

MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645 - 907-861-8683

BOROUGH MAYOR

Vern Halter

BOROUGH CLERK

Lonnie R. McKechnie, CMC

BOROUGH MANAGER

John Moosey

BOROUGH ATTORNEY

Nicholas Spiropoulos



BOROUGH ASSEMBLY

Jim Sykes, District 1
Matthew Beck, District 2
George McKee, District 3
Steve Colligan, District 4
Dan Mayfield, District 5
Barbara J. Doty, District 6
Randall Kowalke, District 7

ASSEMBLY AGENDA **ASSEMBLY CHAMBERS** **350 EAST DAHLIA AVENUE, PALMER**

REGULAR MEETING

6 P.M.

TUESDAY, DECEMBER 6, 2016

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Special Assembly Meeting: 11/17/16

B. Regular Assembly Meeting: 11/17/16

VI. SPECIAL ORDERS OF THE DAY

A. Proclamation Regarding Matanuska-Susitna Borough Recycles Day

VII. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports From Cities

2. Matanuska-Susitna Borough School District

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee On School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

pp. 10-135

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
 - a. Caswell FSA Board of Supervisors: 08/10/16
 - b. Enhanced 911 Advisory Board: 10/11/16
 - c. Fairview RSA Board of Supervisors: 08/23/16
 - d. Greater Willow RSA Board of Supervisors: 09/14/16
 - e. Library Board: 08/20/16
 - f. Planning Commission: 08/15/16, Resolution Nos. 16-37 and 16-40
 - g. Platting Board: 10/06/16, 10/20/16
 - h. West Lakes and Central Mat-Su FSA Board of Supervisors: 10/10/16
2. Community Council Minutes:
 - a. Knik-Fairview Community Council: 02/04/15, 05/06/15, 08/05/15, 02/03/16, 02/17/16, 03/16/16, 04/20/16, 05/04/16, 05/18/16, 06/15/16, 07/20/16, 08/03/16, 08/17/16, 09/21/16, 10/19/16, 11/02/16
 - b. Louise-Susitna-Tyone Community Association: 07/16/16
 - c. Meadow Lakes Community Council: 09/14/16
 - d. Sutton Community Council: 07/27/16, 08/31/16, 09/28/16
 - e. Talkeetna Community Council: 10/03/16
 - f. Willow Area Community Organization: 07/11/16, 08/01/16

G. INFORMATIONAL MEMORANDUMS

pp. 136-137
Kowalke

1. **IM No. 16-201:** Reporting Of Conclusion Of Contract For Bid No. 16-043B To Northern Industrial Training, LLC, To Construct The Nancy Lake Warm Storage Building For The Final Contract Amount Of \$604,422.70.

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

pp. 138-139
Beck

2. **IM No. 16-203:** Reporting Of Conclusion Of Contract For Bid No. 16-067B To EP Roofing, Inc. For The Sutton And Tanaina Elementary Schools Roof Replacement/Modifications For The Final Contract Amount of \$862,159.18.

VIII. SPECIAL ORDERS

A. **PERSONS TO BE HEARD (MSB 2.12.081; Three Minutes Per Person.)**
(Requires 11 Days Advance Notice And Must Otherwise Be In Compliance With The Necessary Code Requirements. If No Advance Notice Is Given, Persons Wishing To Speak May Do So Under The Audience Participation Section Of The Agenda.)

B. **PUBLIC HEARINGS (Three Minutes Per Person.)**

pp. 140-154
Beck

1. **Ordinance Serial No. 16-102:** An Ordinance Amending MSB 17.28 And MSB 17.30 In Order To Eliminate The Interim Materials District Process.
 - a. IM No. 16-149

pp. 155-187
Beck

2. **Ordinance Serial No. 16-111:** An Ordinance Repealing MSB 4.10, Aviation Advisory Board; Adopting MSB 4.27.005, Purpose; Adopting MSB 4.27.015, Duties; Amending MSB 4.27.020, Membership; Amending MSB 4.27.040, Meetings, Organization; Repealing MSB 19.08.020(D); Amending MSB 19.08.020(E); Repealing MSB 4.43, Transportation Advisory Board; Adopting MSB 4.46.005, Purpose; Amending MSB 4.46.020, Functions; Amending MSB 4.46.030, Composition; Adopting MSB 4.46.035, Meetings; Repealing MSB 4.46.040, Term of Members; Amending MSB 4.58.030, Composition; Amending MSB 4.58.040, Meeting, Officers; and Adopting MSB 4.85, Transportation Technical Advisory Committee, To Assist In Meeting Budget Reduction Requirements.
 - a. IM No. 16-164

pp. 188-198
Mayfield

3. **Ordinance Serial No. 16-116:** An Ordinance Creating West Ryan Circle Road Paving Local Improvement District No. 582, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing Equally Among The Properties Within The District The Costs Of The Improvement.
 - a. IM No. 16-178

pp. 199-209
Doty

4. **Ordinance Serial No. 16-117:** An Ordinance Creating East Barra Loop Road Paving Local Improvement District No. 585, Approving The Improvement Plan For The District, Authorizing The Manager To Proceed With The Improvement, And Assessing

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

Appeal Of 2017 Regular Assessment And Tax Rolls,
Business Inventory Filing, And For The Commencement
Of Hearings Before The Board Of Equalization.

(1) IM No. 16-205

2. ACTION MEMORANDUMS

- pp. 286-330
Beck a. **AM No. 16-102:** Approval Of Road Service Area Road Improvements, Road Maintenance, and Repair Capital Projects For Summer 2017.

- pp. 331-337
Beck b. **AM No. 16-104:** Authorization To Enter Into A Purchase Agreement With Cartegraph Systems, Inc. In The Amount Of \$155,991 Over Four Years For Upgrades To The Cartegraph Operations Management Systems Platform By Domain.

- pp. 338-343
Mayfield c. **AM No. 16-105:** Award of Bid No. 17-052B To McKenna Brothers Paving In The Annual Contract Amount Of \$465,953.40 For Big Lake Road Service Area No. 21 Annual Road Maintenance.

- pp. 344-350
Beck d. **AM No. 16-139:** Vacate The 50-Foot Wide Public Use Easement Within Parcels 1-A And 1-B, MSB Waiver 78-78, Located In Section 7, Township 17 North, Range 2 West, Seward Meridian.

IX. UNFINISHED BUSINESS

X. VETO

XI. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/20/16, Assembly Chambers)

- pp. 351-355
Mayfield 1. **Ordinance Serial No. 16-133:** An Ordinance Accepting And Appropriating \$12,365 In Project Income For The Rail Extension From Port MacKenzie To The Mainline, Project No. 75001.

- pp. 356-358 a. **Resolution Serial No. 16-089:** A Resolution Approving The Scope Of Work And Budget For Project Income On The Rail Extension From Port MacKenzie To The Mainline Project.
(1) IM No. 16-200

- pp. 359-368
Sykes 2. **Ordinance Serial No. 16-134:** An Ordinance Approving An Appropriation Of \$150,000 From South Colony Road Service Area No. 16 Fund Balance, Fund 273, To Fund 410, Project

A D O P T E D	A M E N D E D	P O S T P O N E D	D E F E A T E D

No. 30039, For South Colony Road Service Area No. 16 Capital Projects.

a. IM No. 16-202

pp. 369-372
Kowalke

- 3. **Ordinance Serial No. 16-135:** An Ordinance To Relinquish Any Rights For Pre-Existing Legal Nonconforming Use Status To Maintain Earth Materials Extraction Sites On Borough Owned Land Within The Christiansen Lake Subdistrict Of The Talkeetna Special Land Use District (Parcels 26N04W29B012 And 26N04W30A003). *(Sponsored by Assemblymember Kowalke)*
 - a. IM No. 16-206

B. MAYORAL NOMINATIONS AND APPOINTMENTS

pp. 373-530

- 1. VACANCY REPORT

C. OTHER NEW BUSINESS

- D. REFERRALS (For Referral To The Planning Commission For 90 Days Or Other Date Specified By The Assembly)

pp. 531-534
Beck

- 1. **Ordinance Serial No. 16-136:** An Ordinance Amending MSB 17.60.020(A), Applicability; and MSB 17.60.150, General Standards For Marijuana Related Facilities.
 - a. IM No. 16-192

XII. RECONSIDERATION

XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

XIV. EXECUTIVE SESSION

XV. ADJOURNMENT

Disabled Persons Needing Reasonable Accommodation In Order To Participate At An Assembly Meeting Should Contact The Borough ADA Coordinator At 861-8432 At Least One Week In Advance Of The Meeting.

**THE MINUTES ARE
LOCATED AT THE
BACK OF THE
PACKET.**

Caswell Fire Service Area Board of Supervisors Minutes

August 10, 2016

RECEIVED

18 2016

CLERKS OFFICE

The regular meeting of the Caswell Fire Service Area Board of Supervisors was called to order at 6:41 pm, Caswell Station 13-1, Willow, Alaska.

Board of Supervisors in attendance: Chairperson, Cheryl Newsome; Board Members Larry Cline and Ken Eggleston. Roll was called, a quorum was present, due notice had been published.

Also present: Mahlon Greene, Chief, Caswell Fire Department; Garret Davidson, Captain, Caswell Fire Department; Ken Barkley, Bill Gamble, and Lisa Behrens, MSB Department of Emergency Services; Linda Cline, Board Secretary.

APPROVAL OF AGENDA

Larry Cline motioned to approve the agenda, Ken Eggleston seconded the motion.

MINUTES OF PRECEEDING MEETING

Minutes of the July 13, 2016 meeting were reviewed. Correction was made to page 3, paragraph 6: Change "60,000" to read "\$600,000" in funds is required to get started.

MOTION: Ken Eggleston motioned to accept the minutes as amended, Larry Cline seconded the motion.

PERSONS TO BE HEARD

None

UNFINISHED BUSINES

A) Report on visit of ISO review team – July 25, 2016.
Mahlon Greene reported - ISO staff personnel from the Lower 48 recently performed a review of Caswell Fire Station 13-1 and its' performance records. Calculations from the review will be compiled and scored. Resulting ISO rate changes for Caswell will be sent to Bill Gamble who will disseminate the ISO information via mailers to residents.

B) Status of Finance Department figures showing various mil rate scenarios for planning a warm storage building at Mile 86.
Mahlon Green reported the Borough's acting Finance Director is out of state and spread sheet data was not available for this meeting. With no Finance Department data available for discussion, Mahlon presented

Caswell Fire Service Area Board of Supervisors Minutes
August 10, 2016

hypothetical revenue calculations he compiled based on 2016 budget figures and using the basis of 1 mil = \$95,000 in revenue .

Presently Caswell stands at 3.21 mil= \$304,920 FSA revenue
Other scenarios gave the following annual revenue estimates:

3.75 mil = \$356,250 FSA revenue

4.00 mil = \$380,000 FSA revenue

4.21 mil = \$399,950 FSA revenue

4.5 mil = \$427,500 FSA revenue

Mahlon's calculations estimated an increase of 1 mil from the present 3.21 to 4.21 would bring in \$100,000 per year, which over 5 years would yield close to the figure required to build another project.

Mahlon noted: 1 mil costs the homeowner \$100 per \$100,000 of property valuation.

Bill Gamble reported a mil rate increase probably would not be granted by the Assembly at this time due to the state of Alaska's economy and most likely it will require a vote of Caswell residents. Another method of financing a project may be "a certificate of participation", or guaranteed loan, with a 15 year pay-off. However this option normally is reserved for larger projects costing 1 to 2 million dollars.

C) Invitation status – 3 Borough directors to meet with Board on beginning discussions for a warm storage building at Mile 86. EMS Directors, Bill Gambel, Ken Barkley, and Lisa Behrens, were present. Lisa Behrens gave an overview of the number of staffed ambulances presently available. EMS staffs one ambulance each at Willow, Sunshine, Talkeetna and Trapper Creek. There are no area-wide resources available for an additional certified EMS staffed ambulance if a station were built at Mile 86. A study would be necessary to determine long term viability. The EMS Directors and Board agreed that a long range plan to build a warm storage building at Mile 86 should be kept on the table. At present there is a 30-mile gap having no staffed ambulance between Willow and Sunshine and the population numbers are rapidly increasing in this area. Lisa Behrens stated there is great need for EMS recruitment in the northern Borough areas. ETT Training classes are planned for Talkeetna.

A discussion and exchange was held among the EMS Directors and the Board regarding the effects the Governor's recent budget cuts have placed

Caswell Fire Service Area Board of Supervisors Minutes
August 10, 2016

on Borough finances after bonds were not funded. A rationale was given for the position the Borough Assembly has been forced to take to meet its' budget obligations. Also discussed were various work related issues regarding time and pay for "on-call" personnel and efforts to maximize work duties within the 29.5 hr/ week limitations.

REPORT

- A) Update report on use of remaining \$43,000 in project funds. Mahlon Greene reported- These grant funds were re-scoped to Caswell's new building after determination that dry hydrant installation was not feasible. Final items purchased and now complete:
- Parking lot striping
 - Shelving installed in the mezzanine
 - Antenna, wires, base station radio, speaker, and cell phone boosters to be installed August 11, 2016.
- Approximately \$30,000 in funds remain. Mahlon will find out if the remaining funds can be re-scoped to upgrade our Air Pacs which must be kept in compliance.
- B) Status of request for 2006 custom cab engine from State training facility in Fairbanks. The award was made to city of Slana near Fairbanks. Mahlon stated Caswell's engine is still having issues and he will continue to actively pursue finding a custom cab engine that can carry 6 people when one comes available.

FIRE CALLS ANSWERED

- A) Mahlon Greene presented the following incident report:
- 3 medic assists
 - 1 MBA
 - 3 false calls
 - 3 vehicle fires
 - 3 dispatches cancelled in route
 - 1 building fire- explosion at Mile 92

REPORTS/CORRESPONDENCE

- A) Budget Report – Mahlon Greene reported:

Caswell Fire Service Area Board of Supervisors Minutes
August 10, 2016

Budget was reviewed. No significant remarks. Expenses are less than 10% of budget.

NEW BUSINESS

None

OTHER BUSINESS

A) None

BOARD COMMENTS

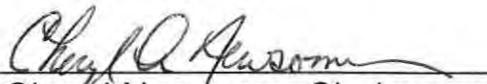
Chairperson, Newsome and Chief Greene will be out of state for the October meeting; therefore, it was agreed the October meeting should be cancelled. The next meeting will be November 9, 6:30pm, Caswell Fire Station, 19631 E. Deep Woods Way, Hidden Hills, Willow, Alaska.

ADJOURNMENT

Chairperson Newsome adjourned the meeting at 8:14 pm.

ATTEST:


Linda Cline, Secretary


Cheryl Newsome, Chairperson

MATANUSKA-SUSITNA BOROUGH
Enhanced 911 ADVISORY BOARD MINUTES

October 11, 2016

RECEIVED
NOV 10 2016
CLERKS OFFICE

The regular meeting of the Enhanced 911 Advisory Board was called to order at 9:00 a.m., at the Cottonwood Public Safety Building by Chairman, Casey Cook.

Advisory Board members in attendance establishing a quorum were:

Rebecca Frey, Palmer Dispatch;	Ruthan Josten, Wasilla Police;
Joel Butcher, Wasilla Police;	Mark Baker; MSB IT;
Casey Cook, MSB DES; and	Hans Brinke, AST.

Also in attendance were: Bill Gamble, MSB DES; Eric Wyatt, MSB IT; and Dee Williams, MTA.

A quorum was present, and due notice had been published.

APPROVAL OF AGENDA:

GENERAL CONSENT: The agenda was approved as presented.

APPROVAL OF MINUTES

GENERAL CONSENT: There was no objection to the approval of the August 9, 2016 minutes as presented.

PERSONS TO BE HEARD

REPORTS

E-911 Hardware/Software Upgrade

Mr. Baker stated that: This project is on hold pending the results of the RFP for the dispatch contract.

Regional consolidated Dispatch

No report.

E-911 Consultant

Mr. Baker stated that: We do not have anything on retainer for FY17 for a consultant. We can remove this from the agenda going forward.

Addressing Campaign

Chairman Cook stated that: Ms. Broome continues to move forward with this project and has

been attending the preparedness fairs and elementary schools. Mr. Gamble asked Mr. Cook to have someone be present at the December joint Fire Service Area meeting to give a report on what has been done with addressing. Mr. Cook will ask Ms. Broome to attend future E-911 meetings to give updates on her progress with the project.

