

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 15, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 02/10/16
- B. Regular Assembly Meeting: 02/16/16
- C. Special Assembly Meeting: 02/23/16

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Assembly Public Relations

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Alaska's Future – State's Fiscal Crisis Presentation
5. Update On Alaska State Trooper Post On Pittman Road – Captain Brinke

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 8-64

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Bogard RSA Board Of Supervisors: Resolution 16-01
 - b. Enhanced 911 Advisory Board: 11/10/15
 - c. Fairview RSA Board Of Supervisors: 11/17/15
 - d. Greater Palmer Consolidated FSA Board Of Supervisors: 01/06/15, 08/25/15
 - e. Local Road Service Area Advisory Board: 11/19/15
 - f. Marijuana Advisory Committee: 01/25/16
 - g. Trapper Creek RSA Board Of Supervisors: Resolution Nos. 14-05, 15-02
2. Community Council Minutes:
 - a. Fishhook Community Council: 05/07/15
 - b. Louise/Susitna/Tyone Community Association: 04/25/15, 06/20/15, 09/05/15
 - c. South Knik River Community Council: 02/19/15, 04/16/15, 05/21/15, 08/20/15, 09/17/15, 10/15/15, 11/19/15
 - d. Trapper Creek Community Council: 12/17/15

G. INFORMATIONAL MEMORANDUMS

- pp. 65
Beck
1. **IM No. 16-045:** Reporting Of Conclusion Of Contract For Bid No. 15-009B To Orion Construction, Inc. For Matanuska-Susitna Borough School District Washroom Upgrades – Multiple Schools, For The Final Contract Amount Of \$462,191.15.

VII. SPECIAL ORDERS

A D V A N C E	A M E N D M E N T	P O S T P O N E N D	D E F E R E N C E

A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. **PUBLIC HEARINGS (Three Minutes Per Person.)**

pp. 66-75
Mayfield

1. **Ordinance Serial No. 16-023:** An Ordinance Amending MSB 5.25.140, To Annex Property Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130.

pp. 76-77

a. **Resolution Serial No. 16-016:** A Resolution Finding The Annexation Of Properties Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130 Serves The Public Interest Without The Placement Of The Question On The Ballot. *(Sponsored By Assemblymember Mayfield)*
 (1) IM No. 16-030

pp. 78-85
Sykes

2. **Ordinance Serial No. 16-024:** An Ordinance Accepting Title To The Bodenbug Butte Summit (MSB Tax Parcel 17N02E23C001), And Authorizing The Manager To Enter Into A Conservation Easement Agreement With Great Land Trust, Inc. For The Purpose Of Conserving The Summit In Perpetuity (MSB007033).

pp. 86-87

a. **Resolution Serial No. 16-020:** A Resolution Amending The Scope Of Work For Project No. 15015, Fund 440 To Include The Remaining Acquisition Cost To Purchase The Bodenbug Butte Summit (MSB007033).
 (1) IM No. 16-035

pp. 88-94
Beck

3. **Ordinance Serial No. 16-025:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2016 Community Revenue Sharing Program Funds In The Amount Of \$405,300 To Fund 475, Project No. 47033.

pp. 95-98

a. **Resolution No. 16-021:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2016 Community Revenue Sharing Program, Project No. 47033.
 (1) IM No. 16-038

pp. 99-104
McKee

4. **Ordinance Serial No. 16-026:** An Ordinance Accepting And Appropriating \$15,000 From The Alaska State Department Of Environmental Conservation, Division Of Water, And Reappropriating \$10,000 From The Fiscal Year 2015 Areawide Grant Match Appropriation To Fund 480, Project No. 47514, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

pp. 105-106

- a. **Resolution Serial No. 16-022:** A Resolution Approving The Scope Of Work And Budget And Authorizing The Manager To Enter Into A Grant Agreement With The Alaska State Department Of Environmental Conservation, Division Of Water, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.
(1) IM No. 16-041

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 107-140
Beck

- a. **Resolution Serial No. 16-023:** A Resolution To Adopt The Fiscal Year 2017 Schedule Of Rates And Fees, Effective July 1, 2016, In Order To Have A Single Document For All Fees In The Matanuska-Susitna Borough.
(1) IM No. 16-046

pp. 141-146
Beck

- b. **Resolution Serial No. 16-024:** A Resolution Amending The Scope Of Work And Budgets For Two Elevator Projects Within Project No. 10141, Maintenance Facility In The Dorothy Swanda Jones Building.
(1) IM No. 16-051

pp. 147-173
Beck

- c. **Resolution Serial No. 16-025:** A Resolution Supporting A Coordinated Public/Private Partnership On Housing And Housing Affordability In The Matanuska-Susitna Borough.
(1) IM No. 16-052

2. ACTION MEMORANDUMS

pp. 174-179
Beck

- a. **AM No. 16-008:** Award Of Bid No. 16-087B To Anchorage Sand And Gravel For The Contract Amount Of \$201,780 To Purchase Crack Sealant.

pp. 180-184
Colligan

- b. **AM No. 16-021:** Approval Of A Contract Amendment To Contract No. 06-134 With DOWL In The Amount Of \$550,445 For The Bogard Road Extension East Project Construction Management Services And Approval Of Additional Change Order Authority.

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

VIII. UNFINISHED BUSINESS

- pp. 185-217 Sykes A. **Ordinance Serial No. 16-003:** An Ordinance Amending MSB 17.60 To Include Permit Requirements And Standards For Marijuana Related Facilities; And Repealing Unapplicable Definitions. *(Sponsored By Assemblymember Sykes)*
 - 1. IM No. 16-001
- pp. 218-221 Beck B. **Resolution Serial No. 16-019:** A Resolution Approving The Financial Responsibility For The M/V Susitna For April, May, And June 2016.
 - 1. IM No. 16-043

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 04/05/16, Assembly Chambers)
 - pp. 222-227 Beck 1. **Ordinance Serial No. 16-027:** An Ordinance Amending MSB 2.45, Capital Projects Department.
 - a. IM No. 16-044
 - pp. 228-233 Kowalke 2. **Ordinance Serial No. 16-028:** An Ordinance Approving An Appropriation Of \$62,000 From The Willow Fire Service Area Fund Balance, Fund 258, To Fund 405, Project No. 45282, To Allow For The Purchase And Installation Of An Electric Fill Pump At Willow Fire Station 12-6.
 - a. **Resolution Serial No. 16-026:** A Resolution Approving The Scope Of Work And Budget For Project No. 45282, To Allow For The Purchase And Installation Of An Electric Fill Pump At Willow Fire Station 12-6.
 - (1) IM No. 16-047
 - pp. 234-235 3. **Ordinance Serial No. 16-029:** An Ordinance Reappropriating \$10,663 From Fund 435, Project No. 10145, Mat-Su Convention And Visitors Bureau Roof Repairs To Fund 440, Project No. 15040, Parks And Recreation Shop Upgrades, \$20,667 From Fund 440; Project No. 15002, Knik Museum Upgrade/Improvements To Fund 480, Project No. 15035, Recreational Highway Signage.
 - a. **Resolution Serial No. 16-027:** A Resolution Amending The Budgets For Project Nos. 10145, 15002, 15032, 15036, 15039, 15040, And 15035; And Amending The Scope Of Work For Project No. 10173.
 - (1) IM No. 16-049
 - pp. 236-242 Beck
 - pp. 243-247

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

pp. 248-252
Beck

4. **Ordinance Serial No. 16-030:** An Ordinance Approving An Appropriation Of \$13,140 From Fund 100 To Project No. 45267, Fund 425, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.

pp. 253-254

a. **Resolution Serial No. 16-028:** A Resolution Approving The Scope Of Work And Budget For Project No. 45267, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.
(1) IM No. 16-050

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 255-296

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.

**THE MINUTES ARE
LOCATED AT THE
BACK OF THE
PACKET.**

A RESOLUTION OF THE ROAD SERVICE AREA #25, BOGARD BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$120,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #25, Bogard Fund Balance has a balance of approximately \$189,770; and

WHEREAS, it is the desire of the Road Service Area #25, Bogard Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #25, Bogard Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #25, Bogard Board of Supervisors request \$120,000 be transferred to the Capital Improvement Projects Program;

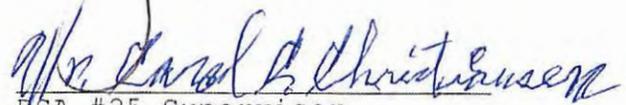
NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #25, Bogard Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$120,000 from Fund Balance 279.272.000 to Capital Improvements Project 30045.

APPROVED by the Road Service Area #25, Bogard Board of Supervisors:



RSA #25 Supervisor

3/2/16
Date



RSA #25 Supervisor

3/2/16
Date

RSA #25 Supervisor

Date

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

November 10, 2015

RECEIVED
DEC 09 2015
CLERKS OFFICE

The budgetary meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman Cook.

Advisory Board members in attendance establishing a quorum were:

Hans Brinke, AST;	Joel Butcher, Wasilla Police;
Casey Cook, MSB DES;	Tom Dunn, AST;
Mark Baker, MSB IT; and	Lance Ketterling, Palmer Police.

Also in attendance were: Bill Gamble, MSB DES; Eric Wyatt, MSB IT; and Matt Gebhardt, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the October 13th, 2015 minutes as presented.

PERSONS TO BE HEARD

Public Records Requests

Ms. Laughlin stated that: At the last meeting we determined that the 911 calls on the MicroData system are the property of the borough. As such, Mark Baker from Borough IT assisted Palmer Dispatch in figuring out how to retrieve the Mat-Com side of calls. Palmer was successful in pulling those calls however, they are unable to pull the detail, or CAD, reports. It seems that AST call detail lives on Mat-Com's system, so Palmer is unable to access it. Captain Brinke suggested that we forward any requests to their office and they will fulfill the requests for CAD reports on the AST side.

E-911 Surcharge for Call Taking/Dispatching – MSB Attorney Response

Ms. Laughlin stated that: We did not receive any information to submit to the attorney for review. Mr. Butcher stated that he thinks the proper way to handle this is that any questions be brought before the Attorney General's office who interprets State code, rather than to the Borough Attorney who may interpret State code to the advantage of the Borough. He wants to know if we haven't gone over the line, then where is the line. Ms. Laughlin stated that anything that would go before the Attorney General's office questioning the activities of the Borough

would have to involve the Borough attorney. Mr. Wyatt stated that we should leave the Borough Attorney's office to handle this. Chairman Cook asked Mr. Butcher to put his questions in writing for us to forward on. Mr. Butcher said he would.

Preparation of FY17 E-911 Budget

Revenue: The estimated FY17 revenue of \$2,397,350 is based on 99,750 subscribers @ 2.00 per month per subscriber unit, and interest revenue of \$3,350.

Expenditures: The Fiscal Year 2017 expenses that were discussed are:

• 411.100 - 411.300 Salaries & Wages	\$ 142,106.00
• 412.100 - 412.990 Benefits	\$ 115,287.00
• 413.100 - 413.400 Mileage Expense w/in Borough	\$ 461.00
• 414.100 - 414.900 Expenses Outside Borough	\$ 11,070.00
• 421.100 - Communications	\$ 57,504.60*
• 421.200 - Postage	\$ 15,000.00
• 422.000 - Advertising	\$ 27,000.00*
• 423.000 - Printing	\$ 6,000.00
• 426.300 - Dues & Fees	\$ 520.00
• 426.600 - Computer Software	\$ 6,650.00*
• 426.900 - Other Professional Charges	\$.00
• 427.100 – 427.500 – Property/Liability Insurance	\$ 410.00
• 428.300 - Equipment Maintenance Services	\$ 20,000.00
• 428.500 - Communications Equipment Maint.	\$ 15,000.00
• 429.200 - Training Reimb/Conf Fees	\$ 13,500.00
• 429.210 - Training/Instructor Fees	\$ 7,500.00
• 429.900 - Other Contractual	\$ 933,162.58
• 431.300 - Equipment Maintenance Supplies	\$.00
• 433.300 - Books/Subscriptions	\$ 250.00
• 433.900 - Other Supplies	\$ 16,000.00
• 434.000 - Computers under \$5,000	\$ 2,000.00
• 434.100 - Other Equipment Under \$5,000	\$ 1,000.00
• 451.100 - Equipment over \$5,000	\$.00
• 453.000 - Miscellaneous-Reserve	\$.00
• 446.500 - Transfer to Fund 480	<u>\$1,000,000.00*</u>
Total expenses	\$2,390,011.18

*421.100 Communications: Casey Cook to check on pedestals, if the command van isn't using them then we should delete them as budgeted items.

*422.000 Advertising: Mark Baker will check with Eric Goudy to see what we need to do to get this project moving.

*426.600 Computer Software: Eric Wyatt to check with Eric Goudy on these expenses to be sure we are budgeting the correct items for GIS.

*446.500 Transfer to Fund 480: Casey Cook to send a request to the Borough Manager asking him what the intention is of the three capital projects the assembly has moved money aside for: 45184-2607, 2608, & 2609 for \$1,000,000 each (\$3,000,000 total).

*45184-2604 CAD to CAD & APSIN Interface: Mark Baker to check on this project to determine the history and if we can move forward with it.

*45184-2606 E-911 Parcel Spatial Data Acquisition: Casey Laughlin to research and advise Eric Wyatt of any scope notes, and what has been spent from this project to date. Eric Wyatt to determine if we still need these project funds.

COMMENTS

NEXT MEETING DATE

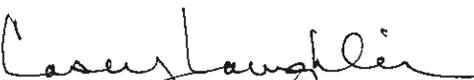
Chairman Cook announced that the next meeting date would be December 8, 2015 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

Minutes of Fairview RSA 14 Meeting
of 11/17/15, Snowshoe Elementary

Attendance: Director of O+M Terry Dolan filling in for Superintendent Scott Sanderson who was ill, and Supervisors Richard Bezyby & Daniel Elliott. Quorum met.

Approval of Minutes of 8/18/15. Passed as presented.

Meeting began at 6:30 ended at 6:55

Since we approved the capital project list last meeting there was little to be addressed. There were a few announcements:

We discussed the new increased speed limit on part of Fern St. We were pleased.

We have a new Assemblyman George McFee.

The Trunk Rd extension toward Machetany Elem. is close to having enough money to complete the project. If another project comes in under budget, maybe the extra money can be directed to finishing this project.

We discussed the amount of snow that can accumulate on driveways in relation to the RSA plowing.

Minutes of 11/17/15 approved at 2/16/16 meeting by Supervisors:

Daniel Elliott


Kurt Anderson

RECEIVED
SEP 03 2015
CLERKS OFFICE

GREATER PALMER CONSOLIDATED
FIRE SERVICE AREA
BOARD OF SUPERVISORS
TUESDAY, JANUARY 6, 2015
4:00 P.M. - PALMER FIRE TRNG. CTR.

MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 4:00 p.m.
- B. ROLL CALL. Present were board members Charlie Akers, Barry Mothershead and Jess Werner. Also present were Chief John McNutt, Asst. Chief Todd Russell and Deputy Chief Bruce Axtell.
- C. MINUTES FOR APPROVAL. None.
- D. NEW BUSINESS.
1. Refurbished Personal Protective Equipment (PPE).

Chief McNutt informed us we are using a company outside to refurbish the personal protective equipment gear. The gear will be inspected and a quote provided us for the refurbishment. If cost effective, we will approve and the gear will be refurbished, certified and returned.
 2. Station 35 Fence.

Chief McNutt informed us of a possible project for next summer; installing a fence along the rear property line at Station 35 to stop trespassing of individuals going the cell site (and driving over the sewer system). Chief McNutt and Deputy Chief Axtell will obtain quotes this spring.
 3. Possible Projects.

Gates, building additions and property purchases were all discussed as possible future projects.
- E. OLD BUSINESS.
1. Engine 331 Replacement.

On the 12/19/2014 bid opening to replace E331 only one bid was received on time from Pierce. It included four pages of exceptions. Another bid was received late from General Fire. The Mat-Su Borough will be re-bidding the engine later this week. Bidders will have three weeks to respond.
 2. 2015 Budget.

Chief McNutt discussed previous conversation from the 12/17/2014 meeting concerning always having \$7,000+ in the yearly budget for PPE replacement. A full set of gear costs approximately \$2,400 at today's prices.

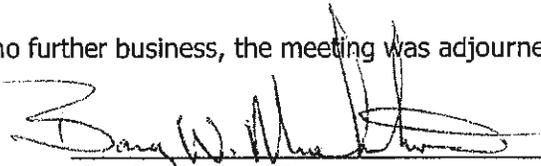
Motion made by Supervisor Akers, seconded by Supervisor Werner to add \$10,000 to Acct. #428.200 Grounds Maintenance Services. Motion passed.

Motion made by Supervisor Akers, seconded by Supervisor Mothershead to add \$7,000 to Acct. #433.110 Clothing. Motion passed.

Motion made by Supervisor Werner, seconded by Supervisor Akers to pass the 2015-2016 budget as presented by Chief McNutt (latest copy received from Director Brodigan) with the above amendments to Acct. #428.200 and #433.110. Motion passed.

F. STAFF REPORT/COMMENTS. None.

G. ADJOURNMENT. There being no further business, the meeting was adjourned.



Charlie A. Akers, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

FOR
CHARLIE A.
AKERS

xc: Mat-Su Borough
Mat-Su Borough Public Safety

MINUTES

- A. CALL TO ORDER. The meeting of the Greater Palmer Consolidated Fire Service Area Board of Supervisors was called to order at 3:35 p.m.
- B. ROLL CALL. Present were board members Barry Mothershead and Jess Werner. Also present were Chief John McNutt, Asst. Chief Todd Russell, Deputy Chief Bruce Axtell, Mat-Su Borough Public Safety Director Bill Gamble, Mat-Su Borough Public Safety Deputy Director/Fire Ken Barkley and private citizen Ted Stuff.
- C. MINUTES FOR APPROVAL. The minutes of the regular meeting of January 6, 2015, were approved as presented.
- D. NEW BUSINESS.

1. Planning Questions.

Director Gamble asked where Palmer is planning to go in the future. He talked about bringing EMS back into the fire department. Chief McNutt talked about purchasing Station 31 from the Mat-Su Borough. Chief also spoke about adding to the existing stations; one in particular is adding to the front of Station 32. There has been a letter to Jim Turner regarding buying the land Station 35 sits on; Bill Gamble and Ken Barkley are to check on progress and report at a future meeting. Chief also talked about water storage tanks; Lazy Mountain and Palmer-Fishhook areas. The bottles for the airpacks are at the end of their life. Discussion involves replacing with MSA or Scott.

2. Alaska Shield.

Alaska Shield for 2016 will be scheduled in the April-May time period and held at the fairgrounds again. It will involve the Alaska Railroad as far as hazardous materials and mass casualties.

3. SCBA Compressor & Trailer.

Discussed replacing the SCBA compressor in Station 36; it's worn out and hard to find parts. Recommendation is to replace with an enclosed trailer that houses a new compressor and will handle the new SCBA bottles and air pressure required. It will also include a diesel generator and rehab area. The trailer we're looking at will be approximately 16' tandem axle. To replace the existing fill station will cost approximately \$82,000 not including the trailer. This is projected to be a 2-year project.

Motion made by Supervisor Werner; seconded by Supervisor Mothershead to appropriate \$140,000 for the enclosed SCBA trailer and related equipment; i.e. air compressor, diesel generator, etc. Motion passed.

4. SCBA Replacement.

Palmer and the Mat-Su Borough are still working on which brand of SCBA to purchase; MSA or Scott. These will be 4500 lbs. air pressure bottles. The approximate cost per pack is \$3,547; bottles run about \$1,067 each and a head harness would be \$290. Each pack requires one bottle and one spare for a total approximate cost of \$6,000 each. Greater Palmer Consolidated FSA would require replacement of 28 sets. There was also discussion about getting a three-year maintenance contract at an approximate cost of \$9,000. Also to set up full parts for these packs would be approximately \$8,000.

5. Command Vehicle Replacement.

The last command vehicle we purchased in 2015 was around \$60,000 and included a pump. We discussed purchasing a new command vehicle w/o pump so we can phase out another one of the old rigs. Our plan would be to purchase a 2500 series pickup with a slide out tray and canopy.

Motion made by Supervisor Werner; seconded by Supervisor Mothershead to appropriate \$60,000 for a new command vehicle. Motion passed.

6. Tanker 321 Rehab.

Possible rehab may be scheduled in the next year or two for Tanker 321. Per Supervisor Werner, Anchorage Fire Dept. uses two firms in Anchorage so trucks remain in Anchorage and there are no shipping costs to outside firms.

E. OLD BUSINESS.

1. Old Vehicles.

Old Engine 331 has been surplused to City of Anderson. Old Brush 321 is coming up to be surplused. Any monies received will be going back in to the fire service area general fund.

2. Station 35.

Station 35 siding repair is waiting on the Mat-Su Borough to pick a contractor. Concrete tire stops will also be added at Station 35..

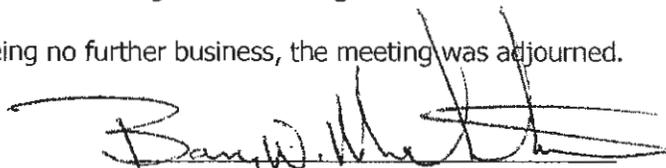
F. STAFF REPORT/COMMENTS.

Chief McNutt informed us the new engine is waiting for an International chassis. Will know more by the end of September. This will replace Engine 331. City of Palmer ladder truck replacement is in progress. We are waiting on the State to open bids for a Ford 550 truck to use as a brush truck at Station 33. Palmer Fire is also looking at purchasing a glider unit that has a pump and bed as one unit to put on this vehicle.

Chief McNutt also reported on rescue. Because of budget cuts, State of Alaska is relying more on the Mat-Su Borough to provide services that we are not particularly

trained for or have the proper equipment. The Mat-Su Borough is looking at setting policies as to how far the Borough services will go.

- G. ADJOURNMENT. There being no further business, the meeting was adjourned.



Barry W. Mothershead for
Charles A. Akers, Chairperson
Greater Palmer Consolidated FSA
Board of Supervisors

xc: Mat-Su Borough
Mat-Su Borough Public Safety

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

MEETING

Held 6:30 pm Thursday November 19, 2015 at West Lakes Fire Station #73

RECEIVED
JAN 25 2016

IN ATTENDANCE:

RSA #

RSA Members Present

CLERKS OFFICE

09-Midway			
14-Fairview			Richard Buzby
15-Caswell Lakes	Larry Cline tc		Gordon Boeve
16-South Colony			
17-Knik			
19-Lazy Mountain			Raymond Cordes
20-Willow	Jim Norcross tc		
21-Big Lake		Jill Parson	
23-North Colony			
25-Bogard	Gary Hessmer P		
26-Greater Butte			
27-Meadow Lakes			Michael Fulton
28-Gold Trails		Micah Schoming tc	
29-Talkeetna	John Strassenburgh P tc		
30-Trapper Creek	Joan Meberry P tc		
31-Alpine		Jill Alford tc	Dean Lust tc

tc = by teleconference P = Primary

RSAs not represented: Midway (9), South Colony (16), Knik (17), North Colony (23) Greater Butte (26) and Gold Trails (28).

MSB Staff: Public Works: Terry Dolan

Borough Staff (other than Public Works): N/A

Borough Mayor: N/A

Assembly Representatives: N/A

Visitors: N/A

CALL TO ORDER at 6:35 pm, with Pledge of Allegiance, Vice Chair Gary Hessmer presiding.

ROLL CALL and QUORUM DETERMINATION: 11 of 16 RSAs represented. Quorum was met.

APPROVAL OF AGENDA: Approved as presented.

APPROVAL OF MINUTES: Minutes of October 15, 2015 were approved as written.

TRAINING: None.

STAFF REPORTS:

A. O&M: Terry Dolan: The Summer 2016 Road CIP is being reviewed by Law and Finance and is expected to be presented to the assembly at the December 1, 2015 meeting. Transition to winter shutdown on projects is complete, with only a few minor issues.

BOARD MEMBER REPORTS: None

UNFINISHED BUSINESS: None

LOCAL ROAD SERVICE AREA ADVISORY BOARD, MATANUSKA-SUSITNA BOROUGH

NEW BUSINESS:

- A. Election of Board Officers: Chair, Vice Chair and Secretary
Nomination and reelection of Steve Edwards as Chair; Gary Hessmer as Vice Chair; and Mike Shields as Secretary passed unanimously.
- B. Status of December meeting -- Jim Norcross motioned to cancel the December meeting. Jill Parson second. Voice vote, December meeting cancellation passed unanimously.

OTHER BUSINESS: None

PERSONS TO BE HEARD: None

CORRESPONDENCE AND INFORMATION: None

BOARD COMMENTS: None

ADJOURNMENT: Jill Parson motioned, second by Jim Norcross; meeting adjourned at 6:45 pm.

NEXT MEETING: Thursday, January 21, 2016 at the West Lakes Fire Station #73, 1250 Spring Drive.

Board Chair *Steve Edwards*

Board Secretary *Michael D. Shields*

I. CALL TO ORDER; ROLL CALL

The meeting of the Matanuska-Susitna Borough Marijuana Advisory Committee was called to order at 6 p.m. by Chair Williams for the purpose of conducting a special meeting.

Board members present and establishing a quorum were:

Ms. Sara Williams, Chair
Mr. Darryl Dreher
Mr. Ed Gravely
Mr. Lance Ketterling
Ms. Savon Duchein
Ms. Lisa Albert-Konecky
Ms. Ronda Marcy
Ms. Rebecca Rein
Ms. Edna DeVries
Ms. Alyssa Farrar

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Clerk
Ms. Susan Lee, Planner II

II. APPROVAL OF AGENDA

Chair Williams queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. APPROVAL OF MINUTES

A. November 15, 2015

Chair Williams queried if there were any changes or corrections to the November 15, 2015, meeting minutes.

VOTE: The minutes were approved as presented without objection.

IV. AUDIENCE PARTICIPATION

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

V. ITEMS OF BUSINESS

A. Elect Chair

MOTION: Ms. Rein nominated Ms. Williams for Chair.

The nomination was seconded.

VOTE: There was no objection noted.

B. Elect Vice Chair

MOTION: Ms. Marcy nominated Mr. Dreher as Vice Chair.

The nomination was seconded.

VOTE: There was no objection noted.

C. Public Comment, Committee Discussion, and Possible Approval of a Draft Ordinance Adopting MSB 8.41, Marijuana Related Facilities License Referral.

Chair Williams opened up the public comment period.

The following person spoke to concerns with the public process: Mr. Eugene Haberman.

There being no others present who wished to testify, public comment closed and discussion moved to the Committee.

Ms. Duchein spoke to concerns with the lack of public at the meeting and spoke to the possibility of postponement.

Ms. Henry:

- stated that in her experience when something is not controversial, that not a lot of public attend;
- noted that a license referral process is likely not considered controversial;
- spoke to the timeframes by the State regarding marijuana regulations;
- advised that the Committee address the legislation instead of postponing that; and
- noted that decision is up to the Committee.

Chair Williams:

- spoke to the Planning Commission and Assembly timeframes that will be required to address the legislation;
- spoke in support of taking up the legislation this evening so that there is a process in place before the State begins to issue licenses; and
- queried if there was any objection to continuing on with taking up the legislation.

There was no objection noted.

MOTION: Ms. Marcy moved a primary amendment to MSB 8.41.040(A), by striking “one mile” and inserting “one-quarter mile” in its place to read: “A Borough resident who lives within one-quarter mile of where a marijuana related facility properly licensed by the Alaska State Alcohol and Marijuana Control Office is located, may file an objection to the Planning Department.”

The motion was seconded.

VOTE: The primary amendment failed with Mr. Dreher, Ms. Duchein, and Ms. Marcy in support and Ms. Williams, Mr. Gravely, Mr. Ketterling, Ms. Albert-Konecky, Ms. Rein, Ms. DeVries, and Ms. Farrar in opposed.

The Committee continued to discuss the legislation.

MOTION: Ms. Rein moved to forward the draft legislation to the Assembly for consideration.

The motion was seconded.

VOTE: The motion passed without objection.

VI. BOARD COMMENTS

Ms. Henry:

- advised that she would like to schedule the next meeting for February 29, 2016, at 6 p.m.;
- noted that the topic of discussion would be regarding taxes and that the Borough Attorney would be present to answer questions; and
- requested that members provide their questions in advance if possible in order to facilitate the efficiency of the meeting.

Ms. Albert-Konecky queried if a tax would be different than the State tax.

Chair Williams affirmed the query and noted that any tax would be only for the benefit of the Borough.

Mr. Dreher:

- thanked the body for voting him in as Vice Chair; and
- thanked the public for their participation.

Mr. Gravely stated that he is pleased that the body is able to work together cohesively.

Ms. Duchein thanked the public for their participation.

Ms. Marcy thanked everyone for their attendance.

Ms. Rein thanked Ms. Henry for writing clear and concise legislation that is very easy to follow.

Ms. DeVries:

- echoed the comments of Ms. Rein;
- stated that she would like to know whether marijuana taxes can be allocated; and
- queried if there was a tax cap that could impact marijuana taxes.

Ms. Rein:

- stated that she would like to know the difference between an excise tax and a sales tax; and
- continued that she would also like to know how the two are implemented.

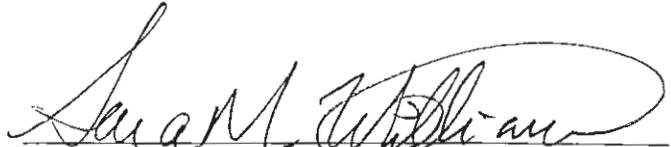
Ms. DeVries queried if discussion regarding business licenses has been addressed.

Ms. Henry advised that current code requires those who do business in the Borough to have a business license.

VII. ADJOURNMENT

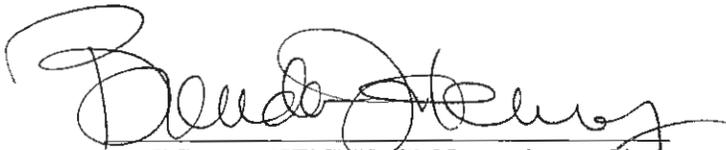
The meeting adjourned at 6:43 p.m.

MATANUSKA-SUSITNA BOROUGH
MARIJUANA ADVISORY COMMITTEE



SARA WILLIAMS, Committee Chair

ATTEST:



BRENDA J. HENRY, CMC, Assistant Clerk

Minutes Approved: 02/29/16

RECEIVED
FEB 16 2016
CLERKS OFFICE

TRAPPER CREEK RSA #30
QUARTERLY MEETING
NOVEMBER 5, 2014

RE: Motion Requesting Withholding of Funds from Fish Passage Project Pending Approved Restoration
Of Oilwell Road

We, the RSA #30 Board of Supervisors, advise that Oilwell Road has not been restored to its pre-construction condition after the substantial completion of the Fish Passage Project. Specifically, road topping was graded into the drainage ditches and not restored to the road surface causing loss of road surface and degradation of the drainage ditches. We believe the restoration work is the project contractor's responsibility. Therefore, the RSA #30 Board of Supervisors request that sufficient funds be withheld from the Fish Passage Project to ensure Oilwell Road is restored to its pre-construction condition including restoration of the road surface and drainage ditches with final inspection to be performed by the MSB inspector.

Respectfully,
RSA #30 Board of Supervisors

Joan Medbery
Joan Medbery

Date: 11-6-14

Donna A. Mason

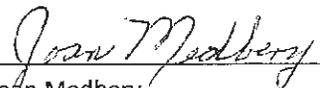
Date: 11-6-2014

RS 14-05

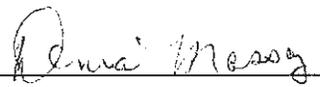
Trapper Creek RSA #30
Quarterly Meeting
November 4, 2015

Because the issue raised in the attached motion dated November 5, 2014, has not been resolved, and based on the fact the public has had to endure increased tire and vehicle damage and a sub-standard driving surface throughout the summer/fall of 2015, we, the Board of Supervisors, RSA #30, move to request the restoration of Oilwell Road be a 2016 priority of the MSB. We additionally request the cost to be the responsibility of the contractor of the Fish Passage Project, as referenced in the 2014 motion.

Respectfully,
RSA # 30 Board of Supervisors


Joan Medbery

Date: 11-4-15


Donna Massay

Date: 11-4-2015


Earl Boone

Date: 11-4-15

RS 15-02

President Ellery E. Gibbs
11/9/15

Secretary Joe Irvine
11/9/15

**Minutes for May 7, 2015 General Meeting
Fishhook Community Council (FHCC)
7 PM Thursday at the Govt. Peak Community Center/Chalet**



Call to Order:

Establishing a Quorum: 28+

Approval of the Agenda: approved without objection

Approval of Minutes from last meeting: Feb. 3rd Minutes were approved without objection. May 7th Minutes were approved without objection at Oct. 29 Annual Meeting.

Treasure's Report: \$75,192

Announcements and Correspondence:

• **Sign In Table** - Be sure to sign in and check your contact information. Pick up the meeting agenda & the minutes of the last meeting. Copies of the By-Laws are also available at the Sign-In table next to the Donation Jar.

• **2015 FHCC Board Officers & Board Members:** Ellery Gibbs - President; Kim Sollien - VP; Joe Irvine - Secretary; Ed Harris - Treasurer; Dave Mahler; Gene Backus; Chuck West.

• **2015 FHCC Meetings & Events**

General Meeting – Thursday, August 13

Annual Meeting – Thursday, October 29

Reports and Presentations:

1. Information updates related to the FHCC area:

a. Moose Range habitat – Chuck Kaucic- Wasilla Soil & Water Conservation. Talked about stream crossings in the Moose Range and the impact on salmon. The plan is to install wider bridges so motorized traffic will not drive through the streams.

b. High Speed Internet Service in the FHCC area - Robbie Nash, MTA Engineering Manager, said to contact him or Kris Perry to request improved high speed internet service for your home.

c. Mat Su Borough Trails -

Go to www.matsugov.us/regional-trail-connections for information about the Mat Su Trails Workshop held in February or call Emerson Krueger at 861-7867.

d. The natural gas line is now beyond the Little Su River on Edgerton Parks Rd. – Contact FHCC resident Deb Hanson at 745-5306 for more information if you are interested in getting the gas line up Edgerton Parks Rd.

ht

2. Update on FHCC Community Revenue Sharing Grants (CRSG):

a. 2014 Approved Projects

1. Landscaping materials around the Community Center Chalet;

2. Continued support for MY HOUSE and their work with homeless Valley youth;

3. Rental costs for equipment for the amphitheater landscaping at the Govt. Pk. Rec.

b. Request for Proposals (RFPs) may now be submitted to a FHCC Board member any time during the year. If you are interested, you can pick up a copy tonight.

3. Update on FHCC Comprehensive Plan –

The next meeting is Tuesday, May 12 at 6:30 PM at the Community Center Chalet on N. Mountain Trails Drive in the Govt. Peak Rec. Area. The first draft of the Fishhook Comprehensive Plan will be handed out at this meeting. After edits and revisions are completed by the Fishhook Comprehensive Planning team, the preliminary Fishhook Comp. Plan will be given out for review at the Aug. 13 FHCC meeting. Following the August meeting the Planning team will accept written comments on the plan. A revised plan will be available for review at a special FHCC meeting TBA in December. The FHCC will have to accept the Fishhook Comprehensive Plan before it goes on to the Borough's Planning Commission.

A few hard copies of the Community Survey Results are still available. All community members are welcome to

attend the Comp. Plan meetings. For detailed and updated information about the Fishhook Comprehensive Plan go to: <http://www.matsugov.us/fishhook-community-comprehensive-planning-effort>

Unfinished Business:

New Business:

Following the presentation by Chuck Kaucic of Wasilla Soil & Water Conservation, a motion introduced by Elana Davis-Shiflea that the FHCC support the ATV Salmon Stream Crossing Assessment Project in the Moose Range. Multiple Seconds. Passed without objection.

Persons to Be Heard (5 minute limit): opportunity for comments

Adjournment:

LAKE LOUISE COMMUNITY NON-PROFIT CORPORATION (LLCNPC)

BOARD MEETING

MEETING MINUTES

Matthews Public Safety Building

April 25, 2015

RECEIVED
JUL 31 2015
CLERKS OFFICE

BOARD MEMBERS PRESENT:

Joe Stam, President

Aaron Bunker, Vice-President

Kerin Fassler, Secretary

Tom Lohman, Member (via telephonically)

Sharon Clark, Member

Robert Rolley, Member (via telephonically)

BOARD MEMBERS NOT PRESENT:

Yvette Delaquito, Treasurer

GUESTS AND COMMUNITY MEMBERS PRESENT:

Jim Sykes, Assembly Member, District 1

Mr. and Mrs. Herbert Viergutz

President Joe Stam opened the meeting at 11:06. A quorum was established and noted.

SECRETARY'S REPORT

Kerin Fassler read the minutes from the January Meeting. No corrections were made. Sharon Clark motioned to approve, Aaron Bunker seconded and motion passed.

TREASURER'S REPORT

Joe Stam presented the treasurer's report. Total checks written since January 1, 2015, came to \$14,397.59. Total deposits were \$55.45 leaving a total in checking of \$10,274.95. There are three share certificates, one for \$6,304.67, one for \$2,623.31, and one for \$28,810.89. We have one performance bond – a CD of \$1,000.00. Grand total of all accounts is \$87,554.81. Ms Delaquito provided a complete summary of grants in written form – a copy is attached. No corrections or comments were noted. Sharon Clark motioned to approve the Treasurer's Report, Kerin Fassler seconded. Motion passed.

PERSONS ADDRESSING THE BOARD

Mr. Sykes addressed the Board with status on several issues.

- Information on how we spend property tax dollars was extensively discussed. Mr. Sykes will try to have a breakout at the annual meeting in July.
- Budget process is an on-going issue. Representatives and Senate do not agree on amounts with a wide discrepancy between them. We may not get as much this go-around in revenue sharing as we have had in the past.
- If anyone has any issues that they would like to have addressed at the legislative Listening Session, please get with Mr. Sykes after this meeting to submit to him.
- The issue of the slanting pad in the Matthews Public Safety Building is going to be expensive to fix. Currently, the pad is being monitored to determine amount of damage and to see if it is continuing to deteriorate or has stabilized at its current status. Before the Borough will commit to any funds to fix it, he requests our input on recommendations from locals.
- Main issues in the budget are our schools and roads. Motor Vehicle exemption for cars over 8 years is underway. There was some discussion on this issue and some confusion on how this works. Mr. Sykes will look into it and report back to the Community. Raising house exemption for military and seniors to \$218,000.
- There are a lot of issues on the table to balance the budget and we are falling into a time crunch. We either make cuts or lose revenue.

Mr. Viergutz presented a proposal to the Board to have his son, Matthew Viergutz, work for the Community in a free capacity to earn credits for a class at Northern Arizona University in a Parks and Recreation course. He presented a letter from Matthew to the Board (attached) requesting permission to work with suggestions on what he could possibly do for us. Sharon Clark read the letter and discussion on liability issues in case of an accident were made with Mr. Viergutz stating that he would be insured by the university. Also discussed was monitoring his activity to ensure he was actually performing the full commitment in order to earn his credits. A list of projects needs to be made up. Motion was made by Sharon Clark and seconded by Aaron Bunker to approve Matthew working for the Community in a free capacity and to monitor his activity. Motion passed.

REPORTS, STANDING COMMITTEES, SPECIAL COMMITTEES

Wolf Pack

- Late grooming (Feb 12th) packed the snow down really well. The lack of snow affected grooming this year as well as a few minor equipment problems that are now worked out. We are looking forward to replacing the groomer locally manufactured to our specs – very much the same as what we currently have.
- The auction made twice as much as before and the Community is extremely supportive.
- Trail status – Numbers on the trails are mile markers. Further out may not be marked as well as close in. Some trees have been removed. North Crosswinds trail easement is OK. Still need Tolsona-Big Rock resurvey to get easement from DNR. Cost is \$25,000 to do survey. We have so far spent \$60,000 on trail surveys. Working on getting grants or other funding to help.
- We are doing our best to continue on as in the past but we need volunteers all year long with build-up in the September timeframe.

- Snow track – we don't know if its funded or not. We apply every year. Governor took it out but until the budget passes we don't know if we will get it or not. We did receive \$12,000 last year.
- A motion was made by Aaron Bunker to move \$15,000 to the Wolf Pack and seconded by Sharon Clark to be used to help purchase a new groomer to be used for the Community. Motion passed.

Channel Committee – pending comments until later in the year.

EMS Report

Mike Fassler presented a current status of the Medical Services available to us. We have six medics and two drivers. There will be an Emergency Trauma Technician class from Jun 8-19 weekdays for 4 hours/day. On 18 Jul (day of the annual meeting), he will provide a free basic CPR class to anyone who wishes to learn "Hands Only CPR".

Fire Department Report

John Hicks gave a status update on fire boxes located on the lake. Ten more boxes for pumps and equipment have been staged on Susitna. They are buying 10 more to be evenly distributed. During June, July, and August on the first Saturday they will be doing training at each lake on how to use the equipment.

Also, the best way to report an emergency is out of Palmer. Call 911 – the State Trooper dispatches to the Palmer dispatch site. State your emergency and give a call back number. If you have GPS coordinate of emergency, they would like to have that. The Lake Louise Fire Department number is 259-3488.

Membership Committee

Kerin Fassler presented a revised form for membership. Discussion on whether to have dues for a calendar year or a year from date of payment was made and it was decided to leave membership on a calendar year basis. Ms. Fassler will set up a table at the annual meeting for dues payments and to verify data on current members to facilitate a new Membership Directory to be printed this fall.

Comp Plan Update

Billman
 Patti stated that the plan affects us for 10 years. The final draft will come to this Board and we need to review. There will be a workshop at the annual meeting. Meetings are now held every two weeks and all are welcome. Would like to see more younger people to incorporate ideas for the next 20 years.

Bylaws Committee

Aaron Bunker addressed the Committee with a report that he reviewed the By-Laws and sees to real need to make any changes. He requests feedback from the Community if someone feels something needs to be addressed.

UNFINISHED BUSINESS

Dumpster Project

The dumpsters will probably not be removed from their current location. We will not be getting a pit but we are looking for ideas on how to make it better. Discussion on responsibility about your trash was made with comments that if trash does not fit into the dumpster, don't leave it on the ground. A question on whether the contractor is being paid to keep it cleaned up was made. Jim Sykes will look into it for us.

Causeway

Joe Stam is working with the Borough to fix the causeway and extend the boat launch. Some kind of boat ramp to Dinty Lake would be welcomed as well as to enlarge and pave the parking lot.

Water Monitoring

\$54,000 for equipment and daily monitoring is the expected cost. As this is quite expensive it was discussed and decided to put this issue on hold until we can find out if we can do something with the Borough. Aaron Bunker motioned and Sharon Clark seconded to table this issue indefinitely. Motion passed.

Satellite Phone

A question arose as to where are the ones we currently have? Joe Stam will try to locate these.

AED Purchase

Tom Lohman to get a purchase made for the ones we don't have.

Fire Rescue Boat

We are still looking at options to trade it for something better suited to our needs. Sharon Clark has talked to someone at Bass Pro about trading the boat. Discussion on whether we need the boat or should we sell it came up. Sharon Clark talked to the State and we have to offer it to another non-profit. Further discussion indicates that we can't let it sit there, it will cost \$1,700 to insure and we need to be trained on how to use it. John Hicks can get a borough trainer to come out. In 2013 the boat was used to earn \$5,700 which was left with the old LLFD. We need to send a letter to get the remaining funds returned to the Board.

Insurance

Current policy from Pippel is probably not going to renew as they are non-responsive. We are looking for a new insurer with better insurance and better liability coverage.

Clean-Up Day

Sharon Clark noted that not many people show up to volunteer. She proposed June 20th as clean up day with Sharon heading up the Committee and having Matthew Viergutz be an alternate in charge. Sharon will get bags for the event. Burgers and hot dogs will be provided to those who show up to help clean up.

Annual Meeting (Picnic Budget)

The annual meeting will also be the picnic meeting and it was decided that \$750 for a budget for food was ample with community members to bring in desserts to share.

ADF&G Invite

Joe Stam will write to Fish and Game to invite them to come to the annual meeting to discuss fishing on the lake.

Board Vacancies

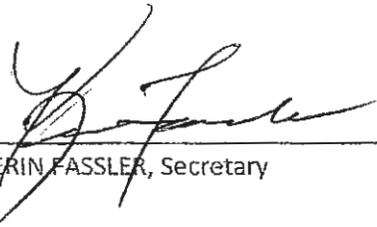
Jeff Urbanus indicated a desire to run for the board. A check on the terms of service of board members will be made prior to the annual meeting. Note that current board expirations are on the website.

NEXT MEETING

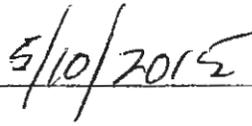
The next meeting will be the annual meeting to be held at The Point Lodge on July 18, 2015 at 11:00.

Motion made by Sharon Clark and seconded by Aaron Bunker to adjourn. Motion Passed. Meeting adjourned at 12:46.

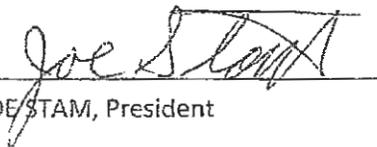
Respectfully submitted,



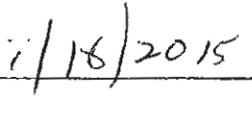
KERIN FASSLER, Secretary



Date



JOE STAM, President



Date

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION

Board Meeting Minutes

20 June 2015

Meeting called to order at 1500 hours by President Joe Stam.

Members present:

- Joe Stam, President
- Aaron Bunker, Vice-President
- Yvette Delaquito, Treasurer
- Kerin Fassler, Secretary
- Tom Lohman, Member
- Sharon Clark, Member
- Bob Rolley, Member

Guests present:

- Matthew Viergutz
- Gene & Shirley Moe
- John Hicks
- Doug Dawson

During the public comment period:

- Gene Moe brought up the subsistence netting issue we have on the lake and overall discussion did not come up with any concrete plan on how to approach. He also asked if the channel between Lakes Louise and Susitna was going to be fixed. Today's discussion did not come up with any plans either as the lake water level is so low that it is difficult to come up with ideas. At this time we are unable to dredge the channel due to regulatory prohibitions.
- Sharon Clark mentioned that the "Kids Don't Float" program is in need of life vest donations. Kerin Fassler was going to mention it to EMS Chief, Mike Fassler after meeting. Also, anyone who has good usable vests they can donate would be much appreciated.
- Matthew Viergutz was introduced to the Board and he discussed his ability to do jobs at various sites during the summer for the community. He was brought on board last month as an intern with an emphasis on assisting the community as needed.
- Satellite phones were discussed. The MatSu Borough is not using them anymore. Joe Stam is going to look into it some more, but right now the cost for Iridium phones are approximately \$850-\$950 each.
- John Hicks discussed his meeting with the MatSu Borough Safety staff. They are going to send us a list of what we should have in our fire boxes so we can use that as a basic equipment list. There are items on their list that we do not currently have but we are unclear as to exactly what they all are. We need two more fireboxes on the lake and discussion as to where they should be located indicates at least one in Cameron Cove and possibly another further up on the east

side of Lake Louise. These are tentative at this time. We have approximately \$2,500 in equipment in the current fire a box consisting of hose, a pump, gas, Pulaski's, shovels, etc. Mr. Hicks presented maps of the locations of the boxes currently on the lake. (Copies attached.) He also discussed the operations of the boat and that he plans on training on the use of the boat. It was decided by the Board that an operating budget for the boat would assist in making sure boat has what it needs to operate. Aaron Bunker motioned and Sharon Clark seconded to establish a \$5,000 annual budget for the boat. Motion Passed.

- A letter dated June 1, 2015 from Joe Stam to the Lake Louise Volunteer Fire Department was provided to be recorded into the Minutes for the balance of the funds from the usage of the boat during the Tabert Lake Fire in 2013. Remaining funds of \$5,887.50 was asked to be forwarded to the Louise/Susitna/Tyone Community Association. Letter is attached.
- Mike Fassler indicated trained EMS staff is getting larger as two more of our community members just passed their ETT exams and we are awaiting notification on acceptance by the Borough.
- Dumpster issues arose again not only as a trash issue but a safety issue when users are going into the bins to push the trash down. Discussion indicates that when people are throwing in their trash they are just putting it into the front of the bins and it is not getting to the back. Therefore, the bins aren't completely full. The bins have to be full for pickup to be made. We need to make the public aware that all of us need to throw our trash all the way into the back of the bins before filling up the front. Also, large items such as refrigerators, stoves, etc., that are thrown away should not be left there. They should be taken to a real refuse site. Our dumpsters are for trash only and nothing is supposed to be left outside the bins.
- Sharon Clark discussed clean-up around the lake. As usual only a few showed up to assist the community by cleaning up road areas of trash. Many thanks go out to all who participated. Burgers and hot dogs set aside as a treat for participants was well received and the leftover food was being held for the annual picnic in July.

2015 Project List

Several projects have been started and are in progress. I.E., the purchase of the additional AEDs but they have not yet been received. More on projects at annual meeting.

2015 Budget

Yvette Delaquito gave a quick status indicating not much had changed since the last meeting and that she would have a detailed report prepared for the annual meeting.

Picnic Details

The annual picnic will be right after the annual meeting on July 18. Hot dogs and burgers will be served.

Insurance Update, Vote on Policy

Joe Stam did a lot of research and leg work on finding us a better policy for our insurance liability. We get more coverage with only a slight change in cost. This policy will also cover liability when in the capacity of performing Board business, Privately Owned Vehicle use will be covered. Kerin Fassler voted to approve the change in policy, Aaron Bunker seconded. Motion passed. (NOTE: Request for cancellation of prior policy attached.)

Board Seats Up For Election

Both Tom Lohman and Joe Stam's seats are up for re-election this July. Both members have indicated they will not be seeking re-election this term. It was noted that Jeff Urbanus had indicated a desire to run for the Board. As of today, there are no other persons who have indicated a desire to run for election.

