

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, MAY 3, 2016

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
 - A. Special Assembly Meeting: 03/22/16
 - B. Regular Assembly Meeting: 04/05/16
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports From Cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee On School Issues
 2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Manager Evaluation Process
4. Animal Care – GIS Mapping

D. ATTORNEY COMMENTS

1. Attorney Evaluation Process

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Greater Butte RSA Board of Supervisors: 10/08/15
- b. Library Board: 09/19/15, 10/17/15, 01/16/16
- c. Marijuana Advisory Committee: Resolution Serial No. 16-01
- d. Meadow Lakes RSA Board of Supervisors: 12/01/15
- e. MSB Fish and Wildlife Commission: 01/21/16
- f. Parks, Recreation, and Trails Advisory Board: 09/28/15, Resolution No. 16-02
- g. Planning Commission: 01/18/16, 03/07/16, Resolution Serial Nos. 16-12, 16-14, 16-15, 16-17
- h. Wastewater and Septage Advisory Board: 11/10/15

2. Community Council Minutes:

- a. Glacier View Community Council: 02/26/15, 03/26/15, 04/24/15, 05/28/15, 09/24/15, 10/29/15, 11/19/15, 01/07/16
- b. Point MacKenzie Community Council: 12/10/15
- c. Sutton Community Council: 12/16/15, 01/27/16

G. INFORMATIONAL MEMORANDUMS

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 16-047:** An Ordinance Reappropriating \$125,516 From The Planning Department Fiscal Year 2016 Operating Budget, Fund 100, To Fund 480; For The Planning Office Modification Project, The Housing Analysis Project; And The Regional Transportation Project.
 - a. **Resolution Serial No. 16-041:** A Resolution Amending The Budgets For Project Nos. 47035, 47038, 47046, 47047, And 47520 And Extending The Time Of Completion For Project Funding And Approving The Scope Of Work And Budget For The Planning Office Modification Project, The Housing Analysis Project, And The Regional Transportation Project.
 - (1) IM No. 16-073

2. **Ordinance Serial No. 16-048:** An Ordinance Approving An Appropriation Of \$120,000 From Bogard Road Service Area No. 25 Fund Balance, Fund 279, To Fund 410, Project No. 30045, For Bogard Road Service Area No. 25 Capital Projects.
 - a. IM No. 16-074

3. **Ordinance Serial No. 16-049:** An Ordinance Approving An Interim Materials District Known As Lakeside Sand And Gravel, Located Within The Northwest 1/4 Of The Northwest 1/4 Of Section 25, Township 17 North, Range 04 West, Seward Meridian.
 - a. **Ordinance Serial No. 16-049 (SUB):** An Ordinance Adopting Reasons For Denial Of A Proposed Interim Materials District Known As Lakeside Sand And Gravel, Located Within The Northwest 1/4 Of The Northwest 1/4 Of Section 25, Township 17 North, Range 4 West, Seward Meridian.
 - (1) IM No. 16-076

4. **Ordinance Serial No. 16-050:** An Ordinance Accepting And Appropriating \$13,003.20 From Matanuska Telephone Association To Fund 440, Project No. 20323, For Upgrading And Enhancing The Telecommunications And Information Services Within The Matanuska-Susitna Library Network.
 - a. IM No. 16-077

5. **Ordinance Serial No. 16-046:** An Ordinance Establishing A Temporary Moratorium On Marijuana Establishments To Expire On October 19, 2016. *(Sponsored By Assemblymember Kowalke)*
 - a. IM No. 16-078

- C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)
- D. CONSENT AGENDA
 - 1. RESOLUTIONS
 - 2. ACTION MEMORANDUMS
 - a. **AM No. 16-030:** Approval Of Change Order No. 3 To D&S Road Services In The Amount Of \$4,890 To Add Additional Crack Sealant In Caswell Lakes Road Service Area No. 15, As Part Of The Crack Sealing Services.
 - b. **AM No. 16-031:** Award Of Bid No. 16-111B To Western Construction And Equipment, LLC In The Contract Amount Of \$219,105 For The Wasilla Creek At Crabb Circle Flood Conveyance and Fish Passage Improvement Project.
 - c. **AM No. 16-032:** Award Of Bid No. 16-112B To Western Construction And Equipment, LLC In The Contract Amount Of \$196,940 For The Cottonwood Creek At Riverdell Drive Flood Conveyance And Fish Passage Improvements Project.

