

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

## **BOROUGH MAYOR**

Vern Halter

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Jim Sykes, District 1  
Matthew Beck, District 2  
George McKee, District 3  
Steve Colligan, District 4  
Dan Mayfield, District 5  
Barbara J. Doty, District 6  
Randall Kowalke, District 7

## **ASSEMBLY AGENDA** **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

**REGULAR MEETING**

**6 P.M.**

**WEDNESDAY, AUGUST 17, 2016**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
  - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
    1. Reports From Cities
    2. Matanuska-Susitna Borough School District
    3. Mat-Su Convention and Visitors Bureau – Ms. Bonnie Quill
  - B. COMMITTEE REPORTS
    1. Joint Assembly/School Board Committee On School Issues
    2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Maple Springs Alaska – Senior Services

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Emergency Medical Services Board: 04/06/16, 06/01/16
  - b. Greater Palmer Consolidated FSA Board of Supervisors: 06/07/16
  - c. Knik RSA Board of Supervisors: 04/13/16, Resolution No. 16-02
  - d. Planning Commission: 06/20/16, Resolution Nos. 16-25, 16-26
  - e. Platting Board: 06/16/16
  - f. Wastewater and Septage Advisory Board: 05/04/16
  - g. West Lakes FSA Board of Supervisors: 06/13/16
2. Community Council Minutes:
  - a. Trapper Creek Community Council: 05/19/16
  - b. Willow Area Community Organization: 05/02/16, 06/06/16

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-158:** Notification Of Certification Of 2016 Regular Real Property, Personal Property, Oil And Gas Properties, Exempted Properties, And Board Of Equalization Actions.

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)  
*(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)*
- B. PUBLIC HEARINGS (Three Minutes Per Person.)

1. **Ordinance Serial No. 16-092:** An Ordinance Accepting And Appropriating A \$30,000 Southern Region Emergency Medical Services Council, Code Blue Grant, To Project No. 45277, Fund 480, For A Patient Transport Vehicle.
  - a. **Resolution Serial No. 16-059:** A Resolution Approving The Scope Of Work And Budget For The Southern Region Emergency Medical Services Council, Code Blue Grant, | And Matching Funds For Lake Louise Ambulance, Project No. 45277, Fund 480.
    - (1) IM No. 16-134
  
2. **Ordinance Serial No. 16-093:** An Ordinance Accepting And Appropriating \$40,000 From The Alaska State Department Of Health And Social Services Grant Program, To Fund 425, Project No. 45284, For Emergency Response Materials, Planning, Training And Exercise, As Well As Personnel Costs For Coordinating The Support Of The Emergency Operations Plan.
  - a. **Resolution Serial No. 16-060:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Health And Social Services Grant, Project No. 45284, Fund 425, For Emergency Response Materials, Planning, Training And Exercise, As Well As Personnel Costs For Coordinating The Support Of The Emergency Operations Plan.
    - (1) IM No. 16-135
  
3. **Ordinance Serial No. 16-094:** An Ordinance Accepting And Appropriating A \$9,762.95 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,084.77 From The Willow Fire Service Area Fiscal Year 2017 Operating Budget, Fund 258, To Project No. 20146, Fund 405, For Wildland/Fire Equipment And Clothing.
  - a. **Resolution Serial No. 16-061:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Willow Fire Service Area, Project No. 20146, Fund 405.
    - (1) IM No. 16-137
  
4. **Ordinance Serial No. 16-095:** An Ordinance Accepting And Appropriating A \$9,762.95 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,084.77 From The Caswell Fire Service Area Fiscal Year 2017 Operating Budget, Fund 248, To Project No. 20150, Fund 405, For Wildland/Fire Equipment And Clothing.
  - a. **Resolution Serial No. 16-062:** A Resolution Approving The Scope Of Work And Budget For The Alaska State

Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Caswell Fire Service Area, Project No. 20150, Fund 405.

(1) IM No. 16-138

5. **Ordinance Serial No. 16-096:** An Ordinance Accepting And Appropriating A \$9,000 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,000 From The Butte Fire Service Area Fiscal Year 2017 Operating Budget, Fund 251, To Project No. 20144, Fund 405, For Wildland/Fire Equipment And Clothing.
  - a. **Resolution Serial No. 16-063:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Butte Fire Service Area, Project No. 20144, Fund 405.

(1) IM No. 16-139
  
6. **Ordinance Serial No. 16-097:** An Ordinance Accepting And Appropriating A \$9,676 Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Requesting A Reappropriation Of \$1,075 From The Talkeetna Fire Service Area Fiscal Year 2017 Operating Budget, Fund 254, To Project No. 20145, Fund 405, For Wildland/Fire Equipment And Clothing.
  - a. **Resolution Serial No. 16-064:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Forestry Volunteer Fire Assistance Grant And Matching Funds For Talkeetna Fire Service Area, Project No. 20145, Fund 405.

(1) IM No. 16-142
  
7. **Ordinance Serial No. 16-099:** An Ordinance Amending Certain Provisions Of Ordinances Of The Borough Relating To Outstanding Special Assessment Bonds Of The Borough, And Authorizing The Issuance Of Replacement Special Assessment Bonds Of The Borough To Incorporate Such Amendments.
  - a. IM No. 16-150
  
8. **Ordinance Serial No. 16-100:** An Ordinance Amending And Updating Title 23, Real Property.
  - a. **Resolution Serial No. 16-068:** A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual.

(1) IM No. 16-094
  
9. **Ordinance Serial No. 16-101:** An Ordinance Accepting And Appropriating 2015 Sockeye Fire Disaster Relief Monies In The

Amount Of \$43,583.61 From The Alaska State Division Of Homeland Security And Emergency Management To Fund 445, Project No. 55018.

