that B & E Construction does not follow the rules, and has not shown any type of a good faith attempt to do so.

Julie Starr seconded the motion for a letter. She stated that she is concerned about the water table in that area, and is fairly certain that the June Lake area is using the same water table. She is also concerned that B & E Construction will mine this property for a longer time period than the original permit requests.

Mike Wolfe spoke about his concerns for property values in the Meadow Lakes community, due to B & E Construction's failure to follow the law. He feels that B & E Construction has no care or concern for the citizens of Meadow Lakes, and as such, is ruining our community. Mr. Wolfe said that he had purchased gravel from B & E Construction before they were shut down, and was shocked at the amount of garbage that was stacked up on the property. Mr. Wolfe feels that B & E Construction should be permanently shut down.

Richard Nivens briefly spoke, and Ariel Cannon reminded us that the most effective way to get our message across is to attend the borough meetings and remind our officials that they are being paid by tax dollars collected from borough residents.

Tim Swezey stated that written comments are due to the borough by September 18, 2015, and the public hearing will be held on October 19, 2015. Patti Fisher requested that we notify members prior to the public meeting so that they are able to attend.

Vice President Heather Heusser called for a vote on Sherri Rusher's earlier motion to write a letter to the borough addressing our concerns on this matter. The motion carried unanimously.

**9.3 Meadow Lakes Seniors – Trail from Sr. Housing to the playground and sports field**

Sherri Rusher asked for a letter from the community council, stating that it supports putting in a trail. A grant for the trail has been applied for, and we have already made it through the first cut. We will know shortly if we have made it through the second cut. This trail will be a single track trail – slightly narrower than skid steer width, and trees have already been cleared. Patti Fisher motioned that the community council grant approval to the Meadow Lakes seniors allowing them access to community council property for the trail. Lori Brenner seconded the motion. There was no further discussion and the motion carried unanimously.

**10. Agency Reports: None**

**11. Persons to be heard: Doyle Holmes mentioned that you could start voting for him with early voting on September 22, 2015.**

Patti Fisher and Sherri Rusher attended the borough planning commissions last meeting with regard to rewriting the regulations regarding community councils, spuds, and comprehensive plans. The meeting was very well attended. Patti stated that Brian Endle, the borough planner, presented the incomplete document to the borough clerk at the meeting for approval at that meeting. Fortunately, the planning commission would not approve this incomplete document, and Mr. Endle withdrew his resolution shortly before the end of the meeting. Patti stated that she felt that it was a slap in the face that the commission would actually act this way. Sherri told us that nine other community councils also attended the meeting, and all objected to the passing of the new resolution.

Larry Michaelson mentioned that the Borough Mayor had directed the assembly to clarify several things, such as how community councils put forth land use, etc. after having several problems in this area. This resolution was the borough's attempt to try and clarify the rules and regulations; however, they were very restrictive to community councils.

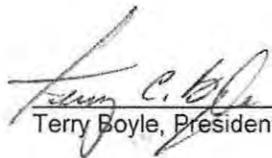
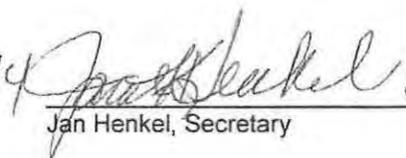
Tim Swezey reminded us that the planning commission can make changes within their own body, however these proposed changes had to so many legal issues that assembly approval was necessary.

Sherri Rusher stated that the meeting concerning B & E Construction on October 19, 2015 will be before the planning commission. Doyle Holmes advised us that there would be an upcoming work session with the planning commission at the central fire station concerning subdivision rules, codes, etc.

12. **Approve Meeting Location:** the next meeting date/location is listed below.

Birch Creek Villas  
1210 N. Kim Drive  
October 14, 2015  
Sign In: 6PM to 7PM  
Meeting: 7PM to 9PM

13. **Adjournment:** Michael Bridges moved to adjourn the meeting, seconded by Julie Starr. There were no objections and the motion as approved. The meeting was adjourned at 7:53 pm.

	Oct 14, 2014		Oct 14, 2015
Terry Boyle, President	Date	Jan Henkel, Secretary	Date

**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, September 30, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**Board Members Present:** Mark Bertels, Jim Tapley, Roberta Mason, Sandra Myers, George Rauscher

**Board Members Absent:** Claudia Dolfi, Jack Niggemyer, Sierra Alcantra-Hansen

**Community Members Present:** Jim Sykes, Donnah Rae DeVernon-Pearson, Mike Pearson, Phil Williams, Vern Halter, Angela Stephl, Nancy Bertels, Gary Hay

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1. **Call to Order:** 7:16 pm
2. **Pledge:** Led by Mike Pearson
3. **Additions or Changes to Agenda:**
  - a. No additions or changes.
4. **Guests:**
  - a. Vern Halter, Candidate for MSB Mayor
5. **Announcements:** None
6. **Correspondence:**
  - a. Public Notice from MSB – Adam Jensi request for subdivision of property off of 58 Mile Road.
  - b. Mark will contact Lt. French and invite him to the next community council meeting.
7. **Borough and State Reports: *Jim Sykes – MSB Assembly District Representative***
  - a. Governor Walker will be requesting \$50 million in Revenue Sharing from the legislature.
  - b. Matanuska River – DOT is done with their work at Mile 64 for this year. An additional 2/10<sup>th</sup> of a mile will be added to the project next spring (from end of current project to Ed Musial's).
  - c. An experimental erosion project with private funds and contractors will occur along the river in the next week or two. A mud pit (60' Connex box with no top) will be delivered to Sutton courtesy of Cruz Construction and installed on private property along the river bank to alleviate erosion.
  - d. Landfill fees will be "rolled back" on October 1. New fees are available on the Borough website.
  - e. Moose Creek Bridge Project is being delayed for reevaluation. The old bridge will be left and blocked off for pedestrian and bike traffic.
  - f. Current Glenn Highway Project - all that remains is guard rail and striping.
  - g. Chickaloon Bridge – framework will be completed December 1.
  - h. Mat-Su Borough Election – October 6
  1. ***Angela Stephl, Senator Colver's Aide***
    - a. Special session of the Alaska State Legislature will be held on October 24. Two issues for discussion include: gas line and the purchase of the Tran-Alaska lease.
  2. ***Donnah Rae DeVernon-Pearson – Community Member***
    - a. Inquired about the hazardous waste on the lot between Colleen Boyle and Pearsons' and the potential for clean-up for that.

**Sutton Community Council Regular Monthly Meeting**  
*Wednesday, September 30, 2015, 7:00 pm @ Sutton Public Library*  
**Minutes**

**3. Gary Hay – Chickaloon Tribal Executive Director**

- a. Grand Opening of New Clinic is scheduled for December 17 at 11 a.m.

**8. Officer Reports:**

a. **Chair:** *Mark Bertels*

- i. Discussion about letter to various agencies – a request for action on the Jonesville/Slipper Lake Area.

b. **Secretary:** *Claudia Dolfi was not present so Nancy Bertels took the meeting minutes*

- i. July and August minutes were emailed to all Council Members for review  
*Roberta Mason makes a motion to accept the July and August minutes as presented. Jim Tapley seconds. Motion passes unanimously.*

c. **Treasurer:** *Jim Tapley*

- i. Posted on the website  
Money On hand 09/30/2015
1. Checking - \$492.60
  2. Savings - \$25.28
  3. Money Market - \$37,260.34
  4. 2010 Revenue Sharing - \$222.57
  5. 2011 Revenue Sharing - \$8.96
  6. 2012 Revenue Sharing - \$3,355.02
  7. 2013 Revenue Sharing - \$18,942.18
  8. 2014 Revenue Sharing - \$13,886.99

*Jim e-mailed detailed treasurer's report to Claudia. George Rauscher moves to accept the Treasurer's report as submitted. Sandra Myers seconds. Motion passes unanimously.*

**9. Committee Reports:** None

**10. Old Business**

- a. SCC Annual Elections – October 4, 2015 – 4:00-6:00 p.m.
- b. Nominations for the board will be open until October 3
- c. Marla will be the election clerk and bring election workers with her.

**11. General Orders:** None

**12. New Business:** None

**13. Meeting adjourned:** 8:40 pm

*Mark Bertels* 10-28-15

President's Signature

Date

*Claudia Dolfi* 10/28/15

Secretary's Signature

Date

**Sutton Community Council Annual Meeting & Elections**  
**Sunday, October 4, 2015, 4:00 - 6:00 pm @ Sutton Public Library**  
**Minutes**

**Council Members Present:** Mark Bertels, Roberta Mason, Jim Tapley, Claudia Dolfi, George Rauscher

**Council Members Absent:** Sandra Myers, Sierra Alcantra-Hanson

**Community Members Present:** Larry DeVilbiss, Laura Carney, Mike Carney, Lynn Woods, Donna - Rae-DeVernon - Pearson, Mike Pearson, Nancy Bertels, Marla Mason, Darci Topp, Bart Topp, Rocky Dolfi, Joe Rothwell, Gail Elstad, Ralph Langham, Julie Buzby, Frank Buzby, Elizabeth Samuel, Emmett Samuel, Betty Magee

1. **Call to Order:** 4:45 pm

2. **Pledge:** Led by Frank Buzby

3. **Voting Opened:** 4:00 pm

4. **Introduction of Candidates:**

a. **Mark Bertels**

1. *Council President for past four years*
2. *Seeking re-election*

b. **Sierra Alcantra - Hansen**

1. *Council member since 2010*
2. *Seeking re-election*

c. **Sandra Myers**

1. *Council member since 2012*
2. *Seeking re-election*

d. **George Rauscher**

1. *Past President of the Council*
2. *Server on the Council 2006*
3. *Seeking re-election*

e. **Frank Buzby**

1. *Born in Palmer*
2. *Works for State of Alaska Corrections*
3. *Married with four kids*
4. *Has time to give back to the community so decided to run for Council*

5. **Candidates Speeches (2 minutes speech & 2 minutes for Q&A)**

6. **Officer's Report**

a. **President - Mark Bertels**

1. *See attached Annual Report*

b. **Communication Secretary - Claudia Dolfi**

1. *Reminds community members to visit the Council Website and Facebook Page for the most up-to-date information*
2. *All Council records are available on the website*
3. *I encourage everyone to sign up for the Council email notices*
4. *Thank you for your support of the past seven years*

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**Sutton Community Council Annual Meeting & Elections**  
*Sunday, October 4, 2015, 4:00 - 6:00 pm @ Sutton Public Library*  
**Minutes**

**Officer Reports continued:**

**c. Treasurer's Report – Jim Tapley**

1. *See attached report*

**7. Community Discussion/Refreshments:**

**a. Mayor Larry DeVilbiss**

1. *reminded everyone to get out and vote on Tuesday*
2. *It is our right to vote and we should exercise that right*

**b. Lynn Woods**

1. *Thanked the Council for addressing the Jonesville Mine area issues*
2. *Glad the Council is starting the process to clean it up*
3. *Has connections in Juneau and would be willing to help with contact information*

**c. Donna - Rae- DeVernon – Pearson**

1. *Interested in staying up to date on the river issues*
2. *George Rauscher is working directly with Mike Dunleavy on River issues and will report to the Council*
3. *Would like to form a Small Business Coalition or Chamber of Commerce*
4. *Will attend the October Council Meeting to show case her business*

**8. Voting Closed: 6:00 pm**

**9. Announcement of Election Results:**

1. *Mark Bertels – 23*
2. *George Rauscher – 20*
3. *Sierra Alcantra-Hanson – 20*
4. *Sandra Myers – 20*
5. *Frank Buzby – 20*
6. *Marla Mason - 1*

**10. Meeting Adjourned: 6:17 pm**

*Mark Bertels 11-3-15*

President's Signature

Date

*Claudia Raefi 11-3-15*

Secretary's Signature

Date

Sutton Community Council – Annual Report

October 4, 2015

Mark Bertels – Chairman

The purpose of the Sutton Community Council is to provide a direct and continuing means of citizen participation in Government and local affairs for Sutton residents.

1. Serving to create, foster, promote and improve civic betterment in the Sutton community.
2. Establishing and providing, on a continuing basis, a formal channel of communication between local citizens, governmental agencies (borough, state and federal), and other concerned or interested parties/organizations.
3. Providing a community forum for citizen involvement in government decision-making and community development issues.

Review of the activities and events during the past year:

Change of voting Bylaws and SOP's

Matanuska River erosion mitigation – funding and planning

Sutton Elementary School student and staff improvements – credit to Joshua Rockey, parents and other community members working together

Support of the Mat-Su Trails organization

Support of the Usibelli coal lease and air quality permit

Community input for the projected (new) Moose Creek bridge

The new Health Clinic – pro and con

Support for AK Tactical training academy and subsequent barbecue event

Support for Forestry and Fish and Game's prescribed burn – cancelled due to weather and conditions

Community cleanup week coordinated by Bethany Nichols with Americorp and the Chickaloon Native organization

Renovation of the old library for EMS supported by the Council

State Revenue Sharing funding and the allocation of money to community based projects – successes and default

A tremendous amount of participation, work, volunteering and special efforts to mitigate flood damage to our community by members of this community still in progress

A respectable amount of time and effort directed toward this community by our Assemblyman Jim Sykes and State legislators Mike Dunleavy and Jim Colver

Public use impacts in Sutton that have generated the need for a multi-stakeholder/community management plan

Sometimes we're successful at making our community a better place to live, and sometimes we're not. We will keep trying and should recognize all the volunteers, caregivers and other people who serve our community. That includes emergency services, the parent teacher association, friends of the library, the Sutton Historical Park volunteers, business owner contributors, our elected officials and all the folks that give to this community what they have to offer.

Special thanks from the Chair to the Board members of the Sutton Community Council for all of their time, work and organization to provide this quorum for our community for the purpose of making Sutton a better place to live, or at least maintain the better qualities of what we have, together.

COUNCIL MEETING MINUTES

Community Park Building, Milepost 115.2 George Parks Highway, turn left on TC Park Circle  
Regular Meeting 6:30 PM Thursday, September 17, 2015

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- I. Meeting called to order 7:06 pm.
- II. Board Members in Attendance: Miller, Glenka, Grelson. Members: Lon McCullough. Guests: Hermann Spegel and friend.
- III. Reading and approval of minutes from August 20.
- IV. Assembly Report: None
- V. TCCSA CIP Report: \$22,182.79 Remaining. Construction underway.
- VI. RSA 30 Report: None
- VII. Treasurer's Report: Checking \$1,178.63 & Savings: \$25.25
- VIII. Revenue Sharing Project Updates:
  - A. FY2012
    - 1. Oral History – \$264.71 Remaining
  - B. FY2013
    - 1. TCCSA Conex – \$1,500 Remaining
  - C. FY2014
    - 1. TCCSA Operating - \$10,621.12 Remaining
    - 2. TCCC Operating - \$917.86 Remaining
    - 3. Upper Susitna Food Pantry - \$3,000 Remaining
    - 4. Nordic Ski Club - \$829 Remaining
    - 5. Winter Trail Grooming - \$2,500 Remaining
    - 6. Learning Garden - \$71 Remaining
- IX. Current Mail: Read
- X. Public Forum: Hermann Spegel spoke for Doyle Holmes, candidate for Assembly District 7
- XI. Unfinished Business:
  - A. Discussion of Resolution No. 15-080 - unable to locate the corresponding public notice therefore we were unable to comment.
- XII. New Business:
  - A. Dreamers Gate - Request to move property line up for public comment. No comment due to not effecting the community.
  - B. Elections – Discussion of the upcoming election to the Board of Directors. Application for council seats to be taken until November 19 council meeting. Voting to follow Nov/Dec for two weeks at the library. Council board to be seated January 2016. Contact any board member for more information.
- XIII. Date of next regular meeting scheduled for October 15, 2015 at 6:30 pm.
- XIV. Meeting adjourned at 7:58 pm

(Minutes taken by Council Secretary, Levi Miller)

Approved:

Paula B. Benke 10/15/15  
Chairperson Date

[Signature]  
Secretary Date

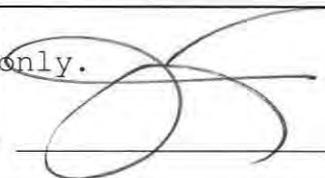
Trapper Creek Community Council, PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference

**SUBJECT:** Reporting of conclusion of contract for Bid No. 15-124B to Consolidated Enterprises, Inc., for Roof Replacements/Modifications - 4 Schools for the final contract amount of \$2,604,196.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** For information only.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>gwr 11/25</i>	
	Capital Projects Director	<i>[Signature]</i>	<i>11/25/15</i>
	Purchasing Officer	<i>[Signature]</i>	
	Finance Director	<i>DEL</i>	<i>12/24/15</i>
	Borough Attorney	<i>NB</i>	
	Borough Clerk	<i>[Signature]</i>	<i>12/7/15</i>

**ATTACHMENT (S) :** None

**SUMMARY STATEMENT:** Pursuant to MSB Code, 3.08-170(F), the following is a summary of Bid Solicitation #15-124B to Consolidated Enterprises, Inc., for Roof Replacements / Modifications - 4 Schools.

The MSB engaged in a contract with Consolidated Enterprises, Inc., on June 1, 2015, for Bid Solicitation 15-124B, Roof Replacements/Modifications - 4 Schools, project no. 40177. The original contract amount of \$2,537,860 was approved through Assembly Action AM No. 15-067 presented on May 27, 2015.

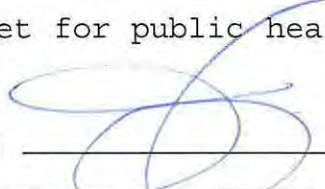
Three change orders were issued to replace deteriorated and unforeseen conditions in the roofs in the amount of \$66,336 for a final contract amount of \$2,604,196.

SUBJECT: FY 2017-2022 Capital Improvement Program

AGENDA OF: December 1, 2015

Assembly Action:

MANAGER RECOMMENDATION: Introduce and set for public hearing on December 15, 2015.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - Sara Jansen	<i>sj</i>	
X	Capital Projects Director	<i>QPB</i>	17 Nov 15
X	Public Works Director	<i>TSD</i>	13 NOV 15
X	Planning and Land Use Director	<i>EP</i>	
X	Community Development Director	<i>EP</i>	
X	Emergency Services Director	<i>BG</i>	11/17/15
X	Finance Director	<i>[Signature]</i>	
X	Borough Attorney	<i>[Signature]</i>	
X	Borough Clerk	<i>[Signature]</i>	11/20/15 

ATTACHMENT(S): Fiscal Note: YES  NO  X  
 Resolution Serial No. 15-115 (3 pp)  
 Evaluation Criteria (2 pp)  
 Capital Improvement Program Document (86 pp)

SUMMARY STATEMENT: Each year the planning department is charged with the development of a six-year Capital Improvement Program (CIP) to include general government, transportation and school projects. Matanuska-Susitna Borough Code 3.04.060 details the steps for the program development. A CIP is a multi-year planning instrument that drives the evaluation and identification of capital infrastructure projects in need of

renovation, repair, and/or construction.

This annual process combines input from community councils, borough advisory boards, cities, mayor and assembly members, staff, and the general public to identify capital projects over \$50,000 that are needed or wanted within the borough. General maintenance projects are not eligible. The final CIP document is provided to assembly members, legislators, federal delegations, and is often used as a basis for grant funding.

Projects are first assessed by staff review teams against a total of 11 weighted criteria. Projects addressing safety concerns and/or legal mandates were routinely given higher scores. Numerical scores are computed for each project, which in some cases resulted in ties. The top ten projects in each category comprised the priority list; any remaining projects were listed alphabetically in a needs list.

The individual project lists which fell within the purview of a borough board were then forwarded to that board, which may have made changes to the project order in those lists. The document before the commission contains any changes made by the Aviation Advisory Board, Transportation Advisory Board, and the Parks, Recreation and Trails Advisory Board.

The final step prior to presentation to the assembly is planning commission review, which took place at the August 17, 2015 regular meeting. The planning commission recommends approval of the FY 2017-2022 Capital Improvement Program to the assembly.

**MSB Capital Improvement Program (CIP)  
FY 2017-2022 Evaluation Criteria**

Weight	Criteria	Possible Scores			
		0	1	2	3
X 5	<b>Public Health and Safety</b>	Project has no impact on existing public health and/or safety status	Project addresses minor public health and/or safety issue, but is not an urgent, continual need or hazard	Project increases public health and/or safety but is not an urgent, continual need or hazard	Project addresses an immediate recognized safety hazard, public health and/or safety need
X 5	<b>Mandates or Other Legal Requirements</b>	Project is not mandated or otherwise required by court order, judgment, or governmental agreements	Project addresses anticipated mandates, other legal requirements, or governmental agreements	Project addresses an imminent government mandate, grant requirement, court order or judgment or is required as part of a governmental agreement	Project is due to government mandates, grants, court orders and/or judgments; or is required as part of governmental agreements
X 3	<b>Relationship to Other Projects</b>	Project is not related to other Borough or CIP projects	Project is associated with other Borough or CIP projects but not essential to their completion	Project is linked to other Borough or CIP projects currently underway and public dollars will be maximized by combining projects	Project is linked to other CIP projects currently underway and is essential to their completion
X 3	<b>Extent of Benefit</b> (consider traffic volumes when applicable)	Some public benefit but the extent is difficult to determine or relatively minor in nature	Project will benefit only a small percentage of citizens or particular neighborhood or area	The project will have a significant use and/or benefit for one particular group of users	A significant part of the Borough's population will directly use and benefit from the project
X 2	<b>Consistency with Community Goals and Plans</b>	Project is not part of any local, state or federal plan and does nothing to advance the Borough Assembly's priorities	Project is consistent with an approved local, state or federal plan but does nothing to advance the Borough Assembly's priorities	Project is consistent with more than one approved local, state or federal plan but does little to advance the Borough Assembly's priorities	Project is a primary goal in an approved local, state or federal plan and/or advances the Borough Assembly's priorities
X 2	<b>Funding Status</b>	Project cost has not been identified and no funds have been allocated	Project cost had been identified and/or is identified on another governmental priority list	Project has already received partial funding and is underway	Proposed project is the last phase of the project which requires funding
X2	<b>Project Feasibility</b> (aside from funding)	Project is unable to proceed due to obstacles (land ownership, legal issues, easements, etc.)	Minor obstacles exist, project is not entirely ready to proceed	Project is ready to proceed, no obstacles such as (land acquisition or easements, approvals required, etc.) exist	Project is already in progress
X 2	<b>Operational Budget Impact</b>	Project would significantly increase debt service, payments, personnel or other operating costs or decrease revenues	Project will slightly impact Borough's operating budget (minimal maintenance or personnel) but impact will not require new equipment or staff	Project has a neutral budget impact - neither increases or decreases debt service, personnel or other operating costs or revenues	Project will decrease debt service, personnel or other operating costs or increase revenues

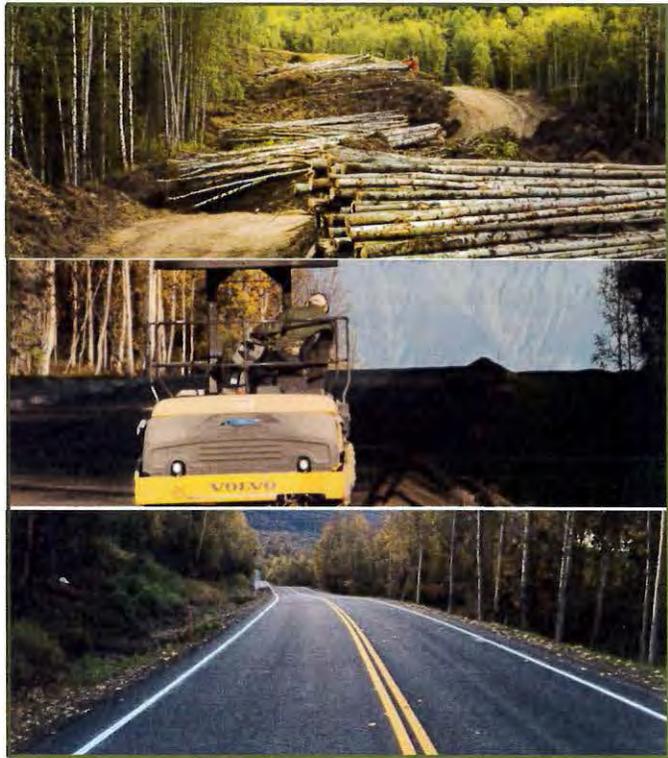
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**MSB Capital Improvement Program (CIP)  
FY 2017-2022 Evaluation Criteria**

Weight	Criteria	Possible Scores			
		0	1	2	3
X 1	<b>Supports Economic Development</b>		Project will have no impact on capital investment, the tax base, valuation, or job opportunities	Project will directly result in one of the following: capital investment, increased tax base, increased valuation, or improved job opportunities	Project will directly result in more than one of the following: capital investment, increased tax base, increased valuation, or improved job opportunities
X 1	<b>Attracts Non-Borough Funds</b>	Project is not expected to stimulate outside investment or prospects are unclear	Project is likely to stimulate future funding from outside sources but can't identify specific investments at this time	Funding sources for at least 20% of the project cost are likely but have not been secured	Project has outside funding sources totaling 20% or more of the project cost which are secured and documents
X 1	<b>Environmental Quality</b>	Project will have a negative effect on the environmental quality of the Borough	Project will not affect the environmental quality of the Borough	Project will improve the sustainability of the environment	Project will enhance environment and provide benefits not already in place

IM15-240  
RS15-115

# Matanuska-Susitna Borough Capital Improvement Program FY 2017-2022



Assembly Draft  
December 2015

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Readers seeking a specific project are directed to the Index beginning on page 79.

Im 15-240  
RS 15-115

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# *Executive Summary*

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## *PURPOSE AND BENEFITS*

A Capital Improvement Program (CIP) is a multi-year planning instrument that drives the evaluation and identification of capital infrastructure projects in need of renovation, repair, and/or construction. The purpose of a CIP is to forecast a municipalities' capital needs over a short term period to allow for adequate planning, acquisition of funds, and project execution. This process relies on communities, staff, and policy makers to identify and forecast capital needs through a public process. Plans typically range from four to six years; the Matanuska-Susitna Borough (Borough) has selected a six year planning window.

The Borough Planning Department is tasked with the "development of capital improvement plans" in Borough code (MSB 2.36.020A3). The specifics of the CIP are described in MSB 3.04.060. The Borough's long range goal is to provide a mapping component to the program. Planning, Capital Projects and Geographic Information System (GIS) staff are working together to accomplish this task of combining the CIP with spatial data which will increase transparency in government, provide better accessibility of the information to the public, and utilize existing GIS data to provide more information about each project contained in the plan.

## *PROCESS*

The first step in the FY 2017-2022 process was to provide project lists to Borough departments and community councils. Some projects were removed, and some new projects were added. All of the projects were then reviewed for appropriateness, the master spreadsheet was updated, review panels were convened for each section, and draft priority lists were submitted to the Transportation Advisory Board, Parks, Recreation and Trails Board, Aviation Advisory Board, and Planning Commission for their input, and submission of the final document to the Borough Assembly for approval.

The review criteria was a weighted numerical matrix of 11 factors ranging from health and safety to economic development. In some instances projects in the same category scored the same total, creating a tie. Those ties are noted in this report.

The review criteria exist to create an objective layer of evaluation, but the citizen advisors who serve as volunteers on the Borough's advisory boards are in a position to provide relevant data about the nominations not available to staff. In some cases the advisory boards, after substantial debate, re-ranked the priority of nominations to reflect that knowledge. This added another important "truthing" layer to the entire process.

## *FUNDING SOURCES*

A variety of funding mechanisms are used to accomplish projects in the CIP. These include State grants, general revenue and federally funded programs, general obligation bonds, Borough funds, and private

funding sources. Another benefit of the CIP is an identified, public vetting process which most funders typically require. Federal funding has been crucial to the development of local, state and federal roads in the Borough over the past several years, but has been declining of late. Congress authorized a new federal funding bill in July 2012 entitled "Moving Ahead for Progress in the 21st Century Act," often referred to as Map 21. This new bill is designed to strengthen America's highways and establish a performance-based program. In addition to less federal road money coming into the state, this new act will focus federal money on national highways as opposed to state and local roads.

## PROJECTS

There are a total of 201 projects contained in the FY 2017-20221 CIP. These projects are public in nature, over a \$50,000 threshold, not in conflict with an established process (such as siting schools), and generally construct, modify, replace, or plan an activity. Nominations were accepted from cities, community councils, staff members, advisory boards, and a few members of the general public.

Due to the six-year window of the program, it is necessary to set a maximum of ten (10) priority projects in each category. The priority list may change from year to year based on new information, funding sources, or a change in policy direction. Some categories had more than ten project nominations; in those instances, a needs list of the remaining projects was created to show the perceived total needs in the Borough.

The main portion of the document contains further information about all projects including a brief description, a specific Borough CIP identification number, the project nominator (who nominated the project), and funding needed, if known. Not all projects have a specific dollar amount attached at the CIP phase. In many cases, costs are one of the first stages of project development and will be developed as the project moves toward completion.

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# National Highway System

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## Road Classification Information

In order to organize projects and make valid comparisons, the Capital Improvement Program uses generally accepted road classifications. Basic to this process is the recognition that roads, streets, and trails do not exist independently; rather, transportation moves people through a network of roads. Functional classification is the "process by which streets and highways are grouped into classes, or systems, according to the character of service they are intended to provide." In basic terms, a road can be functionally classified as:

**Arterial:** These roads provide mobility so traffic can move from one place to another quickly and safely. These are major roads in the community.

**Collector:** These roads link arterials and local roads, and perform some duties of each.

**Local:** These roads provide access to homes, businesses, and other property.

## Priority Projects

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1. **Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition** (CIP #8)
2. **Interchange for Port MacKenzie Crossing** (CIP #57)
3. **Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine** (CIP #54)  
**Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3** (CIP #55)
4. **Glenn Highway - Erosion at MP 49** (CIP #11)
5. **Glenn Highway - Erosion Protection - MP 66.6-92** (CIP #120)
6. **Palmer-Wasilla Highway Eastern Terminus** (CIP #52)
7. **Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42** (CIP #10)
8. **Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92** (CIP #12)  
**Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Pt. MacKenzie Road** (CIP #19)
9. **Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56** (CIP #13)
10. **Palmer-Wasilla Highway Center Turn Lane Widening** (CIP #155)

## Project Descriptions

### **1. Parks Highway Wasilla Alternative Corridor - Advance ROW Acquisition**

(STIP Needs List #19665; CIP ID #8)

*Assembly Priority - Nominator: MSB Public Works*

Identify an alternative corridor to route traffic away from downtown Wasilla. A \$2 Million reconnaissance and preliminary engineering study is currently underway. The thousands of motorists who use the Parks Highway corridor for local and long distance purposes will benefit. A new corridor will also increase the safety of all the travelers. The City of Wasilla, the Borough, State of Alaska, and Federal government all support the concept.

**Funding Needed: \$10 Million**

### **2. Interchange for Port MacKenzie Access**

(STIP #20256, #20255; CIP ID #57)

*Nominator: MSB Pre-Design*

The Knik Arm Crossing will provide a more direct, alternate route from the MSB (Point/Port MacKenzie and beyond) to Anchorage and stimulate growth in the lower MSB. Current developments in the MSB, including Port MacKenzie, Pt. MacKenzie Rail Extension, South Big Lake Road Rail Extension, several new town sites, and the State's "Road to Resources" endeavors will benefit from the Crossing. Socioeconomic studies performed for the MSB indicate that this area will experience significant growth, and investment in infrastructure to support that growth should begin now in order to avoid costly highway expansion as is currently being experienced on the Knik Goose Bay Road and Parks Highway corridors.

Traffic generated from growth in the Port Mackenzie district will require safe and efficient access to the Knik Arm Crossing (southbound) and Point Mackenzie Road (northbound). Trucks entering traffic are slow moving and require dedicated lanes in order to safely merge into free flowing traffic. A grade separated interchange, consisting of a short bridge over the main roadway with ramp access to and from the port, will provide for the safe and efficient transition of Port traffic onto the main roadway. Right of way sufficient for future interchange access to the Port Mackenzie District has already been secured by the Knik Arm Crossing project.

**Funding Needed: \$13 Million**

### **3. Tie - Knik-Goose Bay Road Reconstruction, 4 Lane - MP .3-6.8, Centaur to Vine**

(STIP #23616; CIP ID #54)

*Nominators: State of Alaska, MSB Pre-Design, Point MacKenzie Community Council*

The project anticipates a four lane, divided highway upgrade of Knik-Goose Bay Road from MP .3, Centaur Avenue to MP 6.8, Vine Road, which will handle increasing residential, commercial, and industrial traffic loads. The road is currently classified as a Traffic Safety Corridor by the State with the highest fatal and major injury accident rate in the Borough. The scope of work includes separated bike/pedestrian facilities, safety engineering strategies, such as rumble strips, and reducing and combining access points that are determined to be the most effective at reducing crashes.

**Funding Needed: \$108 Million**

### **3. Tie - Parks Highway - Lucus Road to Big Lake Improvements - MP 43.5-52.3**

(STIP #111961; CIP ID #55)

*Nominator: State of Alaska*

This project will widen the Parks Highway to four lanes with attendant traffic and safety improvements between Wasilla and the Big Lake Cutoff. Bridge No. 1922, the Wasilla Railroad Crossing, is included in

the project. This road corridor has been designated a Traffic Safety Corridor by the State due to the high number of accidents and fatalities. In addition to heavy local traffic, the Parks Highway is the primary road connection between Anchorage and Fairbanks, and handles a considerable amount of commercial truck traffic. The design and right-of-way were funded in FY12, with construction dollars slated for FY14, FY15, and FY16. The project has three phases: 1) Lucus Road to Church Road (under construction in 2014), 2) Church Road to Pittman Road, and 3) Pittman Road to Big Lake Road. Total project cost is \$167,889,600.

**Funding Needed: \$95.9 Million**

#### **4. Glenn Highway - Erosion at MP 49 - Partially Funded**

(STIP #23996; CIP ID #11)

*Nominator: State of Alaska*

This project will evaluate erosion caused by the Matanuska River at MP 49, near Palmer-Fishhook Road. The project will realign the Glenn Highway away from the bluff erosion. The Glenn Highway is a primary transportation corridor into the State of Alaska and used daily by Mat Valley residents to access employment, businesses, shopping, schools, etc. Thousands of travelers use the road on a daily basis. All long range transportation projects show the Glenn Highway as a major transportation corridor. Design funds were allocated in FY12. The total estimated project cost is \$7,235,000.

**Funding Needed: \$6.5 Million**

#### **5. Glenn Highway - Erosion Protection - MP 66.6-92**

(STIP 28089; CIP ID #120)

*Nominator: MSB Pre-Design*

There are six locations along the Glenn Highway between Sutton and Chickaloon where the road is susceptible to erosion and failure under normal flow conditions in the braided sections of the Matanuska River. This major highway corridor serves local, State, national, and international transport of people and goods. It is the main link between Alaska's largest community, Anchorage, and the lower 48 states, and Canada. Failure of the roadway would cause serious injury or death to anyone present when the road embankment fails. Economically, a road failure would close the road and cut off this important surface transportation link, which carries freight to and from Southcentral Alaska. Socially, a closure of the Glenn Highway would isolate residents of Sutton, Chickaloon, Glacier View, and beyond from the business centers, and where many of them work, shop, purchase food, attend school, etc. Reconstruction or rehabilitation is part of the STIP program for several segments of the Glenn Highway, which encompasses these spots, including Bridge No. 545 over the Chickaloon River.

**Funding Needed: \$11.8 Million**

#### **6. Palmer-Wasilla Highway Eastern Terminus**

(STIP Needs List #27553; CIP ID #52)

*Nominator: State of Alaska*

This project advances "Alternative B" approved by a Palmer Community Committee, Palmer City Council, ADOT&PF, and the Borough Assembly to mitigate the Palmer-Wasilla Highway/Evergreen Street and Dogwood Avenue traffic congestion issue. The project will upgrade the east end of the Palmer-Wasilla Highway from Hemmer Road to the Glenn Highway, upgrade Evergreen Street, extend Dogwood Avenue to Felton Street, and extend Felton Street from Dogwood to the Palmer-Wasilla Highway. Thousands of residents, business customers, and those accessing Palmer High School will benefit from the project. The Borough and City of Palmer Long Range Transportation Plans, and the Official Streets and Highways Plans support this project. Construction will begin in the summer of 2015 and be completed in the summer of 2017.

**Funding Needed: \$13.2 Million**

**7. Glenn Highway - Parks to Arctic Renovation, 4 Lane - MP 34-42**

(STIP #11959; CIP ID #10)

*Nominator: State of Alaska*

The project will construct a four-lane roadway, including pathways and shoulders. The design will accommodate turning movements, add traffic and safety improvements, and intersection improvements as necessary, which may be developed in phases. The roadway will be illuminated the length of the project. Thousands of travelers use this major highway to commute to work and for local traffic, and are plagued with long-turning movements, particularly during the rush hours. The project is part of the State and Borough Long Range Transportation Plans. Right-of-way acquisition is slated to begin in FY15. The design is underway and out for local review. The total estimated project cost is \$74.4 Million.

**Funding Needed: \$52.4 Million**

**8. Glenn Highway - Rehabilitation - King River to Cascade - MP 66.5-92**

(STIP #28089; CIP ID #12)

*Nominator: State of Alaska*

This project combines two previous projects on the Glenn Highway to preserve and extend the service life of the highway, enhance safety, and evaluate the need for climbing lanes and passing lanes. The major realignments will be near Fish Lake Road (MP 72) and the Chickaloon River (MP 78). The project includes enhancements to Long Lake Wayside, and includes Bridge No. 0546 Purinton Creek. Thousands of travelers use the Glenn Highway as one of the primary routes into Alaska; numerous Borough residents use the road daily. As an interstate road the Glenn Highway is also crucial to interstate commerce. The project is included in the State and Borough's Long Range Plans. Current State funding shows right-of-way acquisition beginning in FY14, and construction after FY15.

**Funding Needed: \$58.5 Million**

**8. Tie - Knik-Goose Bay Road Reconstruction, 4 Lane - Vine to Pt. MacKenzie Road**

(STIP #23616; CIP ID #19)

*Nominators: State of Alaska, Pt. MacKenzie Community Council*

The project anticipates a four lane, divided highway upgrade of Knik-Goose Bay Road from MP 6.8, Vine Road to Point MacKenzie Road which will handle increasing residential, commercial, and industrial traffic loads. The road is currently classified as a Traffic Safety Corridor by the State with the highest fatal and major injury accident rate in the Borough. All residents of the Knik/Fairview/Point MacKenzie communities, employees commuting from Wasilla to Port MacKenzie, and commercial truck traffic will benefit from the improvements.

**Funding Needed: \$23.2 Million**

**9. Glenn Highway - Moose Creek Canyon Reconstruction - MP 53-56**

(STIP #2320; CIP ID #13)

*Nominator: State of Alaska*

The reconstruction of the Glenn Highway from MP 53 to MP 56 down the Moose Creek hill, will straighten a horizontal curve and includes improvements to Bridge No. 0541 at Moose Creek. The Glenn Highway is an interstate roadway and crucial to interstate commerce. Thousands of travelers use the road on a daily basis. The project is included in the State's Long Range Plan. The State DOT estimated design funding in FY12, right-of-way acquisition in FY14, and construction after FY15. The design is underway. Total project cost is \$43 Million.

**Funding Needed: \$41 Million**

## 10. Palmer-Wasilla Highway Center Turn Lane Widening

(CIP ID #155)

*Nominator: State of Alaska/MSB*

The project will construct two-way left turn lanes the length of the Palmer-Wasilla Highway from Hemmer Road to the current 4-lane section on the west end in order to address the continued conflicts on the roadway due to the number of motorists on the roadway and turning movements. In 2010, there were nearly 15,000 average annual daily traffic counts at the intersection of Hemmer Road, and at the intersection of Seward Meridian the average annual daily traffic count was 13,549. All these people will benefit by the extended dual turn lane down the length of the highway. The project is estimated to be completed in FY16.

***Funding Needed: \$11 Million***

# Transportation Planning

## Priority Projects

1. **Big Lake Community Impact Assessment - Port to Parks Route, Phase 2, EIS** (CIP #160)
2. **Inter-Governmental Comprehensive Inter-Modal Transportation Plan** (CIP #156)
3. **Parks Highway - Willow Bypass Study** (CIP #9)
4. **Port to Parks Highway at Houston** (CIP #253)
5. **Regional Transportation Planning Organization** (CIP #294)

## Project Descriptions

### 1. **Big Lake Community Impact Assessment - Port to Parks Route, Phase 2 EIS** (CIP ID #160)

*Nominator: Big Lake Community Council*

The Big Lake Comprehensive Plan identified the desire to have the major traffic corridor/route from Point MacKenzie to the Parks Highway be routed around the town center of Big Lake. The Community of Big Lake successfully lobbied the State of Alaska to fund a Community Impact Assessment (CIA) Study. The scope of work for the contract called for the identification of three routes and a subsequent CIA of each route, specifically for the impact to the Big Lake town center area identified in the Big Lake Comprehensive Plan. The Community Council nominates this project to help ensure decision makers are aware of the study, the need for continued planning, and for future funding. Phase 2 of the Big Lake CIA would work toward route selection and the completion of an environmental impact study in order to meet the requirements for federal funding as this road is intended to be a highway.

**Funding Needed: TBD**

### 2. **Inter-Governmental Comprehensive Inter-Modal Transportation Plan** (CIP ID #156)

*Nominator: Knik Tribal Council*

The project proposes to develop an Inter-modal, Inter-governmental Comprehensive Transportation Plan between the Knik Tribe, the Borough, the City of Wasilla, and MASCOT. The purpose of such a plan is to help ensure the Borough's transportation system is capable of handling expected growth in the Borough, and the transportation plans are coordinated to maximize the combined resources of each organization. Each organization's transportation plan identifies similar goals. Specific transportation improvements can be summarized in five common topical areas: roadways, railways, public transit, port development, and the recreational transportation system. The goal of this plan is to provide better and more economic transportation improvements to accommodate feasible economic development, and provide safe and efficient transportation services. This planning process will primarily affect the population within the City of Wasilla boundary, adjoining transportation infrastructure and collector routes. The end product from this plan will be included in the MSB Long Range Transportation Update.

**Funding Needed: \$2 Million**

### 3. Parks Highway - Willow Bypass Study

(CIP ID #9)

*Nominator: Willow Area Civic Organization*

The goal of the Highway Bypass Study is to identify at least two north/south routes that could be constructed as a bypass highway around the community of Willow. By initiating the study now, and reserving available public lands, it is possible to communicate thoroughly with prospective neighbors on the routes. The goal is to avoid the risk of a sole option of a 1,000 foot expansion of the Parks Highway through the middle of the community. Trails are currently available and encouraged to get from place to place in the downtown core which would no longer be possible with a four-lane road, median, and frontage roads. Willow has numerous recreational and scenic opportunities within a short distance of the town center. Planning and identification of corridors could be accomplished within a year of receiving funding.

**Funding Needed: \$250,000**

### 4. Port to Parks Highway at Houston

(CIP ID #253)

*Nominator: Beth Fread*

The "Port to Parks" road route, from Port MacKenzie to Houston near the new rail head, will support commercial and commuter traffic between Fairbanks, and the northern and western parts of the Borough. This route will provide for less congested, safer, and lower-cost maintenance requirements along the Glenn and Parks Highways between Anchorage, the Big Lake Road/Houston/Parks Highway junction, and to Palmer by re-routing traffic. The project is related to numerous other projects including the Knik Arm Crossing, the Big Lake Road Realignment, the Point Mackenzie Townsite, the Port MacKenzie Railroad Extension, and the State's "Roads to Resources" projects. Although funding for the route will need to be determined, cost savings for the project in the form of existing environmental analyses, drainage studies, and structural requirements are identified in the railroad extension project. Additionally, many potential court battles have had the precedent set for the success of developing along this route. As an alternate to the Parks Highway, federal transportation funding, drainage upgrade grants, fish and wildlife enhancement grants, and State transportation and public facilities funds should also be available for the project. Finally, the City of Houston has delivered a resolution in support of this route, while 75% of the groups participating in a Big Lake Community Impact Assessment (CIP #160) determined that an alternate route outside the Big Lake area should be selected.

**Funding Needed: TBD**

### 5. Regional Transportation Planning Organization

(CIP ID #294)

*Nominator: Transportation Advisory Board*

This project supports the recognition by both the public and private sectors that MSB roads are becoming more congested as time goes on and that roadway pre-planning processes occurring prior to public involvement become more costly due to private and/or city/community/public party objections to presented plans. The nomination recognizes that once the Borough's core area reaches a population of 50,000 in an urbanized area, the Federal Highway Administration will require the Borough to implement a Metropolitan Planning Organization for transportation based on the next decennial census. The TAB also recognizes the Borough could be absorbed into either the Anchorage or Fairbanks existing MPO(s) by federal mandate. There is not currently a public/private borough-wide body dedicated to transportation planning and integration of those plans.

The Transportation Advisory Board has passed a resolution with a suggested composition for the RTPO as well as an estimate for the costs to organize and implement the RTPO. Finally, MAP-21, the federal

transportation funding authorization, potentially allows for shared federal funding of the formation of an RTPO, as well as on-going, regular and dedicated federal funding allocations and distributions for transportation plans developed through the RTPO.

***Funding Needed: TBD***

# Alaska Highway System

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## Priority Projects

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1. **Big Lake Intersection Improvements** (CIP #23)
2. **Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road** (CIP #33)

## Project Descriptions

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### 1. **Big Lake Intersection Improvements**

(STIP #23233; CIP ID #23)

Road Class: Minor Arterial

*Nominator: Big Lake Community Council*

Two intersections in the downtown Big Lake area were a part of the 2011 Matanuska-Susitna Borough Road Bond package. A total of \$2 Million is now available for intersection improvements at Hollywood Road and S. Big Lake Road, and at the Y intersection of W. Big Lake Road, S. Big Lake Road, and Northshore Drive. The Y intersection is the busiest intersection within the Big Lake town center, and the Hollywood and Big Lake Road intersection connects two thriving communities. The Community Council nominates this project in case of a funding shortfall in the Bond package.

**Funding Needed: \$2 Million**

### 2. **Point MacKenzie Road Upgrade - Knik-Goose Bay to Burma Road**

(CIP ID #33)

Road Class: Major Collector

*Nominator: Point MacKenzie Community Council*

This seven and one-half mile stretch of road from Knik-Goose Bay to Burma Road is degraded from heavy construction traffic, and is rapidly becoming more dangerous due to increasing traffic loads with the development of Goose Creek Correctional Facility and traveling liquid natural gas trucks. Rebuilding the road bed, expanding the shoulders, and resurfacing are necessary. All residents, visitors, and employees traveling to and from the industrial and commercial development along this corridor will benefit. The project is supported by the Point MacKenzie and Big Lake Comprehensive Plans.

**Funding Needed: TBD**

# Community Transportation Program

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## Priority Projects

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1. **MSB School Access Transportation Bond - 2013** (CIP #216)
2. **Seward Meridian Parkway Extension North - Phase 2** (CIP #51)
3. **MSB Substandard Road Improvements** (CIP #38)
4. **Museum Drive Extension (Parks Highway Connector)** (CIP #261)
5. **Fish Passage** (CIP #235)
6. **South Trunk Road Extension – Phase 1** (CIP #53)
7. **South Trunk Road Extension – Phase 2** (CIP #218)
8. **Seldon Road Extension - Phase 2** (CIP #42)
9. **Wasilla-Fishhook Road - Main Street One-Way Couplet** (CIP #32)
10. **Wasilla-Fishhook Road Upgrade, Seldon Road to Palmer-Fishhook Road** (CIP #242)

## Project Descriptions

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### **1. MSB School Access Transportation Bond - 2013** (CIP ID #216)

*Nominator: MSB Pre-Design*

Continued population growth has created a substantial and immediate need for road improvements identified in the Long Range Transportation Plan. These projects will prevent congestion and unsafe conditions.

In October 2013, Matanuska-Susitna Borough Voters passed a bond package to provide improved access to area schools. Projects include:

- Lucille Street and pathway upgrade for Tanaina Elementary;
- Trunk Road Extension South Bridge for access to Machetanz Elementary School;
- Seward-Meridian Parkway Intersection Improvements for access to Cottonwood Creek Elementary School;
- Trunk Road Connector for access to Pioneer Peak Elementary School; and
- Vine Road and Hollywood Road intersection improvements for access to Goose Bay and Knik Elementary Schools.

During the 2014 session, the State Legislature provided matching funds of \$1.6 Million to fund the construction of Clay-Chapman Road/Knik Knack Mud Shack Road for access to the new Knik-Goose Bay Middle and High School. Remaining matching funds needed from the state are \$14.4 million.

**Funding Needed: \$14.4 Million**

## 2. Seward Meridian Parkway Extension North - Phase 2

(STIP #2481; CIP ID #51)

Nominator: MSB Pre-Design

Road Type: Major Arterial

Seward Meridian Parkway is one of only two north-south arterial corridors in the Borough's transportation network. The project will upgrade the current two-lane road with no shoulder to a four-lane road with shoulders, a separated path, a bridge over Cottonwood Creek, and safety improvements at intersections extending from the Parks Highway to Seldon Road. Phase 1, the Parks to Palmer-Wasilla Highway is complete, and Phase 2, from the Palmer-Wasilla Highway to Seldon Road is anticipated to begin in 2015. Thousands of Borough residents will benefit from this project through increased efficiency of traffic flow (faster travel time, safer travel, lower levels of vehicle emissions, and improved access to businesses, schools, and emergency service facilities). The project is supported by the MSB Long Range Transportation Plan and Official Streets and Highways Plan. The State predicts additional funding after FY15.

**Funding Needed: \$30 Million**

## 3. MSB Substandard Road and Bridge Improvements

(CIP ID #38)

Nominator: MSB Public Works

Many roads within the Borough are in poor repair, lack sufficient right-of-way, sight distance, gravel base, or do not meet minimum design standards. These roads are often and more frequently becoming minor arterials and collectors, and must be upgraded to accommodate the traffic. These improvements will improve the overall functionality and safety of the Borough road system. Many of the roads are part of community transportation plans and the Borough's Long Range Transportation Plan. The project requires ongoing funding and construction until the roads are updated to meet minimum standards.

**Funding Needed: \$10 Million Annually**

## 4. Museum Drive Extension (Parks Highway Connector)

(STIP #2481; CIP ID #261)

Nominator: MSB Capital Projects

Road Type: Major Arterial

The Parks Highway from Wasilla to Big Lake is being upgraded to a four-lane highway by the Alaska Department of Transportation and Public Facilities due to high accident rates and traffic congestion. A frontage road system is required to pull local traffic off the Parks Highway. The Matanuska-Susitna Borough owns collector roads that run parallel with the Parks Highway corridor and could be used as frontage roads, but the collector roads are not connected. The Borough has identified four collector roads along this route that could be used as frontage roads if connected to relieve the Parks Highway of a significant amount of local traffic. Museum Drive Extension is one of the four roads. The two mile project would extend Museum Drive west from Parks Highway MP 47 to intersect with Vine Road and then link up with Marigold Drive at Sylvan Road. The recent rapid growth in this area has resulted in an increase in local traffic and traffic crashes.

**Funding Needed: \$4 Million**

## 5. Fish Passage

(CIP ID # 235)

Nominator: MSB Planning

The Borough has been engaged in projects to replace culverts that block fish passage for over a decade in collaboration with Alaska Department of Fish and Game, US Fish and Wildlife Service and road service areas. Funds are needed to continue this work to replace remaining fish passage barriers. Fish passage projects not only remove barriers to fish but they also improve road infrastructure by increasing capacity of culverts to handle flood waters, thus decreasing damage from floods. All of the 80 previously restored fish passage culverts withstood the September 2012 floods.

**Funding Needed: \$1 Million**

## 6. South Trunk Road Extension – Phase 1

(STIP Needs List #23229; CIP ID #53)

Nominator: MSB Capital Projects

Road Type: Minor Arterial

The project will provide a two-lane collector/arterial road with shoulders and pedestrian facilities needed to address increased development and growth south of the Trunk Road -Parks Highway Interchange. Phase 1 of the project will construct a roundabout at the south end of the Trunk Road – Parks Highway Interchange and an extension of Trunk Road south to the Alaska Railroad. The second phase of this project will provide a highway bridge over the railroad and a road facility that will provide for pupil transportation and access to Machetanz Elementary School located on Nelson Road. Thousands of residents and a number of businesses will ultimately benefit from this project which will provide improved access to a number of large subdivisions and a school. The project is supported by the MSB Long Range Transportation Plan and Official Streets and Highways Plan. Construction of the first phase is anticipated to be complete in 2016.

**Funding Needed: \$1 Million**

## 7. South Trunk Road Extension – Phase 2

(CIP ID #218)

Nominator: MSB Capital Projects

Road Type: Residential Collector

The project will provide collector/arterial level connections needed to address increased development and growth south of the Parks Highway. This project will provide a highway bridge over the Alaska Railroad and connect the Trunk Road Extension South constructed in Phase I to Nelson Road.

**Funding Needed: \$6.5 Million**

## 8. Seldon Road Extension – Phase 2

(CIP ID #42)

Nominator: Meadow Lakes Community Council/MSB Capital Projects

Road Type: Major Collector

Seldon Road is a two-lane, minor arterial roadway stretching for several miles in the Wasilla area. It currently terminates at Church Road. The Seldon Road Extension project will extend Seldon Road past Church Road to a proposed new intersection with Pittman Road. This 4-mile-long project will include two phases. The Seldon Road Extension – Phase I is currently funded and under construction from Seldon Road to Beverly Lake Road, with a scheduled completion in summer 2015. Seldon Road Extension – Phase II begins at Beverly Lake Road near Windy Bottom Drive and ends at Pittman Road providing access for Pittman Road area residents travelling to Wasilla, as well as providing alternative access from Pittman Road to Church Road. Funding remaining from Phase I will initiate the design and ROW acquisition for phase II. An additional \$7.5 million is needed to complete the project.

**Funding Needed: \$7.5 Million**

### 9. Wasilla-Fishhook Road - Main Street One-Way Couplet - Partially Funded

(STIP Needs List #2503; CIP ID #32)

Nominator: State of Alaska

Road Type: Major Arterial

Develop a one-way couplet in downtown Wasilla bounded by Bogard Road, Knik-Goose Bay Road/Main Street, Yenlo/Talkeetna Street, and the Palmer-Wasilla Highway. The project is the initial effort to begin addressing the capacity and safety needs of the Knik-Goose Bay corridor. Knik-Goose Bay Road is a designated Traffic Safety Corridor by the State and this project begins to address the congestion and safety concerns in the area where thousands of motorists travel daily. The project has an extensive public participation process sponsored by DOT and the City of Wasilla. Current State funding shows design and right-of-way through FY14 with construction after FY15.

**Funding Needed: \$11.3 Million**

### 10. Wasilla-Fishhook Road Upgrade, Seldon Road to Palmer-Fishhook Road

(CIP ID #242)

Nominator: MSB Assembly

Road Type: Minor Arterial

This project will straighten and widen Wasilla-Fishhook in phases to upgrade the northern portion of Wasilla-Fishhook Road from Seldon Road intersection to Palmer-Fishhook intersection. The southern portion of the roadway was recently re-built from Wasilla to Seldon. The road will be straightened, widened, and provide paved shoulders to improve safety. Many subdivisions, businesses, and Shaw Elementary School are accessed from Wasilla-Fishhook Road. The current road, which was built on a wagon trail from the railroad in Wasilla to the mines at Hatcher Pass, does not meet standards for a minor collector road due to sharp curves, lack of shoulders, and poor sight distance at intersections.

**Funding Needed: TBD**

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## Community Transportation Rail Project

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### 1. Port MacKenzie Rail Extension

(STIP #18820, CIP ID #58)

Nominator: MSB Capital Projects

The 32.5 mile rail line extension connecting the Borough's Port MacKenzie to the Alaska Railroad Corporation's (ARRC) existing mainline track near Houston is a joint project of the Borough and ARRC. The project includes a 1.5 mile bimodal loop, one of the longest rail and road loops in Alaska for 100-car trains and semis carrying bulk materials.

The rail extension provides an economic transportation route from Interior Alaska to tidewater at Port MacKenzie. Rich mineral deposits locked in the Interior will have a cost effective transportation alternative to trucking. Project cargo, bulk resources, and fuel exports will develop further at Port MacKenzie due to the economies of rail. Although dependent on the funding, the project could be completed as early as 2017. Total project cost is estimated at \$303.5 million. Remaining funds required to complete the project are \$120 million. A breakdown of the request is as follows: estimated \$40

million for segment 2, estimated \$15 million for segment 5, and estimated \$65 million for ballast, ties, rail, and loop.

**Funding Needed: \$125 Million**

## Community Transportation Program Needs List

Listed By Road Type - No Priority Order

### Major Arterials Needs List In Alphabetical Order

#### **Bogard/Seldon Roads Corridor 4 Lane Upgrade**

(CIP ID #17)

*Nominator: MSB Pre-Design*

This project will upgrade Seldon and Bogard Roads three miles from the Bogard and Trunk Road intersection to the Bogard and Seldon Road intersection. This roadway will serve as a link in completing an alternate route to the Palmer-Wasilla Highway. The project includes widening, intersection improvements, pathway, and other safety projects as needed. When completed, the expanded roadway will greatly benefit hundreds of travelers a day. Funding is needed for Design and ROW acquisition.

**Funding Needed: \$33 Million**

#### **Bogard Road – Four Way Intersection Alignment**

(CIP ID #282)

*Nominator: MSB Pre-Design*

This project will align and improve sight distance for the intersection of Green Forest Drive with Engstrom Road at Bogard Rd and make a 4 legged intersection that could be signalized when traffic warrants are met. Increased development along Engstrom Road will add to the number of vehicles wanting to turn left onto Bogard Road. This project will benefit residents wishing to execute that movement.

**Funding Needed: TBD**

#### **Seward Meridian Parkway Extension South to Fairview Loop**

(CIP ID #283)

*Nominator: City of Wasilla*

This road construction would serve multiple purposes: It will dramatically improve transportation safety in the area by providing more direct travel. It will allow for the closure of the existing Fairview/Old Matanuska Intersection. It will provide Interconnectivity by creating another route for traffic in case of a disaster or nearby road blockage elsewhere. Old Matanuska has very little right of way and steep shoulders. It is prone to erosion with only prescriptive right of way in which to perform the work. It will improve additional properties for development and subdividing, increasing the Borough tax base. The project will allow for a separated grade crossing over the Alaska Railroad, providing much safer travel for all involved. AKRR has already indicated they will require a separated grade crossing at Fairview/Old Matanuska, so this plan allows us to get the bridge where it will do the most good.

**Funding Needed: \$8.6 Million**

### Valley Pathways School Access Improvement Project

(CIP ID #265)

*Nominator: MSB Capital Projects*

This project will improve access to the Valley Pathway School by extending a road to the Palmer-Wasilla Highway/Hemmer Road intersection where there is protective access via the traffic signal. Current access is by way of France Road which intersects with Palmer-Wasilla Highway with no signal. Left turns into and out of France Road are unsafe and time consuming due to the heavy traffic on Palmer-Wasilla Highway. Residents of several subdivisions, students and teachers whose destination is Valley Pathway School and commuters on the Palmer-Wasilla Highway will benefit from this project.

**Funding Needed: \$9.75 Million**

### Minor Arterials Needs List in Alphabetical Order

#### Big Lake Road & Hollywood Road Intersection

(CIP ID #252)

*Nominator: MSB Capital Projects*

The purpose of the project is to construct intersection improvements along Big Lake Road at Hollywood Road. This project is part of the 2011 Road Bond Projects along with the intersection improvements at Northshore Drive. Due to lack of funding, the design of the Hollywood Road Intersection will be completed only if funding is available following construction of the Northshore Drive intersection improvements. ROW acquisition services have been provided but lack of funding prevents construction. Many Big Lake residents use Hollywood Road to travel west rather than the Parks Highway. Tourists also use this intersection to access Big Lake and businesses. A number of construction projects are using S. Big Lake Road to access the project sites.

**Funding Needed: \$1.5 Million (estimated)**

#### Big Lake Town Center - Street Illumination

(CIP ID #122)

*Nominator: Big Lake Community Council*

The project will install street lights to illuminate the town center of Big Lake as defined by the Big Lake Comprehensive Plan. Street lights will be installed on Big Lake Road from Beaver Lake Road through Fish Creek Park. The town center of Big Lake includes an elementary school, public library, post office, family park, supermarket, restaurants, and ice arena/recreational center, as well as several other businesses. Illuminating this area will make it safer for foot and vehicular traffic, and will discourage vandalism.

**Funding Needed: TBD**

#### Bogard Road Extension to Glenn Highway

(STIP #23228; CIP ID #48)

*Nominator: MSB Public Works*

This project will extend Bogard/Seldon road arterial west to the Glenn Highway, extending the east/west corridor that has been planned from the City of Palmer to the City of Wasilla. Thousands of residents are expected to use this new corridor which should relieve traffic congestion and improve safety on the Palmer-Wasilla Highway. The State Legislature has funded the entire project from the Glenn Highway to just past Colony Middle School (along Colony Way). The project remains on the list as a high priority of the Borough until completed.

**Funding Needed: TBD**

### Hatcher Pass Road Resurfacing - MP 18-20

(STIP #9732; CIP ID #56)

*Nominator: State of Alaska*

This project will resurface the existing gravel road. Hatcher Pass is one of the primary recreation and tourism sites in the Borough; the Borough is investing in a cross country Nordic ski facility just south of the project. The road also connects the communities of Willow and Palmer together during the summer months when the pass is open. In the winter months the roads leading up to the closed pass are used to reach residences and to access recreational activities such as snowmobiling, skiing, and sledding. All users of the area will benefit. The project is in the State STIP which shows design and right-of-way funding in FY14, and construction in FY15. The total cost of the project is \$7,960,000.

**Funding Needed: \$5.5 Million**

### Seward Meridian Parkway/Seldon Road Intersection Improvements

(CIP ID #264)

*Nominator: MSB Transportation Advisory Board*

The intersection of Seward Meridian Parkway and Seldon Road is currently used by Borough staff, Borough school district personnel and buses, parents and students to access Teeland Middle School and the MSB Career and Technical High School. At peak hours of the day, the traffic increases to the point where it is very difficult for drivers to turn from the Seward Meridian Parkway onto Seldon. Several very serious accidents and many near misses have occurred at this location. The project is presented as two alternatives:

A. An early warning flashing yellow light (about a 1/4 mile before the intersection) indicating that there is a school intersection ahead or a separated right turn lane on Seldon onto Seward Meridian Parkway; and an overhead four-way flashing yellow light hanging over the intersection.

B. A temporary full signal traffic light (temporary in that wood poles and overhead cables would be used rather than steel poles and underground conduit/wiring).

**Funding Needed: \$1 Million**

### Trunk Road-Parks Highway Interchange Improvements

(CIP ID #271)

*Nominator: MSB Capital Projects*

Complete traffic study, design and construct interchange improvements on the north side of the Trunk Road-Parks Highway Interchange. The current Parks Highway to Trunk Road off-ramp was not designed to carry heavy traffic turning south over the interchange. As the residential and commercial property south of the Parks Highway continues to develop at a rapid pace, the off-ramp needs to be redesigned to carry more traffic without backing vehicles up on the ramp. The Gateway Community Council area residents as well as Borough residents shopping at the many commercial stores on the south side of the interchange will reap direct benefits from this project. It will also ensure the smooth functioning of a vital interchange for Valley commuters.

**Funding Needed: TBD**

## Major Collectors Needs List In Alphabetical Order

### Caswell Lakes Road Paving

(CIP ID #255)

*Nominator: MSB Capital Projects*

This project is part of the 2011 Road Bond Projects. Due to lack of funding, the paving will not be completed. The project is 4.5 miles long. This includes Caswell Lakes Road, South Bendapole Road, East

Passthebait Avenue, and South Lostaspinner Street. The road design is complete and construction of the road base is underway.

**Funding Needed: \$1.6 Million**

### Fairview Loop Reconstruction and Extension, Old Matanuska Road to Fireweed Road

(CIP ID #222)

*Nominator: MSB Capital Projects*

This project would remove a dangerous intersection where Fairview Loop meets Old Matanuska Road by constructing a bridge over Fairview Loop and the Alaska Railroad. Fairview Loop would then be realigned and extended northeast to connect with Fireweed Road (the Parks Highway frontage road). The project will also construct a side road extending from the new Fairview Loop alignment southeast with an overpass over the Alaska Railroad to Nelson Road.

**Funding Needed: TBD**

### Fairview Loop Rehabilitation

(STIP #51774; CIP ID #126)

*Nominator: State of Alaska*

Traffic counts and site monitoring show traffic increasing along the entire length of Fairview Loop, a narrow road that has no pedestrian facilities. This project will correct those deficiencies to the benefit of everyone who uses the road, especially students who attend Snowshoe Elementary School. The project has four components. The first component is a realignment of the Fairview/Knik-Goose Bay (KGB) intersection to match with an extended S. Mack/Clapp Road from Wasilla, moved approximately 100' to the west. The second, third, and fourth components will construct 4' shoulders on both sides of the road and add a 10' separated path on the north side of the road. These segments are from Hayfield to Edlund Road, from Edlund Road to Fireweed Road (the Parks Highway frontage road), and from Top of the World Circle to Hayfield Road, respectively. The separated trail is being added on the north side to provide access to Snowshoe Elementary School.

**Funding Needed: \$30 Million**

### Fern Street Upgrade and Pathway - KGB to Fairview Loop - NEW

(CIP ID #280)

*Nominator: MSB Capital Projects*

This project would add shoulders, resurface existing pavement, and add a pathway along Fern Street and Edlund Road from Knik-Goose Bay Road to Fairview Loop. The project should also rename this portion of Edlund Road to Fern Street. Since the connection between Fern and Edlund was completed, the amount of traffic on Fern Street has increased dramatically. There are no shoulders on Fern which leads to an unsafe condition on the roadway.

**Funding Needed: \$3 Million**

### Knik River Road Fire Service Pullouts

(CIP ID #27)

*Nominator: South Knik Community Council*

This project addresses a need for a water access pullout at MP 8.0 of Knik River Road, large enough for fire trucks to be able to turn around. This pullout needs to be constructed to support the weight of fire apparatus in marshy areas next to the waterbody, and will require aggregate fill and pavement. All of the residents along Knik River Road will benefit from faster fire service response time. Home insurance rates may be reduced, and the risk of environmental damage from structural fires turning into wild land fires will be reduced as well.

**Funding Needed: \$60,000**

### Knik River Road Three Fish Passage Culverts

(CIP ID #31)

*Nominator: South Knik Community Council*

This project consists of three culvert replacements at MP 5.8, 7.2, and 8.0 of Knik River Road. The existing culverts are undersized or damaged. The culverts should be large enough to allow fish passage. The principal beneficiaries of the culvert replacement are not humans, but fish. Residents' value of wildlife and improved aquatic habitat creates spillover social benefit.

**Funding Needed: \$790,000**

### Nelson Road Extension North

(CIP ID #269)

*Nominator: MSB Capital Projects*

This project would provide major collector road access for three large subdivisions to Fairview Loop Road. Traffic is currently routed through subdivision roads that do not have adequate ROW or weren't designed for the amount of traffic they are carrying. The proposed extension of Nelson Road would be approximately one quarter to one half mile long and would extend from the current end of the pavement north to Fairview Loop. It is anticipated there will be some private funds for the Nelson Road construction.

**Funding Needed: \$2.7 Million**

### Pittman Road - Fire Station 71 Warning Lights

(CIP ID #258)

*Nominator: Meadow Lakes Community Council*

Fire Station 7-1 is located on a blind corner of Pittman Road that requires emergency vehicles to exit with maximum caution. Current signage consists of two 30" yellow signs with a fire station icon. Meadow Lakes Elementary, next to the fire station has two flashing warning signs activated when school buses are operating.

**Funding Needed: TBD**

### Pittman Road Upgrade

(CIP ID #262)

*Nominator: Meadow Lakes Community Council*

This project seeks to upgrade, widen and improve Pittman Road. Currently Pittman Road has many frost heaves and deteriorating pavement with poor or non-existent shoulders. Safety is a major concern with the present condition of the road. The project is supported by the Meadow Lakes Comprehensive Plan.

**Funding Needed: TBD**

### Pittman Road Turn Lanes - Charter School

(CIP ID #39)

*Nominator: Meadow Lakes Community Council*

This project will install turn lanes onto and off of Pittman Road to improve access to Midnight Sun Charter School approximately 1.5 miles down Pittman Road. Travelers on Pittman Road will benefit as parents who are required to provide their own transportation to the charter school no longer queue in the roadway.

**Funding Needed: TBD**

### Seldon Road Upgrade from Wasilla-Fishhook to Lucille Street

(CIP ID #263)

*Nominator: MSB Capital Projects*

The project calls for the upgrade of Seldon Road from Wasilla-Fishhook to Lucille Street, approximately 1.8 miles. This segment of Seldon currently consists of two 11-ft. travel lanes with no shoulders and minimal ditching. The proposed upgrade will increase the road width to two 12-ft. travel lanes with 8 foot shoulders with a separated paved pathway. This project will allow residents, commercial delivery trucks, school buses, and freight vehicles to travel in a safe manner the entire length of the Bogard-Seldon corridor from Palmer to Meadow Lakes.

**Funding Needed: \$20 Million**

## Minor Collectors Needs List In Alphabetical Order

### **Alsop Road Improvements**

(CIP ID #233)

*Nominator: MSB Planning*

Approximately 0.66 miles of Alsop Road must be improved to proceed with an amendment of the Point MacKenzie Subdivision to support private development in conformance with the Point MacKenzie Town Site Conceptual Master Plan. The improvements will result in an additional 0.66 miles of Alsop Road being improved to collector standards. The improvements are required in order to subdivide the parcel for future sale to private developers. This project will help incentivize private development in the town site. Existing Alsop Road past the prison is constructed to slightly better than pioneer standards. There are a large number of private lots accessed at the end of Alsop Road as well as a log processing mill. These improvements will remove a blind hill and widen a portion of the road. The Borough and public will benefit from the development and increase in tax base. Employees of the Goose Creek Correctional Center will benefit from increase in available local housing choices.

**Funding Needed: \$3 Million**

### **Ayrshire Road to Little Su Landing Improvements**

(CIP ID #232)

*Nominator: MSB Capital Projects*

Ayrshire Road from the intersection with Point MacKenzie Road and Burma Road, to the gate at the Little Susitna River landing is 4.66 miles. This project will upgrade the road to 28', with two 12' paved driving lanes and two foot D-1 shoulders. The design will be complete in 2014 and the gravel road will be improved and ready for paving in 2014. Residents and tourists frequent the State facilities at the Little Susitna Landing. This project will improve access to that facility. Project design is underway.

**Funding Needed: \$2 Million**

### **Big Lake Collector Road**

(CIP ID #43)

*Nominator: Big Lake Community Council*

This is a 5-7 mile long collector road required to complete a transportation loop that will connect W. Lakes Boulevard at Our Road, on the north shore of Big Lake to the W. Susitna Parkway on the south side of Crooked Lake. The road will provide access for residential and other types of development that is taking place in the area. Approximately 250 current homeowners will benefit immediately. The project will be a catalyst for development. The road will also provide proper egress and ingress to the area. A corridor study and preliminary study would be first, with construction in the future.

**Funding Needed: TBD**

### Burma Road Construction - Local Traffic

(CIP ID #46)

*Nominator: Big Lake Community Council*

This project will construct a two-lane rural highway section with two travel lanes, shoulders and a utility corridor from Point MacKenzie Road to Susitna Parkway. This local collector road will serve the growing residential community, based around the continued development in the Port MacKenzie area. Benefits include improved access to goods and services, safer travel conditions, access to emergency services, and reduced travel time to places of employment. The Big Lake Comprehensive Plan supports the project.

**Funding Needed: TBD**

### Clark-Wolverine Road Partial Realignment

(CIP ID #219)

*Nominator: MSB Capital Projects*

Clark-Wolverine Road has a series of dangerous "S" curves between MP 2 and 2.75 which need to be alleviated. Property on both sides of the road is currently for sale, which makes it an opportune time to purchase additional right-of-way to straighten the road.

**Funding Needed: TBD**

### Foothills Drive Reconstruction

(CIP ID #281)

*Nominator: MSB Capital Projects*

Foothills Drive is used as a north-south collector between the Parks Highway and Knik-Goose Bay Road. A portion of the road, in the center, was built as a substandard road. This project would upgrade that section of road and install a fish-passage culvert at Lucille Creek. Seventy-three home owners will benefit. The school bus route will be shortened and it will be faster access to the fire stations on KGB.

**Funding Needed: TBD**

### Lucus Road Improvement

(STIP #11721; CIP ID #22)

*Nominator: State of Alaska*

The project will improve Lucus Road between the Parks Highway and Spruce Avenue to an upgraded two-lane facility with shoulders, turning lanes, pedestrian facilities, landscaping, and drainage improvements. When completed, this project will benefit hundreds of travelers a day. The project is supported in the State and the Borough's long range transportation plans. Right-of-way acquisition is underway and construction is slated to begin in FY16 and beyond. Total cost is \$23.2 Million.

**Funding Needed: \$22.5 Million**

### Katherine Drive

(CIP ID #284)

*Nominator: MSB Capital Projects*

Katherine Drive is the name of the proposed eastern leg of the project, connecting Trunk Road to Midtown Estates at the northern terminus of Manhattan Way. The purpose of this project is to provide secondary access to the subdivision via a local road and relieve pressure on the current Palmer-Wasilla Highway (PWH) intersections. Consideration for this roadway was incorporated into the "new" Trunk Road design. A full median opening and U-turn/Left turn lanes were constructed as part of the project. Currently, design of the roadway is underway with Survey, Geotechnical Investigation, Hydrologic & Hydraulic Design, Cultural and Environmental Reports all in Final Draft Phase. Plans have been reviewed by AKDOT at 95%. Wetlands have been identified and will likely require mitigation. ROW has been previously secured for use by adjacent land owner. As designed, the road would be 0.2 miles (1,056 feet) and vary from 24'-32' in width.

**Funding Needed: \$800,000**

### Oilwell Road Upgrade

(CIP ID #221)

*Nominator: MSB Capital Projects*

This project will upgrade and pave Oilwell Road from the intersection with Petersville Road to the Moose Creek Bridge. Each spring the road experiences significant drainage issues and floods almost annually. Several State subdivisions and timber resources are at the end of the roadway, but cannot be accessed without these improvements. In addition to the timber resources, there are a number of other natural resources which have been identified in the area, but are currently inaccessible. This project is a contributor to the State of Alaska Roads to Resources program.

**Funding Needed: \$6 Million**

### Settlement Avenue Extension East

(CIP ID #285)

*Nominator: MSB Capital Projects*

This project would extend Settlement Avenue to the east and then southeast to connect with Trunk Road. This connection would give new access to a major roadway for all the development in the north Engstrom / Hart Lake area and give relief to the Bogard Road / Engstrom Road intersection. There are two large subdivisions being built in the area which will significantly increase the traffic at the intersection. With the increase in traffic, there will be an increase in accidents at this location.

**Funding Needed: \$6 Million**

### Smith Road Reconstruction and Pedestrian Pathway

(CIP ID #61)

*Nominator: MSB Pre-Design*

The road currently has serious structural damage, no shoulders, and lacks guardrails in one area where it is probably warranted. There are several residential subdivisions and a few small businesses both north and south of Smith Road. It has an average daily traffic count of 1380. Improvements to the road and construction of a pathway would benefit public safety for both drivers and pedestrians, and reduce wear and tear on personal and commercial vehicles. The pathway would also provide a link between the Old Glenn Highway pedestrian path and the Matanuska Peak trailhead, completing a link to the popular recreation area between the Butte, the City of Palmer, and beyond.

**Funding Needed: \$750,000**

### Susitna Parkway Extension

(CIP ID #25)

*Nominator: MSB Pre-Design*

This project will construct an extension of the Susitna Parkway a distance of approximately three miles from the junction of Papoose Twins Road to the Little Su River and is combined with a bridge project to provide access to the roads in the Fish Creek area. See companion project CIP ID #129, Bridge No. 1209 – Lewis Loop at Fish Creek.

**Funding Needed: TBD**

### Sylvan Road to Hollywood Road Connection

(CIP ID #36)

*Nominator: Meadow Lakes Community Council*

The project will extend Sylvan Road to Sylvan Lane. The connector will give residents from Knik and lower Big Lake direct access to the Meadow Lakes business district. Meadow Lakes now supports a grocery store, bank, DMV remote site, and other small businesses. The public, business owners, and

future businesses will benefit from this project. The Meadow Lakes Comprehensive Plan supports this extension.

**Funding Needed: TBD**

### **Tex-Al Drive Extension to Palmer-Fishhook Road**

(CIP ID #257)

*Nominator: George Strother*

Extend East Tex-Al Drive 1.6 miles to Palmer-Fishhook Road. This is a mostly level route with no wetlands and one hill on a firm gravel base. This project had preliminary engineering with a profile survey, initial right-of-way research and soils testing in the early 1980s. The current (2007) Borough Long Range Transportation Plan lists this connection as an emergency access for residents in areas with only one ingress and egress. The project is located in RSA #16, South Colony. Residents along the route and side roads will have better emergency access, and a better secondary road network will start to develop.

**Funding Needed: \$3 Million**

### **West Susitna Access**

(CIP ID #267)

*Nominator: MSB Community Development*

The project consists of constructing surface transportation facilities to access the Susitna Basin west of the Susitna River. The ADOT&PF West Susitna Access Reconnaissance Study (2014) included several different routes. This project nomination focuses on the Middle Susitna-Skwentna River Route shown in blue in the study. This alignment is about 108 miles long starting near the end of Ayrshire Road and terminating near Whistler south of Mount Distin. The road will provide access to a multitude of natural resources, benefiting the State of Alaska and resource extraction businesses.

**Funding Needed: \$453 Million**

## **Residential and Commercial Streets Needs List In Alphabetical Order**

### **East Access to Meadow Lakes Community Center**

(CIP ID #41)

*Nominator: Meadow Lakes Community Council*

The project will construct an access road from North Suzanna Street to the Meadow Lakes Community Center via Vienna Woods access. The road will benefit the community center and the adjacent 120-acre Borough parcel. The road will provide an alternate egress to Pittman out of the Meadow Lakes area and help resolve safety issues. The project is supported by the Meadow Lakes Comprehensive Plan.

**Funding Needed: TBD**

### **Fish Lake Road Paving**

(CIP ID #35)

*Nominator: Chickaloon Community Council*

The project will pave approximately four additional miles of Fish Lake Road. Fish Lake Road originates at MP 72.9 of the Glenn Highway, and ends at an intersection with Chickaloon Road. Improvement to the road will result in better access, lower maintenance costs, and more reliable school bus routes. Approximately .3 miles of the road is already paved, using RSA-31 funds. There are no other plans for additional paving with RSA funds.

**Funding Needed: \$750,000**

### Gonder Road Upgrade

(CIP ID #45)

*Nominator: Aurora Dog Musers Club*

The project will upgrade one mile of Gonder Road to Borough standard road quality. Gonder is accessed by Echo Lake Drive off of South Big Lake Road. The project will allow the section of Gonder Road to be plowed and to be accessible to the public who wish to use the Aurora Dog Mushing Club clubhouse and trails during winter months. Over 200 people use this area to access the winter trail system for recreation activities, such as dog mushing, skijorring, snowshoeing, and winter bicycling.

**Funding Needed: TBD**

### Horseshoe Lake Road Reconstruction - Phase 1

(CIP ID #121)

*Nominator: MSB Public Works*

This project will upgrade an existing road around Horseshoe Lake. The first phase of the project consists of design and the approximate five mile road will be widened and straightened, and drainage ditches will be constructed to address water runoff. Funding for the project to date has been from the State of Alaska at \$700,000 which has funded ROW acquisition, Geo-technical data acquisition, and design. The design is currently at the 35% phase. There are a number of full and part time residences around the lake. Total cost of both project phases is \$5.2 Million.

**Funding Needed: \$1.5 Million**

### Horseshoe Lake Road Reconstruction - Phase 2

(CIP ID #217)

*Nominator: MSB Public Works*

This project will upgrade an existing road around Horseshoe Lake. The approximate five mile road will be widened and straightened, and drainage ditches will be constructed to address water runoff. Phase 2 will construct the new roadway after ROW acquisition, utility re-locations and design work are completed in Phase 1. The construction cost estimate is \$4.5 Million and the project could be completed in one season when the design is completed. There are a number of full and part-time residences around the lake. Total cost of both project phases is \$5.2 Million.

**Funding Needed: \$3 Million**

### King Arthur Drive Upgrade

(CIP ID #259)

*Nominator: Meadow Lakes Community Council*

This project seeks to upgrade King Arthur Drive. Currently half of the road is gravel, and the other half is paved, but in need of repair. King Arthur Drive, West King Arthur Drive, Gunflint Road, and Meadow Lakes Drive provide an alternate route to the Parks Highway in Meadow Lakes. Upgrading King Arthur Drive will improve access and increase safety. The length of this project is 2.7 miles.

**Funding Needed: TBD**

### New Hope Street Extension

(CIP ID #260)

*Nominator: George Strother*

This project will extend New Hope Street 1.25 miles to the west so that it connects to Independence Avenue. This would serve as a collector street between Wasilla-Fishhook and Palmer-Fishhook Roads. This connector would allow better emergency vehicle access through two dead end roads and begin to help form a badly needed road grid in the Fishhook area. The proposed route is a mostly level route on a

firm gravel base, with no wetlands. It is also along a section line. If the section line easements are still in place, no additional right-of-way may be needed.

**Funding Needed: TBD**

### Road Service Area Uncertified Road Upgrades - Design Phase

(CIP ID #238)

*Nominator: MSB Administration*

In early 2013, the Mayor and Assembly members discussed the need to upgrade uncertified roads in the Borough so citizens residing on those roads who were paying RSA taxes could get their roads maintained along with citizens on certified roads. After the results of an analysis revealed the huge scale of such a project to be 796 miles of roads at an estimated total upgrade cost between \$450 Million and \$600 Million, it was determined to begin addressing the problem in small projects. The first project was to have each RSA Board identify one relatively short uncertified road within their RSA as a candidate for upgrade. A total of 16 roads have been identified. Funding may be available through the sub-standard roads and bridges program, however that is still uncertain. Design costs are estimated to be \$100,000 per mile.

**Funding Needed: \$650,000 (Design Only)**

### West King Arthur Drive Upgrade

(CIP ID #266)

*Nominator: Meadow Lakes Community Council*

The project seeks to upgrade West King Arthur Drive which is currently gravel. King Arthur Road and West King Arthur Drive provide an alternate route to Pittman Road if the Parks Highway is closed for an accident or natural disaster. Upgrading West King Arthur Drive will improve access and increase safety.

**Funding Needed: TBD**

### Wolverine Road Erosion

(CIP ID #220)

*Nominator: MSB Administration*

The western slope of Wolverine Road as it climbs the canyon after crossing Wolverine Creek has a significant erosion issue and is starting to threaten the roadway. To correct the problem, a cut into the side of the canyon is necessary to move the road further away from the canyon floor.

**Funding Needed: \$6 Million**

# Transit Projects

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## Priority Projects

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1. **Replacement Share-A-Ride Vans for Mat-Su** (CIP #267)
2. **Wasilla Transit Center Commuter Rail Dock and Staging Facility Upgrade** (CIP #256)
3. **Meadow Lakes Community Mascot Stops** (CIP #124)
4. **Old and New Glenn Highway Intersection Park and Ride Facility** (CIP #268)
5. **Regional Transit Maintenance Center** (CIP #273)
6. **Regional Transit Dispatch & Scheduling Center** (CIP #274)

## Project Descriptions

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### 1. Replacement Share-A-Ride Vans for Mat-Su (CIP ID #267)

*Nominator: MSB Pre-Design*

This project will purchase three new commuter vans to replace vans which have been on the road since 2009. The Share-A-Ride program is a collaborative effort between the Borough and the Municipality of Anchorage. The Borough owns 13 of the vans which regularly transport over 600 commuters from the Valley to the Anchorage bowl. The vans have many miles on them and are beginning to lose their cost effectiveness due to mounting maintenance issues and decreased gas mileage.

**Funding Needed: \$180,000**

### 2. Wasilla Transit Center Commuter Rail Dock and Staging Facility Upgrade (CIP ID #256)

*Nominator: LeMarr Anderson*

The Alaska Railroad has ownership of land and skeletal structures at the old Kenai Supply site in Wasilla, at the crossroads of the Parks and Palmer-Wasilla Highways. This location is recognized as being a key central inter-modal transit transfer site for the Borough, including commuter rail because of the main and siding track lines that already exist. Alaska Railroad officials have indicated their ability to support morning and afternoon commuter rail, contingent in part on construction of a siding and train level on/off boarding platform and availability of a connected weather-protected passenger waiting/staging facility. What the Borough needs to support the facilitation and initiation of Valley and Anchorage commuter rail is the construction of a siding, the on/off boarding platform, a connected weather protected passenger waiting/staging facility, and parking lot upgrade. An important new access road, connecting to another nearby established major roadway with traffic signal, would also be sought to preclude site users crossing railroad tracks to reach the parking and staging area. This would provide significantly less congestion, and easier/safer flow of vehicles and buses to/from the transit center.

**Funding Needed: \$9 Million**

### 3. Meadow Lakes Community Mascot Stops

(CIP ID #124)

*Nominator: Meadow Lakes Community Council*

Currently the only bus stop in Meadow Lakes is at the B&J Rainbow Center. This project would identify locations and create additional transit stops. Residents without private transportation will benefit and be able to accept jobs in Wasilla and Palmer based on having reliable transportation.

**Funding Needed: TBD**

### 4. Old and New Glenn Highway Intersection Park and Ride Facility

(CIP ID #268)

*Nominator: South Knik River Community Council*

A park and ride lot is needed for the southern part of the Borough to facilitate commuters from Lazy Mountain, the Butte, and the South Knik River areas to carpool to Anchorage. The three community councils in the area support the concept of a lot near the confluence of the Old and New Glenn Highways. It is estimated that 60 to 100 commuters would utilize the facility during the week. Currently there is a very small pullout on the Old Glenn Highway which can only accommodate three vehicles at most.

**Funding Needed: \$900,000**

### 5. Regional Transit Maintenance Center

(CIP ID #273)

*Nominator: MSB Transportation Advisory Board*

The objectives of a Regional Transit Maintenance Center (RMC) is to better leverage decreasing Federal and State transit dollars and improve overall maintenance of rural transit providers' vehicle fleets. Key contributors in addressing maintenance concerns for rural transit systems are aging fleets, increasing costs, and the lack of standard maintenance practices, oversight, and accountability. Administration, overhead and facility leasing costs are significant cost reduction points that would result with the construction and operation of a centrally located RMC. Ideally, the facility would be located on land without associated costs. The significant savings realized by the providers could be funneled back into operational and increased ridership program elements. Studies have shown that RMCs, with a training center for mechanics and drivers, can improve vehicle reliability, increase vehicle longevity, and improve service to transit clientele.

**Funding Needed: TBD**

### 6. Regional Transit Dispatch and Scheduling Center

(CIP ID #274)

*Nominator: MSB Transportation Advisory Board*

A central dispatch and scheduling center will help customers more efficiently obtain rides for important daily activities associated with health care, employment, shopping and social activities. A central facility will simplify information gathering for customers, do a better job of matching customer needs with available options, and assist with vehicle operations coordination, all of which will provide more trips with the existing resources. Dispatch software is capable of identifying human service ride needs, a rider's best option, who is paying for the ride, and the criteria associated with each rider without breaking HIPPA and confidentiality. The software can be accessed from any location in the Borough through phone lines and internet connectivity. Many agencies can use the same service without tampering with other data.

**Funding Needed: TBD**

# Aviation

## PRIORITY PROJECTS

1. Talkeetna Airport - Lease Lot Development (CIP #189)
2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader (CIP #174)
3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage & Fencing (CIP #187)
4. Talkeetna Airport - New Helicopter Pad and Parking (CIP #178)
5. Talkeetna Airport - New Apron at North End (CIP #177)
6. Regional Float Plane Facility Site Evaluation (CIP #176)
7. Willow Airport - Senior Center Access Road Relocation (CIP #184)
8. Willow Airport - Install Automated Weather Observation System (CIP #188)
9. Willow Airport - Highway Crossing Improvements (CIP #182)
10. Wasilla Airport - Runway 3/21 Extension - Phase 1 (CIP #179)

## Project Descriptions

### 1. Talkeetna Airport - Lease Lot Development

(CIP ID #189)

*Nominator: MSB Pre-Design*

The project will construct a taxiway to newly created lease lots on the south ramp of the Talkeetna Airport and relocate the helipad further to the south. The lease lots paid for by private businesses are being crowded by helicopter operations in a small area. The taxiway and helipad relocation (see CIP ID #178 below) have been dedicated by the State of Alaska. The lease lot development is a critical need as it will mitigate current safety conflicts between fixed wing and rotor wing traffic. The State has already dedicated the land for the lease lots. Businesses on the lots serve the Borough and the entire state. The project will contribute to the economic development of the Borough.

**Funding Needed: \$500,000**

### 2. Big Lake Airport - Two-Bay Equipment Building and Front End Loader

(CIP ID #174)

*Nominator: MSB Pre-Design*

This project will construct a two-bay equipment building and purchase a front end loader for snow removal at the airport. Equipment for maintaining the airport must currently be driven from the Palmer ADOT&PF maintenance facility. This project will save countless hours of equipment running time and equipment operator's time in having to bring maintenance staff and equipment from Palmer to Big Lake. Equipment movement and return occurs on heavy snow days, adversely impacting already dangerous

driving conditions. Reduced liability regarding employee and citizen endangerment would occur if the building and equipment were located at the Big Lake Airport. Many gallons of fuel will also be saved in not having to make this journey.

**Funding Needed: \$725,000**

**3. Willow Airport - Taxiway Improvements, Construction of Access Roads, Signage, and Fencing**  
(CIP ID #187)

*Nominator: MSB Pre-Design*

The project will construct a taxiway between the Willow Airport apron and Runway 13, improve the taxiway connection to Runway 31, and resurface and provide dust control on taxiways. Users of the Willow Airport will benefit from this one year project. The project will also complete the fencing and signage of the Willow Airport to increase airport security, decrease vandalism, and prevent casual access to the airport. A portion of the airport adjacent to the Parks Highway has been fenced, but is not complete. Commercial businesses, airplane owners, and pilots that work at the Willow Airport will benefit from this project. Fencing is included in the Willow Airport Master Plan as a near-term improvement.

**Funding Needed: \$1.7 Million**

**4. Talkeetna Airport - New Helicopter Pad and Parking**  
(CIP ID #178)

*Nominator: MSB Pre-Design*

This project calls for the relocation of the Talkeetna Airport helipad to an area near the east end of the runway. The existing helipad is located in the 100 year floodplain. Residents of the community of Talkeetna and the National Guard, as well as tourists visiting the area, will benefit from the re-location. It is anticipated the project will take two years to complete and is a component of the airport's master plan.

**Funding Needed: \$2.1 Million**

**5. Talkeetna Airport - New Apron at North End**  
(CIP ID #177)

*Nominator: MSB Pre-Design*

This project will expand commercial, General Aircraft (GA) and transient aircraft parking. The project will construct a transient parking apron and pad for the future GA and lease lot apron development. This project will benefit the community of Talkeetna through increased economic development as well as other Borough and non-Borough residents who fly into Talkeetna and need an area to park their aircraft. This project is supported by the Talkeetna Airport Master Plan and is a companion project to CIP ID #189, Lease Lot Development.

**Funding Needed: \$1.53 Million**

**6. Regional Float Plane Facility Site Evaluation**  
(CIP ID #176)

*Nominator: MSB Pre-Design*

The 2007 Regional Aviation System Plan (RASP) identified the need for a float plane facility in the Knik-Goose Bay/Point MacKenzie area. Initial assessment of the Seven Mile Lake area recommended in the RASP has shown significant wetlands exist at that site, and along the logical access route. Borough staff is reviewing other location options and have begun preliminary research into a location in the proposed Point MacKenzie Townsite. This project will further refine the Regional Float Plane Facility site location work done in the RASP, Phase 1, review the findings and recommendations of the RASP, and continue to assess feasibility. A float plane facility will be regional in nature thereby benefiting residents of both

Anchorage and the Borough economically. It is anticipated that it will take one year to complete this site evaluation phase of the project.

**Funding Needed: \$100,000**

**7. Willow Airport - Senior Center Access Road Relocation**  
(CIP ID #184)

*Nominator: MSB Pre-Design*

This project will separate Willow Senior Housing traffic from aircraft taxiing traffic by relocating the access road to the Willow Senior Housing. Currently all traffic uses the same route: Willow Senior Housing access was linked into the existing access for aircraft moving from Willow Lake to the Willow Airport runway facilities. For safety, the two access roads need to be separated. Residents and visitors of the Willow Senior Housing units as well as aircraft owners and pilots will benefit from this project. This is included in the Willow Airport Master Plan as a near-term improvement.

**Funding Needed: \$350,000**

**8. Willow Airport - Install Automated Weather Observation System**  
(CIP ID #188)

*Nominator: MSB Pre-Design*

This project will install an automated weather observation system and construct secondary access roads at each end of the airport runway. The automated weather observation system will also be available via the internet to Alaska residents statewide who may be travelling through the area and need up-to-the-minute weather information. Secondary access roads at each end of the runway will provide access for maintenance and fire and rescue operations.

**Funding Needed: \$1 Million**

**9. Willow Airport - Highway Crossing Improvements**  
(CIP ID #182)

*Nominator: MSB Pre-Design*

This project will provide vehicles on the Parks Highway electronic warning that a plane is crossing the highway from Willow Lake to the Willow Airport upland facilities. The current signage is not adequate. This project will provide increased safety for all users of the Parks Highway as well as the pilots and maintenance staff taking planes across the highway. This is included in the Willow Airport Master Plan as a near-term improvement.

**Funding Needed: \$500,000**

**10. Wasilla Airport - Runway 3/21 Extension - Phase 1**  
(CIP ID #179)

*Nominator: MSB Pre-Design*

This project will extend the current 3/21 runway by 1,400 feet, bringing the total runway length to 5,100 feet. This will allow for larger, multi-engine aircraft to land and take off at the Wasilla Airport, thereby increasing cargo and passenger service to the Borough's largest community. The residents of both the City of Wasilla and the Borough as a whole who use the airport for transfer of freight and passengers will benefit. The improvement is supported by the Wasilla Airport Master Plan and is expected to take two to three years to complete.

**Funding Needed: TBD**

# Aviation Needs List

No Priority Order, Listed Alphabetically

## Big Lake Airport - Install New Lighting System

(CIP ID #87)

*Nominator: MSB Pre-Design*

This project will upgrade the runway light controller system, wiring, and lights increasing safety. The lighting system at the Big Lake Airport is not up to current safety standards. All users of the Big Lake Airport will benefit from the project.

**Funding Needed: \$900,000**

## Goose Bay Airport - Security Fence

(CIP ID #175)

*Nominator: MSB Pre-Design*

This project will install a security fence around the perimeter of the runway and parking apron thereby providing a safe and obstacle free runway as well as a secure place to park aircraft. This project will provide increased safety for plane owners and users of the Goose Bay Airport at the end of Knik-Goose Bay Road, one of the fastest growing areas of the state. The project can be completed in one year once funding is secured.

**Funding Needed: \$600,000**

## Willow Airport - Apron Space for Tie-Downs at South End

(CIP ID #180)

*Nominator: MSB Pre-Design*

This project will construct an aircraft tie-down apron pad at the Willow Airport where none currently exists. Users of the Willow Airport will benefit from this project as well as the community of Willow in increased economic development.

**Funding Needed: \$500,000**

## Willow Airport - Helicopter Pad and Parking

(CIP ID #181)

*Nominator: MSB Capital Projects*

This project will construct a helicopter landing pad and parking area at the Willow Airport. Helicopters currently have no designated landing area and often set down in the aircraft taxiway area or vehicle parking area where they must watch out for vehicles moving on the ground. This project will provide a designated area which will increase safety for operations, refueling, and maintenance. This will benefit the users of the Willow Airport as well as Emergency Services and injured residents or non-residents who may be flown into this location for transfer to ground transport. The project is included in the Willow Airport Master Plan as a mid- or long-term improvement.

**Funding Needed: \$500,000**

## Willow Airport - Public Float Plane Dock

(CIP ID #183)

*Nominator: MSB Pre-Design*

This project will provide a public float plane dock at Willow Lake. There currently is no public float plane dock which makes access for entering and exiting float planes difficult, and less safe than loading from a

dock. This improvement would likely draw more pilots to Willow Lake thereby contributing to the economy of the Community of Willow.

**Funding Needed: \$1 Million**

**Willow Airport - Taxiway and Apron Surface Hardening**

**(CIP ID #186)**

*Nominator: MSB Pre-Design*

This project will harden the surface of the taxiway and apron to reduce dust and maintenance. (Local pilots have requested that the runway remain gravel.) Surfacing and dust control on taxiways is included in the Willow Airport Master Plan as an improvement.

**Funding Needed: \$500,000**



# Emergency Services Equipment

## Priority Projects

1. Mat-Su Borough Self Contained Breathing Apparatus Replacement (CIP #290)
2. Willow Fire Service Area Engine Replacement – Replace 1985 Grumman Engine (CIP #212)  
Willow Fire Service Area Engine Replacement – Replace 1985 Surplus Pumper (CIP #292)
3. Willow Fire Service Area Tanker Replacement (CIP #213)  
Willow Fire Service Area - Pumper / Tanker Replacement for Tanker 12-21 (CIP #293)
4. Caswell Fire Service Area -Engine Replacement (CIP #136)
5. Central Mat-Su Fire Service Area- Aerial/Ladder Truck (CIP #291)
6. Airport Rescue Services Response Equipment (CIP #135)
7. Central Mat-Su Fire Service Area - Tanker Replacement (CIP #137)
8. Central Mat-Su Heavy Rescue (CIP #208)  
Sutton Fire Service Area Tanker Replacement (CIP #204)

## Project Descriptions

### 1. **Mat-Su Borough Self Contained Breathing Apparatus Replacement**

(CIP ID #290)

*Nominator: MSB Emergency Services*

The Borough's nine Fire Departments – Butte, Sutton, Greater Palmer/City of Palmer, Central Mat-Su, West Lakes, Houston, Willow, Caswell and Talkeetna – all have an automatic/mutual aide agreement to respond to emergency incidents. The Departments maintain a total of 615 Self-Contained Breathing Apparatus (SCBA), 1217 SCBA air bottles and 995 face masks as part of their required fire-fighting equipment. In 2013, the National Fire Protection Association introduced new standards for SCBA. The review and adoption of standards is an on-going/scheduled process, however this review was accentuated by recent findings related to critical firefighter injuries and deaths associated with SCBA. The standard establishes levels of respiratory protection and functional requirements of SCBA used by emergency services personnel. In prior years, redesign of SCBA has allowed for upgrade kits to be purchased to bring the SCBA units into compliance with changes. The 2013 changes are so significant that no upgrade kits exist. The entire unit must be replaced. This project will replace all of the SCBA packs, bottles, face masks, 2- cascade systems (Palmer and Central Mat-Su) and 8 new 7000-psi bottles for existing cascade system upgrade (West Lakes).

**Funding Needed: \$4.2 Million**

2. Tie - **Willow Fire Service Area Engine Replacement – Replace 1985 Grumman Engine** (CIP ID #212)

*Nominator: MSB Emergency Services*

A new fire engine is needed in the Willow Fire Service Area (FSA) which meets all current Federal and State requirements for design and functionality. The FSA currently uses a 1985 Grumman engine which will exceed its life cycle as a primary fire apparatus as defined by NFPA 1901 in 2015. The new apparatus will allow the community to maintain Insurance Services Office ratings and NFPA standards that will maximize life safety capability and hold down insurance rates in the Willow area.

**Funding Needed: \$600,000**

2. Tie - **Willow Fire Service Area Engine Replacement – Replace 1985 Surplus Pumper** (CIP ID #292)

*Nominator: MSB Emergency Services*

The project will purchase a new fire engine which meets all Federal and State equipment standards for design and functionality and have the capability to use the compressed air foam system which extinguishes fires most efficiently. The Willow Fire Service Area (FSA) currently has a surplus 1985 Pumper from another FSA housed at the Willow Fishhook fire station 12-2. In addition to safety and functionality, a new engine will favorably impact homeowner insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and /or will provide home owners a reduction in their insurance premiums. The Willow FSA is in the process of building three new warm storage satellite stations and will need new apparatus to house in those structures.

**Funding Needed: \$700,000**

3. Tie - **Willow Fire Service Area Tanker Replacement** (CIP ID #213)

*Nominator: MSB Emergency Services*

A new fire tanker is needed in the Willow Fire Service Area (FSA) which meets all current Federal and State requirements for design and functionality. The FSA currently uses a 1985 Tanker which will exceed its life cycle as a primary fire apparatus as defined by NFPA 1901 in 2015. The new apparatus will allow the community to maintain Insurance Services Office ratings and NFPA standards that will maximize life safety capability and hold down insurance rates in the Willow area. The Willow Fire Service Area apparatus and facilities have lacked adequate recapitalization efforts forcing paid-on-call firefighters to work in substandard facilities with dated equipment. This apparatus will have a positive effect on capability and allow the Borough to keep faith with our responders and the community.

**Funding Needed: \$500,000**

3. Tie - **Willow Fire Service Area - Pumper / Tanker Replacement for Tanker 12-21** (CIP ID #293)

*Nominator: MSB Emergency Services*

The project will purchase a new Pumper/Tanker which meets all Federal and State equipment standards for design and functionality. The Willow Fire Service Area (FSA) currently has a surplus 1983 Pumper/Tanker from another FSA housed at the Willow Fishhook fire station 12-2. In addition to safety and functionality, a new Pumper/Tanker will favorably impact homeowner insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and /or will provide home owners a reduction in their insurance premiums. The Willow FSA is in the process of building three new warm storage satellite stations and will need new apparatus to house in those structures. This project will provide up to date, state of the art fire protection for the Willow FSA and will

help protect the on-call responders who respond to the emergencies in the Willow FSA. This project will also help reduce the home owner's insurance rates in the Willow FSA.

**Funding Needed: \$600,000**

**4. Caswell Fire Service Area -Engine Replacement**

(CIP ID #136)

*Nominator: MSB Emergency Services*

The project will purchase a new fire engine which meets all Federal and State equipment for design and functionality and will have the capability to use the compressed air foam system which extinguishes fires most efficiently. The Caswell Fire Service Area (FSA) currently has a retired 1983 Pumper/Tanker from another FSA and must depend on fire engine response from Talkeetna and/or Willow for all fires in Caswell. In addition to safety and functionality, a new engine will favorably impact homeowners insurance rates (many insurance companies will not offer home insurance to property not covered by a fire department) and/or will provide homeowners a reduction in their homeowners' premiums. Total equipment cost is \$650,000.

**Funding Needed: \$600,000**

**5. Central Mat-Su Fire Service Area- Aerial/Ladder Truck (CIP ID #291)**

*Nominator: MSB Emergency Services*

This project will purchase an aerial apparatus and associated response equipment on the truck, including, but not limited to, SCBA, radios, thermal imaging cameras, etc. The Knik Goose Bay Area is the fastest growing area in the Borough. Two elementary schools are located within one mile of Station 6-2. The addition of a major retail/grocery outlet and the construction of two new schools, a combination high school/junior high school and an elementary school, requires a higher level of initial emergency response for this area. Due to the size and height of the larger buildings, an aerial apparatus is essential for fire protection/response. The Insurance Services Office classifies an area with this level of large structures and potential growth as a "high hazard area" which requires aerial apparatus response. The aerial apparatus will be housed in the Knik Goose Bay area to provide the required response capability and proximity.

**Funding Needed: \$1.4 Million**

**6. Airport Rescue Services Response Equipment (CIP ID #135)**

*Nominator: MSB Emergency Services*

Borough Rescue Services responds to several aircraft crashes every year throughout the Borough, usually in areas not accessible by road. This project will allow for the purchase of four complete portable, battery-operated Hurst eDraulic rescue tool sets. The rescue tools will be strategically located at the Talkeetna Fire Department (serving the Talkeetna Airport), the Willow Fire Department (serving the Willow Airport), the West Lakes Fire Department (serving the Big Lake Airport) and the Central Mat-Su Fire Department (serving the Wasilla Airport). Similar type tools were successfully deployed and utilized for the rescue of two pilots involved in a midair collision of two planes in February, 2015. With the units being located at multiple sites, they can be deployed more timely during critical incidents. This project is supported by the Aviation Advisory Board.

**Funding Needed: \$1.4 Million**

**7. Tie - Central Mat-Su Fire Service Area - Tanker Replacement**

**(CIP ID #137)**

*Nominator: MSB Emergency Services*

The purchase of a new Tanker/Water Tender will replace an existing 1977 apparatus. The current equipment is 37 years old and can transport only 2 firefighters. The replacement tanker/tender will transport an Engineer and up to five firefighters and provide increased fire suppression capacity. The new apparatus will have on-board foam and compressed air foam capability. The utilization of compressed air foam firefighting systems has proven to facilitate a quicker knockdown of the fire thus reducing property loss. It also creates less back pressure on the hose lines which decreases the physical stress endured by firefighters actively suppressing the fire. Over 48% of the Borough's population resides in the Wasilla Lakes FSA. Rapid and professional responses to fires will mitigate life and health issues and reduce property loss

**Funding Needed: \$650,000**

**8. Tie - Central Mat-Su Heavy Rescue**

**(CIP ID #208)**

*Nominator: MSB Emergency Services*

A multi-function heavy rescue apparatus is needed to allow the Borough's busiest rescue service based at Station 6-1 to help responders address motor vehicle accidents, rope rescues, building collapses or confined space rescues. Currently, the service has to rely on the City of Anchorage for the last two types of emergencies making recovery after an earthquake very problematic. Currently, the apparatus used is a 1996 Hackney roll up box on an International chassis. It is at its weight load limit due to the additional equipment needs that have been added to it over the years. The replacement apparatus will be a heavy duty double-axle apparatus equipped with a crane and not only will be a Borough-wide resource, but will also be made available as a state-wide resource on the road system.

**Funding Needed: \$1.2 Million**

**8. Tie - Sutton Fire Service Area Tanker Replacement**

**(CIP ID #204)**

*Nominator: MSB Emergency Services*

The Sutton Fire Service Area currently uses tankers which will exceed their life cycle as a primary fire apparatus as defined by National Fire Protection Association (NFPA) 1901 in calendar year 2015. A new fire tanker which meets all current Federal and State requirements for design and functionality is needed for the FSA. The new apparatus will allow the community to maintain Insurance Services Office (ISO) ratings and NFPA standards which will maximize life safety capability and hold down insurance rates in the Sutton area.

**Funding Needed: \$500,000**

# Emergency Services Equipment Needs List

No Priority Order, Listed Alphabetically

## Butte FSA Command Vehicles Replacement

(CIP ID #209)

*Nominator: Butte Fire Service Area*

This project will provide for two new command vehicles - a Chevrolet Suburban and a crew cab truck to replace an existing 1999 Chevrolet Suburban and provide for an additional new command vehicle. A second vehicle is needed to meet the demands of a growing service area population and number of response calls. The service is in need of reliable replacement vehicles. Total cost of the vehicles is \$100,000. The FSA has \$10,000 to contribute to the project.

**Funding Needed: \$90,000**

## Lake Louise Emergency Response Vehicle

(CIP ID #202)

*Nominator: MSB Rural Emergency Service*

Lake Louise is located 17 miles off MP 160 of the Glenn Highway. A volunteer group of on-call emergency responders provide limited first response capabilities; Lake Louise does not have a licensed ambulance service for the average 8-10 patient contacts a year. Currently patients are transported in a 1992 Chevrolet Suburban converted to hold a stretcher and provide limited basic life support until the responders can rendezvous with a licensed ambulance service on the road system. There is significant concern for the responder's safety who rides in the back with the patient; there are no adequate safety restraints for rear-positioned responders or any modern safety controls such as air bags. A Tufport Medical Mobile Treatment Center mounted on a 4x4 crew cab truck has been used effectively in other rural Alaskan settings for this type of transport. The Tufport resembles a cab-over camper but is specially equipped to transport two injured patients and a responder, with adequate storage, running water, anti-slip flooring, and is constructed of sturdy fiberglass.

**Funding Needed: \$75,000**

## Sutton Ambulance Replacement

(CIP ID #203)

*Nominator: MSB Emergency Services*

The ambulance positioned at the Victory Station, Glenn Highway mile 99, was purchased in 1999 for \$103,600. Since its purchase, approximately \$23,000 in repair and maintenance costs have been accumulated for its upkeep. It is the oldest piece of equipment in the entire MSB ambulance fleet and has a very different design than the rest of the fleet. The patient care compartment is laid out in a manner that is inconsistent as compared to the other ambulances in the system. The inconsistent layout offers several problems and potential risks due to the fact that emergency equipment and supplies are placed in non-standard locations. The Sutton Ambulance Service responds to pre-hospital emergencies from MP 58 to 130 on the Glenn Highway.