VIII. UNFINISHED BUSINESS

- A. **Resolution Serial No. 16-023:** A Resolution To Adopt The Fiscal Year 2017 Schedule Of Rates And Fees Effective July 1, 2016, In Order To Have A Single Document For All Rates And Fees In The Matanuska-Susitna Borough.
 - 1. IM No. 16-046

IX. VETO

X. NEW BUSINESS

- A. INTRODUCTIONS (For public hearing – 05/17/16, Assembly Chambers)
 - 1. **Ordinance Serial No. 16-053:** An Ordinance Accepting And Appropriating September 2012 Southcentral Flood Disaster Relief Monies In The Amount Of \$580,609 From The Alaska State Division Of Homeland Security And Emergency Management And The Federal Emergency Management Agency To Fund 445, Project No. 55017.

- a. **Resolution Serial No. 16-043:** A Resolution Amending The Budget For The September 2012 Southcentral Flood Disaster Relief Monies, Project No. 55017.
 - (1) IM No. 16-079
2. **Ordinance Serial No. 16-054:** An Ordinance Approving A Supplemental Appropriation Of \$23,690.34 Of Revenues From Public Donations To The Fiscal Year 2016 Animal Care And Regulation Division Operating Budget, To Procure Equipment And Supplies For Animal Care.
 - a. IM No. 16-080
3. **Ordinance Serial No. 16-055:** An Ordinance Extending The Time Limit For Completion Of Borough Capital Projects.
 - a. IM No. 16-082
4. **Ordinance Serial No. 16-056:** An Ordinance Reappropriating \$80,000 From The Capital Projects Department Fiscal Year 2016 Operating Budget, Fund 100, To Fund 435, For The Fireweed Building Improvements, Project No. 10178.
 - a. **Resolution Serial No. 16-044:** A Resolution Approving The Scope Of Work And Budget For The Fireweed Building Improvements, Project No. 10178.
 - (1) IM No. 16-083
5. **Ordinance Serial No. 16-057:** An Ordinance Approving A Supplemental Appropriation Of \$42,000 From The Talkeetna Fire Service Area Fund Balance, Fund 254, To The Fiscal Year 2016 Talkeetna Fire Service Area Operating Budget To Cover Wages And Benefits For The Remainder Of Fiscal Year 2016.
 - a. IM No. 16-086
6. **Ordinance Serial No. 16-058:** An Ordinance Approving A Supplemental Appropriation Of \$50,000 From The Butte Fire Service Area Fund Balance, Fund 251, To The Fiscal Year 2016 Butte Fire Service Area Operating Budget To Cover Wages And Benefits For The Remainder Of Fiscal Year 2016.
 - a. IM No. 16-087
7. **Ordinance Serial No. 16-059:** An Ordinance Accepting And Appropriating Additional Funds For Revision No. 1 In The Amount Of \$495,000 From The United States Fish And Wildlife Service To Fund 410, Project No. 30114, For Up To 24 Culvert Replacements As Part Of The Fish Passage Improvements Project, Project No. 30114.

a. **Resolution Serial No. 16-045:** A Resolution Amending The Budget For Revision No. 1 In The Amount Of \$495,000 For Replacement Of Up To 24 Culverts For Fish Passage Improvements, Project No. 30114.

(1) IM No. 16-089

8. **Ordinance Serial No. 16-060:** An Ordinance Approving An Appropriation Of \$90,000 From Greater Butte Road Service Area No. 26 Fund Balance, Fund 280, To Fund 410, Project No. 30046, For Greater Butte Road Service Area No. 26 Capital Projects.

a. IM No. 16-090

9. **Ordinance Serial No. 16-061:** An Ordinance Approving An Appropriation Of \$110,000 From Knik Road Service Area No. 17 Fund Balance, Fund 274, To Fund 410, Project No. 30040, For Knik Road Service Area No. 17 Capital Projects.

a. IM No. 16-091

10. **Ordinance Serial No. 16-062:** An Ordinance Approving An Appropriation Of \$46,000 From Alpine Road Service Area No. 31 Fund Balance, Fund 285, To Fund 410, Project No. 30051, For Alpine Road Service Area No. 31 Capital Projects.

a. IM No. 16-092

11. **Ordinance Serial No. 16-063:** An Ordinance Appropriating Up To \$1,000,000 From The Land Management Permanent Fund, Fund 203, To Parks And Recreation Shop Upgrades, Fund 440, Project No. 15039.

a. **Resolution Serial No. 16-046:** A Resolution Approving The Amended Budget For Parks And Recreation Shop Upgrades, Fund 440, Project No. 15039.

(1) IM No. 16-093

12. **Ordinance Serial No. 16-064:** An Ordinance Amending MSB Title 25, Election.

a. IM No. 16-095

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**