

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, SEPTEMBER 6, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 08/02/16
- B. Regular Assembly Meeting: 08/02/16
- C. Special Assembly Meeting: 08/17/16
- D. Regular Assembly Meeting: 08/17/16

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

- 1. Reports From Cities
- 2. Matanuska-Susitna Borough School District
- 3. Alaska State Department of Environmental Conservation – Willow Creek Water Quality Sampling Project Update

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Insurance Update on Ferry and Port

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Big Lake RSA Board of Supervisors: 03/15/16, Resolution No. 16-01
 - b. Caswell FSA Board of Supervisors: 05/11/16
 - c. Central Mat-Su FSA Board of Supervisors: 07/11/16
 - d. Enhanced 911 Advisory Board: 06/14/16
 - e. Fairview RSA Board of Supervisors: 05/17/16, Resolution No. 16-03
 - f. Greater Talkeetna RSA Board of Supervisors: 05/12/16
 - g. Library Board: 04/16/16, 05/21/16
 - h. Local Emergency Planning Committee: 04/20/16, 06/15/16
 - i. Local Road Service Area Advisory Board: 06/16/16
 - j. Planning Commission: 08/01/16
 - k. Trapper Creek RSA Board of Supervisors: Resolution No. 16-02
 - l. West Lakes FSA Board of Supervisors: 07/11/16
2. Community Council Minutes:
 - a. Meadow Lakes Community Council: 07/13/16
 - b. Point MacKenzie Community Council: 04/11/16, 06/09/16
 - c. Talkeetna Community Council: 07/05/16

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-163:** Reporting Of Conclusion Of Contract For Bid No. 15-157B, Fund 450, To Bristol Prime Contractors, LLC. For Lu Young Lane Upgrade, For The Final Contract Amount Of \$1,249,992.70

VII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
1. **Ordinance Serial No. 16-103:** An Ordinance Accepting \$13,140 From The Insurance Proceeds Account, Fund 100, To Allow For The Replacement Of An Emergency Medical Services Vehicle That Was Destroyed In A Collision.
 - a. IM No. 16-140
 2. **Ordinance Serial No. 16-104:** An Ordinance Accepting And Appropriating \$13,755.67 From The Alaska State Division Of Homeland Security And Emergency Management For The Borough Local Emergency Planning Committee, Fund 480, Project No. 20259, For Fiscal Year 2017 Operations.
 - a. **Resolution Serial No. 16-071:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Division Of Homeland Security And Emergency Management Grant, Project No. 20259, Fund 480, For The Borough Local Emergency Planning Committee.
 - (1) IM No. 16-144
 3. **Ordinance Serial No. 16-106:** An Ordinance Approving The Loan Offer From The Alaska State Department Of Environmental Conservation, Clean Water Fund, Loan No. 561041; And Authorizing The Manager To Incur Debt In The Amount Not To Exceed \$5,000,000, Accept And Appropriate The Loan Proceeds To The Septage And Leachate Treatment And Disposal Facility, Fund 415, Project No. 25054 For The Design, Permitting, And Initial Phase Of Construction Of The Septage And Leachate Treatment And Disposal Facility.
 - a. **Resolution Serial No. 16-072:** A Resolution Approving The Scope Of Work And Budget For The Design, Permitting And Initial Phase Of Construction Of The Septage And Leachate Treatment And Disposal Facility.
 - (1) IM No. 16-155
 4. **Ordinance Serial No. 16-107:** An Ordinance Amending MSB 5.25.145, To Annex Property In The Brazil Circle Area Into The West Lakes Fire Service Area No. 136.
 - a. **Resolution Serial No. 16-073:** A Resolution Finding The Annexation Of Properties In The Brazil Circle Area Into The West Lakes Fire Service Area No. 136 Serves The Public

Interest Without The Placement Of The Question On The Ballot. *(Sponsored By Assemblymember Mayfield)*

(1) IM No. 16-156

5. **Ordinance Serial No. 16-108:** An Ordinance Accepting And Appropriating \$279,160 From The Alaska State Department Of Health And Social Services, To Fund 475, Project No. 20391, For The Human Services Community Matching Grant.

a. **Resolution Serial No. 16-074:** A Resolution Approving The Scope Of Work And Budget For Participation In The Human Services Community Matching Grant Program.

b. **Resolution Serial No. 16-075:** A Resolution Allocating Human Services Community Matching Grant Funds To Non-Profit Human Service Agencies Within The Community And Authorizing The Manager To Enter Into Grant Agreements With The Sub-Grantee Agencies.

(1) IM No. 16-157

6. **Ordinance Serial No. 16-109:** An Ordinance Authorizing The Borough To Issue Areawide General Obligation Bonds, In One Or More Series, To Refund Certain Outstanding General Obligation Bonds Of The Borough; Fixing Certain Details Of Such Bonds; And Authorizing Their Sale.

a. IM No. 16-162

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 16-047:** A Resolution Supporting Planning Efforts To Develop A Regional Transportation Planning Partnership Process To Ensure Better Communication And Collaboration Between The Alaska State Department Of Transportation And Public Facilities, The Borough, And The Cities Of Palmer, Wasilla, And Houston.

(1) IM No. 16-109

b. **Resolution Serial No. 16-076:** A Resolution Approving The Amended Budgets And Transfer Of Funds From Old Glenn Highway Paved Pathway In Butte, Project No. 35412, Fund 430; Roads And Bridges Capital Projects Fund To Collector Road Access To Machetanz Elementary, Also Known As Trunk Road Extension South, Project No. 35402,

Fund 430, Roads And Bridges Capital Projects Fund, In The Amount Of \$500,000.

