

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1†
Matthew Beck, District 2†
George McKee, District 3 *arrived @ 6:09*
Steve Colligan, District 4†
Dan Mayfield, District 5†
Barbara J. Doty, District 6†
Randall Kowalke, District 7†

ASSEMBLY AGENDA ASSEMBLY CHAMBERS 350 EAST DAHLIA AVENUE, PALMER

REGULAR MEETING

6 P.M.

TUESDAY, NOVEMBER 1, 2016

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. PLEDGE OF ALLEGIANCE
- V. MINUTES OF PRECEDING MEETINGS
- VI. REPORTS/CORRESPONDENCE
 - A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)
 1. Reports From Cities
 2. Matanuska-Susitna Borough School District
 - B. COMMITTEE REPORTS
 1. Joint Assembly/School Board Committee On School Issues
 2. Assembly Public Relations
 - C. MANAGER COMMENTS
 1. State/Federal Legislation
 2. Strategic Planning Issues
 3. Hatcher Alpine Xperience Incorporated Presentation

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D
✓			
✓			
✓			
✓			

No. 30050, For Trapper Creek Road Service Area No. 30 Capital Projects.

a. IM No. 16-174

no obj

pp. 79-83
Beck

3. **Ordinance Serial No. 16-121:** An Ordinance Accepting And Appropriating \$14,960 From The Alaska State Division Of Homeland Security And Emergency Management Grant Program, To Fund 425, Project No. 45158, For Hazardous Materials Detection Equipment.

pp. 84-85

a. **Resolution Serial No. 16-082:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Homeland Security And Emergency Management Grant, Project No. 45158, Fund 425, For Hazardous Materials Detection Equipment.

(1) IM No. 16-177

no obj

pp. 86-91
Beck

4. **Ordinance Serial No. 16-122:** An Ordinance Accepting And Appropriating \$96,492 From The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant Program And Requesting A Reappropriation Of \$96,492 From The Emergency Services Administration Fiscal Year 2017 Operating Budget To Fund 425, Project No. 45285.

pp. 92-93

a. **Resolution Serial No. 16-083:** A Resolution Approving The Scope Of Work And Budget For The Alaska State Department Of Military And Veteran's Affairs, Emergency Management Performance Grant, Project No. 45285, Fund 425, For Emergency Management Wages And Benefits.

(1) IM No. 16-184

no obj

pp. 94-97
Mayfield

5. **Ordinance Serial No. 16-123:** An Ordinance Approving A Supplemental Appropriation Of \$100,000 From Big Lake Road Service Area No. 21 Fund Balance, Fund 277, To Big Lake Road Service Area No. 21 Fiscal Year Operating Budget, Fund 277.

a. IM No. 16-185

no obj

pp. 98-104
Beck

6. **Ordinance Serial No. 16-124:** An Ordinance Accepting And Appropriating \$550,000 From The United States Environmental Protection Agency To Fund 480, Project No. 47051, For The Matanuska-Susitna Brownfields Assessment For Fiscal Year 2016.

pp. 105-107

a. **Resolution Serial No. 16-084:** A Resolution Establishing The Scope Of Work And Budget; And Authorization For The Manager To Enter Into Memorandums Of Agreement With The Cities Of Palmer And Wasilla And The Grant Agreement For The Matanuska-Susitna Brownfields Assessment Fiscal Year 2016.

(1) IM No. 16-186

no obj

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D
✓			
✓			
✓			
			Public hearing continued to 2/21/16
			Consent

pp. 108-115
Colligan

- 7. **Ordinance Serial No. 16-125:** An Ordinance Approving An Appropriation Of \$170,000 From Meadow Lakes Road Service Area No. 27 Fund Balance, Fund 281, To Fund 410, Project No. 30047, For Meadow Lakes Road Service Area No. 27 Capital Projects.
 - a. IM No. 16-188

no obj

pp. 116-122
Kowalke

- 8. **Ordinance Serial No. 16-126:** An Ordinance Approving An Appropriation Of \$100,000 From Greater Willow Road Service Area No. 20 Fund Balance, Fund 276, To Fund 410, Project No. 30042, For Greater Willow Road Service Area No. 20 Capital Projects.
 - a. IM No. 16-189

no obj

pp. 123-129
Doty

- 9. **Ordinance Serial No. 16-127:** An Ordinance Approving An Appropriation Of \$145,000 From Gold Trail Road Service Area No. 28 Fund Balance, Fund 282, To Fund 410, Project No. 30048, For Gold Trail Road Service Area No. 28 Capital Projects.
 - a. IM No. 16-190

no obj

pp. 130-149
Mayfield

SC
revised

- 10. **Ordinance Serial No. 16-128:** An Ordinance Establishing A Tax On Certain Natural Resources Whenever The Natural Resource Is Severed And Removed From Property Within The Boundaries Of Road Service Areas Within The Borough And Providing For Penalties For Failure To Pay Taxes Due By Adopting MSB 3.55, Road Service Area Natural Resource Severance Tax. *(Sponsored By Assemblymember Mayfield)*
 - a. IM No. 16-191

Public hearing continued to 2/21/16

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

pp. 150-159
McKee

- a. **Resolution Serial No. 16-085:** A Resolution Approving The Amended Scope Of Work, Budgets, And Transfer Of Funds From Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, Fund 430, Roads And Bridges Capital Projects, In The Amount Of \$8,092.76 And State Match For Borough Transportation School Access Bonds, Fund 430, Project No. 40201, In The Amount Of \$88,095.40 To Trunk Road Connectors,

Consent

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or
Other Date Specified By The Assembly)

XI. RECONSIDERATION

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIII. EXECUTIVE SESSION

XIV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**

**THE MINUTES ARE
LOCATED AT THE
BACK OF THE
PACKET.**

**Road Service Area #21 Big Lake Board of Supervisors Quarterly Meeting
May 4, 2016, 6:30 pm, Big Lake Lions Recreation Center, Minutes**

The quarterly RSA#21 meeting was called to order at 6:30 pm by Supervisor Chairman Bill Kramer. Also present, representing a quorum, were Supervisors Jill Parson and Bill Haller.

In attendance: Mike Lachelt, Borough Road Superintendent; RSA maintenance contractor Mokie Tew, Assemblyman Dan Mayfield, guests Roberta Rutter, Cathy Kramer, and Ken Walch. Meeting notice was published in the Frontiersman and posted at the Big Lake Library.

May 4, 2016 Agenda and the Minutes from the March 10, 2016 Quarterly meeting and the March 15, 2016 Special Meeting were approved as submitted.

Staff Reports:

Mike Lachelt, Road Superintendent

1. Explained maintenance items as shown in the "Additional Maintenance" report
2. Noted expense for chips was greater than previous years.
3. Was asked to check how mat connectors expense was calculated.
4. Stated road maintenance hotline # is 745-9826

Mokie Tew, Road Maintenance Contractor

1. Gave overview on road maintenance.
2. Offered to use his rock crusher on Ryans Creek as a test project at no charge to the RSA.

Persons to be heard: none

Old Business:

1. Meadow Creek culvert: to cover ends, material was ordered and to be installed next week.
2. Horseshoe Lake Road redesign about completed and road construction targeted for August 2016
3. Request for signage on curve at Beaver Lake Road where Wolf Drive enters not completed. Post installed and Mike will check into getting the sign mounted.
4. LED lights at the Big Lake roundabout will be downward pointing. No letter will be sent to Mike Campfield. Dan Mayfield volunteered to get the latest "picture" of the planned roundabout showing pedestrian walkways.

New Business

1. Supervisor Bill Kramer commented on the lack of a mission statement for local RSA Boards and the Local Road Service Area Advisory Board.
2. Dan Mayfield announced the public hearing on 2017 proposed MSB budget at Willow, 6pm, Thursday
3. Special RSA#21 meeting set for July 13, 2016, 9am, for Supervisors to ride in a van with the Superintendent Mike Lachelt and view RSA #21 roads in

**Road Service Area #21 Big Lake Board of Supervisors Quarterly Meeting
May 4, 2016, 6:30 pm, Big Lake Lions Recreation Center, Minutes**

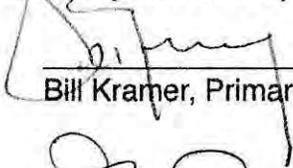
preparation for developing the 2017 CIP list. Meeting to be advertised and participants to meet at the Big Lake Lions Recreation Center at 9am. Supervisor Jill Parson to notify the Clerk's Office.

Board Comments:

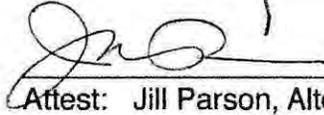
Supervisor Bill Haller requested that the Clerk's Office add the Big Lake Times to the meeting publication list

Supervisor Bill Haller asked Mike Lachalt to get a sign from MSB to post on Big Lake Road announcing RSA #21 meetings.

Adjournment: Adjourned at 8 pm.



Bill Kramer, Primary/Chair, Big Lake RSA #21 Board of Supervisors

 10-05-16

Attest: Jill Parson, Alternate, Secretary, RSA#21

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**Road Service Area #21 Board of Supervisors Meeting
RSA 21 Big Lake
August 17, 2016, Big Lake Lions Recreation Center Minutes**

Meeting was called to order at 6:30 pm by Primary Bill Kramer. Supervisors Bill Kramer, Bill Haller, and Jill Parson were present, representing a quorum.

Also in attendance: Mike Lachelt, Borough Road Superintendent; Mokie Tew, Road Maintenance Contractor; Bill Allen, Harry Thompson, Caroline Byers, and Bill Heairet.

Meeting notice was published timely in the Frontiersman and the agenda posted at the Big Lake Library. Road sign was placed on Big Lake Road the day before the meeting.

Minutes from the March 15 public hearing were read and approved as presented.

Staff Reports:

Mike Lachelt reported:

- * Road upgrades this past year included: Horseshoe Lake Road, \$24,755; Wilma, \$16,085; Puritan, \$2,628; and Forecastle, about \$4600.
- * Dust control: proposed new process was more expensive than estimated. \$30,000 estimated for 2016 not used.
- * Pavement maintenance: Crack sealing to start in Big Lake on Friday, August 19 (W Lakes Blvd). Probably will use most of the \$60,000 in the 2016 CIP.
- * Beaver Lake Road speed sign is 40 mph starting at the intersection with Big Lake Road and then 30 mph from the first curve until the next speed limit sign.
- * Bumpers and reflective markers on the creek culvert have been installed.

Maintenance Contractor TEW'S report was presented by Bill Allen:

- * Three weeks of rain created problems with drainage
- * Caught up with grading
- * Now getting names/addresses for complaints to do followup
- * Began safety program and adjusted pay level for new operator recruits.
- * Key is better relationship between the contractor and MSB
- * Concern for signage missing and barriers that need repair. Per Mike, to get done under this year's Pavement Maintenance funds.
- * Asked how MSB compactor can be available for RSA#21. After discussion of cost to the RSA, Mike said the compactor is being repaired now.

Persons to be heard:

Harry Thompson: Fireweed graded. Gravel in ditch and road is mud. Bill Allen to follow up.

Road Service Area #21 Board of Supervisors Meeting

RSA 21 Big Lake

August 17, 2016, Big Lake Lions Recreation Center Minutes

Caroline Byers: saw sign for meeting, her road is bumpy but likes it that way, keeps down dust and travel.

Old Business:

* Horseshoe Lake Road bid proposal, with a reduced scope of work, was pulled because too many questions were raised by contractors. MSB to reconsider and put out another proposal. Mike ensured the Board that the State funds allocated for this project would continue to be available.

New Business:

* Ryan's Creek: Lot purchased for \$110,000 will provide both right of way and gravel for the project.

* Voted to move Echo Lake Road up the CIP list to #11

* Voted to add Wolf Road (first part) to CIP list as #14

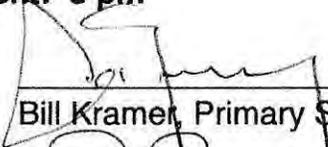
* Resolution 16-01 regarding MSB Lidar data and local rights of way was presented and passed unanimously.

Board Comments:

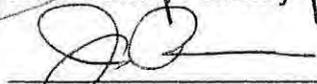
* Open meeting act and parliamentary procedure training scheduled. All Supervisors have previously attended this training.

* Next Board meeting will be October 5th, 2016, 6:30 pm at the Lions Center to address the CIP list for summer 2017.

Adjournment: 8 pm



Bill Kramer, Primary Supervisor, Big Lake RSA #21 Board of Supervisors



Attested by Jill Parson, Supervisor and secretary

10-05-16

Date

RESOLUTION 16-02

A RESOLUTION OF THE ROAD SERVICE AREA #21, BIG LAKE BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$75,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #21, Big Lake Fund Balance has a balance of approximately \$125,246; and

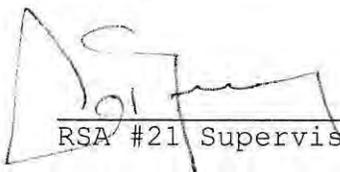
WHEREAS, it is the desire of the Road Service Area #21, Big Lake Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #21, Big Lake Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #21, Big Lake Board of Supervisors request \$75,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #21, Big Lake Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$75,000 from Fund Balance 277.272.000 to Capital Improvements Project 30043.

APPROVED by the Road Service Area #21, Big Lake Board of Supervisors:



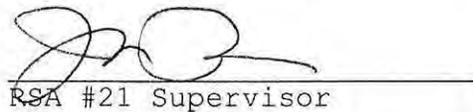
RSA #21 Supervisor

10.6.16
Date



RSA #21 Supervisor

10-6-16
Date



RSA #21 Supervisor

10-5-16
Date

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RESOLUTION 16-03

A RESOLUTION OF ROAD SERVICE AREA #21, BIG LAKE SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

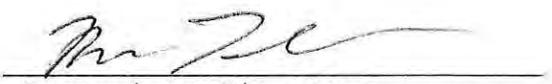
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #21, Big Lake Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #21, Big Lake Board of Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 10 / 6 / 16

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MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30043

ASSEMBLY PERSON: Dist 5 Dan Mayfield
RSA SUPER Mike Lachelt
RSA PRIMARY: Bill Kramer
RSA ALT: Jill Parson
RSA ALT: William Haller

ROAD SERVICE AREA #21
BIG LAKE

APPROX AVAILABLE RSA FUNDING \$1,038,000
APPROX AVAILABLE GRANT FUNDING \$302,568

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	DUST CONTROL	\$0	\$0				NO
2	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
3	RSA ROADS	PAVEMENT MAINTENANCE	\$50,000	\$50,000				YES
4	Horseshoe Lake Rd.	Upgrade / Paving	\$550,000	\$247,432		\$302,568	Legislative Grant	YES
5	Old Yacht Club Rd (.46)	Design / Upgrade / ROW / Utility Relocate	\$200,000	\$200,000				YES
6	Ryans Creek Dr. (.50) Lazy Lake Dr. (.50)	Design / Upgrade / ROW / Utility Relocate	\$420,000	\$420,000				YES
7	Henry Aaron Dr. (.31) Lotus Dr. (.12) Shotgun Dr. (.22) Lodge Rd. (.40)	Design	\$70,000	\$70,000				YES
TOTAL FUNDED PROJECTS			\$1,340,000	\$1,037,432	\$0	\$302,568		
8	Muskrat St (.20) Musk Ox St (.20) Martin St (.24) Fox Ave (.14)	Design	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
9	Simms Rd. (.10) Birch Lk. Dr. (.35) Spruce Ct. (.06)	Design	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
10	Susitna Parkway to Papoose Twin Rd (.40)	Design Phl	\$50,000	\$50,000	FUNDING NOT AVAILABLE			NO
11	Echo Lake Road (1.25)	Design Phl	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO

10-05

12	Puritan Parkway from Intersection @ Call of the Wild to end	Upgrade / Lift Culvert	\$15,000	\$15,000	FUNDING NOT AVAILABLE	NO
13	West lakes Blvd	Reconstruct & Pave	\$1,000,000	\$1,000,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$1,315,000	\$1,315,000.00		
Grant Summary						
	Source	Grant # / Account Code	Amount	Description		
Line 4	2011 SOA Grant	SB230/11-DC-274/35020.8902	\$302,568	Horseshoe Lake Roads Upgrade		

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

MINUTES

I. CALL TO ORDER

The regular meeting of the Caswell Road Service Area Board of Supervisors was called to order at 6:36 pm at the Caswell Fire Station, Willow, Alaska by Chairperson, Larry Cline. Mr. Cline and Mr. Kowalke offered their condolences to the Boeve family for the death of Gordon Boeve, RSA 15, Board of Supervisors vice chair.

II. ROLL CALL-DETERMINATION OF QUORUM

Roll was called, a quorum was present: Present were Chairperson, Larry Cline and Phil Johnson who attended telephonically. Due notice had been published. Also in attendance, Mike Lachelt, MSB Road Superintendent; James Ross, JA Spain & Sons; Randall Kowalke, Assemblyman, District 7; Dave Korpi, Buddy Giddens, James Snider, Cicely Boeve, Garret Davidson, Willow residents; Linda Cline, Secretary.

III. APPROVAL OF AGENDA

Add to Old Business Add discussion of new violation of code posting to Mr. Skinner's gate. MOTION: Chairperson, Larry Cline moved to accept the Agenda with addition, Phil Johnson seconded the motion.

IV. APPROVAL OF MINUTES

Minutes of the April 6, 2016 meeting were reviewed. MOTION: Chairperson, Larry Cline moved to accept the Minutes, Phil Johnson seconded the motion.

V. PERSONS TO BE HEARD

None

VI. STAFF REPORTS— MIKE LACHELT and JAMES ROSS

A) Road Maintenance –

Hidden Hills Road crack seal application has been done to the surface areas seriously broken up in many spots during the spring thaw. One very bad area was repaired by hauling in D1 fill then repaving the section using an asphalt paving machine in order to give the repair the best structure.

Montana Road turn-around is complete.

Chum Road improvements have been made.

Phido Road wider turn around improved.

Snow Shoe, a side road was used to enable a turn around.

Mike and James reported that the compaction roller was run on various RSA roads for a total of 40 hours which made a great improvement.

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
August 3, 2016

Swordtale Cul de sac: Mike reported the project was completed and did not require all \$20,000 designated to the project.

Dog Sled/Homestead/Haida Road design is approximately 90% complete. The Borough is still in the process of obtaining a right of way to construct a Borough certified cul de sac for adequate maintenance equipment and bus turn around.

B). CIP PROJECT LIST

Wilderness Rim Road: Mike Lachelt reported 90% of resident responses to the Borough's notice sent out regarding the proposed removal of the center island on Wilderness Rim Road were negative. The project was planned to improve drainage, widen the road for additional snow storage, and create a better turn out for the mail boxes. Power poles are too close to the road and all said the road does not meet Borough standards. Randall Kowalke, Assemblyman, District 7, confirmed that the majority of residents returned negative responses for the proposed project. At this time the project is on hold and the Director will be contacted to make a determination.

VII. REPORTS OF OFFICERS:

- A) Budget Report- Mike Lachelt
Mike reported Road Maintenance budget is \$59,684. Fund balance at \$41,113, slightly below the recommended amount.

VIII OLD BUSINESS

- A) Resident on S. Woodland Way was notified and agreed to no longer park on the road and right of way and dispose of snow properly.
- B) Right of way use permit status for the resident clearing his 320 parcel on Sharon Drive. Mike Lachelt stated this is a right of way issue since it is not on any certified portion of Borough road. Mike brought it to Andy Dean's attention with the Right of Way Office with a request to find if a use permit was issued. The road was not in good shape to begin with and the clearing activity has created a muddy base impassable by vehicles and only by 4 wheeler most of the time.
- C) Violation of Code was recently posted by MSB on the gate Mr. Skinner has placed across the DNR right-of-way at the end of the Borough maintained portion of Amundson Road. Buddy Giddens questioned why

Matanuska-Susitna Borough
Caswell Lakes Road Service Area #15
Board of Supervisors
August 3, 2016

MSB Code Compliance Officer, Pam Ness posted the violation notice since DNR has jurisdiction and already formally requested Mr. Skinner' removal of the gate. Mr. Giddens will forward the DNR communications and e-mails he has to Assemblyman, Randall Kowalke to forward to Senator Mike Dunleavy requesting his assistance for DNR to enforce their request for gate removal.

IX NEW BUSINESS

Open Board of Supervisor's position. Dave Korpi, in attendance, stated he is interested in filling the position and will be submitting application documents to the Borough for approval.

X BOARD COMMENTS

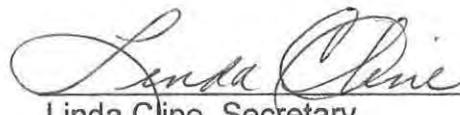
None

XI ADJOURNMENT

Chairperson, Larry Cline motioned to adjourn the meeting at 7:11 pm.

Next scheduled meeting, October 5, 2016, 6:30pm at Caswell Fire Station, 19631 E. Deep Woods Way, Willow, Alaska.


Larry Cline, Chairperson


Linda Cline, Secretary

MATANUSKA-SUSITNA BOROUGH
EMERGENCY MEDICAL SERVICES BOARD MINUTES

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August 3, 2016

Chair Van Nice called the regular meeting of the EMS Advisory Board to order at 6:03 p.m. in the Cottonwood Public Safety Building.

The following members were present and established a quorum:

Cheri Day, Sutton;	Jalan Van Nice, Butte
Mindy Bickle, Trapper Creek;	Alaina Anderson, Dispatch Alt.
Nathan Durbin, West Lakes Alt.;	Rachel Cote, Sutton Alt.
Craig Prager, Palmer Alt.;	Suzanne Stehlik, Dive Rescue
Dave Calvert, Fire Service Areas Alt.	

Other persons present include: DES EMS Deputy Director, Lisa Behrens; DES EMS Deputy Chief, Steven Heyano; Trapper Creek EMS Chief, Carol Starbuck; EMS Health & Safety, Jason Edmison; EMS Narcotics Control Officer, Bryan Emmons; MSB EMT, Dustin Sprenger; and Mat-Su Regional Medical Center (MSRMC) Trauma Coordinator, Pam Cook.

A quorum was established and due notice had been published.

APPROVAL OF AGENDA

GENERAL CONSENT: The agenda was approved without objections.

APPROVAL OF THE MINUTES

June 1, 2016

MOTION: Ms. Day moved and Ms. Anderson seconded, to approve the minutes as presented.

GENERAL CONSENT: There was no objection to the approval of the minutes.

EMS Board

2016

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PERSONS TO BE HEARD

There were no persons to be heard.

Due to the possible loss of the board's quorum later during the meeting, Chair Van Nice recommended that the Vice Chair Person elections be moved up prior to Administrative Reports in the meeting. There were no objections.

Ms. Vitt announced the nominations for the Vice-Chair position as Cheri Day and David Calvert. No other members were nominated. The voting was done by secret ballot.

Ms. Starbuck and Ms. Vitt counted the votes. Chair Van Nice announced the Vice-Chair Person by majority vote as Mr. Calvert.

ADMINISTRATIVE REPORTS

EMS Deputy Director

Deputy Director Behrens shared some of the effects that Governor's budget veto will have on the borough and specifically EMS division. She said our operational budget has not been impacted except for travel outside of the borough, unless it is reimbursable by another organization. Overtime is not allowed except for life-safety issues. Behrens is getting clarification on over-time pay for education if it is a required training. She said the hiring freeze does not affect EMS.

The capital improvement project budget had some cuts. Behrens said that the Point-of-Care ultrasounds are off the list along with the EMS support vehicles. Two additional Zoll X-Series are also off the budget. The four ambulance remounts are still in the budget.

Deputy Director Behrens said that the 29.9 hour per week limit may be exceeded for operational necessity only. She stated our absolute parameter is that we don't exceed 119.6 hours over the four week responder pay period.

Behrens said that in the past, we were told that any responder who attended a MSB-sponsored training would have to get paid. This restricted some training to be approved for some responders. It has now been determined that if responders wish to go on their own time they are free to do that. They do not have to charge against their 29.9 hours. Mandatory training must be paid, no exception.

Behrens brought up some recruitment and retention information. She said in May 2015 we had 247 on-call EMS responders on the roster. Now we only have 127. We have less than 100 active EMS responders currently. Behrens said that only 66 worked any hours at all last week. We need each responder to work a minimum of a 12 hours shift or on-call standby shift per week. She

EMS Board

2016

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said that only 45 responders met the minimum requirements. She hopes this will improve after the summer is over. Behrens said that recruitment and retention will be a focus now.

Chair Van Nice had heard that on-call responders would only be hired one time per quarter. Behrens said we have to balance the need for more responders with our ability to get new responders through their internship and be more efficient by hiring in groups. She said the number of preceptors is down currently. The internship and preceptor committee is working hard with the onboarding process.

Ms. Stehlik asked who the right person would be to talk to about retention ideas for Water Rescue. Ms. Vitt offered to help work with Ms. Stehlik and meet with Lindsey Shelley for idea sharing.

EMS Chief of Operations

Chief Williamson had to depart the meeting due to a family illness. Deputy Chief Heyano shared that he is working on getting EMS Charts online and in operation. He said today they had a successful download from our charting to ambulance billing. Soon EMS Charts will integrate with CAD to get run data. More training will be available soon. The program is very user-friendly.

Quality Assurance

Our new manager, Laura Newton, was unable to attend this time.

EMS Training Coordinator

Mr. Mackreth and Ms. Strickler were not present and no report was provided.

Medical Director

Dr. Swingle and Dr. Check were also not present to report.

Health & Safety

Mr. Edmison said his health and safety responsibilities have grown exponentially. His primary duties are work related injuries. Also if there is a safety issue at a station, he will be an advocate. He responds to some calls at the direction of the station chiefs. He is not there in a medical capacity. He said he is still running as Assistant Chief for Butte Fire as well.

He said he is looking at certified self-defense courses for responders to protect themselves if they feel their life is threatened by a patient.

EMS Board

2016

Page 3 of 8

REPRESENTATIVE REPORTS

CISM –

Ms. Day said she is working with Rena Dodson to identify who would like to stay with the CISM program. So far the team is down to two-thirds or half the size. Soon they will start to schedule regular meetings and trainings.

Butte –

Chair Van Nice said that everything has been going well with the new ambulance.

Sutton –

Ms. Day said they are in the process of moving to their new station 2-1. They responded to 17 of their 19 calls for July.

Trapper Creek –

Ms. Starbuck said things have been going very smooth with the Medic 4 position. Princess hasn't been as active this year so far. They are enjoying their new ambulance, although there have been a couple minor maintenance issues. It got a lot of attention at the Fireweed Festival.

Water Rescue -

Ms. Stehlik reported that they now have two Aluma Skis in service. They are like a large wave runner with a big platform on the back to transport patients and can pull a platform behind it as well. They can travel upriver in narrow and shallow waters. Chief Klink has a command vehicle now so he can respond from home and be first on scene to scope out an emergency call situation.

Palmer/Lakes –

Mr. Durbin reported for the "Core" area. He said it has been very busy. They have been maintaining four trucks per shift regularly. The fair ambulance will be an additional ambulance to staff later this month. Deputy Director Behrens said that Mandy Grinnell partnered with MSRMC to have a booth for training Hands-Only CPR at the fair.

Dispatch –

Ms. Anderson said the Medic 4 position has been working out very well for the northern areas.

She will do some test tones for Sutton First Response this week as they are not getting their pages. They have been successful on getting information out via text to the responder phones as well.

A few years ago, Ms. Anderson said, “When e-PCR’s ever happen, we need to have a PCR party”. She said EMS Charts has helped them with less repeat requests on addresses and information.

She said if responders have their ambulance radio on and then key up their hand-held mic, then it creates squelch to dispatch which is very hard on the ears. She asked for everyone to be aware of this issue.

Ms. Anderson said they are almost fully staffed and are back to 8 hour shifts again.

MSRMC (Valley Hospital) –

Ms. Cook is the new trauma coordinator. She said that she is still learning her role. She will be going out of state for some conferences soon. They had an educational opportunity at St. 61 a few weeks ago that was well attended. Dr. Johanson presented on a spinal cord injury scenario. She is planning another presentation for September.

Fire Service Areas –

Mr. Calvert said Houston Fire sent an email about new med support 91 criteria, for Delta and Echo calls only. For Palmer Fire, Mr. Calvert said Chief Byers feels the relationship between Palmer Fire and Palmer EMS is going a lot smoother. He had a few concerns to share with EMS from Chief Byers.

COMMITTEE REPORTS

AED Registry/Hands Only CPR Project Work Group

Mr. Emmons said a lot of progress has been made with the registry. He said we had 18 AED’s when he started. All of those have been distributed out into the community. We have ordered six more. The word has gotten out and businesses and organizations have been requesting them. Now there are not enough to go around. He asked the board for advice on where the available units should go. These were purchased with Area-Wide funds. Chair Van Nice asked if AED’s are in the schools. Mr. Emmons said he will be checking on this. He has three-quarters of the AED’s on a GIS map layer now which will go into a live state eventually.

The board discussed the need to see the map where all the current AED’s are issued so they can better advise where the available units should go.

Ms. Anderson asked who is responsible for keeping the units updated. Mr. Emmons said that the units are owned by MSB Emergency Services, but are issued to the local organizations. The units are warrantied for 7 years. He instructed the recipients to give us 90 day notice that the pads are going to expire and we will swap them out with newer pads that are on an ambulance. The batteries do last five years. Mr. Emmons will do the software updates.

Chief Heyano shared that they are working with our DES fleet maintenance mechanics to carry AED's in their vehicles. The mechanics are CPR certified and have radios to talk to dispatch.