**Funding Needed: \$160,000**

## Talkeetna Ambulance Replacement

(CIP ID #205)

*Nominator: MSB Rural Emergency Service*

The ambulance positioned at MP 2 of the Talkeetna Spur Road has traveled over 90,000 miles. The ambulance is frequently used for inter-facility transport from the Sunshine Clinic where care is initiated

to the Mat-Su Regional Medical Center. Due to the long distances and harsh winter temperatures the amount of stress on the vehicle has resulted in high maintenance and repair costs; over \$33,000 as of June 2013. The Talkeetna Ambulance Service responds to pre-hospital emergencies from MP 90 to 100 on the Parks Highway, and the entire Talkeetna Spur Road.

**Funding Needed: \$160,000**

### **Talkeetna Fire Service Area - Tanker Replacement**

(CIP ID #206)

*Nominator: Talkeetna Fire Service Area*

The current fire tanker located at Station 11-2 was built before 1986. It does not meet the National Fire Protection Association 1901 Safety Standard. A new tanker is needed to help ensure firefighter safety. The current tanker has a 500 gallon per minute (gpm) pump and can hold 1500 gallons of water, however from draft, the pump can only pull 450 gpm. A new tanker will provide Talkeetna responders with a safe and reliable apparatus for response. The community will benefit by having a larger pump and water supply. Total cost of the equipment is \$450,000.

**Funding Needed: \$275,000**

### **Trapper Creek Ambulance Replacement**

(CIP ID #207)

*Nominator: MSB Rural Emergency Service*

The Trapper Creek Ambulance service travels further than any other ambulance service in the MSB, responding to roughly 175 calls for service each year. The station is located at MP 114 of the Parks Highway. The majority of the calls are in response to pre-hospital emergencies along the Parks Highway between the 100 and 200 mile markers. The current ambulance has over 105,000 miles on it, and due to the long distances and harsh winter conditions, the amount of stress on the vehicle has resulted in over \$40,000 of maintenance and repair costs. A new ambulance will help ensure the service's ability to reliably respond.

**Funding Needed: \$160,000**

### **Water Rescue Airboat**

(CIP ID #198)

*Nominator: MSB Water Rescue*

Water Rescue does not have the appropriate equipment to quickly and safely respond to emergencies on some of the Borough's smaller rivers and creeks. The Water Rescue team currently has a very large airboat designed to operate in Cook Inlet which is slated to be sited at Port McKenzie to enable rescue operations in that area. The team needs a smaller (20 foot) airboat that is better suited for the rivers, creeks and lakes in the Borough where there is a higher frequency of rescue calls. The new airboat would be used to protect citizens and visitors that are injured, become ill, or are stranded on the many waterways in the Borough. It would also be used in flood situations to rescue people and pets that are in danger. Total cost of the apparatus is \$125,000.

**Funding Needed: \$112,500**

### **Willow Area Emergency Services Command Vehicle**

(CIP ID #201)

*Nominator: Willow Fire Service Area*

A new command vehicle is needed for the Willow Ambulance Division which is responsible for pre-hospital emergency care and transport along a 30-mile stretch of the Parks Highway beginning at MP 62. The service currently has one vehicle, a 1996 truck which has 178,000 miles on it and is assigned to

Willow's Ambulance Service Chief, the only mobile intensive care paramedic on the ambulance roster. A new SUV or pick-up would include emergency sirens and lighting, mobile radio equipment, a medication vault for narcotic security, roll-out equipment cage, and an inverter and external plug-in to charge medical gear. Total cost of the apparatus is \$100,000.

**Funding Needed: \$90,000**

### **Willow Ambulance Replacement**

**(CIP ID #214)**

*Nominator: Willow Fire Service Area*

The Willow Ambulance Service responds to pre-hospital emergencies between MP 62 and 92 of the Parks Highway, and serves as a frequent backup to Talkeetna and Trapper Creek to the north. Willow Ambulance has been utilizing a 2006 vehicle previously used by the Wasilla-Lakes Ambulance Service, which experienced very high call volumes resulting in high wear and tear on the equipment. Willow is subject to particularly harsh winters and has many gravel roads. These conditions have added to the stress on the vehicle resulting in over \$64,000 in repair and maintenance costs over the last seven years.

**Funding Needed: \$160,000**

# Emergency Services Facilities

## Priority Projects

1. Emergency Operations Center (CIP #193)
2. West Lakes Fire Service Area – Station 7-3 – Parks Highway Station (CIP #152)
3. Central Mat-Su Fire Service Area – South Central Regional Emergency Service Training Center (CIP #149)
4. Central Mat-Su Fire Service Area- Station 5-2 Replacement (CIP #287)
5. Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade (CIP #286)  
Central Mat-Su Fire Service Area- Station 6-6 Addition/Upgrade (CIP #288)
6. Caswell Fire Service Area Underground Water Supply (CIP #192)
7. Central Mat-Su Fire Service Area- Station 6-4 Addition/Upgrade (CIP #289)  
Wasilla-Lakes Fire Service Area - Replacement Station 6-2 - Knik Public Safety Building (CIP #148)
8. Willow Fire Service Area Station 12-1 Replacement (CIP #153)

## PROJECT DESCRIPTIONS

### 1. Emergency Operations Center (CIP ID #193)

*Nominator: MSB Emergency Services*

The Borough is in the planning stages for a permanent Emergency Operations Center (EOC) which will accommodate the Emergency Management Division staff year-round and serve as the EOC for disaster events, disaster exercises, and training. Disaster events are now managed from a temporary facility that does not meet the majority of the requirements of a contemporary EOC facility: Survivability, Redundancy, Communications, Flexibility and Open Architecture, and Security. A permanent EOC facility will ensure that the EOC is "hot" and immediately available to address any disaster event. The new facility will be approximately 10-12,000 square feet to accommodate offices, training spaces and most importantly all the technological and informational data and services necessary for a strong response effort. The ability to rapidly gather, and process incoming messages and to communicate and display this incoming information is critical to sound decision-making. As the myriad of information is processed and the incident management team responds to the event the timely sharing of the information with the State of Alaska and the local communities, and on-going record-keeping of the event activities is crucial. A permanent EOC will ensure the Borough is adequately prepared to meet these challenges.

**Funding Needed: \$5 Million**

## 2. West Lakes Fire Service Area - Station 7-3 - Parks Highway

(CIP ID #152)

*Nominator: West Lakes Fire Service Area*

Construction of a new 24,000 square foot fire station at Mile 51.3 of the Parks Highway, with facilities for 24 hour staffing of responders, centralized administrative offices, rooms for training and meetings, and several bays to stage emergency response apparatus. The strategic location sits at the confluence of three communities, Big Lake, Meadow Lakes and the City of Houston. Sited adjacent to the Parks Highway, it will provide for a more rapid response to emergencies in the primary FSA of West Lakes, as well as the other communities that we provide mutual and automatic aid to. Currently the West Lakes FSA has a very limited ability to provide 24 hour staffing out of any fire station. Office space is converted closets and storage rooms at three stations and two stations do not have any office space at all. Training has to be split between stations because the training rooms are too small to hold all of the responders. During winter months emergency vehicles must be parked outdoors.

**Funding Needed: \$3.5 Million**

## 3. Central Mat-Su Fire Service Area - South-Central Regional Emergency Services Training Center

(CIP ID #149)

*Nominator: Central Mat-Su Fire Service Area*

This project will complete Phase 1 and Phase 2 of the South-Central Regional Emergency Services Training Center Development Plan. This project includes the construction of a road system and a water system - including burying water lines and installing hydrants on the property, site clearing for the relocation of two training towers, the development of an emergency helicopter landing pad, the installation of utilities, the design and construction of a warehouse, the construction of a paved vehicle extrication site and a hazmat training site and the purchase of training site equipment. The training and certification of the Matanuska-Susitna Borough Department of Emergency Services on-call responders is critical in developing and maintaining an effective emergency response system. The current 537 on-call responders answer the emergency calls within their respective communities. The community relies on their level of training to mitigate all types of situations. The total price of the facility is \$5.7 Million

**Funding Needed: \$3 Million**

## 4. Central Mat-Su Fire Service Area- Station 5-2 Replacement

(CIP ID #287)

*Nominator: Central Mat-Su Fire Service Area*

The projects will construct a new fire station to replace existing Station 5-2 in the East Bogard Road area. The existing facility is approximately 40 years old and in need of major repairs. The existing site is not suitable for expansion, due to lot size and topography, which negatively impact the build-able land on site. The fire station will house up to four apparatus, provide living quarters/facilities for 24 hour staffing, station training/meeting area for the duty crews, equipment maintenance area, gear storage area, exercise area, decontamination area, and station administrative/office area

**Funding Needed: \$4 Million**

## 5. Tie - Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade

(CIP ID #286)

*Nominator: MSB Emergency Services*

This project will provide for the remodel/rehab of existing Station 6-1 located at 101 W. Swanson Avenue, Wasilla, Alaska. The project will add approximately 1000 square feet of administrative area, relocate and add square footage to the responder area, including a full commercial kitchen, dining area, storage, day area/study area, upgrade the HVAC systems, upgrade computer systems, and ensure

compliance with emergency responder radio operability standards. Station 6-1 is the main Station for the Central Mat-Su Fire Service Area and the Department of Emergency Services Core Ambulance Service. The station does not have sufficient space to accommodate personnel serving on 24-hour shifts; some 24 hour staff are sleeping in office space during the night. More full time positions are projected to be hired, which exacerbates the problem.

**Funding Needed: \$2.25 Million**

**5. Tie - Central Mat-Su Fire Service Area - Station 6-1 Addition/Upgrade**  
(CIP ID #288)

*Nominator: Wasilla-Lakes Fire Service Area*

This project will provide for an addition to Station 6-6 located at approximately mile 7.5 Fairview Loop Road. The addition will provide the ability to staff the station using a 24-hour shift model. The addition will consist of increasing the administrative area, a full commercial kitchen, dining area, sleeping area, bathrooms, storage, day area/study area, upgrading the HVAC systems, upgrading computer systems, ensuring compliance with emergency responder radio operability standards and one more drive through bay. The Fairview Loop area has experienced significant growth since Station 6-6 was built in 2011.

**Funding Needed: \$2.5 Million**

**6. Caswell Fire Service Area Underground Water Supply**  
(CIP ID #215)

*Nominator: MSB Emergency Services*

A dry hydrant is not feasible in the Hidden Hills area due to shallow water in most of the surrounding lakes. A 33,000 gallon automatic fill tank buried at Station 13-1 would assure a reliable water source. An in-tank pump can supply water to the tankers. The Hidden Hills area ISO rating will likely be reduced by the addition of this equipment.

**Funding Needed: \$230,000**

**7. Tie - Central Mat-Su Fire Service Area- Station 6-4 Addition/Upgrade**  
(CIP ID #289)

*Nominator: West Lakes Fire Department*

This project will build an addition to Station 6-4 located at W. Point Mackenzie Road. The project will add one 20' x 100' drive-through bay, a 50,000 gallon underground water storage unit with a 1000 gpm pump to fill tankers, additional paving around the building, security fencing, relocate fuel tanks, replace existing heating system and add exterior security lighting. The underground water storage will provide an additional water supply resource, which is sorely needed in this area for suppression activities. A more reliable and energy efficient heating system will reduce high heating costs. Relocating the fuel tanks and adding the security fencing and lighting will help to reduce thefts from the facility.

**Funding Needed: \$1.5 Million**

**7. Tie - Central Mat-Su Fire Service Area - Replacement Station 6-2 - Knik Public Safety Building**  
(CIP ID #148)

*Nominator: MSB Emergency Services*

The project proposes a new 28,000 square foot Knik Public Safety Building adjacent to the existing public safety building, at milepost 6.9, Knik-Goose Bay Road, on a 73.59 acre parcel. The existing facility is no longer adequate to meet the requirements for the growing community. The new station located at the intersection of Knik-Goose Bay and Vine Roads will allow for 24/7 staffing of emergency responders, firefighters, rescue technicians, emergency medical technicians, and paramedics. This will result in

decreased response times and an increase in the level of fire protection for the growing area. The project is part of the ten year master plan for the Station 62 Training Facility Complex and a part of the 15 Year strategic Plan for the Wasilla-Lakes Fire Service Area.

**Funding Needed: \$9.7 Million**

### **8. Willow Fire Service Area Station 12-1 Replacement**

(CIP ID #153)

*Nominator: MSB Emergency Services*

The Willow Fire Service has operated out of a 40 year old portable class room surplus by the School District many years ago. The building is not structurally sound, has an unstable foundation, leaking roof and has potential mold and asbestos problems. An engineering study in May 2013 recommended demolishing the building and re-building using conventional construction for a permanent structure. The new facility will house fire apparatus, firefighter personnel, equipment, supplies and incorporate administrative, meeting, and trailing spaces. The facility will be constructed on Borough owned land at mile 69.5 Parks Highway. This enhanced fire station will allow emergency responders and their apparatus and equipment to remain in the most strategic location to serve the population of Willow, as well as the many travelers along the S. Parks Highway from miles 59 through 80, and beyond.

**Funding Needed: \$3.5 Million**

## Emergency Services Facilities Needs List

No Priority Order, Listed Alphabetically

### **Aircraft Emergencies Training Facility**

(CIP ID #134)

*Nominator: Central Mat-Su Fire Service Area*

This project will include the design and construction of a specific training site, the purchase of an aircraft training prop, curriculum/course development and implementation. Property was previously purchased with the expressed intent of developing a comprehensive emergency services training complex. The identified site has all utilities available. The estimated cost of the project is \$500,000 of which \$450,000 is requested from State funding and \$50,000 will be allocated from the MSB (Central Mat-Su Fire Service Area funds).

**Funding Needed: \$450,000**

### **Butte Fire Station 2-1 Office Upgrade**

(CIP ID #145)

*Nominator: Butte Fire Department*

The project will convert an old furnace room and storage area into much needed office space to replace the current 100 square foot office which accommodates five people, associated documents and computers. Currently confidential conversations are impossible. The office upgrade will provide adequate space for officers to perform their duties in a more productive manner. By adding a window to the front of the building an alternate fire escape will also be gained. Total cost of the project is \$130,000.

**Funding Needed: \$110,000**

### Butte Fire Station 2-1 Classroom Expansion

(CIP ID #190)

*Nominator: Butte Fire Department*

This project will construct a 22' by 24' addition to the existing training room which currently functions as a multi-purpose room for training, exercise, and public meeting space. The exercise equipment takes up approximately 40% of the area, which makes it very cramped for any meeting with over 20 participations. Total cost of the project is \$120,000.

**Funding Needed: \$75,000**

### Caswell Fire Service Area Warm Storage Facility - Station 13-2

(CIP ID #191)

*Nominator: MSB Emergency Services*

This warm storage facility will establish a location at Parks Highway MP 86, in the southern portion of the Caswell Fire Service Area, in which fire apparatus, equipment and personnel can be housed to more quickly respond to emergencies including residential and commercial properties as well as personal and commercial vehicles travelling the Parks Highway. The Borough owns a 20-acre parcel at mile 86 of the Parks Highway that has been "classified" for the construction of a Public Safety Building. The warm storage facility will serve as a temporary building until such time a more permanent fire station can be constructed. Currently, the closest Public Safety Buildings are located approximately six miles away in Caswell and at Mile 69.5 Parks Highway (approximately 16.6 miles to the south in Willow).

**Funding Needed: \$700,000**

### Central Mat-Su Fire Service Area - Warehouse at South Regional Emergency Services Training Center

(CIP ID #147)

*Nominator: Wasilla-Lakes Fire Service Area*

This project will construct a 10,000 square foot heated facility for a storage complex for supplies and equipment for the Central Mat-Su Fire Department on Borough land purchased in 2004 for the specific purpose of developing a public safety response and training complex. The building will have secure areas for clothing and personal protective equipment, including turnout coats, turnout pants, helmets, boots, gloves, hoods, wild land firefighting gear, rescue gear, apparatus appliances and equipment, and expendable items. Other areas will be devoted to hose storage, firefighting foam storage, snow plow storage, reserve apparatus, training props, and miscellaneous items. A section of the building will also be utilized as an indoor training area during severe weather conditions.

**Funding Needed: \$2 Million**

### Sutton Ambulance Building Retrofit and Renovation Planning Phase

(CIP ID #203)

*Nominator: MSB Emergency Services*

The renovation and retrofit of the previous Sutton Library building to create a dedicated EMS location will provide the Sutton Ambulance Service with increased capacity for storage, provide training and office space, and free up space in Sutton Fire Station 1-1 where the ambulance is currently housed. The Sutton Ambulance Service is responsible for MP 54 to 140 along the Glenn Highway. Training EMS personnel requires dedicated training space in a secure location, with a sufficient amount of space that allows for realistic simulated patient encounters.

**Funding Needed: \$350,000**

### West Lakes Fire Service Area - Emergency Water Supply System

(CIP ID #143)

*Nominator: West Lakes Fire Service Area*

This project will install 20, 40,000-gallon self-filling water supply tanks. Currently there is no municipal water supply system in either of the communities of Big Lake or Meadow Lakes. The fire department must shuttle water, sometimes long distances, to supply emergency firefighting operations. This becomes especially challenging during winter months. The underground water tanks would provide reliable, secure, self-sustaining water supply sites with 1,000 gallon per minute pumps to fill fire trucks quickly. Total cost of the project is \$400,000.

**Funding Needed: \$350,000**

### West Lakes Fire Service Area Station 7-1 Modification

(CIP ID #196)

*Nominator: West Lakes Fire Service Area*

Station 7-1 at MP 2.2 Pittman Road will be enlarged to double the size of the classroom room, office, and storage areas. The existing structure was built in 1985 and two additional apparatus bays were added in the early 1990s. The fire department has once again outgrown the station. During the renovation and expansion technical and audio/visual equipment will be expanded to enhance training activities and meetings. The project will allow for adequate staffing of officers/supervisors. The increase in storage area is needed to safely warehouse equipment that must be kept in a warm, dry environment, which is currently not possible.

**Funding Needed: \$500,000**

### West Lakes Fire Service Area - Station 7-3 - Parks Highway

(CIP ID #152)

*Nominator: West Lakes Fire Service Area*

Construction of a new 24,000 square foot fire station at Mile 51.3 of the Parks Highway, with facilities for 24 hour staffing of responders, centralized administrative offices, rooms for training and meetings, and several bays to stage emergency response apparatus. The strategic location sits at the confluence of three communities, Big Lake, Meadow Lakes and the City of Houston. Sited adjacent to the Parks Highway it will provide for a more rapid response to emergencies in the primary FSA of West Lakes, as well as the other communities that we provide mutual and automatic aid to. Currently the West Lakes FSA has a very limited ability to provide 24 hour staffing out of any fire station. Office space is converted closets and storage rooms at three stations and two stations do not have any office space at all. Training has to be split between stations because the training rooms are too small to hold all of the responders. During winter months vehicles must be parked outdoors.

**Funding Needed: \$6 Million**

### West Lakes Fire Service Area - Station 7-4 - Gun Flint Trail

(CIP ID #150)

*Nominator: West Lakes Fire Department*

The project will construct a new fire station in the Gun Flint Trail area. The new station will provide coverage to a portion of the West Lakes FSA that is beyond five road miles from a fire station. Residents beyond five road miles from a fire station are considered to have "zero" protection and pay considerably more for homeowners insurance than those that live within the five road miles. The fire station will initially house two fire trucks, and a training room, and provide overnight accommodations for

emergency responders. The facility will be designed so that it can easily be enlarged at a later date if the need arises.

**Funding Needed: \$2.5 Million**

### **West Lakes Fire Service Area Station 8-1 Modification**

(CIP ID #197)

*Nominator: West Lakes Fire Service Area*

This project will enlarge Station 8-1 at MP 4.5 South Big Lake Road by constructing two 40' by 80' apparatus bays on the north side of the building. The project is necessary to provide indoor parking for fire department vehicles that are currently parked outside, even during the harsh winter months due to lack of indoor space. By not being able to park these vehicles inside, they are not readily available to respond as necessary when temperatures are cold or weather conditions require the vehicles to be prepped before they can be used. Also, subjecting these vehicles to the harsh winter climate may result in a reduced useful life and an increase in maintenance costs.

**Funding Needed: \$500,000**

### **West Lakes Fire Service Area - Station 8-3 - Purinton Parkway Station**

(CIP ID #151)

*Nominator: West Lakes Fire Department*

Construct a new fire station on the corner of Purinton Parkway and West Susitna Parkway in Big Lake. Seven and one-half acres of land have been set aside and designated as public safety property to construct a future fire station on the corner of West Susitna Parkway and Purinton Parkway. The fire station will initially house two fire trucks and a training room, and provide overnight accommodations for emergency responders. The new station will provide coverage to a portion of the West Lakes FSA that is beyond five road miles from the nearest fire station. Residents who live more than five road miles from a fire station are considered to have "zero" protection and pay considerably more for homeowners insurance than those that live within the five road miles. The project can also attract and provide protection coverage to areas of Big Lake that are not currently part of the FSA.

**Funding Needed: \$2.5 Million**

### **West Lakes Fire Service Area - Warehouse, Training and Maintenance Facility**

(CIP ID #195)

*Nominator: West Lakes Fire Service Area*

Construct a fire department warehouse at Station 8-1, MP 4.5 South Big Lake Road. This facility would serve as the primary equipment storage and equipment maintenance facility for the West Lakes FD. Currently Connex container trailers are at all the West Lakes Fire Stations for cold storage. They only have minimal inside warm storage capabilities. The warehouse will fulfill all of the storage requirements. The warehouse would also provide a facility for initial and ongoing fire truck apparatus engineer/operator training. This is especially important during winter months when outside training and testing is almost impossible. It would also provide a facility in which vehicle mechanics can operate and test fire trucks to help ensure they are working properly and are being maintained in optimum condition.

**Funding Needed: \$2 Million**

### **Willow Ambulance Property and Building Purchase**

(CIP ID #275)

*Nominator: MSB Emergency Services*

Willow Ambulance is currently leasing a facility on Willow Creek Parkway which is for sale. There is insufficient space to house the equipment at any other location. Over the five years of the lease

agreement the department will pay almost 55% of the purchase cost of \$359,900. The property is 4.24 acres, and includes a 2,811 sq. ft. single family home and a 5,000 sq. ft. shop used to house the ambulance. The house can be retrofitted to become a local EMS training location and provide crew quarters which will become a necessity as the community grows. The project request is to purchase the site (MLS ID#11-14919).

***Funding Needed: \$360,000***



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# General Public Facilities

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## Priority Projects

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1. South Gateway Visitors Center (CIP ID #168)
2. Consolidated Fleet Services Complex (CIP ID #167)
3. South Denali Visitors Center (CIP ID # 70)
4. Willow Community Center Drainage & Access Improvements (CIP ID #4)
5. Willow Library Project (CIP ID #279)
6. Birch Creek Villas (CIP ID #111)
7. Historic Fairview School (CIP ID #162)

## Project Descriptions

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### 1. South Gateway Visitors Center

(CIP ID #168)

*Nominator: MSB Planning*

The goal of the project is to create a lively, attractive, well-designed space where residents and visitors can directly experience the wealth of cultural, natural, recreational and business amenities in the Mat-Su Valley. It is envisioned as a destination in its own right situated on a bluff with a dramatic view of Pioneer Peak and the surrounding area. Potential partners are involved in the preliminary planning phases. Over 780,000 annual visitors enter the Borough each year and by providing a singular destination with information could be enticed to prolong their stays in the Mat-Su, translating to greater economic activity for the Borough. A feasibility study was completed with funding from the National Scenic Byways program.

***Funding Needed: \$5 Million***

### 2. Consolidated Fleet Services Complex - Preliminary Design and Planning

(CIP ID #167)

*Nominator: MSB Emergency Services*

Currently, the Matanuska-Susitna Borough operates three fleet maintenance operations: These three operations utilize facilities that are old and are not “purpose-built” to perform an efficient and effective fleet maintenance mission; rather, they are warm storage spaces that have been converted and adapted to fleet maintenance operations. A new facility needs to be designed to allow for a 24-hour operation so as to deliver the level of “after-hours” customer service necessary to keep these important fleets operating at maximum efficiency. The facility used to service the Emergency Services fleet is located in a building the Borough does not even own; the lease expires in 2017. Funding is sought to review the current situation and renovate or design a new, consolidated fleet services structure. This consolidated

facility will service the Public Works Department, the Emergency Services Department, and Community Development Department's Parks/Recreation/Trails Division.

**Funding Needed: \$11 Million**

### 3. South Denali Visitors Center

(CIP ID #70)

*Nominator: MSB Planning*

The project will open up the south side of Denali National Park by constructing a year-round recreation facility with the dual purpose of a warming facility for snow machiners, and information for hikers and tourists. The facility will have road access throughout the year, as opposed to the north side of the park which closes for the winter. The Center is a partnership between the State of Alaska, National Park Service, Borough, and private entities. The project is supported by the Y Community Comprehensive Plan as well. Tourists are projected to spend an additional \$44 Million in the Borough once the Center opens its doors. Total cost of the project is \$35 Million.

**Funding Needed: \$8 Million in State Funds to match \$20 Million of Federal Funds**

### 4. Willow Community Center - Drainage and Access Improvements

(CIP ID #117)

*Nominator: MSB Public Works*

The parking lots and road beds around the community center were constructed on ground that was not fully cleared of dirt and topsoil which makes them impassable during the spring thaw. Improving the road bed materials around the center, down to lake, and construction of a new access on the south side of the parking lot onto 1st Avenue will greatly improve accessibility throughout the year at this well used facility. Changing the grade of the road to the lakeside will allow fire department emergency tankers and trucks to more easily access the water supply pipe. The proposed changes have been endorsed by the Borough Operations & Maintenance Division and the Willow Area State DOT office.

**Funding Needed: \$65,000**

### 5. Willow Library Project

(CIP ID #279)

*Nominator: MSB Public Works*

The existing Willow Library has outgrown its current space and will not support the projected population increases in its current configuration. The existing square footage is approximately 2,600 sq. ft., and based on existing and future needs the facility will need to be approximately 7,500 sq. ft. The Willow Library is the next project in the MSB Library Network Strategic Plan. Predevelopment planning for the project has been undertaken with the Foraker Group.

**Funding Needed: \$5.5 – 6 Million**

### 6. Birch Creek Villas - Eight Unit Housing Complex - Phase 2

(CIP ID #111)

*Nominator: Meadow Lakes Community Council*

The original eight senior housing units in Birch Creek Villas were jointly financed by MLCC and Seniors, Inc. for \$2.1 Million. The units are currently at full occupancy and empty units turn over quickly. Seniors, Inc. is starting an additional eight units on eight acres donated by MLCC. Seniors will benefit from the availability of affordable housing which is constructed specifically to meet their needs. Walking and exercise trails are also being co-developed to serve the residents and the surrounding community. The Meadow Lakes Comprehensive Plan supports the project.

**Funding Needed: \$2.2 Million**

## 7. Historic Fairview School

(CIP ID #162)

*Nominator: M. Heaven*

The historic Fairview School was one of the first schools in the Matanuska Valley. The school house is located on the west side of the Seward Meridian Parkway, south of the railroad tracks, and north of Fairview Loop Road. It was located as to be equal distances from two homesteads which had the largest number of children attending. In the 1980s the Borough restored the building and had a ceremony that featured some of the students from the 1920s. Since then, the building has languished with little attention and has seemingly been abandoned; consequently vandalism has occurred. There is no public access to the school. This project would save and protect the structure which could be used for educational events for students to learn more about the fascinating history of the Valley. Residents and visitors will benefit from the historical connection, historic construction style, and the ability to use the building for educational and cultural events.

***Funding Needed: TBD***



# Recreational Facilities

## Priority Projects

1. Government Peak Recreation Area (CIP# 236)
2. Palmer and Wasilla Swimming Pool Renovations (CIP #226)
3. Brett Memorial Ice Arena Renovations (CIP #103)
4. Jim Creek Improvements (CIP #225)
5. Parks and Outdoor Recreation Maintenance Shop (CIP #116)
6. Core Area Trail and Park Improvements (CIP #227)
7. Brett Memorial Ice Arena - Facility Upgrades (CIP #99)
8. Government Peak Nordic Ski Area – Phase 2 (CIP #170)
9. Big Lake Boat Bilge Water Disposal Site (CIP ID #90)  
South Big Lake Boat Launch Public Park - Master Plan (CIP #97)
10. Government Peak Multi-Use Facility – Phase 2

## Project Descriptions

### 1. Government Peak Recreation Area (CIP ID #236)

*Nominator: MSB Community Development*

This project will fund key capital improvements in the Government Peak Recreation Area. Natural gas will be extended to the Transit Center and North Mountain Trails Drive. A professional and citizen advisory team is working with the Borough to conceptualize a Master Plan for the area based upon the Hatcher Pass Government Peak Unit Asset Management and Development Plan approved in 2012. Development, if feasible, will be in the southeast quadrant of the borough lands, east of the transit center. The gas line will have the capacity to support future development in the area.

**Funding Needed: \$6.65 Million**

### 2. Palmer and Wasilla Swimming Pool Renovations (CIP ID #226)

*Nominator: MSB Community Development*

The recent Pool Assessment Study documented that both the Palmer and Wasilla Pools' operating systems and physical plants have reached obsolescence. The pools host over 150,000 visitors annually through instruction of thousands of children in swimming lessons, lifeguarding classes, and open recreational swim hours. The heating/cooling, electrical, plumbing, pool liners, roof, lighting, as well as other systems and fixtures, could fail at any time. Additionally, the pools are out of code compliance in

terms of fire safety and ADA accessibility. If significant repairs are not completed in a very short time frame, the Borough faces closed facilities due to the extensive state of disrepair and lack of preventative maintenance. Extensive upgrades and repairs are necessary, although the construction of a new aquatic facility may be more cost effective.

**Funding Needed: \$12 Million for Renovation**

### 3. Brett Memorial Ice Arena Renovations

(CIP ID #103)

*Nominator: MSB Community Development*

The rink has reached the 30+ year mark. A recent comprehensive facility study showed the facility is in need of a new floor, new compressors, and renovations to address code compliance issues. The existing refrigerant used, R-22, is being phased out at the federal level. This particular refrigerant causes damage to the ozone layer and is being banned worldwide. The ban results in lower available quantities at much higher prices. Alternative refrigerants include ammonia and CO2. The CO2 is the safest alternative that complies with all EPA requirements.

**Funding Needed: \$3.5 Million**

### 4. Jim Creek Improvements

(CIP ID #225)

*Nominator: MSB Community Development*

Jim Creek is the gateway to the Kink Recreation and Public Use Area. The parking area attracts hundreds of users each weekend. The Borough has been implementing portions of the Jim Creek Master Plan and is currently developing the parking area. Grant funding has been received to construction three miles of motorized, technical trails as well. The next phase of the program calls for a formalized camp area with hardened road and camp sites, a CXT type restroom and a hand-pump well. If funds are available, a "learn-to-ride" loop for children will be built.

**Funding Needed: \$250,000**

### 5. Parks and Outdoor Recreation Maintenance Shop

(CIP ID #116)

*Nominator: MSB Community Development*

This project will build a new Parks and Outdoor Recreation Maintenance Complex in the gravel pit above Teeland Middle School to replace the maintenance shop located at 553 East Auklet Avenue built in the 1950s. The local residential neighborhood has grown up around the current maintenance building, making it a poor location for a maintenance shop. As services and staff expand, the current location is too small and cramped, and extreme wind storms tear down the fences and the roof of the greenhouse every season making building maintenance very expensive. Complaints from neighbors and the City of Palmer have been increasing every year. All of the people that use parks in the Valley will benefit from the park staff having a modern, centrally located maintenance facility to work from.

**Funding Needed: \$1 Million**

### 6. Tie - Core Area Trail and Park Improvements

(CIP ID #227)

*Nominator: MSB Community Development*

This project will begin to implement projects in recently completed master plans: Crevasse Moraine, Lazy Mountain, and Mat-River Park. The improvements include trail upgrades and repair, building repair and renovation, restroom improvements, and parking lot improvements. The goal of the Community Development Department is to begin funding master plan recommendations within 12 months of plan adoption. Sites included in this proposal include The Lazy Mountain Trailhead off Huntley Road, Crevasse Moraine trails off Loma Prieta Road, accommodation of the landfill expansion, and Mat-River Park at

approximately MP 17.5 of the Old Glenn Highway. Other sites may include Cottonwood Lake access, Walby Lake, Finger Lake, and other sites to be determined based on seasonal needs and funding availability.

**Funding Needed: \$100,000**

### **7. Brett Memorial Ice Arena - Facility Upgrades**

(CIP ID #99)

*Nominator: MSB Community Development*

Several items are needed to upgrade the services at the ice arena. Rubber flooring throughout the arena, locker rooms, and bathrooms need to be replaced in the aging facility. These upgrades will contribute to making the arena a safer environment. To maximize the utilization of the building, a rink divider system should be purchased to make the arena more flexible and responsive to customer demands. Also included in this project is a programmable electronic sign for the facility. The arena is located in a high traffic area on the corner of Crusey Street and Bogard Road. The sign will be used to promote events at the arena and to promote other Borough activities.

**Funding Needed: \$95,000**

### **8. Government Peak Nordic Ski Area - Phase 2**

(CIP ID #170)

*Nominator: MSB Community Development*

The Hatcher Pass Nordic Ski Area offers premier trails for cross-country skiing, running, and mountain biking. The trails in Phase 1, constituting ten kilometers of beginner and intermediate year round trails, were completed during the summer of 2012 due in large part to volunteer efforts. Phase 2 of the project will construct five to ten kilometers of lighted Olympic-class trails. The project promotes economic diversification with new recreational draws, and supports school programs, ski clubs, runners clubs, and regional competitions. The addition of Olympic caliber trails will increase the benefits. The project is supported in the plan "Hatcher Pass - A New Beginning" 2010.

**Funding Needed: \$4 Million**

### **9. Tie - Big Lake Boat Bilge Water Disposal Site**

(CIP ID #90)

*Nominator: Big Lake Community Council*

Big Lake has been designated by the Alaska Department of Environmental Conservation as an impaired water body. This project will construct disposal and treatment sites for bilge water to provide an alternative to the current practice at the Big Lake State Park facility of releasing bilge water back into the lake. The addition of bilge water disposal sites will be a positive step in getting Big Lake removed from the impaired water body designation. Failure to maintain a clean water body will damage the aquatic life and could have an adverse effect on the recreational activities that are the major economic life-blood of the area, and cause financial strife. The project is supported by the Big Lake Comprehensive Plan.

**Funding Needed: TBD**

### **9. Tie - South Big Lake Boat Launch Public Park**

(CIP ID #97)

*Nominator: MSB Community Development*

The existing boat launch on the 15-acre Borough property is in disrepair and causing damage to trailers. The sand base is eroding and the concrete has settled in some years and heaved in winter. Additionally, the existing parking lot is not adequate to support the number of vehicles which use the facility

**Funding Needed: \$50,000 for Phase 1**

## 10. Government Peak Multi-Use Facility - Phase 2

(CIP ID #237)

*Nominators: MSB Community Development*

This project will begin the expansion of the recently constructed transit facility. The structure was originally envisioned as a simple transit facility, but was reconfigured to include basic accommodations for skiers as well provide needed public meeting space in the community.

**Funding Needed: \$1.3 - \$1.6 Million**

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## Recreational Facilities Needs List

No Priority Order, Listed Alphabetically

### Jordan Lake Community Park Enhancements

(CIP ID #92)

*Nominator: Big Lake Community Council*

This project will complete the wetland boardwalk and develop the garden areas on the Jordan Lake parcel in keeping with the 2003 Jordan Lake Parcel Master Plan adopted by the Borough Assembly in April 2004. The purpose of the project is to enhance the natural areas in the community, construct community spaces, create opportunities to bring people together, and develop youth opportunities linked to the library and school programs. The project will support the development of a strong business core, enhance the small town feel, preserve natural character, and supply educational opportunities for young people.

**Funding Needed: \$50,000**

### Little Susitna River Park at Olson Bridge

(CIP ID #93)

*Nominator: Meadow Lakes Community Council*

The Little Susitna River is designated as a State Recreation River. This project will create a five-acre riverside community park with multi-use trail access connecting to other trail systems in the community. By constructing the facility near the Olson Bridge it may be possible to partner with the Knikatu Native Corporation which owns adjacent lands. Visitors and residents will benefit from the project.

**Funding Needed: TBD**

### Meadow Lakes Equestrian Park

(CIP ID #95)

*Nominator: Meadow Lakes Community Council*

The project proposes to construct a 30-acre equestrian park on a portion of a 120-acre Borough site, classified as public use, which is adjacent to land owned by the Meadow Lakes Community Council, Inc. The park will include an arena and trails which could also be used for cross country running and skiing. In addition to the health benefits of the project, it will also help to create economic activity. The Meadow Lakes Comprehensive Plan supports this project which will take three to four years to complete.

**Funding Needed: TBD**

### Meadow Lakes Island Lake Public Park

(CIP ID #230)

*Nominator: Meadow Lakes Community Council*

The project will create a public park on one of the few water bodies remaining in Meadow Lakes with enough area available for the purpose. Island Lake has approximately 70,000 square feet which could be developed as park land. It can be difficult to locate public access and adequate parking facilities in the Meadow Lakes Community. A public park with lake front and minimal infrastructure will benefit the community of Meadow Lakes by providing greater recreational opportunities.

**Funding Needed: TBD**

### Meadow Lakes Off-Leash Dog Park

(CIP ID #96)

*Nominator: Meadow Lakes Community Council*

The non-leash dog park will be located on a portion of the 120 acres of Borough property dedicated to public use in Meadow Lakes. The park will benefit residents who will be able to exercise their dogs safely, in an appropriate environment. Loose dogs running free can harass moose, other dogs, and children, creating an unsafe environment.

**Funding Needed: TBD**

### Meadow Lakes Sports Fields

(CIP ID # 229)

*Nominator: Meadow Lakes Community Council*

The Meadow Lakes Sports Fields have progressed in incremental phases. This portion of the project will complete the baseball diamonds at the site. Depending on the level of funding, the tennis court could also be started. The playground was completed in 2012, with final landscaping in 2013. The soccer field is ready for use after a two-year settling process. Local residents of Meadow Lakes will benefit from the recreational opportunities of all the improvements to the Sports Field complex.

**Funding Needed: TBD**

### Meadow Lakes Swimming Pool

(CIP ID #119)

*Nominator: Meadow Lakes Community Council*

This project will construct a pool on a 40 acre parcel within the Borough's 120 acres in Meadow Lakes. The pool is envisioned next to a high school on the same acreage.

**Funding Needed: TBD**

### Point MacKenzie Multi-Use Recreation Area

(CIP ID #3)

*Nominator: MSB Planning*

This project starts with the design and eventual construction of a multi-use regional recreational site on 320 acres of Borough-owned land located at approximately MP 9 on Point MacKenzie Road, west of the Goose Bay State Game Refuge. The design, layout, and planning of the site should precede logging, sand and gravel mining, and reclamation to help ensure maximum benefit of Borough resources. Parking lots, bathrooms, boat docks, campsites, and shooting ranges are possible facilities on the recreational site. Approximately 30,000 people live in the region this facility would support. The Point MacKenzie Comprehensive Plan endorses the project. Completion is estimated five years post funding: one year for design, two years for natural resource extraction, and two years for construction.

**Funding Needed: \$2.5 Million**

# Highway Separated Trails

## Priority Projects

1. Old Glenn Pathway Extension to Knik River (CIP #297)
2. Palmer-Fishhook Road Highway Separated Trail (CIP #243)
3. Parks Highway - Talkeetna Spur Road Pedestrian Safety Improvements (CIP #76)
4. Pittman Road Highway Separated Trail (CIP #78)
5. Seldon Road Extension – Phase 2 Highway Separated Trail (CIP #64)  
West Seldon Road Highway Separated Trail (CIP #89)
6. Church Road Highway Separated Trail (CIP #67)
7. Bogard Road Highway Separated Trail - Trunk Road to Seldon/Bogard Intersection (CIP #65)
8. Schrock Road Highway Separated Trail (CIP #80)  
East Seldon Road Highway Separated Trail (CIP #81)
9. Long Lake Road Highway Separated Trail (CIP #71)

## Project Descriptions

### 1. Old Glenn Pathway Extension to Knik River

(CIP ID #297)

Road Class: Minor Arterial

Nominators: MSB Assembly

This voter approved project will extend the shared use pathway along the west side of the Old Glenn Highway from Plumley Road to the Knik River. This 55 mile-per-hour section of the Old Glenn Highway has no shoulders, no separated pathway, and negotiates a narrow road easement that includes a blind curve. It is a health and safety priority connecting with the separated bike path system on the Palmer/Wasilla Highway and the Old Glenn north of Plumley Road. Construction will include a 10-foot wide paved pathway, increased roadside clear zone and roadside ditches with increased capacity. Preliminary design is nearly finished. Several slivers of right-of-way need to be acquired and a few utility relocations need to be done to facilitate construction.

**Funding Needed \$1.25 Million**

### 2. Palmer-Fishhook Road Highway Separated Trail

(CIP ID #243)

Road Class: Minor Arterial

Nominators: MSB Community Development

Many recreational, commuting and touring bicyclists, rollerbladers, as well as participants in annual races, use the narrow shoulder on Palmer-Fishhook Road to access the new Government Peak

Recreation Area trails, the Moose Range trails, local subdivisions, and Hatcher Pass. A separated pathway from the Glenn Highway to the Little Susitna River Bridge will increase motor vehicle safety and the safety of pedestrians and others who utilize this important transportation route. The pathway will provide a seamless pedestrian route when it connects to the newly constructed pathway on Trunk Road. This project could be combined with Phase 1 from the Glenn Highway to Trunk Road (approximately 2 miles), Phase 2 from Trunk Road to the Wasilla-Fishhook intersection (approximately 4.5 miles), and Phase 3 from Wasilla-Fishhook intersection to the Little Susitna River Bridge (approximately 1.5 miles).

**Funding Needed: \$10 Million**

### **3. Parks Highway - Talkeetna Spur Road Pedestrian Safety Improvements - Partially Funded**

(STIP #26129, CIP ID #76)

Road Class: Interstate

Nominator: State STIP

The project encompasses pedestrian safety improvements in the general vicinity of the Parks Highway/Talkeetna Spur Road intersection. Specific improvements include: 1) a lighted Parks Highway underpass from Helena Avenue to the north side of the Susitna Valley Middle/High School driveway, 2) a pathway on the east side of the Parks Highway from the underpass north to the Talkeetna Spur Road, and 3) painted crosswalks across the Talkeetna Spur Road connecting the improvements to the existing bike trail. The Susitna Valley Middle/High School is directly across from the senior center, and in the vicinity of numerous businesses. A safe route to and from the school is needed to protect all the students, as well as facilitate traffic along the Parks Highway, a major state transportation route.

**Funding Needed: \$3.2 Million**

### **4. Pittman Road Highway Separated Trail**

(CIP ID #78)

Road Class: Major Collector

Nominators: MSB Community Development/Meadow Lakes Community Council

The project will design and construct a roadside trail on Pittman Road from the Parks Highway to Church Road, a distance of nine miles. The traffic patterns and heavy utilization of the transportation corridor make this project a priority. The enhancements will provide for safer, more functional roadside traffic. This trail is part of the Pittman Road, Church Road, and Parks Highway Master Circle Trail system. The Meadow Lakes Comprehensive Plan and Mat-Su Borough Recreational Trails Plan support the project.

**Funding Needed: \$4.5 Million**

### **5. Tie – Seldon Road Extension – Phase 2 Highway Separated Trail**

(CIP ID #64)

Road Class: Major Collector

Nominator: Meadow Lakes Community Council

This is a companion project to the Beverly Lake Road connector project (CIP ID #42) in the Community Transportation Program section of this document. The connector road from Church Road to Pittman Road was part of the 2011 Borough bond package. When Beverly Lake Road is extended, a multi-use trail component should be included in the design. The current road is narrow and curvy which creates a safety issue with other uses sharing the roadway.

**Funding Needed: \$2 Million**

**4. Tie - West Seldon Road Highway Separated Trail**

(CIP ID #89)

Road Class: Major Collector

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on West Seldon Road. The trail will begin at the intersection of Seldon and Lucille Street and continue for one mile west to Wards Drive. The project will provide safe access in this heavily-travelled area.

**Funding Needed: \$1 Million**

**5. Church Road Highway Separated Trail**

(CIP ID #67)

Road Class: Major Collector

Nominators: Meadow Lakes Community Council/MSB Community Development

The project will design and construct a trail along the entire length of Church Road. The trail will connect to the proposed Pittman Road highway separated trail at the intersection of Church and Pittman Roads, to the Spruce Road trail, as well as to the Bumpus Ball fields in Wasilla. The project will provide safe pedestrian/bike access along this heavily-travelled route. Church Road is part of the Pittman Road, Church Road, and the Parks Highway Master Circle Trail system. The Meadow Lakes Comprehensive Plan and the Mat-Su Borough Long Range Transportation Plan support the project.

**Funding Needed: \$2 Million**

**6. Bogard Road Highway Separated Trail - Trunk Road to Seldon/Bogard Intersection**

(CIP ID #65)

Road Class: Major Arterial

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on Bogard, a major arterial transportation route in the Borough. This project begins at Trunk Road and proceeds west to the Seldon/Bogard intersection. A highway separated trail will provide safe access along this heavily-travelled route. Acreage or right-of-way is required along the three-mile route.

**Funding Needed: \$3 Million**

**7. Tie - Schrock Road Highway Separated Trail**

(CIP ID #80)

Road Class: Minor Collector

Nominator: Meadow Lakes Community Council

The project will design and construct a paved trail from the intersection of Schrock and Church Roads to the Olson Bridge on the Little Susitna River. By providing a safe trail to the river, residents and tourists will have better access to the river. The project will greatly enhance the safety of people who hike or ride bikes, horses, or ATVs to the river. This trail connects to the Pittman Road, Church Road, and Parks Highway Master Circle trail system. The Meadow Lakes Comprehensive Plan supports the project.

**Funding Needed: TBD**

**7. Tie - East Seldon Road Highway Separated Trail**

(CIP ID #81)

Road Class: Minor Arterial

Nominator: MSB Community Development

The project will design and construct a paved pedestrian and bike trail on East Seldon Road. The trail will begin at the intersection of Seldon and Bogard Roads and continue for four miles west to Lucille Street. The project will provide safe access in this heavily-travelled area.

**Funding Needed: \$4 Million**

### 8. Long Lake Road Highway Separated Trail

(CIP ID #71)

Road Class: Minor Collector

Nominators: MSB Community Development/ Willow Area Community Organization

The project will design and construct a 1.75-mile paved pedestrian/bike trail beside Long Lake Road heading west from the Parks Highway to the intersection with Frank Road. Long Lake Road is a 45 mph road that carries heavy vehicular traffic amongst residential areas, local businesses, and public facilities. The current practice of sharing the road between vehicles, pedestrians, and bikers creates a severe safety hazard. The project is supported by the Borough Trail Plan and the Willow Area Trail Plan.

**Funding Needed: \$1.75 Million**

## Highway Separated Trails Needs List

No Priority Order, Listed Alphabetically

### 49th State Street Highway Separated Trail

(CIP ID #62)

Road Class: Major Collector

Nominator: MSB Community Development

This road is a primary access into the Colony Schools. The project will design and construct a one-mile paved pedestrian and bike trail on 49<sup>th</sup> State Street from the Palmer-Wasilla Highway to Colony Schools Drive to accommodate the extensive bike and pedestrian traffic in this school corridor.

**Funding Needed: \$1 Million**

### Meadow Lakes Community Center to Parks Highway Separated Trail

(CIP ID #245)

Road Class: Residential and Major Collector

Nominator: Meadow Lakes Community Council

This project constructs a trail from the future community center along W. Stacy Street, North Suzanna Street and Vienna Woods Access Road to the Parks Highway separated trail. This will connect the future community center to the Master Circle of Parks Highway, Pittman Road, and Church Road trails which will provide access to other trails in the area such as the Lucille Creek trail. The trail is supported by the Meadow Lakes Comprehensive Plan.

**Funding Needed: TBD**

### Meadow Lakes Community Center to Pittman Road Separated Trail

(CIP ID #246)

Road Class: Residential

Nominator: Meadow Lakes Community Council

This project constructs a trail from the future community center along W. Karen Street, Kathi Drive, Barbi Drive and Kim Drive to the Pittman Road separated trail. This will connect the future community center to the Master Circle of the Parks Highway, Pittman Road, and Church Road trails which will provide access to other trails in the area such as the Little Su Trail Bridge to Bench Lake. The trail is supported by the Meadow Lakes Comprehensive Plan.

**Funding Needed: TBD**

### Vine Road Separated Trail

(CIP ID #247)

*Road Class: Residential*

*Nominator: Meadow Lakes Community Council*

This project will design and construct a roadside trail on Vine Road from the Parks Highway. The traffic patterns and heavy utilization of the transportation corridor makes this project a priority. The enhancements will provide for safer, more functional roadside travel. It will be most cost efficient to construct the trail while the roadbed is being upgraded. The trail is supported by the Meadow Lakes Comprehensive Plan.

***Funding Needed: TBD***

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# Recreational Trails

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## Priority Projects

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1. Bald Mountain Motorized Use Parking Area and Trailhead Development (CIP #63)
2. Eska Creek Falls Trail (CIP #69)
3. Purinton Creek Recreational Trail (CIP #79)
4. West Butte Trailhead Expansion (CIP #231)
5. Lucille Creek Multi-Use Trail (CIP #72)
6. Kenlar Road to Hawk Lane - Paved Non-Motorized Trail (CIP #77)
7. Little Su Trail Bridge to Bench Lake (CIP #88)
  - Lucille Creek Trail Collector (CIP #73)
  - Wasilla Creek Headwaters Trail (CIP #85)
8. Big Lake Multi-Use Pathway Extension Across Fish Creek (CIP #66)
  - Meadow Lakes Loop Multi-Use Trail (CIP #75)
  - Meadow Lakes Multi-Use Trails (CIP #74)

## Project Descriptions

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### 1. Bald Mountain Motorized Use Parking Area and Trailhead Development (CIP ID #63)

*Nominator: Meadow Lakes Community Council/Assembly*

These funds will be used to enhance recreational opportunities for snowmachine (motorized) use in the Hatcher Pass Management Area. Funds will be used for some land and easement acquisition, to construct or improve parking and trailheads.

**Funding Needed: \$1.25 Million**

### 2. Eska Creek Falls Trail (CIP ID #69)

*Nominator: MSB Community Development*

Project includes construction of both motorized and non-motorized trails to the Knob Hill Area. The motorized portion of the project received partial funding last year from the Recreational Trails Program Grant. The non-motorized portion is complete. Locals and visitors, both motorized and non-motorized trail users will benefit from separate uses. A rerouted motorized trail will help mitigate adverse impacts to natural resources.

**Funding Needed: \$500,000**

### 3. Purinton Creek Recreational Trail

(CIP ID #79)

*Nominator: MSB Community Development*

The project involves trail hardening and bridges to improve the 9.2 mile, year-round Purinton Creek Trail. The trail heads north of the Glenn Highway, then west to Boulder Creek where it connects to the Boulder Creek Trail. Due to its proximity to the Glenn, it is used by a large number of Borough residents and visitors. The Borough Trails Plan supports the project.

**Funding Needed: \$920,000**

### 4. West Butte Trailhead Expansion

(CIP ID #231)

*Nominator: MSB Community Development*

The Borough desires to expand the West Butte Trailhead to accommodate the increasing usage. At times, the current trailhead parking area is filled to capacity and vehicles park along the edges of the road, restricting passage by local residents and emergency vehicles. Expansion would entail enlargement of 60 to 200 feet to the west along the section line easement. Trails users will benefit by being able to safely park vehicles in expanded parking areas. Local residents and emergency response vehicles will benefit by having clear access along Mothershead Lane.

**Funding Needed: \$200,000**

### 5. Lucille Creek Multi-Use Trail

(CIP ID #72)

*Nominator: Meadow Lakes Community Council*

This project connects the existing Lucille Creek trailhead at the Wasilla Sports Complex to Meadow Lakes' western boundary of Johnson Road. Eventually trail users will be able to access the Big Lake Trail system. Currently, the winter pioneer trail is narrow and winding, and presents hazards for users who meet along the trail. When completed, the project will attract snow machine and ATV riders who typically travel alongside the Parks Highway which is confusing to automobile drivers and dangerous to riders. The Meadow Lakes Comprehensive Plan supports the project.

**Funding Needed: TBD**

### 6. Kenlar Road to Hawk Lane - Paved Non-Motorized Trail

(CIP ID #77)

*Nominator: Big Lake Community Council*

This project will construct a non-motorized, paved trail alongside Kenlar Road to Hawk Lane, and then to Beaver Lake Road. Currently, Houston Middle and High school students and Mid Valley Seniors have no other option but to use the road when walking or biking in this area. The track teams also have to run along this route and it is extremely dangerous. The Big Lake Comprehensive Plan supports the project.

**Funding Needed: TBD**

### 7. Tie - Little Su Trail Bridge to Bench Lake

(CIP ID #88)

*Nominator: Meadow Lakes Community Council*

This project will construct a 10' by 40' long trail bridge across the Little Susitna River. Both approaches to the bridge have been grubbed and cleaned, and the lower portion has been surveyed. The trail bridge will connect State land to a recreational area at the end of the trail known as Bench Lake, a popular fishing destination. The trail will also connect with the Willow trail system. The project is supported by the Meadow Lakes Comprehensive Plan and the Meadow Lakes Trails Plan.

**Funding Needed: TBD**

**7. Tie - Lucille Creek Trail Collector**  
(CIP ID #73)

*Nominator: Meadow Lakes Community Council*

This project starts at the Wasilla Sports Complex and will construct trails into the Big Lake area and further north. This proposed trail will connect the Lucille Creek Trail to the Pittman Trail and the Parks Highway Trail. When this trail system is complete, a user will be able to access the State recreational areas on Bald Mountain through the Meadow Lakes community. The project is supported by the Meadow Lakes Comprehensive Plan and Meadow Lakes Trails Plan.

**Funding Needed: TBD**

**7. Tie - Wasilla Creek Headwaters Trail**  
(CIP ID #85)

*Nominator: MSB Community Development*

This project includes trail hardening, bridges, and a restroom facility for Wasilla Creek Headwaters Trail system, a multi-use, year round trail with a small trailhead at the east end of Wendt Road. There are approximately four miles of trail improvements included in the project cost. This is supported by the Borough Trails Plan.

**Funding Needed: \$500,000**

**8. Tie - Big Lake Multi-Use Pathway Extension Across Fish Creek**  
(CIP ID #66)

*Nominator: Big Lake Community Council*

The project will extend a multi-use pathway approximately 1,700 feet from Casey Drive, across Fish Creek and into the Big Lake South State Recreation Area. Six handicap accessible parking spaces will be constructed along the pathway near Fish Creek to provide access in compliance with ADA. This project will increase safety for pedestrian and bike users by providing an alternative to crossing a narrow and dangerous vehicular bridge at Fish Creek. This project is supported by the Big Lake Community Comprehensive Plan.

**Funding Needed: TBD**

**8. Tie - Meadow Lakes Loop Multi-Use Trail**  
(CIP ID #75)

*Nominator: Meadow Lakes Community Council*

The project will design and construct a multi-use trail along the entire length of Meadow Lakes Loop and Meadow Lakes Road from the intersection of the Parks Highway to the intersection of Pittman Road. This trail connects to the Pittman Road, Church Road, and Parks Highway Master Circle trail system. These narrow paved roads have many blind curves making alternate means of transport extremely dangerous. A multi-use trail will greatly improve the safety of the users. The Meadow Lakes Comprehensive Plan supports the project.

**Funding Needed: TBD**

**8. Tie - Meadow Lakes Multi-Use Trails**  
(CIP ID #74)

*Nominator: Meadow Lakes Community Council*

The project will construct trails for use by equestrians, skiers and runners over 50 acres of the 120-acre Borough site adjacent to the 40 acres owned by the Meadow Lakes Community Council, Inc. The trails can be used in conjunction with school programs and by the general public for a wide variety of purposes. Meadow Lakes Multi-Use trails connect to the Pittman Road, Church Road, and Parks Highway

Master Circle trail system via the proposed Meadow Lakes community center. Currently there is a deficiency in recreational opportunities in Meadow Lakes which this project hopes to correct. The activities are supported in the Meadow Lakes Comprehensive Plan.

**Funding Needed: TBD**

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## Recreational Trails Needs List

No Priority Order, Listed Alphabetically

### **Crooked Lake Trailhead**

(CIP ID #68)

*Nominator: MSB Community Development*

Crooked Lake Trail is a regionally significant multi-use winter trail which currently has limited parking off of Papoose Twins Road. This project will construct a trailhead on Borough property at Crooked Lake during the upgrade of Papoose Twins Road. The project will provide trail access to the west Susitna basin. The trailhead is supported by the Borough Trails Plan.

**Funding Needed: \$300,000**

### **Talkeetna Mail Trailhead Construction**

(CIP ID #84)

*Nominator: MSB Community Development*

This project will complete the construction of a trailhead on Hidden Hills Road for the multi-use, year-round Talkeetna Mail Trail. The project is supported by the Borough Trails Plan. Both visitors and local winter trail users will benefit from access to the north end of the trail system.

**Funding Needed: \$300,000**

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# Port MacKenzie

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## Priority Projects

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1. Dock Pile Protection and Impress System (CIP ID #82)
2. Port MacKenzie Erosion Control (CIP ID #250)
3. Natural Gas Line to Port (CIP ID # 241)
4. Lu Young Lane Upgrade (CIP ID #4)
5. Port MacKenzie Deep-Draft Dock Expansion (CIP ID #7)
6. Port MacKenzie Emergency Management Center (CIP ID #249)
7. Port MacKenzie Material Handling Corridor (CIP ID #223)
8. Port MacKenzie Heavy Industrial Fire Suppression Study (CIP ID #251)
9. Illumination of Port MacKenzie Road System (CIP ID #5)  
Lake Lorraine Loop Road (CIP ID #1)
10. Port MacKenzie Frontage Roads (CIP ID #2)  
Port MacKenzie South Access Road (CIP ID #6)

## Project Descriptions

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### 1. Dock Pile Protection and Impress System (CIP ID #82)

*Nominator: MSB Port Director*

This project will install 50 pipe pile sleeves, 14 fender pile sleeves and an impress current anode system to protect the piles from completely losing the hot dipped galvanized coating. This will slow the deterioration of the piles due to scour and ice impact as well as material loss due to corrosion. The initial zinc coatings on the deep-draft dock support and fender piles are mostly worn off as document by engineers. Each pile sleeve repair will consist of two high density polyethylene half-sleeves, 30 feet in length, fastened with three sleeve clamps. The impressed current anode system will be installed mid-way between the deep-draft dock and the sheet pile barge dock to protect both docks.

**Funding Needed: \$4 Million**

### 2. Port MacKenzie Erosion Control (CIP ID #226)

*Nominator: MSB Port Director*

The project consists of erosion control, slope stabilization, and storm water management to reduce the erosion occurring on the bluff above the barge dock, currently the only access to the port itself. The

erosion to be addressed by this project is predominately near the top of the bluff above the southern portion of the original barge dock at Port MacKenzie.

**Funding Needed: \$10 Million**

### **3. Natural Gas Line to Port**

(CIP ID #241)

*Nominator: MSB Administration*

This project envisions a public facility asset for natural gas distribution to consumers/residents, for export, and to support industries that produce value added products, generating electricity, an energy source for other energy intensive industries. Local residents will benefit, and the Port District is a prime location for this type of facility. Land for development is available for this enterprise, as well as other industries which will benefit from its close proximity. The Army Corps of Engineers permit application is being completed with a modified design.

**Funding Needed: \$20 Million**

### **4. Lu Young Lane Upgrade**

(CIP ID #4)

*Nominator: MSB Planning*

A study evaluating Lu Young Lane has been completed to determine the improvements needed to support existing and future traffic. The US Army Corps of Engineers permit is in place to fill the wetlands. Design and construction are underway. The project will benefit the entire Mat-Su Borough by increasing the efficiency of the Port operations and safety in the Port District. This project is included in the Port Master Plan and Long Range Transportation Plan.

**Funding Needed: \$1.5 Million**

### **5. Port MacKenzie Deep-Draft Dock Expansion**

(CIP ID #7)

*Nominator: MSB Port Director*

A deep-draft dock expansion will allow two Panamax size vessels to dock at Port MacKenzie concurrently, enabling the Port to import and export. The addition of a second conveyor will increase the capability of simultaneously exporting two commodities such as coal, limestone, woodchips, etc. A new dock will also allow for a circular trucking pattern for the efficient and safe off-loading of roll-on, roll-off cargo. The current dock should be fully utilized from April through October within five years after the rail extension is completed. The ability to berth two ships at once will allow the Borough to double its exports from 3 million tons to 6 million tons per year. This will create hundreds of jobs in the interior at mines, for the railroad, and at the Port itself. The Port Master Plan calls for this additional dock. The estimated time frame for this project is eight to ten years.

**Funding Needed: \$85 Million (2015 Dollars)**

### **6. Port MacKenzie Emergency Management Center**

(CIP ID #249)

*Nominator: MSB Emergency Services Directors*

The project consists of constructing an industrial emergency management center near MP 18 on Point MacKenzie Road to provide services for the commercial and industrial businesses desiring to locate in the Port. Workers including seamen, longshoremen, and railroad workers will also benefit.

**Funding Needed: \$30 Million**

## 7. Port MacKenzie Material Handling Corridor

(CIP ID #223)

*Nominator: MSB Planning*

A bulk material transportation connection is required between the area of the Port MacKenzie Rail Loop and the barge and deep-draft docks. Infrastructure will include rail car un-loaders at two locations on the rail loop, conveyors to stockpile with storage facilities, storage / re-claimers, a conveyor from the storage areas to the docks and a ship loader. A sophisticated ship loader may require additional deep-draft dock dolphins to support its weight. Total cost of \$40 million is estimated based on two large volume commodities being exported via the rail and docks. The MSB and interior Alaska will benefit from an efficient transportation system between the rail loop and the docks. An anticipated 2,000 jobs will be created in the Port District and an additional 3,000 jobs will be created in the MSB and Interior Alaska by the associated natural resource processing and transportation activities.

**Funding Needed: \$40 Million**

## 8. Port MacKenzie Heavy Industrial Fire Suppression Study

(CIP ID #251)

*Nominator: MSB Emergency Services*

The project consists of evaluating the fire protection and suppression needs anticipated for the Port MacKenzie District; a light commercial/industrial district that may contain petrochemical plant(s) and storage facilities that may be located within the Port MacKenzie District. The evaluation will be broad enough to address the fire protection and suppression needs for all petrochemical related activities anticipated within the port district and the infrastructure required to support the fire protection services. This evaluation will determine the required level of fire protection and the costs of the fire protection services (and related infrastructure), and determine the benefits of the fire protection services over time; a cost-benefit analysis will be developed to determine the economic feasibility of the Borough providing the services, as opposed to each commercial enterprise operating their own respective fire protection within the Port MacKenzie District; or, a combination of both. The evaluation will advise the Borough of light commercial/industrial with petrochemical plant(s) and storage facilities industry standards, and best practices for fire protection services, and will advise on infrastructure requirements such as water supply systems, road infrastructure, utilities, etc. The study can be completed in one year.

**Funding Needed: \$150,000**

## 9. Tie - Illumination of Port MacKenzie Road System

(CIP ID #5)

*Nominator: MSB Planning*

Downward facing, LED street lights are needed at road and driveway intersections in the Port District to improve safety. The project will benefit the entire Borough accessing Port MacKenzie by improving transportation safety. Once funding is received, the project can be completed in one year.

**Funding Needed: \$50,000**

## 10. Tie - Lake Lorraine Loop Road

(CIP ID #1)

*Nominator: MSB Planning*

The project consists of design, ROW dedication, and construction of a 2.3 mile road around Lake Lorraine to access future lease lots in the Port Commercial District. Availability of additional lease land in the Port Commercial District will benefit all residents of the Matanuska-Susitna Borough. Future lease lot development will support the creation of new jobs. This project is included in the Port Master Plan

and Long Range Transportation Plan. Once funding is received, it will take two years to complete the project.

**Funding Needed: \$4.6 Million**

**10. Tie - Port MacKenzie Frontage Roads**

(CIP ID #2)

*Nominator: MSB Planning*

Frontage roads are needed on both sides of Point MacKenzie Road, the primary transportation route in Port MacKenzie. Frontage roads will allow Port traffic to access lease lots, reduce congestion, and allow unimpeded access for Port traffic. The project will benefit the entire Mat-Su Borough by increasing the efficiency of the Port Operations and safety in the Port District. This project is included in the Port Master Plan and Long Range Transportation Plan. Once funding is received, it will take three years to complete the project: one year for design, and two years for construction.

**Funding Needed: \$9 Million**

**10. Tie - Port MacKenzie South Access Road**

(CIP ID #6)

*Nominator: MSB Planning*

This road project includes a reconnaissance study, design, ROW acquisition, and construction of a southern access route to the southern Port District boundary to provide access. The project will benefit property owners south of the Port District by giving them road access to and from their property. The Port Master Plan and Long Range Transportation Plan support the project which is estimated to take ten years to complete.

**Funding Needed: \$4.5 Million**

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# Water Resources

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## Priority Projects

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1. MSB Septage and Leachate Facility – Phase 1 (CIP #24)
2. Fish Passage (CIP #234)
3. Stormwater Management Plan Implementation (CIP #159)
4. Talkeetna Water and Sewer System Facilities Upgrade (CIP #278)
5. Storm Drainage System Mapping (CIP #172)
6. Big Lake Jolly Creek Drainage Improvements (CIP #295)
7. Vine Creek Drainage Improvements (CIP #296)
8. Meadow Lakes Quantitative Analysis of Current Well & Septic Conditions (CIP #157)
9. Talkeetna Dyke and Revetment (CIP #276)
10. Port MacKenzie Hydrology Study (CIP #166)

## Project Descriptions

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### 1. MSB Septage and Leachate Facility – Phase 1 (CIP ID #24)

*Nominators: MSB Public Works*

The Borough wishes to begin the process to construct a septage and leachate treatment facility to address the disposal of septage created by the 93% of the Borough residents who rely on septic tanks for wastewater disposal as well as leachate disposal from the Borough landfill. Currently all septage and leachate is taken into the Municipality of Anchorage, where it receives minimal treatment before discharging to Cook Inlet. Phase 1 of the project includes the acquisition of land required to support septage and leachate disposal and engineering design. Phase 2 is for construction of a new treatment facility. The Wastewater & Septage Advisory Board has established criteria and a process for site selection. Funding for Phase 1 – Septage and Leachate Treatment Facility land acquisition and engineering design is estimated at \$2.2 Million. Phase 2 construction is approximated to be \$17.4 Million. The project is supported by the MSB Septage Treatment and Disposal Study (HDR, 2008) and will benefit the vast majority of Borough residents. The timeframe for the Septage and Leachate Treatment Facility (dependent upon funding) is 2020 for completion and beginning operations. This request will fund the project.

**Funding Needed: \$2.2 Million**

## 2. Fish Protection

(CIP ID #2)

*Nominator: MSB Planning*

Salmon populations are declining in the Mat-Su as evidenced by the state designated stocks of concern, frequent sport fishing closures and associated business losses. At this point, the causes for the declines are not understood and this project is designed to address multiple fisheries issues. Included in this project are actions to research fishery movements in Cook Inlet, habitat protection activities and fish passage restoration projects. Research activities would study the movements of the mixed salmon species that live in Cook Inlet waters with the outcomes designed to improve fisheries management.

**Funding Needed: \$1Million**

## 3. Stormwater Management Plan Implementation

(CIP ID #159)

*Nominators: MSB Planning*

The Borough is developing a Stormwater Management Plan to provide guidance for managing stormwater in the Borough. The plan outlines specific steps for community engagement, site runoff controls, public sector operations, and pollution prevention that will meet requirements for a Municipal Separate Storm Sewer System (MS4) Permit. Based on the 2010 census, the Alaska Department of Environmental Conservation is expected to apply the MS4 designation to an urbanized area within the Borough. Implementing the plan and meeting the requirements of the MS4 permit will require funding for public works operations, community outreach, water quality monitoring, stormwater and watershed analysis, and coordination of a watershed team over the five year period of the permit. All Borough residents who rely on ground water, surface water, and well water for their drinking supplies will benefit. Keeping the Borough's water clean by effectively managing our stormwater is essential to all residents and communities. The time period for compliance with a MS4 permit is five years which is expected to start in late 2013. See companion project , CIP ID #172 Storm Drainage System Mapping Project..

**Funding Needed: \$187,000**

## 4. Talkeetna Water and Sewer System Facilities Upgrade

(CIP ID #278)

*Nominator: Talkeetna Community Council*

In 2014, there was an independent analysis of the Talkeetna Water and Sewer System funded by a \$100,000 grant from the State of Alaska revenue sharing. The study called for improvements including aeration equipment, electrical improvements at lagoon cell two, lift station flow meters, and emergency power generation for fire hydrants and sewer operations. Making these improvements will eliminate sewer system discharges, which have the potential to violate government environmental regulations, into the Talkeetna River, an anadromous habitat. The Talkeetna community will benefit from a functional and efficient water and sewer system. A high portion of the Borough tourist bed tax funds are generated in Talkeetna. Residents and tourists and related infrastructure depend on sound utilities.

**Funding Needed: \$900,000**

## 5. Storm Drainage System Mapping

(CIP ID #172)

*Nominator: MSB Public Works*

The pilot project will develop a database scheme and a GIS-based map of a portion of the storm drainage system within the urbanized area of the Borough. The attribute data (for example, pipe material and diameter) will be managed in an integrated asset management database that can be used to schedule and track maintenance activities. The mapping is needed for compliance with an anticipated

stormwater Municipal Separate Storm Sewer System (MS4) permit (see CIP ID# 159). The asset management capabilities will enable efficient future mapping efforts and aid storm drain staff in the Borough's operations and maintenance, planning, and project management and engineering divisions in drainage system expansion, maintenance, and upgrades. See companion project CIP ID#173.

**Funding Needed: \$100,000**

#### **6. Big Lake Jolly Creek Drainage Improvements**

(CIP ID #295)

*Road Class: Major Collector*

*Nominators: MSB Capital Projects*

Flooding and drainage issues exist throughout the Big Lake area. In the center of town, there are historical natural drainages, which have been impacted by decades of development. These drainages have several areas where the flow of stormwater is constricted or adjacent wetlands have been filled, eliminating the natural outflow for water. This increases the chances of flooding due to backwater effects. Several instances of flooding have led to property damage, frequent maintenance and emergency response expenditures, most notably in the residential and commercial areas along Hollywood Road near Chisana Woods Subdivision and areas to the south and west. There have been hydraulic and hydraulical analysis reports performed in the area. The project will result in less risk of flooding and icing on MSB and State of Alaska roads, reducing the risk of vehicle accidents and personal injury.

**Funding Needed: \$1.4 Million**

#### **7. Vine Creek Drainage Improvements**

(CIP ID #296)

*Nominator: MSB Capital Projects*

The project will design and construct a paved pedestrian and bike trail on Bogard, a major arterial transportation route in the Borough. This project begins at Trunk Road and proceeds west to the Seldon/Bogard intersection. A highway separated trail will provide safe access along this heavily-travelled route. Acreage or right-of-way is required along the three-mile route.

**Funding Needed: \$3 Million**

#### **8. Meadow Lakes Quantitative Analysis of Current Well & Septic Conditions**

(CIP ID #157)

*Nominator: Meadow Lakes Community Council*

This project will be a quantitative analysis of current data to create a predictive model of well water availability and vulnerability. Sources in the hydrology field recommend this over a hydrology study which would be expensive and lengthy and in all likelihood would not produce new information. A quantitative analysis of current data will be less expensive, yield results sooner, and consolidate current well and septic information. There is concern about the impact of development on local wells in the Meadow Lakes Area.

**Funding Needed: TBD**

#### **9. Talkeetna Dike and Revetment**

(CIP ID #276)

*Nominator: Talkeetna Community Council*

The Talkeetna Dike & Revetment system is a flood asset structure, which protects the Talkeetna town site, homes and infrastructure. The structures are located on the southern bank at the mouth of the Talkeetna River, west of the Alaska Railroad trestle bridge. They serve to train flood waters toward the Susitna River without damaging the historic town site of Talkeetna. MSB refurbishment assistance is

needed following the 2006 and 2012 high water/flood events. Regular maintenance is underfunded and in default. The safety of Talkeetna residents will be improved if the flood system is properly maintained by the MSB. The historic district and regional commerce will be protected. The project will also protect the Alaksa Railroad abutment, part of a vital transportation link in the State.

**Funding Needed: \$2.2 Million**

#### 10. Port MacKenzie Hydrology Study

(CIP ID #166)

*Nominators: MSB Planning*

The Study will measure and model ground water, surface water, and storm water elevations and flow directions. This information will help to minimize erosion, liquefaction, flooding and other hazards to Port Development and Operations. Port Leasees will have more site specific information which will help decrease development costs and long-term maintenance costs.

**Funding Needed: \$1.75 Million**

## Water Resources Needs List

#### Talkeetna Water Distribution Point

(CIP ID #277)

*Nominator: Talkeetna Community Council*

Talkeetna currently lacks a public water distribution point for residents and visitors without access to running water. In the past, two former Laundromats provided a source for hauling water. Currently both have been replaced by other businesses and the town site has no public water source. Approximately 30% of residents manually haul water buckets, etc. Potential locations include the Denali Arts Council Community hanger or Northern Susitna Institute as locations. An approved public watering point will improve public health and safety as well as increased sanitation.

**Funding Needed: TBD**

# MSB School District

FY2017- 2022 Six-Year Capital Improvement Plan								
Priority	Project Location and Description	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Estimated Cost
1	Water System Replacement – 3 schools	\$ 2,893,364						\$ 2,893,364
2	District Wide Seismic Upgrades Phase #1	\$ 18,890,000						\$ 18,890,000
3	Standby Generator Replacement Phase #2	\$ 7,101,173						\$ 7,101,173
4	Palmer High School Mechanical Upgrade Phase #2	\$ 3,652,000						\$ 3,652,000
5	Replace Heat Exchangers at Colony Middle School	\$ 350,000						\$ 350,000
6	District Wide Energy Upgrades – Windows, Phase #2	\$ 2,258,762						\$ 2,258,762
7	Maintenance Auto Shop Renovations		\$ 850,000					\$ 850,000
8	New Knik Area High School		\$ 62,500,000					\$ 62,500,000
9	Palmer High School Remodel		\$ 12,698,564					\$ 12,698,564
10	District Wide Indoor/Outdoor Bleacher Replacement		\$ 6,356,000					\$ 6,356,000
11	New Wasilla Area Elementary School			\$ 28,862,000				\$ 28,862,000
12	Palmer Junior High School Renovation			\$ 19,866,000				\$ 19,866,000
13	New Palmer Area Elementary School				\$ 29,564,000			\$ 29,564,000
14	District Wide Boiler and Boiler Controls upgrade (14)				\$ 3,533,000			\$ 3,533,000
15	Burchell High School Renovation					\$ 38,654,255		\$ 38,654,255
16	New Knik Area Elementary School						\$ 29,597,468	\$ 29,597,468
TOTAL		\$ 35,145,299	\$ 82,404,564	\$ 48,728,000	\$ 33,097,000	\$ 38,654,255	\$ 29,597,468	\$ 267,626,586



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Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-115**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING THE CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2017 TO FISCAL YEAR 2022

---

WHEREAS, MSB 3.04.060 requires the Matanuska-Susitna Borough Planning and Land Use Department to develop a six year capital improvement plan for proposed capital improvement program; and MSB 3.04.060 of the borough code requires the planning commission to review and comment on the proposed capital improvement program each year; and

WHEREAS, the capital improvement program includes road transportation, transit, aviation, port, general public facilities, emergency services equipment and facilities, public facilities, recreational facilities, trails, water resources, and school projects; and

WHEREAS, outreach was made to the general public, community councils, borough staff, and advisory boards to submit nominations; and

WHEREAS, the Matanuska-Susitna Borough Assembly passed Resolution Serial No. 14-073 in August, 2014 approving state legislative priorities for state fiscal year 2016; and

WHEREAS, a total of 202 submitted projects were reviewed by staff against the evaluation criteria established for all

nominations to the capital improvement program to create prioritized lists for each section of the capital improvement program; and

WHEREAS, the Matanuska-Susitna Borough Transportation Advisory Board, Matanuska-Susitna Borough Parks Recreation and Trails Advisory Board, and Matanuska-Susitna Borough Aviation Advisory Board reviewed the prioritized lists and contributed their expertise to the lists; and

WHEREAS, each of the advisory boards passed resolutions demonstrating support for the projects and confirming the top ten priority projects for each section; and

WHEREAS, a FY 2017-2022 Capital Improvement Program document was compiled for planning commission review; and

WHEREAS, the Matanuska-Susitna Borough Planning Commission on August 17, 2015 recommended adoption of the proposed capital improvement program for FY 2017-2022 with passage of planning commission resolution 15-29.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly adopts the Fiscal Year 2017 to Fiscal Year 2022 Capital Improvement Program attached hereto, and it shall be submitted to the Alaska State Governor and the State of Alaska Legislature; and

BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Assembly requests state funding for fiscal year 2017 projects as

prioritized in the capital improvement program.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of \_\_\_\_\_ December, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 15-226**

**SUBJECT:** APPROPRIATING \$140,000 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO FUND 405, PROJECT NO. 45215, FOR THE PURCHASE OF AN ENCLOSED SELF-CONTAINED BREATHING APPARATUS (SCBA) TRAILER AND RELATED EQUIPMENT.

**AGENDA OF:** December 1, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	BG
1	Finance Director	[Signature]	
2	Borough Attorney	[Signature]	
3	Borough Clerk	JMM	11/20/15

**ATTACHMENT (S) :** Fiscal Note: Yes X No \_\_\_\_\_  
 Ordinance Serial No. 15-149 (2pp)  
 Resolution Serial No. 15-116 (2pp)

**SUMMARY STATEMENT:**

The current SCBA compressor is past its useful life, and being worn out, it is difficult to find replacement parts to repair it. The compressor is a vital piece of equipment necessary to the proper function and safety of firefighters and having an enclosed trailer to house the compressor will extend its useful life, provide onsite storage for extra bottles, and provide for a rehab area for firefighters.

The Greater Palmer Consolidated Fire Service Area Board of Supervisors has requested \$140,000 be transferred from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259 to Fund 405, Project No. 45215, for the purchase of an enclosed self-contained breathing apparatus trailer and related equipment.

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation, which will appropriate \$140,000 from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, to Fund 405, Project No. 45215, and approving the scope of work and budget for the purchase of an enclosed self-contained breathing apparatus trailer and related equipment.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 1, 2015

REQUEST: An appropriation of \$140,000 from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259, to Fund 405, Project No. 45215, and approving the scope of work and budget for the purchase of an enclosed self-contained breathing apparatus trailer and related equipment.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>140,000</u>	FUNDING SOURCE <u>FSA</u>
FROM ACCOUNT # <u>259.000.000.4xx.xxx</u>	PROJECT #
TO ACCOUNT # <u>405.000.000.3xx.xxx</u>	PROJECT # <u>45215</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>11/2/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>140</u>					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>140</u>					
TOTAL	<u>140</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) Estimated remaining fund balance 3,931,197

PREPARED BY: [Signature]  
 DEPARTMENT: [Signature]  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: 11/2/15  
 Date: \_\_\_\_\_

IM No. 15-226  
 Ordinance No. 15- 149  
 Resolution No. 15- 116

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15- 149**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROPRIATING \$140,000 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO FUND 405, PROJECT NO. 45215, FOR THE PURCHASE OF AN ENCLOSED SELF-CONTAINED BREATHING APPARATUS (SCBA) TRAILER AND RELATED EQUIPMENT.

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WHEREAS, the current SCBA compressor is past its useful life, and being worn out, it is difficult to find replacement parts to repair it; and

WHEREAS, the compressor is a vital piece of equipment necessary to the proper function and safety of firefighters; and

WHEREAS, having an enclosed trailer to house the compressor will extend its useful life, provide onsite storage for extra bottles, and provide for a rehab area for firefighters; and

WHEREAS, the Greater Palmer Consolidated Fire Service Area Board of Supervisors has requested \$140,000 be transferred from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259 to Fund 405, Project No. 45215, for the purchase of an enclosed self-contained breathing apparatus trailer and related equipment; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves an appropriation in the amount of \$140,000 from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259 to Fund 405, Project No. 45215, for the purchase of an enclosed self-contained breathing apparatus (SCBA) trailer and related equipment.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-116**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45215 FOR THE PURCHASE OF AN ENCLOSED SELF-CONTAINED BREATHING APPARATUS (SCBA) TRAILER AND RELATED EQUIPMENT.

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WHEREAS, the current SCBA compressor is past its useful life, and being worn out, it is difficult to find replacement parts to repair it; and

WHEREAS, the compressor is a vital piece of equipment necessary to the proper function and safety of firefighters; and

WHEREAS, having an enclosed trailer to house the compressor will extend its useful life, provide onsite storage for extra bottles, and provide for a rehab area for firefighters; and

WHEREAS, the Greater Palmer Consolidated Fire Service Area Board of Supervisors has requested \$140,000 be transferred from the Greater Palmer Consolidated Fire Service Area Fund Balance, Fund 259 to Fund 405, Project No. 45215, for the purchase of an enclosed self-contained breathing apparatus trailer and related equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the scope of work and budget for Project No. 45215 as follows:

**SCOPE OF WORK**

Enclosed Self Contained Breathing Apparatus trailer and related equipment; including an air compressor and diesel generator.

**BUDGET**

Greater Palmer Consolidated Fire Service Area

Fund Balance Appropriation, Fund 259 \$ 140,000

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk  
(SEAL)

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN INTERIM MATERIALS DISTRICT KNOWN AS TRAPPER CREEK GRAVEL, WITHIN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 20, PARCEL B8 (TAX ID# 26N05W20B008), SEWARD MERIDIAN.

**AGENDA OF:** December 1, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
10-30-15	Originator - Mark Whisenhunt	MW	
	Planning and Land Use Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JM	11/20/15

**ATTACHMENT(S):** Fiscal Note: NO X YES \_\_\_\_\_  
 Ordinance Serial No. 15-150 (6 pp)  
 Staff Report (177 pp)  
 Planning Commission Resolution 14-16 (6 pp)

**SUMMARY STATEMENT:**

An Interim Materials District (IMD) application has been submitted for an IMD designation on 60 acres. The request is to remove a total of 1,000,000 cubic yards of material from a 22-acre site, within a 60-acre parcel. The applicant has indicated that extraction activities are expected to conclude in 2025.

An Interim Material District (IMD) may be established on private or public lands for earth material extraction and processing activities on 20 contiguous acres or greater, where material extraction is intended to last for more than two years. The subject property is located in Assembly District 7 and within the Trapper Creek Community Council planning boundary.

The property is located within the Trapper Creek Community Council planning area. A community comprehensive plan has not been adopted for this area. The property reverts to the guidelines established in the MSB Comprehensive Plan (2005 Update). The Plan does not specifically address earth material extraction activities. The use is consistent with Goal (E-3): *Create an attractive environment for business investment*; Policy E3-1: Provide reasonable economic and financial incentives for business retention and expansion. The proposed IMD is consistent with the Borough Wide Comprehensive Plan (2005 Update).

**RECOMMENDATION OF ADMINISTRATION:**

Staff respectfully requests approval of an interim materials district, known as Trapper Creek Gravel.

By: Mark Whisenhunt  
Introduced: June 1, 2015  
Public Hearing: June 15, 2015  
July 6, 2015  
Action: Approved

**MATANUSKA-SUSITNA BOROUGH  
PLANNING COMMISSION RESOLUTION NO. 15-20 (AM)**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF AN INTERIM MATERIALS DISTRICT, KNOWN AS TRAPPER CREEK GRAVEL; IN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 20, PARCEL# B8 (TAX ID# 26N05W20B008), SEWARD MERIDIAN.

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WHEREAS, an application for an Interim Material District was submitted by Kristie Parsons (dba Trapper Creek Gravel) to remove earth materials from 22347 S. Watkins Road, located within Township 26 North, Range 5 West, Section 20, Seward Meridian; and

WHEREAS, it is the intent of the Matanuska-Susitna Borough to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, the purpose of MSB 17.28 is to establish an Interim Materials District within the Borough to allow resource extraction activities as an interim use of land while promoting the public health, safety, order, prosperity, and general welfare of the borough through regulation of land use to reduce the adverse impacts of land uses and development between and among properties; and

WHEREAS, it is the further purpose of MSB 17.28 to promote compatible and orderly development; and

WHEREAS, the Planning Commission has reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.28; and

WHEREAS, findings of fact and conclusions of law have been listed in the staff report; and

WHEREAS, the Planning Commission conducted a public hearing on June 15, 2015, and July 6, 2015, regarding this IMD request; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District is compatible with the goals and policies of the Borough Wide Comprehensive Plan (2005 Update); and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District does not negatively affect public health, safety or general welfare; and

WHEREAS, the Planning Commission finds that the proposed Interim Materials District has met the site development standards of this chapter including compliance with all required local, state, and federal laws; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby finds this application does meet the standards of MSB 17.28 and adopts the findings of fact

and conclusions of law within the staff report and hereby recommends approval of the designation of Interim Materials District known as Trapper Creek Gravel, with the following conditions:

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. All permits related to access development shall be obtained prior to any earth material extraction activities.
3. If the State of Alaska approves use of ADL #80529, a flagger and signage (approved by ADOT) shall be used while operating on the single lane road.
4. Neither South Watkins Road, South Desolution Street, nor South Kula Road may be used as access for any earth material extraction activities.
5. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to 8am to 6pm, Monday through Saturday, except rock crushing and screening activities are limited to 8am to 6pm Monday through Friday.
6. If the material extraction operation is altered or expands, an amendment to the Interim Materials District shall be required.

7. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.
9. If cultural remains are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documented.
10. Any hazardous material drips, leaks, or spills shall be promptly attended to and properly treated.
11. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
12. The applicant and/or operator shall comply with the reclamation standards of MSB 17.28.067.
13. Visual screening shall be achieved and maintained by using a combination of a 100-foot wide vegetative buffer and earthen berm 10-feet in height, as described in the application material.

14. Along the western edge of the extraction area at the farm trail identified in the application material, a 10-foot tall berm shall be constructed and maintained within the 100 foot vegetated buffer sufficient to buffer the trail area.
15. An undisturbed buffer shall be left and no earth material extraction activities shall take place within 100 linear feet from a lake, river, stream, or other water body, including wetlands. The 100-foot buffer shall be flagged prior to earth material extraction activities.
16. If required, illumination devices shall be mounted no taller than 20-feet in height and shall utilize downward directional shielding devices.
17. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks prior to use each day.
18. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.
19. Borough staff shall be permitted to enter onto any portion of the property to inspect the site or any equipment associated with mining activities.

20. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).

21. Earth material extraction activities authorized by this legislation shall expire 120 months from this approval.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Planning Commission recommends approval of the designation of Interim Materials District for Trapper Creek Gravel and will forward their recommendation to the Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 6th day of July, 2015.

  
\_\_\_\_\_  
JOHN KLAPPERICH, Chair

ATTEST

  
\_\_\_\_\_  
MARY BRODIGAN, Planning Clerk  
(SEAL)

YES: Endle, Walden, Kendig, and Adams.

NO: Klapperich, Healy, and Rauchenstein.

# STAFF REPORT



## MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-7876

www.matsugov.us

### DEVELOPMENT SERVICES DIVISION STAFF REPORT

**File Number:** 172820150002

**Applicant/Property Owner:** Kristie Parsons (dba, Trapper Creek Gravel)

**Request:** Planning Commission Resolution 15-20

A resolution recommending Assembly approval of an Interim Materials District (IMD) in accordance with MSB 17.28—Interim Materials District, for the extraction of 1,000,000 cubic yards of earth material from a 22-acre site within a 60-acre parcel

**Location:** 22347 S. Watkins Road; Township 26 North, Range 5 West, Section 20, Parcel B8 (26B05W20B008), Seward Meridian

**Legal Description:** The South one-half of the Southwest one-quarter of the Northwest one-quarter (S $\frac{1}{2}$ SW $\frac{1}{4}$ NW $\frac{1}{4}$ ) AND the Northwest one-quarter of the Southwest one-quarter (NW $\frac{1}{4}$ SW $\frac{1}{4}$ ), of Section 20, Township 26 North, Range 5 West, Seward Meridian, located in the Talkeetna Recording District, Third Judicial District, State of Alaska.

**Public Hearing:** June 15, 2015

**Planning Commission Action:** The planning commission shall conduct a public hearing and render a recommendation to Borough Assembly on a designation for an Interim Materials District

**Reviewed By:** Eileen Probasco, Planning & Land Use Director  
Alex Strawn, Development Services Manager

**Staff:** Mark Whisenhunt, Planner II 

**Staff Recommendation:** Approval with conditions

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## EXECUTIVE SUMMARY

An Interim Materials District (IMD) application has been submitted for an IMD designation on the above referenced parcel where a mining operation is proposed. The permit request is to remove 1,000,000 cubic yards of material from a 22-acre site within a 60-acre parcel. The applicant has indicated that extraction activities are expected to conclude in 2025.

For sites where extraction activities are greater than 20-acres an IMD designation is required under MSB 17.28 – Interim Materials District. An IMD may be established on private or public parcels and where extraction activities occur on 20 contiguous acres or greater. The subject parcel is located in Assembly District 7 and within the Trapper Creek Community Council planning boundary.

## LAND USE

### **Existing Land Use:**

The subject parcel is 60-acres in size with an existing “farm” road that starts at Watkins road, crosses Trapper Creek to the north and ends at a hay field abutting the western property line. An existing developed Alaska Division of Lands (ADL) right-of-way permit #80529, gives access to the proposed mining area from the Parks Highway to the eastern property line. The proposed mining area has been logged. The residual 38-acres remain raw land comprised of forest, wetlands, a creek, and a small area used as a horse pasture. The Trapper Creek floodplain consumes most of the south half of the parcel, dividing the proposed mining area to the north, and the horse pasture to the south of the creek.

### **Surrounding Land Uses:**

Lands to the northwest are privately owned developed agricultural land (hay fields). To the northeast are publicly owned undeveloped parcels. To the east is a borough owned parcel previously mined for gravel, which is now overgrown with vegetation and wetlands. To the southwest is parcel owned by Trapper Creek Community Service Association, which is used recreationally. The applicant lives on an adjacent parcel to the south. Parcels located to the south and southwest are a combination of vacant and residential uses.

## COMPREHENSIVE PLAN

This property is located within the Trapper Creek community council planning area. A comprehensive plan has not been adopted for this area. Currently, the MSB Comprehensive Plan (2005 Update) is used for general guidance of planning activities.

## REVIEW OF APPLICABLE CRITERIA AND FINDINGS

### **MSB 17.03 – Public Notification**

Notices were mailed to all property owners within a one-mile radius of the proposed IMD site. A total of 69 notices were mailed. Notification of this request was published in the April 28, 2015 edition of the Frontiersman. The application material was also posted on the Borough website. Four comments were received for this application. General concerns are:

- Proximity and impact to the Trapper Creek Community
- Proximity, dust and noise impact to Community Center Land
- Additional wear on roads
- Truck traffic not safe for the area (Parks Hwy, community, & children)
- Trucks on Watkins road will have negative impact on residents/businesses
- General noise and dust impacts
- Gravel pits are a dangerous attraction to children
- Access Concerns: proximity to creek, dangerous access to Parks Hwy
- Not enough government resources to monitor compliance

Staff also received comments from the State of Alaska DOT right-of-way agent, Kevin Vakalis, which conveyed concern of the validity of ADL #80529, and suggested the access should be made through a 60-foot wide Public Use Easement (#002667).

**Section 17.28.040 Required Compliance With State And Federal Laws**

*(A) All applicants for interim materials district designation are required to demonstrate compliance with state and federal law. Prior to final approval of the interim materials district, the applicant or agent shall provide written documentation of compliance with the following:*

- (1) mining license as required by the Alaska State Department of Revenue, pursuant to A.S. 42.65;*
- (2) mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land;*
- (3) reclamation plan as required by ADNR, pursuant to A.S. 27.19;*
- (4) notice of intent (NOI) for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the Alaska Pollutant Discharge Elimination System (APDES) requirements; and*
- (5) United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.*

**Finding:** A State of Alaska Department of Revenue license is not required for this application because Alaska law was amended in 2012 and rock, sand and gravel quarries are now exempt from the requirement.

**Finding:** A State of Alaska Department of Natural Resources (ADNR) mining permit is not required for this application because the extraction activities will not take place on state land.

**Finding:** The applicant has filed a Letter of Intent with State of Alaska Department of Natural Resources (ADNR).

**Finding:** An NOI is not required for this site as it is fully self-contained and does not discharge into waters of the United States.

**Finding:** A United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act is not required for the proposed mining activities. A Preliminary Jurisdictional

Determination issued by the US Army Corps of Engineers (USACE) has been provided by the applicant.

**Discussion:** The applicant is not proposing to mine within waters of the United States; however, access to the site does cross identified wetlands. Development previous done in ADL 80529 may be within identified wetlands. Staff has requested the applicant obtain a Jurisdictional Determination from the US Army Corps of Engineers (USACE). Development of the 60-foot PUE (MSB #2667) identified in the application will more than likely require a Section 404 permit from USACE. A Jurisdictional Determination from USACE should be required prior to any development.

**Conclusion of Law:** With appropriate conditions, all of the requirements to demonstrate compliance with state and federal laws have been met (MSB 17.28.040(A)).

**Section 17.28.050 Site Development Plan Required**

*(A) The application for an interim materials district shall include a site development plan. The site development plan shall include, but not be limited to the following, as required by the conditions of the site, and shall be consistent with the standards in MSB 17.28.060:*

- (1) identification of surrounding property owners, existing land uses, and wetlands and waterbodies within one-quarter mile of the site;*
- (2) planned location of permanent and semipermanent structures for verification of setback requirements;*
- (3) proposed phases of mining activities;*
- (4) roads and access plan;*
- (5) visual screening measures;*
- (6) noise mitigation measures; and*
- (7) proposed lighting.*

**Finding:** A map is included in the record identifying surrounding property ownership, wetlands, and water bodies, and existing surrounding land uses within one mile of the site.

**Finding:** The applicant's site plan shows the planned location of permanent and semi-permanent structures conform to the setback requirements.

**Finding:** The proposed phases of mining have been identified in the site plan and application, which are included in the record showing the location of each phase of mining activity within the subject parcel.

**Finding:** According to the application material and the applicant, the operation will use ADL 80529 (also known as Curly Horse Farm Road) for 1 to 2 years, and then develop to access within a 60-foot public use easement (MSB #2667). Both of which, access the Parks Hwy at the same location.

**Finding:** The applicant is not proposing to use South Watkins road for access related to the proposed mining activities.

**Finding:** The applicant has submitted an application to the MSB Right-of-way Coordinator for work done in ADL 80529, and for the proposed development within the 60-foot public use easement (MSB #2667).

**Discussion:** Some work between 2011 and 2013 was done within ADL 80529. The State of Alaska Right-of way Agent has identified the work as a violation and issued a stop work order. Currently, the applicant is working with both the State of Alaska and the Matanuska-Susitna Borough to rectify the violation and obtain the proper permits for legal access.

**Finding:** The applicant is proposing to leave a 100-foot buffer area of existing trees and vegetation on all sides of the 22-acre mining site.

**Finding:** According to the application, in areas where the vegetation is insufficient to completely screen the operation, a 10-foot tall earthen berm will be erected to meet screening requirements.

**Finding:** The proposed hours of operation are 6 a.m. to 10 p.m., daily.

**Finding:** The material extraction operations will occur during the typical construction season in Alaska starting in late May and running through early October. Start and stop dates will vary annually depending on local construction needs and weather limitations.

**Finding:** Equipment expected to generate noise during normal business hours will be operated in phase 1 of the extraction site which is located furthest from residential development.

**Finding:** According to the application material, no artificial lighting will be used for the proposed mining operation.

**Conclusion of Law:** Based on the above findings, the applicant's site development plan includes all items listed in 17.28.050(A) (1) through (7), and is consistent with the standards in MSB 17.28.060 (MSB 17.28.050(A)).

**Section 17.28.060 Site Development Standards**

*(A) Standards for the interim materials district site development plan are as follows:*

*(1) identification of surrounding property owners, existing land uses, and wetlands and waterbodies within one-quarter mile of the site;*

**Finding:** A map is included in the record identifying surrounding property ownership, wetlands and water bodies, and existing surrounding land uses within one mile of the site.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory identify some wetland formations on and within one-half mile of the property.

**Conclusion of Law:** Based on the above findings, the surrounding property ownership, existing land uses, and wetlands and water bodies within a one mile have been identified (MSB 17.28.060(A)(1)).

*(2) phases of proposed mining activities including a map showing the area to be mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.*

**Finding:** The proposed phases of mining have been identified in the site plan and application, which are included in the record showing the location of each phase of mining activity within the subject parcel.

**Finding:** The applicant's site plan shows the planned location of semi-permanent equipment, which conform to the setback requirements.

**Finding:** A map showing topography, bare earth, and vegetation are included in the record.

**Conclusion of Law:** Phases of proposed mining activities, description of the topography and vegetation, and approximate time sequence for the duration of the mining activity have been determined. Semi-permanent equipment will not be located within the required setbacks (MSB 17.28.60(A)(2)).

*(3) The road and access plan shall include anticipated routes and traffic volumes, and shall be approved by the director. If the level of activity exceeds the minimum levels specified in MSB 17.61.090, traffic standards, a traffic control plan consistent with state regulations may be required;*

**Finding:** According to the application material, the proposed use will generate 5-10 vehicles a day and will not exceed 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles a day.

**Finding:** According to the application material and the applicant, the operation will use ADL 80529 (also known as Curly Horse Farm Road) for 1 to 2 years, and then develop to access within a 60-foot public use easement (MSB #2667). Both of which, access the Parks Hwy at the same location.

**Finding:** The applicant is not proposing to use South Watkins road for access related to the proposed mining activities.

**Finding:** The applicant has submitted an application to the MSB Right-of-way Coordinator for work done in ADL 80529, and for the proposed development within the 60-foot public use easement (MSB #2667).

**Finding:** According to the applicant, a flagger and signage will be used while operating within ADL 80529; given the ADL is a single lane road.

**Discussion:** Some work between 2011 and 2013 was done within ADL 80529. The State of Alaska Right-of way Agent has identified the work as a violation and issued a stop work order. Currently, the applicant is working with both the State of Alaska and the Matanuska-Susitna Borough to rectify the violation and obtain the proper permits for legal access.

**Conclusion of Law:** The proposed traffic route and traffic volumes have been identified. Traffic generated from the proposed use will not exceed 100 vehicles during the morning or afternoon peak hours or more than 750 vehicles a day, as specified in MSB 17.61.090, Traffic Standards (MSB 17.28.60(A)(3)).

*(4) visual screening measures shall include a detailed description of the type of visual screening to be utilized, and shall be maintained as necessary during the course of extraction activities. Visual screening may include, but is not limited to, berms, natural vegetation, solid fences, walls, evergreen hedges or other means as approved by the commission. If mining is planned to be conducted within 300 feet of the property line, berms or other visual screening methods shall be a minimum of ten feet in height. If mining is planned to be conducted greater than 300 feet from the property line, the applicant shall utilize commission-approved screening methods to minimize visual impacts of the mining operation. The commission shall adopt policies and procedures to assist applicants in developing screening plans. In its discretion, the commission may waive screening requirements where the topography of the property or the placement of natural barriers makes screening not feasible or not necessary. Screening requirements shall be required in consideration of and in accordance with existing uses of adjacent property at the time of designation of the interim materials district. An interim materials district shall not be required to screen the district from uses which arise after the designation of the interim materials district;*

**Finding:** The applicant is proposing to leave a 100-foot buffer area of existing trees and vegetation on all sides of the 22-acre mining site.

**Finding:** According to the application, in areas where the vegetation is insufficient to completely screen the operation, a 10-foot tall earthen berm will be erected to meet screening requirements.

**Conclusion of Law:** Natural vegetation and earth berms at least 10-feet in height will be used to meet the visual screening measure (MSB 17.28.60(A)(4)).

*(5) noise mitigation measures shall include a description of measures to be taken by the applicant to mitigate or lessen noise impacts to surrounding properties and shall include, but not be limited to, hours of operation of noise-producing equipment, erecting noise barriers (i.e., berms a minimum of ten feet in height) between noise-producing equipment and adjacent uses, location of noise-producing equipment (i.e., below grade in excavated pit areas), and measures to utilize equipment with noise reduction features.*

*(a) no sound resulting from the earth materials extraction activities shall create a sound level that exceeds the limits set forth for the existing receiving land use category in Table 1 when measured at or within the property boundary of the receiving land us:*

**Table 1. Sound Levels by Receiving Land Use**

<i>Receiving Land Use Category</i>	<i>Time</i>	<i>Sound Level Limit (dB(A))</i>
<i>Residential Use</i>	<i>7 a.m. – 10 p.m.</i>	<i>60</i>
	<i>10 p.m. – 7 a.m.</i>	<i>50</i>
<i>Commercial Use</i>	<i>7 a.m. – 10 p.m.</i>	<i>70</i>
	<i>10 p.m. – 7 a.m.</i>	<i>60</i>
<i>Industrial Use or Undeveloped Land</i>	<i>At all times</i>	<i>80</i>

(b) [Repealed by Ord. 08-150, § 2, 2008]

(c) for any sound that is of short duration, between the hours of 7 a.m. and 7 p.m. the levels established in Table 1 may be increased by:

(i) five dB(A) for a total of 15 minutes in any one hour; or

(ii) ten dB(A) for a total of five minutes in any hour; or

(iii) fifteen dB(A) for a total of one and one-half minutes in any one-hour period.

(d) an interim materials district or a conditional use permit for earth materials extraction activities shall not be required to provide noise mitigation measures to mitigate or lessen noise impacts if a land use requiring lesser noise levels than for an industrial area arises on properties adjacent to earth materials extraction sites after the designation of the interim materials district or the effective date of the conditional use permit.

**Finding:** The applicant is proposing to leave a 100-foot buffer area of existing trees and vegetation on all sides of the 22-acre mining site.

**Finding:** According to the application, in areas where the vegetation is insufficient to completely screen the operation, a 10-foot tall earthen berm will be erected to meet screening requirements.

**Finding:** The proposed hours of operation are 6 a.m. to 10 p.m., daily.

**Finding:** The material extraction operations will occur during the typical construction season in Alaska starting in late May and running through early October. Start and stop dates will vary annually depending on local construction needs and weather limitations.

**Finding:** Equipment expected to generate noise during normal business hours will be operated in phase 1 of the extraction site which is located furthest from residential development.

**Conclusion of Law:** Noise mitigation measures include maintaining a 100-foot wide vegetated buffer and erecting earth berms at least 10-feet in height to ensure that sounds generated from earth material extraction activities do not exceed sound levels set forth in MSB 17.28.060 (A)(5). Noise levels exceeding the levels in 17.28.060(A)(5) are prohibited.

(6) lighting standards are:

- (a) exterior lighting shall be located and shielded to direct the light towards the ground, in order to minimize light spillage onto adjacent properties and upward into the night sky.
- (b) illumination or other fixtures mounted higher than 20 feet or 150 watts or more shall have downward directional shielding.

**Finding:** According to the application material, no artificial lighting will be used for the proposed mining operation.

**Conclusion of Law:** Based on the above finding, the applicant meets lighting standards in accordance with MSB 17.28.060(A)(6).

- (7) Except as permitted by MSB 17.30.037, the following restrictions shall apply: an undisturbed buffer shall be left and no earth material extraction activities shall take place within 100 linear feet from a lake, river, stream, or other water body, including wetlands (unless permitted by U.S. Army Corps of Engineers 404 Permit, MSB 17.28.040(A)(5)).

**Finding:** A map is included in the record identifying surrounding property ownership, wetlands, and water bodies, and existing surrounding land uses within one mile of the site.

**Finding:** Cook Inlet Alaska Wetland Classification and Mapping System and National Wetlands Inventory identify some wetland formations on and within one-half mile of the property.

**Finding:** The application material indicates an undisturbed buffer of 100 linear feet will be maintained between all earth material extraction activities and all identified wetlands & water bodies.

**Discussion:** The applicant is not proposing to mine within waters of the United States; however, access to the site does cross identified wetlands. Development previous done in ADL 80529 may be within identified wetlands. Staff has requested the applicant obtain a Jurisdictional Determination from the US Army Corps of Engineers (USACE). Development of the 60-foot PUE (MSB #2667) identified in the application will more than likely require a Section 404 permit from USACE. A Jurisdictional Determination from USACE should be required prior to any development.

**Conclusion of Law:** Based on the above findings, the applicant will not conduct earth material extraction activities within 100 linear feet of any identified wetland, stream, river or other waterbody (MSB 17.28.60(A)(7)).

**Section 17.28.080 Procedures For Initiating An Interim Materials District (IMD)**

*17.28.080(C)(2) The commission shall report to the assembly on whether the applicant has met the standards delineated in MSB 17.28.050 and 17.28.060 and what effect the proposed interim materials district would have on the public health, safety, and general welfare of the Matanuska-Susitna Borough. The commission in its report to the assembly shall recommend to the assembly*

approval, denial, modifications, or conditions of approval for the proposed action, and shall include findings on the following:

(a) whether the proposed interim materials district is compatible with the goals and objectives of the comprehensive plan;

**Finding:** The proposed site is located within the Trapper Creek Community Council planning area. A community Comprehensive Plan has not been adopted for this area.

**Finding:** The property reverts to the guidelines established in the MSB Comprehensive Plan (2005 Update). The Plan does not specifically address earth material extraction activities.

**Finding:** The use is consistent with Goal (E-3): *Create an attractive environment for business investment*; Policy E3-1: Provide reasonable economic and financial incentives for business retention and expansion.

**Conclusion of Law:** Based on the above findings, the proposed IMD is consistent with the Borough Wide Comprehensive Plan (2005 Update) (17.28.080(C)(2)(a)).

(b) whether the proposed interim materials district negatively affects public health, safety or general welfare; and

**Finding:** Properties surrounding the proposed IMD to the west, north, east, and southeast are undeveloped, previously mined, or farm land.

**Finding:** The closest residential home is more than 800-feet from the proposed mining area.

**Finding:** According to the application material, the operation will stay at a minimum four feet above the water table.

**Finding:** According to the application material, a water truck will be used to control dust.

**Finding:** Slopes will be no steeper than 2H:1V to provide acceptable public safety, stability and erosion control.

**Finding:** The proposed site will support the local needs and potentially the construction of local road improvements.

**Finding:** An NOI is not required for this site as it is fully self-contained and does not discharge into waters of the United States.

**Conclusion of Law:** Based on the information provided, no evidence shows the proposed use with conditions, will be harmful to the public health, safety, convenience and welfare (MSB 17.28.080(C)(2)(b)).

(c) whether the proposed interim materials district has met the site development standards of this chapter including compliance with all required local, state, and federal laws.

**Finding:** All of the site plan and site development requirements have been provided.

**Conclusion of Law:** The applicant has met all of the requirements of MSB 17.28.050 and 17.28.060 and the applicant has demonstrated the ability to comply with State and Federal laws (17.28.080(C)(2)(c)).

### **STAFF RECOMMENDATIONS**

Staff recommends approval of the Interim Materials District with conditions and recommends the Planning Commission forward that recommendation to the Borough Assembly.

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. All permits related to access development shall be obtained prior to operating.
3. If the State of Alaska approves use of ADL #80529, a flagger and signage (approved by ADOT) shall be used while operating on the single lane road.
4. South Watkins Road may not be used as access for any earth material extraction activities.
5. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to 8am to 8pm, Monday through Saturday.
6. If the material extraction operation is altered or expands, an amendment to the Interim Materials District shall be required.
7. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) – Site Development Standards and MSB 8.52 – Noise, Amplified Sound, and Vibration.
8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.
9. If cultural remains are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documented.
10. Any hazardous material drips, leaks, or spills shall be promptly attended to and properly treated.
11. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.
12. The applicant and/or operator shall comply with the reclamation standards of MSB 17.28.067.
13. Visual screening shall be achieved and maintained by using a combination of a 100-foot wide vegetative buffer and earthen berm 10-feet in height, as described in the application material.
14. An undisturbed buffer shall be left and no earth material extraction activities shall take place within 100 linear feet from a lake, river, stream, or other water body, including wetlands. The 100-foot buffer shall be flagged prior to operating.
15. If required, illumination devices shall be mounted no taller than 20-feet in height and shall utilize downward directional shielding devices.
16. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected by the operator for leaks prior to use each day.
17. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.