Newsletter

Joe Stam asked if everyone got their newsletter. There are indications that not everyone who was supposed to get one, did, in fact, get one. At this point Kerin Fassler indicated that once the membership list is completely updated, we can have the membership chairperson do that mailing. This should be completed this fall after the July membership drive. She will also be redoing the Community Directory this fall.

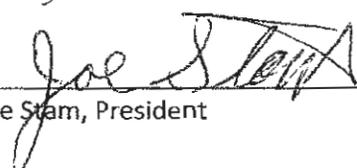
Motion was made and seconded to adjourn. Motion passed. Meeting adjourned approximately 16:30 hours.

Respectfully submitted:



Kerin Fassler, Secretary

_____ 6/30/2015
Date

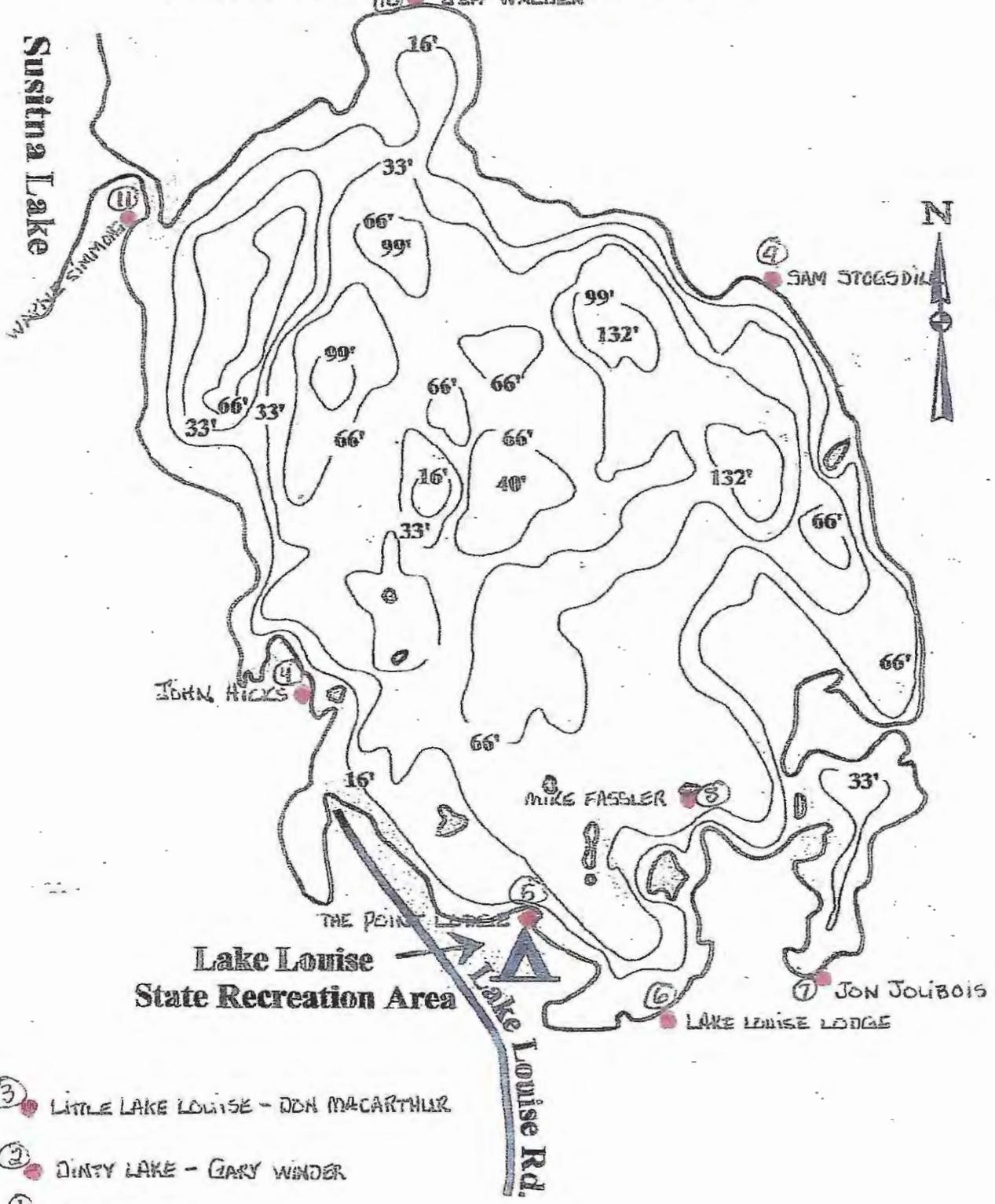


Joe Stam, President

_____ 7/18/2015
Date

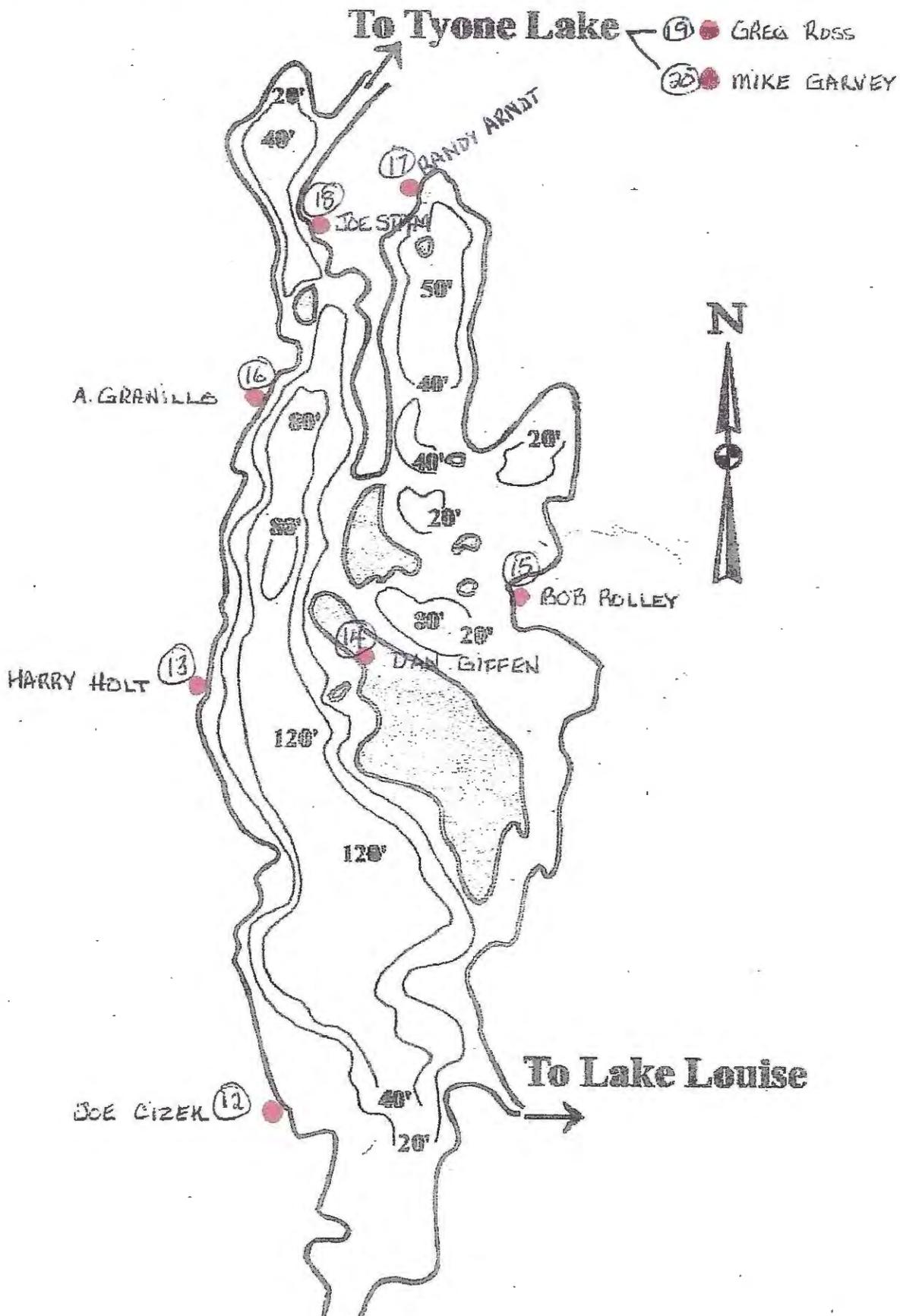
LAKE LOUISE

(C) JEFF WALDEN



- ③ LITTLE LAKE LOUISE - DON MACARTHUR
- ② DINTY LAKE - GARY WINDER
- ① BOB'S LAKE

SUSITNA LAKE



**Louise/Susitna/Tyone Community Association
HC 01 Box 1678
Glennallen, AK 99588**

June 1, 2015

Lake Louise Volunteer Fire Department
HC 01 Box 1684B
Glennallen, AK 99588

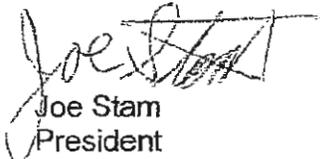
Ladies & Gentlemen;

During the Tabert Lake Fire in 2013 the Lake Louise Community Non-Profit Corporation (LLCNPC) fire/rescue boat was hired by the State of Alaska. While hired by the State, the boat earned \$5887.50 for 7.5 days of use. At the time, the LLCNPC was content to leave the funds with your organization because the funds were to be utilized to support the boat by paying for insurance, maintenance, and operating costs.

However, since the boat was not utilized in 2014 and you no longer operate the boat, it is necessary for your organization to repay the unused portion of the \$5887.50 to the Louise/Susitna/Tyone Community Association formerly the LLCNPC. Please send a check made out to the Louise/Susitna/Tyone Community Association for the unused balance of that funding and the appropriate backup documentation showing that the funds used were spent in providing insurance, maintenance, and operating costs for the boat. Acceptable documentation would be paid invoices, cancelled checks or other paper copies showing that the funds spent were indeed spent on the boat.

Thank you for your cooperation on this matter. Please send the check for the balance of the remaining funds and the appropriate backup documentation to the Louise/Susitna/Tyone Community Association address by July 1, 2015.

Sincerely,



Joe Stam
President
Louise/Susitna/Tyone Community Association

LSTCA Board of Directors

ACORD <small>TM</small> CANCELLATION REQUEST / POLICY RELEASE		DATE 6/11/2015	
PRODUCER Pippel Insurance Agency 9061 E Frontage Rd Palmer AK 99645-9317		PHONE (A/C, No, Ext): (907) 745-3261	
CODE: 48335		SUB CODE:	
AGENCY CUSTOMER ID: 00011948		POLICY TYPE Boat (C)	
INSURED NAME AND ADDRESS Lake Louise Community Non-profit Corporation HC01 1678 Glennallen AK 99588		CANCELLED POLICY INFORMATION POLICY NUMBER SM00000823	
		EFFECTIVE DATE AND HOUR OF CANCELLATION	CANCELLATION DATE 6/11/2015
			TIME 12:01
			<input checked="" type="checkbox"/> AM <input type="checkbox"/> PM
		POLICY TERM	EFFECTIVE DATE 7/10/2014
			EXPIRATION DATE 7/10/2015
<input checked="" type="checkbox"/> CANCELLATION REQUEST (Policy attached)		<input type="checkbox"/> POLICY RELEASE (Complete Statement Section Below)	

POLICY RELEASE STATEMENT

The undersigned agrees that:
 The above referenced policy is lost, destroyed or being retained.
 No claims of any type will be made against the Insurance Company, its agents or its representatives,
 under this policy for losses which occur after the date of cancellation shown above.
 Any premium adjustment will be made in accordance with the terms and conditions of the policy.

WITNESS <i>g b</i>	DATE 6.11.15	SIGNATURE OF NAMED INSURED <i>Joe Stark</i>	DATE 6/11/15
WITNESS	DATE	SIGNATURE OF NAMED INSURED	DATE
<input type="checkbox"/> LIEN HOLDER	<input type="checkbox"/> MORTGAGEE	<input type="checkbox"/> LOSS PAYEE	
		AUTHORIZED SIGNATURE	TITLE
			DATE

REASON FOR CANCELLATION		METHOD OF CANCELLATION	
<input type="checkbox"/> NOT TAKEN	<input type="checkbox"/> OTHER (Identify)	<input type="checkbox"/> FLAT	FULL TERM PREMIUM \$
<input type="checkbox"/> REQUESTED BY INSURED		<input type="checkbox"/> SHORT RATE	
<input type="checkbox"/> REWRITTEN (Complete below)		<input type="checkbox"/> PRO RATA	UNEARNED FACTOR
COMPANY		<input type="checkbox"/> PREMIUM CALCULATION SUBJECT TO AUDIT	RETURN PREMIUM \$
POLICY NUMBER	EFFECTIVE DATE		
REMARKS			

New York Only: If you do not keep your auto insurance in force during the entire registration period, your motor vehicle registration will be suspended. If your vehicle is still uninsured after 90 days, your driver's license will be suspended. To avoid these penalties, you must surrender your registration certificate and plates before your insurance expires. By law, we must report the termination of auto insurance coverage to the Department of Motor Vehicles.

NAME AND ADDRESS		REQUEST/RELEASE DISTRIBUTION	
		<input type="checkbox"/> INSURED	<input type="checkbox"/> LOSS PAYEE
		<input type="checkbox"/> MORTGAGEE	<input type="checkbox"/> LIEN HOLDER
		<input type="checkbox"/> COMPANY	<input type="checkbox"/> FINANCE COMPANY
		PRODUCER'S SIGNATURE	DATE 6/11/2015

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)
BOARD MEETING MINUTES
Sep 5, 2015, 1100 Hrs
Matthews Public Safety Building

RECEIVED
JAN 26 2016
CLERKS OFFICE

The LSTCA met for a regular board meeting at the Matthews Public Safety Building at 11:00 am on September 5, 2015. The meeting started at 11:07 am.

BOARD MEMBERS PRESENT:

Jeff Urbanus, President
Aaron Bunker, Vice-President
Kerin Fassler, Secretary
Yvette Delaquito – Treasurer
Robert Rolley, Member (telephonically)
Sharon Clark, Member
Wendy Simpson, Member (telephonically)

BOARD MEMBERS NOT PRESENT:

None

COMMUNITY MEMBERS PRESENT:

Mike Fassler
John Hicks
Walt Arthur
Joe & Jennifer Cizek
Tom Lohman
Pinkie Bailey
Patti Billman
Wayne & Susanne Christiansen

GUESTS:

Jim Sykes - District 1 Assembly Member
Larry DeVilbiss, Wasilla Mayor

QUORUM:

A quorum was established by Kerin Fassler.

INTRODUCTION OF GUESTS:

Jeff Urbanus introduced the board members and special guests.

SECRETARY'S REPORT:

Kerin Fassler read the minutes of the Annual Meeting. One correction in reference to the spelling of Ken Barkley's name was made. Motion was made and seconded to approve corrected minutes. Motion passed.

TREASURER'S REPORT

Yvette Delaquito presented the Treasurer's report(s) (copies attached). As of 9/3/2015 there is a total on all accounts and certificates of \$87,478.11. Total disbursements since \$5,972.37 with total deposits of \$29,504.37 – leaving a current ending balance in checking of \$39,010.64. We have \$8,941.77 in share certificates and a performance bond of \$1,000.00. Our primary share account has a balance of \$38,525.70.

Ms Delaquito reported that since we had changed our name, new checks had to be purchased. Patti Billman made a comment that the Weather Station fee of \$122.88 seemed high. Kerin Fassler motioned to approve the Treasurer's Report. Sharon Clark seconded. Motion passed.

REPORTS OF DIRECTORS, PERMANENTLY ESTABLISHED COMMITTEES:

- **The Channel Committee** has no status update to report. Buoys are not in channel yet. John Hicks reported that the buoys will come out next year.

UNFINISHED BUSINESS

- **Satellite Phone** – it was noted that we never actually voted on a purchase. Mr. Stam was researching. The cost was \$1,130 for each phone and we need three. There is a one time \$30 activation fee and then a monthly fee of \$200 for 6 months. The phones would be distributed to Mike McGarvey, Wayne Simmons and John Hicks and wintered in the Public Safety Building. John Hicks would manage the phones. Mike Fassler noted that our most vulnerable time for fire is during the winter. Sharon Clark reported that satellite phones were not on our current grant. We would need approval from the Borough to purchase. Aaron Bunker moved to spend the money to purchase if the Borough approves. Sharon Clark seconded. Motion passed. Jim Sykes indicated he will try to expedite the grant change proposal.
- **Channel Committee** – A request was made by our President, Jeff Urbanus, seeking a new person to head up the Channel Committee. It should be a seasonal person and he/she would be in charge of lights, buoys, brush cutting, etc. We will add a note to our website to solicit a volunteer.
- **Road Grading** – Our current road grader (Roddy) was in an accident. He is recovering and in the meantime a search is being made to see if we can get another grader. Yvette will know soon if a contact that has been approached will be able to do it. She also noted that this is done in a

volunteer type fashion and we need to rely on the grader's time and availability. The LSTCA pays for this.

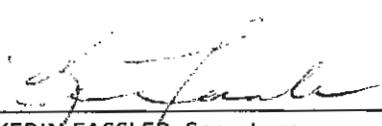
- **Printing of Directory** – A major setback in the printing of the directory was announced by Kerin Fassler (Membership Chair). In the past the MSB has done this printing for us at no cost. We now are required to pay for them ourselves. Kerin has looked into one printing option that would cause us to pay up to \$5 per copy which is fairly high. Consensus was that other options should be addressed – another printer possibility or even posting on the website. Ms Fassler will check other printshops and provide details on potential solutions at next meeting.

NEW BUSINESS

- **Fire/Rescue Boat** – John Hicks stated that the boat is under powered, heavy, and not suitable for the lake. Discussion included getting a broker to sell the boat and possibly purchase a better boat for the lake. Kerin Fassler motioned and Sharon Clark seconded the motion to start the process to dispose of the boat. Jeff Urbanus is going to spearhead the process. Motion passed.
- **Fire Truck** – John Hicks stated that the Lake Louise Volunteer Fire Department owns the fire truck according to DMV. Corky Matthews has the keys as of Aug 27. Sharon Clark is going to look into getting the keys.
- **Channel Signals** – Two proposals – one for \$38,000 for permanent versus approximately \$35,000 for mobile traffic signals. Using signals raises a lot of questions about liability and we would possibly need a legal opinion before we consider. Also, the cost is very excessive and it is unknown whether channel users would abide by the lights as they don't use the current system all of the time anyway. Sharon Clark motioned and Aaron Bunker seconded to forget the lights as a solution to the channel issue. Motion passed.
- **Webpage** – An annual fee of \$766 with Apricot for providing all the services that we would need was proposed by Jeff Urbanus. Discussion was centered on possibly spending up to \$1,000 per year on web services. Aaron Bunker motioned to go ahead with the purchase with the option of re-evaluating after a year. Kerin Fassler seconded. Motion passed.
- **Bank Switch** – Yvette Delaquito suggested a change to a different bank with more availability to the members. Yvette to research and find out what charges we would incur to do this.
- **Boat Launch** - Improvements are making progress through the Borough for approval.
- **Larry DeVilbiss** - Addressed the assemblage showing support for what we do. He also indicated that there is a possibility of a fire truck being available.
- **Jim Sykes** –
 - Reported our building is under review for fix. He indicated an estimate to fix is between \$500,000 and \$750,000.
 - On the question of putting up signs – it is ok to do so on private lands as long as we have permission.
 - There has been a recent EMS restructure within the MSB and there is a presentation online if anyone is interested.
 - He is going to ask for revenue-sharing funds next year.
 - Oct 6 is the mayoral election in the Borough and he encourages everyone to get out and vote.
 - Comprehensive Plan is moving along and all are asked to participate if available.
- **Facebook** – A question to the board regarding a Facebook page for the LSTCA would be a good idea.
- **Next meeting date** – January 23, 1100 hrs, Palmer Animal Shelter

- Aaron Bunker motioned and Sharon Clark seconded to adjourn. Motion passed. Meeting adjourned at 1:04 pm.

Respectfully submitted,



KERIN FASSLER, Secretary

1/23/2016
Date



JEFFREY URBANUS, President

1/23/2016
Date

Attachments:

Agenda
Treasurer's Report

September 5, 2015
Treasurer Report

Account balances verified through Matanuska Valley Federal Credit Union on 09/02/15
Share Draft Account – 77

Check #	Date	Payee	Purpose	Amount
	07/14/15	Withdrawal	Deluxe Checks	\$41.70
401	07/16/15	Joe Stam	Annual Meeting/Picnic Supplies	\$214.96
402	07/19/15	Sharon Clark	Bulletin Boards	\$305.92
403	07/31/15	Lake Louise Lodge	LSTVFD – Boat Gas	\$358.33
404	07/31/15	The Point Lodge	Annual Picnic	\$750.00
405	07/31/15	Gary Klink	LSTVFD – Dry Suits	\$3,302.82
406	08/13/15	Copper Valley Telecom	Weather Station	\$122.88
407	09/01/15	Joe Stam	Office Supplies	\$13.60
408	09/01/15	The Store Inc.	Outhouse Pumping	\$182.00
409	09/01/15	Robert Rolley	Channel Buoys	\$319.50
410	09/01/15	Beaty and Dreager	Financials 2014 Preparation	\$250.00
411	09/01/15	John Hicks	LSTVFD – Supplies for Buoy Storage	\$302.66

Total Checks: \$5,972.37

Deposits as of 09/02/15

07/15/15	\$28,884.00	Share Certificate 32
07/20/15	\$345.00	Annual Meeting Membership Deposit
07/31/15	\$1.37	Dividend Deposit
08/2015	\$274.00	

Total Deposits: \$29,504.37

Current Ending Balance as of 09/03/15: \$39,010.64

Primary Share Account – 99 Current Balance as of 09/03/15 \$38,525.70

Share Certificate 30 \$6,314.67 (Matures – 7/06/16)
Share Certificate 31 \$2,627.10 (Matures – 8/24/15)

Total on Share Certs: \$8,941.77

Performance Bond – CD - \$1000.00

Total on all accounts and certificates as of 09/03/15: \$87,478.11

RECEIVED
APR 20 2015
CLERKS OFFICE

South Knik River Community Council Regular Meeting Minutes, Thursday, 19 Feb 2015

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

1. Quorum established at 7:17 pm with 5 officers plus 10 others present, of whom at least 7 were residents. Special guests included MSB Mayor Larry DeVilbiss and Kim Sollien, Great Land Trust. Meeting began late due to lock combination change without notification to SKRCC. Assistant Fire Chief responded to call and opened facility.

2. Meeting called to order by SKRCC President, Paul Houser. All present recited the Pledge of Allegiance. Introductions of all present were made.

3. REPORTS:

Secretary/Treasurer Report:

- a. 16 Oct 2014 Meeting minutes read. Motion made and approved as written.
- b. 20 Nov 2014 Meeting minutes read. Motion made and approved as written.
- c. Finances as of today: Revenue Sharing account: \$45,597.50. Savings account: \$665.78.
- d. The MatSu Trail Blazers will be holding a meeting on Saturday, 21 Feb 2015 at the Government Peak Recreation Area building from 10-2pm for anyone interested in joining in the conversation to link trails throughout the borough.

MSB Mayor Report:

Thanked the council for being recognized and shared that what is currently available for revenue sharing may be the last funds available. He anticipates a tough budget cycle. He was attending meeting just to listen.

4. UNFINISHED BUSINESS:

- a. Kim Sollien from Greatland Trust printed a map of the area and explained asset mapping to those present. She currently has grant funds for community asset mapping and is soliciting help from the community in identifying natural resources like salmon streams and wetlands. Our Community Council area is relatively unmapped from the sources she researched. Asset mapping will not change property values. She also discussed conservation easements. She drafted

some information and will forward to Anne who will send out to email list. Decision on how best to move forward will be addressed at a future meeting. Her office is located in downtown Palmer above Vagabond Blues and she welcomes visitors who desire more information.

- b. Revenue Sharing funds (currently held): No more have been expended yet. Semi-annual report submitted to borough, as required. Anticipate guard rail project to be completed this summer as well as installation of signs. Working on construction and approval process for signs.
- c. Bylaws revision: Non profit status and 2010 revision will be reviewed this year
- d. Emergency Response Plan: Subject matter experts will be invited to meetings beginning in March 2015

5. NEW BUSINESS:

- a. Alaska Safe Trails petition: Mark Simpson briefed council on concerns some citizens have with the lack of regulation on trapping in the MSB. He circulated a petition for anyone desiring to sign. More information can be found at www.alaskasafetrails.com
- b. CIP: Proposed a SKRCC meeting/training room attached to the side of the firebarn. Two proposals were presented differing only in square footage which generated additional discussion for consideration. After discussion the following motion was made and unanimously approved:

“Submit a CIP for a South Knik River Community Council Meeting/ Training Room to be attached to the south side of Station 2.2, George E Steffes Public Safety Building.”

- c. Revenue Sharing Funds: \$20,200 per year for the years 2012, 2013 and 2014 are available. Motion made and unanimously approved which states:

“Submit Revenue Sharing Funds request for 2012, 2013, and 2014 funds to be used to construct the South Knik River Community Council Meeting/ Training room attached to the south side of the George E Steffes Public Safety Building.”

Paul Houser agreed to speak with the Butte Fire Chief about the addition to Station 2.2 and will report back at the next meeting.

6. ANNOUNCEMENTS:

- a. Janet Read reminded everyone that May is the month for community road clean up and more info will be presented later. If anyone needs bags now for road clean up, she can provide them and will take trash to the transfer station as needed.
- b. Jeffrey Novzen asked about the legality of all the signs at the head of Knik River Rd where it meets the Old Glenn Hwy. Do they need permits, are there time limits, etc? Janet Read agreed to look into this and report back to the council.
- c. Paul Houser addressed concerns residents had with unruly hunters the last five days of hunting season, particularly those driving ATVs on the roads. Others present mentioned similar stories. The influx of hunters occurs because Game Management Unit 14 C remains open five days after 14 A and B are closed. AK State Troopers asked residents to call if they witness dangerous, illegal or inappropriate behavior.
- d. Anne Houseal asked everyone present to keep a watchful eye on neighbors' homes. A new house under construction was broken into for a second time, with windows broken. The entire house is now boarded up. Troopers were notified and the house was under surveillance. Vandalism and destruction occurred around 4:30 am shortly before Christmas.

7. Adjournment: Meeting adjourned at 8:47 p.m.

8. All motions and votes were open for participation to all present; no distinction was made between members and non-members in any motions made or votes taken.



Paul Houser
SKRCC, President



Date

Attest, 16 Apr 2015.



Anne Houseal
SKRCC Secretary/Treasurer

South Knik River Community Council Regular Meeting Minutes, Thursday, 16 Apr 2015

RECEIVED
FEB 23 2016
CLERKS OFFICE

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

1. Quorum established at 7:03 pm with 6 officers plus 18 others present, of whom at least 6 were residents. Special guests included Assemblyman Jim Sykes.
2. Meeting called to order by SKRCC President, Paul Houser. All present recited the Pledge of Allegiance. Introductions of all present were made.

3. REPORTS:

Assembly Report: Jim Sykes provided an update on projects and fielded questions from the floor.

Secretary/Treasurer Report:

- a. 19 Feb 2015 Meeting minutes read. Motion made and approved as written.
- b. Rec'd letter: Biennial reporting to state for corporations coming due this summer.
- c. Finances: Revenue Sharing account: \$45,5978.00. Savings account: \$719.66. Petty cash of \$1,000 withdrawn by Anne and Lori, 8 ft table purchased for meetings to replace broken table, \$114.99. Set up automatic deposit of dividends from money market account to savings account.
- d. SKRCC appears to need to file a 990N ePostcard with the IRS for Revenue Sharing Funds. Current EIN number used to open Credit Union account not tied to non-profit corporation with Federal government. 990N must be filed within 5 months of end of fiscal year. If not filed within 3 years, IRS will contact us. Appears we have time to get it figured out and done properly. Contacting other community councils who use revenue sharing funds to determine what they have done.

4. UNFINISHED BUSINESS:

- a. Revenue Sharing funds (currently held):
 - No more have been expended yet. Status Update: Guard Rail project at Mile 1, ECD 30 June 15
 - B Original Signs on Wasilla Fishhook identified to make signs. Brought sample material to meeting. Signs will be ordered.

- b. Road Projects: Guard Rail at Mile 11 will be installed, as well as scenic turn out near Mile 6.8 and Emergency Pull Out near Mile 7.8
- c. Bylaws revision: Non profit status and 2010 revision will be reviewed this year
- d. Emergency Response Plan: Invited guest did not show.

5. NEW BUSINESS:

- a. Motion made and approved which read:

“Send a letter from SKRCC to AKDOT addressing concerns about Knik River erosion near Mile 1”.

- b. Revenue Sharing Funds: Funds for the years 2012, 2013 and 2014 are available. Previous motion to request funds for CIP addition not made yet. Motion made and unanimously approved which amended motion from Feb 2015 meeting reads:

“Submit Revenue Sharing Funds request for 2012, 2013, and 2014 funds to be used to procure and/or construct the South Knik River Community Council Meeting/ Training room.”

- c. Nominations for new SKRCC Board to serve May 2015-May 2016 follow:

President: Paul Houser
Vice President: Lori Hobbs
Secretary/Treasurer: Anne Houseal
Director: Dennis Sayer
Director Rick Polzin
Director: Vacant
Director: Vacant

Please consider serving. We need two additional residents to serve on the board.

6. ANNOUNCEMENTS:

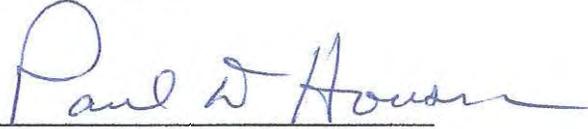
- a. Janet Read reminded everyone that May is the month for community road clean up. Ours will be 14-17 May. If anyone needs bags now for road clean up, she can provide them and will take trash to the transfer station as needed.
- b. At a previous meeting, Jeffrey Novzen asked about the legality of all the signs at the head of Knik River Rd where it meets the Old Glenn Hwy. Do they need permits, are there time limits, etc? Janet Read researched this and discovered all the signs at

the head of the road are illegal and AKDOT said we could remove them if we desired. All signs along the road within the right of way are required to be permitted with AKDOT.

b. SKR Community Barbecue and Potluck scheduled from 2-4 pm on Saturday, 16 May 2015

7. Adjournment: Meeting adjourned at 8:37 p.m.

8. All motions and votes were open for participation to all present; no distinction was made between members and non-members in any motions made or votes taken.

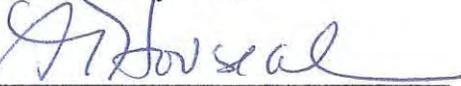


Paul Houser
SKRCC, President



Date

Attest, 21 May 2015.



Anne Houseal
SKRCC Secretary/Treasurer

RECEIVED

FEB 23 2016

CLERKS OFFICE

South Knik River Community Council Regular Meeting Minutes, Thursday, 21 May 2015

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

1. Quorum established at 7:08 pm with 6 officers plus 18 others present, of whom at least 6 were residents. Special guests included Assemblyman Jim Sykes and Palmer Deputy Fire Chief, Bruce Axtel.

2. Meeting called to order by SKRCC President, Paul Houser. All present recited the Pledge of Allegiance. Introductions of all present were made.

3. REPORTS:

Assembly Report: Jim Sykes provided an update on projects and fielded questions from the floor.

Secretary/Treasurer Report:

- a. 16 Apr 2015 Meeting minutes read. Motion made and approved as written.
- b. Letter to AKDOT concerning bank erosion on the south side of the Knik River written, but not sent. Similar issue happening on banks of the Old Glenn, and will identify that area in the letter as well.
- c. Finances: Revenue Sharing account: \$44,978.00. Savings account: \$719.66. Petty cash of \$1,000 withdrawn by Anne and Lori, 8 ft table purchased for meetings to replace broken table, \$114.99. Set up automatic deposit of dividends from money market account to savings account.
- d. SKRCC appears to need to file a 990N ePostcard with the IRS for Revenue Sharing Funds. Current EIN number used to open Credit Union account not tied to non-profit corporation with Federal government. 990N must be filed within 5 months of end of fiscal year. If not filed within 3 years, IRS will contact us. Appears we have time to get it figured out and done properly. Contacting other community councils who use revenue sharing funds to determine what they have done.

4. UNFINISHED BUSINESS:

- a. Revenue Sharing funds (currently held):
 - No more have been expended yet. Status Update: Guard Rail project at Mile

SKRCC Minutes 21 May 2015 page 1 of 3

1, ECD 30 June 15

- B Original Signs on Wasilla Fishhook identified to make signs. Brought sample material to meeting. Signs will be ordered.

b. Road Projects: Guard Rail at Mile 11 will be installed, as well as scenic turnout near Mile 6.8 and Emergency Pull Out near Mile 7.8

c. Bylaws revision: Non profit status and 2010 revision will be reviewed this year

d. Emergency Response Plan: Invited guest did not show.

5. NEW BUSINESS:

a. Motion made and approved which read:

“Send a letter from SKRCC to AKDOT addressing concerns about Knik River erosion near Mile 1”.

b. Revenue Sharing Funds: Funds for the years 2012, 2013 and 2014 are available. Previous motion to request funds for CIP addition not made yet. Motion made and unanimously approved which amended motion from Feb 2015 meeting reads:

“Submit Revenue Sharing Funds request for 2012, 2013, and 2014 funds to be used to procure and/or construct the South Knik River Community Council Meeting/ Training room.”

c. Nominations for SKRCC Board to serve May 2015-May 2016 were:

President: Paul Houser

Vice President: Lori Hobbs

Secretary/Treasurer: Anne Houseal

Director: Dennis Sayer

Director Rick Polzin

Director: Jeff Cichoz

Director: Janet Read

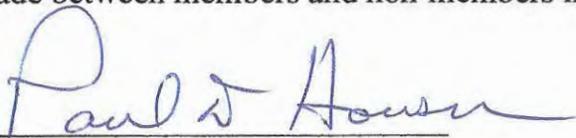
Motion made and approved to accept all those listed on the slate as the SKRCC board.

6. ANNOUNCEMENTS:

a. Janet Read thanked everyone for cleaning up. Over 70 bags were filled with trash.

7. Adjournment: Meeting adjourned at 8:37 p.m.

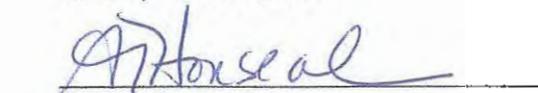
8. All motions and votes were open for participation to all present; no distinction was made between members and non-members in any motions made or votes taken.



Paul Houser
SKRCC, President

15 Oct 2015
Date

Attest, 15 Oct 2015.



Anne Houseal
SKRCC Secretary/Treasurer

**South Knik River Community Council
Regular Meeting Minutes August 20, 2015**

8271 S Ben Hur Dr
Palmer, AK 99645

RECEIVED
FEB 23 2016
CLERKS OFFICE

1. 7:05pm Meeting Called to Order - Quorum was reached
2. Pledge of Allegiance
3. Open Agenda format:

Secretary and Treasurer's Report:

- Non-profit in good standing, Biennial Report files with State of Alaska, \$25 fee
 - Three more years of MatSu Borough Revenue Sharing for 2012, 2013, and 2014 was applied for and was discussed. Total for those three FY is \$75.7K
 - Petty Cash balance: \$469.88
 - Did not read minutes for approval from May 2015 meeting
4. The new Scenic Pull Out at Mile 6.5 was announced. Adding guardrail to the pullout was planned to be done by the Borough due to the steep edge and drop off.
 5. Events on the KRR causing some havoc parking at base of Tempra – The Informational Sign Committee reconvened and Tyson & Rick will discuss next meeting.
 6. Fire Danger Sign and Enforcement was discussed. Resident mentioned that the Mile 7 Marker itself has been missing too.
 7. Eugene Haberman, guest, gave a Public Procedure and Processes Overview which was very critical of the MatSu Borough Mayor and Assembly.
 8. The Knik Glacier Community Post Website was announced to all as the SKRCC's Site and credit given to resident Valerie Dull for doing a great job.
 9. Dennis Sayer proposed an SKRCC Mobile App to work in conjunction with the website to better inform everyone about everything SKRCC which would be done at the expense of his wife's firm, Aurora Mobile Apps.
 10. Residents expressed a need for a Community Call Sheet put together with various important phone numbers on it like Division of Forestry, etc. TBD as nobody took ownership of creating one yet.
 11. Mark Simpson mentioned the Asphalt and Gravel Pit going in on the Race Track's Property being built in the Community Buffer Zone in the Butte.

- 12. Talked briefly about finding our own building instead of trying to add onto the Fire Station, as was discussed last year. Ideas ranged from looking for a building to purchasing an ATCO Trailer as there are a bunch available in the MatSu (by MEA & MTA).
- 13. Meeting adjourned at approx 9pm.
- 14. Meeting notes taken by SKRCC Board Member Dennis Sayer.

Approved.


Paul D. Houser
SKRCC President

17 Sep 2015

Attest.


Anne Houseal
SKRCC Secretary

South Knik River Community Council

Regular Meeting Minutes, Thursday, 17 Sep 2015

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

RECEIVED
FEB 23 2016
CLERKS OFFICE

1. Quorum established at 7:05 pm with 5 officers plus 11 others present, of whom at least 7 were residents. Special guests included Assemblyman Jim Sykes.

2. Meeting called to order by SKRCC President, Paul Houser. All present recited the Pledge of Allegiance. Introductions of all present were made.

3. REPORTS:

a. Assembly Report: Jim Sykes provided an update on projects and fielded questions from the floor. He reminded everyone that borough elections were coming up on 6 Oct 2015 and urged the community to exercise their right to vote.

b. Secretary/Treasurer Report:

-20 Aug 2015 meeting minutes read and approved as written

-Petty Cash Balance: \$469.88

-Deposited Revenue Sharing Funds for FY12 at \$26,900; FY13 at \$28,600 and FY14 at \$20,200

-FY15 funds are still available to request

4. UNFINISHED BUSINESS:

a. Revenue Sharing funds:

- Guard Rail project at Mile 1 was completed

- Sign committee reforming

b. Road Projects:

-Guard Rail at Mile 11 was installed

-Scenic turnout needs berms or guard rails installed as pull out slopes down. This is a safety issue, especially this winter.

-Firetruck pullouts no longer functioning. Signs pulled, area for water collection collapsed so cannot obtain water. Area is being re-engineered for possible correction next spring/summer

c. Bylaws revision: No update

d. Emergency Response Plan: Community members suggested having an Emergency list of phone numbers, but no one volunteered to put it together. Anne said she would start one and solicit input from community.

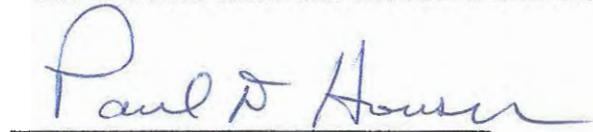
e. Public Comment open until 25 Sep 2015 on KRPUA.

5. NEW BUSINESS:

- a. Soliciting input for new CIPs. We want to get them submitted prior to 31 Dec 15 this year.
- b. A resident asked about who is responsible for road maintenance in our area. The Old Glenn Hwy and Knik River Rd are maintained by AK DOT. Side roads, with a few exceptions, are maintained by the borough. Hunter Creek Drive, for example, is not maintained by either.
- c. No hunting/shooting signs were requested and approved several years ago for Hunter Creek bridge but never installed. Janet Read stated she may have documentation supporting that and would look into it and report back to SKRCC.
- d. Road/culvert repair at swamp near Mile 8 will be completed prior to winter. Expect repairs on Hunter Creek bridge, as well.
- e. Paul Houser briefed additional signs were ordered for "No Parking" on shoulder where road was blasted last summer near Tempra. Additionally, speed limit signs were also requested on east approach to Hunter Creek indicating speed reduction, as well as additional 35 mph signs along Knik River Rd east of Hunter Creek. AK State Troopers have also been contacted regarding excessive speeding, particularly coming from the end of the road.
- f. All present agreed to have a potluck during our next community council meeting scheduled for 15 Oct 2015. Please pass the word.

7. Adjournment: Meeting adjourned approximately 8:30 p.m.

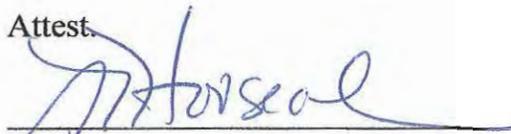
8. All motions and votes were open for participation to all present; no distinction was made between members and non-members in any motions made or votes taken.



Paul Houser
SKRCC, President

15 OCT 2015
Date

Attest.



Anne Houseal
SKRCC Secretary/Treasurer

South Knik River Community Council

Regular Meeting Minutes, Thursday, 15 Oct 2015

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

RECEIVED
FEB 23 2016
CLERKS OFFICE

1. Quorum established at 7:11 pm with 5 officers plus 18 others present, of whom at least 7 were residents. Special guests included Assemblyman Jim Sykes and two members of the Road Service Area (RSA) 26.

2. Meeting called to order by SKRCC President, Paul Houser. All present recited the Pledge of Allegiance. Agenda approved.

3. REPORTS:

a. Assembly Report: Jim Sykes commended us on our meeting notification signs and stated his thanks for the great food at the potluck. He stated the Mayoral election was still not completed as all absentee ballots needed counting. Eric Philips in Land Management is the point of contact to nominate a trail for maintenance. EMS and Fire Chief support adding onto our Fire Station for a community gathering spot and training, but other issues are in the way.

b. Roy Nuttall and Lucy Klebesadel from the RSA 26 team, read a letter from Mike Shields, RSA 26 Primary Supervisor, regarding a proposal to raise the RSA 26 property tax mil rate (copy attached). Roy and Lucy fielded questions from the floor. Specifically, east of Hunter Creek is outside the RSA. The RSA and Fire Service area are not necessarily the same. MSB does not have matching funds for an LID. If the SKRCC concurs with the proposed mil rate increase, make a resolution and send it to the RSA 26 supervisor so it will become part of the budget. RSA 26 would like a position from the SKRCC by mid-March 2016. If we support a smaller mil rate increase, we can identify that as well. The RSA is using a new contractor for its current work.

c. Secretary/Treasurer Report:

- 17 Sep 15 and 21 May 15 meeting minutes read and approved as written
- Petty Cash Balance: \$469.88
- No expenses in past month
- FY15 Revenue Sharing funds are still available to request

4. UNFINISHED BUSINESS:

a. Revenue Sharing funds:

- No new projects submitted, still searching for alternatives for community building

Page 1 of 2

- Sign committee: Nothing new to report

b. Bylaws revision: No update

c. Emergency Response Plan: Emergency/info list of numbers being created. No suggestions provided during meeting. Anne will continue to work on it. Anyone with suggestions, please send them to Anne at skrcc.sec@gmail.com

5. NEW BUSINESS:

a. Still soliciting input for CIPs for submission by 31 Dec 2015.

b. Motion made to replace Janet Read, Board Member, with Diane Philips. Motion passed unanimously. This was agreed to during last board election cycle in May 2015.

c. Repair of Hunter Creek bridge is completed and well done.

d. Repair of culvert and road near Mile 8 swamp is completed.

6. Announcements:

- There are several MSB Boards and Services positions vacant. Please encourage people to apply for an appointment to one of them

- Eugene Carl Haberhon addressed the community and encouraged people to attend the community council meetings and take part in the public process.

7. Adjournment: Meeting adjourned approximately 9:00 p.m.

8. All motions and votes were open for participation to all present; no distinction was made between members and non-members in any motions made or votes taken.

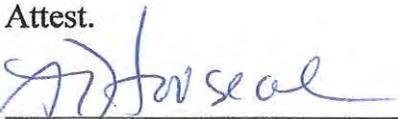


Lori Hobbs
SKRCC, Vice President

19 Nov 2015

Date

Attest.



Anne Houseal
SKRCC Secretary/Treasurer

YOUR ROAD SERVICE AREA #26 – An Overview

by Mike Shields, Primary RSA Supervisor

What is a Road Service Area (RSA): The MatSu is a second-class Borough, and by State code must manage its roads through establishment of RSAs, which are tax revenue generating units of the Borough with boundaries defined in the code. There are 16 RSAs in the Borough, each having a 3-member volunteer Board of Supervisors. The Boards are *advisory* bodies providing a citizen link between the Borough and the RSA residents. To qualify as a Supervisor a person must be a registered voter and reside within the RSA. Supervisors are appointed by the Mayor and confirmed by the Assembly for a 3-year term and must reapply to the Mayor to serve additional terms. Each Board elects one member as Primary spokesperson for the Board.

RSA 26 extends from the ridgeline north of Smith Road to beyond the Twin Peaks subdivision on the Old Glenn, and includes the Knik River valley east to Hunter Creek.

Your current RSA Board: Mike Shields, Primary, 746-2515
Lucy Klebesadle, 1st Alternate, 745-5829
Roy Nuttal, 2nd Alternate, 746-2607

What is a Road Superintendent: A professional Borough Public Works employee in direct charge of all road maintenance and repair within several assigned RSAs. The Superintendent works closely with the RSA Board to identify and prioritize work, and is the person having the authority to authorize work, obligate funds, accept or reject work performed, and deal directly with contractors.

Your current Road Superintendent: Will Barickman, 861-7759

How is an RSA Funded: Property taxes are levied by the Assembly for each RSA based on Borough code and the annual RSA budget adopted by the Assembly. The Assembly annually approves all RSA mil-rates. The Borough maintains a separate fund for each RSA, and all tax revenues must be expended exclusively within the RSA generating them. Any tax revenues not spent in one year are placed in a Fund Balance account for that RSA and carried forward to the next year, but cannot be spent until appropriated by the Assembly for use by the RSA.

If an RSA lacks enough funding to cover its maintenance and/or repair costs, at RSA Board request the Assembly may establish a Revolving Loan Fund out of annual Borough operating funds to allow that RSA to function. The Assembly sets the loan amount, the interest rate, and time limit for repayment, and may increase the RSA's mil-rate if necessary to assure loan repayment.

Can I Opt In or Out of an RSA: RSAs are community-service, not individual-service, units of the Borough. To join or withdraw from an RSA is a process of changing its "community boundaries", which is initiated by a petition to the Borough Clerk signed by persons who in aggregate own at least 51% of the property in the "community" wishing to join or withdraw. The Borough Manager prepares a feasibility recommendation and presents it to the Assembly, along with a draft Ordinance placing the question on the next regular election ballot. If the Assembly supports the Ordinance, the ballot question will be in 2 parts, one for the residents of the existing RSA and one for the residents in the "community" wishing to join or withdraw. A 51% vote to approve is required on *both* questions.

What is "Maintenance" and How is It Performed: Maintenance is the annual upkeep and minor repair of Borough-certified roads within the RSA, including grading, drainage, pothole and washboard repair, brushing, snow removal and sanding, and pavement sweeping. The bulk of the work is accomplished through a competitive-bid contract (low bid prevails), which sets the quality, quantity and timing requirements, and is managed by the Road Superintendent. Any work done outside the terms and limits of the contract, *and authorized by the Superintendent*, is paid for out of Optional Maintenance (a small account in the RSA budget to cover non-routine work). The contractor's monthly invoice is reviewed by an RSA Board member and the Superintendent prior to submittal for payment. Some maintenance work like signs, paved pothole patching, spot brushing, down tree removal, etc. is done by a Borough crew at the Superintendent's direction and charged by task order to the RSA.

What are "Capital Improvement Projects" (CIP) and How are They Performed: These are repair and upgrade projects beyond the scope of annual maintenance, and may apply to a single problem location on a road, an entire substandard road, or an entire substandard subdivision. They normally require survey and design work, some

relocation of poorly placed utilities, and subgrade as well as surface and drainage repairs, and are separate competitive-bid contracts. They are funded through a combination of RSA budget amounts, State or Borough matching funds, and State or other grants which may be available. A list of CIP projects is prepared annually by the Superintendent and RSA Board, showing both funded and unfunded (future years) projects, and this list must be approved by the Assembly each year.

How are CIP Projects Prioritized: In this RSA the Board of Supervisors, in coordination with the Road Superintendent, uses a 2-step numerical rating system we developed in 2006. Step #1 is an on-site inspection of the road to objectively compare its condition to the Borough Road Standards; it looks at road and shoulder width, alignment, location within (or not) its ROW, drainage system components and function, grades, turn radii, surface and subsurface conditions, sight distances and signage. The resulting physical condition score constitutes 59% of the Step #2 rating which incorporates Average Daily Traffic flow, safety and quality of life issues, number of residents served, and projected cost relative to fund availability. The Step #2 numeric score is used to establish the prioritized CIP list each year. Two factors which can alter the specific year in which a project gets done are (1) the availability of non-RSA funds, like grants, for the project, and (2) insufficient funds available for a particularly costly project, in which case it may be postponed or phased over 2 or more years.

What is "Dust Control": The term means the sealing of a gravel road surface to reduce or eliminate the loss of fine particles as traffic-caused dust, but it also refers to a Borough program that provides for a 50:50 fund match from non-RSA funds and is partially funded by Vehicle Registration taxes from the State. Sealing methods include calcium chloride, recycled asphalt pavement (RAP), chip-sealing, and full hot-asphalt paving. Due to their cost and eligibility for matching funds, dust control appears on the CIP list.

This RSA is now avoiding the use of calcium chloride in most instances since it works well only on silt-rich gravel surfaces and has a functional lifespan of only 2 to 3 years between applications (our actual reapplication schedule is currently 5 to 7 years due to that accumulating cost). RAP and paving are more expensive initially but have a functional life 7 to 10+ times longer and are much cheaper to maintain, so we're now most likely to use RAP rather than calcium chloride, particularly where it will protect any repair/upgrade investment.