Dispatch RFP / New Contract

Mr. Gamble stated that: The scoring is complete and after a rigorous selection process, the City of Wasilla's proposal was chosen. The contract must go before the assembly for approval before the process will be final. In the interim, we will need to discuss the possibilities of an extension with the City of Palmer. Mr. Wyatt stated that we will need to talk to the City of Wasilla regarding a main point of contact/project manager for the dispatch transition.

OLD BUSINESS

Call Location Inconsistencies

Mr. Butcher stated that: He hasn't noticed anything.

E-911 Surcharge for Call Taking/Dispatching – MSB Attorney Response

Mr. Wyatt stated that: It doesn't sound like there will be any action on this until the next legislative session, which is in the spring. Mr. Gamble stated that, Senator Dunleavy may be taking the lead on pushing the legislation forward for the Mat-Su Borough. We are getting resistance from the Fairbanks North Star Borough because of how they contract out their 911 dispatch services. It may affect the way contractors price their services in the future.

NEW BUSINESS

Hospital Ring Down Line

Mr. Baker stated that: I believe we have resolved this issue, and Ms. Frey agreed.

Wasilla to Pay Palmer \$90,000 for Backup PSAP

Mr. Gamble stated that: The City of Wasilla wants to give the City of Palmer its \$90,000 in E-911 funds to provide backup PSAP services. The borough's position is that we will continue to pay the Cities their \$90,000 per year, and the City of Wasilla can in turn pay it forward to the City of Palmer if they wish. Mr. Wyatt stated that this board may want to consider if they want to continue to pay the cities individually, or just pay the new dispatch contractor the lump sum and let them pay the other city. Ms. Laughlin stated that the Spending Priorities Agreement that is signed annually by all parties allocates the funding to each of the cities, and that this agreement will need to be considered if a change of practice occurs. Mr. Wyatt stated that this will be something the project manager can review and consider.

E-911 Project Management

Mr. Wyatt stated that: There are still a number of issues to consider as we move forward with the change in dispatch provider. The borough will be hiring an outside project manager to see

the award of contract and transition through. We have some borough funding to get this moving.

INFORMATIONAL ITEMS

FY '06 - FY '17 Surcharge Revenue Chart

FY '17 Surcharge Receipts

FY '17 E-911 Budget Performance Report

FY '17 Accounts Payable by G/L Distribution Report

FY '17 General Ledger Expense Report

Ms. Laughlin briefly reviewed each of the budget reports and asked if there were any questions; none were heard.

911 Quarterly Dispatch Call Report

Ms. Laughlin asked if there were any questions on the dispatch call report. None were heard.

Public Records Requests

Ms. Laughlin stated that: There has only been one public record request since the last meeting which was a subpoena from OPA regarding a domestic violence call. One recording was released.

Expiring Board Seats

Ms. Laughlin stated that the following board seats will be expiring December 31, 2016 and the Clerk's office will send out a renewal packet in the mail to these members prior to that date: Rebecca Frey, Hans Brinke, Lance Ketterling, and Tom Dunn. The packets and Oath of Office will need to be completed and returned to the Clerk's office prior to the deadline date in order for those folks to count as a quorum or to vote at the February meeting or beyond.

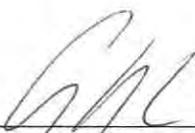
COMMENTS

Ms. Laughlin stated that the November meeting is the FY18 budget preparation meeting and she will send out the budget templates prior to that meeting.

NEXT MEETING DATE

Chairman Cook announced that the next meeting date would be November 8, 2016 at the Cottonwood Public Safety Building.

ADJOURNMENT



Casey Cook, Chairman

ATTEST:



Casey Laughlin, Secretary

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NOV 21 2016

CLERKS OFFICE

Minutes of Fairview RSA 14 Meeting
on August 23/2016 at Snowshoe Elementary 6:30 p.m

Quorum met with all 3 supervisors present: Kurt Anderson
Richard Bugby, Daniel Elliott and superintendent Scot Sanderson

Minutes of previous meeting of 5/17/16 approved by all
Resolution to transfer \$110,000 from Fund Balance to the
Capital Improvement Program passed by all.

CIP list discussion: due to the number of new homes,
Haven Ave, Laning + Marble Way were interjected into
the list.

Resolution to approve 2017 RSA capital improvement plan
passed by all.

The Brome + Creekside mailbox area is pot holed according
to R. Bugby, S. Sanderson will look into.

The Birch Meadow culdesac wasn't fully paved. We agreed
to finish the last bit of paving.

S. Sanderson reported on projects: Riverdell Fish Passage
completed; some work done on Lupina after the pavement
ends; extra dirt put on Pennington Place; some fabric
& added material were put down on Well site; wet spots
on Candyvine & Lookout were dealt with; and crack sealing
for RSA 14 is all done.

Meeting adjourned about 7:30 p.m.

Minutes of 8/23/16 approved at next meeting of 11/15/16

Dan Elliott

Richard Bugby



Greater Willow

RSA 20 Advisory Board Meeting
September 14, 2016
Willow Area Community Center 6:30 PM

RECEIVED
SEP 19 2016
CLERKS OFFICE

I. CALL TO ORDER:

Meeting Called to order at 6:34 PM by Tom Phillips

II. Pledge OF ALLEGIENCE

Tom Phillips

III. DETERMINATION OF QUORUM—YES

A. Thomas Phillips, Paula MSB Project Manager
Todd Smolden and James Ross /Spain

IV. APPROVAL OF AGENDA- Motion by Tod Smolden, 2nd Tom Phillips-passed

V. APPROVAL OF MINUTES- Motion by Gregg Origer, 2nd Tom Phillips-passed.

VI. AGENCY REPOSTS; Resolution 16-01 motion to approve by Todd Smoldon, 2nd by Tom Phillips—passed

Resolution 16-02 motion to approve by Tom Phillips, 2nd by Todd Smoldon—passed
Discussion of Deniki/Michelle , design and ROW acquisition in progress.

VII. STAFF REPORTS

No reports

Contractor Spain reports: James Ross stated the brush cutting and sweeping have been completed. Also mentioned the need to wait for weather to repair Rainbow Shores Road. We discussed the road maintenance vs ditches due to the roads width and ditch depth. James told us the reclaiming of ditch depth is difficult due to many factors, boulders, brush, ROW and other factors.

VIII. BOARD MEMBER REPORTS

No reports

IX. OLD BUSINESS; Short discussion of future projects.

X. NEW BUSINESS; none

XII. CORRESPONDENCE; none

XIII. Next meeting is scheduled for November 8, 2016 at 6:30 pm.

XIV. Mr. Smoldon Motioned to adjourn, Mr. Phillips seconded, the meeting adjourned at 7:29 pm.

Tom Blush
RSA Supervisor

11-8-16

[Signature]
RSA Supervisor

11/8/16

RSA Supervisor

**MATANUSKA-SUSITNA BOROUGH
LIBRARY BOARD**

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NOV 22 2016

CLERKS OFFICE

Chair – Marci Hawkins - Sutton

Vice Chair – Bonnie Cavanaugh - At-Large 1

Secretary – Jennifer Rinaldi - Big Lake

Ginny Robson – Trapper Creek

Virginia Richey - At Large 2

Carol Goltz - Willow

Deena Carlos – Wasilla

Diane Holl-Rambo - Talkeetna

Janel Gagnon – Palmer

MINUTES

**REGULAR MEETING
Talkeetna Public Library**

**August 20, 2016
10:00 A.M.**

I. CALL TO ORDER

Meeting was called to order at 10:02 am

II. ROLL CALL-DETERMINATION OF QUORUM

A. Members present and establishing a quorum were: Deena Carlos, Carol Goltz, Marci Hawkins, Virginia Richey, Diane Holl-Rambo, Ginny Robson; Bonnie Cavanaugh, Jen Rinaldi, Janel Gagnon

B. Members Absent and Excused: None

C. Staff Present: Hugh Leslie, Recreation Services Manager
Ann Yadon, Talkeetna Librarian

D. Guest Present: Beth Skow, Palmer Librarian

III. APPROVAL OF AGENDA

MOTION: Ms. Robson moved, Ms. Holl-Rambo 2nd, to approve the agenda. Agenda approved as written.

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETING

A. May 21, 2016

MOTION: Ms. Robson moved, Ms. Carlos 2nd. Minutes approved as written.

VI. BOROUGH STAFF REPORT

A. Mr. Leslie shared the following:

- The old Talkeetna Library will be removed very soon, and fundraising for a skateboard park has begun.
- There is a 5.7 million budget shortfall as a result of Governor Walker's vetoes. Current impacts are overtime, travel, training, and position vacancies. Additionally, budget cuts have put the future of the Willow Library project into question.
- A job reclassification study was completed within the last eight months. A new classification system was put in place as a result.

B. Ms. Yadon shared the following:

- There are lots of wonderful things happening at the Talkeetna Library, including a K-2 mentor reading program, a summer reading program, and a teen program. The library also hopes to add "tween" programming.
- The summer lunch program was fairly successful.

- The Friends of Talkeetna Library group is great. They have started an endowment fund through the Alaska Community Foundation.
- An Inter-Library Cooperation Grant has provided a recording studio that allows professional video recordings to take place at the library.

VII. PERSONS TO BE HEARD

VIII. UNFINISHED BUSINESS

A. MSLN Participation:

- The Borough is recommending that the JLC be the conduit to exchange books, rather than the MSLN.
- Per Mr. Leslie, books will still be sent to Palmer and Wasilla, it will just be done through the JLC.
- He noted there is still much to be worked out, but it should not impact patrons.
- Considerable discussion took place regarding this recommendation. It is expected that further discussions will take place, and the Board is encouraged to discuss the recommendation with librarians to understand the impact it may have.

B. MSLN Strat Plan 2014 Update:

- Ms. Yadon recommended that the Board pursue grants to support an updated strategic plan, written by someone with experience in strategic plans.
- Ms. Rinaldi will get in touch with two potential planners to determine cost.
- Ms. Robson motioned, Ms. Goltz 2nd, to wait until the Mat-Su Borough makes their final decision on the JLC / MSLN recommendation before moving forward.

IX. NEW BUSINESS

None

X. CORRESPONDENCE

None

XI. MEMBER COMMENTS

- Ms. Hawkins will renew issuing invitations to Assembly Members to attend Library Board monthly meetings.
- Ms. Hawkins advised of the Wasilla Library Book Sale, scheduled for the 16th - 20th. The library will be closed from 8/22 - 9/22, with a grand opening on 9/22 from 2:00 - 6:30. Ms. Carlos recommended visiting the Wasilla Public Library's website for a tour of the new facility.
- Ms. Rinaldi shared that the Summer Reading Program at the Big Lake Library went well, as did the Miller's Reach Block Party. The Big Lake Teens (BLTs) have been very active with programming.
- Ms. Gagnon shared that she is always invigorated by the activities in the library. The Palmer Summer Reading Program culminated in a fun and festive way. She appreciates the community-building that libraries develop, and really appreciates all the hard work that goes into making libraries such great places.

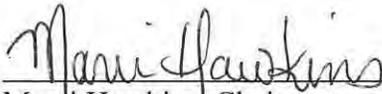
- Ms. Cavanaugh hopes there is a lot of support for the Wasilla Public Library Grand Opening, and suggests those on the Mat-Su Library Board all attend.
- Ms. Goltz shared that the Willow Public Library has a new assistant librarian. There is also a nice collaboration between the Lion's Club and the library.
- Ms. Robson agreed with Ms. Yadon that a professional should be considered to help write a new strategic plan.

XII. FUTURE MEETING

- September 17, 2016, 10:00 am, Sutton Public Library

XIII. ADJOURNMENT

- Ms. Cavanaugh motioned, Ms. Robson 2nd, to adjourn the meeting. Motion passed, and meeting was adjourned at 11:47 am.


Mardi Hawkins, Chair

ATTEST:


Jen Rinaldi, Board Secretary

The regular meeting of the Matanuska-Susitna Borough Planning Commission was held on August 15, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6:00 p.m. by Chair John Klapperich.

I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM

Planning Commission members present and establishing a quorum:

- Ms. Mary Anderson, Assembly District #1
- Mr. Thomas Healy, Assembly District #2
- Mr. John Klapperich, Assembly District #3 *Chair*
- Ms. Colleen Vague, Assembly District #4
- Mr. William Kendig, Assembly District #5
- Mr. Vern Rauchenstein, Assembly District #7

Planning Commission members absent and excused were:

- Mr. Tomas Adams, Assembly District #6

Staff in attendance:

- Mr. Alex Strawn, Development Services Manager
- Mr. John Aschenbrenner, Deputy Borough Attorney
- Ms. Susan Lee, Planner II
- Ms. Mary Brodigan, Planning Commission Clerk

II. APPROVAL OF AGENDA

Chair Klapperich inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Mr. Douglas Clegg, a member of the audience.

IV. CONSENT AGENDA

A. Minutes

1. August 1, 2016, regular meeting minutes

A. INTRODUCTION FOR PUBLIC HEARING: QUASI-JUDICIAL MATTERS

1. **Resolution 16-30**, a Conditional Use Permit (CUP) in accordance with MSB 17.67 – Tall Structures including Telecommunication Facilities, Wind Energy Conversion Systems, and Other Tall Structures, for a 180 foot tall telecommunication tower (NSL1), located at 23619 W. Parks Highway; MSB Tax ID # 18N04W11A001; within Township 18 North, Range 4 West, Section 11, Seward Meridian. Public Hearing: September 19, 2016. (*Staff: Mark Whisenhunt*)

2. **Resolution 16-31**, a Conditional Use Permit (CUP) in accordance with MSB 17.67 – Tall Structures including Telecommunication Facilities, Wind Energy Conversion Systems, and Other Tall Structures, for a 180 foot tall telecommunication tower (DLY1), located at 41238 W. Parks Highway; MSB Tax ID # 20N04W06C003; within Township 20 North, Range 4 West, Section 6, Seward Meridian. Public Hearing: September 19, 2016. (*Staff: Mark Whisenhunt*)
 3. **Resolution 16-32**, a Conditional Use Permit (CUP) in accordance with MSB 17.67 – Tall Structures including Telecommunication Facilities, Wind Energy Conversion Systems, and Other Tall Structures, for a 180 foot tall telecommunication tower (KSH1), located at 15960 E. Kashwitna Road; MSB Tax ID # 23N04W29C006; within Township 23 North, Range 4 West, Section 29, Seward Meridian. Public Hearing: September 19, 2016. (*Staff: Mark Whisenhunt*)
- C. INTRODUCTION FOR PUBLIC HEARING: LEGISLATIVE MATTERS
1. **Resolution 16-27**, recommending Assembly adoption of the FY 2018 – 2023 Capital Improvement Program. Public Hearing: September 19, 2016. (*Staff: Sara Jansen*)

Chair Klapperich read the consent agenda into the record.

Chair Klapperich inquired if there were any changes to the consent agenda.

GENERAL CONSENT: The consent agenda was approved without objection.

V. COMMITTEE REPORTS

(There were no committee reports.)

VI. AGENCY/STAFF REPORTS

(There were no agency/staff reports.)

VII. LAND USE CLASSIFICATIONS

(There were no land use classifications.)

VIII. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke in protest of the proposed Central Monofill Services facility: Ms. Rose Williams, Mr. Eric Bleakney, Ms. Geri McCann, Ms. Stephanie Nowers, Ms. Barbara Landi, Mr. Chris Kepler, Mr. Nicholas McGrath, Ms. Janet McGrath, Ms. Stephanie Figon, Mr. Tony Sellen, and Mr. William Quantick.

The following persons spoke regarding the Colony Skilled Nursing Facility: Mr. Douglas Clegg and Mr. Donald Dyer.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

IX. PUBLIC HEARING: QUASI-JUDICIAL MATTERS (*Public Hearing not to begin before 6:15 P.M.*)

Commission members may not receive or engage in ex-parte contact with the applicant, other parties interested in the application, or members of the public concerning the application or issues presented in the application.

(There were no quasi-judicial public hearings.)

X. PUBLIC HEARING LEGISLATIVE MATTERS

- A. **Resolution 16-28**, recommending Assembly approval of an Interim Materials District (IMD) known as Denali Highway Mile 99, in accordance with MSB 17.28 – Interim Materials District, for the extraction of 500,000 cubic yards of earth material within a 69.91 acre parcel until the year 2060, located within Township 19 South, Range 2 West, Section 10 & 15, Fairbanks Meridian. (*Applicant: State of Alaska, Department of Transportation and Public Facilities, AKDOT&PF, Staff: Susan Lee*)

Chair Klapperich read the resolution title into the record.

Ms. Susan Lee provided a staff report:

- staff recommended approval of the resolution with conditions.