18. Borough staff shall be permitted to enter onto any portion of the property to inspect the site or any equipment associated with mining activities.
19. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).
20. This IMD must be approved by the Matanuska-Susitna Borough Assembly.

If the Planning Commission chooses to recommend denial of this IMD, findings for denial must be prepared by the Commission.







State of Alaska  
 Department of Environmental Protection  
 Division of Environmental Assessment  
 Land Permit Section

ALL PERSONS ARE HEREBY ORDERED TO IMMEDIATELY  
**STOP WORK**  
 AND CEASE ALL CONSTRUCTION, ALTERATION, GRADING,  
 ETC. IN OR UPON THIS RIGHT OF WAY LOCATED AT:  
 RDP 15.9 Birch Ave  
 26 N OSW Sec 20 Lot 27  
 (Public Use of Right of Way - State of Alaska, Department of Environmental Protection, etc.)

Reason for Issue of Stop Work Order: *No Activity has been authorized within SOA ROW at this location.*

Issued On: *5/15/2015* Issued by: *Keri Vekala*  
 Title: *MS 1145*

**WARNING**

Failure to stop work or the resumption of work without the permission of the Department of Environmental Protection may result in the issuance of a citation and/or a stop work order.

05/15/2015 12:27



05/15/2015 12:28

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05/15/2015 12:30



05/15/2015 12:31

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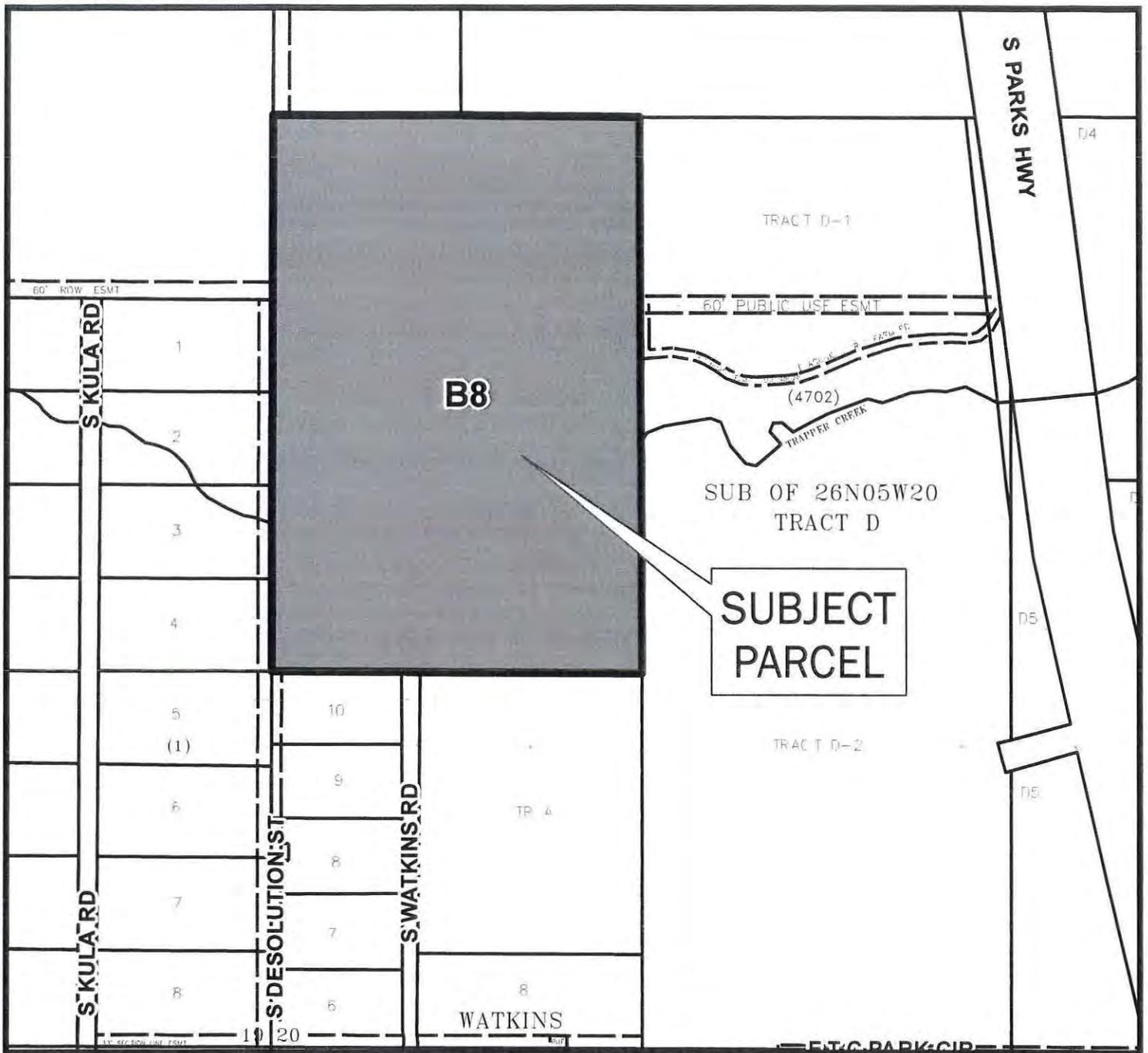
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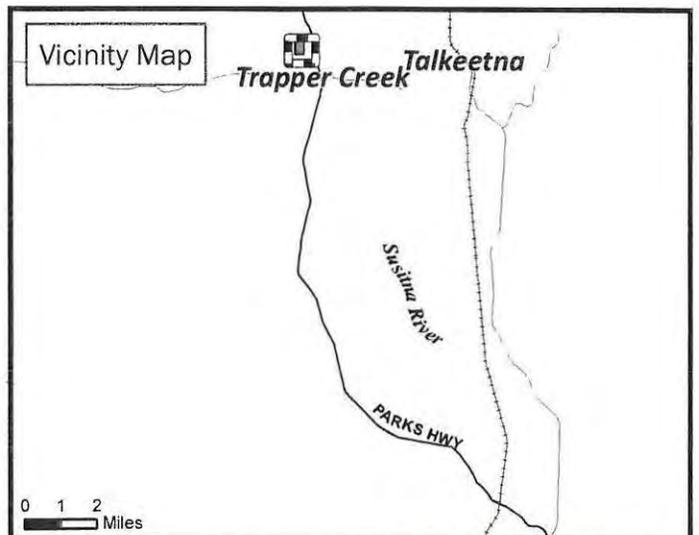
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# VICINITY MAP

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**26N05W20B008**

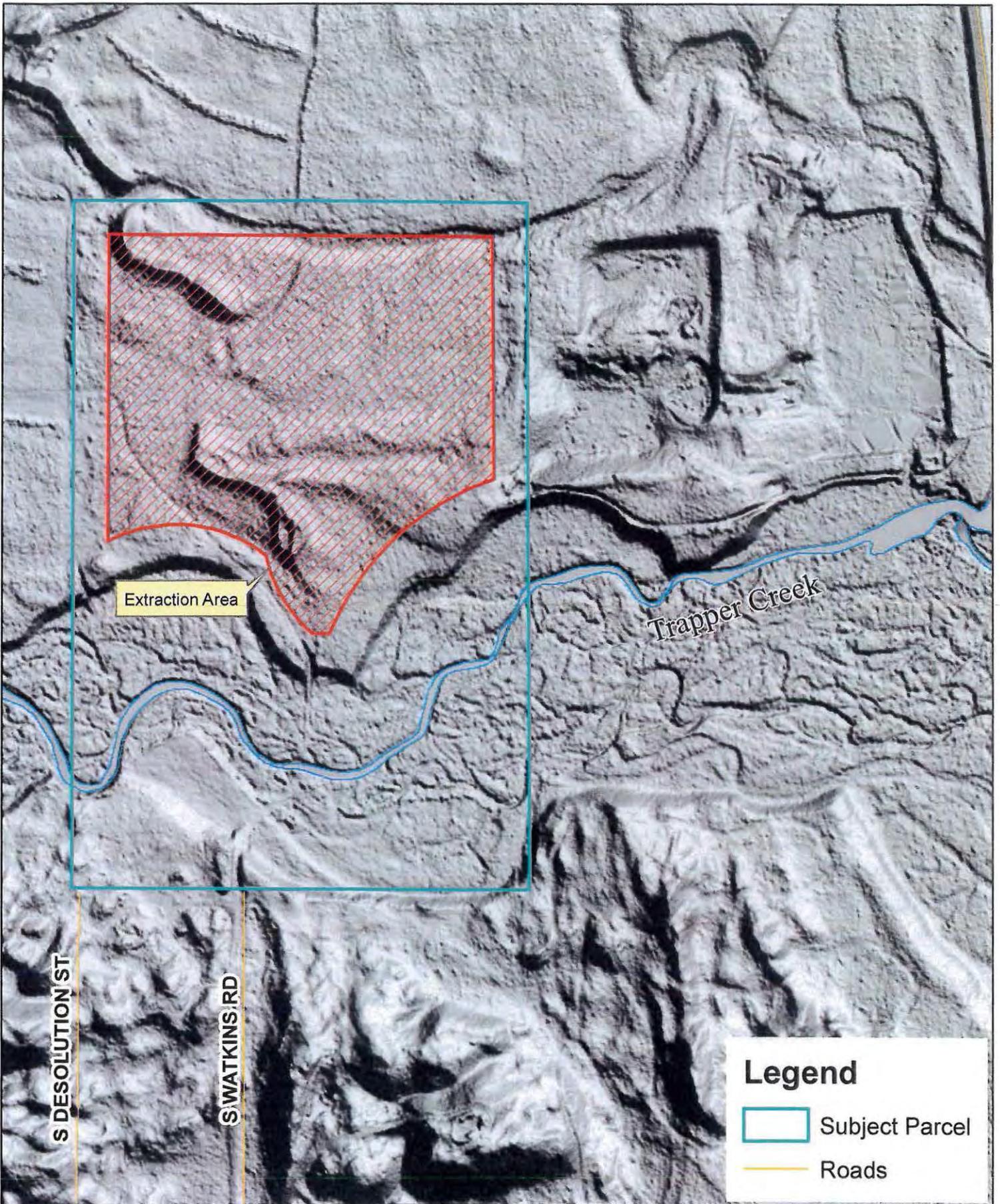


This map is solely for informational purposes only. The Borough makes no express or implied warranties with respect to the character, function, or capabilities of the map or the suitability of the map for any particular purpose beyond those originally intended by the Borough. For information regarding the full disclaimer and policies related to acceptable uses of this map, please contact the Matanuska-Susitna Borough GIS Division at 907-745-4801.



MSB Information Technology/GIS  
March 31, 2015





Extraction Area

Trapper Creek

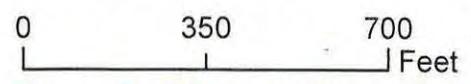
S DESOLUTION ST

SWATKINS RD

**Legend**

- Subject Parcel
- Roads

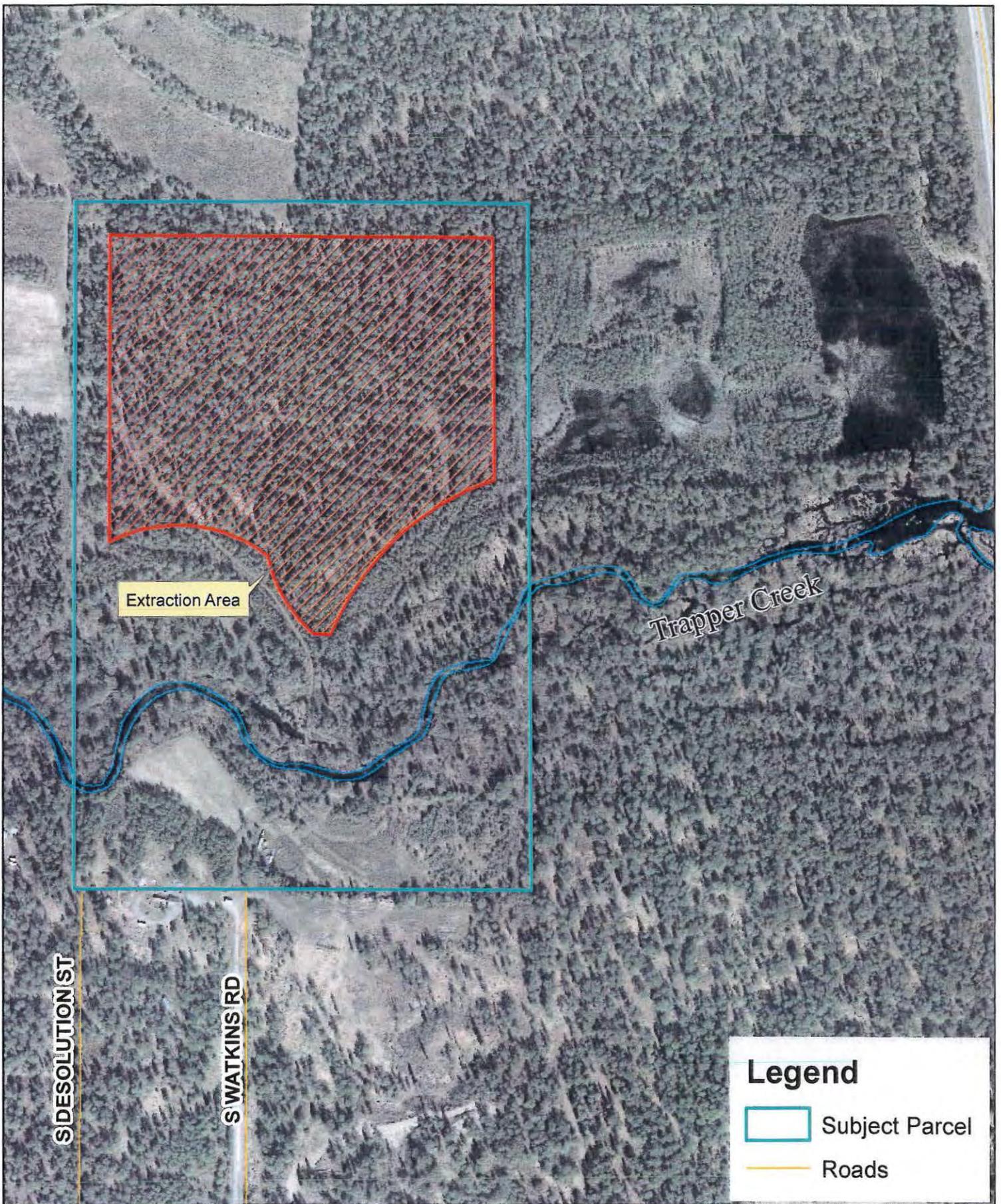
1 inch = 350 feet



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26N05W20B008

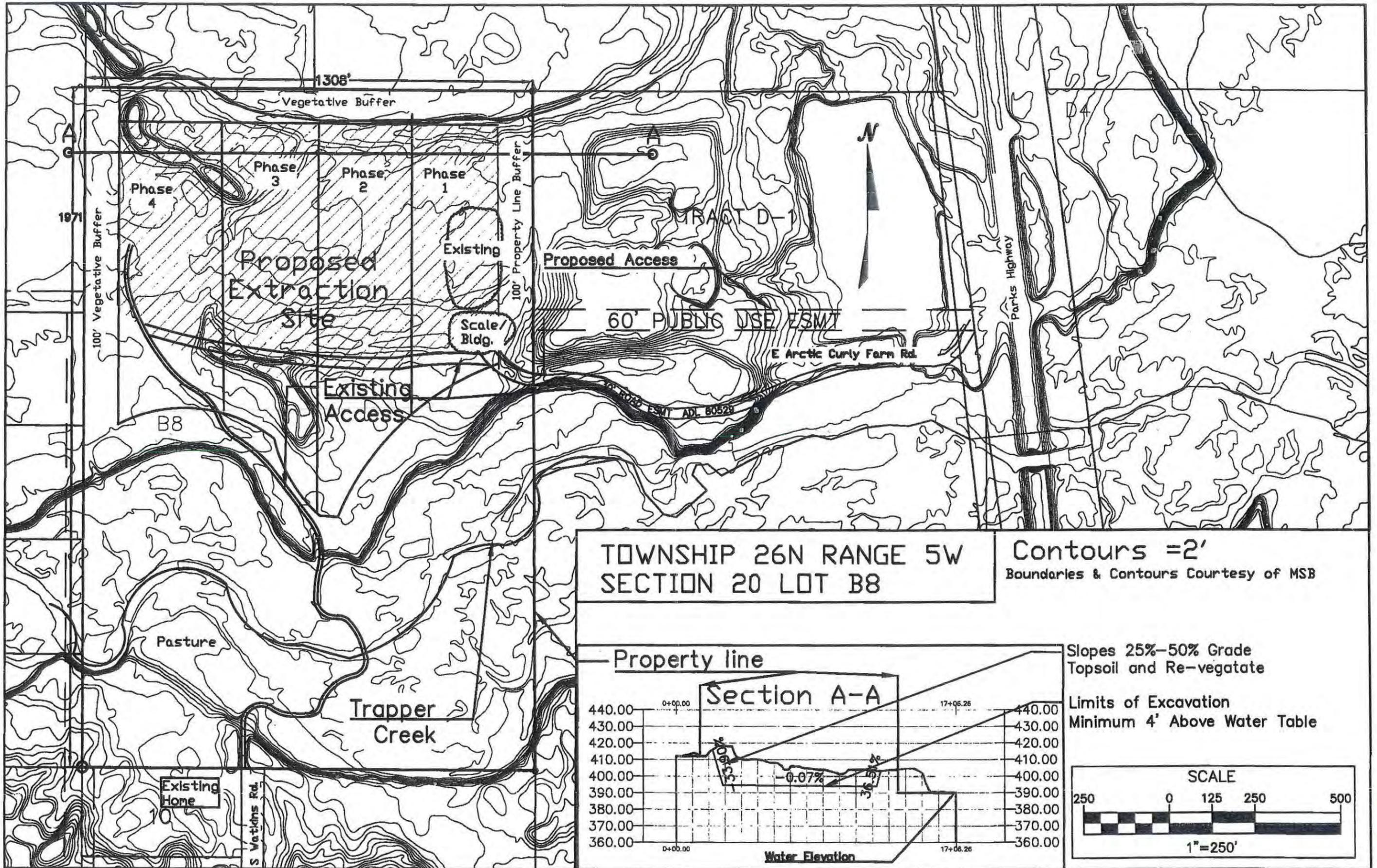
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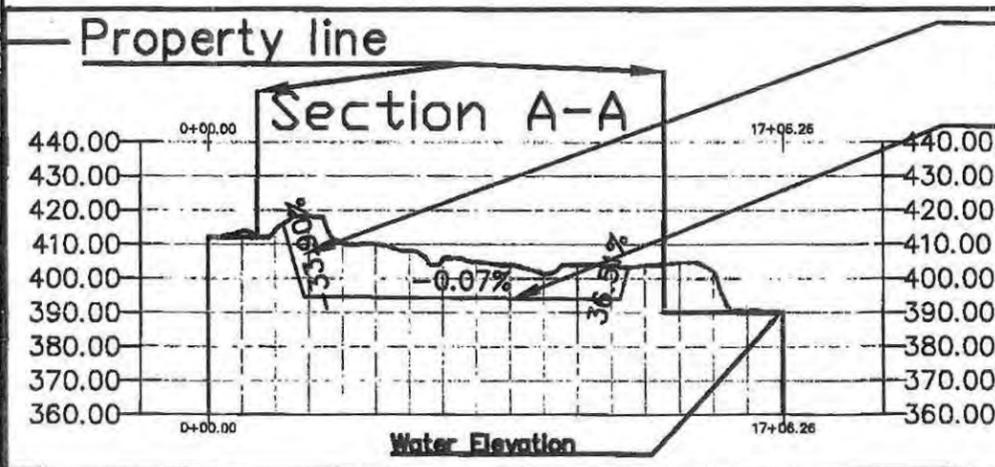
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# SITE PLAN



TOWNSHIP 26N RANGE 5W  
SECTION 20 LOT B8

Contours = 2'  
Boundaries & Contours Courtesy of MSB



Slopes 25%-50% Grade  
Topsoil and Re-vegetate

Limits of Excavation  
Minimum 4' Above Water Table

SCALE  
250 0 125 250 500  
1" = 250'

Trapper Creek Gravel---Site Plan---Attachment 3A

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# APPLICATION MATERIAL



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

350 East Dahlia, Palmer, Alaska 99645
(907)861-7822 \* fax (907)861-7876
PermitCenter@matsugov.us



APPLICATION
Earth Materials Extraction

Carefully read instructions and applicable borough code. Fill out forms completely. Attach information as needed. Incomplete applications will not be processed.

THIS APPLICATION IS FOR MATERIALS EXTRACTION THAT DOES NOT OCCUR WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE. IF YOUR PLAN INCLUDES EXTRACTION WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE YOU MUST COMPLETE THE APPLICATION SPECIFIC TO THAT PURPOSE.

Application fee must be attached, check one:

- \$100 for Administrative Permit > earth materials extraction on sites of 20 acres or less
\$500 for Conditional Use Permit
X \$1,000 for Interim Materials District - earth materials extraction on sites greater than 20 acres

Prior to public hearing, the applicant must also pay for costs of advertising and mailing of public notices.

Subject property Township: 26N, Range: 5W, Section: 20, Meridian Seward

MSB Tax Account # 226N05W20B008

SUBDIVISION: Watkins BLOCK(S): 008, LOT(S):

STREET ADDRESS: 22347 S. Watkins Road

(US Survey, Aliquot Part, Lat. /Long. etc)

\*\* A legal description must be provided for partial-lot Interim Materials Districts\*\*

Ownership If the applicant is different from the owner, then a Letter of Authorization must be included. Is authorization attached? o Yes o No o N/A

Name of Property Owner Name of Agent/ Contact for application

Kristie Parsons Address:

Address: PO Box 13198

Trapper Creek, AK 99683

Phone: Hm 982-3330 Fax

Wk underscore Cell

E-mail arctic.kristie@yahoo.com

Description What type(s) of material is being extracted? Gravel, Sand, Soils and associated materials

Total acreage area of all parcels on which the activity will occur: 60

Total acreage area of earth material extraction activity: 22

Total cubic yards extraction per year: varies approximately 5,000 to 100,000

Total projected cubic yards to be extracted: 1 million

What is the estimated final year extraction will occur? 2025

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**Required information**

1. Attach a plan of sufficient detail to demonstrate compliance with the requirements of MSB 17.28.050 and MSB 17.28.060.

Plan of Operation	See attachments: A:Narrative	Attached
Provide seasonal start and end dates		
Provide days of the week operations will take place.	7 days	
Provide hours of operation.		
Estimated end date of extraction	2025	
Estimated end date of reclamation	2027	
Describe all other uses occurring on the site		
Describe methods used to prevent problems on adjacent properties, such as lateral support (steep slopes), water quality, drainage, flooding, dust control and maintenance of roads		
Provide quantity estimates and topographical information such as cross section drawings depicting depth of excavation, slopes and estimated final grade		

2. Submit a site plan. Drawings must be detailed and drawn to scale. Drawings under seal of an engineer or surveyor are recommended but not required. **See attachments: A: Narrative, B: Site Layout**

SITE PLAN REQUIREMENTS	Attached
Identify location of permanent and semi-permanent structures on the site for verification of setback requirements. Include wells and septic systems.	
Depict buffer areas, driveways, dedicated public access easements, and noise buffers (such as fences, berms or retained vegetated areas), and drainage control such as ditches, settling ponds etc.	
Identify wetlands and waterbodies on site and within one mile	
Identify existing surrounding land uses within one mile	
Identify surrounding property ownership (i.e. public vs. private) within one mile of exterior boundaries	
Show entire area intended for gravel/material extraction activity and the boundary of the lot(s) containing the operation. Identify areas used for past and future phases of the activity. Identify phases of proposed mining activities including a map showing the area to be mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.	
Road and access plan that includes anticipated routes and traffic volumes. If the level of activity exceeds the minimum levels specified in MSB 17.61.090, traffic standards, a traffic control plan consistent with state regulations may be required	
Visual screening measures that include a detailed description of the type of visual screening to be utilized. Visual screening may include, but is not limited to, berms, natural vegetation, solid fences, walls, evergreen hedges or other means as approved by the commission	
Noise mitigation measures that include a description of measures to be taken by the applicant to mitigate or lessen noise impacts to surrounding properties. Measures shall include, but not be limited to, hours of operation of noise-producing equipment,	

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erecting noise barriers (i.e., berms a minimum of 10 feet in height) between noise-producing equipment and adjacent uses, location of noise-producing equipment (i.e., below grade in excavated pit areas), and measures to utilize equipment with noise reduction features	
Proposed lighting plan	
Other (as required by MSB Planning Department)	

3. Submit a reclamation plan including the following:

Reclamation Plan	Attached
Provided timeline for reclamation at particular locations	
Provide copy of reclamation financial assurance filed with the State of Alaska (If exempt, provide qualifying documents for exemption)	

4. Submit documentation of compliance with borough, state and federal laws:

See attachments: A: Narrative, C: SWPPP letter, D: Army Corps Letter

COMPLIANCE WITH BOROUGH, STATE AND FEDERAL LAWS	Applied for (list file #)	Attached (list file #) or N/A
Mining license as required by the Alaska State Department of Revenue, pursuant to A.S.42.65		N/A
Mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land		N/A
Reclamation plan as required by ADNR, pursuant to A.S. 27.19		
Notice of intent (NOI) for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the National Pollutant Discharge Elimination System (NPDES) requirements		
United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.		
Others (list as appropriate) <i>NRC Conservation Plan</i>		

5. OWNER'S STATEMENT: I am owner of the following property:

MSB Tax parcel(s) ID #(s) 226N05W20B008

and,

I hereby apply for approval of material extraction activity on that property as described in this application.

I understand all activity must be conducted in compliance with all applicable standards of MSB 17.28, MSB 17.30 and with all other applicable borough, state or federal laws, including but not limited to, air quality, water quality, and use and storage of hazardous materials, waste and explosives, per MSB 17.28.040.

I understand that other rules such as local, state and federal regulations, covenants, plat notes, and deed restrictions may be applicable and other permits or authorization may be required. I understand that the borough may also impose conditions and safeguards designed to protect the public's health, safety and welfare and ensure the compatibility of the use with other adjacent uses.



Application for Earth Materials Extraction

---NARRATIVE---Amendment---Change to Material Use District

Trapper Creek Gravel

Property Owner: Kristie Parsons 907-982-3330

April 1, 2015

**f. Show entire area intended for gravel/material extraction activity and the boundary of the lot containing the operation. Identify areas used for past and future phases of the activity. Identify phases of proposed mining activities including a map showing the area to be mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.**

The extraction area is within approximately 33 acres of uplands on the north side of Trapper Creek. The extraction area is depicted on the site plan (attachment 3A) with a line marking a 100' treed buffer on the North, northwest & northeast property lines contiguous with a 100' offset from the bench above Trapper Creek. Extraction will not take place in the flood hazard zone or on the south side of the creek. The outlined extraction area is partially deforested within the 100' treed buffer. Trees have been largely removed in areas depicted as Phase 1-5 within the site plan.

Soil characteristics described by the NRCS Soil Survey for the extraction area include the following: The Nancy silt loam, (171) soils found on this property and throughout the area are well-drained nearly level silty soils 14 to 26 inches deep over thick deposits of loose sand and gravel. The silty mantle in these soils is an admixture of loess from distant floodplain source areas and volcanic ash from the southern Alaska Range and the Aleutian Range. Soils are strongly acid in the upper parts and have medium available water capacities. They are found on outwash plains and are low in natural fertility. Runoff is slow. These soils are well suited to forestry (see NRCS Conservation Plan attachment # 9.)

Phase 1, expected in 2015, will remove top soils/overburden from approximately <5 acres on the Easterly third of the site to a depth expected <20 feet. Should material demand warrant, in 2016 Phase 2, an area of approximately <5 acres, Westward of the Phase 1, will be cleared of top soils/overburden and extraction to a depth of approximately <20 feet. Area's on the site plan

Trapper Creek Gravel---AMENDMENT---NARRATIVE---Earth Materials Extraction Application 2015

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labeled Phase 3 & 4 containing approximately <5 acres each, will be developed similarly to Phase 1 & 2 as demand warrants. Once all of the phase sections 1-4 reach approximate depth of <20 feet a similar pattern will continue with a <5 acre section mined down no more than 20 feet or 4-10 feet minimally above the water table as indicated by test holes and then moving over to the next phase section, etc. (see attachment # 3A).

Beyond extraction, it is anticipated that eventually a screening and/or crushing system will be established to scale and process materials and meet road construction needs. Scaling and crushing equipment is expected to be set up in the area of Phase 1. Storage of all materials will be contained in the depicted extraction area.

**g. Road and access plan that includes anticipated routes and traffic volumes.**

The primary access to the extraction site is Arctic Curly Farm Road from the Parks Highway at approximately mile 115.9, north of Trapper Creek. It is anticipated that at some time in the future, as demand warrants, a new route of access will be developed within the 60' dedicated public use easement just north of Arctic Curly Farm Road (see attachment #3A). It is anticipated that the traffic would average be about 5-10 trucks per day. The exception to this would be if a large contractor project such as the highway being resurfaced or widened, the traffic would be temporarily higher. At such time as traffic demand exceeds MSB 17.61.090, required permits will be obtained to ensure compliance.

End Amendment Narrative

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Application for Earth Materials Extraction  
—Reclamation Plan—

Trapper Creek Gravel

Property Owner: Kristie Parsons 907-982-3330

March 13, 2015

The mining operation will be conducted in a manner that prevents unnecessary and undue degradation of land and water resources, and will be reclaimed as contemporaneously as practicable with the mining operation to leave the site in a stable condition for agricultural use.

Currently the site is being used for equestrian activities, berry picking, personal firewood harvest, grazing of farm animals and gravel extraction in the old pit area (pre 1977), hunting, and access to hay fields which I cultivate located on my neighbors contiguous property to the West. Reclamation will provide for grazing lands on soil, livestock holding on sand and gravel, equestrian use footing consisting of sand and gravel, and gravel surfaces that will support structures such as a home, barn, and sheds.

When the State extracted gravel on neighboring parcel Tract D, now borough land, in the 1970's; the State extracted gravel on and across the property line of my parcel. This is stated to be clear that prior mining occurred on and beyond my parcel property line in the 1970's by the State of Alaska. No reclamation was ever done by the State on my parcel or the now Borough parcel Tract D which provides for my access.

The final slope of the perimeter will be no greater than 2:1. The final grade will be such that it can be used for equestrian trail purposes, pasture for livestock, and access for farming equipment with an aim of a 4:1 slope. The slopes and grazing areas will be reclaimed with soils no less minimum compaction depth of four inches of soils stripped and stockpiled during initial development activities and seeded with material that will provide for livestock grazing. It is anticipated that stored soils maybe mixed with manure and organic debris to create an improved soil for reclamation, future pasture use, and soil sales.

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Soil characteristics described by the NRCS Soil Survey for the extraction area include the following: The Nancy silt loam, (171) soils found on this property and throughout the area are well-drained nearly level silty soils 14 to 26 inches deep over thick deposits of loose sand and gravel. The silty mantle in these soils is an admixture of loess from distant floodplain source areas and volcanic ash from the southern Alaska Range and the Aleutian Range. Soils are strongly acid in the upper parts and have medium available water capacities. They are found on outwash plains and are low in natural fertility. Runoff is slow. These soils are well suited to forestry (see NRCS Conservation Plan attachment # 9.) Thus the soils are not "topsoil" nor are they suitable for supporting grasses without additional fertilization.

Beyond the slopes soil will be spread where needed to create livestock grazing and esthetic landscaping areas. Seedling trees from the vegetative buffer will be transplanted in various locations to create shade for livestock and to benefit landscaping esthetics.

Reclamation is expected to begin after the extraction area closes. It is expected that reclamation will occur within 2 years of closing mining operations.

A Material Site Reclamation Letter of intent for exemption was filed for 2015 with DNR. It is anticipated in 2015 that less than five acres will be disturbed and less than 50,000 cubic yards and less than 5 acres unreclaimed area. Should demand warrant disturbing greater than five acres or 50,000 cubic yards per year additional permits will be obtained as appropriate as the site develops.

Application for Earth Materials Extraction

—ATTACHMENT LIST—

Trapper Creek Gravel  
Property Owner: Kristie Parsons 907-982-3330  
March 13, 2015

Attachment Number	Title
1	ADL80529 ASLS 79-81 & ADL 79-125 Case Abstract
2	MSB #002667 60' public easement for road access
3	Site Plan drawing to scale
4	SWPPP Letter
5	ADL 45701 Case Abstract
6	Plat D-1 & D-2 Road Access
7	Army Corps of Engineers letter 2014
8	Wetlands Map
9	NRCS Conservation Plan
10	Narrative to the application

Application for Earth Materials Extraction

---NARRATIVE---

Trapper Creek Gravel

Property Owner: Kristie Parsons 907-982-3330

March 13, 2015

Required Information

1. Plan of operation

a. **Seasonal start and end dates:** Start approximately May 20; End approximately October 1

Note that start and end dates will be variable based on weather conditions.

b. **Days of the week operations will take place:** Potentially 7 days per week

c. **Hours of operation:** Estimated 6AM to 10PM. Hours will be variable based on demand of materials and available daylight.

d. **Estimated end date of extraction:** It is estimated that I will cease operations in October 2025

e. **Estimated end date of reclamation:** It is estimated that reclamation will conclude by October 2027

f. **Describe all other uses occurring on the site:**

The extraction site of 20 acres is located on the northern most section of my 60 acre parcel which is operated as a farm and provides subsistence harvest and recreational for my family and friends. My primary residence is on Lot 10 contiguous to the southwest lot line. Currently the site is being used for equestrian activities, berry picking, personal firewood harvest, grazing of farm animals and gravel extraction in the old pit area (pre 1977), hunting, and access to hay fields which I cultivate located on my neighbors contiguous property to the West.

g. **Describe methods used to prevent problems on adjacent properties, such as lateral support, water quality, drainage, flooding, dust control and maintenance of roads.**

The first method used to prevent problems is a 100' minimal tree buffer. The area was previously cleared of trees leaving a 100' treed buffer on the west, north, and east property line. The area to the south of the extraction site is primarily undeveloped forest. Some choice trees were logged and firewood harvest will continue. The area south of the extraction site is slated

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OR 15-150

for a future home and equestrian construction site. The only immediate neighbor, who is not a government entity is Randolph (Randy) Killian on the North West with 2 large agricultural parcels. I have spoken with Randy and informed him of my development plans and have taken his ideas into consideration in development. There is a historical existing farm road that spans between Watkins Road to Randy Killian's property. This road is approximately 20 feet wide and the access point where it enters Killian's property will remain untouched and without trees. The farm road will not be used for gravel extraction purposes. It is used to transport equipment between my home and the hay fields. This road may be rerouted to the West section line to avoid extraction conflict when the gravel extraction phase gets close to the West.

The primary access to the extraction site exists from the Parks Highway north of Trapper Creek on Arctic Curly Farm Road which is (see ADL80529 ASLS 79-81 & ADL 79-125 attachment # 1) contained on Mat-Su Borough land with no private adjacent property owners. Note that this Borough parcel was previously a State of Alaska Gravel Pit prior to Borough land selection. This road was dedicated anticipating land selection for the specific purpose of access to my parcel for the previous owner, Bob Watkins in 1977. The road was used by prior mining traffic and is currently in use. The road will continue to be maintained by me with materials from the extraction site under the permits issued in 1978 (see ADL80529). Existing permits from the original road construction are still in effect allowing on-going maintenance and construction of undeveloped portions as authorized under NWP#3.

Regarding the platted easement of Arctic Curly Farm Road, when the State extracted on the now borough land which Arctic Curly Farm Road crosses, in the 1970's, the State mined the gravel nearly to the water table at the point where the road turns north contiguous to my parcel. The State extracted gravel across the property line onto my parcel. Thus it would be nearly impossible to fully construct Arctic Curly Farm road on this West side as provided in the easement. The at the point where the road is surveyed to turn north it continues straight onto my parcel where prior State extraction occurred and then curves northerly entirely on my parcel nowhere near the property line. This is stated to be clear that prior mining occurred on and beyond my parcel property line in the 1970's by the State of Alaska no reclamation was ever done by the State on my parcel or the now Borough parcel which provides for my access.

It is anticipated that as demand warrants, a much better route of access will be developed within the 60' dedicated public use easement that was established in 1997 on the half section line

described as "...sixty foot wide (60') public use easement for ingress and egress, roadways, rights of way, utilities and slopes for cut and fill..." (see MSB#002667 attachment # 2 & # 3). This access would become the primary access for the parcel after extraction ceases there for it is anticipated to be built to Borough code. This 60' easement runs through the old State extraction site on Borough land. The State extraction went to the water table in areas. The Army Corps of Engineers has identified wetlands of a man made type within the 60' easement. Permits will be obtained in the future as appropriate to construct this access.

The perimeter of the extraction area will have a final 3:1 slope. A SWPP plan will not be required as the area is a plateau approximately 72 feet (by GPS) above Trapper Creek and set back a minimum of 200 feet from the creek fully contained on uplands. The extraction should have no impact on water quality as it will not be near any existing waterways, will be a minimum of 4 feet above the water table, with a goal of 10 feet above the water table, and that all storm water drainage will be contained within the extraction area (see attachment # 4).

**h. Provide quantity estimates and topographical information such as cross-section drawings depicting depth of excavation, slopes and estimated final grade.**

The projected quantity of materials extracted could be as much as 1,000,000 cy. The topography of the extraction area is uplands surrounded by uplands to the West and North. There are uplands to the south of the extraction area for approximately 200-500 feet and then the property substantially slopes down, varying approximately 40-60 feet towards Trapper Creek. All low lying and wet lands will remain untouched by activities of material extraction. The topography on the Borough parcel to the East used to be uplands prior to State material extraction (see ADL 45701 attachment # 5). Now the old pit area is near the water table with some ridges of exposed gravel ridges of varying heights.

The expected extraction area will be 50 feet deep or a minimum of 4-10 feet above the water table over an area of approximately 20 acres contained in a designated area on the northerly most part of the parcel. The final slope will be no greater than 2:1. The final grade will be of such that it can be used for equestrian trail purposes, pasture for livestock, and access for farming equipment with an aim of a 4:1 slope.

**2. Submit a site plan. Drawings must be detailed and drawn to scale.**

**SEE ATTACHMENT #3**

**a. Identify location of permanent and semi-permanent structures on the site for verification of setback requirements. Include wells and septic systems:**

There are not any existing structures, wells, or septic systems within the extraction site. There are existing structures on the parcel located on the southern portion of the 60 acres, outside of the extraction site. Given the 100' tree buffer around the property line, future structures will be a minimum of 100' from any property line treed.

**b. Depict buffer areas, driveways, dedicated public access easements, and noise buffers, and drainage control such as ditches, settling ponds etc.**

The parcel does not contain any dedicated public access easements (see attachment 3). Drainage within the extraction site will be solely contained within the extraction site. A treed buffer exists on all property lines. The driveway is located off of on Arctic Curly Farm Road (see Plat D-1 & D-2 attachment # 6) approximately at the point where the road joins lot 008 and turns sharply north.

**c. Identify wetlands and water bodies on the site and within one mile:**

There are no wetlands or water bodies within the extraction site according to jurisdictional determination. See attachment # 7 Army Corps of Engineers letter and Preliminary Jurisdictional Determination Form dated August 13 and 11, 2014 respectively.

Wetlands do exist within one mile of the site. Trapper Creek lies south of the site, the old State gravel pit to the East contains man-made wetlands from prior extraction (see attachment # 8). The extraction will not impact existing wetlands.

**d. Identify existing surrounding land uses within one mile:**

Immediate contiguous land use is agricultural, forested State land, and Borough land (old gravel pit). The Parks Highway hosts several businesses including Arctic Curly Farm, Merlin's Outfitters, Angela's Heaven Pizzeria, Trapper Creek Trading Post, Wal-Mikes, Alaska Excavating, Post Office, Trapper Creek Inn, and Porterfield Farm. Additional uses include recreation such as fishing, the Community Park, snow machine trails, and residential homes. There is a large amount of undeveloped Borough and State parcels.

**e. Identify surrounding property ownership within one mile of exterior boundaries:**

Differed to department staff verification per Mark Whisenhut.

**f. Show entire area intended for gravel/material extraction activity and the boundary of the lot containing the operation. Identify areas used for past and future phases of the activity. Identify phases of proposed mining activities including a map showing the area to be**

**mined, a description of the topography and vegetation, approximate time sequence for mining at particular locations, and general anticipated location of semi-permanent equipment such as conveyor belts, crushers, dredges, batch plants, etc.**

The 20 acre extraction area is within 33 acres of uplands on the north side of Trapper Creek. The extraction area is mostly deforested within the 100' treed buffer. Soil characteristics described by the NRCS Soil Survey for the extraction area include the following: The Nancy silt loam, (171) soils found on this property and throughout the area are well-drained nearly level silty soils 14 to 26 inches deep over thick deposits of loose sand and gravel. The silty mantle in these soils is an admixture of loess from distant floodplain source areas and volcanic ash from the southern Alaska Range and the Aleutian Range. Soils are strongly acid in the upper parts and have medium available water capacities. They are found on outwash plains and are low in natural fertility. Runoff is slow. These soils are well suited to forestry (see NRCS Conservation Plan attachment # 9.)

Phase 1, expected in 2015, will remove top soils/overburden from approximately <5 acres on the Easterly third of the site to a depth expected <20 feet. Should material demand warrant, in 2016 Phase 2, an area of approximately <5 acres, Westward of the Phase 1, will be cleared of top soils/overburden and extraction to a depth of approximately <20 feet. Area's on the site plan labeled Phase 3 & 4 containing approximately <5 acres each, will be developed similarly to Phase 1 & 2 as demand warrants. Once all of the phase sections 1-4 reach approximate depth of <20 feet a similar pattern will continue with a <5 acre section mined down no more than 20 feet or 4-10 feet minimally above the water table as indicated by test holes and then moving over to the next phase section, etc. (see attachment # 3).

Beyond extraction, it is anticipated that eventually a screening and/or crushing system will be established to scale and process materials and meet road construction needs. Scaling and crushing equipment is expected to be set up in the area of Phase 1. Storage of all materials will be contained in the 20 acres extraction site.

**g. Road and access plan that includes anticipated routes and traffic volumes.**

The primary access to the extraction site is Arctic Curly Farm Road from the Parks Highway at approximately mile 115.9, north of Trapper Creek. It is anticipated that as demand warrants, a new route of access will be developed within the 60' dedicated public use easement just north of Arctic Curly Farm Road (see attachment #3). It is anticipated that the traffic would

be about 5-10 trucks per day. The exception to this would be if a large contractor project such as the highway being resurfaced or widened, the traffic would be temporarily higher.

**h. Visual screening measures.**

The 100' treed buffer will act as the visual screening agent.

**i. Noise mitigation measures.**

The 100' treed buffer will act as a noise mitigation agent. Noise-producing equipment like a screening or crushing system will be located primarily in Phase 1 which is the furthest away from highly populated residential areas. Additionally, hours of operation will be restricted to 6AM-10PM.

**j. Proposed lighting plan**

It is anticipated that artificial lighting will not be utilized.

**3. Reclamation Plan** It is anticipated that stored soils maybe mixed with farm manure to create an improved soil for reclamation, future pasture use, and sales.

**a. Provide timeline for reclamation at particular locations.**

Reclamation is expected to begin after the extraction area closes. It is expected that reclamation will occur within 2 years of closing.

**b. Provide copy of reclamation financial assurance filed with the State of Alaska.**

A Material Site Reclamation Letter of intent for exemption will be filed for 2015. It is anticipated that less than five acres will be disturbed and less than 50,000 cubic yards and less than 5 acres unreclaimed area. Should demand warrant disturbing greater than five acres or 50,000 cubic yards per year the required reclamation plan will be developed and submitted.

**4. Compliance with Borough, State, & Laws**

Additional permits will be obtained as appropriate as the site develops.

See attachments:

# 4 SWPPP Statement

# 7 Army Corps letter. There are wetlands on the 60 acre parcel, however, there are not any wetlands in the intended extraction area.

### Alaska DNR Case Abstract

File Type: **ADL** File Number: **80529**  Printable Case File Abstract

See Township, Range, Section and Acreage?

Yes  No

**New Search**

[LAS Menu](#) | [Case Summary](#) | [Case Detail](#) | [Land Abstract](#)

File: **ADL 80529**



[Search for Status Plat Updates](#)

As of 03/11/2011

Customer: 000176293 **WATKINS, BOBBY D SR**  
BOX 13129  
TRAPPER CREEK AK 99683

Case Type: **581** PUBLIC EASEMENT DNR Unit: 200 LAND MANAGEMENT

File Location: SCDOLD SCDO LAND SECTION

Case Status: 35 ISSUED Status Date: 12/17/1980

Total Acres: 0.910 Date Initiated: 04/15/1977

Office of Primary Responsibility: LSC LND-SOUTHCENTRAL REG

Last Transaction Date: 01/02/2003 Case Subtype: **8005** RIGHT OF WAY

Last Transaction: CDESTAND STATUS CODE STANDARDIZED

Meridian: S Township: 026N Range: 005W Section: 20 Section Acres: 1 [Search Plats](#)

#### Case Actions

04-15-1977 APPLICATION RECEIVED  
*RIGHT OF WAY FOR A PUBLIC ACCESS CONNECTED TO THE PARKS HWY, LOCATED NORTH OF PETERSVILLE RD, NEAR TRAPPER CREEK.*

09-18-1978 LETTER OF ENTRY ISSUED  
*LETTER OF ENTRY ISSUED FOR CONSTRUCTION AND MAINTENANCE OF A PUBLIC ACCESS RD, WITH AS-BUILT TO BE SUBMITTED WITHIN ONE YEAR.*

05-21-1979 COMMENTS  
*SURVEY INSTRUCTIONS ISSUED, FOR A.S.L.S. 79-81, GEN. S.I. 79-19, FOR THE PUBLIC ACCESS ROAD.*

07-30-1979 AMENDED  
EFFECTIVE DATE: 07-30-1979  
*LETTER OF ENTRY AMENDED, TO ALLOW "AS-BUILT" TO BE SUBMITTED WITHIN TWO YEARS OF LETTER OF ENTRY DATE.*

09-14-1979 COMMENTS  
*ASLS 79-81 FILED IN THE TALKEETNA RECORDING DISTRICT, UNDER 79-125.*

12-17-1980 ISSUED  
STATUS 23 23 EASEMENT CREATED  
*RIGHT OF WAY PERMIT ISSUED FOR PUBLIC ACCESS ROAD TO THE SCDO OF THE*

*Attachment 1a*  
*Im 15-1234*  
*OR 15-150*  
3/11/2011

*DLWM.*

12-17-1980 LAND WITHIN SECTION (S) CHANGED  
 NEW TOTAL AC .910000  
 RIGHT OF WAY PERMIT REVISED THE ACREAGE.

08-02-1986 CASEFILE CUSTOMER DOCUMENTED  
 CUSTOMER NUMBER 000176293 WATKINS,BOBBY D SR  
 UNIT CODE 200 LAND MANAGEMENT  
 RELATIONSHIP CODE 10 OWNER  
 THIS TRANSACTION WAS GENERATED BY THE CONVERSION TO THE NEW  
 CUSTOMER SYSTEM TO DOCUMENT THE UNIT AND RELATIONSHIP CODES

01-02-2003 STATUS CODE STANDARDIZED  
 STATUS CODE 35 ISS/APPRV/ACTV AUTH  
 \*\*\*\*\* STATUS CODE STANDARDIZATION \*\*\*\*\*  
 STATUS CODE CHANGED BY BATCH UPDATE

**Legal Description**

*APPLICATION LEGAL DESCRIPTION 04-15-1977*

*RIGHT OF WAY 30 FEET IN WIDTH AND 1320 FEET IN LENGTH LOCATED IN SECTION 20, TOWNSHIP 26 NORTH, RANGE 5 WEST, SEWARD MERIDIAN, CONTAINING APPROX. 1 ACRE.*

*ISSUED LEGAL DESCRIPTION 12-17-1980*

*RIGHT OF WAY 1320 FEET IN LENGTH AND 30 FEET IN WIDTH LOCATED WITHIN THE NW1/4 SW1/4 OF SECTION 20, TOWNSHIP 26 NORTH, RANGE 5 WEST, SEWARD MERIDIAN, MORE PARTICULARLY DESCRIBED BY ALASKA STATE LAND SURVEY NUMBER 79-81, CONTAINING 0.91 ACRES, MORE OR LESS.*

*NOTE: TYPOGRAPHICAL ERROR ON R/W PERMIT. THE NW1/4 SW1/4 SHOULD READ NE1/4 SW1/4.*

**End of Case Abstract**

**Last updated on 03/11/2011.**

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This site also requires that all [COOKIES](#) must be accepted.

[State of Alaska](#) [Natural Resources](#) [LAS Home](#) [Copyright](#) [Privacy](#) [System Status](#)

*Attachment 1b*

*Im15-236 3/11/2011  
0215-150*

000337

2000 MAR -1 P 3:43

TRS  
BOOK 174 PAGE 401

TALKEETNA  
RECORDING DISTRICT.

15  
CC REQUESTED BY  
BOB WATKINS

MSE #002667  
26N5W20

MATANUSKA-SUSITNA BOROUGH

NOTICE OF PUBLIC DEDICATION

NOTICE is hereby given that the Matanuska-Susitna Borough, a municipal corporation organized and existing under the laws of the state of Alaska, whose address is 350 East Dahlia Avenue, Palmer, Alaska 99645, hereby dedicates to the public a sixty foot wide (60') public use easement for ingress and egress, roadways, rights of way, utilities and slopes for cut and fill, described as follows:

A sixty foot wide (60') public use easement centered on the east/west one-half section line between the C 1/4 corner and the CW 1/16 corner solely within Tract D-1, Plat of Tracts D-1 and D-2, Section 20, Township 26 North, Range 5 West, S.M., recorded December 11, 1997, and filed as Plat #97-21T, within the Talkeetna Recording District, Third Judicial District, State of Alaska.

Pursuant to Matanuska-Susitna Borough Code 23.10.110, said easement is dedicated by the Matanuska-Susitna Borough Manager under approval dated December 10, 1997.

This dedication is an official public document of the Matanuska-Susitna Borough.

Dated this 22 day of Dec, 1997.

MATANUSKA-SUSITNA BOROUGH

ATTEST:

Donald L. Moore  
Donald L. Moore, Borough Manager

Sandra A. Dillon  
Sandra A. Dillon, Borough Clerk



STATE OF ALASKA )  
Third Judicial District ) ss.

On this 22 day of December, 1997, Donald L. Moore, Borough Manager of the Matanuska-Susitna Borough, who is personally known to me, appeared and acknowledged before me that he signed the Notice of Public Dedication on behalf of the Matanuska-Susitna Borough.

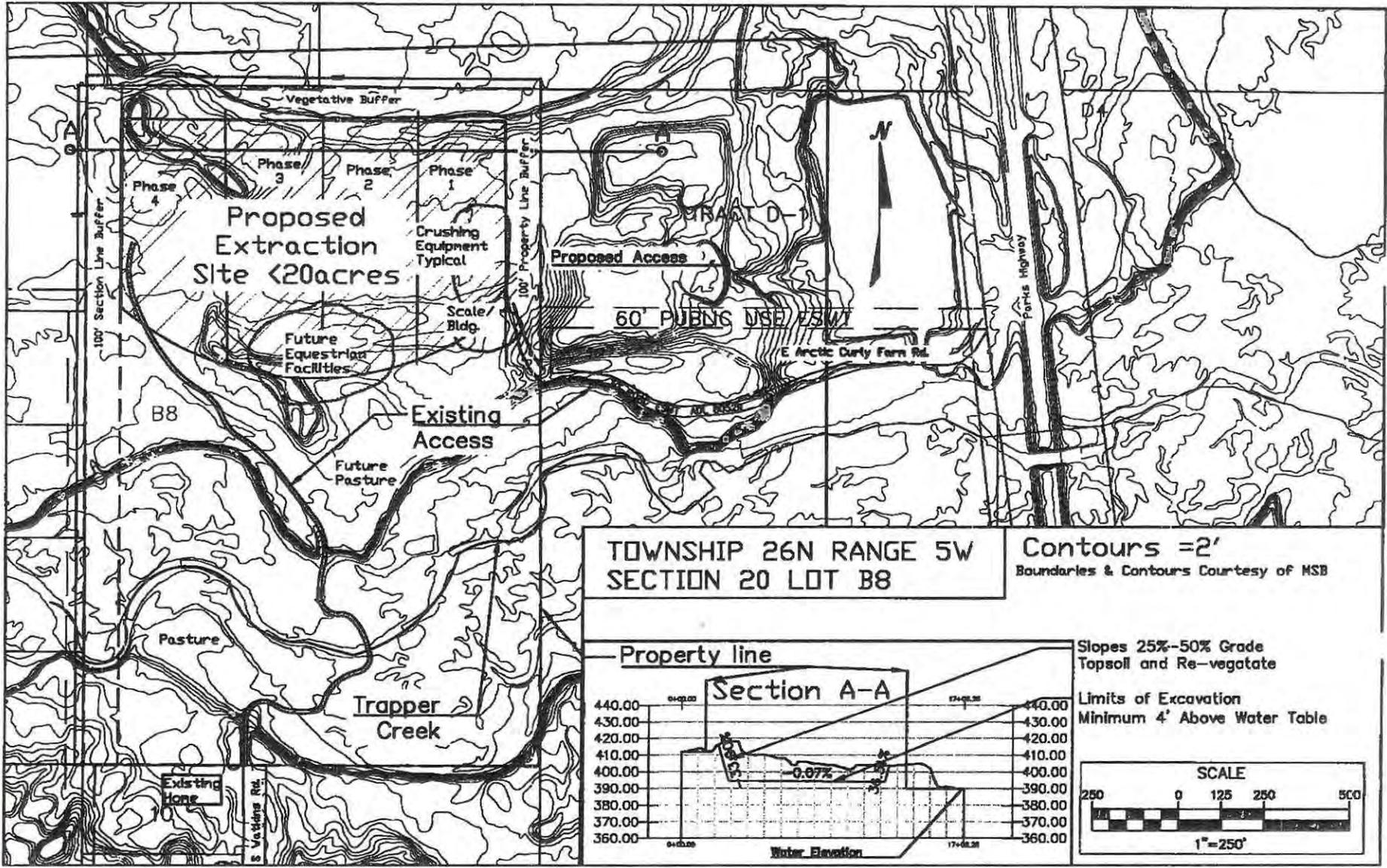


Joell Church  
Notary Public for State of Alaska  
My commission Expires: \_\_\_\_\_

Return to:  
Matanuska-Susitna Borough  
350 E. Dahlia Avenue  
Palmer, Alaska 99645

Attachment 2

Im15-236  
DR15-150



Im15-234  
DR15-150

Attachment 3

02/28/2015

Bruce Eastwood

AK-CESCL # 14-4332

Expires 04/24/2017

To whom it may concern;

This letter is regarding parcel number 26N05W20B008, in Trapper Creek, Alaska. After reviewing the site maps and mining plans from Kristie May, it appears to me that any storm water would be contained to the site, and not be a threat to any wetlands or waterways. I see no reason to justify Kristie to be required to have an engineered SWPPP.

Bruce Eastwood



Attachment 4

Im15-23b  
ORIS-150

### Alaska DNR Case Abstract

File Type: ADL File Number: 45701 [Printable Case File Abstract](#)

See Township, Range, Section and Acreage?

Yes  No

[LAS Menu](#) | [Case Summary](#) | [Case Detail](#) | [Land Abstract](#)

File: ADL 45701



[Search for Status Plat Updates](#)

As of 03/11/2011

Customer: 000154291 DOTPF DESIGN AND CONSTRUCTION ROW CENTRAL REGION  
4111 AVIATION AVENUE PO BOX 196900  
ANCHORAGE AK 995196900

Case Type: 591 MANAGEMENT AGREEMENT DNR Unit: 200 LAND MANAGEMENT

File Location: SCDOLD SCDO LAND SECTION

Case Status: 11 APPLICATION COMPLETE Status Date: 03/24/1980

Total Acres: 57.400 Date Initiated: 05/07/1969

Office of Primary Responsibility: LSC LND-SOUTHCENTRAL REG

Last Transaction Date: 07/26/1995 Case Subtype: 9002 ILMA

Last Transaction: SVFLDA SURVEY FILED

Meridian: S Township: 026N Range: 005W Section: 20 Section Acres: 57 [Search Plat](#)

#### Case Actions

- 05-07-1969 APPLICATION RECEIVED  
→ *ILMT APPLICATION FOR MATERIAL SOURCE 35-3-5002-1.*
- 03-06-1979 CLOSED  
STATUS 45 45 CLOSED  
*CLOSED PER REQUEST BY DOTPF.*
- 03-24-1980 REINSTATED  
STATUS CODE 11 APPLICATION RECEIVED  
*CASE REINSTATED AS ILMA.*
- 03-24-1980 CHANGE CASE SUBTYPE  
CASE SUBTYPE 9002 ILMA  
*CASE REINSTATED AS ILMA.*
- 05-09-1980 AMENDED  
EFFECTIVE DATE 05-09-1980  
*AMENDED LEGAL DESCRIPTION.*
- 05-09-1980 LAND WITHIN SECTION (S) CHANGED  
NEW TOTAL AC 57.400000  
OLD TOTAL AC 82.874000  
*AMENDED LEGAL DESCRIPTION.*

*Im15-236  
OR15-150  
Attachment 5a*

08-02-1986 CASEFILE CUSTOMER DOCUMENTED  
 CUSTOMER NUMBER 000154291 DIV D&C ROW CEN REGI  
 UNIT CODE 200 LAND MANAGEMENT  
 RELATIONSHIP CODE 10 OWNER  
 THIS TRANSACTION WAS GENERATED BY THE CONVERSION TO THE NEW  
 CUSTOMER SYSTEM TO DOCUMENT THE UNIT AND RELATIONSHIP CODES

01-31-1989 SURVEY INSTRUCTIONS ISSUED  
 SURVEY FILE TYPE ASCS AK STATE CAD SURVEY  
 SURVEY FILE NUMBER 890001

07-26-1995 SURVEY FILED  
 SURVEY FILE TYPE ASCS AK STATE CAD SURVEY  
 SURVEY FILE NUMBER 890001

**Legal Description**

*LOCATED WITHIN SECTION 20, TOWNSHIP 26 NORTH, RANGE 5 WEST,  
SEWARD MERIDIAN CONTAINING APPROX. 82.874 ACRES.*

*REINSTATED AND AMENDED DESCRIPTION 03-24-1980*

*35-3-5002-1 T 26 N, R 5 W, S.M.  
 A052629 SEC. 20 SE 1/4 NW 1/4,  
 E 1/2 SW 1/4 NW 1/4,  
 NE 1/4 NW 1/4 SW 1/4,  
 N 1/2 NE 1/4 SW 1/4  
 LYING WESTERLY OF THE PARKS HIGHWAY  
 AMENDED LEGAL DESCRIPTION 05-09-1980*

*35-3-5002-1 T 26 N, R 5 W, S.M.  
 SEC. 20 S 1/2 SE 1/4 NW 1/4 NW 1/4 5 AC  
 NE 1/4 SW 1/4 NW 1/4 10 AC  
 S 1/2 S 1/2 NE 1/4 NW 1/4 7.897 AC  
 SE 1/4 NW 1/4 34.45 AC*

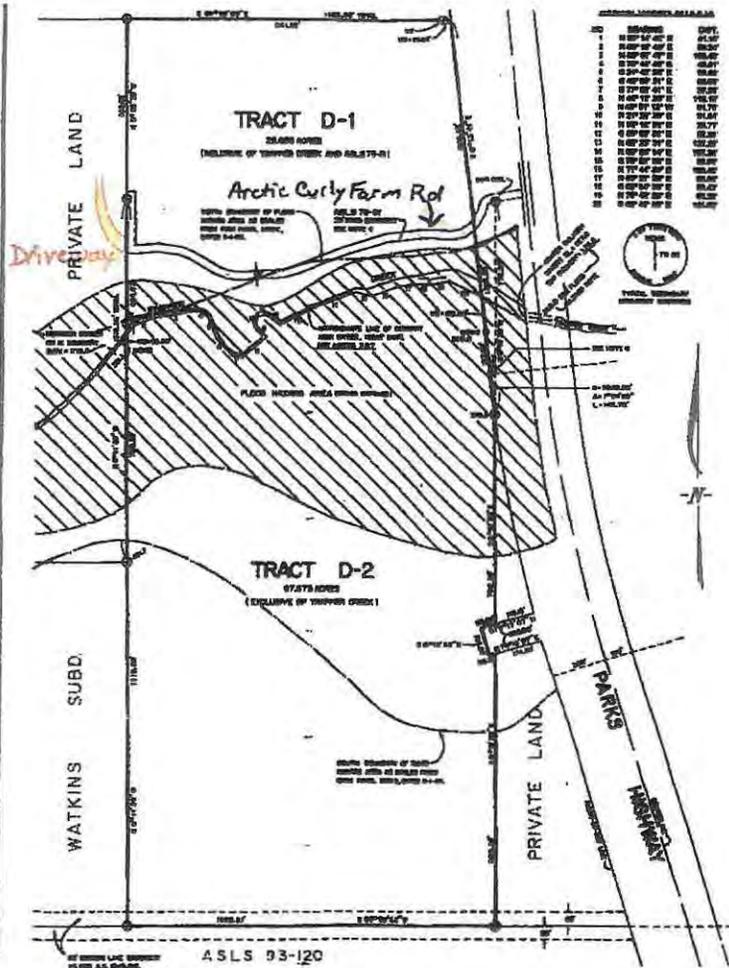
*THOSE AREAS LYING WESTERLY OF R/W 57.4 AC*

**End of Case Abstract**

Last updated on 03/11/2011.

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*Im15-236  
OR15-150  
Attachment 5b*



SECTION	ACRES	DATE
1	0.00	01/27/93
2	0.00	01/27/93
3	0.00	01/27/93
4	0.00	01/27/93
5	0.00	01/27/93
6	0.00	01/27/93
7	0.00	01/27/93
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47	0.00	01/27/93
48	0.00	01/27/93
49	0.00	01/27/93
50	0.00	01/27/93

- 1. ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT WHERE SHOWN OTHERWISE.
- 2. PROPERTY ACQUIRED BY WILLIAM C. BROWN AND HIS WIFE, BEING PART OF THE ESTATE OF WILLIAM C. BROWN, DECEASED, AS SHOWN ON THE DEED DATED 01/27/93.
- 3. IF ALSO ON THE SITE OF THIS PROPERTY, AND BEING ABOUT 1/2 ACRES, BEING PART OF THE ESTATE OF WILLIAM C. BROWN, DECEASED, AS SHOWN ON THE DEED DATED 01/27/93.
- 4. THE PROPERTY IS BEING OFFERED FOR SALE BY THE ESTATE OF WILLIAM C. BROWN, DECEASED, AS SHOWN ON THE DEED DATED 01/27/93.

**WATER SUPPLY & SEWAGE DISPOSAL**

NO SEWERAGE, WATER SUPPLY SYSTEM OR SEWERAGE SYSTEM SHALL BE INSTALLED ON ANY TRACT UNLESS SUCH SYSTEM IS LOCATED, CONSTRUCTED AND MAINTAINED IN ACCORDANCE WITH THE REQUIREMENTS, STANDARDS AND REGULATIONS OF THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL, NATURAL AND PUBLIC AFFAIRS.



*William C. Brown*  
 01/27/93

- NOTES**
1. THERE MAY BE PERMIT, STATE AND LOCAL, REGULATIONS GOVERNING LAND USE AND DEVELOPMENT IN THIS AREA. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
  2. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
  3. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
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  5. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
  6. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
  7. THERE IS A 50 FOOT SETBACK REQUIREMENT FROM THE ADJACENT PROPERTY LINE.
  8. THERE IS A 50 FOOT SETBACK REQUIREMENT FROM THE ADJACENT PROPERTY LINE.

**FLOOD HAZARD NOTE**

1. AN OFFICIAL FLOOD HAZARD ZONING MAP HAS BEEN FILED TO COVER THE ENTIRE AREA OF THIS PROJECT. THE FLOOD HAZARD ZONING MAP IS AVAILABLE FOR REVIEW AT THE OFFICE OF THE PLANNING COMMISSION.
2. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
3. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



**CERTIFICATE OF OWNERSHIP**

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

*William C. Brown*  
 01/27/93

**CERTIFICATE OF APPROVAL BY THE PLANNING COMMISSION**

I HEREBY CERTIFY THAT THE PROJECT HAS BEEN FILED TO COVER THE ENTIRE AREA OF THIS PROJECT. THE FLOOD HAZARD ZONING MAP IS AVAILABLE FOR REVIEW AT THE OFFICE OF THE PLANNING COMMISSION.

*William C. Brown*  
 01/27/93

**CERTIFICATION OF PAYMENT OF TAXES**

I HEREBY CERTIFY THAT ALL TAXES DUE ON THIS PROPERTY HAVE BEEN PAID.

*William C. Brown*  
 01/27/93

ALASKA  
**TRACTS D-1 & D-2**  
 Section 20, T. 26 N., R. 5 W., S. 4 E.

A SUBDIVISION OF  
 TRACT D, SECTION 20, ALASKA  
 ACCORDING TO PLAT NO. 93-120, FILED 01/27/93

RETURNED TO:  
 SECTION 20, T. 26 N., R. 5 W., S. 4 E.  
 TALKEENA, ALASKA 99781

REGISTERED BY  
 BUSH SURVEYS UNLIMITED

Im15-230  
 0R15-150

Attachment 6

**FLOOD HAZARD AREA**



DEPARTMENT OF THE ARMY  
ALASKA DISTRICT, U.S. ARMY CORPS OF ENGINEERS  
REGULATORY DIVISION  
P.O. BOX 6888  
JBER, ALASKA 99506-0888

AUG 13 2014

Regulatory Division  
POA-2011-263

Ms. Kristie May Parsons  
Post Office Box 13188  
Trapper Creek, Alaska 99883

Dear Ms. Parsons:

This letter responds to your July 28, 2014, request for a Department of the Army (DA) jurisdictional determination for the proposed implementation of the Forest Stewardship Plan in approximately 41 acres of mixed birch-white spruce forest, followed by a gravel extraction operation in approximately 16 acres of harvested land, and the construction of a single home and livestock pastures. The project site is located within Section 20, T. 26 N., R. 5 W., Seward Meridian; USGS Quad Talkeetna B-1; Latitude 62.3266° N., Longitude 150.2533° W.; Mat-Su Borough; Watkins Subdivision, Block 1, Lot 10, Parcel #26N05W20-B008; in Trapper Creek, Alaska. It has been assigned number POA-2011-263, Trapper Creek, which should be referred to in all correspondence with us.

Based on our review of the information you provided and available to our office, we have preliminarily determined the subject property contains waters of the U.S., and/or wetlands, under the Corps' regulatory jurisdiction. See the attached Preliminary Jurisdictional Determination (PJD) Form. Please sign and return the form to our office. A PJD is not appealable. At any time you have the right to request and obtain an Approved Jurisdictional Determination, which can be appealed. If it is your intent to request an Approved JD, do not begin work until one is obtained.

We have determined that although the subject property may contain waters of the United States (U.S.), including wetlands, your proposed project would not involve an activity we regulate. Therefore, a DA permit is not required at this point. However, a permit may be required if you alter the method, scope, or location of your proposed work. You should contact us if you make changes to your project.

Section 404 of the Clean Water Act requires that a DA permit be obtained for the placement or discharge of dredged and/or fill material into waters of the U.S., including jurisdictional wetlands (33 U.S.C. 1344). The Corps defines wetlands as those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Nothing in this letter excuses you from compliance with other Federal, State, or local statutes, ordinances, or regulations.

Please contact me via email at [Estrella.f.campellone@usace.army.mil](mailto:Estrella.f.campellone@usace.army.mil), by mail at the address above, by phone at (907) 753-2518, or toll free from within Alaska at (800) 478-2712, if you have questions. For more information about the Regulatory Program, please visit our website at <http://www.poa.usace.army.mil/Missions/Regulatory.aspx>.

Sincerely,

  
Estrella Campellone  
Project Manager

Enclosure

IM15-236  
OR15-150

Attachment 7a

## Preliminary Jurisdictional Determination Form

This preliminary JD find that there "may be" waters of the United States on the subject project site that could be affected by the proposed activity based on the following information:

District Office	Alaska District Office	File/ORM #	PGA-2011-263	PJD Date	Aug 11, 2014			
State	AK	City/County	Mat-Su Borough					
Nearest Waterbody	Trapper Creek		Name and Address of Person Requesting PJD Ms. Kristie May Parsons P.O. Box 13198 Trapper Creek, Alaska 99683					
Project Location	Section(s)	Township				20	26	N
Meridian	Seward	Range				5	W	
USGS Quad Map	Talkeetna B-1	Latitude	62.326615	N	Longitude	150.253309	W	
Subdivision Name, Block, Lot, Directions to Project Site	Mat-Su Borough; Watkins Subdivision, Block 1, Lot 10, Parcel #26N05W20-B008; in Trapper Creek, Alaska							

Identify (Estimate) Amount of Waters in the Review Area	Stream Flow	Name of Any Water Bodies on the Site Identified as Section 10 Waters:
<b>Non-Wetland Waters:</b>		Tidal: <input type="text"/>
<input type="text" value="2,200"/> Linear ft <input type="text" value="15"/> Width <input type="text"/> Acres	<input type="text" value="Perennial"/>	Non-Tidal: <input type="text"/>
<b>Wetlands</b>		<input checked="" type="checkbox"/> Office (Desk) Determination Date of Site Visit: <input type="text"/>
<input type="text" value="17"/> Acres Cowardin Class: <input type="text" value="Palustrine, forested"/>		<input type="checkbox"/> Field Determination

**SUPPORTING DATA:** Data Review for Preliminary JD (check all that apply - checked items should be included in case file and, where checked and requested, appropriately reference sources below)

- Maps, plans, plots or plat submitted by or on behalf of the applicant/consultant: 
  - Data sheets prepared/submitted by or on behalf of the applicant/consultant.
    - Office concurs with data sheets/delineation report.
    - Office does not concur with data sheets/delineation report.
  - Data Sheet prepared by the Corps
  - Corps navigable waters' study:
  - USGS NHD Data.
  - USGS 8 and 12 digit HUC maps.
- U.S. Geological Survey map(s) Cite quad name:
- USDA Natural Resources Conservation Service Soil Survey. Citation:
- National Wetlands Inventory map(s):
- State/Local Wetland Inventory map(s):
- FEMA/FIRM map(s):
- 100-year Floodplain Elevation:
- Photographs:
  - Aerial (Name & Date)
  - Other (Name & Date)
- Previous determination(s). File # and date of response letter:
- Other Information:

Attachment 7b IM15-23b  
OR15-150

**IMPORTANT NOTE:** The information recorded on this form has not necessarily been verified by the Corps and should not be relied upon for later jurisdictional determinations.

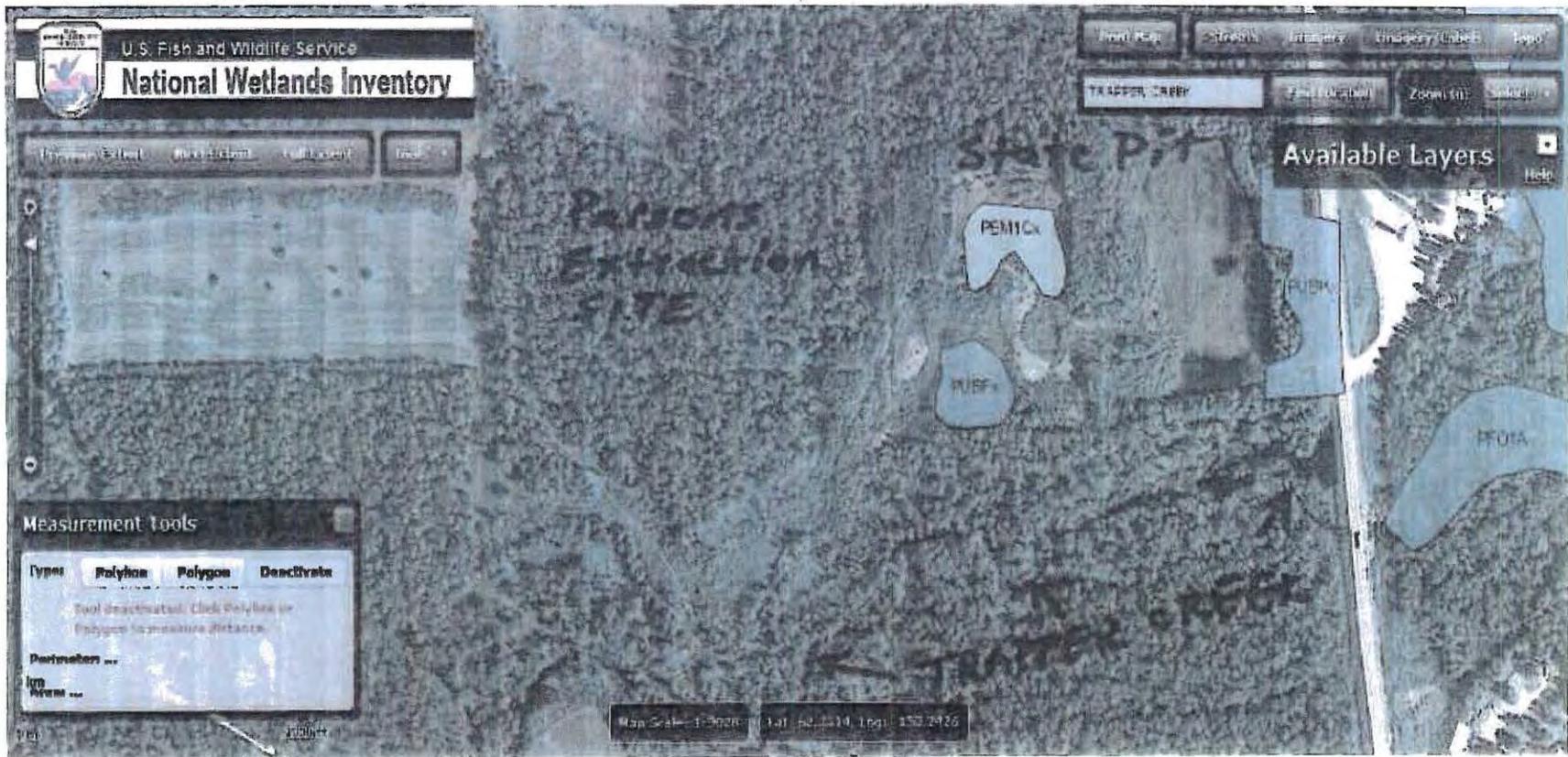
Signature and Date of Regulatory Project Manager  
(REQUIRED)

Signature and Date of Person Requesting Preliminary JD  
(REQUIRED, unless obtaining the signature is impracticable)

**EXPLANATION OF PRELIMINARY AND APPROVED JURISDICTIONAL DETERMINATIONS:** 1. The Corps of Engineers believes that there may be jurisdictional waters of the United States on the subject site, and the permit applicant or other affected party who requested this preliminary JD is hereby advised of his or her option to request and obtain an approved jurisdictional determination (JD) for that site. Nevertheless, the permit applicant or other person who requested this preliminary JD has declined to exercise the option to obtain an approved JD in this instance and at this time. 2. In any circumstance where a permit applicant obtains an individual permit, or a Nationwide General Permit (NWP) or other general permit verification requiring "preconstruction notification" (PCN), or requests verification for a non-reporting NWP or other general permit, and the permit applicant has not requested an approved JD for the activity, the permit applicant is hereby made aware of the following: (1) the permit applicant has elected to seek a permit authorization based on a preliminary JD, which does not make an official determination of jurisdictional waters; (2) that the applicant has the option to request an approved JD before accepting the terms and conditions of the permit authorization, and that basing a permit authorization on an approved JD could possibly result in less compensatory mitigation being required or different special conditions; (3) that the applicant has the right to request an individual permit rather than accepting the terms and conditions of the NWP or other general permit authorization; (4) that the applicant can accept a permit authorization and thereby agree to comply with all the terms and conditions of that permit, including whatever mitigation requirements the Corps has determined to be necessary; (5) that undertaking any activity in reliance upon the subject permit authorization without requesting an approved JD constitutes the applicant's acceptance of the use of the preliminary JD, but that either form of JD will be processed as soon as is practicable; (6) accepting a permit authorization (e.g., signing a proffered individual permit) or undertaking any activity in reliance on any form of Corps permit authorization based on a preliminary JD constitutes agreement that all wetlands and other water bodies on the site affected in any way by that activity are jurisdictional waters of the United States, and precludes any challenge to such jurisdiction in any administrative or judicial compliance or enforcement action, or in any administrative appeal or in any Federal court; and (7) whether the applicant elects to use either an approved JD or a preliminary JD, that JD will be processed as soon as is practicable. Further, an approved JD, a proffered individual permit (and all terms and conditions contained therein), or individual permit denial can be administratively appealed pursuant to 33 C.F.R. Part 331, and that in any administrative appeal, jurisdictional issues can be raised (see 33 C.F.R. 331.5(a)(2)). If, during that administrative appeal, it becomes necessary to make an official determination whether CWA jurisdiction exists over a site, or to provide an official delineation of jurisdictional waters on the site, the Corps will provide an approved JD to accomplish that result, as soon as is practicable.

IM15-236

Attachment to DR15-150



Im15-234  
OR15-150

Kristie May Parsons [REDACTED]  
Attachment 8

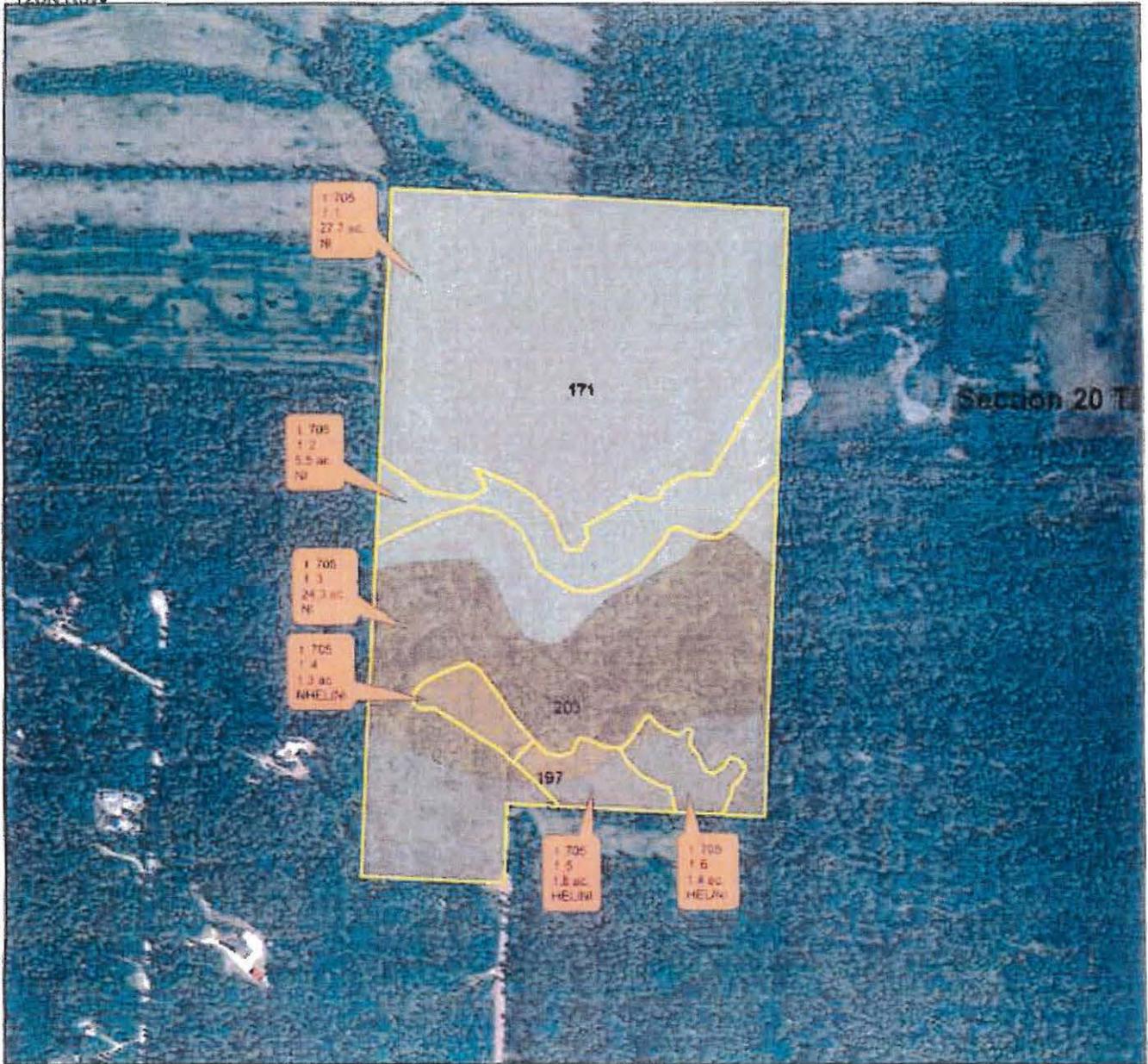
# HELWET Determination Map

Date: 3/14/2008

Customer(s): KRISTIE RENFREW  
District: UPPER SUSITNA SWCD

Field Office: WASILLA SERVICE CENTER  
Agency: USDA-NRCS  
Assisted By: Casey J Sheley  
State and County: AK, MATANUSKA-SUSITNA

Legal Description: SW 1/4 Section 20  
T26N R6W



### Legend

Parcel Boundary **Soils Map**

**musym**

171

197

203



image: ortho\_1-1\_1n\_s\_ak170\_2004\_1.sid

*Attachment 9a*

*Im 15-236  
OR 15-150*

**Highly Erodible Land Classification**  
**Matanuska-Susitna Valley Area, Alaska**

Map Symbol	Mapunit Name	HEL	HEL, water	HEL, wind
171	NANCY SILT LOAM, 0 TO 3 PERCENT SLOPES	Not highly erodible land	Not highly erodible land	Not highly erodible land
197	TOKOSITNA SILT LOAM, SLOPING AND MODERATELY STEEP	Highly erodible land	Highly erodible land	Not highly erodible land
203	TYPIC CRYAQUENTS, 0 TO 2 PERCENT SLOPES	Not highly erodible land	Not highly erodible land	Not highly erodible land

*Im15-236*  
*Attachment 9b DR15-150*

## Hydric Soils List

### Matanuska-Susitna Valley Area, Alaska

Map Symbol and Map Unit Name	Component	Hydric	Local Landform	Hydric Soils Criteria			
				Hydric Criteria Code	Meets Saturation Criteria	Meets Flooding Criteria	Meets Ponding Criteria
171: NANCY SILT LOAM, 0 TO 3 PERCENT SLOPES	Cryaquept soils in depressions	Yes	depression	2B3	Yes	No	No
	Delyndia soils	No	—	—	—	—	—
	Histosol soils in depressions	Yes	depression	2B3	Yes	No	No
	Kichatna soils	No	—	—	—	—	—
	NANCY	No	outwash plain	—	—	—	—
	Steeper soils	No	—	—	—	—	—
197: TOKOSITNA SILT LOAM, SLOPING AND MODERATELY STEEP	Chunilna soils in depressions	Yes	depression	2B3	Yes	No	No
	Histosol soils in depressions	Yes	depression	1	No	No	No
	Steeper soils	No	—	—	—	—	—
	Surface stones	No	—	—	—	—	—
	TOKOSITNA MODERATELY STEEP	No	hill, ridge	—	—	—	—
	TOKOSITNA SLOPING	No	hill, ridge	—	—	—	—
203: TYPIC CRYAQUENTS, 0 TO 2 PERCENT SLOPES	Nonflooded soils	No	—	—	—	—	—
	TYPIC CRYAQUENTS	Yes	flood plain	2B3	Yes	No	No
	Well drained soils	No	—	—	—	—	—

*Im15-236  
Attachment 9c UR15-150*



WASILLA SERVICE CENTER  
 1700 BOGARD RD  
 WASILLA, AK 99654-6563  
 9073736492 ext. 3

*copy*

Casey Sheley  
 District Conservationist

**Conservation Plan**

**KRISTIE M RENFREW**  
 PO BOX 13198  
 TRAPPER CREEK, AK 99683

**CHRIS RENFREW**  
 PO BOX 13198  
 TRAPPER CREEK, AK 99683

**Objective(s)**

Producer wants to continue current operations in a more environmentally friendly manner. Of special concern is the water quality for the salmon in Trapper Creek.

**Forest**

**Tract: 705**

**Forest Stand Improvement**

Manipulate species composition, stand structure, and stocking by cutting or killing selected trees and understory vegetation.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	27.7 ac	5	2006R		
<b>Total:</b>	<b>27.7 ac</b>				

**Pest Management**

Manage infestations of weeds, insects and disease to reduce adverse effects on plant growth, crop production and material resources.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	27.7 ac	5	2006R		
<b>Total:</b>	<b>27.7 ac</b>				

**Tree/Shrub Pruning**

Prune woody plants to enhance the function and/or beauty of the specie.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	27.7 ac	5	2006R		
<b>Total:</b>	<b>27.7 ac</b>				

*Attachment 9d Im15-236  
 OR15-150*

6/1/2006

Page 1 of 5

**Upland Wildlife Habitat Management**

Create, maintain or enhance area(s) to provide upland wildlife food and cover.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	27.7 ac	5	2006R		
Total:	27.7 ac				

**Grazed Forest**

<b>Tract: 705</b>
-------------------

**Brush Management**

Remove, reduce or manipulate brush species to achieve the desired plant community.

Field	Planned Amount	Month	Year	Applied Amount	Date
2	5.5 ac	5	2007		
Total:	5.5 ac				

**Fence**

Construct a fence for use as a barrier to wildlife, livestock, or people.

Field	Planned Amount	Month	Year	Applied Amount	Date
3	500 ft	5	2007		
3	400 ft	5	2007		
3	1700 ft	5	2007		
3	900 ft	5	2007		
3	700 ft	5	2007		
Total:	4200 ft				

**Pest Management**

Manage infestations of weeds, insects and disease to reduce adverse effects on plant growth, crop production and material resources.

Field	Planned Amount	Month	Year	Applied Amount	Date
2	5.5 ac	6	2006R		
3	10 ac	6	2007R		
Total:	15.5 ac				

**Pipeline**

Install a pipeline to convey water from supply source to points of use.

Field	Planned Amount	Month	Year	Applied Amount	Date
3	350 ft	4	2008		
Total:	350 ft				

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UR15-150

**Prescribed Grazing**

Grazing will be managed according to a schedule that meets the needs of the soil, water, air, plant and animal resources and the objectives of the resource manager.

Field	Planned Amount	Month	Year	Applied Amount	Date
3	10 ac	6	2009R		
Total:	10 ac				

**Pumping Plant**

Install a pumping facility to transfer water for a need(s).

Field	Planned Amount	Month	Year	Applied Amount	Date
3	1 no	7	2006		
Total:	1 no				

**Stream Crossing**

Trail or travel way constructed across a stream for livestock, people, or equipment

Field	Planned Amount	Month	Year	Applied Amount	Date
3	1 no	5	2009		
Total:	1 no				

**Use Exclusion**

Install barriers to exclude animals, people, and vehicles to protect the natural resources.

Field	Planned Amount	Month	Year	Applied Amount	Date
3	10 ac	7	2007R		
Total:	10 ac				

**Water Well**

Install a well.

Field	Planned Amount	Month	Year	Applied Amount	Date
3	1 no	7	2006		
Total:	1 no				

**Pasture**

Tract: 705

**Fence**

Construct a fence for use as a barrier to wildlife, livestock, or people.

Field	Planned Amount	Month	Year	Applied Amount	Date
4	500 ft	5	2009		
6	550 ft	5	2009		
Total:	1050 ft				

**Nutrient Management**

Manage the amount, form, placement and timing of plant nutrient application.

Field	Planned Amount	Month	Year	Applied Amount	Date
4	1.3 ac	5	2007R		
5	1.8 ac	5	2007R		
6	1.4 ac	5	2007R		
Total:	4.5 ac				

**Pest Management**

Manage infestations of weeds, insects and disease to reduce adverse effects on plant growth, crop production and material resources.

Field	Planned Amount	Month	Year	Applied Amount	Date
4	1.3 ac	5	2007R		
5	1.8 ac	5	2007R		
6	1.4 ac	5	2007R		
Total:	4.5 ac				

**Pipeline**

Install a pipeline to convey water from supply source to points of use.

Field	Planned Amount	Month	Year	Applied Amount	Date
5	500 ft	4	2008		
6	400 ft	4	2008		
Total:	900 ft				

**Prescribed Grazing**

Grazing will be managed according to a schedule that meets the needs of the soil, water, air, plant and animal resources and the objectives of the resource manager.

Field	Planned Amount	Month	Year	Applied Amount	Date
4	1.3 ac	6	2009R		
5	1.8 ac	6	2009R		
6	1.4 ac	6	2009R		
Total:	4.5 ac				

**Watering Facility**

Install a water drinking facility for livestock and/or wildlife.

Field	Planned Amount	Month	Year	Applied Amount	Date
4	1 no	4	2008		
5	1 no	4	2008		
6	1 no	4	2008		
Total:	3 no				

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ORIS-150

CERTIFICATION OF PARTICIPANTS

*Kristie M Renfrew* June 1, 2006  
KRISTIE M RENFREW Date

CHRIS RENFREW Date

CERTIFICATION OF:

District Conservationist

Casey Sheley

Date

NONDISCRIMINATION STATEMENT

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326W, Whitten Building, 14th and Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

R - Designates Recurring Practices

6/1/2006

Attachment of Im15-236  
ORIS-150  
Page 5 of 5



**Matanuska-Susitna Borough Business License #: 26283**

**350 E. Dahlia Ave, Palmer, Alaska 99645**

**Effective Date: March 27, 2015**

**Expiration Date: December 31, 2016**

**This license must be prominently displayed.  
It is not transferable or assignable.**

This license shall not be taken as permission to do business in the State without having complied with the other requirements of the laws of the State of Alaska or the United States.

**DEPARTMENT OF FINANCE**

**TRAPPER CREEK GRAVEL  
PARSONS KRISTIE  
PO BOX 13198  
TRAPPER CREEK AK 99683**

**Business Location(s): 22347 S WATKINS RD**

This is to certify that the licensee named above holds a Matanuska-Susitna Borough business license covering the period listed above.

Detach Here

**TRAPPER CREEK GRAVEL  
KRISTIE PARSONS  
PARSONS KRISTIE  
PO BOX 13198  
TRAPPER CREEK AK 99683**

**Fee Paid: \$50.00  
License No.: MBL26283  
Effective: 03/27/2015 To 12/31/2016**

The above business has been licensed to conduct business in the Matanuska-Susitna Borough. The borough business license must be prominently displayed. When a business has more than one location, the original license shall be displayed at the main location and a copy of the license shall be displayed at each branch location. If the business is continued at the same location but there is a change in its form of organization, such as from a single proprietorship to a partnership or a corporation, the admission or withdrawal of a partner, or any other change, the seller making the change shall surrender his old borough business license to the borough for cancellation. When there is a change of location for the seller's place of business, the new business license is required showing the new address. Application for renewal of license shall be made before February 1 of the license year.

IM15-236  
OR15-150

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business and Professional Licensing

P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

**TRAPPER CREEK GRAVEL**

PO BOX 13198 TRAPPER CREEK AK 99683

owned by

KRISTIE PARSONS

is licensed by the department to conduct business for the period

March 20, 2015 through December 31, 2015

for the following line of business:

21 - Mining

11 - Agriculture, Forestry, Fishing and Hunting

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Chris Hladick  
Commissioner



Im15-230 DR15-15D

Results - Case File Abstract

Summary

File: LAS 30173

Customer: 000057807

PARSONS, KRISTIE  
PO BOX 13198  
TRAPPER CREEK AK 99683

Case Type: 940 NONSTATE LAND RECLAMATION

DNR Unit: 200 LAND MANAGEMENT

File Location: SCDOLD SCDO LAND SECTION

Case Status: 50 ACTIVE

Status Date: 04/01/2015

Total Acres: 4.000

Date Initiated: 04/01/2015

Office of Primary Responsibility: LSC LAND-SOUTHCNTRL REG

Last Transaction Date: 04/07/2015

Case Subtype: 9402 LETTER OF INTENT

Last Transaction: ADDTEXT CHANGE LEGAL TEXT

Land Records

Meridian: S Township: 026N Range: 005W Section: 20 Section Acres: 4

Case Actions

Legal Description

Block B 8

Im15-236  
OR15-150  
4/7/2015

**STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF MINING, LAND AND WATER**

**Northern Region**  
3700 Airport Way  
Fairbanks, AK 99709  
(907) 451-2740

**Southcentral Region**  
550 W 7th Ave., Suite 900C  
Anchorage, AK 99501-3577  
(907) 269-8552

**Southeast Region**  
400 Willoughby, #400  
P.O. Box 111020  
Juneau, AK 99801  
(907) 465-3400

**MATERIAL SITE RECLAMATION PLAN OR  
LETTER OF INTENT/ANNUAL RECLAMATION STATEMENT  
AS 27.19.030 – 27.19.050**

Non-refundable filing fee for reclamation plan: \$100

In accordance with Alaska Statute 27.19, reclamation is required of all mining operations, including sand and gravel extraction. Completion of this form will meet the law's requirements for a reclamation plan (see below for filing requirements; due date: at least 45 days before mining is proposed to begin; requires approval by the Division of Mining, Land and Water). Completion of this form will also serve as a letter of intent for operations exempt from the plan requirement (due date: before mining begins). No approval is required for a letter of intent, but a miner who files a letter of intent must, before December 31, file an annual reclamation statement (Section 8 of this form).

*LAS 30173*

*LIB: 57807*

Check applicable box:

**A. RECLAMATION PLAN (REQUIRED** if the operation will disturb five or more acres this year, OR 50,000 cubic yards, OR if the operation has a cumulative disturbed area of five or more acres)

**C. LETTER OF INTENT** (less than five acres to be disturbed AND less than 50,000 cubic yards AND less than five acres unreclaimed area) NOTE: A miner who files a letter of intent is also required to file an annual reclamation statement at the end of the year.

**B. RECLAMATION PLAN—VOLUNTARY** (for an operation below limits shown in Box A but wanting to qualify for the statewide bonding pool)

THIS RECLAMATION PLAN/LETTER OF INTENT IS FOR CALENDAR YEAR 2015.  
(IF YOU CHECKED EITHER BOX A OR B ABOVE AND PROPOSE A MULTI-YEAR PLAN, STATE ALL YEARS COVERED.)

1. **MINER INFORMATION** (IF THERE IS MORE THAN ONE MINER, ATTACH A LIST OF THE NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL OTHER OWNERS, OPERATORS, OR LEASEHOLDERS OF THE MINING OPERATION)

Kristie Parsons  
NAME OF MINER WHO WILL SERVE AS AGENT FOR NOTICE PURPOSES

PO Box 13198  
ADDRESS (NOTIFY THE DEPARTMENT OF ANY LATER CHANGE OF ADDRESS)

<u>Trapper Creek</u>	<u>AK</u>	<u>99683</u>	<u>907-982-3330</u>
CITY	STATE	ZIP CODE	TELEPHONE

Same  
NAME OF LANDOWNER (IF OTHER THAN MINER) OR PUBLIC LAND MANAGEMENT AGENCY

\_\_\_\_\_  
FEDERAL OR STATE CASEFILE NUMBER (IF ANY) ASSIGNED TO THE SITE

102-4018 (Rev. 04/08)

*Im 15-236  
OR 15-150*

**2. LEGAL DESCRIPTION OF PROPOSED MINING SITE**

Block B8	Section 20	26	5W	Seward
LEGAL SUBDIVISION/ SECTION/ QUARTER-SECTION	TOWNSHIP	RANGE	MERIDIAN	

**3. DESCRIPTION OF THE MINING OPERATION (IF YOU CHECKED BOX A OR B ON P. 1 OF THIS FORM AND ARE PROPOSING A MULTI-YEAR RECLAMATION PLAN, ATTACH SEPARATE SHEETS AS NEEDED SHOWING ACREAGE TO BE MINED, VOLUME TO BE MINED, AND EXISTING ACREAGE OF MINED AREA FOR EACH YEAR COVERED BY THE PLAN)**

- a. <5 acres Total acreage to be mined or disturbed during the year.
- b. <10,000 cu. yds. Estimated total volume to be mined or disturbed, including overburden.
- c. Gravel, peat, sand Type of material (sand, gravel, peat, etc.).
- d. 2 acres Existing acreage of mined area (disturbed area that has not yet been reclaimed, but counting only acreage disturbed after October 15, 1991)

**4. DESCRIPTION OF THE RECLAMATION OPERATION**

- a. The total acreage that will be reclaimed during the year (or each year, if for a multi-year reclamation plan) is: None.
- b. Provide a list of equipment (type and quantity) to be used during the reclamation operation.
- c. A time schedule of reclamation measures shall be included as part of the plan.

The following measures must be considered in preparing and implementing the reclamation plan. Please mark those measures appropriate to your reclamation activity:

- Topsoil that is not promptly redistributed to an area being reclaimed will be separated and stockpiled for future use. This material will be protected from erosion and contamination by acidic or toxic materials and preserved in a condition suitable for later use.
- The area will be backfilled, graded and recontoured using strippings, overburden, and topsoil to a condition that allows for the reestablishment of renewable resources on the site within a reasonable period of time. It will be stabilized to a condition that will allow sufficient moisture to be retained for natural revegetation.
- Stockpiled topsoil will be spread over the reclaimed area to promote natural plant growth that can reasonably be expected to revegetate the area within five years.
- Stream channel diversions will be relocated to a stable location in the flood plain.
- Exploration trenches or pits will be backfilled. Brush piles, vegetation, topsoil, and other organics will be spread on the backfilled surface to inhibit erosion and promote natural revegetation.
- All buildings and structures constructed, used, or improved on land owned by the State of Alaska will be removed, dismantled, or otherwise properly disposed of at the completion of the mining operation.
- Any roads, airstrips or other facilities constructed to provide access to the mining operation shall be reclaimed (unless otherwise authorized) and included in the reclamation plan.
- Peat and topsoil mine operations shall ensure a minimum of two inches of suitable growing medium is left or replaced on the site upon completion of the reclamation activity.

Im 15-236  
OR 15-150

- If extraction occurs within a flood plain, the reclamation activity shall reestablish a stable bed and bank profile such that river currents will not be altered and erosion and deposition patterns will not change.

NOTE: If you propose to use reclamation measures other than those shown above, or if the private landowner or public land manager of the site requires you to use stricter reclamation measures than those shown above, attach a list of those measures to this plan.

**5. ALTERNATE POST-MINING LAND USE**

- The mining site is public land. The land management agency's land use plan (if any) for post-mining land use is: \_\_\_\_\_
- The mining site is public land. As allowed by AS 27.19.030(b), I propose to reclaim it to the following post-mining land use: \_\_\_\_\_
- The mining site is private property. The private landowner plans to use it for the following post-mining land use: \_\_\_\_\_  
Equestrian riding, live stock holding, and agriculture

**6. ATTACHMENTS**

- If the mining operation has additional owners, operators, or leaseholders not shown on p. 1 of this form, attach a list of their names, addresses, and telephone numbers.
- Attach a USGS map at a scale no smaller than 1:63,360 (inch to the mile) showing the general vicinity of the mining operation and the specific property to be mined. Option: If you checked Box C on the first page of this form and the mining site is adjacent to an airport or public highway, state the name of the airport or the name and milepost of the public highway.
- Attach a diagram of the mined area (this term includes the extraction site, stockpile sites, overburden disposal sites, stream diversions, settling ponds, etc.) and the mining operation as a whole (this term includes the roads you plan to build, your power lines, support facilities, etc.). Show and state the number of acres to be mined during the year. (If you checked Box A or B on the first page of this form and your plan covers more than one year, show each year's work.) Show the location corners or property boundaries of the site in relation to the reclamation work and any other areas affected by the operation.
- Attach a list of the equipment (type and quantity) to be used during the reclamation activity.
- A time schedule of events must be attached that includes dates and activities related to this reclamation plan.
- If the site is private land not owned by the miner, attach a signed, notarized statement from the landowner indicating the landowner's consent to the operation. The landowner may also use the consent statement to notify the department that the landowner plans a post-mining land use incompatible with natural revegetation and therefore believes that reclamation to the standard of AS 27.19.020 is not feasible.
- For those miners that are required to file an annual reclamation statement, attach photographs and/or videotapes dated and described as to location of the reclamation activity that was completed.
- If you propose to use reclamation measures other than those listed on this form, or if the private landowner or public land manager of the site requires you to use stricter reclamation measures, attach a list of those measures.

IM15-236  
OR15-150

7. RECLAMATION BONDING (REQUIRED ONLY IF YOU CHECKED BOX A or B ON THE FIRST PAGE OF THIS FORM)

The total acreage of my mining operation that is subject to the bonding requirement for the current year is \_\_\_\_\_ acres (add acreages stated in Section 3(a) and 3(d) of this form).

The per-acre bond amount is \$750/acre or a total bond amount of \$\_\_\_\_\_.

Please check the appropriate bonding method that you will apply toward this reclamation plan:

- Participation in the statewide bonding pool.
- Posting a corporate surety bond.
- Posting a personal bond accompanied by a letter of credit, certificate of deposit, or a deposit of cash or gold.
- Posting a bond or financial guarantee with another government agency that has jurisdiction over the mining operation, as allowed by a cooperative management agreement between that agency and the Division of Mining, Land and Water.
- Posting a general performance bond with a state agency that meets the requirements of 11 AAC 97.400(4).

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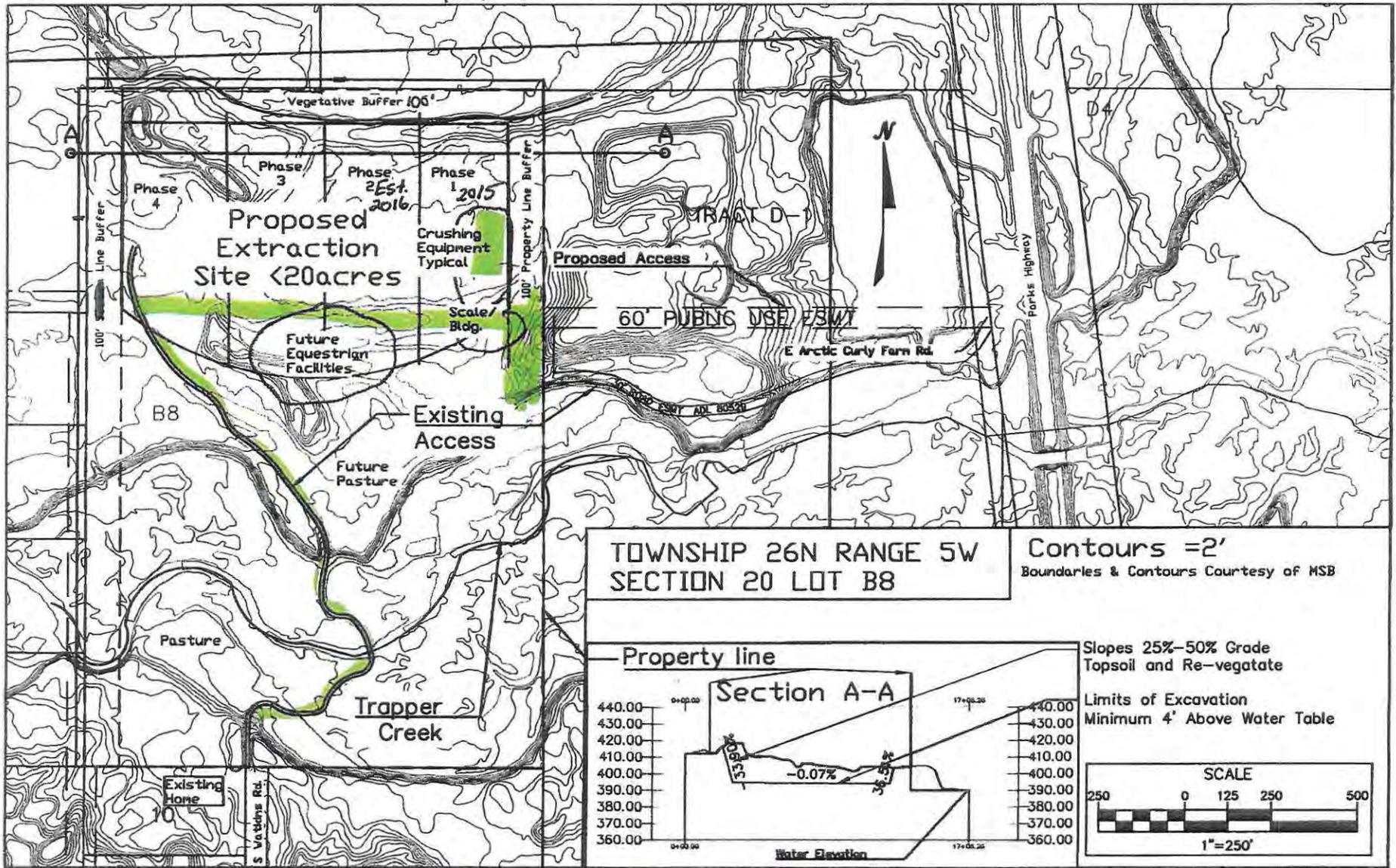
The above reclamation plan/letter of intent and all attachments are correct and complete to the best of my knowledge.

*Debbie Larson*  
Signature of Miner

*March 13, 2015*  
Date

AS 27.19.030 and AS 27.19.050 require a miner either to file a reclamation plan for approval or to file a letter of intent followed by an annual reclamation statement. AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(9) and confidentiality is requested). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.66.210.

# KRISTIE PARSONS - INITIAL SITE PLAN 2015-



Green = prior worked area

March 2015

Im 15-23p  
OR 15-150

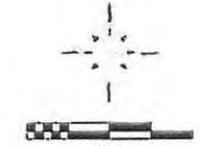
KRISTIE PARSONS March 2015



Matanuska - Susitna Borough



- ROW Easement
- Government Lot Line
- Lake
- Stream
- Dedicatied ROW
- City Boundary
- Parcel Line
- Railroad
- Section Line
- Subdivision Boundary
- Section Line Easement
- Property Line
- 1 Subdivision Lot Number
- M Subdivision Block Number
- Subdivision Name
- Subdivision Number
- Government Number
- Tract Number
- Section Number
- 11



Notes: This map was compiled using a variety of sources including, but not limited to, Recorded Subdivision Plans, U.S. Bureau, Alaska State Land Survey, Bureau of Land Management Survey Plans, Alaska 1977 Right of Way Plan, Public Use Reservations, Deeds, and other recorded documents. This map is not intended to be used in lieu of the recorded documents or a survey prepared by a Registered Land Surveyor. All information on this map is subject to field verification.

Professional: Care is provided in State Plane Coordinates Foot, Alaska Zone 4, using North American Datum of 1983.

Matanuska-Susitna Borough  
 Information Technology Dept.  
 Geographic Information System  
 300 E. Shields Avenue  
 Palmer, Alaska 99645  
 Phone: (907) 664-7000  
 E-Mail: info@msb.org

This map was created by the Matanuska-Susitna Borough through the use of map data provided by the State of Alaska Department of Natural Resources. The map data is provided as a service to the public and is not intended to be used in lieu of the recorded documents or a survey prepared by a Registered Land Surveyor. All information on this map is subject to field verification.

PORTION OF  
 TALKEETNA  
 T 26 N R 5 W S 5 W  
 SEC 15, 202130, 202131, 202132

Im15-23p  
 OR15-150



# COMMENTS

## Mark Whisenhunt

---

**From:** jpandpaula@mtaonline.net  
**Sent:** Wednesday, May 20, 2015 7:36 AM  
**To:** Mark Whisenhunt  
**Subject:** omments: MSB 17.28 – Interim Materials District

May 19, 2015

Mr. Mark Whisenhunt,

RE: MSB 17.28 – Interim Materials District  
TAX ID:26N05W20B008 TAX Map: TA 05

My writing is in opposition of the above named project submitted by Kristie Parsons (dba Trapper Creek Gravel). I am a resident of the community of Trapper Creek and believe that Ms. Parsons' intentions will not be met with the interest of anyone but herself. Her reputation in the community, as well as the upper Susitna Valley over the past years is not favorable. She is known to lie and manipulate to have things go her way. Today, May 20, is the day she is to remove the gate. Thus far this has not occurred.