South Knik River Community Council

Regular Meeting Minutes, Thursday, 19 Nov 2015

Location: George E. Steffes Public Safety Building
8271 S Ben Hur Dr
Palmer, AK 99645

RECEIVED
FEB 23 2016
CLERKS OFFICE

1. Quorum established at 7:011 pm with 5 officers plus 13 others present, of whom at least 7 were residents. Special guests included Assemblyman Jim Sykes and Mike Shields, RSA 26 Supervisor.

2. Meeting called to order by SKRCC Vice President, Lori Hobbs. All present recited the Pledge of Allegiance. Agenda approved.

3. REPORTS:

a. RSA Report: Mike Shields explained request for mil increase and fielded questions from the floor. Over 60% of roads in MSB are substandard. RSA members are volunteers and serve in an advisory capacity. SKRCC was asked to provide a formal position on mil rate increase by mid March 2016.

b. Assembly Report: Jim Sykes provided updates on current events in the MSB and fielded questions. Of particular note:

- He suggested inviting Ken Barkley to a future meeting to discuss mil rates for the Fire Service area.
- He is still looking into LID for natural gas in our area.
- Solicited input from public during budget process as there is a serious budget crunch this year.

c. Secretary/Treasurer Report:

- 15 Oct15 meeting minutes read and approved as written
- Petty Cash Balance: \$469.88
- Money Market Acct: \$90,045.87
- Savings Acct: \$737.90
- FY15 Revenue Sharing funds are still available to request

4. UNFINISHED BUSINESS:

a. Revenue Sharing funds: Still searching alternatives for community council building. Will speak with MSB on current CIP submission. Signs matching Eklutha Tail Race still need purchases and approved permits.

b. Bylaws revision: Will work on preparing for presentation at February meeting

Page 1 of 2

c. Emergency Response Plan: Emergency/info list of numbers being created. No suggestions provided during meeting. Anyone with suggestions, please send them to Anne at skrcc.sec@gmail.com. Jim suggested contacting the Lazy Mountain and Butte Community Councils, and also suggested speaking with Casey Cook and Bill Gamble at the MSB..

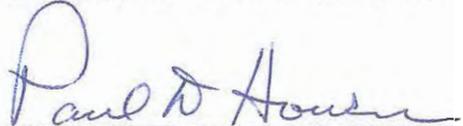
5. NEW BUSINESS:

- a. Still soliciting input for CIPs for submission. Resurfacing Knik River Road was suggested. RSA 26 Supervisor offered to help develop request for needed upgrades.
- b. Motion made, seconded and passed unanimously to replace Janet Read, Board Member, with Diane Philips. This was agreed to during last board election cycle in May 2015.
- c. Motion made, seconded and passed unanimously which read: "Vote in February whether the SKRCC should support the RSA proposed Mil Rate, or some alternative Mil Rate, and forward to MSB Assembly via Jim Sykes."
- d. Survey Crew on Knik River Rd performing work for AKDOT for replacement culverts at Gregory and Dock Creeks.

6. Announcements: Cathy Hummel from Butte spoke and suggested SKRCC share information such as Industrial Use of roads, particularly the share Old Glenn Hwy.
-Patty Rosnel informed everyone about Facebook page Borough Budget Watch. Files or links are loaded there. Presently 110 members. This is another resource to stay informed, especially during the budget crisis.

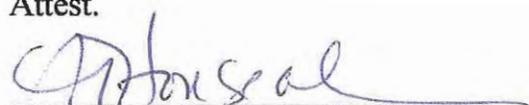
7. Adjournment: Meeting adjourned approximately 8:42 p.m.

8. All motions and votes were open for participation to all present; no distinction was made *between members and non-members* in any motions made or votes taken.



Paul Houser
SKRCC, President

18 Feb 2016
Date

Attest.


Anne Houseal
SKRCC Secretary/Treasurer

COUNCIL MEETING MINUTES

Community Park Building Milepost 115.4 George Parks Highway, turn left on TC Park Circle

Regular Meeting 6:30 PM Thursday, December 17, 2015

- I. Meeting called to order 6:47 pm.
- II. Board Members in Attendance: Grelson, Glenka, Kolbeck and Miller. Members Present: Lon McCullough, Martin & Diane Bee, Earl Boone, and Christina Kirksey.
- III. Reading and approval of minutes from November 2015
- IV. Assembly Report: None
- V. TCCSA CIP Report: CIP#3 – Construction to conclude by mid-January
- VI. RSA 30 Report: No official report. Boone answered questions from the attendees
- VII. Treasurer's Report: Checking \$1,205.58 & Savings: \$25.26
- VIII. Revenue Sharing Project Updates:
 - A. FY2012
 - 1. Oral History – \$264.71 remaining
 - B. FY2013
 - 1. TCCSA Conex – \$1,418.51 remaining, lighting installed
 - C. FY2014
 - 1. TCCSA Operating Costs - \$8,553.72 remaining
 - 2. TCCC Operating Costs - \$899.06 remaining
 - 3. Upper Susitna Food Pantry - All money expended
 - 4. Nordic Ski Club- Parts ordered - \$829.00 remaining
 - 5. Winter Trail Grooming - \$2,500.00 remaining (no report)
 - 6. Learning Garden - \$71.00 remaining
- IX. Current Mail: Read
- X. Public Forum: None
- XI. Unfinished Business:
- XII. New Business:
 - A. Review and acceptance of applications to the Board of Directors
 - B. Results of Assembly meeting in regards to proposed interim materials district known as Trapper Creek Gravel – meeting postponed until February 2.
 - C. Purchase of materials – Motion by Kolbeck to purchase a printer, ink, paper and other miscellaneous office supplies at a cost not to exceed \$200 + or – 10%. Seconded by Boone. Motion passed unanimously.
- XIII. Date of next meeting scheduled for January 21, 2016 at 6:30 pm.
- XIV. Meeting adjourned at 8:25 pm

(Minutes taken by Council Secretary, Levi Miller)

Approved: *Paula Glenka* 1/21/16 *Levi Miller* 1/21/16
 Chairperson Date Secretary Date

Trapper Creek Community Council
PO Box 13021, Trapper Creek, AK 99683-0321 (907) 733-7370 Teleconference

SUBJECT: Reporting of conclusion of contract for Bid No. 15-009B to Orion Construction, Inc., for MSBSD School Washroom Upgrades - Multiple Schools for the final contract amount of \$462,191.15.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>JW</i> 2/23/16	
	Capital Projects Director	<i>JPB</i> 2/20/16	
	Finance Director	<i>CPAD</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	3/7/16 <i>(Signature)</i>

ATTACHMENT (S) : None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid Solicitation #15-009b to Orion Construction, Inc., for MSBSD School Washroom Upgrades - Multiple Schools.

The MSB entered in to a contract with Orion Construction, Inc., on August 18, 2014, for Bid Solicitation 15-009B, MSBSD School Washroom Upgrades - Multiple Schools, project no. 40185. The original contract amount of \$381,829 was approved through Assembly Action AM No. 14-105 presented on August 5, 2014.

Six change orders were issued to replace water damaged materials and unforeseen conditions in the restrooms in the amount of \$80,362.15 for a final contract amount of \$462,191.15.

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 5.25.140, TO ANNEX PROPERTY LOCATED IN SECLUDED POINT ESTATES AREA INTO THE CENTRAL MAT-SU FIRE SERVICE AREA NO. 130.

AGENDA OF: FEB 23, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	LRM	
	Emergency Services Director	BG	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	[Signature]	2/12/16

ATTACHMENT(S): Fiscal Note: NO YES X
 Ordinance Serial No. 16-023 (5 pp)
 Resolution Serial No. 16-016 (2 pp)
 Map of proposed area for annexation (1 pp)
 Central Mat-Su FSA Board of Supervisors Minutes (1 P)

SUMMARY STATEMENT:

The Borough received a petition to annex property located in the Secluded Point Estates area into the Central Mat-Su Fire Service Area. The petition met the requirements of MSB 5.10.010 and 5.20.005 by containing the signatures of 100 percent of the real property owners within the proposed area and was certified by the Borough Clerk (50 percent required by code).

The proposed area for annexation is in the Fairview Road Service Area; however, the subdivision is in a gated community and they will be maintaining their own roads.

MSB 5.20.005(G) allows for annexation into a fire service area without going forward to ballot, if the increase is not more than 6 percent and would add not more than 1,000 residents. The proposed annexation would increase the number of parcels in the fire service area by 1 parcel to the existing 23,116 parcels. The proposed annexation would add "0" residents to the fire service area. The petition meets the criteria required by code to annex property into a fire service area without the question going forward to the ballot.

1. The legal description of the area to be annexed into the Central Mat-Su Fire Service Area is found in the ordinance.
2. The assessed or estimated value of all taxable property within the area to be annexed is as follows:
 - a. Real Property \$268,600
 - b. Personal Property \$0
3. The total number of parcels to be annexed is 1.
4. The estimated cost of the proposed services for the first year expressed in mills and dollar amount for the area to be annexed:
 - a. FSA Mill Levy: 1.99
 - b. Cost of services: \$199 per \$100,000 of assessed valuation
5. Map of the proposed area for annexation into the fire service area is attached.

The property owners within the proposed area were notified by letter from the Borough Clerk. The letter affirmed when the legislation would be introduced and when the public hearing would be before the Assembly. The letter also advised that if a property owner could not participate in the public hearing written comments can be submitted to the Assembly.

RECOMMENDATION OF ADMINISTRATION: Respectfully requests adoption of the proposed annexation.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: 02/16/16

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 5.25.140, TO ANNEX PROPERTY LOCATED IN SECLUDED POINT ESTATES AREA INTO THE CENTRAL MAT-SU FIRE SERVICE AREA NO. 130.

ORIGINATOR: Lonnie McKechnie

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>(YES)</u> NO
AMOUNT REQUESTED *\$534	FUNDING SOURCE FSA, Fund 250
FROM ACCOUNT # 250	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>B. B. [Signature]</i>	CERTIFIED BY:
DATE: 2/4/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
---------	--	--	--	--	--	--

REVENUE		.5				
---------	--	----	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other FSA		.5				
TOTAL		.5				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

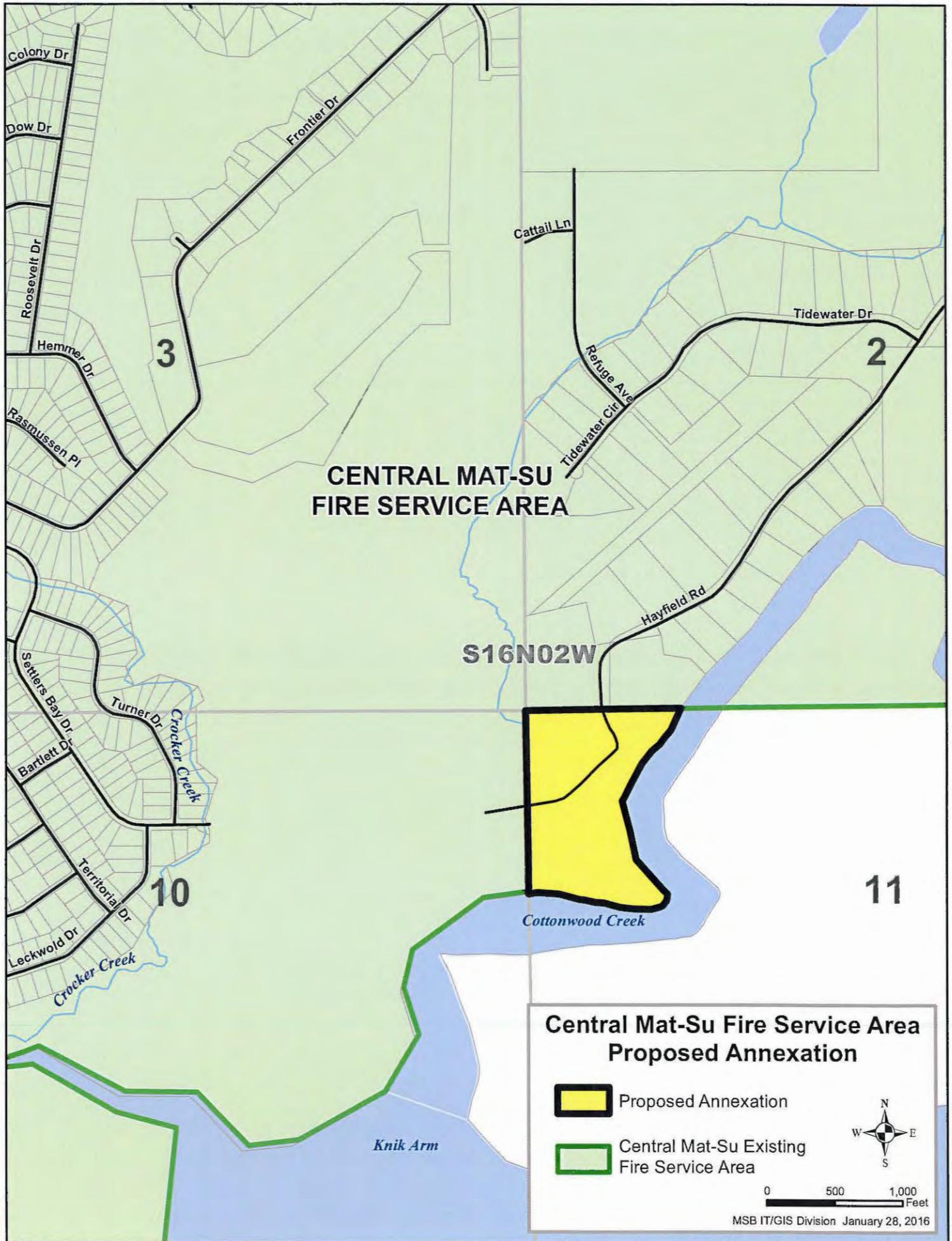
ANALYSIS: (Attach a separate page if necessary) * This amount represents the increase of revenue and service expenses to Fund 250

PREPARED BY: _____ PHONE: _____

DEPARTMENT: *Chieftain's Office* _____ DATE: _____

APPROVED BY: *[Signature]* _____ DATE: 2/9/16

IM No. 15-030
Ordinance Serial No. 14-023
Resolution Serial No. 6-016



CENTRAL MAT-SU FSA BOARD OF SUPERVISORS MEETING

Mr. Eller asked when the Station 62 project would kick-off once the budgets and mill rate are approved.

Chief Steele said he was told by Public Works, not until spring of 2017.

Mr. Eller asked Mr. Mayfield for his input on the draft memo to the Assembly.

Mr. Mayfield looked over the draft memo and said it looked fine.

IX. NEW BUSINESS

A – Recommendation to Assembly for Annexation of Secluded Point Estates into CMSFSA

Mr. Slauson said he met with Deputy Director Barkley, Chief Steele, Mr. Eller and the property developers pertaining to the Secluded Point Estates development, requesting the property be annexed into the Central Mat-Su FSA#130. He said the property owners assured them that the roads would be built to Borough standards or better. He said that the property development is approximately 4.2 miles from Station 66.

MOTION: Mr. Jameson moved, Mr. Tucker seconded, recommending the Assembly approve the legislation to annex property located in Secluded Point Estates area into the Central Mat-Su FSA#130.

VOTE: The voting on the motion, it passed unanimously.

Mr. Eller said that the annexation makes sense and explained how all the other properties around the development are already located within Central Mat-Su FSA#130.

The board continued to discuss the matter further.

X. OTHER BUSINESS

Flag Lots

Mr. Tucker said he sent a response to a letter he received from the Borough regarding a development that includes a flag lot. He also mentioned a lot that is less than 10,000 sq. ft. and said it is not adequate in size for a septic system and sees a huge potential for a disaster for this development.

Mr. Slauson said he also sent his comments responding to the same issue.

Chief Steele said there is an outside investor from California that is really interested in developing 12-plex multi-family units.

CODE ORDINANCE

Sponsored by: Assemblymember Mayfield

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-023**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 5.25.140, TO ANNEX PROPERTY LOCATED IN SECLUDED POINT ESTATES AREA INTO THE CENTRAL MAT-SU FIRE SERVICE AREA NO. 130.

WHEREAS, a petitioner has come forward requesting annexation of property in the Secluded Point Estates area into the Central Mat-Su Fire Service Area; and

WHEREAS, the petitioner has secured 100 percent of the signatures of the real property owners in the proposed area and the petition has been certified by the Clerk; and

WHEREAS, MSB 5.20.005(G) allows the annexation of property into a fire service area without placing the question of the annexation on the ballot if the result in increasing the number of parcels of land is not more than 6 percent and would add not more than 1,000 residents; and

WHEREAS, according to the best available assessment data, this annexation would be adding 1 parcel to the existing fire service area of 23,116 parcel, and would increase the total number of residences by "0"; and

WHEREAS, the Manager considers the proposed annexation to be feasible and serving the public interest, as the proposed annexation would provide fire coverage to the property, which is required by MSB 5.10.020; and

WHEREAS, the cost of services is 1.99 mills or \$199 per \$100,000 of assessed valuation as adopted by the Assembly in fiscal year 2016.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 5.25.140, Service Area No. 130, Central Mat-Su Fire Service Area, legal description is hereby amended to read as follows:

Township 18 North, Range 1 West, Seward Meridian, Alaska

- Section 23 S $\frac{1}{2}$ NW $\frac{1}{4}$, S $\frac{1}{2}$
- Section 24 SE $\frac{1}{4}$ SE $\frac{1}{4}$, S $\frac{1}{2}$ SW $\frac{1}{4}$
- Sections 25 and 26 All
- Section 27 SE $\frac{1}{4}$ SE $\frac{1}{4}$
- Section 32 SE $\frac{1}{4}$
- Section 33 S $\frac{1}{2}$
- Section 34 NE $\frac{1}{4}$, S $\frac{1}{2}$
- Sections 35 and 36 All

Township 18 North, Range 1 East, Seward Meridian, Alaska

- Section 19 All
- Sections 21 and 22 All
- Section 23 NW $\frac{1}{4}$, S $\frac{1}{2}$
- Section 24 S $\frac{1}{2}$ SW $\frac{1}{4}$
- Section 25 W $\frac{1}{2}$ excepting: Lots 32 and 36, Block 1, Snowgoose Pond Addition No. 1 Subdivision, according to Plat No. 2002-120, recorded October 31, 2002, in the Palmer Recording District, Alaska.
- Sections 26, 27, 28, 29, 30, 31, 32, and 33 All
- Section 34 W $\frac{1}{2}$ SW $\frac{1}{4}$, N $\frac{1}{2}$
- Section 35 N $\frac{1}{2}$
- Section 36 NW $\frac{1}{4}$

Township 17 North, Range 3 West, Seward Meridian, Alaska

Section 24 and 25 All

Section 26 Lots 1, 2, 3, and 4, Block 1, Whale Lake Subdivision, according to Plat No. 78-59, recorded May 9, 1978, Palmer Recording District, Alaska.

Section 36 All

Township 17 North, Range 2 West, Seward Meridian, Alaska

Section 1 E ½

Section 11 E ½ TOGETHER WITH THE FOLLOWING PORTION: Easterly 225.52 feet of the North one-half of the Northwest one-quarter.

Sections 12, 13, and 14 All

Sections 19, 20, 21, 22,
23, 24, 25, 26, and 27 All

Sections 28, 29, 30, 31,
32, 33, 34, 35, and 36 All

Township 17 North, Range 1 West, Seward Meridian, Alaska

Sections 1, 2, 3, 4, 5, 6,
7, 8, 9, 10, 11, and 12 All

Sections 13, 14, 15, 16,
17, 18, 19, 20, 21, and 22 All

Sections 23 and 24 All

Section 26 All

Section 27 N ½

Sections 28, 29, and 30 All

Section 31 N ½, NW ¼ SW ¼

Section 32 N ½

Township 17 North, Range 1 East, Seward Meridian, Alaska

Section 1 SW ¼

Section 2 S ½

Section 3 NW ¼, S ½

Sections 4, 5, 6, 7, 8, 9, 10, and 11 All

Section 12 W ½

Sections 14, 15, 16,
17, 18, 19, 20, 21,
and 22 All

Township 16 North, Range 4 West, Seward Meridian, Alaska

Section 29 All that portion of Tract D-2 within Section

29, according to Plat No. 68-31, recorded December 31, 1968, in the Palmer Recording District.

Section 32 All

Section 33 S $\frac{1}{2}$, W $\frac{1}{2}$ NW $\frac{1}{4}$

Sections 34, 35, and 36 All

Township 16 North, Range 3 West, Seward Meridian, Alaska

Section 1 All

Sections 10, 11, 12, 13,
14, and 15 All

Section 21 SE $\frac{1}{4}$ SE $\frac{1}{4}$

Sections 22 and 23 All

Sections 24, 25, and 26 Upland from mean high water

Section 27 All

Section 28 N $\frac{1}{2}$ NE $\frac{1}{4}$, SW $\frac{1}{4}$ NE $\frac{1}{4}$

Sections 30 and 31 All

Section 33 All

Section 34 All

Section 35 Upland from mean high water

Township 16 North, Range 2 West, Seward Meridian, Alaska

Section 1 NW $\frac{1}{4}$

Sections 2, 3, 4, 5, 6, 7,
8, and 9 All

Section 10 Upland from mean high water

Section 11 U.S. Government Lot 2

Sections 15, 16,
and 17 Upland from mean high water

Section 18 All

Section 19 Upland from mean high water

Township 15 North, Range 4 West, Seward Meridian, Alaska

Section 1 All

Section 3 All

Section 4 U.S. Government Lots 1, 2 and 3

Section 12 All

Township 15 North, Range 3 West, Seward Meridian, Alaska

Sections 2 and 3 Upland from mean high water

Section 4, 5, and 6 All
Section 9 Upland from mean high water
Section 10 Upland from mean high water
Including the area within the corporate limits of the city
of Wasilla.

Section 3. Effective date. This ordinance shall take effect
upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day
of, _____ 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Sponsored by: Assemblymember Mayfield
Introduced:
Public Hearing:
Action:

MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-016

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY FINDING THE ANNEXATION OF PROPERTIES LOCATED IN SECLUDED POINT ESTATES AREA INTO THE CENTRAL MAT-SU FIRE SERVICE AREA NO. 130 SERVES THE PUBLIC INTEREST WITHOUT THE PLACEMENT OF THE QUESTION ON THE BALLOT.

WHEREAS, a petition has been certified by the Clerk requesting annexation of property into the Central Mat-Su Fire Service Area; and

WHEREAS, MSB 5.20.005(G) allows the annexation of property into a fire service area without placing the question of the annexation on the ballot, if that annexation is not increasing the number of parcels more than six percent and would not add more than a 1,000 people; and

WHEREAS, the Central Mat-Su Fire Service Area Board of Supervisors has reviewed the request and they have recommended the Assembly adopt the legislation; and

WHEREAS, a letter to the property owners in the proposed annexation has been sent advising them of when the legislation will be before the Assembly for introduction and public hearing and requesting their comment; and

WHEREAS, the Assembly, through the adoption of this resolution, finds that the public interest is being served through the annexation to the Central Mat-Su Fire Service Area in that the

property owners in the area will receive fire protection and insurance benefits that they currently are not receiving, and does not require the question for annexation to be placed on the ballot; and

WHEREAS, a map of the geographic boundaries of the proposed annexation is attached to the informational memorandum.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the annexation of the aforementioned property into the Central Mat-Su Fire Service Area No. 130, without the question of annexation being placed on the ballot.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING TITLE TO THE BODENBURG BUTTE SUMMIT (MSB TAX PARCEL 17N02E23C001), AUTHORIZING THE MANAGER TO ENTER INTO A CONSERVATION EASEMENT AGREEMENT WITH GREAT LAND TRUST, INC. FOR PURPOSE OF CONSERVING THE SUMMIT IN PERPETUITY, AND AMENDING THE SCOPE OF WORK FOR PROJECT 15015, FUND 440 TO ALLOW FOR THE REMIANING COST TO PURCHASE THE SUMMIT (MSB007033).

AGENDA OF: March 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	NSC	
	Community Development Director	SP	
	Finance Director	g. [initials]	
	Borough Attorney	NS	
	Borough Clerk	JMM	2/22/16 [initials]

ATTACHMENT(S): Fiscal Note: YES NO
 Vicinity Map (1 pp)
 Ordinance Serial No. 16-024 (3 pp)
 Resolution Serial No. 16-020 (2 pp)

SUMMARY STATEMENT:
 The Matanuska-Susitna Borough has an opportunity to receive by donation the 40-acre summit of Bodenbug Butte (identified as MSB Tax Parcel 17N02E23C001) from Great Land Trust, Inc. A requirement of conveyance is that the borough shall enter into a Conservation Easement agreement with Great Land Trust, Inc. to be retained over the entire parcel in perpetuity for purpose of protecting the significant natural, scenic, and open space features and values of the property.

DISCUSSION:

In 2012, the borough submitted a land use application to the State of Alaska Mental Health Trust Land Office for a trail easement across the Bodenbug Butte summit. In light of the parcel's high public use, limited physical access, development challenges and management concerns, the Trust Land Office decided a disposal of the property would be preferred. To expedite the disposal, Great Land Trust, Inc. purchased the parcel and agreed to donate the parcel and transfer title directly to the borough to manage the 40-acre parcel for recreational use. Great Land Trust, Inc. would then hold in perpetuity a conservation easement ensuring public access and resource conservation over the parcel.

Great Land Trust, Inc. purchased the 40-acre parcel from the state for \$296,726 for which they took out a loan. Great Land Trust, Inc. has been raising funds over the past two years and has enough money to pay back the majority of the loan, but there is still an outstanding balance due in the amount of \$10,000, which the borough would like to provide to Great Land Trust, Inc. in order to close out the loan.

Ordinance Serial No. 14-089 appropriated \$ 75,000 for the West Butte Parking Lot and Trailhead, Project 15015, Fund 440. This appropriation specifically included Butte trail system upgrades, and land acquisition and cleanup for the expanded trailhead parking. The actual cost for cleanup of the expanded trailhead parking area was well below what was budgeted and the amount remaining from this line item would cover the \$10,000 needed to pay off the Great Land Trust loan. By amending the scope of work for these funds, the borough would be able to acquire the summit for a mere .03% of the actual cost of the parcel.

Acquisition and conservation of the summit will achieve several objectives outlined in the Matanuska-Susitna Borough Park, Recreation, and Open Space Plan (adopted 2001) through preserving and protecting visual corridors and areas of unique scenic value, providing connectivity to identified open space corridors, and placing protected easement or rights-of-way within designated use areas.

Internal borough department review was initiated with no objections received. Pursuant to MSB 23.05.025 public notice was implemented with response including one comment in support and no objections.

AUTHORITY:

MSB 23.05.030 states the borough may acquire real property by donation or partial donation if the donation benefits the borough and is accepted by the assembly or manager.

Assisting with purchasing the summit and receiving it by donation, to include entering into a conservation agreement with Great Land Trust, Inc. will ensure responsible management of high-value recreational land utilized by every sector of the community and provide great benefit to the public at large.

RECOMMENDATION OF ADMINISTRATION:

Approval by the Matanuska-Susitna Borough Assembly accepting title to the Bodenbug Butte Summit (identified as MSB Tax Parcel 17N02E23C001), authorizing the manager to enter into a conservation easement agreement with Great Land Trust, Inc. for purpose of conserving the summit in perpetuity and amending the scope of work for Project 15015, Fund 440 to allow for the remaining cost to purchase the summit.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 1, 2016

ORIGINATOR: Community Development

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING TITLE TO THE BODENBURG BUTTE SUMMIT (MSB TAX PARCEL 17N02E23C001), AUTHORIZING THE MANAGER TO ENTER INTO A CONSERVATION EASEMENT AGREEMENT WITH GREAT LAND TRUST, INC. FOR PURPOSE OF CONSERVING THE SUMMIT IN PERPETUITY, AND AMENDING THE SCOPE OF WORK FOR PROJECT 15015, FUND 440 TO ALLOW FOR THE REMIANING COST TO PURCHASE THE SUMMIT (MSB007033).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$10,000	FUNDING SOURCE AW Budget Approp
FROM ACCOUNT # 440.000.000.4XX XX	PROJECT # 15015
TO ACCOUNT :	PROJECT #
VERIFIED BY: Barbara Bauerger	CERTIFIED BY:
DATE: 2/9/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	10					
---------	----	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	10					
TOTAL	10					

POSITIONS:

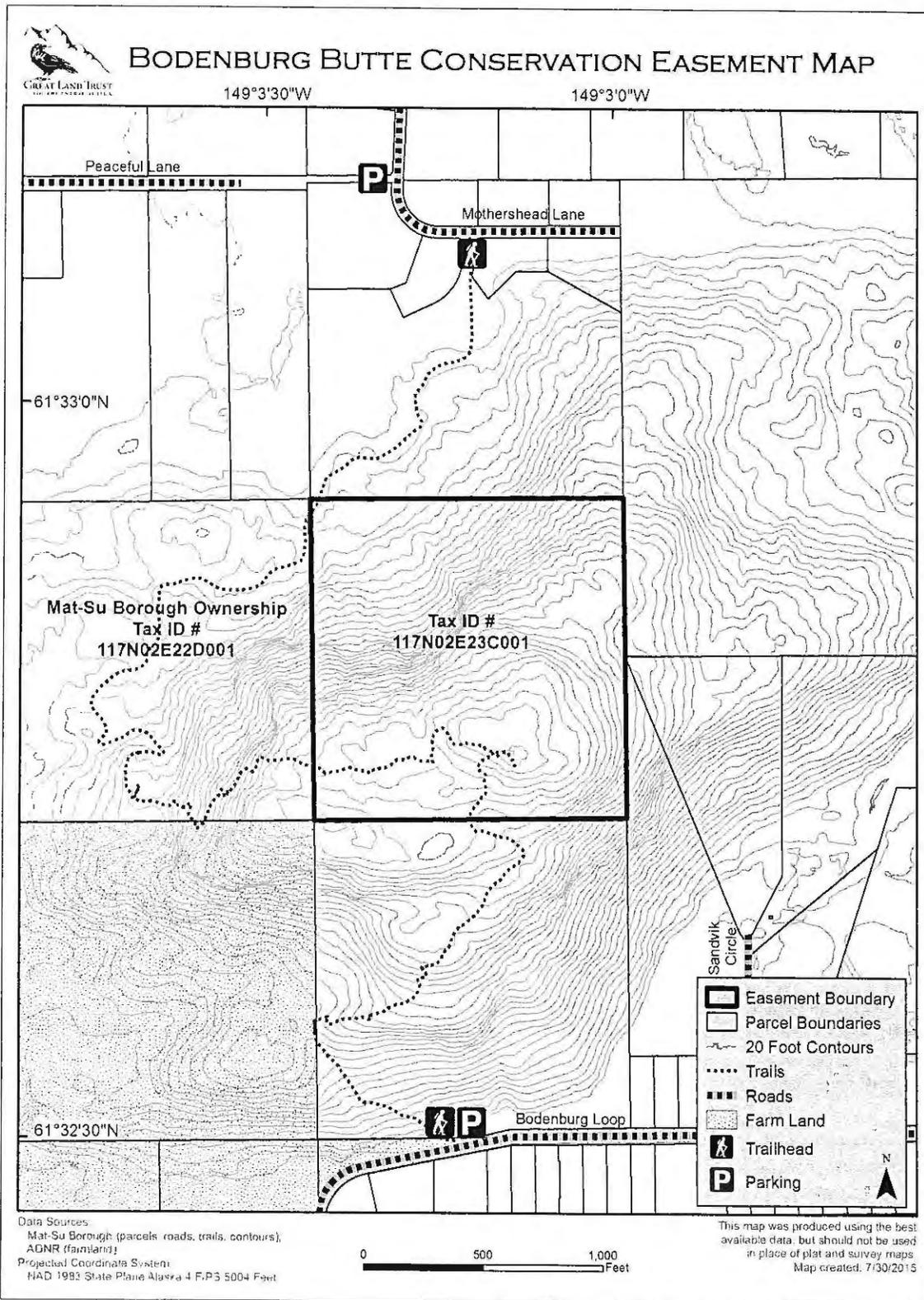
Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Chapman (Signature) DATE: 2/9/16

IM No. 15-035
 Ordinance Serial No. 15-024
 Resolution Serial No. 16-020

EASEMENT MAP



Jm16-035
 OR16-024
 RS16-020

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-024

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING TITLE TO THE BODENBURG BUTTE SUMMIT (MSB TAX PARCEL 17N02E23C001), AND AUTHORIZING THE MANAGER TO ENTER INTO A CONSERVATION EASEMENT AGREEMENT WITH GREAT LAND TRUST, INC. FOR PURPOSE OF CONSERVING THE SUMMIT IN PERPETUITY (MSB007033).

WHEREAS, the Matanuska-Susitna Borough has an opportunity to receive the 40-acre Bodenbug Butte summit (identified as MSB Tax Parcel 17N02E23C001) from Great Land Trust, Inc.; and

WHEREAS, a requirement of receiving the property to is place a conservation easement over the entire parcel in perpetuity for purpose of protecting the features and values of the property; and

WHEREAS, the Matanuska-Susitna Borough made application to the State of Alaska Mental Health Trust Land Office for a trail easement over and across the summit but the Trust Land Office decided a disposal of the property would be preferred; and

WHEREAS, Great Land Trust, Inc. purchased the property and agreed to donate the parcel and transfer title directly to the Borough to manage the property while retaining a conservation

easement over the property to ensure public access and resource protection in perpetuity; and

WHEREAS, Great Land Trust, Inc. took out a loan to pay \$296,726 for the property and has raised all but \$10,000 to pay off the loan; and

WHEREAS, the Matanuska-Susitna Borough wishes to provide the remaining amount owed by Great Land Trust, Inc. to pay off the loan; and

WHEREAS, acquisition and conservation of the summit will achieve several objectives outlined in the Matanuska-Susitna Borough Park, Recreation, and Open Space Plan (adopted 2001) through preserving and protecting visual corridors and areas of unique scenic value, providing connectivity to identified open space corridors, and placing protected easement or rights-of-way within designated use areas; and

WHEREAS, MSB 23.05.030 allows the borough to acquire real property by donation or partial donation if the donation benefits the borough and is accepted by the assembly or manager; and

WHEREAS, purchasing the summit and entering into an agreement with Great Land Trust, Inc. will ensure conservation of high-value recreational land utilized by every sector of the community and provide great benefit to the public at large.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Authorization. The Matanuska-Susitna Borough Assembly authorizes the manager to accept by donation the 40-acre summit of Bodenbug Butte (identified as MSB Tax Parcel 17N02E23C001) from Great Land Trust, Inc., enter into a conservation agreement with Great Land Trust, Inc., and pay the remaining \$10,000 loan amount owed by Great Land Trust, Inc. for the land acquisition.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-020**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR PROJECT 15015, FUND 440, TO INCLUDE THE REMAINING ACQUISITION COST TO PURCHASE THE BODENBURG BUTTE SUMMIT (MSB007033).

WHEREAS, the Matanuska-Susitna Borough has an opportunity to receive by donation the 40-acre summit of Bodenbug Butte (identified as MSB Tax Parcel 17N02E23C001) from Great Land Trust, Inc. to include a requirement of conveyance wherein the borough shall enter into a Conservation Easement agreement with Great Land Trust, Inc. which shall be retained over the entire parcel in perpetuity for purpose of protecting the significant natural, scenic, and open space features and values of the property; and

WHEREAS, Great Land Trust, Inc. purchased the 40-acre parcel from the state for \$296,726 for which Great Land Trust, Inc. took out a loan that has a remaining balance due of \$10,000; and

WHEREAS, Matanuska Susitna Borough Ordinance Serial No. 14-089 appropriated \$75,000 for the West Butte Parking Lot and Trailhead, Project 15015, Fund 440 which included cleanup for the expanded trailhead parking area; and

WHEREAS, the actual cost for cleanup of the expanded trailhead parking area was well below budget and the amount remaining from this line item would cover the \$10,000 needed to pay off the Great Land Trust loan thus allowing the borough to accept and acquire the Bodenbug Butte summit from Great Land Trust, Inc.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of work for Project 15015:

SCOPE OF WORK

Development of the West Butte Parking Lot and Trailhead and purchase of the Bodenbug Butte Summit.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2016 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$405,300 TO FUND 475, PROJECT NO. 47033.

AGENDA OF: March 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN M. MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
1	Originator	BB	
2	Finance Director	<i>[Signature]</i>	
3	Borough Attorney	<i>[Signature]</i>	
4	Borough Clerk	<i>[Signature]</i>	2/22/16 <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: Yes No
 Resolution Serial No. 16-021 (4 pp.)
Ordinance Serial No. 16-025 (3 pp.)

SUMMARY STATEMENT:

During the 2008 legislative session a bill was passed that would allow a portion of the Fiscal Year 2009 Community Revenue Sharing Program funds to be passed through to a community council. The program funding was continued for Fiscal Year 2010, Fiscal Year 2011, Fiscal Year 2012, Fiscal Year 2013, Fiscal Year 2014, Fiscal Year 2015, and has been funded again for Fiscal Year 2016.

To qualify for the program, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue.

The amount of the grant to be passed through in the form of a grant to each community council is \$19,300 and can only be spent for the public benefit of the unincorporated area.

Some examples of the scopes of work that community councils

submitted for the program are as follows:

- Comprehensive Plan and compilation of history of the area
- Trail grooming - wintertime
- Purchase of equipment and supplies for road clean-up and road-kill moose and other food harvesting
- Installation of streetlights to improve community safety
- Upgrading and supplying the Community Center for use as an Emergency Shelter/Triage Center in the event of a disaster affecting the community
- Purchase of materials and equipment for the local Public Safety Building
- Computer table, chair, computer, color printer, paper, and printer toner for the local Senior Center
- Projector and Portable PA system to be used at community council meetings and other community functions
- Portable toilet rental at public access to lakes and trailheads within the community
- Monthly safety meetings to improve recreation safety awareness among the community
- Public services such as food baskets and coats for needy families and related programs
- Folding chairs and tables for the local Senior Center for use during community council and education sessions
- Ice Rink Resealing and Equipment
- Roadside Educational Kiosk Renovation
- Neighborhood Watch Signs
- Historical Park Renovations
- Community Hall Renovations
- Community Resource Center Construction
- Providing funds to the local Health Organization to help establish a Farmer's Market
- Purchase materials and equipment for improvements to the community fields at the local elementary School

On April 21, 2015, the Assembly adopted Resolution Serial No. 15-040 which approved twenty-one community councils for participation in the program as follows:

Unincorporated Community Nonprofit Entity

Big Lake

Big Lake Community Council

Buffalo Mine/Soapstone

Buffalo Mine/Soapstone Community Council

Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council
Willow Area	Willow Area Community Organization

The above community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough.

RECOMMENDATION OF ADMINISTRATION:

Accept and appropriate Fiscal Year 2016 Community Revenue Sharing Program Funds in the amount of \$405,300, to Fund 475, Project No. 47033.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 1, 2016

SUBJECT: ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2016 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$405,300 TO FUND 475, PROJECT NO. 47033.

ORIGINATOR: Finance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$405,300	FUNDING SOURCE State Revenue Sharing Funds
FROM ACCOUNT #	PROJECT #
TO ACCOUNT : 475.000.000.3XX.XXX	PROJECT # 47033
VERIFIED BY: <i>Barbara Baughn</i>	CERTIFIED BY:
DATE: 2/9/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	405.3					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State Funds	405.3					
Other						
TOTAL	405.3					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chesapeake District* DATE: _____
 APPROVED BY: *[Signature]* DATE: *2/9/16*

Ordinance Serial No. 16-025
 Resolution Serial No. 16-021
 IM No. 16-038

NON-CODE ORDINANCE

By: Borough Manager
Introduced: 03-01-2016
Public Hearing: _____
Adopted: _____

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-025

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE ACCEPTANCE AND APPROPRIATION OF FISCAL YEAR 2016 COMMUNITY REVENUE SHARING PROGRAM FUNDS IN THE AMOUNT OF \$405,300 TO FUND 475, PROJECT NO. 47033.

WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 Community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, and has been funded again for fiscal year 2016; and

WHEREAS, the communities must have at least 25 residents and pay for 3 of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, or search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$19,300 and can only be spent for the public benefit of the unincorporated area; and

WHEREAS, on April 21, 2015, the Assembly adopted Resolution

Serial No. 15-040 which approved twenty-one community councils for participation in the program; and

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the state of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the acceptance and appropriation of fiscal year 2016 Community Revenue Sharing program funds in the amount of \$405,300, to fund 475, project no. 47033.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-021**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE FISCAL YEAR 2016 COMMUNITY REVENUE SHARING PROGRAM, PROJECT 47033.

WHEREAS, during the 2008 legislative session a bill was passed that would allow a portion of the fiscal year 2009 community Revenue Sharing Program funds to be passed through to a community council; and

WHEREAS, the program funding was continued for fiscal year 2010, fiscal year 2011, fiscal year 2012, fiscal year 2013, fiscal year 2014, fiscal year 2015, and has been funded again for fiscal year 2016; and

WHEREAS, the communities must have at least 25 residents and pay for three of the following services: fire protection, emergency medical, water and sewer, solid waste management, public road or ice road maintenance, public health, and search and rescue; and

WHEREAS, the amount of the grant to be passed through in the form of a grant to each community council is \$19,300 and can only be spent for the public benefit or the unincorporated area; and

WHEREAS, on April 21, 2015, the Assembly adopted Resolution Serial No. 15-040, which approved 21 community councils for

participation in the program; and,

WHEREAS, community councils are only eligible for participation in the program once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the Borough; and,

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the fiscal year 2016 Community Revenue sharing Program project no. 47033.

SCOPE OF WORK

To provide grant funds in the amount of \$19,300 to each of 21 community councils once they are eligible for participation in the program. They are only eligible once they have provided proof that they are registered as an incorporated nonprofit entity with the State of Alaska and the incorporated nonprofit entity has entered into the applicable agreements with the borough. The funds can only be spent for the public benefit of the unincorporated area. The twenty-one community councils are as follows:

Unincorporated Community Nonprofit Entity

Big Lake	Big Lake Community Council
Buffalo Mine/Soapstone	Buffalo Mine/Soapstone Community Council
Butte	Butte Community Council
Chase	Chase Community Council
Chickaloon	Chickaloon Community Council
Fishhook	Fishhook Community Council
Gateway	Gateway Community Council
Glacier View	Glacier View Community Council
Knik-Fairview	Knik-Fairview Community Council
Lake Louise	Lake Louise Non-Profit Corporation
Lazy Mountain	Lazy Mountain Community Council
Meadow Lakes	Meadow Lakes Community Council
North Lakes	North Lakes Community Council
Point MacKenzie	Point MacKenzie Community Council
South Knik River	South Knik River Community Council
South Lakes	South Lakes Community Council
Susitna	Susitna Community Council
Sutton	Sutton Community Council
Talkeetna	Talkeetna Community Council
Trapper Creek	Trapper Creek Community Council
Willow Area	Willow Area Community Organization

Budget

Fiscal year 2016 community Revenue

Sharing Program Funds

\$405,300

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2016.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: ACCEPTING AND APPROPRIATING \$15,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER, REAPPROPRIATING \$10,000 FROM THE FISCAL YEAR 2015 AREAWIDE GRANT MATCH APROPRIATION TO FUND 480, PROJECT NO. 47514, APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO THE NECESSARY AGREEMENT WITH THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER FOR THE PURPOSE OF CONDUCTING A STORMWATER ANALYSIS ON COTTONWOOD CREEK.

AGENDA OF: March 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator Mike Campfield	<i>JMC</i>	
	Capital Projects Director	<i>JPB</i>	
	Finance Director	<i>JFD</i>	
	Borough Attorney	<i>JBS</i>	Form Only
	Borough Clerk	<i>JMN</i>	2/22/16 <i>JMN</i>

ATTACHMENT(S): Fiscal Note: YES NO
 Ordinance Serial No. 16-026 (3 pp)
 Resolution Serial No. 16-022 (2 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough has been awarded a grant in the amount of \$15,000 from the State of Alaska, Department of Environmental Conservation, Division of Water for the purpose of conducting a stormwater analysis on Cottonwood Creek.

In the Fiscal Year 2015 capital projects budget, the Assembly appropriated \$250,000 in Areawide funds for Grant Matches; it is our intention to use \$10,000 of this funding to fulfill the

required match for this grant.

In order to proceed, the borough must now accept the grant and appropriate the funds. The scope of work and budget were identified in the grant application and are reflected in the resolution.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends Assembly adoption of the legislation accepting and appropriating \$15,000 from the State of Alaska, Department of Environmental Conservation, Division of Water, reappropriating \$10,000 from the Fiscal Year 2015 Areawide Grant Match Appropriation to fund 480, project no. 47514, approving the scope of work and budget, and authorizing the manager to enter into the necessary agreement with the State of Alaska, Department of Environmental Conservation, Division of Water for the purpose of conducting a stormwater analysis on Cottonwood Creek.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 1, 2016

SUBJECT: ACCEPTING AND APPROPRIATING \$15,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER, REAPPROPRIATING \$10,000 FROM THE FISCAL YEAR 2015 AREA WIDE GRANT MATCH APPROPRIATION TO FUND 480, PROJECT NO. 47514, APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO THE NECESSARY AGREEMENT WITH THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER FOR THE PURPOSE OF CONDUCTING A STORMWATER ANALYSIS ON COTTONWOOD CREEK.

ORIGINATOR: Mike Campfield

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$ 25,000	FUNDING SOURCE Fed grant / AW Approp
FROM ACCOUNT # 480.000.000.4XX 4XX	PROJECT # 99999-1800-1808
TO ACCOUNT: 480.000.000.3XX 4XX	PROJECT # 47514
VERIFIED BY: <i>Barbara Hammer</i>	CERTIFIED BY:
DATE: 2/17/16	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	25					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Federal Funds	15					
Other	10					
TOTAL	25					

POSITIONS:

Full-Time	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chapman Hendel* DATE: *2/18/16*
 APPROVED BY: *AKD* DATE: _____

IM No. 16-041
 Resolution Serial No. 16-*022*
 Ordinance Serial No. 16-*026*

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-026**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$15,000 FROM THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER, AND REAPPROPRIATING \$10,000 FROM THE FISCAL YEAR 2015 AREAWIDE GRANT MATCH APPROPRIATION TO FUND 480, PROJECT NO. 47514, FOR THE PURPOSE OF CONDUCTING A STORMWATER ANALYSIS ON COTTONWOOD CREEK.

WHEREAS, Cottonwood Creek is an important waterbody within the Matanuska-Susitna Borough (MSB); and

WHEREAS, Cottonwood Creek has been impacted by rapid development within the Borough; and

WHEREAS, Cottonwood Creek has been identified as an Impaired Waterbody due to fecal coliform bacteria by the Alaska Department of Environmental Conservation (ADEC) due to urban runoff and urban development; and

WHEREAS, the Matanuska-Susitna Borough has been awarded a grant in the amount of \$15,000.00 from the State of Alaska, Department of Environmental Conservation, Division of Water for the purpose of conducting a stormwater analysis on Cottonwood Creek; and

WHEREAS, in the fiscal year 2015 Capital Projects' budget the Assembly appropriated \$250,000 in Areawide funds for grant matches; and

WHEREAS, it is our intention to use \$10,000 of this funding to fulfill the required match for this grant; and

WHEREAS, the Matanuska-Susitna Borough Assembly must pass an ordinance formally accepting and appropriating the funds.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Grant Acceptance and Appropriation. The Matanuska-Susitna Borough Assembly does hereby accept and appropriate grant funds in the amount of \$15,000 from the State of Alaska, Department of Environmental Conservation, Division of Water to fund 480, project no. 47514, for the purpose of conducting a stormwater analysis on Cottonwood Creek.

Section 3. Reappropriation Source. There is hereby reappropriated by the Assembly funds from the Fiscal Year 2015 Areawide Grant Match appropriation in the amount of \$10,000 to fund 480, project no. 47514.

Section 4. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this
__ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-022**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET AND AUTHORIZING THE MANAGER TO ENTER INTO A GRANT AGREEMENT WITH THE DEPARTMENT OF ENVIRONMENTAL CONSERVATION, DIVISION OF WATER, FOR THE PURPOSE OF CONDUCTING A STORMWATER ANALYSIS ON COTTONWOOD CREEK.

WHEREAS, the Matanuska-Susitna Borough has been awarded a grant in the amount of \$15,000 from the Department of Environmental Conservation, Division of Water for the purpose of conducting a stormwater analysis on Cottonwood Creek; and

WHEREAS, funds must be accepted and appropriated prior to expenditures; and

WHEREAS, in the Fiscal Year 2015 Capital Projects' budget the Assembly appropriated \$250,000 in Areawide funds for grant matches; and

WHEREAS, it is our intention to use \$10,000 of this funding to fulfill the required match for this grant; and

WHEREAS, these funds were accepted and appropriated with Ordinance Serial No. 16-026; and

WHEREAS, the Assembly must approve the scope of work and budget for the project prior to expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following scope of work and budget:

SCOPE OF WORK

Conduct a stormwater analysis on Cottonwood Creek.

BUDGET

FY2016 Department of Environmental Conservation, Division of Water grant	\$15,000.00
FY2016 Areawide grant match appropriation	<u>\$10,000.00</u>
PROJECT TOTAL	\$25,000.00

BE IT FURTHER RESOLVED, that the Matanuska-Susitna Borough Assembly does hereby authorize the Manager to enter into the necessary agreement with the Department of Environmental Conservation, Division of Water for the purpose of conducting a stormwater analysis on Cottonwood Creek.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ADOPT THE FY17 SCHEDULE OF RATES AND FEES EFFECTIVE JULY 1, 2016 IN ORDER TO HAVE A SINGLE DOCUMENT FOR ALL FEES IN THE MATANUSKA-SUSITNA BOROUGH.

