

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on October 18, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3 (*Arrived at 6:21 p.m.*)
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Ms. Barbara Doty, Assembly District No. 6
Mr. Randall Kowalke, Assembly District No. 7

Staff in attendance were:

Ms. Lonnie R. McKechnie, Borough Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Ms. Jessica Kilborn, Deputy Borough Clerk
Mr. Jude Bilafer, Capital Projects Director
Ms. Cheyenne Heindel, Acting Finance Director
Mr. Terrance Dolan, Public Works Director
Ms. Eileen Probasco, Planning and Land Use Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director
Ms. Lisa Behrns, Emergency Medical Services Deputy Director
Mr. Ken Barkley, Fire Service Area Deputy Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Gene Stone, School District Superintendent.

V. MINUTES OF PRECEDING MEETINGS

(There were no minutes presented.)

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

1. Reports from cities

Wasilla City

Mayor Bert Cottle:

- reported on upcoming city activities; and
- spoke regarding the old Iditarod Elementary School.

Mayor Halter presented Mayor Cottle with a framed quit claim deed for the new Wasilla library.

2. Matanuska-Susitna Borough School District

Superintendent Gene Stone:

- reported on school district activities and the student enrollment count;
- acknowledged newly elected Assemblymembers Beck and Sykes;
- thanked Ms. Susan Pougher for her years of service on the School Board;
- spoke on the recent wild land fires in the Valley;
- commented on the School District's athletic facilities; and
- noted it was the end of the first quarter of the 2016 school year.

Mayor Halter congratulated newly elected school board members and thanked Ms. Pougher for her term of service on the School Board.

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues

Assemblymember Beck reported on recent discussions regarding future school locations, this year's student enrollment, and the School District's 2017 enrollment and budget projections.

2. Assembly Public Relations

(There were no reports provided.)

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues
3. Major Construction Accomplishments

Mr. Terry Dolan, Public Works Director and Mr. Jude Bilafer, Capital Projects Director, reported on major construction accomplishments.

4. Redington High School – Gold LEED Rating

Mr. Jason Collins of Wolf Architecture, reported on the Gold LEED Rating for Joe Redington Junior/Senior High School.

5. Emergency Preparedness

Ms. Debra McGhan spoke regarding emergency preparedness. Students Ashlynn Bell, Chloe Bell, Brianna Westover, and Ashley Gibbs were recognized for winning the poster contest at the Emergency Preparedness Expo.

Mr. Moosey:

- gave an update on the E-911 Dispatch Request for Proposal (RFP); and
- spoke to the emergent situations with the recent wildland fires.

Assemblymember Sykes reported on the Moose Creek Fire and the fire located at Mile 68 of the Glenn Highway.

Assemblymember Kowalke reported on the current ISO standard fire ratings for Caswell Lakes Fire Service Area.

Mr. Bill Gambell, Emergency Services Director, spoke to the funding sources and the achievement and leadership of emergency services staff, the FSA board of supervisors, and fire department personnel, related to the increased ISO rating for Caswell Lakes FSA.

Assemblymember Colligan spoke to the E-911 Dispatch program.

D. ATTORNEY COMMENTS

Mr. Spiropoulos:

- spoke briefly on the E-911 Dispatch program RFP; and
- gave a brief update on the current lawsuits regarding the marijuana ballot initiative, Ordinance Serial No. 15-088.

E. CLERK COMMENTS

Ms. McKechnie spoke regarding the upcoming meeting schedule.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Agriculture Advisory Board: 06/15/16, Resolution Nos. 16-05, 16-06
- b. Greater Talkeetna RSA Board of Supervisors: 08/11/16
- c. Greater Willow RSA Board of Supervisors: 03/30/16
- d. MSB Fish and Wildlife Commission: 08/18/16
- e. Planning Commission: Resolution Nos. 16-27, 16-29, 16-30, 16-31, 16-32, 16-39
- f. Platting Board: 07/21/16, 08/04/16, 08/18/16, Resolution No. 16-54

2. Community Council Minutes:

- a. Meadow Lakes Community Council: 08/10/16
- b. Talkeetna Community Council: 08/01/16
- c. Trapper Creek Community Council: 08/18/16

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

(There were no informational memorandums presented.)

VII. SPECIAL ORDERS

A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

B. PUBLIC HEARINGS (Three minutes per person.)

(There were no public hearings.)

C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke to concerns regarding public use easement issues in the Grouse Ridge area: Mr. Dwight Probasco and Ms. Mia Fritz.

MOTION: Assemblymember Doty moved to suspend the rules to allow Mr. Probasco to finish his comments.

VOTE: The motion passed without objection.

The following person spoke in support of Resolution Serial No. 16-080: Ms. Michelle Stevens and Mr. Matt Dean.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

The following person spoke to the need for a regional wastewater and septage facility: Ms. Helen Munoz.

