

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, MARCH 15, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 02/10/16
- B. Regular Assembly Meeting: 02/16/16
- C. Special Assembly Meeting: 02/23/16

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee On School Issues
- 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Alaska's Future – State's Fiscal Crisis Presentation
5. Update On Alaska State Trooper Post On Pittman Road – Captain Brinke

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Bogard RSA Board Of Supervisors: Resolution 16-01
 - b. Enhanced 911 Advisory Board: 11/10/15
 - c. Fairview RSA Board Of Supervisors: 11/17/15
 - d. Greater Palmer Consolidated FSA Board Of Supervisors: 01/06/15, 08/25/15
 - e. Local Road Service Area Advisory Board: 11/19/15
 - f. Marijuana Advisory Committee: 01/25/16
 - g. Trapper Creek RSA Board Of Supervisors: Resolution Nos. 14-05, 15-02
2. Community Council Minutes:
 - a. Fishhook Community Council: 05/07/15
 - b. Louise/Susitna/Tyone Community Association: 04/25/15, 06/20/15, 09/05/15
 - c. South Knik River Community Council: 02/19/15, 04/16/15, 05/21/15, 08/20/15, 09/17/15, 10/15/15, 11/19/15
 - d. Trapper Creek Community Council: 12/17/15

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-045:** Reporting Of Conclusion Of Contract For Bid No. 15-009B To Orion Construction, Inc. For Matanuska-Susitna Borough School District Washroom Upgrades – Multiple Schools, For The Final Contract Amount Of \$462,191.15.

VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
1. **Ordinance Serial No. 16-023:** An Ordinance Amending MSB 5.25.140, To Annex Property Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130.
 - a. **Resolution Serial No. 16-016:** A Resolution Finding The Annexation Of Properties Located In Secluded Point Estates Area Into The Central Mat-Su Fire Service Area No. 130 Serves The Public Interest Without The Placement Of The Question On The Ballot. *(Sponsored By Assemblymember Mayfield)*
(1) IM No. 16-030
 2. **Ordinance Serial No. 16-024:** An Ordinance Accepting Title To The Bodenbug Butte Summit (MSB Tax Parcel 17N02E23C001), And Authorizing The Manager To Enter Into A Conservation Easement Agreement With Great Land Trust, Inc. For The Purpose Of Conserving The Summit In Perpetuity (MSB007033).
 - a. **Resolution Serial No. 16-020:** A Resolution Amending The Scope Of Work For Project No. 15015, Fund 440 To Include The Remaining Acquisition Cost To Purchase The Bodenbug Butte Summit (MSB007033).
(1) IM No. 16-035
 3. **Ordinance Serial No. 16-025:** An Ordinance Approving The Acceptance And Appropriation Of Fiscal Year 2016 Community Revenue Sharing Program Funds In The Amount Of \$405,300 To Fund 475, Project No. 47033.
 - a. **Resolution No. 16-021:** A Resolution Approving The Scope Of Work And Budget For The Fiscal Year 2016 Community Revenue Sharing Program, Project No. 47033.
(1) IM No. 16-038
 4. **Ordinance Serial No. 16-026:** An Ordinance Accepting And Appropriating \$15,000 From The Alaska State Department Of Environmental Conservation, Division Of Water, And Reappropriating \$10,000 From The Fiscal Year 2015 Areawide Grant Match Appropriation To Fund 480, Project No. 47514, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.
 - a. **Resolution Serial No. 16-022:** A Resolution Approving The Scope Of Work And Budget And Authorizing The

Manager To Enter Into A Grant Agreement With The Alaska State Department Of Environmental Conservation, Division Of Water, For The Purpose Of Conducting A Stormwater Analysis On Cottonwood Creek.

(1) IM No. 16-041

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 16-023:** A Resolution To Adopt The Fiscal Year 2017 Schedule Of Rates And Fees, Effective July 1, 2016, In Order To Have A Single Document For All Fees In The Matanuska-Susitna Borough.

(1) IM No. 16-046

b. **Resolution Serial No. 16-024:** A Resolution Amending The Scope Of Work And Budgets For Two Elevator Projects Within Project No. 10141, Maintenance Facility In The Dorothy Swanda Jones Building.

(1) IM No. 16-051

c. **Resolution Serial No. 16-025:** A Resolution Supporting A Coordinated Public/Private Partnership On Housing And Housing Affordability In The Matanuska-Susitna Borough.

(1) IM No. 16-052

2. ACTION MEMORANDUMS

a. **AM No. 16-008:** Award Of Bid No. 16-087B To Anchorage Sand And Gravel For The Contract Amount Of \$201,780 To Purchase Crack Sealant.

b. **AM No. 16-021:** Approval Of A Contract Amendment To Contract No. 06-134 With DOWL In The Amount Of \$550,445 For The Bogard Road Extension East Project Construction Management Services And Approval Of Additional Change Order Authority.

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 16-003:** An Ordinance Amending MSB 17.60 To Include Permit Requirements And Standards For Marijuana Related Facilities; And Repealing Unapplicable Definitions. *(Sponsored By Assemblymember Sykes)*
 - 1. IM No. 16-001

- B. **Resolution Serial No. 16-019:** A Resolution Approving The Financial Responsibility For The M/V Susitna For April, May, And June 2016.
 - 1. IM No. 16-043

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 04/05/16, Assembly Chambers)
 - 1. **Ordinance Serial No. 16-027:** An Ordinance Amending MSB 2.45, Capital Projects Department.
 - a. IM No. 16-044

 - 2. **Ordinance Serial No. 16-028:** An Ordinance Approving An Appropriation Of \$62,000 From The Willow Fire Service Area Fund Balance, Fund 258, To Fund 405, Project No. 45282, To Allow For The Purchase And Installation Of An Electric Fill Pump At Willow Fire Station 12-6.
 - a. **Resolution Serial No. 16-026:** A Resolution Approving The Scope Of Work And Budget For Project No. 45282, To Allow For The Purchase And Installation Of An Electric Fill Pump At Willow Fire Station 12-6.
 - (1) IM No. 16-047

 - 3. **Ordinance Serial No. 16-029:** An Ordinance Reappropriating \$10,663 From Fund 435, Project No. 10145, Mat-Su Convention And Visitors Bureau Roof Repairs To Fund 440, Project No. 15040, Parks And Recreation Shop Upgrades, \$20,667 From Fund 440; Project No. 15002, Knik Museum Upgrade/Improvements To Fund 480, Project No. 15035, Recreational Highway Signage.
 - a. **Resolution Serial No. 16-027:** A Resolution Amending The Budgets For Project Nos. 10145, 15002, 15032, 15036, 15039, 15040, And 15035; And Amending The Scope Of Work For Project No. 10173.
 - (1) IM No. 16-049

4. **Ordinance Serial No. 16-030:** An Ordinance Approving An Appropriation Of \$13,140 From Fund 100 To Project No. 45267, Fund 425, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.
 - a. **Resolution Serial No. 16-028:** A Resolution Approving The Scope Of Work And Budget For Project No. 45267, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.
 - (1) IM No. 16-050

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**