Commissioners questioned staff regarding clarification of the size of the cells as shown on page 367 of the packet.

Mr. Henry Cole, Alaska Department of Transportation and Public Facilities (AKDOT&PF), provided an overview of their application via teleconference.

Commissioners questioned Mr. Cole regarding:

- whether there are other sources of gravel in the area; and
- will this IMD change the way the highway is used.

Chair Klapperich opened the public hearing.

The following person spoke regarding concerns with public process: Mr. Eugene Carl Haberman.

There being no one else to be heard, Chair Klapperich closed the public hearing and discussion moved to the Planning Commission.

Chair Klapperich offered Mr. Cole the opportunity to respond to questions and comments from members of the audience.

Mr. Cole responded to questions and comments from a member of the audience.

MOTION: Commissioner Healy moved to approve Resolution 16-28. The motion was seconded.

MOTION: Commissioner Rauchenstein moved a primary amendment to add an additional condition to read: "The owner shall apply for a driveway permit prior to constructing a second driveway." The motion was seconded.

Deputy Attorney Aschenbrenner stated that this is a state road and the applicant, the State of Alaska, would not apply for a driveway permit with the Borough.

Mr. Cole:

- stated that there currently are no driveways in existence;
- for DOT to put in a driveway from a DOT road to a DOT material site would consist of sending a drawing of the proposal to our traffic engineer who will make sure that it complies with site distance requirements and dimensions;
- stated the AKDDOT does not require permits from themselves, and
- if and when they do construct a driveway, they will hold it to the same standards that they require of commercial businesses, contractors, and homeowners.

WITHDRAWN: Commissioner Rauchenstein withdrew his primary amendment.

There was no objection noted.

VOTE: The main motion passed without objection.

XI. CORRESPONDENCE AND INFORMATION

- A. Superior Court Order Remanding the Planning Commission's Denial of CMS's Permit
- B. Ethics Board Advisory Opinion 15-01

Chair Klapperich read the item into the record.

Mr. Alex Strawn:

- provided an overview of the events leading up to these agenda items;
- stated that he will be making a recommendation to the commission as to how he thinks that they should proceed with the recusal of Commissioner Kendig and the Conditional Use Permit (CUP) application for Central Monofill Services (CMS);
- recommended that the commission also give CMS the opportunity to state how they think the commission should proceed;
- noted that there was a procedural error with the way that Commissioner Kendig was recused, and for that reason, the CUP was remanded back to the commission by Alaska Superior Court;
- the Superior Court ordered that the commission revisit the recusal of Commissioner Kendig and then revisit CMS's application;
- recommended that the commission first afford Commissioner Kendig the opportunity to state his position on whether or not he should recuse himself;
- if Commissioner Kendig does not choose to recuse himself, the commission will need to take up the matter of his recusal;

- the decision on whether to recuse Commissioner Kendig needs to be addressed first because if he is to be recused, he will not be able to participate in the proceedings;
- suggested that in this case they should review the transcripts for the previous meetings dealing with this issue, the information within the record, and the facts surrounding the recusal;
- the commission may also wish to request additional information to explore some of the facts around the case;
- stated that the next few PC meetings are already pretty full with towers, variances, and liquor stores;
- opined that November would be the earliest that a public hearing could be scheduled for this item;
- noted that the record will be large and the PC will need to act as a whole; and
- new commissioners will need to get caught up in order for the commission to make a new decision and to adopted findings of fact and conclusions of law to support the decision.

Chair Klapperich requested that both Mr. Aschenbrenner and Mr. Ingaldson explain to the Planning Commission how they think the commission should proceed regarding the recusal of Commissioner Kendig and the public hearing for CMS.

Mr. John Aschenbrenner, Deputy Borough Attorney:

- clarified that the court did not reverse the decision of the Planning Commission, but vacated the decision at the point where the commission took up the question of Commissioner Kendig's recusal;
- stated that there is currently no decision regarding CMS's application for a CUP;
- after the commission rendered its decision, Commissioner Kendig sought an ethics opinion on whether he should sit during a legislative item for an Assembly ordinance that would affect the ability of applicants like CMS to seek a permit within the core area;
- in the process of rendering a decision on the legislative item, the Ethics Board found that Commissioner Kendig had been appropriately recused on CMS's application for a CUP;
- opined that the commission has before it the task of determining if Commissioner Kendig should sit;
- the court also conveyed that it was the appropriate decision that Commissioner Kendig not vote on his recusal;
- Mr. Kendig can choose to recuse himself, in which case the commission will not have to take up the matter collectively;
- if he does not choose to recuse himself, the commission will have to address the matter;
- the two new commissioners will need to review the record and he urged the rest of the commission to familiarize themselves with it as well;
- in addition to vacating the decision, the court ruled that it will be appropriate to hold a hearing;
- opined that because the commission is back at the beginning before the previous public hearing, the hearing the court was contemplating was another public hearing before this body;
- stated that the court noted that if the matter isn't resolved under MSB 2.71.080 Recusal, the commission will have to take up 2.71.070(A)(2)(d), *A municipal official may not take or withhold official action in order to affect a matter in which the municipal official has a*

substantial financial interest or 15.08.150(A) shall not participate in deliberation or vote on a question if (1) the commission member or a member of the commission member's immediate family has a substantial financial interest in any property affected by the decision or (2) could foreseeably profit in any material way through a favorable or unfavorable decision;

- if Commissioner Kendig does not recuse himself, additional information will need to be elicited from him since MSB 2.71.080 is fairly clear that an official must recuse himself if there has been a transaction that has occurred within 12-months of the matter:
 - what was the nature of the transaction that occurred between Commissioner Kendig and the individuals that are seeking this permit from the borough;
 - what was the nature of the conversation that members of the public witnessed after Commissioner Kendig recused himself and then took a seat in the audience;
 - commissioners will need to look at this information with regards to MSB 15.08.150 Conflict of Interest;
- the court made it clear that the commission must provide findings of fact not only on the recusal, but on the merits of the application;
- following a decision on a recusal and the public hearing, both sides can provide findings of fact, but the prevailing side is required to provide findings of fact; and
- stated that it is important to give the court the underlying rationale for a decision.

Chair Klapperich queried Mr. Aschenbrenner as to what he would like the Planning Commission to do tonight.

Mr. Aschenbrenner:

- questioned if Commissioner Kendig intends to recuse himself tonight;
- noted that Commissioner Kendig has an ethics opinion from the MSB Board of Ethics stating that he was properly recused from the original hearing;
- if Commissioner Kendig does not recuse himself, both he and Mr. Ingaldson concur that the verbiage should be "should Commissioner Kendig be recused from this matter" rather than "should he continue to sit";
- the second statement was in the negative and leaves a question as to the outcome; and
- opined that the commission had the correct outcome, but unfortunately the question was framed incorrectly.

Mr. Bill Ingaldson, Attorney representing CMS:

- stated the he and Mr. Aschenbrenner agree on some things, but not on other things;
- opined that the ethics opinion was part of the appeal and that the judge was aware of it;
- one of the arguments advanced by the borough is that even if there was a mistake with parliamentary procedure, the right result happened as confirmed by the ethics opinion;
- stated that this argument was rejected by the judge;
- CMS was not part of that particular ethics opinion and was unaware of it until recently;
- noted that even an ethics opinion is subject to appeal;
- the PC can consider this ethics opinion, but opined that it's not binding;
- stated that his appeal to superior court on behalf of CMS was to overturn the recusal of Commissioner Kendig;

- Judge Smith rejected this argument and agreed with the borough that the decision had to be vacated;
- the commission will need to look at this from the perspective of now;
- a commissioner that may not have had a conflict back then, but may have one now;
- agreed with Mr. Aschenbrenner that the question of recusal was framed wrong;
- the question should have been, “should Commissioner Kendig be recused”;
- Commissioner Kendig was not allowed to vote and so the vote came down to four people and it took four votes to take action;
- opined that it takes a majority vote and not four affirmative votes;
- stated that the court agreed that it should have been a majority vote;
- Commissioners Healy, Klapperich, and Rauchenstein voted that they thought that Commissioner Kendig could be fair, and Commissioner Endle voted “no”;
- noted there was one sale of some scrap metal for less than \$1,000 and questioned whether this would make Commissioner Kendig a client;
- opined that this is a vague area;
- respectfully disagreed that and suggested that Judge Smith disagreed as well;
- opined that the issue is “can Commissioner Kendig be fair”;
- stated that going forward procedurally, one of the commissioners will have to bring a motion to recuse Commissioner Kendig unless he should choose to recuse himself for some reason;
- there will have to be a majority vote to recuse him and there will have to be a basis for the recusal;
- noted that there was a member of the Board of Adjustment and Appeals (BOAA) that divulged that he had done surveys for many of the people that live in that area;
- when asked if he could still be fair, he stated that he could;
- at the time of the first public hearing, Commissioner Healy worked for the City of Palmer and the City Mayor and Manager spoke against this application;
- stated that he has known Commissioner Healy on a professional level for a number of years and does not believe that he would make a decision based on what his employer said;
- suggested that the commission needs to afford Mr. Kendig the same courtesy;
- opined that if someone is recused, that is an automatic negative vote;
- agreed that the commission’s first step is to address the issue with Commissioner Kendig;
- suggested that if he hasn’t had any recent dealings with CMS, that will be the end of it unless someone else has another reason for him to be recused;
- acknowledged that Mr. Kendig spent a lot of time reviewing the packet the last time, and because he sold scrap metal for less than \$1,000, he could not sit on this item;
- if this is something that the commission feels is unfair, then someone should make the motion to recuse Commissioner Kendig which will require a second and a vote;
- stated that he has heard hearsay comments and accusations that Commissioner Kendig was seen talking to CMS;
- his clients have denied speaking to Commissioner Kendig;
- acknowledged that during a break, Commissioner Kendig did approach him and started to speak, but he immediately cut him off saying “we can’t talk;”
- stated that they separated with no discussion;
- the process needs to be fair going forward for everyone including property owners and the applicants;

- since the decision has been vacated, everyone will have to go through the whole thing again and he would prefer to have seven commissioners sitting rather than six; and
- reminded the commissioners that all commissioners will have to go through the same process to determine if they have a potential conflict.

Mr. Aschenbrenner:

- stated that Mr. Ingaldson conveyed that the court rejected the Borough's argument that it could ignore the procedural motion and in the same sentence he brought up that the court had rejected the ethics complaint;
- stated that this is absolutely wrong;
- there was no reference in the court's decision regarding the ethics opinion;
- the court just didn't take it up;
- the Board of Ethics received their authority from the MSB Assembly to decide questions of ethics;
- the commission has a decision by that body conveying that Commissioner Kendig was properly recused;
- opined the idea that the court rejected the ethics opinion is flatly wrong; and
- stated that this will not be a new application, but the same application.

Mr. Ingaldson:

- agrees with Mr. Aschenbrenner that the ethics opinion is not referenced in the court decision, but implicit in his ruling is that it was rejected;
- stated that he will be happy to provide the commission with the briefing on this issue;
- emphasized that the defense brought up by the borough was that it doesn't matter that there was a procedural error because the ethics opinion determined that Mr. Kendig was appropriately recused;
- stated that the court rejected that argument or they wouldn't be here on this issue today;
- opined that the court wouldn't send anything back to vote on it if they didn't think that he deserved to be here;
- stated that it's not in the decision, but a lot of the things aren't in the decision; and
- implicit in that decision necessarily is that Judge Smith isn't going to make you do all do a bunch more work for nothing.

Commissioner Kendig:

- stated that he has a lot of questions before he makes a decision;
- heard that there will be a new public hearing, but is not clear if it will be the same application; and
- queried the borough attorney if the timeline will remain the same since so much time has passed.

Mr. Strawn stated that it will be the same application.

Mr. Aschenbrenner:

- the timeline remains the same;
- stated that it would be turning borough code on its head to say that an individual commissioner can sit as long as enough time goes by on an individual application;

- this is the argument of CMS; and
- it is wrong to interpret borough code in the way that CMS is seeking, and opined that it makes no sense.

Chair Klapperich:

- stated that he had said that there wouldn't be any action tonight since there isn't an official public hearing; and
- prefers that Commissioner Kendig does not state his position tonight.

Commissioner Kendig:

- stated that he is as astounded about all of the this as anyone else;
- noted that it hasn't been any fun sitting in the hot seat;
- he takes his position on the commission very seriously, and wants without a shadow of a doubt to make the right decision;
- noted that Assemblymembers have in the past asked for a second opinion from a neutral party and is asking for the same;
- stated that he will be asking for another opinion from the Board of Ethics as he believes that this is a little bit of a different situation; and
- he would also like an opinion from an outside law firm.

Mr. Aschenbrenner:

- stated that the Board of Ethics is the second opinion;
- the ethics opinion addressed that Commissioner Kendig was properly recused;
- it does not address the various borough ordinances that will also have a bearing on whether or not he should sit;
- stated that there isn't anything to prohibit him from seeking another opinion from the Board of Ethics in the interim between this date and the date that the matter is set for a future public hearing;
- borough staff does not object to Commissioner Kendig seeking another opinion, but urges him to provide enough information to the board so that they can render a decision on those additional ordinances; and
- stated that even if Commissioner Kendig seeks an opinion from an outside attorney, the final authority is with the Board of Ethics.

Chair Klapperich:

- clarified that there will not be a public hearing regarding Commissioner Kendig's recusal;
- this will be an individual and Planning Commission decision only; and
- stated that there will be a new public hearing even though it is the same application that came before the commission previously.

Mr. Aschenbrenner:

- would like to note for the record, as he did in the original hearing, that anyone can appeal the final decision of the Planning Commission including interested parties, members of the public, and staff;
- if there is an error built into the record with regard to who is sitting, they will have an opportunity to appeal the decision based on that question;

- this was noted in the courts decision; and
- while there won't be a separate public hearing regarding Mr. Kendig's recusal, it's clear that members of the public would have an opportunity to appeal the decision based on that question.

Mr. Ingaldson:

- stated that there is a lot of case law in Alaska regarding recusals;
- there has to be a legitimate reason for a recusal and it cannot be done lightly;
- judges that have tried to recused themselves have had their recusals overturned;
- the reason is that the public has the right to have a full panel whenever possible;
- there must be a serious reason to recuse yourselves;
- stated that he would agree with Mr. Aschenbrenner that if we were not having a new public hearing, we would go back to voting as it was at that time;
- this is what we urged the court to do, but they rejected it;
- you will have to go back a year from now and if one of you has a conflict that you didn't have before, you won't be able to sit;
- Commissioner Kendig's transaction was over two years ago with less than a \$1,000 purchase;
- our position is that it was not a violation anyway;
- reminded the commission that an ethics opinion can be appealed;
- if you say that one of you should be recused because of this ethics opinion, we will be right back here because Judge Smith's decision is irreconcilable with that finding; and
- opined he would not be here asking commissioners to vote if, as a matter of law, Mr. Kendig should have recused himself.

Discussion ensued amongst the commission as to how to proceed.

Mr. Aschenbrenner:

- when the court vacated the decision, Judge Smith remanded it with the understanding that the matter was placed back before the commission at the point in time that the board took up who should sit on the matter;
- the appellant argued that Mr. Kendig's absence from the board was prejudicial to them;
- opined that to a certain extent the court agreed in the sense that it vacated the final decision and put it back before the board at the point in time that Commissioner Kendig's recusal was taken up by the commission;
- the vacation is of the final order, but the commission will still need to consider the entire record;
- the record will consist of everything that existed at the point in time where the commission took up the recusal question along with the transcript of the public hearings and anything new that comes before the commission before and during the new public hearing; and
- the commission will have to render a decision based on all of this information.

Mr. Ingaldson:

- stated that it is their position that there should be a vote on Mr. Kendig, after which he could review the record, and everyone else wouldn't have to go through this again;

- Mr. Aschenbrenner argued that people have the right to have a hearing and Judge Smith agreed with him on that;
- concurred that the order is clear that the hearing was vacated;
- acknowledged that if the borough has new evidence, the commission will get to hear it;
- similarly, if CMS has new information, the commission will get to hear that as well;
- disagrees with Mr. Aschenbrenner on one point;
- the commission does not get to go back right to the spot to make it convenient to recuse Commissioner Kendig;
- everyone has worked very hard on this and deserves some finality, but everyone also deserves to have a fair hearing;
- stated that he will be happy to meet with Mr. Aschenbrenner about the scope of where to go and opines that they can come to some agreement of what they can or cannot consider; and
- very much appreciates that Mr. Aschenbrenner has been kind enough to urge the commission to listen to him.