D. CONSENT AGENDA

1. RESOLUTIONS

a. **Resolution Serial No. 16-079:** A Resolution Supporting The Outdoor Recreational Trails Advisory Board Grant Application By Curry Ridge Riders To Upgrade And Or Replace Trail Signage On 115 Miles Of Groomed Trails In The Petersville And Trapper Creek Area. *(Sponsored by Assemblymember Mayfield)*

(1) IM No. 16-181

c. **Resolution Serial No. 16-081:** A Resolution Supporting The Alaska Avalanche Information Center Efforts To Install Safety Signs In Key Snowmobile Access Points Providing Critical Information On Backcountry Travel To Raise Awareness And Prepare Riders For Safe Snowmobile Riding. *(Sponsored By Assemblymember Mayfield)*

(1) IM No. 16-183

2. ACTION MEMORANDUMS

a. **AM No. 16-090:** Approval Of A Contract Amendment For Proposal No. 09-068A To Hattenburg Dilley And Linnell, In The Amount Of \$31,038 For The Parks Highway Connections Engineering Services, Museum Drive Extension And Approve Additional Change Order Authority.

b. **AM No. 16-092:** Approval Of Contract Amendment No. 3 For Contract No. 14-028B To Anchorage Hockey Officials, Inc. For Officiating Services, Referees, And Scorekeepers For Tournaments And Games At The Brett Memorial Ice Arena.

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Beck moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

b. **Resolution Serial No. 16-080:** A Resolution Supporting The Restoration Of Funding To The State Of Alaska Snowmobile Trails Advisory Council For Fiscal Year 2017 Via The Supplemental Budget Process Or Other Means. *(Sponsored by Assemblymember Mayfield)*

(1) IM No. 16-182

Ms. McKechnie read the above legislation into the record.

MOTION: Assemblymember Doty moved to adopt Resolution Serial No. 16-080.

MOTION: Assemblymember Sykes moved a primary amendment to Resolution Serial No. 16-080 as follows:

- by inserting “legislative” into the last line of the title, to read: “A Resolution Supporting The Restoration Of Funding To The State Of Alaska Snowmobile Trails Advisory Council For Fiscal Year 2017 Via The Supplemental Budget Process Or Other Legislative Means.”; and
- by inserting “legislative” into the be it resolved clause, to read: “Now, Therefore, be it resolved, that the Assembly hereby supports the restoration of funding to the state of Alaska snowmobile trails advisory council for fiscal year 2017 via the supplemental budget process or other legislative means and respectfully requests that the Governor and Legislature do likewise.”

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed without objection.

VIII. UNFINISHED BUSINESS

- A. **Ordinance Serial No. 16-114:** An Ordinance Appropriating Up To \$800,000 From The Land Management Permanent Fund, Fund 203, To School Capital Projects, Fund 400; And To Appropriate Proceeds From The Eventual Sale Of The Parcel Described As Tract B, Iditarod Elementary-Wasilla High School Replat 2016, To The Land Management Permanent Fund, Fund 203, And The Areawide School Site Acquisition Reserve, Fund 100 (MSB007140).
1. **Resolution Serial No. 16-078:** A Resolution Approving The Scope Of Work And Budget To Demolish The Old Iditarod Elementary School, Project No. 40023.
- a. IM No. 16-168

MOTION PENDING: Assemblymember Colligan moved to adopt Ordinance Serial No. 16-114 and Resolution Serial No. 16-078.

VOTE: The motion passed with Assemblymembers McKee and Colligan opposed.

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 11/01/16 Assembly Chambers)

Ms. McKechnie read the above legislation into the record.

1. **Ordinance Serial No. 16-119:** An Ordinance Approving An Appropriation Of \$110,000 From Fairview Road Service Area No. 14 Fund Balance, Fund 271, To Fund 410, Project No. 30037, For Fairview Road Service Area No. 14 Capital Projects.
 - a. IM No. 16-169

2. **Ordinance Serial No. 16-120:** An Ordinance Approving An Appropriation Of \$60,000 From Trapper Creek Road Service Area No. 30 Fund Balance, Fund 284, To Fund 410, Project No. 30050, For Trapper Creek Road Service Area No. 30 Capital Projects.
 - a. IM No. 16-174

3. **Ordinance Serial No. 16-121:** An Ordinance Accepting And Appropriating \$14,960 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Hazardous Materials Detection Equipment.
 - a. **Resolution Serial No. 16-082:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Hazardous Materials Detection Equipment.
 - (1) IM No. 16-177

4. **Ordinance Serial No. 16-122:** An Ordinance Accepting And Appropriating \$96,492 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program And Requesting A Reappropriation Of \$96,492 From The Emergency Services Administration Fiscal Year 2017 Operating Budget To Fund 425, Project No. 45285.
 - a. **Resolution Serial No. 16-083:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Project No. 45285, Fund 425, For Emergency Management Wages And Benefits.
 - (1) IM No. 16-184

