

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on November 17, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Mr. Randall Kowalke, Assembly District No. 7

Assembly members absent and excused were:

Ms. Barbara Doty, Assembly District No. 6

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Mr. Jude Bilafer, Capital Projects Director
Ms. Cheyenne Heindel, Acting Finance Director
Mr. Terrance Dolan, Public Works Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

Mr. Moosey requested to pull Resolution Serial No. 16-086 from the agenda to be brought back at the next meeting.

Mayor Halter queried if there was any objection.

There was no objection noted.

GENERAL CONSENT: The agenda was approved as amended without objection.

Mayor Halter congratulated Ms. Henry on being awarded the Presidential Award of Distinction at the Alaska Association of Municipal Clerk's Conference.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Tim Hale, a member of the audience.

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 09/13/16
- B. Joint Assembly/School Board Meeting: 09/13/16
- C. Regular Assembly Meeting: 09/20/16
- D. Special Assembly Meeting: 10/18/16
- E. Regular Assembly Meeting: 10/18/16
- F. Special Assembly Meeting: 10/25/16
- G. Joint Assembly/Planning Commission Meeting: 10/25/16
- H. Regular Assembly Meeting: 11/01/16

Mayor Halter inquired if there were any changes/corrections to the special and joint meeting minutes of September 13, 2016, the regular meeting minutes of September 20, 2016, the special or regular meeting minutes of October 18, 2016, the special or joint minutes of October 25, 2016, or the regular meeting minutes of November 1, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities

(There were no reports provided.)

- 2. Matanuska-Susitna Borough School District

(There was no report provided.)

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues

Assemblymember Beck reported on the most recent meeting of the Joint Assembly/School Board Committee on School Issues.

2. Assembly Public Relations

Mayor Halter reported on attending the Alaska Municipal League Conference.

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

(There was no report provided.)

D. ATTORNEY COMMENTS

Mr. Spiropoulos stated that he will be out of the office for the month of December.

E. CLERK COMMENTS

Ms. Henry noted that the Clerk's report was included in the red folders.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Agriculture Advisory Board: 09/21/16, Resolution No. 16-07
- b. Central Mat-Su and West Lakes FSA Board of Supervisors: 08/08/16
- c. Greater Butte RSA Board of Supervisors: 07/14/16
- d. Greater Palmer Consolidated FSA Board of Supervisors: 07/19/16
- e. Knik RSA Board of Supervisors: 07/13/16, Resolution 16-03A
- f. Local Emergency Planning Committee: 08/17/16
- g. Local Road Service Area Advisory Board: 08/18/16
- h. Meadow Lakes RSA Board of Supervisors: 03/15/16
- i. Parks, Recreation, and Trails Advisory Board: 05/23/16, Resolution No. 16-03
- j. Planning Commission Resolution No. 16-33, 16-35, 16-36, 16-38

2. Community Council Minutes:

- a. Chickaloon Community Council: 01/13/16, 02/10/16, 03/09/16, 04/13/16, 05/11/16, 06/08/16, 07/13/16, 08/10/16

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-198:** Reporting Of Conclusion Of Contract For Bid No. 16-068B To Yukon Electric For The Government Peak Trail Illumination Project, For The Final Contract Amount Of \$635,463.33.

2. **IM No. 16-199:** Reporting Of Conclusion Of Contract For Bid No. 14-129B To Bristol Environmental Remediation Services, LLC. For Seldon Road Extension Phase I, For The Final Contract Amount Of \$3,575,641.33.

The informational memorandums were presented and no comments were noted.

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

- B. PUBLIC HEARINGS (Three minutes per person.)

(There were no public hearings.)

- C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with MSB 2.76.030(2) regarding community council participation: Mr. Byron Williams.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

- D. CONSENT AGENDA

1. RESOLUTIONS

- a. ~~**Resolution Serial No. 16-086:** A Resolution To Approve Edits To The Fiscal Year 2017 Schedule Of Rates And Fees.~~

- (1) ~~IM No. 16-187~~

2. ACTION MEMORANDUMS

- c. **AM No. 16-099:** Eliminate The 10-Foot Wide Platted Utility Easements On The West, North And East Side Of Lot 5, Paradise Lake, Plat No. 71-49, Palmer Recording District, Located In Section 25, Township 18 North, Range 1 West, Seward Meridian, Alaska.

- d. **AM No. 16-100:** Destruction Of Ballots From The October 4, 2016, Regular Borough Election.

Ms. Henry read the above legislation into the record.

MOTION: Assemblymember Beck moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- a. **AM No. 16-097:** Matanuska-Susitna Borough Regular Assembly Meeting Schedule Dates For 2017.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-097.

MOTION: Assemblymember Sykes moved a primary amendment to AM No. 16-097, as follows:

- by striking “January 3, 2017” and inserting “January 10, 2017” in its place; and
- by striking “January 17, 2017” and inserting “January 24, 2017” in its place.

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Sykes moved a primary amendment to AM No. 16-097 by striking the July 18, 2017, meeting.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

- b. **AM No. 16-098:** Vacate The 50-Foot Wide Section Line Easements Within Lots 1, 2, And 20, United States Survey 3494, Sections 18 And 19, Township 6 North, Range 7 West, Copper River Meridian, Alaska.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-098.

VOTE: The motion passed without objection.

VIII. UNFINISHED BUSINESS

(There was no unfinished business.)

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/06/16 Assembly Chambers)

1. **Ordinance Serial No. 16-102:** An Ordinance Amending MSB 17.28 And MSB 17.30 In Order To Eliminate The Interim Materials District Process.

a. IM No. 16-149

2. **Ordinance Serial No. 16-131:** An Ordinance Approving The Land Acquisition Of Tract A, Midnight Sun 2013, Plat No. 2014-89, For The Purpose Of Additional School Parking

And Outdoor Science Studies, With Acquisition Funding To Come From Midnight Sun Family Learning Center's Operating Budget (MSB007174).

a. IM No. 16-194

3. **Ordinance Serial No. 16-132:** An Ordinance Accepting And Appropriating \$14,273.87 From Matanuska Telephone Association To Fund 440, Project No. 20323 For Upgrading And Enhancing The Telecommunications And Information Services Within The Borough Library Network.

a. IM No. 16-197

Ms. Henry read the above legislation into the record.

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearings for December 6, 2016.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

(There was no vacancy report presented.)

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

(There were no referrals presented.)

XI. RECONSIDERATION

(There was no reconsideration presented.)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Moosey advised that Ms. Helen Munoz had called to wish the body Happy Thanksgiving.

Assemblymember Sykes:

- noted that for the first time in a very long time that the Butte Fire Service Area had a full board; and
- spoke to having attended the Job Corp Work Force Development Summit.

Assemblymember McKee queried the status of various insurance claims.

Mr. Moosey summarized the stage of various insurance settlements.

Mayor Halter thanked the body for a short meeting.

XIII. EXECUTIVE SESSION

(There was no executive session held.)

XIV. ADJOURNMENT

The regular meeting adjourned at 6:30 p.m.



VERN HALTER, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 12/06/16