AGENDA OF: MARCH 15, 2016

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Capital Projects Director	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	26 Feb 16
	Planning and Land Use Director	<i>[Signature]</i>	
	Community Development Director	<i>[Signature]</i>	
	Emergency Services Director	<i>[Signature]</i>	26 Feb 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	2/7/16 <i>[Signature]</i>

ATTACHMENT (S): Fiscal Note: YES _____ NO x
 Resolution Serial No. 16-023(pp)
 FY17 Schedule of Rates and Fees 30 (pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough is in need of an all-encompassing, easy to read rates and fees schedule for the public. This schedule covers all rates and fees in the Matanuska-Susitna Borough and will be reviewed for changes and/or increases on an annual basis.



Matanuska-Susitna Borough FY17 Schedule of Rates and Fees

(As adopted by Resolution No. 16-023)

Cover Page

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FY17 Schedule of Rates and Fees

1. Administration
 - a) Public Record Requests
2. Animal Care & Regulation
3. Community Development
 - a) Big Lake Boat Launch
 - b) Borough Gymnasium
 - c) Brett Memorial Ice Arena
 - d) Commercial Concessionaire Permit
 - e) Community Enrichment Classes
 - f) Field Use Permits
 - g) Fish Creek Park
 - h) Land Management
 - i) Libraries
 - j) Parks
 - k) Pavilions
 - l) Pools
 - m) Trail Use Permits
 - n) Talkeetna Band Shell
4. Department of Emergency Services
 - a) Fire Service Fees
 - b) Forestry Equip. Rental Rates
 - c) Rescue Service Fees
 - d) Station Rental
5. Elections
6. Finance
 - a) Business Licensing
7. Information Technology (IT)
 - a) Global Information Systems (GIS)
8. Planning Department
 - a) Administrative Fees
 - b) Code Compliance Fines for Infractions
 - c) Health & Welfare Permits
 - d) Platting Fees
 - e) Use Permit Fees
9. Port MacKenzie
10. Public Works
 - a) Solid Waste
 - b) Talkeetna Sewer & Water
11. Quasi-Judicial Fees
 - a) Board of Adjustments and Appeals (BOAA)

FY17 Schedule of Fines

Fines are a punishment for breaking the Law. See MSB Code/Title 1 for Code Compliance fines and Title 24 for Animal Care Fines

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RS16-023

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
2	Administration	Public Record Requests			
3	Administration		Labor(first 5 hours per requestor per calendar month is free	At Employees Burden Rate	At Employees Burden Rate
4	Administration		CD/DVD/DVD-R	\$7.50	\$7.50
5	Administration		Thumb Drive - 8GB	\$0.00	\$10.00
6	Administration		Thumb Drive - 16GB	\$0.00	\$15.00
7	Administration		Thumb Drive - 32GB	\$0.00	\$20.00
8	Administration		Thumb Drive - over 32 GB	\$0.00	\$25.00
9	Administration		B/W Copies (reg)	\$0.20	\$0.20
10	Administration		B/W Copies (large)	\$0.25	\$0.25
11	Administration		Color Copies (reg)	\$1.00	\$1.00
12	Administration		Color Copies (large)	\$1.75	\$1.75
13	Administration		B/W, Plats	\$5.00	\$5.00
14	Administration		B/W Oversized maps (11 x 17)	\$8.00	\$8.00
15	Administration		Color Oversized Maps (11 x 17)	\$15.00	\$15.00
16	Administration		Printing	Misc	\$10.00
17	Administration		Mailing	Misc	\$0.00
18	Administration		G15 LIDAR Imagery	\$150.00	\$150.00
19	Administration		Certified Tax Roll	\$75.00	\$75.00
20	Administration		Fire Report	\$5.00	\$5.00
21	Animal Care & Regulation				
22	AC&R		Animal Care Services for Wasilla	\$20,298.00	\$20,298.00
23	AC&R		Animal Care Services for Palmer	\$20,298.00	\$20,298.00
24	AC&R		Compliance Inspection Fee	\$100.00	\$100.00
25	AC&R		Mushing Facility License	\$150.00	\$150.00
26	AC&R		3-year Animal License for a surgically altered cat or dog	\$15.00	\$15.00
27	AC&R		3-year Animal License for an un-altered cat or dog	\$30.00	\$30.00
28	AC&R		Lifetime license for a surgically altered, microchipped cat or dog	\$30.00	\$30.00
29	AC&R		Lifetime license for an un-altered, microchipped cat or dog	\$60.00	\$60.00
30	AC&R		3-year kennel or cattery license	\$75.00	\$75.00
31	AC&R		Annual inspection fee for animals classified Level 3 or 4	\$100.00	\$100.00

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FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
32	AC&R		Application fee for Removal, Reduction, or Modification of Classification	\$35.00	\$35.00
33	AC&R		Filing fee to appeal a classification determination with the Animal Care Board	\$100.00	\$100.00
34	AC&R		Adoptions (range \$27-\$145)	\$50.00	\$50.00
35	Office of the Clerk	Elections			
36	Office of the Clerk		Election Recount/per precinct and absentee/question	\$100.00	\$150.00
37	Office of the Clerk		Candidate Filing	\$25.00	\$25.00
38	Community Development	Big Lake Boat Launch			
39	Comm Dev		Annual Pass - Includes Parking - Per Vehicle	\$100.00	\$100.00
40	Comm Dev		Day Use Pass - Includes Parking - Per Vehicle	\$15.00	\$15.00
41	Comm Dev	Borough Gymnasium			
42	Comm Dev		Hourly Rental	\$27.50	\$27.50
43	Comm Dev	Brett Memorial Ice Arena			
44	Comm Dev		Public Skating-General	\$5.00	\$5.00
45	Comm Dev		Public Skating - Kids and Seniors	\$4.00	\$4.00
46	Comm Dev		Family Skate - Up to 4	\$15.00	\$15.00
47	Comm Dev		Add'l family member	\$3.00	\$3.00
48	Comm Dev		Group Rate 11-29	\$3.00	\$3.00
49	Comm Dev		Group Rate 30-49	\$2.75	\$2.75
50	Comm Dev		Group Rate 50+	\$2.50	\$2.50
51	Comm Dev		Skate Rental	\$3.00	\$3.00
52	Comm Dev		Locker Rental - Annual	\$25.00	\$25.00
53	Comm Dev		Single Skate Sharpening/Next Day Pickup	\$6.00	\$6.00
54	Comm Dev		Single Skate Sharpening/Same Day Pickup	\$9.00	\$9.00
55	Comm Dev		Skate Sharpening Punch Card- 60 value	\$54.00	\$54.00
56	Comm Dev		Skate Repair/Blade Change/Rivet Replacement	\$5.00	\$5.00
57	Comm Dev		Skate Pass - 10 - 5 and under	\$32.00	\$32.00
58	Comm Dev		Skate Pass - 10 - 6 to Adult	\$40.00	\$40.00

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FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
59	Comm Dev		Skate Pass - 10 - Senior	\$32.00	\$32.00
60	Comm Dev		Skate Rental Card (10)	\$27.00	\$27.00
61	Comm Dev		Figure Skating per Hour	\$10.00	\$10.00
62	Comm Dev		Figure Skating 5 Visit Punch Card	\$45.00	\$45.00
63	Comm Dev		Figure Skating 10 Visit Punch Card	\$90.00	\$90.00
64	Comm Dev		Skatefest - Single	\$55.00	\$55.00
65	Comm Dev		Skatefest - Add'l Entries	\$15.00	\$15.00
66	Comm Dev		Skatefest - Family Entry -2 members	\$70.00	\$70.00
67	Comm Dev		Add'l Members	\$15.00	\$15.00
68	Comm Dev		Production Team Event - Per Skater	\$10.00	\$10.00
69	Comm Dev		Team Event - Per Skater	\$5.00	\$5.00
70	Comm Dev		Late Fee - First Event	\$10.00	\$10.00
71	Comm Dev		Late Fee - Add'l Events	\$5.00	\$5.00
72	Comm Dev		Field Trip - Includes Skate Rental 1- 35	\$4.00	\$4.00
73	Comm Dev		Field Trip - Includes Skate Rental 36-45	\$3.00	\$3.00
74	Comm Dev		Field Trip - Includes Skate Rental 46+	\$2.00	\$2.00
75	Comm Dev		Arena Sponsored Skating Shows - Per Skater	\$25.00	\$25.00
76	Comm Dev		Arena Sponsored Skating Shows - Per Family	\$5.00	\$5.00
77	Comm Dev		Hourly Private Ice Rental/Prime- time (Sept 1-March 31)	\$225.00	\$225.00
78	Comm Dev		Hourly Private Ice Rental/Nonprime-time (April 1- Aug 31)	\$180.00	\$180.00
79	Comm Dev		Hourly Private Ice Rental/Paid Gate/Prime-time (Sept 1-March 31)	\$250.00	\$250.00
80	Comm Dev		Hourly Private Ice Rental/Paid Gate/Nonprime-time (April 1-Aug 31)	\$200.00	\$200.00
81	Comm Dev		Hourly Outdoor Ice Rental	\$50.00	\$50.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
82	Comm Dev		Individual Learn to Skate	\$120.00	\$120.00
83	Comm Dev		Individual Learn to Skate - 15 min. learn to skate/15 min instruction	\$85.00	\$85.00
84	Comm Dev		Group Learn to Skate/7 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$75.00	\$75.00
85	Comm Dev		2nd Family Member	\$70.00	\$70.00
86	Comm Dev		Each Addt'l Member	\$65.00	\$65.00
87	Comm Dev		Group Learn to Skate/14 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$140.00	\$140.00
88	Comm Dev		Group Learn to Skate/21 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$205.00	\$205.00
89	Comm Dev		Single Learn to Skate Lesson	\$13.00	\$13.00
90	Comm Dev		ISI Membership	\$13.00	\$13.00
91	Comm Dev		Learn-to-Skate Combo (Ice Stance, Power, and Freestyle) 1 day 3 Lessons	\$30.00	\$30.00
92	Comm Dev		7 Lesson Pack	\$75.00	\$75.00
93	Comm Dev		14 Lesson Pack	\$140.00	\$140.00
94	Comm Dev		21 Lesson Pack	\$205.00	\$205.00
95	Comm Dev		Skate and Swim 1 Session (Includes Skate Rental)	\$9.00	\$9.00
96	Comm Dev		Package (Instruction, Skate Rental and Free time)	\$50.00	\$50.00
97	Comm Dev		Public Hockey 1 Session	\$10.00	\$10.00
98	Comm Dev		Public Hockey 5 Sessions	\$45.00	\$45.00
99	Comm Dev		Public Hockey 10 Sessions	\$90.00	\$90.00
100	Comm Dev		Adult Learn to Play Hockey Class 1 hour	\$10.00	\$10.00
101	Comm Dev		Adult Learn to Play Hockey Class 5 Session Punch Card	\$45.00	\$45.00
102	Comm Dev		Adult Learn to Play Hockey Class 10 Session Punch Card	\$90.00	\$90.00
103	Comm Dev		Youth Learn-to-Play Hockey Program	\$110.00	\$110.00
104	Comm Dev		Goalie Program/Per Hour	\$12.00	\$12.00
105	Comm Dev		Goalie Program/10 Lessons	\$108.00	\$108.00
106	Comm Dev		Ice Camp 3 Hours/1 Day	\$30.00	\$30.00
107	Comm Dev		Ice Camp 6 Lessons	\$160.00	\$160.00
108	Comm Dev		Ice Camp 12 Lessons	\$325.00	\$325.00
109	Comm Dev		Ice Camp 18 Lessons	\$485.00	\$485.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
110	Comm Dev		Summer Fun Hockey Mites- Bantams Package	\$120.00	\$120.00
111	Comm Dev		Summer Fun Hockey U16-U18 Package	\$120.00	\$120.00
112	Comm Dev		Party Package-Includes 1 hour Private Locker Room and 10 Skaters	\$100.00	\$100.00
113	Comm Dev		Each Addt'l Hour	\$25.00	\$25.00
114	Comm Dev		Each Addt'l Skater	\$5.00	\$5.00
115	Comm Dev		Advertising - 30"x96" Dasher Board- 1st Year	\$1,200.00	\$1,200.00
116	Comm Dev		Advertising - 30"x96" Dasher Board- Addt'l Year	\$900.00	\$900.00
117	Comm Dev		Advertising-4'x8' Banner-1st Year	\$1,300.00	\$1,300.00
118	Comm Dev		Advertising-4'x8' Banner-Addt'l Year	\$1,000.00	\$1,000.00
119	Comm Dev		Advertising-4'x4' Banner-1st Year	\$650.00	\$650.00
120	Comm Dev		Advertising-4'x8' Banner-Addt'l Year	\$450.00	\$450.00
121	Comm Dev		Advertising - 36"x96" In-Ice Logo Annual Fee	\$900.00	\$900.00
122	Comm Dev		Advertising - Center Ice Circle Logo	\$1,500.00	\$1,500.00
123	Comm Dev		Advertising - (2) 6'x2' Zamboni Ad - 1st Year	\$2,000.00	\$2,000.00
124	Comm Dev		Advertising - (2) 6'x2' Zamboni Ad - Addt'l Year	\$1,700.00	\$1,700.00
125	Comm Dev		NOTE: All Banner Ads, Dasher Board Ads, and In-Ice Logos User Supplied (Upon Approval)	\$0.00	\$0.00
126	Comm Dev	Commercial Concessionaire Permit			
127	Comm Dev		1-5 Vendors/Day	\$100.00	\$100.00
128	Comm Dev		6 or more Vendors/Day	\$200.00	\$200.00
129	Comm Dev	Community Enrichment Classes			
130	Comm Dev		Administrative Registration Fee per Participant per Class - Classes up to \$50	\$5.00	\$5.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
131	Comm Dev		Administrative Registration Fee per Participant per Class - Classes over \$50	\$10.00	\$10.00
132	Comm Dev	Field Use Permits			
133	Comm Dev		Alcantra Soccer and Ball Field - Half Day - Per Field	\$25.00	\$25.00
134	Comm Dev		Alcantra Soccer and Ball Field - Full Day - Per Field	\$35.00	\$35.00
135	Comm Dev	Fish Creek Park			
136	Comm Dev		Float Plane Access	\$25.00	\$25.00
137	Comm Dev	Land Management			
138	Comm Dev		Application & Processing Fee	\$500.00	\$500.00
139	Comm Dev	Designated Special Use Management Area Permit	Deshka Seasonal Camp	\$75.00	\$75.00
140	Comm Dev		Christiansen Lake Float Plane Dockage/Sealed Bid	\$500.00	\$500.00
141	Comm Dev	Commercial Land Use Permits	Commercial 7-12 month permit	\$1,000.00	\$1,000.00
142	Comm Dev		Seasonal (6 months or less)	\$500.00	\$500.00
143	Comm Dev		One Round-Trip Crossing	\$250.00	\$250.00
144	Comm Dev		One Round-Trip Crossing-Per person Per Day (in addition to R/T crossing fee of \$250)	\$2.00	\$2.00
145	Comm Dev	Non-Commercial Personal Use Permits	1-12 month permit	\$500.00	\$500.00
146	Comm Dev		Individual Permit	\$25.00	\$25.00
147	Comm Dev		Firewood Per Cord (10 cord max) in addition to the Individual Permit Fee	\$25.00	\$25.00
148	Comm Dev		Earth Materials/Gravel & Peat Per Cubic Yard in addition to the Individual Permit Fee	\$3.00	\$3.00
149	Comm Dev	Commercial Contracts Timber/Vegetation/ Earth Material Extraction	Timber Contract	FMV	FMV

*Im116-046
RS116-023*

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
150	Comm Dev		Timber Contract Extension	\$500.00	\$500.00
151	Comm Dev		Earth Materials Contract	FMV	FMV
152	Comm Dev		Earth Materials Contract Extension	\$300.00	\$500.00
153	Comm Dev		Harvest of Natural Vegetation & Non Wood Forest Products Contract	\$0.00	FMV
154	Comm Dev		Harvest of Natural Vegetation & Non Wood Forest Products Contract Extension	\$300.00	\$500.00
155	Comm Dev	Easement Fees	Public Use Easement (ROW)	\$0.00	\$0.00
156	Comm Dev		Private Easement	FMV	FMV
157	Comm Dev	Utility Facilities	Utility to service borough facility/land	\$0.00	\$0.00
158	Comm Dev		Transmission Distribution-For Easement across Borough land to service private non-Borough property	\$0.00	FMV or 125% of assessed value of easement area
159	Comm Dev		Private Utility Easement Across Borough Land	FMV	FMV
160	Comm Dev	A.D.L. Lease Document Fees	Alaska Division of Lands	\$250.00	\$250.00
161	Comm Dev	Libraries (Sutton, Willow and Talkeetna)			
162	Comm Dev		Resident Library Card	Free	Free
163	Comm Dev		Non-Resident Library Card - Annual	\$35.00	\$35.00
164	Comm Dev		Temp. Non-Resident Library Card - 4 months	\$10.00	\$10.00
165	Comm Dev		B/W Photo Copies - 1 Side	\$0.25	\$0.25
166	Comm Dev		B/W Photo Copies - 2 Sided	\$0.50	\$0.50
167	Comm Dev		Color Photo Copies	\$1.00	\$1.00
168	Comm Dev		Copy from Printers Per Page	\$0.25	\$0.25
169	Comm Dev		Scan Documents - Every 5 Pages	\$1.00	\$1.00
170	Comm Dev		Fax - Per Page	\$1.00	\$1.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
171	Comm Dev		Overdue Fees - Per Day, Per Item	\$0.25	\$0.25
172	Comm Dev		Laminate - Wallet Size	\$0.75	\$0.75
173	Comm Dev		Laminate - 8.5x11	\$1.25	\$1.25
174	Comm Dev		Laminate - Legal Size	\$1.25	\$1.25
175	Comm Dev		Rolled Per Foot	\$1.25	\$1.25
176	Comm Dev		Damaged Items	\$5.00	\$5.00
177	Comm Dev		Destroyed Items	Cost of Replacement plus 5.00 fee	Cost of Replacement plus 5.00 fee
178	Comm Dev		Facility Use / hour (during business hours)	\$0.00	\$0.00
179	Comm Dev		Facility Use / hour (after business hours)	\$40.00	\$40.00
180	Comm Dev	Parks			
181	Comm Dev	Matanuska River Park Campground	Camp Site-2 tents/2 vehicles - Per Night	\$15.00	\$15.00
182	Comm Dev		Camp Site with Electric Hookup	\$25.00	\$25.00
183	Comm Dev		Group Encampment (MRP-F)- Includes First 20 People	\$55.00	\$55.00
184	Comm Dev		Group Encampment (MRP-F)-Each Additional Person	\$0.50	\$0.50
185	Comm Dev		RV Dump - Per Use	\$5.00	\$5.00
186	Comm Dev		Bundle of Firewood	\$5.00	\$5.00
187	Comm Dev		Showers (10 min)	\$2.00	\$2.00
188	Comm Dev	Jim Creek / Sunshine Creek	Camp Sites (6 person limit)	\$15.00	\$15.00
189	Comm Dev		Camp Sites (weekly)	\$90.00	\$90.00
190	Comm Dev	Deshka Campground	Camp Sites (6 person limit)	\$15.00	\$15.00
191	Comm Dev		Camp Sites (weekly)	\$90.00	\$90.00
192	Comm Dev		Primitive Camp Sites	\$15.00	\$15.00
193	Comm Dev		Boat Storage (annually)	\$50.00	\$50.00
194	Comm Dev	Talkeetna River Park Campground	Camp Site-2 tents/2 vehicles - Per Night	\$15.00	\$15.00
195	Comm Dev	Pavilions			
196	Comm Dev		Matanuska River Park - Half Day	\$30.00	\$30.00
197	Comm Dev		Matanuska River Park - Full Day	\$50.00	\$50.00
198	Comm Dev		Volunteer Park - Half Day	\$30.00	\$30.00
199	Comm Dev		Volunteer Park - Full Day	\$50.00	\$50.00
200	Comm Dev		Jordan Lake - Half Day	\$30.00	\$30.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
201	Comm Dev		Jordan Lake - Full Day	\$50.00	\$50.00
202	Comm Dev		Christensen Lake - Half Day	\$30.00	\$30.00
203	Comm Dev		Christensen Lake - Full Day	\$50.00	\$50.00
204	Comm Dev		Crevasse Moraine - Half Day	\$30.00	\$30.00
205	Comm Dev		Crevasse Moraine - Full Day	\$50.00	\$50.00
206	Comm Dev		Alcantra- Half Day	\$30.00	\$30.00
207	Comm Dev		Alcantra- Full Day	\$50.00	\$50.00
208	Comm Dev	Pools			
209	Comm Dev		Open Swim - PreSchool	Free	Free
210	Comm Dev		Open Swim - Youth 4-17	\$5.00	\$5.00
211	Comm Dev		Open Swim - Adult 18-54	\$6.00	\$6.00
212	Comm Dev		Open Swim - Senior 55+	\$5.00	\$5.00
213	Comm Dev		Open Swim - Disabled	\$5.00	\$5.00
214	Comm Dev		Open Swim - Up to 4	\$15.00	\$15.00
215	Comm Dev		Add'l Members	\$3.00	\$3.00
216	Comm Dev		10 Visit Punch Card - Youth	\$50.00	\$50.00
217	Comm Dev		10 Visit Punch Card - Adult	\$60.00	\$60.00
218	Comm Dev		10 Visit Punch Card - Senior	\$50.00	\$50.00
219	Comm Dev		10 Visit Punch Card - Disabled	\$50.00	\$50.00
220	Comm Dev		30 Day Pass - Youth	\$50.00	\$50.00
221	Comm Dev		30 Day Pass - Adult	\$70.00	\$70.00
222	Comm Dev		30 Day Pass - Senior	\$50.00	\$50.00
223	Comm Dev		30 Day Pass - Disabled	\$50.00	\$50.00
224	Comm Dev		30 Day Pass - Family	\$95.00	\$95.00
225	Comm Dev		One Year Pass - Youth	\$379.00	\$379.00
226	Comm Dev		One Year Pass - Adult	\$483.00	\$483.00
227	Comm Dev		One Year Pass - Senior	\$379.00	\$379.00
228	Comm Dev		One Year Pass - Disabled	\$379.00	\$379.00
229	Comm Dev		One Year Pass - Family	\$990.00	\$990.00
230	Comm Dev		Party Package and Hourly Rental/1-35 ppl	\$125.00	\$125.00
231	Comm Dev		Party Package and Hourly Rental/36-70 ppl	\$150.00	\$150.00
232	Comm Dev		Party Package and Hourly Rental/71-105 ppl	\$175.00	\$175.00
233	Comm Dev		Party Package and Hourly Rental/1-20 ppl SHARED	\$60.00	\$60.00
234	Comm Dev		Party Package and Hourly Rental/21-35 ppl SHARED	\$70.00	\$70.00
235	Comm Dev		Swim Club Daily Admission/One Time	\$2.50	\$2.50
236	Comm Dev		Swim Club Daily Admission/Annual	\$379.00	\$379.00
237	Comm Dev		Swim Club Daily Admission/Annual Family	\$990.00	\$990.00
238	Comm Dev		Classes/Aerobics	\$7.00	\$7.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
239	Comm Dev		Classes/Aerobics 10 Visit Punch Card	\$55.00	\$55.00
240	Comm Dev		Parent/Child Swim Punch Card 5 each	\$40.00	\$40.00
241	Comm Dev		PreSchool Lessons 8 @ 30 min	\$55.00	\$55.00
242	Comm Dev		Red Cross Lessons 8 @ 45 min	\$60.00	\$60.00
243	Comm Dev		After School Swim Lessons	\$70.00	\$70.00
244	Comm Dev		CPR Class Recertification	\$75.00	\$75.00
245	Comm Dev		Lifeguard Recertification	\$100.00	\$100.00
246	Comm Dev		Lifeguard Training	\$225.00	\$225.00
247	Comm Dev		Water Safety Instructor Training	\$225.00	\$225.00
248	Comm Dev		Padlock Rental	\$3.00	\$3.00
249	Comm Dev		Swim Diaper	\$3.00	\$3.00
250	Comm Dev		Administrative Refund Fee - All Facilities	\$5.50	\$5.50
251	Comm Dev	Trail Use Permits			
252	Comm Dev		Events under 20 people, no entry fee to participate	\$10.00	\$10.00
253	Comm Dev		Events under 20 people, entry fee to participate	\$25.00	\$25.00
254	Comm Dev		Events with 21-50 people fee or no fee (must name the borough as an additional insured)	\$50.00	\$50.00
255	Comm Dev		Events with 51-100 people fee or no fee (must name the borough as an additional insured, and provide 1 porta-can)	\$100.00	\$100.00
256	Comm Dev		Events with over 100 people fee or no fee (must name the borough as an additional insured, and provide and initial 2 porta-cans and 1 additional porta-can per every additional 100 attendees)	\$250.00	\$250.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
257	Comm Dev		Any commercial event regardless of size or pay to enter (must name the borough as an additional insured, and provide a minimum of one porta-can per every 100 attendees)	\$250.00	\$250.00
258	Comm Dev		Filming production permits (need a two week minimum lead time. The borough must also be named as an additional insured.)	\$500.00	\$500.00
259	Comm Dev	Trail Fees			
260	Comm Dev		Day Use Pass - Per Vehicle	\$5.00	\$5.00
261	Comm Dev		Annual Day Use Pass - Per Vehicle	\$40.00	\$40.00
262	Comm Dev		Add'l Passes Issued to Same Family/Same Address	\$30.00	\$30.00
263	Comm Dev	Lazy Mountain, Crevasse Moraine, Ayshire Road, Talkeetna Lake, Downtown Talkeetna, Gov't Peak Nordic Ski Area, Point MacKenzie, Matanuska Peak, Jim Creek, Alcantra Winter Use, Christiansen Lake, Coyote Lake Park, Sunshine Creek, Gov't Peak mile 10.6		\$0.00	\$0.00
264	Comm Dev		Remote Property Owner Annual Parking Pass - Up to 2 Vehicles/per vehicle	\$20.00	\$20.00
265	Comm Dev		Trailhead Parking violation (price includes annual day use parking pass for CY2015&2016 only)	\$0.00	\$40.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
266	Comm Dev	Talkeetna Band Shell			
267	Comm Dev		Half Day - Includes Electric	\$30.00	\$30.00
268	Comm Dev		Full Day - Includes Electric	\$50.00	\$50.00
269	Department of Emergency Services	Ambulance Rates			
270	DES		Basic Life Support (BLS)	\$820.00	\$820.00
271	DES		(BLS) Non-Emergency	\$690.00	\$690.00
272	DES		Advanced Life Support (ALS)	\$920.00	\$920.00
273	DES		ALS Level 2	\$975.00	\$975.00
274	DES		Per Loaded Patient Mileage	\$20.00	\$20.00
275	DES		Ambulance Rates/Standby	\$150.00	\$150.00
276	DES	Fire Service Fees			
277	DES		First False Alarm	\$0.00	\$0.00
278	DES		Second False Alarm	\$150.00	\$300.00
279	DES		Third False Alarm	\$175.00	\$350.00
280	DES		Each Addt'l	\$25.00	\$100.00
281	DES		Each False Alarm in Excess of 10	\$400.00	\$400.00
282	DES		Fire Response Level 1 (Purposely)	\$275.00	\$300.00
283	DES		Fire Response Level 2 (Plus Engine)	\$470.00	\$470.00
284	DES		Engine-Cost for First Hour	\$220.00	\$300.00
285	DES		Engine-Cost for Each Addt'l Half Hour	\$110.00	\$150.00
286	DES		Tanker-Cost for First Hour	\$110.00	\$160.00
287	DES		Tanker-Cost for Each Addt'l Half Hour	\$55.00	\$80.00
288	DES		Hazmat/Rescue-Cost for First Hour	\$300.00	\$400.00
289	DES		Hazmat/Rescue-Cost for Each Addt'l Half Hour	\$150.00	\$200.00
290	DES		Command Vehicle-Cost for First Hour	\$70.00	\$70.00
291	DES		Command Vehicle-Cost for Each Addt'l Half Hour	\$35.00	\$35.00
292	DES		Ladder-Cost for First Hour	\$300.00	\$300.00
293	DES		Ladder-Cost for Each Addt'l Half Hour	\$150.00	\$150.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
294	DES	Forestry Equip. Rental Rates/Area Wide			
295	DES		Director Vehicles/Single Shift	\$695.00	\$695.00
296	DES		Director Vehicle/Vehicle Only	\$175.00	\$175.00
297	DES		Maintenance Trucks/Single Shift	\$1,360.00	\$1,360.00
298	DES		Maintenance Trucks/Double Shift	\$2,420.00	\$2,420.00
299	DES		Impact Vehicles/Single Shift	\$730.00	\$730.00
300	DES		Impact Vehicles/Vehicle Only	\$210.00	\$210.00
301	DES		Field Comm 1/Single Shift	\$1,775.00	\$1,775.00
302	DES		Field Comm 1/Double Shift	\$2,565.00	\$2,565.00
303	DES	FSA Vehicle Rates	Command Vehicles/Single Shift	705-770	705-770
304	DES		Command Vehicle Only	190-250	190-250
305	DES		Support Vehicles - Single Shift	680-1020	680-1020
306	DES		Support Vehicles - Double Shift	1065-1600	1065-1600
307	DES		Support Vehicle Only	200-250	200-250
308	DES		Engines/Single Shift	2550-2840	2550-2840
309	DES		Engines/Double Shift	4005-4455	4005-4455
310	DES		Tankers/Single Shift	1235-1550	1235-1550
311	DES		Tankers/Double Shift	1940-2430	1940-2430

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
312	DES		Brush/Single Shift	820-2675	820-2675
313	DES		Brush/Double Shift	1290-3800	1290-3800
314	DES		Boats/Single Shift	\$740.00	\$740.00
315	DES		ATV/Argo Only	100-300	100-300
		Misc. FSA Equipment Rates			
316	DES		Trailer Only	35-55	35-55
317	DES		Mobile Repeater-Per Day	\$200.00	\$200.00
318	DES		Trash Pump/Single Shift	\$100.00	\$100.00
		Rescue Service Fees			
319	DES				
		Command Vehicle and Incident Commander			
320	DES		Initial Response & First Hour	\$100.00	\$100.00
321	DES		Each Addt'l Hour	\$50.00	\$50.00
		Motor Vehicle accident w/extensive extraction			
322	DES		Initial Response & First Hour- Apparatus Charge	\$300.00	\$300.00
323	DES		Each Addt'l Hour	\$150.00	\$150.00
324	DES		Initial Response & First Hour - Heavy Hydraulics	\$200.00	\$200.00
325	DES		Each Addt'l Hour	\$0.00	\$0.00
326	DES		Initial Response & First Hour-Use of Lifting Airbags	\$200.00	\$200.00
327	DES		Each Addt'l Hour	\$0.00	\$0.00
		Low Angle Rescue/less than 60 degrees			
328	DES		Initial Response & First Hour- Apparatus Charge	\$300.00	\$300.00
329	DES		Each Addt'l Hour	\$150.00	\$150.00
330	DES		Initial Response & First Hour-Use of Ropes and Pulleys	\$200.00	\$200.00
331	DES		Each Addt'l Hour	\$0.00	\$0.00
		Off Road Vehicle (ATV & Snowmachine)			
332	DES		Initial Response & First Hour- Apparatus Charge	\$300.00	\$300.00
333	DES		Each Addt'l Hour	\$150.00	\$150.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
334	DES		Initial Response & First Hour- Apparatus Charge-Tow Vehicle/Trailer	\$300.00	\$300.00
335	DES		Each Addt'l Hour	\$150.00	\$150.00
336	DES	Search & Rescue/Ability to Waive in Certain	Personnel Only	\$150.00	\$150.00
337	DES		Each Addt'l Hour	\$0.00	\$0.00
338	DES	Hazardous Materials Incident	Initial Response & First Hour- Support for Explosives Team	\$300.00	\$300.00
339	DES		Command Vehicle	\$100.00	\$100.00
340	DES		Decontamination Trailer	\$200.00	\$200.00
341	DES		Initial Response & First Hour- Support for Chemical Spill Team	\$300.00	\$300.00
342	DES		Each Addt'l Hour	\$150.00	\$150.00
343	DES		Initial Response & First Hour- Support for Biohazard Team	\$300.00	\$300.00
344	DES		Each Addt'l Hour	\$150.00	\$150.00
345	DES	Water/Ice/Mud Rescue	Initial Response & First Hour- Apparatus Charge	\$300.00	\$300.00
346	DES		Each Addt'l Hour	\$150.00	\$150.00
347	DES		Initial Response & First Hour-Tow Vehicle/Boat	\$200.00	\$200.00
348	DES		Each Addt'l Hour	\$150.00	\$150.00
349	DES		Initial Response & First Hour-Tow Vehicle/Air Boat	\$300.00	\$300.00
350	DES		Each Addt'l Hour	\$150.00	\$150.00
351	DES		Fire Code Fee Schedule-Valuation Rates from 2006 International Building Chart	various	various
352	DES	Station 6-1 Rental			
353	DES		Training Room 1- Half Day	\$150.00	\$200.00
354	DES		Training Room 1- Full Day	\$250.00	\$400.00
355	DES		Training Room 1 - Evening	\$125.00	\$400.00
356	DES		Training Room 2 - Half day	\$450.00	\$200.00
357	DES		Training Room 2- Full Day	\$250.00	\$400.00
358	DES		Training Room 1 & 2- Half Day	\$200.00	\$400.00
359	DES		Training Room 1 & 2- Full Day	\$300.00	\$800.00
360	DES		Refundable Key Deposit if Key is Returned	\$20.00	\$20.00
361	DES		Excessive Cleaning Fee	\$35.00	\$100.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
362	DES		Training Room 1- Half Day - Non profit	\$75.00	\$150.00
363	DES		Training Room 1- Full Day - Non profit	\$125.00	\$300.00
364	DES		Training Room 2 - Half day - Non profit	\$75.00	\$150.00
365	DES		Training Room 2- Full Day - Non profit	\$125.00	\$300.00
366	DES		Training Room 1 & 2- Half Day - Non profit	\$100.00	\$300.00
367	DES		Training Room 1 & 2- Full Day - Non profit	\$150.00	\$300.00
368	DES		Audio/Visual Equipment - DVD Player- Full Day - Non profit	\$7.50	\$7.50
369	DES	Station 6-5 Rental			
370	DES		Training Room 1- Half Day	\$100.00	\$150.00
371	DES		Training Room 1- Full Day	\$150.00	\$300.00
372	DES		Training Room 2 - Half day	\$100.00	\$100.00
373	DES		Training Room 2- Full Day	\$150.00	\$150.00
374	DES		Training Room 1 & 2- Half Day	\$150.00	\$300.00
375	DES		Training Room 1 & 2- Full Day	\$200.00	\$600.00
376	DES		Training Room 1 & 2- Evening - Non profit	\$200.00	\$600.00
377	DES		Training Room 1- Half Day - Non profit	\$50.00	\$112.50
378	DES		Training Room 1- Full Day - Non profit	\$75.00	\$225.00
379	DES		Training Room 2 - Half day - Non profit	\$50.00	\$112.50
380	DES		Training Room 2- Full Day - Non profit	\$75.00	\$225.00
381	DES		Training Room 1 & 2- Half Day - Non profit	\$75.00	\$225.00
382	DES		Training Room 1 & 2- Full Day - Non profit	\$100.00	\$450.00
383	DES		Excessive Cleaning Fee	\$35.00	\$100.00
384	DES		Refundable Key Deposit-If Key is Returned	\$20.00	\$20.00
385	Finance	Business Licensing			
386	Finance		Biennial Borough Business License (est 6500)	\$100.00	\$100.00
387	Information Technology (IT)	Geographic Information Systems (GIS)			

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
388	IT		Plotted Color Parcel Map - Small	\$5.00	\$10.00
389	IT		Plotted Color Parcel Map - Large	\$10.00	\$15.00
390	IT		1986 Topo Map, Blackline	\$5.00	\$10.00
391	IT		Voting Precinct Maps	\$12.00	\$15.00
392	IT		Misc. Plotted Maps - per Linear Foot (3'x4' typical)	\$3.00	\$5.00
393	IT		Tax Parcel Map Viewer CD-ROM	\$75.00	\$75.00
394	IT		GIS Shapefile Data CD-ROM	\$75.00	\$75.00
395	IT		CAD Drawing Files CD-ROM - Tax Maps	\$75.00	\$75.00
396	IT		CAD Drawing Files CD-ROM - Topo Maps	\$75.00	\$75.00
397	IT		LIDAR Imagery	\$150.00	\$150.00
398	Planning Department	Administrative Fees			
399	Planning		Color Maps	\$5.00	\$12.00
400	Planning		Black & White Copies (per page)	\$0.25	\$0.25
401	Planning		Color Copies (per page)	\$1.00	\$1.00
402	Planning		11x17 Color Copies (per page)	\$1.75	\$1.75
403	Planning		Thumb Drive - 8GB	\$10.00	\$10.00
404	Planning		Thumb Drive - 16GB	\$15.00	\$15.00
405	Planning		Thumb Drive - 32GB	\$20.00	\$20.00
406	Planning	Health & Welfare Permits	Title 8		
407	Planning		Temporary Noise Permit	\$0.00	\$500.00
408	Planning		Public Display of Fireworks	\$25.00	\$25.00
409	Planning		Liquor License Alaska Alcoholic Beverage Control Board Referrals for Matanuska-Susitna Borough Review of Issuance, renewal, or transfer (location, owner)	\$100.00	\$100.00
410	Planning		Special Events Permit (500 - 1000 Attendees)	\$500.00	\$500.00
411	Planning		Special Events Permit (1000+ Attendees)	\$1,000.00	\$1,000.00
412	Planning		Special Events Permit Site Monitor Fee/Per Day	\$300.00	\$300.00

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FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
413	Planning	Health & Welfare Permits	Title 11		
414	Planning		Driveway Permit	\$50.00	\$50.00
415	Planning		Construction Permit	\$200.00	\$200.00
416	Planning		Utility Permit	\$100.00	\$100.00
417	Planning		Encroachment Permit	\$150.00	\$150.00
418	Planning	Platting Fees	Title 43		
419	Planning		Pre-Application Conference Fee	\$50.00	\$50.00
420	Planning		Regular Plat (1 - 12 lots)	\$1,000.00	\$1,000.00
421	Planning		Regular Plat (per lot over 12)	\$100.00	\$100.00
422	Planning		Forty-Acre Exemption	\$300.00	\$300.00
423	Planning		Abbreviated Plat	\$500.00	\$500.00
424	Planning		Final Plat - 1-12 Lots (for Regular Plats only)	\$500.00	\$500.00
425	Planning		Final Plat - per lot over 12 (for Regular Plats only)	\$50.00	\$50.00
426	Planning		Third Final Plat Review	\$0.00	\$100.00
427	Planning		Waiver Subdivision	\$300.00	\$300.00
428	Planning		Elimination of a Common Lot Line on a Recorded Plat	\$300.00	\$300.00
429	Planning		Elimination /Modification of Utility, Drainage, Sanitation, and Screening Easement (No fee if submitted with a Regular Plat)	\$500.00	\$500.00
430	Planning		Vacation of Dedicated Right-of- Way (and Regular Plat fee).	\$250.00	\$250.00
431	Planning		Vacation of Public Use Easement (PUE) - Stand Alone. There is no additional fee for more than one vacation.	\$500.00	\$500.00
432	Planning		Vacation of Public Use Easement (PUE) with Regular Plat fee	\$250.00	\$250.00
433	Planning		Vacation of Section Line Easement (SLE) or RS 2477 - Stand Alone. There is no additional fee for more than one vacation.	\$500.00	\$500.00
434	Planning		Vacation of Section Line Easement (SLE) or RS 2477 with Regular Plat fee	\$250.00	\$250.00
435	Planning		Right-of-Way Acquisition Plats	\$500.00	\$500.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
436	Planning		Variance - Stand alone (Platting)	\$500.00	\$500.00
437	Planning		Variance with Regular Plat fee	\$250.00	\$250.00
438	Planning		Public Hearing or Public Use Easement (PUE) - Stand Alone	\$500.00	\$500.00
439	Planning		Public Hearing Continuance	\$200.00	\$200.00
440	Planning		Street Name Changes	\$0.00	\$250.00
441	Planning		Road Inspection fee (1% of construction cost estimate with, a minimum fee of \$500)	\$500.00	\$500.00
442	Planning		Appeals of Platting Officer <i>Decision</i>	\$200.00	\$200.00
443	Planning	Planning Dept. - Use Permit Fees			
444	Planning		Mandatory Land Use Permit (Residential Non-habitable)	\$25.00	\$25.00
445	Planning		Mandatory Land Use Permit (Commercial/Industrial)	\$150.00	\$150.00
446	Planning		Nancy Lake Special Land Use District Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
447	Planning		Electrical Generating & Delivery Facility Application	\$500.00	\$500.00
448	Planning		Hay Flats Special Land Use District Exception Application	\$1,000.00	\$1,000.00
449	Planning		Denali State Park Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
450	Planning		Chickaloon Special Land Use District Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
451	Planning		Glacier View Special Land Use District CUP	\$1,000.00	\$1,000.00
452	Planning		Port MacKenzie Development Permit	\$1,000.00	\$1,000.00
453	Planning		Talkeetna Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
454	Planning		Talkeetna Conditional Use Permit Variance	\$1,000.00	\$1,000.00
455	Planning		Sutton Special Land Use District Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
456	Planning		Interim Materials District (IMD)	\$2,000.00	\$2,000.00
457	Planning		Flood Damage Prevention Development Permit	\$100.00	\$100.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
458	Planning		Flood Damage Prevention Development Permit - Variance	\$500.00	\$500.00
459	Planning		Earth Materials Extraction Administrative Permit	\$500.00	\$500.00
460	Planning		Earth Materials Extraction Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
461	Planning		Residential Planned Unit Development Application - Concept Plan - Up to 50 Lots	\$500.00	\$500.00
462	Planning		Residential Planned Unit Development Application - Additional Lots or Tracts being created - Per Lot	\$100.00	\$100.00
463	Planning		Mobile Home Park Permit Application	\$500.00	\$500.00
464	Planning		Residential Land Use District Application (Rezone)	\$1,000.00	\$1,000.00
465	Planning		Conditional Use Permit (CUP) Application	\$1,000.00	\$1,000.00
466	Planning		Shoreline Setback Exemption Application	\$300.00	\$300.00
467	Planning		Conditional Use Permit (CUP) Application	\$1,000.00	\$1,000.00
468	Planning		Commercial/Industrial Core Area Conditional Use Permit	\$1,000.00	\$1,000.00
469	Planning		Coal Bed Methane Conditional Use Permit for	\$1,000.00	\$1,000.00
470	Planning		Racetracks	\$1,000.00	\$1,000.00
471	Planning		Variance (Planning)	\$1,000.00	\$1,000.00
472	Planning		Tall Structures Network Improvement Permit	\$100.00	\$100.00
473	Planning		Tall Structures Administrative Permit	\$500.00	\$500.00
474	Planning		Tall Structures Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00
475	Planning		Regulation of Alcoholic Beverage use Permit Application	\$1,000.00	\$1,000.00
476	Planning		Multi-Family Land Use Permit	\$500.00	\$500.00
477	Planning		Multi-Family Land Use Permit - add \$25 for each additional unit beyond 5 units	\$25.00	\$25.00
478	Planning		Single-Family Residential Land Use District Conditional Use Permit (CUP)	\$1,000.00	\$1,000.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
479	Planning		Large Lot Single-Family Residential Land Use District Conditional Use Permit (CUP) Application	\$1,000.00	\$1,000.00
480	Planning		Nonconforming Structures (Amnesty)	\$500.00	\$500.00
481	Planning		Nonconforming Structures - Pre-Existing Legal Nonconforming (Grandfather)	\$200.00	\$200.00
482	Planning		Regulation of Adult Businesses Conditional Use Permit (CUP)	\$500.00	\$1,000.00
483	Port MacKenzie	Dockage Rates			
484	Port MacKenzie		Berthing of ships at Dock. Rates are charged daily, per foot, based on overall length of vessel.	\$0.60 - \$1.20	\$0.60 - \$1.20
485	Port MacKenzie		Up to 200 ft	\$0.60	\$0.60
486	Port MacKenzie		201 to 300ft	\$0.80	\$0.80
487	Port MacKenzie		301 to 400 ft	\$1.00	\$1.00
488	Port MacKenzie		over 400 ft	\$1.20	\$1.20
489	Port MacKenzie	Wharfage Rates			
490	Port MacKenzie		Accommodations provided at wharf for the loading, unloading, or storage of goods.	Rates are charged dollar per ton or 40 cubic feet.	
491	Port MacKenzie	Commodity	Freight N.O.S.	\$2.50/ton	2.50/ton
492	Port MacKenzie		Bulk Commodities (grain, peat, rock, gravel, salt, sand, dry)		
493	Port MacKenzie		*conveyor or pipeline	\$1.25/ton	\$1.25/ton
494	Port MacKenzie		*trucks	\$2.00/ton	\$2.00/ton
495	Port MacKenzie		Cement		
496	Port MacKenzie		* Bulk through pipelines to/from shoreside storage tanks	\$1.00/ton	\$1.00/ton
497	Port MacKenzie		* Conveyor to/from bluff	\$1.25/ton	\$1.25/ton
498	Port MacKenzie		*Trucks	\$2.00/ton	\$2.00/ton
499	Port MacKenzie		Coal	Negotiated	Negotiated
500	Port MacKenzie		Explosives and Ammunition	\$12.00/ton	\$12.00/ton
501	Port MacKenzie		Fowl (crated)	\$5.00/ton	\$5.00/ton
502	Port MacKenzie		Livestock (horses, cattle, hogs, sheep, goats, N.O.S.	\$5.00/head	\$5.00/per head

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
503	Port MacKenzie		Iron or Steel Articles (angles, bars, beams, channels, joists, piling, pipe, structural, tanks, trusses)	\$3.00/ton	\$3.00/ton
504	Port MacKenzie		Petroleum/Petroleum Products	Negotiated	Negotiated
505	Port MacKenzie		Timber/Timber Products (conveyor from approved shoreside storage sites)		
506	Port MacKenzie		*First 200,000 green tons/yr	\$1.25/ton	\$1.25/ton
507	Port MacKenzie		*Next 100,000 green tons/yr	\$1.00/ton	\$1.00/ton
508	Port MacKenzie		*Excess over 300,000 green tons/yr	\$0.60/ton	\$0.60/ton
509	Port MacKenzie		*Trucks	\$2.00/ton	\$2.00/ton
510	Port MacKenzie		Vans or Containers		
511	Port MacKenzie		*Trucks	\$2.00/ton	\$2.00/ton
512	Port MacKenzie		*Empty	\$6.00/each	\$6.00/each
513	Port MacKenzie		Vehicles (and other articles, empty self-propelled or nonself-propelled)		
514	Port MacKenzie		*Automobiles, including pickups with or w/o camper bodies attached, chassis, freight trailers and semi-trailers, camper bodies, agricultural, earth moving or materials handling equipment	\$5.00/ton	\$5.00/ton
515	Port MacKenzie		*Trailers, houses or vacation homes, or buildings, (mobile or modular)	\$5.50/ton	\$5.50/ton
516	Port MacKenzie	Wharf Demurrage Rates			
517	Port MacKenzie		Assessed against cargo remaining in or on terminal facilities after the expiration of free time, unless arrangements have been made for storage.	Rates are charged daily by ton	
518	Port MacKenzie	Commodity	All Freight		
519	Port MacKenzie		*First three days	\$0.75/ton	\$0.75/ton
520	Port MacKenzie		*After three days	\$1.50/ton	\$1.50/ton
521	Port MacKenzie	Search and Rescue			

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
522	Port MacKenzie		Assessed for search, towing or rescue services.		
523	Port MacKenzie		*First hour	\$125.00	\$125.00
524	Port MacKenzie		*After first hour	150% of the MSB's actual costs	150% of the MSB's actual costs
525	Port MacKenzie	Storage			
526	Port MacKenzie		Assessed for storage of vehicles, commodities or heavy equipment on port property.	Rates are charged monthly at \$0.08/sq ft	Rates are charged monthly at \$0.08/sq ft
527	Port MacKenzie	Office Space			
528	Port MacKenzie		Rent for office space.	\$618.75/mo	\$618.75/mo
529	Public Works	Solid Waste			
530	Public Works		Municipal Solid Waste Disposal at Central Landfill per Ton (Household Waste) In borough	\$120.00	\$125.00
531	Public Works		Municipal Solid Waste Disposal at Central Landfill per Ton (Household Waste) Outside borough	\$220.00	\$250.00
532	Public Works		C & D (Construction & Demolition Debris) per ton Inside the Borough	\$95.00	\$100.00
533	Public Works		C & D (Construction & Demolition Debris) per ton Outside the Borough	\$160.00	\$200.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
534	Public Works		Scrap Metal	\$20.00	\$50.00
535	Public Works		Fine for Placing Non-C&D in C&D Cell per Occurrence (over Special Handling fee for clean up costs)	\$100.00	\$100.00
536	Public Works		Vehicle/Trailer Weight Ticket	\$5.00	\$10.00
537	Public Works		Salvager/Vehicle Weight Ticket	\$5.00	\$10.00
538	Public Works		Unsecured Load Fee (residential)	\$12.00	\$12.00
539	Public Works		Unsecured Load Fee (commercial)	\$36.00	\$50.00
540	Public Works		Hazardous and Special Waste (CLF - Only)		
541	Public Works		Conditionally Exempt Small Quantity Generator (CESQG) Hazardous Waste per lb.(first 40	\$1.00	\$1.00
542	Public Works		Household HazWaste (All Sites)		
543	Public Works		Used Motor Oil / gal (Household (HH) 5 Gal Free)	\$1.00	\$1.00
544	Public Works		Latex Paint /gal (HH 5 Gal Free)	\$1.00	\$1.00
545	Public Works		Oil Based Paint /gal - LB (HH 5 Gal Free)	\$1.00	\$1.00
546	Public Works		Battery (Car or larger) 12 v (HH 5 Free)	\$5.00	\$5.00
547	Public Works		Battery (Car or larger) 24v	\$5.00	\$10.00
548	Public Works		Propane bottles (HH 1 35 lb Free)	\$5.00	\$5.00

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FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
549	Public Works		Antifreeze (1st gal free)	\$5.00	\$5.00
550	Public Works		Cooking Oil (5 gal free)	\$1.00	\$1.00
551	Public Works		Special Waste - CLF Only		
552	Public Works		Commercial Refrigerators - Freon Removal	\$54.00	\$54.00
553	Public Works		Refrigerators - Freon Removal (All Sites)	\$24.00	\$24.00
554	Public Works		Fluorescent Lamps	\$1.00	\$1.00
555	Public Works		Electronics As measured corner to corner diagonally Under 30"	\$5.00	\$5.00
556	Public Works		TV/Monitor over 30"	\$0.00	\$30.00
557	Public Works		Cathode Ray Tubes (Excess of 1)	\$30.00	\$30.00
558	Public Works		Asbestos from Inside the Borough per ton	\$100.00	\$120.00
559	Public Works		Asbestos from Outside the Borough per ton	\$200.00	\$220.00
560	Public Works		Contaminated Soil from Inside the Borough per ton	\$100.00	\$120.00
561	Public Works		Contaminated Soil from Outside the Borough per ton	\$200.00	\$220.00
562	Public Works		Special handling fee per 1/2 hr	\$65.00	\$65.00
563	Public Works		Disposal by Volume (cubic Yards):	Limited loads to 5 cu yds	Limited loads to 5 cu yds
564	Public Works		33-gal. or less garbage bag/can=1-2 bags/cans (2 bag per day limit)	\$2.00	\$2.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
565	Public Works		Up to 1 Cu yd any vehicle (or any portion thereof and up to 1.5)	\$13.00	\$13.00
566	Public Works		2 Cubic Yards (1.6-2.5)	\$26.00	\$26.00
567	Public Works		3 Cubic Yards (2.6-3.5)	\$32.00	\$39.00
568	Public Works		4 Cubic Yards (3.6-4.5)	\$45.00	\$52.00
569	Public Works		5 Cubic Yards (4.6-5)	\$60.00	\$65.00
570	Public Works		Recycling/bag	Free	Free
571	Public Works		Community CleanUp		
572	Public Works		Towing including special handling fee	\$100.00	\$100.00
573	Public Works		Storage (Hauled directly to towing company)	\$10.00	\$10.00
574	Public Works		Tarps	actual costs	actual costs
575	Public Works		Billing		
576	Public Works		Late Fees (after 90 days past due)	1%	5%
577	Public Works	Talkeetna Sewer & Water			
578	Public Works		Residential Sewer service	\$47.00	\$53.50
579	Public Works		Commercial Sewer Service	\$89.00	\$101.00
580	Public Works		Failure to Connect Penalty - Residential	\$35.94	\$35.94
581	Public Works		Failure to Connect Penalty - Commercial	\$69.00	\$69.00

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
582	Public Works		Contractor w/Deposit for As-Built Drawings: Stub-Out Connection	\$500.00	\$500.00
583	Public Works		Contractor w/Deposit for As-Built Drawings: Mainline Tap connection	\$750.00	\$750.00
584	Public Works		Mainline Sewer Tap Connection Permit Fee	\$248.73	\$248.73
585	Public Works		Residential Water Service	\$50.00	\$62.50
586	Public Works		Commercial Water Service	\$56.00	\$70.00
587	Public Works		Commercial per 1,000 gallons over minimum-Metered	\$7.00	\$8.75
588	Public Works		Late charge	\$10.00	\$12.50
589	Public Works		Temporary Off Site Construction Service - Bulk Sales: Hydrant Meter Deposit	\$161.81	\$161.81
590	Public Works		Temporary Off Site Construction Service - Bulk Sales: Service from Fire Hydrant- Per 1,000 Gallons	\$6.09	\$6.09
591	Public Works		Temporary Construction Service: 3/4"	\$59.86	\$59.86
592	Public Works		Temporary Construction Service: 1"	\$105.78	\$105.78
593	Public Works		Temporary Construction Service: 1 1/2"	\$235.29	\$235.29
594	Public Works		Temporary Construction Service: 2"	\$419.26	\$419.26
595	Public Works		Temporary Construction Service: Larger than 2"- By Special Agreement		

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
596	Public Works		Bulk Sales - Per 1,000 gallons	\$5.80	\$5.80
597	Public Works		Interrupted Service/Stand by Fee	\$33.00	\$41.25
598	Public Works		Water turn on/off fee - During Business Hours	\$55.00	\$68.75
599	Public Works		Water turn on/off fee - During Non-Business Hours	\$82.90	\$137.50
600	Public Works		Hydrant Use: Wrench Deposit	\$24.88	\$24.88
601	Public Works		Hydrant Use: Meter Deposit	\$207.26	\$207.26
602	Public Works		Water Stub Out Connection Fee	\$94.00	\$94.00
603	Public Works		Sewer Stub Out Connection Fee	\$94.00	\$94.00
604	Public Works		Water Main Line Connection Fee	\$282.00	\$282.00
605	Public Works		Sewer Main Line Connection Fee	\$282.00	\$282.00
606	Public Works		Application for Utility Account	\$385.00	\$385.00
607	Public Works		Refundable Deposit - 2 Months at current rate		
608	Public Works		Call-Out During Business Hours	\$41.45	\$68.75
609	Public Works		Call-Out During Non-Business Hours	\$82.90	\$137.50

FY17 Schedule of Rates and Fees

	B	C	D	E	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	FY16 AMOUNT	FY17 AMOUNT
610	Public Works		Returned Check Fee	\$30.00	\$30.00
611	Public Works		Sewer - Commercial Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$111.00	\$127.00
612	Public Works		Sewer - Residential Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$59.00	\$67.00
613	Public Works		Water - Commercial Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$70.00	\$87.50
614	Public Works		Water - Residential Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$63.00	\$78.00
615	Public Works		Unauthorized Turn-On and Turn-Off	\$99.50	\$99.50
616	Public Works		Meter Test 3/4" through 2" Meter	\$41.45	\$41.45
617	Public Works		Key Box Locate: During Business Hours	\$41.45	\$68.75
618	Public Works		Shut-Off Delinquency Notice & Delivery Fee	\$30.00	\$30.00
619	Public Works		Key Box Locate: During Non-Business Hours	\$82.90	\$137.50
620	Quasi-Judicial Fees	Board of Adjustments and Appeals			
621	Quasi-Judicial Fees		Filing Fee	\$500.00	\$1,000.00
622	Quasi-Judicial Fees		Transcript Fee	\$500.00	\$500.00
623	Quasi-Judicial Fees	Animal Care & Regulation Classification Appeals			
624	Quasi-Judicial Fees		Filing Fee	\$100.00	\$500.00
625	Quasi-Judicial Fees	Office of Administrative Hearings			
626	Quasi-Judicial Fees		Animal Forfeiture Appeals	\$75.00	\$500.00
627	Quasi-Judicial Fees		Contract Bid Appeals	\$75.00	\$1,500.00

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-023**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO ADOPT THE FY17 SCHEDULE OF RATES AND FEES EFFECTIVE JULY 1, 2016 IN ORDER TO HAVE A SINGLE DOCUMENT FOR ALL RATES AND FEES IN THE MATANUSKA-SUSITNA BOROUGH.

