

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 6, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 11/17/16

B. Regular Assembly Meeting: 11/17/16

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation Regarding Matanuska-Susitna Borough Recycles Day

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Caswell FSA Board of Supervisors: 08/10/16
 - b. Enhanced 911 Advisory Board: 10/11/16
 - c. Fairview RSA Board of Supervisors: 08/23/16
 - d. Greater Willow RSA Board of Supervisors: 09/14/16
 - e. Library Board: 08/20/16
 - f. Planning Commission: 08/15/16, Resolution Nos. 16-37 and 16-40
 - g. Platting Board: 10/06/16, 10/20/16
 - h. West Lakes and Central Mat-Su FSA Board of Supervisors: 10/10/16
2. Community Council Minutes:
 - a. Knik-Fairview Community Council: 02/04/15, 05/06/15, 08/05/15, 02/03/16, 02/17/16, 03/16/16, 04/20/16, 05/04/16, 05/18/16, 06/15/16, 07/20/16, 08/03/16, 08/17/16, 09/21/16, 10/19/16, 11/02/16
 - b. Louise-Susitna-Tyone Community Association: 07/16/16
 - c. Meadow Lakes Community Council: 09/14/16
 - d. Sutton Community Council: 07/27/16, 08/31/16, 09/28/16
 - e. Talkeetna Community Council: 10/03/16
 - f. Willow Area Community Organization: 07/11/16, 08/01/16

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-201:** Reporting Of Conclusion Of Contract For Bid No. 16-043B To Northern Industrial Training, LLC, To Construct The Nancy Lake Warm Storage Building For The Final Contract Amount Of \$604,422.70.

2. **IM No. 16-203:** Reporting Of Conclusion Of Contract For Bid No. 16-067B To EP Roofing, Inc. For The Sutton And Tanaina Elementary Schools Roof Replacement/Modifications For The Final Contract Amount of \$862,159.18.

VIII. SPECIAL ORDERS

- A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)
- B. **PUBLIC HEARINGS (Three Minutes Per Person.)**
 1. **Ordinance Serial No. 16-102:** An Ordinance Amending MSB 17.28 And MSB 17.30 In Order To Eliminate The Interim Materials District Process.
 - a. IM No. 16-149
 2. **Ordinance Serial No. 16-111:** An Ordinance Repealing MSB 4.10, Aviation Advisory Board; Adopting MSB 4.27.005, Purpose; Adopting MSB 4.27.015, Duties; Amending MSB 4.27.020, Membership; Amending MSB 4.27.040, Meetings, Organization; Repealing MSB 19.08.020(D); Amending MSB 19.08.020(E); Repealing MSB 4.43, Transportation Advisory Board; Adopting MSB 4.46.005, Purpose; Amending MSB 4.46.020, Functions; Amending MSB 4.46.030, Composition; Adopting MSB 4.46.035, Meetings; Repealing MSB 4.46.040, Term of Members; Amending MSB 4.58.030, Composition; Amending MSB 4.58.040, Meeting, Officers; and Adopting MSB 4.85, Transportation Technical Advisory Committee, To Assist In Meeting Budget Reduction Requirements.
 - a. IM No. 16-164
 3. **Ordinance Serial No. 16-116:** An Ordinance Creating West Ryan Circle Road Paving Local Improvement District No. 582, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-178
 4. **Ordinance Serial No. 16-117:** An Ordinance Creating East Barra Loop Road Paving Local Improvement District No. 585, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing

Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 16-179

5. **Ordinance Serial No. 16-118:** An Ordinance Creating East McAdoo Way Road Paving Improvement District No. 586, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.

a. IM No. 16-180

6. **Ordinance Serial No. 16-131:** An Ordinance Approving The Land Acquisition Of Tract A, Midnight Sun 2013, Plat No. 2014-89, For The Purpose Of Additional School Parking And Outdoor Science Studies, With Acquisition Funding To Come From Midnight Sun Family Learning Center's Operating Budget (MSB007174).

a. IM No. 16-194

7. **Ordinance Serial No. 16-132:** An Ordinance Accepting And Appropriating \$14,273.87 From Matanuska Telephone Association To Fund 440, Project No. 20323 For Upgrading And Enhancing The Telecommunications And Information Services Within The Borough Library Network.

a. IM No. 16-197

C. AUDIENCE PARTICIPATION (Three Minutes Per Person.)

D. CONSENT AGENDA

1. RESOLUTIONS

- a. **Resolution Serial No. 16-086:** A Resolution To Approve Edits To The Fiscal Year 2017 Schedule Of Rates And Fees.

(1) IM No. 16-187

- b. **Resolution Serial No. 16-087:** A Resolution Amending The Scope Of Work For Project No. 45253 To Fund The Design And Construction Of The New Caswell Fire Service Area Station 13-1 And Purchase Firefighter And Firefighting Equipment And Supplies.

(1) IM No. 16-204

- c. **Resolution Serial No. 16-088:** A Resolution Establishing Dates Certain For Payment, Delinquency, Protest, And Appeal Of 2017 Regular Assessment And Tax Rolls,

Business Inventory Filing, And For The Commencement
Of Hearings Before The Board Of Equalization.

(1) IM No. 16-205

2. ACTION MEMORANDUMS

- a. **AM No. 16-102:** Approval Of Road Service Area Road Improvements, Road Maintenance, and Repair Capital Projects For Summer 2017.
- b. **AM No. 16-104:** Authorization To Enter Into A Purchase Agreement With Cartegraph Systems, Inc. In The Amount Of \$155,991 Over Four Years For Upgrades To The Cartegraph Operations Management Systems Platform By Domain.
- c. **AM No. 16-105:** Award of Bid No. 17-052B To McKenna Brothers Paving In The Annual Contract Amount Of \$465,953.40 For Big Lake Road Service Area No. 21 Annual Road Maintenance.
- d. **AM No. 16-139:** Vacate The 50-Foot Wide Public Use Easement Within Parcels 1-A And 1-B, MSB Waiver 78-78, Located In Section 7, Township 17 North, Range 2 West, Seward Meridian.

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/20/16, Assembly Chambers)

- 1. **Ordinance Serial No. 16-133:** An Ordinance Accepting And Appropriating \$12,365 In Project Income For The Rail Extension From Port MacKenzie To The Mainline, Project No. 75001.
 - a. **Resolution Serial No. 16-089:** A Resolution Approving The Scope Of Work And Budget For Project Income On The Rail Extension From Port MacKenzie To The Mainline Project.
(1) IM No. 16-200
- 2. **Ordinance Serial No. 16-134:** An Ordinance Approving An Appropriation Of \$150,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project

No. 30039, For South Colony Road Service Area No. 16 Capital Projects.

a. IM No. 16-202

3. **Ordinance Serial No. 16-135:** An Ordinance To Relinquish Any Rights For Pre-Existing Legal Nonconforming Use Status To Maintain Earth Materials Extraction Sites On Borough Owned Land Within The Christiansen Lake Subdistrict Of The Talkeetna Special Land Use District (Parcels 26N04W29B012 And 26N04W30A003). (*Sponsored by Assemblymember Kowalke*)

a. IM No. 16-206

B. MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

C. OTHER NEW BUSINESS

D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.

a. IM No. 16-192

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

**Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting
Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.**