5. **Ordinance Serial No. 16-123:** An Ordinance Approving A Supplemental Appropriation Of \$100,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Big Lake Road Service Area No. 21 Fiscal Year Operating Budget, Fund 277.
 - a. IM No. 16-185

6. **Ordinance Serial No. 16-124:** An Ordinance Accepting And Appropriating \$550,000 From The United States Environmental Protection Agency To Fund 480, Project No. 47051, For The Matanuska-Susitna Brownfields Assessment For Fiscal Year 2016.
 - a. **Resolution Serial No. 16-084:** A Resolution Establishing The Scope Of Work And Budget; And Authorization For The Manager To Enter Into Memorandums Of

Agreement With The Cities Of Palmer And Wasilla And The Grant Agreement For The Matanuska-Susitna Brownfields Assessment Fiscal Year 2016.

- (1) IM No. 16-186

7. **Ordinance Serial No. 16-125:** An Ordinance Approving An Appropriation Of \$170,000 From Meadow Lakes Road Service Area No. 27 Fund Balance, Fund 281, To Fund 410, Project No. 30047, For Meadow Lakes Road Service Area No. 27 Capital Projects.
 - a. IM No. 16-188

8. **Ordinance Serial No. 16-126:** An Ordinance Approving An Appropriation Of \$100,000 From Greater Willow Road Service Area No. 20 Fund Balance, Fund 276, To Fund 410, Project No. 30042, For Greater Willow Road Service Area No. 20 Capital Projects.
 - a. IM No. 16-189

9. **Ordinance Serial No. 16-127:** An Ordinance Approving An Appropriation Of \$145,000 From Gold Trail Road Service Area No. 28 Fund Balance, Fund 282, To Fund 410, Project No. 30048, For Gold Trail Road Service Area No. 28 Capital Projects.
 - a. IM No. 16-190

10. **Ordinance Serial No. 16-128:** An Ordinance Establishing A Tax On Certain Natural Resources Whenever The Natural Resource Is Severed And Removed From Property Within The Boundaries Of Road Service Areas Within The Borough And Providing For Penalties For Failure To Pay Taxes Due By Adopting MSB 3.55, Road Service Area Natural Resource Severance Tax. *(Sponsored By Assemblymember Mayfield)*
 - a. IM No. 16-191

- B. INTRODUCTIONS (For public hearing – 12/06/16, Assembly Chambers)
 1. **Ordinance Serial No. 16-116:** An Ordinance Creating West Ryan Circle Road Paving Local Improvement District No. 582, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-178

 2. **Ordinance Serial No. 16-117:** An Ordinance Creating East Barra Loop Road Paving Local Improvement District No. 585, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-179

 3. **Ordinance Serial No. 16-118:** An Ordinance Creating East McAdoo Way Road Paving Improvement District No. 586, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-180

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearings for November 1, 2016, and December 6, 2016, respectively.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

Mayor Halter requested the following appointments for confirmation:

Board of Adjustment and Appeals
Glen Price
Butte FSA No. 2
Charles Von Gunten
Willow FSA No. 35
Ronald Forsyth
Bogard RSA No. 25
Jennifer Noffke

MOTION: Assemblymember Beck moved to confirm the Mayor's appointments.

VOTE: The motion passed without objection.

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

(There were no referrals presented.)

XI. RECONSIDERATION

(There was no reconsideration presented.)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Sykes:

- spoke to the voter turnout for the election; and
- commented on the results of Proposition No. B-1 during the October 4, 2016, regular election; and

- commended those involved with the efforts against the local fires.

Assemblymember Kowalke asked for more information regarding the Grouse Ridge public use easement issues brought forth during Audience Participation.

Assemblymember Mayfield:

- thanked the Assembly for its support on Resolution Serial No. 16-080; and
- commended the crews for the efforts against the local fires.

Assemblymember Doty:

- thanked the snowtrack audience for its support on Resolution Serial No. 16-080;
- spoke to Platting Board denials, such as what occurred with the Grouse Ridge public use easement issues; and
- requested an update on the status of the billing for ambulance services.

Assemblymember Colligan:

- thanked the Clerk and staff for the efforts with the election; and
- congratulated newly elected Assemblymembers Sykes and Beck.

Assemblymember Beck thanked the Borough staff for their hard work.

Mayor Halter:

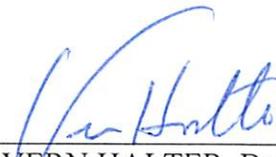
- thanked staff, firefighters, and emergency responders for the efforts against the local fires; and
- congratulated Assemblymembers Sykes and Beck on their re-election.

XIII. EXECUTIVE SESSION

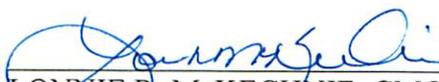
(There was no executive session held.)

XIV. ADJOURNMENT

The regular meeting adjourned at 7:52 p.m.


VERN HALTER, Borough Mayor

ATTEST:


LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 11/17/16