Chair Klapperich queried the commission as to how they would like to wrap things up tonight.

Commissioner Vague:

- stated that she has known Mr. Kendig for more than ten years;
- acknowledged that Mr. Kendig brought this subject up to her in a private conversation that came up before she was given this information;
- queried whether this was ex parte communication and if she will need to recuse herself if the commission has to vote on whether or not to recuse Mr. Kendig;
- stated that she felt like she was being swayed to vote one way or another regarding a recusal; and
- until she got the packet a few days later, she didn't know what Mr. Kendig was talking about.

Mr. Aschenbrenner:

- ex parte contact contemplates a communication between a commissioner and one side;
- opined that this does not meet the definition of ex parte contact;
- thanked Commissioner Vague for disclosing this information;
- stated that the Borough Attorney's Office, on behalf of staff, does not object to Commissioner Vague sitting; and
- recommended that the commission allow Mr. Ingaldson to weigh in.

Mr. Ingaldson:

- stated that he has no objection to Commissioner Vague sitting;
- noted that no one has made a motion to recuse yet; and
- if Commissioner Vague wishes, she can abstain from voting on the recusal.

Chair Klapperich:

- requested clarification that if Commissioner Kendig chooses to recuse himself, the commission will not have to vote on his recusal; and

- if Commissioner Kendig does not recuse himself, the commission will need to vote on whether he should be recused.

Mr. Ingaldson:

- stated that if Commissioner Kendig does not recuse himself, then he sits unless a commissioner moves to recuse him; and
- the motion will need to be seconded and then there will be a vote.

Chair Klapperich queried the commission as to what they would like to accomplish tonight.

Commissioner Healy:

- suggested that the commission schedule a public hearing for some time in November or December to provide adequate public notice;
- the borough will provide the packet with all of the information that has been considered previously; and
- the recusal issue can be brought up again just prior to the public hearing.

Discussion ensued:

- possible dates for the public hearing;
- the commission prefers not to schedule a public hearing on November 7th as only half of the Assembly Chambers will be available due to the November 8th election;
- possibly moving the November 7th meeting to November 14th;
- the potential for scheduling conflicts in December due to the holidays; and
- limiting the agenda to the one public hearing for CMS.

Commissioner Kendig stated that he has a conflict on November 14th and is not available.

The commission requested that Ms. Brodigan schedule the public hearing for a date other than November 7 or 14, 2016.

[Clerk's note: the introduction for CMS has been scheduled for November 7, 2016, with the public hearing on December 5, 2016.]

XII. UNFINISHED BUSINESS

(There was no unfinished business.)

XIII. NEW BUSINESS

(There was no new business.)

XIV. COMMISSION BUSINESS

A. Upcoming Planning Commission Agenda Items

(Commission Business was presented and no comments were noted.)

XV. DIRECTOR AND COMMISSIONER COMMENTS

Ms. Brodigan:

- stated that there are a couple of updates for code books; and
- requested commissioners bring in their code books if they would like them updated prior to the next few meetings.

Commissioner Anderson:

- thanked everyone for coming out tonight to listen to the proceedings and to weigh in;
- thanked Mr. Aschenbrenner and Mr. Ingaldson for bringing commissioners up to speed;
- stated that she is new and acknowledged that this will be a challenge, but opined that she is up to the task;
- thanked her fellow commissioners for their patience once again;
- acknowledged that sometimes issues like this come back and it takes a bit of time to get up to speed; and
- opined that the commission will come up with a good decision.

Commissioner Vague:

- stated that she has known Commissioner Kendig for years and would like to make it clear that she has the utmost respect for him;
- opined that he will do what is right for himself, everyone else on the board, and for the community;
- stated that she did not mean to imply anything otherwise, other than she wanted to do the right thing; and
- opined that the code word for the day is to be very transparent.

Commissioner Healy stated that he will be out of state during the September 19th and October 3rd meetings, and asking to be excused.

Chair Klapperich:

- stated that he wants the applicant to feel very confident regarding Commissioners Vague and Anderson regarding their professionalism and preparedness;
- noted that Ms. Vague provided great leadership on the school board for many years;
- Ms. Anderson, wife of former Mayor Anderson certainly knows what is going on;
- opined that they come very well educated and prepared;
- Mr. Adams will lend good credence as well;
- opined that sometimes getting it right takes a little extra effort; and
- stated that as chairman of this commission, he takes public process very seriously.

XVI. ADJOURNMENT

The regular meeting adjourned at 8:52 p.m.



JOHN KLAPPERICH, Planning Commission
Chair

ATTEST:



MARY BRODIGAN, Planning Commission
Clerk

Minutes approved: November 7, 2016

RECEIVED

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CLERKS OFFICE

By: Mark Whisenhunt
Introduced: Oct. 17, 2016
Public Hearing: Nov. 7, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-37**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION APPROVING A CONDITIONAL USE PERMIT FOR THE OPERATION OF AN ALCOHOLIC BEVERAGE DISPENSARY (BAR) AT THE 907 CLUB, LOCATED WITHIN TOWNSHIP 17 NORTH, RANGE 3 WEST, SECTION 21; TAX ID# 5428000T00A, SEWARD MERIDIAN.

WHEREAS, an application had been received from RMB LLC, dba. Nine Oh Seven, Corporation for a conditional use permit for the operation of an alcoholic beverage dispensary (bar) at the 907 Club, located within Township 17 North, Range 3 West, Section 21; Tax ID# 5428000T00A, Seward Meridian; and

WHEREAS, MSB 17.70.020(A)(1) requires a conditional use permit for the operation of an alcoholic beverage dispensary (bar); and

WHEREAS, unless this type of use is maintained under and in accordance with a lawfully issued permit, an alcoholic beverage dispensary (bar) is declared to be a public nuisance; and

WHEREAS, an operation of such a land use without a permit is prohibited; and

WHEREAS, Goal LU-1 of the Borough-Wide Comprehensive Plan (2005 Update) is to Protect and enhance the public safety, health, and welfare of Borough residents; and

WHEREAS, Policy LU1-1 Borough-Wide Comprehensive Plan (2005 Update) is to Provide for consistent, compatible, effective, and efficient development within the Borough; and

WHEREAS, Goal LU-2 of the Borough-Wide Comprehensive Plan (2005 Update) is to Protect residential neighborhoods and associated property values; and

WHEREAS, Policy LU2-1 of the Borough-Wide Comprehensive Plan (2005 Update) is to Develop and implement regulations that protect residential development by separating incompatible uses, while encouraging uses that support such residential uses including office, commercial and other mixed-use developments that are shown to have positive cumulative impacts to the neighborhood; and

WHEREAS, Goal LU-3 of the Borough-Wide Comprehensive Plan (2005 Update) is to Encourage commercial and industrial development that is compatible with residential development and local community desires; and

WHEREAS, Policy LU3-1 of the Borough-Wide Comprehensive Plan (2005 Update) is to Develop and implement regulations that provide for non-residential development; and

WHEREAS, the Big Lake Comprehensive Plan (2009) Guide Map shows this parcel within the *"Gateway Corridor"*, which is defined as *"mixed-use corridor"* that includes the first row of lots on either side of the road; and

WHEREAS, the comprehensive plan states the "Gateway Mixed Use Corridor" area is intended to balance two objectives: *"to allow for a range of uses and, at the same time, to ensure this corridor provides an attractive entry to Big Lake."* Specific objectives for this area include: Allow a mix of uses, including commercial activities and residential uses; and discourage large scale, industrial uses; and

WHEREAS, the developed properties along South Big Lake Road are predominantly commercial, but some industrial and residential uses are also present; and

WHEREAS, the nearest operating alcoholic beverage dispensary in the Big Lake area is Floaters on Big Lake Road, about one quarter mile from this site; and

WHEREAS, the subject parcel was originally Lots 2, 3, & 4, of Block 1 of the "Rocky Big Lake Subdivision". The "Rocky Big Lake Subdivision" has since been re-subdivided and is now known as, Rocky Lake Subdivision, Rocky Big Lake Subdivision, and Marjorie's Manor. Covenants that apply to the subject property are recorded with the State of Alaska's Recorder's office, in Book 186 Page 928; and

WHEREAS, Rocky Lake Subdivision abuts the proposed conditional use; and

WHEREAS, Alaska Administrative Code 11 AAC 20.922 - Use of Power Boats at Rocky Lake State Recreation Site, prohibits the use of jet skis, jet boats with inboard motors, and airboats; and

WHEREAS, Rocky Lake State Recreation Site is less than 600 feet from the proposed conditional use; and

WHEREAS, Rocky Lake State Recreation Site has quiet hours of 10:00PM to 6:00AM, daily; and

WHEREAS, the application material shows a 2,496 square foot bar with a 150 square foot enclosed smoking room, and an arctic entryway; and

WHEREAS, the application material states the proposed hours of operation are: restaurant/food service is 6:00 a.m. to 12:00 a.m. and liquor service is 10:00 a.m. to 2:00 a.m.; and

WHEREAS, the nearest developed residential lot abuts the subject parcel to the northeast; and

WHEREAS, MSB 8.52.010(A) declares: "The borough hereby finds and declares that noise, volume-enhanced sounds and their concomitant vibration are significant sources of environmental pollution which represent a present and increasing threat to public peace and to the health, safety, and welfare of the residents of the borough. Loud noise and amplified sounds have an adverse effect on the psychological and physiological well-being of persons."; and

WHEREAS, the proposed structure will have a log sided "cabin look"; and

WHEREAS, the applicant has signed an agreement with some neighboring property owners to further make the conditional use compatible with, preserve, and not materially detract from the value, character and integrity of the surrounding area by imposing the following four conditions:

1. No access to Rocky Lake Dr. from Marjorie's Manor Tract A.
2. Establish and maintain a vegetative screening buffer based on the existing 8' high earth berm which we are fine with. The buffer shall also include a continuous row of trees to mitigate noise, 4'-6' tall, spaced 8' apart. Buffer berm shall be hydro-seeded with natural wild grass mix.
3. No outside band stand, outdoor concerts or amplified audio performances.
4. Meet the Dark Sky lighting standards. All lighting shall be downcast with half lens luminaires on the building and parking lot to limit illuminations to adjoining properties. No flashing lights to distract drivers or create a nuisance to neighbors; and

WHEREAS, according to the application material, a combination of foam insulation, sheetrock and a noise reduction product known

as Acoustica Barrier (DB-3, Model #DB348X96BX) will be used in the walls and ceiling to achieve a 90% reduction in noise; and

WHEREAS, according to the application material, triple paned windows will be installed in the proposed structure to achieve a 68% reduction in noise; and

WHEREAS, the nearest school is Big Lake Elementary which is about 4,200 feet from this site. State regulations preclude beverage dispensary licenses within 200 feet of a school; and

WHEREAS, the nearest church is about 1,200 feet from this site. State regulations preclude beverage dispensary licenses within 200 feet of a church; and

WHEREAS, the operator of the proposed use is required to operate in accordance with Alaska Statute, which includes but is not limited to, mandatory alcohol server education; and

WHEREAS, according to the application material, measures which include contacting law enforcement, will be taken to ensure individuals who may be impaired do not leave the premises operating a vehicle, ATV, snow-machine or by walking; and

WHEREAS, the subject property is 4.96-acres in size. The proposed conditional use will occupy approximately 1.85-acres on the east side of the property, which accesses South Rosalie Court; and

WHEREAS, a Matanuska-Susitna Borough driveway permit is required for access onto South Rosalie Court. The applicant has

requested the Borough to conduct a final inspection for the constructed driveway; and

WHEREAS, according to the application material, an arctic entry will be constructed and its door will face east towards Rosalie Court to minimize noise spilling from the building; and

WHEREAS, according to the site plan dated July 15, 2016, an 8-foot tall wooden fence is to be constructed along the northeast property line that abuts a residential development; and

WHEREAS, the adjacent properties to the back (north and northwest) side of this lot are developed with residential homes; and

WHEREAS, the parking lot and driveway have been paved; and

WHEREAS, the operation must comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration; and

WHEREAS, South Rosalie Court is not a Matanuska-Susitna Borough maintained road; and

WHEREAS, only two properties, including the proposed conditional use access onto South Rosalie Court; and

WHEREAS, according to a report dated April 30, 2014, by Alaska Rim Engineering, South Rosalie Court has been built to Matanuska-Susitna Borough standards; and

WHEREAS, ITE Trip Generation 7th Edition shows a "Drinking Place" of 2,400-square feet in size is expected to produce 37 trips

per peak PM hour, which does not require a traffic impact analysis;
and

WHEREAS, the Alaska Department of Transportation (ADOT) was solicited for comments. ADOT did not submit any comments for the proposed conditional use; and

WHEREAS, the borough does not have parking standards, however, according to the site plan dated July 15, 2016, 44 parking spaces and two handicap accessible spaces will be provided; and

WHEREAS, the building and parking lot have been designed by Brian McMillen, a registered professional architect in the state of Alaska; and

WHEREAS, the Alcoholic Beverage Control Board (ABC) has no record of violations by Robert Mark Button; and

WHEREAS, no information has been submitted to the borough indicating the applicant is untrustworthy or unfit to conduct business in the borough or that the applicant is a potential source of harm to the public; and

WHEREAS, the Planning Commission has reviewed this application with respect to standards set forth in MSB 17.70.100 and 17.70.110; and

Whereas, the Planning Commission conducted a public hearing on November 7, 2016 on this matter; and

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby adopts the aforementioned

findings of fact and makes the following conclusions of law supporting approval of Planning Commission Resolution 16-37:

1. The conditional use is compatible with, will preserve, and will not materially detract from the value, character and integrity of the surrounding area (MSB 17.70.100(A)(1)(a)).
2. The proposed use with conditions, will not be harmful to the public health, safety, convenience and welfare (MSB 17.70.100(A)(1)(b)).
3. Sufficient setbacks, lot area, buffers or other safeguards have been provided (MSB 17.70.100(A)(1)(c)).
4. There will not be negative effects upon the properties in the area due to such factors as dust, noise, obtrusive advertising and glare (MSB 17.70.100(A)(2)(a)).
5. there should not be any negative effect on the safe, efficient flow of traffic on any highway, arterial, collector or street from which access to and from the establishment is obtained (MSB 17.70.100(A)(2)(b)).
6. Measures are in place to reduce any negative effect upon adjacent and nearby properties (MSB 17.70.100(A)(2)(c)).
7. Adequate parking is being provided (MSB 17.70.100(A)(2)(d)).

8. Access to the premise will not create an unreasonable traffic hazard (MSB 17.70.100(A)(2)(e)).
9. Traffic will not overtax existing road systems (MSB 17.70.100(A)(2)(f)).
10. The proposed conditional use is compatible with the character of the surrounding neighborhood (MSB 17.70.100(A)(2)(g)).
11. There is no evidence that the proposed conditional use will increase the crime rate in the area or increase alcohol-related accidents (MSB 17.70.110(B)(1)).
12. The applicant has not had a liquor license suspended or revoked in the 12 months preceding the application (MSB 17.70.110(B)(2)).
13. The applicant has demonstrated that he is trustworthy and fit to conduct business in the borough or that the he is not a potential source of harm to the public (MSB 17.70.110(B)(3)).

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Planning Commission finds this application does meet the standards of MSB 17.70 and does hereby approve the conditional use permit for the operation of an alcoholic beverage dispensary (bar), with the following conditions:

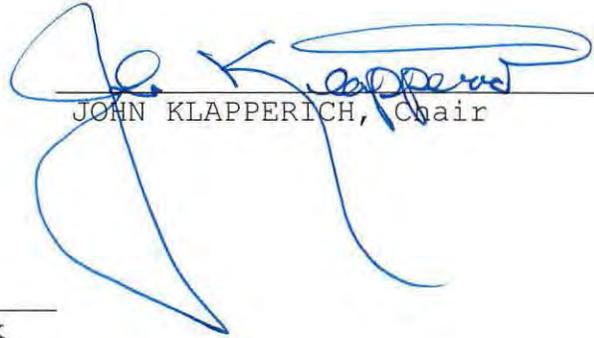
1. The owner and/or operator shall comply with all other applicable federal, state, and local regulations.
2. All aspects of the operation shall comply with the description detailed in the application material and with the conditions of this permit; and an amendment to the Conditional Use Permit shall be required prior to any alteration or expansion of the conditional use.
3. The Matanuska-Susitna Borough driveway permit for access to 2541 S. Rosalie Court shall be finalized prior to operating the conditional use.
4. The applicant shall install indoor sound dampening panels in the bar structure, as detailed in the application. Proof of installation of the sound damping panels shall be provided to the Borough prior to operating.
5. The operation shall comply with the maximum permissible sound level limits allowed, per the requirements of MSB 8.52 - Noise, Amplified Sound and Vibration.
6. Patrons shall enter and exit the enclosed smoking room through the bar only.
7. All parking for the conditional use shall be on-site.
8. There shall be no outdoor amplified sound or entertainment of any kind.