Mr. Prager asked if the AED GIS layer would be utilized in dispatch protocols. Deputy Director Behrens stated that this is the intention.

Ms. Vitt asked if we should separate the "Hands Only CPR Project Work Group" from "AED Registry" since Mr. Emmons doesn't deal with Hands Only CPR and the grant for the kits is gone. Behrens mentioned that part of having the EMS Training Center is to do community outreach and Hands-Only CPR could be a focus of the outreach.

MOTION: Ms. Day and Ms. Anderson made motions to move "AED Registry" under Continuing Business and then have the Hands-Only CPR community outreach be handled through EMS Training Center. It was determined that the board can request updates from the training department for on-going Hands-Only CPR efforts. Mr. Prager seconded the motion.

No further discussion from the board and no one opposed.

CONTINUING BUSINESS

Board Member Update -

Ms. Vitt went over the board member vacancies. There are currently four vacancies to fill, but Pam Cook had put in an application for the Valley Hospital position.

Radio Communications –

It was discussed to invite Jim Goodman to every other meeting for updates.

Dispatching Major Cross-Street Project/Protocol – Update

Ms. Frey was not present. No further updates were discussed.

Narcotics Control Officer (NCO) Update –

Mr. Emmons said Central Supply is experiencing an electrical issue with the med vaults installation. He has a ticket into O&M to fix the issue. They are up and running temporarily.

He discussed a few other issues with the ambulance med vaults that are being addressed.

The Ketamine procedure was developed since the last meeting. The root cause of the issue is the DEA does not want us to dispose of that volume of controlled substances without going through the proper process. The ultimate goal is to have less waste in the first place. Mr. Edmison said the DEA recognizes a way to dispose of Ketamine by mixing it with acid and adding charcoal which turns it into a useless substance. It can then be thrown in the trash. Mr. Emmons said he is interested in learning more about the option.

12 Lead EKG Transmission for E-Series –

Chief Heyano said the issue has been remedied for the northern areas, but Sutton's is still a work in progress. He said we can address it again after EMS Charts is up and running.

Bylaws Revision Update –

Ms. Vitt let the board know the work group is looking for more volunteers to help with the project. We had a group set up, but two had to bow out recently. Ms. Anderson said she would check with Rebecca to see if she can be a part of the work group.

Responder Recognition Program Update –

Ms. Vitt said the group has not met yet due to scheduling conflicts. We are also trying to pin down responders for Water Rescue and Fire to be a part of the group. Chair Van Nice asked if anyone had any suggestions for recognition ideas. Ideas mentioned were: Tie recognition to Core Values; read the nominations to the borough assembly at meetings; include responders or other DES staff who are going above and beyond their job; have a DES Employee of the Quarter; possibly include dispatchers in the mix; and reinstitute an annual awards banquet.

There was further discussion on the type of the award such as giving a gift card or a pin to show off.

NEW BUSINESS

The Vice-Chair position elections were moved up to earlier in the meeting while we had a quorum.

INFORMATIONAL ITEMS

No informational items were discussed.

NEXT MEETING

Chair Van Nice announced that the next meeting would be held on October 5, 2016 at 6:00 p.m. at Cottonwood PSB.

ADJOURNMENT

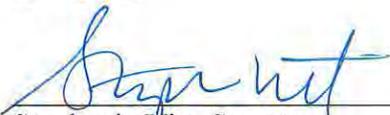
MOTION: Mr. Calvert motioned and Mr. Prager seconded to adjourn the meeting.

All in favor

The meeting ended at 7:49 p.m.


Jalan Van Nice, Chair

ATTEST:


Stephanie Vitt, Secretary

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

RECEIVED
OCT 17 2016
CLERKS OFFICE

August 9, 2016

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Frey, Palmer Dispatch;	Ruthan Josten, Wasilla Police;
Joel Butcher, Wasilla Police;	Tom Dunn, AST;
Mark Baker, MSB IT;	Casey Cook, MSB DES; and
Lance Ketterling, Palmer Police.	

Also in attendance were: Bill Gamble, MSB DES; Eric Wyatt, MSB IT; and Matt Gebhardt, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the August 9, 2016 minutes as presented.

PERSONS TO BE HEARD

REPORTS

E-911 Hardware/Software Upgrade

Mr. Baker stated that: This project is on hold pending the results of the RFP for the dispatch contract.

Regional consolidated Dispatch

No report.

E-911 Consultant

Mr. Baker stated that: We do not have anything on retainer for FY17 for a consultant.

Addressing Campaign

Chairman Cook stated that: Ms. Broome continues to work on the campaign and has been to

multiple community outreaches and community council meetings. She is doing the Founder's Day in Houston this month and then the September Preparedness Fair in Wasilla, as well as the State Fair coming up in August. She is working in partnership with Cathi Kramer from West Lakes who has a sign making machine and will make addressing signs on the spot. Once school begins again, she will be doing outreach at the locations she didn't make it to during the last school year.

Dispatch RFP / New Contract

Mr. Wyatt stated that: The scoring is due this week and we are having the first meeting tomorrow. By the end of next week we should be making an award notification, and from there contract negotiations will begin.

OLD BUSINESS

Call Location Inconsistencies

Mr. Butcher stated that: He hasn't noticed any or been made aware of any lately. However, they have run into an issue in the Big Lake area where people have created their own subdivision on a parcel of land and have put up street signs and are giving themselves addresses. He would like to know how to resolve this with Borough Code. It's also a problem when the DMV issues licenses with these non-legitimate Borough addresses. The Troopers have had a difficult time responding to that area because they can't find the locations. Mr. Gamble requested that Mr. Butcher give him the specific information and he'll take it up with the appropriate Borough departments.

E-911 Surcharge for Call Taking/Dispatching – MSB Attorney Response

Mr. Cook stated that: At the last assembly meeting, Mr. Moosey said Senator Dunleavy was going to move things forward at the next session (next year). Mr. Butcher asked to see the legislation that is being moved forward from the Borough. Mr. Gamble stated that he would request a copy from the Borough Attorney.

NEW BUSINESS

Hospital Ring Down Line

Mr. Gebhardt stated that: He believes that the ring-down line is not labeled as the hospital in the PSAP. What is actually happening is that the 911 trunks overflow to an analog hunt group and that group is incapable of delivering ANI. In those cases, the analog comes in on a position that is labeled as the hospital, but in fact it's not, its 911 overflow. He will be checking the loop to confirm it's just a labeling issue. If that is the case, the second half to the question is, where is the hospital ring-down line. They have to find it and properly label it.

Surcharge Spending Priorities Agreement

Ms. Laughlin stated that: This is the agreement that we do each year that outlines the expenditures for the E-911 funds. The accompanying spreadsheet shows the expenditures that were approved by the assembly. There were a few changes to the budget the board submitted for

approval, and they were very small changes to certain line items, with the biggest being adjustments to payroll and benefits. The assembly also allocated another \$1,000,000 to a capital project fund. The final assembly approved figures are what is reflected in the agreement and spreadsheet. The agreement will be routed for signature to all involved parties.

INFORMATIONAL ITEMS

FY '06 - FY '16 Surcharge Revenue Chart

FY '16 Surcharge Receipts

FY '17 E-911 Budget Performance Report

FY '17 Accounts Payable by G/L Distribution Report

FY '17 General Ledger Expense Report

Ms. Laughlin advised that we are still waiting on a couple months of 911 surcharge receipts to determine our final totals. Based on the monthly averages so far, we should be very close to our projected figure for FY16.

911 Quarterly Dispatch Call Report

Ms. Laughlin asked if there were any questions on the dispatch call report. None were heard.

Public Records Requests

Ms. Laughlin stated that: Most requests since the last meeting have been routine. We had a request several months back that involved a domestic violence protective order and that request was turned over to, and handled by, the State Troopers. The requester was back this week and served her with a subpoena for the same information. It has once again been turned over to the Troopers to follow through on.

COMMENTS

None were heard.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be October 11, 2016 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

RECEIVED
OCT 17 2016
CLERKS OFFICE

Chair –
Vice Chair –
Secretary –
Marci Hawkins - Sutton

Ginny Robson – Trapper Creek
Virginia Richey - At Large 2
Carol Goltz - Willow
Bonnie Cavanaugh - At-Large 1

Deena Carlos – Wasilla
Diane Holl-Rambo - Talkeetna
Janel Gagnon – Palmer
Jennifer Rinaldi - Big Lake

MINUTES

**REGULAR MEETING
Sutton Public Library**

**September 17, 2016
10:00 A.M.**

I. CALL TO ORDER

Meeting was called to order at 10:02 am

II. ROLL CALL-DETERMINATION OF QUORUM

A. Members present and establishing a quorum were: Deena Carlos, Carol Goltz, Marci Hawkins, Virginia Richey, Diane Holl-Rambo, Ginny Robson, Bonnie Cavanaugh, Janel Gagnon

Members Absent and Excused: Jen Rinaldi

B. Staff Present: Jill Irsik, Recreation Services Secretary
Nancy Bertels, Sutton Librarian

C. Guest Present: Beth Skow, Palmer Librarian

III. ELECTION OF OFFICERS

Ms. Cavanaugh opened the floor for nominations for Chair.

MOTION: Ms. Richey nominated Ms. Hawkins. Ms. Carlos 2nd. Ms. Hawkins accepted the nomination.

MOTION: Ms. Goltz nominated Ms. Gagnon. Ms. Cavanaugh 2nd. Ms. Gagnon accepted the nomination.

Board voted to hold the election of Chair via secret ballot. When ballots were counted 6 were in favor for Ms. Gagnon as Chair, and two in favor of Ms. Hawkins.

Ms. Gagnon opened the floor for nominations for Vice Chair.

MOTION: Ms. Robsin nominated Ms. Hawkins. Ms. Holl-Rambo 2nd. Ms. Hawkins accepted the nomination for Vice Chair. No other board members were nominated.

Unanimous vote in favor of Ms. Hawkins for Vice Chair.

Ms. Gagnon opened the floor for nominations for Secretary.

MOTION: Ms. Richey nominated Ms. Goltz. Ms. Goltz declined nomination.

MOTION: Ms. Robson nominated Ms. Carlos. Ms. Cavanaugh 2nd. Unanimous vote in favor of Ms. Carlos for Secretary.

IV. APPROVAL OF AGENDA

MOTION: Ms. Hawkins moved, Ms. Holl-Rambo 2nd, to approve the agenda. Agenda approved as written.

V. PLEDGE OF ALLEGIANCE

VI. MINUTES OF PRECEDING MEETING

A. August 17, 2016

MOTION: Ms. Goltz moved, Ms. Richey 2nd. Minutes approved as written.

VII. BOROUGH STAFF REPORT

Ms. Bertels reported the following for Sutton Library:

- The new Sutton Library has been open for four years. This year they had 4000 people participate in 312 programs. Average of 20,000 people have visited the library since it has been opened.
- Ms. Bertels is most proud of the collaboration between the library and the community.
- Some upcoming programs to note: Arm Chair Traveler, Common Threads, Community Concert Series.
- The library is working to bring more adults into the library via programing geared toward adults, as well as kids and teens.
- The library staff will soon begin their Sutton Elementary School classroom visits.

Mr. Leslie reported on the following:

- After last month's meeting, where we informed the board that it was the borough's intention to withdraw from the MSLN, I received inquiries from both the City of Palmer and the City of Wasilla. I encouraged both cities to send staff to the this meeting with the their comments as to the reason they felt the network was needed, given that the JLC was now duplicating most of the network's function.

VIII. PERSONS TO BE HEARD

Eugene Carl Haverman – spoke to the public process, as well as to Assembly Ordinance 16-111, which will be up for public hearing at the September 20th Assembly Meeting.

IX. UNFINISHED BUSINESS

A. MSLN Participation:

- Board members were reminded that at the conclusion of the August meeting, they were charged with going back to their respective librarians and speaking with them regarding the Borough's decision to leave the MSLN.
- Ms. Skow mentioned she did not know about that decision until she received an email stating that in order to lessen the duplication of effort and to save money the borough will not support the Library Network anymore.
- Further conversation included the thought that it might look on paper like there is a duplication of services, however, in reality there is no duplication of services.
- The JLC only deals with the automation of the catalog, not with any of the other services that the MSLN handles, such as the libraries working together for the good of community.
- The board would like to know what efforts the borough believes are being duplicated by the MSLN, as well as what the cost savings would be if the MSLN was eliminated
- Ms. Bertels spoke to the importance of having the borough and city libraries work together.
 - Informed the board that the biggest costs are the courier and mailing costs

- The board discussed the option of writing a resolution of support for the MSLN or a letter to the Manager, Mayor, and staff stating that the board is in favor of continuing with the MSLN.
- The board decided to wait until the librarians had a chance to meet and discuss the issue before taking any further action. The librarians will be meeting on Tuesday, September 20th.
- The board will continue this conversation at the October Library Board meeting based on what comes from the librarians meeting.

B. MSLN Strat Plan 2014 Update:

MOTION: Ms. Richey moved, Ms. Hawkins 2nd to table discussion of Strat plan update until October meeting. Motion to table passed with all in favor, none opposed.

X. NEW BUSINESS

None

XI. CORRESPONDENCE

A. Palmer Library July 2016 Stats

XII. MEMBER COMMENTS

Ms. Hawkins – thanked Ms. Gagnon for taking the Chair position. Spoke to the Wasilla Library Grand Opening on September 2, 2016

Ms. Goltz – with the freeze on capital projects, the Willow Library development group would be willing to meet to discuss what the options are concerning funding for the Willow Library project. She will invite Assembly member Kowalke and Mayor Halter to the October Library Board meeting.

Ms. Richey – Willow Library is enjoying their new employee. Willow library has a survey out for different computer classes to be held at the Willow Library.

Ms. Holl-Rambo – Talkeetna Library is starting up their winter programs. They have a K-2 mentoring program starting which will run through mid-October. The food bank will provide snacks for this program.

Ms. Robson – Trapper Creek is doing their usual thing. The computers are full every minute. Wednesday is kids day. Battle of the books is starting back up.

Ms Cavanaugh – encouraged everyone to be at the Wasilla Library’s grand opening on September 22nd.

Ms. Carlos – The Friends of the Wasilla Library are holding their used book sale this weekend.

Ms. Gagnon – Programming at the Palmer Library is coming back into full swing. The Friends of the Palmer Library has a meeting on Monday, September 19. The Palmer Library recently worked with Active Soles, which holds the Happy Run every Monday in Palmer. They asked the runners to bring a book to donate. 130 runners showed up and filled four totes with books.

XIII. FUTURE MEETING

- October 15, 2016, 10:00 am, Willow Public Library

XIV. ADJOURNMENT

- Meeting was adjourned at 12:07 pm.



Janel Gagnon, Chair

ATTEST:



Jill Irsik, Acting Board Secretary

I. CALL TO ORDER; ROLL CALL

A meeting of the Matanuska-Susitna Borough Ethics Board was called to order at 5 P.m. by Chair David Wilson for the purpose of reviewing the request for an advisory opinion 15-02.

Board members present and establishing a quorum were:

Mr. David Wilson
Mr. Ryan McClure
Ms. Diana Straub
Ms. Athena Willis

Staff in attendance were:

Ms. Brenda J. Henry, CMC, Assistant Clerk

II. APPROVAL OF AGENDA

Chair Wilson queried if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Ryan McClure, member of the Board of Ethics.

IV. APPROVAL OF MINUTES

A. August 27, 2015

Chair Wilson queried if there were any changes to the minutes of August 27, 2015.

GENERAL CONSENT: The minutes were approved as presented.

V. ITEMS OF BUSINESS

A. Request for Advisory Opinion – Case No. 15-02 – Stephen Edwards, Requestor

Ms. Henry advised that the Public Works Director, Mr. Terry Dolan was present should the Board have any questions.

Chair Wilson:

- noted that the Clerk had prepared a draft advisory opinion that is based on Borough Code; and
- requested Ms. Henry to read it into the record.

Ms. Henry read the draft advisory opinion into the record.

Chair Wilson queried if there was any objection to hearing from Mr. Dolan.

There was no objection noted.

The Board asked questions of Mr. Dolan.

The Board asked questions of Mr. Edwards.

Chair Wilson queried if there was any objection to approving the advisory opinion as read into the record by the Clerk.

GENERAL CONSENT: There were no objections noted and the advisory opinion was approved.

VI. AUDIENCE PARTICIPATION

(There was no one present who wished to testify.)

VII. BOARD COMMENTS

Mr. McClure stated that he is pleased to be a part of the Board.

Ms. Straub stated that she is happy to have the opportunity to be a member of the Board of Ethics.

Ms. Willis echoed the comments of the previous members.

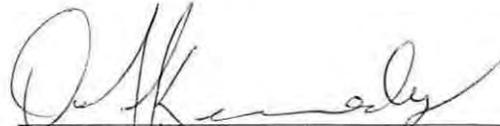
Mr. Wilson:

- noted that this will be his last meeting as he has reached his term limits; and
- wished the members well.

VIII. ADJOURNMENT

The meeting adjourned at 5:55 p.m.

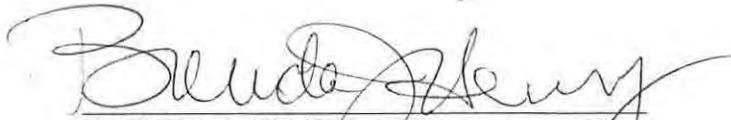
MATANUSKA-SUSITNA BOROUGH
BOARD OF ETHICS



Dan Kennedy, Board Chair



ATTEST:



BRENDA J. HENRY, CMC, Assistant Clerk

Minutes Approved: 10/10/16

REGULAR MEETING**1:00 PM****September 1, 2016**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on September 1, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

1. CALL TO ORDER**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chairman)
 Mr. LaMarr Anderson, District #2 (**Excused Absence**)
 Mr. Stan Gillespie, District #3 (**Excused Absence**)
 Mr. Jordan Rausa, District #4
 Mr. Tait Zimmerman, District #5 (Vice Chairman) (**Late**)
 Mr. Patrick Johnson, District #6
 Ms. Amy Hansen, District #7
 Mr. Marty Van Diest, Alternate 1
 Mr. Gregory Pugh, Alternate 2

Staff in attendance:

Ms. Sloan Von Gunten, Administrative Specialist
 Mr. Fred Wagner, Platting Officer
 Ms. Peggy Horton, Platting Technician
 Ms. Cheryl Scott, Platting Technician
 Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Ms. Amy Hansen.

C. APPROVAL OF THE AGENDA

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

Add to the agenda approval of the minutes for August 4, 2016 and August 18, 2016.

GENERAL CONSENT: The agenda was approved without objections with changes to the minutes to be approved.

2. APPROVAL OF MINUTES

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

Mr. Johnson moved to approve the minutes for August 4, 2016 and August 18, 2016, seconded by Ms. Hansen.

GENERAL CONSENT: The minutes for August 4, 2016 and August 18, 2016, was approved without objection.

3. UNFINISHED BUSINESS

4. PUBLIC HEARINGS

A. OLD KNIK ROAD & FAIRVIEW LOOP VAC & UE

Sloan Von Gunten (Administrative Specialist)

- Stated that 118 public hearing notices were mailed out on August 11, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- The Petitioner would like to continue the case to October 6, 2016 meeting.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

Brad Rinckey (Petitioner's Representative)

- Need a little more time to resolve some issues on the property

MOTION:

- Mr. Johnson moved to continue Old Knik Road & Vacation of a portion of W. Fairview Loop, and elimination of a 15' utility easement to October 6, 2016, seconded by Ms. Hansen.

VOTE:

- The motion passed with all in favor.

TIME: 1:10 P.M.

CD: 0:07:31

B. TITLE 43 PROPOSED AMENDMENT AND CHANGES; IMPACT & PLATTING PROCEDURES

- Fire Code Officials & FSA Members regarding impacts of Platting Actions to ER Services.
- Discussion with Deputy Borough Attorney on Platting Procedures.

Peggy Horton (Platting Technician)

- Went over Title 43 corrections on the Ordinance that was missed from the last board meeting.

John Aschenbrenner (MSB Deputy Attorney)

- Gave insight of law's interpretation on the change to title 43.

Mr. Zimmerman arrived at the meeting.

Richard Boothby and James Steele (MSB Fire Code Officials)

- Explained the impacts of Platting Actions to ER Services.

DISCUSSION:

- Discussion on Changes and impacts regarding platting actions.

TIME: 2:21 P.M.

CD: 01:16:56

BREAK

TIME: 2:31 P.M.

CD: 1:17:11

John Aschenbrenner (MSB Deputy Attorney)

- Gave a presentation on Quasi-Judicial proceedings.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Jay Van Diest (Chairman)

- Closed the public hearing.

John Shadrach

- Spoke on Title 43 zoning and actions that are brought before the board.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

Jay Van Diest (Chairman)

- Closed the public hearing.

5. MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

8. PLATTING STAFF & OFFICER COMMENTS

- There will be 3 cases to be heard at the next platting board meeting.

9. BOARD COMMENTS

- Mr. Zimmerman will be retiring from his seat on the board. Thanked the board for allowing him to serve.

10. ADJOURNMENT

Adjourned: 03:29 P.M.
CD: 02:08:21



Jay Van Diest, Chairman



Sloan Von Gunten
Administrative Specialist

REGULAR MEETING

1:00 PM

September 15, 2016

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on September 15, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chairman)
- Mr. LaMarr Anderson, District #2
- Mr. Stan Gillespie, District #3
- Mr. Jordan Rausa, District #4 (Excused Absence)
- Vacant, District #5
- Mr. Patrick Johnson, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Specialist
- Mr. Fred Wagner, Platting Officer
- Ms. Peggy Horton, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Johnson.

C. APPROVAL OF THE AGENDA

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objections.

2. APPROVAL OF MINUTES

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

Mr. Johnson moved to approve the minutes for September 1, 2016, seconded by Mr. Gillespie.

GENERAL CONSENT: The minutes for September 1, 2016 were approved without objection.

3. UNFINISHED BUSINESS

4. PUBLIC HEARINGS

A. NORTHGATE & 15' WIDE SCREENING EASEMENT VACATION

Sloan Von Gunten (Administrative Specialist)

- Stated that 82 public hearing notices were mailed out on August 25, 2016, to this date there have been 2 returns, no objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- The Petitioner would like to continue the case for one year to redesign and resolve specific issues.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

Dale Hammond (Petitioner's Representative)

- Requesting a continuance for a year for redesign and resolve specific issues.

MOTION:

- Mr. Johnson moved to continue Northgate & the 15' wide screening easement vacation for one year or sooner (September 15, 2017), seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor.

TIME: 1:11 P.M.

CD: 0:11:37

Mr. Marty Van Diest recused himself from Blue Grouse Hills.

B. BLUE GROUSE HILLS

Sloan Von Gunten (Administrative Specialist)

- Stated that 69 public hearing notices were mailed out on August 25, 2016, to this date there have been 2 returns, 1 objection, 1 non-objection, and 53 concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Maija Fritts

- Concerned about traffic and access to the new subdivision.
- Does not like the road design on the plat.

- Concerned about the well quality in the area.

Diane Huffman

- Concerned about the increase traffic with a new subdivision being made.
- Concerned about the well logs.

Lavelle Perin

- Concerned about the increase in traffic and safety, as children play in the roadway.

Cynthia Farmens

- Concerned about the increase of traffic and the access for E. Spruce Hen Drive.

Jim Walker

- Has the same concern as his neighbors.
- Concerned about the well water in the subdivision area.
- Concerned about the size of the lots to hold a single family dwelling.

Audrey Jacques

- Concerned about safety and health in their subdivision.
- Concerned about increase traffic and snow storage if more lots are being made.

William Kent Jacques

- Concerned about the road maintenance and increase traffic on N. Grouse Loop.
- Concerned about the well water.

Joyce Glover

- Would like to see access to the new subdivision by E. Tex-Al Drive.

Robin Dunham

- He has the same concerns that have already been spoken.

David Thomas

- Would like to see a different design with access by E. Tex-Al Drive.
- Like to keep traffic and safety down in the subdivision

Staffod Glashan

- The Geographic land in the area has a lot of blind spots.
- There are problems with the drainage in their area.
- Part of the roadway will need to be fixed and upgraded.

Erica Mucha

- Concerned about the roadways and the blind spots with increase traffic.
- Concerned about safety for children playing in the area.
- Concerned about future development.

Brenda Probasco

- Lives on the lot next to E. Spruce Hen Drive, and would like to see a different Access to the new subdivision.

John Royce

- Is very much against the access to the subdivision.
- Does not agree with the design of the subdivision.
- Concerned about vehicle traffic as it will affect the subdivision.
- Agrees with his neighbors comments.

Jay Van Diest (Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative) and Arlene Brunnhoelzl (Petitioner)

- Explained the design that is brought before the board.
- Answered platting board questions.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Blue Grouse Hills, seconded by Mr. Gillespie.

TIME: 2:13 P.M.

CD: 01:13:45

BREAK

TIME: 2:23 P.M.

CD: 01:23:13

DISCUSSION:

- Discussion on well logs and water access.
- Discussion on plat design and access to the subdivision lots.

VOTE:

- The motion failed with 3 against (Mr. Anderson, Mr. Pugh, and Mr. Gillespie) and 2 in favor (Mr. Johnson and Mr. Jay Van Diest). There are 4 findings for denial.

TIME: 2:56 P.M.

CD: 01:39:04

FINDINGS FOR DENIAL

1. There are other viable accesses points contained within property owned by the petitioner available for the proposed subdivision that does not negatively impact adjacent neighborhoods.
2. Concerns about the impact of the new subdivision on the water availability in the area.
3. Members of the adjacent community expressed objections about access, water availability and traffic safety hazards.

4. MSB 43.05.015(A) was the baseline of the denial.

TIME: 2:56 P.M.

CD: 01:57:15

Mr. Marty Van Diest returned to his seat.

C. GOTHBERT RSB L/A-C

Sloan Von Gunten (Administrative Specialist)

- Stated that 106 public hearing notices were mailed out on August 11, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Fred Wagner (Platting Officer)

- Requests to continue the case to October 6, 2016 meeting as to correct advertising and proper noticing.

MOTION:

- Mr. Pugh moved to continue Gothberg Addition Add 1 L/A-1 & B-1 with ROW Vacation and 2 Variances to October 6, 2016, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor.

TIME: 2:58 P.M.

CD: 01:58:45

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. MISCELLANEOUS

- The Election for the Vice Chairman will be put on the October 6, 2016 platting board hearing agenda.

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

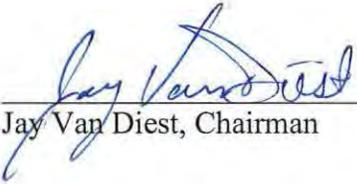
- There will be 7 cases to be heard at the next platting board meeting.

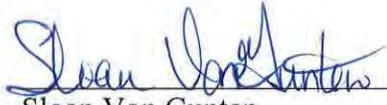
8. BOARD COMMENTS

- Mr. Anderson and Mr. Gillespie would like a recording from the presentation from the September 1, 2016 platting board meeting.
- Mr. Gillespie will not be at the meetings for the month of November.

9. ADJOURNMENT

Adjourned: 03:04 P.M.
CD: 02:03:16


Jay Van Diest, Chairman


Sloan Von Gunten
Administrative Specialist

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Wastewater and Septage Advisory Board was held on Thursday, July 28, 2016, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 2:02 p.m. Mr. Tom Healy chaired the meeting.

II. ROLL CALL AND DETERMINATION OF A QUORUM

Wastewater and Septage Advisory Board members present and establishing a quorum were:

Mike Campfield, P.E.
Archie Giddings, P.E.
Tom Healy
Helen Munoz
Ronald Phillips
Thomas Stoelting

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CLERKS OFFICE

Wastewater and Septage Advisory Board members absent and excused were:

Gina Jorgensen

Staff and Agency Representatives in attendance were:

Debbie Passmore, Board Administrative Support

III. APPROVAL OF AGENDA

Today's agenda was reviewed by the Board and discussed.

VOTE: No objection and the agenda was approved as amended.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Helen Munoz

V. AUDIENCE INTRODUCTIONS

Eugene Carl Haberman
Kelsey Trimmer
Tom Munoz
Priscilla Gillow, CRW

VI. APPROVAL OF MINUTES OF PRECEDING MEETING

A. Minutes for the May 4, 2016 meeting were reviewed by the Board.

VOTE: The minutes were approved without objection.

VII. PRESENTATIONS

None

VIII. AUDIENCE PARTICIPATION (Three minutes per person)

Kelsey Trimmer, A-2 Septic

- He has been asked to come to our meetings in the past.

- Can't stress how important it is to get the Septage & Leachate Treatment Facility project started
- It is negligent to ask us to drive and haul to Anchorage
- It is hazardous to drivers
- It is not the way to do business for a Borough of our size
- Urges that this project move forward as quickly as possible
- In light of the recent fund cuts, this is a necessity and not an option. It's something we owe the people of the Borough to have.