The idea of a gravel pit being in close proximity to the heart of the community is not safe. There are children and businesses in the direct travel route of the proposed gravel pit. Let alone the noise factor which will be a disturbance to the local neighborhood and businesses.

I do not believe the manpower, by any of the State and Borough officials, is available to monitor the magnitude of this proposed project. I believe this is an accident waiting to happen.

Again, I strongly oppose a gravel pit in Trapper Creek as proposed by Ms. Parsons.

Lastly, I/We request to be kept abreast of the outcome of the proposed project.

Respectfully,

Paula Glenka and John Glenka

Glenka Resident Address  
22593 S. Kula Road  
Trapper Creek, AK 99683  
(907) 733-6506 Home & Fax  
(530) 945-8901 Cell  
[jpandpaula@mtaonline.net](mailto:jpandpaula@mtaonline.net)

## Mark Whisenhunt

---

**From:** Kenneth Marsh <trappercreekmuseum@yahoo.com>  
**Sent:** Tuesday, May 19, 2015 10:50 PM  
**To:** Mark Whisenhunt  
**Subject:** Comments to the Planning Commission Concerning the Application for an Interim Materials District on Parcel 26N05W20B008 by Kristie Parsons

Matanuska-Susitna Borough, Development Services Division  
350 E. Dahlia Avenue  
Palmer, Alaska  
99645

Please include these comments concerning the application for an Interim Materials District (IMD) for the extraction of up to 1,000,000 cubic yards of material over a 10 year period, within a 22-acre site by Kristie Parsons (dba Trapper Creek Gravel) to the Planning Commission. Subject Parcel-26N05W20B008.

This parcel would seem to have several problems when thinking of ever making it a gravel pit and I would urge the Planning Commission to reject it as a Interim Materials District so it will not be developed as a gravel pit in the future. In the name of being brief and to the point I will list a few of these problems as I see them. I should mention that I live at 9126 East Petersville Road in Trapper Creek and I am familiar with this location as it sits north of my property.

1. It sits very near a salmon spanning creek. (Trapper Creek) This creek is the name sake of our community and of great value to the citizens living here. It does not seem to be a wise place to have a gravel pit nearby for obvious reasons.

2. There are homes within a close distance to this property on both Kula Road and Watkins Road and a future road fronts this parcel as well. Extreme noise could result from a future gravel pit if developed which could cause problems to those in our community. There are also private business located at the south end of Watkins Road that would be affected by gravel trucks that might possibly use this route.

3. There seems to much confusion over legal access to this possible gravel pit site to the Parks Hwy. By looking on the vicinity map it is clear that possible use of Watkins road would not be a wise move either. This road is located in subdivision with folks living there. It is not a high standard road at this time and would fall apart with heavy truck use. It also connects to East Petersville Road and this is our main transportation route to our local elementary school. So any future use of the road would be a very bad situation. Often plans to use one route change and this could happen here.

The mentioned routes feeding out to the Parka Hwy also have problems. There is much confusion and contention over the legal status of these routes and they are very near to Trapper Creek. Feeding many trucks out into a major Hwy could be a hazard in itself. Our community does not need this in the heart of its growing business area.

3. It is very near to the land given to the community by the Borough to develop and use as the community park and center. Once more it could prove to a dangerous attraction to

children using the park and could produce, dust and noise to those using the park and community center developing on this land.

4. The very location of this site being near the center of our growing community would be poor development for our future. Gravel is needed as we all know, but this is the wrong site for one. I hope the Planning Commission will look into this site with care. Trapper Creek is the northern most community of our Borough and deserves good planning as such. It is also a growing tourist community and a gravel pit right in the middle of its heart is not an attraction to the tourist industry as gravel trucks do not always mix well with tourist and buses on our main hwy through the community.

Thank you for your sincere consideration of this matter.

Sincerely,

Kenneth L. Marsh  
Box 13011 Trapper Creek, Alaska 99683

[trappercreekmuseum@yahoo.com](mailto:trappercreekmuseum@yahoo.com)

## Mark Whisenhunt

---

**From:** RMLURK@aol.com  
**Sent:** Tuesday, May 19, 2015 9:25 PM  
**To:** Mark Whisenhunt  
**Subject:** comments for application for IMD 22347 S Watkins RD

Dear Mr. Whisenhunt. I was totally shocked when I received the notification of the possibility of a major development of a 22 acre gravel pit within a rock throw of my current property. I currently live on lot 10, blk 1 on S. Kula Rd. Can you imagine the impact over a 10-year period with an estimated 1 million yards being moved down residential roads can bring? The noise and the dust generation will have an impact to every resident within a half a mile of this development. The additional traffic and wear and tear on Petersville Rd will be extensive. The possible environmental impact on Trapper Creek stream could be extensive.

I am a senior citizen, who totally supports development, but the old cliché of not in my backyard, literally is in the backyards of numerous neighbors of mine.

There seems to be numerous adequate borrow pits along the Parks Highway south of Trapper Creek, not sure why this area is required. A beautiful, quiet neighbor to have a gravel pit development is still hard for numerous of us to believe could happen.

I would highly encourage the planning commission to seriously consider the need and approval of this development within a residential area. This will have a seriously negative impact to this area for years to come!

Thank You for your consideration,

Ronald Lurk



Matanuska-Susitna Borough  
 Planning & Land Use Department  
 Development Services Division  
 350 East Dahlia Avenue  
 Palmer, Alaska 99645

Matanuska - Susitna Borough  
 Development Services

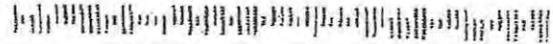
MAY 20 2015

RECEIVED

56171B01L004 27  
 KOLBECK RALPH J  
 PO BOX 13175  
 TRAPPER CREEK, AK 99683-0175

FIRST CLASS MAIL

99683\$0175 8003



The Planning Director of the Matanuska-Susitna Borough will consider the following:

**Application:** Application for an Interim Materials District (IMD)  
**MSB Code Section:** MSB 17.28 - Interim Materials District  
**Applicant/Property Owner:** Kristie Parsons (dba Trapper Creek Gravel)  
**Location:** 22347 S. Watkins Road; MSB Tax ID# 26N05W20B008; within Township 26 North, Range 5 West, Section 20, Seward Meridian  
**Request:** An application for an Interim Materials District (IMD) has been submitted for the extraction of up to 1,000,000 cubic yards of material over a 10-year period, within a 22-acre site.

The Planning Commission will conduct a public hearing in the Borough Assembly chambers, Palmer, Alaska, on this item on June 15, 2015. The meeting begins at 6:00 p.m. This may be the only presentation of this item before the Planning Commission and you are invited to attend.

Application material may be viewed online at [www.matsugov.us](http://www.matsugov.us) and clicking on 'Public Notices'. Application material may also be reviewed in the Borough Permit Center. If you have any questions or would like to send us comments concerning the proposed action, this form may be used for your convenience by filling in the information below and mailing it to the Matanuska-Susitna Borough, Development Services Division, 350 E. Dahlia Avenue, Palmer, Alaska 99645. You may fax comments to 861-7876 or e-mail to [mwhisenhunt@matsugov.us](mailto:mwhisenhunt@matsugov.us). For more information, please contact Mark Whisenhunt at 861-8527. Comments received prior to May 20, 2015 will be included in the Planning Commission packet for the Commissioner's review and information. Please be advised that comments received from the public after that date will not be included in the staff report to the Planning Commission but will be provided as hand-outs to the Commission. If there is not enough room below, please attach this sheet to another piece of paper.

Name: Ralph Kolbeck Mailing Address: POB. 13175 Trapper Creek AK  
 Location/Legal Description of your property: 22319 S KULLA RD. Block 1 Lot 4  
 Comments: see attached page

Note: Vicinity Map Located on Reverse Side

Im 15-236  
 ORIS-150

5-18-15

I am very much apposed To having  
a gravel pit next to our subdivision  
& Homes

1. I moved Here for The Quiet, Gravel Pits  
are NOT Quiet.
2. Most of us Near This gravel pit site  
have shallow wells. This gravel pit is  
very close to Ground water & I Do NOT  
Believe Mrs. Parsons will respect This.
3. Mrs Parsons cleared a 1300 foot Road  
Throush boroush property along Trapper  
creek, without The proper permits.  
This Trail was put in many years ago  
& was Totally overgrown. This road  
now Blocks a waterway to a pond, a  
pond that I've seen fish in. This waterway  
is Blocked with logs & dirt put in There  
By Mrs Parsons. I do NOT understand  
why a person would Bulldoze a road  
next to a creek when there is an  
easement Less Than 100' away.
4. Fact, Mrs. parson's Installed a gate  
on this Road, 1300' Before her property.  
She was Told To Take the gate down  
2yrs ago by boroush officials. The  
gate is still up Today !!
5. So far Mrs. Parsons Has NOT SHOWN  
any Good examples of Stewardship

Im15-236  
OR15-150

*[Handwritten signature]*

## Mark Whisenhunt

---

**From:** Vakalis, Kevin A (DOT) <kevin.vakalis@alaska.gov>  
**Sent:** Monday, May 18, 2015 9:41 AM  
**To:** Mark Whisenhunt  
**Cc:** Kemplen, Allen (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Bethe, Michael L (DFG); Zafian, Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' (mearow@matanuska.com); 'rglenn@mta-telco.com' (rglenn@mta-telco.com); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' (ospdesign@gci.com); 'dblehm@gci.com' (dblehm@gci.com); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' (cepoa-rd-s@usace.army.mil); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; Sheila Armstrong; Jennifer Ballinger; Terry Dolan; Jim Jenson; Cheryl Scott; Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' (vernhalter@mtaonline.net); Platting; trappercreek2010@gmail.com; Hartig, Alan R (DOT); Burton, Alban L (DOT); Beckwith, Morris R (DOT); Hurn, John T (DOT); Thomas, Scott E (DOT); Baski, Sean M (DOT); Reese, Jill (DOT); Amundsen, James (DOT)  
**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application  
**Attachments:** Exhibit A Parsons Pit.pdf; Parsons Pit Comment Review Form.pdf; Parson's IMD Application Material.pdf

Mark,

Attached is "Exhibit A" which delineates some of the Department of Transportation's following comments:

1. Applicant shall apply for an Approach Road Review (ARR). The application should be through the ROW section. Applicant has previously been informed of the requirements.
2. ADL 80529 should be restored to the condition prior to applicants' unauthorized/ unpermitted construction.
3. The existing 60' ROW easement across Tract D-1 should be developed for access to the parcel.
4. There should be a 60' ROW easement dedication across applicants parcel to provide connectivity from the Parks Highway to the existing 60' ROW easement to the west.

There are various other items that should be addressed by other agencies:

1. ALS 79-81 was never completed/ constructed/ maintained under the terms and conditions associated with ADL 80529.
2. There seems to be no record that ADF&G permitted stream crossings in Trapper Creek pursuant to ADL 80529 and the Letter of Entry dated September 18, 1978.
3. There appears to be no record of a SWPPP for construction in flood plains from DEC.
4. There is no record that ADOT ever granted permission to connect to the Parks Highway pursuant to the previously mentioned documents.
5. Applicant appears to be relying completely on the previously mentioned documents to create a road without DNR permissions.

If there are question please call me direct.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Mark Whisenhunt [<mailto:Mark.Whisenhunt@matsugov.us>]

**Sent:** Wednesday, April 29, 2015 1:24 PM

**To:** Kemplen, Allen (DOT); Vakalis, Kevin A (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Ogan, William S (DNR); 'dave.schade@alaska.gov' ([dave.schade@alaska.gov](mailto:dave.schade@alaska.gov)); Bethe, Michael L (DFG); Zafian, Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' ([mearow@matanuska.com](mailto:mearow@matanuska.com)); 'rglenn@mta-telco.com' ([rglenn@mta-telco.com](mailto:rglenn@mta-telco.com)); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' ([ospdesign@gci.com](mailto:ospdesign@gci.com)); 'dblehm@gci.com' ([dblehm@gci.com](mailto:dblehm@gci.com)); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' ([cepoa-rd-s@usace.army.mil](mailto:cepoa-rd-s@usace.army.mil)); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; O'Donnell-Armstrong, Sheila (DNR sponsored); Jennifer Ballinger; Terry Dolan; Jim Jenson; Scott, Cheryl (DNR sponsored); Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' ([vernhalter@mtaonline.net](mailto:vernhalter@mtaonline.net)); Platting; [trappercreek2010@gmail.com](mailto:trappercreek2010@gmail.com)

**Subject:** Request for Comment: Trapper Creek Gravel - IMD Application

An application for an Interim Materials District (IMD) has been submitted to extract up to 1,000,000 cubic yards of material, over a 10 year period, within a 22-acre site. The Planning Commission will conduct a public hearing on this request on June 15, 2015.

Return written comments by **May 20, 2014**. Thank you for your review. If we do not receive comments from you we will assume you have no objections to the proposed project.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

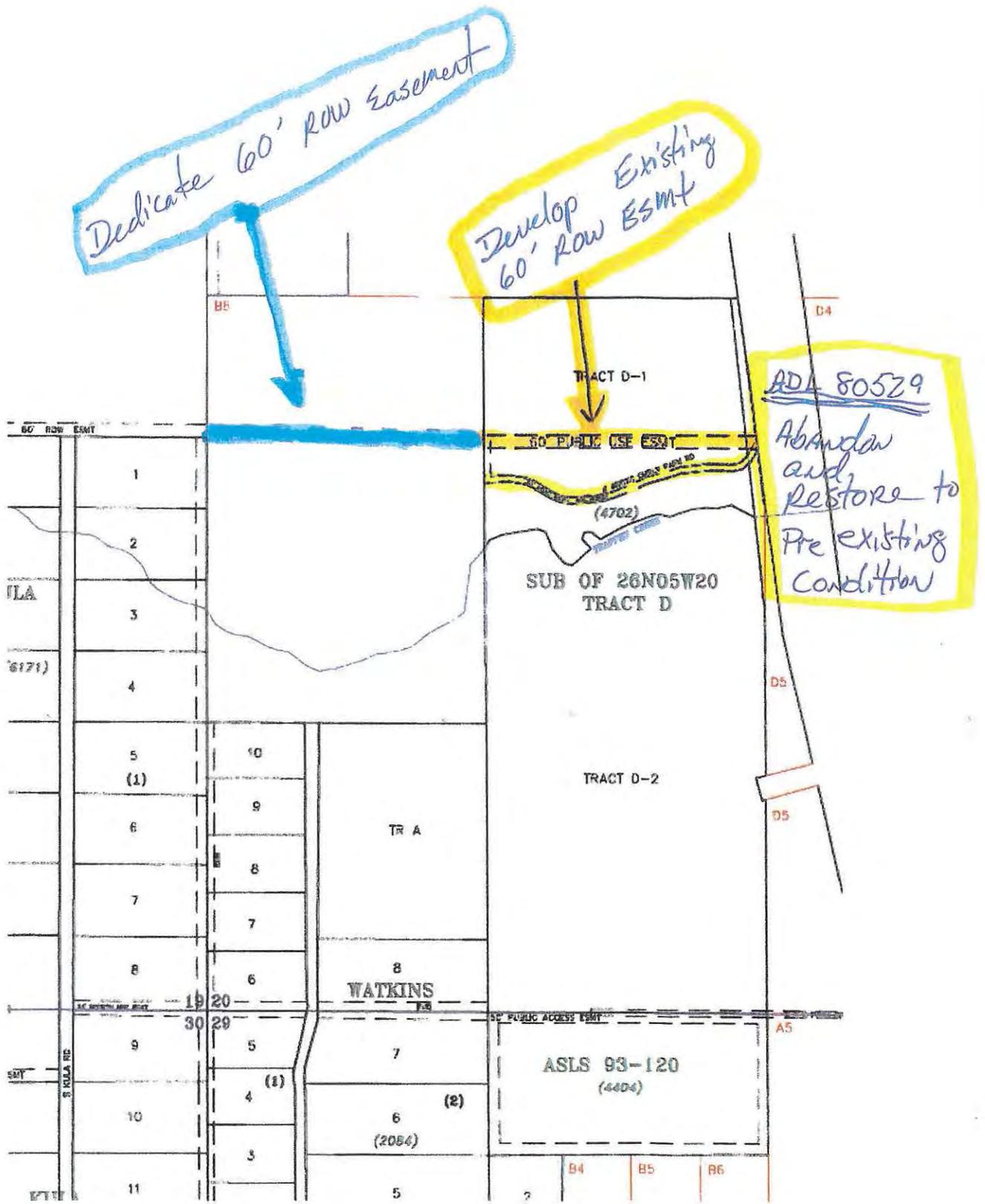


Exhibit A

Im15-23b  
OR15-150

## Mark Whisenhunt

---

**From:** Vakalis, Kevin A (DOT) <kevin.vakalis@alaska.gov>  
**Sent:** Monday, May 18, 2015 2:50 PM  
**To:** Mark Whisenhunt  
**Cc:** Sowerwine, James E (DNR)  
**Subject:** FW: Alaska State Land Survey No.79-81, ADL 80529, and Letter of Entry

Hi Mark,

Please see the below email. James Sowerwine may not have been included in the original request for comments.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Sowerwine, James E (DNR)  
**Sent:** Wednesday, April 22, 2015 4:04 PM  
**To:** Vakalis, Kevin A (DOT); Andy Dean  
**Cc:** Moore, Eric A (DNR); Bohner, Christina M (DNR)  
**Subject:** RE: Alaska State Land Survey No.79-81, ADL 80529, and Letter of Entry

Kevin,

Thank you for reporting this information to SCRO, and for taking the time to speak with me in follow-up conversations. Based on our subsequent conversations, and from talking with Andy Dean at MSB, SCRO understands that:

- All development activity within ADL 80529 by Kristie May Parsons has presently stopped, and that the agencies are not aware of any plans for additional construction within the SCRO managed easement.
- Andy is working with Ms. Parsons on a proposal to develop the 60' wide MSB dedication located slightly north of the ADL easement. Additionally, Andy is working with Ms. Parson's to remove the gate located on MSB land that be located on or near the ADL 80529 easement.
- The construction described below was tied into the Parks highway outside of the ADL 80529 easement. So long as this construction falls outside of the DNR created easement, SCRO has no interest in the status of the construction, nor in whether it is obliterated by DOTPF as presently proposed.
- No action item is currently requested of DNR by DOTPF or MSB in regards to the recent construction within ADL 80529.
- Ms. Parson has been informed by MSB and DOTPF that approval is required from SCRO before any additional construction is undertaken within the ADL 80529.

Looking forward, SCRO's main concern is that Ms. Parson's understands that additional construction within the ADL 80529 requires approval from SCRO prior to beginning work. Additionally, SCRO concurs with DOTPF and MSB that acquisition of approval from one agency, such as DNR, does not relieve an applicant of the necessity of obtaining all other permits, such as may be required from DOTPF, MSB, ADFG, etc. Since MSB and DOTPF have started conversations with Ms. Parsons towards the end goal of achieving a productive outcome for all parties (potential approval to develop and use the 60 foot wide MSB dedication, or similar outcome), and no development is presently occurring or planned within ADL 80529, SCRO will hold in a supportive role to DOTPF and MSB on this inquiry. However, Please feel free to include me if I can be of assistance, and in particular, if additional development of the ADL 80529 easement is proposed by Ms. Parsons or other party; it may be appropriate for us to take a more active role if additional development within ADL 80529 is proposed.

Best regards and thanks,  
James

James Sowerwine  
Natural Resource Specialist  
Department of Natural Resources  
Division of Mining, Land and Water  
Southcentral Region, Easement Management Unit  
550 W 7<sup>th</sup> Ave., Suite 900C, Anchorage, AK 99501  
(907) 334-2542

**From:** Vakalis, Kevin A (DOT)  
**Sent:** Wednesday, April 15, 2015 4:27 PM  
**To:** Sowerwine, James E (DNR)  
**Cc:** Haight, Stormy B (DFG); Andy Dean; Moore, Eric A (DNR); Hartig, Alan R (DOT); Reese, Jill (DOT); Linnell, John R (DOT); Banse, Steven J (DOT); Rypkema, James (DEC); Solter, Michael C (DEC); John A (ANDY) Mitzel ([andy.mitzel@usace.army.mil](mailto:andy.mitzel@usace.army.mil)); Hurn, John T (DOT)  
**Subject:** Alaska State Land Survey No.79-81, ADL 80529, and Letter of Entry

Hi James,

As discussed, there are multiple issues with an access easement located across former DNR property located within Section 20 of Township 26 North Range 5 West and further identified as Tract D-1. The PUE in question is Alaska State Land Survey No.79-81. MSB is the current property owner. Noted issues as follows:

1. ALS 79-81 was never completed/ constructed/ maintained under the terms and conditions associated with ADL 80529
2. There seems to be no record that ADF&G permitted stream crossings in Trapper Creek pursuant to ADL 80529 and the Letter of Entry dated September 18, 1978 (attached).
3. There appears to be no record of a SWPPP for construction in flood plains from DEC.
4. There is no record that ADOT ever granted permission to connect to the Parks Highway pursuant to the previously mentioned documents.
5. Ms. Parsons appears to be relying completely on the previously mentioned documents to create a road without DNR permissions.
6. An equal or better 60' easement is available to the north and runs directly across said property in a straight line.

7. Ms. Parsons was instructed to apply for a permit with ADOT to connect to the Parks Highway and has refused stating that the permit from DNR was all that is necessary. She claims she was informed and instructed this from the DNR Commissioners office.
8. Ms. Parsons installed a gate to block the public from entering the area.
9. Ms. Parsons has excavated and pushed materials into areas of a salmon bearing stream.
10. Ms. Parsons stated intention is to create a material site for gravel extraction operations. This falls under MSB Code 17.30.055 which requires:
  - a. demonstrated compliance with state and federal law and shall provide written documentation of compliance with the following:
    - i. mining license as required by the Alaska State Department of Revenue, pursuant to A.S. 43.65;
    - ii. mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land;
    - iii. reclamation plan as required by ADNR, pursuant to A.S. 27.19;
    - iv. notice of intent for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the National Pollutant Discharge Elimination System (NPDES) requirements; and
    - v. United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.
  - b. Failure to comply with any of the requirements in subsections (A) of this section is a violation of the permit, and is subject to enforcement pursuant to MSB 17.30.140.

There have been numerous false claims and allegations asserted, about numerous agencies and individuals, by Ms. Parsons in what appears to be an attempt to circumvent Federal, State and local agencies. Additionally, the location of Parks access for ADL 80529 is in the wrong location and will be obliterated. At this point a stop work order has been issued by ADOT at the subject location until all matters are rectified.

Please call with any questions.

Respectfully,

Kevin Vakalis  
 Right of Way Agent  
 (907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Kristie May [mailto:arctic\_kristie@yahoo.com]  
**Sent:** Wednesday, April 15, 2015 12:13 PM  
**To:** Vakalis, Kevin A (DOT); Andy Dean  
**Subject:** Borough Signs on road

Andy,

IM15-234  
 DR15-150

It seems that Kevin posted this sign (see attached) where you installed signs on Arctic Curly Farm Road. I don't know how you all communicate about your actions within DOT right of way.

I have provided to the DNR Commissionars office the same legal documents from 1978-1980 as I did to the MSB which clearly show that Arctic Curly Farm Road was permitted to join the Parks Highway and the subsequent road constuction was inspected and approved by the Alaska Highway Department and DOT in 1979. Permits and inspection of construction were conditions of the right of way being finalized by DNR. The half section line BLM monument is intact and is a major identfyer of the roads location. MSB employeeyes installed signs on the road



based on the proximity of the monument.

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

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*recipient, any use, disclosure, copying or distribution of this message or attachment is strictly prohibited. If you believe that you have received this e-mail in error, please contact the sender immediately and delete the e-mail and all of its attachments.*

## Mark Whisenhunt

---

**From:** Vakalis, Kevin A (DOT) <kevin.vakalis@alaska.gov>  
**Sent:** Monday, May 18, 2015 2:57 PM  
**To:** Mark Whisenhunt  
**Cc:** Andy Dean  
**Subject:** FW: Alaska State Land Survey No.79-81, ADL 80529, and Letter of Entry  
**Attachments:** ADL 80529 and 60 PUE.PDF; LOE and ADL 80529.pdf

Hi Mark,

This was an email sent prior to Ms. Parsons application for a gravel extraction operation. It has the attachments and some of the background information sought.

Please call with any questions.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Vakalis, Kevin A (DOT)  
**Sent:** Wednesday, April 15, 2015 4:26 PM  
**To:** Sowerwine, James E (DNR)  
**Cc:** Haught, Stormy B (DFG); 'Andy Dean'; Moore, Eric A (DNR); Hartig, Alan R (DOT); Reese, Jill (DOT) (jill.reese@alaska.gov); Linnell, John R (DOT); Banse, Steven J (DOT) (steven.banse@alaska.gov); Rypkema, James (DEC); Solter, Michael C (DEC); John A (ANDY) Mitzel (andy.mitzel@usace.army.mil); Hurn, John T (DOT) (tucker.hurn@alaska.gov)  
**Subject:** Alaska State Land Survey No.79-81, ADL 80529, and Letter of Entry

Hi James,

As discussed, there are multiple issues with an access easement located across former DNR property located within Section 20 of Township 26 North Range 5 West and further identified as Tract D-1. The PUE in question is Alaska State Land Survey No.79-81. MSB is the current property owner. Noted issues as follows:

1. ALS 79-81 was never completed/ constructed/ maintained under the terms and conditions associated with ADL 80529
2. There seems to be no record that ADF&G permitted stream crossings in Trapper Creek pursuant to ADL 80529 and the Letter of Entry dated September 18, 1978 (attached).
3. There appears to be no record of a SWPPP for construction in flood plains from DEC.

4. There is no record that ADOT ever granted permission to connect to the Parks Highway pursuant to the previously mentioned documents.
5. Ms. Parsons appears to be relying completely on the previously mentioned documents to create a road without DNR permissions.
6. An equal or better 60' easement is available to the north and runs directly across said property in a straight line.
7. Ms. Parsons was instructed to apply for a permit with ADOT to connect to the Parks Highway and has refused stating that the permit from DNR was all that is necessary. She claims she was informed and instructed this from the DNR Commissioners office.
8. Ms. Parsons installed a gate to block the public from entering the area.
9. Ms. Parsons has excavated and pushed materials into areas of a salmon bearing stream.
10. Ms. Parsons stated intention is to create a material site for gravel extraction operations. This falls under MSB Code 17.30.055 which requires:
  - a. demonstrated compliance with state and federal law and shall provide written documentation of compliance with the following:
    - i. mining license as required by the Alaska State Department of Revenue, pursuant to A.S. 43.65;
    - ii. mining permit as required by the Alaska State Department of Natural Resources (ADNR) if extraction activities are to take place on state land;
    - iii. reclamation plan as required by ADNR, pursuant to A.S. 27.19;
    - iv. notice of intent for construction general permit or multi-sector general permit and storm water pollution prevention plan, and other associated permits or plans required by the Environmental Protection Agency (EPA) pursuant to the National Pollutant Discharge Elimination System (NPDES) requirements; and
    - v. United States Army Corps of Engineers permit pursuant to Section 404 of the Clean Water Act, 33 U.S.C. 1344, if material extraction activity is to take place within wetlands, lakes and streams.
  - b. Failure to comply with any of the requirements in subsections (A) of this section is a violation of the permit, and is subject to enforcement pursuant to MSB 17.30.140.

There have been numerous false claims and allegations asserted, about numerous agencies and individuals, by Ms. Parsons in what appears to be an attempt to circumvent Federal, State and local agencies. Additionally, the location of Parks access for ADL 80529 is in the wrong location and will be obliterated. At this point a stop work order has been issued by ADOT at the subject location until all matters are rectified.

Please call with any questions.

Respectfully,

Kevin Vakalis  
 Right of Way Agent  
 (907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

IM 15-236  
 DR 15-150

**From:** Kristie May [mailto:arctic\_kristie@yahoo.com]  
**Sent:** Wednesday, April 15, 2015 12:13 PM  
**To:** Vakalis, Kevin A (DOT); Andy Dean  
**Subject:** Borough Signs on road

Andy,

It seems that Kevin posted this sign (see attached) where you installed signs on Arctic Curly Farm Road. I don't know how you all communicate about your actions within DOT right of way.

I have provided to the DNR Commissionars office the same legal documents from 1978-1980 as I did to the MSB which clearly show that Arctic Curly Farm Road was permitted to join the Parks Highway and the subsequent road constuction was inspected and approved by the Alaska Highway Department and DOT in 1979. Permits and inspection of construction were conditions of the right of way being finalized by DNR. The half section line BLM monument is intact and is a major identfyer of the roads location. MSB employeeyes installed signs on the road

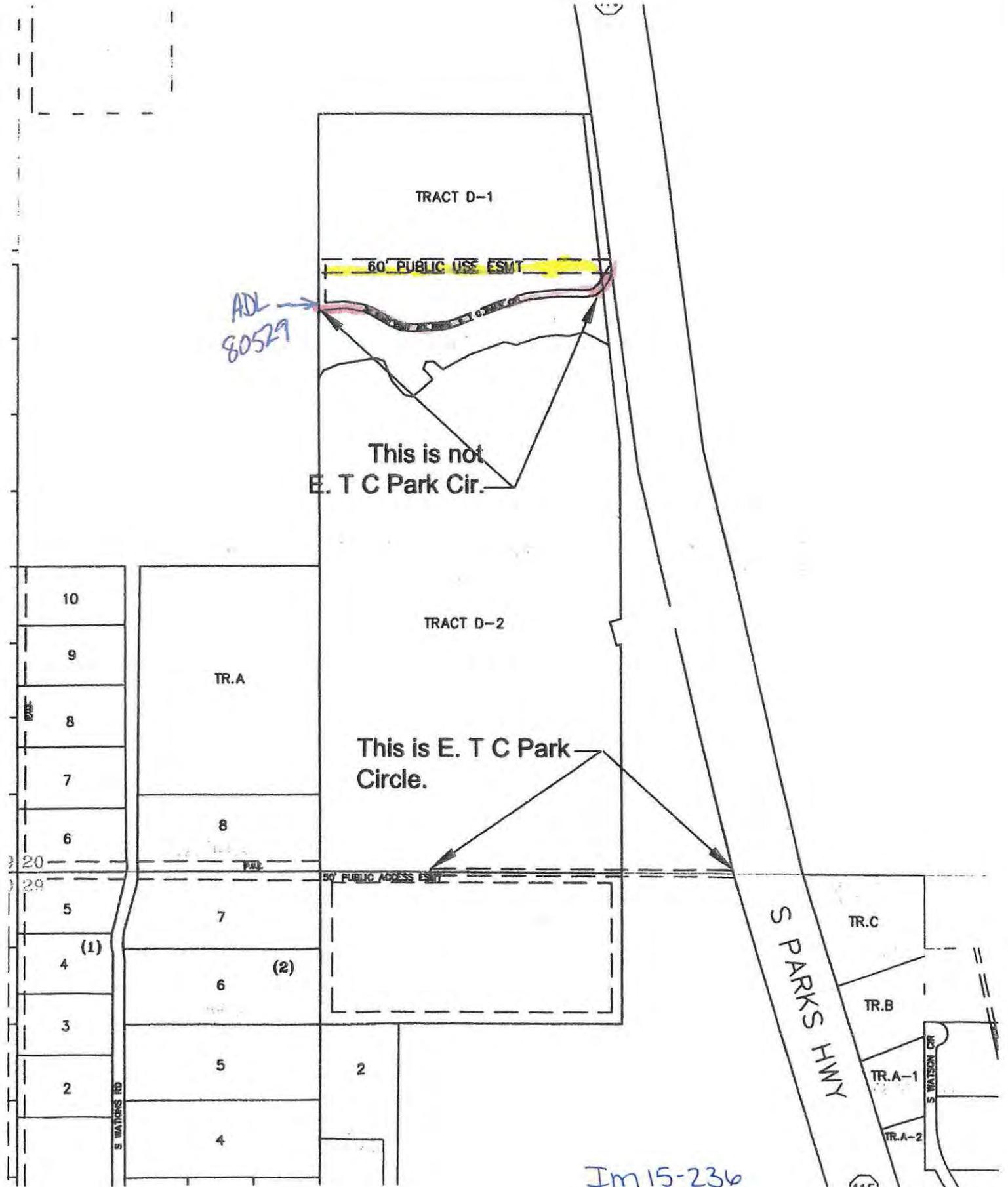


based on the proximity of the monument.

Im15-236  
ORIS-150

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

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Im 15-236  
OR 15-150

3327 Fairbanks Street  
Anchorage, Alaska 99503  
XXXXXXXXXXXXXXXXXXXX

STATE OF ALASKA, DEPARTMENT OF LAND AND WATER MANAGEMENT

September 18, 1978

Bobby D. Watkins, Sr.  
Box 125  
Trapper Creek, Alaska 99633

RE: Public Road Easement  
ADL 80529

Dear Mr. Watkins:

This letter of entry constitutes permission to Bobby D. Watkins, Sr., or his authorized agents, to enter upon State of Alaska lands within the NE 1/4 SW 1/4, Section 20, Township 26 North, Range 5 West, Seward Meridian, Alaska for the purpose of constructing and maintaining a public access road. This permission is conditional upon and subject to the following conditions:

1. Bobby D. Watkins, Sr. shall indemnify the State against and hold it harmless from any and all claims, suits, demands, loss, liability, and expense for injury to or death of persons and damage to or loss of property arising out of or connected with the exercise of the privileges covered by this letter of permission.
2. Bobby D. Watkins, Sr. shall provide for the proper replacement of any survey monuments destroyed, damaged, or disturbed during the construction or maintenance of the road.
3. Bobby D. Watkins, Sr. will submit an "as-built" survey of the road within one year (1) of the date of this letter of permission.
4. The road shall be open for public use.
5. The road shall equal or exceed Natanuska-Busitna Borough standards.
6. Bobby D. Watkins, Sr. will obtain permission from the appropriate road management authority prior to making a connection to the Parks Highway.
7. Stream crossings will be as directed by the Alaska Department of Fish and Game.

Upon satisfactory compliance with the above conditions the Division of Land and Water Management will create a public road easement upon State lands along the route of this public access road.

Sincerely,

THEODORE G. SMITH, Director  
Division of Land and Water Management

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11  
900/0-20-78c K  
Im 15-23b  
OR 15-15U

STATE OF ALASKA  
DEPARTMENT OF NATURAL RESOURCES  
DIVISION OF LANDS

ADL No. 80529

RIGHT-OF-WAY PERMIT

THIS AGREEMENT made and entered into this 16th day of December, 1980, by and between the STATE OF ALASKA, acting by and through the Department of Natural Resources, Division of Lands, hereinafter referred to as the grantor and Southcentral District Office hereinafter referred to as the permittee.

WITNESSETH, that in accordance with the provisions of Sec. 38.05.330, A.S. and the rules and regulations promulgated thereunder, the permittee having filed an application for a right-of-way for: Public Access Road

with the Division of Lands together with a map showing the definite location thereon of the line of right-of-way which the permittee has adopted and agrees to be the specific and definite location of the aforesaid right-of-way, and

WHEREAS, it is understood and agreed by the permittee herein that, as a condition to the granting of the right-of-way applied for, the land covered by said right-of-way shall be used for no purpose other than the location, construction, operation and maintenance of the said right-of-way over and across the following described State lands, to wit:

Within NW $\frac{1}{4}$ SW $\frac{1}{4}$  Section 20, Township 26 North, Range 5 West, Seward Meridian,  
more particularly described by Alaska State Land Survey Number 79-81.

running 1320 feet in length and/or containing 0.91 acres, more or less and shall extend a width of 30 feet.

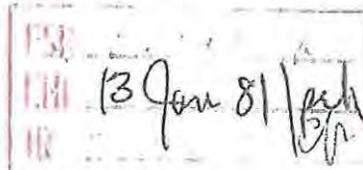
TO HAVE AND TO HOLD the same until the above described land shall no longer be used for the above-mentioned purpose and subject to conditions and reservations elsewhere set forth herein.

The sketch map revealing the right-of-way granted herein shall be attached hereto and made a part hereof.

In the event that the right-of-way herein granted shall in any manner conflict with or overlap a previously granted right-of-way the permittee herein shall use this right-of-way in such a manner as not to interfere with the peaceful use and enjoyment of the previously issued right-of-way and no improvements shall be constructed by the permittee herein upon the overlapping area unless the consent therefor has first been obtained from the permittee under the pre-existing right-of-way.

The permittee in the exercise of the rights and privileges granted by this

10-119 (72)  
Rev. 6/69



IM15-236  
OR15-150

indenture shall comply with all regulations now in effect or as hereafter established by the Division of Lands and all other Federal, State or municipal laws, regulations or ordinances applicable to the area herein granted.

Upon abandonment, termination, revocation or cancellation of this indenture, the permittee shall within 90 days remove all structures and improvements from the area herein granted, except those owned by the grantor, and shall restore the area to the same or similar condition as the same was upon the issuance of this permit. Should the permittee fail or refuse to remove said structures or improvements, within the time allotted, they shall revert to and become the property of the grantor. However, the permittee shall not be relieved of the cost of the removal of the structures, improvements and/or the cost of restoring the area. Provided further, however, that the grantor, in his discretion, may alter or modify the requirements contained in this provision if it is to the best interest of Alaska to do so.

The permittee shall utilize the lands herein granted consistent with the purposes of the proposed use, as revealed by the application therefor, and shall maintain the premises in a neat and orderly manner and shall adopt and apply such safety measures as shall be necessary, proper and prudent with respect to the use to which the land is subjected.

The permittee shall take all reasonable precaution to prevent and suppress brush and forest fires. No material shall be disposed of by burning in open fire during the closed season unless a permit therefor has first been obtained from the agency empowered by law to issue such permits.

Prior to any construction or development that will use, divert, obstruct, pollute or utilize any of the waters of the State, the permittee shall first obtain approval therefor from the Commissioner of the Department of Fish and Game and file an image copy thereof with the grantor.

Any lands included in this permit which are sold under a contract to purchase shall be subject to this permit. Upon issuance of title to the purchaser, this permit shall remain in effect until its date of expiration.

In case the necessity for the right-of-way shall no longer exist, or the permittee should abandon or fail to use the same, then this permit shall terminate.

The State of Alaska shall be forever wholly absolved from any liability for damages which might result to the permittee herein on account of this permit having been cancelled, forfeited, or terminated prior to the expiration of the full time for which it was issued.

NOW THEREFOR, in accordance with the provisions of Sec. 38.05.330, A.S. and the rules and regulations promulgated thereunder and in accordance with the conditions heretofore set forth or attached hereto and made a part hereof, the permittee herein is hereby authorized to locate, construct, operate and maintain said right-of-way over and across the lands herein described.

IN WITNESS WHEREOF, the said grantor has caused these presents to be signed in duplicate and the permittee herein has hereunto affixed his signature on the

IM15-236  
OR15-150

day and year first above written.

STATE OF ALASKA  
DEPARTMENT OF NATURAL RESOURCES

By: George L. Hallett  
Division of Forest, Land and Water Management

L. A. Dutton  
Permittee  
L. A. Dutton, District Manager  
Southcentral District  
Division of Forest, Land & Water Management

UNITED STATES OF AMERICA)  
State of Alaska ) ss.

This is to certify that on the 17th day of December, 19 80, before me, the undersigned Notary Public, personally appeared George L. Hallett known to me and known by me to be the Deputy Director of the Division of Forest, Land and Water Management of the Department of Natural Resources, and acknowledged to me that he executed the foregoing instrument for and on behalf of said State, freely and voluntarily for the use and purposes therein set forth.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Phyllis J. Krapp  
Notary Public in and for the State of Alaska  
My commission expires 5/11/83

UNITED STATES OF AMERICA)  
State of Alaska ) ss.

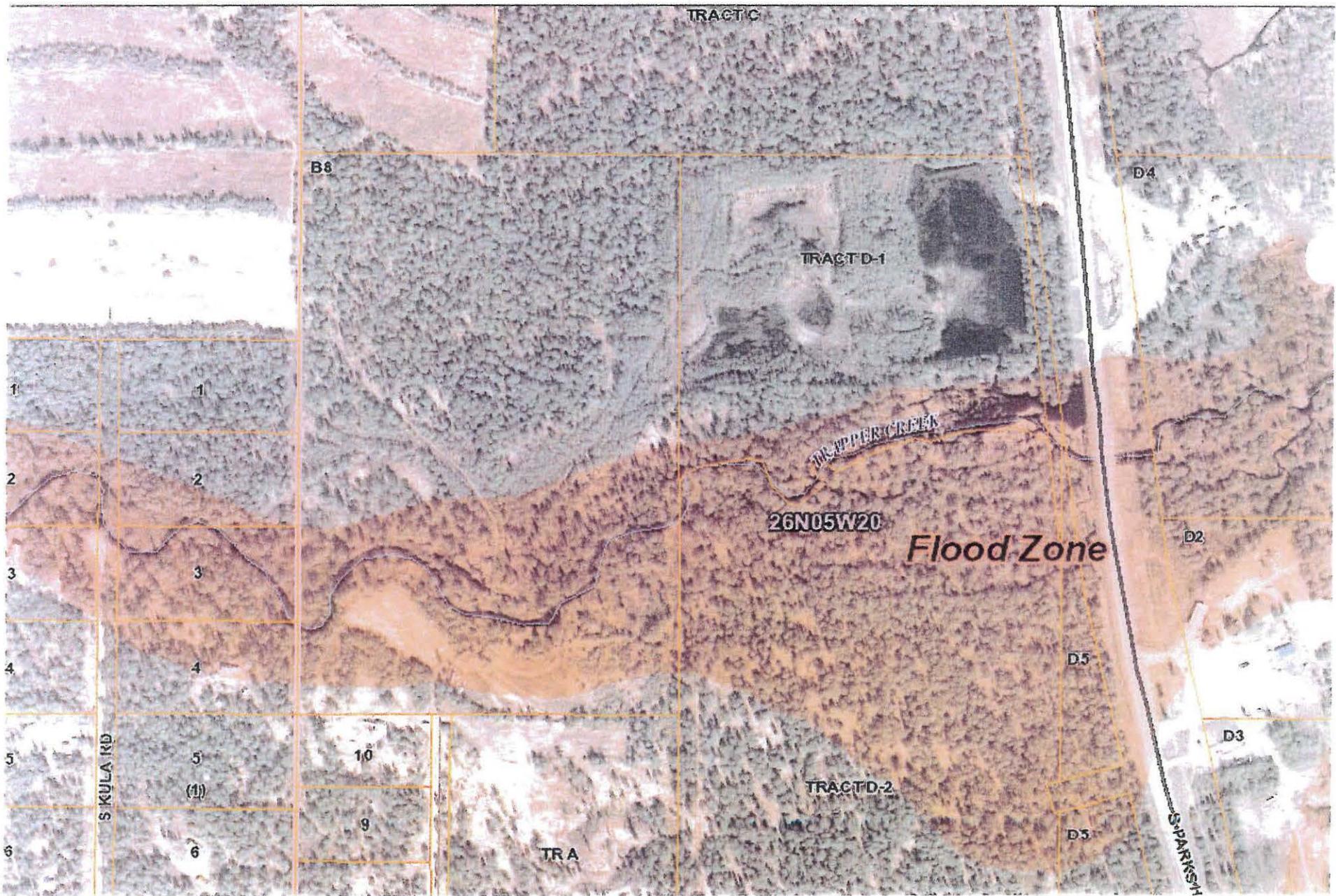
This is to certify that on this 16th day of December, 19 80, before me, the undersigned Notary Public, personally appeared L. A. Dutton to me personally known to be one of the persons described in and who executed the within instrument and the said L. A. Dutton acknowledged to me that he signed and executed the same freely and voluntarily for the uses and purposes therein mentioned.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Rose E. Free  
Notary Public in and for the State of Alaska  
My commission expires 4/11/82

IM 15-236  
OR 15-150





Im 15-230  
OR 15-150



# Matanuska-Susitna Borough



Im 15-23x  
OR 15-15D

26N05W19

S KULA RD

26N05W20

**Flood Zone**

26N05W30

19 20

30 29

S WATKINS RD

26N05W20

E T C PARK CIR

Trapper Creek  
Community  
Services

U.S. PARKS-HWY

### Legend

#### Public Facilities

- Administrative
- Animal Control
- City Hall or Courthouse
- Community Center
- Landfill or Transfer Station
- Library
- Medical
- Post Office
- Public Safety Fire and/or EMS
- Public Safety Law Enforcement
- School

#### Alaska Railroad Streets

- Highway
- Major Street
- Medium Street
- Minor Street
- Primitive Road
- Private Road

- Mat-Su Borough Boundary
- Incorporated Cities
- Parcels
- Flood Zone

1: 8,627



0.3 0 0.14 0.3 Miles

NAD\_1983\_StatePlane\_Alaska\_4\_FIPS\_5004\_Feet  
© Matanuska-Susitna Borough

Reported on 02/13/2015 07:46 AM

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THIS MAP IS NOT TO BE USED FOR NAVIGATION

### Notes

This map was automatically generated using Geocortex Essentials.

## Mark Whisenhunt

---

**From:** Vakalis, Kevin A (DOT) <kevin.vakalis@alaska.gov>  
**Sent:** Tuesday, May 19, 2015 7:18 AM  
**To:** Mark Whisenhunt  
**Cc:** Andy Dean; Sowerwine, James E (DNR); Hartig, Alan R (DOT); Kemplen, Allen (DOT); Amundsen, James (DOT); Linnell, John R (DOT)  
**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application  
**Attachments:** ADL 80529 and 60 PUE.PDF; LOE and ADL 80529.pdf; NaturalGasPipelineCorridor-TrapperCreekArea.pdf; NHS ExplainedShort.pdf

Hi Mark,

Below is the supporting documentation as well as the previously forwarded information.

Item 1 Required for all large commercial connections to a State road.

Items 2 & 3 Please see the attached documents ADL80529 and LOE and the previous email forwarded 5/18/2015 for more detail.

Item 4

1. The Parks Highway is part of the National Highway System and is functionally classified as an Interstate facility. See attachment. It serves an important function in the national defense mobilization transportation network. The Department is obligated by actions of the U.S. Congress to preserve its ability to move regional traffic quickly and efficiently.
2. As part of this obligation, the Department anticipates moving forward with development of a Parks Highway MP 105 – MP 132 Corridor Plan within the next twelve months. This document will provide more detailed guidance to local governments, other agencies and to functional groups within the Department and will address designated access points and the importance of a viable secondary road system.
3. The Alaska Natural Gas Pipeline project has selected its preferred alignment and will locate the large diameter pipeline to the west of the Parks Highway as shown in the attachment.
4. The Gas Pipeline project will require new access roads both for the initial construction but also for ongoing operation and maintenance of the facility.
5. The Department is currently working with the Gas Pipeline partners to identify these access points. One of the criteria to be considered is the existence of public access easements so as to minimize the cost of the project.
6. The Planning Section supports a request for the petitioner to dedicate a 60' right-of-way easement east-west across their land in order to connect existing 60' right-of-way easements and avoid creating a discontinuous secondary road system.
7. The Planning Section supports a request for the petitioner to access the Parks Highway by development of the existing 60' easement running from the property east to the Parks Highway.
8. The proposed right-of-way connection will allow the Gas Pipeline project to gain access in an efficient manner.
9. It will also support reasonable development of a viable secondary road grid system to benefit the Trapper Creek community for many years into the future.

10. It will also enable the Department to meet its obligations for preservation of the Parks Highway Interstate facility.

Additionally, although other documentation was sent via previous email, it is up to the other agencies to weigh in on items of their concern. For questions, comment requests or other actions please contact them directly.

If there are questions or I may be of further assistance please call me direct.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Mark Whisenhunt [mailto:Mark.Whisenhunt@matsugov.us]  
**Sent:** Monday, May 18, 2015 1:09 PM  
**To:** Vakalis, Kevin A (DOT)  
**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application

Good Afternoon Kevin,

Thank you for submitting comments. Can you please provide supporting information for the "DOT" comments below? Particularly for comments 2-4.

In addition, can you please provide supporting information for the "various other items" of your comments below?

Thank you.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

**From:** Vakalis, Kevin A (DOT) [mailto:kevin.vakalis@alaska.gov]  
**Sent:** Monday, May 18, 2015 9:41 AM  
**To:** Mark Whisenhunt  
**Cc:** Kemplen, Allen (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Bethe, Michael L (DFG); Zafian, Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' ([mearow@matanuska.com](mailto:mearow@matanuska.com)); 'rglenn@mta-

telco.com' ([rglenn@mta-telco.com](mailto:rglenn@mta-telco.com)); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' ([ospdesign@gci.com](mailto:ospdesign@gci.com)); 'dblehm@gci.com' ([dblehm@gci.com](mailto:dblehm@gci.com)); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' ([cepoa-rd-s@usace.army.mil](mailto:cepoa-rd-s@usace.army.mil)); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; Sheila Armstrong; Jennifer Ballinger; Terry Dolan; Jim Jenson; Cheryl Scott; Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' ([vernhalter@mtaonline.net](mailto:vernhalter@mtaonline.net)); Platting; [trappercreek2010@gmail.com](mailto:trappercreek2010@gmail.com); Hartig, Alan R (DOT); Burton, Alban L (DOT); Beckwith, Morris R (DOT); Hurn, John T (DOT); Thomas, Scott E (DOT); Baski, Sean M (DOT); Reese, Jill (DOT); Amundsen, James (DOT)

**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application

Mark,

Attached is "Exhibit A" which delineates some of the Department of Transportation's following comments:

1. Applicant shall apply for an Approach Road Review (ARR). The application should be through the ROW section. Applicant has previously been informed of the requirements.
2. ADL 80529 should be restored to the condition prior to applicants' unauthorized/ unpermitted construction.
3. The existing 60' ROW easement across Tract D-1 should be developed for access to the parcel.
4. There should be a 60' ROW easement dedication across applicants parcel to provide connectivity from the Parks Highway to the existing 60' ROW easement to the west.

There are various other items that should be addressed by other agencies:

1. ALS 79-81 was never completed/ constructed/ maintained under the terms and conditions associated with ADL 80529.
2. There seems to be no record that ADF&G permitted stream crossings in Trapper Creek pursuant to ADL 80529 and the Letter of Entry dated September 18, 1978.
3. There appears to be no record of a SWPPP for construction in flood plains from DEC.
4. There is no record that ADOT ever granted permission to connect to the Parks Highway pursuant to the previously mentioned documents.
5. Applicant appears to be relying completely on the previously mentioned documents to create a road without DNR permissions.

If there are question please call me direct.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Mark Whisenhunt [<mailto:Mark.Whisenhunt@matsugov.us>]

**Sent:** Wednesday, April 29, 2015 1:24 PM

**To:** Kemplen, Allen (DOT); Vakalis, Kevin A (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Ogan, William S (DNR); 'dave.schade@alaska.gov' ([dave.schade@alaska.gov](mailto:dave.schade@alaska.gov)); Bethe, Michael L (DFG); Zafian,

Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' ([mearow@matanuska.com](mailto:mearow@matanuska.com)); 'rglenn@mta-telco.com' ([rglenn@mta-telco.com](mailto:rglenn@mta-telco.com)); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' ([ospdesign@gci.com](mailto:ospdesign@gci.com)); 'dblehm@gci.com' ([dblehm@gci.com](mailto:dblehm@gci.com)); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' ([cepoa-rd-s@usace.army.mil](mailto:cepoa-rd-s@usace.army.mil)); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; O'Donnell-Armstrong, Sheila (DNR sponsored); Jennifer Ballinger; Terry Dolan; Jim Jenson; Scott, Cheryl (DNR sponsored); Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' ([vernhalter@mtaonline.net](mailto:vernhalter@mtaonline.net)); Platting; [trappercreek2010@gmail.com](mailto:trappercreek2010@gmail.com)

**Subject:** Request for Comment: Trapper Creek Gravel - IMD Application

An application for an Interim Materials District (IMD) has been submitted to extract up to 1,000,000 cubic yards of material, over a 10 year period, within a 22-acre site. The Planning Commission will conduct a public hearing on this request on June 15, 2015.

Return written comments by **May 20, 2014**. Thank you for your review. If we do not receive comments from you we will assume you have no objections to the proposed project.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

# National Highway System



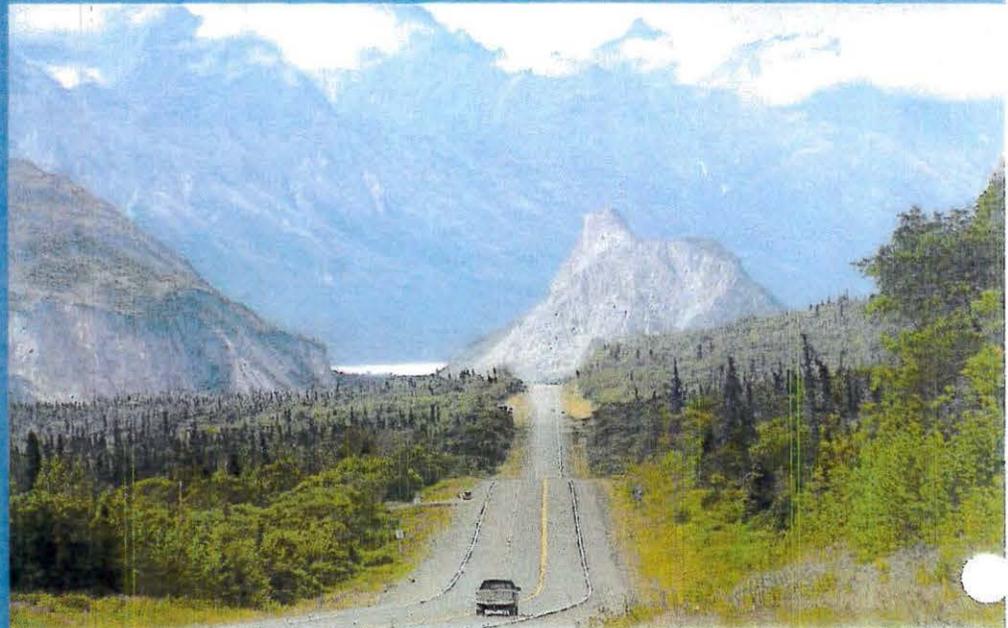
Alaska Department of Transportation and Public Facilities  
Central Region, Planning Section  
4111 Aviation Avenue  
PO Box 196900  
Anchorage, AK 99519-6900

(907) 269-0520 phone  
(907) 269-0521 fax  
<http://dot.alaska.gov/creg/>

Photo Credits:

Glenn Highway and Matanuska Glacier, Rich Sewell  
New Seward Highway Construction, Chang Kim  
Glenn Highway at Armory, Allen Kemplen  
Stryker Convoy, Brian Schlumbohm

March 2013



Im 15-236  
0215-150  
PUBLIC HEARINGS

# What is the National Highway System?

It is the cornerstone of America's transportation system. The National Highway System functions as the backbone of our nation's 21st century highway network. Originally proposed to support military mobilizations for national defense, the system has become crucial to both inter-state commerce and individual mobility. The preservation of these functions is a long-standing Congressional mandate, as evidenced most recently by the passage of MAP-21 (Moving Ahead for Progress in the 21st Century) in 2012.

By preserving the investments in the National Highway System, the nation ensures virtually every American has improved access to work and to market. Such access and regional mobility enhances the ability of the transportation system to sustain economic growth and help the nation thrive in the increasingly competitive international marketplace.

In addition, this backbone of regional mobility plays a crucial role in confronting the problems of traffic congestion by targeting current and projected bottlenecks. Whether you are a shipper living by the principle that time is money or a commuter trying to get to and from work with a minimum of difficulty, congestion is an economic drain. The National Highway System helps relieve the burden of congestion, increasing economic efficiency and improving the quality of life for every American.

The National Highway System consists of six parts explained below and shown in Figure 1:

## Interstate

The Eisenhower Interstate System of highways retains its separate identity within the National Highway System. It accounts for almost 30 percent of the NHS. There are four Interstate Highways in Central Region:

\* Parks Highway \* Glenn Highway \* Seward Highway to Sterling Highway, Sterling Highway to Kenai Spur Road.

## Principal Arterials

These are highways in rural and urban areas which provide access between an arterial and a major port, airport, public transportation facility, or other intermodal facility. MAP-21 added three roads in the Mat-Su to this category:

\* Palmer-Wasilla Highway \* Knik-Goose Bay Road \* Wasilla Main Street \*

## High-Priority Corridors

These are specifically designated by Congress. There are 21 of them in the nation. None are in Alaska.

## Major Strategic Highway Network Connectors

These are highways which provide access between major military installations and highways which are part of the Strategic Highway Network.

## Intermodal Connectors

These highways provide access between major intermodal facilities and the other four subsystems making up the National Highway System. The following facilities in Central Region are included:

\* Anchorage international Airport \* Kenai Airport \* Kodiak Airport \* Port of Anchorage \* Port of Seward \* Port of Nikiski, \* Whittier Ferry Terminal \* Homer Ferry Terminal \* Kodiak Ferry Terminal \*

## Strategic Highway Network

This is a network of highways which are important to the United States defense policy and which provide defense access, continuity and emergency capabilities for defense purposes. Seward Highway from Sterling Highway to Port of Seward.

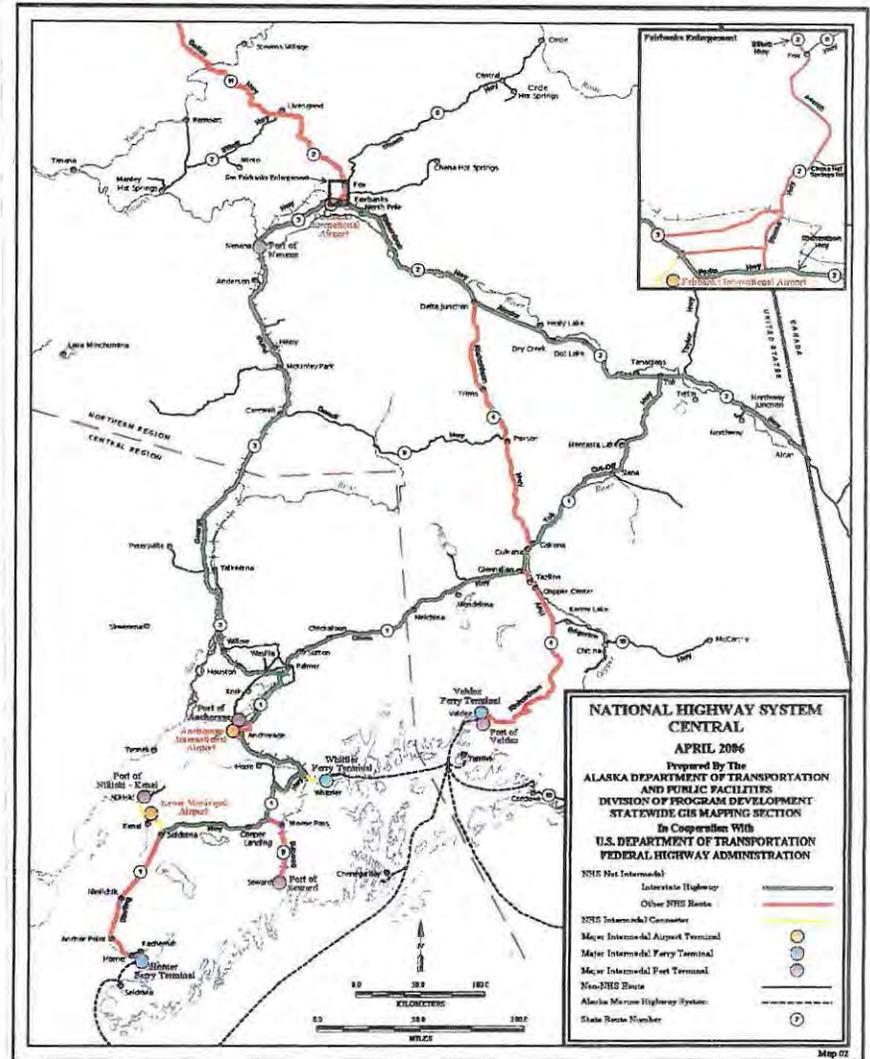
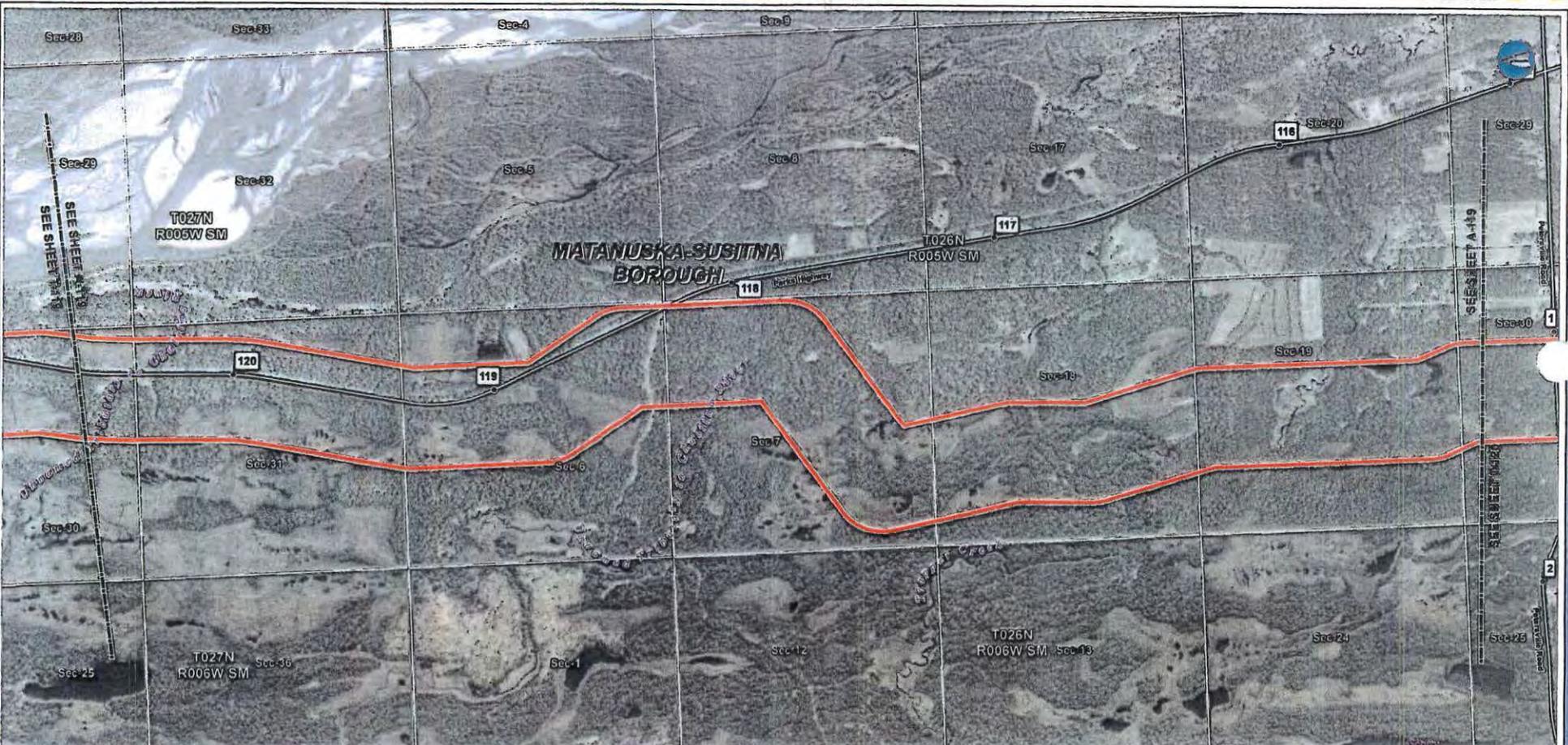
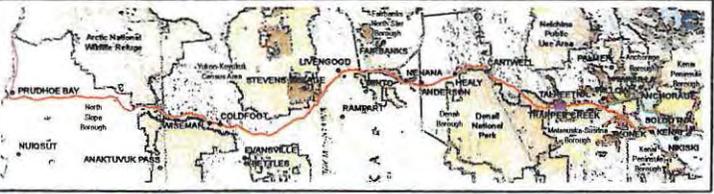


Figure 1



The information contained herein is for informational or planning purposes only. It does not nor should it be deemed to be an offer, request or proposal for rights or occupation of any kind. The Alaska LNG Project Participants and their respective officers, employees and agents, make no warranty, implied or otherwise, nor accept any liability, as to the accuracy or completeness of the information contained in these documents, drawings or electronic files.



Alaska LNG Project

**Legend**

- DOT Milepost
- Primary Road
- - - Secondary Road
- - - Trail
- ▭ Borough \ Census Area Boundary
- ▭ Incorporated City Boundary
- ▭ Public Land - Large Parcel

**Study Corridor - 2,000 ft wide (+/-)**

- ▭ Pre-FEED Rev A Base Corridor
- ▭ Pre-FEED Rev A Alternate Corridor
- ▭ Pt Thomson Transmission Corridor

**ALASKA LNG PROJECT**  
Appendix 1A - Mainline Corridor

BOROUGH: MATANUSKA-SUSITNA	DRAWN BY: CC
STATE: ALASKA	CHECKED BY: JS
REV. NO.: 0	REVISION DATE
ISSUED FOR REVIEW 2015-02-04	
<i>10th points will be added once a concept is selected</i>	
<b>PRELIMINARY</b>	
1:24,000	0 X X Miles
DATE: 2015-02-04	PROJECTION: NAD83 STATE PLANE AK 4 5004 FEET

PREPARED BY:  
**exp Energy Services Inc.**  
c+1.907.868.1185 | t+1.907.868.1848  
3800 Centerpoint Dr, Suite 200  
Anchorage, AK 99503  
U.S.A.  
www.exp.com

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DWG: PRE-FEED\_REVA-A-BASERTC SHEET: A-119

\\fs01\011\U1\_Geomatics\Projects\Exec\Mod\BCL\NIM\Maping\20150130\_ResourceReport\_Feas\Fwd\Bg\MDRR\1\Pre\_FEED\_RevA\_RR\_1\_BASERTC.mxd

Im 15-236  
OR 15-150  
PUBLIC HEARINGS



# MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-7876

[www.matsugov.us](http://www.matsugov.us)

## MEMORANDUM

DATE: April 29, 2015

FROM: Mark Whisenhunt, Planner II

SUBJECT: REQUEST FOR REVIEW AND COMMENTS

PROJECT: Request for an Interim Materials District

TAX ID: 26N05W20B008 TAX MAP: TA 05

LOCATION: Township 26 North, Range 5 West, Section 20, Seward Meridian

APPLICANT: Matanuska-Susitna Borough Land & Resource Management Division

An application for an Interim Materials District (IMD) has been submitted to extract up to 1,000,000 cubic yards of material, over a 10 year period, within a 22-acre site. The Planning Commission will conduct a public hearing on this request on June 15, 2015. If we do not receive comments from you we will assume you have no objections to the proposed project.

- |               |                             |                                     |                                      |
|---------------|-----------------------------|-------------------------------------|--------------------------------------|
| Distribution: | _____                       | Transportation Planning             |                                      |
| _____         | Borough Manager (info only) | _____                               | Community Development                |
| _____         | Collections                 | _____                               | Public Works Director                |
| _____         | Assessment                  | <input checked="" type="checkbox"/> | Right-of-Way Coordinator <i>A.D.</i> |
| _____         | Planning Division           | _____                               | Emergency Services Director          |
| _____         | Environmental Planning      | _____                               | Code Compliance                      |
| _____         | Platting Division           | _____                               | Cultural Resources                   |

Comments: Return written comments by **May 20, 2014**. Thank you for your review.

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*See attached sheet.*

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*Im15-236  
OR15-150*



**MATANUSKA-SUSITNA BOROUGH**

**Planning Department**

**Development Services Division**

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-8158

www.matsugov.us

**Date: 5/22/2015**

**RE: IMD Review – Curly Farm Road & 60' Public Use Easement**

**Reviewed By: Andy Dean ROW Coordinator**

**Comments:**

1. The gate located on Matanuska-Susitna Borough Land (MSB) must be removed before issuance of any permit from the MSB. This gate has been identified as an illegal encroachment and a certified letter sent to the owner of land to the west who has identified the gate as belonging to her.
2. The MSB has no jurisdiction about the ADL easement. All inquiries about work within the easement, future, or in the past, should be directed to the Department of Natural Resources Mining Land, and Water Division of the State of Alaska. Any work to be performed on Borough Lands will also require a permit from the Borough as required under Title 11 and/or permission granted by the MSB Land & Resource Management even if within the SOA DNR jurisdiction of the ADL or the Public Use Easement (PUE).
3. Mrs. Parson has applied for a construction permit for work in 2016 & 2017 for work in the PUE and for past work in the ADL. The MSB having no jurisdiction on the ADL will not be able to grant her a permit to work within the ADL or for any past work performed until a SOA permit is first issued to the permittee.  
The PUE is the jurisdiction of the MSB. This permit has not been issued at this time but has been reviewed by the MSB (including Land & Resource Management). Other necessary permits need to be issued before issuance, including, but not limited to, the SOA Department of Transportation and Public Facilities driveway permit for access to the Parks Highway. We will need an Approval to Construct from the SOA that access from the SOA DOT/PF Park Hwy right of way has been granted before issuance of the construction permit to build within the 60 PUE to the west of the access point. The other two driveway permits applied for by the applicant, to the MSB, will be used for any needed driveway off the 60' PUE to her property and needed after construction of the access roadway to the location of that access. As we cannot grant access from the ADL, as it is not the MSB's jurisdiction.  
The other Watkins Road driveway permit will only give authority for the placement of an access within the ROW of Watkins Road. Other permits from the SOA will be needed to make use of the existing driveway that continues onto her property and across Trapper Creek. Any other needed Federal, State, or local permit (MSB Construction Permit) must first be obtained before work can begin within the 60' PUE.

**Matanuska Susitna Borough  
Planning Department  
Row Coordinator**

*Providing Outstanding Borough Services to the Matanuska-Susitna Community.*

**Mark Whisenhunt**

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**From:** Andy Dean  
**Sent:** Wednesday, May 27, 2015 3:04 PM  
**To:** Kristie May  
**Subject:** RE: gate picture

Hello Kristie,

Thank you for removing the closing part of the gate. Removing the pole at a later date after the ground has relieved itself of the frost is acceptable. Please keep me informed of your efforts to remove the posts.

Your construction permit for development within the 60' PUE only, has been drafted and reviewed by the Borough. We still need a good description of what you are going to place in this 60' PUE. I.e typical profile view of roadway in wet areas and in dry areas (how wide will access road be?), any needed cut or fill slopes that may be needed or possible Public Use Easements that may be needed outside easements. A surveyor can usually help with these items. A surveyor can usually help with these items to know if the roadway proposed can fit in the easement. They may have suggestions about how wide to make the roadway for truck traffic. Sometimes a wider roadway is needed for heavy trucks and the lanes may need to be wider to get passing traffic, if needed. Also wet areas play a big role in the softness of a roadway and how wide you may need to make it because of saturation issues. A good contractor can sometimes have great suggestions as to what you may need for the type of access you may want. Fabric is typically used to help keep the roadbed from becoming saturated and to keep material from sinking when material is not the best under the proposed roadbed.

Some high points or other determinations that will be needed before issuance of the MSB permit for the 60 foot Public Use Easement are:

A determination from the Corp of Engineers or a permit to place fill is needed within any wetlands area under their jurisdiction.

An Approval to Construct from the State of Alaska/PF for the access to the Parks Highway for the currently unapproved access point.

A Storm Water Pollution Prevention Plan needs to be submitted to the Matanuska-Susitna Borough (MSB) and

on file or permitted with the State according to their requirements.

Any other Federal, State, or local permit that may be needed for the construction.

The other part of your application for the ADL cannot be issued by the MSB until a permit from the State is issued. DNR Mining, Land and Water has jurisdiction over that easement and will need to issue any authorization to work within the easement or allow existence of improvements already made. After their issuance/approval we can then amend the existing permit to allow the same work on MSB lands with submission to the MSB of the State's issued permit or letter of non-objection. Please see MSB Title 11 for code requirements for work on Borough Lands.

Because they have jurisdiction of the easement we will not be able to issue driveway permits from the ADL. We will move the 2<sup>nd</sup> or 3<sup>rd</sup> driveway permit (from ADL to property) to the access to the 60 foot Public Use Easement (PUE) to the property. These permits do not alleviate you from obtaining a DOT permit for access to the Parks Hwy from the ADL or the 60 foot PUE.

If you have further questions or need to talk about these requirements, please contact me.

Andy Dean  
Matanuska-Susitna Borough  
Planning Department  
Development Services Division  
ROW Coordinator  
350 East Dahlia Avenue

Palmer, AK 99645  
Office# 861-7822  
Direct# 861-7803

**From:** Kristie May [[mailto:arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)]  
**Sent:** Wednesday, May 27, 2015 1:10 PM  
**To:** Andy Dean; Alex Strawn; Mark Whisenhunt  
**Subject:** gate picture

Sorry the picture didn't attach, here it is.

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

---

**From:** Kristie May <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**To:** Andy Dean <[andy.dean@matsugov.us](mailto:andy.dean@matsugov.us)>; Alex Strawn <[alex.strawn@matsugov.us](mailto:alex.strawn@matsugov.us)>; Mark Whisenhunt <[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)>  
**Sent:** Wednesday, May 27, 2015 1:00 PM  
**Subject:** gate

Andy,

Attached is a photo of the gate site taken Monday, May 25, 2015. I cut the gate arms hinges in order to remove the arms. The excavator was unable to pull the posts out as the ground is still frozen 2 feet down. I will try again in 2 weeks if that is OK with you?

Kristie May Parsons, M.Ed. Special Education  
907-982-3330



Im 15-234  
UR15-150

## Mark Whisenhunt

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Wednesday, May 27, 2015 9:00 AM  
**To:** Mark Whisenhunt  
**Subject:** Re: comments received and site visit follow up  
**Attachments:** Response 5.27.15.docx

Good Morning Mark,

Attached are my comments. Please let me know if you need anything further. When can I expect a bill for the mailed out public comment process?

Thank you,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

---

**From:** Mark Whisenhunt <[Mark.Whisenhunt@matsugov.us](mailto:Mark.Whisenhunt@matsugov.us)>  
**To:** Kristie May <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**Sent:** Friday, May 22, 2015 9:18 AM  
**Subject:** RE: comments received and site visit follow up

Good Morning Kristie,

My staff report is due for review on the 27<sup>th</sup>, so if you could submit your comments by 9AM on the Wednesday the 27<sup>th</sup> that would be great. That gives me the day to incorporate your comments, into my staff report.

Is that possible? Thanks.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

---

**From:** Kristie May [[mailto:arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)]  
**Sent:** Wednesday, May 20, 2015 12:31 PM  
**To:** Mark Whisenhunt  
**Subject:** Re: comments received and site visit follow up

Hi Mark,

Yes I will provide you with a response to the attachments and your questions. As you know I am working in a rural village and do not have access to my documents. I will fly back on Saturday, May 23. It might be hard to get you feedback by your deadline.

I am confused by all of Kevin's statements and allegations. I only spoke briefly with him once and he did not say any of what he put in his emails to you. I don't know why or where he thinks I put material in the creek? I never have and the creek is about 150 yards south of the road. Vicki Lee at MSB confirmed with myself with Andy Dean present that the online MSB flood plain map is not the most current or accurate. Tract D-1 was surveyed for flood plain and it shows that the road is not in the flood plain zone. I don't know where Kevin got all the inaccurate information? I feel that I need to have a meeting with someone in DOT and my attorney to try and understand what he is saying. The Jill Reese at the DOT commissioner's office told me in March that they did not have any issue with the ADL road and that the records show it as completed according to the 1978-1980 documents from DNR. There is a BLM monument that clearly helps identify where the ADL road should be with the road survey map. Kevin seems to not be able to read a survey map and find monuments.

Paula and JP Glenka have made many personal attacks against me proclaiming that they will stop my gravel operation. Since JP runs the DOT maintenance up there and sells gravel for DOT it appears that he has some professional and personal gain to be made by stopping my operation. It appears that DOT sees me as competition for their 3 active gravel pits in Trapper Creek.

What about public comments that were mailed in? Will I get copies of those?

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

---

**From:** Mark Whisenhunt <[Mark.Whisenhunt@matsugov.us](mailto:Mark.Whisenhunt@matsugov.us)>  
**To:** "Kristie May ([arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com))" <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**Sent:** Wednesday, May 20, 2015 10:55 AM  
**Subject:** comments received and site visit follow up

Good Morning Kristie,

I have attached the comments I have received as of this morning, from both the public and governmental agencies. It appears there is major concern over access to the site. Please let me know if you plan to respond. I would need your response no later than Tuesday, May 26, 2015 at 9:00 AM.

As a follow up to my site visit on 5-15-15:

- It appears portions of the western 100-foot vegetative buffer may have been logged. We are considering recommending a 10-foot tall earthen berm in that area.
- After reviewing aerial imagery from 2011 and seeing the access road in person, it appears work and been done relatively recently. Specifically, where logs and fill have been placed within ADL 80529. Can you explain:

- o When that work was done,
- o What specifically was done, and
- o What permits (if any) did you obtain to complete the work (it appears to be in wetlands and floodplain areas)

Thank you for your time and I look forward to your response.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

**Sloan VonGunten**

---

**From:** Paul Hulbert  
**Sent:** Monday, May 18, 2015 4:13 PM  
**To:** Platting  
**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application

RECEIVED

MAY 19 2015

PLATTING

Comply with Kevin Vakalis's comments.

**From:** Sloan VonGunten **On Behalf Of** Platting  
**Sent:** Monday, May 18, 2015 10:32 AM  
**To:** Paul Hulbert; Peggy Horton; Lisa Gray; Amy Otto-Buchanan  
**Subject:** FW: Request for Comment: Trapper Creek Gravel - IMD Application

**From:** Vakalis, Kevin A (DOT) [<mailto:kevin.vakalis@alaska.gov>]

**Sent:** Monday, May 18, 2015 9:41 AM

**To:** Mark Whisenhunt

**Cc:** Kemplen, Allen (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Bethe, Michael L (DFG); Zafian, Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' ([mearow@matanuska.com](mailto:mearow@matanuska.com)); 'rglenn@mta-telco.com' ([rglenn@mta-telco.com](mailto:rglenn@mta-telco.com)); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' ([ospdesign@gci.com](mailto:ospdesign@gci.com)); 'dblehm@gci.com' ([dblehm@gci.com](mailto:dblehm@gci.com)); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' ([cepoa-rd-s@usace.army.mil](mailto:cepoa-rd-s@usace.army.mil)); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; Sheila Armstrong; Jennifer Ballinger; Terry Dolan; Jim Jenson; Cheryl Scott; Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' ([vernhalter@mtaonline.net](mailto:vernhalter@mtaonline.net)); Platting; [trappercreek2010@gmail.com](mailto:trappercreek2010@gmail.com); Hartig, Alan R (DOT); Burton, Alban L (DOT); Beckwith, Morris R (DOT); Hurn, John T (DOT); Thomas, Scott E (DOT); Baski, Sean M (DOT); Reese, Jill (DOT); Amundsen, James (DOT)

**Subject:** RE: Request for Comment: Trapper Creek Gravel - IMD Application

Mark,

Attached is "Exhibit A" which delineates some of the Department of Transportation's following comments:

1. Applicant shall apply for an Approach Road Review (ARR). The application should be through the ROW section. Applicant has previously been informed of the requirements.
2. ADL 80529 should be restored to the condition prior to applicants' unauthorized/ unpermitted construction.
3. The existing 60' ROW easement across Tract D-1 should be developed for access to the parcel.
4. There should be a 60' ROW easement dedication across applicants parcel to provide connectivity from the Parks Highway to the existing 60' ROW easement to the west.

There are various other items that should be addressed by other agencies:

1. ALS 79-81 was never completed/ constructed/ maintained under the terms and conditions associated with ADL 80529.
2. There seems to be no record that ADF&G permitted stream crossings in Trapper Creek pursuant to ADL 80529 and the Letter of Entry dated September 18, 1978.
3. There appears to be no record of a SWPPP for construction in flood plains from DEC.
4. There is no record that ADOT ever granted permission to connect to the Parks Highway pursuant to the previously mentioned documents.

IMIS-236  
ORIS-150

5. Applicant appears to be relying completely on the previously mentioned documents to create a road without DNR permissions.

If there are question please call me direct.

Respectfully,

Kevin Vakalis  
Right of Way Agent  
(907) 269-0688



*"Keep Alaska Moving through service and infrastructure."*

**From:** Mark Whisenhunt [<mailto:Mark.Whisenhunt@matsugov.us>]

**Sent:** Wednesday, April 29, 2015 1:24 PM

**To:** Kemplen, Allen (DOT); Vakalis, Kevin A (DOT); Hurn, John T (DOT); Banse, Steven J (DOT); Horton, George C (DNR); Ogan, William S (DNR); 'dave.schade@alaska.gov' ([dave.schade@alaska.gov](mailto:dave.schade@alaska.gov)); Bethe, Michael L (DFG); Zafian, Holly K (DFG); Fink, Mark J (DFG); 'mearow@matanuska.com' ([mearow@matanuska.com](mailto:mearow@matanuska.com)); 'rglenn@mta-telco.com' ([rglenn@mta-telco.com](mailto:rglenn@mta-telco.com)); Jennifer Diederich; Robin L. Leighty; 'ospdesign@gci.com' ([ospdesign@gci.com](mailto:ospdesign@gci.com)); 'dblehm@gci.com' ([dblehm@gci.com](mailto:dblehm@gci.com)); Richard Boothby; Elizabeth Weiant; Eric Phillips; Heather Ralston; 'cepoa-rd-s@usace.army.mil' ([cepoa-rd-s@usace.army.mil](mailto:cepoa-rd-s@usace.army.mil)); McCoy, Shane POA; Capital Projects; Cindy Corey; Pierre Stragier; Brad Sworts; O'Donnell-Armstrong, Sheila (DNR sponsored); Jennifer Ballinger; Terry Dolan; Jim Jenson; Scott, Cheryl (DNR sponsored); Theresa Taranto; Eileen Probasco; Frankie Barker; Andy Dean; John Aschenbrenner; 'vernhalter@mtaonline.net' ([vernhalter@mtaonline.net](mailto:vernhalter@mtaonline.net)); Platting; [trappercreek2010@gmail.com](mailto:trappercreek2010@gmail.com)

**Subject:** Request for Comment: Trapper Creek Gravel - IMD Application

An application for an Interim Materials District (IMD) has been submitted to extract up to 1,000,000 cubic yards of material, over a 10 year period, within a 22-acre site. The Planning Commission will conduct a public hearing on this request on June 15, 2015.

Return written comments by **May 20, 2014**. Thank you for your review. If we do not receive comments from you we will assume you have no objections to the proposed project.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)



# MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Cultural Resources Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 745-9859 • Fax (907) 745-9876

## MEMORANDUM

**DATE:** 30 April 2015  
**TO:** Mark Whisenhunt, Planner II, Development Services Division  
**FROM:** Heather Ralston, Archaeological Site Supervisor  
**SUBJECT:** Request for Review and Comments  
**TITLE:** Administrative Permit for Earth Material Extraction  
**APPLICANT:** MSB  
**LEGAL:** Section 20, T26N, R05W, SM  
**TAX MAP:** TA 05

### SPECIAL NOTE: NO OBJECTION – USE CAUTION

Cultural Resources Division staff has reviewed the above application and finds there are no *recorded* site on said property. This conclusion was derived through research of the documented sites on file in the Cultural Resources Division of the Matanuska-Susitna Borough and sites documented in Alaska Heritage Resource files at the State Office of History and Archaeology.

While we have no objection to the proposed Planning Action on the said property, we recommend caution during construction or related activities in the event cultural remains may come to light or be recovered, since our records are not complete. If cultural resources are found as a result of the above mentioned activity we would appreciate the chance to document them to augment our knowledge of local history. Cultural remains may include features such as cache pits, house pits, garbage pits, depressions and/or other non removable indications of human activity, as well as, artifacts, buildings, machinery, etc.

Recording of cultural resources or other remains does not change ownership status of materials found, they belong to the property owner, nor does it prohibit your activity request. If cultural remains are located please contact this office at (907) 861-9859 as soon as possible. This would enable us to photograph and record any cultural materials that may be observed. Thank you for your cooperation. We appreciate you helping us learn more about our past.

Sincerely,

Heather Ralston  
Archaeological Site Supervisor  
Heather.ralston@matsugov.us

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NOTE§A.S.11.46.482 (a) of the Alaska Statutes states that

A person commits the crime of criminal mischief in the third degree if, having not right to do so or any reasonable grounds to believe the person have such a right...

(3) If a person knowingly

(A) defaces, damages or desecrates a cemetery or the contents of a cemetery or a tomb, grave, or memorial regardless of whether the tomb, grave, or memorial is in a cemetery or whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost, or neglected; (B) removes human remains or associated burial artifacts from a cemetery, tomb, grave, or memorial regardless of whether the cemetery, tomb, grave, or memorial appears to be abandoned, lost or neglected.



ENSTAR Natural Gas Company  
A DIVISION OF SEMCO ENERGY  
Engineering Department  
Right of Way Section  
401 E. International Airport Road  
P. O. Box 190288  
Anchorage, Alaska 99519-0288  
(907) 334-7743  
FAX (907) 334-7798

May 4, 2015

Mark Whisenhunt, Planner II  
Matanuska-Susitna Borough  
Planning & Land Use Department  
350 East Dahlia Avenue  
Palmer, Alaska 99645-6488

Subject: Review of request for an Interim Materials District for the parcel located at  
Township 26 North, Range 5 West, Section 20, Seward Meridian, Alaska

Dear Mr. Whisenhunt:

ENSTAR Natural Gas Company has reviewed the subject Request for an Interim Materials District.

We have no comments or concerns related to this activity.

If you have any questions, please feel free to contact me at 907-334-7953 or by email at [robin.leighty@enstarnaturalgas.com](mailto:robin.leighty@enstarnaturalgas.com).

Sincerely,

Robin Leighty  
Right-of-Way and Permitting Agent  
ENSTAR Natural Gas Company

IM 15-236  
OR 15-150



# MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department  
Development Services  
350 East Dahlia Avenue • Palmer, AK 99645  
Phone (907) 861-7822 • Fax (907) 861-7876  
Email: PermitCenter@matsugov.us

## APPLICATION FOR CONSTRUCTION/CLOSURE WITHIN PUBLIC EASEMENTS & RIGHTS-OF-WAY

Applicant: Kristie Parsons  
Address: PO Box 13198, Trapper Creek, AK 99683

Date: March 13, 2015  
Phone: 982-3330  
Email: arctic\_kristi@yahoo.com

Office Use Only	Permit No: <u>C150007</u>	Tax Map: <u>Kristie</u>
TRS: <u>[circled]</u>	Inspection: <u>[circled]</u>	

C150007

- Give the legal description and TRS of property owned by applicant adjacent to construction: MSB Parcel 4702000T000-1 226N05W20B008 applicant parcel contiguous with Mat-Su Borough Parcel D-1 with ROW & PUE
- Describe the location where construction will occur, (legal description, public easement, or road name): A) Arctic Curly Farm Road & B) PUE directly north of said road located on Tract D-1 at Mile 115.9 Parks Highway For access to the north side of 22347 S. Watkins Road which is divided by Trapper Creek. C) Watkins Road driveway
- Proposed length and width of construction (Include map or sketch showing construction limits and cross section & plan drawings, if available. Drawings may be required in cases of steep terrain): A) 2015 approximately <200 feet on the east portion B) 2016 or 2017 entire length of road See Attachments 1) ACFR Survey 2) PUE 3) Narrative historical information and development plans
- Proposed start up date: A) May 2015; B) May 2016 (minimum of 2 weeks from date application received)  
Expected completion date: September 2017
- This construction is necessary for the following reason(s): A) The area where the roads join the Parks Highway needs to be firmed up. B) A better access in a PUE that has easement adequate to develop a borough road for subdividing
- Proposed method for disposal of vegetation and grubbed material: A) Unsure if grub material will be present B) Will discuss with land management C) Unsure if grub material will be present. existing driveway is well established
- List types of construction equipment that will be used for this project: A) Gravel hauling truck, dozer, loader
- Identify any special conditions and problems that may be encountered during construction (i.e. Swampy ground, water bodies, steep slopes, forested areas): A) None B) Goes through old gravel pit with standing water. Appears to be a berm pile in the center where pit pushed overburden that will need to be removed within easement. C) steep slope

Construction permit (application fee prior to construction) \$50 each

No work is authorized, including clearing of vegetation, within public easements & rights-of-way until a PERMIT is issued by the Borough and accepted by the applicant. The applicant certifies with their signature below, that they have read the conditions on the reverse side and completed this form accurately to the best of their knowledge.

Kristie Parsons  
Applicant's Signature

CMP-7-6-3-1740  
COMPLIANCE - Permits - Construction - S 26N05W20  
26N05W20B008 C150007

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SCANNED  
September 18, 2014

Application for construction/closure within public easements and right-of-way with  
Driveway permit application

-----NARRATIVE ATTACHMENT-----

Kristic Parsons

March 13, 2015

Narrative historical information and development plans for parcel 226N05W20B008.

- A) Arctic Curly Farm Road Plat #79-125
- B) PUE Plat #97-21T
- C) S. Watkins Road

Andy Dean directed me to describe the background of the parcel's access, prior work and future work planned.

This parcel is a homestead with a Land Patent recorded in 1967 originally containing 160 acres. Access A has been the primary access on the north side of Trapper Creek to my parcel 226N05W20B008 since the 1960's. Access A extends from the Parks Highway across MSB Tract D-1 on Arctic Curly Farm Road which is (ADL80529 ASLS 79-81 & ADL 79-125 & attachment # 1 Flood Hazard Zone Map) contained on Mat-Su Borough land with no private adjacent property owners. Note that this Borough parcel (D-1) was previously a State of Alaska Gravel Pit prior to Borough land selection. (land transfer 1997). This road was dedicated by the State of Alaska as a ROW for the specific purpose of access for parcel 26N05W20B008 for the previous owner, Bob Watkins in 1977. The road was used by prior mining traffic, agricultural parcel access to Tract A-1 section 20 and Tract A1 section 19 prior to Hasty Road being constructed, & by loggers wrongfully permitted by the State of Alaska in 1972 to harvest of Watkins land, and continues to be in use today by me and my family.

The road was permitted for construction and maintenance by DNR, DOT, and Army Corps of Engineers in 1978. The historical records reflect that the road construction was inspected and approved in 1979 yielding the final approvals and the ROW and Plat approval.

Between 2011 & 2014 I have performed routine maintenance on the road by way of adding road cloth and gravel on the easterly 1/3 of the road. Prior to starting maintenance and the installation of a gate I contacted the MSB permitting office and I was told the MSB had no authority over a DNR ADL created ROW and was sent to DNR. DNR reviewed the file and said that existing permits were in place and that I could do as I needed to. I inquired with the Army Corps of Engineers and the stated that the original construction permits allowed for maintenance and construction within the ROW under permit NW#3. I further contacted DOT and was referred to Martin Bee of the Maintenance section over our area. Mr. Bee stated that DOT did not have an interest in the road and I was cleared to maintain the existing ROW. Martin conducted a site inspection while I was working on the road in 2011 and did not identify any "issues" of concern.

As I move forward in developing my parcel and began asking about improvements to access, the MSB and DNR finally got together in March 2015 and decided that access A is actually fully under the Mat-Su Borough domain of control and that I needed to submit permit requests to the Mat-Su Borough (personal communications with Andy Dean March 13, 2015) hence this application and the driveway permit application. I am still confused as to why the

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access granted with approved permits by DNR & DOT requires new permits for driveways and construction or maintenance when the access was designated, developed, and used specifically for my parcels' access prior to the Mat-Su Borough having title to parcel D-1.

The road has a soft spot that needs additional work in 2015 on the Easterly portion of the road indicated by X on the attached map. Additionally gravel may need to be added on various locations of the road.

It is anticipated that access B will be developed as a much better route of access. Access B, Plat 97-21T will be developed within the 60' dedicated public use easement that was established in 1997 on the half section line described as "...sixty foot wide (60') public use easement for ingress and egress, roadways, rights of way, utilities and slopes for cut and fill..." (MSB#002667; see attachment # 2). This access would become the primary access for the parcel. This 60' easement runs through the old State gravel pit on Borough land Tract D-1 north of access A described above. The State extraction went to the water table in areas. The Army Corps of Engineers has identified wetlands of a man made type within the 60' easement on the westerly portion. Permits will be obtained in the future as appropriate to construct this access.

Both access A and B meet the Parks Highway at the same location and ultimately form a circular drive if developed according to the Plats. However, it is where they meet on the west side that State gravel extraction caused the area to be identified as a wetland by the Army Corps. The gravel extraction activities effectively extracted the portion of access A on the west that runs north/south contiguous to my parcel. I believe that this portion of the road was never developed because of the prior State gravel extraction on the ROW. This is also the area where the State encroached and extracted gravel from my lot and the driveway enters.

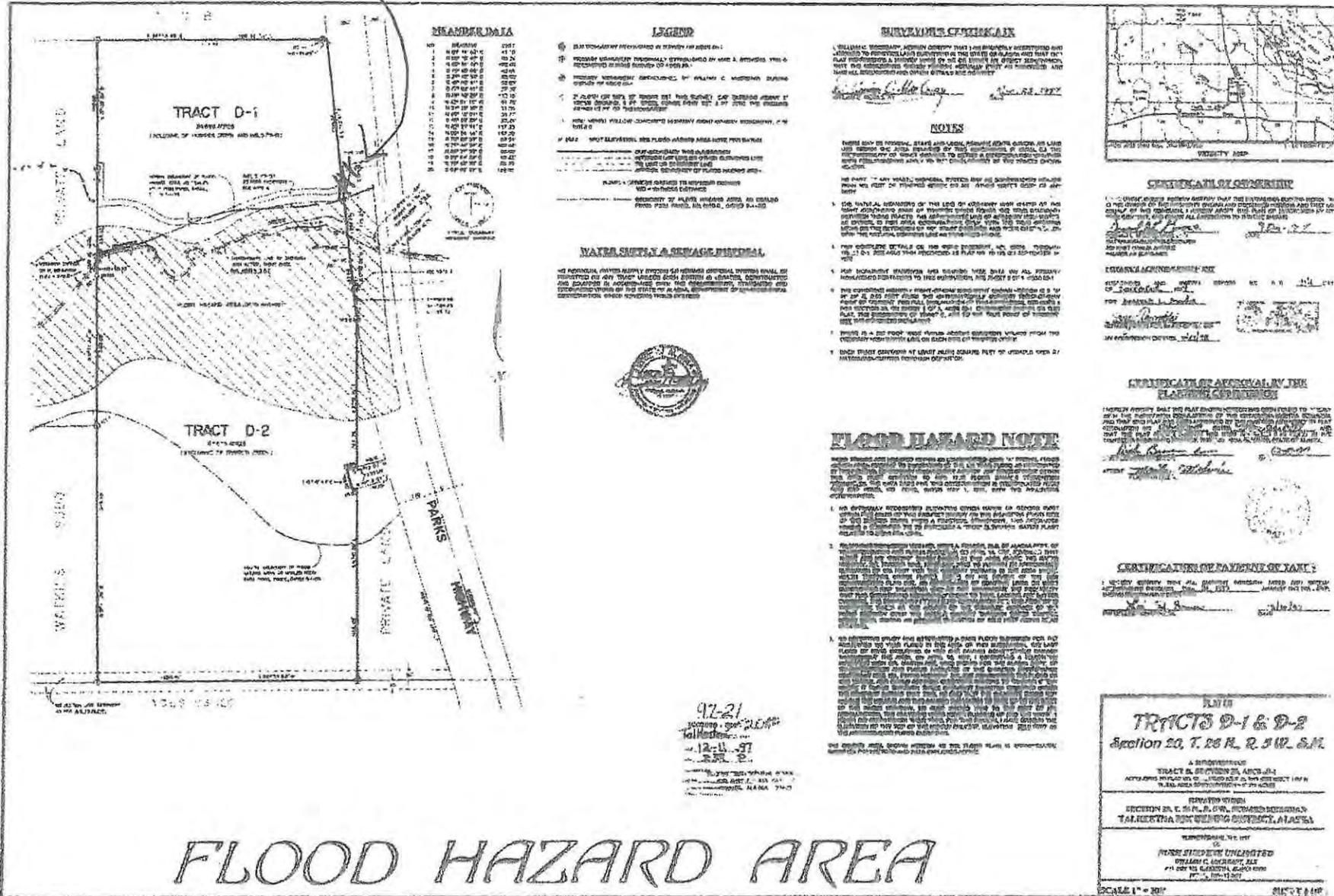
Access A and C also form a circular drive effectively. Access C is the historical homestead south access point which was a trail from Petersville Road. The trail began at the home of Bob Watkins at the corner of Watkins Road and Petersville Road and went north. It went north across Trapper Creek and made a Y near the west-east half section line. The left trail leads to the aforementioned now MSB agricultural parcels formerly owned by Bob Watkins and the right trail meanders easterly to meet access A. Today that trail begins at Petersville Road and is named S. Watkins Road. My parcel begins at the end of the now platted Watkins Road forming access C.

Access C is the edge of a bench and slopes down significantly toward Trapper Creek. Bob Watkins had cut a swath about 25 feet wide into the bench to reduce the slope exposing gravel for his trail access prior to subdividing the land and forming Watkins Subdivision. At some point Bob installed some road cloth near access C (discovered when it became exposed in snow removal) beyond the cul-de-sac, in the Watkins Rd right of way and put gravel on top. I regularly clear brush/small trees on the sides of the undeveloped portion of Watkins Road between the cul-de-sac and access C to keep it from choking out the existing road. There is a gate of approximately 24' wide at access C which was needed to keep out countless trespassers who think there is public access to Trapper Creek via this parcel.

Trespassers are a huge problem for this parcel. Trespassers have been found cutting down trees for saw logs and firewood year round at all hours; literally stealing over 20 cords of trees that I had cut down for firewood or fencing; and recreational snowmachine people who damage the hayfields and vandalize my possessions. It would be nice if MSB would put signs at the beginning of Watkins Rd to inform people that there is no public creek access and the road is a dead end. They think because they can see the trail in aerial maps or on google earth that it is open to the public.

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2015 WORK  
Note monument - see survey plat 79-125



Im 15-23p  
OR 15-15D

# FLOOD HAZARD AREA

Attachment 1  
Arctic Curly Farm Road Access A





Mark Whisenhunt

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Wednesday, June 03, 2015 12:07 PM  
**To:** Budnik, Roberta K POA  
**Cc:** Ryan Johnston; Mark Whisenhunt  
**Subject:** Request for Jurisdictional Determination  
**Attachments:** JDRequestForm PUE-signed.pdf; JDRequestForm ADL-signed.pdf; JD Road Request narrative 6.3.15.docx; MSB Flood Hazard survey D-1.jpeg; MSB Right of Entry 06032015 signed.pdf; txTA05.pdf

Roberta,

Please find 2 requests for Jurisdictional Determination attached. Please let me know if I need to provide you any additional information.

Attachments:

JD Request for ADL

JD Request for MSB PUE  
Letter of Entry MSB

Flood Hazard Map D-1

MSB Tax Map TA05

Request Narrative

Kristie May Parsons  
907-982-3330

# Request for a Jurisdictional Determination from the Regulatory Division of the U.S. Army Corps of Engineers

**Instructions: Provide the information on this sheet along with a map of the property and send it to one of the Corps offices listed on the back of this form.**

Kristie Parsons  
NAME

907-982-3330  
PHONE - HOME

PO Box 13198  
MAILING ADDRESS 1

PHONE - WORK

MAILING ADDRESS 2

FAX

Trapper Creek, AK 99683  
STATE ZIP

**Property Location:** PUE: A 60' wide PUE centered on the east/west one-half section line between the C ¼ corner and the CW 1/16 corner solely within Tract D-1.

Section 20 Township 26 Range 5W Meridian Seward Nearest City Trapper Creek

Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Tract: D-1 Subdivision Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_ Borough: Matanuska-Susitna

Physical Address (if any): Mile 115.9 Parks Highway, Current street sign "Curly Horse Road"

Directions to the property: Heading North on Parks Highway, first left (west) road on the north

Side of Trapper Creek. This is a DOT gravel pit that has yet to begin reclamation ADL No. 45701

How are the boundaries of the property identified? BLM Monuments

Do you own the land? Yes or No It is a Mat-Su Borough Parcel

If "Yes", do we have your permission to visit the property?  Yes or No

**If you do not own the property and in the event a site visit is necessary, provide a written statement from the landowner allowing the Corps of Engineers to enter the site.**

To expedite our response to you, you may request a preliminary jurisdictional determination (PJD). If you need to obtain a permit for your project, it may be possible to evaluate your permit application using a PJD, depending on the specific project. Note that a PJD is not definitive and therefore not appealable. More information regarding JDs can be found at <http://www.usace.army.mil/Portals/2/docs/civilworks/RGLS/rq108-02.pdf>.

Please indicate if you desire a preliminary jurisdictional determination (PJD). YES or NO  Both

Signature: Kristie Parsons

Date: June 3, 2015

Submit this form and map to the Corps office responsible for the geographic area that encompasses the Property Location. (See back)

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OR 15-150

#### Fairbanks Area

The Fairbanks Regulatory Field Office is responsible for the Fairbanks North Star Borough, the Taylor Highway westward to the Parks Highway north of the Alaska Range, the Dalton Highway, and all military projects north of the Alaska Range, including the cities of Big Delta, Birch Creek, Central, Chena Hot Springs, Chicken, Circle, Circle Hot Springs, Delta Junction, Dot Lake, Dry Creek, Ester, Fairbanks, Fox, Healy, Healy Lake, Livengood, Manley Hot Springs, Minto, Nenana, North Pole, Rampart, Tanacross, and Tok.

U.S. Army Corps of Engineers, Fairbanks Field Office, 2175 University Avenue, Suite 201E, Fairbanks, Alaska 99709-4927.  
Phone (907) 474-2166. FAX (907) 474-2164. EMAIL: CEPOA-RD-FFO@usace.army.mil

#### Juneau Area

The Juneau Regulatory Field Office is responsible for projects located in southeast Alaska, from Cape Suckling south to Cape Fanshaw and Admiralty Island. Communities include Angoon, Gustavus, Haines, Juneau, Klukwan, Skagway, and Yakutat.

U.S. Army Corps of Engineers, Juneau Field Office, P.O. Box 22270, Juneau, Alaska 99802-9998.  
Phone (907) 790-4490. FAX (907) 790-4497. EMAIL: CEPOA-RD-JFO@usace.army.mil

#### Kenai Peninsula

The Kenai Field Office is responsible for projects located within the Aleutian Chain, the Bristol Bay Borough, the Kenai Peninsula Borough, the Kodiak Island Borough, and the Lake & Peninsula Borough. The Kenai Field Office has relocated, our new physical and mailing address is

U.S. Army Corps of Engineers, Kenai Field Office, 44669 Sterling Highway, Suite B, Kenai, Alaska 99669-7915.  
Phone (907) 283-3519. Fax: 907-283-3981 EMAIL: CEPOA-RD-Kenai@usace.army.mil

#### Sitka

The Sitka Field Office is responsible for projects that are located on Chichagof and Baranof Islands. Communities include: Elfin Cove, Hoonah, Pelican, Port Alexander, Sitka, and Tenakee Springs.

U.S. Army Corps of Engineers, Sitka Field Office, Post Office Box 16, Sitka, Alaska 99835  
Phone (907) 747-0658.

#### All Other Parts of Alaska

U.S. Army Corps of Engineers, Regulatory Division, P.O. Box 6898, JBER, Alaska 995060898.-  
Phone us in Anchorage at (907) 753-2712 or toll free at (800) 478-2712. FAX (907) 753-5567.  
EMAIL: regpagemaster@usace.army.mil

For more information concerning the Corps Regulatory Program visit:  
[www.poa.usace.army.mil/Missions/Regulatory.aspx](http://www.poa.usace.army.mil/Missions/Regulatory.aspx)

# Request for a Jurisdictional Determination from the Regulatory Division of the U.S. Army Corps of Engineers

**Instructions:** Provide the information on this sheet along with a map of the property and send it to one of the Corps offices listed on the back of this form.

Kristie Parsons  
NAME

907-982-3330  
PHONE - HOME

PO Box 13198  
MAILING ADDRESS 1

PHONE - WORK

Arctic\_kristie@yahoo.com  
MAILING ADDRESS 2

FAX

Trapper Creek, AK 99683  
STATE ZIP

**Property Location:** ADL No. 80529, Public Access Road, Arctic Curly Farm Road

**Section** 20 **Township** 26 **Range** 5W **Meridian** Seward **Nearest City** Trapper Creek

**Lot:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Tract:** D-1 **Subdivision Name:** \_\_\_\_\_

**Parcel Number:** \_\_\_\_\_ **Borough:** Matanuska-Susitna

**Physical Address (if any):** Mile 115.9 Parks Highway, Current street sign "Curly Horse Road"

**Directions to the property:** Heading North on Parks Highway, first left (west) road on the north

**Side of Trapper Creek.** This is a DOT gravel pit that has yet to begin reclamation ADL No. 45701.

**How are the boundaries of the property identified?** BLM Monuments

**Do you own the land?** Yes or No it is a Mat-Su Borough parcel

**If "Yes", do we have your permission to visit the property?**  Yes or No

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**Please indicate if you desire a preliminary jurisdictional determination (PJD).** YES or NO  Both

**Signature:** Kristie Parsons

**Date:** June 3, 2015

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**Fairbanks Area**

Page 1 of 2

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Phone (907) 790-4490. FAX (907) 790-4497. EMAIL: CEPOA-RD-JFO@usace.army.mil

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Phone (907) 283-3519. Fax: 907-283-3981 EMAIL: CEPOA-RD-Kenai@usace.army.mil

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For more information concerning the Corps Regulatory Program visit:  
[www.poa.usace.army.mil/Missions/Regulatory.aspx](http://www.poa.usace.army.mil/Missions/Regulatory.aspx)

June 3, 2015

Kristie Parsons  
PO Box 13198  
Trapper Creek, AK 99683

Army Corps of Engineers

RE: JD DOT Gravel Pit, yet to begin reclamation & public road access

Dear Corps,

This JD is being requested as a requirement of the Matanuska-Susitna Borough. There is a parcel (D-1) of MSB land that has 2 road accesses through it. The roads span between the Parks Highway, through D-1 and westward to my parcel 226N05W20B008 containing 60 acres. These two roads provide my parcel with road access on the north side of Trapper Creek.

Road 1) ADL 80529 is a 30' road that has been in use since at least the 1960's by homesteaders. See attached Flood Hazard Area Survey.

Road 2) 60' PUE is undeveloped with its beginning and ending points the same as Road 1 at BLM monuments. See attached MSB T05 map attached. The MSB created this PUE in 1997 for road access between the Parks Highway and my parcel.

Both roads are heavily impacted by the Alaska DOT gravel pit operation which occurred from 1969-1979 and recorded as ADL 45701, and reclamation work has yet to begin. The DOT operation dug gravel out of the pit to the water table. DOT effectively left two pits with a ridge in between them of overburden thus creating the two ponds. DOT, prior to 1977, dug a ditch from one of the ponds (east) in an attempt to drain the pit into Trapper Creek. The date of this ditch digging is know from the homesteader (Bobby Watkins) application to the State to create the road. He described the need to "fill" the ditch within ADL80529. This ditch created lots of conflict at the time as it interrupted the homesteader's access route (personal communication). The ditch was filled as part of the process of creating the ADL in about 1979. Mr. Watkins maintained the road until his death.

In 2015 I applied to the MSB to extract gravel on my parcel and to develop the 60' PUE into a road which will go through both pits with standing water. Currently I use the existing ADL 30' public road for access. Therefore, the MSB is requiring that I obtain a Jurisdictional Determination for both roads. Attached is a letter of entry from the MSB to the Army Corps of Engineers for parcel D-1.

Please let me know if I can provide you with any further assistance.

Kristie Parsons  
982-3330

Im 15-236  
OR 15-150

PROJECT NAME: Jurisdictional Determination for 60' wide PUE and 30' wide road easement (ASLS 79-81) across MSB Tax Parcel ID # 54702000T00D-1

RIGHT OF ENTRY

The undersigned is authorized to act on behalf of the Matanuska-Susitna Borough (hereinafter called Permitter) of the property (hereinafter called Property) and does hereby grant permission to United States Army Corps of Engineers and their authorized personnel (Permittee), to enter onto borough lands for purpose of performing a site visit in conjunction with a Jurisdictional Determination for both the 60' wide Public Use Easement and 30' wide road easement (ASLS 79-81) within the borough land parcel identified and described as follows:

MSB Tax Parcel ID #: 54702000T00D-1  
Legal Description: Tract D-1, containing 29.698 acres, more or less, according to A Subdivision of Tract D, Section 20, Alaska State Cadastral Survey 89-1, recorded in the Talkeetna Recording District on December 11, 1997 as Plat 97-21.