9. Access related to this conditional use shall be made onto South Rosalie Court only. There shall be no access to Rocky Lake Dr. from Marjorie's Manor Tract A.
10. Signage and lighting shall be:
 - a. Non-glare, located and shielded to direct the light towards the ground, in order to minimize light spillage onto adjacent properties and upward into the night sky.
 - b. Lights in the parking lot and signage must be mounted no more than 20 feet above ground.
 - c. Flashing lights are prohibited, with the exception of seasonal holiday lights used during the period directly associated with the holiday.
11. An earthen berm, at least eight feet in height, shall be constructed and maintained adjacent to the north and west sides of the parking lot. The berm shall be vegetated with a wild grass mix to prevent soil erosion. Atop the berm shall be a row of trees, planted approximately eight feet apart and shall be four to six feet in height at the time of planting. As suggested by the applicant the trees shall alternate between deciduous and conifer atop the berm. All vegetation including that shown on the site plan dated July 15, 2016, shall be planted by August 1, 2017.

12. Due to the proximity of the utility easement from the vegetated berm, the applicant shall obtain and provide to the Borough, non-objection letters from all applicable utility companies prior to operating.
13. A wooden fence, at least eight feet in height, shall be constructed and maintained in good repair along the northeast property line as shown on the site plan dated July 15, 2016.
14. In the case where one or more utility company objects to the earthen berm, a wooden fence at least eight feet in height shall be constructed and maintained adjacent to the north and west sides of the parking lot. This fence shall connect to the wooden fence referenced in condition #13.
15. Prior to operating, the applicant shall submit an updated site plan, showing the location of the eight foot tall earthen berm identified in condition #11 or the fence identified in condition #14.
16. Hours of operation shall not exceed: 6:00 a.m. - 10:00 p.m., Sunday through Thursday; and 6:00 a.m. - 12:00 a.m., Friday and Saturday.
17. The operation shall provide parking lot security daily, starting at 10:00 p.m. until the premises are vacated.

Security shall ensure patrons are not loitering or violating the Borough's noise ordinance.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 7th day of November, 2016.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk
(SEAL)

YES: Klapperich, Anderson, Healy, Kendig, Adams, and Rauchenstein

NO: Vague

RECEIVED

NOV 09 2016

CLERKS OFFICE

By: Houston City Council

Introduced: October 17, 2016

Public Hearing: November 7, 2016

Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-40**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION RECOMMENDING ASSEMBLY APPROVAL OF THE CITY OF HOUSTON COMPREHENSIVE PLAN UPDATE.

WHEREAS, the City of Houston received State of Alaska Grant #14-DC-057 in the amount of \$350,000 to perform a Community Impact Assessment and Comprehensive Plan Update; and

WHEREAS, in 2013, the City created a Community Impact Assessment and Comprehensive Plan Update Steering Committee to work closely with the consultant, City staff, City Planning Commission, and City Council through the public process; and

WHEREAS, in 2013, the City hired qualified planning consultants through the bidding process to assist the Committee and staff in the process of revising the Comprehensive Plan through a number of public meetings, open houses, and workshops; and

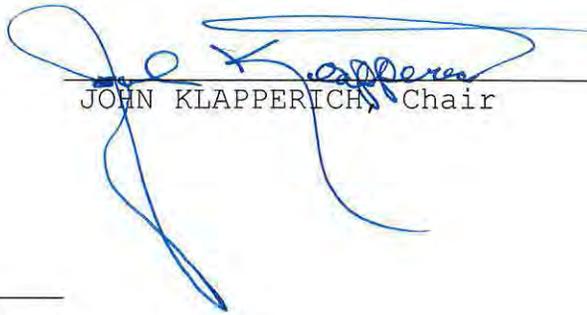
WHEREAS, the 2016 City of Houston's Comprehensive Plan is based on community and stakeholder input and has been supported by the City and Committee as a balanced approach to the community's future; and

WHEREAS, the Houston Planning and Zoning Commission reviewed the 2016 plan, held a Public hearing and forwarded recommendations on the plan to the City Council (Resolution 16-PC-07); and

WHEREAS, the Houston City Council held a public hearing on September 8, 2016, and adopted Ordinance 16-22, adopting the plan.

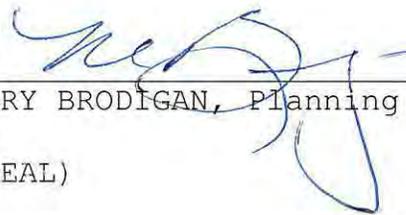
NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommend Assembly adoption of the City of Houston Comprehensive Plan.

ADOPTED by the Matanuska-Susitna Borough Planning Commission this 7th day of November, 2016.



JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)

PASSED UNANIMOUSLY: Klapperich, Anderson, Healy, Vague, Kendig, Adams, and Rauchenstein

REGULAR MEETING

1:00 PM

October 6, 2016

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 6, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

1. CALL TO ORDER

A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)

Platting Board members present and establishing a quorum:

- Mr. Jay Van Diest, District #1 (Chairman)
- Mr. LaMarr Anderson, District #2
- Mr. Stan Gillespie, District #3
- Mr. Jordan Rausa, District #4
- Vacant, District #5
- Mr. Patrick Johnson, District #6
- Vacant, District #7
- Mr. Marty Van Diest, Alternate 1
- Mr. Gregory Pugh, Alternate 2

Staff in attendance:

- Ms. Sloan Von Gunten, Administrative Specialist
- Mr. Fred Wagner, Platting Officer
- Ms. Peggy Horton, Platting Technician
- Ms. Cheryl Scott, Platting Technician
- Ms. Amy Otto-Buchanan, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Pugh.

C. APPROVAL OF THE AGENDA

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

- Add Old Knik Road and move Gothberg Addition 1 to be heard first.

GENERAL CONSENT: The agenda was approved with the changes with no objections.

2. APPROVAL OF MINUTES

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for September 15, 2016 were approved without objection.

3. UNFINISHED BUSINESS

4. PUBLIC HEARINGS

A. OLD KNIK ROAD

Sloan Von Gunten (Administrative Specialist)

- Stated that 118 public hearing notices were mailed out on August 11, 2016, from the September 1, 2016 platting board meeting. To this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- The Petitioner would like to redesign the plat and continue the case for 6 months until April 6, 2017.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to continue the preliminary plat and ROW Vac & UE for Old Knik Road for 6 months or until April 6, 2017, seconded by Mr. Johnson.

VOTE:

- The motion passed with all in favor.

TIME: 1:08 P.M.

CD: 0:07:06

B. GOTHBERG ADD 1 RSB L/A-C

Sloan Von Gunten (Administrative Specialist)

- Stated that 106 public hearing notices were mailed out on September 14, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Paul Hulbert (Petitioner's Representative)

- Explained the action being done to the property regarding the vacations and variances.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Gothberg Add 1 Lots A-1 and B-1, Variances from MSB 43.20.120, Legal Access and MSB 43.20.140 Physical Access,

and Vacation of a 1' by 45' portion of the platted 30' utility and access easements of S. Lake View Loop, seconded by Mr. Anderson.

DISCUSSION:

- Asked about the driveway and if it is acceptable under code.

VOTE:

- The motion passed with 6 in favor and 1 against (Mr. Rausa). There are 15 findings.

TIME: 1:28 P.M.

CD: 0:27:01

C. MINERS ROAD L/1-4 & T/A

Sloan Von Gunten (Administrative Specialist)

- Stated that 79 public hearing notices were mailed out on September 14, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Bennett (Petitioner's Representative)

- Agrees with all the recommendations.
- In the process of renaming the subdivision.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Miners Road L/1-4 & T/A, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 1:40 P.M.

CD: 0:39:43

D. ASLS 2015-11

Sloan Von Gunten (Administrative Specialist)

- Stated that 18 public hearing notices were mailed out on September 14, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- The Petitioner would like to continue the case for 3 months until January 5, 2017, to resolve issues concerning required useable area.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to continue the preliminary plat for ASLS 2015-11 for 3 months until January 5, 2017, seconded by Mr. Johnson.

VOTE:

- The motion passed with all in favor.

TIME: 1:43 P.M.

CD: 0:42:26

E. CARMELCREST ADD 1

Sloan Von Gunten (Administrative Specialist)

- Stated that 107 public hearing notices were mailed out on September 14, 2016, to this date there have been 1 return, no objections, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview on the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Paul Pilch (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Carmelcrest Add 1, seconded by Mr. Anderson.

VOTE:

- The motion passed with all in favor. There are 9 findings.

TIME: 1:48 P.M.

CD: 0:47:05

F. SANDY HILLS

Sloan Von Gunten (Administrative Specialist)

- Stated that 53 public hearing notices were mailed out on September 14, 2016, to this date there have been 3 returns, 1 objection, no non-objections, and no concerns.

Amy Otto-Buchanan (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Frank Wheeler

- Asked for more clarification on what is being subdivided.

Pam Wheeler

- Asked about why the request is being brought forth to the platting board.
- Concerned about what the petitioner is doing to the property and what they will be building on the land.

Jay Van Diest (Chairman)

- Closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with all the recommendations.
- Explained DOT's reasons for the placement of the roadway.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Sandy Hills, seconded by Mr. Gillespie.

DISCUSSION:

- Clarified for the public that the platting board only deals with platting land not the development of land.
- Talked about the roadways and interconnectivity in the area.

VOTE:

- The motion passed with all in favor. There are 11 findings

TIME: 2:25 P.M.

CD: 01:23:58

Mr. Marty Van Diest recused himself from Dewys Garden Add 5 RSB.

G. DEWYS GARDEN ADD 5, PUE

Sloan Von Gunten (Administrative Specialist)

- Stated that 23 public hearing notices were mailed out on September 14, 2016, to this date there have been no returns, no objections, 1 non-objection, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Justin Hatley (Petitioner's Representative)

- Agrees with all the recommendations.
- Gave an explanation of what they are doing with the property.
- Shared information regarding the bridge across the creek.
- Is not sure about the wordage on recommendation #3 & #7. Staff went over recommendations.

MOTION:

- Mr. Anderson moved to approve the preliminary plat for Dewys Garden Addition 5 and public use easement across Tract A6-1 on Dewys Garden Addition 4, seconded by Mr. Pugh. Modify recommendation #3 and Add #14 & #15. Add Findings #16.

RECOMMENDATIONS:

- Modify #3: "Construct N. Hatley Circle to Pioneer standards minimum." . . .
- Add #14: Submit cost estimate, schedule pre-construction meeting with DPW Engineer, pay 1% inspection fee and obtain Notice to Proceed.
- Add #15: Construct N. Yeti Street to residential sub collector standards. Provide engineer's final inspection report along with verification from RLS that constructed roadways are located within proposed ROW per MSB 43.20.140, Physical Access, and obtain DPW Engineer Signoff.

FINDINGS:

- Add #16: Mr. Hatley intends to build N. Yeti Street to Residential Sub Collector Standards.

VOTE:

- The motion passed with all in favor. There are 16 Findings.

TIME: 3:11 P.M.

CD: 02:10:57

BREAK

TIME: 3:22 P.M.

CD: 02:22:02

Mr. Marty Van Diest returned to his seat.

H. USS 4584

Sloan Von Gunten (Administrative Specialist)

- Stated that 8 public hearing notices were mailed out on September 14, 2016, to this date there have been no returns, no objections, 1 non-objection, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward.

Walt Arthur

- Would like more clarification that the easements will not affect the building area on the property lots.

Jay Van Diest (Chairman)

- Closed the public hearing.

Cliff Baker (Petitioner's Representative)

- Explained the use of the easements on the land and how it helps all the owners in the community.

MOTION:

- Mr. Johnson moved to approve the vacation of the Section Line Easements within lots 12, 14 & 15 for US Survey 4584 and replace them with Public Access and Utility Easements along property lines, seconded by Mr. Rausa.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 3:46 P.M.

CD: 02:45:03

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. MISCELLANEOUS

A. Election of Officer for Vice Chairman

MOTION:

- Mr. Rausa offered to serve as Vice Chairman.
- Mr. Pugh nominated Mr. Rausa as the Platting Board Vice Chairman.
- Mr. Pugh moved to close the nominations, seconded by Mr. Anderson.

VOTE:

- The Platting Board approved Mr. Rausa to be the Vice Chairman for the Platting Board. Mr. Rasua abstained.

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There will be 5 cases to be heard at the next platting board meeting.

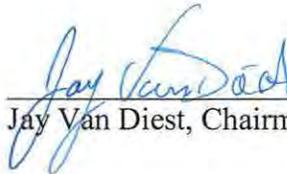
8. BOARD COMMENTS

- The Board let each other know that they received an e-mail from the public on a previous case that was heard. Email was forwarded to Staff according to proper procedures under code & ethics.

9. ADJOURNMENT

Adjourned: 03:52 P.M.

CD: 02:52:29



Jay Van Diest, Chairman



Sloan Von Gunten
Administrative Specialist

Sloan Von Gunten
Administrative Specialist

REGULAR MEETING**1:00 PM****October 20, 2016**

The regular meeting of the Matanuska-Susitna Borough Platting Board was held on October 20, 2016, at the Matanuska-Susitna Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 1:00 P.M. by the Chairman, Mr. Jay Van Diest.

1. CALL TO ORDER**A. ROLL CALL AND DETERMINATION OF QUORUM (by Administrative Specialist)**

Platting Board members present and establishing a quorum:

Mr. Jay Van Diest, District #1 (Chairman)

Mr. LaMarr Anderson, District #2

Mr. Stan Gillespie, District #3

Mr. Jordan Rausa, District #4

Vacant, District #5

Mr. Patrick Johnson, District #6

Vacant, District #7

Mr. Marty Van Diest, Alternate 1

Mr. Gregory Pugh, Alternate 2

Staff in attendance:

Ms. Sloan Von Gunten, Administrative Specialist

Mr. Fred Wagner, Platting Officer

Ms. Peggy Horton, Platting Technician

Ms. Cheryl Scott, Platting Technician

B. THE PLEDGE OF ALLEGIANCE

- The pledge of allegiance was led by Mr. Anderson.

C. APPROVAL OF THE AGENDA

The Chairman, Jay Van Diest inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved with the changes with no objections.

2. APPROVAL OF MINUTES

The Chairman, Jay Van Diest inquired if there were any changes to the minutes.

GENERAL CONSENT: The minutes for October 6, 2016 were approved without objection.

3. UNFINISHED BUSINESS**4. PUBLIC HEARINGS**

A. CP ESTATES

Sloan Von Gunten (Administrative Specialist)

- Stated that 53 public hearing notices were mailed out on September 29, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- Petitioner would like to continue the case to November 17, 2016, to address utility easements and concerns on the plat design.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

MOTION:

- Mr. Gillespie moved to continue the preliminary plat for CP Estates to November 17, 2016, seconded by Mr. Johnson.

VOTE:

- The motion passed with general consent.

TIME: 1:05 P.M.

CD: 0:04:22

B. US SURVEY 3494 SLEV

Sloan Von Gunten (Administrative Specialist)

- Stated that 12 public hearing notices were mailed out on September 29, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Dan Beutel, State of Alaska DNR (Petitioner)

- Agrees with all the recommendations.
- Trails have been relocated in the area.

MOTION:

- Mr. Johnson moved to approve the vacation of Section Line Easements within Lots 1, 2, and 20 for US Survey 3494 with replacement public access and utility easements as shown on the preliminary section line easement vacation plat, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 13 findings.

TIME: 1:16 P.M.

CD: 0:15:22

C. PRAIRIE HOME ASLS 2016-05

Sloan Von Gunten (Administrative Specialist)

- Stated that 20 public hearing notices were mailed out on September 29, 2016, to this date there have been no returns, no objections, no non-objections, and no concerns.

Peggy Horton (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Jon Guffey (Petitioner's Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for Prairie Home ASLS 2016-05, seconded by Mr. Anderson.

DISCUSSION:

- Discussion on finding #3.

VOTE:

- The motion passed with all in favor. There are 12 findings.

TIME: 1:30 P.M.

CD: 0:29:20

D. PARADISE DREAMS MASTER PLAN

Sloan Von Gunten (Administrative Specialist)

- Stated that 32 public hearing notices were mailed out on September 29, 2016, to this date there have been no returns, 1 objection, no non-objections, and no concerns.