WHEREAS, the Matanuska-Susitna Borough is committed to an open and transparent government; and

WHEREAS, the Matanuska-Susitna Borough does not have all of our rates and fees disclosed in one document for the public; and

WHEREAS, the FY17 Schedule of Rates and Fees has every rate and fee charged in the Borough listed; and

WHEREAS, this document will make rate and fee updates and changes more consistent during the annual budget preparation; and

WHEREAS, the Assembly and Borough staff need to be able to see projected revenues from rates and fees prior to approval of the annual budget.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly: 1) adopts the FY17 Schedule of Rates and Fees to take effect on July 1, 2016 and; 2) makes all rates and fees available on one document.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

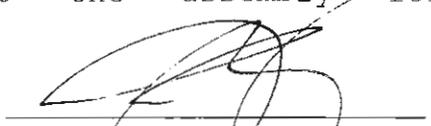
(SEAL)

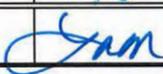
SUBJECT: Amend the Scope of Work and budgets for projects within Project No. 10141, Main Elevator Replacement and Freight Elevator.

AGENDA OF: March 15, 2016

Assembly Action:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	iw 	
	Capital Projects Director		
	Public Works Director		2 Mar 16
	Finance Director		
	Borough Attorney		
	Borough Clerk		3/7/16 

ATTACHMENT(S): Fiscal Note: YES NO
 Resolution Serial No. 16-024 (3 pp)

SUMMARY STATEMENT: In the fiscal year 2016 capital projects appropriations, the Assembly approved \$150,000 in areawide funds for the Facility Maintenance Main Elevator Replacement, project no. 10141.1815, and \$50,000 for the Facility Maintenance Freight Elevator Replacement, project no. 10141.1814.

Both elevators are located in the Dorothy Swanda Jones Administration Building (DSJ). The main elevator serves as a passenger elevator and the freight elevator is located at the Purchasing entrance which serves vendors as well as employees of the borough.

Proposals were received to upgrade the main elevator and replace the freight elevator, but there is insufficient funding to complete both projects as scoped.

Amending the scope of work and budgets for the two elevator projects will allow for the upgrade of the main elevator and replacement of some of the supporting infrastructure for the freight elevator freight lift.

RECOMMENDATION OF ADMINISTRATION: Approve the resolution amending the scope of work and budgets for projects within Project No. 10141, Main Elevator Replacement and Freight Elevator.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 15, 2016

SUBJECT: Amend the Scope of Work and budgets for projects within Project No. 10141, Main Elevator Replacement and Freight Elevator.

ORIGINATOR: Capital Projects / Project Management / Jeff Walden

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT REQUESTED \$50,000	FUNDING SOURCE AWO Budget Approp
FROM ACCOUNT # 435.000.000.4xx.xxx	PROJECT # 10141.1800.1814
TO ACCOUNT: 435.000.000.4xx xxx	PROJECT # 10141.1800.1815
VERIFIED BY: Barbara Baumgardner	CERTIFIED BY:
DATE: 3/2/16	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	50					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State Federal Funds						
Other	50					
TOTAL	50					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Cheranne Hand (Signature) DATE: 3/3/16
 APPROVED BY: _____ DATE: _____

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-024**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK AND BUDGETS FOR TWO ELEVATOR PROJECTS WITHIN PROJECT NO. 10141, MAINTENANCE FACILITY.

WHEREAS, in the fiscal year 2016 areawide capital project appropriations, the Assembly approved \$150,000 for the Main Elevator Replacement located in the Dorothy Swanda Jones Administration Building (DSJ); and

WHEREAS, in the fiscal year 2016 areawide capital project appropriations, the Assembly approved \$50,000 to replace the Freight Elevator located in the DSJ; and

WHEREAS, proposals were received to upgrade the main elevator and replace the freight elevator; and

WHEREAS, there is insufficient funding to complete both projects as scoped; and

WHEREAS, we would like to amend the scope of work to allow the upgrade of the main elevator and replace the supporting infrastructure on the freight elevator freight lift; and

WHEREAS, we would like to amend the budgets for the two elevator projects to ensure sufficient funds are available for the main elevator upgrade and repair of the freight elevator.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of

work and budgets for project no. 10141.

AMENDED SCOPE OF WORK

Project No. 10141.1815 - Upgrade the DSJ's main elevator and replace the freight elevator freight lift to include supporting infrastructure, design and permitting.

AMENDED BUDGETS

<u>Project/Account No.</u>	<u>Previously Approved Budget</u>	<u>Amended Budget</u>
Maintenance Facility Freight Elevator Project No. 10141.1814 Fiscal Year 2016 Areawide Appropriations	\$50,000	\$-0-
Maintenance Facility Main Elevator Replacement Project No. 10141.1815 Fiscal Year 2016 Areawide Appropriations	<u>\$150,000</u>	<u>\$200,000</u>
Total	\$200,000	\$200,000

ADOPTED by the Matanuska-Susitna Borough Assembly this 15th
day of March, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING A COORDINATED PUBLIC/PRIVATE PARTNERSHIP ON HOUSING AND HOUSING AFFORDABILITY IN THE MATANUSKA-SUSITNA BOROUGH.

AGENDA OF: March 15, 2016

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator ^{TALUWIE} Boothby	JB	
	Planning and Land Use Director	EP/Jan	
	Borough Attorney	JS	
	Borough Clerk	ym	3/7/16 

ATTACHMENT (S): Fiscal Note: YES _____ NO X
 Matanuska-Susitna Borough Housing
 Forum February 5, 2016 (21 pp)
 Resolution Serial No. 16-025 (pp)

SUMMARY STATEMENT:

Since the 1980s, the Matanuska-Susitna Borough (MSB) has experience phenomenal population and economic growth averaging five percent annually; since the year 2000, average net in-migration to the borough has been over 2,200 people per year, which may or may not continue to occur. The 2015 population of the borough is estimated by the State of Alaska to be 100,178, which is 40,856 more people than in the year 2000. This is nearly a 41 percent increase in six years. In the next 15 years, the population is projected to increase another 67,000 to an estimated 165,000 people by the year 2030.

The Valley Board of Realtors brought forward the issue of housing availability and affordability in an effort to create a public-private partnership with the Matanuska-Susitna Borough. In response, the Matanuska-Susitna Planning Department undertook an in-house study, which resulted in the 2014 MSB Housing Needs

Assessment. This assessment found that currently more than one third of the population is paying over 30 percent of their income on housing.

The U.S. Department of Housing and Urban Development (HUD) recognizes, as a nationally significant and meaningful statistic, that families who pay more than 30 percent of their income for housing are considered cost burdened and may have difficulty affording necessities such as food, clothing, transportation, and medical care. An estimated twelve million renters and homeowner households nationwide now pay more than **50 percent** of their annual income for housing.

The MSB has an unmet need for affordable housing, which affects all vulnerable populations including the homeless, homeless children and youth, single mothers with children, seniors, veterans, and prisoner re-entry returning citizens. The MSB 2014 Housing Needs Assessment states the MSB population is growing but the size of households are decreasing. One factor behind the trend is the number of seniors over the age of 65 in the MSB has consistently doubled every decade and may continue to do so in the future. Seniors could account for 10,500 to 16,000 of the MSB population by 2020 and 15,000 to 35,000 by 2030.

Current and past market conditions have produced too few homes to meet the demand of the population. HUD's Comprehensive Housing Market Analysis for Anchorage-Matanuska-Susitna, AK dated July 1, 2015 supports the MSB 2014 Housing Needs Assessment with a snapshot of the housing demand:

Table 1. Housing Demand in the Anchorage-Matsu HMA* During the Forecast Period

	Anchorage-Matsu HMA*		Anchorage Municipality Submarket		Matsu Borough Submarket	
	Sales Units	Rental Units	Sales Units	Rental Units	Sales Units	Rental Units
Total demand	2,825	130	1,250	0	1,575	130
Under construction	490	300	140	210	350	90

* Anchorage-Matanuska-Susitna HMA.

Notes: Total demand represents estimated production necessary to achieve a balanced market at the end of the forecast period. Units under construction as of July 1, 2015. A portion of the estimated 12,150 other vacant units in the HMA will likely satisfy some of the forecast demand. Sales demand includes an estimated demand for 230 mobile homes. The forecast period is July 1, 2015, to July 1, 2018.

Source: Estimates by analyst

The U. S. Census Bureau states a nonfamily household consists of a householder living alone or where the householder shares the

home only with people to whom he/she is not related. The Mat-Su demographic growth is projected to continue in younger and older less traditional households, such as singles living alone in nonfamily households, single parents with children, and aging married couples without children, whose housing needs are different from the needs in the past.

The State of Alaska has found in 2014 that the average home in the Matanuska-Susitna Borough requires one and a half times the median income to be affordable; the 2014 median income in the borough was \$55,000 for a nonfamily of one and \$70,700 for a family of three. Overall, in the Mat-Su Borough 52 percent of nonfamily and 22 percent of family households made less than the median income. Unaffordable and high housing costs have a negative impact upon the economy, workforce, public health, safety, and welfare; which the Matanuska-Susitna Borough has an ethical fiduciary responsibility to positively implement change for the benefit of the people of today and for future generations.

Housing challenges exist statewide and on January 6, 2016, the MSB attended the Governor's Housing Summit where participants identified barriers and sought budget-neutral solutions to the numerous housing challenges facing Alaskans. The functional areas included Housing Affordability in Rural Alaska; Reducing Recidivism through Housing; State Building Codes and Energy Efficiency Standards; Innovative Funding and Financing Options for Housing; Incentivizing Private Sector Housing Investments; Alaskans Experiencing Homelessness; Senior Housing; and Veteran Homelessness.

The Matanuska-Susitna Borough held the 2014 Housing Forum where the findings of the housing needs assessment were presented to public, private, government and nongovernment stakeholders with a vested interest in housing related issues. As a part of the 2014 Housing Forum, these various stakeholders have partnered with the Matanuska-Susitna Borough to develop an action plan to address housing affordability. These stakeholders have requested assistance from the borough in facilitating projects and research that would improve the understanding, development, and implementation of actions identified through the housing forum. It is only through a combined effort of both the borough and community stakeholders that the community can begin to better address housing and insure a healthy and safe future for borough residents.

RECOMMENDATION OF ADMINISTRATION: Approve a Resolution of the Matanuska-Susitna Borough Assembly supporting further action and research regarding housing and housing affordability in the Matanuska-Susitna Borough.

Matanuska-Susitna Borough

Housing Forum

February 5, 2015

IM 116-002
RS 16-025

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Acknowledgements

The Valley Board of Realtors and the Matanuska-Susitna Borough Planning and Land Use Department would like to thank everyone who attended the 2015 Mat-Su Housing Summit. This was a collaborative effort between the private sector and local government to bring together a diverse group of community stakeholders to address a critical issue within our community.

Together, both the Borough and Valley Board of Realtors have worked to start a conversation and provide the data needed to look at this issue quantitatively. The housing forum and analysis are just the first of many steps needed to ensure momentum as we continue this discussion and plan for future housing within the Mat-Su. Many of our stakeholders have elected to continue to work on this issue.

As a result of the forum, our objective is to educate and foster understanding about the changing demographic in the Mat-Su Borough, enabling affordable and diverse housing solutions, which will stimulate local economic growth, while also potentially reducing overall cost burdens for the entire community. Three working groups were formed at the forum to address the attendee's identified main issues of education, cost/infrastructure, and choice/diversification. These groups are composed of representatives from all sectors of business including, public, private, and nonprofit. Over the next year, they will develop and implement a work plan created by the group.

It is the sentiment of all who have participated thus far that any action, no matter how small, is still progress. Housing is a monumental issue for any community, but it is our belief that through community-wide effort, education, and communication, the Mat-Su can be successful. Thank you again to all those who participated in the forum and we encourage everyone reading this to get involved!

Mat-Su Borough

Lauren Driscoll
Chief of Planning

Sara Jansen
Planner II

Joshua Allen
Planner II

Pam Graham
Grants & Projects

Valley Board of Realtors

Suellen Appellof
Board President,
Associate Broker, Jack White Real Estate

Paddy Coan
Board Member Habitat for Humanity,
2014 President of the Alaska Association of Realtors

Lizz Rautenkranz
Association Executive



PS 116-005
Imilo-052

Participants

Alaska Family Services

Heather Miller

Alaska Housing Finance Corporation

Mike Courtney
Mark Romick
Carrie Collins
Jim McCall

Blood-N-Fire Ministry

Karey Gaston
Andrea Moore

City of Palmer

Sandra Garley

City of Wasilla

Lyn Carden

Cook Inlet Housing Authority

Tyler Robinson

Daybreak

Bill Aube

Double Eagle Real Estate

Uli Johnson
Wayne Nelson

Family Promise

Laurie Kari

First National Bank Alaska

Monica Barton
Ryan Strong

Governor Walker, Anchorage Office

Sarah Heath

Hall Quality Homes

Jess Hall

Jack White Real Estate

Tracey Brewington

Knik Tribal Council

Lori Canady
Richard Porter
Mike Tucker

Mat-Su Business Alliance

Susan McNeil

Mat-Su Coalition on Housing & Homelessness (MSCHH)

Joe Irvine
Dave Rose

Mat-Su Health Foundation

Sharon Scott

Mat-Su RC&D

Marty Metiva

Mat-Su Realty & Appraisal

Tina Tobin

Mat-Su School District

Don Carney

Meadow Lakes Community Council President

Terry Boyle

Meadow Lakes Seniors, Inc.

Sherri Rusher

Mid-Valley Seniors, Inc.

Lisa Byrd

My House

Michelle Overstreet

NeighborWorks

Aletha Harrington
Barb Worley

Robert Yundt Homes

Robert Yundt

Spinell Homes

Sam Brown

Statewide Appraisal Services

Vince Coan

Upper Susitna Seniors

Herman Thompson

Valley Charities

John Rozzi
Henry Woodall

Valley Pathways

Jim Wanser

Valley Residential Services

John Weaver

Wasilla Area Seniors

Chuck Foster
Karena Merrill

Jim 16-052
RS 16-025

Introduction

How did we get here?

In 2013, the Valley Board of Realtors applied to the National Association of Realtors for the 2014 Housing Opportunity Program Grant, in order to host a Housing Forum in partnership with the Matanuska-Susitna Borough (Mat-Su Borough). Within this application, it was noted that while the Mat-Su Borough is the fastest growing area in the state of Alaska, it did not have detailed documentation or comprehensive studies with which to evaluate the inventory, availability, location or affordability of housing within the community.

In 2014, the Mat-Su Borough Planning Department undertook the area's first housing assessment. The Housing Forum provided the opportunity to share the assessment data and facilitate discussions around future actions. With an increasing population, and no one key government or agency designated to take the lead on this issue, the Housing Forum initiated a community-wide discussion to address housing needs and affordability.

The following goals were set forth during the Housing Forum:

- To increase awareness on housing data, needs, and issues within the Mat-Su Borough;
- To facilitate open dialogue and form partnerships which address housing and affordability;
- To develop actionable strategies to advance those next steps identified.

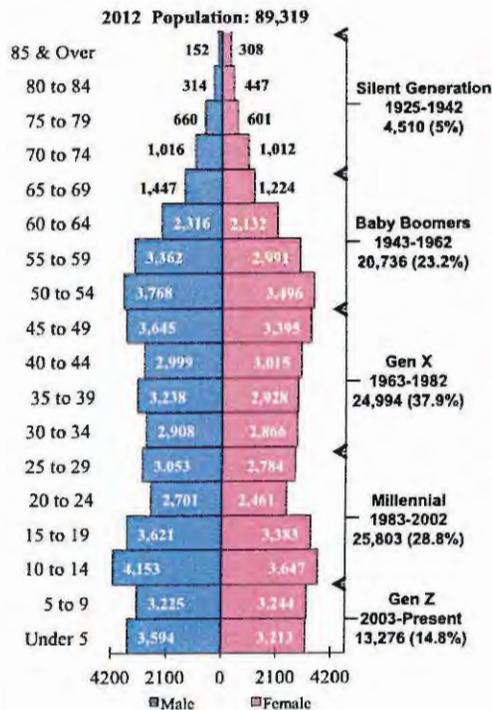


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Housing Summit Presentation

Population Profile

Since its incorporation, the Mat-Su Borough has experienced population growth, largely due to in-migration rather than births. Growth, which is primarily based on relocation to the Mat-Su Borough, has significantly impacted demographics. While growth will continue for the Mat-Su Borough, the rate of growth may slow as Baby Boomers approach retirement. It was Baby Boomers who drove the housing market to its current levels, but there is uncertainty as to what percentage of that population will retire-in-place and stay in the region. Based on analysis, the Mat-Su Borough is on track for moderate population growth, though this figure is dependent upon retirement plans, rising life expectancies, and the number of retirees who choose to relocate to Alaska.



Mat-Su Borough Population

Today = 98,063

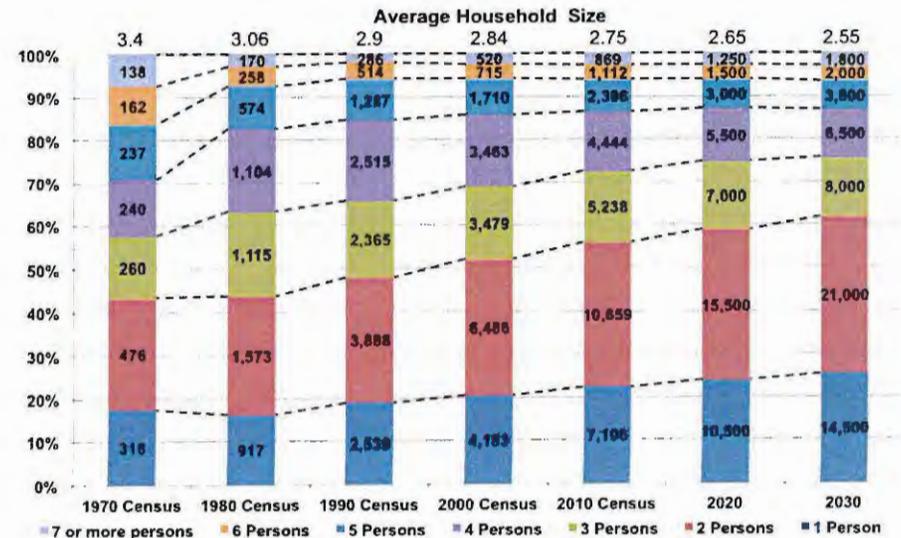
2020 = 125,000

2030 = 165,000

The senior population could account for 10,500 to 16,000 of the MSB population by 2020, and 15,000 to 35,000 by 2030.

Household Characteristics

Although the Mat-Su Borough population has been growing, and is forecasted to continue growing, the size of households is decreasing. Small households are the norm in the Mat-Su Borough and may become more prevalent. In the future, it appears that there may be less people per housing unit, which will require more housing options per person than in the past. This is due to growth in married couples without children and non-family households consisting of individuals living alone. Another factor behind this trend is the number of senior households in the Mat-Su Borough, which have doubled consistently each decade and may continue to do so into the future.



Non-Family Households are projected to become 1/3 of the population. The average household size is decreasing with the average family household at 3.3 persons and 1.3 for non-family households. Seniors make up 25% of non-family households; 60% of senior non-family households are women; and 90% of seniors in a non-family household live alone.

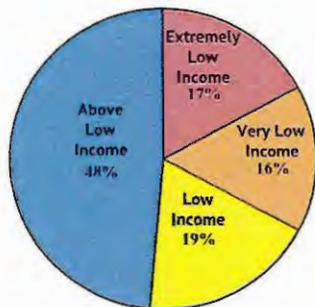
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Housing Summit Presentation

Household Income

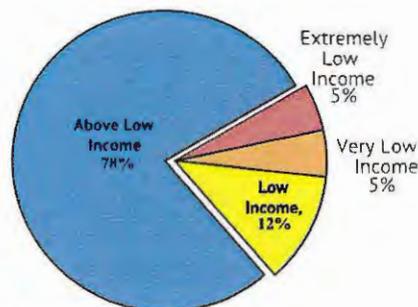
Being poor and in poverty are two different economic classifications. A household that is in poverty is impoverished to the point that the necessities of life are severely limited. A household that is poor is one that makes less than the median income level and is struggling economically. Median income is determined by the federal government for each state and its counties and used to develop assistance programs. Within the Mat-Su Borough, a non-family household is more likely to be struggling than a family-household. However, the number of non-family and family-households with less than the median income is similar. The extent to which these households struggle is different. Overall, almost 23,000 people, including children, in the Mat-Su Borough live in a household that makes less than the median income, which is approximately 25% of the population.

Non-Family Households



\$16,500	Extremely Low Income	Population	2,057
\$27,500	Very Low Income	Population	1,892
\$44,000	Low Income	Population	2,249
\$55,000	Median Income	Population	5,821

Family Households

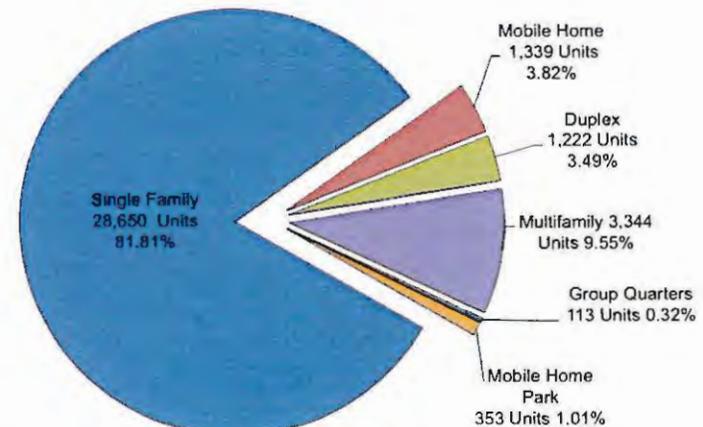


\$24,740	Extremely Low Income	Population	3,746
\$35,350	Very Low Income	Population	3,722
\$56,550	Low Income	Population	8,950
\$70,700	Median Income	Population	58,093

Housing Unit Supply

Presently, the Mat-Su Borough barely has enough housing units for its residents. A strained housing market exists with limited availability approaching that of Anchorage. An overwhelming majority of units are large-lot single-family homes in sprawling suburban subdivisions located in a major residential area bounded by Big Lake, Houston, Sutton, and Butte. There are very low percentages of other housing options, such as multi-family units or small starter homes in planned-unit, mixed-use, walkable neighborhoods. This limits affordable housing availability and increases transportation costs for the individual and the community. The results indicate additional housing is needed, specifically affordable-housing options, in order to keep up with population increases and employment growth, while stimulating the housing market.

Major Residential Area Housing



Projected housing shortage if development remains unchanged:

Year	Projected Population	Population Needs	Meet Avg. Vacancy	Projected Units Built	Projected Units Shortage
2020	125,000	47,170 units	57,768	~53,000	~5,000
2030	165,000	64,706 units	79,244	~70,000	~9,000

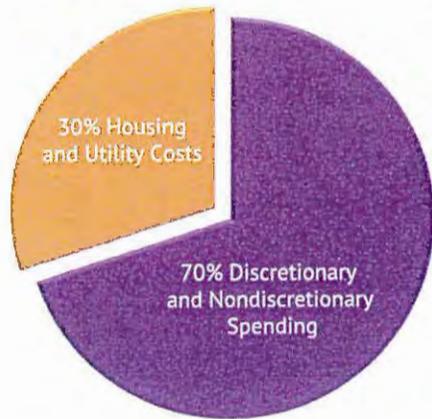
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Housing Summit Presentation

Housing Cost Trends

The cost of living within the Mat-Su Borough is on the rise, especially in the rental housing market, which is increasing faster than the annual rate of inflation. Yet, median income levels are falling. The cost of rental housing may be too high for Mat-Su Borough residents, as it is comparable to, and in some cases surpasses, the cost of a mortgage.

Above 30% spent for housing is a cost burden and unaffordable for incomes at or below median.



Median Income is projected to decline. A 10-year average income for a family of three is \$68,000 and \$53,000 for a non-family household. Home sales average cost adjusted for inflation is projected to increase 2% annually. Median gross rent cost, adjusted for inflation, is projected to increase 5% annually.

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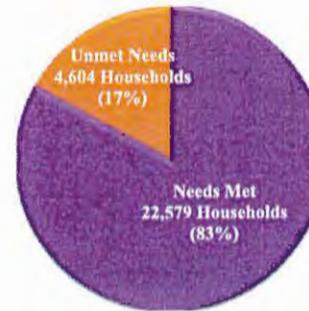
To afford the median rental cost of \$1,000 per month at 30% income, a household would have to make \$40,000 a year or \$19.23 an hour.

The cost of renting a 3-bedroom unit is equal to, if not slightly more than, the mortgage cost of owning the average home. Most 20 to 30-year mortgage options, including 0% down with a PMI payment, are more affordable than paying rent in the Mat-Su Borough.

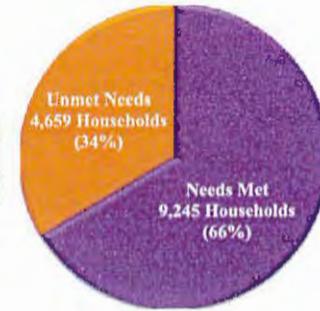
Unmet Housing Needs

There is definitely an unmet need for affordable housing. Current and past market conditions have produced too few homes to meet the demand for the Mat-Su Borough population, thus artificially raising prices and diminishing affordability within the market. This translates into 30% of Mat-Su Borough households struggling with housing costs.

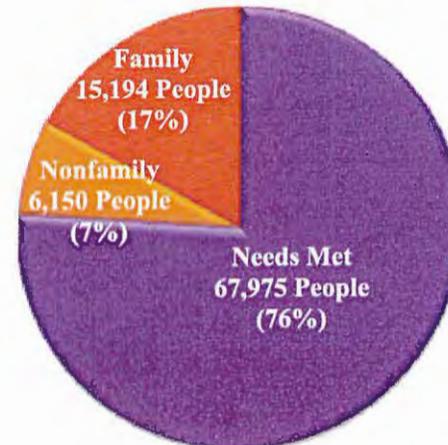
Family Households



Non-Family Households



Mat-Su Borough



Housing Summit Presentation

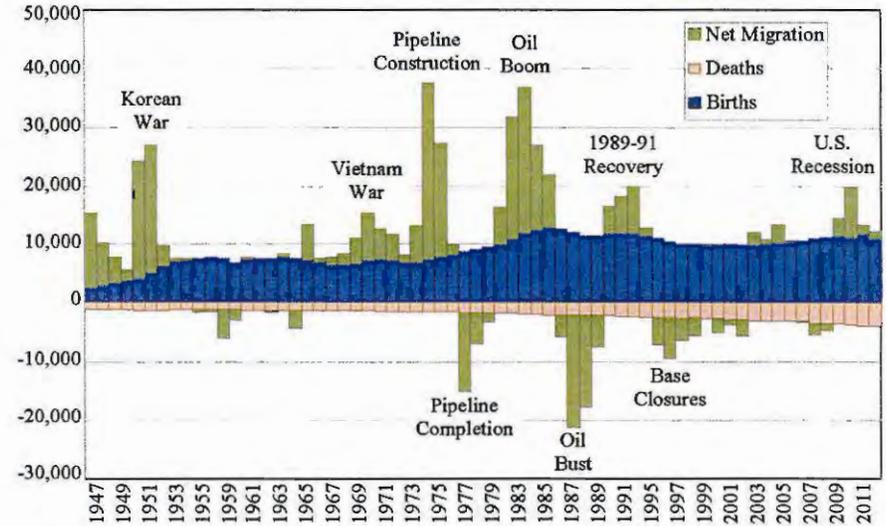
Rental Affordability

Affordable housing, which includes rent and utilities, should be 30% or less of a household's income. A limited housing market increases rent while reducing choices for households. It also profoundly affects society and the economy in negative ways, by diminishing discretionary spending. There is a sizable market for affordable housing for the growing population within the Mat-Su Borough, which is not being met under the current economic model.

	Average Rental \$975/mo + \$200 Utilities		Average Rental \$1,500/mo + \$300 Utilities	
Median Income	✓	✓	✗	✓
Low Income (80% Median)	✗	✓	✗	✗
Very Low Income (50% Median)	✗	✗	✗	✗
Extremely Low Income - Poverty (30% Median)	✗	✗	✗	✗

Rental costs greater than 30% =
Housing Affordability Problem

Figure 1: Alaska's Population Changes
1947 to 2012



Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section

Key Messages:

- Housing mismatched to the population
- Not enough housing for workers
- Slower local economic growth forecasted
- Potential overcrowding
- Unknown housing conditions
- Increased infrastructure costs
- Educate consumers about loan requirements and support

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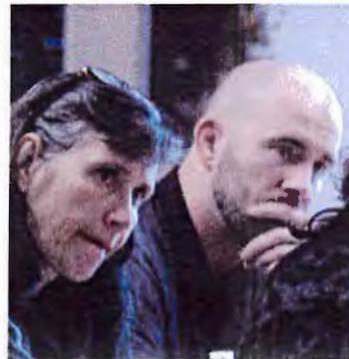
The Housing Forum Discussion: What We Heard

The afternoon of the Housing Forum provided an opportunity for breakout group discussions based on the day's presentations. Groups were given worksheets to facilitate and capture their thoughts on challenges, opportunities and actionable strategies which emerged through dialogue. During the reporting session, participants agreed that comments generally fit into three main categories as follows:

- **Education** – An information gap exists which undermines the success of the Mat-Su Borough housing market. This includes miscommunication between consumers and lenders around credit issues, in addition to a lack of information for builders and developers on what the community needs in terms of housing stock. By and large, participants agreed that greater preparedness was essential for meeting the needs associated with population aging, while offering millennials desirable housing options.
- **Cost/Infrastructure** – Each group noted challenges associated with the costs for transportation planning investments and land use decisions across the Mat-Su Borough. Additionally, the economic challenges surrounding income and affordable housing generated a number of comments. Current and projected workforce changes, along with economic development opportunities within the Mat-Su Borough, were discussed by participants.
- **Choices/Diversification** – Comments also addressed whether the Mat-Su Borough offered appropriate housing options for both current and future residents. Discussions focused on the availability and diversity of the housing stock and how market choices might become more representative of the demographic shift underway. This included acknowledgement of population growth, an aging population, and millennials' desires in terms of housing needs.

Agenda - February 5, 2015

- 9:00-9:30 Registration
- 9:30-10:00 Welcome! Keynote: Cook Inlet Housing, Tyler Robinson
- 10-11:30 Housing Assessment Findings Joshua Allen, Mat-Su Borough
- 11:30-11:45 MSCHH - Dave Rose
- 11:45-12:15 LUNCH
- 12:45-1:00 Keynote: Raven's Roost Co-Housing
- 1:00-3:00 Breakout Group Discussions
- 3:00-4:00 Report of Findings and Next Steps



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The Housing Forum Discussion: What We Heard

Breakout groups had four prompts to discuss. The responses to the following prompts are provided on subsequent pages:

- What is the biggest issue in the next 10 years of Housing for your industry?
- Why don't we have more rental opportunities in the Mat-Su Borough? What keeps people from buying a house?
- How is the housing we are offering today going to connect with the changes discussed in the presentation?
- What other aspects of our community will be affected by the changes in housing and demographics in the next 10 years?



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During breakout group discussions, participants shared their thoughts on the challenges and opportunities within the Mat-Su Borough housing market.

What is the biggest issue in the next 10 years of Housing for your Industry?

Education

- Perception is a barrier to buying a home. How do we change this?
- There is a dis-connect between what we are building and what we need.
- How do we get this information out to the public?
- Better data is needed.
- We need an educational program for tenants on purchasing a home and establishing credit.
- We need more education on financial planning for individuals/families.
- We can increase incomes by offering training programs that develop skill-sets.



Cost/Infrastructure

- Transportation planning should ensure access to jobs and services.
- Mass transit is needed.
- Insufficient coordination of housing/ transportation (transportation and land use planning).
- An Uber transportation system could be considered.

- Have transportation available and affordable where there is appropriate density.
- Meet the needs of seniors by ensuring Universal Design standards.
- Growing demographic of seniors need affordable options that likely will require some form of subsidy to develop.
- Obtain financing for more senior housing.
- Build houses that can convert easily for seniors when necessary; bedroom on the first floor, ramps, etc.
- Focus on jobs and workforce employment.
- Address job growth declines.
- We need solutions to the lack of affordable land/development.

Choices/Diversification

- There is a lack of housing stock, diversity and availability in the Mat-Su Borough.
- Provide available housing to people who no longer have children at home but who are not seniors. Services available to this population are also limited.
- There is a shortage of single-family housing.
- Low oil prices, laying off workers, military downsizing, and moving tenants all need to be addressed.
- We need more low cost housing.

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PEOPLE: Why don't we have more rental opportunities in the Mat-Su Borough? What keeps people from buying a house?

Education

- There is a communication breakdown.
 - Information and resources available are not reaching those in need.
 - We need more educational programs, maybe at the high school level.
 - Improve access and availability of home buying classes.
 - School boundaries should be reviewed and discussed.
 - There is an opportunity we are missing: retired people can serve as mentors and offer their network and knowledge to upcoming professionals. A website could be developed to advance such a program.
- The single senior man – who has limited social security or income – won't conform to requirements of a good tenant yet cannot continue to live in a cabin.
 - We need more diverse (smaller) housing at affordable prices.
 - We are more of a transient population than ever. How does the housing market respond to this unless we increase rental options?

- Builders/Developers need to recoup their costs and this might make the affordable housing option impossible.
- It is not financially feasible for builders and developers to create higher density rental units. Plus, is this what residents of the Valley need or want?
- Lack of state and federal funding to advance affordable housing.
- People haven't thought of the Valley in this manner previously. The Valley has long been looked at as the single family, picket fence, suburban community where families are raised. Affordability has driven this – as compared to nearby Anchorage. These individuals desired to own, not rent. Many have been here since the HUD home days.
- Today what keeps people from buying is credit and cash reserves. These are more personal issues than housing availability in most cases.
- Lending practices prohibit home ownership.
- Affordability is challenging when it comes to renting with first and last month's rents, plus the deposit. It's costly.

Choices/Diversification

- Mobility, freedom, flexibility and less debt are valued.
 - There is a lack of appropriate options for lower level wage earners to own and/or rent.
 - Supply and demand remain an issue.
 - High-end condos are needed.
 - Location needs to be addressed. Housing is primarily located in one area.
- Finances and jobs remain a barrier to home ownership.
 - Lack of job stability is also a barrier to home ownership.
 - Bad credit/credit issues (student loans, credit card debt) prevent home ownership.
 - Lack of good paying jobs in the Mat-Su Borough must be addressed.
 - Lack of credit (no credit history) drives the rental market.
 - Inability to make down payment reduces home ownership.
 - Given housing costs, it is impossible to budget or save towards home ownership.

Cost/Infrastructure

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How is the housing we are offering today going to connect with the changes discussed in the presentation?

Education

- Builders drive the industry. Do they know what is needed?
- Public/Private partnerships are key to creating lending programs or business plans.
- What can be done to encourage the private sector to build for future needs?
- We need to be more responsive to changing Valley demographics.
- We may be heading for a recession – delayed a year or so.
- Gasline development is important for the region's economic growth.

Choices/Diversification

- Focus on affordable, high-efficiency housing.
- Follow the trends: increase density where there is density (i.e. Palmer).
- Younger generations are seeking condo-style homes and rentals.
- Large-scale development projects should take place along major business cores, leaving larger single family homes in the outskirts.
- Our status is as a bedroom community.
- Could some McMansions be re-purposed as co-housing for young singles? Is there a business management model that could work?
- Could a church own and operate a co-housing model to help low income millennials?
- Modification is required to meet the needs.

Cost/Infrastructure

- Access to community, infrastructure and transit must be addressed.
- Housing which is further from the core increases the cost of living.
- We should invest in smaller, affordable housing which is connected to good reliable transportation.
- Huge mansions have their place but don't solve housing issues for the Valley.
- I'm not convinced that millennials in the Valley are looking for what millennials nationwide are looking for. The market will generally build what people can and want to buy.

- Available land, infrastructure and covenants must be addressed.
- Renovations will become increasingly more popular as individuals age – and age in place. As programs lose possible state funding, using equity to finance these items – including accessibility, energy, etc. – may become more common.
- We are in the midst of a market change with an increasing focus on real estate investments for retirees.
- What will the millennials do as they age and have kids. My 20-somethings want to own and they make \$30-\$40K now. Where will they go – into denser developments or do they want to emulate what they grew up with?
- Housing should be centrally located to services and recreational opportunities.

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What other aspects of our community will be affected by the changes in housing and demographics in the next 10 years?

Education

- We must address aging in place.
- Create a renovation program for existing houses to become ADA accessible.
- How do we meet the increased pressure on social services?
- Changes in tax structure or tax diversification could be studied.
- Millennials and seniors will change today's "No Government" political culture – begin to elect people who will support more dense housing, transit, etc.
- Increases in economic status equals increases in health status.
- Capacity is an issue.
- Access to healthcare in the less populated areas of the Mat-Su Borough.
- Sense of isolation/lack of community makes collaboration difficult.
- Aging will impact literally every aspect from housing to transportation and certainly health care issues. Industry will only survive if affordable options exist for the workforce.
- Must bring schools, commercial interests and residential populations together.
- Schools, public assistance programs, businesses development and transportation programs must align.
- We need to address jobs and baby boomers selling their houses.
- Higher density is required but there is a resistance to change.
- Increased senior housing is required.
- As interest rates rise, what will happen to the housing market?
- Build to meet the needs of seniors and millennials (i.e. neighborhood settings, transportation, close proximity to services, etc. will be important).
- Invest in green spaces (parks, meeting spaces, etc.).
- Smaller communities – not Palmer and Wasilla – need to develop walkable areas and smaller homes or units close to the center of town.
- Pressure on social services must be addressed.
- Need to update our aging housing stock.
- Access to community fabric and more community culture is desired.
- Client-centric housing process will create more diversity.
- Planned development choices are needed.

Cost/Infrastructure

- Infrastructure expansion can be prohibitive.
- Zoning is needed.
- Transportation will align with development focused in 'village centers'.
- Roads have tremendous impact on development, so we need to invest wisely.
- We are pushing for a mix of young business professionals and family-oriented communities among business developments. This type of model, however, may also push low-income individuals to outer areas.

Choices/Diversification

- We will need more housing choices.
- Revitalization should be focused on leveraging existing areas for improvement, like downtown Palmer.

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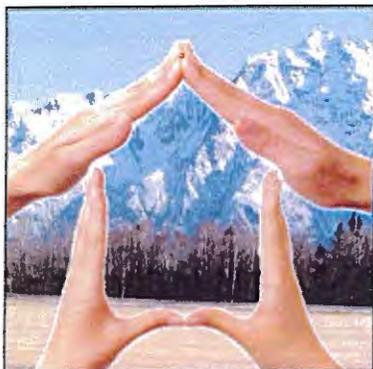
Next Steps

The Mat-Su Borough Housing Forum aimed to advance affordable and diverse housing solutions to meet the needs of the changing demographic, while stimulating local economic growth, and potentially reducing overall cost burdens. To keep the momentum from the Housing Forum going, the following actions items have been agreed to:

1.) Three Mat-Su Borough Housing Forum Groups have been created to address the issues identified during the event. These Working Groups have developed the Action Plans set forth in this report. These Working Groups will meet on a set schedule to present their progress. These meetings are scheduled as follows:

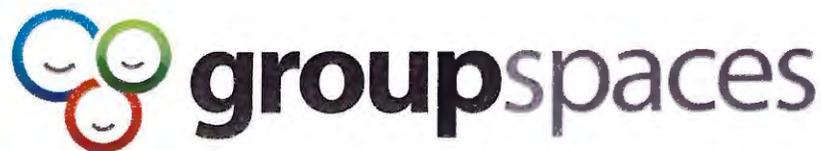
- Mat-Su Housing Forum Groups Action Plan Presentations - May 7, 2015
- Quarterly Check-In #1 - August 3, 2015
- Quarterly Check-In #2 - November 2, 2015
- Quarterly Check-In #3 - February 1, 2016
- Quarterly Check-In #4 - May 2, 2016
- Housing Summit - Year One: June 15, 2016

2.) An online account for the Mat-Su Borough Housing Forum Groups has been created with GroupSpaces. This online tool allows the members to send notifications, host forums, manage email communications, organize events, and monitor the discussions going forward.



Final 10-03-15

Join the Mat-Su Housing Forum Online Discussion at:



<http://groupspaces.com/MatSuHousingForum/>

Working Group Action Plans

Based on the discussion at the close of the Housing Forum, a subset of participants were divided into three groups, as follows:

Education Member List

Paddy Coan
Uli Johnson
Barb Worley
Terry Boyle
Sara Jansen
Jim McCall
Aletha Harrington

Cost/Infrastructure Member List

Vince Coan
Susan McNeil
Suellen Appellof
Sandra Garley
David Rose

Choices/Diversification Member List

John Rozzi
Lizz Rautenkranz
Sherri Rusher
Don Carney

The first task for each of these groups is to identify at least three (3) objectives which the group can accomplish over the course of one (1) year and to draft an Action Plan. Action Plans will be presented and discussed at a meeting on May 7, 2015.

Action Planning worksheets are included in the appendix of this document, and can also be found on each GroupSpaces Forum page: <http://groupspaces.com/MatSuHousingForum/forum/>

Setting SMART criteria can assist the groups in achieving their goals. Utilizing the following guiding questions will ensure that actionable strategies emerge. *Source: http://en.wikipedia.org/wiki/SMART_criteria*

Specific

- What do we want to accomplish?
- Specific reasons, purpose or benefits of accomplishing the goal.
- Who is involved?
- Identify requirements and constraints

Measurable

- How much?
- How many?
- How will I know when it is accomplished?
- Indicators should be quantifiable

Attainable

- How can the goal be accomplished?
- How realistic is the goal based on other constraints?

Realistic

- Does this seem worthwhile?
- Does this match our other needs/efforts?
- Is it applicable?

Timely

- When?
- What can we do today?
- What can we do in 6 months?
- What can we do in one year?

Im16-05a
ps16-005

Appendix

IM16-052
RS16-025



Working Group Action Plan

MatSu Housing Forum

Working Group Topic: _____

Group Leader: _____

Group Members:

Instructions:

- Please identify at least 3 objectives your group can accomplish over the course of 1 year.
 - Groups wanting more than 3 objectives still need accomplish their objectives within 1 year.
- Remember to think “S.M.A.R.T” when establishing objectives:
 - S: specific
 - M: measurable
 - A: attainable
 - R: realistic
 - T: timely
- Action plans will be presented and discussed at a meeting (time and place TBD) on May 7th, 2015.