Eugene Carl Haberman

- Reported that some of the Board members were at the Palmer meeting
- The notice went out on Monday for the Thursday meeting
- It wasn't on their website but the picnic was
- This is a \$5M deal
- There was little or no information
- The press reported that when there is little or no information, it's not right
- There seems to be a debate that the public needs to be heard
- Why have the meeting when people can't hear the Board members
- He said that the minutes should not have been voted on without public comments
- He wanted to make a correction
- He thinks that the public would like to comment on the reports
- The idea of what we have is not good because there is no back and forth with the public
- There should be a dialogue between the public and the Board
- Believes this Board needs to resign
- Mentioned the Boards that he has asked to resign

Tom Munoz, Tom's Septic Service

- Has been hauling to Anchorage for 39 years
- Dumped 14,000,000 gallons last year alone (per the AWWU's inaccurate calculations)
- Lost revenue to the Borough is probably \$1.2M in dumping fees.
- The loss should be calculated into the figures for the septage facility that is to be built
- Agrees with Kelsey that hauling to Anchorage has gone on too long. They have hauled millions and millions of gallons of sewage to Anchorage through all types of weather and traffic conditions.
- This is a necessity that we need here. This will not be a major loss like the ferry.
- This facility will pay for itself; the only thing we need to do is to get on the ball and get the facility built.
- The cost of the rates that will be charged will be paid for by raising the rates, just like other company's (city, water, garbage, etc.) rates go up. That's the cost of business; everything has to be paid for.
- We've had no choice in the past; it has to be done for the new guys. It's long, long overdue.
- This is a Borough situation here, not a City of Palmer or City of Wasilla situation.

IX. AGENCY AND STAFF REPORTS

- A. City of Wasilla – Mr. Archie Giddings, P.E., Public Works Director
 - a. No updates
 - b. Has had quite a delay on the soils report; looking that over now
- B. City of Palmer – Tom Healy
 - a. Chris Nall is the City of Palmer’s new Public Works Director. He will be attending some WSAB meetings in the future by I will continue to be Palmer’s representative on the WSAB and will continue to give the City of Palmer’s reports in the future.
 - b. The City of Palmer has completed the update of the facility plan.
 - c. They are in the process of getting the funding in line now.
 - d. HDR did the update; they were given the contract to provide the design of the new plant
 - e. The new plant will move away from the lagoon system to a MBBR which will provide a necessary level of treatment.
 - f. There is a tight schedule to make the improvements
 - g. There is a resolution before the City Council to put on the ballot a Voter Authorization for up to \$5M in bond authority to provide a portion of the funding for the improvements (along with a combination of loans and grants).
 - h. That will be a ballot issue in the fall.
 - i. Estimated cost for Phase 1 of this is approximately \$12-15M.
 - j. Major improvement for basic infrastructure and facilities.
- C. AWWU, Debbie Passmore read an email from Mark Corsentino
- D. MSB, Mike Campfield
 - a. CP Department is working with the PW Department to bring to the Assembly on August 16 to accept and appropriate the \$5M grant from the DEC
 - b. If that gets approved by the Assembly, we’ll get the project started.
 - c. Debbie Passmore will send out a reminder to the Board when the legislation will go to the Assembly so Board members can attend the meeting and show their support.

XI. UNFINISHED BUSINESS
None

XII. NEW BUSINESS
None

XIII. INFORMATIONAL HANDOUTS AND COMMUNICATIONS
A.

XIV. COMMENTS FROM THE BOARD
Helen Munoz

- (talked quite a bit without her microphone on)
- In 1981, this was on the ballot along with the pools at the high schools to be built; the pools passed
- Here she is still fighting for the same thing

- Had a Palmer Assembly person say to her “Well, you don’t live in the City.” Helen said, “Not everybody wants to live in the City. Only about 15% of the population are on City of Palmer or City of Wasilla sewer. The rest are on septic tanks or outhouses.”

Archie Giddings

- Clarified the comment about this being the number one priority in Juneau. Actually, the number one priority was getting funding for this project. Obviously there’s no money in Juneau. It seems that the Borough is recognizing that.

Tom Stoelting

- Would like to see this move a lot faster. It’s time!
- They can come up with fire stations and schools but not this?
- If AWWU with their upgrades cuts off the Boniface at Turpin station, then what will we do?
- If they make us haul all the way to King Street in South Anchorage, can you imagine what we’re going to have to charge to make that up?

Ron Phillips

- We need to get this under way.

Mike Campfield

- No comments

Tom Healy

- Pretty clear consensus here in terms of what needs to happen. The Board has taken action to support moving this forward.
- Thinks contacting our politicians to let them know of our support is appropriate at this time.

Helen Munoz

- There’s a Borough meeting on August 2. It would be nice to see others in this room at that meeting, too.

XV. NEXT WSAB MEETINGS

- A. Thursday, September 8, 2016, at 2:00 p.m. in the MSB Assembly Chambers
- B. Thursday, November 10, 2016, at 2:00 p.m. in the MSB Assembly Chambers

XIV. ADJOURNMENT

With no further business at hand, the meeting was adjourned by Tom Healy at 2:35p.m.



Mr. Tom Healy, Chair

ATTEST:

Debbie Passmore

Debbie Passmore, Board Administrative Support

West Lakes Fire Service Area Board of Supervisors

Meeting Minutes
West Lakes Station 73
1250 Spring Drive, Meadow Lakes, Alaska
September 12, 2016

RECEIVED
OCT 17 2016
CLERKS OFFICE

CALL TO ORDER:

Chair William Browne called to order the regular meeting of the **West Lakes Fire Service Area Board of Supervisors** at 5:55pm on **September 12, 2016** at Station 73 at 1250 Spring Drive in Meadow Lakes

ROLL CALL AND DETERMINATION OF QUORUM:

Board members present and establishing a quorum:

Chair William Browne, Gerard Billinger, and Cathi Kramer by phone.

Also present:

District Chief John Fairchild, Director of Emergency Services Bill Gamble, Assembly members Randall Kowalke and Dan Mayfield, WL Secretary LuJean Fetchenhier, Battalion Chief James Keel, Captain Larry Fetchenhier and student Chevelle Beach

INTRODUCTION

The student attending the meeting was introduced and noted that she was completing an assignment for her civics class.

APPROVAL OF MINUTES – AUGUST 10, 2016

The minutes were approved as written.

CHIEF'S REPORT:

- The West Lakes Fire Dept. has received two letters of thanks from the Houston Fire Dept. during the transition in leadership. One to thank Battalion Chief Swett for his assistance with their SCBA equipment by making sure everything was in working order and training the crew to keep it that way. The other letter was to thank West Lakes for providing continuing mutual aid and special assistance.
- Leading into October and Fire Prevention month, the officers are scheduling visits at the elementary and charter schools. With the older kids, they will be focusing on address signage and its importance.
- Lieutenant Roy has been attending meetings with the LEPC. He will have a presence at the Safety Fair at the Menard sports Complex on Sept. 17. We will also be sending a truck.
- Our 9/11 ceremony went well even though it was quite wet. The good food at the potluck afterwards warmed everyone up.
- For training, the Firefighter I class will be starting in late September. A Hazmat Ops class will be next as it is a requirement for FFI certification. We have 5 new West Lakes firefighters going into these classes, 8 firefighters moving up from Basic or Advanced to FFI completion and 5 from other fire service areas. There is also a waiting list, so we may be doing another FFI in the spring.
- We are also implementing some online training. This will allow more hands-on time during the classes and eliminate the need for the Basic and Advanced programs.

West Lakes Fire Service Area Board of Supervisors

- The mechanic has installed a new module in Engine 721 to the tune of \$1400 and put it back in service. The hydro-swivel came in for the platform Truck 73. This is the mechanism that enables the ladder to turn and move while it is raised. We got it installed and the truck is also back in service. Now the annual PM will be done on the Brush units.
- The RFP for the new station is out from Aug. 31 to Sept. 21. The bids that come in will be reviewed after that.
- The fiscal year 17-18 CIP list so far includes the one new engine we cancelled this year and a vehicle to replace the old yellow support with almost 200,000 miles on it.
- We need to repairs cracks in the pavement at the stations and seal coat everything. The first bid I have seen is about \$85,000.
- We were close on the budget for wages for the on-call responders so we will be doing some adjustments on the next budget cycle.
- Tanker 721 is still on schedule to be shipped back to us at the end of September or early October. It is also still on budget. Hughes is doing a really good job. They want show us they do good work because Central has some of these trucks that may need to go in for repairs too.
- The Building Maintenance Worker for Stations 81 & 82, Nick Brockett, is retiring. I have 4 names on the list of responders that are interested. This is an in-house position because the duties still have to fall into their 29.9 hour limitation.
- Some of the Rescue tools need repair because they are leaking. They are under warranty, but we are moving more toward using the e-tools.
- The officers are going through some annual evaluations that will help us line up some promotions. The first priority is for Captain.
- I would like to get new Blowhard exhaust fans that are battery-operated. They are being added to the CIP list.
- We do have \$70,000 in the CIP list for Reader Boards for the stations also.

DIRECTOR'S REPORT:

- The advertising for proposals for the new combined Station 73 / Fleet Maintenance facility closes on September 21. After that, the Purchasing Department will go through the proposals to make sure they comply with all the Matsu Borough bid requirements. When they are sure the bids are compliant, the evaluation team will review the proposals. Out of those, the team will make a recommendation to move some of them forward. Normally, it is 3, but it could be 3 to 5 depending on how well they are put together.
- Once the recommendations are made, Phase II will start, which should begin about October 3. Those that have been moved into that phase will be asked to submit designs and pricing for the new facility. There will be meetings scheduled with the proposers to talk about what our expectations are for them going forward as far as the design goes. We'll be able to talk to them more about what our vision is for the facility. Somewhere between Oct. 3 and Nov. 9, the proposers will come in and do presentations for the evaluation team. There will be some Q & A that goes on after that. Then they will go back and tweak the designs and come back to submit a final proposal to the evaluation team. A selection will be made and forwarded to the Assembly for approval. I believe that may be by the Dec. 20 meeting. If the Assembly approves, the contract will be awarded.
- There will be four operations bays for the fire department and four maintenance bays. Of the maintenance bays, one will be for West Lakes, one for EMS, and two for the rest of Fleet Maintenance.

West Lakes Fire Service Area Board of Supervisors

- West Lakes is going to fund 3.8 million from the COPs to get us up to the 8.5 we need for the new station and Areawide is going to fund the other 1.9 million for the fleet maintenance part. All of that 1.9 million will be put into the West Lakes Fire Service Area fund balance, but not into the operations budget. It will just be simpler for everyone if this just goes into the fund balance and West Lakes uses it to make part of the annual payment on the COPs.
- There will be separate utilities for the fire dept. and fleet maintenance. It is laid out that way in the RFP to keep things easier to keep track of. It has been a nightmare for Central with the split costs for Stations 61 and 51 with Areawide, so we want to avoid doing it that way.

UNFINISHED BUSINESS

- The forensic audit that the RSAs and FSAs asked for is at a standstill according to Mr. Mayfield. We may have to allocate more money if we want to move forward.
- Mr. Kowalke remarked that we got an answer to a question we didn't ask with the results of the forensic audit, so we are pursuing having it re-done to answer the questions we did ask. There has been a verbal promise from the Borough Manager and the new Finance Director, who we have reason to believe is going to be blowing a breath of fresh air into the system, to come to some of the FSA and RSA meetings to and walk through what they are doing and how they are doing it. The manager is motivated now to get some clarity in this. We are not getting it from the company that did the previous audit. I was uncomfortable using them because they had been working with the previous Finance Director for 20-25 years. We have no solid information on where the unaccounted for money has gone, but we are going to continue to work on it. We are not about to give up and we have made enough of a dust about it that we have other Assembly members who are beginning to understand the significance of the questions we are asking. We have made it clear to the manager to follow up with this. Hopefully they will be able to come to our next joint meeting.
- The Himmelright property annex around Horseshoe Lake, which includes eight properties has been approved. Six of the properties are privately owned and two are owned by the Borough. We have heard no progress on the Purinton Parkway – Diamond Lake area. That one will be pretty big. We will have to see where they go with that one; they are just getting their wheels rolling. The Ken Gittlein property off Sleepy Hollow is waiting to start after the busy summer farming season. Once they start the petition, they have 90 days to get all the signatures and get it back to the clerk, so they will probably work on that through the winter.

NEW BUSINESS

- The communication system may affect our budget eventually. They are working toward a 700 MHz system. The Assembly has a planning session that have some information on this, but it is a way down the road yet. We will probably have to transition over to the ALMR (Alaska Land Mobile Radio) system initially.
- The dispatch contract is in the stage where we are ready to make a decision and forward a recommendation to the Assembly.

Next meeting is a joint meeting scheduled for October 10, 2016 at 7:00pm with West Lakes hosting.

The meeting adjourned at 6:47 PM

West Lakes Fire Service Area Board of Supervisors



WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:



LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 10/10/16 (WL FSA B.O.S.)

Butte Community Council
P.O. Box 3713
Palmer AK

Meeting called to order approx. 7PM
Quorum present of Darryl Dreher, Jeanine Erickson, Deb Schuetter, Danny Schuetter, Brendan Knox, Carl Baker

Council Minutes Aug. 10th, 2016

Treasures Report Deb Schuetter reported we have \$191.96 in the council checking account and \$17,160.22 in the Building Fund account. The motion to accept the treasure report was given by Valerie Mittelstead and 2nd by Randy. Motion Voted on and passed.

RSA Report Mike reported they will no longer receive matching funds for dust control, the RAPP is not sufficient for Mothershead parking and they would prefer to get that paved

Secretaries Report Jeanine Erickson read the July 13th, 2016 Minutes Ron motioned to accept the July 2016 minutes, Tim gave the second Motion to accept minutes was voted on and passed.

Building Scope Committee Report Brad reported Sarah Jensen needed a board member to present the survey questionnaire letter Darryl agreed to deliver the questionnaire. We decided to change the reply deadline To November. Bradford made a motion the questionnaire be delivered as soon as Darryl had time. Kenny made the 2nd to that motion and it was voted on and passed.

Jim Sykes Assembly Report Jim reported they are in the process of moving utilities and the gas line was 1st. West Butte Trailhead work has been stalled. Risk of flood caused by erosion on July 24th was 50/50 now that has changed. Jim asked Casey Cook to fill in for Hugh Leslie and give the report on the Matanuska river erosion and the flood problems being caused.


14 Sept 2016

BCC Aug 2016 cont'd.

Casey instructed the community to be ready in the event an evacuation becomes eminent. He stressed people to have important documents ready prepare for the worst but hope for the best. He claimed they should be hearing from FEMA concerning property buyouts. Casey reported that there is a notification network to alert the community in the event the river breaches the banks. Similar to the school district notifications Alerts would go out by way of smart phones around towers and the public alert warning system would be utilized. He mentioned Michelle Olsen reached out to DOT and they can declare an emergency because the river is overcoming the ROW.

Cathy Tilton provided the community with an update. She just finished up on her 5th Special session. Projects across the borough have been paused. She invited the Senate to do a joint session with the house; they could not override the vetoes. She has been working on the Kenny and Patti Barber Shooting range she attended the BFD open house as they gave out awards to volunteers. Cathy has been working closely with Jim Sykes on a trails bill. She attended the wellness summit for opioid awareness. Gretchen, Brian Endle, Tim Hale and Adam Crumb all spoke briefly.

Hugh Leslie, Rec. mgr. For the Mat-Su borough reported 3 miles of low speed loop trail will be up and running by the 26th. Hugh brought forth the idea of relocating and building a new borough maintenance bldg in the Jim Creek parcel. Kenny Barber made a motion the council support the building and move of maintenance operations to the parcel Ron gave the 2nd discussion was held motion was voted on and passed with Mr. Empey against.

James Sitsof was present and requested the community help locate his teenage grandson, missing from the Clark Wolverine area.

Ande made a motion to adjourn
Tim gave the 2nd
Meeting adjourned approx. 8:30 pm

(2)

Talkeetna Community Council, Inc.
The Regular Monthly Meeting of the TCCI
Tuesday September 6, 2016 at 7:00pm at the Talkeetna Community Library

1. **Call to Order:** 7:05pm
2. **Quorum Established:** All present - Paul Button, Rich Crain, Mary Farina, Chris Grabowski, Whitney Wolff, Rob Shelby and Laura Wright.
3. **Minutes:** Laura Wright took minutes.
4. **Approval of the Agenda:** Laura made a motion to approve the agenda; Rich seconded. Motion passed unanimously (6/6).
5. **Approval of June 6, 2016 minutes:** Rob Shelby made a motion to approve the minutes as written; Paul 2nd. Motion passed unanimously (6/6).
6. **Treasurer's Report:** Rob gave an update on the account status prepared by Treasurer. Request from TPAC committee chair, Iris Vandenharn asked to note that \$8000 for Ridge Trail is in the general account.
7. **Out-of-town guests:**

1. Butch Shapiro was not able to make it but gave notes to be read by Whitney as follows:
Execution of fence removal at old landfill site will be 9/15-16 and 10/5-6. Grease trap rules were read aloud. Recycling stance on cardboard. Seasonal schedule: closed Mondays beginning 10/2. Open: Tuesday, Friday, Saturday 10-5.

2. Laura Paul – DOT project manager gave an update on the Talkeetna Airport Improvement project. 8/30/2017 is project completion date by Ahtna. Sub-base material will be hauled in and then there will be a settlement of 6 months. Asphalt will happen next season. 75% of trees already cut; the rest to be cut after freeze-up. Setting up rock crusher. Installing culverts, applying seed and mulch. Winter shutdown proposed from mid-October. Pathway construction update: Design consultant brought back on to the project. 3 pathway alignments have been considered. One section will be revised... first 150 feet of the path will change and the mountain ash tree will remain. There will be limited hand clearing for other areas but many trees will still be cut.

Head's up on road construction; MP 90-99 reconstruction going to bid as well as a pedestrian underpass. MP 83-99 passing lanes. It was asked who was maintaining the underpass but answer unknown. September 22nd – Transportation Fair from 6-8pm at Raven Hall, Palmer Fairgrounds. TREES AT MSB LAND MUST HAVE A BUFFER?? CHECK THIS. WHERE ARE THE DESIGNS? (my note; please disregard)

Barbara Beaton is the FAA contact. Whitney suggested that questions regarding fence another issues might be better answered by this person.

1. **Correspondence:** Paul read the correspondence. Whitney had 3 late arriving letters that are not in the packet ... two regarding the Village Airstrip and one regarding the fence at the Talkeetna State airport.

2. Announcements: Town photo at Village Airstrip on Sunday, September 11 at 5:00 pm. Transportation Fair, Raven Hall in Palmer Fairgrounds, LNG meeting 9/20 in Trapper Creek Elementary 6-8pm

3. Persons to be heard: Valley Vision: Jacque Boutet to advocate for prop B-4; asking voters to approve the bond.

Talkeetna Airmen's Association-Robert Gerlach, Organized in 1992, non-profit. Have always dealt with Anchorage BLM and it was changed to Glenellen BLM. A meeting was set up. They suggested we turn in a lease option. They are applying for a lease for all of the lands... 16.66 acres but with erosion there is only 9.53 acres.

Jeffrey Eide, Campaign Manager for Patricia Faye Brazelle. Dem Dist. #10 State House

Community organizer, 20 year resident, advocating voting for her.

Robert Sheldon – Wants the board to consider a communication policy when dealing with the media. This was moved new business at the October meeting.

4. Assembly Update: No Update, Randall Kowalke was attending Borough Assembly meeting.

5. Committee and Board Reports:

a. Recycling: Katie Writer gave an update: New logo, Cardboard recycling has been delayed again, MOA needed between Moore's and TCCI, 3phase power, facility for cardboard needed.

b. TPAC: Iris Vandenharn said they did not have a TPAC meeting but had a Ridge Trail sub committee meeting to decide on a contractor and they recommend hiring Agnew Beck. \$25,000 grant

c. RSA 29: John Strassenburg gave an update. Wrote letter to Boro Land Management expressing concerns over gravel pit on Beaver Road, as well as the road itself. Clarification on depth of the pit... it is not to go more than four feet more than the existing depth.

d. Revenue Sharing: Applications for revenue sharing grants are still open until October 16, 2016. The board needs to make a committee at the October board meeting.

e. District Review Committee: No update.

f. TKA Skate park: No update.

g. By-Laws: No update

h. Report Re: 8/9 meeting with TKA airport project: Paul Button met with the DOT hydrologist, Paul Jahnke, Laura Paul, Steve Hanson and Whitney Wolff and looked over the drainage issues surrounding the project. All new aprons and permanent taxiways are above the 100 year flood zone except for most of the new pathway south of 2nd St. They walked the northeast end of the airport (where Hanson dug a

ditch during the 2012 flood). They found a big swale that should was not on the current plans. The airport project is not diverting any additional water into east Talkeetna that would not have drained there anyway. Pam Ness did a site visit a few days later with Paul Button, Whitney Wolff and Steve Hanson.

- i. **Water and Sewer Report:** New committee has been formed but has not met. Committee members are Paul Button, Jane Steere, Sean Stanley, Whitney Wolff and Joe McIneny. Whitney read the report from Terry Dolan. There was a suggestion to post the reports on the website.

- j. **Main Street SPUD Review:**

Robert Sheldon questioned the communications policy of the board when speaking with the press; no decision made.

For the record, it was announced that the property lines that front on Main Street properties are measured 30 feet from the center line of the street. From the property line there is a 10-foot set back for the start of any permanent structures. Any space between the property line and the painted pedestrian walk way is the public right-of-way and can be used for parallel parking.

Suggestions for a pedestrian walkway to the riverfront, information kiosks in Village and River Parks and Talkeetna ambassador/greeter were made.

Design guidelines were reviewed.

6. Unfinished Business:

- a. **Talkeetna Airport Improvements:** Laura made a motion to contact the FAA to discuss the requirements for fencing. Chris 2nd. (motion passes 6/6) Laura to write the letter.
- b. Trees on the east side ...what trees will be cut and when? Laura Paul will send the answers to TCCI secretary.
- c. **Talkeetna River Dike Repair – MSB approved** Letter from Casey Cook that says work may begin as soon as late Fall. HDL was awarded the contract. (This will be paid for by FEMA) A site visit was conducted on August 25th. Field assessments to continue. HDL will be at the October meeting.

Paul Button makes a motion to write a letter to HDL regarding public access to the river and seasonal dock use at the end of Main Street. Laura 2nds. (Motion passes 6/6) Paul Button will write the letter.

7. New Business:

- a. **Board Nominations:** Five seats are open. Eight declarations of candidacy forms received: Joe McIneny, Chris Grabowski, Gerri McCann, Ed O'Connor, Peg Voss, Ron Quilliam, Jeff Lebegue,

Christie Seay. Ballots are closed but one can run as a Write-In. There will be early voting starting September 15 with the election on October 4.

b. **Talkeetna Airmen's Letter:** Mary motions that we write a letter of support the lease of the Village Airstrip. Chris 2nds. (motion passes 6/6). Mary will write the letter.

C. TPAC recommendations -

Paul made a Motion to approve their recommendation to hire Agnew Beck to develop the Ridge Trail, Trail Development plan. Chris seconds. (motion passes 6/6)

Next Meeting Date: Monday, October 4, 2016 at the regular time and location.

8. Adjournment: Chris makes a motion to adjourn the meeting at 10:26 pm. Laura 2nds
Meeting adjourned.

Approved by:
and
Attested to:

Whitney R. Wright
Laura Wright

SUBJECT: Reporting of conclusion of contract for Bid No. 16-050B to Wirtanen Commercial LLC, for the Sutton Fire Station Water Storage Tank, Pump, Well & Access Driveway for the final contract amount of \$347,897.71.

AGENDA OF: November 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Capital Projects Director		10/12/16
	Purchasing Officer		
	Finance Director		
	Borough Attorney		
	Borough Clerk		10/21/16

ATTACHMENT (S) : None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid Solicitation #16-050B to Wirtanen Commercial LLC, for Sutton Fire Station Water Storage Tank, Pump, Well & Access Driveway project.

The MSB entered into a contract with Wirtanen Commercial LLC, on February 4, 2016, for Bid Solicitation 16-050B, Sutton Fire Station Water Storage Tank, Pump, Well & Access Driveway, project no's. 45051 and 45281. The original contract amount of \$320,000.00 was approved through Assembly Action AM No. 16-004 presented on January 26, 2016.

Two change orders were issued in the amount of \$27,897.71 for a driveway permit, highway approach, paving, LED lighting, and an additional bollard for a final contract amount of \$347,897.71.

SUBJECT: Appropriation of \$110,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	9/14/16
	Public Works Director	<i>[Signature]</i>	4 Oct 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	10/10/16 <i>[Signature]</i>

ATTACHMENT(S): Fiscal Note: Yes No
 Ordinance Serial no. 16-_____
 Resolution 16-02 from the Road Service Area No. 14,
 Board of Supervisors (1pp)
 Road Maintenance & Repair Capital Projects List for
 RSA 14, approved with AM 15-157, (2pp)

SUMMARY STATEMENT: The Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 14 fund balance can be used to fund Capital Improvement Projects. The Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to transfer \$110,000 from the Fairview Road Service Area No. 14 fund balance, Fund 271, to Project No. 30037, Fund 410 for Fairview Road Service Area No. 14 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$110,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: September 20, 2016

SUBJECT: Appropriation of \$110,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for Fairview Road Service Area No. 14 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *110,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 271.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30037
VERIFIED BY: <i>Silvia Pickett</i>	CERTIFIED BY:
DATE: <i>10/7/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						<i>110</i>
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA FUND BALANCE</i>						<i>110</i>
TOTAL						<i>110</i>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 271 is \$68,801 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Chryenne Hand* _____ DATE: *10/7/16*

IM No. 16-169
OR 16-119

A RESOLUTION OF THE ROAD SERVICE AREA #14, FAIRVIEW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$110,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #14, Fairview Fund Balance has a balance of approximately \$178,801; and

WHEREAS, it is the desire of the Road Service Area #14, Fairview Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #14, Fairview Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #14, Fairview Board of Supervisors request \$110,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #14, Fairview Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$110,000 from Fund Balance 271.272.000 to Capital Improvements Project 30037.

APPROVED by the Road Service Area #14, Fairview Board of Supervisors:

Daniel Elliott
RSA #14 Supervisor

8/23/16
Date

Kurt Anderson
RSA #14 Supervisor

8/23/16
Date

Richard J. Barty
RSA #14 Supervisor

8/23/16
Date

Resolution #16-02 **Im16-169**
OR 16-119

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 3 George McKee
 ASSEMBLY PERSON: Dist 5 Dan Mayfield
 RSA SUPER Scott Sanderson
 RSA PRIMARY: Daniel Elliott
 RSA ALT: Kurt Anderson
 RSA ALT: Dick Buzby

ROAD SERVICE AREA: 14 FAIRVIEW PROJECT # 30037

APPROX AVAILABLE RSA FUNDING \$700,806
 APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$8,250	\$6,188	\$2,063			YES
2	RSA ROADS	CALCIUM APPLICATION <i>75% / 25%</i>	\$10,500	\$7,875	\$2,625			YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$70,000	\$70,000				YES
5	Canter Pl (.09) Surrey Rd (.73)	Upgrade (.82)	\$440,600	\$440,600				YES
6	Snowshoe Parkway (.25)	A.C/Replace	\$45,000	\$45,000				YES
7	Sue Ln (.19) Perin Dr. (.14)	Chipseal (.33)	\$50,000	\$50,000				YES
TOTAL FUNDED PROJECTS			\$674,350	\$669,663	\$4,688	\$0		
8	Grand Bay Dr (.33)	Upgrade (.33)	\$177,500					NO
FUNDING NOT YET IDENTIFIED								
9	Marble Way (.58)	Design / Upgrade	\$212,000					NO
FUNDING NOT YET IDENTIFIED								
10	Jenks Dr (.30)	Design / Upgrade	\$145,000					NO
FUNDING NOT YET IDENTIFIED								
11	Holland Ave (.21)	Design / Upgrade	\$100,000					NO

					FUNDING NOT YET IDENTIFIED			
12	S. Canter Cir (.41) W. Chestnut (.34)	Design / Upgrade	\$357,000					NO
					FUNDING NOT YET IDENTIFIED			
13	W. Clydesdale Dr (.82)	Pave w/2" A.C.	\$246,000	\$123,000	\$123,000			NO
					FUNDING NOT YET IDENTIFIED			
	TOTAL UNFUNDED PROJECTS		\$1,237,500	\$123,000	\$123,000			

Im16-169
DR16-119

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-119**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$110,000 FROM FAIRVIEW ROAD SERVICE AREA NO. 14 FUND BALANCE, FUND 271, TO FUND 410, PROJECT NO. 30037, FOR FAIRVIEW ROAD SERVICE AREA NO. 14 CAPITAL PROJECTS.

WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 14 Fairview fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Fairview Road Service Area No. 14 Board of Supervisors and the Public Works Department would like to transfer \$110,000 from Fairview Road Service Area No. 14 fund balance, Fund 271, to Fund 410, Project No. 30037, for the Fairview Road Service Area No. 14 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$110,000 from Fairview Road Service Area No. 14, fund balance, Fund 271, to Fund 410, Project No. 30037, Fairview Road Service Area No. 14 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$60,000 from Trapper Creek Road Service Area No. 30 fund balance, Fund 284, to Fund 410, Project No. 30050, for Trapper Creek Road Service Area No. 30 Capital Projects.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *JM* **JOHN MOOSEY, BOROUGH MANAGER:** *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>JM 9/27/16</i>	
	Public Works Director	<i>TAD</i>	<i>40916</i>
	Finance Director	<i>CYAD</i>	
	Borough Attorney	<i>JS</i>	
	Borough Clerk	<i>JM</i>	<i>10/10/16</i> <i>[Signature]</i>

ATTACHMENT(S): Fiscal Note: Yes No
 Ordinance Serial no. 16-120
 Resolution 16-01 from the Road Service Area No. 30, Board of Supervisors *(1pp)*
 Road Maintenance & Repair Capital Projects List for RSA 30, approved with AM 15-157, *(2pp)*

SUMMARY STATEMENT: The Trapper Creek Road Service Area No. 30 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 30 fund balance can be used to fund Capital Improvement Projects. The Trapper Creek Road Service Area No. 30 Board of Supervisors and the Public Works Department would like to transfer \$60,000 from the Trapper Creek Road Service Area No. 30 fund balance, Fund 284, to Project No. 30050, Fund 410 for Trapper Creek Road Service Area No. 30 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$60,000 from Trapper Creek Road Service Area No. 30 fund balance, Fund 284, to Fund 410, Project No. 30050, for Trapper Creek Road Service Area No. 30 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Appropriation of \$60,000 from Trapper Creek Road Service Area No. 30 fund balance, Fund 280, to Fund 410, Project No. 30050, for Trapper Creek Road Service Area No. 30 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *60,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 284.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30050
VERIFIED BY: <i>Eileen Pickett</i>	CERTIFIED BY:
DATE: <i>10/7/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY12	FY13	FY14	FY2015	FY2016	FY2017
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						<i>60</i>
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA Fund Balance</i>						<i>60</i>
TOTAL						<i>60</i>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 284 is \$49,453 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chemical* _____ DATE: _____
 APPROVED BY: *[Signature]* *[Signature]* _____ DATE: *10/7/16*

IM No. 16-174
OR 16-120

Resolution NO. 16-01

A RESOLUTION OF THE ROAD SERVICE AREA NO. 30, TRAPPER CREEK BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$60,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area NO. 30, Trapper Creek Fund Balance has a balance of approximately \$109,453; and

WHEREAS, it is the desire of the Road Service Area No. 30, Trapper Creek Board of Supervisors to fund as many road projects as possible; and

WHEREAS, the excess funds from the RSA No. 30, Trapper Creek Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA No. 30, Trapper Creek Board of Supervisors request \$60,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area No. 30, Trapper Creek Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$60,000 from Fund Balance 284.272.000 to Capital Improvements Project 30050.

APPROVED by the Road Service Area No. 30, Trapper Creek Board of Supervisors:

Joan Medbery
RSA no. 30 Supervisor

8-24-16
Date

Donald Massey
RSA no. 30 Supervisor

8-24-16
Date

Earl Boone
RSA no. 30 Supervisor

8-24-16
Date

IM16-174
OR16-120

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER: Mike Lachelt
 PRIMARY: Joan Medberry
 ALT: Donna Massey
 ALT: Earl Boon

RSA: 30 Trapper Creek

PROJECT # 30050

APPROX AVAILABLE RSA FUNDING \$ 94,664
 APPROX AVAILABLE GRANT FUNDING \$5,400

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
2	RSA ROADS	CALCIUM APPLICATION 25% MSB Match Summer 2015	\$0	\$0	\$0			N/A
3	RSA ROADS	RECONDITION ROADS	\$30,000	\$30,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0	\$0				N/A
5	Oilwell Road	Upgrade Road Upgrades	\$70,000	\$64,600		\$5,400		YES
TOTAL FUNDED PROJECTS			\$100,000	\$94,600		\$5,400		
6	Oilwell Road	Upgrade from approach 600ft to the south	Engineer estimate in progress					NO
FUNDING NOT YET IDENTIFIED								
7	Saunders Rd	Project Contingent on (1) Availabilty of gravel (2) Agreement with Great Land	\$50,000					NO
FUNDING NOT YET IDENTIFIED								
8	Oilwell Rd Ph I (mile 0 to mile 6)	Design /Upgrade/Pave (6.0) 50% MSB Match	\$6,000,000					NO
FUNDING NOT YET IDENTIFIED								
9	Oilwell Rd Ph II (mile 6 to Mile 9)	Design/Upgrade (3.0)	\$300,000					NO
FUNDING NOT YET IDENTIFIED								
TOTAL UNFUNDED PROJECTS			\$6,350,000					

Im16-174
 OR16-120

	Source	Grant # / Account Code	Grant Amount				
Line	2012 SOA Grant	12-DM-125 30050.9000.9002	\$900.00	Trapper Creek RSA Roads Upgrade			
Line	2013 SOA Grant	13-DM-135 30050.9100.9102	\$4,500.00	Trapper Creek RSA Roads Upgrade			

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

IM 116-174
OR 116-120

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-120**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$60,000 FROM TRAPPER CREEK ROAD SERVICE AREA NO. 30 FUND BALANCE, FUND 284, TO FUND 410, PROJECT NO. 30050, FOR TRAPPER CREEK ROAD SERVICE AREA NO. 30 CAPITAL PROJECTS.

WHEREAS, the Trapper Creek Road Service Area No. 30 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Trapper Creek Road Service Area No. 30 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 30 Trapper Creek fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Trapper Creek Road Service Area No. 30 Board of Supervisors and the Public Works Department would like to transfer \$60,000 from Trapper Creek Road Service Area No. 30 fund balance, Fund 284, to Fund 410, Project No. 30050, for the Trapper Creek Road Service Area No. 30 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$60,000 from Trapper Creek Road Service Area No. 30, fund balance, Fund 284, to Fund 410, Project No. 30050, Trapper Creek Road Service Area No. 30 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: ACCEPTING AND APPROPRIATING \$14,960 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NUMBER 45158, FOR HAZARDOUS MATERIALS DETECTION EQUIPMENT.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	RG	
	Finance Director	JP	
	Borough Attorney	JK	
	Borough Clerk	JMN	10/10/16 (JP)

ATTACHMENT (S): Fiscal Note: YES X NO _____
 Ordinance Serial No. 16-121 (2 pp)
 Resolution Serial No. 16-082 (2 pp)

SUMMARY STATEMENT:

The borough has been awarded a State of Alaska, Division of Homeland Security and Emergency Management grant in the amount of \$14,960, and the funds will be used for hazardous materials detection equipment.

The borough assembly must accept and appropriate the \$14,960 from the State of Alaska, Division of Homeland Security and Emergency Management grant prior to the expenditure of said funds, and no expenditures can be made until the scope of work and budget have been approved by the Assembly.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends approval of the attached legislation, which will accept and appropriate the Alaska State Division of Homeland Security and Emergency Management grant in the amount of \$14,960 and approve the scope of work and budget.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Accepting and appropriating \$14,960 from the Alaska State Division of Homeland Security and Emergency Management Grant Program, to fund 425, Project Number 45158, for hazardous materials detection equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED <u>\$14,960</u>	FUNDING SOURCE <u>State Grant</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT : <u>425.000.000.24X.XXX</u>	PROJECT # <u>45158</u>
VERIFIED BY: <u>Barbara Baran</u>	CERTIFIED BY:
DATE: <u>9/20/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE	<u>14.9</u>					
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds	<u>14.9</u>					
Other						
TOTAL	<u>14.9</u>					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Cherienne Dewald DATE: 9/20/16
 APPROVED BY: [Signature] DATE: 9/20/16

IM No. 16-177
 Ordinance Serial No. 16-121
 Resolution Serial No. 16-082

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-121

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$14,960 FROM THE ALASKA STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT PROGRAM, TO FUND 425, PROJECT NUMBER 45158, FOR HAZARDOUS MATERIALS DETECTION EQUIPMENT.

WHEREAS, the borough has been awarded a State of Alaska, Division of Homeland Security and Emergency Management grant in the amount of \$14,960; and

WHEREAS, the funds will be used for hazardous materials detection equipment; and

WHEREAS, the scope of work and budget are contained in Resolution Serial Number 16-082; and

WHEREAS, the borough assembly must accept and appropriate the \$14,960 from the State of Alaska, Division of Homeland Security and Emergency Management prior to the expenditure of said funds; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and Appropriation source. The Matanuska-Susitna Borough Assembly hereby accepts a grant in the amount of \$14,960 from the State of Alaska, Division of Homeland Security and Emergency Management grant program, and approves an appropriation in the amount of \$14,960 from the State of Alaska, Division of Homeland Security and Emergency Management grant program, to Fund 425, Project No. 45158, for hazardous materials detection equipment.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-082**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, HOMELAND SECURITY AND EMERGENCY MANAGEMENT GRANT, PROJECT NUMBER 45158, FUND 425, FOR HAZARDOUS MATERIALS DETECTION EQUIPMENT.

WHEREAS, the borough has received a grant from the Alaska State Division of Homeland Security and Emergency Management; and

WHEREAS, the assembly has accepted and appropriated funds in the amount of \$14,960 with the approval of Ordinance Serial Number 16-121; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the Alaska State Division of Homeland Security and Emergency Management Grant, Project Number 45158, Fund 425.

SCOPE OF WORK

Hazardous material detection equipment: hazardous chemical detectors.

BUDGET

Alaska State Division of Homeland
Security and Emergency Management.

\$14,960

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: ACCEPTING AND APPROPRIATING \$96,492 FROM THE STATE OF ALASKA, DEPARTMENT OF MILITARY AND VETERAN'S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM (EMPG), AND REQUESTING A RE-APPROPRIATION OF \$96,492 FROM THE EMERGENCY SERVICES ADMINISTRATION FISCAL YEAR 2017 OPERATING BUDGET TO FUND 425, PROJECT NUMBER 45285.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *for* JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator/Gamble	BG	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	LRM	10-10-16 

ATTACHMENT(S): Fiscal Note: YES X NO _____
 Ordinance Serial No. 16-122 (3 pp)
 Resolution Serial No. 16-083 (2 pp)

SUMMARY STATEMENT:

The borough has received a grant from the State of Alaska, Department of Military and Veteran's Affairs and the funds will be used for Emergency Management wages and benefits.

The borough is required to provide matching funds in the amount of \$96,492 in order to comply with the conditions of the grant and to receive the grant. The scope of work and budget are contained in Resolution Serial Number 16-083.

The borough assembly must accept and appropriate the \$96,492 from the State of Alaska, Department of Military and Veteran's affairs prior to the expenditure of said funds and no

expenditures can be made until the scope of work and budget have been approved by the Assembly.

RECOMMENDATION OF ADMINISTRATION:

The administration supports this grant and recommends approval of the attached legislation, which will accept and appropriate the grant and the re-appropriation of matching funds, and approves the scope of work and budget for the project.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: October 18, 2016

SUBJECT: Accepting and appropriating \$96,492 from the State of Alaska, Department of Military and Veteran's Affairs, Emergency Management Performance Grant Program (EMPG), and requesting a re-appropriation of \$96,492 from the Emergency Services Administration Fiscal Year 2017 operating budget to Fund 425, Project Number 45285.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED 96,492.00	FUNDING SOURCE Federal grant passed through State DMVA
FROM ACCOUNT # 100.140.300.4XX.XXX	PROJECT # 45285
TO ACCOUNT: 425	PROJECT # 45285
VERIFIED BY: [Signature]	CERTIFIED BY:
DATE: 10/7/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services	96.5					
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING	96.5					

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
State/Federal Funds	96.5					
Other						
TOTAL	96.5					

POSITIONS:

Full-Time	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: Chapman DATE: _____
 APPROVED BY: [Signature] DATE: 10/7/16

IM No. 16-184
 Ordinance Serial No. 16-122
 Resolution Serial No. 16-083

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-122**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$96,492 FROM THE STATE OF ALASKA, DEPARTMENT OF MILITARY AND VETERAN'S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM (EMPG), AND REQUESTING A RE-APPROPRIATION OF \$96,492 FROM THE EMERGENCY SERVICES ADMINISTRATION FISCAL YEAR 2017 OPERATING BUDGET TO FUND 425, PROJECT NUMBER 45285.

WHEREAS, the borough has received a grant from the State of Alaska, Department of Military and Veteran's Affairs; and

WHEREAS, the funds will be used for Emergency Management wages and benefits; and

WHEREAS, the borough is required to provide matching funds in the amount of \$96,492 in order to comply with the conditions of the grant and to receive the grant; and

WHEREAS, the scope of work and budget are contained in Resolution Serial Number 16-083; and

WHEREAS, the borough assembly must accept and appropriate the \$96,492 from the State of Alaska, Department of Military and Veteran's affairs prior to the expenditure of said funds; and

WHEREAS, no expenditures can be made until the scope of work and budget have been approved by the Assembly.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of a grant in the amount of \$96,492 from the State of Alaska, Department of Military and Veteran's Affairs, and agrees to comply with the applicable provisions.

Section 3. Appropriation and Re-appropriation source. The Matanuska-Susitna Borough Assembly hereby appropriates the amount of \$96,492 from the State of Alaska, Department of Military and Veteran's Affairs, Emergency Management Performance Grant Program and re-appropriates the amount of \$96,492 from the Emergency Services Administration Fiscal Year 2017 Operating Budget, Fund 100, to Project No. 45285, Fund 425, for Emergency Management wages and benefits.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-083**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET FOR THE STATE OF ALASKA, DEPARTMENT OF MILITARY AND VETERAN'S AFFAIRS, EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG), PROJECT NUMBER 45285, FUND 425, FOR EMERGENCY MANAGEMENT WAGES AND BENEFITS.

WHEREAS, the borough has received a grant from the State of Alaska, Department of Military and Veteran's Affairs; and

WHEREAS, the assembly has accepted and appropriated the grant funds in the amount of \$96,492 with the approval of Ordinance Serial Number 16-122; and

WHEREAS, the assembly has re-appropriated matching funds in the amount of \$96,492 from the Emergency Services Administration Fiscal Year 2017 Operating Budget with the approval of Ordinance Serial No. 16-122; and

WHEREAS, the assembly is required to approve and adopt a scope of work and budget for each capital project prior to the expenditure of said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the State of Alaska, Department of Military and Veteran's Affairs, Emergency Management Performance Grant, Project Number 45285, Fund 425.

SCOPE OF WORK

Emergency Management wages and benefits incurred during the grant performance period of July 1, 2016 to June 30, 2017, (retroactive to July 1, 2016).

BUDGET

State of Alaska, Department of Military and Veterans Affairs	\$ 96,492
Emergency Services Administration Fiscal Year 2017 Operating Budget	<u>\$ 96,492</u>
TOTAL	\$192,984

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Supplemental appropriation of \$100,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Big Lake Road Service Area No. 21 fiscal year 2017 Operating Budget, Fund 277.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *Joe* **JOHN MOOSEY, BOROUGH MANAGER:** *Scott DeSoye*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>ky 10/4/16</i>	
	Public Works Director	<i>TDL</i>	<i>400716</i>
	Finance Director	<i>CS</i>	
	Borough Attorney	<i>KS</i>	
	Borough Clerk	<i>Jamm</i>	<i>10/10/16</i> <i>(Signature)</i>

ATTACHMENT (S): Fiscal Note: Yes x No
 Ordinance Serial No. 16-123 (2pp)

SUMMARY STATEMENT: There is currently less than \$21,800 in the fiscal year 2017 operating budget. Of that \$15,388 is dedicated to wage and benefit for the road crew, leaving \$6,339 for operating expenditures in fiscal year 2017. There is still over eight months of operations in this fiscal year. The Public Works Department is concerned that necessary maintenance, emergency repairs, supplies or services will arise that will not be readily funded. There are sufficient funds in the Big Lake Road Service Area No. 21 Fund Balance to cover this transfer. The Public Works Department would like to transfer \$100,000 from the Big Lake Road Service Area No. 21 fund balance, Fund 277, to Big Lake Road Service Area No. 21 Fiscal Year Operating Budget, Fund 277.

RECOMMENDATION OF ADMINISTRATION: Approve a supplemental appropriation of \$100,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to fiscal year 2017 Operating Budget, Fund 277.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Supplemental appropriation of \$100,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277, to Big Lake Road Service Area No. 21 fiscal year 2017 Operating Budget, Fund 277.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *100,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 277.272.000	PROJECT #
TO ACCOUNT : 277.000.000.XXX.XXX	PROJECT #
VERIFIED BY: <i>Sileen Pickett</i>	CERTIFIED BY:
DATE: <i>10/7/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous				<i>100</i>		
TOTAL OPERATING				<i>100</i>		

CAPITAL						
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA Fund Balance</i>				<i>100</i>		
TOTAL				<i>100</i>		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 277 is \$25,246 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Chiquita Daniel* DATE: *10/7/16*

IM No. 16-185

OR 16-123

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-123**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING A SUPPLEMENTAL APPROPRIATION OF \$100,000 FROM BIG LAKE ROAD SERVICE AREA NO. 21 FUND BALANCE, FUND 277 TO BIG LAKE ROAD SERVICE AREA NO. 21 FISCAL YEAR 2017 OPERATING BUDGET, FUND 277.

WHEREAS, there is \$21,727 left in the operating budget of Big Lake Road Service Area no. 21; and

WHEREAS, of the remaining budget \$15,388 is dedicated to wage and benefits for the road crew leaving approximately \$6,339 for operating expenses for the next eight months; and

WHEREAS, there is all of winter season and next spring breakup still to come; and

WHEREAS, there is concern that necessary maintenance, emergency repairs, supplies or services will arise that will not be readily funded; and

WHEREAS, there are sufficient funds in the Big Lake Road Service Area No. 21 fund balance, Fund 277 to cover this transfer to the fiscal year 2017 operating budget; and

WHEREAS, the Public Works Department would like to transfer \$100,000 from the Big Lake Road Service Area No. 21 fund balance, Fund 277, to Big Lake Road Service Area No. 21 fiscal year 2017 operating budget, Fund 277.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Supplemental appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the supplemental appropriation of \$100,000 from Big Lake Road Service Area No. 21 fund balance, Fund 277 to the Big Lake Road Service Area No. 21 fiscal year 2017 operating budget, Fund 277.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

Lonnie R. McKechnie, Borough Clerk

(SEAL)

SUBJECT: Accepting and appropriating \$550,000 from the United States Environmental Protection Agency to fund 480, project 47051; establishing the scope of work and budget; and authorization for the manager to enter into memorandums of agreement with the City of Palmer and the City of Wasilla and the grant agreement for the Matanuska-Susitna Brownfields Assessment FY16.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *for* JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator - P. Graham	<i>[Signature]</i>	
1	Planning and Land Use Director	<i>[Signature]</i>	
2	Finance Director	<i>[Signature]</i>	
3	Borough Attorney	<i>Not Signed</i>	<i>Grant App not review</i>
4	Borough Clerk	<i>LRM</i>	<i>10-10-16</i> <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: Yes X No
 Award Letter & Email (2 pages)
 Ordinance Serial No. 16-124 (2 pages)
 Resolution Serial No. 16-084 (3 pages)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough was awarded a Brownfields Assessment Coalition grant in the amount of \$550,000 from the United States Environmental Protections Agency. The Matanuska-Susitna Borough and the Cities of Palmer and Wasilla have formed a Brownfields Assessment Coalition that will work with the Contractor to identify sites within the boundaries of the borough as well as within each city.

The Coalition will engage the community throughout the Project to prioritize revitalization opportunities in accordance with established community plans and objectives. The Project will include assessment activities at priority Brownfields sites, including up to 18 Phase I Environmental Site Assessments; and up to 10 Phase II Environmental Site Assessments, preparation of up to six site-specific cleanup/reuse plans and Area-Wide Planning activities for up to two priority brownfield-impacted areas.

This project is fully funded by the grant and there is no required match. Grant funding must be accepted and appropriated by the Assembly in order to move forward with the project.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends the Assembly adoption of the legislation accepting and appropriating \$550,000 from the United States Environmental Protection Agency to fund 480, project 47051; establishing the scope of work and budget; and authorization for the manager to enter into memorandums of agreement with the City of Palmer and the City of Wasilla and the grant agreement for the Matanuska-Susitna Brownfields Assessment FY16.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date October 18, 2016

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: Accepting and appropriating \$550,000 from the United States Environmental Protection Agency to fund 480, project 47051; establishing the scope of work and budget; and authorization for the manager to enter into memorandums of agreement with the City of Palmer and the City of Wasilla and the grant agreement for the Matanuska-Susitna Brownfields Assessment FY16.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT: <u>YES</u> NO
AMOUNT REQUESTED \$ <u>550,000</u>	FUNDING SOURCE <u>Federal grant - EPA</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>480.000.000.4XX.XXX</u>	PROJECT # <u>47051</u>
VERIFIED BY: <u>[Signature]</u>	CERTIFIED BY:
DATE: <u>10/7/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL			<u>550</u>			
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
<u>Federal Funds</u>			<u>550</u>			
Other						
TOTAL			<u>550</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: [Signature] 

Phone: _____
 Date: _____
 Date: 10/7/16

Pam Graham

Subject: FW: Mat-Su Borough (AK) - Grant Proposal selected for FY16 EPA Brownfields Funding! [Assessment Coalition]
Attachments: Selectee Letter_ARC FY16_Mat-Su Borough (AK)_Assessment Coalition_05202016.pdf
Importance: High

From: Griffith, Terri [<mailto:Griffith.Terri@epa.gov>]
Sent: Friday, May 20, 2016 6:44 PM
To: Lauren Driscoll
Cc: R10 Brownfields; Goolie, Mary; Griffith, Terri
Subject: Mat-Su Borough (AK) - Grant Proposal selected for FY16 EPA Brownfields Funding! [Assessment Coalition]
Importance: High

Dear Lauren,

Congratulations! **Matanuska-Susitna Borough's Brownfields Grant Proposal for Coalition Assessment** has been selected to receive funding from the U.S. Environmental Protection Agency Brownfields program in the amount of **\$550,000 [\$275,000 hazardous substances and \$275,000 petroleum]**. You will soon receive formal notification from the EPA Office of Brownfields & Land Revitalization (OBLR). We have also attached a copy of the OBLR letter to this email. More information about the grant announcement, selectee project fact sheets, EPA contact information, and next steps is provided below.

[FY16 Assessment, Revolving Loan Fund, and Cleanup \(ARC\) Grant Announcement & Project Fact Sheets - Nationwide](#)

EPA Region 10 News Releases:

[Alaska - ARC News Release](#)
[Oregon - ARC News Release](#)

Your EPA Brownfield Project Manager:

Mary Goolie
907.271.3414
Goolie.Mary@epa.gov

Your EPA Project Manager will be in touch with you shortly. **In addition, by May 31, we will email you more specific details on the EPA Region 10 Grant Application process and documents for completing your formal application package.** In the meantime, please do not hesitate to call or email us with any questions or concerns. We look forward to working with you.

Best Regards, Terri

TERRI GRIFFITH | REGION 10 BROWNFIELD ARC GRANT COMPETITION COORDINATOR
ENVIRONMENTAL CLEANUP OFFICE | U.S. ENVIRONMENTAL PROTECTION AGENCY | REGION 10



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
SOLID WASTE AND
EMERGENCY RESPONSE

NOW THE
OFFICE OF LAND AND
EMERGENCY MANAGEMENT

May 20, 2016

The Honorable Vern Halter
Mayor of Matanuska-Susitna Borough
350 E Dahlia Avenue
Palmer, AK 99645

Dear Mayor Halter:

On behalf of the United States Environmental Protection Agency (EPA), I am pleased to congratulate you and confirm that the Matanuska-Susitna Borough was selected as one of the entities EPA will begin negotiations with to award a cooperative agreement for an assessment coalition grant. The Matanuska-Susitna Borough submitted an outstanding grant proposal, and we deeply appreciate the tremendous commitment of time and energy that went into its preparation.

Through the Small Business Liability Relief and Brownfields Revitalization Act of 2002, EPA is working to help states and communities around the country clean up and revitalize brownfield sites. We fully expect that these brownfield projects will provide benefits to the environment and economy of local communities. Susan Morales, your Regional Brownfields Contact, will work closely with the Matanuska-Susitna Borough to negotiate the cooperative agreement prior to the grant award. Please contact Susan Morales at 206-553-7299 or morales.susan@epa.gov.

Again, congratulations on being selected! We look forward to working with you.

Sincerely,

David R. Lloyd, Director
Office of Brownfields and Land Revitalization

cc: Susan Morales

NON-CODE ORDINANCE

By:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-124**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$550,000 FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY TO FUND 480, PROJECT 47051; FOR THE MATANUSKA-SUSITNA BROWNFIELDS ASSESSMENT FY16.

WHEREAS, The Matanuska-Susitna Borough was awarded a Brownfields Assessment Coalition grant in the amount of \$550,000 from the United States Environmental Protections Agency; and

WHEREAS, the Matanuska-Susitna Borough and the Cities of Palmer and Wasilla have formed a Brownfields Assessment Coalition that will work with the Contractor to identify sites within the boundaries of the borough as well as within each city; and

WHEREAS, the Coalition will engage the community throughout the Project to prioritize revitalization opportunities in accordance with established community plans and objectives; and

WHEREAS, the Project will include assessment activities at priority Brownfields sites, including up to 18 Phase I Environmental Site Assessments; and up to 10 Phase II Environmental Site Assessments, preparation of up to six site-specific cleanup/reuse plans and Area-Wide Planning activities for up to two priority brownfield-impacted areas.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Grant acceptance. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of \$550,000 from the United States Environmental Protections Agency and agrees to comply with applicable provisions.

Section 3. Appropriation source. The Matanuska-Susitna Borough Assembly does hereby appropriate grant funds in the amount of \$550,000 from the United States Environmental Protections Agency to fund 480, project no. 47051.

SECTION 4. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-084**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING THE SCOPE OF WORK AND BUDGET; AND AUTHORIZATION FOR THE MANAGER TO ENTER INTO MEMORANDUMS OF AGREEMENT WITH THE CITY OF PALMER AND THE CITY OF WASILLA AND THE GRANT AGREEMENT FOR THE MATANUSKA-SUSITNA BROWNFIELDS ASSESSMENT FY16.

WHEREAS, The Matanuska-Susitna Borough was awarded a Brownfields Assessment Coalition grant in the amount of \$550,000 from the United States Environmental Protections Agency; and

WHEREAS, the Matanuska-Susitna Borough and the Cities of Palmer and Wasilla have formed a Brownfields Assessment Coalition that will work with the Contractor to identify sites within the boundaries of the borough as well as within each city; and

WHEREAS, the Coalition will engage the community throughout the Project to prioritize revitalization opportunities in accordance with established community plans and objectives; and

WHEREAS, the Project will include assessment activities at priority Brownfields sites, including up to 18 Phase I Environmental Site Assessments; and up to 10 Phase II Environmental Site Assessments, preparation of up to six site-specific cleanup/reuse plans and Area-Wide Planning activities for up to two priority brownfield-impacted areas.

WHEREAS, these grant funds were accepted and appropriated by the Matanuska-Susitna Borough Assembly by Ordinance Serial No. 16-___.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the scope of work and budget for the Matanuska-Susitna Brownfields Assessment FY16.

SCOPE OF WORK

To Matanuska-Susitna Borough Brownfield Coalition will work with the contractor to perform Brownfield site assessments throughout the Borough and Cities.

BUDGET

United States Environmental	
Protections Agency Grant	\$550,000
Total project cost	<u>\$550,000</u>

BE IT FURTHER RESOLVED that the Matanuska-Susitna Borough assembly does hereby authorize the manager to enter into the necessary grant agreement with the United States Environmental Protections Agency for the Matanuska-Susitna Brownfields Assessment FY16.

BE IT FURTHER RESOLVED that the Matanuska-Susitna Borough assembly does hereby authorize the manager to enter into the necessary memorandum of agreement with the City of Palmer and City of Wasilla for the Matanuska-Susitna Brownfields Assessment FY16.

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$170,000 from Meadow Lakes Road Service Area No. 27 fund balance, Fund 281, to Fund 410, Project No. 30047, for Meadow Lakes Road Service Area No. 27 Capital Projects.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *John Moosey*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>TDL</i>	<i>5 Oct 16</i>
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	<i>10/10/16</i> <i>[Signature]</i>

ATTACHMENT(S): Fiscal Note: Yes No
 Ordinance Serial no. 16-125
 Resolution 16-02 from the Road Service Area No. 27, Board of Supervisors. *(Upp)*
 Road Maintenance & Repair Capital Projects List for RSA 27, approved with AM 15-157, *(3pp)*

SUMMARY STATEMENT: The Meadow Lakes Road Service Area No. 27 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 27 fund balance can be used to fund Capital Improvement Projects. The Meadow Lakes Road Service Area No. 27 Board of Supervisors and the Public Works Department would like to transfer \$170,000 from the Meadow Lakes Road Service Area No. 27 fund balance, Fund 281, to Project No. 30047, Fund 410 for Meadow Lakes Road Service Area No. 27 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$170,000 from Meadow Lakes Road Service Area No. 27 fund balance, Fund 281, to Fund 410, Project No. 30047, for Meadow Lakes Road Service Area No. 27 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Appropriation of \$170,000 from Meadow Lakes Road Service Area No. 27 fund balance, Fund 281, to Fund 410, Project No. 30047, for Meadow Lakes Road Service Area No. 27 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *170,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 281.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30047
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 10-6-16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL				170		
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other / RSA Fund Balance				170		
TOTAL				170		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 281 is \$59,276 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chugach Division* DATE: _____
 APPROVED BY: *[Signature]* ATL DATE: 10/7/16

IM No. 16-188
OR 16-125

A RESOLUTION OF THE ROAD SERVICE AREA #27, MEADOW LAKES BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$170,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #27, Meadow Lakes Fund Balance has a balance of approximately \$229,276; and

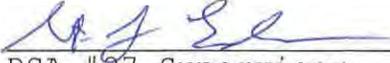
WHEREAS, it is the desire of the Road Service Area #27, Meadow Lakes Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the excess funds from the RSA #27, Meadow Lakes Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #27, Meadow Lakes Board of Supervisors request \$170,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #27, Meadow Lakes Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$170,000 from Fund Balance 281.272.000 to Capital Improvements Project 30047.