(1) IM No. 16-167

2. ACTION MEMORANDUMS

- a. **AM No. 16-076:** Authorization To Purchase Sodium Chloride From Bering Marine Corporation In The Amount Of \$423,518 For Winter Road Maintenance.
- b. **AM No. 16-077:** Authorization To Purchase Microwave Radio Equipment From Aviat Inc. In The Amount Of \$138,956 To Support Public Safety Communications And Borough Business Functions.
- c. **AM No. 16-078:** Vacation Of A 30-Foot Wide Public Use Easement And A 15-Foot Wide Pedestrian Easement Within Lots 2 And 3, Block 11, Potter Place Addition II, Located Within Section 17, Township 17 North, Range 2 West, Seward Meridian, Alaska.
- d. **AM No. 16-079:** Acceptance Of Late Filed And Retroactive Senior Citizen And Disabled Veteran Exemption Applications.
- e. **AM No. 16-080:** Award Of Bid No. 17-016B To Valley General Construction, LLC. In The Contract Amount Of \$398,816 For Labor, Equipment, And Material To Reconstruct West Hazel Avenue.
- f. **AM No. 16-082:** Assembly Approval For The Manager To Enter Into A Memorandum Of Agreement With The Owners Of Lot 3, Block 4, Yadon Acres, Addition No. 1, MSB Tax Parcel 6438B04L003, To Purchase A Public Use Easement For The East Yadon Drive And North Country Lane Road Upgrade Project No. 14-09-003148, Not To Exceed \$8,550 (DPW290).

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 16-100:** An Ordinance Amending And Updating Title 23, Real Property.
 - 1. **Resolution Serial No. 16-068:** A Resolution Amending The Land And Resource Management Division Policy And Procedures Manual.
 - a. IM No. 16-094

IX. VETO

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 09/20/16, Assembly Chambers)

1. **Ordinance Serial No. 16-110:** An Ordinance Requesting A Reappropriation Of \$56,883 From Project Nos. 45265 And 45267, Fund 425, To Project No. 45257, Fund 425, To Allow For The Purchase Of A Vehicle And Related Equipment For Emergency Services Administration.
 - a. **Resolution Serial No. 16-077:** A Resolution Amending The Budgets For Project Nos. 45265 And 45267, And Approving The Scope Of Work And Budget For Project No. 45257, Fund 425, To Purchase A Replacement Vehicle For Emergency Services Administration.
 - (1) IM No. 16-161
2. **Ordinance Serial No. 16-111:** An Ordinance Repealing MSB 4.10, Aviation Advisory Board; Adopting MSB 4.27.005, Purpose; Adopting MSB 4.27.015, Duties; Amending MSB 4.27.020, Membership; Amending MSB 4.27.040, Meetings, Organization; Repealing MSB 19.08.020(D); Amending MSB 19.08.020(E); Repealing MSB 4.43, Transportation Advisory Board; Adopting MSB 4.46.005, Purpose; Amending MSB 4.46.020, Functions; Amending MSB 4.46.030, Composition; Adopting MSB 4.46.035, Meetings; Repealing MSB 4.46.040, Term of Members; Amending MSB 4.58.030, Composition; Amending MSB 4.58.040, Meeting, Officers; and Adopting MSB 4.85, Transportation Technical Advisory Committee, To Assist In Meeting Budget Reduction Requirements.
 - a. IM No. 16-164
3. **Ordinance Serial No. 16-112:** An Ordinance Reappropriating \$350,000 From The Valley Pathways School Capital Project No. 40188, Fund 400, To The Emergency Power Generator And Switch Gear At 9 Schools, Capital Project No. 40194, Fund 400.
 - a. IM No. 16-165
4. **Ordinance Serial No. 16-113:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Denali Highway Mile 99, Located Within Township 19 South, Range 2 West, Sections 10 And 15, Fairbanks Meridian.
 - a. IM No. 16-166
5. **Ordinance Serial No. 16-114:** An Ordinance Appropriating Up To \$800,000 From The Land Management Permanent Fund, Fund 203,

To School Capital Projects, Fund 400; And To Appropriate Proceeds From The Eventual Sale Of The Parcel Described As Tract B, Iditarod Elementary-Wasilla High School Replat 2016, To The Land Management Permanent Fund, Fund 203, And The Areawide School Site Acquisition Reserve, Fund 100 (MSB007140).

a. **Resolution Serial No. 16-078:** A Resolution Approving The Scope Of Work And Budget To Demolish The Old Iditarod Elementary School, Project No. 40023.

(1) IM No. 16-168

6. **Ordinance Serial No. 16-115:** An Ordinance Adopting MSB 3.08.517 To Establish That Road Maintenance Contracts Solicited After January 1, 2017, Will Not Contain Performance Criteria. *(Sponsored by Assemblymember Kowalke)*

a. IM No. 16-171

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

1. MOTION TO AMEND SOMETHING PREVIOUSLY ADOPTED

a. **Ordinance Serial No. 16-090:** An Ordinance Amending MSB 17.28.090(A), Adding An Interim Materials District Known As Central Landfill., Located Within Township 17 North, Range 1 East, Section 1, Parcel D5, Tax ID No. 17N01E01D005, Seward Meridian. *(Motion To Amend Something Previously Adopted Filed By Assemblymember Mayfield 08/16/16)*

(1) IM No. 16-128

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION *(For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And Matters Involving Consideration Of Government Records That By Law Are Not Subject To Public Disclosure.)*

- A. Discussion Of Potential Litigation Regarding A Setback/Variance On Big Lake In Clester Extension Subdivision.
- B. Willow Cabin Issues

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**