~ See back side of page for action plan matrix ~

For the Period: _____

Im16-05A
PS 16-025

Objectives <i>(List of Team Objectives)</i>	Tasks <i>(what you need to do to achieve your objectives)</i>	Success Criteria <i>(How you can identify your success)</i>	Time Frame <i>(by when you need to achieve the tasks)</i>	Resources <i>(Whot Resources you need for each task)</i>

Im 16-05a
RS 16-005

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-025**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY SUPPORTING A COORDINATED PUBLIC/PRIVATE PARTNERSHIP ON HOUSING AND HOUSING AFFORDABILITY IN THE MATANUSKA-SUSITNA BOROUGH.

WHEREAS, the Valley Board of Realtors brought forward the issue of housing availability and affordability in an effort to create a public-private partnership with the Matanuska-Susitna Borough; and

WHEREAS, in response the Matanuska-Susitna Planning Department undertook an in-house study which resulted in the 2014 MSB Housing Needs Assessment; and

WHEREAS, the housing needs assessment found that currently more than one-third of the population is cost burdened by paying more than 30 percent of their income on housing; and

WHEREAS, unaffordable and high housing costs have a negative impact upon the economy, workforce, public health, safety, and welfare which the Matanuska-Susitna Borough has an ethical fiduciary responsibility to positively implement change for the benefit of the people of today and to future generations whose interests are not represented; and

WHEREAS, unaffordable and high housing costs have a negative impact upon the economy, workforce, public health, safety, and welfare which the Matanuska-Susitna Borough has an

ethical fiduciary responsibility to positively implement change for the benefit of the people of today and to future generations whose interests are not represented; and

WHEREAS, the community stakeholders have requested assistance from the borough in facilitating projects and research that would better help understand, develop, and implement actions identified thru the housing forum; and

WHEREAS, the results of Matanuska-Susitna Borough 2014 Housing Needs Assessment was presented to public, private, government and nongovernment stakeholders; and

WHEREAS, through this effort stakeholders with a vested interest in housing related issues partnered with the Matanuska-Susitna Borough to develop an action plan to address housing affordability as a part of the 2014 Housing Forum; and

WHEREAS, it is only through a combined effort of both the borough and community stakeholders that the community can begin to better address housing and insure a healthy and safe future for borough residents.

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Assembly supports further action and research regarding housing and housing affordability through a coordinated public/private partnership in the Matanuska-Susitna Borough.

BE IT FURTHER RESOLVED, the Matanuska-Susitna Borough Assembly directs staff to work with the stakeholders who participated in

the Housing Forum to implement the action steps put forward by the group as identified in the Housing report dated February 5, 2015.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Award of Bid No.16-087B, Purchase Crack Sealant to Anchorage Sand and Gravel for the contract amount of \$201,780.00.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	2 MAR 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	3/7/16 <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: Yes No
 Advertisement (1p)
 Analysis Sheet (2pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough utilizes crack sealing as part of its overall road maintenance program. On February 5, 2016, the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified suppliers to furnish crack sealant. This material is being procured for application during the summers of 2016 & 2017 in the following Road Service Areas: 9 Midway, 14 Fairview, 15 Caswell, 16 South Colony, 17 Knik, 19 Lazy Mountain, 21 Big Lake, 23 North Colony, 25 Bogard, 26 Greater Butte, 27 Meadow Lakes, 28 Gold Trail, and 31 Alpine.

In response to the advertisement, four (4) bids were received. Award recommendation is being made to the lowest responsive and responsible bidder.

The Public Works Department, Operations and Maintenance Division will be administering the contract. All materials shall be received by May 13, 2016.

RECOMMENDATION OF ADMINISTRATION: Award of BID NO. 16-087B,
PURCHASE CRACK SEALANT to ANCHORAGE SAND AND GRAVEL for the
amount of TWO HUNDRED ONE THOUSAND SEVEN HUNDRED EIGHTY AND
NO/100 DOLLARS (\$201,780.00).

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

AGENDA DATE: March 15, 2016

SUBJECT: Award of Bid No.16-087B, Purchase Crack Sealant to Anchorage Sand and Gravel for the contract amount of \$201,780.00.

ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$201,780	FUNDING SOURCE Fund Bal. Approp. / SA
FROM ACCOUNT # 410.000.000.4XX.XXX	PROJECT # 30036/37/38/39/40/41/43/44/45/46/47/48/51
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgartner</i>	CERTIFIED BY:
DATE: 3/2/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	201.					
---------	------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	201					
TOTAL	201					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cherynn Sturland* (APD) DATE: _____
 APPROVED BY: _____ DATE: *3/3/16*

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Ave.
Palmer, Alaska 99645

ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Frontiersman		CONTRACT	February 7, 2016
Alaska Dispatch News		MATA 0070	February 5, 2016
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
REQUEST FOR BID #16-087B

Purchase Crack Sealant

The Matanuska-Susitna Borough is soliciting bids from qualified suppliers to purchase Crack Sealant which must meet the specifications contained in the scope of work and bid documents.

Bid documents are available beginning **February 5, 2016** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer AK 99645. For information call (907) 861-8601, Fax (907) 861-8617, or e-mail purchasing@matsugov.us. This bid document may be available on the internet at www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Bids open: **February 25, 2016 @ 3:30 PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Each sealed bid must be received before the date and time due and must be marked with the appropriate Bid Number to be considered.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Date: 2/4/16	Requested by: Signature on File	Approved by: Signature on File
-----------------	------------------------------------	-----------------------------------

DEPARTMENT ACCOUNT NUMBER: **265.000.000.422.000**

**MATANUSKA-SUSITNA BOROUGH
 BID #16-087B
 Purchase Crack Sealant
 ANALYSIS SHEET**

BIDDER		<i>Sealmaster</i>			<i>Anchorage SAND + GRAVEL</i>		
Signed Bid Form		✓			✓		
Acknowledgement of Addendum (1)		✓			✓		
Descriptive Literature - Specification Sheets		✓			✓		
BID ITEM	DESCRIPTION	QUANTITY	PRICE PER POUND	TOTAL BID PRICE	QUANTITY	PRICE PER POUND	TOTAL BID PRICE
1.	Crack Sealant per Specifications - Delivered to O & M Facility	354,000	.76	\$269,040.00	354,000	.57	\$201,780.00

RECOMMENDATION: _____

PURCHASING OFFICER

DATE

2/25/16

ASST PURCHASING OFFICER

WITNESS

BUYER

WITNESS

[Signature]

CONST PROCUREMENT SPECIALIST

WITNESS

AM16-008

**MATANUSKA-SUSITNA BOROUGH
 BID #16-087B
 Purchase Crack Sealant
 ANALYSIS SHEET**

BIDDER		Polar Supply			AK Sure Seal		
Signed Bid Form		✓			✓		
Acknowledgement of Addendum (1)		✓			✓		
Descriptive Literature - Specification Sheets		✓			✓		
BID ITEM	DESCRIPTION	QUANTITY	PRICE PER POUND	TOTAL BID PRICE	QUANTITY	PRICE PER POUND	TOTAL BID PRICE
1.	Crack Sealant per Specifications - Delivered to O & M Facility	354,000	.573	\$ 202,842.00	354,000	.75	\$ 265,500.00

RECOMMENDATION: All Bids taken under advisement

 PURCHASING OFFICER
 2/25/16

 DATE

[Signature]
 ASST PURCHASING OFFICER
[Signature]
 WITNESS

 BUYER

 WITNESS

[Signature]
 CONST PROCUREMENT SPECIALIST

 WITNESS

PM 16-008

SUBJECT: Approval of a contract amendment in the amount of \$550,455 to DOWL's contract no. 06-134 for the Bogard Road Extension East project construction management services, and approval of additional change order authority.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>RAS</i>	
	Capital Projects Director	<i>CPB</i>	
	Purchasing Division		
	Finance Director	<i>CA</i>	
	Borough Attorney	<i>AS</i>	
	Borough Clerk	<i>mm</i>	2/7/16 

ATTACHMENT (S): Fiscal Note: Yes No

SUMMARY STATEMENT:

The Bogard Road Extension East project consists of design, right-of-way (ROW) acquisition, utility relocation and construction for the extension of Bogard Road from just east of Trunk Road to the Glenn Highway in Palmer. The project objective is to provide an additional east/west arterial corridor for moving traffic through the borough.

The Assembly accepted and appropriated \$12,905,000 from the State of Alaska General Fund for the Bogard Road Extension

project with Ordinance Serial No. 05-185 on October 18, 2005. In AM 06-156, the Assembly awarded the Bogard Road Extension East Design Services project to DOWL HKM on August 1, 2006.

Due to the complexity of the route selection and ROW processes, a phased approach utilizing the selected consultant was determined to be the best course of action for the contract. The initial award was for Phase 1 design services in the amount of \$870,847 with additional phases to be added to the contract by change order.

In AM 07-087, dated June 19, 2007, the Assembly approved contract amendment no. 2 in the amount of \$1,504,215 which authorized proceeding with initial tasks in Phase 2 design services including final route selection, surveying and mapping, the design study report, and 65% plans and specifications. During the process of route selection more than a dozen routes were analyzed. This contract amendment increased the total contract amount to \$2,375,062.00.

On March 18, 2008 after extensive public participation and comment the Assembly passed Resolution Serial No. 08-023 approving the selected Bogard Road Extension East alignment.

In AM 08-075, dated July 15, 2008, the Assembly approved contract amendment no. 4, in the amount of \$1,303,642, which authorized proceeding with additional Phase 2 design tasks including the corridor access management plan and ROW appraisal, acquisition and relocation services. This contract amendment increased the total contract amount to \$3,678,704.

In AM 09-087, dated December 1, 2009, the Assembly approved contract amendment no. 6, in the amount of \$685,000, which authorized additional professional services including environmental site assessments for the six acquired houses; additional survey for the school sites; utility relocation and maintenance agreements; right-of-way appraisal review and final acquisition services; and preparation of final plans, specifications and estimates for construction bidding. This contract amendment increased the total contract amount to \$4,363,704.

In AM 10-107, dated December 7, 2010, the Assembly approved contract amendment no. 8 in the amount of \$315,205, which added professional services that were identified as necessary for successful completion of the project. Typical of large ROW acquisition efforts, numerous engineering changes, driveway modifications, alternative alignments, and utility issues resulted in additional work to resolve property owner concerns and reach agreement on the acquisition price. General items affected by the ROW acquisition process that required updating

or redesign included additional topographic survey field work, updating the design base map, revising the ROW mapping, design of utility extensions, redesign of several driveways, frontage roads and access control roads, and continued engineering and public involvement support of the ROW acquisition process. Contract amendment no. 8 fell within the original project scope and added work to existing tasks required to complete Phase 2 of the project. This contract amendment increased the total contract amount to \$4,678,909.

In AM 13-021, dated January 15, 2013, the Assembly approved contract amendment no. 11 in the amount of \$460,316 to increase the scope of services to include the Felton Street Extension, one of the current road bond projects. This increase included preparing the construction documents and assisting the Borough in acquiring ROW necessary to extend Felton Street to connect to the Alaska Department of Transportation & Public Facilities' Palmer-Wasilla Highway Eastern Terminus project. The Felton Street extension was incorporated into the Phase 2 Bogard Road Extension East construction documents. Felton Street project added professional services including environmental permitting, survey for design, ROW mapping, geotechnical investigations, utility studies, hydraulic analysis, bid-ready plans (PS&E) and assistance in the property acquisition. This amendment also includes assembling the construction bid package for the first phase of Bogard Road. This modification extended the contract date to October 15, 2014 and increased the total contract amount to \$5,139,225.

In Ordinance Serial No. 13-067, on June 4, 2013, the Assembly accepted and appropriated \$13,500,000 from the Alaska State Department of Commerce, Community, and Economic Development to construct Phase 1 Bogard Road Extension East; project no. 35299, fund 430.

In IM 13-207, dated October 15, 2013 the Assembly accepted and appropriated \$8.2M for development of Bogard Road Extension East Phase 2, 49th State Street to just west of Colony Middle School.

In FY2014 the City of Palmer received a state grant (14-DC-125) to extend a water main within the new Bogard Road Extension East right-of-way approximately 2.5 miles. The City requested that the borough carry out the design and construction of the water main project to limit disruption to the road project. As a result the city provided the borough \$3,395,000 to complete the water main extension project. The Assembly accepted and appropriated the funding on October 22, 2013.

In AM 13-152, dated November 5, 2013, the Assembly approved contract amendment no. 13 in the amount of \$671,009. DOWL HKM was authorized to complete the design of the water main for the

City of Palmer and complete modifications required to the design that resulted from the ROW acquisition. This contract amendment increased the total contract amount to \$5,810,234.

In AM 13-164, dated December 17, 2013, the Assembly approved contract amendment no. 14 in the amount of \$992,614. DOWL HKM was authorized to include construction administration services for road construction and to provide design services if necessary during construction to their contract. This contract amendment increased the total contract amount to \$6,802,848.00.

In AM 14-108, dated July 2, 2014, the Assembly approved contract amendment no. 15 in the amount of \$232,701. DOWL HKM was authorized to include Phase 2 design services from the intersection of 49th State Street west to Trunk Road to include school access improvements in their contract. This contract amendment increased the total contract amount to \$7,035,549.

In AM 15-117, dated August 4, 2015, the Assembly approved contract amendment no. 16 in the amount of \$39,370 which added Phase 2 water main extension construction administration, construction inspection, quality assurance testing and reviewing closeout documents to DOWL's contract. This contract amendment increased the total contract amount to \$7,074,919.

If approved, contract amendment no. 19 will add \$550,455 to the contract for the Bogard Road Extension East project construction management services. This contract amendment will increase the total contract amount to \$7,625,374.

This amount falls within the standard percentage range (15-25%) for a contract of this size. In this case, the project totals \$43,150,000, which covers an extensive amount of services: environmental permits, studies and site assessments; design; right-of-way acquisition & relocation services; survey; geotechnical investigation; utility relocation management; and construction management services.

In accordance with MSB 3.08.170(c)(4), the Capital Projects Department is also requesting change order authority of up to \$150,000 to cover any additional adjustments prior to project completion.

RECOMMENDATION OF ADMINISTRATION: Recommend approval of a contract amendment in the amount of \$550,455 to DOWL's contract no. 06-134 for the Bogard Road Extension East project construction management services, and approval of additional change order authority.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 15, 2016

SUBJECT: Approval of a contract amendment in the amount of \$550,455 to DOWL's contract no. 06-134 for the Bogard Road Extension East project construction management services, and approval of additional change order authority.

AGENDA OF: March 15, 2016 ORIGINATOR: Bob Walden

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 550,455	FUNDING SOURCE State leg. Grants
FROM ACCOUNT # 430.000.000.4xx,xxx	PROJECT # 35299
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Paemguk</i>	CERTIFIED BY:
DATE: 3/2/16	DATE:

EXPENDITURES REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land Structures						
Grants. Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	550					
---------	------------	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
<input checked="" type="radio"/> State/Federal Funds	550					
Other						
TOTAL	550					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chesapeake Health* _____ DATE: _____
 APPROVED BY: *[Signature]* _____ DATE: **3/3/16**

SUBJECT: AN ORDINANCE AMENDING MSB 17.60 TO INCLUDE PERMIT REQUIREMENTS AND STANDARDS FOR MARIJUANA RELATED FACILITIES; AND REPEALING UNAPPLICABLE DEFINITIONS.

AGENDA OF: December 15, 2015

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originators	AS/BJH 	For the Marijuana Advisory Committee
	Planning Director		
	Borough Attorney		
	Borough Clerk		

ATTACHMENT(S): Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-003 (7 pp)
 Current MSB 17.60 (13 pp)
Planning Commission Resolution (4 pp)
Staff Memo (6 pp)

SUMMARY STATEMENT: This legislation is coming forward on the advice of the Marijuana Advisory Committee (MAC) to provide for a conditional use permit process for marijuana related facilities.

The references to "race tracks" and "motorized" that are being proposed for deletion is merely a cleanup of MSB 17.60, as race tracks are now regulated by MSB 17.63.

The agenda for MAC meetings placed audience participation prior to items of business in order to invite the widest public participation possible. A public hearing was conducted prior to taking any action on the legislation.

At the September 17, 2015, meeting, the MAC made amendments as follows:

- by inserting a definition for marijuana: "Marijuana" means all parts of the plant of the genus cannabis whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, derivative, mixture, or preparation of the plant, its seeds or its resin, including marijuana concentrate. Marijuana does not include fiber produced from the stalks, cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administration, food, drink or other products" in order to be consistent with the State's language.
- by inserting a definition for marijuana facility: "Marijuana facility" means an entity licensed to purchase marijuana or a marijuana product from a marijuana cultivation facility or marijuana product manufacturing facility and to sell marijuana and any approved marijuana product to a consumer" in order to be consistent with the State's language.
- by inserting a title for MSB 17.60.160: "Standards for marijuana retail facilities" in order to be consistent with the State's language.
- by inserting MSB 17.60.030(4): "Marijuana retail facility as licensed under A.S. 17.38" in order to be consistent with the State's language.

At the November 5, 2015 meeting, the MAC made amendments as follows:

In the original draft ordinance, it was proposed to insert MSB 17.60.160(A) that read: "(A) *Marijuana Management plan.* The applicant shall provide a marijuana management plan detailing the training program for employees and staff that shall contain, at a minimum, educational and operational standards on the prevention of sale or distribution of marijuana products to anyone under the age of 21 years old. Such plan should detail any efforts made or proposed to be made by the applicant to educate the community or otherwise participate in community outreach regarding the topic of underage marijuana use."

The MAC unanimously moved to remove that from the draft ordinance as this is covered in the State regulations by requiring a marijuana handlers permit for all licensee, agents, and employees; that training program will cover all of the requirements that were expressed in that section.

In the original draft ordinance, it was proposed to limit cultivation facilities to 5,000 square feet. The public testimony that was provided expressed concerns that cultivation space would also include administration space, bathrooms, and storage areas, which could cause a serious shortage of supply once marijuana licenses are issued. An amendment was crafted and unanimously adopted that read: "the 5,000 square foot limit only applies to areas of plant cultivation and does not include administration space, processing space, bathrooms, or storage space."

The MAC concluded their review of the draft land use regulations on November 5, 2015, and voted 10 to 3 to forward the legislation to the Assembly for consideration.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for consideration.



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

Phone (907) 861-7822 • Fax (907) 861-7876

www.matsugov.us

MEMORANDUM

DATE: January 22, 2016

TO: Matanuska-Susitna Borough Assembly

FROM: Alex Strawn, Development Services Manager 

SUBJECT: PC Resolution 16-01 - A Resolution of the Matanuska-Susitna Borough Planning Commission Recommending Approval of Ordinance Serial Number 16-003 Amending MSB 17.60 to Include Permit Requirements and Standards for Marijuana Related Facilities; and Repealing Inapplicable Definitions.

Ordinance 16-003 was referred to the Planning Commission by the Assembly on December 15, 2015. On January 18, 2016 the Planning Commission adopted Resolution 16-01, recommending multiple amendments to Ordinance Serial Number 16-003. Staff produced the following amendments to the proposed ordinance based on the planning commission's recommendations.

1. Adopt definitions within MSB 17.125.010 Definitions:

- "Net floor area" means the total of all floor areas of a building or lease area, excluding stairwells and elevator shafts, equipment rooms, interior vehicular parking or loading
- "Recreational facility" means a place designed and equipped for the conduct of sports or recreational uses.
Recreational Facility does not include the following:

Providing Outstanding Borough Services to the Matanuska-Susitna Community.

Im 16-001
OR 16-003
Page 1 of 6

water bodies, bike or walking paths constructed within a public or private right-of-way.

- "Marijuana product manufacturing facility" means an entity registered to purchase marijuana; manufacture, prepare, and package marijuana products; and sell marijuana and marijuana products to other marijuana product manufacturing facilities and to retail marijuana stores, but not to consumers.
- "Marijuana products" means concentrated marijuana products and marijuana products that are comprised of marijuana and other ingredients and are intended for use or consumption, such as, but not limited to, edible products, ointments, and tinctures.
- "recreation or youth center" means a building, structure, athletic playing field, or playground which is:
 - (a) run or created by a local government or the state to provide athletic, recreational, or leisure activities for minors; or
 - (b) operated by a public or private organization licensed to provide shelter, training, or guidance for persons under 21 years of age

2. Adopt MSB 17.60.030 (A) (5) (a) :

(a) Cultivation facilities with less than 500 square feet under cultivation are exempt under this chapter.

Providing Outstanding Borough Services to the Matanuska-Susitna Community.

Im16-001
OR16-003

Page 2 of 6

3. Modify MSB 17.60.150(A) (1) :

(1) any potential negative effect upon other properties in the area due to such factors as noise, and odor, ~~or obtrusive advertising;~~

4. Strike MSB 17.60.150(A) (2) :

~~(2) any potential negative effect on the safe, efficient flow of traffic on any highway, arterial, collector, or street from which access to and from the establishment is obtained;~~

5. Strike MSB 17.60.150(A) (3) (c) :

~~(c) reduction or elimination of obtrusive or garish signage;~~

6. Staff recommends eliminating MSB 17.60.150(A) (3) (d) and relocating it to MSB 17.60.170 as detailed in recommendation 8 of this memo:

~~(d) clustering with other commercial establishments and use of frontage roads to reduce the number of entries and exits onto highways, arterials and collectors; and~~

7. Staff recommends eliminating MSB 17.60.150(A) (4) and relocating it to MSB 17.60.170 as detailed in recommendation 8 of this memo:

~~(4) whether there are adequate parking facilities to accommodate a reasonably expected increased demand for parking created by issuing the permit;~~

8. Planning Commission 16-01 recommends that the assembly explicitly prohibit marijuana related facilities from residential areas. In the absence of zoning, staff has prepared the following recommendation.

Adopt MSB 17.60.160(F):

(F) Marijuana cultivation facilities shall be set back 100 feet from public rights-of-way, and 100 feet from side or rear lot lines.

Adopt MSB 17.60.170:

17.60.170 STANDARDS FOR MARIJUANA RETAIL FACILITIES

(A) Marijuana retail facilities shall not be located within a residential subdivision unless the lot is accessed by a frontage road or other major thoroughfare that is conducive to commercial use.

(B) The minimum number of parking spaces for retail facilities shall be one space per 350 square feet of net floor area. Each parking space shall be at least: 20 feet in length, ten feet wide, and have a vertical clearance of at least seven feet.

(C) One barrier-free parking stall shall be provided for every 25 required parking spaces. Each barrier-free parking stall shall be at least: 20 feet in length, ten feet wide with a five-foot adjacent access aisle, and have a vertical clearance of at least eight feet.

8. Strike from MSB 17.60.150(A):

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~~(5) whether access to the premises will create an unreasonable traffic hazard;~~

~~(6) whether a reasonably expected increase in traffic will overtax existing road systems;~~

8. Modify MSB 17.60.150 (B):

(1) within 500 feet of a school grounds, a recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility; ~~within 50 feet of any residence located on an adjacent property, but excluding residential units that are located within the subject property;~~

~~(2) 500 feet of any drug or alcohol rehabilitation facilities;~~

~~(3) 500 feet of any half-way house or correctional facility;~~

~~(4) 1,000 feet of any elementary school, middle school, high school, college, or university, whether public or private;~~

~~(5) 1,000 feet of any licensed child care facility; or~~

~~(6) 500 feet of any public park, playground, boat ramp, or other similar recreational amenity open to the public.~~

9. Modify MSB 17.60.150 (A):

(7) whether the use is ~~incompatible~~ compatible with the character of the surrounding area.

10. Adopt MSB 17.60.150:

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(D) Prior to final approval of the permit the applicant shall provide written documentation:

1. all applicable licenses have been obtained as required by 3 AAC 306.005.
2. from the Fire Marshal having jurisdiction, that proposed conditional use is in full compliance with all applicable fire code, including but not limited, to AS 18.70 FIRE PROTECTION, and 13 AAC 50.025 FIRE CODE.

11. Modify MSB 17.60.160 (D):

Security. The applicant shall provide a security plan. The plan shall include, but not be limited to, education for employees on security measures.

12. Strike MSB 17.60.160 (E):

~~Marijuana cultivation facilities may not exceed 5,000 square feet on any given parcel. The 5,000 square foot limit only applies to areas of plant cultivation and does not include administrative space, processing space, bathrooms, or storage space.~~

By: Alex Strawn
Introduced: January 4, 2016
Public Hearing: January 18, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-01**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING APPROVAL OF AN ORDINANCE AMENDING MSB 17.60 TO INCLUDE PERMIT REQUIREMENTS AND STANDARDS FOR MARIJUANA RELATED FACILITIES; AND REPEALING INAPPLICABLE DEFINITIONS.

WHEREAS, on November 4, 2014, Ballot Measure 2 was approved statewide by the voters; and

WHEREAS, Ballot Measure 2 allows for the Borough to prohibit and/or implement regulations governing the number, time, place and manner of marijuana cultivation facilities, manufacturing facilities, retail stores, and testing facilities; and

WHEREAS, Assembly resolution 15-007 established a Marijuana Advisory Committee in part to advise the Assembly and Administration on how the Assembly and/or Administration should implement Alaska Statute 17.38 at the local level; and

WHEREAS, this legislation is coming forward at the request of the Marijuana Advisory Committee; and

WHEREAS, unregulated marijuana related facilities are potentially damaging to the property values and usefulness of adjacent properties, and have the potential to cause harm to the public health, safety, and welfare; and

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WHEREAS, in the absence of Borough-wide zoning, such uses are best handled through a conditional use permit process; and

WHEREAS, on December 15, 2015, the Assembly referred proposed Ordinance Serial Number 16-003 to the Planning Commission for 45 days; and

WHEREAS, the Planning Commission held a public hearing for the proposed ordinance and Planning Commission Resolution 16-01 on January 18, 2016; and

WHEREAS, the Planning Commission finds that the draft ordinance and the suggested amendments listed below meet the intent of Ballot Measure 2 by allowing for the production and distribution of marijuana while ensuring it is done in a manner that will preserve and will not detract from the neighboring land uses; and

WHEREAS, after considering all available information in the limited timeframe available, the Planning Commission recommends the Assembly make the following changes to Ordinance Serial Number 16-003:

- A. remove language which regulates signage; and
- B. explicitly prohibit marijuana related facilities from residential areas; and
- C. eliminate the 5,000 square foot cap on marijuana cultivation facilities; and

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- D. exempt cultivation facilities less than 500 square feet;
- E. add objective parking and traffic standards; and
- F. adopt definitions for recreation facilities, marijuana product manufacturing facilities, and marijuana products; and
- G. eliminate setback requirements from boat ramps; and
- H. modify the setbacks within MSB 17.60.150(B) to be consistent with state standards; and
- I. consider removing standards for traffic impacts; and
- J. require the applicant to provide written documentation of compliance with:
 - 1. all applicable licenses as required by 3 AAC 306.005.
 - 2. fire code, including but not limited, to AS 18.70 FIRE PROTECTION, and 13 AAC 50.025 FIRE CODE; and
 - 3. not limit security to education measures.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends approval of Ordinance Serial Number 16-003 amending MSB 17.60 to include permit requirements and standards for marijuana related facilities; and repealing inapplicable definitions.

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ADOPTED by the Matanuska-Susitna Borough Planning Commission this 18th day of January, 2016.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

APPROVED UNANIMOUSLY: Klapperich, Healy, Walden, Kendig,
Adams, and Rauchenstein

Planning Commission Resolution 16-01
Adopted: January 18, 2018

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CHAPTER 17.60: CONDITIONAL USES

Section

- 17.60.010 Definitions
- 17.60.020 Applicability
- 17.60.030 Permit required
- 17.60.040 Application procedures
- 17.60.100 General standards
- 17.60.110 Junkyards and refuse area standards
- 17.60.120 Standards for correctional community residential centers
- 17.60.130 Standards for race tracks [Repealed]
- 17.60.135 Standards for race tracks [Repealed]
- 17.60.140 Tall structures, including but not limited to, towers, tower farms, tower routes, and tower service area grids [Repealed]
- 17.60.145 Tall structures, including but not limited to towers, tower farms, tower routes, and tower service area grids [Repealed]
- 17.60.180 Transfer of a conditional use permit
- 17.60.190 Termination of conditional use permits
- 17.60.200 Nonconforming uses
- 17.60.210 Violations and enforcement [Repealed]
- 17.60.215 Violations, enforcement, and penalties
- 17.60.220 Appeal procedure

17.60.010 DEFINITIONS.

(A) For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(0.5) *[Repealed by Ord. 11-074, § 4, 2011]*

(0.7) *[Repealed by Ord. 11-074, § 4, 2011]*

- “Automobile wrecking” means the dismantling or wrecking of automobiles or other motor vehicles and the storage or keeping for commercial sale of dismantled or wrecked automobiles or the parts resulting from such activity.
- “Automobile wrecking yard” means the location within which the activity of automobile wrecking for commercial or public use is present.
- “Commercial” means any activity where goods or services are offered or provided for sale

or profit.

- “Commission” means the planning commission of the Matanuska-Susitna Borough.
- “Correctional community residential center (CCRC)” means a community residential center, other than a correctional institution, for the short-term or temporary detention of prisoners in transition from a correctional institution, performing restitution, or undergoing rehabilitation or recovery from a legal infirmity. CCRCs may not be used for detention of prisoners who pose a threat or danger to the public for violent or sexual misconduct without imprisonment or physical confinement under guard or 24-hour physical supervision. The determination of whether a prisoner poses a threat or danger to the public for violent or sexual misconduct without imprisonment or physical confinement under guard or 24-hour physical supervision shall be made by the commissioner of corrections for state prisoners and the United States Attorney General, or the U.S. Director of Bureau of Prisons for federal prisoners.
- “Correctional institution” means a facility other than a correctional community residential center providing for the imprisonment or physical confinement or detention of prisoners under guard or 24-hour physical supervision, such as prisons, prison farms, jails, reformatories, penitentiaries, houses of detention, detention centers, honor camps, and similar facilities.
- “Federal prisoners” means offenders in the custody or control or under the care or supervision of the United States Attorney General or the Bureau of Prisons.
- “Junk” means any secondhand and used machinery, scrap iron, copper, lead, zinc, aluminum, or other metals; it also includes wrecked automobiles, tools, implements, rags, used building materials, rubber, and paper. The above listed materials are not intended to be exclusive; “junk” may include any other materials that cannot, without further alteration and reconditioning, be used for their original purposes.
- “Junkyard/refuse area” means a location which is commercially used for the purpose of the outdoor storage, handling, dismantling, wrecking, keeping or sale of used, discarded, wrecked or abandoned airplanes, appliances, vehicles, boats, building and building materials, machinery, equipment, or parts thereof, including but not limited to, scrap metals, wood, lumber, plastic, fiber, or other tangible materials.
- “Motorized” means powered or propelled by a force other than human or animal muscular power, gravity, or wind.
- “Neighborhood” means an area of a community with characteristics which distinguish it from other community areas and which may include distinct economic characteristics, use

patterns, schools, or boundaries defined by physical barriers such as major highways, railroads, or natural features such as rivers.

- “Prisoner” means:

- (a) a person held under authority of state law in official detention as defined in AS 11.81.900;

- (b) includes a juvenile committed to the custody of the Alaska Department of Corrections Commissioner when the juvenile has been charged, prosecuted, or convicted as an adult.

- “Race track” means a prepared route traveled by contestants to achieve goals of skill, duration, or speed, including practice for such events, also known as: raceway, or race course.

(Ord. 15-016, § 4, 2015; Ord. 12-157(SUB), § 3, 2013; Ord. 11-074, § 4, 2011; Ord. 99-093(AM), § 1, 1999; Ord. 97-084(AM), § 2, 1997; Ord. 96-003(SUB)(AM), § 2, 1996; Ord. 84-27, § 2 (part), 1984)

17.60.020 APPLICABILITY.

(A) This chapter applies in all areas of the borough outside special land use districts, unless otherwise provided for in this chapter.

(B) The requirements of this chapter apply to CCRCs within special land use districts, residential land use districts, and other areas outside the cities, which allow correctional group homes as a permitted or conditional use.

(C) This chapter does not apply to correctional residential supervision where only one person is required to remain during specified periods of every day for a specified term at his or her regular private residence or the private residence of another person into whose custody the supervised person has been placed by a judge or magistrate as in “house arrest” or as a condition of release while awaiting trial.

(D) This chapter does not apply within the cities of Houston, Palmer, or Wasilla.

(E) This chapter does not apply to state approved noncorrectional facilities such as substance abuse treatment programs, hospitals, or job training centers which are incidentally providing residential treatment, rehabilitative care, or training to persons in the custody of local, state, or federal corrections authorities. For purposes of this chapter “incidental” means 10 percent or less of the facility’s authorized population, but allows one corrections custody resident if the facility is designed to provide residence for less than ten persons.

(Ord. 96-003(SUB)(AM), § 3, 1996; Ord. 84-27, § 2 (part), 1984)

17.60.030 PERMIT REQUIRED.

(A) The following land uses are declared to be potentially damaging to the property values and usefulness of adjacent properties, or potentially harmful to the public health, safety, and welfare:

- (1) junkyards and refuse areas;
- (2) correctional community residential centers;
- (3) race tracks used by motorized vehicles carrying people on land.

(B) Such uses are permitted only upon the issuance of a conditional use permit, as provided in this chapter. Unless such uses are maintained under and in accordance with a lawfully issued permit, such uses are declared to be public nuisances. Maintenance of such a land use without a permit is prohibited.

(Ord. 15-016, § 5, 2015; Ord. 12-157(SUB), § 4, 2013; Ord. 11-074, § 6, 2011; Ord. 06-215, § 2, 2006; Ord. 99-093(AM), § 3, 1999; Ord. 97-084 (AM), § 3, 1997; Ord. 96-003(SUB)(AM), § 4, 1996; Ord. 84-27, § 2 (part), 1984)

17.60.040 APPLICATION PROCEDURES.

(A) *General.* An application to the planning commission for a conditional use or modification of an existing conditional use may be initiated by a property owner or the owners' authorized agent. An application for a conditional use shall be filed with the planning director on a form provided by the planning department.

- (1) The application for a conditional use permit shall be accompanied by an appropriate filing fee as established by the assembly, payable to the borough.

(B) *Site plan.* A detailed site plan showing the proposed location of all buildings and structures on the site, access points, buffering, drainage, vehicular and pedestrian circulation patterns, parking areas, and the specific location of the use or uses to be made of the development shall be submitted with the application.

(C) *Action by planning commission.*

- (1) The planning commission shall hear any interested parties and shall render a decision on the application for a conditional use permit within 30 calendar days from the

date of public hearing. In recommending the granting of a conditional use, the planning commission shall state in writing the conditions of approval of the permit which it finds necessary to carry out the intent of this chapter. These conditions may increase the required lot size, control the location and number of vehicular access points to the property, require screening and land filling where necessary to reduce noise and glare, and may require the reclamation of property to a character in keeping with surrounding lands. The commission may impose other conditions and safeguards designed to ensure the compatibility of the conditional use with other lawful uses.

(2) The planning director shall incorporate any conditions or requirements stipulated by the commission in the conditional use permit.

(Ord. 99-093(AM), § 4, 1999; Ord. 93-045, § 2, 1993; Ord. 91-106, 1991)

17.60.100 GENERAL STANDARDS.

(A) A conditional use may be approved only if it meets with the requirements of this section in addition to any other standards required by this chapter.

(B) In granting a conditional use permit, the planning commission must make the following findings:

- (1) the conditional use will preserve or not detract from the value, character, and integrity of the surrounding area;
- (2) that granting the conditional use permit will not be harmful to the public health, safety, convenience, and welfare;
- (3) that sufficient setback, lot area, buffers, or other safeguards are being provided to meet the conditions listed in subsections (B)(1) through (3) of this section; and
- (4) the conditional use fulfills all other requirements of this chapter pertaining to the conditional use in this section.

(Ord. 84-27, § 2 (part), 1984)

17.60.110 JUNKYARDS AND REFUSE AREA STANDARDS.

(A) No junkyard or auto wrecking yard shall be established or operated unless the wrecking yard is completely obscured from the view of any traveled or public right-of-way. The permit may require the junkyard or auto wrecking yard not within a building to be contained within a continuous solid fence no less than eight feet in height, if such requirement is necessary to

prevent the unsightly display of the yard or for public safety purposes. Fencing may be of one or a combination of the following:

- (1) conventional solid wood or metal fencing;
- (2) evergreen or other natural planting sufficient to provide year-round screening; and
- (3) earthen berm or topography.

(B) In all cases, fencing provided shall be continuous and of sufficient density to provide visual screening required by this chapter on a year-round basis.

(Ord. 84-27, § 2 (part), 1984)

17.60.120 STANDARDS FOR CORRECTIONAL COMMUNITY RESIDENTIAL CENTERS.

(A) These standards may not be implemented in a way that compromises the required security of a facility. CCRCs established after the effective date of the ordinance codified in this section must be in accordance with the standards of this chapter.

(B) In addition to all other applicable laws, rules, and standards, CCRCs are subject to the following standards:

- (1) A CCRC may not be located within one-half mile of a pre-existing public or licensed private school, a pre-existing licensed day care facility, or 750 feet from a pre-existing alcohol beverage dispensary or package store.
- (2) CCRCs may not generate traffic, light, glare, noise, odor, smoke, electrical interference, vibration, or dust and may not have an appearance, scale of operation, size, residential density, or use that is not allowed in the district within which it is located, that is out of character with the surrounding neighborhood, or that causes a nuisance off the permitted site.
- (3) CCRC dwelling units may be attached or detached in keeping with the character of the surrounding area and requirements of the district within which the facility is located.
- (4) CCRCs providing single-family style, dormitory, or hotel-style living arrangements, in keeping with the character of the surrounding neighborhood, may be approved subject to the provision of equivalent facilities and living space per resident.
- (5) A CCRC must be the principal use on the parcel of land upon which it is located.
- (6) All other types of facilities and categories of land use on the site of a CCRC are

subject to the approval of the borough in accordance with this chapter for the purpose of regulating land use impacts. Such uses and facilities include, but are not limited to, organizational administration, vocational training, staff training, and activities which generate revenue to the facility or its sponsor organization such as manufacturing, remanufacturing, repair, sales, process, service, agriculture, or animal husbandry.

- (7) The minimum lot size for CCRCs shall be:
 - (a) one to 24 beds, 40,000 square feet;
 - (b) for each additional 12 beds or fraction thereof 20,000 additional square feet;
and
 - (c) the planning commission may increase the allowed density if community water and sewage is available to the facility.
- (8) New construction shall be in character with the neighborhood and reflect sensitivity and respect for the surrounding environment.
- (9) The maximum lot coverage by buildings must be in accordance with the district in which the facility is located to a maximum of 25 percent.
- (10) The maximum height of structures shall be that which is permitted in the district, and in character with the surrounding neighborhood in which the facility is located to a maximum of three stories not to exceed 40 feet.
- (11) The minimum separation between buildings, walled structures, or fences shall be ten feet.
- (12) All CCRCs will provide appropriate on-site residential facilities, common areas, recreational areas, educational areas, laundry areas, emergency medical service, and food service areas to provide for the needs of the residents who are restricted to the premises.
- (13) The land use standard to establish maximum resident occupancy at a CCRC is a minimum of 150 square feet of building area per resident, calculated by including all bedroom, kitchen, bathroom, living, recreation, and other areas within the facility intended for common use by the residents.
- (14) Landscaping must meet the following criteria:

- (a) All areas not occupied by authorized buildings, structures, storage, driveways, parking, walkways, or other approved development must have maintained visual enhancement buffer landscaping. Where approved by the planning commission, maintaining existing natural vegetation shall be acceptable as a buffer.
 - (b) Buffer landscaping must be maintained along the length of each lot line of the permitted site which abuts a lot within a residential district or a lot containing a residential use.
 - (c) Buffer landscaping must be maintained along the length of all streets and roads upon which the permitted site has frontage.
 - (d) Surface water, storm water, and other runoff must be managed to avoid pollution and damage in accordance with an approved plan.
- (15) Lighting must be provided at all developed pedestrian and vehicular access points for the permitted site. Additional lighting sufficient to enhance public safety may be provided as required by the planning commission.
- (16) All parking and loading areas required for the permitted use must be provided on site and shall be paved with gravel, chip seal, asphalt, or concrete. Adequate parking and on-site vehicular maneuvering room, as determined by the planning commission, must be provided to accommodate staff, residents, visitors, and services associated with the permitted use. Parking spaces meeting national handicapped parking space requirements shall be provided.
- (17) Signs, excluding warning and official notification of rules signs, which are intended to be visible from off site, must be limited to that allowed within the district within which the facility is located except as follows:
- (a) Unless otherwise regulated the maximum combined area shall be 32 square feet for all regulated signs.
 - (b) Signs must be below the roof line of the lowest residential structure on site or the structure upon which it is mounted, whichever is lower.
 - (c) Signs must be unlighted or be lit so as to avoid glare off site.
- (18) Loading facilities, refuse containers, and outdoor storage of equipment and material shall be visually screened from adjacent developed public access rights-of-way, residential lots, and residential uses.

(19) All CCRCs must be maintained in a safe, clean condition. Except as specifically authorized under this section, the storage, keeping, or disposal of junk and trash at a CCRC site is prohibited except for incidental amounts kept for no more than 30 consecutive days to facilitate recycling and proper disposal at an approved disposal site. As approved by the planning commission, the temporary storage of junk that is not visible from off site may be allowed. Storage of junk must be determined to be necessary to the operation of an approved use, such as a repair shop, within a CCRC and must be subject to a removal schedule.

(C) As part of the application, the applicant shall provide the following supporting information:

(1) as-built or proposed site plan of the application site, drawn to scale and certified by a registered land surveyor, depicting all boundaries, topography, structures, landscaping, drainage management, and other development;

(2) design drawings, drawn to scale, for all buildings, and structures, and elevations. Design drawings for new construction must be certified by a registered engineer or architect; and

(3) a plan of operations describing the proposed use in detail sufficient to demonstrate compliance with all applicable borough ordinances, standards, and conditions. This submittal shall also include:

(a) evidence of compliance with all other applicable local, state, and federal laws by the applicant(s) and their authorized agent(s) regarding the proposed use;

(b) a proposed organization chart of the operation identifying the lines of responsibility and general function of the owners and staff of the organizations that will own and operate the facility including job descriptions;

(c) a description of the number and types of residents proposed;

(d) descriptions of all major activity types proposed to occur on site; and

(e) general description of the security measures proposed to protect the public safety.

(D) The property owner and the permittee shall be responsible for maintaining all aspects of the operation, improvements, development, and site in compliance with the terms and conditions of the permit and all applicable local, state, and federal requirements. Failure to

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correct any violation of any permit condition is a violation of borough code.

- (1) A pattern of crimes committed by residents of a permitted facility, which are determined by the planning commission to be creating an unreasonable degree of risk to public safety, may be grounds for revocation of the permit.
- (2) In addition to other applicable penalties, failure to correct a violation of code after reasonable notice may result in revocation of the permit.
- (3) Upon issuance of a permit under this chapter the permittee shall provide all necessary documentation to maintain current information sufficient to demonstrate continued compliance with permit conditions. The permittee shall also provide the borough the following information:
 - (a) name, title, and 24-hour contact telephone numbers for the person(s) in charge of the operation and security of the institution or facility;
 - (b) immediate notification of escapes; and
 - (c) immediate notification of any formal notice of violation issued by a government agency indicating an unacceptable level of security exists or has been allowed to exist at the facility.
- (4) Authorized representatives of the borough will be allowed to inspect the permitted site and related records at reasonable times for the purpose of monitoring compliance with all permit conditions. Upon reasonable notice from the borough, the permittee shall provide necessary assistance and security to facilitate authorized inspections by borough representatives.
- (5) A permit may be transferred to another individual subcontractor with planning commission notification and approval.

(Ord. 96-003(SUB)(AM), § 5, 1996)

17.60.180 TRANSFER OF A CONDITIONAL USE PERMIT.

- (A) Except as otherwise specified by code, the privileges and requirements of a conditional use permit shall run with the land, subject to the following requirements:
- (1) Within 90 days of recording the transfer of ownership of the subject land, the new owner must provide written notification and a signed acknowledgment that the new owner assumes responsibility for compliance with the requirements of the permit.

(2) The commission may limit the term of a permit or place conditions upon the transfer of ownership of a permit.

(Ord. 99-093(AM), § 6, 1999; Ord. 97-084(AM), § 5, 1997)

17.60.190 TERMINATION OF CONDITIONAL USE PERMITS.

(A) Except as otherwise specified by code, a conditional use permit issued under this chapter will become null and void under the following conditions:

- (1) notification of termination of the permit for failure to comply with an order to correct violations of a conditional use permit;
- (2) failure to initiate the use for which the conditional use permit was issued within five years of the date of the permit issuance;
- (3) cessation of the use for which the conditional use was issued for a period exceeding five consecutive years.

(B) For good cause the planning commission may grant a one-time one-year extension of a conditional use permit. The planning commission must find that the request is reasonable and the proposed use is still appropriate under the standards for consideration under the subject use. An application for extension shall be subject to the same application fee as a conditional use permit and shall require public notice and public hearing in accordance with the requirements of MSB 17.03.

(Ord. 97-084(AM), § 6, 1997)

17.60.200 NONCONFORMING USES.

(A) Within the borough there may exist non-conforming uses as of the date of adoption of the ordinance codified in this chapter, or amendments thereto which were lawful before the effective date of applicable regulations, but which would otherwise be prohibited, regulated, or restricted under this chapter. Such existing nonconforming uses are permitted to continue subject to the provisions of this section, but shall not be expanded except as specifically provided in this chapter.

(B) Except as specifically provided for by code, this chapter does not require the relocation or removal of a nonconforming use existing or under construction at the time of adoption of the ordinance codified in this chapter if such use was lawful at the time of its construction. No nonconforming use shall be constructed or operated except in accordance with these regulations, except to the extent it was in existence or under actual construction as of the

effective date of the ordinance codified herein or amendment thereto. "Actual construction" is defined as the substantial placement of construction materials and performance of labor for construction of facilities which cannot reasonably be used except in a manner which does not conform with these regulations.

(C) Nonconforming uses under construction or in existence as of the date of the ordinance codified in this chapter shall apply for approval of their use within 90 days of the effective date of such ordinance or of a later amendment which makes the use nonconforming. The planning director shall grant approval of the nonconforming use if it complies with the requirements of this chapter excepting only those facilities and improvements which were under construction or in existence prior to the effective date of the respective regulation. The nonconforming use shall meet all other requirements of this chapter within 12 months which are not in conflict with the pre-existing use or construction.

(D) No existing nonconforming use shall be expanded to include an adjacent parcel or parcels unless the area of expansion meets the requirements of this chapter, except that contiguous, unplatted tracts constituting a block of land in the same ownership held for the same purpose on April 17, 1984, and containing a nonconforming use permitted under subsection (C) of this section shall be considered one parcel. No nonconforming use which is abandoned shall be used until it meets the requirements of this chapter. "Abandonment" is defined as a discontinuation of use of a nonconforming use, or a discrete portion or parcel thereof, or the failure to complete construction and begin use, for a continuous period of more than one year. If abandoned, the land shall not thereafter be used except in conformity with the requirements of this chapter.

(Ord. 97-084(AM), § 7, 1997; Ord. 84-27, § 2 (part), 1984)

17.60.215 VIOLATIONS, ENFORCEMENT, AND PENALTIES.

(A) Except as otherwise specified in this chapter violations of this chapter are infractions.

(B) Remedies, enforcement actions, and penalties shall be consistent with the terms and provisions of MSB 1.45.

(C) Failure to correct a violation of any permit condition is a violation of borough code.

(D) In addition to other applicable penalties, failure to correct the violation of code, after reasonable notice, may result in revocation of the permit.

(Ord. 99-093(AM), § 7, 1999; Ord. 95-088(SUB)(am), § 29 (part), 1995)

17.60.220 APPEAL PROCEDURE.

Appeals from a decision of the manager or the manager's authorized representative of an enforcement action or a decision of the commission granting or denying a permit under this chapter shall be filed and conducted in accordance with MSB 15.39.

(IM 96-013, page 1 (part), presented 3-19-96; Ord. 84-27, § 2 (part), 1984)

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-003**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60 TO INCLUDE PERMIT REQUIREMENTS AND STANDARDS FOR MARIJUANA RELATED FACILITIES; AND REPEALING UNAPPLICABLE DEFINITIONS.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 17.125.010 is hereby amended as follows:

- "Marijuana" means all parts of the plant of the genus cannabis whether growing or not, the seeds thereof, the resin extracted from any part of the plant, and every compound, manufacture, derivative, mixture, or preparation of the plant, its seeds or its resin, including marijuana concentrate. "Marijuana" does not include fiber produced from the stalks, cake made from the seeds of the plant, sterilized seed of the plant which is incapable of germination, or the weight of any other ingredient combined with marijuana to prepare topical or oral administration, food, drink or other products."

- "Marijuana Cultivation Facility" means an entity licensed to cultivate, prepare, package and sell marijuana to Marijuana dispensaries, to marijuana product manufacturing facilities, and to other marijuana cultivation facilities, but not to consumers.
- "Marijuana retail facility means an entity licensed to purchase marijuana or a marijuana product from a marijuana cultivation facility or marijuana product manufacturing facility and to sell marijuana and any approved marijuana product to a consumer."
- ["MOTORIZED" MEANS POWERED OR PROPELLED BY A FORCE OTHER THAN HUMAN OR ANIMAL MUSCULAR POWER, GRAVITY, OR WIND.]
- ["RACE TRACK" MEANS A PREPARED ROUTE TRAVELED BY CONTESTANTS TO ACHIEVE GOALS OF SKILL, DURATION, OR SPEED, INCLUDING PRACTICE FOR SUCH EVENTS, ALSO KNOWN AS: RACEWAY, OR RACE COURSE.]