APPROVED by the Road Service Area #27, Meadow Lakes Board of Supervisors:



RSA #27 Supervisor

9-12-16

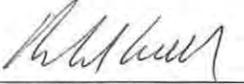
Date



RSA #27 Supervisor

9/12/16

Date



RSA #27 Supervisor

9-12-16

Date

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER: Scott Sanderson
 PRIMARY: Stephen Edwards
 ALT: Michael Fulton
 ALT: Robert Cassell

RSA: 27 Meadow Lakes

PROJECT # 30047

APPROX AVAILABLE FUNDING \$ 1,298,881

APPROX AVAILABLE GRANT FUNDING \$74,150.75

PRIORITY	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$11,250	\$8,438	\$2,813			YES
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$11,250	\$3,750			YES
3	RSA ROADS	RECONDITION ROADS	\$75,000	\$75,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$80,000	\$80,000				YES
5	Forest Lake Dr (.58)	Design / Upgrade (.58)	\$250,000	\$250,000				YES
6	Gunflint Trail (1.32)	Design / Upgrade (1.32)	\$74,150.75			\$74,150.75	FY14 SOA Legis Grant	YES
7	Carousel Way (.58)	Design / Upgrade (.58)	\$120,000	\$120,000				YES
8	Kalmbach Lake Dr (.14)	Pave w/2" A.C. 50% MSB Match	\$45,000	\$22,500	\$22,500			YES
9	Ridgecrest (.42) W Jay J St (.18)	Design / Upgrade (.60)	\$250,000	\$250,000				YES
10	Alma (.80)	Design / Upgrade (.80)	\$320,000	\$320,000				Yes
TOTAL FUNDED PROJECTS			\$1,240,401	\$1,137,188	\$29,063			
11	Larry Trail (.89)	Design / Upgrade (.89)	\$400,000	\$400,000				NO
						FUNDING NOT YET IDENTIFIED		

Im16-188
 DR16-12

12	W. Captian Hook Dr. (.36) W. Captain Hook Ave. (.17) Golden Ln (.08) Ruby Cir. (.02) Topaz Ln. (.05) Opal Ct. (.03) Silver Cir. (.05)	Design/ Upgrade (.76)	\$340,000	\$340,000				NO
					FUNDING NOT YET IDENTIFIED			
13	Charlene Street (.40)	Pave w/2" A.C. 50% MSB Match	\$120,000	\$60,000	\$60,000			NO
					FUNDING NOT YET IDENTIFIED			
14	Tweed Court (.47)	Pave w/2"A.C. 50% MSB Match	\$141,000	\$70,500	\$70,500			NO
					FUNDING NOT YET IDENTIFIED			
15	N Day Road (.49)	Pave w/2"A.C. 50% MSB Match	\$147,000	\$73,500	\$73,500			NO
					FUNDING NOT YET IDENTIFIED			
16	Sasbo Bluff (.62)	Design/Upgrade (.62)	\$250,000	\$250,000				NO
					FUNDING NOT YET IDENTIFIED			
17	Silver Dr. (.26)	Design/Upgrade (.26)	\$104,000	\$104,000				NO
					FUNDING NOT YET IDENTIFIED			
18	W. Swan Dr. (.63) S. Rainbow St. (.08)	Design/Upgrade (.71)	\$285,000	\$285,000				NO
					FUNDING NOT YET IDENTIFIED			
19	N. Doubloon Dr. (.30) W. Cove Dr. (.17)	Design/Upgrade (.47)	\$190,000	\$190,000				NO
					FUNDING NOT YET IDENTIFIED			
20	N. Phillips Dr. (.25) Dean Dr. (.48)	Design/Upgrade (.73)	\$300,000	\$300,000				NO
					FUNDING NOT YET IDENTIFIED			
21	N. Coronado St. (.10)	Pave w/2"A.C. 50% MSB Match (.10)	\$30,000	\$15,000	\$15,000			NO
					FUNDING NOT YET IDENTIFIED			
TOTAL UNFUNDED PROJECTS			\$2,307,000	\$2,088,000	\$219,000			

Imilio-18
Orellana

	Source	Grant # / Account Code	Grant Amount					
Line	FY14 SOA Legis Grant	14-DC-082 30047.9200.9202	\$74,150.75	Mdw Lakes-N. Gunflint Trail				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Im116-188
0216-125

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-125**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$170,000 FROM MEADOW LAKES ROAD SERVICE AREA NO. 27 FUND BALANCE, FUND 281, TO FUND 410, PROJECT NO. 30047, FOR MEADOW LAKES ROAD SERVICE AREA NO. 27 CAPITAL PROJECTS.

WHEREAS, the Meadow Lakes Road Service Area No. 27 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Meadow Lakes Road Service Area No. 27 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 27 Meadow Lakes fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Meadow Lakes Road Service Area No. 27 Board of Supervisors and the Public Works Department would like to transfer \$170,000 from Meadow Lakes Road Service Area No. 27 fund balance, Fund 281, to Fund 410, Project No. 30047, for the Meadow Lakes Road Service Area No. 27 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$170,000

from Meadow Lakes Road Service Area No. 27, fund balance, Fund 281, to Fund 410, Project No. 30047, Meadow Lakes Road Service Area No. 27 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$100,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for Greater Willow Road Service Area No. 20 Capital Projects.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	
	Public Works Director	<i>[Signature]</i>	500916
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	10/10/16 <i>[Signature]</i>

ATTACHMENT(S): Fiscal Note: Yes No
 Ordinance Serial no. 16-124
 Resolution 16-01 from the Road Service Area No. 20, Board of Supervisors (1pp)
 Road Maintenance & Repair Capital Projects List for RSA 20, approved with AM 15-157, (2pp)

SUMMARY STATEMENT: The Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 20 fund balance can be used to fund Capital Improvement Projects. The Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to transfer \$100,000 from the Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Project No. 30047, Fund 410 for Greater Willow Road Service Area No. 20 Capital Projects.

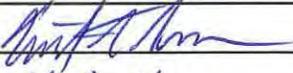
RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$100,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30047, for Greater Willow Road Service Area No. 20 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Appropriation of \$100,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for Greater Willow Road Service Area No. 20 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED *100,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 276.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30042
VERIFIED BY: 	CERTIFIED BY:
DATE: 10-6-16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL				100		
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA Fund Balance</i>				100		
TOTAL				100		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 276 is \$53,276 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: *Chapman Hall* DATE: _____

APPROVED BY: *Chapman Hall* DATE: 10/7/16

Resolution no. 16-01

A RESOLUTION OF THE ROAD SERVICE AREA #20, GREATER WILLOW BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$100,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #20, Greater Willow Fund Balance has a balance of approximately \$156,384; and

WHEREAS, it is the desire of the Road Service Area #20, Greater Willow Board of Supervisors to fund as many road projects as possible; and

WHEREAS, the excess funds from the RSA #20, Greater Willow Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #20, Greater Willow Board of Supervisors request \$100,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #20, Greater Willow Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$100,000 from Fund Balance 276.272.000 to Capital Improvements Project 30042.

APPROVED by the Road Service Area #20, Greater Willow Board of Supervisors:

[Signature]
RSA #20 Supervisor

9-14-16
Date

[Signature]
RSA #20 Supervisor

9/14/16
Date

RSA #20 Supervisor

Date

*Im16-189
OR 16-126*

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER Mike Lachelt
 PRIMARY: Jim Norcross
 ALT: Ralph Oakley
 ALT: John Grohol

ROAD SERVICE AREA: 20 WILLOW PROJECT # 30042

APPROX AVAILABLE FUNDING \$ 130,395

APPROX AVAILABLE GRANT FUNDING \$ 414,500

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$0					YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$0					YES
5	Rappe Cir. Allen Dr.	Upgrade & realignment of existing road into MSB R.O.W to correct encroachment and site distance.	\$125,000	\$96,500		\$28,500		
6	Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph I - In-House Design & ROW Acquisition	\$75,000			\$75,000	2013 Legis Grant / 2015 Legis Grant	YES
7	Denekie Dr Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph II - Upgrade	\$232,000	\$80,000		\$148,500	2014 Legis Grant	YES
8	Denekie Dr Michelle Dr Gina Cir Getts Way to Kenny Blvd	Ph III - Upgrade	\$160,000			\$162,500	2015 Legis Grant	YES
TOTAL FUNDED PROJECTS			\$592,000	\$176,500	\$0	\$414,500		

0216-113
 Im16-18

8	Alexander Ave Main St to Alexander	Ph I - ROW Aquisition	\$50,000	\$50,000				NO
					FUNDING NOT YET IDENTIFIED			
10	Alexander Ave	Cul-de-sac	\$25,000					NO
					FUNDING NOT YET IDENTIFIED			
11	Main St to Alexander	Ph II - Construction	\$100,000					NO
					FUNDING NOT YET IDENTIFIED			
12	Main St to Alexander Ave - Paving	Pave w/2" A.C. 50% MSB Match	\$145,000		\$77,500			NO
					FUNDING NOT YET IDENTIFIED			
13	N. Michigan St and	Construct unbuilt portions,	\$400,000		PROJECT FOR UNCERTIFIED ROAD LIST			NO
					FUNDING NOT YET IDENTIFIED			
14	Willow Areawide	Drainage Upgrade	\$250,000					NO
					FUNDING NOT YET IDENTIFIED			
15	Mike Ardaw Road	Street illumination	\$5,000					NO
					AREAWIDE			
TOTAL UNFUNDED PROJECTS			\$975,000	\$50,000	\$77,500			
	Source	Grant # / Account Code	Grant Amount					
Line 15	2013 SOA Grant	SB160/13-DM- 136/30042.9102	\$28,500.00	Willow Service Area Roads Upgrade				
Line 6	2014 SOA Grant	SB80/14-DC- 083/30042.9202	\$148,500.00	Michelle Dr & Gina Cir Recon				
Line 5 & 7	2015 SOA Grant	15-DC-107/30042.9302	\$237,500.00	Denekie/Michelle/Gina/Kenny Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

IM16-189
OR16-124

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-126**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$100,000 FROM GREATER WILLOW ROAD SERVICE AREA NO. 20 FUND BALANCE, FUND 276, TO FUND 410, PROJECT NO. 30042, FOR GREATER WILLOW ROAD SERVICE AREA NO. 20 CAPITAL PROJECTS.

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 20 Greater Willow fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Greater Willow Road Service Area No. 20 Board of Supervisors and the Public Works Department would like to transfer \$100,000 from Greater Willow Road Service Area No. 20 fund balance, Fund 276, to Fund 410, Project No. 30042, for the Greater Willow Road Service Area No. 20 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna

Borough Assembly hereby approves the appropriation of \$100,000 from Greater Willow Road Service Area No. 20, fund balance, Fund 276, to Fund 410, Project No. 30042, Greater Willow Road Service Area No. 20 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$145,000 from Gold Trail Road Service Area No. 28 fund balance, Fund 282, to Fund 410, Project No. 30048, for Gold Trail Road Service Area No. 28 Capital Projects.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY *for* JOHN MOOSEY, BOROUGH MANAGER: *[Signature]*

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	10/5/16
	Public Works Director	<i>[Signature]</i>	5 Oct 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	10/10/16 <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: Yes x No
 Ordinance Serial no. 16-127 (2pp)
 Road Maintenance & Repair Capital Projects List for RSA 28, approved with AM 15-157, (2pp)

SUMMARY STATEMENT: The Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 28 fund balance can be used to fund Capital Improvement Projects. The Public Works Department would like to transfer \$145,000 from the Gold Trail Road Service Area No. 28 fund balance, Fund 282, to Project No. 30047, Fund 410 for Gold Trail Road Service Area No. 28 Capital Projects. The Gold Trail Road Service Area No. 28 Board of Supervisors did not hold a meeting in the third quarter and do not have one scheduled yet for the fourth quarter so no board resolution is being presented with this legislation.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$145,000 from Gold Trail Road Service Area No. 28 fund balance, Fund 282, to Fund 410, Project No. 30048, for Gold Trail Road Service Area No. 28 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: Appropriation of \$145,000 from Gold Trail Road Service Area No. 28 fund balance, Fund 282, to Fund 410, Project No. 30048, for Gold Trail Road Service Area No. 28 Capital Projects.

ORIGINATOR: Public Works, Operations & Maintenance

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *145,000	FUNDING SOURCE RSA FUND BALANCE
FROM ACCOUNT # 282.272.000	PROJECT #
TO ACCOUNT : 410.000.000.4xx.xxx	PROJECT # 30048
VERIFIED BY: 	CERTIFIED BY:
DATE: 10-6-16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY14	FY15	FY16	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL				145		
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSA Fund Balance</i>				145		
TOTAL				145		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 282 is \$56,470 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cheryl Small* DATE: _____
 APPROVED BY: *Cheryl Small*  DATE: *10/7/16*

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 4 Steve Colligan
 ASSEMBLY PERSON: Dist 6 Barbara Doty
 ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER: Scott Sanderson
 PRIMARY: Vacant
 ALT: Kenneth Widmer
 ALT: Micah Schoming

ROAD SERVICE AREA: 28 Gold Trails PROJECT # 30048

APPROX AVAILABLE FUNDING \$ 1,380,053

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$11,250	\$8,438	\$2,813			N/A
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$11,250	\$3,750			N/A
3	RSA ROADS	RECONDITION ROADS	\$75,000	\$75,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$125,000	\$125,000				YES
5	That Rd. (.58)	Design/Upgrade (.58)	\$400,000	\$400,000				YES
6	Pintail Dr. (.32) N Pintail Dr. (.04)	Design/Upgrade (.36)	\$200,000	\$200,000				YES
7	Silver Dr. (.46)	Design/Upgrade (.46)	\$200,000	\$200,000				YES
8	N. Sasbo Bluff Lp. (.47)	Design/Upgrade (.47)	\$200,000	\$200,000				YES
TOTAL FUNDED PROJECTS			\$1,226,250	\$1,219,688	\$6,563			
9	Tattler Dr. (.28) Tattler Ct. (.02) Tattler Cir. (.05)	Design/Upgrade (.35)	\$140,000	\$140,000				NO
						FUNDING NOT YET IDENTIFIED		NO
10	Tattler Dr. (.28)	Pave w/2" A.C. (.28) 50% MSB Match	\$84,000	\$42,000	\$42,000			NO
						FUNDING NOT YET IDENTIFIED		
11	Lochcarron Dr. (.42) Kintry Ln (.10)	Pave w/2" A.C. (.52) 50% MSB Match	\$156,000	\$78,000	\$78,000			NO
						FUNDING NOT YET IDENTIFIED		

Im16-190
 OR 16-127

12	E. McAdoo Way (.44)	Pave w/2" A.C. (.44) 50% MSB Match	\$132,000	\$66,000	\$66,000			NO
						FUNDING NOT YET IDENTIFIED		
13	Sunset Dr. (.25)	Pave w/2" A.C. (.25) 50% MSB Match	\$75,000	\$37,500	\$37,500			NO
						FUNDING NOT YET IDENTIFIED		
14	Longspur Dr. (.18)	Pave w/2" A.C. (.18) 50% MSB Match	\$54,000	\$27,000	\$27,000			NO
						FUNDING NOT YET IDENTIFIED		
15	Bedrock Dr. (.20) Greensward Dr. (.90)	Design/Upgrade (1.10)	\$440,000	\$440,000				NO
						FUNDING NOT YET IDENTIFIED		
16	W. Sarahs Way (.21) N. Brocton Ave. (.16)	Pave w/2" A.C. (.37) 50% MSB Match	\$111,000	\$55,500	\$55,500			NO
						FUNDING NOT YET IDENTIFIED		
17	Tamar Rd. (.80) Brocton Ave (.45)	Pave w/2" A.C. (1.25) 50% MSB Match	\$300,000	\$150,000	\$150,000			NO
						FUNDING NOT YET IDENTIFIED		
18	E. Big Rock Rd. (.23)	Design/Upgrade (.23)	\$95,000	\$95,000				NO
						FUNDING NOT YET IDENTIFIED		
19	CL Hawes Rd. (.25)	Design/Upgrade (.25)	\$125,000	\$125,000				NO
						FUNDING NOT YET IDENTIFIED		
20	Talgach View Dr (57)	Design/Upgrade (.25)	\$270,750					NO
						FUNDING NOT YET IDENTIFIED		
TOTAL UNFUNDED PROJECTS			\$1,842,750	\$1,256,000	\$456,000			

IM 116-1910
OR 116-127

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-127**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$145,000 FROM GOLD TRAIL ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO FUND 410, PROJECT NO. 30048, FOR GOLD TRAIL ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS.

WHEREAS, the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 28 Gold Trail fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the Gold Trail Road Service Area No. 28 Board of Supervisors did not hold a meeting in the third quarter and do not have one scheduled yet for the fourth quarter so no board resolution is being presented with this legislation; and

WHEREAS, the Public Works Department would like to transfer \$145,000 from Gold Trail Road Service Area No. 28 fund balance, Fund 282, to Fund 410, Project No. 30048, for the Gold Trail Road Service Area No. 28 Capital Projects.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Appropriation source. The Matanuska-Susitna

Borough Assembly hereby approves the appropriation of \$145,000 from Gold Trail Road Service Area No. 28, fund balance, Fund 282, to Fund 410, Project No. 30048, Gold Trail Road Service Area No. 28 Capital Projects.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING A TAX ON CERTAIN NATURAL RESOURCES WHENEVER THE NATURAL RESOURCE IS SEVERED AND REMOVED FROM PROPERTY WITHIN THE BOUNDARIES OF ROAD SERVICE AREAS WITHIN THE MATANUSKA-SUSITNA BOROUGH AND PROVIDING FOR PENALTIES FOR FAILURE TO PAY TAXES DUE BY ADOPTING MSB 3.55, ROAD SERVICE AREA NATURAL RESOURCE SEVERANCE TAX.

AGENDA OF: October 18, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Adoption of legislation.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: *George W. Maye*

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	for D. Mayfield
	Finance Director	<i>NS</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>jam</i>	10/10/16 

ATTACHMENT (S): Fiscal Note: YES X NO
 Ordinance Serial No. 16-128 (16 pp)

SUMMARY STATEMENT: The attached legislation is brought forward at the request of Assemblymember Mayfield to adopt a severance tax on certain natural resources severed in the Matanuska-Susitna Borough. Additionally, the proposed ordinance provides for penalties for failure to pay those taxes.

The Borough Assembly acknowledges that taxes must have a public purpose, but also notes that the programs they fund need not specially benefit every taxpayer who is required to contribute his share. For example, childless couples pay taxes that fund schools, and incorporeal corporations pay taxes that fund hospitals. A tax bill is not a ledger to be balanced by the receipt of special benefits; it is a means of distributing the burden of the cost of government. With these principles in mind,

the exact benefit to each severer does not need to be shown. However, the Assembly has determined that natural resource severances do add an extra burden sought to be offset here.

A severance tax is a tax levied on the production or severance of natural resources taken from land or water bottoms. This tax is to be levied within Road Service Areas ("RSA") only and will be a source of supplementary revenue to those RSA funds. If a severance occurs outside an RSA, it is not subject to the tax. The severance of natural resources and resulting transport for use both inside and outside the Borough puts an extra strain on the infrastructure and roads of the Matanuska-Susitna Borough. Transport often involves heavy, frequent loads, and the larger operations create extra traffic. While some transport occurs via rail or ship, the RSAs nonetheless maintain roads to the site by which equipment and personnel are brought for the purpose of engaging in severance activities.

With this rationale in mind, the ordinance here only applies when a natural resource is both "severed" and "removed." "Sever" means to separate from its original or existing state, no matter how slight. "Remove" means to physically transport across any property line or across the limits of the Borough. The operation of this ordinance is intended to be such that the severance tax is a one-time taxable event. Once a material has been taxed under this ordinance, later movement across several lots or crossing several jurisdictional lines does not make the taxable event re-occur. To accomplish this, "remove" is further defined as the "first time" of physical transport across a boundary line.

Requiring "removal" across a property line will ensure that personal use material, materials on site which are used for that site's development, and materials severed and stockpiled for use at a later date are not subject to taxation. Only when (and if) material is transported off its original site will the severance tax take effect. This ordinance does not require a sale or transfer of ownership to trigger taxation.

In addition, the situs of the tax is the location of the resource in its natural state. This is specified in the ordinance so that there is no confusion as to where tax revenue is directed. For example, if a site is within one RSA but abuts another RSA which contains its access road, confusion could occur. The ordinance specifies that the situs for purposes of the taxable event is the location of the resource before it is severed.

The natural resources to be taxed under this ordinance include earth materials such as sand, gravel, lime, soil, peat, moss, sphagnum, stone, pumice, cinders, and clay. Other natural deposits such as coal, ore and precious metals as well as all forms of timber and forest products such as wood and turpentine are not taxed under this ordinance at this time. The Assembly believes that industries other than earth materials are not well developed in the Borough at this time, yet have potential for development. Omission from taxation at this time is a form of economic development incentive. Should the timber, coal or precious metal industries develop and mature in the Borough, the Assembly may enact a severance tax as to those activities when it deems it proper to do so.

In contrast, the material extraction industry is well developed. There are over 10 Interim Materials Districts and approximately 25 existing Conditional Use and Administrative Permits for earth materials extraction. There are also approximately 50 Pre-Existing legal Nonconforming status (or "grandfather rights") as to material extraction sites including some of the Borough's largest sites.

A very conservative estimate is that at least 3 million yards of material are currently severed from lands within the borough on an annual basis. Actual quantities could be in the 5-6 million yard range, or perhaps more.

This ordinance will generate revenues for the Road Service Areas responsible for operation and maintenance of roads. Many RSAs are in a constant budget struggle and this source of additional revenue will relieve some of the real property tax burden for property owners in the various RSAs.

It is anticipated that the Finance Department will need to hire one (1) full time employee to administer, collect and account for severance taxes into the various Road Service Areas. It is anticipated that the taxes generated will more than offset this added administrative expense.

Recommendation of Administration: Adoption of the legislation.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: October 18, 2016

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING A TAX ON CERTAIN NATURAL RESOURCES WHENEVER THE NATURAL RESOURCE IS SEVERED AND REMOVED FROM PROPERTY WITHIN THE BOUNDARIES OF ROAD SERVICE AREAS WITHIN THE MATANUSKA-SUSITNA BOROUGH AND PROVIDING FOR PENALTIES FOR FAILURE TO PAY TAXES DUE BY ADOPTING MSB 3.55, ROAD SERVICE AREA NATURAL RESOURCE SEVERANCE TAX

ORIGINATOR: NS for D. Mayfield

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED XXX Revenue amounts for service areas must be determined at this time.	FUNDING SOURCE
FROM ACCOUNT #	PROJECT #
TO ACCOUNT : 2XX XXX XXX 3XX .XX	PROJECT #
VERIFIED BY: <i>Julie Pickett</i>	CERTIFIED BY:
DATE: <i>10/7/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services		<i>25</i>	<i>99</i>	XXX		
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING		<i>25</i>	<i>99</i>			

CAPITAL						
---------	--	--	--	--	--	--

REVENUE		XXX				
---------	--	----------------	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other <i>RSAs</i>		XXX				
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) ~~XXX~~ Total Tax Revenues cannot be determined at this time since it is collected by *RSAs* additionally one FTE for an severance tax position has been added to administer ~~the~~ tax action & collection.

DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Cherene Duvall*  DATE: *10/11/16*

CODE ORDINANCE

Sponsored by: Assemblymember Mayfield

Introduced:

Public Hearing:

Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-128**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING A TAX ON CERTAIN NATURAL RESOURCES WHENEVER THE NATURAL RESOURCE IS SEVERED AND REMOVED FROM PROPERTY WITHIN THE BOUNDARIES OF ROAD SERVICE AREAS WITHIN THE MATANUSKA-SUSITNA BOROUGH AND PROVIDING FOR PENALTIES FOR FAILURE TO PAY TAXES DUE BY ADOPTING MSB 3.55, ROAD SERVICE AREA NATURAL RESOURCE SEVERANCE TAX.

WHEREAS, the reasons and rationale for this ordinance are contained within the accompanying Informational Memorandum.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of section. MSB 3.55 is hereby adopted as follows:

CHAPTER 3.55: ROAD SERVICE AREA NATURAL RESOURCE SEVERANCE TAX

Section

3.55.005 Applicability

3.55.010 Established; Intent

3.55.015 Exemptions

3.55.020 Payment of tax

3.55.030 Filing of statements

3.55.040 Statement of verification

- 3.55.050 Confidentiality
- 3.55.060 Civil penalties
- 3.55.080 Failure to file
- 3.55.085 Lien for tax, interest and penalty
- 3.55.090 Delinquent taxes
- 3.55.095 Appeal
- 3.55.100 Collection and use of revenue
- 3.55.110 Definitions

3.55.005 APPLICABILITY.

(A) This ordinance applies within the boundaries of the following service areas:

- (1) Service Area No. 9: Midway Road Service Area (MSB 5.25.016);
- (2) Service Area No. 14: Fairview Road Service Area (MSB 5.25.018);
- (3) Service Area No. 15: Caswell Lakes Road Service Area (MSB 5.25.020);
- (4) Service Area No. 16: South Colony Road Service Area (MSB 5.25.022);
- (5) Service Area No. 17: Knik Road Service Area (MSB 5.25.024);
- (6) Service Area No. 19: Lazy Mt. Road Service Area (MSB 5.25.028);
- (7) Service Area No. 20: Greater Willow Road Service Area (MSB 5.25.030);
- (8) Service Area No. 21: Big Lake Road Service Area (MSB

5.25.032);

(9) Service Area No. 23: North Colony Road Service Area (MSB 5.25.036);

(10) Service Area No. 25: Bogard Road Service Area (MSB 5.25.040);

(11) Service Area No. 26: Greater Butte Road Service Area (MSB 5.25.042);

(12) Service Area No. 27: Meadow Lakes Road Service Area (MSB 5.25.044);

(13) Service Area No. 28: Gold Trail Road Service Area (MSB 5.25.046);

(14) Service Area No. 29: Greater Talkeetna Road Service Area (MSB 5.25.048);

(15) Service Area No. 30: Trapper Creek Road Service Area (MSB 5.25.050);

(16) Service Area No. 31: Alpine Road Service Area (MSB 5.25.052); and

(17) Service Area No. 69: Pt. MacKenzie Service Area (MSB 5.25.094).

(B) Revenues derived from taxation occurring within a specific service area is service area revenue.

3.55.010 ESTABLISHED; INTENT.

(A) There is hereby levied an excise tax denominated as a severance tax upon the severer of certain natural resources which are severed and removed from property within the service

areas to which this ordinance applies.

(B) The unit of measurement for material resources shall be by cubic yard.

(C) The rate of tax for natural resources severed and removed from the originating sites within the Matanuska-Susitna Borough shall be the following:

Material \$0.25/yd

(D) It is the intent of this tax to be broad in nature and exemptions to be construed narrowly. Presumptions shall be in favor of taxation unless clearly exempted.

(E) The tax situs is the location of the resource in its natural state regardless of where removal occurs.

3.55.015 EXEMPTIONS.

(A) Until such time as the Borough Assembly acts to set rates for other natural resources, this tax does not apply to coal, timber or precious metals.

3.55.020 PAYMENT OF TAX.

(A) The severance tax on a natural resource shall be paid quarterly. The tax is due on or before 30 days after the end of each quarter on natural resources severed or removed from the property during the preceding quarter. If the tax is not paid before the end of the month which it becomes due, the tax becomes delinquent. The severance tax on resources shall be paid by or on behalf of the severer initially severing the resource.

3.55.030 FILING OF STATEMENTS.

(A) The tax shall be paid to the finance department and the person paying the tax shall file with the finance department at the time the tax is paid a statement, under oath, on forms prescribed by the finance department, at a minimum, the following information:

(1) a description of the property from which the material was severed by name, legal description, or by account numbers assigned by the borough;

(2) the names, addresses, and contact numbers of the severers paying the tax;

(3) the severer business license number, if applicable;

(4) the cubic yards of materials severed from the property;

(5) the name of first purchaser (if any) and the amount of natural resources purchased in cubic yards; and

(6) the type of material severed.

(B) Reports by or on behalf of the severer are delinquent the first day following the day the tax is due. Each severer is subject to a penalty of \$25 per day for each business day in which the report is not filed. The penalty for failure to file a report is in addition to the penalty for delinquent taxes.

3.55.040 STATEMENT VERIFICATION.

(A) The finance director may:

(1) require a person engaged in resource extraction, production, or transportation, any agent or employee of the person, and the purchaser of resources taxed under this chapter to furnish additional information that is considered necessary by the finance director to compute the amount of the tax or to determine if a tax is due;

(2) examine the pertinent books, records, and files of such a person;

(3) conduct hearings and compel the attendance of witnesses and the production of pertinent books, records, and papers of any person; and

(4) make an investigation or hold an inquiry that is considered necessary by the manager for a disclosure of facts as to:

(a) the amount of extraction or production of a natural resource of an extractor, producer, or seller;

(b) the purchaser of the resource; and

(c) transporter of the resource from the removal site within the boundaries of the borough, if other than the purchaser.

3.55.050 CONFIDENTIALITY.

(A) Information and materials in the possession of the

borough which disclose the particulars of the business affairs of the payer of taxes under this chapter shall be kept confidential to the extent allowed by law, except in an official investigation by the borough or other governmental agency enforcing the laws of the Borough, the state, or the United States Government. However, the borough may use the information for contact purposes and publish statistics presented in a manner that prevents identification of particular business reports and items and may publish tax lists from time to time identifying the names of taxpayers who are delinquent, as well as relevant information that may assist in the collection of taxes.