- a. **Resolution Serial No. 16-069:** A Resolution Approving The Scope Of Work And Budget For The 2015 Sockeye Fire Disaster Relief Monies, Project No. 55018.
  - (1) IM No. 16-147

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 16-070:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Seldon Road And Lucille Street Upgrades, Project No. 35406, Fund 430, Roads And Bridges Capital Projects Fund To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402, Fund 430, Roads And Bridges Capital Projects Fund, In The Amount Of \$112,462.94.
  - (1) IM No. 16-160

2. ACTION MEMORANDUMS

- a. **AM No. 16-067:** Approval Of Change Order No. 1 To Contract No. 16-129B With NRC Alaska, LLC. In The Contract Amount Of \$10,000 Per Contract Year For The Transportation And Disposal Of Household Hazardous Waste To Increase The Scope Of Work, To Include Labor Costs.
- b. **AM No. 16-068:** Approval Of Change Order No. 6 To Contract No. 13-123P, With Shannon And Wilson, Inc. In The Amount Of \$187,000 For Costs Associated With Increased Monitoring Requirements, Installation, And Repair Of Monitoring Wells And Management Of Required Monitoring Test Data To A SQL Database Environment As Required By The Alaska State Department Of Environmental Conservation, at the Central Landfill.
- c. **AM No. 16-069:** Award Of Proposal No. 16-126P To Resource Data, Inc. In The Contract Amount Of \$243,645 For Project Plastic Ecommerce.

- d. **AM No. 16-070:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- e. **AM No. 16-071:** Approval Of Change Order No. 1 To Bid No. 16-013B With Valley General Construction, LLC. In The Amount Of \$70,481 For Weltin Way And Lorena Drive Improvements, Project No. 30039.
- f. **AM No. 16-072:** Award Of Bid No. 17-012B To Valley General Construction, LLC. In The Contract Amount Of \$118,609 For Snicker Avenue Improvements.
- g. **AM No. 16-073:** Award Of Proposal No. 17-005P To HDL Engineering Consultants, LLC. In The Contract Amount Of \$176,837 For Talkeetna Dike Repair Design.
- h. **AM No. 16-074:** Award Of Bid No. 17-014B To Northern Asphalt Construction, Inc. In The Contract Amount Of \$262,006 For Ridgecrest Road And Jay J Street Improvements.
- i. **AM No. 16-075:** Award Of Bid No. 17-015B To Valley General Construction, LLC. In The Contract Amount Of \$228,098 For That Road Improvements.

VIII. UNFINISHED BUSINESS

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 09/06/16, Assembly Chambers)

- 1. **Ordinance Serial No. 16-103:** An Ordinance Accepting \$13,140 From The Insurance Proceeds Account, Fund 100, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.
  - a. IM No. 16-140
- 2. **Ordinance Serial No. 16-104:** An Ordinance Accepting And Appropriating \$13,755.67 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2017 Operations.
  - a. **Resolution Serial No. 16-071:** A Resolution Approving The Scope Of Work And Budget For The Alaska State

Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.

(1) IM No. 16-144

3. **Ordinance Serial No. 16-106:** An Ordinance Approving The Loan Offer From The Alaska State Department Of Environmental Conservation, Clean Water Fund, Loan No. 561041; And Authorizing The Manager To Incur Debt In The Amount Not To Exceed \$5,000,000, Accept And Appropriate The Loan Proceeds To The Septage And Leachate Treatment And Disposal Facility, Fund 415, Project No. 25054 For The Design, Permitting, And Initial Phase Of Construction Of The Septage And Leachate Treatment And Disposal Facility.

a. **Resolution Serial No. 16-072:** A Resolution Approving The Scope Of Work And Budget For The Design, Permitting And Initial Phase Of Construction Of The Septage And Leachate Treatment And Disposal Facility.

(1) IM No. 16-155

4. **Ordinance Serial No. 16-107:** An Ordinance Amending MSB 5.25.145, To Annex Property In The Brazil Circle Area Into The West Lakes Fire Service Area No. 136.

a. **Resolution Serial No. 16-073:** A Resolution Finding The Annexation Of Properties In The Brazil Circle Area Into The West Lakes Fire Service Area No. 136 Serves The Public Interest Without The Placement Of The Question On The Ballot. *(Sponsored By Assemblymember Mayfield)*

(1) IM No. 16-156

5. **Ordinance Serial No. 16-108:** An Ordinance Accepting And Appropriating \$279,160 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20391, For The Human Services Community Matching Grant.

a. **Resolution Serial No. 16-074:** A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

b. **Resolution Serial No. 16-075:** A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

(1) IM No. 16-157

6. **Ordinance Serial No. 16-109:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Refund Certain Outstanding General Obligation

Bonds Of The Borough; Fixing Certain Details Of Such Bonds;  
And Authorizing Their Sale.

a. IM No. 16-162

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or  
Other Date Specified By The Assembly)

1. **Ordinance Serial No. 16-105:** An Ordinance Amending  
MSB 8.45.010, Buildings And Construction; Adoption Of Codes  
Section To Reflect International Codes.

a. IM No. 16-154

XI. RECONSIDERATION

A. **AM No. 16-061:** Authorization For The Community Development  
Department To Move The Proposed Parks And Recreation Maintenance  
Shop From Borough-Owned Property Off Seldon Road, Adjacent To The  
Alcantra Sports Complex, To The Borough-Owned Parcel Known As Jim  
Creek. *(Reconsideration Filed By Assemblymember Sykes 08/03/16)*

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting  
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**