Fred Wagner (Platting Officer)

- Gave an overview of the case.
- The property is not located in an active Community Council area.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Gary LoRusso (Petitioner's Representative)

- Agrees with the board in adding another condition for test holes for the soil.
- Would like to take out the wording on recommendation #8 "in phase 3".
- Agrees with the changes to the recommendations and findings.

MOTION:

- Mr. Rausa moved to approve the master plan for Paradise Dreams and the modification of the 10' wide utility easement, seconded by Mr. Johnson. Modify recommendation #8 and Add #12, and Add Findings #13 and #14.

RECOMMENDATIONS:

- Modify #8: Grant the 20' wide utility easement centered on the common lot line of Lot 11 and Lot 12 when phase 3 is created, as request by MEA.
- Add #12: Provide an updated soils report showing test holes dug to 12 feet as required by MSB 43.20.281.

FINDINGS:

- Add #13: Test holes provided in the engineer's report were not all dug to 12' as required by MSB 43.20.281.
- Add #14: The intersection of Wasilla-Fishhook and Olga has poor site distance.

VOTE:

- The motion passed with all in favor. There are 14 Findings.

TIME: 1:53 P.M.

CD: 0:51:29

E. POUSTINIA N. MASTER PLAN

Sloan Von Gunten (Administrative Specialist)

- Stated that 29 public hearing notices were mailed out on September 29, 2016, to this date there have been 3 returns, no objections, no non-objections, and 1 concern.

Fred Wagner (Platting Officer)

- The Petitioner would like to continue the case to November 17, 2016.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, kept the public hearing open.

Gary LoRusso (Petitioner's Representative)

- Would like to continue to November 17, 2016, to address concerns on easements and the plat design.

MOTION:

- Mr. Johnson moved to continue the master plan for Poustinia N. to November 17, 2016, seconded by Mr. Gillespie.

VOTE:

- The motion passed with all in favor.

TIME: 1:57 P.M.

CD: 0:56:06

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. MISCELLANEOUS

6. RECONSIDERATIONS/APPEALS

7. PLATTING STAFF & OFFICER COMMENTS

- There will be 2 cases to be heard at the next platting board meeting.
- Will bring to the board a reconsideration at the next meeting.
- The APA Conference is being held November 13th to the 15th.

8. BOARD COMMENTS

- Mr. Gillespie will not be at the next 3 meetings, as he will be out of state.
- Mr. Marty Van Diest would like to see a better procedure in doing a Variance.
- Mr. Pugh asked when the next joint meeting will be with the Planning Commission.
- The Clerk will find out from Planning on the next joint meeting date and when Title 43 is being reviewed by the Planning Commission.
- Mr. Jay Van Diest commented on flag lots. Asks staff to not write in the case file description unless it is a problem for the case.

9. ADJOURNMENT

Adjourned: 02:06 P.M.

CD: 01:05:43



Sloan Von Gunten
Administrative Specialist


Jay Van Diest, Chairman

**CENTRAL MAT-SU FSA & WEST LAKES FSA
BOARD OF SUPERVISORS MEETING**

**Central Mat-Su Public Safety Building – Station 61
101 West Swanson Avenue
Wasilla, Alaska 99654**

October 10, 2016

MEETING MINUTES

RECEIVED
OCT 10 2016
CLERKS OFFICE

I. CALL TO ORDER

The meeting of the Central Mat-Su and West Lakes Fire Service Area Board of Supervisors was called to order at 7:05 p.m. at the Central Mat-Su Public Safety Building (CMSPSB) at 101 West Swanson Avenue, Wasilla, Alaska, by Chairman, Ken Slauson on Monday, October 10, 2016.

II. ROLL CALL & DETERMINATION OF QUORUM

Board members present and establishing a quorum for Central Mat-Su FSA:

Ken Slauson, Chairman, Dan Tucker, Jim Jameson, and Carol Christiansen. Mr. Eller was excused.

Board members present and establishing a quorum for West Lakes FSA:

William Browne, Chairman, Rae Arno, Vice Chair, Steve Simpson and Cathy Kramer.

Also present were LuJean Fetchenhier - Secretary, WLFD, Randall Kowalke - Assembly Member, James Steele - Chief, Central Mat-Su Fire Department (CMSFD), John Moosey - Mat-Su Borough Manager, Cheyenne Heindel - Acting Finance Director, George Hays - Assistant Borough Manager, Bill Gamble - Director, Department of Emergency Services (DES), James Wilson - MatSu Borough Internal Auditor, Tam Boeve - Willow FSA Board of Supervisors, Cicely Boeve - Firefighter, Willow FSA, Tallon Boeve - Guest, Willow FSA, Larry Cline - Caswell FSA, Benny Cottle, CMSFD, Jim Keel – Battalion Chief, WLFD

Mr. Slauson welcomed the members of the other Fire Service Areas and encouraged them to participate in the Joint meetings as well as attending any of the other regular meetings.

III. APPROVAL OF AGENDA

The printed version of the agenda was over-looked because of the venue change of the meeting. Mr. Slauson gave a brief verbal outline of the agenda.

**CENTRAL MAT-SU FSA & WEST LAKES FSA
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IV. PLEDGE OF ALLEGIANCE

Mr. Slauson asked Mr. Kowalke to lead “The Pledge of Allegiance.”

V. APPROVAL OF PRECEDING MEETING MINUTES

Central Mat-Su FSA:

The August 8, 2016 Joint Central Mat-Su and West Lakes FSA Meeting Minutes were approved as written.

West Lakes FSA:

The September 12, 2016 West Lakes FSA Meeting Minutes were approved as written.

VI. BOARD REPORTS / CORRESPONDENCE

Central Mat-Su FSA:

Mr. Slauson said that he is receiving the updates to platting actions and flag lots by email. Mr. Tucker commented that his email address needs to be updated.

VII. UNFINISHED BUSINESS

A – CCR’s & Fire Wise

Mr. Tucker was not able to attend the Platting Board meeting on September 1 and Ms. Kramer has been out of state and unable to meet with him concerning some language for a resolution about subdivision covenants. Mr. Tucker explained the basic issue pertains to codes, covenants and restrictions (CCR’s) in subdivisions. He said in his other line of work, he has run across language in these CCR’s that is not Fire Wise or Fire Code friendly. It is very prohibitive of any of the things that we think would make sense. For example, it restricted clearing trees more than 10 feet away from the house. It suggested that it was a good idea that houses literally be hidden behind hedges and shrubs and so on. It in some ways almost promoted one way in, one way out driveways and things like that. I got a copy of these CCR’s, but it is not the only place this is happening. My reaction was to look at it from a responder’s and board member’s standpoint. It is bad business for us. So I asked the Boards if they would consider coming up with a resolution that we could promote with the Planning and Platting Boards so we could prevent these things from being locked into subdivision plans. Since that time, we have had friendly discussion with the Assembly, who are willing to act on something that would change that. We know that Title 43, where some of these things could be managed or adjusted, is in the process of review. The Title 43 process is ongoing. I talked with Fred Wagner with the Platting Dept. He said he heard

CENTRAL MAT-SU FSA & WEST LAKES FSA BOARD OF SUPERVISORS MEETING

some good things, positive comments made, that there is room for improvement. He did not anticipate being able to bring forward any changes to Title 43 until possibly January. He said he would keep me up to date on the language in the draft plan they would be putting forward.

Chief Steele reported that one of the most significant things that came from the Platting meeting was a discussion of the International Fire Code and the International Building Code. There were quite a number of questions that were addressed in regards to the fire code that Rich Boothby and I answered for the Platting Board. In regards to the International Fire Code, there has been a debate about whether these codes apply to anything other than buildings or facilities themselves. And whether or not they apply in what the Platting Board should take into consideration these standards when they are reviewing properties, subdivisions, and platting issues. John Aschenbrenner, Deputy Borough Attorney, was there too and during our discussion he was of the opinion that the codes was something that the Platting Board could use in their decisions. In particular, the code does relate to access for ingress and egress; it defines what the actual road from the fire station to the property should be. There are standards that actually could be set. It's good that there will be some ongoing discussions because we do need to have them. What happens quite often is that subdivisions are built in phases and are not connected to existing roads for secondary egress until the later phases. Sometimes the area is covered by a fire service having to go through another service area to get to the property. If we have a major wildland fire, we could have a problem evacuating and would have to write off a lot of homes because it would be too dangerous to send crews in. Platting tells us that when they are given the information about a subdivision, they are often not given anything about what type of housing will be built on those lots. Some of the subdivisions that are proposed will end up with multiple unit buildings. It multiplies the traffic flow which creates havoc in the future. In fire code, once you get above a certain number of units in a subdivision, the codes apply. The flag lots are still problematic in getting fire equipment into.

Mr. Tucker explained some of the problem with flag lots and multiple driveway situations that should be dedicated roads sufficient for fire truck access.

Mr. Kowalke said he had talked to Planning about sub-standard roads as a related issue.

Manager Moosey said the Planning Dept. has been struggling with this for a while. A resolution by the Fire Service Areas will help quite a bit and provoke change. There is room for movement with the issue to get Assembly response.

Ms. Kramer recommended including driveway signage for long driveways. There are some subdivisions that don't even have addresses.

Mr. Slauson mentioned a process for making address number signs. Perhaps the resolution that gets drafted should cover several of these issues including flag lots, addressing, and code requirements.

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Manager Moosey suggested having someone from the borough that does the addressing at a meeting of the resolution sub-committee to discuss how we could encourage or enforce the addressing.

Mr. Cline stated that Willow has picked up the project and has the machine to do the reflective address signs. The number is on both sides of a green sign with a 5 foot steel post.

Ms. Kramer said Firewise has been working with the West Lakes Fire Dept. to make the addressing signs also.

A discussion of code enforcement within subdivisions included the information that code officials do make recommendations to Platting and Planning. The actions taken may not always be in line with what the fire officials recommend.

C – Update on DOT Knik-Goose Bay Road Project

Mr. Slauson said the Knik-Goose Bay Road project has been put on hold due to budget cuts and does not have any further updates to report.

IX. OLD BUSINESS

A. CMSFD Tracking Report –Chief Steele’s Report

The Station 62 training facility/warehouse: there was a meeting with Capital Projects and Stantec to develop an RFP. The project will be roughly 38,000 square feet and include finishing a water system on that site. A water storage tank will connect to the hydrant system that has already been constructed giving us water for the training component plus water for fire suppression. We will also be moving our training tower from where it is currently located to about 500 feet to the northeast. It will be upgraded start the certification process and continue that annually. We are hoping to start the construction in the spring. We will repurpose the existing building for storage, etc. The process for a project like this has steps that start with an RFQ – request for qualifications, the review panel narrows the choice to 3 finalists, who then receive an RFP – request for proposal, they will put together a proposal of what they will do to meet the contract stipulations, everything goes back to the review panel to choose who will be awarded the design-build contract.

B. Signage at Station 65

The signage is completed and the building has been repainted.

MOTION: Mr. Jameson motioned to drop the signage project from the Tracking Agenda.

Mr. Christianson seconded.

VOTE: The motion passed unanimously.

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C. CMSFD Activities – month of September

- We had a total of 122 calls, 6 of them fire related, 4 being building fires – a thank you to West Lakes because we have been running together quite a bit.
- On Sept. 11, we did our annual ceremony recognizing the tragic events of fifteen years ago. One of the startling facts that is coming forward more and more is the related deaths and injuries of those responders who responded after the twin towers collapsed. So far, there are over 1400 rescue workers who responded in the hours afterwards that have since died from exposure to the toxic materials of the incident. And right now there are over 3000 more that have been identified with illnesses resulting from that event.
- We have started our Firefighter I class on September 26 with 11 members. We are just in the process of hiring applicants for our Basic class. For 20 positions, we started with 50 applicants. Through our process, including the physical ability test prior to the interview, 35 of the applicants signed up for the test. Of those, 17 passed. A couple people found some significant medical issues. Of those who passed, we are hiring 13, plus 4 Explorers going into the class.
- We have also started discussions with the Career Tech High School for further education. They have a Wildland Firefighter curriculum as part of their Emergency medical program. As part of the discussions we are proposing a Firefighter I proposal where they will get high school credit and come out of it with some training that will be helpful for them and for the Borough to have certified Firefighter I's. What we are proposing is CMSFD will assist by providing them with uniforms, turnout gear, and help with instruction. Maybe partnering with other departments for instructional activities. We'll provide some practical experience too. So once they are 18 and finish high school, they will come out with a Firefighter I certificate which is reciprocal throughout the United States. We will also put a truck there at the school. We have a reserve truck we can use for that and maybe gain credit with ISO for that.
- Fire code activities for the month of September – we had 14 plan reviews and 20 inspections.
Fire Prevention – we had Trick or Treat in the Heat, a special program for children who have been diagnosed with cancer. It was sponsored by Settler's Bay and we participated by sending a truck with firefighters and did some fire prevention activities with the kids. We had a tour of Station 63. We also participated in the Emergency Preparedness Fair, along with West Lakes. This month we have scheduled 25 school visits.
- Station 52, there has been some discussion about the intersection. That's going to be moving quicker than we thought. A roundabout will take Station 52 property. We are going to have to start looking at how we site a new facility or combine stations or how we approach this. *Manager Moosey noted that the earliest schedule would be 2018 for the roundabout, but DOT schedules change, so he would not guarantee that it would be 2018. The advantage in taking out the fire station is that the state doesn't have to acquire any other properties.* We are working with GIS on driving distance maps to help with site selection.

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After a short break, Ms. Kramer brought one of the address number signs in for everyone to see. She explained that they are used as a fund raiser for the Horseshoe Lake Firewise community and charges \$25 each for them. The group passed the sign around to look at it more closely while Ms. Kramer answered some questions.

D. West Lakes Chief's Report – Director Gamble for Chief Fairchild

- West Lakes has been partnering with the Office of Children's Services installing smoke alarms and CO detectors in the foster homes to make sure the foster children are in a safe environment.
- A couple years ago, West Lakes bought a fire extinguisher trainer to train people how to use fire extinguishers properly in their homes. That was one of the big pushes at the Safety Fair this year. Chief Fairchild said they trained over 150 people during the event.
- They did Fill the Boot, the annual MDA fundraiser and raised over \$2350 for MDA.
- West Lakes started a Firefighter I class on September 29. They have 5 new recruits and 6 that are upgrading to the Firefighter I certification for a total of 11.
- Station 73 / Fleet Maintenance facility is progressing. We just finished the RFQ process. There were 7 different contractors submitting qualifications. The review committee went through the submittals and narrowed it to three. We'll start the RFP process on October 20. We are hoping to have that process done and to the Assembly either by the meeting on December 20 or no later than the first week in January.

Caswell just got their ISO rating and went from a 9 to a 5. It is not official, as that is such a drastic change that they are verifying everything. But within 5 miles of the fire station, they are a class 5 and other than that will be a 10. This should significantly reduce insurance rates for homeowners within that five miles. To see them go from a 9 to a 5 is remarkable. *Ms. Kramer reminded the Caswell members to encourage people to call their insurance companies and ask for lower rates.* Director Gamble mentioned that West Lakes sent postcards out to the property owners in the fire service area telling them about the ISO rating change and encouraging them to call their insurance companies or call us for more information.

Willow's Nancy Lake station is completed. Crystal Lake was finished last fall and the Four Mile is slated for next summer. They are next for getting their ISO rating improved.

X. NEW BUSINESS

A. Report from Manager Moosey and staff to answer FSA questions

Manager Moosey addressed the group first about customer service provided from the Matsu Borough organization to the FSAs, especially the Joint FSAs: Customer Service has been lacking and I'm determined to improve that. I will be attending all of your joint meetings, unless you tell me not to, and will bring staff along. We want to open the lines of communication. A lot of the irritation got ramped up for a lot of these issues because they

CENTRAL MAT-SU FSA & WEST LAKES FSA BOARD OF SUPERVISORS MEETING

seemed to be simple questions that did not have answers. Some of the stuff is complicated, but we did not do a good job. I will take responsibility for that and also take responsibility for fixing it.

First if we can talk about what the Matsu Borough budget is going through right now and relate it to the upcoming budget. The state cut the reimbursement for school funding of 5.7 million. The FSA taxes go to the FSAs, so I cannot take any of the cuts for the 5.7 million out of these areas (including the RSAs also). However, it does have an effect. DES and EMS are areawide services and we have had to cut from that budget. So where it affects that department in joint cooperation with the FSAs, it makes a difference. We have a hiring freeze and have cut unnecessary travel. It shouldn't affect the FSA operations, however in managing people it does have influence. If I am not replacing people or replacing them slowly, or not sending people to a conference when a fire chief is sending people off to Vegas or something, it becomes a management issue. So I'm asking the FSAs and RSAs to participate. If this was a one-time thing, we would be fine, but I don't think it is. We are going to have some ongoing budget challenges. The real effect for the FSAs are going to be when you do joint projects that includes EMS, for example Station 51.