Section 3. Amendment of Paragraph. MSB 17.60.030(A) is hereby amended as follows:

(A) The following land uses are declared to be potentially damaging to the property values and usefulness of adjacent properties, or potentially harmful to the public health, safety, and welfare:

- (1) junkyards and refuse areas;
- (2) correctional community residential centers;
- [(3) RACE TRACKS USED BY MOTORIZED VEHICLES CARRYING PEOPLE ON LAND.]

(4) Marijuana retail facility as licensed under 3 AAC 306.005; and

(5) marijuana cultivation facility licensed under 3 AAC 306.005.

Section 4. Adoption of sections. MSB 17.60.150 and 17.60.160 are hereby adopted as follows:

17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES

(A) In addition to the standards set forth by 17.60.100, the Planning Commission shall weigh factors which contribute or detract from the development of a safe, convenient and attractive community, including, but not limited to:

(1) any potential negative effect upon other properties in the area due to such factors as noise, odor, or obtrusive advertising;

(2) any potential negative effect on the safe, efficient flow of traffic on any highway, arterial, collector, or street from which access to and from the establishment is obtained;

(3) the effectiveness of measures to reduce negative effects upon adjacent properties by:

(a) increased property line and right-of-way buffers;

(b) planted berms and landscaping;

(c) reduction or elimination of obtrusive or garish signage;

(d) clustering with other commercial establishments and use of frontage roads to reduce the number of entries and exits onto highways, arterials and collectors; and

(e) site and building design features which contribute to the character of the surrounding area.

(4) whether there are adequate parking facilities to accommodate a reasonably expected increased demand for parking created by issuing the permit;

(5) whether access to the premises will create an unreasonable traffic hazard;

(6) whether a reasonably expected increase in traffic will overtax existing road systems;

(7) whether the use is incompatible with the character of the surrounding area.

(B) At the time of their establishment, marijuana related conditional uses shall meet the following requirements and not be located:

(1) within 50-feet of any residence located on an adjacent property, but excluding residential units that are located within the subject property;

(2) 500-feet of any drug or alcohol rehabilitation facilities;

(3) 500-feet of any half way house or correctional facility;

(4) 1,000-feet of any elementary school, middle school, high school, college, or university, whether public or private;

(5) 1,000-feet of any licensed child care facility; or

(6) 500-feet of any public park, playground, boat ramp, or other similar recreational amenity open to the public.

(C) Separation distances referenced in (B) of this section are measured in a direct line between the closest point of the facility within which the marijuana facility is located, and the closest point on the lot or parcel of land upon which any of the above itemized uses are located.

(D) Prior to final approval of the permit the applicant shall provide written documentation that all applicable licenses have been obtained as required by 3 AAC 306.005.

17.60.160 STANDARDS FOR MARIJUANA CULTIVATION FACILITIES

(A) *Wastewater and waste material disposal plan.*

A wastewater and waste material disposal plan shall be submitted which demonstrates that wastewater and waste material associated with the cultivation facility is disposed of in compliance with the Alaska State Department of Environmental Conservation.

(B) *Odor Mitigation and Ventilation Plan.* The applicant shall provide an odor mitigation plan detailing the effective mitigation of any odors of the proposed uses. Such plan shall demonstrate that the design for the purification of air prevents odors from materially impacting adjoining properties.

(C) *Hazardous Chemicals.* Storage and disposal of fertilizers, pesticides, herbicides, and any other hazardous chemicals associated with the cultivation of marijuana shall comply with all local, state, and federal laws.

(D) *Security.* The applicant shall provide a security plan. The plan shall include education for employees on security measures.

(E) Marijuana cultivation facilities may not exceed 5,000 square feet on any given parcel. The 5,000 square foot limit only applies to areas of plant cultivation and does not include administrative space, processing space, bathrooms, or storage space.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

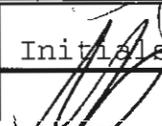
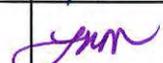
SUBJECT: Approval of the pending financial responsibility for the M/V Susitna for April, May and June 2016.

AGENDA OF: March 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator		
1	Finance Director		
2	Borough Attorney		
3	Borough Clerk		2/22/16 

ATTACHMENT(S): Fiscal Note: Yes ; No
 Resolution Serial No. 16-019 (2 pp)

SUMMARY STATEMENT: The Matanuska-Susitna Borough is continuing the financial responsibility for the M/V Susitna for an additional three months beginning April 1, 2016 through June 30, 2016 as the details for sale or transfer of the vessel are worked out.

The estimated minimum financial obligation for one month is \$18,000.00. This estimated amount includes long term moorage rates and electricity, the Line Handler, the Chief Engineer, fuel, crew cost, advertising, and minor maintenance incidentals, while docked in Ward Cove, Ketchikan or Seattle, Washington (if the Susitna is towed there for repairs).

The estimated financial obligation for the months of April, May and June are \$54,000.00 for expenses, excluding insurance.

Recommendation of Administration: Present for Assembly consideration.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 1, 2016

ORIGINATOR: Therese Dolan

SUBJECT: Approval of the pending financial responsibility for the M/V Susitna for April, May, June 2016.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$ 54,000	FUNDING SOURCE M/V Susitna Oper. Budget
FROM ACCOUNT # 530. 000.000. 4XX.XXX	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Acunzio</i>	CERTIFIED BY:
DATE: 2/17/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous	54					
TOTAL OPERATING	54					

CAPITAL						
---------	--	--	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	54					
TOTAL	54					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chapman Hall* _____ DATE: *2/18/16*
 APPROVED BY: *[Signature]* _____ DATE: _____

IM No. 16-043
RS16-09

Adopted:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-019**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE FINANCIAL RESPONSIBILITY FOR THE M/V SUSITNA FOR APRIL, MAY AND JUNE 2016.

WHEREAS, the Matanuska-Susitna Borough took on the financial responsibility for the Susitna beginning in April, 2012; and

WHEREAS, the M/V Susitna was transferred from Alaska Ship and Dry Dock's yard to Ward Cove in April 2012; and

WHEREAS, the Borough is continuing its efforts to negotiate a successful sale or transfer of the vessel; and

WHEREAS, the Borough will continue the financial responsibility for an additional three months, beginning April 1, 2016, through June 30, 2016, while the details for sale or transfer are worked out; and

WHEREAS, the estimated minimum financial obligation for one month, excluding insurance, is \$18,000.00; and

WHEREAS, this estimated amount includes moorage and electricity, the Line Handler, the Chief Engineer, fuel, crew cost, advertising, and minor maintenance incidentals, while docked in Ward Cove, Ketchikan or Seattle, Washington, if the Susitna is towed there for repairs; and

NOW, THEREFORE, BE IT RESOLVED, that the Assembly approves of the estimated financial responsibility for the months of April, May and June 2016 in the amount of \$54,000.00, excluding insurance, for the M/V Susitna.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 2.45, CAPITAL PROJECTS DEPARTMENT.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	SZ	
	Capital Projects Director	JPB	
	Finance Director	JPD	
	Borough Attorney	JTS	
	Borough Clerk	JAM	3/7/16

ATTACHMENT (S): Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-027 (5 pp)

SUMMARY STATEMENT: The intent of this legislation is to clearly define the functions of the Capital Projects Department, add a few key definitions and enhance formatting in MSB 2.45.

A thorough review of the code has been performed to clearly define the definitions and functions of the Capital Projects Department. However, should there be an error or omission, the Clerk's office has the power to revise any mistakes by revision of ordinance to the extent that the context clearly indicates as per MSB 1.15.155 (B)(11).

RECOMMENDATION OF ADMINISTRATION: Introduce and set for public hearing.

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-027**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING
MSB 2.45, CAPITAL PROJECTS DEPARTMENT.

WHEREAS, the reasoning and rationale for the enactment of this ordinance are found in IM No. 16-044 accompanying this ordinance.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 2.45.010 (A) is hereby amended as follows:

(A) There is established [THE]a capital projects department. ["CAPITAL PROJECTS" AS FUTHER USED IN THIS CHAPTER REFERS TO BUILDINGS, FACILITIES, ROADS, APPURTENANCES, AND ALL OTHER TYPES OF SIMILAR PUBLIC IMPROVEMENTS.]

Section 3. Adoption of section. MSB 2.45.015 Definitions, is hereby adopted as follows:

(A) For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

* "Capital projects" as further used in this chapter refers to design, right-of-way, utility relocation, construction, renovation and major repair of all Borough owned buildings, facilities, roads, schools, appurtenances, and all other types of similar public improvements.

* "Construction" means the on-site erection, alteration, extension or repair of improvements to real property, including renovating buildings, highways or other improvements, under contract for the borough, but does not include:

(a) routine operation, repair or maintenance of existing buildings or improvements which are recurring services nominally performed in connection with the ownership, occupancy or use of the building or improvement;

(b) building or installation of an improvement to real property by the property owner when the improvement is expressly required by this code.

* "Purchasing Officer" means the Director of Capital Projects or designee.

Section 4. Amendment of sections. MSB 2.45.020 Functions, is hereby amended as follows:

(1) designing of capital projects, including the preparation of plans, maps and specifications and the review of such engineering work performed by professional consultants to

the borough;

(2) providing project management and oversight of capital project construction to assure compliance with designs and specifications;

(3) reviewing of surveying performed by consultants in support of capital projects;

(4) reconnaissance, [ESTIMATING] cost estimation,
budget analysis and legislation development to support [OF]
capital projects and related operations;

(5) reviewing plans and specifications drawn up by architectural and engineering consultants to the borough, suggesting changes, and advising the manager, the assembly, and school board on building and grounds designs;

[(6) INSPECTING OF ROADS AND OTHER FACILITY
CONSTRUCTION REQUIRED IN CONNECTION WITH SUBDIVISIONS;]

[(7) REVIEWING OF PROPOSED SUBDIVISION IMPROVEMENT
PLANS TO ASSURE COMPLIANCE WITH BOROUGH ORDINANCES AND
REGULATIONS;]

(8) designing and constructing roads, ditches,
bridges, pathways, and related drainage facilities related to
capital projects;

(9) acquiring real property for roads and rights-of-
way for any transportation purposes, public or private, and
acquiring real property for associated project purposes such as

trails, public facilities, utilities, transportation enhancement activities, and environmental mitigation;

(10) providing planning, rights-of-way acquisition, and engineering support to other borough departments to include assisting in the development of capital improvement plans and road and development plans;

(11) administration of inventory control over the personal property of the borough;

(12) purchasing functions of the borough;

[(13) PERFORMING OTHER RELATED FUNCTIONS AND DUTIES AS MAY BE ASSIGNED BY THE MANAGER.]

(14) inspecting borough infrastructure and facilities to ensure compliance with design and construction standards, compliance with contractual agreements and to identify and mitigate risks to public health and safety;

(15) providing environmental engineering review of all projects;

(16) collection and analysis of traffic data: review and approve temporary traffic control plans for the Capital Projects Department; and

(17) performing other related functions and duties as may be assigned by the manager.

Section 5. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROPRIATING \$62,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258, TO FUND 405, PROJECT NO. 45282, AND APPROVING THE SCOPE OF WORK AND BUDGET FOR THE PURCHASE AND INSTALLATION OF AN ELECTRIC FILL PUMP AT WILLOW FIRE STATION 12-6.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator/Bill Gamble	BG	
	Finance Director	AG	
	Borough Attorney	AS	
	Borough Clerk	JMM	3/7/16

ATTACHMENT (S): Fiscal Note: YES X NO
 Ordinance Serial No. 16-028 (2 pp)
 Resolution Serial No. 16-026 (2 pp)
 Willow FSA Chair memo (1pp)

SUMMARY STATEMENT:

At the initial construction of Station 12-6, there wasn't adequate funding to include the electric fill pump in the water tank under the fire station. The pump is a vital piece of equipment that enables the quick and efficient filling of fire trucks for fire emergencies. Having a high output pump to refill the fire apparatus in a timely manner is essential to the safety of the area, and will help in the future reduction of homeowner insurance rates.

The Willow Fire Service Area board of Supervisors has approved a \$62,000 fund balance appropriation for the purchase and installation of an electric fill pump at Willow Fire Station 12-6.

RECOMMENDATION OF ADMINISTRATION:

Approval of the attached legislation, which will appropriate \$62,000 from the Willow Fire Service Area Fund Balance, Fund 258, to Fund 405, Project No. 45282, and approving the scope of work and budget for the purchase and installation of an electric fill pump at Willow Fire Station 12-6.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 15, 2016

SUBJECT: Appropriating \$62,000 from the Willow Fire Service Area Fund Balance, Fund 258, to Fund 405, Project No. 45282, and approving the scope of work and budget for the purchase and installation of an electric fill pump at Willow Fire Station 12-6.

ORIGINATOR: Bill Gamble -- Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 62,000</u>	FUNDING SOURCE
FROM ACCOUNT # <u>258 272,000</u>	PROJECT #
TO ACCOUNT: <u>405.000.000.3XX.XXX</u>	PROJECT # <u>45282</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY:
DATE: <u>2/29/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>62</u>					
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>62</u>					
TOTAL	<u>62</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Chapman Hall _____ DATE: _____
 APPROVED BY: [Signature] [Signature] _____ DATE: 2/29/16

To: Mat Su Borough Assembly

From: Willow FSA #35 Board of Supervisors

The Willow FSA #35 is requesting that \$62,000 be moved from our reserve fund to the warm storage building project at 12-6 (Nancy Lake). This additional money will be used for the purchase and installation of a pump for filling trucks that was not funded in the original project bid. The Willow FSA Board of Supervisors voted at our February meeting and unanimously approved this money transfer. We ask that the Assembly please do the same by supporting the resolution to move these funds.

Thanks,

Gordon Boeve, Chair

Willow FSA #35 Board of Supervisors

Im16-047
OR16-028
RS16-026

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-028

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$62,000 FROM THE WILLOW FIRE SERVICE AREA FUND BALANCE, FUND 258 TO FUND 405, PROJECT NO. 45282, TO ALLOW FOR THE PURCHASE AND INSTALLATION OF AN ELECTRIC FILL PUMP AT WILLOW FIRE STATION 12-6.

WHEREAS, at the initial construction of Station 12-6, there wasn't adequate funding to include the electric fill pump in the water tank under the fire station; and

WHEREAS, the pump is a vital piece of equipment that enables the quick and efficient filling of fire trucks for fire emergencies; and

WHEREAS, having a high output pump to refill the fire apparatus in a timely manner is essential to the safety of the area, and will help in the future reduction of homeowner insurance rates; and

WHEREAS, the Willow Fire Service Area board of Supervisors has approved a \$62,000 fund balance appropriation for the purchase and installation of an electric fill pump at the Willow Fire Station 12-6; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves an appropriation in the amount of \$62,000 from the Willow Fire Service Area Fund Balance, Fund 258 to Fund 405, Project No. 45282, for the purchase and installation of an electric fill pump at the Willow Fire Station 12-6.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-026**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45282, TO ALLOW FOR THE PURCHASE AND INSTALLATION OF AN ELECTRIC FILL PUMP AT WILLOW FIRE STATION 12-6.

WHEREAS, at the initial construction of Station 12-6, there wasn't adequate funding to include the electric fill pump in the water tank under the fire station; and

WHEREAS, the pump is a vital piece of equipment that enables the quick and efficient filling of fire trucks for fire emergencies; and

WHEREAS, having a high output pump to refill the fire apparatus in a timely manner is essential to the safety of the area, and will help in the future reduction of homeowner insurance rates; and

WHEREAS, the Willow Fire Service Area board of Supervisors has approved a \$62,000 fund balance appropriation for the purchase and installation of an electric fill pump at the Willow Fire Station 12-6; and

WHEREAS, the above funds were appropriated to Project No. 45282, with Assembly adoption of Ordinance Serial No. 16-028.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for Project No. 45282 as follows.

SCOPE OF WORK

All aspects of purchase and installation of an electric fill pump for Willow Fire Station 12-6.

BUDGET

Willow Fire Service Area

Fund Balance Appropriation, Fund 258 \$62,000

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

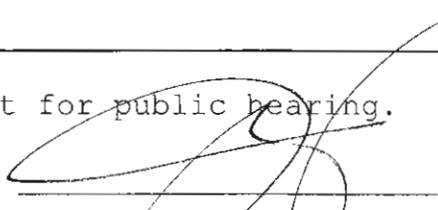
(SEAL)

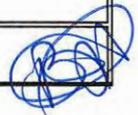
SUBJECT: An Ordinance of the Matanuska-Susitna Borough Assembly reappropriating \$ 10,663 from Fund 435, Project 10145, to Fund 440, Project 15040, \$ 20,667 from Fund 440, Project 15002, to Fund 480, Project 15035, amend the budgets for Projects 10145, 15002, 15032, 15036, 15039, 15040, and 15035 and amend the scope of work for Project 10173.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Community Development Director	CP	
	Finance Director		
	Borough Attorney	MS	
	Borough Clerk	JM	3/7/16 

ATTACHMENT (S): Fiscal Note: YES X NO
 Ordinance Serial No. 16-029 (3 pp)
 Resolution Serial No. 16-027 (5 pp)

SUMMARY STATEMENT:

In the fiscal year 2010 areawide capital budget appropriations the assembly approved \$150,000 repairs to the Mat-Su Convention and Visitor's Bureau building. Those repairs were completed with funds remaining and the building has since been sold.

In the fiscal year 2010 areawide capital budget appropriations the assembly approved \$20,000 for the Matanuska River Park Restroom Roof. This project was completed and Resolution Serial No. 12-050 amended the scope of work to include upgrading the public access across borough land into the Sunshine Creek Fishing Site.

IM No. 16-049
 Ordinance Serial No. 16-029
 Resolution 16-027

In August, 2015 Ordinance Serial No. 15-089 reappropriated various projects including \$ 35,000 for Sunshine Creek Access Improvements. The remaining \$ 10,663 from the Mat-Su Convention and Visitors Bureau building and the \$ 17,505 from the Matanuska River Park Restroom Roof will be moved to the Sunshine Creek Access Improvements so all the funding will be under one project.

In the fiscal year 2010 non-areawide capital budget appropriations the assembly approved \$ 12,000 for ADA access and signage relocation for the Trapper Creek Library and \$ 10,000 for landscaping. In the fiscal year 2011 non-areawide capital budget appropriations the assembly approved \$40,000 for parking lot lights installation. In the fiscal year 2012 non-areawide capital budget appropriations the assembly approved \$48,000 for parking lot chip seal at the Trapper Creek Library. In January 2012, these projects had either not been started or not been completed and Resolution 12-005 transferred \$56,707 of these funds into a new subproject combining all of the projects together and changed the chip seal to paving.

These projects are now complete with funds remaining. In an on-site safety inspection at the Trapper Creek Library, it was determined there is insufficient electrical outlets to fit the current needs of the facility. In addition, there were significant earthquake stabilization measures that need to be addressed. The remaining funds will be able to address these funds with an amended scope of work.

In the fiscal year 2012 areawide capital budget appropriation the assembly approved \$ 350,000 for the Hatcher Pass Management Area Snowmachine Trailhead. Zero Lake Trailhead in Houston was completed and inspection of Sitze Road as an additional trailhead was deemed not feasible as the borough does not own any land in the area. Therefore, funds are remaining in the project. These funds will be moved to facilitate building the new park shop for equipment storage.

In the fiscal year 2013 areawide capital budget appropriations the assembly approved \$ 100,000 for major repair and renovation at the Knik Museum. This work has been completed with funds remaining.

In the fiscal year 2015 areawide capital budget appropriations the assembly approved \$ 65,000 for the Highway Signage project and \$25,000 for Eska Falls Trail Improvements. The trail improvements were completed by volunteer trails groups with other grant funds and these funds were not needed for the

project. Resolution No. 15-090 amended the budget to move the Eska Falls Trail funds into the Highway Signage Project.

It is the intent to use the remaining funds from the Knik Museum to supplement the Highway Signage Project.

Project	Approved Budget	Amount Spent	Amount Remaining to be moved
MSCVB Roof Repairs Project 10145/1809 Fiscal Year 2010 Areawide Capital Appropriation	\$ 150,000	\$ 139,337	\$ 10,663
Matanuska River Park Restroom Roof Project 15036/1801 Fiscal Year 2010 Areawide Capital Appropriation	\$ 20,000	\$ 2,495	\$ 17,505
Knik Museum Upgrade/Improvements Project 15002/1804 Fiscal Year 2013 Areawide Capital Appropriation	\$ 100,000	\$ 79,333	\$ 20,667
Hatcher Pass Management Area Snowmachine Trailhead Project 15032 / 1801 Fiscal year 2012 Areawide Capital Appropriation	\$ 350,000	\$ 274,774	\$ 75,226

RECOMMENDATION OF ADMINISTRATION:

It is respectfully requested that the Matanuska-Susitna Borough Assembly reappropriate \$ 10,663 from Fund 435, Project 10145, to Fund 440, Project 15040, \$ 20,667 from Fund 440, Project 15002, to Fund 480, Project 15035, amend the budgets for Projects 10145, 15002, 15032, 15036, 15039, 15040, and 15035 and amend the scope of work for Project 10173.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 15, 2016

ORIGINATOR: Community Development

SUBJECT: An Ordinance of the Matanuska-Susitna Borough Assembly reappropriating \$ 10,663 from Fund 435, Project 10145, to Fund 440, Project 15040, \$ 20,667 from Fund 440, Project 15002, to Fund 480, Project 15035, amend the budgets for Projects 10145, 15002, 15032, 15036, 15039, 15040, and 15035 and amend the scope of work for Project 10173.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <u>\$124,061</u>	FUNDING SOURCE <u>AW Budget Approp</u>
FROM ACCOUNT # <u>435/440.000.000.4xx.xx</u>	PROJECT # <u>10145/15002/15032</u>
TO ACCOUNT : <u>440/480.000.000.3xx.xx</u>	PROJECT # <u>15040/15035/15039</u>
VERIFIED BY:	CERTIFIED BY:
DATE:	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	<u>124</u>					
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>124</u>					
TOTAL	<u>124</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Chesenne Hurd* DATE: 3/3/16

IM No. 16-049
 Ordinance Serial No. 16-029
RS16-027
 239

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-029**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REAPPROPRIATING \$ 10,663 FROM FUND 435, PROJECT 10145, MSCVB ROOF REPAIRS TO FUND 440, PROJECT 15040, PARKS AND RECREATION SHOP UPGRADES, \$ 20,667 FROM FUND 440, PROJECT 15002, KNIK MUSEUM UPGRADE/IMPROVEMENTS, TO FUND 480, PROJECT 15035, RECREATIONAL HIGHWAY SIGNAGE.

WHEREAS, in the fiscal year 2010 areawide capital budget appropriations the assembly approved \$150,000 repairs to the Mat-Su Convention and Visitor's Bureau building. Those repairs were completed with funds remaining and the building has since been sold; and

WHEREAS, additional funds are needed for the Sunshine Creek access improvements; and

WHEREAS, in the fiscal year 2013 areawide capital budget appropriations the assembly approved \$ 100,000 for major repair and renovation at the Knik Museum; and

WHEREAS, this work has been completed with funds remaining; and

WHEREAS, in the fiscal year 2015 areawide capital budget appropriations the assembly approved \$ 65,000 for the Highway Signage project and \$25,000 for Eska Falls Trail Improvements; and

WHEREAS, the trail improvements were completed by volunteer trails groups with other grant funds and these funds were not needed for the project; and

WHEREAS, Resolution No. 15-090 amended the budget to move the Eska Falls Trail funds into the Highway Signage Project; and

WHEREAS, the existing funds are not sufficient to complete the project; and

WHEREAS, no funds can be spent until they have been reappropriated and the scopes of work and amended budgets have been approved.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Reappropriation Source. There is hereby reappropriated by the Matanuska-Susitna Borough Assembly \$ 10,663 from Fund 435, Project 10145 MSCVB Roof Repairs, to Fund 440, Project 15040 Sunshine Creek Access Improvements, and \$ 20,667 from Fund 440, Project 15002 Knik Museum Major Repair and Renovation, to Fund 480, Project 15035 Recreation Highway Signage.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

Section 4.

ADOPTED by the Matanuska-Susitna Borough Assembly this
__ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-027**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUDGETS FOR PROJECTS 10145, 15002, 15032, 15036, 15039, 15040, AND 15035 AND AMEND THE SCOPE OF WORK FOR PROJECT 10173.

WHEREAS, on March 15, 2016, the assembly approved Ordinance Serial No. 16-029 reappropriating \$ 31,330 from the fiscal year 2010 and 2013 areawide capital budget appropriations; and

WHEREAS, in the fiscal year 2010 areawide capital budget appropriations the assembly approved \$20,000 for the Matanuska River Park Restroom Roof; and

WHEREAS this project was completed and Resolution Serial No. 12-050 amended the scope of work to include upgrading the public access across borough land into the Sunshine Creek Fishing Site; and

WHEREAS, in August, 2015 Ordinance Serial No. 15-089 reappropriated various projects including \$ 35,000 for Sunshine Creek Access Improvements; and

WHEREAS, in the fiscal year 2010 non-areawide capital budget appropriations the assembly approved \$ 12,000 for ADA access and signage relocation for the Trapper Creek Library and \$ 10,000 for landscaping; and

WHEREAS, in the fiscal year 2011 non-areawide capital budget appropriations the assembly approved \$40,000 for parking lot lights installation; and

WHEREAS, in the fiscal year 2012 non-areawide capital budget appropriations the assembly approved \$48,000 for parking lot chip seal at the Trapper Creek Library; and

WHEREAS, in January 2012, these projects had either not been started or not been completed and Resolution 12-005 transferred \$56,707 of these funds into a new subproject combining all of the projects together and changed the chip seal to paving; and

WHEREAS, these projects are now complete with funds remaining; and

WHEREAS, in an on-site safety inspection, it was determined there was insufficient electrical outlets to fit the current needs of the facility; and

WHEREAS, there were also significant earthquake stabilization measures that need to be addressed; and

WHEREAS, in the fiscal year 2012 areawide capital budget appropriation the assembly approved \$ 350,000 for the Hatcher Pass Management Area Snowmachine Trailhead; and

WHEREAS, Zero Lake Trailhead in Houston was completed and inspection of Sitze Road as an additional trailhead was deemed

not feasible as the borough does not own any land in the area;
and

WHEREAS, in the fiscal year 2015 areawide capital budget appropriations the assembly approved \$ 65,000 for the Highway Signage project and \$25,000 for Eska Falls Trail Improvements;
and

WHEREAS, the trail improvements were completed by volunteer trails groups with other grant funds and these funds were not needed for the project; and

WHEREAS, Resolution No. 15-090 amended the budget to move the Eska Falls Trail funds into the Highway Signage Project.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly approves the following amended Scope of Work:

SCOPE OF WORK

All labor and materials, design, and permits needed for landscaping, installation of Americans with Disabilities Act access, signage relocation, parking lot lights installation, parking lot paving for the Trapper Creek library, additional electrical service and earthquake stabilization supplies

NOW, THEREFORE, BE IT RESOLVED, the Matanuska-Susitna Borough Assembly approves the following amended budgets:

Project	Approved Budget	Amended Budget
MSCVB Roof Repairs Project 10145/1809		
Fiscal Year 2010 Areawide Capital Appropriation	\$ 150,000	\$ 139,337
Matanuska River Park Restroom Roof Project 15036/1801		
Fiscal Year 2010 Areawide Capital Appropriation	\$ 20,000	\$ 2,495
Knik Museum Upgrade/Improvements Project 15002/1804		
Fiscal Year 2013 Areawide Capital Appropriation	\$ 100,000	\$ 79,333
Hatcher Pass Management Area Snowmachine Trailhead Project 15032 / 1801		
Fiscal year 2012 Areawide Capital Appropriation	\$ 350,000	\$ 274,774
TOTAL	\$ 620,000	\$ 495,939
Sunshine Creek Access and Improvements Project 15040 / 1807		
Fiscal year 2014 Areawide Capital Appropriation	\$ 35,000	\$ 35,000
Fiscal Year 2010 Areawide Capital Appropriation	\$ 0	\$ 28,168
TOTAL	\$ 35,000	\$ 63,168
Highway Signage Project 15035 / 1847		
Fiscal Year 2015 Areawide Capital Appropriation	\$ 65,000	\$ 65,000
Fiscal Year 2013 Areawide Capital Appropriation	\$ 0	\$ 20,667
TOTAL	\$ 65,000	\$ 85,667
Palmer Parks & Rec Shop Project 15039 / 1801		
Fiscal Year 2012 Areawide Capital Appropriation	\$ 100,000	\$ 175,226
Fiscal Year 2014 Areawide Capital Appropriation	\$ 56,676	\$ 56,676
Fiscal Year 2015 Areawide Capital Appropriation	\$ 123,505	\$ 123,505
TOTAL	\$ 280,181	\$ 355,407

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: APPROVING AN APPROPRIATION OF \$13,140 FROM FUND 100 TO PROJECT NO. 45267, FUND 425, AND APPROVING THE SCOPE OF WORK AND BUDGET, TO ALLOW FOR THE REPLACEMENT OF AN EMERGENCY MEDICAL SERVICES (EMS) VEHICLE THAT WAS DESTROYED IN A COLLISION.

AGENDA OF: March 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator/Bill Gamble	BG	
	Finance Director	[Signature]	
	Borough Attorney	NS	
	Borough Clerk	JM	3/7/16 [Signature]

ATTACHMENT (S): Fiscal Note: YES X NO _____
 Ordinance Serial No. 16-030 (2 pp)
 Resolution Serial No. 16-028 (2 pp)

SUMMARY STATEMENT:

On June 18, 2015, an EMS vehicle (2011 Ford Escape, License Plate #XYE839) was involved in a collision and determined to be a total loss and the insurance payoff for the destroyed vehicle amounted to \$13,140. The loss of this vehicle has been detrimental to the operations of the EMS division and the replacement of this vehicle will enable the division to operate in a more efficient manner.

The insurance funds awarded for the loss of this vehicle have been deposited into the borough's Areawide Insurance Claims account, fund 100. The EMS Deputy Director has requested that the insurance funding awarded for the destroyed vehicle be appropriated for the purchase of a replacement EMS vehicle.

RECOMMENDATION OF ADMINISTRATION:

Approval of the attached legislation, which will appropriate \$13,140 from Fund 100 to project No. 45267, Fund 425, and approve the scope of work and budget, to allow for the replacement of an Emergency Medical Services vehicle that was destroyed in a collision.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: March 15, 2016

SUBJECT: Appropriating \$13,140 from Fund 100 to project No. 45267, Fund 425, and approving the scope of work and budget, to allow for the replacement of an Emergency Medical Services vehicle that was destroyed in a collision.

ORIGINATOR: Bill Gamble – Emergency Services

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$ 13,140</u>	FUNDING SOURCE <u>Insurance Proceeds</u>
FROM ACCOUNT # <u>100.000.000.3xx.xxx</u>	PROJECT # <u> </u>
TO ACCOUNT : <u>425.000.000.3xx.xxx</u>	PROJECT # <u>45267</u>
VERIFIED BY: <u>Barbara Baumgartner</u>	CERTIFIED BY: <u> </u>
DATE: <u>2/29/16</u>	DATE: <u> </u>

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	<u>13</u>					
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	<u>13</u>					
TOTAL	<u>13</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Chapman Hurd (signature) DATE: 2/29/16
 APPROVED BY: _____ DATE: 2/29/16

IM No. 16-050
 Ordinance Serial No. 16-030
 Resolution Serial No. 16-028

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-030**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$13,140 FROM FUND 100 TO PROJECT NO. 45267, FUND 425, TO ALLOW FOR THE REPLACEMENT OF AN EMERGENCY MEDICAL SERVICES (EMS) VEHICLE THAT WAS DESTROYED IN A COLLISION.

WHEREAS, on June 18, 2015, an EMS vehicle (2011 Ford Escape, License Plate #XYE839) was involved in a collision and determined to be a total loss; and

WHEREAS, the insurance payoff for the destroyed vehicle amounted to \$13,140; and

WHEREAS, the loss of this vehicle has been detrimental to the operations of the EMS division; and

WHEREAS, the replacement of this vehicle will enable the division to operate in a more efficient manner; and

WHEREAS, the insurance funds awarded for the loss of this vehicle have been deposited into the borough's Areawide Insurance Claims account, fund 100; and

WHEREAS, the EMS Deputy Director has requested that the insurance funding awarded for the destroyed vehicle be appropriated for the purchase of a replacement EMS vehicle; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves an appropriation in the amount of \$13,140 from Fund 100 to project No. 45267, Fund 425, to allow for the replacement of an Emergency Medical Services vehicle that was destroyed in a collision.

Section 3. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-028**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45267, TO ALLOW FOR THE REPLACEMENT OF AN EMERGENCY MEDICAL SERVICES (EMS) VEHICLE THAT WAS DESTROYED IN A COLLISION.

WHEREAS, on June 18, 2015, an EMS vehicle (2011 Ford Escape, License Plate #XYE839) was involved in a collision and determined to be a total loss; and

WHEREAS, the insurance payoff for the destroyed vehicle amounted to \$13,140; and

WHEREAS, the loss of this vehicle has been detrimental to the operations of the EMS division; and

WHEREAS, the replacement of this vehicle will enable the division to operate in a more efficient manner; and

WHEREAS, the insurance funds awarded for the loss of this vehicle have been deposited into the borough's Areawide Insurance Claims account, fund 100; and

WHEREAS, the EMS Deputy Director has requested that the insurance funding awarded for the destroyed vehicle be appropriated for the purchase of a replacement EMS vehicle; and

WHEREAS, the above funds were appropriated to Project No. 45267, with Assembly adoption of Ordinance Serial No. 16-030.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget

for Project No. 45267 as follows.

SCOPE OF WORK

Purchase of a replacement EMS vehicle.

BUDGET

Areawide Appropriation, Fund 100 \$13,140

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT March 15, 2016

N = New Application R = Reappointment ***Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Agriculture Advisory Board <i>12 members – 1 vacancy</i> 06 Knowledge/Experience Productions of Wool, Qiviut, Fiber, Hair, Feathers, etc.		
Aviation Advisory Board <i>9 members – 2 vacancies</i> Member 4Chris Kepler - R Member 8		
Board of Adjustment and Appeals <i>5 members/3 alt. – 1 vacancy – (3) 3 year terms</i> ***Alternate 2		
Board of Equalization <i>15 members - 6 vacancies - (3) 3 year terms</i> ***Member 4 **Member 6 ***Member 7 Member 12 ***Member 13 ***Member 14		
Board of Ethics <i>15 members - 11 vacancies</i> Member 1 Member 3 ***Member 5 ***Member 7 ***Member 9 ***Member 10 ***Member 11 **Member 12 ***Member 13 **Member 14 **Member 15		
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. – 3 vacancies</i> *Assembly Alternate *Assembly Representative 2 Planning Commission Rep 2William Kendig – N		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Commission on Salaries and Emoluments <i>5 members – 5 vacancies</i> *** Member 1 (Business Executive) *** Member 2 (General Public) *** Member 3 (Experience in Public Admin) *** Member 4 (Labor Organization) *** Member 5 (Any 1-4 Qualifications)		
Emergency Medical Services Board <i>13 members/13 alt. – 1 vacancy</i> *West Lakes Ambulance Alternate		
Enhanced 911 Advisory Board <i>5 members/5 alt. – 2 vacancies</i> City of Houston **City of Houston Alternate		
Health and Social Services Board <i>13 members – 5 vacancies</i> Member 06 – District 3 Member 07 - District 7 Member 08 – At-Large Districts 2, 3, 4, or 6 Member 10 – District 4 Member 13 – District 1		
Historical Preservation Commission <i>9 members – 2 vacancies</i> Member 3Lisa Schwarzburg - R Member 5		
Jt. Assembly/School Board Committee on School Issues <i>6 members – 1 vacancy</i> *Assembly Member 2		
Labor Relations Board <i>5 members - 3 vacancies</i> Member 1 Member 2 Member 4		
Local Emergency Planning Committee <i>33 members – 13 vacancies</i> ***Alaska Railroad ***Borough Government *City of Houston (non law enforcement) *City of Palmer (non law enforcement) ***City of Wasilla (non law enforcement)		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Local Emergency Planning Committee (continued) *Civil Defense ***Elected Official Env/Bus/Tech 5 Law Enforcement AK State Troopers ***Law Enforcement Houston Police **Law Enforcement Palmer Police Emergency Medical Services Public Health Agency Tribal Government Trucking or Transportation		Resignation of Robert French
Marijuana Advisory Committee <i>17 members/17 alternates – 4 vacancies</i> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate		
MSB Fish and Wildlife Commission <i>9 members</i> Member 9 – Previous MemberBruce Knowles - N		
Office of Administrative Hearings <i>5 members – 4 vacancies (2 year terms)</i> ***Seat A Seat B ***Seat C ***Seat E		
Parks, Recreation, and Trails Advisory Board <i>11 members – 2 vacancies</i> *District 4 District 7		
Platting Board <i>7 members/2 alt. – 1 vacancy</i> District 7Amy Hansen - N		
Transportation Advisory Board <i>9 members-1 vacancy</i> EnvironmentalPaul McLarnon – NRyan King - N		Lance Wilson - N
Butte FSA # 2 <i>3 members – 3 vacancies</i> ***Member 1Mitzi Van Asdlan - N ***Member 2Catherine Hummel - N ***Member 3Gregory Nilsson – N		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Sutton FSA # 4 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
Alpine RSA # 31 <i>3 members – 1 vacancy</i> Member 1		
Bogard RSA # 25 <i>3 members – 1 vacancy</i> Member 3Craig Kinnowr - N		
Gold Trail RSA # 28 <i>3 members – 1 vacancy</i> Member 3		
Lazy Mountain RSA # 19 <i>3 members – 1 vacancy</i> Member 2		
Midway RSA # 9 <i>3 members – 1 vacancy</i> Member 3		
North Colony RSA # 23 <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2		
South Colony RSA # 16 <i>3 members – 1 vacancy</i> Member 3		
Circle View & Stampede Estates Flood & Water Erosion # 131 <i>5 members – 2 vacancies</i> Member 1Joseph Martorell - N Member 5		
Talkeetna Flood Control Service Area # 7 <i>3 members – 2 vacancies</i> ***Member 1 ***Member 3		
Talkeetna Sewer & Water Service Area # 36 <i>5 members – 3 vacancies</i> *Member 1Whitney Wolff - N *Member 2 ***Member 4Joseph McAneney - N		



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Aviation Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Chris Kepler

Residence Address: 1251 S Jewel St. Palmer, Ak 99645

Mailing Address: Same

Home phone: 746-1452 Cell phone: 355-1795 Email: kepler@mtaonline.net

Name and Address of Employer: Wasilla Lake Christian School

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")
But I am always late because of getting out of school

Do you or any family member have a personal or financial interest with the Borough? Yes No @ 2:30pm.

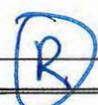
If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1953 - 63 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
To help the Talkeetna residents get a float plane base.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____
I am a professional civil engineer and was the Mat Su super of Central Region M&D Chief before retiring in Oct 2004

List three professional or personal references: Name: Brad Sworts Phone: Mat Su Boro
Name: Dave Duncan Phone: 373-6439
Name: Dave Kenny Phone: 232-1817

Applicant Signature: Chris Kepler  Date: 1/11/16

Office Use Only: Precinct: 11-095 Assembly District: 2 Service Area: NA
Position on Board: AAB member 4 Term Ends: 12/31/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

Applicant Name: Chris Kepler

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

From: Mary Brodigan
Sent: Tuesday, December 08, 2015 3:09 PM
To: Debra Wetherhorn
Subject: RE: Borough Area Schools Site Selection

Please see that highlighted section.

XIV. COMMISSION BUSINESS

A. Planning Commission Elections

1. Planning Commission Chair and Vice Chair

MOTION: Commissioner Kendig moved to nominate Commissioner Klapperich to be the Planning Commission Chair for 2015. The motion was seconded.

VOTE: The motion passed without objection.

MOTION: Commissioner Adams moved to nominate Commissioner Walden to be the Planning Commission Vice-Chair for 2015. The motion was seconded.

VOTE: The motion passed without objection.

2. School Site Selection Committee Representative 2

MOTION: Commissioner Adams moved to nominate Commissioner Kendig to be the Planning Commission Representative 2 on the School Site Selection Committee. The motion was seconded.

VOTE: The motion passed without objection.

*SBA Planning Com Rep 2
12.31.2017*



**BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT**

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Historical Preservation Commission, Anthropologist (Member 3)

Applicant Name: Dr. Lisa Schwarzburg

Residence Address: Dr. Lisa Schwarzburg

Mailing Address: PO Box 870573 Wasilla AK 99687

Home phone: (907) 373-5503 **Work (cell) phone** (907) 354-5503

Email: lisa@schwarzburg.org

Name and Address of Employer: UAA, and UAA/MatSu College Truck Rd. Palmer AK & Anchorage Alaska

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 12 years in Dec 2015

Briefly explain, why you are you interested in serving on the board in which you are applying? to assist in serving the community in which I live as the commission helps inform decision-makers in borough concerning matters of historic preservation, helping to maintain the rich history of the area

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Professor of Cultural Anthropology; Interdisciplinary PhD in Cross Cultural Studies-specializing in Rural and Indigenous Policy; Resume on file

List three **professional or personal** references: Name: Dr. Erik Hirschmann Phone: 907-745-9733
Name: Mr. Mike Swanson Phone: 907-745-9762
Name: Dr. Diane Hanson Phone: 907-786-6842

Applicant Signature: [Signature] **Date:** 10 Nov 2015

Office Use Only: Precinct: <u>08-150</u> Assembly District: <u>5</u> Service Area: <u>NA</u>
Position on Board: <u>HIS member 3</u> Term Ends: <u>12-31-2018</u>

Applicant Name: Dr. Lisa Schwarzburg

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 X NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

From: French, Robert I (DPS) [mailto:robert.french@alaska.gov]
Sent: Tuesday, March 01, 2016 1:38 PM
To: Casey Laughlin
Subject: LEPC seat

Good afternoon Casey,

I will be transferring to Anchorage JS on April 1, and thus will hand over my seat to my replacement here in B Detachment. Do I need to send anything official to someone? Thanks.

Rob

Lt. Robert French
Deputy Commander, B Detachment
Alaska State Troopers

453 South Valley Way
Palmer, AK 99645
(907) 745-2131
(907) 269-5465 fax

AK state
LEPC - Low Enforcement - Troopers
12/31/2016



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB Fish and Wildlife Commission

(For example, Board of Equalization, Member 3)

Applicant Name: T. Bruce Knowles

Residence Address: 28988 Townsite Court Willow Alaska 99688

Mailing Address: POI Box 457 Willow Alaska 99688

Home phone: 907-357-4965
_bigfishing@mtaonline.net

Work phone: 907-232-5873

Email:

Name and Address of Employer:
retired+

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Rose Marie Knowles Retired Employee

(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 33
years

Briefly explain, why you are you interested in serving on the board in which you are applying? Concerned with Salmon Problems

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retired Licensed Fishing Guide, Severed on Fish and Advisory Committee for over 15 years, Served on Transition teams for Wildlife for four different Governors and serve on Mat-Su Fish and Wild Life Commission Since it conception with Major Menard in mid 1990s.

N

List three professional or personal references:
3422 _____

Name: Steve Colligan

Phone: 907-230-

4132 _____

Name: Larry Engle

Phone: 907-745-

0800 _____

Name: Representative Mark Neuman

Phone: 907-354-

Applicant Signature: T. Bruce Knowles

Date: 02-26-16

Office Use Only: Precinct: <u>10-045</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>SPT member 9 - Previous member</u>		Term Ends: <u>12-31-2017</u>
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: T. Bruce Knowles

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? x NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? x NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
JAN 28 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board, Dist. 6
(For example, Board of Equalization, Member 3)

Applicant Name: Amy Hansen

Residence Address: 9116 E Alpine Meadow Dr, Palmer, AK, 99645

Mailing Address: same as above

Home phone: — Work phone: 521-3043 Email: amyhansenhomes@gmail.com

Name and Address of Employer: RE/MAX, 892 E USA Cir #100, Wasilla, AK, 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

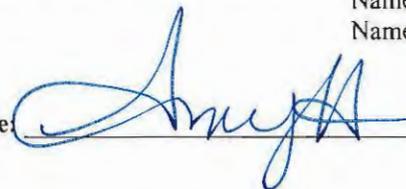
If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1 year

Briefly explain, why you are you interested in serving on the board in which you are applying? As a new member to the area, I would like to know more about where I live & serve my community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Im a Realtor in the borough & have a need to learn the rules & regulations, I was secretary for CERT in Sammanish WA.

List three professional or personal references: Name: Helga Larson Phone: 355-1361
Name: Lynda Locke Phone: 232-1012
Name: Jan Bromberg Phone: 775-4309
Lana Fergeson

Applicant Signature:  Date: 1/28/16

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: NA
Position on Board: PB DISTRICT 7 Term Ends: 12.31.2017
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Amy L Hansen

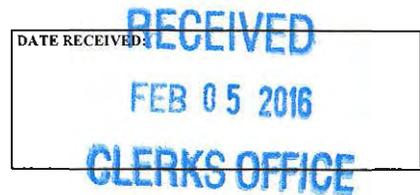
Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Transportation Advisory Board - Environmental
(For example, Board of Equalization, Member 3)

Applicant Name: Paul Jay McLarnon

Residence Address: 9417 Rappe Court 99688

Mailing Address: P.O. Box 1143 Willow, AK 99688

Home phone: 907-495-0671 Work phone: 907-250-8182 Email: paul.mclarnon@hdrinc.com

Name and Address of Employer: HDR 742 S. Alaska Street, Suite 1 Palmer AK 99645-6356

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Not applicable
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 19 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Environmental analysis of transportation
related projects is a significant part of my profession and I would like to contribute to the transportation planning process in the MSB.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Environmental analysis, permitting and compliance experience for the following projects:

Glenn Parks Interchange, Port MacKenzie Rail Extension, Eagle River Northbound Bridge, Lake Lucile Dam Replacement, Talkeetna WWTP EA, and Knik Arm Crossing

List three professional or personal references: Name: Mary Schreves Phone: 907-841-6776
Name: Brian Schmacher Phone: 907-269-0432
Name: Murph O'Brien Phone: 907-644-2138

Applicant Signature: McLarnon, Paul  Date: 2/05/2016

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA
Position on Board: TAB Environmental Term Ends: 12-31-2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Paul Jay McLarnon

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? xxxxxx NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? xxxxxx NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



Paul McLarnon

Senior Permitter

Paul has provided direction and leadership to HDR's environmental program for 15 years. He has managed large complex permitting projects such as the Fish Creek Sewer Rehabilitation Project for AWWU. He has worked on and managed multi-year environmental study and permitting programs for complex infrastructure projects, such as the Northern Rail Extension Project, Point MacKenzie Rail Extension and the Knik Arm Crossing Project. Paul is skilled in managing complex regulatory compliance programs, negotiations with state and federal resource agencies, field study design, and managing logistics for field operations. He is also experienced in developing and implementing complex scopes of work and budgets for large and small projects; providing budgeting, financial tracking, and reporting; and supervising and evaluating professional and technical staff.

EDUCATION

Sheldon Jackson College
Bachelor of Science, Aquatic
Resource Management, 1995

Alaska Pacific University

PROFESSIONAL MEMBERSHIPS

American Fisheries Society,
Member

INDUSTRY TENURE

20 years

HDR TENURE

15 years

OFFICE LOCATION

Anchorage, AK

RECENT EXPERIENCE

Alaska Railroad Corp., Port MacKenzie Rail Construction Management, Matanuska Susitna Borough, AK

Providing environmental permitting assistance and onsite compliance evaluations for ARRC's Port MacKenzie Rail Extension (PMRE) Project (currently under construction). Paul is working as part of the PMRE Construction and Project Management Team, and assisting the ARRC with environmental document support, permit modifications, on site compliance inspections, APDES permit compliance, agency coordination, contractor coordination and project management activities to support on-going construction activities.

Role: Environmental Permit Manager and On Site Compliance

Knik Arm Bridge and Toll Authority, Knik Arm Crossing NEPA, Permitting and Preliminary Engineering, Anchorage, AK

Directly responsible for managing permits and related technical documents for a two-mile bridge crossing of upper Knik Arm to connect Anchorage with the Matanuska Susitna Borough. The project involves consultations with the National Marine Fisheries Service (NMFS) on the Endangered Species Act and Marine Mammal Protection Act for the endangered population of Cook Inlet Beluga Whales and consultations with NMFS on Essential Fish Habitat. The project also includes the completion of a U.S. Army Corps of Engineers permit and associated Section 404(b)(1) Evaluation, Alaska Department of Natural Resources Tideland permit, Section 9 U.S. Coast Guard Bridge permit, and a U.S. Fish and Wildlife Bald Eagle Disturbance Permit.

Role: Environmental Permits Manager

Alaska Dept of Trans & Public Facilities, Seward Hwy MP 75-90 Environmental Impact Statement, Girdwood, AK

Characterized fish and aquatic resources in freshwater and marine habitats that could potentially be impacted by roadway improvements. These data will be used to fulfill state and federal permitting requirements and will help identify and avoid project related impacts to fish and aquatic resources and their habitats. Included study and characterization of potential impacts in marine, estuarine and freshwater environments and potential affects related to roadbed fill or bridge support structures, migratory habitat alterations, and temporal impacts related to construction.

Role: Fish Biologist and Permitting

**Alaska Water and Waste Water Utility, West High School Slope Failure,
Anchorage, AK**

Directly responsible for obtaining and managing agency coordination, obtaining permits and development of a Storm Water Pollution Prevention Plan for a fast tracked emergency repair of a slope failure near West High School. All permits, plans and authorizations were obtained within approximately three weeks allowing repair work to move forward as planned.