3.55.060 CIVIL PENALTIES.

(A) A penalty of 5 percent of the tax due shall be added to all delinquent taxes on the day they become delinquent and every 30 calendar days thereafter. However, the total penalty shall not exceed 20 percent of the tax due. Interest of 2 percent above the prime rate as of July 1 for the fiscal year shall accrue upon all unpaid taxes, excluding any penalty, from the due date until taxes are paid in full. However, the total interest shall not exceed 15 percent per year.

(B) For failing to file a tax statement required under this chapter, the penalty in MSB 3.55.030(B) shall apply.

(C) For filing a tax statement containing a false statement

or omission required under this chapter relative to the amount, location, kind, or value of property subject to taxation with intent to evade taxation, a penalty not to exceed a fine of \$1,000 may be imposed.

(D) In addition to the remedies specified above, the borough may use any and all remedies provided by law, including civil action, to collect the severance tax.

3.55.080 FAILURE TO FILE.

(A) Whenever the finance director reasonably believes a report contains inaccurate reporting or whenever severer has become delinquent in the submission of the required reports or in remitting severance taxes, the finance director shall mail to the delinquent severer's last known address a written demand by certified mail, return receipt requested, for submission of the corrected or required severance tax report and remittance within ten days. In the event of non-compliance with such demand, the finance director may make a severance tax assessment against the delinquent severer, the assessment to be based on an estimate of the gross materials severed by the severer during the period in question. A copy of the assessment shall be sent to the severer at its last known address by certified mail, return receipt requested. The severer shall have a right to a hearing before the finance director, or designee, at which time the severer shall make available for examination the books, papers, records,

and other documents pertaining to the materials severed for the period involved in the assessment. The severer may exercise his right to a hearing by delivering a written request for a hearing to the finance director within 15 days after the date the notice was mailed. The finance director shall establish a date and time for a hearing to be held within 14 days of receipt of the request, unless a later time is mutually agreeable. The person conducting the hearing shall issue an amended assessment, if that person determines an amendment should be made. The amended assessment, or the original assessment if no amendment is made within five borough business days of the hearing, shall be the final assessment for the purpose of determining the severer's liability to the borough. If no timely request for a hearing is made, the original assessment shall be the final assessment 30 calendar days after the mailing of the notice of the original assessment unless the severer has submitted an accurate return within those 30 calendar days.

(B) A determination of the finance director may be appealed to the manager.

(C) The borough may file a civil action for collection of any taxes, penalty and interest due before or after making a demand or assessment under subsection (A) of this section.

(D) Whenever any severer fails to submit the required reports or remit taxes after notice is given as provided in

subsection (A) of this section, the finance director may require such severer to submit reports and remit taxes on a more frequent basis.

3.55.085 LIEN FOR TAX, INTEREST AND PENALTY.

(A) The tax, interest, penalties and administrative costs imposed under this chapter shall constitute a lien in favor of the Borough upon the assets, including all real and personal property, of all respective persons severing materials from property within the borough. The lien arises upon delinquency and continues until the liability for the amount is satisfied or the property of the delinquent person is sold at a foreclosure sale. When recorded, the lien has priority over all other liens except:

(1) liens for property taxes and special assessments;

(2) liens that were perfected before the recording of the severance tax lien for amounts actually advanced before the recording of the severance tax lien; and

(3) mechanic's and materialmen's liens for which claims of lien under AS 34.35.070 or notices of right to lien under AS 34.35.064 have been recorded before the recording of the sales tax lien.

(B) The borough may file a notice of lien in any manner including the manner provided for federal tax liens under AS 40.19, provided that, in addition to the rights afforded

thereunder, the borough's severance tax lien shall attach to all severer's personal property, whether tangible or intangible, located in the recording district in which the lien is filed, regardless of where the severer is actually located. The borough may record subsequent notices of lien for amounts due after the recording of a previous notice of lien. The borough may also record amended notices of lien to correct any errors or to provide notice of then current principal amount owing.

(C) The notice of lien for real property shall set out:

- (1) the name of the severer;
- (2) the principal amount owing at a stated date; and
- (3) A statement that penalty, interest, and administration costs are also owing.

(D) Within ten borough business days after filing the notice of lien or amended notice of lien, the Borough shall mail a copy of the notice by certified mail, return receipt requested, to the last known address of severer, provided failure to so shall not void the lien nor lessen its priority.

3.55.090 DELINQUENT TAXES; PERSONAL ACTION; FORECLOSURE; TIME LIMIT.

(A) The borough may file a personal action against a severer to recover the tax, interest and penalties due but not paid. The action may be commenced at any time within six years after tax, interest and penalty is due but not paid.

(B) The borough may file an action to foreclose the lien of the borough for the tax upon property and rights to property, real or personal, and sell the same, applying the proceeds thereof to the payment of the tax, interest, penalty and administrative costs and the costs of foreclosure. The action shall be commenced and pursued in the manner provided for the foreclosure of liens by AS 09.45.170 through 09.45.220; provided, however, upon commencement, the Borough shall provide written notice of the action to all persons having an interest of record in the property being foreclosed or persons in possession of the property. The action may be commenced at any time within six years after the lien arises.

3.55.095 APPEAL.

(A) A severer may appeal a decision of the finance director to the manager in accordance with the provisions of this section.

(B) The severer has the right to a hearing before the manager. The manager may designate a hearing officer.

(C) The severer's request for a hearing must be in writing, signed by the severer (or counsel therefor) and delivered to the manager within 30 days of receipt of written notice of the finance director's decision. Failure to request a hearing within the time and manner provided shall be deemed a waiver of the severer's appeal rights and to any appellate

review to which the severer might have otherwise been entitled; and, the finance director's decision shall become final.

(D) If the severer duly delivers a request for hearing, the manager shall hold a hearing within 15 days from the date of receipt of the request. The manager may extend in writing the hearing date, but no extension of more than 30 days shall be granted. The borough manager shall duly notify the severer of the date, time, and place of the hearing in writing.

(E) The severer may be represented by counsel at the severer's own expense.

(F) The hearing shall be open to the public.

(G) All testimony shall be under oath. The proceedings shall be audio recorded. Upon written request, the severer is entitled to a copy of the audio recording at no charge. The severer or representative may examine and cross-examine witnesses. The manager or representative may also question witnesses. Exhibits may be introduced. The rules of evidence need not be strictly followed. Irrelevant or unduly repetitious evidence may be excluded. The factual record is closed at the close of the hearing. The manager may continue the hearing for good cause.

(H) The order of presentation will be:

(1) brief opening statement by the finance director;

(2) brief opening statement by the severer, which is

optional;

- (3) presentation of evidence by finance director;
- (4) presentation of evidence by severer;
- (5) rebuttal as necessary;
- (6) argument by finance director;
- (7) argument by severer; and
- (8) rebuttal argument by finance director.

(I) The severer must prove by a preponderance of the evidence the factual basis upon which he or she is relying.

(J) Within ten days from the conclusion of the hearing, the borough manager shall render a written decision with specific findings which shall be effective immediately or according to its terms.

(K) A severer who is dissatisfied with the manager's decision may appeal it to the superior court within 30 days in accordance with part 600 of the Alaska Appellate Rules of Procedure. The severer's failure to appeal in accordance with the Alaska Appellate Rules of Procedure constitutes a waiver of appeal rights and the manager's decision becomes final.

3.55.100 COLLECTION AND USE OF REVENUE.

A top priority for use of the revenue derived from this tax is life, health, and safety matters related to transportation projects. Revenues collected under this chapter may be only be used within the service area from which they are

collected. Revenues collected under this chapter shall be only be used to pay for service area functions. At the discretion of the Borough Assembly, the Assembly may appropriate revenues collected under this chapter for any lawful purpose.

3.55.110 DEFINITIONS.

(A) In this Chapter, unless the context otherwise requires:

- "Assembly" means the Matanuska-Susitna Borough Assembly.
- "Borough" means the Matanuska-Susitna Borough.
- "Coal" includes but is not limited to sub-bituminous, bituminous, anthracite, and lignite classifications.
- "Material" includes but is not limited to sand, gravel, lime, soil, peat, moss, sphagnum, stone, pumice, cinders, and clay.
- "Natural resource" means any raw or unfinished resources including, but not limited to, material, timber, and coal.
- "Original or existing site" means the property boundary within which a natural resource exists in its natural state.
- "Property" includes all private, borough, state, federal, or native lands within the Borough.
- "Remove" means the first time of physical transport: (a) across any property line; or (2) across the corporate limits of the Matanuska-Susitna Borough.
- "Sever" means to separate from its original or existing

state, no matter how slight.

- "Severer" means a person, company, corporation, or other entity engaged in severing or harvesting natural resources.

- "Timber" means felling, removing, or producing for sale, profit, or commercial use, timber or any product of the forest.

Section 3. Effective date. This ordinance shall take effect April 1, 2017.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

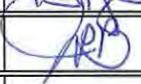
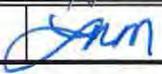
SUBJECT: Amend the scope of work, budgets and transfer funds from Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to Trunk Road Connectors, Project No. 35426, fund 430, in the total amount of \$96,188.16.

AGENDA OF: November 1, 2016

Assembly Action:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Capital Projects Director		
	Comptroller		
	Finance Director		
	Borough Attorney		
	Borough Clerk		10/24/16 

ATTACHMENT (S) : Fiscal Note: YES X NO _____
 Resolution Serial No. 16-085 (6pp)

SUMMARY STATEMENT: On August 6, 2013, the Assembly adopted Ordinance Serial No. 13-107, authorizing the issuance of general obligation bonds to construct and improve borough wide arterial and collector roads to provide access to schools.

These borough wide projects consisted of Clay-Chapman Road/Knik Knack Mud Shack Road, for access to new Knik-Goose Bay Middle and High Schools; Lucille Street & Pathway Upgrade, for access to Tanaina Elementary School; South Trunk Road Extension bridge for access to Machetanz Elementary School; Seward-Meridian Parkway Intersection Improvements, for access to Cottonwood

Creek Elementary School; Trunk Road Connectors, for access to Pioneer Peak Elementary School and Vine Road & Hollywood Road Intersection Improvements, for access to Goose Bay and Knik Elementary schools.

On November 5, 2013, in Resolution No. 13-122, the Assembly approved the scope of work and budget of \$300,000 for the Borough Manager to sign the Memorandum of Agreement with the State of Alaska, Department of Transportation and Public Facilities for the design of the Trunk Road Connectors project, Project No. 35426.

On June 17, 2014, in AM 14-083, the Assembly awarded Proposal No. 14-120P, in the amount of \$299,192 to Hattenburg Dilley and Linnell, LLC to design a new roadway with a signalized intersection to serve as an alternate access route via Trunk Road for the existing Pioneer Peak Elementary School.

On October 21, 2014, in Ordinance Serial No. 14-151, the Assembly appropriated Fiscal Year 2015 State Grant funds in the amount of \$1,600,000 to fund 430, Roads and Bridges Capital Projects, which provided 50% State matching funds for Borough Transportation School Access Bonds, Project No. 40201.

On March 3, 2015, in Ordinance Serial No. 15-030, the Assembly authorized the Issuance of the [MSB] 2015 Series "C" General Obligation Transportation Bonds in an amount not to exceed \$1,600,000.

On April 21, 2015, in Ordinance Serial No. 15-048, the Assembly appropriated \$1,617,481 to fund 430, for the Clay-Chapman Road/Knik Knack Mud Shack Road project, Project No. 35436, for access to the new Knik-Goose Bay Middle and High Schools.

On May 5, 2015, in AM No. 15-054, the Assembly Awarded Bid 15-121B to Western Construction & Equipment, LLC for the Clay Chapman/Knik Knack Mud Shack Road project, Project Nos. 35436 and 40201, to provide labor, equipment and material to upgrade and pave the existing gravel Knik Knack Mud Shack Road and Clay Chapman Road. The intersection at Knik Goose Bay Road was upgraded with new street lights and the addition of left and right turn lanes to assist in traffic flow to the new Joe Redington Sr. Junior/Senior High School and Dena'ina Elementary School (previously referred to as the new Knik-Goose Bay Middle and High Schools).

The Clay Chapman/Knik Knack Mud Shack Road project is complete and was completed under budget.

The Trunk Road Connectors project, Project No. 35426 is in need

of additional funding for final design, right-of-way acquisition and construction.

The Capital Projects Department requests approval of the amended scope of work, budgets and funds transfer from Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to the Trunk Road Connectors project, Project No. 35426, fund 430, for a total amount of \$96,188.16.

RECOMMENDATION OF ADMINISTRATION: Approve the amended scope of work, budgets and transfer funds from Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to the Trunk Road Connectors project, Project No. 35426, Fund 430, in the total amount of \$96,188.16.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 1, 2016

SUBJECT: Amend the scope of work, budgets and transfer funds from Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to Trunk Road Connectors, Project No. 35426, fund 430, in the total amount of \$96,188.16.

ORIGINATOR:

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$ 96,188.16	FUNDING SOURCE Bonds / State Leg Grant
FROM ACCOUNT # 430.000.000.4XX.XXX	PROJECT # 40201 / 35436
TO ACCOUNT: 430.000.000.3XX.XXX	PROJECT # 35426
VERIFIED BY: <i>Barbara Buehler</i>	CERTIFIED BY:
DATE: 10/17/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		96.				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
State/Federal Funds		88				
Other		8				
TOTAL		96				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chief Financial Officer* DATE: _____
 APPROVED BY: *[Signature]* DATE: 10/17/16

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-085**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE AMENDED SCOPE OF WORK, BUDGETS AND TRANSFER FUNDS FROM CLAY CHAPMAN/KNIK KNACK MUD SHACK ROAD, PROJECT NO. 35436, FUND 430, ROADS AND BRIDGES CAPITAL PROJECTS, IN THE AMOUNT OF 8,092.76 AND STATE MATCH FOR BOROUGH TRANSPORTATION SCHOOL ACCESS BONDS, PROJECT NO. 40201, FUND 430, IN THE AMOUNT OF \$88,095.40 TO TRUNK ROAD CONNECTORS, PROJECT NO. 35426, FUND 430, IN THE TOTAL AMOUNT OF \$96,188.16.

WHEREAS, the Assembly authorized the issuance of general obligation bonds to construct and improve borough wide arterial and collector roads to provide access to schools; and

WHEREAS, these borough wide projects consisted of Clay-Chapman Road/Knik Knack Mud Shack Road, for access to new Knik-Goose Bay Middle and High Schools; Lucille Street & Pathway Upgrade, for access to Tanaina Elementary School; South Trunk Road Extension bridge for access to Mchetanz Elementary School; Seward-Meridian Parkway Intersection Improvements, for access to Cottonwood Creek Elementary School; Trunk Road Connectors, for access to Pioneer Peak Elementary School and Vine Road & Hollywood Road Intersection Improvements, for access to Goose Bay and Knik Elementary schools; and

WHEREAS, the Assembly approved the scope of work and budget of \$300,000 for the Borough Manager to sign the Memorandum of Agreement with the State of Alaska, Department of Transportation

and Public Facilities for the design of the Trunk Road Connectors project, Project No. 35007; and

WHEREAS, the Assembly awarded Proposal No. 14-120P, in the amount of \$299,192 to Hattensburg Dilley and Linnell, LLC to design a new roadway with a signalized intersection to serve as an alternate access route via Trunk Road for the existing Pioneer Peak Elementary School; and

WHEREAS, the Assembly appropriated Fiscal Year 2015 State Grant funds in the amount of \$1,600,000 to fund 430, Roads and Bridges Capital Projects, which provided 50% state matching funds for Borough Transportation School Access Bonds, Project No. 40201; and

WHEREAS, the Assembly authorized the Issuance of the [MSB] 2015 Series "C" General Obligation Transportation Bonds in an amount not to exceed \$1,600,000; and

WHEREAS, the Assembly appropriated \$1,617,481 to fund 430, for the Clay-Chapman Road/Knik Knack Mud Shack Road project, Project No. 35436, for access to the new Knik-Goose Bay Middle and High Schools; and

WHEREAS, the Assembly Awarded Bid 15-121B to Western Construction & Equipment, LLC for the Clay Chapman/Knik Knack Mud Shack Road project, Project Nos. 35436 and 40201, to provide labor, equipment and material to upgrade and pave the existing gravel Knik Knack Mud Shack Road and Clay Chapman Road; and

WHEREAS, the intersection at Knik Goose Bay Road was upgraded with new street lights and the addition of left and right turn lanes to assist in traffic flow to the new Joe Redington Sr. Junior/Senior High School and Dena'ina Elementary School (previously referred to as the new Knik-Goose Bay Middle and High Schools); and

WHEREAS, the Clay Chapman/Knik Knack Mud Shack Road project is complete and was completed under budget; and

WHEREAS, the Trunk Road Connectors project, Project No. 35426 is in need of additional funding for final design, right-of-way acquisition and construction; and

WHEREAS, The Capital Projects Department requests approval of the amended scope of work, budgets and funds transfer from Clay Chapman/Knik Knack Mud Shack Road, Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to the Trunk Road Connectors project, Project No. 35426, fund 430, for a total amount of \$96,188.16; and

WHEREAS, no expenditures can be made until an amended budget has been approved by the Assembly.

NOW, THEREFORE, BE IT RESOLVED, that the Assembly hereby approves the following amended scope of work, budgets and transfer funds from Clay Chapman/Knik Knack Mud Shack Road,

Project No. 35436, fund 430, Roads and Bridges Capital Projects, in the amount of 8,092.76 and State Match for Borough Transportation School Access Bonds, Project No. 40201, fund 430, in the amount of \$88,095.40 to the Trunk Road Connectors project, Project No. 35426, Fund 430, in the total amount of \$96,188.16.

SCOPE OF WORK

Includes the construction, additions, improvements, betterments, repair, reconstruction, or acquisition of public roads and facilities and acquisition of lands or rights in lands related thereto, which would address urgent safety issues and transportation needs within the Borough to include the Trunk Road Connectors project for access to Pioneer Peak Elementary School.

BUDGET

	<u>Previous</u>	<u>Amended</u>
Project No. 35436 <u>Clay Chapman/Knik Knack Mud Shack Road</u>		
Bonds (2015 Series C)	\$1,600,000.00	\$1,591,907.24
Total	\$1,600,000.00	\$1,591,907.24
Project No. 40201 <u>State Match for Borough Transportation School Access Bonds</u>		
State of Alaska Legislative Grant SB119 (#15-DC-105)	\$1,520,000.00	\$1,431,904.60
Total	\$1,520,000.00	\$1,431,904.60
Project No. 35426 <u>Trunk Road Connectors</u>		
AK Department of Transportation & Public Facilities	\$ 300,000.00	\$ 300,000.00
[MSB] Bonds (2015 Series C)	\$ 0.00	\$ 8,092.76
State of Alaska Legislative Grant SB119 (#15-DC-105)	\$ 0.00	\$ 88,095.40
Total	\$ 300,000.00	\$ 396,188.16

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

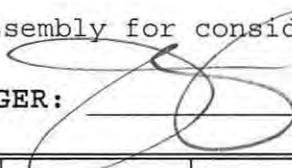
(SEAL)

SUBJECT: Authorizing the Borough Manager to enter into a grant agreement with Hatcher Alpine Xperience, Inc. in the amount of \$100,000 for development of a community downhill ski area.

AGENDA OF: November 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator		
	Community Development Director	EQ	
	Finance Director		
	Borough Attorney	NS	
	Borough Clerk	JAM	10/24/16 

ATTACHMENT(S): Fiscal Note: Yes X No

SUMMARY STATEMENT:

The Assembly approved Resolution Serial No. 15-086 approving a scope of work and budget for the development of a small community ski hill within the Government Peak Recreation Area (GPRA) in 2015 (Project No. 75005). Community Development staff are working with Hatcher Alpine Xperience (HAX), a local non-profit corporation, that formed solely to develop a community ski hill within the GPRA. An engineer working as a member of the non-profit, has evaluated the required slopes, parking, and electrical requirements for ski lifts in the area and developed a plan set for installing ski lifts at GPRA. A grant agreement between the Matanuska-Susitna Borough and HAX is proposed to provide funding to the non-profit to develop the community ski hill. The funding will be used in part to leverage additional grant funding and donations towards ski hill

development. Community Development Staff would administer the grant.

HAX has been awarded a \$20,000 grant from the Fishhook Community Council to construct the foundation for a Sno-Cat garage. The \$18,000 garage was donated by a HAX board member to house the Sno-Cat being used to groom the existing downhill ski run.

The non-profit has also raised several thousand dollars in private donations in the last month to help construct the Sno-Cat garage and clear ski trails. Hatcher Alpine Xperience has applied for a \$10,000 grant from the Mat-Su Trails and Parks Foundation to clear additional downhill ski runs and is submitting a State Recreational Trails Grant application for an additional \$50,000 to clear up more downhill ski runs. The existence of groomed downhill runs are expected to significantly increase interest in downhill skiing and help grow the grass-roots effort to develop the community ski hill.

HAX proposes to utilize the \$100,000 from the MSB to accomplish several key aspects of ski hill development:

- 1) \$25,000 from the borough will be used as match for a \$25,000 Tier One grant from the Rasmuson Foundation to finish the Sno-Cat garage for a total cost of \$50,000.
- 2) \$70,000 will be used as match, along with private donations to apply to the Mat-Su Health Foundation and the Rasmuson Foundation to obtain the \$750,000 needed to install the first ski lift.
- 3) 5% of the grant will be used to cover overhead expenses such as insurance, fire marshal plan review, and other fees.

RECOMMENDATION OF ADMINISTRATION:

The Administration requests Assembly approval of a grant to Hatcher Alpine Xperience, Inc., a non-profit corporation, in the amount of \$100,000 to develop a community ski hill.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 1, 2016

ORIGINATOR: Community Development

SUBJECT: Authorizing the Borough Manager to enter into a grant agreement with Hatcher Alpine Xperience, Inc. in the amount of \$100,000 for development of a community downhill ski area.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$100,000	FUNDING SOURCE AW Budget Approp
FROM ACCOUNT # 490.000.000.4xx,xx	PROJECT # 15005
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Spangola</i>	CERTIFIED BY:
DATE: 10/18/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		100				
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		100				
TOTAL		100				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

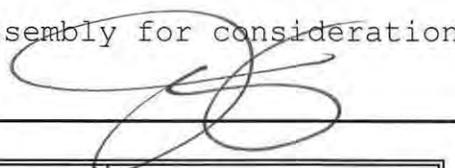
PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Chapman* DATE: _____
 APPROVED BY: *Chapman* DATE: **10/18/16**

SUBJECT: Acceptance of late filed and retroactive Senior Citizen and Disabled Veteran exemption applications.

AGENDA OF: November 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator	BP	
2	Finance Director		
3	Borough Attorney		
4	Borough Clerk		10/24/16 

ATTACHMENT (S) : Fiscal Note: Yes X No
 Senior Citizen and Disabled Veteran Tax Exemptions (1 pp)

SUMMARY STATEMENT: Attached is a listing of individuals who are requesting exceptions for late filed and retroactive applications for Senior Citizen and Disabled Veteran exemption. In 2002, the state of Alaska enacted legislation whereby Disabled Veterans and Senior Citizens may request retroactive exemption. MSB Code was amended accordingly. MSB Code 3.15.030(c) now establishes authority for the assembly with good cause to accept the late filed applications as timely.

RECOMMENDATION OF ADMINISTRATION: Acceptance of late filed and retroactive requests for tax exemption.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 1, 2016

SUBJECT: Acceptance of retroactive and late filed Senior Citizen and Disabled Veteran exemption applications.

ORIGINATOR: Brad Pickett, Borough Assessor

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$54,415	FUNDING SOURCE ARA/NAR/FSA/RSA
FROM ACCOUNT # 100.2X.000.311.100/102	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: Burbara Baemgute	CERTIFIED BY:
DATE: 10/19/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE				<54.4>		
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FUNDING: (Thousands of Dollars)

General Fund				<33.6>		
State/Federal Funds						
Other (NAR/FSA/RSA)				<20.8>		
TOTAL				<54.4>		

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Brad Pickett, Borough Assessor PHONE: 861-8647
 DEPARTMENT: *Chapman Hall* DATE: _____
 APPROVED BY: *Chapman Hall* **(Signature)** DATE: 10/19/16

Senior Citizen and Disabled Veteran Tax Exemptions

Account #	Name	Exemption	Tax Year	Amount
5830B10L008	Wayne Benavente	DVET	2016	\$218,000
1190B03L007	Velaura Bradshaw	DVET	2016	\$218,000
5839B01L002	Mary Cieslo	DVET	2016	\$218,000
1416B04L005	Colleen K Darrell	DVET	2016	\$218,000
6419B02L027	Kevin Earl	DVET	2016	\$218,000
2210B02L006	Jacob Nestor	DVET	2016	\$218,000
5766B04L001	Theodore Savercool	DVET	2016	\$218,000
6685B02L007	Rachel King	DVET	2015	\$218,000
6685B02L007	Rachel King	DVET	2016	\$218,000
7323B19L010	Brett Richardson	DVET	2016	\$218,000
6540B02L019	Diane Conway	SCIT	2016	\$173,100
1213B02L005	Richard Hopkins	SCIT	2016	\$79,500
1969B04L006	Stephen Krueger	SCIT	2016	\$154,000
7430000L001	Kathleen Longacre	SCIT	2016	\$56,000
1344B05L020	Kathy Anderson	SCIT	2016	\$116,900
4858B03L009	Martha Bradley	SCIT	2016	\$165,700
U03077000L00	Forrest Charles	SCIT	2016	\$218,000
5696000L003	Don Carney	SCIT	2016	\$218,000
2589B02L006A	Martha Reinbold	SCIT	2016	\$218,000

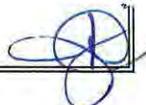
SUBJECT: VACATE A 1-FOOT BY 45-FOOT PORTION OF S. LAKE VIEW LOOP TO ALLEVIATE A STRUCTURAL SETBACK VIOLATION ON LOT A, GOTHBERG ADDITION 1, WITHIN SECTION 28, TOWNSHIP 17 NORTH, RANGE 3 WEST, SEWARD MERIDIAN, ALASKA. ASSEMBLY DISTRICT 5: DAN MAYFIELD

AGENDA: NOVEMBER 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	J.W.	
	Planning Director	CP	
	Borough Attorney	NS	
	Borough Clerk	JAM	10/24/16 

ATTACHMENT (S) : Fiscal Note: Yes _____ No X
 Minutes (2 pages)
 Notification of Action (5 pages)
 Vicinity Map (1 page)
 Preliminary Plat (1 page)

REASON FOR REQUEST: The request is to vacate a 1-foot by 45-foot portion of S. Lake View Loop, a 30' wide access and utility easement, alleviate a structural setback encroachment of a recently constructed garage on Lot A, Gothberg Addition 1, plat 79-306. The vacated area will be replaced with a road maintenance, snow storage, and utility easement on a new plat. The petitioner is also dedicating a 10-foot by 67-foot utility and access easement for a portion of S. Lake View Loop left off of the Gothberg Addition 1 plat.

SUMMARY STATEMENT: On October 6, 2016 (written decision October 11, 2016), the Platting Board approved the vacation of a 1-foot by 45-foot portion of S. Lake View Loop. S. Lake View Loop is currently maintained by the borough. The vacated area will be replaced by a road maintenance, snow storage, and utility easement which will allow the Department of Public Works to continue maintenance. The vacation is supported by Borough Staff as it complies with MSB 43.15.035(B)(1)(a) and the plat will dedicate and additional 10-foot by 67-foot utility and access easement in the southeast portion of Lot C, Gothberg Addition 1.

RECOMMENDATION OF ADMINISTRATION: Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate is consistent with MSB 43.15.035(B)(1)(a) as equal or better access is being provided by the dedication of additional right-of-way and the replacement road maintenance, snow storage, and utility easement which will allow Department of Public Works to continue maintenance of S. Lake View Loop. Vacation is pursuant to AS 29.40.120 through 29.40.160 and MSB 43.15.035.

A. OLD KNIK ROAD

Sloan Von Gunten (Administrative Specialist)

- Stated that 118 public hearing notices were mailed out on August 11, 2016, from the September 1, 2016 platting board meeting. To this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- The Petitioner would like to redesign the plat and continue the case for 6 months until April 6, 2017.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to continue the preliminary plat and ROW Vac & UE for Old Knik Road for 6 months or until April 6, 2017, seconded by Mr. Johnson.

VOTE:

- The motion passed with all in favor.

TIME: 1:08 P.M.

CD: 0:07:06

B. GOTHBERG ADD 1 RSB L/A-C

Sloan Von Gunten (Administrative Specialist)

- Stated that 106 public hearing notices were mailed out on September 14, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Paul Hulbert (Petitioner's Representative)

- Explained the action being done to the property regarding the vacations and variances.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Gothberg Add 1 Lots A-1 and B-1, Variances from MSB 43.20.120, Legal Access and MSB 43.20.140 Physical Access,

and Vacation of a 1' by 45' portion of the platted 30' utility and access easements of S. Lake View Loop, seconded by Mr. Anderson.

DISCUSSION:

- Asked about the driveway and if it is acceptable under code.

VOTE:

- The motion passed with 6 in favor and 1 against (Mr. Rausa). There are 15 findings.

TIME: 1:28 P.M.

CD: 0:27:01

C. MINERS ROAD L/1-4 & T/A

Sloan Von Gunten (Administrative Specialist)

- Stated that 79 public hearing notices were mailed out on September 14, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Bennett (Petitioner's Representative)

- Agrees with all the recommendations.
- In the process of renaming the subdivision.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Miners Road L/1-4 & T/A, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 1:40 P.M.

CD: 0:39:43

D. ASLS 2015-11

Sloan Von Gunten (Administrative Specialist)

- Stated that 18 public hearing notices were mailed out on September 14, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department Platting Division

350 East Dahlia Avenue • Palmer AK 99645
Phone (907) 861-7874 • Fax (907) 861-8407

October 12, 2016

NOTIFICATION OF ACTION

Joel Holladay
PO Box 520199
Big Lake, AK 99652

Kevin & Andrea Reider
PO Box 520698
Big Lake, AK 99652

RE: GOTHBERG ADD1 RSB L/A-C & ROW VACATION AND 2 VARIANCES

CASE: 2016-099

Action taken by the Platting Board on October 6, 2016 is as follows:

THE PRELIMINARY PLAT FOR GOTHBERG ADD 1 LOTS A-1 AND B-1, VARIANCES FROM MSB 43.20.120, LEGAL ACCESS AND MSB 43.20.140 PHYSICAL ACCESS AND VACATION OF A 1' BY 45' PORTION OF THE PLATTED 30' UTILITY AND ACCESS EASEMENTS FOR LAKE VIEW LOOP WAS APPROVED AND WILL EXPIRE ON OCTOBER 12, 2022 CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached),

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards,

Mr. Jay Van Diest
Platting Board Chairman

sv
cc:
DPW – Jamie Taylor

Paul Hulbert, PLS
6177 S. Big Lake Rd.
Wasilla, AK 99623

Additional Plat Reviews After 2nd Final are \$100.00 each.

CONDITIONS of APPROVAL:

The Platting Board approved the Preliminary Plat for Gothberg Add 1 lots A-1 and B-1, variances from MSB 43.20.120, legal access and MSB 43.20.140 physical access and vacation of a 1' by 45' portion of the platted 30' utility and access easements of S. Lake View Loop, contingent upon the following:

1. Replace the vacated area with a Road Maintenance, Snow Storage, and Utility Easement on the plat.
2. Obtain the Borough Assembly approval of the vacation within 30 days of Platting Board's written Notification of Action.
3. Remove the shed on Tract A from the setback area and provide a letter from a surveyor that there are no other setback violations remaining on the property.
4. Provide updated Certificate to Plat executed within 90 days, prior to recording per MSB 43.15.053(E). Obtain beneficiary affidavits from holders of legal and beneficial interest to be recorded with the final plat, if any.
5. Show or list all easements of record on the final plat per MSB 43.15.051(P).
6. Submit the final plat in full compliance with Title 43.
7. Submit recording fee, payable to State of Alaska, DNR.
8. Taxes and special assessments must be current prior to recording, per MSB 43.15.053(F) and AS 40.15.020. Pay taxes and special assessments (LIDs) by certified funds or cash.

FINDINGS:

1. The preliminary plat for Gothberg Add 1 Lots A-1 and B-1 is consistent with AS 29.40.070, *Platting Regulations*, MSB 43.15.016, *Preliminary Plat Submittal and Approval* with variances to MSB 43.20.120, *Legal Access*, and MSB 43.20.140, *Physical Access*. The vacation is pursuant to AS 29.40.120 through AS 29.40.140 and MSB 43.15.035, *Vacations*.
2. The petitioner requested variances from MSB 43.20.120, *Legal Access*, and 43.20.140, *Physical Access*, to allow for access that is less than 50' wide and not located entirely within dedicated or legal rights-of-way. These variances were presented to the platting board.
3. Requested variance from MSB 43.20.120, *Legal Access* in order to allow: Public access (S. Lake View Loop) from S. Big Lake Road to and within the subdivision to be less than 50' wide. Easements and rights-of-way are as follows:
 - (1) 18' wide by 344' long public use easement recorded March 20, 1978 in Book 160 Page 703,
 - (2) 40' wide rights-of-way on the eastern and portions of the western segments of S. Lake View Loop within Lake Park Sub. recorded Sept. 11, 1962 as Plat 62-24,
 - (3) 30' access and utility easement within Gothberg Add. No 1 recorded March 6, 2979 as Plat 79-306

A. The granting of the variance shall not be detrimental to the public health, safety or welfare or injurious to adjacent property;

The property lies within Big Lake Road Service Area 21 and West Lakes Fire Service Area 130. Even though the easements and rights-of-way of S. Lake View Loop are less than 50' wide the borough maintains the road allowing year round general public access to and from adjoining lots and ensures EMS fire apparatus and emergency vehicle access. Additionally, this re-plat will be granting a 10' wide by 67' long portion of the 30' access and utility easement missing from the Gothberg Add. 1 plat which contains a portion of the borough maintained road.

B. The conditions upon which the variance application is based do not apply generally to properties for which the variance is sought;

This re-plat is located on a peninsula with S. Lake View Loop as its sole source of public access from the S. Big Lake Road. The public access easements and rights-of-way are not current subdivision quality access as Lake Park Sub. that dedicated the 40' wide rights-of-way was platted in 1962 prior to the formation of the Borough and the establishment of subdivision ordinances. The 18' wide easement (March 20, 1978 in Bk. 160 Pg. 703 in 1978) was recorded prior to the borough formulating a public use easement accepting procedure. The easement was over a road that used by the general public since the mid-1950s' that connected Anderson Point Sub. (Plat W-42), Lake Park Sub. (Plat 62-42) and Gothberg Sub. (Plat W-21) to the S. Big Lake Rd. In 1979 during the platting of Gothberg Add. No. 1 the platting board approved a variance from legal and physical access as the 30' wide utility and access easement providing access to the three lots was sandwiched between a power line and the platted lots within Gothberg Sub. Plat W-21 legalizing the used road to those 20 lots.

C. Because of unusual physical surroundings, shape, or topographical conditions of the property for which the variance is sought or because the taking of a part of the property through condemnation or because of surrounding development or conditions, the strict application of MSB 43.20 shall result in undue substantial hardship to the owner of the property;

Again the road within the 30' access and utility easement of Gothberg Add. No. 1 is sandwiched between the 20 platted lots of Gothberg Sub. Plat W-21 and an existing power line. The power line is located within the 30' easement 27' to 28' from the platted lots. Increasing the easement width to the nominal 50' or 60' would require either purchasing an easement from the 20 lots or moving the power line. Existing utilities and septic within the Gothberg Sub would have to be relocated not to mention that the structural setbacks already at a minimum would be reduced even further, compounding the situation. Relocating the power line to be outside the 50' or 60' easement is impractical, cost prohibitive and unjustifiable for this two (2) lot re-plat when the sole purpose of this subdivision is to divide a common interest in one of the three original lots.

4. Requested variance from MSB 43.20.140, *Physical Access*, to allow: S. Lake View Loop from S. Big Lake Road to and within the subdivision not to be located entirely within dedicated or legal rights-of-way. The easements and rights-of-way are as follows:

- (1) 18' wide by 344' long public use easement recorded March 20, 1978 in Book 160 Page 703,
- (2) 40' wide rights-of-way on the eastern and portions of the western segments of S. Lake View Loop within Lake Park Sub. Recorded Sept. 11, 1962 as Plat 62-24,
- (3) 30' access and utility easement within Gothberg Add. No 1 recorded March 6, 1979 as Plat 79-306

A. The granting of the variance shall not be detrimental to the public health, safety or welfare or injurious to adjacent property;

The property lies within Big Lake Road Service Area 21 and West Lakes Fire Service Area 130. Even though the easements and rights-of-way of S. Lake View Loop are less than 50' wide the borough maintains the road allowing year round general public access to and from adjoining lots and ensures EMS fire apparatus and emergency vehicle access. This re-plat will be granting a 10' wide by 67' long portion of the 30' access and utility easement missing from the Gothberg Add. 1 plat which contains a portion of the borough maintained road. The topography of the property outside of this subdivision has made it difficult if not impractical to contain a borough standard road with the appropriate ditches, cut slopes and fill slopes within the sub-standard platted rights-of-way and easement without exceeding the row limits and still maintain acceptable road grades, drainage and lot access.

B. The conditions upon which the variance application is based do not apply generally to properties for which the variance is sought;

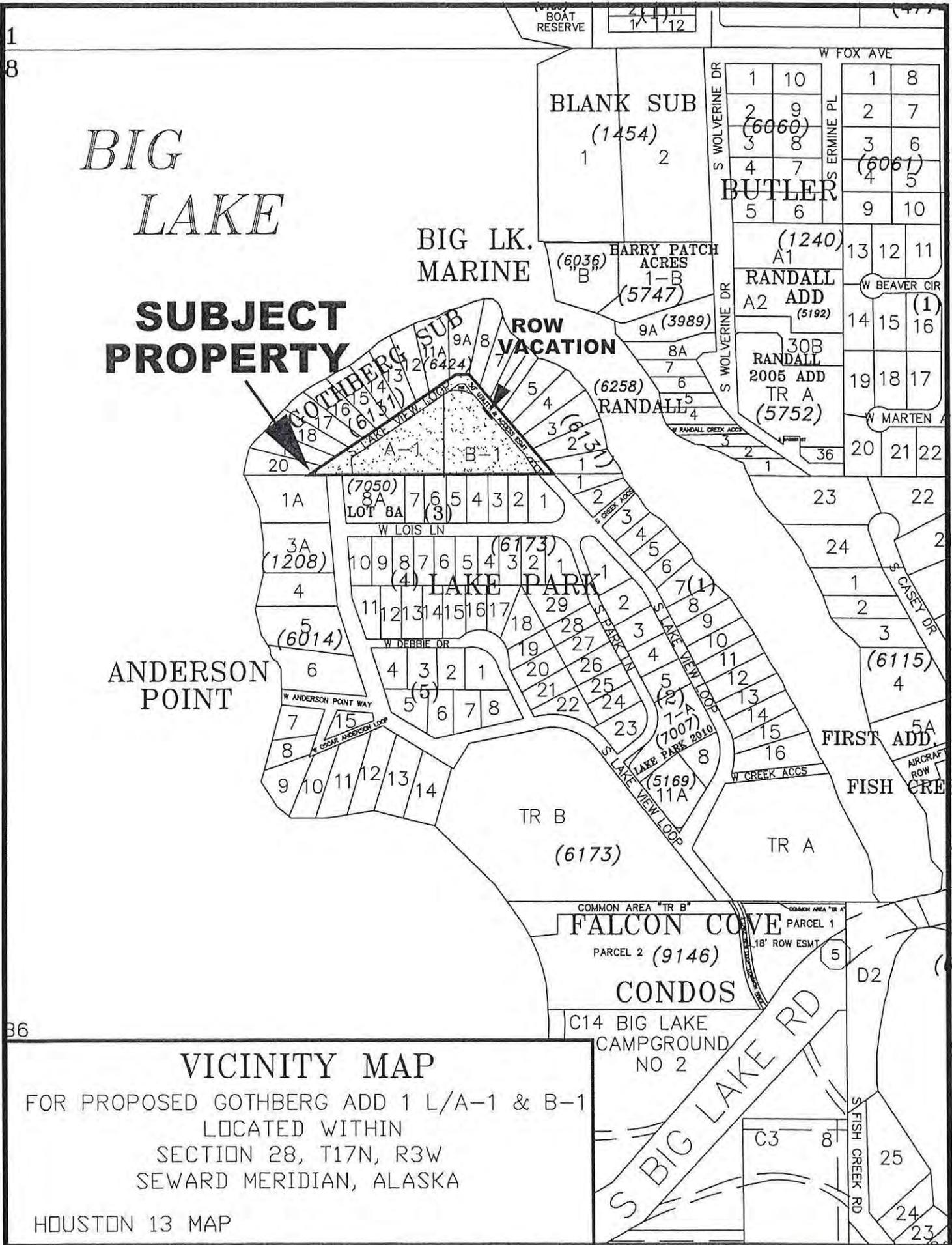
The roads to and within the subdivision predates subdivision road construction requirement and are sub-standard in right-of-way widths and alignments. The Big Lake RSA has continually upgraded S. Lake View Loop and has acquired additional rights-of-way were necessary thru negotiations by the borough's right-of-way division which are both outside of the scope and capabilities of this re-plat. The property owners have very little control of road powers (public road maintenance and road upgrades) outside of their property.

C. Because of unusual physical surroundings, shape, or topographical conditions of the property for which the variance is sought or because the taking of a part of the property through condemnation or because of surrounding development or conditions, the strict application of MSB 43.20 shall result in undue substantial hardship to the owner of the property;

It would be a substantial hardship to the owners of the property to bring the access rights-of-way up current subdivision quality standards or even assuring the roads are within the rows as acquiring additional rights-of-way from 37 lots and or moving power lines is beyond the scope of this replat. The sole purpose of this subdivision is to divide a common interest in one of the three (3) original lots by creating two (2) new lots thereby reducing density.

5. The petitioner petitioned to vacate a 1' by 45' portion of S. Lake View Loop in accordance with MSB 43.15.035, *Vacations* and it was presented to the Platting Board. The vacation would eliminate a structural setback violation taking into account the radial setback requirement.

6. MSB 43.15.035(B)(1)(a) states “The platting board shall ordinarily approve vacations of public rights-of-way if a vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation.” Although not equal or better as the replacement road maintenance, snow storage, and utility easement would not be public, the vacation does not constrain, encumber, or otherwise reduce the Dept of Public Works ability to carry out its responsibilities within the affected areas of S. Lake View Loop.
7. The plat is dedicating a 10’ X 67’ public access and utility easement for S. Lake View Loop which contains portions of the physical road bed and back slopes and this was one of the reasons for staff’s non-objection to the vacation, consistent with MSB 43.15.035(B)(1)(a).
8. MSB 43.15.035(B)(3) allows for the Platting Board to review requested vacations on a case by case basis to determine whether the property is necessary or desirable for present or future public use.
9. S. Lake View Loop right-of-way in the location of the vacation is 30’ wide and is currently maintained by the borough.
10. Physical access to adjacent property is not being affected or diminished by the vacation.
11. Frontage for the lots exist pursuant to MSB 43.20.320, *Frontage*.
12. Site visit photos indicate there are utilities within that area being dedicated as right-of-way. MSB Dept of Public Works agrees with the vacation and is satisfied with the replacement right-of-way.
13. The division of land, as proposed, will reduce the density of lots in the area and the lots would be over 60,000 sq ft each.
14. The civil engineer stated the proposed lots each have 10,000 sq ft of useable septic area and 10,000 sq ft of useable building area.
15. There were no objections from Borough departments, outside agencies, or the public.



VICINITY MAP
 FOR PROPOSED GOTHBERG ADD 1 L/A-1 & B-1
 LOCATED WITHIN
 SECTION 28, T17N, R3W
 SEWARD MERIDIAN, ALASKA
 HOUSTON 13 MAP

Am 16-094

CERTIFICATE OF OWNERSHIP & DEDICATION
 WE CERTIFY THAT WE ARE THE OWNERS OF THE PROPERTY SHOWN AND DESCRIBED IN THIS PLAN AND THAT WE ADAPT THIS PLAN OF SUBDIVISION BY OUR FREE CONSENT. DEDICATE ALL RIGHTS-OF-WAY TO THE MATANUSKA-SUSTINA BOROUGH AND GRANT ALL EASEMENTS TO THE USE SHOWN.

JOEL HOLLADAY DATE
 P.O. BOX 520199
 BRIDGE LAKE, ALASKA 99652

NOTARY ACKNOWLEDGMENT
 SUBSCRIBED AND SWORN TO BEFORE ME THIS
 DAY OF _____ 20____
 FOR _____

NOTARY FOR THE STATE OF ALASKA
 MY COMMISSION EXPIRES _____

KEVIN REIDER DATE
 1710 3rd Lane, Victor Loop
 TOMBULAH ALASKA 99664

NOTARY ACKNOWLEDGMENT
 SUBSCRIBED AND SWORN TO BEFORE ME THIS
 DAY OF _____ 20____
 FOR _____

NOTARY FOR THE STATE OF ALASKA
 MY COMMISSION EXPIRES _____

ANDREA REIDER DATE
 #10 INDRS LANE VIEW LOOP
 WACHTA ALASKA 99658

NOTARY ACKNOWLEDGMENT
 SUBSCRIBED AND SWORN TO BEFORE ME THIS
 DAY OF _____ 20____
 FOR _____

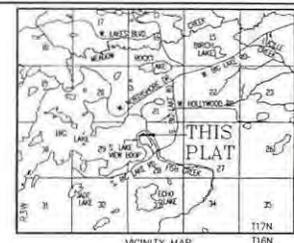
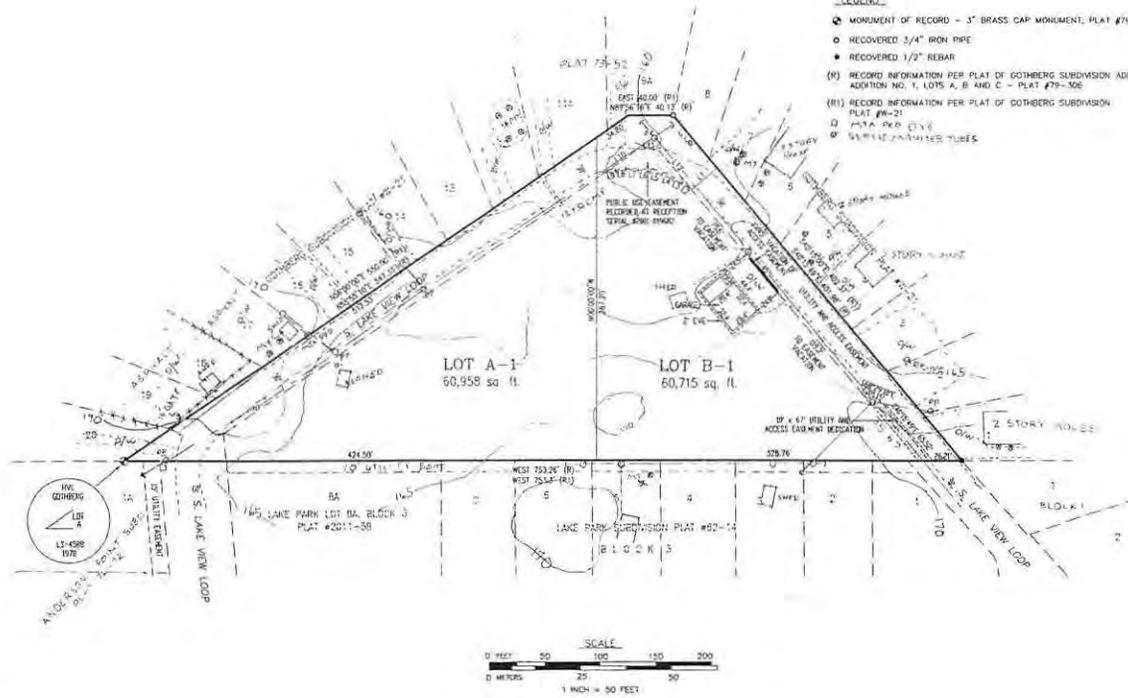
NOTARY FOR THE STATE OF ALASKA
 MY COMMISSION EXPIRES _____

PLANNING & LAND USE DIRECTOR'S CERTIFICATE
 I CERTIFY THAT THIS SUBDIVISION PLAN HAS BEEN FOUND TO COMPLY WITH THE LAND SUBDIVISION REGULATIONS OF THE MATANUSKA-SUSTINA BOROUGH, AND THAT THE PLAN HAS BEEN APPROVED BY THE PLATTING AUTHORITY BY PLAT RESOLUTION NO. _____ DATED _____ 20____ AND THAT THIS PLAN HAS BEEN APPROVED FOR RECORDING IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA, IN WHICH THE PLAN IS LOCATED.

DATE _____ PLANNING & LAND USE DIRECTOR
 ATTEST: _____ PLATTING CLERK

CERTIFICATION OF PAYMENT OF TAXES
 I HEREBY CERTIFY THAT ALL CURRENT TAXES AND SPECIAL ASSESSMENTS THROUGH _____ 20____ AGAINST THE PROPERTY, INCLUDED IN THE SUBDIVISION OR RESUBDIVISION, HEREOF HAVE BEEN PAID.

DATE _____ BOROUGH TAX COLLECTION OFFICIAL



- LEGEND**
- ⊙ MONUMENT OF RECORD - 3" BRASS CAP MONUMENT, PLAT #79-306
 - RECOVERED 3/4" IRON PIPE
 - ★ RECOVERED 1/2" REBAR
 - (N) RECORD INFORMATION PER PLAT OF GOTHBERG SUBDIVISION ADDITION NO. 1 ADDITION NO. 1, LOTS A, B AND C - PLAT #79-306
 - (R1) RECORD INFORMATION PER PLAT OF GOTHBERG SUBDIVISION PLAT #8-21
 - PLAT #8-21
 - 5/8" IRON PIPE
 - 5/8" IRON PIPE

NOTES

- THERE MAY BE FEDERAL, STATE AND LOCAL REQUIREMENTS GOVERNING LAND USE. IT IS THE RESPONSIBILITY OF THE INDIVIDUAL PARCEL OWNER TO OBTAIN A DETERMINATION WHETHER SUCH REQUIREMENTS APPLY TO THE DEVELOPMENT OF PARCELS SHOWN HEREON.
- NO INDIVIDUAL WATER SUPPLY SYSTEM OR SEWAGE DISPOSAL SYSTEM SHALL BE PERMITTED ON ANY LOT UNLESS SUCH SYSTEM IS LOCATED, CONSTRUCTED AND EQUIPPED IN ACCORDANCE WITH THE REQUIREMENTS, STANDARDS AND RECOMMENDATIONS OF THE STATE OF ALASKA, DEPARTMENT OF ENVIRONMENTAL CONSERVATION, WHICH GOVERN THOSE SYSTEMS.

LINE TABLE

LINE	LENGTH	BEARING
L1	10.07'	N87°44'11"E
L2	10.07'	N87°32'30"W
L3	8.00'	N87°45'30"W
L4	11.99'	N87°28'30"W
L5	11.00'	N87°40'00"W
L6	13.00'	N87°30'00"W
L7	11.00'	N87°10'00"W
L8	8.00'	S87°00'00"W
L9	10.50'	S72°40'00"W
L10	12.54'	N85°55'10"E
L11	12.87'	N85°55'10"E
L12	42.22'	S87°15'40"E

RECEIVED
 JUL 27 2016
 PLATTING

SURVEYOR'S CERTIFICATE
 I HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF ALASKA AND THAT THIS PLAN REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT THE MONUMENTS SHOWN ON THE PLAN ACTUALLY EXIST AS DESCRIBED, AND THAT ALL OTHER DETAILS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

LS-5702 PAUL HULBERT
 REGISTERED LAND SURVEYOR DATE _____

A PLAT OF
GOHBERG SUBDIVISION
 ADDITION NO. 1
 LOTS A-1 AND B-1
 A REPLAT OF LOTS A, B AND C
 GOHBERG SUBDIVISION, ADD. NO. 1, PLAT #79-306
 LOCATED WITHIN
 GOVERNMENT LOT 1, SECTION 28, T. 17 N., R. 3 W.
 SEWARD MERIDIAN, ALASKA
 PALMER RECORDING DISTRICT
 THIRD JUDICIAL DISTRICT
 STATE OF ALASKA
 CONTAINING 2.8 ACRES, MORE OR LESS

PAUL HULBERT
 ALASKA BUSINESS LICENSE #1543772
 MAILING & PHYSICAL ADDRESS:
 8177 S. BIG LAKE ROAD, WASILLA, ALASKA 99623
 PHONE: (907) 892-4288

DRAWN BY: ICAD/P.Lynn DATE: 7/21/16 DRAWING: 2016-23/Gothberg/plat1
 CHECKED BY: Phulbert SCALE: 1" = 50 FEET SHEET 1 OF 1

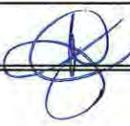
SUBJECT: VACATE THE 50' WIDE SECTION LINE EASEMENTS WITHIN LOTS 12, 14, & 15, US SURVEY 4584 TO UNENCUMBER THE POTENTIAL BUILDING SITES AND ALLOW FOR BETTER, MORE EFFICIENT USE OF THE PROPERTY. ASSEMBLY DISTRICT 1: JIM SYKES

AGENDA: NOVEMBER 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>J.W.</i>	
	Planning Director	<i>GP</i>	
	Borough Attorney	<i>NS</i>	
	Borough Clerk	<i>JMM</i>	10/24/14 

ATTACHMENT (S) : Fiscal Note: Yes _____ No X
 Minutes (1 page)
 Notification of Action (3 pages)
 Vicinity Map (1 page)
 Preliminary Plat (1 page)

REASON FOR REQUEST: The State of Alaska (SOA), Department of Natural Resources (DNR) requests to vacate the 50' wide section line easements within Lots 12, 14, & 15, US Survey 4584 to unencumber the potential building sites and allow for better, more efficient use of the property. Alternate public access and utility easements exist and are also being reserved on the vacation plat along property lines.

SUMMARY STATEMENT: On October 6, 2016 (written decision October 11, 2016), the Platting Board approved the vacation of the 50' wide Section Line Easements within Lots 12, 14, & 15, US Survey 4584. SOA DNR is the petitioner and has obtained a preliminary finding of approval for the vacation from the SOA. Alternate access is provided by (1) existing public access and utility easements on adjacent property and (2) dedication of public access and utility easements along the property lines of Lots 9, 10, 12, 14, & 15, and (3) utility easements between Lot 3 & 4, and (4) 50' access easements upland from the ordinary high water mark on lots 3 through 5, Lots 7, 9, 10, 12, 14, and 15. SOA DNR has demonstrated that alternate equal or better access will be provided.

RECOMMENDATION OF ADMINISTRATION: Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate is consistent with MSB 43.15.035(B)(1)(a) and (B)(2)(b) and MSB 43.15.040(B)(8) as equal or better access to all areas affected by the vacation is provided and alternate or better access to the lake is provided and a preliminary finding of approval was obtained from the SOA. Vacation is pursuant to AS 29.40.120 through 29.40.160 and to MSB 43.15.035 and MSB 43.15.040.

Mr. Marty Van Diest returned to his seat.

H. USS 4584

Sloan Von Gunten (Administrative Specialist)

- Stated that 8 public hearing notices were mailed out on September 14, 2016, to this date there have been no returns, no objections, 1 non-objection, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Walt Arthur

- Would like more clarification that the easements will not affect the building area on the property lots.

Jay Van Diest (Chairman)

- Closed the public hearing.

Cliff Baker (Petitioner's Representative)

- Explained the use of the easements on the land and how it helps all the owners in the community.

MOTION:

- Mr. Johnson moved to approve the vacation of the Section Line Easements within lots 12, 14 & 15 for US Survey 4584 and replace them with Public Access and Utility Easements along property lines, seconded by Mr. Rausa.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 3:46 P.M.

CD: 02:45:03

~~AUDIENCE PARTICIPATION (Three minutes per person, for items not scheduled for public hearing)~~

5. MISCELLANEOUS

A. Election of Officer for Vice Chairman



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Platting Division

350 East Dahlia Avenue • Palmer AK 99645

Phone (907) 861-7874 • Fax (907) 861-8407

October 12, 2016

NOTIFICATION OF ACTION

State of Alaska, DNR

Cliff Baker

550 W. 7th Ave, Ste. 650

Anchorage, AK 99501-3576

RE: USS 4584 SLE

CASE: 2016-105

Action taken by the Platting Board on October 6, 2016 is as follows:

THE VACATION OF THE SECTION LINE EASEMENTS WITHIN LOTS 12, 14 & 15 FOR USS SURVEY 4584 AND REPLACE THEM WITH PUBLIC ACCESS AND UTILITY EASEMENTS ALONG PROPERTY LINES WAS APPROVED CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached).

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards,

Mr. Jay Van Diest

Platting Board Chairman

sv

cc:

DPW – Jamie Taylor

Additional Plat Reviews After 2nd Final are \$100.00 Each

Walt & Betty Arthur

9521 Emerald St

Anchorage, AK 99502-1361

Lyle Daniel Griffen

PO Box 213

Palmer, AK 99645

CONDITIONS of APPROVAL:

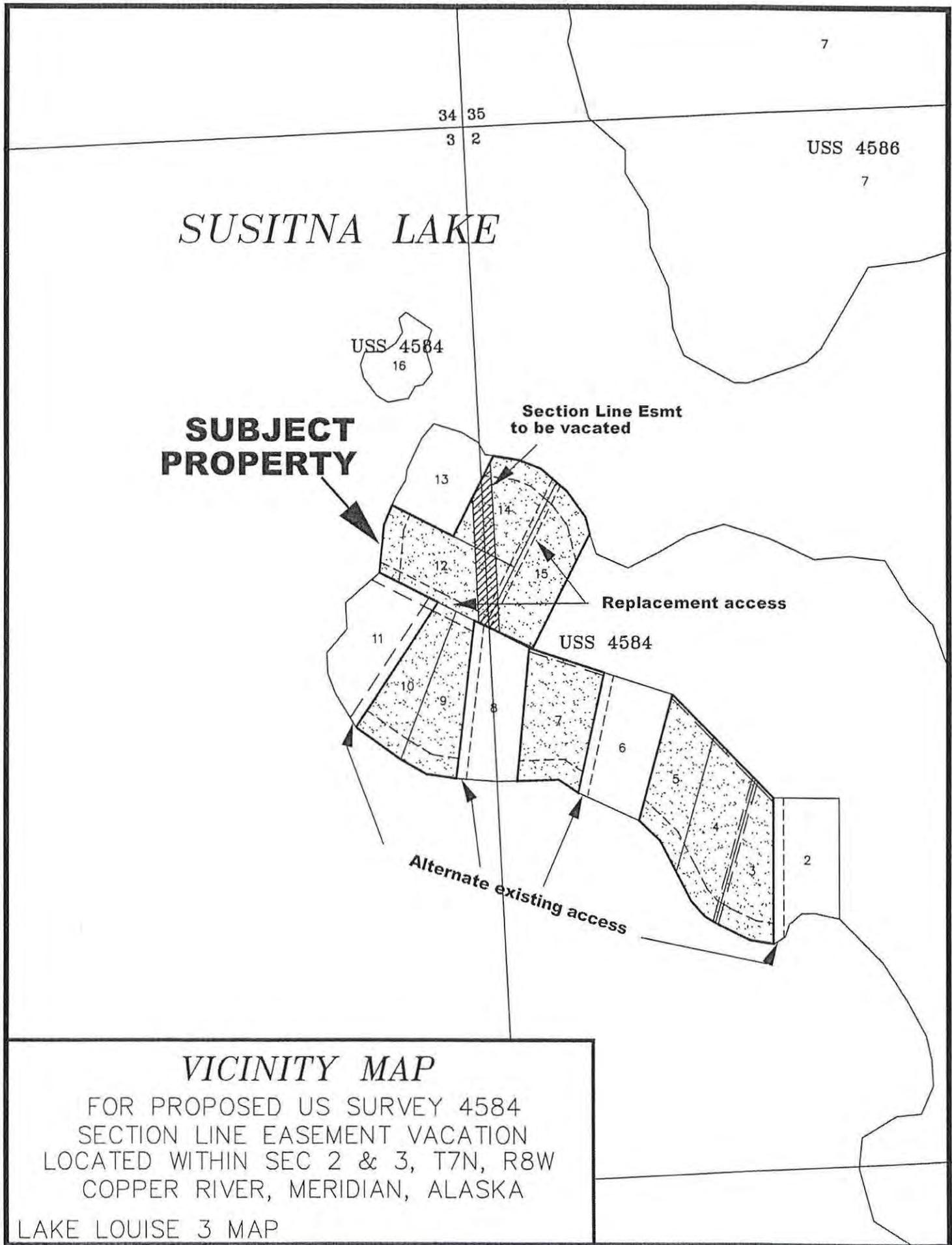
The Platting Board approved the Preliminary Plat for USS 4584 SLE, contingent upon the following:

1. Pay Postage and Advertising fee.
2. Obtain the Borough Assembly approval of the vacation within 30 days of Platting Board's written Notification of Action. MSB Assembly has 30 days from the date of the Platting Board decision to deny the request.
3. Submit final section line easement vacation plat, signed by the State and those with a legal and beneficial interest in full compliance with Title 43.
4. Show the replacement public access and utility easements on the section line easement vacation plat as shown on the preliminary plat.
5. Obtain DNR Final Decision of Approval for the Section Line Easement Vacation.
6. Provide updated Certificate to Plat executed within 90 days prior to recording and provide beneficiary affidavits from holders of legal and equitable interest, if any.

FINDINGS:

1. The vacation is pursuant to AS 29.40.120 through AS 29.40.140 and MSB 43.15.035 *Vacations*. The vacation meets the requirements of MSB 43.15.040 *Section Line and State-Recognized RS-2477 Easement Vacations*.
2. The vacation is consistent with MSB 43.15.035(B)(1)(a) & 43.15.035(B)(2)(b) as the vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation and alternate or better access to the lake is being provided on the plat.
3. SOA DNR has issued a preliminary decision approving the vacation of the section line easements (EV-3-239). Final decision of approval will be required prior to plat recordation.
4. The vacations are requested to unencumber the potential building sites and allow for better, more efficient use of the property.
5. Public notice was posted for the section line easement vacation notifying the public of the date, time and place of the public hearing.
6. The properties are undeveloped at this time. DMLW, Survey Section has no known information that vehicles, pedestrians or other public interests have been or are using those portions of the SLE proposed to be vacated. A field inspection was not conducted.
7. Petitioners' surveyor of record has provided documentation of the existence of the section line easements within the area to be vacated and adjoining section lines as required by MSB 43.15.040(B)(2).

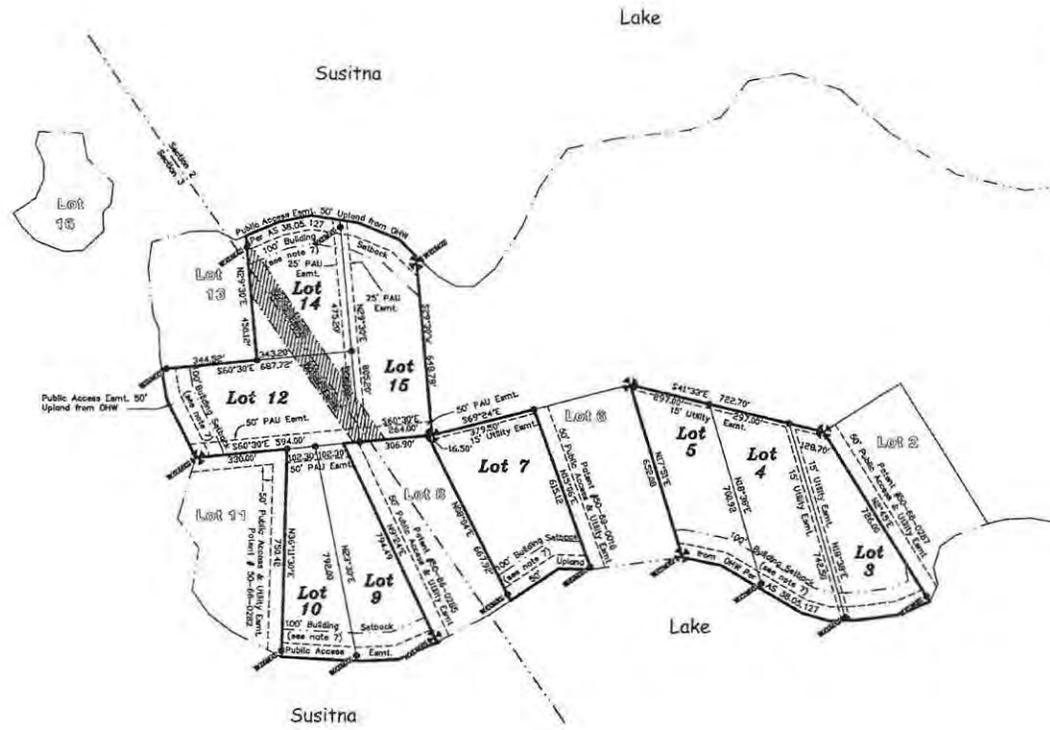
8. The petitioner is dedicating public access and utility easement along property lines to replace the vacated easements consistent with MSB 43.15.040(B)(8) and MSB 43.15.035(B)(2)(b). Public Access and Utility Easements were also reserved in patents on adjacent properties.
9. A 50 foot wide public access easement upland of and contiguous with the ordinary high water line of Susitna Lake, will be reserved on the plat.
10. The existing section line easements are not constructed. No construction of the replacement public access easement is required.
11. Public notices were sent to the Glennallen Postmaster, Copper Valley Community Library, Lake Louise Lodge and Eureka Lodge for posting on the community bulletin boards. Notices were also mailed to the Lake Louise Snowmachine Club (also known as The Wolf Pack), the President of the Lake Louise Snowmachine Club, and Anchorage Snowmobile Club. The state also has a posting requirement which included posting to the State Online Notices site, Newspaper ads, and copying the decision to various state and local agencies.
12. Response from Walt and Betty Arthur concerning their property adjacent to this state land and the state land sale and the purpose for this vacation.
13. There are no objections from borough developments, outside agencies, or the public.



VICINITY MAP

FOR PROPOSED US SURVEY 4584
 SECTION LINE EASEMENT VACATION
 LOCATED WITHIN SEC 2 & 3, T7N, R8W
 COPPER RIVER, MERIDIAN, ALASKA

LAKE LOUISE 3 MAP



SECTION LINE EASEMENT VACATION CERTIFICATE APPROVAL RECOMMENDATIONS

STATE OF ALASKA DEPT. OF TRANSPORTATION & PUBLIC FACILITIES

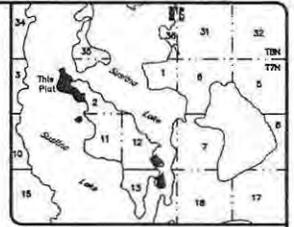
The vacation statement, as shown hereon, has been reviewed by the Northern Region office and is hereby recommended for approval by the commissioner.

Recommended by _____ Date _____
Title: Regional Chief Right-of-Way Agent

STATE OF ALASKA DIV. OF MINING, LAND & WATER

The vacation statement, as shown hereon, has been reviewed by the Division of Mining, Land & Water and is hereby recommended for approval by the commissioner.

Recommended by _____ Date _____
Title: Director, Division of Mining, Land & Water



CERTIFICATE OF OWNERSHIP & DEDICATION:

I, the undersigned, certify that the State of Alaska is the owner of Lots 3-5, 7, 9, 10, 12, 14 and 15 of U. S. Survey 4584, as shown on this plat. The State of Alaska approves this section line easement vacation and replacement easements for public or private use as shown and described hereon.

Date: _____ Approved: _____
Commissioner
Department of Transportation & Public Facilities

Date: _____ Approved: _____
Commissioner
Department of Natural Resources

CERTIFICATE OF OWNERSHIP & DEDICATION:

I, the undersigned, certify that the State of Alaska is the owner of Lots 3-5, 7, 9, 10, 12, 14 and 15 of U. S. Survey 4584, as shown on this plat. The State of Alaska approves this section line easement vacation and replacement easements for public or private use as shown and described hereon.

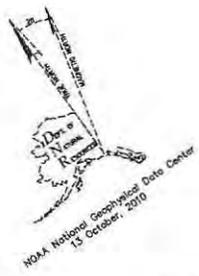
Date: _____ Approved: _____
Kathryn Young

NOTARY'S ACKNOWLEDGEMENT

Subscribed and sworn before me this _____ day of _____ 20____

By: _____

Notary for the State of Alaska
My commission expires _____



SURVEYOR'S CERTIFICATE

I hereby certify that I am properly registered and licensed to practice land surveying in the State of Alaska, that this plat was drafted under my direct supervision, and that all data shown hereon is true and correct as compiled from existing record information.

Dated _____ Registration Number _____
Clifford E. Baker

CERTIFICATION OF PAYMENT OF TAXES

I hereby certify that current taxes and special assessments, through _____ 20____, against the property, included in the section vacation plat, hereon have been paid.

_____ 20____

Tax Collection Official _____

- NOTES:**
- 1) This Plat does not constitute a subdivision as defined by A.S. 40.15.900 (5).
 - 2) All parcels of land owned by the State of Alaska, located within 50 ft. of, or bisected by, a surveyed or retraced section line, are subject to a fifty ft. (50') easement, each side of the section line, which is reserved to the State of Alaska for public highways under A.S. 19.10.010.
 - 3) Diagonally hatched area indicates portions of the section line easements being vacated within Sections 2 & 3 T7N, R8W CRM. It is not the intent of this plat to vacate any other dedicated public rights-of-way or easements.
 - 4) No field survey has been conducted in relation to the preparation of this section line vacation plat. All dimensions and other details as shown hereon are from US Survey 4584 accepted 16 September 1965.
 - 5) This section line easement vacation is in compliance with the final decision EV-3-243 approved _____.
 - 6) Alternate public access and utility easements are reserved as shown.
 - 7) 100 ft. building setback created by the ADL 231196 Final Finding Decision, effective date 2 December 2012.

PRELIMINARY

- STANDARD LEGEND:**
- ⊗ 3" Brass Cop on 2-1/2" Iron Pipe
 - BLM Copperweld monument
 - PAU Easmt. Public Access & Underground Utility Easement
 - SL Section Line
 - Surveyed
 - - - - - Un-Surveyed Section Line
 - ▨ Section Line Easement Vacated this Plat

RECEIVED
AUG 1 2018
PLATTING

Agenda Copy

Agenda Copy

DATE OF SURVEY: BEGINNING: No field survey	ENDING: No field survey	SURVEYOR: DNR, DMLW, Survey Section 550 W. 7th, Suite 650 Anchorage, AK 99501
STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES DIVISION OF MINING, LAND, AND WATER ANCHORAGE, ALASKA		
SECTION-LINE EASEMENT VACATION PLAT Associated with US Survey 4584		
Located within Protracted Sections 2 & 3 T 7 N., R. 8 W., Copper River Meridian, Alaska Talkeetna Recording District		
DRAWN BY: CS	APPROVAL RECOMMENDED	
DATE: 2 Mar., 16	STATEWIDE PLATTING SUPERVISOR: DATE:	
SCALE: 1" = 200'	CHECKED: FILE NO:	EV-3-243

AM 16-095

SUBJECT: Award of Bid No. 17-030B, Iditarod Elementary School Demolition to Alaska Abatement Corp. for the contract amount of \$642,982.00.

AGENDA OF: November 1, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Purchasing		
	Capital Projects Director		
	Finance Director		
	Borough Attorney		
	Borough Clerk		10/24/16 

ATTACHMENT (S): Fiscal Note: Yes X No _____
 Advertisement (1p)
 Analysis Sheet (3pp)

SUMMARY STATEMENT: On August 29, 2016, the Matanuska-Susitna Borough issued a solicitation requesting bids from qualified contractors to provide labor, equipment and material to demolish and remove the old Iditarod Elementary School located at 801 N. Wasilla Fishhook Road in Wasilla Alaska. The building has a total square footage of approximately 57,798 SF consisting of 11,896 SF in warehouse/food prep space and 45,902 in educational space pursuant to bid documents. The Capital Projects Department, Project Management Division will be administering the contract. In response to the advertisement, seven (7) bids were received.

Award recommendation is being made to Alaska Abatement Corp with their bid being responsive and responsible for all line items. The Contractor shall complete within 60 days of commencing operations.

RECOMMENDATION OF ADMINISTRATION: Award of BID NO. 17-030B,
IDITAROD ELEMENTARY SCHOOL DEMOLITON to ALASKA ABATEMENT CORP.
for the contract amount of SIX HUNDRED FORTY TWO THOUSAND NINE
HUNDRED EIGHTY TWO AND NO/100 DOLLARS (\$642,982.00).

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

AGENDA DATE: November 1, 2016
 SUBJECT: Award of Bid No. 17-030B, Iditarod Elementary School Demolition to Alaska Abatement Corp. for the contract amount of \$642,982.00.
 ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <u>YES</u> NO
AMOUNT REQUESTED \$642,982	FUNDING SOURCE Land Mgt Approp.
FROM ACCOUNT # 400.000.000.4xx.xxX	PROJECT # 40023
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Saunquist</i>	CERTIFIED BY:
DATE: 10/19/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	642.9					
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REVENUE						
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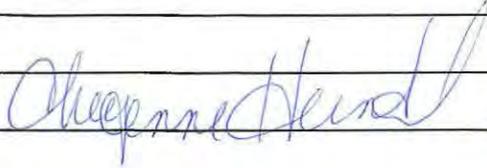
FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	642.9					
TOTAL	642.9					

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Cheryl M. Hurd*  DATE: 10/20/16

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia
Palmer, Alaska 99645

ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Alaska Dispatch News		MATA 0070	August 29, 2016
Frontiersman		CONTRACT	August 30, 2016
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
BID #17-030B
Iditarod Elementary School Demolition

The Matanuska-Susitna Borough (MSB) requests bids from qualified contractors to demolish and remove the old Iditarod Elementary School located at 801 N. Wasilla Fishhook Road in Wasilla Alaska. The building has a total square footage of approximately 57,798 SF consisting of 11,896 SF in warehouse/food prep space and 45,902 in educational space.

Bid documents are available beginning **August 29, 2016** from the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer AK 99645. For Information: (907) 861-8601, Facsimile: (907) 861-8617, e-mail purchasing@matsugov.us. This bid document may be available on the internet at www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Pre-bid: **September 8, 2016 @ 10AM at Iditarod Elementary School, located at 801 N Wasilla Fishhook Road in Wasilla**

Bids open: **September 20, 2016 @ 3PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Requested by: Signature on File	Approved by: Signature on File
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DEPARTMENT ACCOUNT NO.: **100.180.183.422.000**

**MATANUSKA-SUSITNA BOROUGH
 BID #17-030B
 Iditarod Elementary School Demolition**

ANALYSIS SHEET

BIDDER		ALASKA ABATEMENT	FAR NORTH SVS	CYS ENTERPRISES
Signed Bid Form		OK	OK	OK
Receipt of Addendum (#3)		OK	OK	OK
Bid Guarantee		B.B.	B.B.	B.B.
Other items as required in Instructions to Bidders and Specifications/Scope of work		✓		
LINE ITEM	DESCRIPTION	BID PRICE	BID PRICE	BID PRICE
1.	All work to complete the Iditarod Elementary School Demolition, per bid specifications	642,982.00	928,000.00	763,715.27

RECOMMENDATION: ALL BIDS TAKEN UNDER ADJUSTMENT

 PURCHASING OFFICER
 10/2/16
 DATE

 ASST PURCHASING OFFICER

 WITNESS

 BUYER

 WITNESS

 CONST PROCUREMENT SPECIALIST

 WITNESS

AM116-091

**MATANUSKA-SUSITNA BOROUGH
 BID #17-030B
 Iditarod Elementary School Demolition**

ANALYSIS SHEET

BIDDER		CENTRAL ENVIRONMENTAL	TUTKA, LLC	COLA FOOT ENVIRONMENTAL
Signed Bid Form		OK	OK	OK
Receipt of Addendum (#3)		OK	NO	OK
Bid Guarantee		B.B.	B.B.	B.B.
Other items as required in Instructions to Bidders and Specifications/Scope of work				
LINE ITEM	DESCRIPTION	BID PRICE	BID PRICE	BID PRICE
1.	All work to complete the Iditarod Elementary School Demolition, per bid specifications	781,708.00	970,000.00	1,188,016.00

RECOMMENDATION: ALL BIDS TAKEN UNDER ADVISORMENT

 PURCHASING OFFICER
 10/12/16

 DATE

 ASST PURCHASING OFFICER

 WITNESS

 BUYER

 WITNESS

 CONST PROCUREMENT SPECIALIST

 WITNESS

AM 16-030B

**MATANUSKA-SUSITNA BOROUGH
 BID #17-030B
 Iditarod Elementary School Demolition**

ANALYSIS SHEET

BIDDER		MB GENERAL		
Signed Bid Form		Okay		
Receipt of Addendum (#3)		Okay		
Bid Guarantee		B.B.		
Other items as required in Instructions to Bidders and Specifications/Scope of work		Rejected as non responsive UNABLE TO SUPPLY P&P BONDS		
LINE ITEM	DESCRIPTION	BID PRICE	BID PRICE	BID PRICE
1.	All work to complete the Iditarod Elementary School Demolition, per bid specifications	321,619.16		

RECOMMENDATION: All Bids taken under advisement

 PURCHASING OFFICER
 10/2/16

 DATE

 ASST PURCHASING OFFICER

 WITNESS

 BUYER

 WITNESS

 CONST PROCUREMENT SPECIALIST

 WITNESS

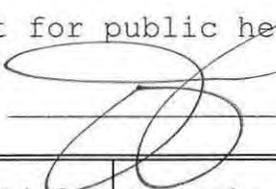
Am 116-030B

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUSINESS INVENTORY TAX EXEMPTION.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	Bl	For R. Kowalke
	Finance Director	CS	
	Borough Attorney	NS	
	Borough Clerk	JMN	10/24/14 

ATTACHMENT (S): Fiscal Note: YES NO
 Ordinance Serial No. 16-129 (2 pp)

SUMMARY STATEMENT: This ordinance is brought forward by Assembly Member Kowalke to amend the Business Inventory Tax exemption from \$1,000,000 to \$250,000 to generate more revenue.

RECOMMENDATION OF ADMINISTRATION: Present to the Assembly for consideration.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: 11/01/2016

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE BUSINESS INVENTORY TAX EXEMPTION.

ORIGINATOR: BP for R. Kowalke

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED <i>#</i>	FUNDING SOURCE <i>Business Inventory Tax Revenue</i>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT : <i>106.000.000.3XX.XXX</i>	PROJECT #
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: <i>10/19/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL						
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REVENUE		<i>*</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<i>*</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>
TOTAL		<i>*</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>	<i>—————→</i>

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * Approximately \$150,000 additional business inventory tax revenue would be received in Fiscal Year 2018. *Actual amount is dependant on taxes collected.*

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cherienne Duvall* DATE: _____
 APPROVED BY: *Cherienne Duvall* *(Signature)* DATE: *10/19/16*

CODE ORDINANCE

Sponsored by: Assembly Member Kowalke

Introduced: 11/01/2016

Public Hearing: 11/17/2016

Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-129**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY, AMENDING MSB 3.15.035(C) OPTIONAL EXEMPTIONS, BUSINESS INVENTORY EXEMPTION AMOUNT.

WHEREAS, the Matanuska-Susitna Borough annually taxes business inventory in excess of \$1,000,000;

WHEREAS, with the current economic times, it is necessary to further diversify the tax base in the Borough;

WHEREAS, it is proposed that the exemption for business inventory be amended by reducing it from \$1,000,000 to \$250,000 in order to generate more revenue;

WHEREAS, amending the exemption from \$1,000,000 to \$250,000 will generate approximately \$150,000 additional areawide revenue annually;

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of sub section. MSB 3.15.035(C) is hereby amended as follows:

(C) All personal property shall be exempt from borough

taxation as authorized in A.S. 29.45.050(b)(2) except motor vehicles subject to MSB 3.15.035(B), and business inventory in excess of \$250,000 [1,000,000] in value shall be subject to ad valorem taxation.

Section 3. Effective date. This ordinance shall take effect January 1, 2017.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT November 01, 2016

N = New Application R = Reappointment *Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015**

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Agriculture Advisory Board <i>12 members</i> Member 2 - Wasilla Soil/Water Conservation District Member 5 - Palmer Center Sustainable Living Member 8 - Knowledge/Experience in Field Corps Member 11 - At-Large		
Animal Care and Regulation Board <i>5 members/1 alt.</i> Alternate Animal Trainer Licensed Vet		
Aviation Advisory Board <i>9 members</i> Member 2 – Pilots/Airport Owners Member 5 - Pilots/Airport Owners Member 8 – Non Pilot		
Board of Adjustment and Appeals <i>5 members/3 alt. – 1 vacancy – (3) 3 year terms</i> Alternate 1 ***Alternate 2 Member 5		
Board of Equalization <i>15 members - 6 vacancies - (3) 3 year terms</i> Member 3 ***Member 4 **Member 6 ***Member 7 Member 8 Member 11 Member 12 ***Member 13 ***Member 14		
Board of Ethics <i>15 members - 10 vacancies</i> Member 3 ***Member 5 ***Member 7 ***Member 9 ***Member 10 ***Member 11		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Board of Ethics (continued) **Member 12 ***Member 13 **Member 14 **Member 15		
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. – 2 vacancies</i> *Assembly Alternate *Assembly Representative 2 Planning Commission Alternate Planning Commission Rep 1		
Commission on Salaries and Emoluments <i>5 members – 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
Emergency Medical Services Board <i>13 members/13 alt. – 3 vacancies</i> Butte Ambulance Alternate Central Ambulance Central Ambulance Alternate Dive Rescue Team Alternate Hospital Representative Sutton Ambulance Sutton Ambulance Alternate West Lakes Ambulance *West Lakes Ambulance Alternate Willow Ambulance Willow Ambulance Alternate		
Enhanced 911 Advisory Board <i>5 members/5 alt. – 2 vacancies</i> AK State Troopers AK State Troopers Alternate City of Houston **City of Houston Alternate City of Palmer City of Palmer Alternate		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Health and Social Services Board <i>13 members – 3 vacancies</i> Member 07 – District 7 Member 09 – District 2 Member 10 – District 4 Member 11 – District 6 Member 12 – At-Large 6 Member 13 – District 1		
Historical Preservation Commission <i>9 members – 1 vacancy</i> Member 5 Member 6 Member 7		
Jt. Assembly/School Board Committee on School Issues <i>6 members – 1 vacancy</i> *Assembly Member 2		
Labor Relations Board <i>5 members - 3 vacancies</i> Member 1 Member 2 Member 3 Member 4		
Library Board <i>9 members</i> At Large 2 Talkeetna Trapper Creek Wasilla		
Local Emergency Planning Committee <i>33 members – 10 vacancies</i> ***Alaska Railroad ***Borough Government *City of Houston (non law enforcement) *City of Palmer (non law enforcement) ***Elected Official Emergency Medical Services Env/Bus/Tech 1 Env/Bus/Tech 3 Env/Bus/Tech 7 Law Enforcement AK State Troopers ***Law Enforcement Houston Police		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Local Emergency Planning Committee (continued) **Law Enforcement Palmer Police Public Utility – Electric Public Utility - Telecommunications School District Tribal Government		
Marijuana Advisory Committee <i>17 members/17 alt. – 4 vacancies</i> Member 05A - Local Business Organization Alternate Member 06A - Law Enforcement Alternate Member 09A - Planning/Zoning Type Experience Alternate Member 10A - Sales/Marketing Advertising Alternate		
Office of Administrative Hearings <i>5 members – 4 vacancies (2 year terms)</i> ***Seat A Seat B ***Seat C Seat D ***Seat E		
Parks, Recreation, and Trails Advisory Board <i>11 members – 2 vacancies</i> At-Large 1 At-Large 2 At-Large 3 *District 4 District 5 District 7		
Planning Commission <i>7 members</i> District 3 District 5 District 6		
Platting Board <i>7 members/2 alt. – 2 vacancies</i> Alternate 2 District 3 District 5 District 6 District 7		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Port Commission <i>7 members</i> Seat 2 Seat 5 Seat 6		
Transportation Advisory Board <i>9 members-1 vacancy</i> School District Trails Representative		
Wastewater and Septage Advisory Board <i>7 members</i> At-Large Environmental Eng Background Septage Industry Rep		
Caswell FSA # 135 <i>3 members</i> Member 2		
Central Mat-Su FSA # 130 <i>5 members</i> Member 1 Member 3		
Gr Palmer Consolidated FSA # 132 <i>3 members</i> Member 2		
Sutton FSA # 4 <i>3 members – 3 vacancies</i> ***Member 1 ***Member 2 ***Member 3		
Talkeetna FSA # 24 <i>3 members</i> Member 1		
West Lakes FSA # 136 <i>5 members</i> Member 2 Member 3		
Willow FSA # 35 <i>3 members</i> Member 2		
Alpine RSA #31 <i>3 members</i> Member 2		
Big Lake RSA # 21 <i>3 members</i> Member 1 Member 2	Resignation of Jill Parson
Bogard RSA # 25 <i>3 members</i> Member 2		
Caswell Lakes RSA #15 <i>3 members</i> Member 3		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Fairview RSA # 14 Member 2 <i>3 members</i>		
Gold Trail RSA # 28 Member 1 Member 3 <i>3 members – 1 vacancy</i>		
Greater Butte RSA #26 Member 3 <i>3 members</i>		
Greater Talkeetna RSA #29 Member 3 <i>3 members</i>		
Greater Willow RSA #20 Member 1 <i>3 members</i>		
Knik RSA #17 Member 1 <i>3 members</i>		
Lazy Mountain RSA # 19 Member 1 Member 2 <i>3 members – 1 vacancy</i>		
Meadow Lakes RSA #27 Member 1 <i>3 members</i>		
Midway RSA # 9 Member 2 Member 3 <i>3 members – 1 vacancy</i>		
North Colony RSA # 23 ***Member 1 ***Member 2 <i>3 members – 2 vacancies</i>		
South Colony RSA #16 Member 2 <i>3 members</i>		
Trapper Creek RSA #30 Member 1 <i>3 members</i>		
Chase Trail Service Area #134 Member 1 <i>3 members</i>		
Circle View & Stampede Estates Flood & Water Erosion # 131 Member 3 Member 5 <i>5 members – 1 vacancy</i>		
Talkeetna Flood Control Service Area # 7 ***Member 3 <i>3 members – 1 vacancy</i>		

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Talkeetna Sewer and Water Service Area # 36 <i>5 members – 1 vacancy</i> ***Member 5 (Reside in SSA)		

Debra Wetherhorn

From: J Parson <jparson@mtaonline.net>
Sent: Saturday, October 22, 2016 12:09 PM
To: Debra Wetherhorn; Amy Bohmbach
Cc: Mayfield Dan; Kramer Bill
Subject: RSA#21 Supervisor resignation

Deb and Amy, this past summer I decided I simply have too much to do and not enough time to devote to all my volunteer efforts, plus have my own life. So I'm resigning from the RSA#21 Big Lake Board of Supervisors, effective now. I've been on the Board almost 3 years, having finished one year of a previous supervisor's term and completing two years of my reappointed 3-year term. One year of my term remains. No meetings are scheduled for the RSA#21 Board until March, which gives ample time for a new supervisor to get on board.

Since I've been doing all the paperwork for the entire time I've been on the Board, I believe you have all Big Lake RSA's documentation requirements for 2016. I've waited to submit my resignation until after our last 2016 Board meeting to spare the other Board Supervisors those tasks. Please let me know if anything is missing.

Thank you for your always quick responses to my questions and your helpful suggestions. It's been my pleasure to work with such pleasant and competent staff as you are and the rest of the Clerk's Office. One last request: I'm unsure who need to followup so please give this message to Lonnie (or whoever else is appropriate). I cannot find her email address anywhere! Respectfully, Jill Parson

Big Lake RSA #21
member 2 / AH 1.
12/31/2017

There are no
meeting
minutes in this
packet