The second thing going into budget is that, in the past, there has been some frustration because you have wanted current annual budget numbers to prepare your next year's budget. Those numbers have not been forthcoming. We have made a change in that department. Cheyenne Heindel is our acting Finance Director. We can look back at the last three or four years and give you a good faith estimate on how to do the budget. It should not have been that difficult. We will work in concert with you.

Mr. Moosey asked Ms. Heindel to explain how the FSAs can budget for the ebb and flow of funds into and out of the FSA budget.

- Ms. Heindel asked if it was specifically the Admin & Audit account that was in question.
- Mr. Slauson explained the process of developing the FSA budget for the next fiscal year and how the Boards try to come up with a mill rate recommendation. The problem is looking at the fund balance and not being able to trust that it is accurate. The Admin & Audit has never been explained adequately either so the FSAs do not know what they are paying for.
- Ms. Heindel said she did not bring the formula for Admin & Audit, but would be glad to bring it next time. Let's start with fund balance. You are getting different numbers from July 1 to about the end of September. That is the time that we are preparing for the annual audit so there are still expenditures for the previous fiscal year that haven't hit. We are still making sure all the expenditures are reported and is usually not completed until at least the third week of September. We don't like to give out the final fund balance number until we have the actual audit. So we know it is a good number, but that usually happens in December. Ms. Heindel went on to explain how to calculate revenue estimates.
- Mr. Slauson suggested having someone from the Finance staff attend Board meetings during the budget preparation period.
- What I can do is provide information. I was not allowed to in the past. I'm more than willing to come to any of the Board meetings.

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- Mr. Slauson said another piece of the puzzle is that after we have adopted and approved our budget, it goes up through the departments and winds up in Finance and various charges are added – like insurance. It would be very helpful for us earlier in the budget process to have an estimate of what those numbers are going to be, especially if they are going to be significantly different from previous years. If you know there are going to be some major changes, could you let us know earlier?
- Ms. Heindel stated that she doesn't always get the individual service area budgets. If the boards would provide a copy, she can look at them.

Ms. Heindel went on to explain how to budget for the PERS withholdings. She said she doesn't know what the state is going to do and what changes they will make. The state's rate has come down quite a bit to about 26%. We pay in 22%, but we budget for the higher amount. The state carries the difference in the amounts. At the end of the year, the state asks for the difference to be recorded in the budget. The state has essentially paid it on our behalf. The state gives the borough a credit by not charging them the difference. The dollar amount in state PERS relief on the revenue side equals the dollar amount in PERS expenditure. No money actually changes hands, it is just an accounting adjustment.

- Mr. Slauson asked how the percentages work when it looks at what percentages were taken out of the budget.
- Ms. Heindel responded that long term employees cost more into PERS and new employers cost less. She offered a spread sheet that shows how the formula works: the total dollars paid out at the 22%, what percentage was used for each department and division. Then it shows how much additional money was charged to your budget, but also shows that amount as coming in as revenue. Ms. Heindel offered to send the spreadsheet out to all the boards to help with understanding the complicated process.
- Mr. Kowalke asked about the areas with very low percentages and how they are charged.
- Ms. Heindel answered that long term employees cost more into PERS than new employees based on the PERS Tier the employee is assigned to. CMSFD has more long term employees in the lower Tiers. Whereas another service area that has brand new employees that have never been in the state PERS system may only be paying in at the 8% cost. The state covers the actuarial cost, but they don't have to. In 2015, the state made a huge cost adjustment that was filtered down to the local governments.

Mr. Slauson's next question was about the encumbrances. Mr. Kowalke gave an example of how the encumbrances are confusing to everyone.

- Ms. Heindel said every payment reduces the amount encumbered in the budget.
- Mr. Browne said it does not appear that way. It actually looks like the payments are made from the unencumbered amounts until that is gone, then the payments come out of the encumbrance.
- Ms. Heindel said she would have to look at the report everyone is seeing to know exactly what is going on.
- Mr. Slauson said he believes communication is really going to be the key in helping the Boards. A history of no answers created sparks along with some funds that were

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misdirected out of the service area. It took quite a bit of time to get to the bottom of that.

MOTION: Mr. Tucker motioned to extend the meeting for 15 minutes. Mr. Christianson seconded but amended to 30 minutes.

VOTE: No objections to the extension, passed unanimously.

Mr. Christianson asked how Admin & Audit is calculated. Is it based on how much revenue?

- Ms. Heindel offered to bring the calculations for Admin & Audit to the next meeting that she attends.

B. Internal Auditor

Mr. Wilson works independently of the Finance department. He told the group how he went through all of the fund balances and independently verified the validity of them. He made sure there were not any administrative errors. The other thing he looked at was the PERS issue. It is complicated, but he went in and verified that any remaining money not expended to PERS goes to the fund balance. He is another set of eyes and ears that can raise a red flag if anything unusual is found. So far he has looked at 2015 and did a cursory view going back 10 years. He said he is just another resource for finding out where the funds that are expended actually end up. There is a need to improve communication. At this point there is not a lot of improperly classified expenditures to deal with.

- Mr. Kowalke asked if Mr. Wilson has looked at any grants to see if they were carried out properly according to their regulations. He said he had some questions about substantial grants and interest income.
- Mr. Wilson answered that he had not looked at the grants yet. He is a permanent position and finds these questions routine so is not bothered by them at all.
- Mr. Moosey stated that the Boards could ask these questions through his office and Mr. Hays who will also be attending Board meetings. We really need to improve our customer service and want to do the right thing. We want to be able to be counted on and trusted. We will work to earn that and when these questions come up, we will do the investigations. We did 2015 because of the questions and spent \$17,000 for external auditors to come up with a report. At the time, it did not seem as if our word was going to be trusted without them. Mr. Wilson was brought in to explain things that are too complicated. Translating the numbers for the rest of us to understand is hard. You need to know you are being treated fairly. Your care and concern on serving the communities is appreciated.

XI. BOARD COMMENTS

Ms. Arno wanted to comment about how in the past, when looking at the budgets, money was disappearing. When we tried to ask what was going on, we got nothing. We didn't even get an echo. We started to feel like we were being robbed with no answers as to why and where the money was going. This is why we wanted the external audit. Trust was gone. She

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BOARD OF SUPERVISORS MEETING**

wanted to express her appreciation for the Manager and his staff for coming to the meeting. Ms. Arno said she had learned a lot during this meeting and thanked them for working to change the level of communication and working to repair the lack of trust. She expressed more thanks for offering to attend more meetings and answer questions.

Mr. Moosey mentioned the bond rating for the Borough and how it will help the C.O.P. process. He said Fitch came to visit and looked at the Borough economy and the things we are doing.

Ms. Heindel said the C.O.P.'s will be closed on November 20 & 21. I don't anticipate any issues. We are picking up and moving forward. Our intent is to have the proceeds accepted and appropriated by the end of December.

Thanks were expressed by Mr. Slauson and Mr. Christianson to the Borough staff for resolving issues and answering questions. Several members also added their thanks.

XII. ADJOURNMENT

A discussion of when to have the next joint meeting: Based on when we can get the information and have Ms. Heindel attend to benefit from her counsel to help get the budgets in and recommend our mill rates. Another consideration is when the Manager wants the FSAs to have the budgets into Finance.

The next Joint Board of Supervisors meeting will be scheduled for December 12, 2016 and hosted by West Lakes at Station 73 at 7:00pm.

MOTION: Mr. Tucker moved, Mr. Browne seconded, to adjourn the board meeting.

VOTE: Voting on the motion, it passed unanimously.

The meeting adjourned at approximately 9:29 p.m.

The next meetings are regular schedule board meetings for each FSA at their normal schedule dates, times and locations.

West Lakes Fire Service Area Board of Supervisors

William Browne

WILLIAM BROWNE, Chair, West Lakes FSA B.O.S.

ATTEST:

Lujean Fetchenhier

LUJEAN FETCHENHIER, Secretary, West Lakes FSA F.D.

Minutes approved: 11/14/16 (WL FSA B.O.S.)

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

NOV 21 2016
CLERKS OFFICE

MEMBER MEETING

7:00 PM

February 4, 2015

NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY

The meeting was called to order at 7:00 pm by President Kendig.

Board Members Present: Bill Johnson, Bill Kendig, Patrick Cook B. H. Tilton, and Teri Johnson.
Quorum established for Board.

Member Quorum: No Quorum established for members. Informational meeting to be continued.

Pledge of Allegiance

Agenda Approved by Board

REPORTS:

Treasurer: As of 01/31/2015, \$53,428.00 of Revenue Sharing funds and \$1,146.75 of KFCC funds. KFCC funds increased due to interest earned. Revenue Sharing funds remained unchanged.

Committee Report: B. H. Tilton will create document to send to borough with the councils requests for projects to be included in CIP. These will come from last year's requests.

Fish & Game Permit for Vi Redington Bridge has been received.

NEW BUSINESS: Three board member positions were up for election in 2014. The Nominating Committee has selected Bill Kendig, Teri Johnson and B.H. Tilton to run for those positions. No elections were held due to lack of quorum.

As the Board secretary seat has been vacant, the board appointed Teri Johnson to fill this seat at their November meeting. Election of 2015 officers was also completed at that meeting. President: Bill Kendig, Vice-President: Patrick Cook, Secretary: Teri Johnson, Treasurer: Bill Johnson.

Meeting adjourned at 7:38 pm.



Teri Lou Johnson, Secretary

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED
MAY 21 2015
CLERKS OFFICE

MEMBER MEETING

7:00 PM

May 6, 2015

NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY

The meeting was called to order at 7:00 pm by President Kendig.

Board Members Present: Bill Kendig, Bill Johnson, Patrick Cook, B. H. Tilton, and Teri Johnson. Quorum established for Board.

Member Quorum: No Quorum established for members. Informational meeting to be continued.

Pledge of Allegiance

Agenda Approved by Board

REPORTS:

President: KGB Upgrade report on recommendation for urban design so as not to deter development along this roadway due to lack of access. Working on resolution from borough to get DOT and legislature to pay attention.

Treasurer: As of 04/30/2015, \$53,428.00 of Revenue Sharing funds and \$1,153.15 of KFCC funds. KFCC funds increased due to interest earned and member dues paid. Revenue Sharing funds remained unchanged.

Committee Report:

NEW BUSINESS: Three board member positions were up for election in 2014. The Nominating Committee has selected Bill Kendig, Teri Johnson and B.H. Tilton to run for those positions. No elections have been held to date due to lack of quorum.

Julie Estey (PR) and Dan Beardsley (Consultant) spoke for MEA regarding the location of new transmissions lines. An open house on May 21st and a public hearing on June 27th are scheduled to take place at the Menard Sports Center.

Jason Burns expressed concern regarding the ratio of people to roads in the subdivisions off Foothills due to new multifamily units to be built there. Suggestion: check platting for must-dos regarding roads.

Jon Brautigan gave an update on the Iditarod trail tripods to go up this summer.

Meeting adjourned at 8:19 pm.



Teri Lou Johnson, Secretary

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED
AUG 21 2015
CLERKS OFFICE

MEMBER MEETING

7:00 PM

August 5, 2015

**NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY
QUORUM OF THE BOARD WITH ACTIONS TAKEN**

CALL TO ORDER: Meeting was called to order at 7:00 pm by President Kendig.

BOARD MEMBERS PRESENT: Bill Kendig, Bill Johnson, Patrick Cook, B. H. Tilton, and Teri Johnson. Quorum established for Board.

MEMBER QOURUM: No Quorum established for members. Informational meeting to be continued.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENTA: Agenda Approved by Board

REPORTS:

President: Continued push for better access to KGB in the reconstruction plan.

Treasurer:	Council Funds	\$ 1,135.55	
	Project Funds	\$73,549.27	
	Total Funds	\$74,684.82	as of 7/31/2015.

Committee Report:

Jon Brautigan - Iditarod Trail and Vi Redington Bridge
Tripods went up this summer. Long term goal is tourism and education. Possible development of Herning Trail.

OLD BUSINESS: Berkley Tilton reported Foothills to be upgraded to maintenance standards. Need to spend about another \$2,000.

Motion was made, seconded and passed to transfer \$2,000 from the ROW Acquisition project to the Foothills project to cover the work to complete project.

Olivia Holland of Birch Harbor HOA presented the bid for the UltraPlay Swings to replace the condemned swings in the park. The bid is \$2,885.68.

Motion was made, seconded and passed to use \$2,885.68 from the ROW Acquisition project to pay for swings with a check made out to the company.

Three board member positions were up for election in 2014. The Nominating Committee has selected Bill Kendig, Teri Johnson and B.H. Tilton to run for those positions. No elections have been held to date due to lack of quorum.

Two additional board positions will be up for election this November.

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED
NOV 21 2015
CLERKS OFFICE

NEW BUSINESS: Need help with getting people involved with the community council. Looking into the possibility of having a website and using social media to get information out and bring people into meetings. Need a legal opinion from the borough to see if revenue sharing can be used for this. Dan Mayfield will look into it and report back to council.

Mark & Diana Betzold of Clear View Condominium HOA discussed concerns with the KGB Reconstruction Project, specifically from Settler's Bay Drive to the south terminus of the project directly abutting the condos located on South Clearview Loop. The concerns are potential safety issues, increased noise, increased traffic into the condo's private road created by a frontage road to Settler's Bay Lodge, and loss of one of the two entrances to their community.

The board opted to postpone a resolution on this issue to our next board meeting to discuss how to craft the resolution.

Richard Boyer of Wasilla Area Seniors (WASI) discussed future development of the center. They are working on funding for land.

The board suggested working with Providence since they are the WASI's new neighbor.

PUBLIC ANNOUNCEMENTS: Next Board Meeting is August 19, 2015
6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is November 4, 2015
7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 8:05 pm.

Bill Kendig, President

Attest:

Teri Lou Johnson, Secretary

Board Actions at General
Member Meeting Approved
Bill Kendig
Bill Kendig, President
Teri Lou Johnson
Teri Lou Johnson, Secretary
Date Approved: 3/16/2016

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED

NOV 21 2016

CLERK'S OFFICE

MEMBER MEETING

7:00 PM

February 3, 2016

NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY

CALL TO ORDER: Meeting was called to order at 7:00 pm by President Kendig.

BOARD MEMBERS PRESENT: Bill Kendig, Bill Johnson, Patrick Cook, B. H. Tilton, John Brautigan and Teri Johnson. Quorum established for Board.

MEMBER QUORUM: No Quorum established for members. Informational meeting to be continued.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Agenda Approved by Board

REPORTS:

Correspondence: Received construction manual for Vi Redington Memorial Bridge. The bridge is on the barge. Pile driving to start next week.

PERSONS TO BE HEARD:

Lynn Mitchell and Dave Freer from Alaska Safe Trails, Inc spoke about the need for regulating trapping activities specifically with some type of set back from public trail systems.

Dan Mayfield responded regarding this issue. Regulations are being developed and suggested we wait until after the ordinance is drafted to send in a letter of support.

David Wilson, Wasilla City Councilman, introduced himself and spoke about why he is a candidate for Senate Seat D.

PUBLIC ANNOUNCEMENTS: Next Board Meeting is February 17, 2016
6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is May 4, 2016
7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 8:20 pm.


Teri Lou Johnson, Secretary

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM
MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:37 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, John Brautigan, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS: Minutes of January 20, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
- A. OFFICER REPORTS:
1. President: Preparing to complete Vi Redington Memorial Bridge and need gate on driveway to come down now.
 2. Treasurer: Council Funds \$1,097.01
Project Funds \$84,342.21
Total Funds \$85,439.22
- B. PLATTING: 1. Case 16-004 Bluff Park Estates RSB Tract C - expired 2/3/2016
2. Case 16-009 Dandy Bluff - No Objection
- C. CORRESPONDENSE:
1. MSB007129 - Borough Year 2 Parcels - 5 Year Land Disposal Plan - expired today.
- VIII. OLD BUSINESS:
- Vi Redington Memorial Bridge-conversations with the state are that they want the gate down but time is of the essence so drillers will need to go around the gate.
- IX. NEW BUSINESS:
- None
- X. PERSONS TO BE HEARD:
- A. Wayne Westberg from M-W Drilling - Pole line is about 1.25 miles which is too long. The engineer who must be there and determine where to drill will need a 2 day notice. Drillers are still about 1.5 weeks out before they will be able to do this job. Wayne will have better handle on exact timing next week so he will go out next week with Terry, John, Berkley and Bill K to finalize the plan of action.