Permittee agrees to defend, indemnify, and hold Permitter harmless from any claims or damages that may arise out of such work on the Property, unless the same is occasioned by the negligence or actions of the Permitter, and/or Permitter's successors, consultants, assigns, licensees, or agents.

It is understood and agreed that this permit does not create for the Permittee any possessory interest in or title to the above-described property except as herein provided for ingress, egress, and the activities described above.

PERMITTEE: United States Army Corps of Engineers

\_\_\_\_\_  
Signature Date

Authority. The individual executing this consent on behalf of the Owner represents that such individual is authorized to do so by requisite action of the Owner.

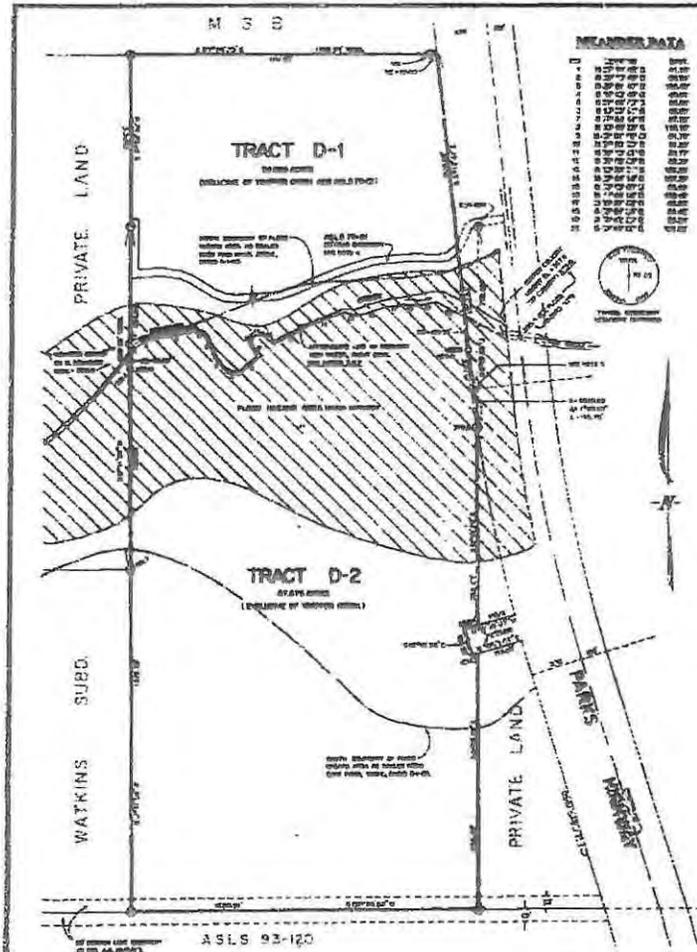
OWNER: MATANUSKA SUSITNA BOROUGH

By:  Date 6/3/15  
Eric Phillips, Community Development Director

Right of Entry

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DR 15-150



**MEASUREMENT DATA**

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**LEGEND**

- 1. EASEMENT GRANTED TO OWNER OF ADJACENT...
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- 42. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 43. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 44. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 45. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 46. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 47. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 48. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 49. EASEMENT GRANTED TO OWNER OF ADJACENT...
- 50. EASEMENT GRANTED TO OWNER OF ADJACENT...

**WATER SUPPLY & SERVICE RECORD**

NO RECORD OF WATER SUPPLY SERVICE IS SHOWN ON THIS MAP. THE LOCATION OF WATER MAINS AND SERVICE LINES IS NOT KNOWN. THE LOCATION OF WATER MAINS AND SERVICE LINES IS NOT KNOWN. THE LOCATION OF WATER MAINS AND SERVICE LINES IS NOT KNOWN.



**NOTARIAL CERTIFICATE**

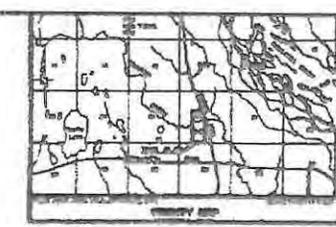
I, the undersigned, being a duly qualified and authorized Notary Public for the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing, and that the same is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing.

*John J. Kelly*      *John J. Kelly*

- NOTES**
1. THIS MAP IS A PRELIMINARY FLOOD HAZARD MAP AND IS NOT TO BE USED AS A BASIS FOR ANY OTHER PURPOSES.
  2. THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) IS A FEDERAL PROGRAM THAT PROVIDES FLOOD INSURANCE TO HOMEOWNERS AND BUSINESS OWNERS.
  3. THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) IS A FEDERAL PROGRAM THAT PROVIDES FLOOD INSURANCE TO HOMEOWNERS AND BUSINESS OWNERS.
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**FLOOD HAZARD NOTE**

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**CERTIFICATE OF AUTHORITY**

I, the undersigned, being a duly qualified and authorized Notary Public for the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing, and that the same is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing.

*John J. Kelly*      *John J. Kelly*

**CERTIFICATE OF ORIGINAL FILE**

I, the undersigned, being a duly qualified and authorized Notary Public for the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing, and that the same is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing.

*John J. Kelly*      *John J. Kelly*

**CERTIFICATE OF PAYMENT OF TAXES**

I, the undersigned, being a duly qualified and authorized Notary Public for the State of Florida, do hereby certify that the foregoing is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing, and that the same is a true and correct copy of the original as shown to me by the person whose name is subscribed to the foregoing.

*John J. Kelly*      *John J. Kelly*

**TRACTS D-1 & D-2**

Section 20, T. 26 N., R. 25 W., S. 11

A FLOOD HAZARD MAP OF TRACTS D-1 & D-2, SECTION 20, T. 26 N., R. 25 W., S. 11, AS SHOWN ON THE ATTACHED MAP.

PREPARED BY: *John J. Kelly*

DATE: 12-11-07

SCALE: 1" = 200'

**FLOOD HAZARD AREA**

- Amended -

MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

350 East Dahlia, Palmer, Alaska 99645

(907)861-7822 \* fax (907)861-7876

PermitCenter@matsugov.us

APPLICATION

Earth Materials Extraction



Carefully read instructions and applicable borough code. Fill out forms completely. Attach information as needed. Incomplete applications will not be processed.

THIS APPLICATION IS FOR MATERIALS EXTRACTION THAT DOES NOT OCCUR WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE. IF YOUR PLAN INCLUDES EXTRACTION WITHIN FOUR FEET OF THE SEASONAL HIGH WATER TABLE YOU MUST COMPLETE THE APPLICATION SPECIFIC TO THAT PURPOSE.

Application fee must be attached, check one:

\$100 for Administrative Permit > earth materials extraction on sites of 20 acres or less

~~\$500 for Conditional Use Permit~~

~~\$1,000 for Interim Materials District - earth materials extraction on sites greater than 20 acres~~ Prior to public hearing, the applicant must also pay for costs of advertising and mailing of public notices.

Subject property Township: 26N, Range: 5W, Section: 20, Meridian Seward

MSB Tax Account # 226N05W20B008

SUBDIVISION: Watkins BLOCK(S): 008, LOT(S):

STREET ADDRESS: 22347 S. Watkins Road

(US Survey, Aliquot Part, Lat. /Long, etc)

\*\* A legal description must be provided for partial-lot Interim Materials Districts\*\*

Ownership If the applicant is different from the owner, then a Letter of Authorization must be included. Is authorization attached? o Yes o No o N/A

Name of Property Owner Name of Agent/ Contact for application

Kristie Parsons

Address:

PO Box 13198

Trapper Creek, AK 99683

Address:

Phone: Hm 982-3330 Fax

Phone: Hm Fax

Wk Cell

Wk Cell

E-mail arctic.kristie@yahoo.com

E-mail

Description What type(s) of material is being extracted? Gravel, Sand, Soils and associated materials

Total acreage area of all parcels on which the activity will occur: 60

Total acreage area of earth material extraction activity: 20

Total cubic yards extraction per year: varies approximately 5,000 to 100,000

Total projected cubic yards to be extracted: 1 million

What is the estimated final year extraction will occur? 2025

Im15-236  
ORIS-150

**Subject:** RE: ADL 80529  
**From:** Sowerwine, James E (DNR) (james.sowerwine@alaska.gov)  
**To:** arctic\_kristie@yahoo.com;  
**Cc:** Andy.Dean@matsugov.us; kevin.vakalis@alaska.gov;  
**Date:** Monday, June 8, 2015 1:16 PM

Ms. Parsons,

DNR is aware of no vacation to date of any part of the ADL 80529 easement. Likewise, our office is not presently in receipt of any request to vacate the easement. Please see attached a copy of the final easement document, previously approved by/issued to DNR on 12/17/1980, for an indefinite term. Please note however that the eastern terminus of the easement is issued only up to the boundary of the DOTPF managed highway, not within the DOTPF managed highway corridor.

I CC'd Kevin Vakalis at DOTPF and Andy Dean at MSB on this message so that all agencies are up to date on DNR correspondence that may be of interest to MSB and DOTPF. Any of the recipients (Kristie, Andy or Kevin) are welcome to call me at 334-2542 if you have any questions about DNR's records for this easement.

Best regards and thanks,

James

James Sowerwine

Natural Resource Specialist

Department of Natural Resources

Division of Mining, Land and Water

Southcentral Region, Easement Management Unit

550 W 7<sup>th</sup> Ave., Suite 900C, Anchorage, AK 99501

(907) 334-2542

Im15-234  
0R15-150

## MATANUSKA-SUSITNA BOROUGH



## Planning Department

## Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-8158

www.matsugov.us

Date: 5/22/2015

RE: IMD Review – Curly Farm Road &amp; 60' Public Use Easement

Reviewed By: Andy Dean ROW Coordinator

## Comments:

1. The gate located on Matanuska-Susitna Borough Land (MSB) must be removed before issuance of any permit from the MSB. This gate has been identified as an illegal encroachment and a certified letter sent to the owner of land to the west who has identified the gate as belonging to her.
2. The MSB has no jurisdiction about the ADL easement. All inquiries about work within the easement, future, or in the past, should be directed to the Department of Natural Resources Mining Land, and Water Division of the State of Alaska. Any work to be performed on Borough Lands will also require a permit from the Borough as required under Title 11 and/or permission granted by the MSB Land & Resource Management even if within the SOA DNR jurisdiction of the ADL or the Public Use Easement (PUE).
3. Mrs. Parson has applied for a construction permit for work in 2016 & 2017 for work in the PUE and for past work in the ADL. The MSB having no jurisdiction on the ADL will not be able to grant her a permit to work within the ADL or for any past work performed until a SOA permit is first issued to the permittee.  
The PUE is the jurisdiction of the MSB. This permit has not been issued at this time but has been reviewed by the MSB (including Land & Resource Management). Other necessary permits need to be issued before issuance, including, but not limited to, the SOA Department of Transportation and Public Facilities driveway permit for access to the Parks Highway. We will need an Approval to Construct from the SOA that access from the SOA DOT/PF Park Hwy right of way has been granted before issuance of the construction permit to build within the 60' PUE to the west of the access point. The other two driveway permits applied for by the applicant, to the MSB, will be used for any needed driveway off the 60' PUE to her property and needed after construction of the access roadway to the location of that access. As we cannot grant access from the ADL, as it is not the MSB's jurisdiction.  
The other Watkins Road driveway permit will only give authority for the placement of an access within the ROW of Watkins Road. Other permits from the SOA will be needed to make use of the existing driveway that continues onto her property and across Trapper Creek. Any other needed Federal, State, or local permit (MSB Construction Permit) must first be obtained before work can begin within the 60' PUE.

Matanuska Susitna Borough  
Planning Department  
Row Coordinator

*Providing Outstanding Borough Services to the Matanuska-Susitna Community.*



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Transportation and  
Public Facilities

CENTRAL REGION  
Regional Director's Office  
4111 Aviation Avenue  
P.O. Box 196900  
Anchorage, Alaska 99519-6900  
Main Phone: (907)269-0770  
Fax: (907)269-0489  
TDD: (907)269-0473  
Web site: dot.alaska.gov

June 12, 2015

Kristie Parsons  
[Arctic\\_kristie@yahoo.com](mailto:Arctic_kristie@yahoo.com)  
Trapper Creek, AK

RE: Letter dated May 29, 2015 – Parks Hwy. access – TRK 15-1011

Dear Ms. Parsons:

The Commissioner requested I reply to your letter dated 5/29/2015 regarding access onto the Parks Highway for your proposed gravel hauling operation and your concern regarding your treatment by Department staff. I hope to give you the information you need to go forward in your endeavor and reassure you of staff efforts.

I do remember our conversation in March. I was expecting photos (which I did not receive) of the access to the Parks Highway, so I could see its current construction. In any instance, when I learned you needed a commercial access, I reiterated our Right of Way (ROW) section's determination that you are required to apply for and receive a commercial driveway/approach road permit from the Department of Transportation & Public Facilities (DOT&PF) for access onto the Parks Highway as a gravel pit operator.

Please understand that a Department of Natural Resources (DNR) right of way permit and a DOT&PF driveway/approach road permit are two different things. The issuance of the ADL ROW permit by DNR secures the easement but does not usurp DOT&PF's responsibility to make sure driveways and approach roads connect safely and prudently to its highways. Even if the original homesteader utilized the ADL access for entry to his parcel, the ADL ROW permit does not guarantee or set in perpetuity where access onto the highway is to be, nor does its issuance negate the need for a driveway/approach road permit. If there was no additional permit needed from DOT&PF in the late 70's, today, that isn't the case. Additionally, the change of use from an easement trail access to a commercial use triggers the requirement for an application and approval of the connection by DOT&PF.

To move forward, you need to apply for a driveway/approach road permit. After your application, development plan and all necessary funds are received; your application will be reviewed by planning, design, construction, utilities, traffic and safety, hydrology and others. Part of the review will include an evaluation of how the development will impact the State's ROW and road facilities in areas like drainage, site distance/safety concerns, utility conflicts, and other matters. In addition, there may be other agency's permits required. Once the reviewers are satisfied that you have proposed a legal and safe access and all other documents and permits are received and approved, you will receive an "Authority to Construct"; this gives you a year to construct the access to your permit application standards and request an inspection from the Department. After passing inspection, a permit is issued.

While the Department has no immediate plans to obliterate the trail access at the site of the ADL ROW easement and normally does not spend resources pursuing compliance from residential beneficiaries of ADL accesses with no driveway

*"Keep Alaska Moving through service and infrastructure."*

permits, the Department might certainly take stronger action against an access being used for a commercial gravel pit operation without a permit, including removing the access until a permit was obtained.

Regarding gravel sales in the area, I want to assure you DOT&PF does not compete with private enterprise. All material sites are owned by DNR. DOT&PF has access to these sites for use of material on its projects. DNR has the right to sell gravel to private companies that are working on DOT&PF's road projects and others. DOT&PF does not receive or control any revenue from gravel sales.

I hope the explanation above gives you the information you need to go forward and assures you DOT&PF will not thwart your efforts to succeed in business. I will be your point of contact at DOT&PF for receiving your permit application and answering other questions. Please let me know if you need assistance in applying; I look forward to helping you. I believe you have my direct phone number and email address already, but, just for the record: 907.269.0772 and [jill.reese@alaska.gov](mailto:jill.reese@alaska.gov).

Sincerely yours,



Jill Reese  
Special Assistant to the Regional Director

Cc: Commissioner Luiken, DOT&PF  
John Linnell, Chief, ROW  
Kevin Vakalis, ROW Agent  
James Sowerwine, Natural Resources Specialist, DNR  
Andy Dean, MSB

Special Meeting  
Trapper Creek Com. Council Handout  
June 28, 2015  
**THE GRAVEL PIT**  
**Open Discussion**  
Prepared by  
Paula Glenka

*The mining operations and its parade of dump trucks will damage residents' quality of life and affect their health. It will raise more dust, truck traffic and noise, lower property values, lower the water table and disturb the aquifer.*

- Kristie Parsons, Watkins Road, Trapper Creek, AK 99683 wants to put a quarry/gravel/sand pit located within Section 20 of Township 26 North Range 5 West and further identified as Tract D-1 – plain and simple. This quarry/sand/gravel pit will be located next to residential property and commercial and tourist driven businesses.
- The land is currently zoned for AFR; Agriculture/Farming/Residential.
- It will disturb the quality of life for the present residents and taxpayers.
- The effects of gravel/sand pits and quarries create loud noises from crushers and screen plants, and chronic dust emissions and pollution and lower property values thereby creating a **public nuisance** for those people **unfortunate** enough to live near such operations.
- Heavy, loud machinery will be used at the quarry/gravel/sand pit. This machinery includes front-end loaders, hydraulic excavators, conveyor systems, grizzly feeders, jaw crushers to pulverize stone, tractors and trucks in and out of the pit daily.
- Quarries/gravel/sand pits are notorious **dust producers**. Most of the dust is fine and easily inhaled. Sand is made up of Silica (quartz). A fine layer of "fugitive dust" will cover everything in the vicinity of the quarry/pit. Irritant dust that **settles in the nose leads to rhinitis**, an inflammation of the mucous membrane. Then the dust particles attack the larger air passages and causes inflammation of the trachea (**tracheitis**) and then **bronchitis**. The most significant reactions of dust on the lung occur in the deepest parts of the lung when sand settles in the lungs. Dust particles collect in the lung tissues, causing injury to the lungs. These substances cause fibrous or scar tissue to form. With silica (sand) so much fibrous tissue and scarring form that lung function can be impaired. The fibrous tissue formation and scarring is called **fibrosis**. Another lung disease caused by the inhalation of dust is "**pneumoconiosis**." This simply means "**dusty lung**."
- The quarry/gravel/sand pit will create **pollution** from fossil fuels from the gas and diesel fuels from machinery and trucks.
- Quarries/gravel/sand mining can change ground water levels. Long-term implications of gravel mining can result in contaminated groundwater, which can affect well water that families rely upon. This contamination of groundwater can happen when the clay-rich sediment that seals the surface of an aquifer is **broken**. When these layers are exposed, they "serve as a conduit for contaminants into the entire aquifer" because the gravel pit "can also allow surface runoff containing extraneous chemicals, such as pesticides,

**IN REVIEW OF THE APPLICATION SUBMITTED BY PARSONS, HAVE THE FOLLOWING BEEN PROVIDED TO THE AGENCIES INVOLVED FOR COMPLETE TRANSPARENCY:**

**Topographic Map**

One area of concern is the topography of a mining site. A map showing elevations, roads, flood plains, property lines, and other natural and human-made features should be provided. It can be used to address runoff, flooding, and equipment storage area questions.

**Geologic Map**

A geologic map of the site is an important piece of information that should be supplied by the mine operator. The information provided by a geologic map will provide answers to questions about the deposit's size and extent, geologic boundaries, clay or shale layers that are protecting lower aquifers, and the amount of unusable material that will need to be stockpiled and stored at the site.

**Hydrologic Information**

Assessing the potential impacts of mining operations on ground-water flow, wells, and surface waters requires hydrologic information. The direction of ground-water flow in the deposit, the location and construction of wells, and any surface-water bodies (streams, lakes, wetlands, and springs) should be displayed on a map of the area at the appropriate scale. If the mine is to be dewatered, the pumping point, volume, and discharge location should also be included. This information will allow local government staff and mining companies to assess the impact a quarry or pit will have on adjacent wells and surface-water features.

**Karst Information - What is Karst?** Globally, more than a billion people depend on karst terrains for their water supplies. These environments host great biodiversity that is poorly understood and contains rare and endangered species. The spectacular geology of karst, as well as significant archaeological and paleontological resources, contributes to the overall scientific, aesthetic, cultural, and economic value of karst landscapes.

Quarries/sand/gravel pits have some particular information needs due to their potential to affect water resources that are not immediately adjacent to the site. An experienced karst hydrologist or geologist should conduct an inventory and survey of springs, sinkholes, stream sinks, caves, and other karst features in the area. Dye tracing may be needed to determine the connection between sinkholes and stream sinks at the site and area springs. Properly assessing the hydrology of the area should aid in siting new quarries in locations where they will not affect springs and streams.

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### Mining Plan

To visualize the size and scope of mining operations, a detailed mining plan should be provided. It should include mining stages; dimensions of the mine; and the location of processing areas, stockpiles, settling ponds, washing facilities, storm water ponds, and roads. This plan could be combined with the topographic map to present an overall view of the site and the mine operations.

### Reclamation Plan

A key issue is the use and character of a mining area after mining operations end. To address this issue, a reclamation plan should be prepared. It needs to detail what reclamation activities will be done during mining, reclamation methods, vegetation types, shape and slope of open water areas, and the future use of the site. This information will allow local governments and the mining companies to tailor the reclamation plan so that the design and use of the reclaimed area is compatible with the surrounding properties.

### Wetlands

Is this property considered wetlands and if so is it protected?

### Conclusions

Studies have shown that in certain areas, mines can affect the local water resources.

Quarries and pits that actively dewater may have impacts on neighboring wells. Areas that need to be avoided include those with **calcareous ferns and large springs**.

## Mark Whisenhunt

---

**From:** Klaus Lerch <klerch@mtaonline.net>  
**Sent:** Monday, June 15, 2015 5:43 PM  
**To:** Mark Whisenhunt  
**Subject:** Trapper Creek Gravel site

Dear Mr. Whisenhunt and the Development Service Division

unfortunately, I did not receive any information from the Borough concerning the permit application for Trapper Creek Gravel, so I do not know the extent of this permit.

When I first heard about it, it was supposed to be a gravel pit. To my understanding this would involve loading of trucks with gravel and hauling it to wherever it is needed. This did not sound to be of too much of an intrusion, and I also support entrepreneurship, especially in a small locality like Trapper Creek.

Today I have heard though that this will involve crushing as well as heavy equipment operation and a lot of traffic with heavy trucks and equipment on a rather large and everyday scale. Since I live right across the street from the proposed gravel pit, this will have a big impact on my quality of life.

Just imagine living in a rural setting - and having done so peacefully for the past 17 years - and all of a sudden being confronted with an operation of that magnitude on the neighboring lot and that much disturbance in your daily life, is not something that anybody would want to support.

Should the permit allow for daily operations of crushing and heavy equipment traffic, I strongly oppose this permit. Could this be limited to one or 2 days a month, I would gladly support it.

With kind regards -

Klaus Lerch

---

This email has been checked for viruses by Avast antivirus software.

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This email is free from viruses and malware because avast! Antivirus protection is active.

<https://www.avast.com/antivirus>

## Mark Whisenhunt

---

**From:** Angela M Sunakorn <sunakorn@mtaonline.net>  
**Sent:** Monday, June 15, 2015 10:22 PM  
**To:** Mark Whisenhunt  
**Subject:** Trapper Creek Gravel

Dear Mr. Whisenhunt,

unfortunately, I did not receive any information from the Borough concerning the permit application for Trapper Creek Gravel, so I do not know the extent of this permit.

When I first heard about it, it was supposed to be a gravel pit. To my understanding this would involve loading of trucks with gravel and hauling it to wherever it is needed. This did not sound to be of too much of an intrusion, and I also support entrepreneurship, especially in a small locality like Trapper Creek.

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Just imagine living in a rural setting - and having done so peacefully for the past 17 years - and all of a sudden being confronted with an operation of that magnitude on the neighbouring lot and that much disturbance in your daily life, is not something that anybody would want to support.

Should the permit allow for daily operations of crushing and heavy equipment traffic, I strongly oppose this permit. Could this be limited to one or 2 days a month, I would gladly support it.

With kind regards -

Angela M Sunakorn

---

This email has been checked for viruses by Avast antivirus software.

<https://www.avast.com/antivirus>

## Mark Whisenhunt

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Saturday, June 20, 2015 8:24 AM  
**To:** Mark Whisenhunt; Ryan Johnston  
**Subject:** Open House

You are welcome to attend and to pass this along to others.

Trapper Creek Gravel  
Open House: July 1, 2015 at 5-6PM

You are invited to come out and see our site, see an enlarged copy of our site development plan, and ask questions of the owner.

Directions: Parks Highway, northbound first left after the Trapper Creek Bridge. You will see Curly Horse Road, turn left on this road and follow it until it ends. You will know you are there as there is nothing else on this road except trees.

Kristie May Parsons  
907-982-3330

## Mark Whisenhunt

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Monday, June 22, 2015 3:22 PM  
**To:** Mark Whisenhunt  
**Subject:** hours

Hi Mark,

Today I noticed that in your conditions you listed that my hours to be restricted to M-Sat from 8am-8pm. I am wondering why I am being restricted to less hours and days per week than the rules allow and I submitted in my application? About half of the properties in Trapper Creek are recreational use properties and the owners are primarily here on weekends.

Thank you,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

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## Mark Whisenhunt

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**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Tuesday, June 23, 2015 7:50 AM  
**To:** Mark Whisenhunt  
**Subject:** Re: hours

OK, we did not discuss. But I understand. Thank you,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

*The information in this e-mail and any attachments are for the sole use of the intended recipient and may contain privileged and confidential information. If you are not the intended recipient, any use, disclosure, copying or distribution of this message or attachment is strictly prohibited. If you believe that you have received this e-mail in error, please contact the sender immediately and delete the e-mail and all of its attachments.*

---

**From:** Mark Whisenhunt <[Mark.Whisenhunt@matsugov.us](mailto:Mark.Whisenhunt@matsugov.us)>  
**To:** Kristie May <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**Sent:** Tuesday, June 23, 2015 7:27 AM  
**Subject:** RE: hours

Good morning Kristie,

I thought we spoke about this; however, if we did not, I apologize.

I discussed this condition with my supervisor and we felt that it was reasonable to recommend this condition due to the proximity of residential uses in the area. Do keep in mind that this is a recommendation to the Planning Commission. You will have an opportunity to speak at the hearing and you may address anything you like, including any concerns with our recommendation(s).

Thank you for the email.

Respectfully,

Mark Whisenhunt, CFM  
Planner II  
Matanuska-Susitna Borough  
Office: (907) 861-8527  
Fax: (907) 861-7876  
[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)

---

**From:** Kristie May [[mailto:arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)]  
**Sent:** Monday, June 22, 2015 3:22 PM  
**To:** Mark Whisenhunt  
**Subject:** hours

Hi Mark,

Today I noticed that in your conditions you listed that my hours to be restricted to M-Sat from 8am-8pm. I am wondering why I am being restricted to less hours and days per week than the rules allow and I submitted in my application? About half of the properties in Trapper Creek are recreational use properties and the owners are primarily here on weekends.

Thank you,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

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## Mark Whisenhunt

---

**From:** Sara Jansen  
**Sent:** Friday, June 26, 2015 12:19 PM  
**To:** Mark Whisenhunt  
**Subject:** FW: TCCC Minutes, Agenda, Petition  
**Attachments:** Agenda TCCC 2015 06-18 draft.rtf; Agenda TCCC 2015 06-28 Special Mtg.rtf; Petition 6-18-2015.pdf

**From:** Trapper Creek Community Council [<mailto:trappercreek2010@gmail.com>]  
**Sent:** Friday, June 26, 2015 8:41 AM  
**To:** TCCC  
**Subject:** TCCC Minutes, Agenda, Petition

Attached are copies of the June 18 Council Meeting, Agenda for Special Meeting June 28, and Petition to discuss proposed gravel pit. This is on open meeting.

Teleconference 733-7370 at 6:30 pm.

Trapper Creek Community Council

# Trapper Creek Community Council

## AGENDA

Regular Meeting      6:30 PM      Thursday, June 18, 2015

- I. Call to Order
- II. Determination of Quorum
- III. Minutes of Preceding Meeting
- IV. Borough Assembly Report
- V. TCCSA CIP Report
- VI. RSA 30 Report
- VII. Treasurer Report
- VIII. Revenue Share Reports
  - A. FY2012
    1. Oral History
    2. Council Operating Costs
  - B. FY2013
    1. TCCSA Operating Expenses
    2. TCCSA Conex Container
    3. TCCSA Tools & Implements
- IX. Correspondence / Current Mail
- X. Public Forum
- XI. Unfinished Business
  - A. Borough approval of FY2014 Revenue Share funding and disbursement of funds
  - B. Spring Community Clean-Up
- XII. New Business
- XIII. Date of next meeting
- XIV. Adjournment

(This agenda subject to modifications according to need of the public and its members)

Trapper Creek Community Center

Milepost 115.2 George Parks Highway, turn left on E. TC Park Circle

PO Box 13021, Trapper Creek, AK 99683-0321; Teleconference (907) 733-7370

# Trapper Creek Community Council

## AGENDA

**Special Meeting      6:30 PM      Sunday, June 28, 2015**

- I. Call to Order
- II. Determination of Quorum
- III. Business: Discuss proposed gravel pit by Kristie Parsons
- IV. Date of next meeting
- V. Adjournment

(This agenda subject to modifications according to need of the public and its members)

Trapper Creek Community Center

Milepost 115.2 George Parks Highway, turn left on E. TC Park Circle

PO Box 13021, Trapper Creek, AK 99683-0321; Teleconference (907) 733-7370

JUNE 18, 2015

WE THE UNDERSIGNED WOULD LIKE TO PETITION THE TRAPPER CREEK COMMUNITY COUNCIL TO CONDUCT A MEETING FOR THE PURPOSE OF DISCUSSING THE PROPOSED GRAVEL PIT BY KRISTIE PARSONS

SIGN	PRINT	ADDRESS
Martine Bee	MARTIN BEE	Box 2 99683
Diane Bee	Diane Bee	" " "
Ralph Kolbeck	Ralph Kolbeck	Box 13175 T.C. 99683
Laura Derungs	Laura Derungs	Box 130 T.C.
Mlaus Lerd	Mlaus Lerd	Box 13030 T.C.
Cole McAlister	Cole McAlister	Box 13515 T.C.
Laura Parry	LAURA PARRY	P.O. Box 13074 T.C. 99683
Paul Shaw	Paul Shaw	T.C. Box 13024 T.C. 99683
Annal M. Griffin	Annal M. Griffin	Box 13196 TC 99683
Chint Robson	Chint Robson	P.O. Box 13074 T.C. 99683
Rhonda Butts	Rhonda Butts	P.O. Box 13343 TC 99683

IM15-236  
OR15-150

Draft COUNCIL MEETING MINUTES

Community Park Building  
Milepost 115.2 George Parks Highway, turn left on TC Park Circle

Regular Meeting          6:30 PM          Thursday, June 18, 2015

- I. Meeting called to order 6:37 pm.
- II. Board Members in Attendance: Miller, Glenka, Kolbeck and guest Randall Kowalke
- III. Reading and approval of minutes from May
- IV. Assembly Report: TCCSA approved for money to finish building
- V. TCCSA CIP Report: \$32,343.30 Remaining. No Change, getting bids ready for new building.
- VI. RSA 30 Report: None
- VII. Treasurer's Report: Checking \$236.44 & Savings: \$25.24
- VIII. Revenue Sharing Project Updates:
  - A. FY2012
    - 1. Oral History – \$951.84 Remaining
    - 2. TCCC Costs – \$1.35 Remaining
  - B. FY2013
    - 1. TCCSA Operating – \$845.34 Remaining
    - 2. TCCSA Conex – \$1,500 Remaining
    - 3. TCCSA Tools - \$7.76 Remaining
- IX. Current Mail: Read
- X. Public Forum: None
- XI. Unfinished Business:
  - A. FY2014 Revenue Share projects approved by Borough. Council returned notarized documents and waiting for check so can distribute funds and MOA's to the following:
    - a. Administrative Costs for Trapper Creek Community Council - \$1,000
    - b. Operating Expenses, June 2015-2016, TC Park & Cemetery - \$12,800
    - c. Upper Susitna Food Pantry - \$3,000
    - d. Operating funds TC Nordic Ski Club's Bearcat Snow Machine & Two Groomers \$829
    - e. Trapper Creek Winter Trail Grooming - \$2,500
    - f. Trapper Creek Learning Garden & Pat Drover Memorial Garden Projects - Partially funded \$71
  - B. Highway cleanup efforts are still in effect through June 30<sup>th</sup>. Bags available at Trading Post.
- XII. New Business:
  - A. Discussion for calling a special meeting to discuss proposed gravel pit. Motion made by Martin Bee to recess meeting until 6:30 pm, June 19, 2015. Motion passed unanimously. Meeting reconvened at 6: pm. Petition handed into the council to hold a special meeting to discuss proposed gravel pit. Meeting scheduled for 6:30 pm on June 28, 2015.
- XIII. Date of next regular meeting scheduled for July 16, 2015 at 6:30 pm.
- XIV. Meeting adjourned at 6:36 pm

(Minutes taken by Council Secretary, Levi Miller)

Approved:

_____	_____	_____	_____
Chairperson	Date	Secretary	Date

Trapper Creek Community Council  
PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference

*Im 15-234  
OR 15-150*

## Mark Whisenhunt

---

**From:** Sara Jansen  
**Sent:** Friday, June 26, 2015 12:19 PM  
**To:** Mark Whisenhunt  
**Subject:** FW: TCCC Minutes 6-18  
**Attachments:** Minutes 2015 06-18.rtf

**From:** Trapper Creek Community Council [<mailto:trappercreek2010@gmail.com>]  
**Sent:** Friday, June 26, 2015 8:45 AM  
**To:** TCCC  
**Subject:** TCCC Minutes 6-18

Woops - here you go

## Mark Whisenhunt

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Wednesday, July 01, 2015 10:36 AM  
**To:** Mark Whisenhunt; Ryan Johnston  
**Subject:** Fw: JD request (UNCLASSIFIED)  
**Attachments:** smime.p7s

Hi, Here is a copy for your records.

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

----- Forwarded Message -----

**From:** "McCoy, Shane POA" <[Shane.M.Mccoy@usace.army.mil](mailto:Shane.M.Mccoy@usace.army.mil)>  
**To:** "arctic\_kristie@yahoo.com" <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**Cc:** "Ruth, Julie C POA" <[Julie.C.Ruth@usace.army.mil](mailto:Julie.C.Ruth@usace.army.mil)>; "Pagemaster, Reg POA" <[regpagemaster@usace.army.mil](mailto:regpagemaster@usace.army.mil)>  
**Sent:** Tuesday, June 30, 2015 2:31 PM  
**Subject:** JD request (UNCLASSIFIED)

Classification: UNCLASSIFIED  
Caveats: NONE

Dear Ms Parsons:

The Corps Regulatory Division is in receipt of your June 8, 2015 Department of the Army jurisdictional request. Your project has been assigned file number POA-2011-263, Trapper Creek, which should be referenced in future correspondence.

Your proposal has been assigned to Ms. Julie Ruth. You can contact your project manager via email at [Julie.C.Ruth@usace.army.mil](mailto:Julie.C.Ruth@usace.army.mil), or by phone at (907) 753-2738, if you have questions or to check on the status of your Request.

For additional information about our Regulatory Program, visit our web site at [www.poa.usace.army.mil/Missions/Regulatory.aspx](http://www.poa.usace.army.mil/Missions/Regulatory.aspx).

Sincerely,

Shane McCoy  
Chief, South Section  
U.S. Army Corps of Engineers  
Regulatory Division, CEPOA-RD  
P.O. Box 6898

JBER, AK 99506-0898  
(907) 753-2715

Classification: UNCLASSIFIED  
Caveats: NONE

## Mark Whisenhunt

---

**From:** Sara Jansen  
**Sent:** Monday, July 06, 2015 9:06 AM  
**To:** Mark Whisenhunt  
**Subject:** FW: TCCC Minutes re Gravel Pit  
**Attachments:** Minutes 2015 06-28.rtf; Petition 6-18-2015.pdf

FYI

**From:** Trapper Creek Community Council [<mailto:trappercreek2010@gmail.com>]  
**Sent:** Friday, July 03, 2015 6:14 PM  
**To:** TCCC  
**Subject:** TCCC Minutes re Gravel Pit

Attached are the minutes from the General/Special Meeting held June 28. The meeting was called by petition, also attached.

Trapper Creek Community Council

COUNCIL MEETING MINUTES

Community Park Building  
Milepost 115.2 George Parks Highway, turn left on TC Park Circle

General/Special Meeting          6:30 PM          Thursday, June 28, 2015

- I. Meeting called to order 6:39 pm.
- II. Board Members in Attendance: Miller, Grelson Kolbeck and Glenka. Members present: Shawn and Jennifer Stankowitz, Randolph Killian, John Glenka, Klaus Lerch, Martin and Diane Bee, Laura DeRungs, Ken and Peggy Marsh, Angela Parsons, Lon McCullough and Kristie Parsons.
- III. Agenda approved. Parsons objects to two Council members not stepping aside due to their being somewhat closely tied to the issue.
- IV. Public Forum: Open discussion on the proposed gravel pit issue.

Concerns:

- Parsons previous practices
- Road access
- Hours of operation
- Noise pollution
- Proper engineering
- Potential of expansion of operation (Rock Crusher and Asphalt Plant)
- Water contamination
- Crossing of the stream
- Wetland crossing at the existing ADL (secondary access)
- The effect on local business and property values
- What will happen to the over burden
- Access road being close to the stream
- Development of the lot closer to the road

Straw poll of gravel pit opposition: 8 opposed to pit, 3 in favor of pit, 2 abstained

Discussion of the talking points that will be brought forth by a Council representative as public comment to the Borough at the Planning meeting July 6<sup>th</sup> in Palmer.

Motion by Grelson to accept the talking points discussed at the meeting, seconded by Diane Bee.  
Motion passed unanimously.

- V. Meeting adjourned at 9:05 pm

(Minutes taken by Council Secretary, Levi Miller)

Approved:

Chairperson	Date	Secretary	Date

Trapper Creek Community Council  
PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference

Im15-236  
OR15-150

JUNE 18, 2015

WE THE UNDERSIGNED WOULD LIKE TO PETITION THE TRAPPER CREEK  
COMMUNITY COUNCIL TO CONDUCT A MEETING FOR THE PURPOSE OF  
DISCUSSING THE PROPOSED GRAVEL PIT BY KRISTIE PARSONS

SIGN	PRINT	ADDRESS
Martine Bee	MARTIN BEE	Box 2 99683
Diane Bee	Diane Bee	" "
Ralph Kolbeck	Ralph Kolbeck	Box 13175 T.C. 99683
Laura Derungs	Laura Derungs	Box 130 T.C.
Mlaus Larch	Mlaus Larch	Box 13030 T.C.
Cole McAlister	Cole McAlister	Box 13515 T.C.
Laura Perry	LAURA PERRY	P.O. Box 13074 T.C. 99683
Paul Shew	Paul Shew	T.C. Box 13024 TC 99683
Annak M. Griffin	Annak M. Griffin	Box 13196 TC 99683
Clint Robson	Clint Robson	P.O. Box 13074 T.C. 99683
Rhonda Butts	Rhonda Butts	P.O. Box 13343 TC 99683

IM15-236  
OR15-150

## Mark Whisenhunt

---

**From:** Alex Strawn  
**Sent:** Monday, July 06, 2015 11:15 AM  
**To:** Mark Whisenhunt; Shannon Bodolay  
**Subject:** FW: No response to Conflicting Right-of-Way information  
**Attachments:** Flood Map.pdf

**From:** Alex Strawn  
**Sent:** Wednesday, June 24, 2015 3:59 PM  
**To:** 'Kristie May'  
**Subject:** RE: No response to Conflicting Right-of-Way information

Hi Kristie,

I apologize for any confusion that has occurred resulting from the Borough process. This is a fairly complex matter as it requires multiple government agencies and various types of permits.

While the State has asserted jurisdiction for development within the ADL, the Borough also has jurisdiction as they are the underlying property owner. MSB II.10.020 requires a permit for any encroachment on Borough-owned land.

A flood hazard development permit is required for the section of road that falls within the Special Flood Hazard Area. I have attached a map showing the area where this is the case.

The Borough has jurisdiction over any construction within the 60' PUE. However, if you do obtain a permit from the Borough to develop within the 60' PUE, you will still need to get a permit from the state for the portion that falls within the Parks Highway ROW.

Depending on the extent of your development, other agencies may require permits including but not limited to the following:

- U.S. Army Corps Section 404 Permit
- State of Alaska DEC notice of intent for construction general permit or multi-sector general permit and storm water pollution prevention plan
- ADF&G Fish habitat permit

Please do not hesitate to contact me should you require further clarification or if you have additional questions regarding this matter.

**Alex Strawn**  
Development Services Manager  
Matanuska-Susitna Borough  
350 E. Dahlia Palmer, AK 99645

(907) 861-7854

**From:** Kristie May [[mailto:arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)]  
**Sent:** Monday, June 22, 2015 3:42 PM  
**To:** Alex Strawn  
**Subject:** No response to Conflicting Right-of-Way information

Mr. Strawn,

I am writing you today as I have not received a response to the below email. Have you read the attached public document that Andy Dean submitted? Today a public person contacted me to ask about the MSB statement that it has no jurisdiction about the ADL easement yet Mr. Dean states that I must remove a gate within the ADL "before issuance of any permit from the MSB." This person asked, how is it that MSB is withholding my permits when it claims to have "no jurisdiction about the ADL easement"? In item 3. Mr. Dean further causes confusion by stating that "The MSB having no jurisdiction on the ADL will not be able to grant her a permit to work within the ADL or for any past work performed until a SOA permit is first issued to the permittee." Very confusing as Mr. Dean just said in the prior paragraph that MSB has no jurisdiction so why would I keep applying for permits with the MSB with no jurisdiction? Additionally DNR has submitted a clear statement that only DNR has jurisdiction over the ADL.

Frankly I cannot understand the double talk of Mr. Dean's letter and could not explain to a community member who is also confused by the attached public comment. Can you please clarify the attached 5/22/15 comments in language that is clear and concise and not full of non-relevant information provided for my IMD application? I would also appreciate clarification on the issues in the below email.

Thank you,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

----- Forwarded Message -----

**From:** Kristie May <[arctic\\_kristie@yahoo.com](mailto:arctic_kristie@yahoo.com)>  
**To:** "[andy.dean@matsugov.us](mailto:andy.dean@matsugov.us)" <[andy.dean@matsugov.us](mailto:andy.dean@matsugov.us)>; Alex Strawn <[alex.strawn@matsugov.us](mailto:alex.strawn@matsugov.us)>; Mark Whisenhunt <[mark.whisenhunt@matsugov.us](mailto:mark.whisenhunt@matsugov.us)>  
**Sent:** Tuesday, June 2, 2015 1:43 PM  
**Subject:** Conflicting Right-of-Way information

Andy,

I have just had the opportunity to read your public comments letter dated May 22, 2015. In this letter you are contradicting prior information you explicatively stated and provided to me that I relied on to be factual. Prior to this letter you stated that you/MSB controlled and regulated the ADL 80529 road and asserted your authority over the ADL road. You told me to submit an application for construction of the ADL road even though it was already constructed by someone else and to submit a driveway application for my parcel for existing and future driveways. I did that on March 13, 2015. Based on your May 22 letter, I never should have done that.

In March you specifically told me that you "spoke with DNR and determined that MSB was the authority" over the road and not DNR. Now your letter states MSB has no "jurisdiction" over the ADL but I should still get permits from MSB if I need to do any work on the ADL because it is on MSB land. Do you now consider the ADL Borough land? The historic records that I have, identify that Bob Watkins purchased .91 acres from the State of Alaska for the purpose of creating a 30' public road to adjoin the Parks Highway. My understanding from DNR's Bob Sowerwine is that the road is permanently a public access road owned and controlled by the State of Alaska not MSB. Mr. Sowerwine was very helpful and seemed to think that you were working towards positive resolutions for my access. Likewise, I would like positive resolutions and to stop being directed down unnecessary avenues with misinformation or irrelevant information.

Your May 22 letter contains a lot of language about other agencies. I am confused as to which of all of the stuff in this letter is under your right-of-way authority, can you please identify that more clearly and specifically so that I know what I am accountable for to the MSB Right-of-Way department for my driveways and the PUE development?

I also received an undated "Acknowledgement of Application" Permit #P015092 that I need clarification on. I did submit an application on March 13, 2015. The Acknowledgement of Application letter states that I will receive an Authorization to construct letter with what is needed to do. I have not yet received that for the driveways or PUE development. Also why do I need to meet item #7 and get a Flood Plain Development Permit? My existing, historically used since the 1960's, driveways are not in the Flood Hazard Plain zone and neither is the PUE. This seems like an odd requirement for a driveway permit or the PUE. Please explain if this is a requirement or suggestion and for which?

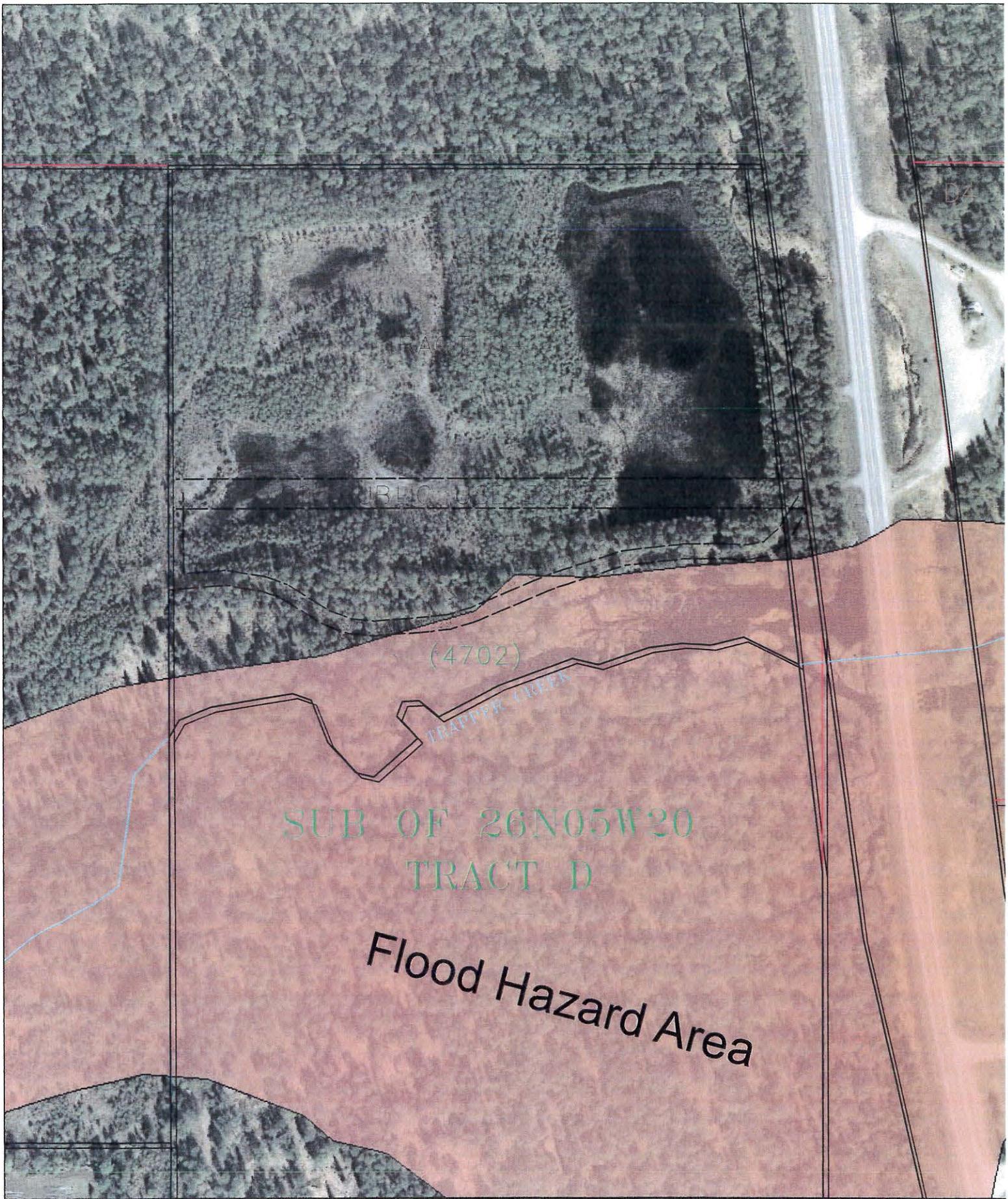
I have lost trust in anything that I am told about MSB right-of-way authority and my required actions with all the mixed messages I have been given by the department since March 2015. I am spinning my wheels trying to understand all the mixed messages and to be in compliance with MSB.

Attached is the May 22, 2015 letter referenced.

Sincerely,

Kristie May Parsons, M.Ed. Special Education  
907-982-3330

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**Matanuska Susitna Borough**  
**Permit Center**

June 24, 2015

PUBLIC HEARINGS

0 250 500 Feet



IM 15-236  
OR 15-150

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DEPARTMENT OF THE ARMY  
ALASKA DISTRICT, U.S. ARMY CORPS OF ENGINEERS  
REGULATORY DIVISION  
P.O. BOX 6898  
JBER, ALASKA 99506-0898

JUL 16 2015

Regulatory Division  
POA-2011-263

Kristie Parsons  
Post Office Box 13198  
Trapper Creek, AK 99683

Dear Ms. Parsons:

This letter is in response to your June 3, 2015, request for a Department of the Army (DA) jurisdictional determination for a parcel of land identified as MSB Tax Parcel #5470200T00D-1 for your proposed access road. The property is located within Section 20, T. 26 N., R. 5 W., Seward Meridian, USGS map AK-Talkeetna B-1; at Latitude 62.3257° N., Longitude 150.2539° W.; Tract D-1; Matanuska-Susitna Borough, near Trapper Creek, Alaska. Your project has been assigned number POA-2011-263, Trapper Creek, which should be referred to in all correspondence with us.

Based on our review of the information you provided and available to our office, we have preliminarily determined the subject property contains waters of the U.S., and/or wetlands, under the Corps' regulatory jurisdiction. See the attached Preliminary Jurisdictional Determination (PJD) Form. Please sign and return the form to our office. A PJD is not appealable. At any time you have the right to request and obtain an Approved Jurisdictional Determination, which can be appealed. If it is your intent to request an Approved JD, do not begin work until one is obtained.

Section 404 of the Clean Water Act requires that a DA permit be obtained for the placement or discharge of dredged and/or fill material into waters of the U.S., including jurisdictional wetlands (33 U.S.C. 1344). The Corps defines wetlands as those areas that are inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions.

Section 10 of the Rivers and Harbors Act of 1899 requires that a DA permit be obtained for structures or work in or affecting navigable waters of the U.S. (33 U.S.C. 403). Section 10 waters are those waters subject to the ebb and flow of the tide shoreward to the mean high water mark, and/or other waters identified by the Alaska District.

Im15-236  
OR15-150

Nothing in this letter excuses you from compliance with other Federal, State, or local statutes, ordinances, or regulations.

If you have questions, please contact me via email at Julie.C.Ruth@usace.army.mil, by mail at the address above, by phone at (907) 753-2735. For more information about the Regulatory Program, please visit our website at <http://www.poa.usace.army.mil/Missions/Regulatory.aspx>.

Sincerely,

A handwritten signature in blue ink, appearing to read "Julie Ruth", written in a cursive style.

Julie Ruth  
Regulatory Specialist

Enclosures

Im15-236  
OR15-150

# Preliminary Jurisdictional Determination Form

This preliminary JD find that there "may be" waters of the United States on the subject project site that could be affected by the proposed activity based on the following information:

District Office	Alaska District Office	File/ORM #	2011-263	PJD Date	Jul 10, 2015
State	AK	City/County	Trapper Creek		
Nearest Waterbody	Trapper Creek		Name and Address of Person Requesting PJD		
Project Location	Section(s) 20	Township	26	N	Kristie Parsons P.O. Box 13198 Trapper Creek, AK 99683
Meridian	Seward	Range	5	W	
USGS Quad Map	AK-Talkeetna B-1	Latitude	62.3257	N	Longitude 150.2539 W
Subdivision Name, Block, Lot, Directions to Project Site	Tract D-1, Mile 115.9 Parks Highway, current street sign "Curly Horse Road". Heading north on Parks Highway, first left (west) road on the north side of Trapper Creek. This is a DOT gravel pit that has yet to begin reclamation.				

Identify (Estimate) Amount of Waters in the Review Area	Stream Flow	Name of Any Water Bodies on the Site Identified as Section 10 Waters:
<u>Non-Wetland Waters:</u>		Tidal: <input type="text"/>
<input type="text"/> Linear ft <input type="text"/> Width <input type="text"/> Acres	<input type="text"/>	Non-Tidal: <input type="text"/>
<u>Wetlands</u>		<input checked="" type="checkbox"/> Office (Desk) Determination
<input type="text"/> Acres Cowardin Class: <input type="text"/>		<input type="checkbox"/> Field Determination
		Date of Site Visit: <input type="text"/>

**SUPPORTING DATA:** Data Review for Preliminary JD (check all that apply - checked items should be included in case file and, where checked and requested, appropriately reference sources below)

- Maps, plans, plots or plat submitted by or on behalf of the applicant/consultant:
- Data sheets prepared/submitted by or on behalf of the applicant/consultant.
  - Office concurs with data sheets/delineation report.
  - Office does not concur with data sheets/delineation report.
- Data Sheet prepared by the Corps
- Corps navigable waters' study:
- USGS NHD Data.
- USGS 8 and 12 digit HUC maps.
- U.S. Geological Survey map(s) Cite quad name:
- USDA Natural Resources Conservation Service Soil Survey. Citation:
- National Wetlands Inventory map(s):
- State/Local Wetland Inventory map(s):
- FEMA/FIRM map(s):
- 100-year Floodplain Elevation:
- Photographs:
  - Aerial (Name & Date)
  - Other (Name & Date)
- Previous determination(s). File # and date of response letter:
- Other Information:

Im 15-236  
OR 15-150

**IMPORTANT NOTE:** The information recorded on this form has not necessarily been verified by the Corps and should not be relied upon for later jurisdictional determinations.

[Signature] 7/15/2015  
Signature and Date of Regulatory Project Manager  
(REQUIRED)

\_\_\_\_\_  
Signature and Date of Person Requesting Preliminary JD  
(REQUIRED, unless obtaining the signature is impracticable)

**EXPLANATION OF PRELIMINARY AND APPROVED JURISDICTIONAL DETERMINATIONS:** 1. The Corps of Engineers believes that there may be jurisdictional waters of the United States on the subject site, and the permit applicant or other affected party who requested this preliminary JD is hereby advised of his or her option to request and obtain an approved jurisdictional determination (JD) for that site. Nevertheless, the permit applicant or other person who requested this preliminary JD has declined to exercise the option to obtain an approved JD in this instance and at this time. 2. In any circumstance where a permit applicant obtains an individual permit, or a Nationwide General Permit (NWP) or other general permit verification requiring "preconstruction notification" (PCN), or requests verification for a non-reporting NWP or other general permit, and the permit applicant has not requested an approved JD for the activity, the permit applicant is hereby made aware of the following: (1) the permit applicant has elected to seek a permit authorization based on a preliminary JD, which does not make an official determination of jurisdictional waters; (2) that the applicant has the option to request an approved JD before accepting the terms and conditions of the permit authorization, and that basing a permit authorization on an approved JD could possibly result in less compensatory mitigation being required or different special conditions; (3) that the applicant has the right to request an individual permit rather than accepting the terms and conditions of the NWP or other general permit authorization; (4) that the applicant can accept a permit authorization and thereby agree to comply with all the terms and conditions of that permit, including whatever mitigation requirements the Corps has determined to be necessary; (5) that undertaking any activity in reliance upon the subject permit authorization without requesting an approved JD constitutes the applicant's acceptance of the use of the preliminary JD, but that either form of JD will be processed as soon as is practicable; (6) accepting a permit authorization (e.g., signing a proffered individual permit) or undertaking any activity in reliance on any form of Corps permit authorization based on a preliminary JD constitutes agreement that all wetlands and other water bodies on the site affected in any way by that activity are jurisdictional waters of the United States, and precludes any challenge to such jurisdiction in any administrative or judicial compliance or enforcement action, or in any administrative appeal or in any Federal court; and (7) whether the applicant elects to use either an approved JD or a preliminary JD, that JD will be processed as soon as is practicable. Further, an approved JD, a proffered individual permit (and all terms and conditions contained therein), or individual permit denial can be administratively appealed pursuant to 33 C.F.R. Part 331, and that in any administrative appeal, jurisdictional issues can be raised (see 33 C.F.R. 331.5(a)(2)). If, during that administrative appeal, it becomes necessary to make an official determination whether CWA jurisdiction exists over a site, or to provide an official delineation of jurisdictional waters on the site, the Corps will provide an approved JD to accomplish that result, as soon as is practicable.

Im 15-236  
OR 15-150

## Mark Whisenhunt

---

**From:** Upper Su Conservation District <usswcd@mtaonline.net>  
**Sent:** Friday, July 17, 2015 7:53 PM  
**To:** Mark Whisenhunt  
**Subject:** a concern  
**Attachments:** Mat-Su Assembly letter 2015.doc

Dear Mr Whisenhunt,

I am emailing a letter, attached, with concerns regarding the proposed gravel pit in Trapper Creek. This letter is from the Upper Susitna Soil & Water Conservation District Board of Directors. Mat-Su Borough Assembly Member, Vern Halter, suggested I send this letter to you so you could include it with the permit application.

Please let me know if you have any questions or concerns.

Sincerely,

Laura

Laura Hoffman  
USSWCD District Manager  
HC 89 Box 8461  
Talkeetna, Alaska 99676  
Phone: 907-733-7923  
Fax: 907-373-7928  
[www.usswcd.org](http://www.usswcd.org)



**UPPER SUSITNA SOIL AND WATER CONSERVATION DISTRICT**

**USSWCD**  
**HC 89 Box 8461**  
**Talkeetna, AK 99676**  
907-733-7923  
usswcd@mtaonline.net

To: Mark Whisenhunt, Mat-Su Borough

Date: 7/16/2015

Dear Mr. Whisenhunt;

We are writing to express our concern about the gravel pit being proposed to be built in Trapper Creek. We have expressed concern at the Mat-Su Borough Planning Commission meeting on July 6, 2015 but would like to also share our concerns with the Mat-Su Assembly. We wanted to bring it to your attention first since you are the local area's Assembly representative.

The specific reasons we are concerned are listed below. Firstly, we are concerned about the safe removal of gravel without spreading invasive plants. Orange hawkweed is one highly ranked (very hard to remove, pernicious, and persistent) invasive plant which we know is heavily concentrated in most of the agricultural fields surrounding the location of the proposed gravel pit. There very well may be orange hawkweed and other invasives currently infesting the ground where the gravel pit would be constructed. Many federal and state dollars have been spent on the removal of this very species by the district's Youth Conservation Corps. Invasive plants are toxic to other plants, deplete moose browse, ruin bird nesting habitat, degrade salmon and other fish species' spawning habitats, reduce crop production completely over time, among many other negative impacts to our natural resources and ecosystems. To avoid these negative impacts precautions need to be taken at gravel pits, such as thoroughly cleaning off all equipment before leaving the gravel pit and going to other sites and being regularly inspected and certified as weed free gravel.

Secondly, we are concerned about the reclamation efforts at this site after the 10 years of gravel excavation is complete. Specifically, the re-establishment of top soil after such impacts have occurred. Lastly, we are concerned about the number of heavy duty equipment and vehicles traveling to and from the gravel pit. The trucks will go right along Trapper Creek and exit onto the Parks Highway. Trapper Creek is a spawning creek for salmon and many other species of fish and we are concerned about the effects these vehicles could have on this habitat. We believe there might be reason to have spill precautions in place on this road and erosion controls installed.

Thank you for your consideration and we appreciate your time. Please let us know if you have any questions for us.

Sincerely,  
The Upper Susitna Soil & Water Conservation District  
Board of Directors

Im15-23b  
ORIS-150

**Mark Whisenhunt**

---

**From:** Kristie May <arctic\_kristie@yahoo.com>  
**Sent:** Sunday, September 20, 2015 4:35 PM  
**To:** Mark Whisenhunt  
**Subject:** follow up

Greetings from the Bering Sea,

It snowed here today, ick. At least the moose I got was plump and the birds have nice fat --into my freezer with the blueberries!

I just wanted to touch base and let you know that the Army Corps has made a Preliminary JD for the new road construction. I am filling out the fill permit and will get the draft permit to Ryan for the MSB portion of the permit.

Kristie May Parsons  
907-982-3330

Im15-236  
OR 15-150

CODE ORDINANCE

Sponsored by:  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH**  
**ORDINANCE SERIAL NO. 15-150**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.28.090 (A), ADDING AN INTERIM MATERIALS DISTRICT KNOWN AS TRAPPER CREEK GRAVEL, LOCATED WITHIN TOWNSHIP 26 NORTH, RANGE 5 WEST, SECTION 20, PARCEL B8 (TAX ID# 26N05W20B008), SEWARD MERIDIAN.

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WHEREAS, the rationale and intent of this ordinance are found in IM 15-236 which accompanies this ordinance; and

WHEREAS, an application for an Interim Material District was submitted by Kristie Parsons (dba Trapper Creek Gravel) to remove earth materials from 22347 S. Watkins Road, located within Township 26 North, Range 5 West, Section 20, Seward Meridian; and

WHEREAS, it is the intent of the Matanuska-Susitna Borough to recognize the value and importance of promoting the utilization of natural resources within its boundaries; and

WHEREAS, the purpose of MSB 17.28 is to establish an Interim Materials District within the Borough to allow resource extraction activities as an interim use of land while promoting the public health, safety, order, prosperity, and general welfare of the borough through regulation of land use to reduce the adverse impacts of land uses and development between and among properties; and

WHEREAS, it is the further purpose of MSB 17.28 to promote compatible and orderly development; and

WHEREAS, the Planning Commission has reviewed this application, associated materials, and the staff report, with respect to standards set forth in MSB 17.28; and

WHEREAS, the Planning Commission conducted a public hearing on June 15 and July 6, 2015 regarding this IMD request; and

WHEREAS, the Planning Commission found that the proposed Interim Materials District is compatible with the goals and policies of the Borough Wide Comprehensive Plan (2005 Update); and

WHEREAS, the Planning Commission found that the proposed Interim Materials District does not negatively affect public health, safety or general welfare; and

WHEREAS, the Planning Commission found that the proposed Interim Materials District has met the site development standards of MSB 17.28 including compliance with all required local, state, and federal laws; and

WHEREAS, on July 6, 2015 the Planning Commission adopted Resolution 15-20 recommending approval of the interim materials district;

BE IT ENACTED:

Section 1. Classification. Sections 1, 3, and 4, are non-code, Section 2 of this ordinance is of a general and permanent

nature and shall become part of the Borough Code.

Section 2. Amendment of subsection. MSB 17.28.090(A) is hereby amended as follows:

(11) Trapper Creek Gravel, within Township 26 North, Range 5 West, Seward Meridian, Section 20, and more specifically described as:

The South one-half of the Southwest one-quarter of the Northwest one-quarter (S $\frac{1}{2}$ SW $\frac{1}{4}$ NW $\frac{1}{4}$ ) AND the Northwest one-quarter of the Southwest one-quarter (NW $\frac{1}{4}$ SW $\frac{1}{4}$ ), of Section 20, Township 26 North, Range 5 West, Seward Meridian, located in the Talkeetna Recording District, Third Judicial District, State of Alaska.

Section 3. Special Conditions. The approved Interim Materials District shall be subject to the following conditions:

1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.

2. All permits related to access development shall be obtained prior to any earth material extraction activities.

3. If the State of Alaska approves use of ADL #80529, a flagger and signage (approved by ADOT) shall be used while operating on the single lane road.

4. Neither South Watkins Road, South Desolution Street, nor South Kula Road may be used as access for any earth material

extraction activities.

5. All extraction activities, including all activity that causes noise, dust, or traffic, shall be limited to 8am to 6pm, Monday through Saturday, except rock crushing and screening activities are limited to 8am to 6pm Monday through Friday.

6. If the material extraction operation is altered or expands, an amendment to the Interim Materials District shall be required.

7. The operation shall comply with the maximum permissible sound level limits allowed in MSB Code, per the requirements of MSB 17.28.060(A)(5)(a) - Site Development Standards and MSB 8.52 - Noise, Amplified Sound, and Vibration.

8. All construction exits shall comply with standard Alaska Pollutant Discharge Elimination System requirements to minimize off-site vehicle tracking of sediments and discharges to storm water.

9. If cultural remains are found during material extraction activities, the MSB Cultural Resources Division shall be contacted immediately so the remains can be documented.

10. Any hazardous material drips, leaks, or spills shall be promptly attended to and properly treated.

11. A four-foot vertical separation shall be maintained between all excavation and the seasonal high water table.

12. The applicant and/or operator shall comply with the

reclamation standards of MSB 17.28.067.

13. Visual screening shall be achieved and maintained by using a combination of a 100-foot wide vegetative buffer and earthen berm 10-feet in height, as described in the application material.

14. Along the western edge of the extraction area at the farm trail identified in the application material, a 10-foot tall berm shall be constructed and maintained within the 100 foot vegetated buffer sufficient to buffer the trail area.

15. An undisturbed buffer shall be left and no earth material extraction activities shall take place within 100 linear feet from a lake, river, stream, or other water body, including wetlands. The 100-foot buffer shall be flagged prior to earth material extraction activities.

16. If required, illumination devices shall be mounted no taller than 20-feet in height and shall utilize downward directional shielding devices.

17. Vehicles and equipment shall be staged at a designated location and all equipment shall be inspected for leaks prior to use each day.

18. On-site maintenance of vehicles shall be done in an area where all leaks can be contained with drip pans or other discharge prevention devices.

19. Borough staff shall be permitted to enter onto any

portion of the property to inspect the site or any equipment associated with mining activities.

20. All activity shall be conducted in compliance with state or federal regulations governing the items listed in MSB 17.28.040(B)(1), 17.28.040(B)(2), and 17.28.040(B)(3).

21. Earth material extraction activities authorized by this legislation shall expire 120 months from this approval.

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

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VERN HALTER, Borough Mayor

ATTEST:

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LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Appropriation of \$209,000 from Midway Road Service Area No. 9 fund balance, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

**AGENDA OF: December 1, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	WRB	11-16-15
	Public Works Director	TJD	16 Nov 15
	Finance Director	Ch. J. [unclear]	
	Borough Attorney	WS	
	Borough Clerk	JMM	11/20/15

**ATTACHMENT(S):** Ordinance Serial No. 15-151  
 Fiscal Note: Yes x No \_\_\_\_\_  
 Resolution 15-02 from Road Service Area 9, Board of Supervisors  
 Road Maintenance & Repair Capital Projects List for RSA 9, 2pp

*Ordinance 15-152 Im 15-243*

**SUMMARY STATEMENT:** The Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Excess funds from the RSA no. 9 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works would like to transfer \$209,000 from the Midway Road Service Area No. 9 fund balance, Fund 270, to Project No. 30036, Fund 410 for Midway Road Service Area No. 9 Capital Projects.

**RECOMMENDATION OF ADMINISTRATION:** Approve an appropriation of \$209,000 from Midway Road Service Area No. 9 fund balance, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

*IM NO. 15-243  
 OR 15-151  
 OR 15-152*

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 1, 2015

SUBJECT: Appropriation of \$209,000 from Midway Road Service Area No. 9 fund balance, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED *\$209,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 270.272.000	PROJECT #
TO ACCOUNT : 410.000.000.xxx.xxx	PROJECT # 30036
VERIFIED BY: 	CERTIFIED BY:
DATE: 11-18-15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			209			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA Fund Balance</i>			209			
TOTAL			209			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: \*The estimated remaining amount in fund balance, Fund 270 is \$49,871 with this appropriation, if adopted.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: *Cherienne Stundel Sportec* DATE: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_ DATE: *11/19/15*

*Im15-242  
Im15-243  
OR15-151  
OR15-152*

**A RESOLUTION OF THE ROAD SERVICE AREA #9, MIDWAY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$209,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.**

WHEREAS, the Road Service Area #9, Midway Fund Balance has a balance of approximately \$259,569; and

WHEREAS, it is the desire of the Road Service Area #9, Midway Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #9, Midway Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #9, Midway Board of Supervisors request \$209,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #9, Midway Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$209,000 from Fund Balance 270.272.000 to Capital Improvements Project 30036.6600

APPROVED by the Road Service Area #9, Midway Board of Supervisors:

  
\_\_\_\_\_  
RSA #9 Supervisor

10 27 15  
Date

  
\_\_\_\_\_  
RSA #9 Supervisor

10 27 15  
Date

\_\_\_\_\_  
RSA #9 Supervisor

\_\_\_\_\_  
Date

Im15-242  
Im15-243  
OR15-151  
OR15-152

Resolution No. 15-02

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2015

ASSEMBLY PERSON: Dist 3 Ron Arvin  
 RSA SUPER Will Barickman  
 RSA PRIMARY: Carol Selkirk  
 RSA ALT: Daniel Tucker  
 RSA ALT: VACANT

ROAD SERVICE AREA: 9 MIDWAY

PROJECT # 30036

APPROX AVAILABLE RSA FUNDING \$3,630,658  
 APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0					N/A
3	RSA ROADS 30036.66	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS 30036.66	PAVEMENT MAINTENANCE	\$70,000	\$70,000				YES
5	Yadon Dr (.49) Country Lane (.20)	Design / Utility Relocate and Upgrade (.69)	\$375,000	\$375,000				YES
6	Meadow Dr (.49) Country Cir (.10)	Design / Utility Relocate and Upgrade (.59)	\$335,000	\$335,000				YES
7	Angas St (.10) Mark Dr (.63)	Design / Utility Relocate and Upgrade (.83)	\$325,000	\$325,000				YES
8	Snider Drive (.28)	Utility Relocate & Upgrade (.28) 65%	\$175,000	\$175,000				YES
9	Willow Lane (.13) Elderberry Dr (.22) Redwood Lane (.14) Mariann Place (.20)	Design / Utility Relocate and Upgrade (.69)	\$325,000	\$325,000				YES
10	Bartlet Cir (.09) Mitzie Ct (.15) Begich Cir (.08) Reeve Cir (.06)	Design Utility Relocate Upgrade (.38)	\$230,000	\$230,000				YES
11	Lower Mesa Dr (.19) Audrie Street (.24) Lea Street (.19)	Design / Utility Relocate and Upgrade (.62)	\$150,000	\$150,000				YES

Im 15-242  
 Im 15-243  
 OR 15-151 OR 15-152

12	Pioneer Dr (.58)	Design / Utility Relocate and Upgrade (.58)	\$300,000	\$300,000				YES
13	Middle Mesa Dr (.27) Lower Cir (.20)	Design / Utility Relocate and Upgrade (.47)	\$150,000	\$150,000				YES
14	Yadon Dr (.49) Country Lane (.20)	Pave w/2" A.C. (.69) 50% MSB Match	\$207,000	\$103,500	\$103,500			YES
15	Meadow Dr (.49) Country Cir (.10)	Pave w/2" A.C. (.59) 50% MSB Match	\$177,000	\$88,500	\$88,500			YES
16	Old Meridian Cir (.10) Angas St (.10) Mark Dr (.63)	Pave w/2" A.C. (.83) 50% MSB Match	\$249,000	\$124,500	\$124,500			YES
17	Willow Lane (.13) Elderberry Dr (.22) Redwood Lane (.14) Mariann Place (.20)	Pave w/2" A.C. (.56) 50% MSB Match	\$237,000	\$118,500	\$118,500			YES
18	Bartlet Cir (.09) Mitzie Ct (.15) Begich Cir (.08) Reeve Cir (.06)	Pave w/2" A.C. (.38) 50% MSB Match	\$114,000	\$57,000	\$57,000			YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$3,519,000</b>	<b>\$3,027,000</b>	<b>\$492,000</b>			
19	Trent Cir (.17) Adele Cir (.19) August Cir (.11)	Design / Utility Relocate and Upgrade (.47)	\$250,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
20	Denelle St (.27) Saphire Rd (.22)	Design / Utility Relocate and Upgrade (.49)	\$175,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
21	Pioneer View Cir (.32) Wilderness Dr (.48)	Design / Utility Relocate and Upgrade (.80)	\$375,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$800,000</b>					

Im15-242  
 Im15-243  
 OR15-151  
 OR15-152

**SUBJECT:** Reappropriation of \$60,000 from Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

**AGENDA OF: December 1, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>MM 11/5/15</i>	
	Public Works Director	<i>TAL</i>	<i>5 Nov 15</i>
	Finance Director	<i>Cy [Signature]</i>	
	Borough Attorney	<i>JS</i>	
	Borough Clerk	<i>[Signature]</i>	<i>11/20/15</i>

**ATTACHMENT(S):** Ordinance Serial no. 15- 152  
 Fiscal Note: Yes x No \_\_\_\_\_  
 Resolution 15-01 from the Road Service Area 9, Board of Supervisors  
 Road Maintenance & Repair Capital Projects List for RSA 9, approved with AM 14-152, 2pp

*Ordinance 15-151 IM 15-242*

**SUMMARY STATEMENT:** The Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to ensure that the capital projects scheduled for completion are fully funded and fund additional projects under the capital projects. The Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to transfer \$60,000 from the Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, Fund 270, to Project No. 30036, Fund 410 for Midway Road Service Area No. 9 Capital Projects.

**RECOMMENDATION OF ADMINISTRATION:** Approve a reappropriation of \$60,000 from Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 1, 2015

SUBJECT: Reappropriation of \$60,000 from Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, Fund 270, to Fund 410, Project No. 30036, for Midway Road Service Area No. 9 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <b>YES</b> NO
AMOUNT REQUESTED *\$60,000	FUNDING SOURCE RSA OPERATING
FROM ACCOUNT # 270.000.000.428.600	PROJECT #
TO ACCOUNT : 410.000.000.xxx.xxx	PROJECT # 30036
VERIFIED BY: <i>Barbara Samzok</i>	CERTIFIED BY:
DATE: <i>11/13/15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2017	FY2018
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			<i>60</i>			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other			<i>60</i>			
TOTAL			<i>60</i>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: \*The estimated remaining amount in the FY16 operating budget is \$110,312 with this reappropriation, if adopted.

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: *Chapman Road* \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *[Signature]* \_\_\_\_\_ DATE: *11/13/15*

*Im15-243  
Im15-242  
OR15-151 OR15-152*

**A RESOLUTION OF THE ROAD SERVICE AREA #9, MIDWAY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$60,000 FROM THE FY2016 OPERATING BUDGET TO THE CAPITAL IMPROVEMENTS PROGRAM.**

WHEREAS, the Road Service Area #9, Midway Operating Maintenance account has a balance of approximately \$169,974; and

WHEREAS, it is the desire of the Road Service Area #9, Midway Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the RSA #9, Midway Board of Supervisors request \$60,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #9, Alpine Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$60,000 from FY2016 Operating Budget Fund 270.000.000.428.600 to Capital Improvements Project 30036.6600

APPROVED by the Road Service Area #9, Alpine Board of Supervisors:

  
\_\_\_\_\_  
RSA #9 Supervisor

10 27 15  
Date

  
\_\_\_\_\_  
RSA #9 Supervisor

10 27 15  
Date

\_\_\_\_\_  
RSA #9 Supervisor

\_\_\_\_\_  
Date

Resolution 15-01

IM15-243  
IM15-242  
OR15-151  
OR15-152

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2015

ASSEMBLY PERSON: Dist 3 Ron Arvin  
 RSA SUPER Will Barickman  
 RSA PRIMARY: Carol Selkirk  
 RSA ALT: Daniel Tucker  
 RSA ALT: VACANT

ROAD SERVICE AREA: 9 MIDWAY

PROJECT # 30036

APPROX AVAILABLE RSA FUNDING \$3,630,658  
 APPROX AVAILABLE GRANT FUNDING

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0					N/A
3	RSA ROADS 30036.66	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS 30036.66	PAVEMENT MAINTENANCE	\$70,000	\$70,000				YES
5	Yadon Dr (.49) Country Lane (.20)	Design / Utility Relocate and Upgrade (.69)	\$375,000	\$375,000				YES
6	Meadow Dr (.49) Country Cir (.10)	Design / Utility Relocate and Upgrade (.59)	\$335,000	\$335,000				YES
7	Angas St (.10) Mark Dr (.63)	Design / Utility Relocate and Upgrade (.83)	\$325,000	\$325,000				YES
8	Snider Drive (.28)	Utility Relocate & Upgrade (.28) 65%	\$175,000	\$175,000				YES
9	Willow Lane (.13) Elderberry Dr (.22) Redwood Lane (.14) Mariann Place (.20)	Design / Utility Relocate and Upgrade (.69)	\$325,000	\$325,000				YES
10	Bartlet Cir (.09) Mitzie Ct (.15) Begich Cir (.08) Reeve Cir (.06)	Design Utility Relocate Upgrade (.38)	\$230,000	\$230,000				YES
11	Lower Mesa Dr (.19) Audrie Street (.24) Lea Street (.19)	Design / Utility Relocate and Upgrade (.62)	\$150,000	\$150,000				YES

Im15-243  
 Im15-242  
 DR15-152  
 DR15-151

12	Pioneer Dr (.58)	Design / Utility Relocate and Upgrade (.58)	\$300,000	\$300,000				YES
13	Middle Mesa Dr (.27) Lower Cir (.20)	Design / Utility Relocate and Upgrade (.47)	\$150,000	\$150,000				YES
14	Yadon Dr (.49) Country Lane (.20)	Pave w/2" A.C. (.69) 50% MSB Match	\$207,000	\$103,500	\$103,500			YES
15	Meadow Dr (.49) Country Cir (.10)	Pave w/2" A.C. (.59) 50% MSB Match	\$177,000	\$88,500	\$88,500			YES
16	Old Meridian Cir (.10) Angas St (.10) Mark Dr (.63)	Pave w/2" A.C. (.83) 50% MSB Match	\$249,000	\$124,500	\$124,500			YES
17	Willow Lane (.13) Elderberry Dr (.22) Redwood Lane (.14) Mariann Place (.20)	Pave w/2" A.C. (.56) 50% MSB Match	\$237,000	\$118,500	\$118,500			YES
18	Bartlet Cir (.09) Mitzie Ct (.15) Begich Cir (.08) Reeve Cir (.06)	Pave w/2" A.C. (.38) 50% MSB Match	\$114,000	\$57,000	\$57,000			YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$3,519,000</b>	<b>\$3,027,000</b>	<b>\$492,000</b>			
19	Trent Cir (.17) Adele Cir (.19) August Cir (.11)	Design / Utility Relocate and Upgrade (.47)	\$250,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
20	Denelle St (.27) Sapphire Rd (.22)	Design / Utility Relocate and Upgrade (.49)	\$175,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
21	Pioneer View Cir (.32) Wilderness Dr (.48)	Design / Utility Relocate and Upgrade (.80)	\$375,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$800,000</b>					

Im15-243 GR15-152  
 Im15-242 GR15-151

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-151**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$209,000 FROM MIDWAY ROAD SERVICE AREA NO.9 FUND BALANCE, FUND 270, TO FUND 410, PROJECT NO. 30036, FOR MIDWAY ROAD SERVICE AREA NO. 9 CAPITAL PROJECTS.

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WHEREAS, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, excess funds from the RSA no. 9 Midway fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to transfer \$209,000 from Midway Road Service Area No. 9 fund balance, Fund 270, to Fund 410, Project No. 30036, for the Midway Road Service Area No. 9 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$209,000

OR 15-152  
Im 15-243

from Midway Road Service Area No. 9, fund balance, Fund 270, to Fund 410, Project No. 30036, Midway Road Service Area No. 9 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

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VERN HALTER, Borough Mayor

ATTEST:

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LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

NON-CODE ORDINANCE

By: Borough Manager  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15- 152**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A REAPPROPRIATION OF \$60,000 FROM THE MIDWAY ROAD SERVICE AREA NO. 9 FISCAL YEAR 2016 OPERATING BUDGET, FUND 270, TO FUND 410, PROJECT NO. 30036, FOR MIDWAY ROAD SERVICE AREA NO. 9 CAPITAL PROJECTS.

WHEREAS, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department would like to support as many capital upgrades as possible; and

WHEREAS, transferring funds to the capital projects will ensure all scheduled capital projects are fully funded; and

WHEREAS, transferring funds to the capital projects will allow additional projects to be added to the Capital Projects lists; and

WHEREAS, the Midway Road Service Area No. 9 Board of Supervisors and the Public Works Department requests a reappropriation of \$60,000 from the Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, fund 270, to Fund 410, Project No. 30036, for the Midway Road Service Area No. 9 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Reappropriation source. The Matanuska-Susitna Borough Assembly hereby approves the reappropriation of \$60,000 from the Midway Road Service Area No. 9 Fiscal Year 2016 operating budget, fund 270, to Fund 410, Project No. 30036,

Midway Road Service Area No. 9 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 4.75.005(A)(4), MEMBERSHIP; TO ADD AN ADDITIONAL ASSEMBLY MEMBER SEAT TO THE FISH AND WILDLIFE COMMISSION.

**AGENDA OF:** December 1, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	BJH	For Mayor Halter
	Borough Attorney	NS	
	Borough Clerk	jam	11/20/15 <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">BSA</span>

**ATTACHMENT (S) :** Fiscal Note: YES \_\_\_ NO X  
 MSB 4.75.005 (1 pp)  
 Ordinance Serial No. 15-153 (2 pp)

**SUMMARY STATEMENT:** This legislation is coming forward at the request of Mayor Halter.

**RECOMMENDATION OF ADMINISTRATION:** Present to the Assembly for consideration.

CODE ORDINANCE

Sponsored by: Mayor Halter  
Introduced:  
Public Hearing:  
Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-153**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 4.75.005(A)(4), MEMBERSHIP; TO ADD AN ADDITIONAL ASSEMBLY MEMBER SEAT TO THE FISH AND WILDLIFE COMMISSION.

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BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 4.75.005(A)(4), is hereby amended as follows:

(A) The commission is composed of seven members and shall consist of the following representatives:

- (1) one sports fishing representative;
- (2) one hunting representative;
- (3) four at-large representatives; and
- (4) [ONE] two borough assembly representatives.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this -

day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

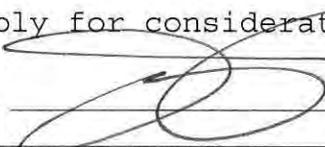
**MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 15-253**

**SUBJECT:** AMENDING THE SCOPE OF WORK FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY "STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE" (SAFER) GRANT, PROJECT NO. 45270, DOWNGRADING THE PROJECT POSITION TO A HUMAN RESOURCES ASSISTANT, RANGE 19.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	<i>KB</i>	
1	Finance Director	<i>Jel</i>	12/4/15
2	Borough Attorney	<i>AS</i>	
3	Borough Clerk	<i>JRM</i>	12/7/15 

**ATTACHMENT (S):** Fiscal Note: Yes  No   
 Resolution Serial No. 15- 118

**SUMMARY STATEMENT:**

The Matanuska-Susitna Borough was notified by the U.S. Department of Homeland Security that a "Staffing for Adequate Fire and Emergency Response" (SAFER) grant was approved in the amount of \$490,067 for the West Lakes Fire Service Area in 2014. This is funding a project, full-time position dedicated to the recruitment and retention of Borough firefighters.

The Assembly accepted and appropriated the above grant funds with adoption of Ordinance Serial Number 14-052. A full time project employee was hired into this position but they have resigned, leaving the position vacant as of September 2, 2015.

It has been determined that downgrading the position to Human Resources Assistant will better meet operational needs and is a more effective and fiscally efficient use of this project position.

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation which will approve amending the scope of work for the U.S. Department of Homeland Security "Staffing For Adequate Fire and Emergency Response" (SAFER) grant, project 45270, downgrading the project position to a Human Resources Assistant - Range 19.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: December 15, 2015

REQUEST: Amending the scope of work for the U.S. Department of Homeland Security "Staffing for Adequate Fire and Emergency Response" (SAFER) grant, project 45270, downgrading the project position to a Human Resources Assistant – Range 19.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$ <u>*89,190</u>	FUNDING SOURCE <u>Fed. Grant</u>
FROM ACCOUNT # <u>405-000-000-411-200</u>	PROJECT # <u>45270</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>12/4/15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>\$89,190</u> →					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	<u>\$89,190</u> →					
Other						
TOTAL	<u>\$89,190</u> →					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \*Note: Funding expires 10/17/2016. Also,  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature] Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 12/4/15

above amount/represents cost of employee. There is also \$224,810 for other items as noted in Resolution

IM No. 15-253  
Resolution No. 15-118

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-118**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR THE U.S. DEPARTMENT OF HOMELAND SECURITY "STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE" (SAFER) GRANT, PROJECT NO. 45270, DOWNGRADING THE PROJECT POSITION TO A HUMAN RESOURCES ASSISTANT, RANGE 19.

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WHEREAS, the Matanuska-Susitna Borough was notified by the U.S. Department of Homeland Security that a "Staffing for Adequate Fire and Emergency Response" (SAFER) grant was approved in the amount of \$490,067 for the West Lakes Fire Service Area in 2014; and

WHEREAS, this is funding a project, full-time position dedicated to the recruitment and retention of Borough firefighters; and

WHEREAS, the Assembly accepted and appropriated the above grant funds with adoption of Ordinance Serial Number 14-052; and

WHEREAS, a full time project employee was hired into this position but they have resigned, leaving the position vacant as of September 2, 2015; and

WHEREAS, it has been determined that downgrading the position to Human Resources Assistant will better meet operational needs and is a more effective and fiscally efficient use of this project position.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the updated scope of work for the U.S. Department of Homeland Security SAFER grant, project no. 45270:

**SCOPE OF WORK**

- Wages and benefits for a project-funded employee (Human Resources Assistant - Range 19) for the purpose of Regional Fire Service Area on-call responder recruitment and retention for up to four years or until the grant funds budgeted for this purpose expire or are expended
- Mileage costs
- Contractual costs (to include video production, placement of media advertising, and printing of brochures)
- Supplies and equipment (including recruitment equipment, banners, and necessary office supplies)

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

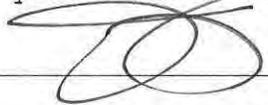
\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk  
(SEAL)

**SUBJECT:** REVISING THE EMERGENCY SERVICES FEE SCHEDULE FOR RESCUE SERVICES EFFECTIVE JANUARY 1, 2016.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
1	Finance Director	JMG	12/4/15
2	Borough Attorney	NS	
3	Borough Clerk	JLM	12/7/15 

**ATTACHMENT (S) :** Fiscal Note: Yes X No       
 Resolution Serial No. 15- 119

**SUMMARY STATEMENT:**

There are substantial direct and indirect costs associated with Rescue services provided within the borough. The assembly has determined that it is in the best interest of the public to offset the costs of providing Rescue services in the borough. Past and current operating, fuel, and supply expenses continue to determine the costs to the borough to provide Rescue services.

Emergency Services Administration has reviewed the Rescue services fees as presented to the assembly and has approved the changes to the Rescue Services Fee Schedule and recommends an effective date of January 1, 2016:

<b>CURRENT RESCUE SERVICE FEES</b>	<b>Initial Response &amp; the First Hour</b>	<b>Each Add'l Half-Hour</b>
<b>Command Vehicle and Incident Commander</b>	\$100	\$50
<b>Medic Assist Only, no extrication</b>	(flat fee) \$100	n/a
(applies to all rescue incidents)		
<b>Motor vehicle accident w/extensive extrication:</b>		
Apparatus charge	\$300	\$150
Use of heavy hydraulics	(flat fee) \$200	n/a
Use of lifting airbags	(flat fee) \$200	n/a
<b>Low angle rescue (less than 60 degree incline):</b>		
Apparatus charge	\$300	\$150
Use of ropes, pulleys, etc.	(flat fee) \$200	n/a
<b>Off road (ATV/snow machine):</b>		
Apparatus charge (rescue truck)	\$300	\$150
Tow vehicle/trailer	\$200	\$150
<b>Search and Rescue:</b>		
(would request the ability to waive fees in certain instances such as a lost child)		
Personnel only	(flat fee) \$150	n/a
<b>Hazardous Materials Incident:</b>		
Support for explosives team	\$300 - large apparatus	
	\$100 - command vehicle	
	\$200 - decontamination trailer	
Support for chemical spill team	\$300	\$150
Support for biohazard team	\$300	\$150
<b>Water/Ice/Mud Rescue:</b>		
Apparatus charge (rescue truck)	\$300	\$150
Tow vehicle/boat	\$200	\$150
Tow vehicle/air boat	\$300	\$150

<b>PROPOSED RESCUE SERVICE FEES</b>	<b>Initial Response &amp; the First Hour</b>	<b>Each Add'l Half-Hour</b>
<b>Medic Assist Only, no extrication</b>	(flat fee) \$100	n/a
(applies to all rescue incidents)		
<b>Motor vehicle accident w/extensive extrication:</b>		
Per Apparatus charge	\$300	\$150

<b>PROPOSED RESCUE SERVICE FEES</b>	<b>Initial Response &amp; the First Hour</b>	<b>Each Add'l Half-Hour</b>
<b>Rope rescue (less than 60 degree incline):</b>		
Per Apparatus charge	\$300	\$150
Use of ropes, pulleys, etc.	(flat fee) \$200	n/a
<b>Back Country (ATV/snow machine):</b>		
Per Apparatus charge (rescue truck)	\$300	\$150
Per Snow Machine/ATV	\$200	\$150
<b>Search and Rescue:</b>		
(would request the ability to waive fees in certain instances such as a lost child)		
Personnel only	(flat fee) \$150	n/a
<b>Hazardous Materials Incident:</b>		
Support for explosives team	\$300 per large apparatus	
	\$100 per command vehicle	
	\$200 per decontamination trailer	
Support for chemical spill team	\$300	\$150
Support for biohazard team	\$300	\$150
<b>Water/Ice/Mud Rescue:</b>		
Per Apparatus charge (rescue truck)	\$300	\$150
Per boat (other than air boat)	\$200	\$150
Air boat	\$300	\$150

**RECOMMENDATION OF ADMINISTRATION:**

Approval of the attached legislation which revises the Emergency Services fee schedule for Rescue Services effective January 1, 2016.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: December 15, 2015

REQUEST: Revising the Emergency Services Fee Schedule for Rescue Services effective January 1, 2016.

ORIGINATOR: Bill Gamble, Director, Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ <u>*</u>	FUNDING SOURCE <u>Rescue Fee Revenue</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>100.000.000.3XX,XXX</u>	PROJECT #
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>12-3-15</u>	DATE:

EXPENDITURES/REVENUES:		(Thousands of Dollars)				
OPERATING	FY16	FY17	FY18	FY19	FY20	FY21
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	<u>*</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>
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FUNDING:		(Thousands of Dollars)				
General Fund	<u>*</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>
State/Federal Funds						
Other						
TOTAL	<u>*</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>	<u>→</u>

POSITIONS:						
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Amount cannot be determined. It is dependent upon the number and types of services provided.

PREPARED BY: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_  
 APPROVED BY: [Signature]

Phone: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Date: 12/2/15

IM No. 15-259  
 Resolution No. 15-119

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION NO. 15-119**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ADOPTING THE REVISED EMERGENCY SERVICES FEE SCHEDULE FOR RESCUE SERVICES EFFECTIVE JANUARY 1, 2016.

WHEREAS, there are substantial direct and indirect costs associated with Rescue services provided within the borough; and

WHEREAS, the assembly has determined that it is in the best interest of the public to offset the costs of providing Rescue services in the borough; and

WHEREAS, past and current operating, fuel, and supply expenses continue to determine the costs to the borough to provide Rescue services; and

WHEREAS, Emergency Services Administration has reviewed the Rescue services fees as presented to the assembly; and

WHEREAS, Emergency Services Administration has approved the changes to the Rescue Services Fee Schedule and recommends an effective date of January 1, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly adopts the revised fee schedule for Rescue services based upon the following schedule of fees:

<b>RESCUE SERVICE FEES</b>	<b>Initial Response &amp; the First Hour</b>	<b>Each Add'l Half-Hour</b>
<b>Command Vehicle and Incident Commander</b>	\$100	\$50
<b>Medic Assist Only, no extrication</b>	(flat fee) \$100	n/a
(applies to all rescue incidents)		
<b>Motor vehicle accident w/extensive extrication:</b>		
Per Apparatus charge	\$300	\$150
Use of heavy hydraulics	(flat fee) \$200	n/a

<b>RESCUE SERVICE FEES</b>	<b>Initial Response &amp; the First Hour</b>	<b>Each Add'l Half-Hour</b>
<b>Rope rescue (less than 60 degree incline):</b>		
Per Apparatus charge	\$300	\$150
Use of ropes, pulleys, etc.	(flat fee) \$200	n/a
<b>Back Country (ATV/snow machine):</b>		
Per Apparatus charge (rescue truck)	\$300	\$150
Per Snow Machine/ATV	\$200	\$150
<b>Search and Rescue:</b>		
(would request the ability to waive fees in certain instances such as a lost child)		
Personnel only	(flat fee) \$150	n/a
<b>Hazardous Materials Incident:</b>		
Support for explosives team	\$300 per large apparatus	
	\$100 per command vehicle	
	\$200 per decontamination trailer	
Support for chemical spill team	\$300	\$150
Support for biohazard team	\$300	\$150
<b>Water/Ice/Mud Rescue:</b>		
Per Apparatus charge (rescue truck)	\$300	\$150
Per boat (other than air boat)	\$200	\$150
Air boat	\$300	\$150

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_\_ day  
of \_\_\_\_\_, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Resolution holding the Alaska Department of Transportation and Public Facilities accountable for the services they provide the residents of the Matanuska-Susitna Borough.

**AGENDA OF:** December 15, 2015

**Assembly Action:**

**MANAGER RECOMMENDATION:** Present to the Assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	Cap Projects	Assembly member Mayfield
	Capital Projects Director	CPB	
	Borough Attorney	NS	
	Borough Clerk	JAM	12/7/15

**ATTACHMENT (S):** Fiscal Note: YES \_\_\_\_\_ NO X  
 Resolution Serial No. 15-120 (3 pp)

**SUMMARY STATEMENT:** This resolution is brought forward by Assembly Member Dan Mayfield to address concerns regarding Alaska Department of Transportation and Public Facilities winter road maintenance in the Matanuska-Susitna Borough.

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-120**

A RESOLUTION OF THE MATANUSKA-SUSITNA (MAT-SU) BOROUGH ASSEMBLY HOLDING THE ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (ADOT&PF) ACCOUNTABLE FOR THE SERVICES THEY ARE REQUIRED TO PROVIDE THE RESIDENTS OF THE MATANUSKA-SUSITNA BOROUGH

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WHEREAS, the State of Alaska is obligated by 23 USC 116 and other legal and regulatory requirements to maintain its roadways in a non-negligent manner; and

WHEREAS, winter road maintenance by ADOT&PF —in the Mat-Su Borough has been inadequate during the months of October and November of 2015; and

WHEREAS, several Mat-Su Borough schools were closed in October and November due to ADOT&PF's lack of timely snow removal; and

WHEREAS, safety of our residents and visitors on the road system is of paramount concern; and

WHEREAS, the ADOT&PF roadway corridors throughout the Central Region in the Mat-Su Borough are significant in transporting goods and people; and

WHEREAS, these roads are essential to maintain a balanced economy throughout the state; and

WHEREAS, minimal winter road maintenance is a public health and life safety concern, resulting in increased vehicle

accidents, loss of property and even fatalities; and

WHEREAS, Trunk Road, Seldon Road, Wasilla-Fishhook and Palmer-Fishhook Roads, Fairview Loop Road and Big Lake Road are currently designated Maintenance Priority Level 3 ADOT&PF roads; and

WHEREAS, Bogard Road and the Palmer-Wasilla Highway are currently designated Maintenance Priority Level 2 ADOT&PF roads; and

WHEREAS, the Palmer-Wasilla Highway should be elevated to a Priority Level 1 ADOT&PF road as it is part of the National Highway System and has been nominated to be designated as a highway safety corridor due to the number of critical injuries and fatalities.

NOW, THEREFORE, BE IT RESOLVED, current winter road maintenance on ADOT&PF roads in the Mat-Su Borough is not meeting the essential needs of the traveling public.

NOW, THEREFORE, BE IT FURTHER RESOLVED, funding for ADOT&PF Central Region's winter maintenance should be of the highest priority due to public health, safety and economic significance.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Approval of change order No. Two (2) to Bristol Prime Contractors, LLC in the amount of \$75,470.82 for Mars Avenue, Mercury Avenue Upgrade, Project No.30041.

**AGENDA OF: December 15, 2015**

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	HK	12/4/15
	Public Works Director	TDL	19 Nov 15
	Finance Director	du	12/4/15
	Borough Attorney	NS	
	Borough Clerk	JLM	12/7/15

**ATTACHMENT (S):** Fiscal Note: Yes x No    

**SUMMARY STATEMENT:** Assembly approval of contract amendments (change orders) is required by MSB 3.08.170(C) (2) For contracts with an original award value greater than \$100,000 up to \$500,000; a contract amendment or change order, or cumulative contract amendments or change orders, that will cause the total contract amount, as amended, to exceed 125 percent of the original contract award, or to increase the original contract by \$100,000, whichever is less.

On February 3, 2015, Bristol Prime Contractors LLC was awarded bid No. 15-086B, in the amount of \$237,178.75 Mars Avenue Mercury Ave Upgrade.

On April 8, 2015 change order one (1); increasing the contract \$3,310 was approved, bringing the total contract amount to \$240,488.75.

The Public Works Department is requesting approval of change order No. 2 to Bristol Prime Constructors, LLC in the amount of \$75,470.82 adding additional quantities and work as part of the Mars Avenue, Mercury Ave Upgrade, Project No. 30041. This will increase the contract amount by \$75,470.82 bringing the total contract amount total to \$315,959.57.

**RECOMMENDATION OF ADMINISTRATION:** Approval of change order No. Two (2) to Bristol Prime Contractors, LLC in the amount of \$75,470.82 for Mars Avenue, Mercury Avenue Upgrade, Project No.30041.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 15, 2015

SUBJECT: Approval of change order No. Two (2) to Bristol Prime Contractors, LLC in the amount of \$75,470.82 for Mars Avenue, Mercury Avenue Upgrade, Project No.30041.

ORIGINATOR: Operations & Maintenance, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT REQUESTED <i>75,470.82</i>	FUNDING SOURCE <i>RSA #19 + Capital Projects</i>
FROM ACCOUNT # <i>275,000,000.428.600 + 450,000,000.4xx.xxx</i>	PROJECT # <i>30041</i>
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: <i>11-30-15</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY10	FY11	FY12	FY2013	FY2014	FY2015-2016
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						<i>75.5</i>
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA # Capital Projects</i>						<i>75.5</i>
TOTAL						<i>75.5</i>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *\$35,375.91 From Project #30041-2115, \$8882.42 from Project #30041-6632 and \$31,212.49 from Acct # 275,000,000.428.600*

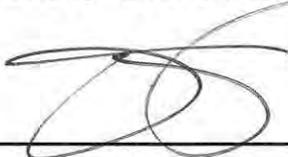
PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *[Signature]* DATE: *12/14/15*

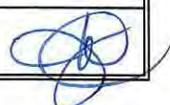
**SUBJECT:** Acceptance of late filed and retroactive Senior Citizen and Disabled Veteran exemption applications.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
1	Originator	BP	
2	Finance Director	DCU	12/4/15
3	Borough Attorney	NS	
4	Borough Clerk	JMM	12/7/15 

**ATTACHMENT (S):** Fiscal Note: Yes X No          ✓

**SUMMARY STATEMENT:**

Attached is a listing of individuals who are requesting exceptions for late filed and retroactive applications for Senior Citizen and Disabled Veteran exemption. In 2002, the state of Alaska enacted legislation whereby Disabled Veterans and Senior Citizens may request retroactive exemption. MSB code was amended accordingly. MSB Code 3.15.030(c) now establishes authority for the assembly with good cause to accept the late filed applications as timely.

Disabled Veteran late filed mandatory and optional exemptions:

Mr. Lester Borgen applied on October 12, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Borgen has owned and occupied his home since December 27, 2006. He is 50% disabled effective May 20, 2014. Mr. Borgen filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.  
6255B05L008 - 2015 - \$21,500

Mr. James Clapper applied on July 1, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Clapper has owned and occupied his home since August 14, 2014. He is 80% disabled effective June 8, 2014. Mr. Clapper filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.  
1319B03L012 - 2015 - \$218,000

Mr. Mark Simmons applied on September 23, 2015 for the mandatory and optional Disabled Veteran exemptions for tax years 2014 and 2015. Mr. Simmons has owned and occupied his home since July 8, 2013. He is 60% disabled effective January 14, 2013. Mr. Simmons filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.  
22N04W29C016 - 2014 - \$35,800  
22N04W29C016 - 2015 - \$35,600

Mr. Joe Harsh applied on September 21, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Harsh has owned and occupied his home since June 9, 2014. He is 60% disabled effective September 22, 2014. Mr. Harsh filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.  
1168B02L030 - 2015 - \$218,000

Mr. Warren McClure applied on November 13, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. McClure has owned and occupied his home since October 15, 1993. He is 100% disabled effective October 18, 2014. Mr. McClure filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.  
1107B02L015 - 2015 - \$200,200

Mr. Christopher Titus applied on November 2, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Titus has owned and occupied his home since May 27, 2008. He is 70% disabled effective September 30, 2014. Mr. Titus filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.

5678B05L001 - 2015 - \$218,000

Mr. Daniel Anderson applied on November 9, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Anderson has owned and occupied his home since June 6, 2013. He is 80% disabled effective November 1, 2014. Mr. Anderson filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.

7152B02L008 - 2015 - \$218,000

Mr. Ronald Ratterree applied on September 29, 2015 for the mandatory and optional Disabled Veteran exemptions for tax year 2015. Mr. Ratterree has owned and occupied his home since May 30, 1990. He is 50% disabled effective September 24, 2014. Mr. Ratterree filed late because he was waiting for his percentage of disability letter from the Veteran's office. He would like his late filed application accepted for 2015.

1069B05L042 - 2015 - \$122,000

**Senior Citizen late filed mandatory and optional exemptions:**

Ms. Kathleen Harms applied on October 1, 2015 for the mandatory and optional Senior Citizen exemptions for tax year 2015. Ms. Harms has owned and occupied her home since May 8, 1996. She turned 65 on March 17, 2013. Ms. Harms filed late because she was unaware of the exemption program. She would like her late filed application accepted for 2015.

17N05W36A001 - 2015 - \$61,800

Mr. Leslie Lester applied on October 21, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015. Mr. Lester has owned and occupied his home since June 28, 2006. He turned 65 on October 10, 1998. Mr. Lester filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

3320B01L035 - 2014 - \$38,100

3320B01L035 - 2015 - \$37,500

Mr. Leslie Lester applied on October 21, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015, on his contiguous lot. Mr. Lester has owned and occupied his home since June 28, 2006. He turned 65 on October 10, 1998. Mr. Lester filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

3320B01L036 - 2014 - \$13,000

3320B01L036 - 2015 - \$13,000

Mr. Pat Hale applied on September 18, 2015 for the mandatory and optional Senior Citizen exemptions for tax year 2015, on his contiguous lot. Mr. Hale has owned and occupied his home since October 10, 1998. He turned 65 on March 16, 2012. Mr. Hale filed late because he was unaware of the exemption program for his contiguous lot. He would like his late filed application accepted for 2015.

1076B02L042 - 2015 - \$35,200

Mr. Jim Godsby applied on October 14, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015. Mr. Godsby has owned and occupied his home since October 9, 2001. He turned 65 on February 7, 2009. Mr. Godsby filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

6612B23L006 - 2014 - \$170,000

6612B23L006 - 2015 - \$174,500

Mr. Daniel Handy applied on November 12, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015. Mr. Handy has owned and occupied his home since October 3, 2006. He turned 65 on August 24, 2013. Mr. Handy filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

22N04W20D021 - 2014 - \$8,600

22N04W20D021 - 2015 - \$8,600

Mr. Richard Runyon applied on October 14, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015. Mr. Runyon has owned and occupied his home since October 3, 2006. He turned 65 on March 29, 2013. Mr. Runyon filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

3714B01L014 - 2014 - \$170,000

3714B01L014 - 2015 - \$218,000

Mr. Dale Butscher applied on October 12, 2015 for the mandatory and optional Senior Citizen exemptions for tax year 2015. Mr. Butscher has owned and occupied his home since June 3, 2009. He turned 65 on June 2, 2014. Mr. Butscher filed late because he was unaware of the exemption program. He would like his late filed application accepted for 2015.

2767B07L003- 2015 - \$197,300

Mr. James Pitta applied on September 18, 2015 for the mandatory and optional Senior Citizen exemptions for tax year 2015. Mr. Pitta has owned and occupied his home since August 4, 1999. He turned 65 on December 23, 2014. Mr. Pitta filed late because he was unaware of the exemption program. He would like his late filed application accepted for 2015.

2763000L00H3 - 2015 - \$158,000

Mr. Dennis McFeron applied on October 27, 2015 for the mandatory and optional Senior Citizen exemptions for tax year 2015. Mr. McFeron has owned and occupied his home since July 28, 2014. He turned 65 on July 23, 2006. Mr. McFeron filed late because he was unaware of the exemption program. He would like his late filed application accepted for 2015.

5375B08L012 - 2015 - \$218,000

Mr. William Crosslin applied on October 2, 2015 for the mandatory and optional Senior Citizen exemptions for tax years 2014 and 2015. Mr. Crosslin has owned and occupied his home since August 5, 1996. He turned 65 on May 21, 1997. Mr. Crosslin filed late because he was unaware of the exemption program. He would like his retroactive request and late filed application accepted for 2014 and 2015.

6569B01L010 - 2014 - \$46,100

6569B01L010 - 2015 - \$44,850

**RECOMMENDATION OF ADMINISTRATION:** Acceptance of late filed and retroactive requests for tax exemption.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: December 15, 2015

SUBJECT: Acceptance of retroactive and late filed Senior Citizen and Disabled Veteran exemption applications.

ORIGINATOR: Brad Pickett, Borough Assessor

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>&lt;46,500&gt;</u>	FUNDING SOURCE <u>ARA/PAR/FSA/RSA/Taxes</u>
FROM ACCOUNT # <u>100/2XX.0000031V.XX</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>11-30-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
<b>TOTAL OPERATING</b>						

CAPITAL						
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REVENUE		<u>&lt;46.5&gt;</u>				
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FUNDING: (Thousands of Dollars)

General Fund		<u>&lt;28.8&gt;</u>				
State/Federal Funds						
Other <u>PAR/FSA/RSA</u>		<u>&lt;17.7&gt;</u>				
<b>TOTAL</b>		<u>&lt;46.5&gt;</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Brad Pickett, Borough Assessor      PHONE: 861-8647  
 DEPARTMENT: \_\_\_\_\_      DATE: \_\_\_\_\_  
 APPROVED BY: [Signature]      DATE: 12/4/15

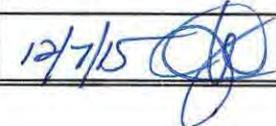
**SUBJECT:** Approval of Change Order for Design and Right-of-Way Services in the amount of \$33,725.62 to HDR Alaska, Inc., Agreement No. 14-082P, for the Big Lake Road Intersections project.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originator: Mike Campfield		
	Capital Projects Director		
	Purchasing Officer		
	Finance Director		
	Borough Attorney		
	Borough Clerk		12/7/15 

**ATTACHMENT (S):** Fiscal Note: Yes  No

**SUMMARY STATEMENT:** On April 23, 2014 the Matanuska-Susitna Borough entered into an agreement with HDR Alaska, Inc. for Design and Right-of-Way Services in the amount of \$286,281 to provide design and right-of-way services for the Big Lake Road Intersections project, Proposal No. 14-082P.

There have been two (2) contract amendments for this agreement, increasing the total contract amount to \$357,833.

During the right-of-way acquisition process, design changes were identified that are necessary to accommodate local access and mitigate right-of-way impacts for the Big Lake Road and North

Shore Drive intersection improvements. In order to provide the additional design, traffic & safety analysis, and assistance during construction, an additional \$33,725.62 is required.

This change will bring the total contract value to \$391,558.62.

RECOMMENDATION OF ADMINISTRATION: Approval of Change Order for Design and Right-of-Way Services in the amount of \$33,725.62 to HDR Alaska, Inc., Agreement No. 14-082P, for the Big Lake Road Intersections project.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 15, 2015

SUBJECT: Approval of Change Order for Design and Right-of-Way Services in the amount of \$33,725.62 to HDR Alaska, Inc., Agreement No. 14-082P, for the Big Lake Road Intersections project.

ORIGINATOR: Mike Campfield

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$33,725.62	FUNDING SOURCE State Leg. Grant
FROM ACCOUNT # 430.000.000.4XX.XXX	PROJECT # 35404
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgartner</i>	CERTIFIED BY:
DATE: 12/3/15	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			33			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State Federal Funds			33			
Other						
TOTAL			33			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: *[Signature]* PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *[Signature]* DATE: 12/4/15

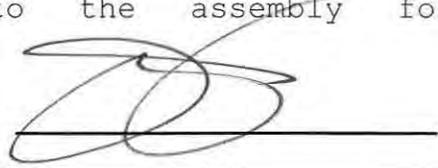
**SUBJECT:** Approval to enter a reimbursable services agreement with the Alaska Railroad Corporation in the amount of \$403,400.00 for railroad flagging and inspection services for work under and around the new railroad overpass to be constructed at ARRC MP 152.85 for the Trunk Road Extension South project.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**



Route To:	Department/Individual	Initials	Remarks
	Originator	BJD	
	Capital Projects Director	[Signature]	12/02/15
	Purchasing Officer	[Signature]	12/2/2015
	Finance Director	JEL	12/4/15
	Borough Attorney	NS	
	Borough Clerk	ym	[Signature]

**ATTACHMENT (S) :** Fiscal Note: Yes  No

**SUMMARY STATEMENT:** On July 21, 2015, the Matanuska-Susitna Borough Assembly awarded a contract to construct a roundabout and extending Trunk Road south to Nelson Road (access for the new Machetanz Elementary School). In order to facilitate this road extension, a new highway bridge will be constructed over the Alaska Railroad at Milepost 152.85. Some of the improvements to be constructed will be within the railroad right of way. Federal Railroad Administration regulations require strict safety measures due to trains using that portion of the tracks daily.

If approved, this assembly authorization will allow the Borough Manager to enter into a reimbursable services agreement with the Alaska Railroad Corporation to provide railroad flagging and inspection services for work under and around the railroad overpass to be constructed.

**RECOMMENDATION OF ADMINISTRATION:** Recommend approval to enter into a reimbursable services agreement with the Alaska Railroad Corporation in the amount of \$403,400.00 for railroad flagging and inspection services for work under and around the new railroad overpass to be constructed at ARRC MP 152.85 for the Trunk Road Extension South project.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 15, 2015

SUBJECT: Approval to enter a reimbursable services agreement with the Alaska Railroad Corporation in the amount of \$403,400.00 for railroad flagging and inspection services for work under and around the new railroad overpass to be constructed at ARRC MP 152.85 for the Trunk Road Extension South project.

ORIGINATOR: Bob Walden, Capital Projects

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES NO)
AMOUNT REQUESTED \$403,400	FUNDING SOURCE State Leg Grant
FROM ACCOUNT # 430.000.000.4XX.XX X	PROJECT # 35402
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: 12/3/15	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL			403			
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State Federal Funds			403			
Other						
TOTAL			403			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: *[Signature]* DATE: 12/14/15

AM No. 15-164

**SUBJECT:** AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PLACING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS TO DISPOSE OF FEE SIMPLE INTERESTS OF PREVIOUSLY DISPOSED BOROUGH AGRICULTURAL PROPERTY

**AGENDA OF:** March 17, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	Sykes District 1	
	Community Development Director	EQ	
	Borough Attorney	JMB for NS	
	Borough Clerk	JU	

**ATTACHMENT (S):** *Planning Commission Resolution (3 pp)*  
 Fiscal Note: NO X YES  
 Ordinance Serial No. 15-*039* (3 pp)  
*Agricultural Advisory Board Resolution (2 pp)*

**SUMMARY STATEMENT:** The purpose of this ordinance is to provide the ad hoc agricultural advisory committee sufficient time to consider instituting an Agriculture Advisory Board, and for such Board to work towards a recommendation to provide the Assembly guidance on Borough processes relating to agricultural property, before the Assembly considers additional applications to dispose of any remaining interest it has in properties for which the agricultural rights have already been disposed.

The ordinance itself is simply designed to stop the Borough from processing any applications for the release of the Borough's rights or the disposal of its development rights and fee interest in previously disposed agricultural properties until March 10, 2016. That should provide the Borough sufficient time to put a policy in place that the Assembly can consider in evaluating a proposal after the March 10, 2016 date.

**RECOMMENDATION OF ADMINISTRATION:** Administration respectfully requests approval.

MATANUSKA-SUSITNA BOROUGH  
AGRICULTURAL ADVISORY BOARD  
RESOLUTION NO 15-02

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH AGRICULTURAL ADVISORY BOARD RECOMMENDING ASSEMBLY PLACE A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS TO DISPOSE OF FEE SIMPLE INTERESTS OF PREVIOUSLY DISPOSED BOROUGH AGRICULTURAL PROPERTY.

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WHEREAS, the purpose of the agricultural board is to provide advice to the assembly and manager on agricultural issues; and

WHEREAS, Matanuska-Susitna Borough titles 15, 13, and 23 have governed the disposals of Borough-owned real property or any interests in real property by the Borough over time; and

WHEREAS, these titles govern the disposal of the Borough's remaining property interest in those properties where the agricultural rights have already been disposed of at lower than the fair market value, and the remaining rights are retained in Borough ownership; and

WHEREAS, the Assembly currently acts upon an application from the agricultural rights owner for such disposal without a policy; and

WHEREAS, it appears there is a heightened interest from the public requesting the Borough to sell all of its rights and/or dispose of the development rights and provide clear fee simple interests of its agriculture land; and

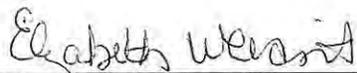
WHEREAS, the Assembly requests the Agricultural Advisory Board to work towards a recommendation to provide the Assembly guidance on Borough processes relating to agricultural property before the Assembly considers additional applications to dispose of any remaining interest it has in properties for which the agricultural rights have already been disposed.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Real Agricultural Advisory Board recommends the Matanuska-Susitna Borough Assembly place a moratorium on the acceptance and processing of applications to dispose of development rights of previously disposed borough agricultural rights only property.

ADOPTED by the Matanuska-Susitna Borough Agricultural Advisory Board this 14th day of October 2015.

  
\_\_\_\_\_  
Norman Harris, Chairman

ATTEST:

  
\_\_\_\_\_  
Elizabeth Weiant,  
Department Administrative Specialist

PENDING MOTION: Assemblymember Halter moved to refer this ordinance to the Agricultural Advisory Board and the Planning Commission for 120 days.

NON-CODE ORDINANCE

Sponsored By: Assemblymember Sykes  
Introduced:  
Public Hearing:  
Adopted:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-039**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY PLACING A MORATORIUM ON THE ACCEPTANCE AND PROCESSING OF APPLICATIONS TO DISPOSE OF FEE SIMPLE INTERESTS OF PREVIOUSLY DISPOSED BOROUGH AGRICULTURAL PROPERTY

---

WHEREAS, MSB Titles 15, 13, and 23 have governed the disposals of Borough-owned real property or any interests in real property by the Borough over time;

WHEREAS, one of these titles govern the disposal of the Borough's remaining property interests in those properties where the agricultural rights have already been disposed of at lower than the fair market value, and the remaining rights are retained in Borough ownership;

WHEREAS, the Assembly currently acts upon an application from the agricultural rights owner for such disposal without a policy;

WHEREAS, it appears there is a heightened interest from the public requesting the Borough to release all of its rights and/or dispose of the development rights and provide clear fee simple interests of its agriculture land;

WHEREAS, on September 2, 2014 the Assembly passed IM No. 15-019 establishing an ad hoc agricultural advisory committee to analyze whether or not the Boroughs should institute an

Agricultural Advisory Board to consider issues relating to the disposal of Borough agricultural land, among other issues; and

WHEREAS, the ad hoc agricultural advisory committee is still working toward a recommendation to the Assembly;

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Moratorium. Notwithstanding any other provisions of Borough code, the Matanuska-Susitna Borough Assembly institutes a moratorium on the Borough accepting and processing new applications under Title 15, 13 or 23 received after March 10, 2015 for the release of the Borough's rights and/or the disposal of the development rights owned by the Borough in previously disposed agricultural properties until March 10, 2016.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this \_\_\_ day of \_\_\_\_\_, 2015.

LARRY DeVILBISS, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**SUBJECT:** Approval of Change Order 3 to contract no. 14-097 Long Range Transportation Plan with HDR Alaska, Inc for the amount not to exceed \$187,000.

**AGENDA OF:** December 1, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Present to the assembly for Consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator- Planning	<i>CP</i>	
	Planning and Land Use Director	<i>EP</i>	
	Finance Director	<i>TEC</i>	
	Borough Attorney	<i>MS</i>	
	Borough Clerk	<i>JMM</i>	11/20/15 

**ATTACHMENT(S):** Fiscal Note: Yes  No

**SUMMARY STATEMENT:** On May 13, 2014 the Matanuska-Susitna Borough entered into a contract with HDR Alaska for assistance with the Long Range Transportation Plan.

The contract with HDR Alaska was set to expire on October 31, 2015, and change order 2 was processed to extend the contract through January 31, 2016 to allow time for Assembly acceptance and appropriation of additional grant funding and approval of this change order. This change order will extend this contract through December 30, 2016, and increase the contract amount by \$187,000. This requested increase will cover additional public involvement and evaluation of Alternative Land Uses.

RECOMMENDATION OF ADMINISTRATION: Approval of change order 3 to contract no. 14-097 Long Range Transportation Plan with HDR Alaska for the amount not to exceed One Hundred Eighty Seven Thousand and No/100 dollars (\$187,000)

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date December 1, 2015

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: Approval of Change Order 3 to contract no. 14-097 Long Range Transportation Plan with HDR Alaska, Inc for the amount not to exceed \$187,000.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>* 187,000</u>	FUNDING SOURCE <u>Federal / General Fund</u>
FROM ACCOUNT # <u>480.000.000 4xx.xxx</u>	PROJECT # <u>20280-1400-140927038</u>
TO ACCOUNT #	PROJECT #
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>11-18-15</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>* 187 →</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund		<u>87 →</u>				
Federal Funds		<u>* 100 →</u>				
Other						
TOTAL		<u>* 187 →</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) \* Verified with OKd. 15-120. Funds will be in place once the grant agreement has been signed. Funds can't be expended prior to receipt of the signed grant agreement.

PREPARED BY: \_\_\_\_\_ Date: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ Date: \_\_\_\_\_  
 APPROVED BY: [Signature] Date: 11/19/15

**SUBJECT:** Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects - Summer 2016.

**AGENDA OF:** December 1, 2015

ASSEMBLY ACTION:

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

APPROVED BY John Moosey, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	HK	10/11/15
	Public Works Director	TDL	16 Nov 15
	Purchasing Officer	[Signature]	17 Nov 15
	Finance Director	[Signature]	
	Borough Attorney	NS	
	Borough Clerk	[Signature]	11/20/15

**ATTACHMENT (S) :** Fiscal Note: Yes X No       
 Road Maintenance and Repair Capital Projects -  
 Summer 2016 CIP List, (33 pp)  
 Resolutions from RSA Board of Supervisors

**SUMMARY STATEMENT:** The Public Works Department Operations and Maintenance Division in conjunction with Road Service Area Supervisors have prepared a list of necessary road improvements throughout sixteen road service areas.

Road Service Area Boards have filed resolutions in fourteen of sixteen road service areas to support their respective projects. Road Service Area 19 and 23 have no resolutions as there are no active boards in these road service areas. The Capital Improvement Projects List for RSA 19 and 23 have been developed

and reviewed by Operations and Maintenance staff. The projects identified for construction this year are a continuation of prior needed projects.

The attached list, entitled "Matanuska-Susitna Borough, Public Works Department, Road Maintenance and Repair Capital Projects - Summer 2016" is a result of project identification, assessment, and prioritization.

Project funding sources include: The state legislature, borough matching dust control funds for road paving projects and road service area capital budgets. Should there be adequate funding, the projects marked with a "YES" in the funded column are proposed to be completed during the 2016 construction season. The projects marked "NO" in the funded column are needed but there are insufficient funds available for their inclusion in the 2016 construction schedule.

Upon approval of these projects by the assembly, scope of work development and competitive bidding will commence.

Completion of paving projects and the dust control program that are eligible for the 50% Areawide Dust Control Program are solely dependent on Assembly appropriation of the Fiscal Year 2017 Areawide Dust Control funds. If this funding is not approved, the projects will not be constructed. These projects have been marked as "YES" in the funding column since the road service area funds are currently available.

**RECOMMENDATION OF ADMINISTRATION:** Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects - Summer 2016.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 1, 2015

SUBJECT: Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects List – Summer 2016

ORIGINATOR: Operations & Maintenance, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *	FUNDING SOURCE <i>Various</i>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: <i>11-18-15</i>	DATE:

EXPENDITURES/REVENUES:

(Thousands of Dollars)

OPERATING	FY10	FY11	FY12	FY2013	FY2014	<i>FY 16 END 17</i>
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						<i>*</i>
---------	--	--	--	--	--	----------

REVENUE						
---------	--	--	--	--	--	--

FUNDING:

(Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						<i>*</i>
TOTAL						<i>*</i>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) *\* The attached is a prioritization of projects for each RST some of which will be funded in the fiscal year 2017 budget. As projects are bid and awarded, final verification will occur at that time.*

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVED BY: *Chapman Kendrick for T&C* DATE: *11/19/15*

AM No. 15-157

**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

ROAD SERVICE AREA: 9 MIDWAY

PROJECT # 30036

APPROX AVAILABLE RSA FUNDING \$3,572,554.11  
APPROX AVAILABLE GRANT FUNDING \$ 0

ASSEMBLY PERSON: Dist 3 Ron Arvin  
RSA SUPER Will Barickman  
RSA PRIMARY: Carol Selkirk  
RSA ALT: Daniel Tucker  
RSA ALT: VACANT

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$150,000	\$150,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$90,000	\$90,000				YES
5	Yadon Dr (.49)	Design / Utility Relocate and Upgrade (.49)	\$350,000	\$350,000				YES
6	Country Ln (.20) Meadow Dr (.49) Country Cir (.10)	Deisgn / Utility Relocate and Upgrade (.79)	\$340,000	\$340,000				YES
7	Angas St (.10) Mark Dr (.63)	Design / Utility Relocate and Upgrade (.73)	\$200,000	\$200,000				YES
8	Snider Drive (.28)	Utility Relocate & Upgrade (.28)	\$175,000	\$175,000				YES
9	Bartlett Cir (.09) Mitzie Ct (.15) Reeve Cir (.06)	Desgin Utility Relocate Upgrade (.30)	\$50,000	\$50,000				YES
10	Lower Mesa Dr (.19) Audie Street (.24) Lea Street (.19)	Design / Utility Relocate and Upgrade (.62)	\$300,000	\$300,000				YES
11	Pioneer Dr (.58)	Deisgn / Utility Relocate and Upgrade (.58)	\$300,000	\$300,000				YES
12	Middle Mesa Dr (.27) Lower Cir (.20)	Design / Utility Relocate and Upgrade (.47)	\$250,000	\$250,000				YES

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13	Trent Cir (.17) Adele Cir (.19) August Cir (.11)	Design/Utility Relocate and Upgrade (.47)	\$250,000	\$250,000				Yes
14	Denelle St (.27) Sapphire Rd (.22)	Design / Utility Relocate and Upgrade (.49)	\$225,000	\$225,000				YES
15	Yadon Dr (.49)	Pave w/2" A.C. (.49) 50% MSB Match	\$147,000	\$73,500	\$73,500			YES
16	Country Ln (.20) Meadow Dr (.49) Country Cir (.10)	Pave w/2" A.C. (.79) 50% MSB Match	\$237,000	\$118,500	\$118,500			YES
17	Angas St (.10) Mark Dr (.63)	Pave w/2" A.C. (.73) 50% MSB Match	\$219,000	\$109,500	\$109,500			YES
18	Snider Drive (.28)	Pave w/2" A.C. (.28) 50% MSB Match	\$84,000	\$42,000	\$42,000			YES
19	Bartlett Cir (.09) Mitzie Ct (.15) Reeve Cir (.06)	Pave w/2" A.C. (.30) 50% MSB Match	\$90,000	\$45,000	\$45,000			YES
20	Lower Mesa Dr (.19) Audie Street (.24) Lea Street (.19)	Pave w/2" A.C. (.62) 50% MSB Match	\$186,000	\$93,000	\$93,000			YES
21	Pioneer Dr (.58)	Pave w/2" A.C. (.58) 50% MSB Match	\$174,000	\$87,000	\$87,000			YES
22	Middle Mesa Dr (.27) Lower Cir (.20)	Pave w/2" A.C. (.47) 50% MSB Match	\$141,000	\$70,500	\$70,500			YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$3,958,000</b>	<b>\$3,319,000</b>	<b>\$639,000</b>			
23	Pioneer View Cir (.32) Wilderness Dr (.48)	Design / Utility Relocate and Upgrade (.80)	\$400,000	\$400,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		

24	E. Dearborn Dr. (.25) S. Amherst Ct. (.11) S. Harnug Rd (.06) E. Paige Cir. (.08) E. Leslie Cir. (.10) Terrace Cir. (.10)	Design / Utility Relocate and Upgrade (.70)	\$350,000	\$350,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
25	Jensen Rd. (.21)	Design / Utility Relocate and Upgrade (.21)	\$100,000	\$100,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
26	E. Lonesome Dr. (.31) E. Timberway (.19) E. Timberwood Cir. (.05) S. Bipond Cir. (.10) E. Aurora Hills Dr. (10)	Design / Utility Relocate and Upgrade (.75)	\$350,000	\$350,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
27	Hidaway Cir. (.20) Upper Ct. (.22) S. Iceberg Cir. (.10) S. Outlet View Dr. (.10)	Design / Utility Relocate and Upgrade (.62)	\$350,000	\$350,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
28	E. Dewan Ct. (.10) S. Vicki Way (.20) E. Greenstreet Cir. (.32) E. Barley Ave. (.20)	Design / Utility Relocate and Upgrade (.82)	\$380,000	\$380,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$1,930,000</b>	<b>\$780,000</b>				

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UNFINISHED BUSINESS

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 3 Ron Arvin  
 ASSEMBLY PERSON: Dist 5 Dan Mayfield  
 RSA SUPER Scott Sanderson  
 RSA PRIMARY: Daniel Elliott  
 RSA ALT: Kurt Anderson  
 RSA ALT: Dick Buzby

ROAD SERVICE AREA: 14 FAIRVIEW PROJECT # 30037

APPROX AVAILABLE RSA FUNDING \$700,806  
 APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$8,250	\$6,188	\$2,063			YES
2	RSA ROADS	CALCIUM APPLICATION	\$10,500	\$7,875	\$2,625			YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$70,000	\$70,000				YES
5	Canter Pl (.09) Surrey Rd (.73)	Upgrade (.82)	\$440,600	\$440,600				YES
6	Snowshoe Parkway (.25)	A.C/Replace	\$45,000	\$45,000				YES
7	Sue Ln (.19) Perin Dr. (.14)	Chipseal (.33)	\$50,000	\$50,000				YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$674,350</b>	<b>\$669,663</b>	<b>\$4,688</b>	<b>\$0</b>		
8	Grand Bay Dr (.33)	Upgrade (.33)	\$177,500					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
9	Marble Way (.58)	Design / Upgrade	\$212,000					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
10	Jenks Dr (.30)	Design / Upgrade	\$145,000					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
11	Holland Ave (.21)	Design / Upgrade	\$100,000					NO

					<b>FUNDING NOT YET IDENTIFIED</b>			
12	S. Canter Cir (.41) W. Chestnut (.34)	Design / Upgrade	\$357,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
13	W. Clydesdale Dr (.82)	Pave w/2" A.C.	\$246,000	\$123,000	\$123,000			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$1,237,500</b>	<b>\$123,000</b>	<b>\$123,000</b>			

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ROAD SERVICE AREA: 15 CASWELL

PROJECT # 30038

APPROX AVAILABLE RSA FUNDING \$ 107,046  
 APPROX AVAIL GRANT FUNDING \$0

ASSEMBLY PERSON: Dist 7 Vern Halter  
 RSA SUPER Mike Lachelt  
 RSA PRIMARY: VACANT  
 RSA ALT: Larry Cline  
 RSA ALT: Rickie Davidson

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	Dust Control	\$12,000	\$9,000	\$3,000			N/A
2	RSA ROADS	RECONDITION ROADS	\$30,000	\$30,000				YES
3	RSA ROADS	PAVEMENT MAINTENANCE	\$0					N/A
4	Swordtail	Cul-de-sac	\$20,000	\$20,000				YES
5	Wilderness Rim (.25)	Upgrade	\$45,000	\$45,000				YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$107,000</b>	<b>\$104,000</b>	<b>\$3,000</b>			
6	Dog Sled (.50) Homestead (.25) Haida (.10)	Design/Upgrade (.85)	\$250,000	\$250,000				NO
						FUNDING NOT YET IDENTIFIED		
7	Lostaspinner (.07) Passthebait (.74)	Upgrade	\$300,000	\$300,000				NO
						FUNDING NOT YET IDENTIFIED		
8	Silver Salmon (.50)	Upgrade (.50)	\$100,000	\$100,000				NO
						FUNDING NOT YET IDENTIFIED		
9	Caswell Bendapole Lotsaspinner (.07) Passthebait (.74)	Pave	\$1,600,000					NO
						FUNDING NOT YET IDENTIFIED		
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$2,250,000</b>	<b>\$650,000</b>				

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**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

**ASSEMBLY PERSON: Dist 1 Jim Sykes  
ASSEMBLY PERSON: Dist 2 Matthew Beck  
ASSEMBLY PERSON: Dist 6 Barbara Doty  
RSA SUPER: Will Barickman  
RSA PRIMARY: Andy Weiland  
RSA ALT: Edward Strabel  
RSA ALT: VACANT**

RSA : 16 SOUTH COLONY

PROJECT # 30039

APPROX AVAILABLE RSA FUNDING \$347,058.82

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$200,000	\$200,000				YES
5	Snicker Ave (.30)	Utility Relocate and Upgrade (.30)	\$200,000	\$200,000				YES
6	Weltin Way (.18) Lorena Dr. (.11)	Utility Relocate and Upgrade (.29) (Money)	\$0	\$0				YES
7	Ryder Dr. (.23)	Pave w/2" AC (.23) 50% MSB Match	\$69,000	\$34,500	\$34,500			YES
8	Snicker Ave (.30)	Pave w/2" AC (.30) 50% MSB Match	\$90,000	\$45,000	\$45,000			YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$659,000</b>	<b>\$579,500</b>				
9	Yentna Dr. (.27)	Utility Relocate and	\$125,000	\$125,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								
10	E. Center St. (.50)	Design/Upgrade and Utility Relocate (.50)	\$250,000	\$250,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								

11	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Design/Upgrade and Utility Relocate (.47)	\$300,000	\$300,000				NO
FUNDING NOT YET IDENTIFIED								
12	RSA 16 Connection to RSA 23	Design/Build From Showers to Hermon Rd	\$100,000	\$100,000				NO
FUNDING NOT YET IDENTIFIED								
13	Bush Rd (.10) Peters Dr.	Pave w/2" A.C. (.24)	\$72,000	\$36,000	\$36,000			NO
FUNDING NOT YET IDENTIFIED								
14	Weltin Way (.18) Lorena Dr.	Pave w/2" A.C. (.29)	\$87,000	\$43,500	\$43,500			NO
FUNDING NOT YET IDENTIFIED								
15	Vince Cir. (.05) Jason Ct. (.10) Bremon Cir. (.13) Gilbert (.07)	Pave w/2" A.C. (.35) 50% MSB Match	\$105,000	\$52,500	\$52,500			NO
FUNDING NOT YET IDENTIFIED								
16	Yentna Dr. (.27)	Pave w/2" A.C. (.27)	\$81,000	\$40,500	\$40,500			NO
FUNDING NOT YET IDENTIFIED								
17	Larose Dr. (.40)	Pave w/2" A.C. (.40) 50% MSB Match	\$120,000	\$60,000	\$60,000			NO
FUNDING NOT YET IDENTIFIED								
18	E. Center St. (.50)	Pave w/2" A.C. (.50) 50% MSB Match	\$150,000	\$75,000	\$75,000			NO
FUNDING NOT YET IDENTIFIED								
19	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Pave w/2" A.C. (.47) 50% MSB Match	\$141,000	\$70,500	\$70,500			NO
FUNDING NOT YET IDENTIFIED								
20	Monte Carlo Ln (.48) Corvette Dr. (.06) Vega Cir. (.06) Caprice Dr. (.48) Impala Ct. (.06)	Design/Upgrade and Utility Relocate (1.4)	\$600,000	\$600,000				NO
FUNDING NOT YET IDENTIFIED								

21	S. Joanne Dr. (.15)	Design/Upgrade and Utility Relocate (.15)	\$100,000	\$100,000				NO
FUNDING NOT YET IDENTIFIED								
22	N. Kilkenny Dr. (.22) Kildare	Design/Upgrade and	\$350,000	\$350,000				NO
FUNDING NOT YET IDENTIFIED								
23	E. Lady Slipper Ln (.23) S.	Design/Upgrade and	\$220,000	\$220,000				NO
FUNDING NOT YET IDENTIFIED								
24	LaWalter Rd. (.35) Twig Cir.	Design/Upgrade and	\$350,000	\$350,000				NO
FUNDING NOT YET IDENTIFIED								
25	Gunny Sack Rd (.25) Grover	Ditching/Cul-de-sac	\$100,000	\$100,000				NO
FUNDING NOT YET IDENTIFIED								
26	Tyler Dr. (11) Dunn Ct. (.11)	Design/Upgrade (1.31)	\$530,000	\$530,000				NO
FUNDING NOT YET IDENTIFIED								
27	Chalet Dr (.23) N. Penny Ln	Pave w/2" A.C. (.45)	\$135,000	\$135,000				NO
FUNDING NOT YET IDENTIFIED								
28	Monte Carlo Ln (.48)	Pave w/2" A.C. (.1.4)	\$420,000	\$420,000				NO
FUNDING NOT YET IDENTIFIED								
29	S. Joanne Dr (.15)	Pave w/2" A.C. (.15) 50% MSB Match	\$45,000	\$45,000				NO
FUNDING NOT YET IDENTIFIED								
30	N. Kilkenny Dr. (.22) Kildare Dr. (.08) Highland Cir. (.16) Garret Woodson Cir. (.16) Ravendale Dr. (.11) Cody Dr. (.10)	Pave w/2" A.C. (.83) 50% MSB Match	\$249,000	\$249,000				NO
FUNDING NOT YET IDENTIFIED								
31	E. Lady Slipper Ln (.23) S. Lingenberry Ct. (.09) S. Caulking St. (.22)	Pave w/2" A.C. (.54) 50% MSB Match	\$162,000	\$162,000				NO
FUNDING NOT YET IDENTIFIED								
32	LaWalter Rd. (.35) Twig Cir. (.13) Ticks Cir. (.17) Pace Dr. (.22)	Pave w/2" A.C. (.1.04) 50% MSB Match	\$312,000	\$312,000				NO
FUNDING NOT YET IDENTIFIED								

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UNFINISHED BUSINESS

33	Tyler Dr. (.11) Dunn Ct. (.11) Killarney Dr (.55) Low Rd (.22) High Rd (.32)	Pave w/2" A.C. (.1.31) 50% MSB Match	\$400,000	\$400,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>				
34	Colleen St. Ditching (.52) E. Bradley Lake Ave Ditching (.25) Green Jade Pl Ditching (.12) Killarney Dr. Ditching (.24)	Flag ROW/Ditching (1.13)	\$200,000	\$200,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>				
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$5,704,000</b>	<b>\$5,326,000</b>	<b>\$378,000</b>	<b>\$0</b>			

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ROAD SERVICE AREA: 17 KNIK

PROJECT # 30040

APPROX AVAILABLE FUNDING \$ 1,418,564

APPROX AVAILABLE GRANT FUNDING \$0

ASSEMBLY PERSON: Dist 5 Dan Mayfield

RSA SUPERINTENDENT: Scott Sanderson

PRIMARY: Toby Riddell

ALT: Dan Huttenun

ALT:

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$11,250	\$8,438	\$2,813			YES
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$11,250	\$3,750			YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$150,000	\$150,000				YES
5	Twilight Dr (1.04) New Moon (.06) Ogard St (.25)	Utility Relocate / Upgrade (1.35)	\$0					YES
6	Hazel Ave (.76)	Design / Upgrade (.76)	\$320,000	\$320,000				YES
7	W. Cormorant Way W. Phalarope Dr.	Design / Upgrade (.64)	\$320,000	\$320,000				YES
8	S. Timberland Lp (1.15)	Pave w/2" A.C. (1.15) 50% MSB Match	\$340,000	\$170,000	\$170,000			YES
9	Carillon Dr (.49)	Design / Upgrade (.49)	\$200,000	\$200,000				YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$1,406,250</b>	<b>\$1,229,688</b>	<b>\$176,563</b>			
10	Carmel (.77)	Design / Upgrade (.77)	\$310,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
11	S. Alix Dr. (.74)	Design / Upgrade (.74)	\$315,000					NO

					<b>FUNDING NOT YET IDENTIFIED</b>			
12	Royal Ln. (.52)	Design / Upgrade (.1.05)	\$420,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
13	S. Alix Dr. (.74)	Pave w/2" A.C. (.74) 50% MSB	\$220,000	\$110,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
14	Appalachian (.21)	Pave w/2" A.C. (.21) 50% MSB	\$63,000	\$31,500	\$31,500			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
15	Village St. (.24)	Pave w/2" A.C. (.24) 50% MSB	\$72,000	\$36,000	\$36,000			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
16	S. Valley View Dr. (.30) Spinnaker Dr. (.18)	Design / Upgrade (.48)	\$200,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
17	W. Cormorant Way (.65)	Design / Upgrade (.65)	\$170,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
18	Ayshire Rd. (.65)	Pave w/2" A.C. (.65) 50% MSB Match	\$195,000	\$97,500				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
19	W. Birch Harbor (.47)	Pave w/2" A.C. (.47) 50% MSB Match	\$141,000	\$70,500				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$2,106,000</b>	<b>\$345,500</b>				

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY Dist 1 Jim Sykes  
 RSA SUPER Will Barickman  
 PRIMARY: VACANT  
 ALT: Matthew Doerksen  
 ALT: Raymond Cordes

ROAD SERVICE AREA: 19 LAZY MT

PROJECT # 30041

APPROX AVAILABLE FUNDING \$47,764

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$70,000	\$70,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$7,000	\$7,000				N/A
<b>TOTAL FUNDED PROJECTS</b>			<b>\$77,000</b>	<b>\$77,000</b>				
5	Diana Ave (.13) Jupiter Ave. (.63)	Utility Relocate and Upgrade (.76)	\$300,000	\$300,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
6	Koppenburg Rd (Last	Upgrade last 1000 ft	\$100,000	\$100,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
7	McKenzie Dr (.49)	Design / Utility Relocate and	\$400,000	\$400,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
8	Slumber Dr. (.30)	Upgrade	\$120,000	\$120,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$620,000</b>	<b>\$620,000</b>				

	Source	Grant # / Account Code	Grant Amount				
Line 5	15-DC-424 SOA	30041.9300.9302	\$0.00				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 7 Randall Kowalke  
 RSA SUPER Mike Lachelt  
 PRIMARY: Jim Norcross  
 ALT: Ralph Oakley  
 ALT: John Grohol

ROAD SERVICE AREA: 20 WILLOW PROJECT # 30042

APPROX AVAILABLE FUNDING \$ 130,395

APPROX AVAILABLE GRANT FUNDING \$ 414,500

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$0					YES
4	RSA ROADS	PAVEMENT MAINTENANACE	\$0					YES
5	Rappe Cir. Allen Dr.	Upgrade & realignment of existing road into MSB R.O.W to correct encroachment and site	\$125,000	\$96,500		\$28,500		
6	Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph I - In-House Design & ROW Acquisition	\$75,000			\$75,000	2013 Legis Grant / 2015 Legis Grant	YES
7	Denekie Dr Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph II - Upgrade	\$232,000	\$80,000		\$148,500	2014 Legis Grant	YES
8	Denekie Dr Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph III - Upgrade	\$160,000			\$162,500	2015 Legis Grant	YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$592,000</b>	<b>\$176,500</b>	<b>\$0</b>	<b>\$414,500</b>		

8	Alexander Ave Main St to Alexander	Ph I - ROW Aquisition	\$50,000	\$50,000				NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
10	Alexander Ave	Cul-de-sac	\$25,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
11	Main St to	Ph II - Constructlon	\$100,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
12	Main St to Alexander Ave - Paving	Pave w/2" A.C. 50% MSB Match	\$145,000		\$77,500			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
13	N. Michigan St and	Construct unbuilt portions,	\$400,000		<b>PROJECT FOR UNCERTIFIED ROAD LIST</b>			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
14	Willow Areawide	Drainage Upgrade	\$250,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
15	Mike Ardaw Road	Street illumination	\$5,000					NO
					<b>AREAWIDE</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$975,000</b>	<b>\$50,000</b>	<b>\$77,500</b>			
	<b>Source</b>	<b>Grant # / Account Code</b>	<b>Grant Amount</b>					
Line 15	2013 SOA Grant	SB160/13-DM- 136/30042.9102	\$28,500.00	Willow Service Area Roads Upgrade				
Line 6	2014 SOA Grant	SB80/14-DC- 083/30042.9202	\$148,500.00	Michelle Dr & Gina Cir Recon				
Line 5 & 7	2015 SOA Grant	15-DC-107/30042.9302	\$237,500.00	Denekie/Michelle/Gina/Kenny Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 5 Dan Mayfield  
 RSA SUPER Mike Lachelt  
 PRIMARY: Leo Von Sheben  
 ALT: Jill Parson  
 ALT: Cliff Lofgren

ROAD SERVICE AREA: 21 BIG LAKE PROJECT # 30043

APPROX AVAILABLE FUNDING \$1,332,714  
 APPROX AVAILABLE GRANT FUNDING \$ 370,292

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	Dust Control	\$30,000	\$20,000	\$10,000			
2	RSA ROADS	RECONDITION GRAVEL ROADS	\$50,000	\$50,000				YES
3	RSA ROADS	PAVEMENT MAINTENANCE	\$60,000	\$60,000				YES
4	Horseshoe Lake Rd Ph II	ROW / Design /Upgrade	\$313,772			\$313,772		YES
5	Horseshoe Lake Rd Ph II	Upgrade	\$230,000	\$201,500		\$28,500		YES
6	Old Yacht Club Rd (.46)	Design / Upgrade (.46)	\$200,000	\$171,980		\$28,020.00		Yes
7	Ryans Creek Dr (1.0)	Upgrade/ROW	\$550,000	\$550,000				Yes
8	Henry Aaron Dr (.31); Lotus Dr (.12); Shotgun Dr (.22); Lodge Rd (.4)	Design PhI (1.05)	\$75,000	\$75,000				Yes
9	Muskkrat St (.20); Musk Ox St (.20); Martin St (.24); Fox Ave (.14)	Design PhI	\$75,000	\$75,000				Yes

10	Simms Rd from Spruce Ct to Birch Lake Dr (.10); Birch Lk Dr to Big Lake Rd (.35) Spruce Ct (.06)	Design PhI	\$75,000	\$75,000				Yes
<b>TOTAL FUNDED PROJECTS</b>			<b>\$1,658,772</b>	<b>\$1,278,480</b>	<b>\$10,000</b>	<b>\$370,292</b>		
11	Susitna Parkway to Papoose Twin Rd (.4)	Design PhI (.4)	\$50,000	\$50,000				No
					<b>FUNDING NOT YET IDENTIFIED</b>			
12	Echo Lake Road (1.25)	Design PhI (1.25)	\$100,000	\$100,000				No
					<b>FUNDING NOT YET IDENTIFIED</b>			
13	Puritan Parkway from Intersection @ Call of the Wild to end	Upgrade/Lift Culvert	\$15,000	\$15,000				No
					<b>FUNDING NOT YET IDENTIFIED</b>			
14	West lakes Blvd	Reconstruct Pave	\$1,000,000	\$1,000,000				No
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$1,165,000</b>	<b>\$1,165,000.00</b>				
	<b>Source</b>	<b>Grant # / Account Code</b>	<b>Grant Amount</b>					
Line	2011 SOA Grant	SB230/11-DC-274/35020.8902	\$313,772.20	Horseshoe Lake Roads Upgrade				
Line	2012 SOA Grant	SB46/12-SM-121/30043.9002	\$28,500.00	Big Lake RSA Road Upgrade				
Line	2013 SOA Grant	SB160/13-DM-125/30043.9102	\$28,020.00	Big Lake RSA Road Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 1 Jim Sykes  
 RSA SUPER Will Barickman  
 PRIMARY: Barbara Gerard  
 ALT: VACANT  
 ALT: VACANT

RSA: 23 North Colony

PROJECT # 30044

APPROX AVAILABLE FUNDING \$ 126,107

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$110,000	\$110,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$16,000	\$16,000				N/A
<b>TOTAL FUNDED PROJECTS</b>			<b>\$126,000</b>	<b>\$126,000</b>				
5	Connector from RSA 23 to RSA 16 (.72) ROW Acquisition	Upgrade (.72) Hermon to Showers	\$300,000	\$300,000				YES
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$300,000</b>	<b>\$300,000.00</b>				
	<b>Source</b>	<b>Grant # / Account Code</b>	<b>Grant Amount</b>					
Line 5	2015 Legis Grant	Soaptstone 15-RR-0103004.9300.9302	\$12,802					

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIAT

**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

**ASSEMBLY PERSON: Dist 3 Ron Arvin  
RSA SUPER: Will Barickman  
PRIMARY: Gary Hessmer  
ALT: Carol Christiansen  
ALT: Teri Hone**

**ROAD SERVICE AREA: 25 Bogard**

**PROJECT # 30045**

**APPROX AVAILABLE FUNDING \$ 2,238,551**

**APPROX AVAILABLE GRANT FUNDING \$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$150,000	\$150,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$160,000	\$160,000				YES
5	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49) Delta Dt. (.06)	Design / Utility Relocate and Upgrade (2.19)	\$800,000	\$800,000				YES
6	Highline Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Design / Utility Relocate and Upgrade (.48)	\$100,000	\$100,000				YES
7	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Design / Utility Relocate and Upgrade (.33)	\$400,000	\$400,000				YES
8	Verboncoeur Dr (.26) LaGoon Drive (.27)	Design / Upgrade (.53)	\$325,000	\$325,000				YES
9	Highline Lane (.33) Biltmore Ct (.09) Claridge Ct (.06)	Pave w/2" A.C. (.47) 50% MSB Match	\$144,000	\$72,000	\$72,000			YES

10	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Pave w/2" A.C. (.33) 50% MSB Match	\$99,000	\$49,500	\$49,500			YES
11	Verboncoeur Dr (.26) LaGoon Drive (.27)	Pave w/2" A.C. (.53) 50% MSB Match	\$159,000	\$79,500	\$79,500			YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$2,337,000</b>	<b>\$2,136,000</b>	<b>\$201,000</b>			
12	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49) Delta Dt. (.06)	Pave w/2" A.C. (2.19) 50% MSB Match	\$657,000	\$328,000	\$328,000			NO
<b>FUNDING NOT YET IDENTIFIED</b>								
13	Terrell Drive (.40) Tambert Drive (.40)	Design / Upgrade (.80)	\$350,000	\$350,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								
14	E Wolverine Ave (.50)	Design / Upgrade (1.0)	\$400,000	\$400,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								
15	E Beaver Ave (.50)	Design / Upgrade (.50)	\$200,000	\$200,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								
16	E Alder Cir (.17) E Juniper Rd (.10) E Fir Rd (.08) E Rose Bud Cir (.18) E	Design / Upgrade (.56)	\$300,000	\$300,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								
17	Tamera Ck Cir (.25) E Cherry Dr (.19) E	Design / Upgrade (.85)	\$350,000	\$350,000				NO
<b>FUNDING NOT YET IDENTIFIED</b>								

18	Terrel Dr (.40) Tambert Dr. (.40)	Pave w/2" A.C. (.80) 50% MSB Match	\$240,000	\$120,000	\$120,000			NO
FUNDING NOT YET IDENTIFIED								
19	E Wolverine Ave (.50) E Porcupine Ave (.50)	Pave w/2" A.C. (1.0) 50% MSB Match	\$300,000	\$150,000	\$150,000			NO
FUNDING NOT YET IDENTIFIED								
20	E Beaver Ave (.50)	Pave w/2" A.C. (.50) 50% MSB Match	\$300,000	\$150,000	\$150,000			NO
FUNDING NOT YET IDENTIFIED								
21	E. Alder Cir (.17) Junipar Rd. (.10) Fir Rd. (.08) Rose Bud Cir. (.18) Rose Bud	Pave w/2" A.C. (.56) 50% MSB Match	\$168,000	\$84,000	\$84,000			NO
FUNDING NOT YET IDENTIFIED								
22	Tamera Ck Ct. (.25) Cherry Dr. (.19) Cherry Cir. (.18) Hemlock Dr. (.23)	Pave w/2" A.C. (.85) 50% MSB Match	\$255,000	\$127,500	\$127,500			NO
FUNDING NOT YET IDENTIFIED								
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$2,863,000</b>	<b>\$2,231,500</b>	<b>\$631,500</b>			

**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

ASSEMBLY PERSON: Dist 1 Jim Sykes  
RSA SUPER: Will Barickman  
PRIMARY: Mike Shields  
ALT: Lucy Klebesadel  
ALT: Roy Nuttal

ROAD SERVICE AREA: 26 Butte

PROJECT # 30046

APPROX AVAILABLE RSA FUNDING \$ 603,213

APPROX AVAILABLE GRANT FUNDING \$ 3,229.14

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$25,251	\$25,251				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$22,000	\$22,000				YES
5	Lazenby Rd. (.24) Juanita Way (.25)	Utility Relocate & Upgrade (.49)	\$50,000	\$50,000				YES
6	Sea Biscuit Ln (.24) Man-O-War Dr (.38) Secretariat Dr. (.27) Whirl-A-Way Cir. (.21)	Utility Relocate & Upgrade (.1.10)	\$100,000	\$100,000				YES
7	Breezy Ct (.07) Cheechako Dr (.46) Trellis Ave (1.0) Hearthstone Dr (.17) Crabapple Ct (.06)	Pave w/2" A.C 50% MSB Match (1.76)	\$450,000	\$222,749	\$225,000	\$2,251		YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$647,251</b>	<b>\$420,000</b>	<b>\$225,000</b>	<b>\$2,251</b>		
8	Bergmand Rd. (.37) Doris Mae Cir. (.06) Melin Rd. (.25) Fritz Dr. (.12)	Utility Relocate & Upgrade (.80)	\$600,000	\$300,000	\$300,000			NO
					<b>FUNDING NOT YET IDENTIFIED</b>			

9	Lombardo Rd & Cul-de-sac (.34)	Design & Upgrade w/RAP (.34)	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			
10	Doc McKinley (.85) Jessie Jo Place (.19)	Ditch / Road Upgrade w/RAP (.85)	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
11	Brian Dr (.27) Melanie Ln (.30) Knik View (.20) Knik View Cir (.08)	Ditch / Road Upgrade w/ RAP (.85)	\$95,000					NO
					FUNDING NOT YET IDENTIFIED			
12	Dancer Cir (.24) Kent St (.21) Laura St (.21)	Ditch / Road Upgrade w/RAPA (.66)	\$70,000					NO
					FUNDING NOT YET IDENTIFIED			
13	Kuhn Dr (.35) Vera Way (.20) Bohman Way (.25)	Design / Upgrade w/RAP (.80)	\$300,000					NO
					FUNDING NOT YET IDENTIFIED			
14	George Plumley (.08)	Design / Upgrade w/RAP (.08)	\$60,000					NO
					FUNDING NOT YET IDENTIFIED			
15	Butte Dr (.30)	Design / Upgrade w/RAP (.30)	\$150,000					NO
					FUNDING NOT YET IDENTIFIED			
16	Walling Road (.65)	Design / Upgrade w/RAP (.65)	\$250,000					NO
					FUNDING NOT YET IDENTIFIED			
17	Fairweather Ln (.13) Walden Road (.22)	Design / Upgrade w/RAP (.35)	\$125,000					NO
					FUNDING NOT YET IDENTIFIED			
18	Peaceful Lane (.63)	Design / Upgrade w/RAP (.63)	\$300,000					NO
					FUNDING NOT YET IDENTIFIED			
<b>TOTAL UNFUNDED PROJECTS</b>			\$2,200,000	\$300,000	\$300,000			
	<b>Source</b>	<b>Grant # / Account Code</b>	<b>Grant Amount</b>					

Line 6	2012 SOA Legis Grant	12-DM-118 30046.9000.9002	\$3,229.14	Butte RSA Roads Upgrade		
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INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

PM15-157

**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

**ASSEMBLY PERSON: Dist 7 Vern Halter  
RSA SUPER: Scott Sanderson  
PRIMARY: Stephen Edwards  
ALT: Michael Fulton  
ALT: Robert Cassell**

RSA: 27 Meadow Lakes

PROJECT # 30047

APPROX AVAILABLE FUNDING \$ 1,298,881

APPROX AVAILABLE GRANT FUNDING \$74,150.75

PRIORIT Y	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$11,250	\$8,438	\$2,813			YES
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$11,250	\$3,750			YES
3	RSA ROADS	RECONDITION ROADS	\$75,000	\$75,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$80,000	\$80,000				YES
5	Forest Lake Dr (.58)	Design / Upgrade (.58)	\$250,000	\$250,000				YES
6	Gunflint Trail (1.32)	Design / Upgrade (1.32)	\$74,185					YES
7	Carousel Way (.58)	Design / Upgrade (.58)	\$120,000	\$120,000				YES
8	Kalmbach Lake Dr (.14)	Pave w/2" A.C. 50% MSB Match	\$45,000	\$22,500	\$22,500			YES
9	Ridgecrest (.42) W Jay J St (.18)	Design / Upgrade (.60)	\$250,000	\$250,000				YES
10	Alma (.80)	Design / Upgrade (.80)	\$320,000	\$320,000				Yes
<b>TOTAL FUNDED PROJECTS</b>			<b>\$1,240,435</b>	<b>\$1,137,188</b>	<b>\$29,063</b>			
11	Larry Trail (.89)	Design / Upgrade (.89)	\$400,000	\$400,000				NO
				<b>FUNDING NOT YET IDENTIFIED</b>				

AM15-157

12	W. Captian Hook Dr. (.36) W. Captain Hook Ave. (.17) Golden Ln (.08) Ruby Cir. (.02) Topaz Ln. (.05) Opal Ct. (.03) Silver Cir. (.05)	Design/ Upgrade (.76)	\$340,000	\$340,000				NO
FUNDING NOT YET IDENTIFIED								
13	Charlene Street (.40)	Pave w/2" A.C. 50% MSB Match	\$120,000	\$60,000	\$60,000			NO
FUNDING NOT YET IDENTIFIED								
14	Tweed Court (.47)	Pave w/2" A.C. 50% MSB Match	\$141,000	\$70,500	\$70,500			NO
FUNDING NOT YET IDENTIFIED								
15	N Day Road (.49)	Pave w/2" A.C. 50% MSB Match	\$147,000	\$73,500	\$73,500			NO
FUNDING NOT YET IDENTIFIED								
16	Sasbo Bluff (.62)	Design/Upgrade (.62)	\$250,000	\$250,000				NO
FUNDING NOT YET IDENTIFIED								
17	Silver Dr. (.26)	Design/Upgrade (.26)	\$104,000	\$104,000				NO
FUNDING NOT YET IDENTIFIED								
18	W. Swan Dr. (.63) S. Rainbow St. (.08)	Design/Upgrade (.71)	\$285,000	\$285,000				NO
FUNDING NOT YET IDENTIFIED								
19	N. Doubloon Dr. (.30) W. Cove Dr. (.17)	Design/Upgrade (.47)	\$190,000	\$190,000				NO
FUNDING NOT YET IDENTIFIED								
20	N. Phillips Dr. (.25) Dean Dr. (.48)	Design/Upgrade (.73)	\$300,000	\$300,000				NO
FUNDING NOT YET IDENTIFIED								
21	N. Coronado St. (.10)	Pave w/2" A.C. 50% MSB Match (.10)	\$30,000	\$15,000	\$15,000			NO
FUNDING NOT YET IDENTIFIED								

	TOTAL UNFUNDED PROJECTS		\$2,307,000	\$2,088,000	\$219,000		
	Source	Grant # / Account Code	Grant Amount				
Line	FY14 SOA Legis Grant	14-DC-082 30047.9200.920	\$74,150.75	Mdw Lakes-N. Gunflint Trail			

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Am 15-157

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 4 Steve Colligan  
 RSA SUPER: Scott Sanderson  
 PRIMARY: Vacant  
 ALT: Kenneth Widmer  
 ALT: Micah Schoming

ROAD SERVICE AREA: 28 Gold Trails PROJECT # 30048

APPROX AVAILABLE FUNDING \$ 1,380,053

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$11,250	\$8,438	\$2,813			N/A
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$11,250	\$3,750			N/A
3	RSA ROADS	RECONDITION ROADS	\$75,000	\$75,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$125,000	\$125,000				YES
5	That Rd. (.58)	Design/Upgrade (.58)	\$400,000	\$400,000				YES
6	Pintail Dr. (.32) N Pintail Dr. (.04)	Design/Upgrade (.36)	\$200,000	\$200,000				YES
7	Silver Dr. (.46)	Design/Upgrade (.46)	\$200,000	\$200,000				YES
8	N. Sasbo Bluff Lp. (.47)	Design/Upgrade (.47)	\$200,000	\$200,000				YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$1,226,250</b>	<b>\$1,219,688</b>	<b>\$6,563</b>			
9	Tattler Dr. (.28) Tattler Ct. (.02) Tattler Cir. (.05)	Design/Upgrade (.35)	\$140,000	\$140,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		NO
10	Tattler Dr. (.28)	Pave w/2" A.C. (.28) 50% MSB Match	\$84,000	\$42,000	\$42,000			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
11	Lochcarron Dr. (.42) Kintry Ln (.10)	Pave w/2" A.C. (.52) 50% MSB Match	\$156,000	\$78,000	\$78,000			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		

12	E. McAdoo Way (.44)	Pave w/2" A.C. (.44) 50% MSB Match	\$132,000	\$66,000	\$66,000			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
13	Sunset Dr. (.25)	Pave w/2" A.C. (.25) 50% MSB Match	\$75,000	\$37,500	\$37,500			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
14	Longspur Dr. (.18)	Pave w/2" A.C. (.18) 50% MSB Match	\$54,000	\$27,000	\$27,000			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
15	Bedrock Dr. (.20) Greensward Dr. (.90)	Design/Upgrade (1.10)	\$440,000	\$440,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
16	W. Sarahs Way (.21) N. Brocton Ave. (.16)	Pave w/2" A.C. (.37) 50% MSB Match	\$111,000	\$55,500	\$55,500			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
17	Tamar Rd. (.80) Brocton Ave (.45)	Pave w/2" A.C. (1.25) 50% MSB Match	\$300,000	\$150,000	\$150,000			NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
18	E. Big Rock Rd. (.23)	Design/Upgrade (.23)	\$95,000	\$95,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
19	CL Hawes Rd. (.25)	Design/Upgrade (.25)	\$125,000	\$125,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
20	Talgach View Dr (57)	Design/Upgrade (.25)	\$270,750					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$1,842,750</b>	<b>\$1,256,000</b>	<b>\$456,000</b>			

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 7 Vern Halter  
 RSA SUPER: Mike Lachelt  
 RSA PRIMARY: John Strassenburgh  
 RSA ALT: David Johnston  
 RSA ALT: William Fitzgerald

ROAD SERVICE AREA: 29 Talkeetna

PROJECT # 30049

APPROX AVAILABLE FUNDING \$ 19,022

APPROX AVAILABLE GRANT FUNDING \$ 2,200

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$4,200	\$3,150	\$1,050			YES
2	RSA ROADS	CALCIUM APPLICATION	\$3,500	\$2,600	\$900			YES
3	RSA ROADS	RECONDITION ROADS	\$13,200	\$11,000	\$0.00	\$2,200	2013 SOA Legis Grant	YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0					N/A
<b>TOTAL FUNDED PROJECTS</b>			<b>\$20,900</b>	<b>\$16,750</b>	<b>\$1,950</b>	<b>\$2,200</b>		
6	Woodpecker	RAP	\$60,000					NO
					<b>FUNDING NOT YET IDENTIFIED</b>			
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$60,000</b>					
	SOURCE	GRANT # / ACCOUNT CODE	GRANT AMOUNT					
Line 3	2013 SOA Grant	13-DM-134 30049.9100.9102	\$2,200.00	Talkeetna RSA Roads Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Am15-157

**MATANUSKA-SUSITNA BOROUGH  
PUBLIC WORKS DEPARTMENT  
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
SUMMER 2016**

ASSEMBLY PERSON: Dist 7 Randall Kowalke  
RSA SUPER: Mike Lachelt  
PRIMARY: Joan Medberry  
ALT: Donna Massey  
ALT: Earl Boon

RSA: 30 Trapper Creek

PROJECT # 30050

APPROX AVAILABLE RSA FUNDING \$ 94,664  
APPROX AVAILABLE GRANT FUNDING \$5,400

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS	RECONDITION ROADS	\$30,000	\$30,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0	\$0				N/A
5	Oilwell Road	Upgrade Road Upgrades	\$70,000	\$64,600		\$5,400		YES
<b>TOTAL FUNDED PROJECTS</b>			<b>\$100,000</b>	<b>\$94,600</b>		<b>\$5,400</b>		
6	Oilwell Road	Upgrade from approach 600ft to the south	Engineer estimate in progress					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
7	Saunders Rd	Project Contingent on (1) Availabilty of gravel (2) Agreement with Great Land	\$50,000					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
8	Oilwell Rd Ph I (mile 0 to mile 6)	Design /Upgrade/Pave (6.0) 50% MSB Match	\$6,000,000					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
9	Oilwell Rd Ph II (mile 6 to Mile 9)	Design/Upgrade (3.0)	\$300,000					NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$6,350,000</b>					

	Source	Grant # / Account Code	Grant Amount				
Line	2012 SOA Grant	12-DM-125 30050.9000.9002	\$900.00	Trapper Creek RSA Roads Upgrade			
Line	2013 SOA Grant	13-DM-135 30050.9100.9102	\$4,500.00	Trapper Creek RSA Roads Upgrade			

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Am15-157  
UNFINISHED BUSINESS

MATANUSKA-SUSITNA BOROUGH  
 PUBLIC WORKS DEPARTMENT  
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS  
 SUMMER 2016

ASSEMBLY PERSON: Dist 1 Jim Sykes  
 RSA SUPER: Will Barickman  
 PRIMARY: George Rauscher  
 ALT: Dean Lust  
 ALT:

ROAD SERVICE AREA: 31 Alpine

PROJECT # 30051

APPROX AVAILABLE FUNDING \$ 65,922

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$20,000	\$20,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$52,000	\$52,000				N/A
5	Twin Hills Lane (.29) Seventeen Mile Blvd (.34) Wishbone Place (.15)	Upgrade/Crush/ Oil (.78)	\$40,000	\$40,000				Yes
<b>TOTAL FUNDED PROJECTS</b>			<b>\$112,000</b>	<b>\$112,000</b>	<b>\$0</b>	<b>\$0</b>		
6	McPherson Ave (.24) Riverview Way (.27) Danielson Ave (.22) Grand Ave (.41)	Upgrade (1.45)	\$350,000	\$350,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
7	Grand Ave (.40) Eska St. (.15) Granite St. (.22) Utah St. (.12)	Upgrade/Oil (.92)	\$250,000	\$250,000				NO
						<b>FUNDING NOT YET IDENTIFIED</b>		
<b>TOTAL UNFUNDED PROJECTS</b>			<b>\$600,000</b>	<b>\$600,000</b>				

A RESOLUTION OF ROAD SERVICE AREA #9, MIDWAY SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #9, Midway Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #9, Midway Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 10/27/15

AM15-157  
Reso 15-03  
550

A RESOLUTION OF ROAD SERVICE AREA <sup>14 FAIRVIEW</sup> #xx, Name SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area <sup>14</sup> #xx, <sup>FAIRVIEW</sup> Name Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area <sup>14 FAIRVIEW</sup> #xx, name Board of Supervisors:

Daniel Elliott  
Supervisor Signature

[Signature]  
Supervisor Signature

Richard Busby  
Supervisor Signature

Date: 8 / 18 / 2015

A RESOLUTION OF ROAD SERVICE AREA #15, CASWELL SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #15, Caswell Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #15, Caswell Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

Date: 10/07/2015

A RESOLUTION OF ROAD SERVICE AREA #16, SOUTH COLONY  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #16,  
South Colony Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #16, South Colony Board of  
Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 9 / 16 / 15

A RESOLUTION OF ROAD SERVICE AREA #17, KINK SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

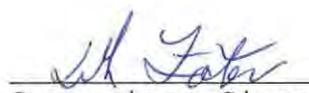
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #17, Kink Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #17, Knik Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 10/14/2015.

A RESOLUTION OF ROAD SERVICE AREA #19, LAZY MOUNTAIN  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #19,  
Lazy Mountain Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #19, Lazy Mountain Board of  
Supervisors:

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Supervisor Signature

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Supervisor Signature

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Supervisor Signature

Date: \_\_\_/\_\_\_/\_\_\_

*No Active Board* *WB*  
*10-6-15*

*Am15-157*

A RESOLUTION OF ROAD SERVICE AREA #20, WILLOW SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #20, Willow Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #20, Willow Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

Date: 7/24/15

AM15-157  
Reso 15-02

RESOLUTION #15-05

A RESOLUTION OF ROAD SERVICE AREA #21, BIG LAKE SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS , the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS , the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

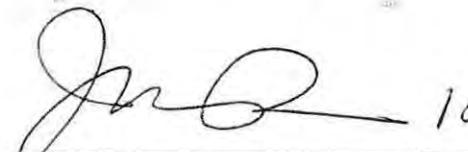
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #21, Big Lake Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #21, Big LAKE Board of Supervisors :

 10/31/15  
Supervisor

Signature

 10/29/15  
Supervisor Signature

Date: 10/31/15

Am15-157

A RESOLUTION OF ROAD SERVICE AREA #23, NORTH COLONY  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #23,  
North Colony Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #23, North Colony Board of  
Supervisors:

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

Date: \_\_\_/\_\_\_/\_\_\_\_

10-6-15  
No Active Board (WB)

Am15-157

A RESOLUTION OF ROAD SERVICE AREA #25, BOGARD SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #25, Bogard Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #25, Bogard Board of Supervisors:

Gary Hessmer  
G. Hessmer 9/9/15  
Supervisor Signature

Supervisor Signature

Mr. Carol A. Christiansen  
Supervisor Signature

Date: 9/9/15

A RESOLUTION OF ROAD SERVICE AREA #26, BUTTE SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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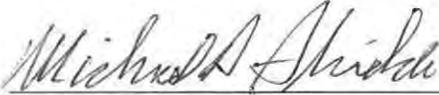
WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

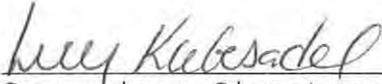
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #26, Butte Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #26, Butte Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 10 / 8 / 15

A RESOLUTION OF ROAD SERVICE AREA #27, MEADOW LAKES  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #27,  
Meadow Lakes Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #27, Meadow Lakes Board of  
Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

Date: 9/21/2015

Am15-157  
Reso 15-01

A RESOLUTION OF ROAD SERVICE AREA #28, GOLDEN TRAILS  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

---

WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #28,  
Golden Trails Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #28, Golden Trails Board of  
Supervisors:

  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

  
Supervisor Signature

Date: 10/07/2015

Am15-157

Reso 15-03

**A RESOLUTION OF ROAD SERVICE AREA #29, SUBMITTING AN APPROVED  
2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE  
AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND  
APPROVAL.**

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

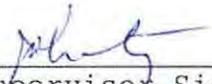
WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #29 Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

PRIORITY	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	FUNDS Y OR N
1	RSA Roads	Dust Control	\$4,200	\$3,150	\$1,050		Yes
2	RSA Roads	Dust Control	\$3,500	\$2,600	\$900		Yes
3	RSA Roads 30049.	Recondition gravel roads	\$13,200	\$11,000	\$0.00	\$2,200	Yes
4	RSA Roads	Pavement maint.	\$0	\$0			N/A
		TOTAL FUNDED	\$20,900	\$16,750	\$1,950	\$2,200	Yes
5	Woodpecker	RAP	\$60,000				No

ADOPTED by Road Service Area #29, Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 11 / 12 / 2015

A RESOLUTION OF ROAD SERVICE AREA #30, TRAPPER CREEK  
SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL  
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL  
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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WHEREAS, the Annual Capital Improvement Project List is  
developed for road maintenance and repair capital projects in  
each road service area; and

WHEREAS, the Capital Improvement Project List has been  
presented to area residents by this Road Service Area Board of  
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and  
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #30,  
Trapper Creek Supervisors concur with this Service Area Capital  
Improvement Project List and request the Matanuska-Susitna  
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #30, Trapper Creek Board of  
Supervisors:

  
Supervisor Signature

  
Supervisor Signature

  
Supervisor Signature

Date: 11 / 04 / 2015

A RESOLUTION OF ROAD SERVICE AREA #31, ALPINE SUBMITTING AN APPROVED 2016 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

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WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

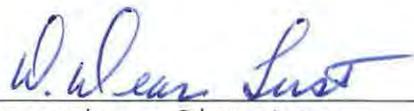
WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #31, Alpine Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #31, Alpine Board of Supervisors:

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

  
\_\_\_\_\_  
Supervisor Signature

Date: 10/13/15

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12.030 TO REQUIRE CANDIDATES LIVE IN A SPECIFIC ASSEMBLY DISTRICT FOR ONE YEAR PRIOR TO ELECTION AND ADDING MSB 25.15.010(B) TO FORMALLY CODIFY RULES FOR DETERMINATION OF RESIDENCY OF A CANDIDATE.

AGENDA OF: December 15, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: \_\_\_\_\_

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	For Assemblymember Sykes
	Borough Attorney	NS	
	Borough Clerk	JRM	12/7/15 

ATTACHMENT(S): Fiscal Note: YES \_\_\_\_\_ NO X  
 Ordinance Serial No. 16-002 (\_\_\_ pp)

SUMMARY STATEMENT: This ordinance is coming forward at the request of Assemblymember Sykes.

AS 29.20.140 establishes that any eligible voter of the Matanuska-Susitna Borough is eligible to be a member of the assembly. AS 29.20.140 also allows the Borough to establish a durational residency requirement.

The Matanuska-Susitna Borough has a residency requirement in MSB 2.12.030(A) which provides:

A person is eligible to be an assembly member if the person is a qualified borough voter and has been a borough resident for one year immediately prior to the election.

MSB 25.15.010 further requires Assembly candidates to live within the district from which they seek election:

(A) Any person is eligible for borough office if the person is a qualified voter of the borough and meets state and borough requirements for the office.

(1) Candidates for assembly seats shall reside in the borough and in the assembly district for which they file and meet the requirements of MSB 2.12.030.

(2) Any borough resident is eligible to run for the office of mayor.

(3) Any borough resident is eligible to run for a seat on the school board.

(4) Candidates shall provide proof that they are eligible, or shall be eligible by the date of the election, to be recognized as a candidate for any election.

When read together, these Borough code sections require that candidates for Assembly live in the Borough for one year prior to election, but only 30 days in their specific district.

In Castner v. City of Homer, 598 P.2d 953 (AK 1979), the Alaska Supreme Court considered a one year residency requirement. Relying on an earlier case, the Court noted that there is a compelling interest in having elected officials who "are acquainted with the conditions, problems, and needs of those who are governed, and in electors who are familiar with the character, habits and reputation of candidates for political office." The Court also held "These interests are perhaps more compelling in elections for local office, where word of mouth and personal contact are often the only means of communication of community concerns."

The Alaska Supreme Court also considered whether there was any less restrictive way to reach these compelling interests and held that there were no viable alternative means of advancing these interests. The Court concluded "while objective tests for candidacy unavoidably place a burden upon the privilege of running for political office, the burden is both temporary and slight and is necessary to promote governmental interests which are compelling."

This proposed ordinance would maintain the rule that candidates for Assembly need to be residents of the Matanuska-Susitna Borough for one year prior to the election. It will add the further requirement that candidates live in the district they seek to represent for this same time period.

This will allow a potential candidate will be able to get acquainted with the conditions, problems, and needs of the specific borough electorate in their district. Likewise, the electorate will be able to become more familiar with the character, habits and reputation of candidates for assembly or mayor.

It is the intent of this ordinance that the "date of the election" carry its ordinary meaning - it means the day ballots are cast at the polling locations. "Date of the election" does not mean the day of certification or the beginning of the term of office.

In addition, the second part of this proposed ordinance would formally codify the specific reference to rules for determining the residency of a candidate. Under MSB 25.02.020 all provisions of the United States Constitution, the Alaska State Constitution, and the laws enacted pursuant to these constitutions affecting borough elections are incorporated in to Borough code. This means that the rules for determining the residence of candidates are found at AS 15.25.043 and that is the standard the Borough Clerk would apply. But, for example, where it reads "house district" in state law, the Borough Clerk would substitute that with the local elected office as applicable.

The ordinance here would simply spell out that specific portion of the state law already incorporated into the Borough code. This is not because there is any substantive change to Borough code. Rather, since code is being amended and it may raise questions as to the determination of a residence for purposes of being a candidate, the specific reference in Borough Code will serve to highlight the portion of state law which will (and already does) apply.

Through this informational memorandum the Borough Assembly is aware of the general rule that all changes to law are presumed to have an intent to change the law and hereby declares that is not the case here. The only intent of this amendment is to highlight the issue for purposes of candidate education so potential candidates have an easier time navigating the laws pertaining to elections.

**RECOMMENDATION OF ADMINISTRATION:**

Adoption of legislation.

CODE ORDINANCE

Sponsored by: Assemblymember Sykes

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 16-002**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.12.030 TO REQUIRE CANDIDATES LIVE IN A SPECIFIC ASSEMBLY DISTRICT FOR ONE YEAR PRIOR TO ELECTION AND ADDING MSB 25.15.010(B) TO FORMALLY CODIFY RULES FOR DETERMINATION OF RESIDENCY OF A CANDIDATE.

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WHEREAS, the intent and rationale of this ordinance are found in the accompanying Informational Memorandum IM 15-260.

THEREFORE, BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 2.12.030 is hereby amended as follows:

2.12.030 QUALIFICATIONS.

(A) A person is eligible to be an assembly member if the person is a qualified borough voter and has been a borough resident **and a resident in the assembly district for which they file** for one year immediately prior to the election.

(B) If an elected member ceases to reside within the district from which the member was elected, the member may serve only until the next regular election.

Section 3. Enactment of subsection. MSB 25.15.010(B) is hereby enacted to read as follows:

(B) In determining the residence of a candidate for purposes of compliance with Borough code, the Borough Clerk shall apply the rules as per AS 15.25.043 as applicable for the elective office.

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2015.

\_\_\_\_\_  
VERN HALTER, Borough Mayor

ATTEST:

\_\_\_\_\_  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

**BOARD AND COMMISSION VACANCY REPORT      December 15, 2015**

**N = New Application    R = Reappointment    \*\*\*Vacant since 12/31/2012    \*\*Vacant since 12/31/2013    \*Vacant since 12/31/2014**

<b>Board - Applicant</b>	<b>Applicants Under Consideration by Mayor</b>	<b>Mayor's Appointments for Confirmation by the Assembly</b>
<p><b>Agriculture Advisory Board</b>      <i>12 members – 2 vacancies</i>                      01 Palmer Soil/Water Conservation District .....                      04 Alaska Farm Bureau – Mat-Su Chapter .....                      06 Knowledge/Experience Production of Wool, Qiviut, Fiber, Hair, Feathers, etc. ....Jenny Wren – N                      07 Knowledge/Experience Livestock, Alternative Livestock, Dairy, Grazing, Hay .....                      10 Knowledge/Experience Agricultural Economic Development, Prepared Foods and Value-Added Product Industry                      • Ken Peltier – R (term begins 1/1/16)</p>	<p>.....                      .....                      .....                      .....</p>	<p>Bruce Bush – N (term begins 1/1/16)                      Jenny VanderWeele – R (term begins 1/1/16)                       Derylee Hecimovich R (term begins 1/1/16)                       Jon Olsen – N (term begins 1/1/16)</p>
<p><b>Animal Care &amp; Regulation Board</b>  <i>5 members/1 alt. – 1 vacancy</i>                      At-Large .....Barbara Landi – N (term begins 1/1/16)                      Animal Interest .....                      • Kelleigh Orthmann – N (term begins 1/1/16)                      Animal Owner (expire 12/31)</p>	<p>.....                      .....</p>	<p>.....                      .....</p>
<p><b>Aviation Advisory Board</b>      <i>9 members – 2 vacancies</i>                      Member 1 .....David Lundin - N (term begins 1/1/16)                      Member 3                      Member 4 (expire 12/31)                      Member 7 .....David Palmer - R (term begins 1/1/16)                      Member 8</p>	<p>.....                      .....</p>	<p>.....                      .....</p>
<p><b>Board of Adjustment and Appeals</b>  <i>5 members/3 alt. – 1 vacancy – (3) 3 year terms</i>                      ***Alternate 2                      Alternate 3 .....                      Member 3 .....                      Member 4 .....</p>	<p>.....                      .....                      .....</p>	<p>Claudia Roberts-R (term begins 1/1/16)                      Tina Crawford – R (term begins 1/1/16)                      Scott Sterling – R (term begins 1/1/16)</p>
<p><b>Board of Equalization</b>  <i>15 members - 7 vacancies - (3) 3 year terms</i>                      **Member 4                      Member 5                      *Member 6                      **Member 7                      Member 12</p>	<p>.....                      .....</p>	<p>.....                      .....</p>

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Board of Equalization (continued)</b> **Member 13 **Member 14 Member 15 .....William Barnes – R (term begins 1/1/16)		
<b>Board of Ethics</b> <span style="float: right;"><i>15 members - 9 vacancies</i></span> Member 1 (expire 12/31) Member 3 (expire 12/31) * * Member 5 Member 6 .....Sarah Henkel – R (term begins 1/1/16) **Member 7 **Member 9 ***Member 10 **Member 11 *Member 12 ***Member 13 **Member 14 **Member 15		
<b>Borough Area Schools Site Selection Committee</b> <span style="float: right;"><i>7 or 8 members/3 alt. – 4 vacancies</i></span> Assembly Alternate Assembly Representative 1 .....Matthew Beck -R Assembly Representative 2 *Community At-Large Planning Commission Rep 2 School Board Representative 1 .....Deborah Retherhford - R School Board Representative .....Ray Michaelson - R		
<b>Commission on Salaries and Emoluments</b> <span style="float: right;"><i>5 members – 5 vacancies</i></span> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
<b>Emergency Medical Services Board</b> <span style="float: right;"><i>13 members/13 alt. – 13 vacancies</i></span> Butte Ambulance ..... Central Ambulance ..... Dispatch Center Alternate .....	..... ..... .....	Jalan Van Nice–R (term begins 1/1/16) Scott Williamson – N Alaina Anderson–R (term begins 1/1/16)



Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Jt. Assembly/School Board Committee on School Issues</b> <i>6 members – 1 vacancies</i> Assembly Member 2		
<b>Labor Relations Board</b> <i>5 members - 2 vacancies</i> Member 1 (expire 12/31) Member 2 Member 4 Member 5 .....		Gregory Pugh – R (term begins 1/1/16)
<b>Library Board</b> <i>9 members – 3 vacancies</i> ***Palmer Sutton ..... Talkeetna *Wasilla Willow .....	Carol Goltz – N (term begins 1/1/16)	Marci Hawkins – R (term begins 1/1/16)
<b>Local Emergency Planning Committee</b> <i>33 members – 9 vacancies</i> **Alaska Railroad **Borough Government City of Houston (non law enforcement) City of Palmer (non law enforcement) (expire 12/31) **City of Wasilla (non law enforcement) Civil Defense ***Elected Official Env/Bus/Tech 4 ..... Env/Bus/Tech 5 (expire 12/31) Env/Bus/Tech 6 (expire 12/31) Env/Bus/Tech 8 .....Donald Warble– R(term begins 1/1/16) Fire Service (expire 12/31) **Law Enforcement Houston Police *Law Enforcement Palmer Police MSB Emergency Services Administration ..... New Media, News Relations, PIO ..... Public Health Agency (expire 12/31) Public Utility – Gas .....Ryan Pierce – N (residency waiver) Tribal Government Trucking or Transportation (expire 12/31)		Kevin Munson – R (term begins 1/1/16)  Casey Cook – R (term begins 1/1/16) Michael Chmielewski – R (term begins 1/1/16)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>MSB Fish and Wildlife Commission</b> <i>8 members</i> Member 1 Assembly Rep ..... Member 2 Sport Fishing Rep ..... <ul style="list-style-type: none"> <li>• Jeff Davis – N (term begins 1/1/16)</li> <li>• Michael Wood – N (term begins 1/1/16)</li> </ul> Member 3 Hunting ..... Member 4 At-Large (expire 12/31) Member 8 Assembly Rep .....	   Larry Engel – R (term begins 1/1/16)  	Steve Colligan – R     Jim Sykes - N
<b>Marijuana Advisory Committee</b> <i>17 members/17 alternates – 6 vacancies</i> Member 02A – Non-Marijuana Farming Operation Alternate <ul style="list-style-type: none"> <li>• Janice Bass - N</li> </ul> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 08A - Education Community Alternate ..... <ul style="list-style-type: none"> <li>• K.T.(Kathryn Ann) McKee – N (term begins 1/1/16)</li> </ul> Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate		
<b>Office of Administrative Hearings</b> <i>5 members – 3 vacancies (2 year terms)</i> ***Seat A Seat B (expire 12/31) ***Seat C ***Seat E		
<b>Parks, Recreation, and Trails Advisory Board</b> <i>11 members – 2 vacancies</i> District 1 (expire 12/31) *District 4 *District 5 District 7 (expire 12/31)		
<b>Planning Commission</b> <i>7 members</i> District 1 .....Mary Anderson – N (term begins 1/1/16) District 4 .....Patrick Johnson – N (term begins 1/1/16)		
<b>Platting Board</b> <i>7 members/2 alt. – 2 vacancies</i> District 1 .....Jay Van Diest – R (term begins 1/1/16) District 2 (expire 12/31) District 5 (expire 12/31) District 6		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Platting Board (continued)</b> District 7 .....	William Germain - N	
<b>Port Commission</b> <i>7 members – 1 vacancy</i> Seat 1 ..... • William (Bill) Kendig – N (term begins 1/1/16) Seat 3 ..... Seat 4 (expire 12/31) Seat 7 .....Steven Borell – R (term begins 1/1/16)	.....	Claudia Roberts – N
<b>Transportation Advisory Board</b> <i>9 members</i> At-Large 2 .....Scott Adams – N (term begins 1/1/16) Environmental (expire 12/31) Transportation Industry ..... • Jennifer Tew – N (term begins 1/1/16)		
<b>Wastewater &amp; Septage Advisory Board</b> <i>7 members</i> City of Palmer Rep ..... City of Wasilla Rep .....	.....	Thomas Healy – R (term begins 1/1/16) Archie Giddings–R (term begins 1/1/16)
<b>Butte FSA # 2</b> <i>3 members – 3 vacancies</i> ***Member 1 .....Mitzi Van Asdlan - N ***Member 2 .....Catherine Hummel - N ***Member 3 .....Gregory Nilsson – N (term begins 1/1/16)		
<b>Caswell FSA # 135</b> <i>3 members</i> Member 1 .....	.....	Cheryl Newsome – R (term begins 1/1/16)
<b>Central Mat-Su FSA # 130</b> <i>5 members</i> Member 4 ..... Member 5 .....Jimmy Jameson – R (term begins 1/1/16)	.....	Ken Slauson – R (term begins 1/1/16)
<b>Greater Palmer Consolidated FSA # 132</b> <i>3 members</i> Member 1 (expire 12/31)		
<b>Sutton FSA # 4</b> <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
<b>Talkeetna FSA # 24</b> <i>3 members – 3 vacancies</i> **Member 1 ..... *Member 3 .....	Herman Thompson – N John Rice – N (term begins 1/1/16)	
<b>West Lakes FSA # 136</b> <i>5 members</i> Member 1 .....Cathi Kramer – R (term begins 1/1/16)		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Willow FSA # 35</b> <i>3 members</i> Member 1 ..... Member 3 ..... • Lori Wiertsema – N (term begins 1/1/16)	Phillip Rhode – N .....	Resignation of Derral Godbee Gordon Boeve – N (term begins 1/1/16)
<b>Alpine RSA # 31</b> <i>3 members</i> Member 1 (expire 12/31)		
<b>Big Lake RSA # 21</b> <i>3 members</i> Member 3 .....Leo Von Scheben – R (term begins 1/1/16)		
<b>Bogard RSA # 25</b> <i>3 members – 1 vacancy</i> Member 1 .....Carol Christiansen – R (term begins 1/1/16) Member 3		
<b>Caswell Lakes RSA # 15</b> <i>3 members</i> Member 2 .....Gordon Boeve – R (term begins 1/1/16)		
<b>Fairview RSA # 14</b> <i>3 members</i> Member 1 .....Daniel Elliott – R (term begins 1/1/16)		
<b>Gold Trail RSA # 28</b> <i>3 members – 1 vacancy</i> Member 2 .....Micah Schoming – R (term begins 1/1/16) Member 3		
<b>Greater Butte RSA # 26</b> <i>3 members</i> Member 2 (expire 12/31)		
<b>Greater Talkeetna RSA # 29</b> <i>3 members</i> Member 1 (expire 12/31)		
<b>Greater Willow RSA # 20</b> <i>3 members</i> Member 2 .....Todd Smoldon – N (term begins 1/1/16)		
<b>Knik RSA # 17</b> <i>3 members</i> Member 3 (expire 12/31)		
<b>Lazy Mountain RSA # 19</b> <i>3 members</i> Member 2 (expire 12/31)		
<b>Meadow Lakes RSA # 27</b> <i>3 members</i> Member 3 .....Robert Cassell – R (term begins 1/1/16)		
<b>Midway RSA # 9</b> <i>3 members</i> Member 3 (expire 12/31)		
<b>North Colony RSA # 23</b> <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2 Member 3 .....Barbara Gerard – R (term begins 1/1/16)		
<b>South Colony RSA # 16</b> <i>3 members</i> Member 3 (expire 12/31)		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<b>Trapper Creek RSA # 30</b> <i>3 members</i> Member 2 .....		Joan Medbery – R (term begins 1/1/16)
<b>Chase Trail Service Area # 134</b> <i>3 members</i> Member 3 .....Donnie Billington – R (term begins 1/1/16)		
<b>Circle View &amp; Stampede Estates Flood &amp; Water Erosion # 131</b> <i>5 members</i> Member 1 (expire 12/31) Member 5 (expire 12/31)		
<b>Talkeetna Flood Control Service Area # 7</b> <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
<b>Talkeetna Sewer &amp; Water Service Area # 36</b> <i>5 members – 3 vacancies</i> Member 1 Member 2 Member 3 (expire 12/31) *Member 4		

RECEIVED  
SEP 24 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board (#1)  
(For example, Board of Equalization, Member 3)

Applicant Name: J. Bruce Bush

Residence Address: 2605 N ROBIN LN Palmer AK 99645

Mailing Address: SAME

Home phone: 907-746-2874 Work phone: 907-355-2874 Email: Jbbush@mtsonline.net

Name and Address of Employer: ~~Bushes Bunches owner~~ 2605 N Robin LN Palmer AK 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest:  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 63 year

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in the Agriculture for the Borough

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Agriculture & Frosty Advisory 95-99 AK STATE FAIR 2000-2010, MSB Assembly 2001-2003, SNA Palmer SARC, MAT-SO FARM BODYS, ect.

List three professional or personal references: Name: Ben Vandenwelle Phone: ~~254~~-745-3597  
Name: ARTHUR KEYS Phone: 354-3833  
Name: Brad Lewis Phone: 841-8688

Applicant Signature: [Signature] Date: 9-24-15

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: NA  
Position on Board: AGAB Palmer Soil-Water DIST Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Bruce Bosh

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: AUG 31 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board Seat #4  
(For example, Board of Equalization, Member 3)

Applicant Name: Jenny VanderWeele

Residence Address: 1565 S Inner Springer Loop

Mailing Address: Po Box 258 Palmer AK 99645

Home phone: 746-1508 Work phone: 864-5408 Email: rjbsa@mtaonline.net

Name and Address of Employer: Mat-Su Borough School District

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: I work as a guidance counselor for Redington Jr/Sr High for the Mat-Su Borough School District.  
(For example: employee, emergency responder, BSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 29 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Agriculture plays

a big economic role in our borough and I would like to add my voice to help promote and encourage its growth and sustainability  
List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume**

to highlight your qualifications: I have been part of 2 farm families for over 20

years and I also sat on the Palmer Board of Economic Development as the agriculture representative for 3 years.

List three professional or personal references: Name: Mike Loney Phone: 861-5500  
Name: Tom Lytle Phone: 864-5400  
Name: Brad Lewis Phone: 745-3120  
or Pam

Applicant Signature: Jenny VanderWeele Date: 8-31-15



Office Use Only: Precinct: 11-095 Assembly District: 2 Service Area: NA  
Position on Board: AGAB AK Farm Bureau - mat-su Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

10-22-15 - V.M.  
Revised 12/16/2014  
10-28-5006 w/Jenny

PLEASE CONTINUE TO OTHER SIDE Per Glenda

Applicant Name: Jenny Vanderweele

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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DATE RECEIVED: **RECEIVED**  
**OCT 15 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Agriculture Advisory Board - Seat 6  
(For example, Board of Equalization, Member 3)

Applicant Name: Jenny Wren

Residence Address: 4942 S. Colovist Drive Palmer, AK 99645

Mailing Address: PO Box 237, Palmer, AK 99645

Home phone: 907 354-1556 Work phone: \_\_\_\_\_ Email: jennuwren@ak@gmail.com

Name and Address of Employer: self employed

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in promoting ag development in the Borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 20 years as 4-H member & leader; life long producer of red meat & other ag products; currently farming

List three professional or personal references: Name: Lee Hecimovich Phone: 907-745-3360  
Name: Christy Home link Phone: 907-355-0703  
Name: Michelle Olsen Phone: \_\_\_\_\_

Applicant Signature: Jenny Wren Date: 10/14/15

**Office Use Only:** Precinct: 12-220 Assembly District: 1 Service Area: NA  
Position on Board: AGAB-6-Production of Wool etc Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Jenny Wren

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

RECEIVED  
JUN 01 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Agriculture Advisory Board (member 05, 06 or 07)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Derylee (Lee) Hecimovich

Residence Address: 6405 Baines Jordan Dr. N. Palmer, AK

Mailing Address: PO Box 488, Palmer, AK 99645

Home phone: 745-8009 Work phone: 745-3360 Email: dahecimovich@alaska.edu

Name and Address of Employer: University of Alaska Fairbanks, Cooperative Extension Service, 1509 S. Georgeson Rd, Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc*

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Interest and experience in Alaskan agriculture as producer, educator, land owner, desire to preserve, expand agriculture land, opportunities and promote Alaskan agriculture, agriculture education

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 25+ years of experience as livestock producer, 14 years as CES educator, 6 years with FSA extensive 4-H and FFA, Ag in the Classroom experience, hoophouse/horticulture experience, extensive teaching/outreach experience. BS in Resource Mgmt, MS Education

List three professional or personal references:

Name: <u>Stephen Brown</u>	Phone: <u>745-3360</u>
Name: <u>Julie Cascio</u>	Phone: <u>745-3360</u>
Name: <u>Carol Kenley</u>	Phone: <u>745-4587</u>

Applicant Signature:   Date: 5/27/15

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: NA  
Position on Board: AGAB 07 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

10.20.15 - would like to reapply

Applicant Name: Derylee (Lee) Hecimovich

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**Derylee Ann Hecimovich**  
**Associate Professor of Extension, Youth Development**  
**Bipartite, Tenure Track (90% Service, 10% Teaching)**  
**PO Box 488, Palmer, Alaska 99645-0488**  
**Phone: 907-745-3360 or 907-745-8009**  
**E-mail: [dahecimovich@alaska.edu](mailto:dahecimovich@alaska.edu) or [lan@mtaonline.net](mailto:lan@mtaonline.net)**

### **Education**

2005-University of Alaska Anchorage  
Masters of Science in Vocational Education  
1992-2000-Matanuska-Susitna College, Palmer, Alaska  
Continuing education; Public Relations, Resource Management  
1988-1990- University of Alaska Fairbanks, Alaska  
Continuing education; Public Relations, Environmental Education  
1981-University of Wisconsin-Stevens Point, Wisconsin  
Bachelors of Science; Resource /Wildlife Management, also continuing education, 2003-present

### **Professional Experience**

2001 to present, 4-H and Youth Development Agent, Associate Professor, Cooperative Extension Service, Palmer, Alaska (Assistant Professor, 2005-2011, Instructor, 2001-2005), Palmer, Alaska. Develop and implement positive youth development programming for district youth, adult volunteer development and management, provide non-formal instruction to 4-H and community youth and adults, collaborate on community, statewide, regional programs and delivery.

1997-2000 Sales Associate, Treasures of the Attic, Palmer, Alaska  
Retail sales, public relations, customer service, inventory control, receiving, supervisory duties, special promotions and display.

1990-1996 County Director Farm Service Agency Palmer, Alaska  
Responsible for the administration of federal agriculture program, eligibility determination, compliance, public relations and education, maintain extensive file, procedure, reports and data systems, land mapping and evaluation, office and personnel management, funds control, intra-agency cooperation and coordination.

1985-1990 Recreation Assistant U.S. Air Force-MWR Division  
Eielson AFB, Alaska and Luke AFB, Arizona  
Assist in managing recreation facility; extensive customer service and instruction, retail sales, layout and design, graphics and awards production, inventory control, receiving.

### **Courses Taught:**

2012-present-Livestock Quality Assurance  
2011-present-Farm & Livestock Safety  
2010-Small Scale Livestock, Mat Su College (15 hour workshop series)  
2009-present-developed/presented workshop on "No Child Left Indoors, Getting Kids Outside" at 2010 Western Regional 4-H Leaders Forum, Albuquerque, NM and 2010 National Camping Institute, Salem, Oregon, 2010 Alaska State 4-H Leaders Forum, Soldotna, AK.  
2008-present- I developed/presented workshops on Sustainability, Green Living, Gardening, Outdoor Skills, Recycling, Consumer Science.  
2007-present-I developed and collaboratively taught Edible Wild Greens workshops  
2007-present-Wildfire Emergency Preparedness workshops-2008 National 4-H Camping Institute, VA, 2008 Alaska 4-H Leaders Forum, 2007 Western Region 4-H Leaders Forum, Phoenix, AZ  
2006-Youth in Governance/Youth and Adult Partnerships workshops statewide  
2006-workshops for character education and ethics in horse and livestock projects

2005-present-collaborative classes with CES agents-babysitting, crafts, wild berries use and identification  
2004-I developed and presented a PowerPoint course on Environmental Education  
2002-present-Organized and conducted 4-H Camp for 70 youth and teen counselors.  
2001-present-Teen leader training and meetings, camp counselor training.  
2001-present-Annual 4-H Club officer, record keeping classes, new leaders' trainings  
2001-present-I assist leaders in coordinating district clinics or workshops including the Horse Symposium, Livestock Rally Days, Fun Night, dog obedience, small stock activities, other topics as determined.  
2001-I wrote a Market Livestock Project Guideline book and provide training to help youth and adults better understand the project and commitments.  
2001-present-Organize and implement 4-H shows, activities and events at the Alaska State Fair

**Service:**

2015 State FFA Board of Directors  
2013-2015 University Wide Review Committee  
2011-2014-State Cooperative Extension Advisory Board faculty member  
2010- 2015- Western 4-H Institute and Science Academy Planning Committees member  
2010-present-planning committee for UAF Experiment Farm Ag Appreciation Day  
2010-Coordinate local working group for Environmental/Agricultural literacy outreach  
2009-present-coordinate student teaching for Ag in the Classroom in local elementary schools  
2009-present- Institutional Accreditation Steering Committee, CES Accreditation Committee Chairperson  
2009, 2007 UAF program review committees; Early Childhood Education (BS, AS), School of Business/Accounting (BAA)  
2009-Children, Youth, Families at Risk (CYFAR) Review Team  
2008-“Get Outdoors Anchorage” Youth Initiative Summit collaborator  
2008-Operation Military Kid Alaska Team member, 4-H Military Grant Collaborator (2005+)  
2007-present-University of Alaska Fairbanks academic program review teams.  
2007-present-Alaska liaison-National 4-H Science, Engineering, Technology (SET) Initiative  
2007-present-National 4-H Programs of Distinction Review Team Member, NAE4HA National Conferences workshops review.  
2005-present-Partner/member of statewide Youth in Decision Making and Governance Initiative  
2004-present-Mat-Su/Copper River District CES Office Coordinator, various search committees  
2004-present-Member of Mat-Su School District Agriculture & Natural Resources Advisory Board  
2003-present-Work with Mat-Su Agency Partnership group  
2001-present-Provide information to 4-H and community clientele on a variety of subjects  
2001-present-Service as needed within district, CES and university parameters

**Memberships and Honors:**

National 4-H Extension 4-H Agents Association (Distinguished Service Award-2010, Achievement in Service Award-2005)  
National 4-H Camping and Animal Science Committees  
Phi Kappa Phi National Honor Society  
Alaska Diversified Livestock Association  
Alaska Farm Bureau

**Publications:**

2012-Domestic Waterfowl and Game Birds in Alaska  
2009-Rabbits in Alaska  
2008-Alaska 4-H Camping and Outdoor Activities  
2008- Program Adaptation for Increased Culturally Diverse Participation: Matanuska-Susitna and Copper River 4-H District  
2007-Alaska 4-H Science, Engineering, Technology (SET) Plan  
2006- Goats in Alaska  
2005-District Leader Training booklet  
2005-Designing Effective Curriculum; Alaska 4-H Integrated Natural Resources Education  
2005-Are You Ready? An Alaska 4-H Curriculum for Emergency Preparedness, Wildland Fire

2004- Alaska 4-H Animal Project Enrollment Comparisons  
2004-Administration of the Mat-Su/Copper River 4-H District: Applications and Implications from Career and Technical Education  
2002-present-camp brochures and forms  
2001-present-monthly newsletter and in-district informational, promotional brochures  
2001-present-District informational guidelines and brochures  
2001- present-Livestock Guidelines and updates  
2001-present-annual 4-H State Fair Invitational Exhibitor Guide

**Professional References:**

Steve Brown, Agriculture and Horticulture Agent  
Mat-Su/Copper River Cooperative Extension Service  
1509 S. Georgeson Rd., Palmer, AK 99645 745-3639

Julie Cascio, Health, Home and Family Educator  
Mat-Su/Copper River Cooperative Extension Service  
1509 S. Georgeson Rd., Palmer, AK 99645 745-3677

Marianne Kerr, 4-H and Youth Development Agent  
Anchorage Cooperative Extension Service  
1675 C Street, Suite 100, Anchorage, AK 99501-5153 786-6305

RECEIVED  
DATE RECEIVED:  
JUN 10 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: AG Board - Any seat is fine with me.  
(For example, Board of Equalization, Member 3)

Applicant Name: Ken Peltier

Residence Address: M. 55 Glen Hwy Sutton 99674

Mailing Address: Po Box 2433 Palmer, AK 99645

Home phone: \_\_\_\_\_ Work phone: 244-0238 Email: alas Ken @ KW.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1986

Briefly explain, why you are you interested in serving on the board in which you are applying? I have a passion for agriculture. I feel I can make a positive contribution.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Grow up on farms. Currently own a farm. Have

extensive leadership background. Worked for a Board. Still serve on Exec Committee of the Alaska Workforce Investment Board - App'd by the Governor  
List three professional or personal references: Name: Louise Dean Phone: 269-7487  
Name: Adam Boyd Phone: 355-2966  
Name: RAY Depriest Phone: 631-9922

Applicant Signature: Ken Peltier Date: 5/21/15



Office Use Only: Precinct: 09-645 Assembly District: 1 Service Area: N/A  
Position on Board: ASAB 10 - Know/Exp Ag Econ Dev, etc Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Per Elenda

Applicant Name: Ken Peltier

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

RECEIVED  
NOV 03 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Agriculture Advisory Board #10  
(For example, Board of Equalization, Member 3)

Applicant Name: Jon Olson

Residence Address: 2205 S. Austin Circle Palmer AK 99645

Mailing Address: 2205 S. Austin Circle Palmer AK 99645

Home phone: 745-1068 Work phone: \_\_\_\_\_ Email: debarbar@gmail.com

Name and Address of Employer: RETIRED

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: My son-in-law Matthew Beck serves on Boro Assembly  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As long as I've lived in the MSB I have been actively involved with local producers and also the AK Division of Agriculture.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I managed the Palmer Meat Plant for the Dept. of Corrections in the late 80's, early 90s.

List three professional or personal references: Name: Arthur Keyes Phone: 354-5833  
Name: FRANK HUFFMAN Phone: 745-5232  
Name: DR. JOHN FINK Phone: 907 414-2160

Applicant Signature: [Signature] Date: Nov 1 2015

(N)

Office Use Only: Precinct: <u>11-095</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>AGAB 10</u>	<u>Knowledge/ experience</u> <u>AG Econ Dev</u>	Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Jon Olsen

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

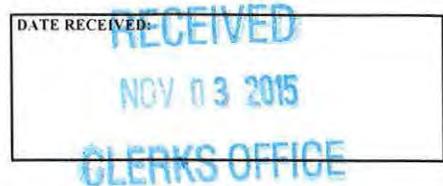
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: Animal Care Regulation Board - AT-LARGE  
(For example, Board of Equalization, Member 3)

Applicant Name: Barbara Landi

Residence Address: 2205 S. Austin Cir. Palmer 99645

Mailing Address: " "

Home phone: 745-1068 Work phone: \_\_\_\_\_ Email: debarbar@gmail.com

Name and Address of Employer: Retired - part time seasonal: Arthur Keyes, South Anch. Farmers Market

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Matthew Beck is my son-in-law  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have time and interest in community service and good animal husbandry practices

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have raised farm animals in the past, served as a 4-H Leader and I am a long time Pet owner

List three professional or personal references: Name: Dawn Gatewood Phone: 907 830-8961  
Name: Lynn McLean Phone: 907 373-2440  
Name: Teresa Beck Phone: 907 355-1310

Applicant Signature: B. Landi Date: Nov 3 2015

(N)

Office Use Only: Precinct: 11-095 Assembly District: 2 Service Area: NA  
Position on Board: ACRB AT-LARGE Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Barbara Landi

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
AUG 31 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: ACRB - Animal Interest  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Kelleigh Orthmann

Residence Address: 6800 Van Gorder Dr., Wasilla, AK 99623

Mailing Address: P.O. Box 879316, Wasilla, AK 99687

Home phone: 907-980-1730 Work phone: \_\_\_\_\_ Email: kelleigh.orthmann@gmail.com

Name and Address of Employer: Matanuska-Susitna Borough School District, 501 N. Gulkana, Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 2 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I care deeply about how Valley animals are treated and regulated, and I want to have a say in that process. I am also interested in encouraging more public input into this process and advocating for responsible pet ownership.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have excellent interpersonal, organizational, and leadership skills that I put to use everyday. I am a teacher with the MSBSD and faculty member at Mat-Suu College.

I also serve as Board Vice-President of Clear Creek Cat Rescue. I coordinate adoption events, fosters, and manage/distribute medication and supplies.

List three professional or personal references:

Name: <u>Judy Price</u>	Phone: <u>908-980-8898</u>
Name: <u>Amy Cooper</u>	Phone: <u>907-350-8089</u>
Name: <u>Samantha Torres</u>	Phone: <u>907-863-1444</u>

Applicant Signature: [Signature] (N) Date: 8/28/15

Office Use Only: Precinct: <u>08-140</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>ACRB Animal Interest</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Kelleigh Orthmann

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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# Kelleigh Orthmann, M.S.

(907) 980-1730  
P.O. Box 879316  
Wasilla, AK 99687  
kelleigh.orthmann@gmail.com

## ~RECENT PROFESSIONAL EXPERIENCE~

*University of Alaska Anchorage, Mat-Su College*

**ADJUNCT FACULTY** (8/2013 - Present)

Teach online courses via Blackboard.

- Design, implement, and orchestrate course lessons and discussions
- Encourage creativity and responsibility in student teaching and field experience
- Ensure students meet program and state teacher standards

*Swanson Elementary School, Matanuska-Susitna Borough School District*

**SPECIAL EDUCATION TEACHER** (8/2014 – Present)

Deliver goal-driven differentiated instruction to special education students in grades K-2.

- Review and update student Individual Education Plans (IEPs) in iPlan
- Lead IEP annual reviews and exit meetings
- Progress monitored students weekly and use data to assist with instructional planning
- Design and implement comprehensive individual student behavior management plans
- Work closely with parents to ensure that individual needs of each child are met

## ~VOLUNTEER/ADVOCACY EXPERIENCE~

*Clear Creek Cat Rescue (CCCR)*

**FOSTER/BOARD VP/VALLEY FOSTER COORDINATOR** (8/2013 – Present)

Ensure that CCCR Valley operations run smoothly.

- Foster abandoned and sick cats and kittens
- Guide direction of CCCR and assist in short- and long-term decision making and goal setting
- Stock and distribute medications and supplies to CCCR cats and kittens in the Valley
- Organize/run weekly adoption fairs
- Trap, spay/neuter, and relocate feral cats and kittens to foster homes
- Educate pet owners and adopters about low cost spay/neuter options

## ~EDUCATION~

**Special Education Endorsement Program (K-12, LD)**

*April 2014*

Walden University

**Masters in Curriculum & Instruction**

*Summa Cum Laude* (2009)

University of Scranton

**Teacher Certification Program**

*Rural Educator Preparation Partnerships* (2003)

University of Alaska Fairbanks

**Bachelor of Arts in Geography, Minor in English**

*Magna Cum Laude, Dean's List, Chancellor's List* (2001)

University of Alaska Fairbanks

**From:** Debbie Passmore  
**Sent:** Wednesday, November 04, 2015 10:10 AM  
**To:** Debra Wetherhorn  
**Subject:** RE: New TAB rep to the AAB in 2016

- B. Discuss AAB Representative for 2016 and 2017
- Ms. Beth Fread believes the position is appointed every year, not every other year.

MOTION: Ms. Beth Fread moved that we let Mr. David Lundin be the upcoming TAB rep to the AAB; seconded by Ms. Sonya Larkey-Walden.

VOTE: All in favor. Mr. David Lundin will start as the new TAB rep to the AAB in January 2016.

AAB member 1-TAB REP  
12/31/2015



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** AAB-Member 7-MSB 4.10.030(C)(3)a i or ii.,b,c,  
*(For example, Board of Equalization, Member 3)*

Applicant Name: David R. Palmer

Residence Address: 7000 E Lower Mesa Drive, Palmer, AK 99645

Mailing Address: same

Home phone: 907-745-5227 Work phone: 907-354-2399 Email: ArcticATC@mtaonline.net

Name and Address of Employer: Self - Arctic ATC and Aviation Technologies, LLC

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Current Board Member of AAB and PRTAB.  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 36 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Desire to assist in providing a viable aviation system that meets the needs of MSB residents and communities.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See attached resume.

List three **professional or personal** references: Name: Mike Pannone Phone: 907-745-2763  
Name: Paul Bowers Phone: 907-230-8383  
Name: Robert (Skip) Nelson Phone: 907-258-2372

Applicant Signature:  Date: 10-30-2015

Office Use Only: Precinct: 11-085 Assembly District: 2 Service Area: N/A  
Position on Board: AAB member 7 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  NA

Applicant Name: David R. Palmer

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**Position Requested:** Continued Service as a member of the Matanuska-Susitna Borough Aviation Advisory Board.

**Major Professional Interests:** In thirty-eight years of federal service I have over fifteen years experience in system planning, requirements determination, system development, system implementation, and software maintenance on critical air traffic control flight information and surveillance processing automation systems. I found this type of work to be enjoyable, challenging, and rewarding. Most recently my program development activities included system requirements development and NAS integration of Automatic Dependent Surveillance Broadcast (ADS-B) technology into the air traffic automation systems in Alaska, under the purview of the FAA's Capstone and Safe Flight 21 programs. I have experience as both an en route and terminal air traffic controller and supervisor, and have filled numerous middle-management and team lead positions at the regional and field facility levels in Alaska. I have participated in development and management oversight of several major interagency projects involving weather sensing and information distribution systems with the National Weather Service (including the Forecast Systems Laboratories and the National Center for Atmospheric Research), RADAR systems with the US Air Force, and joint weather and aviation training programs with the University of Alaska School of Aviation Technology. I am currently working with ADS-B Technologies, LLC, Anchorage, AK. As their Director of Air Traffic Services, providing aviation surveillance services in overseas locations. I enjoy working complex projects with diverse groups and eliciting solid team efforts towards mutually developed and accepted goals.

**Education**

College: Undergraduate, no degree.

University of Alaska	12 SH Mgmt/Public Speaking
Rensselaer Polytechnic Institute	53 SH Mgmt Engineering
Hudson Valley Community College	30 QH Civil Engineering
Capitol Radio Engineering Inst.	115QH Electrical Engineering Technology

High School:

The Albany Academy, Albany, NY, grad 6/65

Specialized Training – FAA:

En Route Air Traffic Control, En Route and Terminal Automation, HP 1000/A900 RTE-4 and RTE-A Systems User and Administrator, FAA Acquisitions Management, FAA Principles of Source Selection, Management of ANS Special Programs, Project Management, Resource Management, Leadership and Supervision, Strategic Planning, Procurement Law, Labor/Management Relations, En Route Automated RADAR Tracking System. Crypto Account Management. Detailed summary on request.

Specialized Training – US Air Force:

Basic and Advanced Electronics, Inertial Guidance Systems, Titan II ICBM Launch and Airborne Systems Analysis, Operation, and Emergency Repair. Combat Crew School Category A Resources, Principles and Techniques of Instruction, Limited Maintenance Inspector, USAF Air Traffic Control, Limited Weather Observer, Air Navigational Aid and RADAR Siting and Principles of Operation, USAF NCO Academy. Detailed summary –DD214s available on request.

**Work History:**

June 2007 – present: Associate Consultant working with principle customer ADS-B Technologies, LLC, Anchorage, AK. Working as Director, Air Traffic Services. Primary tasks include customer needs analysis; requirements determinations; system development, configuration, test and shakedown activities, and procedural applications development.

**Federal Aviation Administration:**

Retired from Federal Service June 1, 2007.

July 2006-June 2007: Safety Assurance Manager at Anchorage ARTCC. Responsibilities include ensuring that all ATC services provided by the facility are in compliance with applicable rules and regulations and meet customer needs. This office performs the principle investigatory and analysis functions for all Air Traffic incidents which are reported within the Anchorage Domestic and Oceanic Flight Information regions.

November 2005 – June 2006: Acting Assistant Air Traffic Manager at Anchorage ARTCC. Responsible for overall facility operation including management of fiscal and human resources, quality of ATC services provided, and ensuring that operational and NAS requirements are identified and satisfied to ensure continuity of services within normal FAA planning windows.

July 2000 – November 2005: Operations Support Manager at Anchorage ARTCC, FAA. Responsible for Airspace actions, terminal and en route procedures, International procedures, and support for the Capstone program within the Anchorage domestic, arctic, and oceanic (north pacific) flight information regions. FAA Regional focal for Domestic Reduced Vertical Separation Minima (DRVSM) implementation.

February 1999 – June 2000: FAA Alaskan Region NAS Implementation Program Manager. Within the Alaskan Region responsible for the NAS Modernization program, Air Traffic automation systems development and deployment, NAS configuration management and standards compliance, and system integration and interface development on emerging technologies. Member of En Route, Oceanic, and Micro-EARTS national Integrated Product Teams.

April 1998 – February 1999: Acting Manager, FAA Alaskan Region Air Traffic Division System Requirements Branch. Responsible for FAA Facilities and Equipment budgets for all ATC facilities within the Alaskan Region. Responsible for the Alaskan Region five-year plan. Member of the FAA's Regional Budget Review Board. Co-chair of the Regional NAS Configuration Control Board. . Member of En Route, Oceanic, and Micro-EARTS national Integrated Product Teams.

May 1995 – April 1998: FAA Alaskan Region NAS Implementation Program Manager. Within the Alaskan Region responsible for the NAS Modernization program, Air Traffic automation systems development and deployment, NAS configuration management and standards compliance, and system integration and interface development on emerging technologies. Co-chair Regional NAS Configuration Control Board. . Member of En Route, Oceanic, and Micro-EARTS national Integrated Product Teams.

January 1995 – May 1995: Acting Manager, FAA Alaskan Region Air Traffic Division System Requirements Branch. Responsible for FAA Facilities and Equipment budgets for all ATC facilities within the Alaskan Region. Responsible for the Alaskan Region Five-Year Plan. Member of the FAA's Regional Budget Review Board. . Member of En Route, Oceanic, and Micro-EARTS national Integrated Product Teams.

October 1994 – January 1995: FAA Alaskan Region NAS Implementation Program Manager. Within the Alaskan Region responsible for the NAS Modernization Program, Air Traffic automation systems development and deployment, NAS configuration management and standards compliance, and system integration and interface development for emerging technologies. . Member of En Route, Oceanic, and Micro-EARTS national Integrated Product Teams.

February 1992 – October 1994: FAA Regional NAS Implementation Specialist. Responsible for validating Facilities and Equipment Projects in support of FAA budget submittals meet requirements for implementation and use at Alaskan Region ATC facilities. Responsible for ensuring multiple program implementation schedules meet customer needs and were properly integrated to enable continuous ATC services during deployment activities without interruptions. . Member of En Route and Oceanic national Integrated Product Teams.

November 1991 – February 1992: FAA Anchorage ARTCC Assistant Manager for Automation. Responsible for operation and oversight of ATC RADAR and Flight Data processing systems for Alaska, and for office automation support for ARTCC employees. Member of national En Route Integrated Product Team.

August 1991 – November 1991: Detailed as FAA Air Traffic Division Regional Planning Specialist. Responsible for development of Facilities and Equipment projects and budget submittals for 26 Alaskan Region ATC facilities including the ARTCC, TRACONS, ATCTs, AFSSs, and FSSs. Member of national En Route Integrated Product Team.

April 1991 – August 1991: FAA Anchorage ARTCC Assistant Manager for Automation. Responsible for operation and oversight of safety critical ATC RADAR and Flight Data processing systems for Alaska, and for office automation support for Anchorage ARTCC. Member of national En Route Integrated Product Team.

March 1991 – April 1991: FAA Anchorage ARTCC Assistant Manager for NAS Implementation. Responsible for NAS Modernization Program activities at the ARTCC including development of program requirements, schedules, and resource needs. Member of national En Route Integrated Product Team.

December 1990 – March 1991: Detailed as FAA Air Traffic Division Regional Planning Specialist. Principle duty was contingency planning, safety and security requirements identification, and program compliance in support of Desert Storm for 26 Alaskan Region ATC facilities including Anchorage ARTCC, Anchorage and Fairbanks TRACONs, Kenai, Juneau, and Fairbanks Automated Flight Service Stations, and Alaskan Flight Service Stations.

May 1990 – December 1990: FAA Anchorage ARTCC Assistant Manager for NAS Implementation. Responsible for NAS Modernization Program activities at the ARTCC including development of program requirements, schedules, and resource needs. Member of national En Route Integrated Product Team.

February 1988 – May 1990: FAA Anchorage ARTCC Assistant Manager for Plans, Programs, and Military Operations. Responsible for Facilities and Equipment budget and Operations budget preparation and execution. Responsible for facility staffing and organizational structure, strategic planning, military operations liaison and mission planning for USN Sixth Fleet, Alaska NORAD Region, and 11<sup>th</sup> Air Force units deployed to Alaska, and NAS Modernization program implementation. Liaison member of Alaskan Air Command Battle Staff. Member of national En Route Integrated Product Team.

September 1985 – February 1988: Supervisor, ATC Operations at Anchorage ARTCC, FAA. Responsible for operations oversight in provision of en route ATC services to NAS system users. Co-chair of Alaskan Region Human Relations Committee.

March 1984 – September 1985: FAA ATC Automation Specialist, Anchorage ARTCC. Responsible for safety critical ATC automation systems including systems operation, software development, search and rescue data extraction, and automation system upgrades for RADAR and Flight Data processors used in control of live air traffic.

November 1982 – March 1984: FAA Air Traffic Control Specialist at Anchorage ARTCC. Responsible for provision of safety critical ATC services to NAS system users within assigned sectors.

May 1977 – August 1981: FAA Air Traffic Control Specialist at Anchorage ARTCC. Responsible for provision of safety critical ATC services to NAS system users within assigned sectors.

Self Employment:

December 1981 – October 1982: Proprietor Cottle's Fuel and Trucking, Wasilla, Alaska. Owned and operated a wholesale/retail fuel distributorship, gas station, and Homelite Factory distribution and repair station. Represented South-Central Alaska Gas and Oil Dealers Association to the Legislature for the State of Alaska to rewrite state motor fuels tax code during this timeframe.

US Air Force:

December 1974 – May 1977: USAF Senior Supervisory ATC specialist at Eielson AFB ATCT, Fairbanks, Alaska. Responsible for provision and oversight of ATC services to military and civilian users of airfield and associated airspace at Eielson AFB, AK.

December 1973 – December 1974: USAF Supervisory ATC Specialist at Galena Air Force Station, Galena, Alaska. Responsible for provision and oversight of ATC services to military and civilian users of airfield and associated airspace at Galena, Alaska.

July 1972 – December 1973: USAF Supervisory ATC Specialist at Mountain Home AFB, Idaho. Responsible for provision and oversight of ATC services to military and civilian users of airfield, associated airspace areas, surrounding military aerial gunnery ranges, and Salt Lake City delegated airspace areas at and in the vicinity of Mountain Home, Idaho. Assisted in establishment of FAA RADAR approach control at Boise, ID.

March 1968 – July 1972: USAF Missile Systems Analyst and Combat Launch Crew Member on Titan II ICBM Strategic Missile Systems, Little Rock AFB, Arkansas. Responsible for nuclear weapon system operational readiness, system integrity, and site management and oversight on Category A nuclear resources. Duties included Launch crew member; Guidance, flight control, and target programming on airborne systems; Senior Missile Wing Instructor; oversight and conduct of test and development launches at Vandenberg AFB, California, for Little Rock missile wing; Combat crew training including operation and scheduling of Missile Procedures Trainer. Duty rated for Strategic Air Command Alternate Command Post.

Summer Employment,

1965 – 67: Gas Planner, Niagara Mohawk Power Corporation, Albany, New York. Duties included project development and analysis of labor, materials, and associated costs for all gas main and customer service projects for upstate New York including the present New York State office building complex in Albany, New York.

1965-1968: Night Manager, Mobil gasoline and automotive repair station, Albany, NY.

1960-1965: General building maintenance and repair for family operated construction company.

Awards and Recognition:

FAA: Performance Ratings – Exceptional/Outstanding – 7/88, 7/89, 7/91, 3/93, 9/94.

Special Act Award – 4/91, 6/95, 7/95, 4/96, 9/96, 9/96, 9/97, 5/98, 3/99, 5/03.

Letters of Commendation – 7/78, 9/79, 12/80, 10/85, 7/90.  
Suggestion – 6/81

Military/USAF:       USAF Commendation Medal  
                          USAF ATC School, Distinguished Honor Graduate  
                          USAF Electronics School, Sheppard AFB, Honor Graduate  
                          USAF Strategic Air Command ICBM Launch Award  
                          USAF NCO Academy Military History and Foreign Affairs Award

**Related Activities:**

ATC Ratings: FAA – \* En Route, Anchorage ARTCC Facility Rated  
                          Military – \*CTO – Supervisor Eielson AFB ATCT,  
  Fairbanks, AK  
                          - \*CTO – Supervisor Galena AFS ATCT, Galena  
  Airport, AK  
                          - \*CTO/RAPC – Supervisor Mt. Home AFB  
  ATCT and TRACON, Mt Home, ID.  
Flight Ratings:    \*Commercial Pilot, ASEL, ASES, AMEL,  
                                  \*Instrument Airplane  
                                  \*Flight Instructor, Airplane Single and Multiengine.  
                                  \*Aviation Safety Counselor – 2000/2005  
Community Projects:  
                                  \*Alaska Aviation Coordinating Council – Vice  
  Chair, 2011/12; Chair 2013/14.  
                                  \*Mat-Su Aviation Advisory Board – 2012 –Present  
                                  \*Mat-Su Parks, Recreation, and Trails Advisory  
  Board 2014 – Present.  
                                  \*Former Boy Scouts of America Assistant  
  Scoutmaster – 5 years.  
                                  \*Member of Community Board to establish Colony  
  High School including curriculum, budget, staffing,  
  and Junior ROTC program acquisition.

**Personal Interests:**

Big Game Hunting, Fishing, Boating, Snow Machining, Mining  
and Geology, NRA National Match Course Service Rifle  
Competition.

**References:** Available upon request.

David R. Palmer, dba Arctic ATC and Aviation Technologies, LLC  
7000 E Lower Mesa Drive  
Palmer, AK 99645  
907-745-5227 home, 907-354-2399 cell.

DATE RECEIVED:  
**RECEIVED**  
NOV 09 2015

**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Adjustment and Appeals, Alternate 3  
(For example, Board of Equalization, Member 3)

Applicant Name: Claudia Roberts

Residence Address: 550 N. Hyer Road, Palmer, AK 99645

Mailing Address: (same)

Home phone: 376-7676 Work phone: (907) 762-4646 Email: caroberts@ak.net

Name and Address of Employer: Chugach Electric Assoc., Inc., P.O. Box 196300, Anchorage, AK  
(5601 Electron Drive, Anchorage) 99519

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: current alternate member, BOAA  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I wish to continue serving on the BOAA. I value this opportunity to serve my community by offering my knowledge and expertise in land use and development.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Past member and Chairman, Platting Board; alternate

member of BOAA, prior Platting Tech/MSB, prior Platting Manager in private development, and current Right of Way Agent for utility company.

List three professional or personal references: Name: Helga Larson Phone: 745-1361  
Name: Kenneth Tozer, LS Phone: (907) 562-2000  
Name: Mary Kay Arthaud Phone: (907) 563-6553

Applicant Signature: Claudia Roberts

Date: November 9, 2015

Office Use Only: Precinct: 11-090 Assembly District: 3 Service Area: NA

Position on Board: BOAA Alternate 3 Term Ends: 12/31/2018

Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  NA

Applicant Name: Claudia Roberts

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Adjustment and Appeals  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Tina Crawford

Residence Address: 1160 N. Iroquois Drive, Wasilla, AK 99654

Mailing Address: 1160 N. Iroquois Drive, Wasilla, AK 99654

Home phone: 941-735-7160 cell Work phone: 907-373-9022 Email: akplanner10@gmail.com

Name and Address of Employer: City of Wasilla, 290 E. Herning Avenue, Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

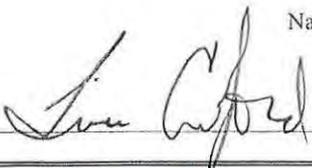
How long have you lived in the Borough? 5+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? I live in the Borough and want to utilize my planning skills by continuing to serve on this Board.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have over 15 years of planning experience, including work with quasi-judicial land use decisions and appeals. (see attached resume for additional information)

List three professional or personal references:

Name: <u>Bert Cottle</u>	Phone: <u>907-373-9055</u>
Name: <u>Archie Giddings</u>	Phone: <u>907-373-9018</u>
Name: <u>A.C. Buswell, III</u>	Phone: <u>907-373-3030</u>

Applicant Signature:  Date: 11/02/15

Office Use Only: Precinct: <u>07-105</u> Assembly District: <u>3</u> Service Area: <u>NA</u>
Position on Board: <u>BOAA member 3</u> Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes <b>R</b> Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <u>NA</u>

Applicant Name: Tina Crawford

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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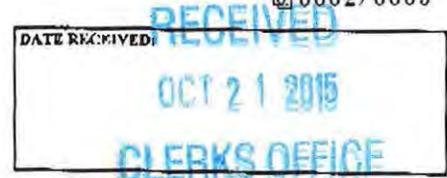
# Tina Crawford, AICP

1160 N. Iroquois Drive, Wasilla, AK 99654  
907-373-9022 (work) akplanner10@gmail.com

## Experience

- 08/10 - Present**      **City of Wasilla, AK – Planning Department**  
City Planner
- Prepare zoning code, comprehensive plan, area plan, streets and highway plan, and hazard mitigation plan amendments
  - Interpret zoning code and provide information to customers
  - Process rezone, variance, conditional use, and PUD petitions
- 11/09 – 08/10**      **Sarasota County, FL – Planning Department**  
Principal Planner II
- Intergovernmental review of joint planning agreements
  - Annual comprehensive plan review and amendments
  - Charrette and mixed-use development review/assistance
  - Impact fee report preparation
  - General zoning and comprehensive plan information to customers
- 01/07 – 11/09**      **Sarasota County, FL – Zoning/Code Enforcement Department**  
Zoning Administrator
- Managed zoning and code enforcement divisions consisting of 30 employees (3 Assistant Zoning Administrators, 7 zoning plans reviewers, 16 code enforcement officers, 1 addressing coordinator, and 3 administrative assistants)
  - Prepared and managed \$3 million annual department budget
  - Zoning code interpretations and amendments
  - Nonconforming land use determinations
  - Board of Adjustment appeals
- 04/06 – 01/07**      **Sarasota County, FL – Zoning/Code Enforcement Department**  
Assistant Zoning Administrator
- Assisted Zoning Administrator with zoning code interpretations & research
  - Zoning code amendments
  - Rezone and Special Exception/Conditional Use review
- 06/05 – 04/06**      **Sarasota County, FL – Planning Department**  
Senior Planner – Developments of Regional Impact (DRIs)
- DRI report preparation and presentation
  - Rezone, Special Exception/Conditional Use preparation & presentation
- 12/98 – 06/05**      **Escambia County Planning/Growth Management Department**  
02/04 – 06/05      Planner III – Front Counter Permitting & Development Review Manager  
02/02 – 02/04      Planner II – Rezoning & Board of Adjustment Manager  
04/01 – 02/02      Planner I – Rezoning Planner  
03/00 – 04/01      Planner I – Board of Adjustment Planner  
12/98 – 03/00      Planner I – Front Counter Permit Review Planner
- Education**      **University of West Florida, Pensacola, FL**  
1996 – 1998      B.S. – Environmental Studies – Geography minor

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board Of Adjustment & Appeal  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Scott Atwood Sterling

Residence Address: 18778 West Jeff's Loop, Big Lake, Alaska

Mailing Address: P.O. Box 521827, Big Lake, AK. 99652

Home phone: 232-3687 Work phone: 376-8076 Email: scottsterling54@gmail.com

Name and Address of Employer: Sterling & Dearmond, 851 Westpoint Dr., Ste. 201, Wasilla 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Currently I am a member of the BOAA  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 1992-2007; 2013-Present

Briefly explain, why you are you interested in serving on the board in which you are applying? Public service by lending my legal training and expertise to BOAA and its mission.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Lawyer admitted in Alaska since 1987; former member of MSB Assembly MSB Platting Board; AK Student Loan Corp. Board; UAF Class of '84; former surveyor.

List three professional or personal references: Name: Ann Dearmond Phone: 376-8076  
Name: Greg Parvin Phone: 376-2800  
Name: Kathy Frederick Phone: 269-8170

Applicant Signature: [Signature] Date: 10/21/15

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA  
Position on Board: BOAA member 4 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Scott A. Sterling

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilty plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Scott A. Sterling 10/21/15

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
OCT 26 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD OF REAL PROPERTY Equalization  
*(For example, Board of Equalization, Member 3)*

Applicant Name: William A. Barnes, Jr

Residence Address: 13882 E Gingham Circle, Palmer, AK 99645

Mailing Address: 11505 <sup>S</sup> Glens Way, Suite 3#560, Palmer, AK 99645

Home phone: \_\_\_\_\_ Work phone: 365-9567 Email: Wab4551@xplow.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 1989-1987, 2014 - Present

Briefly explain, why you are you interested in serving on the board in which you are applying? VERY INTERESTING TOPIC AND DUTY TO VOLUNTEER

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See Resume'

List three professional or personal references: Name: Lloyd Smith (Palmer) Phone: 907-745-9649  
Name: DAVID BRENA (SEKQUAN) Phone: 425-306-2000  
Name: KATIE FOSSELMAN (Palmer) Phone: 907-745-0135

Applicant Signature: William A Barnes Jr Date: 10/25/2015

Office Use Only: Precinct: 11-095 Assembly District: 2 Service Area: NA  
Position on Board: BOE member 15 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: William A Barnes, Jr.

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

*See Attachment*

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilty, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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# WILLIAM BARNES VALUATIONS, INC.

William Barnes, SRA

E-MAIL  
[wab4551@yahoo.com](mailto:wab4551@yahoo.com)

610 S Bailey Street  
Suite B101  
Palmer, AK 99645

TELEPHONE  
(907) 365-9567  
FAX  
(866) 794-8930

Mayor Larry Devilbiss  
Matanuska-Susitna Borough  
350 E. Dahlia Avenue  
Palmer, AK 99645

RE: Board of Equalization

Dear Mr. Mayor:

Greetings! I recently received your letter informing me of appointment to the Board of Equalization for a one year term. I was sworn in by the Borough Clerk several days later.

It has come to my attention that there is an issue over my refusal to state whether or not I have had any "judgments" in the last ten years. Apparently there is a borough ordinance to this effect. As is usually the case with government bureaucracies, none of this information was provided to me in the initial application process. If it had been properly disclosed initially, I would not have applied for the open position.

It seems rather odd to me that an American citizen has to give up his right to privacy just to volunteer on a board. A judgment is a civil matter usually concerning financial matters and credit. I am certain these matters are privacy protected under Federal law.

The reason I know this is just pure common sense. I possess a Federal Government mandated appraisal license which is administered by the State of Alaska, Department of Commerce, my appraisal business is an Alaska corporation also registered with the Alaska Department of Commerce, and most of my clients are lenders regulated by either the State or Federal government. In addition, I've even provided appraisal services to various mortgage fraud investigators of the FBI, IRS, HUD-FHA and the US Attorney. Not one of these entities has ever demanded over my thirty five year career that I provide information about my personal financial affairs which includes civil judgments. Why? Because it is illegal to ask for it or demand it, that's why.

American history is replete with legislative bodies and executives passing and signing into law legislation later found to be unlawful. An ordinance on the books does not mean it is legal, constitutional and might not be overturned in the future. Borough attorney's are also far from infallible.

Although I feel it is absolutely not the business of the Borough, I will divulge three facts:

1) 05/06/2011; Final Divorce Decree, Maricopa County, Arizona. Upon discovery of a boyfriend & adultery in September, 2010, I divorced my wife; substantial credit card debt was run up by the ex-wife; court ordered her to pay one half of it, court ordered me to pay her attorney fees and the other half of the debt.

2) 04/26/2011; Heart Surgery; bill of \$56,000 not fully paid for by my private Blue Cross insurance policy. The stress of going through Item #1 nearly killed me.

3) Summary: The nefarious actions of the ex-wife left me holding the financial bag and on the operating table nearly dead from the stress of going through the court process. Yes, there are a few civil judgments with my name on it over the above referenced items. The ex-wife also has a few judgments as a result of the divorce. Life is life.

In my opinion, the Borough should be ashamed of itself for making an American citizen and a Borough taxpayer divulge this type of painful personal information just to volunteer on some Borough Board which has a 50% vacancy rate. Not one iota of this personal information holds any negative reflection on my character. I've pretty much conducted my life as the Eagle Scout I became in 1966. The location of the court records have been identified and the Borough attorney can perform his due diligence to his heart's content. I have nothing further to say in the matter and will not provide any further information.

I intend to fulfill my duties on the Board of Equalization. If the Borough wishes to make any further fuss over this issue then I suggest we take the matter up with the Alaska Superior Court in Palmer. I will fight the Borough to the fullest extent over this privacy issue and what I believe is an unlawful ordinance and a violation of my legal rights.

Respectfully submitted,

William Barnes, SRA  
Alaska Certified General  
Real Estate Appraiser #857

**William Barnes, SRA**  
Certified General Real Estate Appraiser  
State of Alaska Certificate #857

**William Barnes Valuations, Inc.**  
610 S. Bailey Street  
Suite B101  
Palmer, AK 99645  
Office: 907-365-9567  
email: office@aprak.net

**SUMMARY:**

I, William Barnes, began my appraisal career in Alaska in 1978 and have been awarded the SRA Designation (Senior Residential Appraiser) from the Appraisal Institute; have performed all types of residential and commercial properties; my commercial appraisal experience includes apartment projects up to 483 units, office buildings, hotels and motels; single and multi-tenant retail and industrial centers, manufactured home parks, special use properties, churches, a post office, restaurant/bars, subdivision analysis, highest and best use studies, market studies, condemnation, estates (probate), life estates and vacant land assignments of up to 1,100 acres and \$26M. My typical clientele includes banks, savings and loan associations, credit unions, mortgage insurance companies and attorneys. I have also performed consultation and pre-trial services for various Federal and State agencies including Special Agents of the FBI, IRS, HUD-FHA and the U.S. Attorney in Maricopa County, Arizona.

**PROFESSIONAL AFFILIATIONS:**

Senior Residential Appraiser Designation (SRA), Appraisal Institute  
Member, Board of Directors, Alaska Chapter, Appraisal Institute (2015-2017 term)  
Member, Board of Real Property Equalization, Matanuska-Susitna Borough, Palmer, Alaska (2015 term)

**STATE OF ALASKA CERTIFICATION:**

Certified General Real Estate Appraiser, State of Alaska, Certificate No. 857; active certification status  
Certified General Real Estate Appraiser since 1991

**FORMAL EDUCATION:**

\*Colorado State University, Fort Collins, Colorado. Bachelor of Arts Degree in Political Science with honors in major, May 1974  
\*Additional business, economics and real estate courses successfully completed from the Appraisal Institute and the University of Alaska (1977 to present)

**PROFESSIONAL APPRAISAL EDUCATION:**

"Real Estate Appraisal Principles", Appraisal Institute (1978)  
"Basic Valuation Procedures", Appraisal Institute (1978)  
"Capitalization Theory & Techniques, Parts A & B", Appraisal Institute (1979)  
"Residential Valuation", Appraisal Institute (1988)  
"Standards of Professional Practice, Parts A & B", Appraisal Institute (1988)  
"Highest and Best Use", Appraisal Institute (1993)  
"Advanced Residential Form and Narrative Report Writing", Appraisal Institute (1994)  
"Residential Case Study", Appraisal Institute (1997)  
"Market Analysis and Highest & Best Use", Appraisal Institute (2008)  
"The Appraiser as an Expert Witness: Preparation and Testimony", Appraisal Institute, San Diego, CA (2010)  
"Litigation Appraising; Specialized Topics", Appraisal Institute, San Diego, CA (2010)  
"Condemnation Principles & Applications", Appraisal Institute, Louisville, KY (2015)  
"Uniform Standards of Professional Appraisal Practice", Appraisal Institute (bi-annual classes taken since 1991)

**APPRAISAL SEMINARS ATTENDED:**

"Appraisal Policy Changes", Appraisal Institute (2009)  
"General Demonstration Appraisal Report Writing", Appraisal Institute (2008)  
"Analyzing Operating Expenses", Appraisal Institute (2005)  
"HP 12C Financial Calculator", Appraisal Institute (2005)  
"Business Practices and Ethics", Appraisal Institute (2005)  
"FHA and the Appraisal Process", Appraisal Institute (2005)  
"Professional's Guide to the New URAR Report Form", Appraisal Institute (2005)  
"Appraisal Institute Summer Conference" (July 2005)  
"Automated Valuations Model for Financial Reporting", Appraisal Institute (2004)  
"Loss Prevention", Liability Insurance Administrators & Appraisal Institute (2004)  
"Apartment Appraisal", Appraisal Institute (2003)  
"Multiple Regression Analysis", Appraisal Institute (1999)  
"FHA Appraisal Seminar for HUD-FHA Handbook 4051.2", Appraisal Institute (1999)  
"Appraisal Review - Residential Properties", Appraisal Institute (1994)

**U.S. GOVERNMENT APPROVALS:**

H.U.D. - F.H.A. Approved residential appraiser (1994 to present).

**PERSONAL:**

\*Eagle Scout Award (1966), Catalina Council, Boy Scouts of America  
\*Assistant Scoutmaster (1992-94), Boy Scouts of America  
\*Life Member, National Eagle Scouts Association (NESA)  
\*FAA Certified Pilot (1977 to present) 1,000+/- hours; Land & Sea (sea plane) and Complex Aircraft Ratings (over 200 h.p., retractable gear & constant speed prop), Federal Aviation Administration  
\*PADI Certified Scuba Diver" (1984 to present); Dive Ratings include: Open Water, Advanced Open Water, Rescue Diver, First Responder, Wreck Diver & Oxygen Use (Nitrox)

**MARKET AREAS SERVED:**

Municipality of Anchorage  
(including Eagle River & Chugiak)  
Matanuska-Susitna Borough  
Other areas upon request

**OFFICE AREAS SERVED:**

FHA & Conventional assignments throughout south central  
Alaska

**ERRORS & OMISSIONS INSURANCE:**

1988 to present  
\$1,000,000 Coverage

DATE RECEIVED: **RECEIVED**  
**OCT 27 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Ethics  
(For example, Board of Equalization, Member 3)

Applicant Name: Sarah R Henkel

Residence Address: 1932 S. Creekside Dr. Wasilla AK 99654

Mailing Address: ↑ same

Home phone: <sup>907</sup> 982-8474 Work phone: <sup>907</sup> 741-2999 Email: Sarah.Henkel@

Name and Address of Employer: T&J Travel Products, Inc / 7870 E Fireweed Rd.

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: T&J Travel is my husband's family's business - we occasionally do work for the Borough  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying?  
I have a strong interest in democracy and justice.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Already have served 3 years - only missed one meeting. Navy intel veteran with extensive leadership experience.

List three professional or personal references:  
Name: Robert Poe Phone: 786-1251  
Name: Dan Kennedy Phone: Board Member  
Name: Journot Department Phone: 347-6-HOUSE PERS

Applicant Signature: Sarah R Henkel Date: 10/27/15

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA  
Position on Board: ETH member 6 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Sarah R Henkel.

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**OCT 21 2015**

**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Advisory Board Member  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jalan Van Nice

Residence Address: 3805 N Vista Circle

Mailing Address: Same

Home phone: 9077462491 Work phone: 9079826916 Email: Jalan.vannice@matsugov.us

Name and Address of Employer: DES, MatSu Borough 350 Dahlia St Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 14 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? To help advise the borough assembly on EMS matters

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Service Area Chief, Butte EMS

List three **professional or personal** references: Name: Brian Anderson Phone: 907 982 7771  
Name: Lisa Behrens Phone: 907 775 5683  
Name: Larry DeVilbiss Phone: 9077466593

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Office Use Only:** Precinct: 11-099 Assembly District: 1 Service Area: NA  
Position on Board: EMS Butte Ambulance Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  NA

Applicant Name:           Jalan Van Nice          

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

RECEIVED  
DATE RECEIVED:  
OCT 13 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS - Central Ambulance  
(For example, Board of Equalization, Member 3)

Applicant Name: Scott B. Williamson

Residence Address: 7917 S. Frontier Drive Wasilla, AK 99623

Mailing Address: P.O. Box 879250 Wasilla, AK 99687

Home phone: 907 830 4940 Work phone: 907 861 8322 Email: Scott.Williamson@matsugov.us

Name and Address of Employer: Matanuska Susitna Borough DES 680 N. Seward Meridian Parkway  
Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Deputy Chief of EMS  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? In order to  
provide expertise and guidance regarding EMS operations + management

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: NREMT-P, CCEMT-P, FP-C, CCP-C, CMT-E, B.S., Multiple  
years of EMS/Flight medicine experience along with EMS leadership/Executive Oversight.

List three professional or personal references: Name: Glen Stevens Phone: 907 232-9913  
Name: Lisa Bohra Phone: 907 775 5683  
Name: Charles Darnell Phone: 907 360-1922

Applicant Signature: [Signature] Date: 10/8/15

Office Use Only: Precinct: OB-150 Assembly District: 5 Service Area: NIA  
Position on Board: EMS Central Ambulance Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Scott B. Williamson

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

~ N/A ~

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

~ N/A ~

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 745-9845

RECEIVED  
DATE RECEIVED:  
AUG 10 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 745-9845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board - Alternate Dispatcher  
(For example, Board of Equalization, Member 3)

Applicant Name: Alaina M. Anderson

Residence Address: 10301 E Max Drive Palmer

Mailing Address: 16924 Snowmobile Lane Eagle River 99577

Home phone: 746-2884 Work phone: 745-4811 Email: amanderson@palmerpolice.com

Name and Address of Employer: Palmer Police Dept 423 S. Valley Way

Have you been convicted of a crime, not including traffic tickets? Yes  No

If yes, what were you convicted of? \_\_\_\_\_

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? It is directly related to the job I do as a 911 dispatcher fire/ems/rescue

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Already on the board as primary and would like to switch to the Alternate. I have been a 911 dispatcher for 16 years.

List three professional or personal references: Name: Lance Ketterling Phone: 746-9402  
Name: Karen Martin Phone: 727-9067  
Name: John Fink Phone: 707-0280

Applicant Signature: Alaina M. Anderson  Date: 7-28-15

Office Use Only: Precinct: 11-065 Assembly District: 2 Service Area: N/A  
Position on Board: EMS Dispatch Center Alternate Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

10/2015 will reapply  
Revised 12/13

Applicant Name: Alaina M Anderson

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
AUG 13 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS-Valley Hospital Representative  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Stephanie Curlee

Residence Address: 5551 W. Phoenix Ave Wasilla, AK 99623

Mailing Address: 2500 S. Woodward Lp Palmer, AK 99654

Home phone: 907-373-1701 Work phone: 861-6853 Email: curlee.stephanie@gmail.com

Name and Address of Employer: MSRMC 2500 S. Woodward Lp Palmer

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? >15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As representative for MSRMC

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Emergency Room RN

List three **professional or personal** references: Name: Kristin Suboda Phone: 232-4414  
Name: Pam Cook Phone: 232-0809  
Name: Michael Julius Phone: 417-274-2537

Applicant Signature: [Signature] (N) Date: 8-12-2015

**Office Use Only:** Precinct: 08-145 Assembly District: 5 Service Area: NA  
Position on Board: EMS Hospital Rep Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

8/16 - emailed voter reg.  
8/31 - emailed PLEASE CONTINUE TO OTHER SIDE  
9-16 - Per Stephanie both mail addresses good.

Applicant Name: Stephanie Curleo

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**  
**SEP 10 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherpharm@matnugov.ak.us](mailto:debra.wetherpharm@matnugov.ak.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board, alternate  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Nancy Eyraud, RN CCRN

Residence Address: 8923 S Knik Goose Bay Rd

Mailing Address: PO Box 877914, Wasilla, AK 99687

Home phone: 355-8406 Work phone: 861-6800 Email: n.eyraud@msrmc.com

Name and Address of Employer: Mat Su Regional Medical Center, Palmer, AK

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As the Chest Pain Center coordinator  
at MSRMC, my role is to enhance the relationship with the EMS and community to deliver the best cardiac care to our residents through sharing metrics, educational opportunities and resources.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Critical Care RN for 25 years, work currently as a registered nurse at MSRMC in the cardiac cath lab and as the Chest Pain Center Coordinator. Collaboration with the EMS is paramount to the success of cardiac care for our Borough.

List three professional or personal references:

Name: <u>Emily Stevens, CNO at MSRMC</u>	Phone: <u>861-6800</u>
Name: <u>Laura Colvin, RN</u>	Phone: <u>232-3660</u>
Name: <u>Merk Strom, RCIS, Lead at MSRMC cath Lab</u>	Phone: <u>861-6800</u>

Applicant Signature: *Nancy Eyraud* **(N)** Date: 9/10/15

Office Use Only: Precinct: <u>08-150</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS Hospital Alternate</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Nancy Eyraud, RN CCRN

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**OCT 22 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Roger Swingle MD

Residence Address: 1944 E. Stallion Circle, Wasilla, AK 99654

Mailing Address: Same as Residence Address

Home phone: (907) 373-1973 Work phone: (907) 373-1973 Email: bigr@mtaonline.net

Name and Address of Employer: Matanuska-Susitna Borough

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: I am a private contractor who provides medical direction for MSB EMS  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am medical Director for MSB EMS and wish to help the EMS perform optimally

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Board Certification in Emergency Medicine, Medical Doctor, Medical Director MSB EMS from 1995 to present

List three professional or personal references: Name: Glenn Stevens Phone: 232-9913  
Name: Lisa Behrens Phone: 775-5683  
Name: Bill Gamble Phone: 232-0103

Applicant Signature: [Signature] Date: 10/20/15

**Office Use Only:** Precinct: 07-110 Assembly District: 6 Service Area: NA  
Position on Board: EMS medical Director Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  NA

Applicant Name: Roger Swingle MD

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

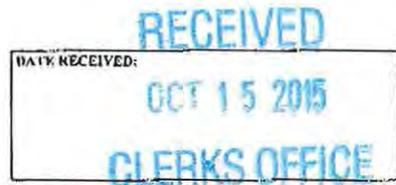
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: MSB EMS Advisory Board, alternate to medical director  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Thomas Check, MD

Residence Address: 4380 East Crane Road, Wasilla, AK 99654

Mailing Address: same

Home phone: 907-414-3019 Work phone: 907-861-6620 Email: maximumak700@hotmail.com

Name and Address of Employer: Mat-Su Emergency Medicine Physicians

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I was invited to apply by MSB EMS staff and encouraged by Anne Zink, MD, MSRMC emergency medicine medical director

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Emergency medicine physician at Mat-Su Regional for nearly 10 years; MSB EMS Relief Medical Director for several years

List three professional or personal references: Name: Anne Zink, MD Phone: 315-5991  
Name: Meghan Lindstrom, MD Phone: 230-7626  
Name: Thomas Quimby, MD Phone: 206-715-6210

Applicant Signature: [Signature] Date: 10/15/2015

Office Use Only: Precinct: 12-200 Assembly District: 3 Service Area: NA  
Position on Board: EMS medical Director ATT Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Thomas Check, MD

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: NOV 19 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board, Palmer seat (Alternate)

(For example, Board of Equalization, Member 3)

Applicant Name: Craig Joseph Prager

Residence Address: 7712 E. Wolf Creek Rd Wasilla AK, 99654

Mailing Address: 7712 E. Wolf Creek Rd Wasilla AK, 99654

Home phone: 414-2437

Work phone: 746-7404

Email: Craig.prager@matsugov.us

Name and Address of Employer: MSB 350 E. Dahlia Ave Palmer AK, 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: (Self) RFT MICP, EMS; (Spouse) EMS Office Assistant

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2 years 7 months

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm eager to help bridge the gap between EMS and the assembly.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Please see the attached resume

List three professional or personal references: Name: Howard Reed Phone: 602-690-1520  
Name: Tyler Merritt Phone: 907-330-4959  
Name: Brian Shea Phone: 907-354-7421

Applicant Signature: Craig Prager Date: 11/6/15

Office Use Only: Precinct: 09-02B Assembly District: 6 Service Area: NA  
Position on Board: EMS Palmer Amb Alternate Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

N

Applicant Name: Craig Joseph Prager

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Craig J. Prager  
7712 E. Wolf Creek Rd.  
Wasilla, Alaska 99654  
Phone: (907) 414-2437  
E-Mail: craigprager@yahoo.com

## **EDUCATION**

- Fortis College; Associate of Occupational Studies Degree, EMS/Paramedic, Valedictorian
- Estrella Mountain Community College; Associate of Arts Degree, with Academic Distinction
- Orange Park High School; Diploma

## **EXPERIENCE**

University of Anchorage Alaska Associate's Nursing Program; Student RN, Jan 2013-Dec 2015

- Evaluates assigned patients and plans
- Implements and documents nursing care
- Assists physicians during examinations and procedures
- Performs various patient tests and administers medications within the scope of practice of the registered nurse
- Promotes patients' independence by establishing patient care goals and teaching patients and families to understand conditions, medications, and self-care skills

Matanuska-Susitna Borough Emergency Medical Services; Mobile Intensive Care Paramedic, May 2013-Present

- Provides BLS, ALS, and ACLS skills, interventions, and medication administration as outlined by Standing Orders
- Provides initial triage during an emergency response involving multiple patients
- Utilizes monitoring and treatment equipment including, cardiac monitor/pacer/defibrillator, and IV pumps
- Accurately, quickly, and safely assess patients' illnesses and injuries during ambulance calls.
- Prepares patients for transportation to higher level of care medical facilities
- Uses proper infection control practices to reduce the risk of infection to themselves, co-workers, patients, and the public
- Communicates a pre-hospital patient assessment to physicians, nurses, and other medical staff, both verbally and in writing
- Maintains a professional relationship with patients, bystanders, physicians, nurses, and other hospital staff
- Maintains the ambulance in a clean, organized, and adequately stocked state of readiness
- Preceptor/mentor of new hire employee's

University of Alaska Paramedic Preceptor and EMT Lab Aid, November 2013-August 2015

- Oversees all student procedures which are considered "invasive" as defined by the memorandums of agreement
- Assists the student in problem solving and conflict resolution
- Provides guidance, and instruction to help improve the student's assessment and management skills
- Document the student's performance as it relates to clinical activities, including planning, managing, and evaluating student performances

LifeMed Alaska; Ground Mobile Intensive Care Paramedic, May 2013-July 2014

- Responsible for planning, providing, evaluating and documenting direct patient care including those patients with complex and involved care needs outside the hospital setting
- Utilizes monitoring and treatment equipment including, cardiac monitor/pacer/defibrillator, IV pump, neonatal isolettes, and transport ventilators
- Administers and monitors IV pump medication infusions
- Maintains a safe, therapeutic and organized environment necessary to provide care appropriate to the age served and to provide the care needed

Maricopa County Sheriff's Office Medical Rescue Posse; Volunteer Emergency Medical Technician, April 2010-March 2013

- Responds to emergency calls to provide efficient and immediate care to the critically ill and injured in rural unincorporated areas of Maricopa County Arizona
- Provides pre-hospital emergency medical care of simple and multiple system traumas
- Provides emergency medical care to assist in emergency childbirth, manage medical complaints of altered mental status, respiratory, cardiac, diabetic, allergic reaction, seizures, poisoning, behavioral emergencies, environmental emergencies, and psychological crises

United States Air Force Staff Sergeant (E-5); Tactical Aircraft Maintenance Craftsman, Luke Air Force Base, AZ, Oct 2002-Sept 2008

- Performed aircraft inspections, functional checks of systems, and troubleshoots malfunctions
- Inspected aircraft components for proper installation, alignment, clearance, operation, evidence of wear, cracks, security, and cleanliness according to technical orders
- Removed, install, and adjust aircraft engine and system components
- Interpreted diagrams, publications, and determines maintenance actions to correct malfunctions
- Serviced oil, fuel, pneudraulic, hydraulic and liquid oxygen systems. Obtains engine oil samples for analysis

#### **LICENSURE/CERTIFICATIONS**

- State of Alaska Licensed Mobile Intensive Care Paramedic; expires 31 December 2016, (License No. 916)
- Nationally Registered Paramedic; expires 31 March 2017, (Reg No: M8075113)
- American Heart Association CPR Certified, Healthcare Provider; expires July 2017
- American Heart Association ACLS Provider; expires January 2016
- American Heart Association PALS Provider; expires January 2016
- Pre-Hospital Trauma Life Support, Advanced Provider; expires January 2018
- Advanced Medical Life Support, Advanced Provider; expires April 2016
- Certified Hazardous Materials First Responder; certified 12 May 2006
- FEMA courses IS-00100.b, IS-00200.b, IS-00700.a, and IS-00800.b

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: 11/12/2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Advisory board 2nd seat for Sutton EMS  
(For example, Board of Equalization, Member 3)

**Applicant Name:** Rachel Cote

**Residence Address:** 17701 W. Glenn Hwy Sutton AK 99674

**Mailing Address:** Same

**Home phone:** 746-6720 **Work phone:** 745-5121 **Email:** ryanrachelcote@yahoo.com

**Name and Address of Employer:** Matsu Borough EMS

**Can you regularly attend meetings?** Yes  No  (Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

**Do you or any family member have a personal or financial interest with the Borough?** Yes  No

**If yes, list positions and or interest:** N/A  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

**How long have you lived in the Borough?** 5 yrs.

**Briefly explain, why you are you interested in serving on the board in which you are applying?** I am an EMT 1st Responder and like to be involved in the processes directly affecting my work.

**List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications:** EMT 2 for the past 2 years. Medic in the Matsu Borough for 3 years.

**List three professional or personal references:**

Name: <u>Cheri Day</u>	Phone: <u>746-5981</u>
Name: <u>Ruthann Fleenor</u>	Phone: <u>745-7220</u>
Name: <u>Ryan Cote</u>	Phone: <u>795-2099</u>

**Applicant Signature:** Rachel Cote  **Date:** 11-6-2015

<b>Office Use Only:</b> Precinct: <u>09-640</u> Assembly District: <u>1</u> Service Area: <u>NA</u>
Position on Board: <u>EMS Sutton Ambulance Att</u> Term Ends: <u>12/31/2016</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

email voter reg.

Applicant Name: Rachel Coté

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**AUG 26 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Advisory - Talkeetna AmbAlt.  
*(For example, Board of Equalization, Member 3)*

**Applicant Name:** Jennifer Pironis

**Residence Address:** 16515 E Golden Pond Circle, Talkeetna AK 99676

**Mailing Address:** PO Box 752, Talkeetna AK 99676

**Home phone:** 907-315-1472 **Work phone:** same **Email:** jpjuniper@yahoo.com

**Name and Address of Employer:** self @ Golden Pond Veterinary Services

**Can you regularly attend meetings?** Yes  No  *(Pursuant to (MSB 4.05.030. "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")* As alternate needs.

**Do you or any family member have a personal or financial interest with the Borough?** Yes  No

**If yes, list positions and or interest:** \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

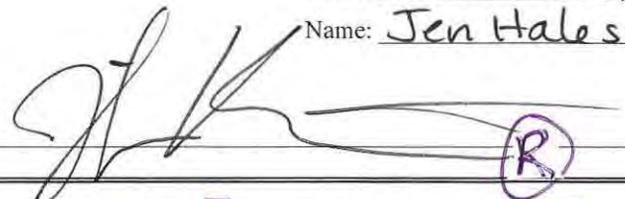
**How long have you lived in the Borough?** since 2011

**Briefly explain, why you are you interested in serving on the board in which you are applying?** working at as EMT 1 w/ Talkeetna ambulance since Jan 2012

**List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications:** see above.

**List three professional or personal references:**

Name: <u>Mia Mangione</u>	Phone: <u>907-733-2286</u>
Name: <u>Carol Gross</u>	Phone: <u>907-733-2697</u>
Name: <u>Jen Hales</u>	Phone: <u>907-841-7332</u>

**Applicant Signature:**  **Date:** 8/17/15

<b>Office Use Only:</b> Precinct: <u>10-035</u> Assembly District: <u>7</u> Service Area: <u>NA</u>
Position on Board: <u>EMSTalkeetna Ambulance Alternate</u> Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

10-22-15 V.m.  
10-23-15 interested  
Revised 12/16/2014

Applicant Name: Jennifer Pironis

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Board Trapper Creek Ambulance  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Mindy Bickle

Residence Address: Mile 133 Parks Hwy, Denali State Park, Alaska 99683

Mailing Address: 935 S. Milton-Shopiere Road, Janesville, WI 53546-8626

Home phone: 907.441.1128 Work phone: 907.733.8812 Email: mindybicklespam@hotmail.com

Name and Address of Employer: Trapper Creek Ambulance Station, Trapper Creek, Alaska 99683

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? I've lived in the Matanuska Susitna Borough since the spring of 2007.

Briefly explain, why you are you interested in serving on the board in which you are applying? I'd like to relay details from the meeting back to Trapper Creek Ambulance and provide a voice for individuals living in the northern area of our service area.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Please see attached resume.

List three **professional or personal** references:

Name: <u>Carol Starbuck</u>	Phone: <u>907.232.0387</u>
Name: <u>Kathy Ernst</u>	Phone: <u>907.315.0688</u>
Name: <u>Kay Saelens</u>	Phone: <u>970.391.0566</u>

Applicant Signature: Mindy Bickle R Date: 11/19/2015

Office Use Only: Precinct: <u>10-040</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>EMSTRAPPER CREEK Ambulance</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> <u>NA</u>

Applicant Name: Mindy Bickle

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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## MINDY L. BICKLE

PO Box 13550  
Denali State Park, Alaska 99683

907.441.1128  
mbickle@hollandamerica-princess.com

### EDUCATION

- Emergency Medical Technician (EMT) Level II** Certified 6/2013  
Recognized by EMS National Registry, State of Alaska and Matanuska Susitna Borough.
- Professional Human Resources Certificate (PHR)** Certified 1/2008  
Human Resources Certificate Institute.
- Bachelor of Science – Human Development and Family Studies** Diploma Received 12/2003  
University of Wisconsin – Madison, coursework, independent study and internship included mechanical engineering curriculum, academic student affairs, experiential education, counseling, business law, finance, economics and accounting.

### WORK EXPERIENCE

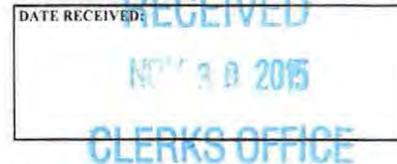
- Human Resources Manager**, Mt. McKinley Princess Wilderness Lodge, Denali State Park, AK 3/2007 – Present  
Support property of 20 full time employees, 350 seasonal employees and 460 guest rooms. Supervise payroll clerk and team relations coordinator. Process background checks, hire packet requests, motor vehicle record releases, onboarding documents, worker compensation claims, J1 visa paperwork and resignations. Complete investigations, coaching sessions, disciplinary action measures and terminations. Provide leadership, orientation and safety training. Maintain 3i log, assign employee housing, create welcome packets and facilitate employee arrival and departure details.
- EMT II and Supply Captain**, Matanuska Susitna Borough, Trapper Creek, AK 12/2007 – Present  
Provide basic life support, mental health first aid and CPR/AED, deliver patient care, complete run documentation, order supplies, manage medication rotation and provide preceptor support for EMT interns.
- Teller**, Blackhawk Community Credit Union, Janesville, WI 10/2006 – 3/2007  
Assisted member transactions, balanced \$14K drawer and cash dispenser.
- Housing Supervisor and Server**, Copper River Princess Wilderness Lodge, Copper Center, AK 5/2006 – 9/2006  
Organized substance-free recreation opportunities, supervised housing functions, greeted and served guests, performed POS system sales, balanced bank, verified deposits and transported deposits to local financial institute.
- Teller**, Home State Bank, Loveland, CO 12/2004 – 4/2006  
Assisted member transactions, balanced cash machine, vault, coin, ATM and \$10K drawer, trained in branch opening, closing and balancing procedures, brainstormed efficient operating methods and participated in activity committee.
- Dive Rescue Team and Wildland Firefighter**, Larimer County, Ft. Collins, CO 9/2004 – 4/2006  
Provided rescue or recovery of people or property involved in water related accidents, suppressed wildfires.
- Employee Co-Op Recreation Supervisor**, Xanterra Parks and Resorts, Yellowstone, WY 6/2004 – 9/2004  
Organized recreation opportunities, sold co-op recreation gear, prepared income statements, tracked expenses.
- Outdoor Programs Office Manager**, Hooper Outdoor Program Office, Madison, WI 9/2003 – 6/2004  
Tracked finances for 6 clubs, assisted advisors with education series, processed AR and AP paperwork, handled nonprofit donations, promoted membership sales.

### VOLUNTEER EFFORTS IN ALASKA

Denali Arts Council – Cashier, TAM Certified Bartender, **Upper Susitna Food Pantry** – Potato Picker, **Valley Arts Alliance** Wearable Art and Runway Fashion Show – Photography Flashbulb Operator, **Jessica Stevens Foundation** – Booth Support, **Oosik Classic Nordic Ski Race** – Registration Check-in Support, **Don Bowers Memorial Sled Dog Race** – Checkpoint Timekeeper, **Denali State Park** – Highway Cleanup Crew, **Fireweed Festival** – Exhibit Monitor, **Talkeetna Bachelor Society Ball** – Cashier, **Wilderness Woman Competition** – Timekeeper, **Talkeetna Playground Build** – General Laborer

ATTN: Debra Wetherhorn

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



1/2

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Board  
(For example, Board of Equalization, Member 3)

Applicant Name: Francine J Bennis

Residence Address: 5837 E Petersville Dr / 1st rd Mud Rd (unmapped)

Mailing Address: PO Box 13317 Trapper Creek, AK 99683

Home phone: 317-7788 Work phone: 861-8142 Email: Francine.Bennis@matsugov.us

Name and Address of Employer: Trapper Creek Ambulance - Mat Su Borough

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10.75 years

Briefly explain, why you are you interested in serving on the board in which you are applying? My interest in

EMS grows every time I respond on the Ambulance - I'm very interested in Policy as well as current matters of EMS in general

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: EMT 2 - Trapper Creek Ambulance - Since 2010, Rescues 2009-2015

List three professional or personal references: Name: Carol Strambuch Phone: 232-0387  
Name: Kathy Ernst Phone: 733-2721  
Name: Joe Methic Phone: 223-2121

Applicant Signature: [Signature] **(N)** Date: 11/22/15

Office Use Only: Precinct: 10-040 Assembly District: 7 Service Area: NA  
Position on Board: EMS Trapper Creek Amb Alternate Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

2/2

Applicant Name: Fragine J Bennis

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: OCT 13 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** FIRE SERVICE AREA (ALT.) - EMS Board  
(For example, Board of Equalization, Member 3)

**Applicant Name:** DAVID CALVERT

**Residence Address:** 13730 EAST JERSEY LOOP Palmer, AK

**Mailing Address:** SAME AS

**Home phone:** 907 707 9197 **Work phone:** \_\_\_\_\_ **Email:** David.Calvert@matsugov.us

**Name and Address of Employer:** MSB EMERGENCY SVS. (EMS)

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? IN ATTEMPTS TO

HELP BUILD A BETTER FIRE/EMS SYSTEM FOR THE TAXPAYERS OF THE MSB.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: CURRENT FT. FMTZ, FIRE INSTRUCTOR, FIREFIGHTER

FOR PALMER FIRE, 18 YRS OF EXP. GRADUATE LEVEL EDUCATION

List three **professional or personal** references: Name: JOHN MCNITT Phone: 907 315 4981  
Name: CJ PRAGER Phone: 907 414-2437  
Name: DIRECTOR BEHRENS Phone: 707 775-5693

**Applicant Signature:** [Signature] **Date:** 10/12/2015

**Office Use Only:** Precinct: 11-095 Assembly District: 2 Service Area: NA  
Position on Board: EMS Uniformed/Responder Fire Serv Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: DAVE CALVERT

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

5713 DISORDERLY CONDUCT PALMER, ALASKA  
\$500 FINE, NO JAIL TIME.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: OCT 13 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Big Lake seat EMS Board West Lakes (primary)  
(For example, Board of Equalization, Member 3)

Applicant Name: Nathan Durbin

Residence Address: 5010 W mollies Circle

Mailing Address: 5010 W mollies Circle

Home phone:                      Work phone: 982-9891 Email: nathan-nathan24@hotmail.com

Name and Address of Employer: Motso Borough Station Co 3 Horizon KLB

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: N/A  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? to improve the needs and EMS necessity awareness to improve community safety

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: PARAMEDIC

List three professional or personal references: Name: blain Stevens Phone: 252-9913  
Name: Scott Williamson Phone: 830-4940  
Name: Lisa Behrens Phone: 775-5683

Applicant Signature: Nathan Durbin Date: 10-11-15

Office Use Only: Precinct: OB-145 Assembly District: 5 Service Area: NA  
Position on Board: EMS West Lakes Ambulance Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes (N) Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

10-19 emailed voter reg. form  
10-20 emailed account.  
Revised 12/16/2014

PLEASE CONTINUE TO OTHER SIDE

Applicant Name: Nathan Durbin

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**OCT 16 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** EMS Advisory Board, Willow EMS Primary  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Ashley Cunington **Cunnington**

Residence Address: 14119 Cozy Ridge Road, Big Lake, AK 99652

Mailing Address: PO Box 521519 Big Lake, AK 99652

Home phone: 9079822021 Work phone: 9079822021 Email: ashley.cunnington@matsugov.us

Name and Address of Employer: Mat-Su Borough, 350 E Dahila Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Emergency Responder  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_  
To present and help address the needs of the Willow community concerning emergency medical services

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Willow EMS Service Area Chief, state licensed paramedic

List three **professional or personal** references: Name: Glori Strickler Phone: 9073555501  
Name: Deb Spaulding Phone: 9073553460  
Name: Glenn Stevens Phone: 9077953062

Applicant Signature: Ashley Cunington  Date: 10/16/2015  
Digitally signed by Ashley Cunington  
DN: cn=Ashley, o=Matsugov, ou=Station 6-1 WPS, ou=User, cn=Ashley Cunington, email=Ashley.Cunington@matsugov.us  
Date: 2015.10.16 11:29:26 -0800

**Office Use Only:** Precinct: 08-155 Assembly District: 5 Service Area: NA  
Position on Board: EMS Willow Ambulance Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

10-19 emailed voter reg form.

Applicant Name: Ashley Cunington

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**  
**NOV 12 2015**

**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** E911 Matanuska-Susitna Borough  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Casey Cook

Residence Address: 5235 E Iroquois Ct Wasilla, Ak 99654

Mailing Address: 5235 E Iroquois Ct Wasilla, Ak 99654

Home phone: \_\_\_\_\_ Work phone: 907-861-8004 Email: casey.cook@matsugov.us

Name and Address of Employer: Mat Su Borough

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Employed by the Borough  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Part of my job description

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See previous application

List three **professional or personal** references:

Name: <u>Bill Gamble</u>	Phone: <u>861-8000</u>
Name: <u>Dennis Brodigan</u>	Phone: <u>376-0826</u>
Name: <u>John Moosey</u>	Phone: <u>861-8689</u>

Applicant Signature: Casey Cook Digitally signed by Casey Cook  
DN: c=US, o=Matsugov, ou=MSB, ou=Station 6-6 DPS, ou=Users, cn=Casey Cook, email=Casey.Cook@matsugov.us  
Date: 2015.11.12 11:24:45 -0900 Date: 11/12/15

**Office Use Only:** Precinct: 07-105 Assembly District: 3 Service Area: NA  
Position on Board: E911 MSB Term Ends: 12-31-2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Casey Cook

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**RECEIVED**  
AUG 20 2015

**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** E911 Advisory - Matsugov Borough Alternate  
(For example, Board of Equalization, Member 3)

Applicant Name: MARK B. BAKER

Residence Address: 5613 E MORNING MIST DR, PALMER AK 99645

Mailing Address: 5613 E MORNING MIST DR, PALMER AK 99645

Home phone: 707-1005 ~~631-5700~~ <sup>MSB</sup> Work phone: 861-7887 Email: mark.baker@matsugov.us

Name and Address of Employer: MAT-SU BOROUGH, 350 E DAHLIA AVE, PALMER AK 99645

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

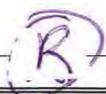
If yes, list positions and or interest: EMPLOYEE  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 WEEKS

Briefly explain, why you are you interested in serving on the board in which you are applying? TO PROVIDE TECHNICAL INPUT / ADVICE ON E911 SYSTEM STATUS & PLANNED IMPROVEMENTS.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: CURRENT MSB TELECOMMUNICATIONS TECHNOLOGY MANAGER

List three **professional or personal** references: Name: ERIC WYATT, MSB IT DIRECTOR Phone: 861-8570  
Name: MARGIE COBB, MSB IT Phone: 861-8594  
Name: CASEY LAUGHLIN, MSB DES Phone: 861-8005

Applicant Signature: MLB. BR  Date: 8/19/15

Office Use Only: Precinct: <u>12-205</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>E911 MSB ALTERNATE</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

10-22-15 would like to reapply

Applicant Name: MARK B. BAKER

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**From:** Judy Gette <thinkagainalaska@gmail.com>  
**Date:** November 15, 2015 at 12:27:01 PM AKST  
**To:** Stephanie Allen <sallen@unitedwaymatsu.org>, Pam Graham  
<Pam.Graham@matsugov.us>  
**Subject:** resignation

Stephanie and Pam

I wasn't sure who I should send this to.

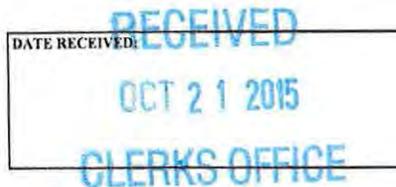
Due to my current travel requirements for my work, I don't think I can get to meetings of the Health and Social Services Board. Therefore, I am resigning my position.

I have been trying to think of replacement applicants and will advise them to apply.

Thank you.  
Judy

HSSB member 01 - DISTRICT 5  
12/31/2017

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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**Board and position for which I am applying:** Health and Social Services Board, Member 5-At-Large 4  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Ashley Peltier

Residence Address: 7319 W Terry L Circle, Wasilla, AK 99623

Mailing Address: 7319 W Terry L Circle, Wasilla, AK 99623

Home phone: 907-315-7238 Work phone: 907-357-3111 Email: apeltier09@gmail.com

Name and Address of Employer: 1075 S Check St, Suite 205, Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 5 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to serve my community on a board that aligns with my professional interests.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have worked extensively in the non-profit sector, working for organizations with the goal of healthy people in healthy communities.

List three professional or personal references:

Name: <u>Becky Stoppa</u>	Phone: <u>907-841-0407</u>
Name: <u>Judy Gette</u>	Phone: <u>907-841-2900</u>
Name: <u>Terry Snyder</u>	Phone: <u>907-355-1789</u>

Applicant Signature:  Date: 10/21/15

Office Use Only: Precinct: <u>08-140</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>HSSB member 5 AT-LARGE 4</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Ashley Peltier

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**Ashley R. Peltier**

7319 W Terry L Circle

Wasilla, AK 99623

(907)841-9115

[apeltier09@gmail.com](mailto:apeltier09@gmail.com)

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**Overview**

- Professional experience in non-profits; advocacy, health education and organizing
- Master's degree in Sociology with research emphasis and two years of University level teaching experience

**Professional Experience**

**Lung Health Manager: 10/15-Present, American Lung Association in Alaska (ALAA)**

- Manage tobacco prevention and control efforts in Mat-Su
- Supervise Lung Health Coordinator
- Recruit, train, manage and recognize program volunteers
- Serve as American Lung Association of the Mountain Pacific regional lead for Asthma Basics signature program workgroup
- Serve as ALAA staff lead for Freedom From Smoking
- Facilitator trainer for Freedom From Smoking
- Plan and host trainings for signature programs
- Co-facilitate local tobacco prevention coalition
- Participate in regional tobacco prevention coalitions and other community coalitions

**Lung Health Coordinator: 10/13-9/15, American Lung Association in Alaska (ALAA)**

- Serve as American Lung Association of the Mountain Pacific regional lead for Asthma Basics signature program workgroup
- Serve as ALAA staff lead for Freedom From Smoking
- Facilitator trainer for Freedom From Smoking
- Plan and host trainings for signature programs
- Coordinate tobacco-free campus efforts in Mat-Su
- Track and compile activities related to grant deliverables for grant reporting
- Co-facilitate local tobacco prevention coalition
- Participate in regional tobacco prevention coalitions and other community coalitions
- Facilitate groups as needed

**Health Educator: 12/12-10/13, Southcentral Foundation**

- Certified Tobacco Treatment Specialist
- Conducted customer-owner intakes for tobacco cessation program
- Managed case load of 100+ clients in tobacco cessation program

- Assured completion of State of Alaska Tobacco Prevention and Control grant deliverables
- Prepared SOA TPC quarterly grant reports
- Planned and carried out health promotion focused community outreach and education
- Participated in health fairs and community events throughout Alaska

**Case Manager II: 8/12-12/12, Alaska Family Services**

- Provided intensive case management to Alaska Temporary Assistance Program recipients
- Conducted intake interviews, provide crisis intervention and referrals
- Managed caseload of 40+ clients
- Taught job skills, resume writing, budget management

**Children's Outreach Advocate: 2/11-8/12, Alaska Family Services**

- Served as Chair of Domestic Violence/Sexual Assault (DV/SA) Task Force
- Conducted community outreach in all setting that serve children
- Served as in-shelter children's advocate
- Researched and implemented DV/SA prevention and education programs
- Collected, tracked and reported outreach activities for DV/SA grant and agency reports
- Planned and hosted community events to raise awareness of DV/SA
- Facilitated support groups in shelter
- Facilitated batterers intervention groups within the Family Violence Intervention Program
- Supervised Mat-Su College and Job Corps Practicum students

**Program Assistant: 9/10-2/11, Alaska Native Tribal Health Consortium**

- Recruited and coordinated placements of medical student residents into tribal health facilities throughout the state
- Managed 3 recruiting websites
- Managed day to day office duties
- Ordered and kept inventory of supplies
- Organized and facilitated office meetings
- Transcribed meeting notes

**Graduate Teaching Assistant: 8/08-5/10, University of North Dakota**

- Taught 120+ per semester for 2 years
- Designed and implemented weekly lesson plans
- Graded assignments
- Tracked grades using Blackboard
- Provided guest lecture to classes ranging from 30-300 students
- Supervised graduate and undergraduate students
- Served as student representative on department hiring committee
- President, Alpha Kappa Delta, 2008-2010

**Community Organizer: 6/09-9/09, Service Employees International Union**

- Organized community support for issue campaigns
- Mastered cold calling
- Utilized North Dakota Voter Activation Network (VAN)
- Organized community events, house parties and home visits/in-person meetings to gain constituent support
- Established and maintained working relationships with businesses throughout the community

**Education**

**Master's Degree, Sociology: University of North Dakota (2010)**

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**From:** Koliadko, Carol E (HSS)

[mailto:carol.koliadko@alaska.gov]

**Sent:** Thursday, October 15, 2015 1:26 PM

**To:** Pam Graham

**Subject:** RE: Health Board Meeting - October 1, 2015  
9:00AM

Hi Pam,

I am going to, regrettably, have to resign from the HSS Board.

Let me know what I must do to make this official.

Sincerely,

Carol

HSSB member 15-District 1  
12/31/2016

DATE RECEIVED: **RECEIVED**  
**JUL 08 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Historical Preservation Commission  
(For example, Board of Equalization, Member 3)

**Applicant Name:** Eileen Marie Haines

**Residence Address:** 65679 S. Victory Road Glacier View, AK

**Mailing Address:** P.O. Box 1102 Chickaloon, AK. 99674

**Home phone:** 746-7659 **Work phone:** Same **Email:** grannywrangler1@yahoo.com

**Name and Address of Employer:** Retired - State of Alaska

**Can you regularly attend meetings?** Yes  No  (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

**Do you or any family member have a personal or financial interest with the Borough?** Yes  No

**If yes, list positions and or interest:** \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

**How long have you lived in the Borough?** 1981 - present (35 yrs. ?)

**Briefly explain, why you are you interested in serving on the board in which you are applying?** I am an amateur historian and I am especially interested in Alaskan History.

**List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications:** Locate, acquisition, & donation of Matanuska bunkhouse to Alpine Historical Park from Katie Wade's property (Formerly Chickaloon Coal Mine 1940-1928).

**List three professional or personal references:**

Name: <u>Nancy Bertels</u>	Phone: <u>745-4467 wk.</u>
Name: <u>Nancy Johnson</u>	Phone: <u>745-2841</u>
Name: <u>Luffberry, Randy</u>	Phone: <u>745-2400</u>

**Applicant Signature:** Eileen M. Haines **Date:** 7/8/15

**Office Use Only:** Precinct: 09-640 Assembly District: 1 Service Area: NA  
Position on Board: HIS member 1 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes (N) Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Eileen Marie Haines

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
NOV 04 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM  
**RE-APPOINTMENT**

INSTRUCTIONS

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Matsu Historical Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Sonya Larkey-Walden

Residence Address: 2778 N Azurite Circle, Wasilla, AK 99654

Mailing Address: PO box 874136, Wasilla, AK 99687

Home phone: 990741445 Work phone: 907333227 Email: sonya.larkey@gmail.com

Name and Address of Employer: Wayland Baptist University 7801 E 32d Ave, Anchorage 99504

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

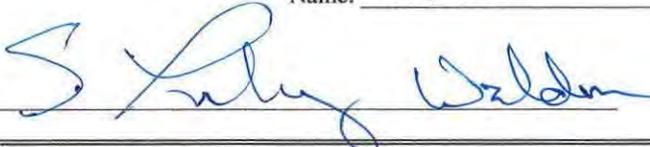
If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? Five years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in the historical preservation and events

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have been on the board and I am currently serving as secretary

List three professional or personal references: Name: Sandy May Phone: 315-3297  
Name: Beth Fread Phone: 354-7759  
Name: Cathy Mosher Phone: 495-1054

Applicant Signature:  Date: 11.4.15

Office Use Only: Precinct: 07-100 Assembly District: 3 Service Area: NA  
Position on Board: HIS member 4 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Sonya Larkey-Walden

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**  
**OCT 21 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Labor Relations Board Member 5  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Gregory S. Pugh

Residence Address: 2091 S. Jensen Road, Palmer Alaska 99645

Mailing Address: 2091 S. Jensen Road, Palmer Alaska 99645

Home phone: 745-7124 Work phone: 552-1184 Email: winforhim@aol.com

Name and Address of Employer: Missile Defense Agency 10441 Kuter Ave, Suite 1 JBER AK 99506

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030). "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

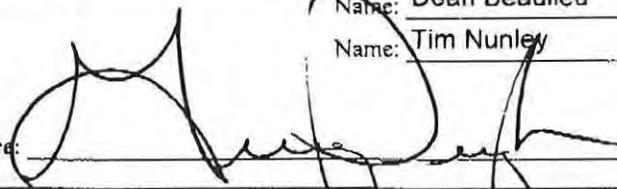
If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 10 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to continue to serve my community where my skills and experience will be used for a positive benefit.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Labor Relations Board member currently, Platting Board member currently

List three professional or personal references: Name: Jayne Jones Phone: 907-552-1738  
Name: Dean Beaulieu Phone: 907-232-3326  
Name: Tim Nunley Phone: 907-355-1379

Applicant Signature:  Date: 21 October 2015

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA  
Position on Board: LRB member 5 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Gregory S. Pugh

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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### BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

#### INSTRUCTIONS

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Library Board - Sutton Representative  
(For example, Board of Equalization, Member 3)

Applicant Name: Marci Hawkins

Residence Address: 13667 Glenn Hwy, Sutton, AK

Mailing Address: PO Box 460, Sutton, AK 99674

Home phone: 746-9699 Work phone: 631-2280 Email: asjsj@hotmail.com

Name and Address of Employer: UAA student

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1997

Briefly explain, why you are you interested in serving on the board in which you are applying? Continue  
to Represent Mat-Su Borough Libraries

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Current Chairperson for Mat-Su Borough Library Board

List three professional or personal references:

Name: <u>Deborah Burlinski</u>	Phone: <u>357-8786</u>
Name: <u>Bobbie Hamby</u>	Phone: <u>746-5281</u>
Name: <u>Grace Cross</u>	Phone: <u>723-3379</u>

Applicant Signature: Marci Hawkins  Date: 10-25-15

Office Use Only: Precinct: <u>09-645</u>	Assembly District: <u>1</u>	Service Area: <u>N/A</u>
Position on Board: <u>LIB Sutton</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> <u>N/A</u>

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?           NO   X   YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

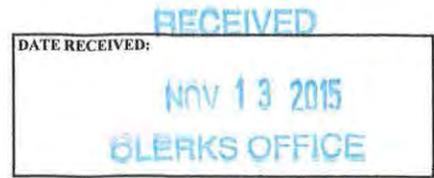
Marci Schmidt, Medical Bill Collection, 2008, Action to garnish for medical debt. closed, 3PA-08-2228 CI and 3PA-09-20 SC (closed)

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
  X   NO        YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Library Board, Willow Rep  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Carol Goltz

Residence Address: 25879 W. Southlake Dr.

Mailing Address: P.O. Box 1197, Willow, AK 99688

Home phone: 495.8272 Cell phone: 360.3696 Email: carolgoltz@gmail.com

Name and Address of Employer: N/A retired now a studio potter

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 3.5 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Libraries have been important in my personal and professional life and continue to be so.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I served as West Anchorage High Librarian, was on many ASD and statewide library/media committees and boards, currently on Willow Library Assoc

List three professional or personal references: Name: Ellen McKelvey Phone: 907.333.7323  
Name: Melinda Dale Phone: 907.495.1490  
Name: Marian Charles Phone: 907.495.6368

Applicant Signature: Carol B Goltz Date: October 2015

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>(N) 7</u>	Service Area: <u>NA</u>
Position on Board: <u>LIB Willow</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Carol Goltz

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

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Board and position for which I am applying: LEPC Env/Bus/Tech 4  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Kevin Munson

Residence Address: 1370 W. Ridgeview Dr., Wasilla, AK 99654

Mailing Address: P.O. Box 872845, Wasilla, AK 99687

Home phone: (907) 376-0221 Work phone: (907) 352-3210 Email: kmunson@matsuhealth.org

Name and Address of Employer: Mat-Su Health Services, Inc., 1363 W. Spruce Ave., Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 27 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? I run an agency that has a role in disaster response.

We provide crisis and emergency behavioral health services and we are a federally qualified community health center.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I am a nationally certified risk manager, I have served on the LEPC since 2010, I served as chair from 2011 to 2015.

I operate a safety-net medical practice as an Federal Qualified Community Health Center. I have been involved in emergency planning since the big lake fire.

List three professional or personal references:

Name: <u>Bea Adler</u>	Phone: <u>(907) 373-3910</u>
Name: <u>Donn Benice</u>	Phone: <u>(907) 746-4080</u>
Name: <u>Yukon Tanner</u>	Phone: <u>(907) 761-9297</u>

Applicant Signature:  Date: 10/26/15

Office Use Only: Precinct: <u>12.210</u> Assembly District: <u>3</u> Service Area: <u>NA</u>
Position on Board: <u>LEPC Env/Bus/Tech 4</u> Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes <b>R</b> Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> NA

Applicant Name: Kevin Munson

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

# Kevin Munson

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## Professional experience

Mat-Su Health Services, Inc. Wasilla, AK

**Chief Executive Officer (2010-present)**  
**Chief Operating Officer (2007-2009)**  
**Director of Corporate Services (2005-2007)**  
**Director of Operations (2001-2005)**  
**Chief Clinical Officer (1999-2001)**  
**CEO (Acting) (1992-1993, [seven months])**  
**Director, Community Support (1988-1999)**

Private Practice Joliet, IL

**Psychotherapist (self-employed) (1986-1988)**

Will County Health Department Joliet, IL

**Program Coordinator (1980-1988)**  
**Mental Health Counselor II (1980)**  
**Mental Health Counselor I (1979-1980)**

## Education

[1975-1986] Northern Illinois University Dekalb, IL

**Masters of Science in Human and Family Resources**  
**Masters of Art in Public Administration**  
▪ Member, Phi Alpha Alpha  
**Bachelor's Degree in Family Social Services**

## Licensure

**Licensed Professional Counselor**

## Community activities

Past Board/Committee Experience—Community Justice Coalition, Alaska Coalition on Housing and Homelessness, Mat-Su Homeless Coalition, Mat-Su Project Impact, Mat-Su Council Substance Abuse Recovery Center Board of Directors, Children's' Place Board of Directors, Mat-Su Borough Health and Social Services Board.

Current Community Activities—Wasilla Rotary; Mat-Su Borough Local Emergency Planning Committee; Alaska Primary Care Association, Board Member; Wasilla Christian Church Board of Elders; Bluff View Acres Homeowners Association, President; Alaska Behavioral Health Association, Executive Committee; Northwest Regional Primary Care Association, Chair.



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Local Emergency Planning Commission – Environmental Tech.

*(For example, Board of Equalization, Member 3)*

Applicant Name: \_\_\_\_\_ Donald E. Warble

Residence Address: \_\_\_\_\_ 11900 E. Shooting Star  
Circle \_\_\_\_\_

Mailing Address: \_\_\_\_\_ 11900 E. Shooting Star  
Circle \_\_\_\_\_

Home phone: \_\_\_\_\_ (907)745-1968 \_\_\_\_\_ Work phone:  N/A  \_\_\_\_\_ Email: \_\_\_\_\_  
\_warbleak@mtaonline.net \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_  
Retired \_\_\_\_\_

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest:

\_\_\_\_\_ N/A \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough?  
\_\_\_\_\_ 2007 \_\_\_\_\_

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_ So I can continue to use my past experiences to help plan/prepare for the future. \_\_\_\_\_

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: \_\_\_\_\_ Past L.E.P.C. board member. Retired policeman ( Fort Wayne, IN ). Retired military firefighter. Volunteer firefighter/EMT. University Fire Service Area Commissioner- Fairbanks. \_\_\_\_\_

List three **professional or personal** references: Name: \_\_\_\_\_ Casey Cook \_\_\_\_\_ Phone: 301-5411 \_\_\_\_\_

Name: Bill Morrow Phone: 841-

4733 \_\_\_\_\_

Name: Bea Adler Phone: 373-

8822 \_\_\_\_\_

Applicant Signature: Donald E. Warble

Date: 10-20-2015

Office Use Only: Precinct: <u>11-060</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>LEPC ENV/BUS/TECH 8</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	<b>R</b> Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <u>NA</u>

Applicant Name: Donald E. Warble

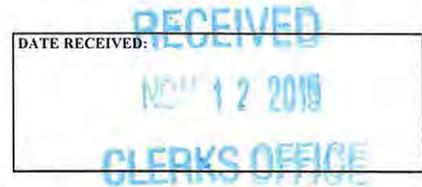
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? X NO        YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? X NO        YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM  
RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** LEPC MSB Emergency Services Administration  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Casey Cook

Residence Address: 5235 E Iroquois Ct Wasilla, Ak 99654

Mailing Address: 5235 E Iroquois Ct Wasilla, Ak 99654

Home phone: \_\_\_\_\_ Work phone: 907-861-8004 Email: casey.cook@matsugov.us

Name and Address of Employer: Mat Su Borough

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Employed by the Borough  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Part of my job description

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See previous application

List three **professional or personal** references:

Name: <u>Bill Gamble</u>	Phone: <u>861-8000</u>
Name: <u>Dennis Brodigan</u>	Phone: <u>376-0826</u>
Name: <u>John Moosey</u>	Phone: <u>861-8689</u>

Applicant Signature: Casey Cook

Digitally signed by Casey Cook  
DN: cn=Casey Cook, o=Matanuska-Susitna Borough, ou=Station 6-6 DPS, ou=Users, cn=Casey Cook, email=Casey.Cook@matsugov.us  
Date: 2015.11.12 11:24:45 -0900

Date: 11/12/15

Office Use Only: Precinct: <u>07-105</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>LEPC MSB EMS Admin</u>	Term Ends: <u>12-31-2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes <b>R</b>	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <u>NA</u>

Applicant Name: Casey Cook

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
NOV 12 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

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**Board and position for which I am applying:** LEPC (Media)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Michael Chmielewski

Residence Address: 325 E. Fireweed Ave., Palmer

Mailing Address: Box 3454 Palmer Ak 99645

Home phone: 746-5868 Work phone: 982-7149 Email: manager@radiofreepalmer.org

Name and Address of Employer: Radiofreepalmer 716 S. Alaska St Palmer 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 35 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

I strongly support the role of media - including radio - in emergency situations

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 5 years service as an EMT (Nome and Palmer). 3 yrs Palmer Council. 4 years as radio station manager. 5 years USAF service. 6 years Matsu School Board.

List three **professional or personal** references: Name: Talis Colberg Phone: 746-3143  
Name: Bea Adler Phone: 355-0488  
Name: David Cheezem Phone: 863-4651

Applicant Signature: Michael Chmielewski Digitally signed by Michael Chmielewski  
DN: cn=Michael Chmielewski, o=ou, email=mike.cski@me.com, c=US  
Date: 2015.10.30 15:28:25 -0800 Date: 10.30.2015

Office Use Only: Precinct: 11-0TD Assembly District: 2 Service Area: NA  
Position on Board: LEPC NEWS MEDIA Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  NA

Applicant Name: Michael Chmielewski

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

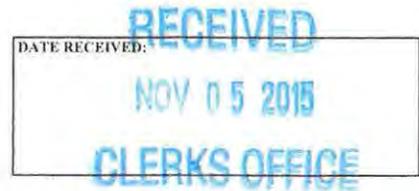
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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**Board and position for which I am applying:** ENSTAR LEPC  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Ryan Pierce  
Residence Address: 2386 Brookshire Loop, Anchorage, AK 99504

Mailing Address: 2386 Brookshire Loop, Anchorage, AK 99504

Home phone: 907-690-4035 Work phone: 907-334-7793 Email: ryan.pierce@enstarnaturalgas.com

Name and Address of Employer: Enstar Natural Gas

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? Live in Anchorage (6 months), residency waiver requested

Briefly explain, why you are you interested in serving on the board in which you are applying? Desire to promote public safety with the goal of promoting safety with natural gas.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See Attached resume

List three **professional or personal** references: Name: Alicia Martinez Phone: 907-334-7746  
Name: Dave Kolberg Phone: 907-352-7425  
Name: Arlon Mongeau Phone: 907-352-7427

Applicant Signature: [Signature] Date: 11/5/2015

Office Use Only: Precinct: Residency Assembly District: Waiver Service Area: NA  
Position on Board: LEPC Public Utility - Gas Term Ends: 12/31/2017  
Residence Checked:  Map Checked:  Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name:  Ryan Pierce

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

# Ryan Pierce

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2386 Brookshire Loop, Anchorage, AK 99504 | 907-690-4035 | piercery@gmail.com

## Profile

- Responsible for many safety department functions for largest natural gas utility in Alaska.
- Skilled Operator with experience in both natural gas production and storage processes.
- Multi-talented; also trained as Air Transportation Journeyman in the Air National Guard.
- In depth technical professional, gained knowledge from 6 years of F-16 electrical and environmental repair work.

## Experience

### **PUBLIC AWARENESS AND OPERATOR QUALIFICATION ADMINSTRATOR |ENSTAR NATURAL GAS COMPANY |APRIL 2015- PRESENT**

Member of 2 person safety department, providing a safe workplace for 250 Enstar employees.

- Provide natural gas safety presentations and training to first responders, excavators and other stakeholder groups.
- Administers operation qualification program and public awareness programs to ensure compliance with DOT regulations.
- Assists in reviewing and modifying company standard operating procedures.
- Responsible for generating workman compensation insurance reports, and monitors the status of open workman compensation and vehicle insurance claims.
- Investigates property damage claims, ensures claims are paid and closed in an efficient manner.
- Present safety messages at safety meetings when safety supervisor is not available.
- Monitor third party damages to Enstar pipelines. Interface with offending contractors to prevent future incidents.
- Provide and calculate safety and workman compensation statistics for company reports.
- Develop computer based courses to train Enstar employees on procedures and natural gas operations.
- Perform safety inspections to insure safe facilities, compliance with procedures, and use of PPE.

### **NATURAL GAS STORAGE PLANT LEAD OPERATOR |COOK INLET NATURAL GAS STORAGE AK/ENSTAR |JUNE 2011- APRIL 2015**

Member of 4 person operations team responsible for storing or delivering up to 125 million cubic feet of gas per day.

- Qualified to operate and control all plant equipment, to include natural gas compressors, dehydrators, scrubbers, thermal oxidizer, backup power generator and 5 associated natural gas storage wells.
- Solely responsible for facility material ordering and warehouse operation. Interfaces with accounting department to verify all purchases meet requirements of purchase order and authorize payment using Oracle JDE software.
- Competent in the use of forklifts and bobcat for material handling and snow removal.
- Responsible to control station flow, and to monitor all station levels and pressures. Activates emergency shutdowns if necessary to control process and ensure station safety.
- Monitor all systems and alarms, make suggestions for required programming additions, fixes or changes to set-points.
- Experienced in technical writing. Entrusted to write facility best practice and SOP documents; many of which are original drafts for Alaska's first gas storage facility.
- Member of facility construction team. Responsible for material inspection and cross checking all DOT hydro-test documents for heat number validity and limits of test.
- Responsible for verifying safe and gas free environment as part of issuing hot work permits to contractors working on site. Also perform lock out tag out procedures to provide a safe work environment.
- Secondary responsibilities include on-site purchasing agent and warehouse manager.

**ALASKA AIR NATIONAL GUARD |AIR TRANSPORTATION JOURNEYMAN| AUG 2009-PRESENT**

- Load and unload rolling stock and palletized cargo from all cargo aircraft in Air Force inventory. Also experienced in unloading commercial airframes.
- Operate forklift in warehouse and flight-line environment, to include use of heavy duty forklift to unload aircraft.
- Maintain accurate inventory of cargo to allow for in transit accountability of Air Force assets.
- Build air-worthy cargo pallets according to Air Force Technical Orders.
- Supervise and develop airmen into air transportation professionals.

**SAFE AND SOUND |INSTALLER| AUG 2009-JUNE 2011**

- Safely installed remote start and stereo systems on a variety of cars and trucks.
- Troubleshoot and repaired complicated vehicle and remote start electrical and ignition defects.
- Provided Technical support over telephone to customers.
- Operate point of sale software and balance till daily.
- Trusted to open and close store daily, and to work alone on weekends.

**UNITED STATES AIR FORCE|AIRCRAFT ELECTRICAL AND ENVIRONMENTAL JOURNEYMAN| JUL 2002-JUL 2009**

- Performed complicated electrical and environmental system repairs and upgrades on 27 F-16 aircraft valued at 675 million dollars.
- Qualified to carry M-16 rifle and to perform duties in chemical, biological and nuclear weapon protective gear.
- Secret security clearance.
- Expert knowledge and ability to troubleshoot and repair such systems as pressurization, power generation, anti-skid, oxygen, aircraft and engine warning systems, fire and overheat warning, and environmental systems control and modulating valves.
- Performed critical between flight inspections and re-fueled F-16 aircraft while running in hostile combat environment.

**Education**

**MASTERS IN OCCUPATIONAL SAFETY MANAGEMENT | MAR 2015 (IN PROGRESS) | EMBRY RIDDLE AERONAUTICAL UNIVERSITY**

**BACHELOR OF APPLIED SCIENCE | DEC 2014 | EMBRY RIDDLE AERONAUTICAL UNIVERSITY**

- Major: Aeronautics
- Minor: Aviation Safety

**ASSOCIATES OF APPLIED SCIENCE | OCT 2008 | EMBRY RIDDLE AERONAUTICAL UNIVERSITY**

- Major: Professional Aeronautics

**AIRCRAFT ELECTRICAL AND ENVIRONMENTAL SYSTEMS| MAY 2003 | UNITED STATES AIR FORCE**

**AIR TRANSPORTATION JOURNEYMAN COURSE| MAY 2010 | UNITED STATES AIR FORCE**

DATE RECEIVED **RECEIVED**  
**APR 01 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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**Board and position for which I am applying:** MSB Fish and Wildlife Commission  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jeff Davis

Residence Address: Mile 229 ARRC, Talkeetna, Alaska 99676

Mailing Address: PO Box 923, Talkeetna, AK 99676

Home phone: 315-4631 Work phone: 733-5432 Email: arri@arrialaska.org

Name and Address of Employer: Aquatic Restoration and Research Institute

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 15 Years

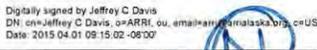
Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

Professional and personal interest in fish, fish habitat, fishing, hunting, and outdoor recreation in the Mat-Su.  
\_\_\_\_\_

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: ADFG Habitat Biologist for 10 years including MatSu Area Manager. BS UAA, MS Aquatic Ecology. See www.arrialaska.org.

Conduct fish habitat and water quality research and restoration within Mat-Su for MSB, DEC, ADFG, USFWS, NMFS. NFHP Steering Committee 4 years.

List three **professional or personal** references: Name: Laura Eldred (DEC) Phone: 376-1855  
Name: Corinne Smith (TNC) Phone: 865-5721  
Name: Frankie Barker (MSB) Phone: 746-7439

Applicant Signature: Jeffrey C Davis  Date: 3/27/2015

**Office Use Only:** Precinct: 10-035 Assembly District: 7 Service Area: N/A  
Position on Board: SPT member 2 - sport fishing Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

VREMS: 22290 S C St Talkeetna

Applicant Name: Jeff Davis

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

# Jeffrey C. Davis

P.O. Box 923, Talkeetna, AK 99676

arri@arrialaska.org

907.315.4631

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## Education

Master of Science—Aquatic Ecology (1995), Idaho State University, Pocatello, Idaho

Major Advisor: G. Wayne Minshall.

GPA: 4.0

Thesis: Functional Processes in three Wilderness Streams.

Research Topics: I worked on many different projects at Idaho State University. I conducted biological monitoring of water quality using macroinvertebrates. I worked on two large projects that were evaluating the influence of impoundments on ecosystem production. We used open-system and chambers measures of dissolved oxygen, sampled benthic and transported organic matter, sampled macroinvertebrates, and conducted nutrient limitation experiments. Results of this work were used in the Idaho Snake River Management Plan and resulted in one publication (Thomas et al. 2005<sup>1</sup>). I was responsible for documenting the methods used by the laboratory in wilderness streams and authored a monitoring manual (Davis et al. 2001). My primary research focused on identifying factors influencing nitrogen and phosphorus uptake lengths (Davis and Minshall 1999).

Bachelor of Science—Biology (1993), University of Alaska Anchorage, Anchorage, Alaska

Undergraduate Research: Influence of temperature on carbon flux from wetland soils.

Awards: Award of Excellence for Undergraduate Research

GPA: 3.92

## Employment

Aquatic Restoration and Research Institute (ARRI)—(February 2003 to Present)

Position(s): President, Aquatic Ecologist, Fisheries Biologist

Job Description: My wife and I formed ARRI, a non-profit corporation in 2003. The objective of the organization is to provide the best available information to Government Agencies, NGOs, and the public to ensure that development within Alaska is conducted in a manner that avoids impacts to aquatic systems. This objective is accomplished through conducting applied water quality and fish habitat research. ARRI has conducted over 60 projects with funding primarily through state and federal grants. We have been term contractors for the Department of Environmental Conservation for the past 11 years. We have conducted a number of projects to identify sources of fecal coliform pollution and investigated water quality in urban streams. We have investigated the influence of motor boats on hydrocarbons and turbidity and the resulting effects to rearing salmon. We have looked at juvenile salmon growth rates and distribution among different stream types and are evaluating overwintering habitat for juvenile salmon in glacial rivers. We have studied the

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<sup>1</sup> Full citation can be found at [www.arrialska.org](http://www.arrialska.org)

influence of culverts on juvenile salmon fish passage and recently published a paper on this topic in JNABS. Most recently we have been assisting in the review of fish and aquatic studies being conducted in support of a FERC license application for the Susitna-Watana Project. A complete list of all projects with links to reports can be found at [www.arrialaska.org](http://www.arrialaska.org). ARRI has recently opened the Susitna Salmon Center in Talkeetna to provide information to residents and visitors on Susitna River salmon and salmon habitat. I supervise a staff of up to 15 employees and an annual budget of 400 to 500k. I have served on the Mat-Su Basin Salmon Habitat Partnership Steering Committee and Science and Data sub-committee for the past 4 years.

Alaska Department of Natural Resources—Habitat Management and Permitting (March 2003 to April 2005)

Position: Mat-Su Area Manager, Habitat Biologist III

Location: Palmer, Alaska

Job Description: As Mat-Su Area Manager I was responsible for all permit applications for proposed projects on anadromous streams (Anadromous Fish Act) or projects that could alter fish passage (Fishway Act). We commented on most U.S. Army Corp of Engineers and EPA permits under the Fish and Wildlife Coordination Act. Projects included road and railway construction, placer mining, timber harvest, gravel mining, and dock construction. I supervised one habitat biologist and administrative staff.

Alaska Department of Fish and Game—Habitat Division (December 1998 to March 2003)

Position: Habitat Biologist II

Location: Anchorage, Alaska

Job Description: I worked as a Habitat Biologist in the Anchorage office until the division was transferred from the Department of Fish and Game to the Department of Natural Resources. My primary responsibility was the implementation of the Forest Resources and Practices Act. I conducted compliance reviews, identified fish habitat, and evaluated fish passage within logging units on the Kenai Peninsula, Kodiak and Afognak Islands, and the Mat-Su Borough. I was compliance monitor for the construction of the Power Creek Hydroelectric Project in Cordova. I conducted site reviews of placer mines in the Peters and Cache Creek drainages. I conducted surveys to identify anadromous fish habitat on the Kenai Peninsula, Afognak Island, the Susitna River Drainage, and the Chuitna River. I conducted research identifying ATV road crossings on the Kenai Peninsula and the Mat-Su Borough (Davis and Ryland 2002). I conducted an assessment of moose habitat comparing harvested and undisturbed forests on the Kenai Peninsula (Davis et al. 2000). I obtained funding and conducted water quality and fish habitat assessments of Chester Creek in Anchorage, and Wasilla Creek (Davis and Muhlberg 2001, 2002) and developed methods for the assessment of streambank restoration projects (Davis and Muhlberg 2001). I worked on a committee to develop biomonitoring methods for application in Alaska and a committee to develop Riparian Standards under the Forest Resources and Practices Act for Region II.

Office of the Governor—Division of Governmental Coordination (May 1996 to December 1998)

Position: Project Review Coordinator

Location: Anchorage, Alaska

Job Description: In this position I implemented the Coastal Zone Management Act. I was responsible for coordinating project reviews for permits from State and federal agencies. I ensured that proposed projects were consistent with the State standards and coastal district policies of the Coastal Management Program.

Alaska Department of Fish and Game—Habitat Division in Ketchikan (August 1995 to May 1996)

Position: Habitat Biologist II

Location: Ketchikan, Alaska

Job Description: Primary responsibilities in Ketchikan were the implementation of the Forest Resources and Practices Act. I conducted field visits to identify anadromous fish habitat and to ensure the unvegetated buffers were maintained around these streams. I conducted road surveys to ensure that logging roads were not contributing sediment or other pollutants to adjacent streams and that road crossing structures allowed for fish passage. I conducted field surveys with forest to evaluate variation requests. I conducted reviews under the FERC licensing process to evaluate potential hydroelectric projects.

Alaska Natural Heritage Program (May 1995 to August 1996)

Position: Subcontractor

Location: Anchorage, Alaska

Job Description: I was hired to work on a project to produce a bibliography and summarize all of the aquatic data for the Kenai River. This resulted in an EPA publication (Boggs, K., J. C. Davis, and A. M. Milner, 1997). I also worked on a project to analyze data collected and complete a report evaluating the effect of placer mining on streams near Fairbanks (Davis et al. 1998). During this time, I also was contracted to operate boats and conduct field work investigating placer mining effects to the Fortymile River.

**Other Interests**

I live with my wife in a home we built off of the road system north of Talkeetna. We generate our own electricity and heat our home with firewood. We have 5 grown children and 15 dogs. We spend our free time hiking, rafting, hunting, kayaking, fishing, cross-country skiing and dog mushing.

**References**

Nancy Sonafrank, Program Manager  
Alaska Department of Environmental  
Conservation  
610 University Ave.  
Fairbanks, AK 99709  
Phone: (907) 269-4720  
Email: [nancy.sonafrank@alaska.gov](mailto:nancy.sonafrank@alaska.gov)

Jeanne L. Hanson  
Assistant Regional Administrator  
Habitat Conservation Division  
National Marine Fisheries Service  
222 W. 7<sup>th</sup> Ave. #43  
Anchorage, Alaska 99513  
Phone: (907) 271-3029  
Email: [jeanne.hanson@noaa.gov](mailto:jeanne.hanson@noaa.gov)

Susan Walker, Hydropower Coordinator  
Habitat Conservation Division  
National Marine Fisheries Service  
PO Box 21668  
Juneau, Alaska 99802  
Phone: (907) 586-7476  
Email: [susan.walker@noaa.gov](mailto:susan.walker@noaa.gov)

Cindy Gilder, Project Manager  
Alaska Department of Environmental  
Conservation  
555 Cordova Street  
Anchorage, AK 99501  
Phone: (907) 269-7515  
Email: [cindy.gilder@alaska.gov](mailto:cindy.gilder@alaska.gov)

Corrine Smith, Mat-Su Basin Program  
Director  
The Nature Conservancy  
715 L Street, Suite 100  
Anchorage, Alaska 99501  
Phone: (907) 276-3133 ext. 211  
Email: [corinne.smith@tnc.org](mailto:corinne.smith@tnc.org)

Lance Trasky  
Former ADFG Habitat Division Regional  
Supervisor  
3941 Truro Drive  
Anchorage, AK 99507  
Phone:  
Email: [Trasky@gci.net](mailto:Trasky@gci.net)

DATE RECEIVED: **RECEIVED**  
**NOV 09 2015**  
**CLERK'S OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB Fish + Wildlife Commission  
(For example, Board of Equalization, Member 3)

Applicant Name: Michael Wood

Residence Address: mile 231 AK RR Phase AK / PO Box 773 Talkeetna AK 99676

Mailing Address: PO 773 Talkeetna AK 99676

Home phone: 733-8350 Work phone: 354-5815 Email: mollyhopse@icloud.com

Name and Address of Employer: self employed

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: NA  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have a deep interest in the sustainability of Salmon in the Mat-SU for future generations

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I am a lifelong hunter and fisherman that relies on annual harvest to feed my family. I am a commercial set net fisherman at the mouth of the Su. I am the President of the board for the Susitna River Coalition

List three professional or personal references: Name: Bruce Knowles Phone: 907-232-5873  
Name: Isreal Mahay Phone: 907 841 1307  
Name: Whitney Wolf Phone: 907 232-0714

Applicant Signature: [Signature] Date: Nov. 5, 2015

Office Use Only: Precinct: <u>10-035</u>	Assembly District: <u>7</u>	Service Area: _____
Position on Board: <u>SPT member 2-sport Fishing</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Michael Wood

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

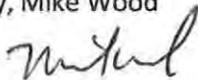
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NA

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I would like to be considered for a position on the Board of the Mat-Su Fish and Wildlife Commission because I am interested in preserving and enhancing the extraordinary resources around us. Over the years I have been impressed with the efforts the Commission has made to advocate for a sustainable fishery in the Mat-Su Borough. This has been evident in the increased numbers of Coho's to our local rivers due to changes in regulations in the lower Cook Inlet and I continue to be impressed with the achievements to restore fisheries throughout the borough. I believe these efforts need to be continued and progress can be made to achieve a sustainable fishery in spite of the reduced income in the state. As a resident of the upper Susitna watershed, living on the River, I spend countless hours on the Susitna River and its tributaries to access my home, hunt, fish and travel. My community volunteer efforts as the President of the Board of the Susitna River Coalition and formerly Chair of the Chase Community Council have given me great insight into the science and politics surrounding the issue of development and maintaining a renewable fishery and an appreciation for the diverse interests that need to be considered. All year I have the opportunity to watch the Susitna River and its tributaries for fish and wildlife and in the summer I fish a small scale, high-quality, and low-volume set net business at the mouth of the Susitna River. My wife Molly and I provide ice-packed, gilled and gutted salmon to the local community. The health of the river and its fish is integral to our life and business. I spend my free time sport fishing throughout the valley for trout, burbot and pike as well as hunting caribou and moose primarily in unit 13, 16 and 14. I am open-minded and enjoy learning all that is possible from our state scientists and veterans in the field. With this knowledge I hope to help guide the Mat-Su and the state toward sustainable fish and wildlife management for generations to come. Thank you for your consideration.

Sincerely, Mike Wood

A handwritten signature in black ink, appearing to read "Mike Wood", written in a cursive style.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

Matanuska-Susitna Borough

DEC 03 2015

DATE RECEIVED: RECEIVED  
DEC 04 2015

CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Mat-Su Fish and Wildlife Commission  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Larry J. Engel

Residence Address: 16341 East Vera Way

Mailing Address: 16341 East Vera Way Palmer Alaska 99645

Home phone: 907 745 4132 Work phone: n/a Email: larryengel@gci.net

Name and Address of Employer: Retired State of Alaska

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 45 plus years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

Enjoy participating in hunting and sport and personal use fishing

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Long time borough resident, employed by ADF&G for over 30 years, served on Alaska Board of Fisheries for 9 plus years, served on this commission since 2007 and active in hunting and fishing.

List three professional or personal references: Name: Jim Colver Phone: 907 745 5200  
Name: Tom Kluberton Phone: 907 733 1457  
Name: Bruce Knowles Phone: 232 5873

Applicant Signature: Larry J. Engel Date: Dec. 3, 2015

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: \_\_\_\_\_  
Position on Board: SFA member 3 Hunting Rep Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: LARRY ENGEL

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

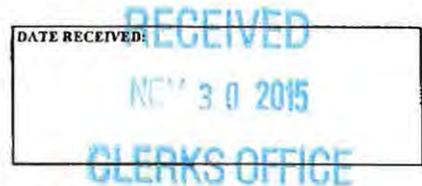
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Non Marijuana Farming Operation-Alternate  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Janice Bass

Residence Address: 7001 W Island Lake Dr, Wasilla AK 99623

Mailing Address: 7001 W Island Lake Dr, Wasilla AK 99623

Home phone: 373-6208 Work phone: 441-1147 Email: jbassalaska@yahoo.com

Name and Address of Employer: Self

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 8 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe that the production and sale of of Marijuana can occur safely and profitably in the borough by quality and prepared oversight that can only occur by citizen feedback.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Tomato farmer, Master Gardener, Organic Gardener and Worm Farmer. Member of Anchorage Botanical Garden, Anchorage Master Gardener, Meadow Lakes Bloomers

List three professional or personal references:

Name: <u>Patti Fisher</u>	Phone: <u>520-465-6856</u>
Name: <u>Peggy Putman</u>	Phone: <u>376-3432</u>
Name: <u>Daryl Jones</u>	Phone: <u>373-9269</u>

Applicant Signature: Janice Bass   Date: 11/30/2015

Office Use Only: Precinct: <u>10-025</u> Assembly District: <u>7</u> Service Area: <u>N/A</u>
Position on Board: <u>MAC member DPA - NON-MARIJUANA Farming</u> Term Ends: <u>6/30/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Janice Bass

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: OCT 21 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Marijuana Advisory Committee, Member o8A  
*(For example, Board of Equalization, Member 3)*

Applicant Name: K.T. (Kathryn Ann) McKee

Residence Address: 6111 W Locksley Loop, Wasilla, AK, 99623

Mailing Address: 6111 W Locksley Loop, Wasilla, AK, 99623

Home phone: 907-231-9649

Work phone: 907-357-3110

Email: katemckee2011@gmail.com

Name and Address of Employer: American Lung Association in Alaska, 1075 Check St., Ste 205, Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 12 years

Briefly explain, why you are you interested in serving on the board in which you are applying? As the Mat-Su Manager of the American Lung Association office in Wasilla, I would like to keep up with the latest happenings with marijuana in the Valley and have a say in how they are handled.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Six years as a secondary English teacher in Colorado and Alaska (including Wasilla High), two years working with behavioral health clients at Mat-Su Health Services who struggled with addictions, two months working for the Lung Association, and personal experiences with pot in my adolescence.

List three professional or personal references:

Name: <u>Terry Snyder</u>	Phone: <u>355-1789</u>
Name: <u>Dianne Woodruff</u>	Phone: <u>841-5232</u>
Name: <u>Cindy Bettine</u>	Phone: <u>376-5231</u>

Applicant Signature:   Date: 10/21/2015

Office Use Only: Precinct: <u>08-130</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>MAC OBA Education Community AH</u>	Term Ends: <u>6/30/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: K.T. (Kathryn Ann) McKee

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

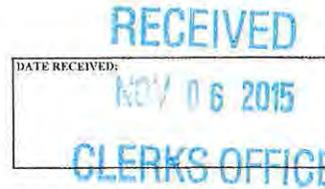
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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Board and position for which I am applying: Planning Commission District 1  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Mary P. Anderson

Residence Address: 7826 E Settlement Ave, Wasilla AK 99654

Mailing Address: PO Box 870854 Wasilla, AK 99687

Home phone: 907 745-3323 Work phone: 907 232-3328 Email: mpanderson61@gmail.com

Name and Address of Employer: Alaska Airlines, Ted Stevens Int Airport, Anchorage, AK

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest:  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 31 years

Briefly explain, why you are you interested in serving on the board in which you are applying?

To serve my Community and contribute my experience to the difficult job the PC is task to do for all Borough residents.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See attached resume. Served 6 years on Borough Parks and Recreation Board was chair for 4 years.

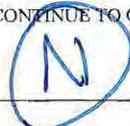
Served on State Parks Citizens Advisory Board for 6 years: President of Friends of State Parks Board for 10 years.

List three professional or personal references:

Name: <u>Ron Swanson, Retired MSB Land Dept.</u>	Phone: <u>907 694-9564</u>
Name: <u>Sherri Rusher, Meadow Lakes CC</u>	Phone: <u>907 354-4207</u>
Name: <u>Wayne Biessel, State Parks Superintendent</u>	Phone: <u>907 232-8932</u>

Applicant Signature: Mary P. Anderson Date: 11/3/2015

Office Use Only: Precinct: <u>09-623</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>PC District 1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>



Applicant Name: Mary P. Anderson

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Mary Anderson  
PO Box 870854 Wasilla, AK 99687  
Phone (907) 232-3328 Fax (907) 745-3324  
Email: mpanderson61@gmail.com

**Professional experience**

**Project Developer/Grant writer**

2004-Present Co-Owner Anderson Enterprises Alaska Wasilla, AK

- ❖ Consult with groups interested in rental housing and other facility development, provide project management/development services from pre-development to completion of capital projects; facilitate meetings and coordinate with contractors/architects/clients to keep projects on time and budget.
- ❖ Responsible for researching potential funding sources, grant writing and preparation and submittal of grant proposal packages Advocating for client projects and meeting with funders at the local, state, and federal levels.
- ❖ Training clients on rental housing operations and compliance with federal/state funding programs.

**Medical Accounts Receivable Specialist**

2014-2015 Altair Chiropractic LLC Wasilla, AK

- ❖ Researched and resolved accounts on the aging 120 A/R report to maximize reimbursement.
- ❖ Reviewed outstanding denials and correspondence received; Initiated appeals for denied claims with the appropriate insurance carriers. Submitted medical records in response to payer requests for information as necessary.
- ❖ Researched credit balances and wrote up refund documentation for refunds to be issued as needed.

**Housing Manager**

2012 - 2013 Mid Valley Seniors Houston, AK

- ❖ Provided professional management of three senior housing projects, including direct marketing, intake of rental applications, interviewing prospective tenants, performing required tenant verifications per HUD and HOME program guidelines, assisting tenants with situational issues and services referral processes.
- ❖ Ensured compliance with all Federal/State program regulations, submitting required reports and maintaining certifications; maintaining occupancy levels and project rent revenues; worked with the Project Bookkeeper to account for all project finances; reviewed and approved all financial reports; reviewed all maintenance records and facilitated all needed maintenance repairs; completed all move in and out inspections.
- ❖ Prepared monthly status reports for the three Housing Projects' Board of Directors, and recommended policy and operating procedure changes as needed.

**Deputy Director**

2002-2004 Wasilla Area Seniors, Inc Wasilla, AK

- ❖ Assisted Executive Director with oversight of daily senior center operations, including supervision of staff of 35.
- ❖ Assisted with research and grant-writing, correspondence, promoting senior issues at the local, state, and federal levels, and developing 4 new senior housing projects including assisted living and long-term care facilities.
- ❖ Responsible for ensuring agency compliance with CHOICE Medicaid program, General Relief program, State Regulations for Assisted Living, and State/Federal Grants.

**Executive Administrative Assistant**

2001-2002 Wasilla Area Seniors, Inc Wasilla, AK

- ❖ Assisted Executive Director with research and grant-writing; correspondence, daily contact with seniors, preparing Board packets, membership meeting agendas, other duties as assigned. Stood in for Executive Director at Board meetings as needed.
- ❖ Responsible for Home Delivered Meal program and C.C.S Head Start congregate meal program, keeping client records and daily route sheets updated. Oversight of 3 delivery drivers. Prepared monthly menu with Food Service Manager. Kept daily meal prep records, updated inventory as needed. Submitted accurate monthly billings to Medicaid for reimbursement.

**Field Executive**

2000-2004 Girl Scouts Susitna Council Anchorage, AK

- ❖ Supervised Membership Specialist and 20 volunteer staff members; served as direct support to the local volunteer manager; ensured Council's local membership goals and objectives for the were met.
- ❖ Developed new program ideas to reach untapped markets. Trained and recruited new volunteers. Supported Council goals for fund development. Represented Girl Scouts Susitna Council at local United Way functions, other meetings as directed by Executive Director.

**Membership Specialist**

1999-2000 Girl Scouts Susitna Council Anchorage, AK

- ❖ Recruited and trained volunteers, supervised volunteer staff of 20, helped volunteer manager set goals and budget for operating year, helped set and meet goals and objectives of Council as a whole, developed and facilitated recruitment/retention activities for girls ages 5-17 during the year.

**Education****Major in Business Administration**

2005 - 2011 University of Alaska Southeast Juneau, AK

- ❖ B.B.A. with emphasis in Entrepreneurship (December 2011)
- ❖ 3.63 GPA overall in all coursework; Top 15% of class
- ❖ Member Golden Key International Honor Society

**Professional Development**

Higher Level of Inclusive Play - Designing Fitness-Focused Playgrounds

2011 Landscape Structures seminars, Anchorage, AK

Housing Quality Standards Inspector Certification

2009 Nan McKay &amp; Assoc. seminar, Anchorage, AK

Uniform Physical Condition Standards Fundamentals Specialist Certification

2009 Nan McKay &amp; Assoc. seminar, Anchorage, AK

Fair Housing Training

2006 US Dept HUD Anchorage, AK

2008 AIIFC training Anchorage, AK

2010 AIIFC training Anchorage, AK

2012 US Dept HUD webinar

Nonprofit Management Certificate

2002 University of Alaska / The Foraker Group Anchorage, AK

Tax Credit Basics and Fundamentals Certificate

2002 Theo Pro Compliance &amp; Consulting, Inc. Anchorage, AK

Girl Scout Membership Specialist Training Certificate

1999 Edith Macy Training Center New York

MEADOW LAKES COMMUNITY DEVELOPMENT INC.

4/2/2015

**To whom it may concern**

I first worked with Mary Anderson when I was president of the **Meadow Lakes Community Council Inc. (MLCC)**. Mary and her husband are the council's project managers. Mary researched a cost effective way to water the soccer field, which saved a \$50,000 project.

But Mary's education and experience were being underutilized. To take advantage of her talents the Council spun off its second 501(c)3, **Meadow Lakes Community Development Inc. (MLCD Inc.)**, which I became the president of.

With Mary's guidance, **MLCD Inc.** was able to leverage **MLCC's** funding efforts with NGO's, such as **Mat-Su Health Foundation**. As a result, projects were fully funded so that they could be completed in one year instead of two or three.

With Mary Anderson's guidance, both **Meadow Lakes Community Council Inc.** and **Meadow Lakes Community Development Inc.** have become very effective organizations in the community of Meadow Lakes.

Employing Mary Anderson would be a wise investment for your organization.

Sincerely



Tim Swezey  
President  
Meadow Lakes Community Development Inc.  
(907) 232-2845

Theresa K Biesanz  
2175 Gordon Court  
Wasilla, Alaska 99654  
907-354-6206 home  
907-357-2578 work  
tkbiesanz@gmail.com

April 1, 2015

To Whom It May Concern:

I have known Mary Anderson both professionally and personally for the last 25 years. She has been my co-worker and my supervisor, and I have been her supervisor.

Most recently, Mary was hired in August of 2014 as a temporary receptionist/scheduler for Altair Chiropractic, LLC. The office had three Chiropractors and eight massage therapists. When her two week assignment was coming to a conclusion, she was asked at my recommendation to Dr. Altair, to stay on as my assistant to ease the transition of my leaving my position as Practice Manager.

Mary had the enviable task of sorting out the electronic health record system which also included the scheduling and the billing programing. She also worked with clients in auditing their accounts. Mary was able to interpret 18 months of payables/receivables and create a manual accounting system which could then be input into a new accounting program.

The other most memorable position we worked together on was as co-leaders to 15 nine year old girl scouts for nine years. Her ability to organize and plan weekly activities in coordination with parents and Girl Scout Council regulations (which are legend) earned her outstanding recognition with the Council. She was offered paid position with the Girl Scout Council initiating new Scouting programs for the girls and training programs for the leaders.

Mary is an exemplary team oriented employee; able to bring about outstanding results to her projects.

It is my pleasure to recommend Mary. Her positive attitude, dependability and integrity make her an outstanding addition to any organization.

Sincerely,

Theresa K Biesanz, Office Manager  
Alyeska Therapy Center

Meadow Lakes Seniors, Inc.

1210 N. Kim Drive Suite A

WASILLA, ALASKA 99623

Phone: (907) 567-1999 Fax: (907) 567-1998 Email: [info@meadowlakes.com](mailto:info@meadowlakes.com)

April 2, 2015

To whom it may concern:

I would like to recommend Mary Anderson as a candidate for a position with your organization. In her capacity of Project Director for several undertakings here at Meadow Lakes Seniors, Inc. and in our Meadow Lakes Community, she has displayed exceptional professional skills. These skills cover a wide range of abilities. She aided in the facilitating of building an eight unit housing complex. This involved coordinating between the contractor and the owners, resolving issues as they appeared, to the satisfaction of both parties. Mary has worked with large projects such as housing, and smaller ones such as setting up client files.

Mary is very meticulous with her documentation and record keeping. She is able to carry these attributes over to the "one on one" situations that arise with clients. Her negotiating ability is top notch which transfers to good customer service at any level. Mary always has a smile and demonstrates a friendly way of dealing with people.

Mary has excellent written and verbal communication skills, is extremely organized, can work independently, and is able to effectively multi-task to ensure that all projects are completed in a timely manner.

On a personal level, Mary is just a very nice lady. She is honest, caring, and giving. Her family is very important to her as is her community.

I recommend her for any endeavor she chooses to pursue. She will be a wonderful asset to your company.

Sincerely,



Sherri Rusher, President  
Meadow Lakes Seniors, Inc.





BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Commission  
(For example, Board of Equalization, Member 3)

Applicant Name: Patrick C. Johnson

Residence Address: 1131 S. Century Dr., Wasilla, AK 99654

Mailing Address: PO Box 870103, Wasilla, AK 99687

Home phone: (907) 376-6225 Work phone: none Email: patrick.johnson@netmail.com

Name and Address of Employer: none

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 50+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? would like to once again be on the Planning Commission.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Former Commission member 4+ years. Planning board member 6 yrs.

List three professional or personal references: Name: Vern Hartner Phone: 861-8669  
Name: Anne Kilkenny Phone: 376-6225  
Name: Dianne Wandruft Phone: 354-6962  
Jim Sykes

Applicant Signature: Patrick C. Johnson Date: Nov. 17, 2015

(N)

Office Use Only: Precinct: 07-120 Assembly District: 4 Service Area: Resides COW  
Position on Board: PC District 4 Term Ends: 12.31.2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Patrick C. Johnson

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**OCT 21 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jay Van Diest

Residence Address: 16801 E T and T Lane

Mailing Address: same

Home phone: 232.4852 Work phone: same Email: jay@valleymarket.com

Name and Address of Employer: self employed

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 49 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Having served on the board for a few years I understand the process and I desire to continue to improve the MSB

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Realtor 20 years. Property owner 23 years.

List three professional or personal references:

Name: <u>Lonnie Steinke</u>	Phone: <u>982-5147</u>
Name: <u>Ben Whipple</u>	Phone: <u>745-1776</u>
Name: <u>Trevor Rollman</u>	Phone: <u>632-8664</u>

Applicant Signature: *Jay Van Diest* Date: 10/21/2015

Office Use Only: Precinct: <u>11-099</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>PB DISTRICT 1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes <b>R</b>	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> NA

Applicant Name: Jay Van Diest

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

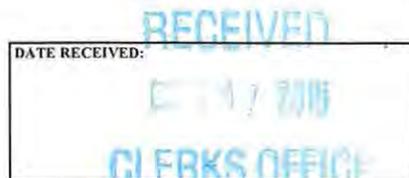
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

**Board and position for which I am applying:** Plating Board district 7  
*(For example, Board of Equalization, Member 3)*

Applicant Name: William C. Germain

Residence Address: 22045 Freedom DR Talkeetna

Mailing Address: PO BOX 502 Talkeetna 99676

Home phone: 733-2455 Work phone: 733-3444 Email: billgermain@att.net

Name and Address of Employer: Grace+Bill's Freedom Hills B+B

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

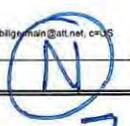
If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 26 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Public interest, property owner, business owner

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 26 years Alaskan resident, Talkeetna community member, Talkeetna Chamber of Commerce member, Mat-Su visitor and convention bureau member.

List three **professional or personal** references: Name: Jim Kellard Phone: 733-2300  
Name: Holly Sheldon Phone: 733-2321  
Name: Steve Meads Phone: 733-8487

Applicant Signature: William C. Germain Digitally signed by William C. Germain  
DN: cn=William C. Germain, o=ou, email=billgermain@att.net, c=US  
Date: 2015.12.06 16:16:28 -0800  Date: 12/6/2015

**Office Use Only:** Precinct: 10-035 Assembly District: 7 Service Area: NA  
Position on Board: PB DISTRICT 7 Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>  

Applicant Name: William C. Germain

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

## Debra Wetherhorn

---

**From:** Lonnie McKechnie  
**Sent:** Sunday, December 06, 2015 6:55 PM  
**To:** Debra Wetherhorn  
**Subject:** Fwd: email app sent in for Plating board

Sent from my iPhone

Begin forwarded message:

**From:** Randall Kowalke <[Randall.Kowalke@matsugov.us](mailto:Randall.Kowalke@matsugov.us)>  
**Date:** December 6, 2015 at 6:52:59 PM AKST  
**To:** Vern Halter <[Vern.Halter@matsugov.us](mailto:Vern.Halter@matsugov.us)>  
**Cc:** Bill Germain <[billgermain@att.net](mailto:billgermain@att.net)>, Lonnie McKechnie <[Lonnie.McKechnie@matsugov.us](mailto:Lonnie.McKechnie@matsugov.us)>  
**Subject:** **FW: email app sent in for Plating board**

---

Dear Mayor,

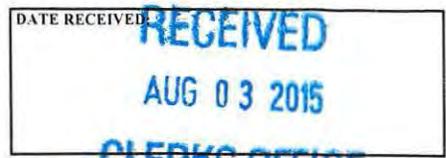
With your concurrence I would like to nominate Mr. Bill Germain of Talkeetna for the District 7 Plating Board opening. Per Mr. Germain's note below he has applied online today. The District 7 slot on the Plating Board has been vacant for some time and I believe Mr. Germain would make an excellent Board Member.

Regards,

Randall Kowalke  
District 7

**From:** Bill Germain [<mailto:billgermain@att.net>]  
**Sent:** Sunday, December 6, 2015 5:25 PM  
**To:** RANDALL KOWALKE <[randallk\\_2@msn.com](mailto:randallk_2@msn.com)>  
**Subject:** email app sent in for Plating board

Thanks



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port  
*(For example, Board of Equalization, Member 3)*

Applicant Name: CBill William Kendig

Residence Address: 6402 Wassim Cir. Wasilla, AK. 99623

Mailing Address: P.O. Box 873785 Wasilla, AK. 99687

Home phone: 907-84-8291 Work phone: 907-352-5100 Email: billydon56@hotmail.com

Name and Address of Employer: A to Z Realty

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 28 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? I Am very pasonate & Excited about The port development and The Financial opportunities it brings to the borough

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Planing Commisioner (Districts) President Knik Fairview Community Council

List three professional or personal references: Name: Darcie Salmon Phone: 907-232-8080  
Name: Berkley Tilton Phone: 907-376-2697  
Name: John Kopperich Phone: 907-385-9970

Applicant Signature: William Kendig Date: 7-7-15

Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: NA  
Position on Board: PORT seat 1 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes (N) Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: William Kendig

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

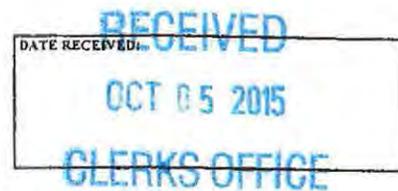
NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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There was a civil judgement for a failed business venture my company was Knik Scrap Metal. it was in 2011 or 2012 Don't remember. And i currently am paying it down.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 907-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Port Commission, Seat 3  
(For example, Board of Equalization, Member 3)

Applicant Name: Claudia Roberts

Residence Address: 550 N. Hyer Road

Mailing Address: Palmer, AK 99645

Home phone: (907) 376-7676 Work phone: (907) 762-4646 Email: caroberts@ak.net

Name and Address of Employer: Chugach Electric Assoc., P.O. Box 196300, Anchorage, AK 99519

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: board member (alternate) BOAA  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am enthusiastic about development at the Port. I would like to be involved with the Commission and feel I can serve effectively.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See attached.

List three professional or personal references: Name: Helga Larson Phone: (907) 745-1361  
Name: Ken Tozier Phone: (907) 562-2000  
Name: Mary Kay Arthaud Phone: (907) 563-5553

Applicant Signature: Claudia Roberts Date: 10-5-15

Office Use Only: Precinct: <u>11-090</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>PORT SEAT 3</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Claudia Roberts

---

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

550 N. Hyer Road  
Palmer, AK 99645  
October 5, 2015

Matanuska-Susitna Borough – Clerk's Office  
350 E. Dahlia Avenue  
Palmer, Alaska 99645

To Whom It May Concern:

Please accept my resume and application for a seat on the Port Commission. My background is in both public and private sector development and construction through employment with consulting engineering firms. I have worked with regulatory agencies as well as private clients in preparing applications for a variety of projects. My interest in this commission is because am enthusiastic about development in the Borough and presently am a member of the Board of Adjustments and Appeals (BOAA) and past chairman and member of the Platting Board. This experience and my knowledge of federal, state and local regulations will be an asset for the advisory board. My service on the BOAA and the Platting Board has been a positive experience for me.

Thank you for your time and consideration.

Sincerely yours,



Claudia Roberts

Enclosures



**CLAUDIA ROBERTS**

**PROFESSIONAL MEMBERSHIPS**

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International Right of Way Association (IRWA)

**COMMUNITY ACTIVITIES**

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Past chairman Matanuska-Susitna Borough Platting Board

Member Matanuska-Susitna Borough Board of Adjustment & Appeals

DATE RECEIVED: **RECEIVED**  
**NOV 07 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Mat-Su Port Commission  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Steven C. Borell

Residence Address: 6420 Rockridge Drive, Anch, AK 99516

Mailing Address: same

Home phone: 907-346-1117 Work phone: ce 907-230-7580 Email: sborell@alaska.net

Name and Address of Employer: Borell Consulting Services LLC same

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? N/A

Briefly explain, why you are you interested in serving on the board in which you are applying? I have been supporting and encouraging development of the port and rail connection for more than 20 years.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have been involved in port activities at Neptune Terminals, Uoac, BC; <sup>-Attached</sup>

Cantegona Colombia, SA; Hydrex, Alaska; was on the Western Alaska Port Study. I also operated a railroad in North Dakota.

List three professional or personal references: Name: Steve Rowland, P.E. Phone: 907-746-3630  
Name: Loren Leman, P.E. Phone: 907-696-6209  
Name: Marvin Yaker Phone: 907-227-7158

Applicant Signature: [Signature] Date: 11/10/15

Office Use Only: Precinct: Residents Assembly District: WALVER Service Area: ---  
Position on Board: PORT Seat 7 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Steven C. Borell

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

## STEVEN C. BORELL, P.E.

6420 Rockridge Drive  
Anchorage, AK 99516  
[sborell@alaska.net](mailto:sborell@alaska.net) 907-230-7580

July 2014

### EMPLOYMENT HISTORY

January 2012 to Present – **Owner, Borell Consulting Services LLC**, Anchorage, AK. Primary focus is to help owners of mineral properties obtain financing for early and mid-stage exploration and mining.

November 1989 to December 2011 - Executive Director, Alaska Miners Association\*, Anchorage, AK. Representative and spokesman for the mining industry to the public, Alaska State Legislature and the U.S. Congress. Testified before State and Congressional Committees. Managed Association activities which included monitoring and in some cases drafting state and federal legislation and regulations; coordinated with state and federal agencies; responsible for association committees, public education, conventions, short courses, local & international mining tours. Registered lobbyist in Alaska.

March 1988 to April 1989 - Maintenance Superintendent, Valdez Creek Mining Co., Cantwell, AK

August 1986 to March 1988 & April 1989 to October 1989 - Consulting Engineer, Owner, Borell Mining & Engineering Services, Anchorage, AK

September 1984 to July 1986 - Project Manager, Arch Mineral Corporation, Captain Mine, Percy, IL

April 1974 to August 1984 - **Consolidation Coal Company:**

Oct 1981 to Aug 1984 - Technical Assistant to Vice President, Englewood, CO

Jan 1980 to Oct 1981 - Manager of Exploration - Bogota, Colombia, S.A.

Jan 1978 to Dec 1979 - Technical Assistant to Vice President, Englewood, CO

Jan 1976 to Dec 1977 - Mine Superintendent - Velva Mine, Velva, ND

Apr 1975 to Dec 1975 - Safety Director for North Dakota, Glenharold Mine, Stanton, ND

Apr 1974 to Apr 1975 - Pit Foreman, Velva Mine, Velva, ND

June 1968 to August 1972 – Captain USAF, Facilities Maintenance and Construction Officer, stationed at Laredo AFB, Laredo, Texas; Galena AFS, Galena, Alaska; Duluth AFB, Duluth, Minnesota.

### EDUCATION AND REGISTRATION

B.S. Industrial Engineering, 1968, Kansas State University

M.S. Industrial Engineering, 1974, Kansas State University

Registered as Professional Engineer in Alaska, Colorado and North Dakota

Project Management Professional (PMP), previous certification, not current.

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\* The Alaska Miners Association, founded in 1939, is an industry support organization with approximately 1,400 members throughout Alaska, Canada and elsewhere. The purposes of the AMA are to encourage and support responsible mineral development; increase public awareness of the mineral industry and its benefits to the state and nation; monitor political and agency activities that affect the industry; ensure that restrictions to use of land and water are scientifically sound, economically realistic; ensure a balance that includes resource utilization.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

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CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Transportation Advisory Board (TAB)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Scott Adams

Residence Address: 5645 N Hiatt Dr. Wasilla, AK 99654

Mailing Address: 5645 N Hiatt Dr. Wasilla, AK 99654

Home phone: 982-2729 Work phone: 746-7600 Email: scott99645@yahoo.com

Name and Address of Employer: DOWL, 705 S. Bailey St. Suite 200, Palmer, AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: I work for an engineering consultant that does work for the Borough.  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

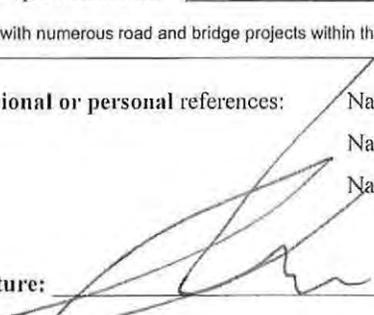
How long have you lived in the Borough? 8 years.

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to volunteer the knowledge that I have gained over the years of my engineering career. I live and work in the Borough and want to see smart, well planned transportation projects.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have over 12 years of planning, engineering, construction, and project management experience. I have been involved with numerous road and bridge projects within the MSB and am aware of the need to provide well planned roads and bridges to the residents.

List three professional or personal references:

Name: <u>Amie Sommer</u>	Phone: <u>(907) 242-3524</u>
Name: <u>Maryellen Tuttle</u>	Phone: <u>(907) 562-2000</u>
Name: <u>Ed Soto</u>	Phone: <u>(907) 761-6264</u>

Applicant Signature:  N Date: 12 November 2015

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: RSA-GOLD TRAIL  
Position on Board: TAB AT-LARGE 2 Term Ends: 12-31-2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Scott Adams

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

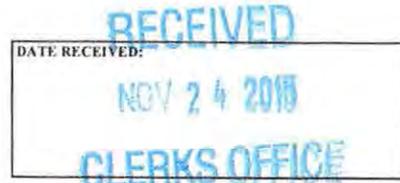
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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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**Board and position for which I am applying:** TAB, seat 1 or 3  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jennifer Tew

Residence Address: 834 Victor Rd Big Lake, AK 99652

Mailing Address: PO Box 521126 Big Lake, AK 99652

Home phone: 9072322226 Work phone: 9078928802 Email: jennifer@valleymover.org

Name and Address of Employer: Valley Mover 8336 West Parks Hwy Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: My parents own Tew's Inc, RSA21 road maintenance contractor  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

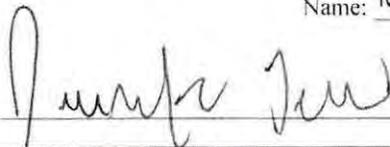
How long have you lived in the Borough? since 2003

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like to bring a stronger presences of transit to the TAB and help implement transit in MSB planning.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have been in the transit industry for nearly 5 years, managing the Mat Su Valley's largest transit system. Last year, I also completed a national transit leadership academy through the Association for Commuter Transportation

List three professional or personal references:

Name: <u>Ken Walch</u>	Phone: <u>892-2400</u>
Name: <u>Beth Fread</u>	Phone: <u>354-7759</u>
Name: <u>Margaret Billinger</u>	Phone: <u>841-2188</u>

Applicant Signature: Jennifer Tew   Date: 11/24/2015

Office Use Only: Precinct: <u>08-155</u>	Assembly District: <u>5</u>	Service Area: <u>RSA-BIG LAKE</u>
Position on Board: <u>TAB Transportation Industry</u>	Term Ends: <u>12.31.2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Jennifer Tew

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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# JENNIFER TEW

Phone: (907)232.2226  
Fax: (907)892-8801  
Email: jennifer\_tew@hotmail.com

PO Box 521126  
Big Lake, Alaska 99652

## Education:

### **University of Alaska Southeast**

Currently pursuing a Master's in Public Administration  
Expected date of completion: August 2016

### **Association of Commuter Transportation**

2014 Leadership Academy Certificate of Achievement

The Leadership Academy is a professional development and training program for individuals in the field of Transportation Demand Management (TDM) whose goals are to identify, develop and support the next generation of TDM industry leaders and future leaders of the Association for Commuter Transportation.

### **University of Alaska Anchorage**

Bachelor of Business Administration (BBA), Marketing and Management

## Experience

### **Valley Mover**

Marketing Director/Transit Manager  
July 2011- Present

### **AT&T**

Sales Associate

## References

Margaret Billinger	Valley Mover Supervisor, Board President	(907)841.2188
Norman Bouchard	Valley Mover Supervisor, Board Vice President	(907)232.8564
Paul Beer	Valley Mover Supervisor, Board Treasurer	(907)715.7068

DATE RECEIVED: **RECEIVED**  
**NOV 10 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
**INSTRUCTIONS**

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Board and position for which I am applying: WASTEWATER + SEPTAGE ADVISORY BD. - PALMER SEAT  
*(For example, Board of Equalization, Member 3)*

Applicant Name: THOMAS HEALY

Residence Address: 211 GLORIA ST. PALMER, AK 99645

Mailing Address: P.O. BOX 311 " " "

Home phone: 746 4453 Work phone: 863-0741 Email: trhealy@gci.net

Name and Address of Employer: CITY OF PALMER

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: PLANNING COMMISSION MEMBER  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 16 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? INTEREST IN MUNICIPAL PUBLIC UTILITY ISSUES

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 30 + YEARS MUNICIPAL EXPERIENCE, INCLUDING UTILITY AND PUBLIC WORKS EXPERIENCE

List three professional or personal references: Name: DAVE LUNDIN Phone: 746-5230  
Name: BRAD HANSON Phone: 355-4213  
Name: RICK BESSE Phone: 354-8074

Applicant Signature: [Signature] Date: 11/9/15

Office Use Only: Precinct: 11-075 Assembly District: 2 Service Area: N/A  
Position on Board: WSAB City of Palmer Rep Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: THOMAS HEALY

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
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**Board and position for which I am applying:** Wastewater and Septage Advisory Board - City of Wasilla Rep.  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Archie Giddings

Residence Address: 1851 N. Meadow Lakes Drive

Mailing Address: PO Box 872024; Wasilla Alaska 99687

Home phone: 907-373-0270

Work phone: 907-373-9018

Email: agiddings@ci.wasilla.ak.us

Name and Address of Employer: City of Wasilla; 290 E. Herning Ave, Wasilla Alaska 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030. "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm interested in assisting the Borough in advancing a wastewater project that can serve the public.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: ADEC Wastewater/Drinking Water Plan Review Engineer 1994-2000; City Engineer for Wasilla 2000-2003; and Public Works Director for Wasilla 2003 to present.

List three **professional or personal** references:

Name: Mayor Bert L. Cottle

Phone: 373-9055

Name: Tom Healy

Phone: 745-3400

Name: Brad Sworts

Phone: 861-7701

Applicant Signature: \_\_\_\_\_

Date: 10/23/15

Office Use Only: Precinct: 08-135 Assembly District: 7 Service Area: NA  
Position on Board: WSAB city of wasilla Rep Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Archie Giddings

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**RECEIVED**  
**SEP 10 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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**Board and position for which I am applying:** FSA 2 Butte Advisory Board  
*(For example, Board of Equalization, Member 3)*

**Applicant Name:** Mitzi Van Asdlan

**Residence Address:** 5307 S. Mitzi Circle, Palmer AK. 99645

**Mailing Address:** PO Box 4555, Palmer AK. 99645

**Home phone:** 746-6078      **Work phone:** 229-7584      **Email:** mitzi.99645@hotmail.com

**Name and Address of Employer:** Remote Electric LLC

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? This board has been vacant for several years and the lack of oversight has been very damaging to this fire district. We need to made sure our fire fighters have support from the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have a background in contracting which includes cost analysis, labor law, negotiation, and health and safety.

List three professional or personal references:

Name: <u>Ronald Akstad Sr.</u>	Phone: <u>745-3808</u>
Name: <u>Sandra J. Davidson</u>	Phone: <u>333-5048</u>
Name: <u>Karen Hart</u>	Phone: <u>696-4110</u>

**Applicant Signature:** Mitzi Van Asdlan      **Date:** 10 Sept 15

<b>Office Use Only:</b> Precinct: <u>12-220</u> Assembly District: <u>1</u> Service Area: <u>FSA-Butte</u>
Position on Board: <u>FSA member 1</u> Term Ends: <u>12/31/2016</u>
Residence Checked: <input checked="" type="checkbox"/> Yes      Map Checked: <input checked="" type="checkbox"/> Yes      Code Checked: 1 <sup>st</sup> <input type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Mitzi Van Asdlan

- 1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

- 2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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Board and position for which I am applying: Butte FSA  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Catherine Hummel

Residence Address: 4705 Old Glenn Hwy Palmer Ak

Mailing Address: 620 E Primrose Cir # B Palmer AK 99645

Home phone: 746 6186 Work phone: \_\_\_\_\_ Email: mxupbase@hotmail.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? ~20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? No one onboard & Dept is over extended. Look out for their wellbeing, safety & general public's most important assets

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Attached

List three professional or personal references:  
Name: Kirsten Ballard Phone: 632-1006  
Name: David Baldwin Phone: 688-0123  
Name: Jean Chapman Phone: 745-2858

Applicant Signature: [Signature] Date: Aug 31, 2015

Office Use Only: Precinct: 12-200 Assembly District: 1 Service Area: FSA-Butte  
Position on Board: FSA member 2 Term Ends: 12/31/2017  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Catherine Ann Hummel

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**Resume**

**Catherine Hummel**

*mvup0ars@mtgonline.net*  
620 E. Primrose Cir, Apt. B  
Palmer, AK 99645  
**(907) 746-6186**  
*net*

**Title  
Professional  
Experience**

**EMI, Anchorage, AK** 07/97-04-05  
*Industrial Hygienist/Trainer*

Developed and delivered safety training programs (HAZWOPER, Asbestos Abatement, OSH General Industry Hazard Communication), provided instruction on use of sampling and monitoring equipment, conducted work site audits, wrote OSH safety and health programs, developed safety curricula and performed on-site safety/industrial hygienist duties.

**Self Employed** 07/94-  
present *Industrial Hygienist*

Provide Industrial Hygiene services to environmental firms, non-profits agencies and construction companies by writing OSH programs, perform air monitoring/air quality surveys, develop and deliver safety curricula, research compliance regulations.

**ESHA, Anchorage, AK** 06/93-present  
*Industrial Hygienist* *08/11*

Provide Industrial Hygiene services for ESHA clients under the direction of a Certified Marine Chemist/Certified Industrial Hygienist.

**Haztek Inc, Anchorage, AK** 09/94-08/96  
*OSHA Programs Trainer*

Supervise, develop and implement instructional methodologies and training quality assurance programs. Provide industrial hygiene services for projects in mining and industry. Write proposals, reports and contracts for services. Manage and maintain computer marketing systems. Oversee technical equipment maintenance, procurement and logistics.

**Alaska Health Project, Anchorage, AK** 06/92-09/94  
*Industrial Hygienist*

Provide health and hygiene consultation, training and evaluations to union groups, public & private organizations and government employees. Oversee implementation and management of OSHA training grants. Write proposals, progress reports and evaluation summaries. Arrange and coordinate all activities and logistics necessary to fulfilling training obligations. Perform air monitoring and respirator fit testing as requested.

CA Hummel cont.

**Professional Experience**

**University Alaska Anchorage, Anchorage, AK** 11/89-05/92  
*Environmental Safety and Health Technician*

Investigate, evaluate and report concerns of health, safety and the environment. Operate and maintain equipment used to perform industrial hygiene surveys for noise, illumination and air contaminants. Provide consultation for activities regulated by OSHA, DEC, EPA and local building and fire officials. Develop, manage and integrate an emergency response database for the statewide University system. Participate with contractors, and engineers to address safety and health issues. Respond to requests for information.

**Norton Sound Health Corporation, Nome, AK** 04/88-11/89  
*AK DEC Environmental Health Specialist*

Inspect public facilities in Nome/Kotzebue regions to determine compliance with environmental health and safety regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and research conditions adversely affecting public health and the environment. Evaluate applications for operating permits and licenses as mandated by state legislated regulations.

**Flathead County Sanitation, Kalispell, MT** 09/84-03/88  
*Environmental Health Specialist*

Audit facilities in urban and rural settings to document compliance with public health and sanitation regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and resolve complaints of public health and environmental degradation. Issue and approve operating permits and licenses required by state and county statute.

**Education**

Bachelor of Science Biology - Eastern Montana College, June 1984  
Bachelor of Science Secondary Ed - Eastern Montana College, June 1984

**Equipment & Skills**

Ambient air quality evaluation, personnel exposure monitoring, direct read instruments, fit testing, PC word processors, data bases, internet research.

**Licenses & Certificates**

AK DOL approval as Hazardous Painting Instructor  
EPA/AHERA Asbestos Abatement Certification Instructor: 1999 AK DOL  
OSHA General Industry Outreach Trainer  
Hazardous Materials Instructor I, NFPA/NIEHS/AFF  
Adult Literacy Instructor, Anchorage Literacy Project  
Registered Environmental Health Specialist, NEHA 1985-1998

## COURSES ATTENDED & COMPLETED

Current	<u>HAZWOPER -Supervisor</u> <u>First Aid &amp; CPR,</u>
October 1999 & _____	EPA/AHERA (40 CFR 763) <u>Asbestos Abatement Certification for Contrs</u> <u>Sprvsrs</u>
March 1999 2.5CEU's	OSHA 501 " <u>Trainer Course in OSHA Standards for General Industry</u> "  OSHA Training Institute Education Center, Region X
October 1991-98	<u>Hazardous Materials Responder Refreshers</u> 8 Hrs
September 1995	<u>DOT/IOTA Hazardous Material Training For Shippers</u> 24 Hrs Anchorage, AK. by Haztek, Inc.
March 1994	<u>Laubach Literacy Volunteer Tutor</u> 18 Hrs. Anchorage, AK. by Anchorage Literacy Project .
January 1994	Dept. Of Energy <u>Radiological Worker II</u> 40 Hr Palo Alto, CA. by Fernald Restoration Mgmnt. Corp.
December 1993	<u>Permit-Required Confined Space Awareness</u> 8 Hrs Anchorage, AK. by Alaska Dept. of Labor.
July 1993	Workshop of <u>An Integrated Emergency Response</u> 32 Hrs Anchorage, AK by ATSDR, USPHS, USDHHS
July 1993	<u>Hazardous Materials "Operations" Level Trainer</u> 24 Hrs Anchorage, AK by International Assoc. of Fire Fighters
June 1993	<u>Emergency Handling of Chemically Contaminated Patient</u> 24 Hrs. Anchorage, AK. by George Washington EMS Degree Program.
June 1993	EPA-NESHAP <u>Asbestos Abatement Manager Planner</u> 40 Hrs Anchorage, AK. by Alice Hamilton Occ. Health Center
December 1992	NFPA 1041 (1987 Ed.) <u>Fire Service Instructor I</u> 40 Hrs Landover, MD by I.T.C. Instructor Tom Cusick
November 1992	<u>Clues To Unraveling The Association Between Illness and</u> <u>Environmental Exposure</u> 16 Hrs WA. DC by ATSDR and American Public Health Association

July 1992	<u>Principles of Ergonomics</u> 24 Hrs Anchorage, AK by US DOL-OSHA
June 1992	<u>Hazardous Materials Emergency Responder III</u> 40 Hrs Anchorage, AK by University Alaska Fairbanks
UA Anchorage (Fall 1989 to Spring 1992)	<u>Intro to Uniform Fire Code FS100</u> (3 Credits) EQS 500 <u>Air Quality Measurement &amp; Control</u> (3 Credits) TECH 400 <u>Accident Investigation</u> (4 Credits) TECH 400 <u>Process Safety Management</u> (3 Credit)
June 1991	<u>Personnel Protection and Safety 165.2</u> 40 Hour Anchorage, AK by US EPA & NUS Corp
August 1990	<u>NIOSH Respirator Decision Logic</u> 32 Hrs-NIOSH & U of WA
February 1990	<u>FDA Hazard Analysis Critical Control Point Inspection Process</u>



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BUTTE FSA BOARD OF SUPERVISORS (For example, Board of Equalization, Member 3)

Applicant Name: GREGORY S. NILSSON

Residence Address: 5505 SOUTH OLD GLENN HIGHWAY

Mailing Address: 259 SOUTH ALASKA STREET PALMER, AK 99645

Home phone: 745-7526 Work phone: 745-3398 Email: gnilsson@matso.gov.ak.us

Name and Address of Employer: SELF

Can you regularly attend meetings? Yes [X] No [ ] (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [ ] No [X]

If yes, list positions and or interest: (For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? WE HAVE NO BUTTE SAFETY PLANS OF ANY TYPE - WISH TO DEVELOP SAME.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: ALASKA CONTRACTOR (RATED BY D.O.L. IN TOP 1/3) FOR FORTY YEARS - OWN 60+ ACRES PROPERTIES IN BUTTE, 2 BUSINESSES.

List three professional or personal references: Name: DAN JEFFEREY Phone: 354-8883 Name: THERESA BECK Phone: 740-6387 Name: JOHN SHUE Phone: 745-4911

Applicant Signature: Gregory S. Nilsson Date: 14 SEP 15

(N)

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA-BUTTE Position on Board: FSA 2 member 3 Term Ends: 12/31/2018 Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd [X]

Applicant Name: GREGORY NILSSON

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Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: **RECEIVED**  
**OCT 27 2015**  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Caswell Fire Service Area Board of Supervisors  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Cheryl Ann Newsome

Residence Address: 20451 Caswell Lakes Road

Mailing Address: HC 89 Box 1697, Willow, AK 99688

Home phone: 495 3777 Work phone: 495 3777 Email: photocart@mtaonline.net

Name and Address of Employer: Pastor Christ-Centered Community / Retired IRS 6/14/07

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030). "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? May 2006

Briefly explain, why you are you interested in serving on the board in which you are applying? See ATTACHED

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: SEE ATTACHED

List three professional or personal references:

Name: <u>Lacey Clive</u>	Phone: <u>495 1014</u>
Name: <u>Ken Eggleston</u>	Phone: <u>495 5603</u>
Name: <u>Dennis Brodigan</u>	Phone: <u>521 0102</u>

Applicant Signature: Cheryl A. Newsome Date: 10-26-2015

Office Use Only: Precinct: 10-030 Assembly District: 7 Service Area: FSA - Caswell  
Position on Board: FSA 135 member 1 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Cheryl ANN Newsome

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

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Board and position for which I am applying: Central Mat. Su FSA member 4  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Ken Slauson

Residence Address: 5231 W Dane Ct, Wasilla AK 99623

Mailing Address: PO Box 877193, Wasilla AK 99687

Home phone: 376-8698 Work phone: \_\_\_\_\_ Email: Ken@Slauson.us

Name and Address of Employer: FAA, 222 W 7<sup>th</sup> Ave, Anchorage AK 99513

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? Since 1983

Briefly explain, why you are you interested in serving on the board in which you are applying? Continued service to my community

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retired Mat-Su firefighter/EMT-3, 20+ years serving on this board

List three professional or personal references: Name: Dave Eller Phone: 376-4423  
Name: James Steele Phone: 861-8041  
Name: Tina Kennersm Phone: 861-8040

Applicant Signature: Ken Slauson Date: 11/3/2015

Office Use Only: Precinct: OB-145 Assembly District: 5 Service Area: FSA-CENTRAL MAT-SU  
Position on Board: FSA 130 member 4 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Ken Slawson

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**RECEIVED**  
OCT 21 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

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Board and position for which I am applying: Central Mat-Su FSA Board of Supervisors  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Jimmy L Jameson SR

Residence Address: 945 E Dellwood St. #1 Wasilla, AK 99654

Mailing Address: Same

Home phone: 373-5115 Work phone: 352-3100 Email: jimj521@mtaonline.net

Name and Address of Employer: Lowe's 2561 E Sun Mountain Ave. Wasilla, AK 99654

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 32 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To give back to my community and to the Fire Department that I retired from.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retired Fire Captain

List three **professional or personal** references: Name: James Steele Phone: 861-8040  
Name: Ken Slauson Phone: 376-8698  
Name: Carol Christiansen Phone: 745-3387

Applicant Signature: *Jimmy L Jameson SR* Date: 10/22/15

Office Use Only: Precinct: 07-125 Assembly District: 4 Service Area: FSA-CENTRAL  
Position on Board: FSA 130 member 5 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Jimmy L Jameson SR

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Talkeetna FSA #24 Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Herman F. Thompson

Residence Address: 16967 East Long Acre Avenue

Mailing Address: P.O. Box 626, Talkeetna, Ak 99676-0626

Home phone: 733-2626 Work phone: \_\_\_\_\_ Email: lotam@mtsonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 19 years

Briefly explain, why you are you interested in serving on the board in which you are applying? The community needs a viable, active, & efficient emergency service capability

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Member of MSB, Health & Social Services Board for 3 years. Served a "Y" community council chair 2 years. (See resume).

List three professional or personal references:  
Name: Larry R. Dearman Phone: 841-9880  
Name: Rachel Greenberg Phone: 745-5454  
Name: Ingrid Wing Phone: 376-3104

Applicant Signature: Herman F. Thompson  Date: 9/4/2015

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: FSA-Talkeetna  
Position on Board: FSA 24 member 1 Term Ends: 12/31/2016  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Herman F. Thompson

- 1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

- 2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

## RESUME

Herman F. Thompson      Date of Birth: 19 July 1936

EDUCATION: BS Occupational Education, Majors: Business Administration, Avionic Technology

MILITARY EXPERIENCE: USAF, 31 years    DECORATIONS: Legion of Merit, Meritorious Service Medal (2), Air Force Commendation Medal

WORK EXPERIENCE: Weapons Control Systems Mechanic, Technician, Supervisor, Manager, Instructor, Training Coordinator, Resource Manager, Budgeting, Supplies, Personnel Utilization, Inventory Control, Counseling. Maintenance Superintendent for 325 people working in 22 different disciplines with a budget of \$1.2 million, responsible to the Commander and Maintenance Supervisor for proper utilization of all resources. Advisor to the Alaskan Air Command Commanding General on enlisted matters including training and professional education.

SERVICE ORGANIZATIONS: Air Force Association Chapter and State Secretary, Treasurer, Vice-President and President for 2 years each. Life member of the Non-commissioned Officers Association, and Air Force Sergeants Association.

VOLUNTEER WORK: Involved with the Upper Susitna Seniors for the past 13 years as committee member and chair for various committees. Served as board member, Treasurer, Vice President and for the past 4 years as President and Chairman of the Board. Negotiated lease agreement with the Mat-Su Borough and School District for the use of Seniors property as a temporary school. Served on the "Y" Community Council as board member and Chair. Served as co-chair of the Community Comprehensive Planning Committee. Currently a board member of the following organizations, Upper Susitna Shooters Association, Sunshine Transit Coalition, Coalition of Matsu Senior Centers and the 11th Air Force Association (WWII Vets who served in Alaska). I have experience administering grants and obtaining grants to build the senior center and our senior housing.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED  
**RECEIVED**  
SEP 09 2015  
**CLERKS OFFICE**

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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Board and position for which I am applying: Talkeetna FSA #24 Member 1  
*(For example, Board of Equalization, Member 3)*

Applicant Name: John Rice

Residence Address: 22960 S BRESUE DR TALKEETNA 99676

Mailing Address: PO Box 1163

Home phone: 733-5566 Work phone: 321-0921 Email: john@williwaw.us

Name and Address of Employer: Montana Creek Native Association Inc.

Can you regularly attend meetings? Yes  No  *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 2 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I manage 10,000 acres of forest for MCNA and have been working on improving fire conditions in area.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Law Degree

List three professional or personal references: Name: Emil Notti Phone: 229-5861  
Name: Jerry Ward Phone: 242-3442  
Name: George Wright Phone: 321-0921

Applicant Signature: John A. Rice Date: 8/9/15

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: FSA-TALKEETNA  
Position on Board: FSA 24 member 3 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

9-16 emailed voter reg. form

Applicant Name: John Rice

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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### Continuation Sheet

1. **Case Name: Portfolio Recovery LLC v. John Rice 1JU-06-00818CI**  
**Nature of Action - Civil Case**  
**Date of Judgment – 10/16/2006**  
**Description - Judgment credit card debt**
  
2. **Case Name: Credit Agency Inc. v. John Rice 1JU-07-00695SC - re debt**  
**Nature of Action - Civil Judgment**  
**Date of Judgment – 4/1/2008**  
**Description – Non trial judgment 2763.40**
  
3. **Case Name: William Peacock v. John Rice 1JU-07-00953CI**  
**Nature of Action – Civil Judgment**  
**Date of Judgment – 6/4/2008**  
**Description - re business debt non trial judgment amount 13031**
  
4. **Case Name: Capital One Bank v. John Rice 1JU-09-01088CI**  
**Nature of Action – Civil Judgment re credit card debt**  
**Date of Judgment – 4/23/2010**  
**Description – non trial judgment amt 8126.12**
  
5. **Case Name: City & Borough of Juneau v. John Rice 1JU-09-00699CI**  
**Nature of Action – Civil Judgment re sales tax**  
**Date of Judgment – 6/24/2009**  
**Description - Non-Trial Judgment Amount Amt: 35934.51**



Re-Apply

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: West Lakes Fire Service Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Cathi A. Kramer

Residence Address: 991 S. Horseshoe Lake Road

Mailing Address: PO Box 521783, Big Lake, AK 99652

Home phone: (907)892-7067 Work phone: (907)354-8734 -cell Email: hsfirewise@gmail.com

Name and Address of Employer: retired Special Education Teacher

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 1997

Briefly explain, why you are you interested in serving on the board in which you are applying? As the coordinator of the only Firewise Community in the Matanuska-Susitna Borough I feel it is important to work closely with the local Fire Service as a team member to meet the needs of the community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have been involved with the Firewise Program for the last 10 years as the coordinator for the Horseshoe Lake Firewise Community. I have served 2 terms on the West Lakes Fire Service Board and understand the complex budget process, goals and needs of the community.

List three professional or personal references: Name: William Gamble Phone: (907)232-0103  
Name: Sandy Baker Phone: (907)727-5332  
Name: Leo Von Scheben Phone: (907)229-5258

Applicant Signature: Cathi A. Kramer Date: 10-1-2015

Office Use Only: Precinct: <u>08-155</u> Assembly District: <u>5</u> Service Area: <u>FSA West Lakes</u>
Position on Board: <u>FSA 136 member 1</u> Term Ends: <u>12/31/2018</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> <u>NA</u>

Applicant Name: Cathi A. Kramer

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

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Board and position for which I am applying: Willow Fire Service Board  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Phillip Rhode

Residence Address: 26901 W. Parks Hwy.

Mailing Address: P.O. Box 997 Willow, AK 99688

Home phone: 9072326492 Work phone: \_\_\_\_\_ Email: prhode@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to help support the Willow fire department continue to improve.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: From 1972 to 1981 I was a volunteer on the Pierre

South Dakota fire department reaching the rank of assistant battalion chief.

List three professional or personal references:

Name: <u>Randall Kowalke</u>	Phone: <u>9073150805</u>
Name: <u>Steve Charles</u>	Phone: <u>9074956368</u>
Name: <u>Tamara Boeve</u>	Phone: <u>9074950744</u>

Applicant Signature:  Date: 10/9/15

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>FSA-Willow</u>
Position on Board: <u>FSA 35 member 1</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes <u>(N)</u>	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

10-19-15 still interested

Applicant Name: Phillip Rhode

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

Additional experience: Phillip Rhode

I have been a regular attendee at Willow Fire Service Board meetings over the past several years. I think I could help the board become more responsive to the Willow Fire Departments needs.

I have previously served on the Willow Area Community Organization (WACO) executive board as an at large representative so I am familiar with the needs of the Willow community and the fire department.

During my time as a volunteer with the Pierre, SD volunteer fire department I was truck captain and assistant battalion chief for the Pierre Airport Crash/ Rescue battalion. I was also a member of the International Association of Fire Fighter Instructors and a member of the Hughes County Tanker and Hughes County Rescue Squad.

## Debra Wetherhorn

---

**From:** godbee@mtaonline.net  
**Sent:** Monday, December 07, 2015 10:14 AM  
**To:** Debra Wetherhorn  
**Subject:** resignation

Deb, I, Derral Godbee, would like to resign from my position on the Willow Fire Board. I have enjoyed serving my community in this way but have decided to let another take my place. Thank you. Derral Godbee



This email has been checked for viruses by Avast antivirus software.

[www.avast.com](http://www.avast.com)

Willow FSA  
FSA 35 member )  
12/31/2017

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED: OCT 25 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Willow FSA Board  
(For example, Board of Equalization, Member 3)

Applicant Name: Gordon Boeve

Residence Address: 25957 W. Phido St., Willow AK 99688

Mailing Address: HCS9 Box 124, Willow AK 99688

Home phone: 495-0744 Work phone: 907-957-8893 Email: gntboeve@hotmail.com

Name and Address of Employer: CGI

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030. "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

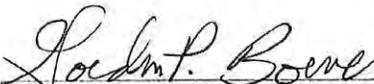
If yes, list positions and or interest: Emergency responder - daughter  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like the opportunity to give something back to the community that has given me so much.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I'm a long standing member of the Willow community that would like to see improvement in our fire service

List three professional or personal references: Name: Gene Newman Phone: 354-3684  
Name: John Anderson Phone: 232-1921  
Name: Dee Dee Jonrowe Phone: 495-6691

Applicant Signature: Gordon P. Boeve   Date: 10/23/15

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: FSA-Willow  
Position on Board: FSA 35 member 3 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes Code Checked: 1<sup>st</sup>  2<sup>nd</sup>

Applicant Name: Gordon Boeve

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

# GORDON BOEVE

HC89 Box 124  
Willow AK 99688  
907-495-0744  
[gntboeve@hotmail.com](mailto:gntboeve@hotmail.com)

## OBJECTIVE

To obtain a position on the Willow Fire Service Area Board

## EXPERIENCE

CGI, Juneau AK

SENIOR CONSULTANT – May 2013 to Present

- Currently working on a project to install a new financial system for the State of Alaska.

Matanuska Telephone Association, Palmer AK

SENIOR BUSINESS ANALYST – January, 2009 to May 2013

ACCOUNTING SYSTEMS ANALYST – April, 2004 to December, 2008

PROGRAMMER/ANALYST – July, 1999 to March 2004

- Worked to support and enhance Matanuska Telephone Associations Financial and Billing systems.

Matanuska-Susitna Borough, Palmer AK

PROGRAMMER/ANALYST – April 1998 to July 1999

- Supported and enhanced the tax and financial management systems.

Municipality of Anchorage, Anchorage AK

PROGRAMMER/ANALYST – September, 1996 to April 1998

- Supported and enhanced the tax and property appraisal systems.



Applicant Name: Lori Wiertsema

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Big Lake RSA #21 Member 3 (Primary)  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Leo Von Scheben  
P.O. Box 521429  
Big Lake, AK 99652

Residence Address: 3985 S. HORSESHOE LAKE ROAD  
BIG LAKE, AK 99652

Mailing Address: \_\_\_\_\_

Home phone: 907 892-6118 Work phone: 907 229-5258 Email: SCHEBEN@ATZONLINE.NET

Name and Address of Employer: LUS MANAGEMENT  
SAME AS ABOVE

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

*\* TWO MEETINGS DURING WINTER VIA CONFERENCE CALL*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 1997 to PRESENT

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_  
USE MY BACKGROUND AS ENGINEER TO IMPROVE ROADS  
IN BIG LAKE.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: PAST COMMISSIONER DOT 2007-10; CIVIL  
ENGR.; FOUNDER & CEO OF USKIA.

List three professional or personal references: Name: BILL KRATZEN Phone: 907 440-5800  
Name: " ALLEN Phone: 907 841-6719  
Name: JIM HUEZZI Phone: " 243-5649

Applicant Signature: [Signature] Date: OCT 26, 2015

Office Use Only: Precinct: DB-155 Assembly District: 5 Service Area: RSA-BIGLAKE  
Position on Board: RSA 21 member 3 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: LEO VAN SCHREVEN

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

**Complete and sign the application.** Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Bogard RSA - member 1  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Mr. Carol C Christiansen

Residence Address: 2090 N. Nadina St, Palmer Alaska 99645

Mailing Address: -Same-

Home phone: 745-3387 Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 55 Years

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

I feel a responsibility to the Mat-SU Borough in which I live to give some time on volunteer Boards.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have served on RSA, FSA, Planning Comm. and other Boards.

I have/or am serving on various BD's ie- Hospital, Church, Palmer Senior Ctr..

List three professional or personal references: Name: Gary Hessmer Phone: 376-5852  
Name: Daniel Tucker Phone: 376-2630  
Name: Pastor Jonathan Rocky Phone: 746-5131

Applicant Signature: Mr. Carol C. Christiansen Date: 10-23-2015

Office Use Only: Precinct: <u>07-105</u>	Assembly District: <u>3</u>	Service Area: <u>RSA-Bogard</u>
Position on Board: <u>RSA member 1 - A1+1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	<b>R</b> Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <u>NA</u>

Applicant Name: Mr. Carol C. Christiansen

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

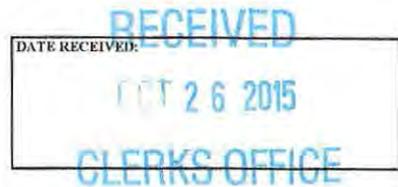
---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of ~~guilt~~ plea of ~~no~~ contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA 15 Member 2 Caswell Lakes  
(For example, Board of Equalization, Member 3)

Applicant Name: Gordon Boeve

Residence Address: 25957 W. Phido St, Willow AR 99688

Mailing Address: HC89 Box 124, Willow AK 99688

Home phone: 907/495-0744 Work phone: 907-957-8893 Email: gntboeve@hotmail.com

Name and Address of Employer: CGI

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Emergency responder - daughter  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 17 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like the opportunity to give something back to the community that has given me so much.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I'm a long standing member of the Willow community that would like to see improvement in road service.

List three professional or personal references:

Name: <u>Gene Newman</u>	Phone: <u>354-3684</u>
Name: <u>John Anderson</u>	Phone: <u>232-1921</u>
Name: <u>DeeDee Jonrowe</u>	Phone: <u>495-6691</u>

Applicant Signature: Gordon Boeve Date: 10/23/15

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>RSA-Caswell Lakes</u>
Position on Board: <u>RSA 15 Member 2 - A1+1</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes <b>R</b>	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/> NA

Applicant Name: Gordon Boeve

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

# GORDON BOEVE

HC89 Box 124  
Willow AK 99688  
907-495-0744  
[gntboeve@hotmail.com](mailto:gntboeve@hotmail.com)

## OBJECTIVE

To obtain a position on the Willow Fire Service Area Board

## EXPERIENCE

CGI, Juneau AK

SENIOR CONSULTANT – May 2013 to Present

- Currently working on a project to install a new financial system for the State of Alaska.

Matanuska Telephone Association, Palmer AK

SENIOR BUSINESS ANALYST – January, 2009 to May 2013

ACCOUNTING SYSTEMS ANALYST – April, 2004 to December, 2008

PROGRAMMER/ANALYST – July, 1999 to March 2004

- Worked to support and enhance Matanuska Telephone Associations Financial and Billing systems.

Matanuska-Susitna Borough, Palmer AK

PROGRAMMER/ANALYST – April 1998 to July 1999

- Supported and enhanced the tax and financial management systems.

Municipality of Anchorage, Anchorage AK

PROGRAMMER/ANALYST – September, 1996 to April 1998

- Supported and enhanced the tax and property appraisal systems.

OCT 27 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Fairview RSA 14 Primary Supervisor  
(For example, Board of Equalization, Member 3)

Applicant Name: DANIEL ELLIOTT

Residence Address: 950 E. FAIRVIEW LOOP

Mailing Address: 950 E. Fairview Loop, Wasilla, AK 99654

Home phone: 376-5196 Work phone: \_\_\_\_\_ Email: delliott@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 40 or 46<sup>years</sup> depending on time in Anchorage with residency in Borough

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

I joined the RSA 14 Board 6 years ago when supervisors were needed.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 6 years experience as RSA supervisor

List three professional or personal references: Name: Scott Sanderson Phone: 861-7757  
Name: Terry Dolan Phone: 861-7751  
Name: Henry Cottle Phone: 841-3858

Applicant Signature: Daniel Elliott Date: 10/28/15

Office Use Only: Precinct: 12-200 Assembly District: 3 Service Area: RSA-FAIRVIEW  
Position on Board: RSA 14 member 1 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Daniel Elliott

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
**INSTRUCTIONS**

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Board and position for which I am applying: Road Service Board 28 - Gold Trails, member 2  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Micah Schoming

Residence Address: 5365 Kimo Circle, Wasilla AK 99654

Mailing Address: 5365 Kimo Circle, Wasilla AK 99654

Home phone: 907-232-3067 Work phone: 907-646-5636 Email: mschoming@crweng.com

Name and Address of Employer: CRW Engineering Group. 808 S Bailey Street, Suite 104, Palmer AK 99645

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: n/a  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 30+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? to be involved with understanding and maintaining the Borough roadways. Enjoy giving my time to community

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Professional Engineer of 15 years in the State of Alaska.

Understand the need for proper maintenance for adequate functioning of roadways

List three professional or personal references: Name: Eric Morey Phone: 720-3259  
Name: Luanne Urfer Phone: 745-3500  
Name: Jon Hermon Phone: 646-5624

Applicant Signature: Micah Schoming Digitally signed by Micah Schoming  
DN: c=US, E=mschoming@crweng.com, O=CRW Engineering Group,  
LL: CRW/Micah Schoming  
Date: 2015.10.20 12:26:28-0800 Date: 10-20-2015

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: RSA Gold Trails  
Position on Board: RSA 28 member 2 - Alt 1 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Micah Schoming

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**

**INSTRUCTIONS**

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**Board and position for which I am applying:** Greater Willow RSA 20 member 2  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Todd Smoldon

Residence Address: 26020 W. Willow Cr. Prky. Willow, AK 99688

Mailing Address: PO BOX 410 Willow, AK 99688

Home phone: 947-9891 Work phone: 947-9837 Email: tsmoldon@gci.net

Name and Address of Employer: Anchorage School District, 5530 E. Northern Lts. Blvd. Anchorage, AK 9

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: Wife is a school teacher with the Matsu Borough  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I would like to become

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have a degree in Economics and understand budgets, efficient use of p

List three **professional or personal** references:

Name: <u>Randall Kowalke</u>	Phone: <u>9073150805</u>
Name: <u>Robin Robbert</u>	Phone: <u>9073153851</u>
Name: <u>Amy Larsen</u>	Phone: <u>9077421230</u>

Applicant Signature:   Date: 11/5/15

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>RSA Greater Willow</u>
Position on Board: <u>RSA 20 member 2</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> <input checked="" type="checkbox"/>

Applicant Name: Todd Smoldon

---

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?     NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  
 NO     YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845

RECEIVED  
DATE RECEIVED:  
12 2015  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Road Service Area Meadow Lakes  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Robert Cassall  
4631 N Gunflint Trail, Wasilla, AK 99623

Residence Address: same

Mailing Address: 376-5117 376-5315 dental@mtaonline.net

Home phone: \_\_\_\_\_ Work phone: Robert Cassall DDS dba Wasilla Dental Center Email: \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? \_\_\_\_\_

Briefly explain, why you are you interested in serving on the board in which you are applying? Mentor  
Borough road service

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Local business owner

List three professional or personal references: Name: Den Hattunen Phone: 376-2975  
Name: Linda Arwood Phone: 982-5788  
Name: Martin Henshaw Phone: 947-4052

Applicant Signature: [Signature] Date: 11-11-15

Office Use Only: Precinct: 08-135 Assembly District: 7 Service Area: RSA Meadow Lakes  
Position on Board: RSA 27 member 3 Term Ends: 12/31/2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Robert Cassell

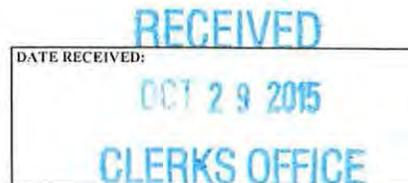
- 1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

- 2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE  
350 E. Dahlia Avenue Palmer, AK 99645  
Phone: 861-8683 Fax: 861-7845



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**

**INSTRUCTIONS**

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**Board and position for which I am applying:** \_\_\_ Road Service area Rep NORTH COLONY #23  
*(For example, Board of Equalization, Member 3)*

Applicant Name: Barbara Gerard

Residence Address: 11150 E Lupine Rd Palmer

Mailing Address: save

Home phone: 9070745-3369 Work phone: 907-756-2358 Email: bgerard@mtaonline.net

Name and Address of Employer: MSBSD 801 E Arctic Ave Palmer

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 35 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I live on Lupine Road and the road maintenance directly impacts me and my family, my neighbors and area. I have been a road service rep for years and am happy to continue to serve our area.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have served as a Road Service rep for a number of years and understand the responsibilities and demands of the position.

List three professional or personal references: Name: Representative Jim Colver \_\_\_ Phone: 232-6953  
Name: Donna Adams Phone: 841-1346  
Name: Austin Grimes Phone: 232-9756

Applicant Signature: Barbara Gerard Date: 10/29/15

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: RSA-NORTH COLONY  
Position on Board: RSA 23 member 3 Term Ends: 12/31/2018



Residence Checked:  Yes

Map Checked:  Yes

**R**

Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Barbara Gerard

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED:  
**RECEIVED**  
**NOV 11 2015**  
CLERKS OFFICE

**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM**  
**RE-APPOINTMENT**  
**INSTRUCTIONS**

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Board and position for which I am applying: Primary TRAPPER CREEK RSA  
(For example, Board of Equalization, Member 3)

Applicant Name: Joan Medbery

Residence Address: Mile 10 Oilwell Road Trapper Creek

Mailing Address: HC 89 Box 5602 Willow 99688

Home phone: 733-2682 Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Address of Employer: \_\_\_\_\_

Can you regularly attend meetings? Yes  No  (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 40 years

Briefly explain, why you are you interested in serving on the board in which you are applying? continue  
trying to get our certified roads up to borough standards

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: \_\_\_\_\_

List three professional or personal references: Name: Robin Wathens Phone: 733-3211  
Name: Donna Massey Phone: 733-4348  
Name: Vera Halter Phone: 495-1197

Applicant Signature: Joan Medbery Date: Nov. 19, 2015

Office Use Only: Precinct: <u>10-040</u>	Assembly District: <u>7</u>	Service Area: <u>RSA-TrapperCreek</u>
Position on Board: <u>RSA 30 member 2</u>	Term Ends: <u>12-31-2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 <sup>st</sup> <input checked="" type="checkbox"/> 2 <sup>nd</sup> NA

Applicant Name: Joan Madbery

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

DATE RECEIVED: RECEIVED  
NOV 11 2015  
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM  
**RE-APPOINTMENT**  
INSTRUCTIONS

**Complete and sign the application. Do not leave any blank fields.** Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to [debra.wetherhorn@matsugov.us](mailto:debra.wetherhorn@matsugov.us) or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BOARD - CHASE TRAIL AREA 134  
*(For example, Board of Equalization, Member 3)*

Applicant Name: DONNIE BILLINGTON

Residence Address: mp 233.5 AK RAILROAD

Mailing Address: PO BOX 56 TAIKEETNA, AK 99676

Home phone: 733-2578 Work phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes  No  *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes  No

If yes, list positions and or interest: \_\_\_\_\_  
*(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)*

How long have you lived in the Borough? 44 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? \_\_\_\_\_

FIRSTHAND Knowledge - TRAIL use & CONDITIONS

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: \_\_\_\_\_

List three professional or personal references: Name: CATHY TEICH Phone: 733-2155  
Name: KEVIN FOSTER Phone: 315-1252  
Name: JIM GLEASON Phone: 733-1280

Applicant Signature: [Signature] Date: 11-8-15

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: SSA-ChaseTrail  
Position on Board: SSA 134 member 3 Term Ends: 12-31-2018  
Residence Checked:  Yes Map Checked:  Yes **R** Code Checked: 1<sup>st</sup>  2<sup>nd</sup> NA

Applicant Name: Donnie Billington

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1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

---

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?  NO  YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

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Ordinance Serial No. 15-133 – Motion to Amend Something Previously Adopted

Assemblymember Mayfield

I MOVE to amend Ordinance Serial No. 15-133 by:

- striking the last “whereas” clause, starting on the bottom of page 3 of the ordinance, and replacing it with “WHEREAS, the Veteran’s Memorial site may be relocated to another location on the parcel, however, in the event the Areawide Community Service Council and the new owner, Spring Creek Enterprise, LLC, cannot agree to a permanent Memorial site location within Tract B, Best View Subdivision, the Memorial site shall be allowed to be moved offsite to a location acceptable to the Areawide Community Service Council. The current management agreement with the Areawide Community Service Council is conveyed rather than terminated as a condition of the sale; and
- inserting a “whereas” clause immediately following that reads: “WHEREAS, \$50,000 shall be set aside from proceeds of the sale to assist with potential relocation of the Memorial site to a location outside of Tract B, Best View Subdivision that is acceptable to the Areawide Community Service Council, and such relocation assistance shall be appropriated at a later time, as needed.

**Lonnie McKechnie**

---

**From:** Dan Mayfield  
**Sent:** Monday, November 30, 2015 3:29 PM  
**To:** Lonnie McKechnie  
**Cc:** John Moosey  
**Subject:** Ordinance Serial No. 15-133

Lonnie,

This is to notify you of my intent to amend Ordinance Serial No. 15-133 which was previously adopted. I trust that this notification is timely to have this come up on the December 15th agenda.

I will have the wording of the amendment submitted before the 12/15 meeting for due consideration by the other Assembly members.

Thank you,

Dan Mayfield

Sent from Surface

**SUBJECT:** MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVAL FOR A SALE BY APPLICATION OF TRACT B, BEST VIEW SUBDIVISION AND THE IMPROVEMENTS THEREON FOR \$1,215,000; AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE; AND APPROPRIATION OF \$50,000 FROM SALE PROCEEDS TO THE PARKS SHOP BUILDING, FUND 440, PROJECT 15039, WITH THE REMAINDER OF SALE PROCEEDS TO BE DEPOSITED TO LAND MANAGEMENT FUND AND APPROPRIATED AT A LATER TIME BY THE BOROUGH ASSEMBLY (MSB007064).

**AGENDA OF:** October 20, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY** *John Moosey* JOHN MOOSEY, BOROUGH MANAGER: *Shayla K. King*

Route To:	Department/Individual	Initials	Remarks
	Originator	USC	W. Cameron
	Community Development Director	EQ	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	<i>Sum</i>	10/13/15 

**ATTACHMENT(S):** Fiscal Note: YES  NO   
 Vicinity Map (1 pp)  
 Ordinance Serial No. 15-133 (6 pp)

**SUMMARY STATEMENT:**  
 The Matanuska-Susitna Borough (MSB), Land & Resource Management Division, received a request by application to purchase Tract B, Best View Subdivision, and all its improvements. Tract B is located adjacent to Mat-Su Regional Hospital property and is where the current Mat-Su Convention and Visitors Bureau (MSCVB) and Veteran's Memorial Wall of Honor are located. A borough contracted third party appraisal determined the fair market value to be \$1,215,000 which shall constitute the sale price.

The applicant, Spring Creek Enterprise, LLC, proposes to construct an elder care facility on the property. The facility

may provide transitional care for patients released from the hospital, or longer care for other clients in need. The deed conveying the property will contain a restriction that the land be used for an elder care facility, which may include additional use for a Veterans Memorial site.

Pursuant to MSB 23.10.230, Agreements By Application, the manager may, with the approval of the assembly by ordinance approve a sale of borough-owned real property where the assembly has determined it is in the best interest of the borough to process the application based on economic development. The elder care facility will provide economic value to the borough by freeing up hospital beds for those truly in need, while helping those during the hospital-to-home transition who need short-term aftercare, or for other clients with longer term care needs. The elder care facility also spurs partnership with local health leaders, and offers encouragement and independence for our valued elder population.

The current Management Agreement between the borough and MSCVB will be terminated concurrent to the sale; however, visitor center staff will remain onsite until the new owner begins construction of the elder care facility. Upon vacating the existing log building, staff will assume off-site office space until such time the new visitor center is constructed. The old visitor center log building will be expensive to move and is not desired by the MSCVB board or its executive director to be relocated to the new site. The proposed buyer wishes to donate the log building, if feasible, to a non-profit organization for tax deduction purposes.

The Veteran's Memorial Wall of Honor and associated memorial improvements now located on Tract B are planned to stay in place at this time. The proposed buyer would like to incorporate the memorial into the new elder care facility citing veterans will be part of the clientele which will utilize the elder care facility. There is a current management agreement between the borough and the Areawide Community Service Council who oversees management of the memorial site. The borough will either terminate or assign the management agreement as a condition of sale of the property. The lot (Tract B) is oddly shaped and has some topographic constraints. The memorial sits within the prime building area of the lot and reconfiguring the memorial to a more suitable location will be required. The applicant proposes to work closely with local veterans, and specifically with those individuals who have time and family invested in the memorial site, as to the memorial's future location and management thereof. Mat-Su Borough Cultural Resources has stated there is no issue with relocation of the memorial's improvements and encourages working with affected parties as is proposed.

In accordance with Mat-Su Borough Ordinance Serial No. 13-012, proceeds from the sale of Tract B are to be dedicated to the development of the new South Gateway Visitors Center. Proceeds from the sale will be dispersed pursuant to Mat-Su Borough code into the Land & Resource Management fund.

When property for the new visitor center was purchased last year for \$1,000,000, a borough administrative fee of \$50,000 was deducted from Land & Resource Management Fund 203. It is the intent of this legislation to recoup and appropriate \$50,000 from the sale proceeds of Tract B to the MSB Parks and Recreation Shop Building, Fund 440, Project 15039. The remainder of the sale proceeds to be appropriated at a later date by the borough assembly.

The parks shop building is currently located within the city limits of Palmer and is zoned for residential use. Because of the zoning, the shop is operating under a city conditional use permit for a greenhouse; however, the greenhouse was taken down due to its deteriorated state and inability to meet OSHA standards without significant cost. The City of Palmer would like to see the shop removed from its current location at the soonest possible time. Compounding the zoning issue is the difficulty to secure and adequately store expensive equipment. Heated storage is required to protect the borough's large and expensive equipment from environmental damages and potential vandalism it could otherwise incur if stored outside. Lacking this type of required storage at the current location, the Community Development department has been compelled to rent additional heated storage space in the amount of \$2,080/month for equipment overflow, which is priced below rental market value per square foot price. There is no guarantee of continued use of the rental space and the agreement is on a month-to-month basis.

The new parks shop building is to be located on borough land next to Teeland Middle School, with access onto Seldon Road. Money appropriated through Mat-Su Borough Ordinance Serial No. 15-089 (\$280,181) to help fund the new shop is directly due to the significant issues with the current location. Adding the \$50,000 to money already appropriated by the assembly for the new shop site carries huge public benefit through annual cost-savings of \$24,960, in addition to providing an efficient secure building with adequate storage and office space at a central location.

**RECOMMENDATION OF ADMINISTRATION:**

Approval by Matanuska-Susitna Borough Assembly to sell Tract B, Best View Subdivision (MSB tax parcel 3453000T00B) and the improvements thereon for \$1,215,000; authorization for the manager to negotiate the sale; and appropriation of \$50,000 from sale proceeds to the Parks Shop Building, Fund 440, Project 15039 with the remainder of sale proceeds to be appropriated at a later time by the borough assembly.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: September 15, 2015

ORIGINATOR: Community Development

SUBJECT: Matanuska-Susitna Borough Assembly approval for a sale by application of Tract B, Best View Subdivision and the improvements thereon for \$1,215,000; authorization for the manager to negotiate the sale; and appropriation of \$50,000 from sale proceeds to the Parks Shop Building, Fund 440, Project 15039, with the remainder of sale proceeds to be deposited to Land Management Fund and appropriated at a later time by the borough assembly (MSB007064).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
State/Federal Funds						
Other						
TOTAL						

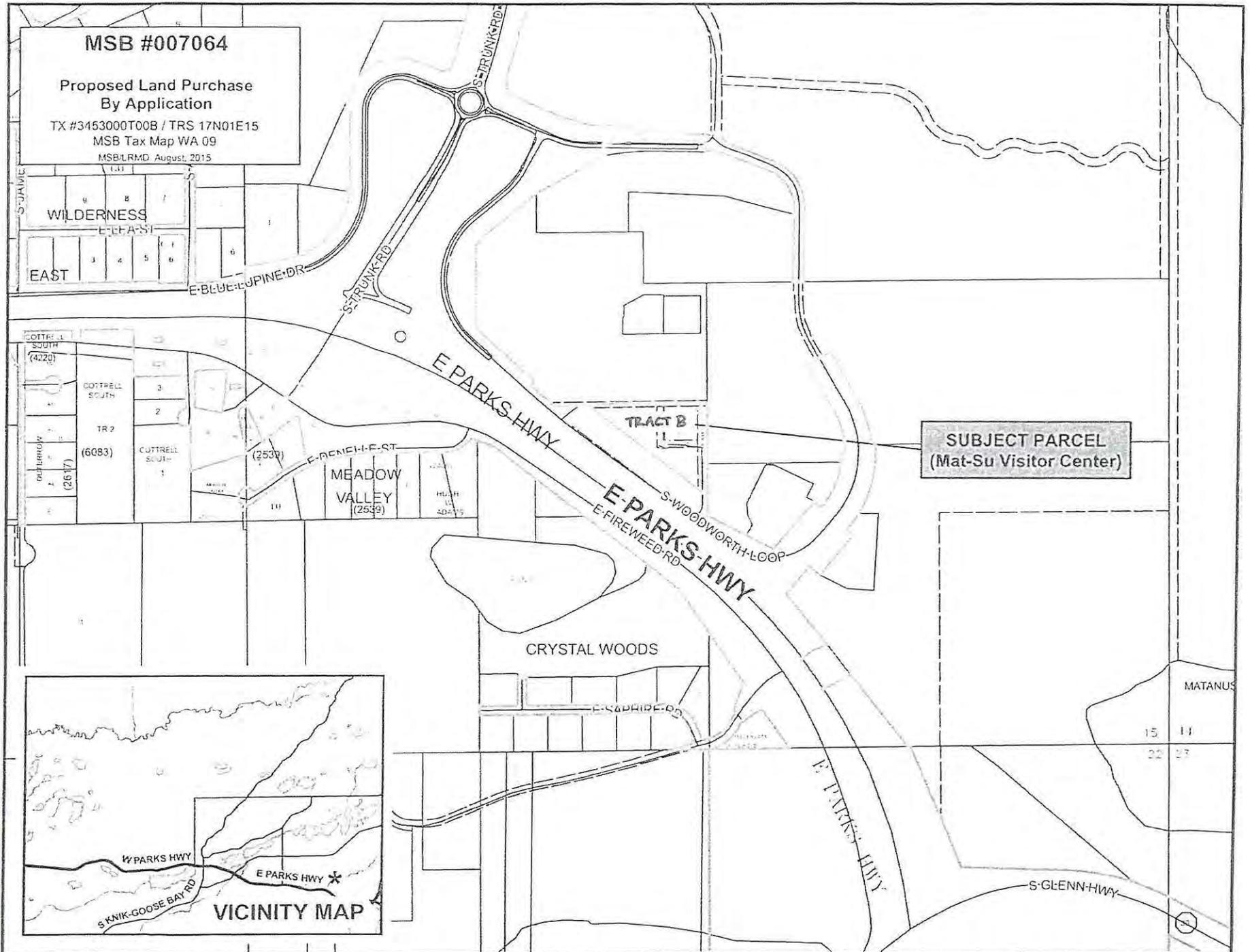
POSITIONS:

Full-Time	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

IM No. 15-194  
Ordinance Serial No. 15-133



Im15-104  
 DR15-133

NON-CODE ORDINANCE

Sponsored By: Borough Manager  
Introduced: 10/20/15  
Public Hearing: 11/03/15  
Amended: 11/03/15  
Adopted: 11/03/15

**MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 15-133**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SALE BY APPLICATION OF TRACT B, BEST VIEW SUBDIVISION AND THE IMPROVEMENTS THEREON FOR \$1,215,000; AUTHORIZATION FOR THE MANAGER TO NEGOTIATE THE SALE; AND APPROPRIATION OF \$50,000 FROM SALE PROCEEDS TO THE PARKS SHOP BUILDING, FUND 440, PROJECT NO. 15039, WITH THE REMAINDER OF SALE PROCEEDS TO BE DEPOSITED TO LAND MANAGEMENT FUND AND APPROPRIATED AT A LATER TIME BY THE BOROUGH ASSEMBLY (MSB007064).

---

WHEREAS, the Matanuska-Susitna Borough Land and Resource Management Division received a request by application to purchase Tract B, Best View Subdivision, and all the improvements thereon; and

WHEREAS, a Borough contracted third party appraisal determined the fair market value to be \$1,215,000 which shall constitute the sale price of the property; and

WHEREAS, Tract B is located adjacent to Mat-Su Regional Hospital property and is where the current Mat-Su Convention and Visitors Bureau and Veteran's Memorial Wall of Honor are located; and

WHEREAS, the applicant, Spring Creek Enterprise, LLC. proposes to construct an elder care facility on the property; and

WHEREAS, the elder care facility may provide transitional care for patients released from the hospital, or longer care for other clients in need of such care as hospice or other formal long-term care; and

WHEREAS, the deed conveying the property will contain a restriction that the land be used for such a purpose, which may include additional use for a Veterans Memorial site; and

WHEREAS, pursuant to MSB 23.10.230, agreements by application, the Manager may with the approval of the Assembly by ordinance, approve a sale of Borough-owned real property where the Assembly has determined it is in the best interest of the Borough to process the application based on economic development; and

WHEREAS, the elder care facility will provide economic value to the Borough by freeing up hospital beds for those truly in need, while helping those during the hospital-to-home transition who need short-term aftercare, or for other clients with longer term care needs, offering encouragement and independence for our valued elder population, and spurring partnership with local health leaders; and

WHEREAS, the current Management Agreement between the Borough and Mat-Su Visitor and Convention Bureau will be terminated concurrent to the sale; however, visitor center staff will remain onsite until the new owner begins construction of

the elder care facility, and upon vacating the existing log building, staff will assume off-site office space until such time the new visitor center is constructed; and

WHEREAS, moving the old visitor center log building will be very expensive and the building cannot be utilized by the buyer, and is not desired by the Mat-Su Visitor and Convention Bureau board or executive director at its new site; and

WHEREAS, the Veteran's Memorial Wall of Honor and associated memorial improvements now located on Tract B are planned to stay in place at this time and the current management agreement between the Borough and the Areawide Community Service Council, who oversees management of the memorial site, will either be terminated or assigned as a condition of the sale of the property; and

WHEREAS, the lot to be sold (Tract B) is oddly shaped and has some topographic constraints and the memorial sits within the prime building area of the lot so reconfiguring the memorial to a more suitable location will be required; and

WHEREAS, the new owner will work closely with local veterans, and specifically with those individuals who have time and family invested in the memorial site, as to the memorial's future location and management; and

WHEREAS, the Veteran's Memorial site may be relocated to another location on the parcel, but as a condition of this sale,

the Veteran's Memorial site must remain on the parcel and not be relocated elsewhere. The current management agreement with the Areawide Community Service Council is conveyed rather than terminated as a condition of the sale; and

WHEREAS, in accordance with Mat-Su Borough Ordinance Serial No. 13-012, proceeds from the sale of Tract B are to be dedicated to the development of the new South Gateway Visitors Center with proceeds from the sale to be dispersed pursuant to Borough code into the Land and Resource Management fund; and,

WHEREAS, when the new visitor center property was purchased last year for \$1,000,000, a Borough administrative fee of \$50,000 was deducted from Land and Resource Management fund 203, and it is the intent of this legislation to recoup and appropriate \$50,000 from the sale proceeds of Tract B to the Parks and Recreation Division shop building, fund 440, project no. 15039, with the remainder of the sale proceeds to be appropriated at a later date by the Assembly; and

WHEREAS, the parks shop building is currently located within the city limits of Palmer and is zoned for residential use and because of the zoning, the shop is operating under a city conditional use permit for a greenhouse which was taken down due to its deteriorated state and inability to meet Occupational Safety and Health Administration standards without significant cost; and

WHEREAS, the city of Palmer would like to see the shop removed from its current location at the soonest possible time; and

WHEREAS, the zoning issue is compounded by the difficulty to secure and adequately store expensive equipment for which heated storage is required to protect the Borough's large and expensive equipment from environmental damages and potential vandalism it could otherwise incur if stored outside; and

WHEREAS, lacking this type of required storage at the current location the Community Development Department has been compelled to rent additional month-to-month heated storage space for \$2,080 per month for equipment overflow due to the inadequate storage space at the parks shop; and

WHEREAS, the new parks shop building is to be located on Borough land next to Teeland Middle School with access onto Seldon Road; and

WHEREAS, money appropriated through Ordinance Serial No. 15-089 (\$280,181) to help fund the new shop was directly due to the significant issues with the current location and adding the \$50,000 to money already appropriated by the Assembly for the new shop site carries huge public benefit through annual cost-savings of \$24,960, in addition to providing an efficient secure building with adequate storage and office space at a central location.

BE IT ENACTED:

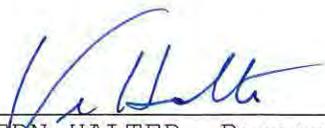
Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Authorization. The Assembly approves a sale by application of Tract B, Best View Subdivision, according to Plat No. 88-24, Palmer Recording District, and the improvements thereon and authorizes the Manager to negotiate the sale.

Section 3. Appropriation. Appropriation of \$50,000 from sale proceeds to the parks shop building, fund 440, project no. 15039 with the remainder of the sale proceeds to be deposited to Land Management fund and appropriated at a later time by the Borough Assembly.

Section 4. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this 3 day of November, 2015.

  
VERN HALTER, Borough Mayor

ATTEST:

  
LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

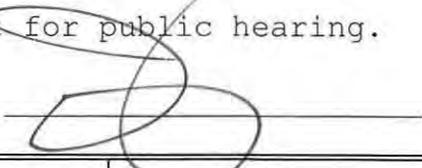
PASSED UNANIMOUSLY: Sykes, Beck, McKee, Colligan, Mayfield, Doty, and Kowalke

**SUBJECT:** AN ORDINANCE AMENDING MSB 17.60 TO INCLUDE PERMIT REQUIREMENTS AND STANDARDS FOR MARIJUANA RELATED FACILITIES; AND REPEALING UNAPPLICABLE DEFINITIONS.

**AGENDA OF:** December 15, 2015

**ASSEMBLY ACTION:**

**MANAGER RECOMMENDATION:** Introduce and set for public hearing.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:** 

Route To:	Department/Individual	Initials	Remarks
	Originators	AS/BJH 	For the Marijuana Advisory Committee
	Planning Director		
	Borough Attorney		
	Borough Clerk		

**ATTACHMENT (S):** Fiscal Note: YES  NO  X  
 Ordinance Serial No. 16-003 (7 pp)  
 Current MSB 17.60 (13 pp)

**SUMMARY STATEMENT:** This legislation is coming forward on the advice of the Marijuana Advisory Committee (MAC) to provide for a conditional use permit process for marijuana related facilities.

The references to "race tracks" and "motorized" that are being proposed for deletion is merely a cleanup of MSB 17.60, as race tracks are now regulated by MSB 17.63.

The agenda for MAC meetings placed audience participation prior to items of business in order to invite the widest public participation possible. A public hearing was conducted prior to taking any action on the legislation.

**At the September 17, 2015, meeting, the MAC made amendments as follows:**

- by inserting a definition for marijuana: "Marijuana" means all parts of the plant of the genus cannabis whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, derivative, mixture, or preparation of the plant, its seeds or its resin, including marijuana concentrate. Marijuana does not include fiber produced from the stalks, cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administration, food, drink or other products" in order to be consistent with the State's language.
- by inserting a definition for marijuana facility: "Marijuana facility" means an entity licensed to purchase marijuana or a marijuana product from a marijuana cultivation facility or marijuana product manufacturing facility and to sell marijuana and any approved marijuana product to a consumer" in order to be consistent with the State's language.
- by inserting a title for MSB 17.60.160: "Standards for marijuana retail facilities" in order to be consistent with the State's language.
- by inserting MSB 17.60.030(4): "Marijuana retail facility as licensed under A.S. 17.38" in order to be consistent with the State's language.

**At the November 5, 2015 meeting, the MAC made amendments as follows:**

In the original draft ordinance, it was proposed to insert MSB 17.60.160(A) that read: "(A) *Marijuana Management plan.* The applicant shall provide a marijuana management plan detailing the training program for employees and staff that shall contain, at a minimum, educational and operational standards on the prevention of sale or distribution of marijuana products to anyone under the age of 21 years old. Such plan should detail any efforts made or proposed to be made by the applicant to educate the community or otherwise participate in community outreach regarding the topic of underage marijuana use."

The MAC unanimously moved to remove that from the draft ordinance as this is covered in the State regulations by requiring a marijuana handlers permit for all licensee, agents, and employees; that training program will cover all of the requirements that were expressed in that section.

In the original draft ordinance, it was proposed to limit cultivation facilities to 5,000 square feet. The public testimony that was provided expressed concerns that cultivation space would also include administration space, bathrooms, and storage areas, which could cause a serious shortage of supply once marijuana licenses are issued. An amendment was crafted and unanimously adopted that read: "the 5,000 square foot limit only applies to areas of plant cultivation and does not include administration space, processing space, bathrooms, or storage space."

The MAC concluded their review of the draft land use regulations on November 5, 2015, and voted 10 to 3 to forward the legislation to the Assembly for consideration.

**RECOMMENDATION OF ADMINISTRATION:** Present to the Assembly for consideration.

**CHAPTER 17.60: CONDITIONAL USES****Section**

- 17.60.010 Definitions
- 17.60.020 Applicability
- 17.60.030 Permit required
- 17.60.040 Application procedures
- 17.60.100 General standards
- 17.60.110 Junkyards and refuse area standards
- 17.60.120 Standards for correctional community residential centers
- 17.60.130 Standards for race tracks [Repealed]
- 17.60.135 Standards for race tracks [Repealed]
- 17.60.140 Tall structures, including but not limited to, towers, tower farms, tower routes, and tower service area grids [Repealed]
- 17.60.145 Tall structures, including but not limited to towers, tower farms, tower routes, and tower service area grids [Repealed]
- 17.60.180 Transfer of a conditional use permit
- 17.60.190 Termination of conditional use permits
- 17.60.200 Nonconforming uses
- 17.60.210 Violations and enforcement [Repealed]
- 17.60.215 Violations, enforcement, and penalties
- 17.60.220 Appeal procedure

**17.60.010 DEFINITIONS.**

(A) For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(0.5) *[Repealed by Ord. 11-074, § 4, 2011]*

(0.7) *[Repealed by Ord. 11-074, § 4, 2011]*

- "Automobile wrecking" means the dismantling or wrecking of automobiles or other motor vehicles and the storage or keeping for commercial sale of dismantled or wrecked automobiles or the parts resulting from such activity.
- "Automobile wrecking yard" means the location within which the activity of automobile wrecking for commercial or public use is present.
- "Commercial" means any activity where goods or services are offered or provided for sale

or profit.

- “Commission” means the planning commission of the Matanuska-Susitna Borough.
- “Correctional community residential center (CCRC)” means a community residential center, other than a correctional institution, for the short-term or temporary detention of prisoners in transition from a correctional institution, performing restitution, or undergoing rehabilitation or recovery from a legal infirmity. CCRCs may not be used for detention of prisoners who pose a threat or danger to the public for violent or sexual misconduct without imprisonment or physical confinement under guard or 24-hour physical supervision. The determination of whether a prisoner poses a threat or danger to the public for violent or sexual misconduct without imprisonment or physical confinement under guard or 24-hour physical supervision shall be made by the commissioner of corrections for state prisoners and the United States Attorney General, or the U.S. Director of Bureau of Prisons for federal prisoners.
- “Correctional institution” means a facility other than a correctional community residential center providing for the imprisonment or physical confinement or detention of prisoners under guard or 24-hour physical supervision, such as prisons, prison farms, jails, reformatories, penitentiaries, houses of detention, detention centers, honor camps, and similar facilities.
- “Federal prisoners” means offenders in the custody or control or under the care or supervision of the United States Attorney General or the Bureau of Prisons.
- “Junk” means any secondhand and used machinery, scrap iron, copper, lead, zinc, aluminum, or other metals; it also includes wrecked automobiles, tools, implements, rags, used building materials, rubber, and paper. The above listed materials are not intended to be exclusive; “junk” may include any other materials that cannot, without further alteration and reconditioning, be used for their original purposes.
- “Junkyard/refuse area” means a location which is commercially used for the purpose of the outdoor storage, handling, dismantling, wrecking, keeping or sale of used, discarded, wrecked or abandoned airplanes, appliances, vehicles, boats, building and building materials, machinery, equipment, or parts thereof, including but not limited to, scrap metals, wood, lumber, plastic, fiber, or other tangible materials.
- “Motorized” means powered or propelled by a force other than human or animal muscular power, gravity, or wind.
- “Neighborhood” means an area of a community with characteristics which distinguish it from other community areas and which may include distinct economic characteristics, use

patterns, schools, or boundaries defined by physical barriers such as major highways, railroads, or natural features such as rivers.

- “Prisoner” means:

- (a) a person held under authority of state law in official detention as defined in AS 11.81.900;

- (b) includes a juvenile committed to the custody of the Alaska Department of Corrections Commissioner when the juvenile has been charged, prosecuted, or convicted as an adult.

- “Race track” means a prepared route traveled by contestants to achieve goals of skill, duration, or speed, including practice for such events, also known as: raceway, or race course.

(Ord. 15-016, § 4, 2015; Ord. 12-157(SUB), § 3, 2013; Ord. 11-074, § 4, 2011; Ord. 99-093(AM), § 1, 1999; Ord. 97-084(AM), § 2, 1997; Ord. 96-003(SUB)(AM), § 2, 1996; Ord. 84-27, § 2 (part), 1984)

#### **17.60.020 APPLICABILITY.**

(A) This chapter applies in all areas of the borough outside special land use districts, unless otherwise provided for in this chapter.

(B) The requirements of this chapter apply to CCRCs within special land use districts, residential land use districts, and other areas outside the cities, which allow correctional group homes as a permitted or conditional use.

(C) This chapter does not apply to correctional residential supervision where only one person is required to remain during specified periods of every day for a specified term at his or her regular private residence or the private residence of another person into whose custody the supervised person has been placed by a judge or magistrate as in “house arrest” or as a condition of release while awaiting trial.

(D) This chapter does not apply within the cities of Houston, Palmer, or Wasilla.

(E) This chapter does not apply to state approved noncorrectional facilities such as substance abuse treatment programs, hospitals, or job training centers which are incidentally providing residential treatment, rehabilitative care, or training to persons in the custody of local, state, or federal corrections authorities. For purposes of this chapter “incidental” means 10 percent or less of the facility’s authorized population, but allows one corrections custody resident if the facility is designed to provide residence for less than ten persons.

(Ord. 96-003(SUB)(AM), § 3, 1996; Ord. 84-27, § 2 (part), 1984)

#### **17.60.030 PERMIT REQUIRED.**

(A) The following land uses are declared to be potentially damaging to the property values and usefulness of adjacent properties, or potentially harmful to the public health, safety, and welfare:

- (1) junkyards and refuse areas;
- (2) correctional community residential centers;
- (3) race tracks used by motorized vehicles carrying people on land.

(B) Such uses are permitted only upon the issuance of a conditional use permit, as provided in this chapter. Unless such uses are maintained under and in accordance with a lawfully issued permit, such uses are declared to be public nuisances. Maintenance of such a land use without a permit is prohibited.

(Ord. 15-016, § 5, 2015; Ord. 12-157(SUB), § 4, 2013; Ord. 11-074, § 6, 2011; Ord. 06-215, § 2, 2006; Ord. 99-093(AM), § 3, 1999; Ord. 97-084 (AM), § 3, 1997; Ord. 96-003(SUB)(AM), § 4, 1996; Ord. 84-27, § 2 (part), 1984)

#### **17.60.040 APPLICATION PROCEDURES.**

(A) *General.* An application to the planning commission for a conditional use or modification of an existing conditional use may be initiated by a property owner or the owners' authorized agent. An application for a conditional use shall be filed with the planning director on a form provided by the planning department.

- (1) The application for a conditional use permit shall be accompanied by an appropriate filing fee as established by the assembly, payable to the borough.

(B) *Site plan.* A detailed site plan showing the proposed location of all buildings and structures on the site, access points, buffering, drainage, vehicular and pedestrian circulation patterns, parking areas, and the specific location of the use or uses to be made of the development shall be submitted with the application.

(C) *Action by planning commission.*

- (1) The planning commission shall hear any interested parties and shall render a decision on the application for a conditional use permit within 30 calendar days from the

date of public hearing. In recommending the granting of a conditional use, the planning commission shall state in writing the conditions of approval of the permit which it finds necessary to carry out the intent of this chapter. These conditions may increase the required lot size, control the location and number of vehicular access points to the property, require screening and land filling where necessary to reduce noise and glare, and may require the reclamation of property to a character in keeping with surrounding lands. The commission may impose other conditions and safeguards designed to ensure the compatibility of the conditional use with other lawful uses.

(2) The planning director shall incorporate any conditions or requirements stipulated by the commission in the conditional use permit.

(Ord. 99-093(AM), § 4, 1999; Ord. 93-045, § 2, 1993; Ord. 91-106, 1991)

#### **17.60.100 GENERAL STANDARDS.**

(A) A conditional use may be approved only if it meets with the requirements of this section in addition to any other standards required by this chapter.

(B) In granting a conditional use permit, the planning commission must make the following findings:

- (1) the conditional use will preserve or not detract from the value, character, and integrity of the surrounding area;
- (2) that granting the conditional use permit will not be harmful to the public health, safety, convenience, and welfare;
- (3) that sufficient setback, lot area, buffers, or other safeguards are being provided to meet the conditions listed in subsections (B)(1) through (3) of this section; and
- (4) the conditional use fulfills all other requirements of this chapter pertaining to the conditional use in this section.

(Ord. 84-27, § 2 (part), 1984)

#### **17.60.110 JUNKYARDS AND REFUSE AREA STANDARDS.**

(A) No junkyard or auto wrecking yard shall be established or operated unless the wrecking yard is completely obscured from the view of any traveled or public right-of-way. The permit may require the junkyard or auto wrecking yard not within a building to be contained within a continuous solid fence no less than eight feet in height, if such requirement is necessary to

prevent the unsightly display of the yard or for public safety purposes. Fencing may be of one or a combination of the following:

- (1) conventional solid wood or metal fencing;
- (2) evergreen or other natural planting sufficient to provide year-round screening; and
- (3) earthen berm or topography.

(B) In all cases, fencing provided shall be continuous and of sufficient density to provide visual screening required by this chapter on a year-round basis.

(Ord. 84-27, § 2 (part), 1984)

#### **17.60.120 STANDARDS FOR CORRECTIONAL COMMUNITY RESIDENTIAL CENTERS.**

(A) These standards may not be implemented in a way that compromises the required security of a facility. CCRCs established after the effective date of the ordinance codified in this section must be in accordance with the standards of this chapter.

(B) In addition to all other applicable laws, rules, and standards, CCRCs are subject to the following standards:

- (1) A CCRC may not be located within one-half mile of a pre-existing public or licensed private school, a pre-existing licensed day care facility, or 750 feet from a pre-existing alcohol beverage dispensary or package store.
- (2) CCRCs may not generate traffic, light, glare, noise, odor, smoke, electrical interference, vibration, or dust and may not have an appearance, scale of operation, size, residential density, or use that is not allowed in the district within which it is located, that is out of character with the surrounding neighborhood, or that causes a nuisance off the permitted site.
- (3) CCRC dwelling units may be attached or detached in keeping with the character of the surrounding area and requirements of the district within which the facility is located.
- (4) CCRCs providing single-family style, dormitory, or hotel-style living arrangements, in keeping with the character of the surrounding neighborhood, may be approved subject to the provision of equivalent facilities and living space per resident.
- (5) A CCRC must be the principal use on the parcel of land upon which it is located.
- (6) All other types of facilities and categories of land use on the site of a CCRC are

subject to the approval of the borough in accordance with this chapter for the purpose of regulating land use impacts. Such uses and facilities include, but are not limited to, organizational administration, vocational training, staff training, and activities which generate revenue to the facility or its sponsor organization such as manufacturing, remanufacturing, repair, sales, process, service, agriculture, or animal husbandry.

- (7) The minimum lot size for CCRCs shall be:
  - (a) one to 24 beds, 40,000 square feet;
  - (b) for each additional 12 beds or fraction thereof 20,000 additional square feet;  
and
  - (c) the planning commission may increase the allowed density if community water and sewage is available to the facility.
- (8) New construction shall be in character with the neighborhood and reflect sensitivity and respect for the surrounding environment.
- (9) The maximum lot coverage by buildings must be in accordance with the district in which the facility is located to a maximum of 25 percent.
- (10) The maximum height of structures shall be that which is permitted in the district, and in character with the surrounding neighborhood in which the facility is located to a maximum of three stories not to exceed 40 feet.
- (11) The minimum separation between buildings, walled structures, or fences shall be ten feet.
- (12) All CCRCs will provide appropriate on-site residential facilities, common areas, recreational areas, educational areas, laundry areas, emergency medical service, and food service areas to provide for the needs of the residents who are restricted to the premises.
- (13) The land use standard to establish maximum resident occupancy at a CCRC is a minimum of 150 square feet of building area per resident, calculated by including all bedroom, kitchen, bathroom, living, recreation, and other areas within the facility intended for common use by the residents.
- (14) Landscaping must meet the following criteria:

- (a) All areas not occupied by authorized buildings, structures, storage, driveways, parking, walkways, or other approved development must have maintained visual enhancement buffer landscaping. Where approved by the planning commission, maintaining existing natural vegetation shall be acceptable as a buffer.
  - (b) Buffer landscaping must be maintained along the length of each lot line of the permitted site which abuts a lot within a residential district or a lot containing a residential use.
  - (c) Buffer landscaping must be maintained along the length of all streets and roads upon which the permitted site has frontage.
  - (d) Surface water, storm water, and other runoff must be managed to avoid pollution and damage in accordance with an approved plan.
- (15) Lighting must be provided at all developed pedestrian and vehicular access points for the permitted site. Additional lighting sufficient to enhance public safety may be provided as required by the planning commission.
- (16) All parking and loading areas required for the permitted use must be provided on site and shall be paved with gravel, chip seal, asphalt, or concrete. Adequate parking and on-site vehicular maneuvering room, as determined by the planning commission, must be provided to accommodate staff, residents, visitors, and services associated with the permitted use. Parking spaces meeting national handicapped parking space requirements shall be provided.
- (17) Signs, excluding warning and official notification of rules signs, which are intended to be visible from off site, must be limited to that allowed within the district within which the facility is located except as follows:
- (a) Unless otherwise regulated the maximum combined area shall be 32 square feet for all regulated signs.
  - (b) Signs must be below the roof line of the lowest residential structure on site or the structure upon which it is mounted, whichever is lower.
  - (c) Signs must be unlighted or be lit so as to avoid glare off site.
- (18) Loading facilities, refuse containers, and outdoor storage of equipment and material shall be visually screened from adjacent developed public access rights-of-way, residential lots, and residential uses.

- (19) All CCRCs must be maintained in a safe, clean condition. Except as specifically authorized under this section, the storage, keeping, or disposal of junk and trash at a CCRC site is prohibited except for incidental amounts kept for no more than 30 consecutive days to facilitate recycling and proper disposal at an approved disposal site. As approved by the planning commission, the temporary storage of junk that is not visible from off site may be allowed. Storage of junk must be determined to be necessary to the operation of an approved use, such as a repair shop, within a CCRC and must be subject to a removal schedule.
- (C) As part of the application, the applicant shall provide the following supporting information:
- (1) as-built or proposed site plan of the application site, drawn to scale and certified by a registered land surveyor, depicting all boundaries, topography, structures, landscaping, drainage management, and other development;
  - (2) design drawings, drawn to scale, for all buildings, and structures, and elevations. Design drawings for new construction must be certified by a registered engineer or architect; and
  - (3) a plan of operations describing the proposed use in detail sufficient to demonstrate compliance with all applicable borough ordinances, standards, and conditions. This submittal shall also include:
    - (a) evidence of compliance with all other applicable local, state, and federal laws by the applicant(s) and their authorized agent(s) regarding the proposed use;
    - (b) a proposed organization chart of the operation identifying the lines of responsibility and general function of the owners and staff of the organizations that will own and operate the facility including job descriptions;
    - (c) a description of the number and types of residents proposed;
    - (d) descriptions of all major activity types proposed to occur on site; and
    - (e) general description of the security measures proposed to protect the public safety.
- (D) The property owner and the permittee shall be responsible for maintaining all aspects of the operation, improvements, development, and site in compliance with the terms and conditions of the permit and all applicable local, state, and federal requirements. Failure to

correct any violation of any permit condition is a violation of borough code.

(1) A pattern of crimes committed by residents of a permitted facility, which are determined by the planning commission to be creating an unreasonable degree of risk to public safety, may be grounds for revocation of the permit.

(2) In addition to other applicable penalties, failure to correct a violation of code after reasonable notice may result in revocation of the permit.

(3) Upon issuance of a permit under this chapter the permittee shall provide all necessary documentation to maintain current information sufficient to demonstrate continued compliance with permit conditions. The permittee shall also provide the borough the following information:

(a) name, title, and 24-hour contact telephone numbers for the person(s) in charge of the operation and security of the institution or facility;

(b) immediate notification of escapes; and

(c) immediate notification of any formal notice of violation issued by a government agency indicating an unacceptable level of security exists or has been allowed to exist at the facility.

(4) Authorized representatives of the borough will be allowed to inspect the permitted site and related records at reasonable times for the purpose of monitoring compliance with all permit conditions. Upon reasonable notice from the borough, the permittee shall provide necessary assistance and security to facilitate authorized inspections by borough representatives.

(5) A permit may be transferred to another individual subcontractor with planning commission notification and approval.

(Ord. 96-003(SUB)(AM), § 5, 1996)

#### **17.60.180 TRANSFER OF A CONDITIONAL USE PERMIT.**

(A) Except as otherwise specified by code, the privileges and requirements of a conditional use permit shall run with the land, subject to the following requirements:

(1) Within 90 days of recording the transfer of ownership of the subject land, the new owner must provide written notification and a signed acknowledgment that the new owner assumes responsibility for compliance with the requirements of the permit.

(2) The commission may limit the term of a permit or place conditions upon the transfer of ownership of a permit.

(Ord. 99-093(AM), § 6, 1999; Ord. 97-084(AM), § 5, 1997)

#### **17.60.190 TERMINATION OF CONDITIONAL USE PERMITS.**

(A) Except as otherwise specified by code, a conditional use permit issued under this chapter will become null and void under the following conditions:

- (1) notification of termination of the permit for failure to comply with an order to correct violations of a conditional use permit;
- (2) failure to initiate the use for which the conditional use permit was issued within five years of the date of the permit issuance;
- (3) cessation of the use for which the conditional use was issued for a period exceeding five consecutive years.

(B) For good cause the planning commission may grant a one-time one-year extension of a conditional use permit. The planning commission must find that the request is reasonable and the proposed use is still appropriate under the standards for consideration under the subject use. An application for extension shall be subject to the same application fee as a conditional use permit and shall require public notice and public hearing in accordance with the requirements of MSB 17.03.

(Ord. 97-084(AM), § 6, 1997)

#### **17.60.200 NONCONFORMING USES.**

(A) Within the borough there may exist non-conforming uses as of the date of adoption of the ordinance codified in this chapter, or amendments thereto which were lawful before the effective date of applicable regulations, but which would otherwise be prohibited, regulated, or restricted under this chapter. Such existing nonconforming uses are permitted to continue subject to the provisions of this section, but shall not be expanded except as specifically provided in this chapter.

(B) Except as specifically provided for by code, this chapter does not require the relocation or removal of a nonconforming use existing or under construction at the time of adoption of the ordinance codified in this chapter if such use was lawful at the time of its construction. No nonconforming use shall be constructed or operated except in accordance with these regulations, except to the extent it was in existence or under actual construction as of the

effective date of the ordinance codified herein or amendment thereto. "Actual construction" is defined as the substantial placement of construction materials and performance of labor for construction of facilities which cannot reasonably be used except in a manner which does not conform with these regulations.

(C) Nonconforming uses under construction or in existence as of the date of the ordinance codified in this chapter shall apply for approval of their use within 90 days of the effective date of such ordinance or of a later amendment which makes the use nonconforming. The planning director shall grant approval of the nonconforming use if it complies with the requirements of this chapter excepting only those facilities and improvements which were under construction or in existence prior to the effective date of the respective regulation. The nonconforming use shall meet all other requirements of this chapter within 12 months which are not in conflict with the pre-existing use or construction.

(D) No existing nonconforming use shall be expanded to include an adjacent parcel or parcels unless the area of expansion meets the requirements of this chapter, except that contiguous, unplatted tracts constituting a block of land in the same ownership held for the same purpose on April 17, 1984, and containing a nonconforming use permitted under subsection (C) of this section shall be considered one parcel. No nonconforming use which is abandoned shall be used until it meets the requirements of this chapter. "Abandonment" is defined as a discontinuation of use of a nonconforming use, or a discrete portion or parcel thereof, or the failure to complete construction and begin use, for a continuous period of more than one year. If abandoned, the land shall not thereafter be used except in conformity with the requirements of this chapter.

(Ord. 97-084(AM), § 7, 1997; Ord. 84-27, § 2 (part), 1984)

#### **17.60.215 VIOLATIONS, ENFORCEMENT, AND PENALTIES.**

(A) Except as otherwise specified in this chapter violations of this chapter are infractions.

(B) Remedies, enforcement actions, and penalties shall be consistent with the terms and provisions of MSB 1.45.

(C) Failure to correct a violation of any permit condition is a violation of borough code.

(D) In addition to other applicable penalties, failure to correct the violation of code, after reasonable notice, may result in revocation of the permit.

(Ord. 99-093(AM), § 7, 1999; Ord. 95-088(SUB)(am), § 29 (part), 1995)

**17.60.220 APPEAL PROCEDURE.**

Appeals from a decision of the manager or the manager's authorized representative of an enforcement action or a decision of the commission granting or denying a permit under this chapter shall be filed and conducted in accordance with MSB 15.39.

(IM 96-013, page 1 (part), presented 3-19-96; Ord. 84-27, § 2 (part), 1984)

MATANUSKA-SUSITNA BOROUGH  
ORDINANCE SERIAL NO. 16-003

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60 TO INCLUDE PERMIT REQUIREMENTS AND STANDARDS FOR MARIJUANA RELATED FACILITIES; AND REPEALING UNAPPLICABLE DEFINITIONS.

---

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 17.125.010 is hereby amended as follows:

- "Marijuana" means all parts of the plant of the genus cannabis whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, derivative, mixture, or preparation of the plant, its seeds or its resin, including marijuana concentrate. "Marijuana" does not include fiber produced from the stalks, cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administration, food, drink or other products."

- "Marijuana Cultivation Facility" means an entity licensed to cultivate, prepare, package and sell marijuana to Marijuana dispensaries, to marijuana product manufacturing facilities, and to other marijuana cultivation facilities, but not to consumers.
- "Marijuana retail facility means an entity licensed to purchase marijuana or a marijuana product from a marijuana cultivation facility or marijuana product manufacturing facility and to sell marijuana and any approved marijuana product to a consumer."
- ["MOTORIZED" MEANS POWERED OR PROPELLED BY A FORCE OTHER THAN HUMAN OR ANIMAL MUSCULAR POWER, GRAVITY, OR WIND.]
- ["RACE TRACK" MEANS A PREPARED ROUTE TRAVELED BY CONTESTANTS TO ACHIEVE GOALS OF SKILL, DURATION, OR SPEED, INCLUDING PRACTICE FOR SUCH EVENTS, ALSO KNOWN AS: RACEWAY, OR RACE COURSE.]

Section 3. Amendment of Paragraph. MSB 17.60.030(A) is hereby amended as follows:

(A) The following land uses are declared to be potentially damaging to the property values and usefulness of adjacent properties, or potentially harmful to the public health, safety, and welfare:

(1) junkyards and refuse areas;

(2) correctional community residential centers;

[(3) RACE TRACKS USED BY MOTORIZED VEHICLES  
CARRYING PEOPLE ON LAND.]

(4) Marijuana retail facility as licensed under  
3 AAC 306.005; and

(5) marijuana cultivation facility licensed under  
3 AAC 306.005.

Section 4. Adoption of sections. MSB 17.60.150 and  
17.60.160 are hereby adopted as follows:

17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED  
FACILITIES

(A) In addition to the standards set forth by  
17.60.100, the Planning Commission shall weigh factors  
which contribute or detract from the development of a  
safe, convenient and attractive community, including,  
but not limited to:

(1) any potential negative effect upon other  
properties in the area due to such factors as noise,  
odor, or obtrusive advertising;

(2) any potential negative effect on the  
safe, efficient flow of traffic on any highway,  
arterial, collector, or street from which access to  
and from the establishment is obtained;

(3) the effectiveness of measures to reduce negative effects upon adjacent properties by:

(a) increased property line and right-of-way buffers;

(b) planted berms and landscaping;

(c) reduction or elimination of obtrusive or garish signage;

(d) clustering with other commercial establishments and use of frontage roads to reduce the number of entries and exits onto highways, arterials and collectors; and

(e) site and building design features which contribute to the character of the surrounding area.

(4) whether there are adequate parking facilities to accommodate a reasonably expected increased demand for parking created by issuing the permit;

(5) whether access to the premises will create an unreasonable traffic hazard;

(6) whether a reasonably expected increase in traffic will overtax existing road systems;

(7) whether the use is incompatible with the character of the surrounding area.

(B) At the time of their establishment, marijuana related conditional uses shall meet the following requirements and not be located:

(1) within 50-feet of any residence located on an adjacent property, but excluding residential units that are located within the subject property;

(2) 500-feet of any drug or alcohol rehabilitation facilities;

(3) 500-feet of any half way house or correctional facility;

(4) 1,000-feet of any elementary school, middle school, high school, college, or university, whether public or private;

(5) 1,000-feet of any licensed child care facility; or

(6) 500-feet of any public park, playground, boat ramp, or other similar recreational amenity open to the public.

(C) Separation distances referenced in (B) of this section are measured in a direct line between the closest point of the facility within which the marijuana facility is located, and the closest point on the lot or parcel of land upon which any of the above itemized uses are located.

(D) Prior to final approval of the permit the applicant shall provide written documentation that all applicable licenses have been obtained as required by 3 AAC 306.005.

17.60.160 STANDARDS FOR MARIJUANA CULTIVATION FACILITIES

(A) *Wastewater and waste material disposal plan.*

A wastewater and waste material disposal plan shall be submitted which demonstrates that wastewater and waste material associated with the cultivation facility is disposed of in compliance with the Alaska State Department of Environmental Conservation.

(B) *Odor Mitigation and Ventilation Plan.* The applicant shall provide an odor mitigation plan detailing the effective mitigation of any odors of the proposed uses. Such plan shall demonstrate that the design for the purification of air prevents odors from materially impacting adjoining properties.

(C) *Hazardous Chemicals.* Storage and disposal of fertilizers, pesticides, herbicides, and any other hazardous chemicals associated with the cultivation of marijuana shall comply with all local, state, and federal laws.

(D) *Security.* The applicant shall provide a security plan. The plan shall include education for employees on security measures.

(E) Marijuana cultivation facilities may not exceed 5,000 square feet on any given parcel. The 5,000 square foot limit only applies to areas of plant cultivation and does not include administrative space, processing space, bathrooms, or storage space.

ADOPTED by the Matanuska-Susitna Borough Assembly this -  
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

## Lonnie McKechnie

---

**From:** Randall Kowalke  
**Sent:** Tuesday, December 01, 2015 11:14 PM  
**To:** Lonnie McKechnie  
**Cc:** Matthew Beck  
**Subject:** FW: Reason for reconsideration of 15-111

Dear Madame Clerk,

I moved to reconsider Resolution Serial Number 15-111 to 12/15/2015 in order to give management the opportunity to better explain the reasoning/justification/need for the purchase of the forklift.

Sincerely,

Randall

Sent from my iPhone

SUBJECT: Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

AGENDA OF: December 1, 2015

**ASSEMBLY ACTION:**

RS 15-111 Was defeated with Assembly members Sykes, McKeet Mayfield in support & Assembly members Doty Kowalke & Beck opposed (tie vote)

12-1-15 [Signature]

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	HK	11/15/15
	Public Works Director	TDL	5/21/15
	Purchasing Officer	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	[Signature]	11/20/15 [Signature]

**ATTACHMENT (S):** Fiscal Note: Yes X No  
 Resolution Serial No. 15-111(3pp)

**SUMMARY STATEMENT:** The Fiscal Year 2016 Capital Project Budget included \$235,000 in Road Services Area funds for the purchase of a Hydraulic Excavator, a Two Ton Trailer, a Dual Drum Roller Compactor with Trailer, Project No. 30092.

Operations & Maintenance has received an estimate and issued a purchase order in the amount of \$147,296 which will complete the purchase of the Hydraulic Excavator and leave a remaining balance in Project No. 30092 of \$37,564. The Two Ton Trailer was

purchased at a cost of \$18,468, leaving a balance of \$1,532 in Project No. 30092. The Dual Drum Roller Compactor with Trailer was purchased for \$20,457, leaving at balance of \$9,401 in Project No. 30092.

The Operations & Maintenance Division would like to amend the scope of work in the Hydraulic Excavator, the two Ton Trailer, and the Dual Drum Roller Compactor with Trailer to also include the purchase of the Forklift and accessories for the Forklift.

**RECOMMENDATION OF ADMINISTRATION:** Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE

Agenda Date: December 1, 2015

SUBJECT: Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

ORIGINATOR: Operations & Maintenance, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$48,497	FUNDING SOURCE SA Budget Approp
FROM ACCOUNT # 410.000.000.4XX.XXX	PROJECT # 30092
TO ACCOUNT :	PROJECT #
VERIFIED BY: Barbara Kungur	CERTIFIED BY:
DATE: 11/13/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY17	FY18	FY2013	FY2014	FY2015-
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	48.5					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	48.5					
TOTAL	48.5					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Cherise Lindell  DATE: 11/13/15

IM15-244  
RS15-111

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-111**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE AMENDED SCOPE OF WORK FOR PROJECT NO. 30092, PURCHASE HYDRAULIC EXCAVATOR, PROJECT NO. 30092, PURCHASE TWO TON TRAILER, AND PROJECT NO. 30092, PURCHASE DUAL DRUM ROLLER COMPACTOR WITH TRAILER, TO INCLUDE THE PURCHASE OF A FORKLIFT AND ACCESSORIES FOR THE FORKLIFT, PROJECT NO. 30092.1810.

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WHEREAS, The Fiscal Year 2016 Capital Project Budget included \$185,000 in areawide funds for the purchase of a Hydraulic Excavator, Project No. 30092; and

WHEREAS, The Fiscal Year 2016 Capital Project Budget included \$20,000 in areawide funds for the purchase of a Two Ton Trailer Project No. 30092; and

WHEREAS, The Fiscal Year 2016 Capital Project Budget included \$30,000 in areawide funds for the purchase of a Dual Drum Roller Compactor with Trailer Project No. 30092; and

WHEREAS, Operations & Maintenance has received an estimate and issued a purchase order issued in the amount of \$147,296 which will complete the purchase of the Hydraulic Excavator and leave a remaining balance in Project No. 30092 of \$37,564; and

WHEREAS, Operations & Maintenance has received an estimate and issued a purchase order issued in the amount of \$18,468 which will complete the purchase of the Two Ton Trailer and leave a remaining balance in Project No. 30092 of \$1,532; and

WHEREAS, Operations & Maintenance has received an estimate and issued a purchase order issued in the amount of \$20,457 which will complete the purchase of the Dual Drum Roller Compactor with Trailer and leave a remaining balance in Project No. 30092 of \$9,401; and

WHEREAS, The Operations & Maintenance Division would like to amend the scope of work for the purchase of the Hydraulic Excavator, the Two Ton Trailer, the Dual Drum Roller Compactor with Trailer, to also include the purchase of the Forklift and accessories for the Forklift; and

WHEREAS, no expenditures can be made until the amended scope of work has been approved by the assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the amended scope of work for the purchase of the Hydraulic Excavator, Project No. 30092, the Two Ton Trailer, Project No. 30092, the Dual Drum Roller Compactor with Trailer, Project No. 30092, to include the purchase of the Forklift and accessories for the Forklift, Project No. 30092.1810.

**AMENDED SCOPE OF WORK**

Purchase Forklift and accessories for the Forklift.

ADOPTED by the Matanuska-Susitna Borough Assembly this 1 day of December, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

## Lonnie McKechnie

---

**From:** Randall Kowalke  
**Sent:** Tuesday, December 01, 2015 11:14 PM  
**To:** Lonnie McKechnie  
**Cc:** Matthew Beck  
**Subject:** FW: Reason for reconsideration of 15-111

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Sincerely,

Randall

Sent from my iPhone

SUBJECT: Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

AGENDA OF: December 1, 2015

**ASSEMBLY ACTION:**

RS 15-111 Was defeated with Assembly members Sykes, McKeet Mayfield in support & Assembly members Doty Kowalke & Beck opposed (tie vote)

12-1-15 [Signature]

**MANAGER RECOMMENDATION:** Present to the assembly for consideration.

**APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:**

Route To:	Department/Individual	Initials	Remarks
	Originator	HK	11/5/15
	Public Works Director	TDL	5/11/15
	Purchasing Officer	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	[Signature]	11/20/15 [Signature]

**ATTACHMENT (S):** Fiscal Note: Yes X No  
 Resolution Serial No. 15-111(3pp)

**SUMMARY STATEMENT:** The Fiscal Year 2016 Capital Project Budget included \$235,000 in Road Services Area funds for the purchase of a Hydraulic Excavator, a Two Ton Trailer, a Dual Drum Roller Compactor with Trailer, Project No. 30092.

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purchased at a cost of \$18,468, leaving a balance of \$1,532 in Project No. 30092. The Dual Drum Roller Compactor with Trailer was purchased for \$20,457, leaving at balance of \$9,401 in Project No. 30092.

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**RECOMMENDATION OF ADMINISTRATION:** Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

**MATANUSKA-SUSITNA BOROUGH  
FISCAL NOTE**

Agenda Date: December 1, 2015

SUBJECT: Approve the amended scope of work for Project No. 30092, purchase Hydraulic Excavator, Project No. 30092, purchase Two Ton Trailer, and Project No. 30092, purchase Dual Drum Roller Compactor with Trailer, to include the Purchase of a Forklift and accessories for the Forklift, Project No. 30092.1810.

ORIGINATOR: Operations & Maintenance, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$48,497	FUNDING SOURCE SA Budget Approp
FROM ACCOUNT # 410.000.000.4XX.XXX	PROJECT # 30092
TO ACCOUNT :	PROJECT #
VERIFIED BY: Barbara Kungur	CERTIFIED BY:
DATE: 11/13/15	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY16	FY11	FY12	FY2013	FY2014	FY2015-
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	48.5					
TOTAL	48.5					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_  
 APPROVED BY: Cherise Lindell  DATE: 11/13/15

IM15-244  
RS15-111

Action:

**MATANUSKA-SUSITNA BOROUGH  
RESOLUTION SERIAL NO. 15-111**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE AMENDED SCOPE OF WORK FOR PROJECT NO. 30092, PURCHASE HYDRAULIC EXCAVATOR, PROJECT NO. 30092, PURCHASE TWO TON TRAILER, AND PROJECT NO. 30092, PURCHASE DUAL DRUM ROLLER COMPACTOR WITH TRAILER, TO INCLUDE THE PURCHASE OF A FORKLIFT AND ACCESSORIES FOR THE FORKLIFT, PROJECT NO. 30092.1810.

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WHEREAS, no expenditures can be made until the amended scope of work has been approved by the assembly.

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**AMENDED SCOPE OF WORK**

Purchase Forklift and accessories for the Forklift.

ADOPTED by the Matanuska-Susitna Borough Assembly this 1 day of December, 2015.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

There are no  
meeting  
minutes in this  
packet