Role: Permitting

Alaska Water and Waste Water Utility, Fish Creek Sewer Repair Projects

Phases 1 – 3, Anchorage, AK

Directly responsible for obtaining and managing agency coordination and permits for three separate sewer rehabilitation projects as a sub-consultant to CRW Engineering Group LLC. The Phase 1 project involved a short time frame for conducting coordination with the U.S. Army Corps of Engineers and National Marine Fisheries Service under the Endangered Species Act (ESA). ESA authorization was obtained in approximately two months, a process that can take well over one year allowing issuance of the Section 404 Permit in time for the project to go out to bid on time. Conducted coordination with the Great Land Trust and several state and federal agencies for planned sewer repairs in the Fish Creek Estuary Conservation Easement. Phase 3 is under construction and Phases 1 and 2 are complete.

Role: Environmental Permits Manager

**Alaska Water and Waste Water Utility, Northern Comm. Water & Sewer,
Anchorage, AK**

Completed an Environmental Assessment under the U.S. Environmental Protection Agency's strict guidelines for special appropriations projects according to the National Environmental Protection Act as a sub-consultant to CRW Engineering Group LLC. The issues included the potential for the projects to induce growth and potential costs to residents that will be served.

Role: Environmental Scientist/Planner

**AK Industrial Development & Export Auth., LNG Plant Owner's Engineer,
Fairbanks, AK**

Directly responsible for managing wetlands permitting for a natural gas conditioning and liquefaction plant located on the North Slope of Alaska. The proposed LNG facility design includes multiple liquefaction trains with a total production capacity of 300,000 gallons per day of LNG (sufficient for a total annual capacity of 9 billion cubic feet of natural gas), and all required gas treatment and electric power generation.

Role: Environmental Permits Manager



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: TRANSPORTATION ADVISORY BOARD (ENVIRONMENTAL)
(For example, Board of Equalization, Member 3)

Applicant Name: RYAN P. KING

Residence Address: 4400 N. RYDER DRIVE PALMER, AK

Mailing Address: 247 S. ALASKA ST PALMER, AK 99645

Cell: Home phone: 502-419-0408 Work phone: 907-745-3500 Email: ryank@sdg.ak.com

Name and Address of Employer: SDG : 247 S. ALASKA ST. PALMER, AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: EMPLOYER IS CONTRACTOR
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 34 MONTHS

Briefly explain, why you are you interested in serving on the board in which you are applying? PASSIONATE ABOUT COMMUNITY DEVELOPMENT AND PLANNING PROJECTS.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I HAVE WORKED ON MANY PLANNING AND TRANSPORTATION RELATED PROJECTS THROUGHOUT THE BOROUGH AND ALASKA.

List three professional or personal references: Name: Lianne Urfer Phone: 907-745-3500
Name: Jan Newman Phone: 907-745-3900
Name: ANDY COULSON Phone: 907-745-3500

Applicant Signature: Ryan P King (N) Date: 2/9/16

Office Use Only: Precinct: <u>09-622</u> Assembly District: <u>1</u> Service Area: _____
Position on Board: _____ Term Ends: _____
Residence Checked: <input type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

RYAN KING

CONTACT

ryan.p.king89@gmail.com

502.419.0408

247 South Alaska Street
Palmer, Alaska 99645

EDUCATION

Ball State University
B.L.A. Class of 2013

Minors: Sustainability
Classical Cultures

INTERESTS

I am currently in the process of completing my Landscape Architecture Registration Exam, as well as working towards LEED Certification for Neighborhood Development. In my free time, I like to enjoy the outdoors and stay active. I am an avid hiker, biker, and trail user.

PROGRAMS



EXPERIENCE

Sustainable Design Group LLC

Palmer, Alaska

May 2013-Present

Project diversity throughout Alaska has been a constant for me. Recent projects include green roof renovation design for a LEED platinum building, species specific environmental mitigation, master planning, and educational facilities. Project themes continuously have a major focus on developing a sense of place, promoting sustainability, and encouraging creative progression in the field of landscape architecture.

With a major focus on smart planning, low impact development, and environmental mitigation techniques, I have developed a strong sense of mixing sustainable design and environmental consciousness into the wide variety of architectural and engineering projects throughout the Mat Su Borough.

Local Project Experience

- Palmer Safe Routes to School
- Mat Su Borough Safe Routes to School
- Anchorage Safe Routes to School
- Knik Townsite Conceptual Master Planning
- Alaska Railroad Extension Mitigation
- Chickaloon Parks Trails and Rec Area Master Plan
- Jordan Lake Park Master Plan
- Adair-Kennedy Park Conceptual Plan (Juneau)
- Multi Family Indian Housing Complex (Ketchikan)
- Interior Alaska Veterans Cemetery (Fairbanks)
- Kodiak Long Term Care Facility Revegetation
- Mat Su Senior Center Rain Garden
- Mat Su Day School
- Rabbit Creek Elementary School Renovation

RECEIVED
DATE RECEIVED:
FEB 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: TAB Environmental
(For example, Board of Equalization, Member 3)

Applicant Name: Lance L. Wilson

Residence Address: 12519 Wilderness Court, Houston, AK

Mailing Address: PO Box 940065, Houston, AK 99694

Home phone: 892-3103 Work phone: n/a Email: lwilson@mtaonline.net

Name and Address of Employer: Retired (U.S. Army)

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

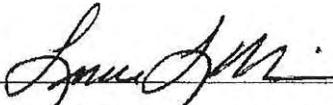
How long have you lived in the Borough? 11 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to make a personal contribution and assist in meeting the many transportation challenges faced by our rapidly growing borough.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: please refer to attached resume

List three professional or personal references:

Name: <u>Robert Hall</u>	Phone: <u>232-8888</u>
Name: <u>Gary Miller</u>	Phone: <u>354-6129</u>
Name: <u>Len Anderson</u>	Phone: <u>892-9952</u>

Applicant Signature:   Date: February 15, 2016

Office Use Only: Precinct: <u>10-020</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>TAB-Environmental</u>	Term Ends: <u>12/31/2018</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Lance L. Wilson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Lance L. Wilson
12519 Wilderness Court/PO Box 940065
Houston, AK 99694
(907) 892-3103
lwilson@houston-ak.gov
lwilson@mtaonline.net

Applicant for Mat-Su Borough Transportation Advisory Board (TAB)

Personal Information:

57 years old
Married to Bitten A. Wilson

Education:

Christopher Newport University, Newport News, VA (1981). Bachelor of Science in Government Administration, Cum Laude, specialty concentration in Community Planning

U.S. Army Combined Arms and Services Staff School (1988). Senior officer training focused on administrative functions

U.S. Army Command and General Staff College (1996). Graduate level education for military leaders

Professional Certification:

Department of Defense Certified Contracting Professional (2001)
U.S. Government Contracting Officer (1996), \$5,000,000 warrant
NATO Purchasing and Contracting Officer (1996)
Top Secret Security Clearance, with special background investigation (1981-2005)

Work/Experience:

Twenty four year U.S. Army veteran, retired in the rank of Lieutenant Colonel in 2005.
Planned operations, trained, managed and led up to a 600 person unit
Personal financial responsibility for over \$50 Million worth of materiel and equipment
Managed programs valued at more than \$2 Billion
Served on the diplomatic staff at U.S. Embassies in Norway and Italy
Military representative to the Delta-Greely School District/School Board (2003-2004)
Ft. Greely liaison to the City of Delta Junction, Alaska (2003-2005)

Delta-Greely Local Emergency Planning Committee (LEPC) 2003-2005
Houston, Alaska City Council (2008-present)
Matanuska-Susitna Borough Local Emergency Planning Committee (LEPC) 2008-2014
Houston Community Impact Assessment/Comprehensive Plan Steering Committee 2014-present

Other Activities:

Houston Chamber of Commerce (2007-2012)

DATE RECEIVED:
RECEIVED
SEP 10 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

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Board and position for which I am applying: FSA 2 Butte Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Mitzi Van Asdlan

Residence Address: 5307 S. Mitzi Circle, Palmer AK. 99645

Mailing Address: PO Box 4555, Palmer AK. 99645

Home phone: 746-6078 Work phone: 229-7584 Email: mitzi.99645@hotmail.com

Name and Address of Employer: Remote Electric LLC

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 years

Briefly explain, why you are you interested in serving on the board in which you are applying? This board has been vacant for several years and the lack of oversight has been very damaging to this fire district. We need to made sure our fire fighters have support from the community.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have a background in contracting which includes cost analysis, labor law, negotiation, and health and safety.

List three professional or personal references: Name: Ronald Aklstad Sr. Phone: 745-3808
Name: Sandra J. Davidson Phone: 333-5048
Name: Karen Hart Phone: 696-4110

Applicant Signature: Mitzi Van Asdlan **(N)** Date: 10 Sept 15

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA-Butte
Position on Board: FSA 2 member 1 Term Ends: 12/31/2016
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

9-10-15 emailed 2 page

Applicant Name: Mitzi Van Asdlan

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Butte FSA
(For example, Board of Equalization, Member 3)

Applicant Name: Catherine Hummel

Residence Address: 4705 Old Glenn Hwy Palmer Ak

Mailing Address: 620 E Primrose Cir # B Palmer AK 99645

Home phone: 746 6186 Work phone: _____ Email: myuparsemborline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? ~20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? No one onboard & Dept is over extended. Look out for their wellbeing, safety & general public's' most important assets.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Attached

List three professional or personal references:

Name: <u>Kirsten Ballard</u>	Phone: <u>632-1006</u>
Name: <u>David Baldwin</u>	Phone: <u>688-0123</u>
Name: <u>Jean Chapman</u>	Phone: <u>745-2858</u>

Applicant Signature: [Signature] (N) Date: Aug 31, 2015

Office Use Only: Precinct: <u>12-200</u>	Assembly District: <u>1</u>	Service Area: <u>FSA-Butte</u>
Position on Board: <u>FSA member 2</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Catherine Ann Hummel

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Resume

Catherine Hummel

mvup0ars@mtgonline.net
620 E. Primrose Cir., Apt. B
Palmer, AK 99645
(907) 746-6186
net

**Title
Professional
Experience**

EMI, Anchorage, AK 07/97-04-05
Industrial Hygienist/Trainer

Developed and delivered safety training programs (HAZWOPER, Asbestos Abatement, OSH General Industry) Hazard Communication), provided instruction on use of sampling and monitoring equipment, conducted work site audits, wrote OSH safety and health programs, developed safety curricula and performed on-site safety/industrial hygienist duties.

Self Employed 07/94-
present *Industrial Hygienist*

Provide Industrial Hygiene services to environmental firms, non-profits agencies and construction companies by writing OSH programs, perform air monitoring/air quality surveys, develop and deliver safety curricula, research compliance regulations.

ESHA, Anchorage, AK 06/93-present^{08/11}
Industrial Hygienist

Provide Industrial Hygiene services for ESHA clients under the direction of a Certified Marine Chemist/Certified Industrial Hygienist.

Haztek Inc, Anchorage, AK 09/94-08/96
OSHA Programs Trainer

Supervise, develop and implement instructional methodologies and training quality assurance programs. Provide industrial hygiene services for projects in mining and industry. Write proposals, reports and contracts for services. Manage and maintain computer marketing systems. Oversee technical equipment maintenance, procurement and logistics.

Alaska Health Project, Anchorage, AK 06/92-09/94
Industrial Hygienist

Provide health and hygiene consultation, training and evaluations to union groups, public & private organizations and government employees. Oversee implementation and management of OSHA training grants. Write proposals, progress reports and evaluation summaries. Arrange and coordinate all activities and logistics necessary to fulfilling training obligations. Perform air monitoring and respirator fit testing as requested.

CA Hummel cont.

Professional Experience

University Alaska Anchorage, Anchorage, AK 11/89-05/92
Environmental Safety and Health Technician

Investigate, evaluate and report concerns of health, safety and the environment. Operate and maintain equipment used to perform industrial hygiene surveys for noise, illumination and air contaminants. Provide consultation for activities regulated by OSHA, DEC, EPA and local building and fire officials. Develop, manage and integrate an emergency response database for the statewide University system. Participate with contractors, and engineers to address safety and health issues. Respond to requests for information.

Norton Sound Health Corporation, Nome, AK 04/88-11/89
AK DEC Environmental Health Specialist

Inspect public facilities in Nome/Kotzebue regions to determine compliance with environmental health and safety regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and research conditions adversely affecting public health and the environment. Evaluate applications for operating permits and licenses as mandated by state legislated regulations.

Flathead County Sanitation, Kalispell, MT 09/84-03/88
Environmental Health Specialist

Audit facilities in urban and rural settings to document compliance with public health and sanitation regulations. Provide consultation and education on public health, sanitation and environmental concerns. Collect samples and specimens for analysis and abatement efforts. Investigate and resolve complaints of public health and environmental degradation. Issue and approve operating permits and licenses required by state and county statute.

Education

Bachelor of Science Biology - Eastern Montana College, June 1984
Bachelor of Science Secondary Ed - Eastern Montana College, June 1984

Equipment & Skills

Ambient air quality evaluation, personnel exposure monitoring, direct read instruments, fit testing, PC word processors, data bases, internet research.

Licenses & Certificates

AK DOL approval as Hazardous Painting Instructor
EPA/AHERA Asbestos Abatement Certification Instructor: 1999 AK DOL
OSHA General Industry Outreach Trainer
Hazardous Materials Instructor I, NFPA/NIEHS/IAFF
Adult Literacy Instructor, Anchorage Literacy Project
Registered Environmental Health Specialist, NEHA 1985-1998

COURSES ATTENDED & COMPLETED

Current	<u>HAZWOPER -Supervisor</u> <u>First Aid & CPR,</u>
October 1999 & _____	<u>EPA/AHERA (40 CFR 763) Asbestos Abatement Certification for Contrs</u> <u>Sprvsrs</u>
March 1999 2.5CEU's	<u>OSHA 501 "Trainer Course in OSHA Standards for General Industry"</u> OSHA Training Institute Education Center, Region X
October 1991-98	<u>Hazardous Materials Responder Refreshers</u> 8 Hrs
September 1995	<u>DOT/IOTA Hazardous Material Training For Shippers</u> 24 Hrs Anchorage, AK. by Haztek, Inc.
March 1994	<u>Laubach Literacy Volunteer Tutor</u> 18 Hrs. Anchorage, AK. by Anchorage Literacy Project .
January 1994	Dept. Of Energy <u>Radiological Worker II</u> 40 Hr Palo Alto, CA. by Fernald Restoration Mgmt. Corp.
December 1993	<u>Permit-Required Confined Space Awareness</u> 8 Hrs Anchorage, AK. by Alaska Dept. of Labor.
July 1993	Workshop of <u>An Integrated Emergency Response</u> 32 Hrs Anchorage, AK by ATSDR, USPHS, USDHHS
July 1993	<u>Hazardous Materials "Operations" Level Trainer</u> 24 Hrs Anchorage, AK by International Assoc. of Fire Fighters
June 1993	<u>Emergency Handling of Chemically Contaminated Patient</u> 24 Hrs. Anchorage, AK. by George Washington EMS Degree Program.
June 1993	<u>EPA-NESHAP Asbestos Abatement Manager Planner</u> 40 Hrs Anchorage, AK. by Alice Hamilton Occ. Health Center
December 1992	NFPA 1041 (1987 Ed.) <u>Fire Service Instructor I</u> 40 Hrs Landover, MD by I.T.C. Instructor Tom Cusick
November 1992	<u>Clues To Unraveling The Association Between Illness and</u> <u>Environmental Exposure</u> 16 Hrs WA. DC by ATSDR and American Public Health Association

July 1992	<u>Principles of Ergonomics</u> 24 Hrs Anchorage, AK by US DOL-OSHA
June 1992	<u>Hazardous Materials Emergency Responder III</u> 40 Hrs Anchorage, AK by University Alaska Fairbanks
UA Anchorage (Fall 1989 to Spring 1992)	<u>Intro to Uniform Fire Code FS100</u> (3 Credits) EQS 500 <u>Air Quality Measurement & Control</u> (3 Credits) TECH 400 <u>Accident Investigation</u> (4 Credits) TECH 400 <u>Process Safety Management</u> (3 Credit)
June 1991	<u>Personnel Protection and Safety 165.2</u> 40 Hour Anchorage, AK by US EPA & NUS Corp
August 1990	<u>NIOSH Respirator Decision Logic</u> 32 Hrs-NIOSH & U of WA
February 1990	<u>FDA Hazard Analysis Critical Control Point Inspection Process</u>

DATE RECEIVED: **RECEIVED**
SEP 12 2015
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: BUTTE FSA BOARD OF SUPERVISORS
(For example, Board of Equalization, Member 3)

Applicant Name: GREGORY S. NILSSON

Residence Address: 5505 SOUTH OLD GLENN HIGHWAY

Mailing Address: 259 SOUTH ALASKA STREET PALMER, AK 99645

Home phone: 745-7526 Work phone: 745-3398 Email: gnilsson@matsugov.us

Name and Address of Employer: SELF

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? WE HAVE NO BUTTE SAFETY PLANS OF ANY TYPE - WISH TO DEVELOP SAME.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: ALASKA CONTRACTOR (RATED BY D.O.L. IN TOP 1/3) FOR FORTY YEARS - OWN 60+ ACRES PROPERTIES IN BUTTE, 2 BUSINESSES

List three professional or personal references: Name: DAW JEFFEREY Phone: 354-8883
Name: THERESA BECK Phone: 740-6387
Name: JOHN SHUE Phone: 745-4911

Applicant Signature: Gregory S Nilson Date: 14 SEP 15

(N)

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA - BUTTE
Position on Board: FSA 2 member 3 Term Ends: 12/31/2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: GREGORY NILSSON

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: MAR 03 2016 CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM RECEIVED

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Bogard RSA 25 (For example, Board of Equalization, Member 3)

Applicant Name: Craig Kinnow

Residence Address: 2475 N. Koslosky Court

Mailing Address: Palmer, AK 99645

Home phone: Work phone: 982.2036 Email: KinnowR@gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes [X] No [] (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes [] No [X]

If yes, list positions and or interest: (For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 14 years

Briefly explain, why you are you interested in serving on the board in which you are applying? IT IS A way to serve my community - A friend asked me to get involved

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I WAS ON THE BOARD OF LOVE INC. - I AM Very well educated

List three professional or personal references: Name: Ron Farnsworth Phone: 354.7250 Name: Karen Hoffman Phone: 232.2622 Name: Jim Ness Phone: 863.1017

Applicant Signature: Craig Kinnow Date: 3.3.16

Office Use Only: Precinct: 07-105 Assembly District: 3 Service Area: RSA-BOARD Position on Board: RSA 25 member 3 Term Ends: 12.31.2017 Residence Checked: [X] Yes Map Checked: [X] Yes Code Checked: 1st [X] 2nd [X]

Applicant Name:

Chris Kinnock

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
FEB 26 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Circle View and Stampede Estates flood and water erosion service Area 131 - Position 1
(For example, Board of Equalization, Member 3)

Applicant Name: Joseph Martorell

Residence Address: 14515 E. Melanie Ln. Palmer, AK 99645

Mailing Address: Same as above

Home phone: 907-232-2548 Work phone: 907-232-2548 Email: joe@imagedrywall.com

Name and Address of Employer: Image Drywall and Paint 160 E. Flag Cir. Wasilla, AK 99654

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030. "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1998 - Present

Briefly explain, why you are you interested in serving on the board in which you are applying? I am concerned for the well-being of our community. I would like to contribute by serving on the board.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I am a business owner. I understand the importance of personal accountability and hard work.

List three professional or personal references: Name: Steven Wirtanen Phone: 745-3865
Name: Heath Bigelow Phone: 982-8131
Name: Israel Hale Phone: 232-0316

Applicant Signature: [Signature] **(N)** Date: 2/26/16

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: SSA-CIRCLE VIEW
Position on Board: SSA 131 member 1 Term Ends: 12-31-2018
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Joseph Martorell

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: TALKEETNA SEWER + WATER A.B.
(For example, Board of Equalization, Member 3)

Applicant Name: Whitney Wolff

Residence Address: 22216 S. Freedom Dr., Tka, AK

Mailing Address: POB 96, Tka, AK

Home phone: 733-2711 Work phone: 232-0714 Email: traleika@alaska.net

Name and Address of Employer: self / Traleika Cabins / Talkeetna Net Air Taxi

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 26 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I have worked through TCCI on assessing and bringing the system to function efficiently for the past five years. I am

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications. * committed to find resolution and sustainably maintain the utility for the community

List three professional or personal references: Name: Paul Roderick Phone: (907) 232-0918
Name: Billy Fitzgerald Phone: (907) 350-4455
Name: Ruth Wood Phone: 733-6875

Applicant Signature: Whitney L. Wolff Date: 1/25/16

Office Use Only: Precinct: <u>10-035</u>	Assembly District: <u>7</u>	Service Area: <u>CC-Talkeetna</u>
Position on Board: <u>SSA 36 member 1</u>	Term Ends: <u>12-31-2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

(N)

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

(*) Qualifications-

Self Employed accommodation business owner. Maintain a Class C public water system. Experience working with various local entities and government agencies.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
FEB 03 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Talkeetna Sewer & Water Board, Member *Talkeetna Service Area #36*
(For example, Board of Equalization, Member 3)

Applicant Name: Joseph McAneney

Residence Address: 13465 E. Main Street Talkeetna, AK 99676

Mailing Address: P.O. Box 1127 Talkeetna, AK 99676

Home phone: 907-360-9593 Work phone: _____ Email: joe@thehighexpedition.com

Name and Address of Employer: Self-employed

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 6 months

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

I have recently moved to Talkeetna as a business owner/permanent resident and am excited to get involved and serve on boards especially this board as I have experience in this field.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have operated a multitude of water and waste water systems for a career from 2010-2013.

I was a certified level 1 water operator through the DEC in Alaska and had a provisional certification for waste water. I operated RD units and MSR packaged waste water plants on the North Slope for approx 2 years

List three professional or personal references: Name: Bill Berglin Phone: 907-388-8141
Name: Mike Green Phone: 970-210-5196
Name: Dan Nelson Phone: 907-232-5858

Applicant Signature: [Signature] **(N)** Date: 2/3/16

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: SSA Talkeetna Sewer
Position on Board: SSA member 4 Term Ends: 12-31-2018
Residence Checked: Yes Map Checked: Yes Code Checked 1st 2nd

*2.4.16 emailed form
3.2.16 updated in VREMS*

Applicant Name: Joseph McAneney

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on Wednesday, February 10, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6 (*entered telephonically at 6:02 p.m.*)
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused:

Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)

Staff in attendance were:

Ms. Jessica Kilborn, Deputy Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. John Aschenbrenner, Deputy Borough Attorney
Mr. Marc Van Dongen, Port Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Ron Arvin, former member of the Assembly.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following persons spoke to concerns with funds spent on the M/V Susitna: Ms. Helen Munoz and Mr. Ron Arvin.

VI. ITEMS OF BUSINESS

A. M/V Susitna

Mr. Moosey and Mr. Von Dongen presented the engine repair needs for the M/V Susitna and spoke to the work occurring with the insurance company regarding those repairs.

MOTION: Assemblymember Kowalke moved to direct the Manager to negotiate with the buyer for a 48-hour extension on the sale of the M/V Susitna.

MOTION: Assemblymember Colligan moved a primary amendment to have the Attorney secure a legally binding sales agreement with the buyer that includes a date certain for completion of the sale.

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Colligan moved a primary amendment to have the Manager provide a spreadsheet to the Assembly that included the monthly cash flow for the M/V Susitna.

VOTE: The primary amendment passed without objection.

(The meeting recessed at 7:06 p.m. and reconvened at 7:13 p.m.)

MOTION: Assemblymember Sykes moved a primary amendment by striking “48-hours.”

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended with Assemblymember McKee opposed.

MOTION: Assemblymember Mayfield moved to have the M/V Susitna towed to Seattle as soon as possible for the purpose of repairs.

MOTION: Assemblymember Mayfield moved a primary amendment to strike “for the purpose of repairs” and inserting in its place “with a disposition to be determined.”

VOTE: The primary amendment passed with Assemblymembers McKee and Colligan opposed.

VOTE: The main motion passed as amended with Assemblymembers McKee and Colligan opposed.

MOTION: Assemblymember Kowalke moved to have the Attorney act as the lead on the insurance negotiations and sale of the M/V Susitna.

MOTION: Assemblymember Sykes moved a primary amendment to direct the Finance Director, the Internal Auditor, the Port Director, and the Manager to provide all contacts and documents related to the insurance negotiations regarding the repair and sale of the M/V Susitna, to the Attorney.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Aschenbrenner:

- reported Mr. Spiropoulos asked if the Assembly wished to pursue an ordinance related to the extension of terms of office from three years to four years for members of the Assembly; and
- noted an ordinance sponsored by an Assembly member would initiate the process.

Ms. Kilborn:

- noted the legislation that was provided as backup to the M/V Susitna discussion would be introduced at the February 16, 2016, regular meeting and set for public hearing at a special meeting on February 23, 2016; and
- inquired if the Assembly wished to schedule the February 23, 2016, special meeting for the purpose of holding a public hearing on Ordinance Serial No. 16-013 and Resolution Serial No. 16-015, appropriating funds for M/V Susitna engine repairs.

There was no objection noted and the Assembly gave direction to schedule the February 23, 2016, special meeting.

Assemblymember Colligan:

- spoke to his belief that a written contract agreement between the potential buyer and the Borough was necessary prior to moving the M/V Susitna to Washington for repairs; and
- opined that there were options to address such an agreement within the set time limits.

Assemblymember Mayfield:

- spoke to the Assembly's responsibility for making the ultimate decisions regarding the M/V Susitna;
- appreciated the discussion that was held regarding the vessel;
- spoke in support of the sale of the M/V Susitna; and
- opined that the current plan was a good plan.

Assemblymember Kowalke:

- spoke to the difficult decisions faced by the Assembly regarding the M/V Susitna;
- voiced respect for the viewpoints of Assemblymembers Colligan and McKee;
- appreciated the discussion that was held regarding the vessel;

- noted it was up to the current Assembly to deal with the inherited issues surrounding the vessel;
- requested further discussion regarding the extension of terms of office for members of the Assembly; and
- clarified that the subject had come up during the January 30, 2016, Planning Session in regards to discussion held on multi-year budgeting.

Assemblymember Sykes:

- thanked the Assembly for the questions regarding the M/V Susitna;
- noted he found the discussion to be very valuable;
- spoke to his observance of the issues surrounding the vessel prior to his term on the Assembly;
- noted that the Assembly was asked to make decisions based on the best information available and choose a direction based on that information; and
- looked forward to hearing from the Attorney regarding the next steps to take on the matter.

Mayor Halter:

- spoke to his reasons for bringing the discussion regarding the M/V Susitna forward during a special meeting;
- acknowledged the matter was a difficult one;
- noted his desire to hold discussions publically during a thorough debate of the Assembly;
- opined that the Assembly would have something in writing from the buyer to review by February 23, 2016, before taking action on Ordinance Serial No. 16-013 and Resolution Serial No. 16-015, appropriating funds for M/V Susitna engine repairs;
- spoke in support of the extension of terms of office from three years to four years for members of the Assembly; and
- thanked Mr. Arvin and Mr. Van Dongen for being in attendance.

VIII. ADJOURNMENT

The regular meeting adjourned at 8:12 p.m.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on February 16, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Pro Tem Mayor Sykes.

II. ROLL CALL

Assembly members present and establishing a quorum were:

- Mr. Jim Sykes, Assembly District No. 1
- Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)(*attended telephonically until 6:43 p.m. at which time he physically entered the meeting*)
- Mr. George McKee, Assembly District No. 3
- Mr. Dan Mayfield, Assembly District No. 5
- Ms. Barbara Doty, Assembly District No. 6 (*attended telephonically*)
- Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

- Mr. Steve Colligan, Assembly District No. 4

Staff in attendance were:

- Mr. John Moosey, Borough Manager
- Mr. George Hays, Assistant Borough Manager
- Mr. John Aschenbrenner, Deputy Borough Attorney
- Ms. Jessica Kilborn, Deputy Borough Clerk
- Ms. Brenda J. Henry, Assistant Clerk
- Ms. Cheyenne Heindel, Financial Analyst
- Mr. Terrance Dolan, Public Works Director
- Ms. Eileen Probasco, Planning and Land Use Director
- Mr. Jude Bilafer, Capital Projects Director
- Mr. Bill Gamble, Emergency Services Director
- Ms. Patty Sullivan, Public Affairs Director
- Mr. Eric Phillips, Community Development Director
- Mr. Eric Wyatt, Information Technology Director
- Ms. Nancy Cameron, Land Management Agent

III. APPROVAL OF AGENDA

Pro Tem Mayor Sykes inquired if there were any changes to the agenda.

Assemblymember Beck requested to hold an audience participation immediately following the Manager's Report.

Pro Tem Mayor Sykes queried if there was any objection.

There was no objection noted.

GENERAL CONSENT: The agenda was approved as amended without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. John Wood, a member of the audience.

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 01/26/16
- B. Regular Assembly Meeting: 01/26/16
- C. Special Assembly Meeting: 01/30/16
- D. Special Assembly Meeting: 02/02/16
- E. Regular Assembly Meeting: 02/02/16

Pro Tem Mayor Sykes inquired if there were any changes/corrections to the special meeting minutes of January 26, 2016, the regular meeting minutes of January 26, 2016, the special meeting minutes of January 30, 2016, the special meeting minutes of February 2, 2016, or the regular meeting minutes of February 2, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

VI. SPECIAL ORDERS OF THE DAY

- A. Proclamation Regarding Alaska Public Schools Week

Ms. Kilborn read the proclamation into the record.

Pro Tem Mayor Sykes presented the proclamation to Dr. Deena Paramo, School District Superintendent.

VII. REPORTS/CORRESPONDENCE

- A. AGENCY REPORTS

- 1. Reports from cities

(There were no reports provided.)

2. Matanuska-Susitna Borough School District

Dr. Deena Paramo, School District Superintendent:

- announced that April 8 and 9, the School District will be hosting a statewide music festival that was organized by Mr. Stan Harris who is a Palmer High School music teacher;
- spoke to some of the events that will occur during the festival;
- noted that the School District will also be conducting a Technical Exposition on March 1, which is a first ever for the District; and
- thanked the body for their support of education.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

(There was no report provided.)

2. Assembly Public Relations

Deputy Mayor Beck:

- reported on attending a work session in Anchorage regarding military downsizing and the economic impacts to Anchorage and the Borough;
- noted that the downsizing is specific to the Army; and
- stated that he will continue to attend those meetings and report back to the Assembly.

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Bonding Issues

Mr. Moosey:

- spoke to attending a meeting with staff from Senator Murkowski's office regarding federal issues that impact Alaska;
- noted that just this morning, Mayor Halter and Assemblymember Beck were in Juneau for the Alaska Municipal League Winter Legislative Conference;
- advised that he will be heading to Juneau with the Borough Attorney to work on legislation that could change the way E911 funds can be used;
- noted that due to the 4 p.m. meeting for today being cancelled, that there will be short presentations regarding bonding issues; and
- provided an overview of the coming reports regarding bonding issues.

Mr. Bill Gamble, Emergency Services Director, reported on needs for the expansion of Station 7-3.

Chief James Steele, District 1 Chief, reported on the needed expansion for the fire training complex at Station 6-2.

Mr. Bill Gamble, Emergency Services Director, reported on the needs to upgrade the emergency radio and alerting system, the Borough Emergency Operations Center, and the Department of Emergency Services Fleet Maintenance Facility.

(Deputy Mayor Beck entered the meeting at 6:43 p.m. and assumed the duties of the Chair.)

Mr. Eric Phillips, Community Development Director, reported on recreational bonding needs.

Mr. Jude Bilafer, Capital Projects Director, reported on funding needs for an areawide road bond package.

Deputy Mayor Beck:

- noted that the Manager's Evaluation Process had not been taken up; and
- queried if there was any objection to taking up that discussion after audience participation.

There was no objection noted.

(The meeting recessed at 7:20 p.m. and reconvened at 7:27 p.m.)

D. AUDIENCE PARTICIPATION

The following persons spoke in support of recreational bonding needs: Mr. Mike Ott, Ms. Misty Holler, Ms. Kim Harding, Mr. Mark Mastellar, Ms. Kendra Johnson, Ms. Corine Hickey, Ms. Tina Rodriguez, Ms. Dorrie Dean, Ms. Heather Snelder, Mr. Brad Empey, Ms. Stacey Buzby, Ms. Anna Van Diest, Mr. Mike Wilson, and Ms. Dot Helm.

The following person spoke in support of commercial marijuana within the Borough: Mr. Joe MacAneny.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke in support of recreational and road bond needs: Mr. Jay Van Diest.

The following person spoke to the need for a regional wastewater and septage facility: Ms. Helen Munoz.

Assemblymember Sykes reported on the status of the Manager's evaluation process.

E. ATTORNEY COMMENTS

(There was no report provided.)

F. CLERK COMMENTS

Ms. Kilborn:

- spoke regarding the upcoming meeting schedule;
- advised the public that due to varying schedules, she will be taking roll call votes for the Assembly this evening; and
- noted that the packet for the February 23, 2016, special meeting is attached to the Clerk's report.

G. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Aviation Advisory Board: 06/11/15, 08/13/15
 - b. Central Mat-Su FSA Board of Supervisors: 11/09/15
 - c. Joint Central Mat-Su-West Lakes FSA Board of Supervisors: 12/14/15
 - d. Local Road Service Area Advisory Board: 10/15/15
 - e. Marijuana Advisory Committee: 08/19/15, 11/05/15
 - f. Planning Commission: Resolution No. 15-30, 16-05
 - g. Platting Board: 12/17/15
 - h. South Colony RSA Board of Supervisors: 05/13/15
2. Community Council Minutes:
 - a. Gateway Community Council: 11/05/15
 - b. Louise-Susitna-Tyone Community Association: 07/18/15
 - c. Talkeetna Community Council: 12/07/15
 - d. Trapper Creek Community Council: 11/19/15

The citizen and other correspondence were presented.

H. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-021:** Reporting Of Conclusion Of Contract For Bid No. 14-107B To Collins Construction Company, Inc. For The Mat-Su Career And Technical High School Addition Construction For The Final Contract Amount Of \$11,477,810.

The informational memorandum was presented.

VIII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

- B. PUBLIC HEARINGS (Three minutes per person.)
1. **Ordinance Serial No. 16-010:** An Ordinance Approving A Land Exchange Of Borough-Owned Land Containing Approximately 6.6 Acres For Privately-Owned Land Containing Approximately 5 Acres For Purpose Of Constructing A Public Safety Warm Storage Building For Willow Fire Service Area, Project No. 45274, Fund 405; And Authorizing The Manager To Implement The Land Exchange (MSB006716).
 - a. **Resolution Serial No. 16-009:** A Resolution Approving A Best Interest Finding In Support Of The Exchange Of Borough-Owned Land For Privately-Owned Land For Purpose Of Constructing A Public Safety Warm Storage Building In Accordance With Willow Fire Service Area Project No. 45274, Fund 405 (MSB006716).
 - (1) IM No. 16-019

Deputy Mayor Beck opened the public hearing.

The following persons spoke in support of Ordinance Serial No. 16-010 and Resolution Serial No. 16-009: Ms. Talon Boeve and Mr. Mike Klawitter.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Kowalke moved to adopt Ordinance Serial No. 16-010 and Resolution Serial No. 16-009.

VOTE: The motion passed without objection.

- C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke in support of commercial marijuana within the Borough and to concerns with the lack of any Borough regulations: Mr. Tim Hale.

The following person spoke in support of a public information campaign regarding recreational fees: Mr. Jay Van Diest.

The following person spoke to concerns with the ability to locate a certified fire truck mechanic: Mr. Brad Empey.

The following person spoke to concerns that Ordinance Serial No. 16-010 and Resolution Serial No. 16-009 were adopted by general consent: Mr. John Wood.

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 16-010:** A Resolution Approving The Amended Budgets And Transfer Of Remaining Bond And Grant Funds From Wright And Chickaloon Way Paved Pathway In Sutton, Also Known As Sutton Pathway – Glenn Highway To Sutton Elementary School, Project No. 35413 In The Amount Of \$64,595.03 To Old Glenn Highway Paved Pathway In The Butte, Project No. 35412.

(1) IM No. 16-022

- b. **Resolution Serial No. 16-011:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Clapp/Mack Road Extension, Wasilla Sports Center To Knik Goose Bay Road Improvements Project, Project No. 35403, To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, In The Amount Of \$800,000.

(1) IM No. 16-031

2. ACTION MEMORANDUMS

- a. **AM No. 16-009:** Award Of Bid No. 16-067B To EP Roofing, Inc. In The Contract Amount Of \$773,000 For Sutton And Tanaina Elementary Schools Roof Replacement/Modifications.

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Sykes moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- c. **Resolution Serial No. 16-012:** A Resolution Approving Certain Unincorporated Communities And The Incorporated Nonprofit Entity For Participation In The Fiscal Year 2017 Community Revenue Sharing Program.

(1) IM No. 16-033

MOTION: Assemblymember Doty moved to adopt Resolution Serial No. 16-012.

MOTION: Assemblymember Sykes moved to postpone Resolution Serial No. 16-012, to a time certain of March 1, 2016.

VOTE: The motion passed without objection.

- b. **AM No. 16-010:** Authorization To Purchase From Pierce Manufacturing, Inc. In The Amount Of \$759,307 A Pumper Fire Apparatus For The Central Mat-Su Fire Service Area.

MOTION: Assemblymember McKee moved to adopt AM No. 16-010.

(Due to technical difficulties Assemblymember Doty temporarily dropped off the conference line.)

VOTE: The motion passed with Assemblymember McKee opposed.

(Assemblymember Doty re-entered the meeting telephonically.)

- c. **AM No. 16-011:** Approval Of Contract Amendment To Granite Construction Company Contract No. 15-168B In The Amount Of \$1,117,376.80 To Complete Construction Of A Bridge Over The Alaska Railroad, Add Additional Partial South Abutment Fill, Add Additional Mechanically Stabilized Earth Wall Backfill, And Approve Additional Change Order Authority For The Trunk Road Extension South Project.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-011.

VOTE: The motion passed without objection.

IX. UNFINISHED BUSINESS

(There was no unfinished business.)

X. VETO

(There were no vetoes presented.)

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 02/23/16, Assembly Chambers)

1. **Ordinance Serial No. 16-013:** An Ordinance Appropriating \$1,993,488 From The Land Management Permanent Fund 203, For M/V Susitna Engine Repairs, Project No. 70013, As A Loan To The Ferry Fund 450 And Reappropriating The \$1,993,488 Back To The Land Management Permanent Fund 203 Once The Anticipated Vessel Sale Funds And Insurance Funds Are Received.
 - a. **Resolution Serial No. 16-015:** A Resolution Approving The Scope Of Work And Budget For The M/V Susitna Ferry Engine Repairs, Project No. 70013; And Authorization To Enter Into A Contact With Associated Maritime Providers, Inc. In The Amount Of \$1,993,488.
 - (1) IM No. 16-037

- B. INTRODUCTIONS (For public hearing – 03/01/16, Assembly Chambers)
1. **Ordinance Serial No. 16-011:** An Ordinance Amending MSB 19.04 And MSB 25.15 To Implement The 2015 Initiative Proposition B-1 Approved By The Voters To Require That School Board Members Be Elected By Districts. *(Sponsored By Mayor Halter)*
 - a. IM No. 16-026
 2. **Ordinance Serial No. 16-014:** An Ordinance Requesting A Reappropriation Of \$13,968 From Project No. 45225, Fund 425, To Project No. 10179, Fund 425, To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Renovation.
 - a. **Resolution Serial No. 16-013:** A Resolution Amending The Budgets For Project Nos. 10179 And 45225 To Allow For Additional Funding To Continue With Phase I Of The Sutton Ambulance Building Redesign Project.
 - (1) IM No. 16-014
 3. **Ordinance Serial No. 16-015:** An Ordinance Amending MSB 3.28.010 Creation Of Improvement Districts; MSB 3.28.020, Initiation By Petition; MSB 3.28.050, Decision And Notice; And MSB 3.28.062, Ballots And Revisions, To Provide For A Process For Noncontiguous Local Improvement Districts.
 - a. IM No. 16-025
 4. **Ordinance Serial No. 16-017:** An Ordinance Reappropriating \$288,474.23 From The Reserve For School Site Acquisitions, Fund 400, To The Ingress And Egress Access For The Cottonwood Creek Public Safety Building, Fund 405, Project No. 10027.
 - a. IM No. 16-028
 5. **Ordinance Serial No. 16-018:** An Ordinance Amending MSB Title 43, Subdivisions, To Address Inconsistencies Outlined In The Staff Memorandum Dated March 1, 2013.
 - a. IM No. 16-029
 6. **Ordinance Serial No. 16-019:** An Ordinance Accepting And Appropriating \$25,000 From The Mat-Su Ski Club To Fund 490, Project No. 75005, For Trail Lighting For The Government Peak Recreation Area.
 - a. **Resolution Serial No. 16-014:** A Resolution Approving The Scope Of Work And Budget For The Government Peak Recreation Area.
 - (1) IM No. 16-032
 7. **Ordinance Serial No. 16-020:** An Ordinance Amending MSB 5.25.060(D), Service Area No. 36: Talkeetna Sewer And Water Service Area, So That The Board Of Supervisors Shall Consist Of Five Qualified Voters, Up To Two Of Whom May Reside In The Community Council Area, And Three Of Whom Must Reside In Or Own Real Property In Or Own Or Operate A Business In The Service Area And/Or Have An Active Sewer And Water Account. *(Sponsored By Assemblymember Kowalke)*
 - a. IM No. 16-036

Ms. Kilborn read the above legislation into the record.

MOTION: Assemblymember Sykes moved to introduce the legislation as read into the record by the Clerk and set the public hearings for February 23, 2016, and March 1, 2016, respectively.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Deputy Mayor Beck requested the following appointments for confirmation:

Library Board
Diane Holl-Rambo
Local Emergency Planning Committee
Cathi Kramer
Parks, Recreation, and Trails Advisory Board
Edward Strabel
Platting Board
Patrick Johnson
Port Commission
Robert Brown
Greater Palmer Consolidated FSA No. 132
Ted Stuff
Big Lake RSA No. 21
William Haller

MOTION: Assemblymember Sykes moved to confirm the Mayor's appointments.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

1. **Ordinance Serial No. 16-021:** An Ordinance Adopting MSB 8.41, Marijuana Related Facilities License Referrals. *(Sponsored By Assemblymember Sykes)*
 - a. IM No. 16-027

2. **Ordinance Serial No. 16-022:** An Ordinance Amending MSB 15.24.030, Adopting The Matanuska-Susitna Borough Metropolitan Planning Organization Self-Assessment.
- a. IM No. 16-034

MOTION: Assemblymember Sykes moved to refer Ordinance Serial Nos. 16-021 and 16-022 to the Planning Commission for 90 days.

VOTE: The motion passed without objection.

XII. RECONSIDERATION

(There was no reconsideration presented.)

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Sykes:

- spoke to the State's marijuana licensing timeframe;
- spoke to the timeframe for possible marijuana land use regulations for the Borough;
- noted the citizens' initiative petition that could possibly ban commercial marijuana in the Borough, that will be on the October 2016 ballot;
- reported on his attendance at the Alaska Municipal League Winter Legislative Conference; and
- thanked the body for a productive meeting.

Assemblymember Kowalke:

- commented that he appreciated the public input regarding bonding issues;
- spoke to the attempt to make bonds as inclusive as possible; and
- thanked the public for attending.

Assemblymember Mayfield:

- opined that there was good discussion regarding public safety this evening;
- spoke in support of certificates of participation being a good way to support the much needed expansions for the Department of Emergency Services;
- spoke in support of prioritizing road bond and recreational bond needs;
- announced that February 20 and 21 there will be the Big Lake Ice Fishing Derby and Family Fun Snowmachine Run out at Big Lake; and
- noted that there is a \$20,000 Arctic Cat side-by-side for catching the tagged fish.

Assemblymember Doty:

- thanked the public for their input; and
- spoke in support of continuing to work on bonding issues.

Deputy Mayor Beck:

- spoke in support of the upcoming music festival;
- thanked Assemblymember Sykes for opening the meeting;
- spoke in support of the bonding needs for the Department of Emergency Services;
- noted his excitement regarding public testimony in support of recreation bonds;
- spoke to the need to ensure that the pools are upgraded to competition style swimming pools in order to be able to host competitive events;
- noted the revenue that sports events can bring to the Borough;
- reported on his attendance at the Alaska Municipal League Winter Legislative Conference in Juneau;
- spoke to the need for the body to re-address Medicaid expansion;
- spoke in support of prioritizing road bond projects; and
- opined that road access to Valley Pathways School needs to be addressed as a matter of public safety.

XIV. EXECUTIVE SESSION

(There was no executive session held.)

XV. ADJOURNMENT

The meeting adjourned at 9:10 p.m.

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on February 23, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

Ms. Barbara Doty, Assembly District No. 6

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Mr. Marc Van Dongen, Port Director
Mr. James Wilson, Internal Auditor

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Marc Van Dongen, Port Director.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with the Borough's ice rink rates being 45 percent under fair market value: Mr. Bill Haller.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke to the need for a regional wastewater and septage facility and to concerns with the funds spent on the ferry: Ms. Helen Munoz.

VI. ITEMS OF BUSINESS

A. INTRODUCTION (for public hearing on 03/15/16)

1. **Ordinance Serial No. 16-023:** An Ordinance Amending MSB 5.25.140, To Annex Property Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130.
 - a. **Resolution Serial No. 16-016:** A Resolution Finding The Annexation Of Properties Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130 Serves The Public Interest Without The Placement Of The Question On The Ballot.
- (1) IM No. 16-030

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearing for March 15, 2016.

B. PUBLIC HEARING (Three Minutes Per Person.)

1. **Ordinance Serial No. 16-013:** An Ordinance Appropriating \$1,993,488 From The Land Management Permanent Fund 203, For M/V Susitna Engine Repairs, Project No. 70013, As A Loan To The Ferry Fund 450 And Reappropriating The \$1,993,488 Back The Land Management Permanent Fund 203 Once The Anticipated Vessel Sale Funds And Insurance Funds Are Received.
 - a. **Resolution Serial No. 16-015:** A Resolution Approving The Scope Of Work And Budget For The M/V Susitna Ferry Engine Repairs, Project No. 70013; And Authorization To Enter Into A Contract With Associated Maritime Providers, Inc. In The Amount Of \$1,993,488.
- (1) IM No. 16-037

Mayor Halter opened the public hearing.

The following person spoke to concerns with the funds spent on the ferry: Ms. Helen Munoz.

The following person spoke to concerns with the process for the public hearing: Mr. Eugene Carl Haberman.

There being no others present who wished to testify, the public hearing closed and discussion moved to the Assembly.

MOTION: Assemblymember Beck moved to adopt Ordinance Serial No. 16-013 and Resolution Serial No. 16-015.

MOTION: Assemblymember Colligan moved to postpone Ordinance Serial No. 16-013 and Resolution Serial No. 16-015 to a time certain of March 1, 2016.

VOTE: The motion failed (tie vote) with Assemblymembers McKee, Colligan, and Beck in support and Assemblymembers Sykes, Kowalke, and Mayfield opposed. The motion passed with Mayor Halter invoking his voting privilege in the affirmative.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Mayfield:

- spoke to concerns that the body needs to establish a firm leadership to eliminate the drain on tax payer money;
- noted that there is no way to know how the insurance negotiations will move forward;
- opined that the only viable option is to repair the vessel and sell it;
- encouraged the Manager and the Attorney to ensure a viable contract;
- stated that he would have liked to move the legislation forward this evening; and
- opined that time is of the essence.

Assemblymember Kowalke:

- expressed his concerns with the urgency of selling the ferry;
- stated that he has had questions that he has not been able to get answered;
- stated that at this time it appears that the only person fully informed on the status of the ferry has been the Finance Director; and
- spoke to the difficulty he has experienced trying to be up-to-date with the status of the insurance claim and sale.

Assemblymember Sykes:

- noted that at least a step has been made to move the ferry to Seattle for repairs;
- opined that the decision was made based on incomplete information;
- spoke to his efforts to gather information on the status of the ferry;
- stated that he wants to be able to understand exactly where the Borough is at in the negotiations for the sale and the insurance claim prior to the March 1 meeting; and
- spoke in support of doing whatever needs to be done to defend the insurance claim.

Assemblymember McKee queried if there was a signed purchase agreement that includes a sale date for the ferry.

Mr. Spiropoulos affirmed the query.

Assemblymember McKee queried if the boat is not delivered per the contract by March 31, if it would nullify the contract.

Mr. Spiropoulos affirmed the query.

Assemblymember McKee queried if there is a backup plan if that should occur.

Mr. Moosey:

- stated that if that should occur, then he will be prepared with options for the Assembly to consider;
- noted that there would be a significant cost for scrapping the vessel; and
- opined that a sale of the vessel is the most appropriate way to move forward.

Mr. Spiropoulos summarized the current contract and what could occur per the contract.

Assemblymember Colligan:

- noted that hindsight is an excellent business tool;
- spoke to concerns with the length of time it has taken to deal with the vessel; and
- summarized the history of action that had to occur before the vessel could be sold.

Mayor Halter requested that the Manager and the Attorney to have a copy of the exact contract language that is before the Pilipino Red Cross, provided to the body as soon as possible.

Mr. Moosey stated that he understands the request and will ensure that it happens immediately.

Assemblymember Sykes:

- spoke to his appreciation of the amount of work that is going into the sale of the ferry; and
- stated that the Assembly has designated the Attorney as the lead for this project.

Mayor Halter:

- noted that this has been a difficult issue;
- related that the entire body desires to make the sale happen as quickly as possible;
- spoke to recent meetings in Juneau he has attended regarding funding for important Borough projects;
- related that he had advised legislators that he intends to keep the mill rate under 10 mills this budget cycle; and
- opined that Mr. Harris, the Borough State Lobbyist is doing a good job in Juneau and is well respected.

VIII. ADJOURNMENT

The regular meeting adjourned at 7:07 p.m.