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

February 17, 2016

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting March 16, 2016, 6:30 pm at Knik Public Safety Building #62

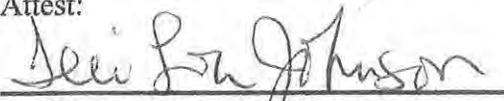
Next General Meeting May 4, 2016, 7:00 pm at Knik Public Safety Building #62

XII. ADJOURNMENT: Meeting adjourned at 7:18 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 3/16/16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM
MINUTES

March 16, 2016
RECEIVED

NOV 21 2016

CLERKS OFFICE

- I. CALL TO ORDER: Meeting was called to order at 6:37 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, John Brautigan, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS: Minutes of February 17, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICER REPORTS:
 1. President: Bridge is under construction.
 2. Treasurer: Council Funds \$1,104.03
Project Funds \$66,217.21
Total Funds \$67,321.24
 - B. PLATTING:
 1. Platting: Case 16-021 Suburban Country Estates Block 2 Lots 1 & 2 - expired 3/2/16
 2. Platting: Case 16-014 Longenecker Homestead Subdivision - expired 3/9/16
 - C. CORRESPONDENSE:
 1. Dept of Natural Resources letter dated 2/17/16 read - no action
 2. Mat-Su Borough CIP 2018-2023 letter dated 2/10/16
 - a. Valley Loop Extention-motion made, seconded, and passed unanimously to nominate for CIP
 - b. Hollywood Vine Pathway- motion made, seconded, and passed unanimously to nominate Hollywood pathway for CIP
 - c. Knik Museum & Lakeside Park Improvements- motion made, seconded, and passed unanimously to nominate for CIP
 - d. Knik Historical Site- motion made, seconded, and passed unanimously to nominate for CIP
 3. Email from Kerby Coman with GREEN Degree dated 3/5/16-cannot determine if we object or not without speaking to Kerby. Proper procedure would be for Kerby to present to board.
- VIII. OLD BUSINESS:

None

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

March 16, 2016

IX. NEW BUSINESS:

- A. Motion was made, seconded and passed unanimously to pay \$225.00 from Vi Redington Memorial Bridge to pay K & K Enterprises to sand the power line to Fish Creek bridge site so that drillers can access site with their equipment.
- B. Motion was made, seconded and passed unanimously to send a letter to Nancy Cameron, MatSu Borough Land Management Agent, requesting that Bid Parcel #15-032 AKA MSB Tax ID #1972S16T00A be withdrawn from the MatSu Borough LID sale and to add to this letter our interest in this parcel and the parcel known as MSB Tax ID #1972S16T00C to be used for public purpose.

X. PERSONS TO BE HEARD:

None

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting April 20, 2016, 6:30 pm at Knik Public Safety Building #62
Next General Meeting May 4, 2016, 7:00 pm at Knik Public Safety Building #62

XII. ADJOURNMENT: Meeting adjourned at 8:00 pm.


Bill Kendig, President

Attest:


Teri Lou Johnson, Secretary

Date Approved: 05-18-16

KNIK-FAIRVIEW COMMUNITY COUNCIL

Fire Safety Bldg. #62 KGB Rd

Parks Hwy

6:30 PM

MINUTES

B7B
April 20
~~March 16, 2016~~

RECEIVED

NOV 21 2015

CLERKS OFFICE

BOARD MEETING

- I. CALL TO ORDER: Meeting was called to order at 6:39 PM
- II. ROLL CALL:
- III. ESTABLISH QUORUM: Quorum established. B. H. Tilton, Patrick Cook, Jon Brautigan and Bill Kendig
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA:
- VI. MINUTES OF PRECEDING BOARD MEETINGS: February 17, 2016, minutes not presented due to absence of Secretary
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICER REPORTS: President Kendig reported on completion of Vi Redington Memorial Bridge and what it would take to harden the trail from Knik Lake to the Bridge and then beyond to the Big Susitna River. Board Member Tilton reported on a donation of \$17,800, made directly to the Council. Board Member Brautigan reported that NRCS would aid us in developing a hardening schedule and layout from Knik Lake to the Bridge if we would submit a request for the aid. Board Member Tilton said he would prepare and send it. Assemblyman Mayfield reported that the Assembly was going to use a Certificate of Participation to complete funding of the new Lakes Fire Hall. Also that the Fairview Fire Service area was going to the tax cap maximum. The Assembly is considering a recreational bond package for October, 2016 election. The marijuana regs to be postponed until after October election to see if anti-commercial initiative passes or fails.
 - B. PLATTING: None
 - C. OLD BUSINESS: None
- VIII. NEW BUSINESS: Board Member Cook made motion to apply for gaming permit to help ease the reduced funding for State Revenue Sharing. After second and discussion, motion was passed unanimously. Upon motion made, seconded and unanimously approved, Board Member Tilton was delegated to apply for the 2016 State Revenue sharing administered by the Borough.
- IX. PERSONS TO BE HEARD: Tracy Willis spoke about Lewis Road and questioned the KFCC on their intentions for the Iditarod Trail crossing on their property. The Board assured her that there was not going to be any trail head established on their property.
- X. ANNOUNCEMENTS:
Board Meeting 05-18-2016, 6:30pm at Fire Hall
ADJOURNMENT: Meeting adjourned at 7:40PM

Date Accepted: 05-18-16


B. H. Tilton Acting Secretary


Knik-Fairview Community Council
Regular Board Meeting Minutes

MINUTES

April 20
March 16, 2016
page 1

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED

NOV 21 2015

CLERKS OFFICE

MEMBER MEETING

7:00 PM

May 4, 2016

**NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY
QUORUM OF THE BOARD WITH ACTIONS TAKEN**

CALL TO ORDER: Meeting was called to order at 7:02 pm by President Kendig.

BOARD MEMBERS PRESENT: Bill Kendig, Bill Johnson, Patrick Cook, B. H. Tilton, John Brautigam, and Teri Johnson. Quorum established for Board.

MEMBER QOURUM: No Quorum established for members. Informational meeting to be continued.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Agenda Approved by Board

REPORTS:

President: Report of the Marijuana permitting process to date.
Reported regarding being elected to the MEA Board.
Working on the Trails & Parks Grant Application.

Treasurer: Council Funds \$18,911.79
Received donation of \$17,800.00
Project Funds \$45,147.39
Total Funds \$64,059.18 as of 4/30/2016.

Committee Report:

Berkley-Vi Redington Memorial Bridge-Bridge is in. Engineering would like to see more work on trail between Knik Lake & the new bridge.

OLD BUSINESS: None

NEW BUSINESS:

Coman Farming Corp. DBA Green Degree Ltd Marijuana Cultivation Facility License #10170-Received application from State of Alaska for comments. Discussion regarding location, grow operation with point of sale for wholesaling to retailers, all requirements met and process for Mat-Su borough.

Motion was made and seconded to send letter of non objection subject to any Mat-Su Borough regulations to the Alcohol & Marijuana Control Office. Motion passed with a vote of 5 in favor to 1 objection.

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED
NOV 21 2015
CLERKS OFFICE

Heath Hilyard-spoke to members on what is happening in Juneau.

Kenda Huling-Spoke to members on the subject addressed in the letter from MyHouse dated 4/8/2016. 50% of homeless youth leave home because of someone else's addiction problems and what MyHouse is doing to support these homeless children. Spoke about their programs and how our council can help.

Motion was made and seconded and passed unanimously to make the following changes to Revenue Sharing held:

2011	\$5,000.00	From Joe Redington Memorial Park
		To MyHouse
2011	\$5,100.00	From Joe Redington Memorial Park
		To Vi Redington Memorial Bridge
2013	\$380.79	From Iditarod Trail Markers
		To Vi Redington Memorial Bridge
2013	\$525.00	From ROW Acquisition
		To Vi Redington Memorial Bridge
2015	\$89.03	From ROW Acquisition
		To Vi Redington Memorial Bridge

to cover funds spent on Vi Redington Memorial Bridge and to donate \$5,000.00 to MyHouse.

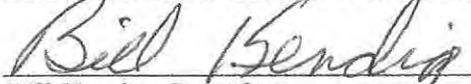
Will Webb & Barb Beaton of Kinney Engineering-spoke to members about the Edland Road Preservation Project. The project covers Edland Road from KGB to the state owned portion of Fern Street that used to be part of Edland Road ending at Fairview Loop. This is a resurfacing project to include some repairs in certain sections of the road. This will increase surface life 5-10 years.

PUBLIC ANNOUNCEMENTS: Next Board Meeting is May 18, 2016
6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is August 3, 2016
7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 8:07 pm.

Board Actions at General Member Meeting Approved.


Bill Kendig, President

Attest:

Teri Lou Johnson, Secretary

Date Approved: 8-3-16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

RECEIVED

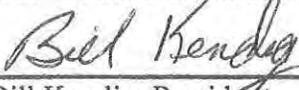
MAY 21 2016

May 18, 2016 OFFICE

BOARD MEETING

6:30 PM
MINUTES

- I. CALL TO ORDER: Meeting was called to order at 6:39 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, John Brautigan, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
 - Minutes of March 16, 2016 approved as presented.
 - Minutes of April 20, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICER REPORTS:
 - Treasurer: Council Funds \$18,911.79
 - Project Funds \$45,147.39
 - Total Funds \$64,059.18
 - B. PLATTING:
 - Case 16-055 Woodland Glade Master Plan-Motion was made, seconded and passed unanimously to send a letter of non objection.
 - C. CORRESPONDENSE:
 1. Renewal Notice from Frontier Bonding Service-this was for Foothills Project. Berkley will make sure this gets cancelled as no longer needed.
 2. Check from Mat Su RC & D Council for \$15,811.50-this is balance of grant funds for Vi Redington Memorial Bridge.
- VIII. OLD BUSINESS:
 - Mr. Tilton reported that he had sent the letter to the NRSC regarding the areas needing trail hardening and provided a copy of the letter and supporting documents to the secretary.
- IX. NEW BUSINESS:
 - Motion was made, seconded and passed unanimously to donate \$3,000.00 from the council's unrestricted funds to support the Knik Kid's Christmas Program.
- X. PERSONS TO BE HEARD:
 - Michelle Overstreet of MyHouse thanked the council for the donation made and gave us an update on the current and future projects and how our donation will be utilized.
- XI. PUBLIC COMMENT/ANNOUNCEMENTS:
 - Next Board Meeting April 20, 2016, 6:30 pm at Knik Public Safety Building #62
 - Next General Meeting May 4, 2016, 7:00 pm at Knik Public Safety Building #62
- XII. ADJOURNMENT: Meeting adjourned at 7:50 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 6/15/16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

**6:30 PM
MINUTES**

**June 15, 2016
RECEIVED**

- I. CALL TO ORDER: Meeting was called to order at 6:30 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, John Brautigam, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved with addition of OLD BUSINESS: Report-SBS on bridge walkway.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of May 18, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
- A. OFFICER REPORTS:
- Treasurer: Council Funds \$18,911.68
Project Funds \$55,958.89
Total Funds \$74,870.57
- B. PLATTING:
1. Platting: Case 16-061 Drinkhouse Bluffs-expired so no action taken.
 2. Platting: Case 16-063 Lot 8A Block 3 Victoria Estates Phase 1-expired so no action taken.
- C. CORRESPONDENSE:
1. Thank You note and receipt from MyHouse for Donation
 2. AK Dept of Natural Resources-Notice of Adoption of Final Nancy Lake State Recreation Area Management Plan dated May 19, 2016 - Read and discussed.
- VIII. OLD BUSINESS:
- Mr. Tilton reported on the results of a letter sent to Kevin Saiki, General Manager of SBS to request possible donation of supplies to build required bridge walkways. Received a bid for the materials instead. Mr. Tilton will contact Kevin to straighten out the request.
- IX. NEW BUSINESS:
- Mr. Brautigam was successful in getting one of the two signs donated by the sign maker with the purchase of the second sign. He is working on getting the cost for the second sign.
- X. PERSONS TO BE HEARD:
- A. Stewart Leidner, ED of Mat-Su Trails and Parks gave us an overview of the needs for a grant to help pay the cost of the trail hardening from the Knik Town Site to the new bridge. Needed are the GPS coordinates, DNR letter, and Army Corp of Engineers letter. Secretary will scan and send copy of the councils letter to US Dept of Agriculture dated 5/6/2016 with GPS coordinates to Mr. Leidner. A copy will also be sent to Mr. Tilton so that he can follow up on a response to this letter.

**NOV 21 2013
CLERKS OFFICE**

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

June 15, 2016

- B. Dan Mayfield gave an update on the final borough budget deliberations particularly regarding the COP for Fire Station 62 as well as staffing for the stations. He also gave an update on the Marijuana sales tax issue and ballot initiative and an update on issues coming up at next assembly meeting.
- C. Gretchen Wehmhoff introduced herself and is running for State House District 12
- D. Tim Hale introduced himself and is needing signatures to run for Senate Seat F

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting July 20, 2016, 6:30 pm at Knik Public Safety Building #62
Next General Meeting August 3, 2016, 7:00 pm at Knik Public Safety Building #62

XII. ADJOURNMENT: Meeting adjourned at 7:38 pm.

~~Bill Kendig, President~~

Patrick Cook - Vice President

Attest:

Teri Lou Johnson

Teri Lou Johnson, Secretary

Date Approved: 7/20/16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

**6:30 PM
MINUTES**

July 20, 2016

RECEIVED

NOV 21 2017

CLERKS OFFICE

- I. CALL TO ORDER: Meeting was called to order at 6:30 PM
- II. ROLL CALL: Patrick Cook, John Brautigan, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved with the addition of Reflection Lake Parking under New Business.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of June 15, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. OFFICER REPORTS:
Treasurer: Council Funds \$17,852.65
Project Funds \$73,328.89
Total Funds \$91,181.54
 - B. PLATTING:
 1. Platting: Case 16-069 Cheyenne Meadows Addition 1-expired so no action taken.
 - C. CORRESPONDENSE:
 1. Ironshore Indemnity Inc. Notice of Cancellation \$5000 ROW Bond-to be filed.
 2. Mat Su RC&D Council Reimbursement of \$1500 Bond-Deposited in bank.
- VIII. OLD BUSINESS:

Mr. Tilton reported that Keith Griswold, District Conservationist, has received our letter and will meet with council in September to work on trail hardening permit needs.

Mr Tilton received the final bid from SBS for the supplies for the Vi Redington Bridge walkways. He will also get bids from Lowes and Home Depot. Construction to be done at freeze up.
- IX. NEW BUSINESS:

Reflection Lake Parking Area-Representative Tilton talked of the repairs needed to the parking area which services 30-50K visitors annually. They have the ability to access Pittman-Robertson Funds to match their funds 3 to 1 for the needed repairs.

Motion was made, seconded and passed unanimously to take \$5000 from the 2015 ROW funds being held and send \$5000 donation to repair the Reflection Lake Parking Area.

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

July 20, 2016

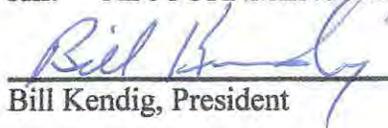
X. PERSONS TO BE HEARD:

- A. Representative Tilton discussed the happenings in Juneau and let us know that the Fairview Loop and KGB road projects have been put on "pause" by Governor Walker.
- B. Dan Mayfield discussed the 5.7 million in School Bond funds vetoed by Governor Walker. The borough is looking for the most urgent capital needs and tightening up on over time and travel. He also gave us an update on the insurance status for the ferry repairs.

XI. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting August 17, 2016, 6:30 pm at Knik Public Safety Building #62
Next General Meeting August 3, 2016, 7:00 pm at Knik Public Safety Building #62

XII. ADJOURNMENT: Meeting adjourned at 7:56 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 8-17-16

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED

NOV 21 2016

CLERKS OFFICE

August 3, 2016

MEMBER MEETING

7:00 PM

**NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY
QUORUM OF THE BOARD WITH ACTIONS TAKEN**

CALL TO ORDER: Meeting was called to order at 6:50 pm by President Kendig.

BOARD MEMBERS PRESENT: Bill Kendig, Bill Johnson, Patrick Cook, B. H. Tilton, John Brautigan, and Teri Johnson. