

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 1, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports From Cities
2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Assessor's Report

D. ATTORNEY COMMENTS

1. M/V Susitna Discussion (As Needed)

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Agricultural Advisory Board: 11/25/15, 12/17/15, Resolution Nos. 15-05, 15-06
 - b. Fairview RSA Board of Supervisors: 08/18/15
 - c. MSB Fish and Wildlife Commission: 11/19/15, 11/23/15, 12/17/15
 - d. Meadow Lakes RSA Board of Supervisors: 03/27/15
 - e. Trapper Creek RSA Board of Supervisors: 05/13/15, 08/12/15, 11/04/15
2. Community Council Minutes:
 - a. Big Lake Community Council: 12/08/15
 - b. Butte Community Council: 02/11/15, 03/11/15, 04/08/15, 05/13/15, 09/09/15, 10/14/15, 12/09/15
 - c. Chickaloon Community Council: 06/10/15, 07/08/15, 08/12/15, 09/09/15, 10/14/15, 11/11/15
 - d. Gateway Community Council: 12/03/15
 - e. Meadow Lakes Community Council: 11/11/15
 - f. Pt. MacKenzie Community Council: 10/08/15, Resolution No. 15-004

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

- B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 16-001:** An Ordinance Creating 2207 And 2287 E Carney Road Noncontiguous Natural Gas Local Improvement District No. 577, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-003

2. **Ordinance Serial No. 16-003:** An Ordinance Amending MSB 17.60 To Include Permit Requirements And Standards For Marijuana Related Facilities; And Repealing Unapplicable Definitions.
 - a. IM No. 16-001

3. **Ordinance Serial No. 16-011:** An Ordinance Amending MSB 19.04 And MSB 25.15 To Implement The 2015 Initiative Proposition B-1 Approved By The Voters To Require That School Board Members Be Elected By Districts. (*Sponsored By Mayor Halter*)
 - a. IM No. 16-026

4. **Ordinance Serial No. 16-014:** An Ordinance Requesting A Reappropriation Of \$13,968 From Project No. 45225, Fund 425, To Project No. 10179, Fund 425, To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Renovation.
 - a. **Resolution Serial No. 16-013:** A Resolution Amending The Budgets For Project Nos. 10179 And 45225 To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Redesign Project.
 - (1) IM No. 16-014

5. **Ordinance Serial No. 16-015:** An Ordinance Amending MSB 3.28.010 Creation Of Improvement Districts; MSB 3.28.020, Initiation By Petition; MSB 3.28.050, Decision And Notice; And MSB 3.28.062, Ballots And Revisions, To Provide For A Process For Noncontiguous Local Improvement Districts.
 - a. IM No. 16-025

6. **Ordinance Serial No. 16-017:** An Ordinance Reappropriating \$288,474.23 From The Reserve For School Site Acquisitions, Fund 400, To The Ingress And Egress Access For The Cottonwood Creek Public Safety Building, Fund 405, Project No. 10027.
 - a. IM No. 16-028

7. **Ordinance Serial No. 16-018:** An Ordinance Amending MSB Title 43, Subdivisions, To Address Inconsistencies Outlined In The Staff Memorandum Dated March 1, 2013.
 - a. IM No. 16-029

8. **Ordinance Serial No. 16-019:** An Ordinance Accepting And Appropriating \$25,000 From The Mat-Su Ski Club To Fund 490, Project No. 75005, For Trail Lighting For The Government Peak Recreation Area.

- a. **Resolution Serial No. 16-014:** A Resolution Approving The Scope Of Work And Budget For The Government Peak Recreation Area.
(1) IM No. 16-032

- 9. **Ordinance Serial No. 16-020:** An Ordinance Amending MSB 5.25.060(D), Service Area No. 36: Talkeetna Sewer And Water Service Area, So That The Board Of Supervisors Shall Consist Of Five Qualified Voters, Up To Two Of Whom May Reside In The Community Council Area, And Three Of Whom Must Reside In Or Own Real Property In Or Own Or Operate A Business In The Service Area And/Or Have An Active Sewer And Water Account. *(Sponsored By Assemblymember Kowalke)*
a. IM No. 16-036

- 10. **Ordinance Serial No. 16-023:** An Ordinance Amending MSB 5.25.140, To Annex Property Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130.
a. **Resolution Serial No. 16-016:** A Resolution Finding The Annexation Of Properties Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130 Serves The Public Interest Without The Placement Of The Question On The Ballot. *(Sponsored by Assemblymember Mayfield)*
(1) IM No. 16-030

VIII. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

A. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 16-006:** A Resolution Recognizing The Second Monday In October As Indigenous Peoples' Day. *(Sponsored By Assemblymember Sykes)*
(1) IM No. 16-010

- b. **Resolution Serial No. 16-017:** A Resolution Amending The Scope Of Work For Hatcher Pass Road And Transit Facility, Project No. 35187, To Include Improvements And Upgrades To The Hatcher Pass/Government Peak Recreation Area Trails System.
(1) IM No. 16-039

- c. **Resolution Serial No. 16-018:** A Resolution Amending The Budgets For Project Nos. 10140 And 10175, To Allow

For The Completion Of The Carpet Replacement At Station 6-1.

(1) IM No. 16-042

- d. **Resolution Serial No. 16-019:** A Resolution Approving The Financial Responsibility For The M/V Susitna For April, May, And June 2016.

(1) IM No. 16-043

2. ACTION MEMORANDUMS

- a. **AM No. 16-012:** Award of Bid No. 16-057B To Wolverine Supply, Inc. In The Contract Amount Of \$2,145,000 For School District Generators And Switch Gear at Nine Schools.

- b. **AM No. 16-013:** Vacate A 116 Square Foot Triangular Portion Of East Timber Way Right-Of-Way Located Within Timber Ridge Subdivision, Plat No. 2009-87, Section 10, Township 17 North, Range 1 East, Seward Meridian.

- c. **AM No. 16-015:** Approval Of Change Order No. 2 To D&S Road Services In The Amount Of \$204,491 To Add Additional Crack Sealant As Part Of The Crack Sealing Services For Multiple Projects.

- d. **AM No. 16-016:** Award Of Proposal No. 16-069P To the Firms Of Resource Data, Inc., Alaska IT Group, Inc., And GeoNorth, LLC In The Contract Amount Not To Exceed \$150,000 Per Year Per Firm For Up To Three Years For Information Technology Term Contracts For Project Management.

- e. **AM No. 16-017:** Award Of Proposal No. 16-069P To the Firms Of Resource Data, Inc., Alaska IT Group, Inc., And Sockeye Business Solutions, Inc. In The Contract Amount Not To Exceed \$150,000 Per Year Per Firm For Up To Three Years For Information Technology Term Contracts For Business Analyst.

- f. **AM No. 16-018:** Award Of Proposal No. 16-069P To The Firms Of Resource Data, Inc. And Government Computer Sales, Inc. In The Amount Not To Exceed \$150,000 Per Year Per Firm For Up To Three Years For Information Technology Term Contracts For Document Specialist.

- g. **AM No. 16-019:** Award Of Proposal No. 16-069P To The Firms Of Resource Data, Inc. And Alaska IT Group, Inc. In The Amount Not To Exceed \$150,000 Per Year Per Firm For Up To Three Years For Information Technology Term Contracts For Web/Application Specialist.
- h. **AM No. 16-020:** Award of Bid No. 16-068B To Yukon Electric, Inc. In The Amount Of \$607,124 For Government Peak Trail Illumination.

IX. UNFINISHED BUSINESS

- A. **Resolution Serial No. 16-012:** A Resolution Approving Certain Unincorporated Communities And The Incorporated Nonprofit Entity For Participation In The Fiscal Year 2017 Community Revenue Sharing Program.
 - 1. IM No. 16-033
- B. **Ordinance Serial No. 16-013:** An Ordinance Appropriating \$1,993,488 From The Land Management Permanent Fund 203, For M/V Susitna Engine Repairs, Project No. 70013, As A Loan To The Ferry Fund 450 And Reappropriating The \$1,993,488 Back The Land Management Permanent Fund 203 Once The Anticipated Vessel Sale Funds And Insurance Funds Are Received.
 - a. **Resolution Serial No. 16-015:** A Resolution Approving The Scope Of Work And Budget For The M/V Susitna Ferry Engine Repairs, Project No. 70013; And Authorization To Enter Into A Contact With Associated Maritime Providers, Inc. In The Amount Of \$1,993,488.
 - (1) IM No. 16-037

X. VETO

XI. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 03/15/16, Assembly Chambers)
 - 1. **Ordinance Serial No. 16-024:** An Ordinance Accepting Title To The Bodenbug Butte Summit (MSB Tax Parcel 17N02E23C001), And Authorizing The Manager To Enter Into A Conservation Easement Agreement With Great Land Trust, Inc. For The Purpose Of Conserving The Summit In Perpetuity (MSB007033).
 - a. **Resolution Serial No. 16-020:** A Resolution Amending The Scope Of Work For Project No. 15015, Fund 440 To Include The Remaining Acquisition Cost To Purchase The Bodenbug Butte Summit (MSB007033).
 - (1) IM No. 16-035

2. **Ordinance Serial No. 16-025:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2016 Community Revenue Sharing Program Funds In The Amount Of \$405,300 To Fund 475, Project No. 47033.
 - a. **Resolution No. 16-021:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2016 Community Revenue Sharing Program, Project No. 47033.
 - (1) IM No. 16-038

3. **Ordinance Serial No. 16-026:** An Ordinance Accepting And Appropriating \$15,000 From The Alaska State Department Of Environmental Conservation, Division Of Water, And Reappropriating \$10,000 From The Fiscal Year 2015 Areawide Grant Match Appropriation To Fund 480, Project No. 47514, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.
 - a. **Resolution Serial No. 16-022:** A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into A Grant Agreement With The Alaska State Department Of Environmental Conservation, Division Of Water, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.
 - (1) IM No. 16-041

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**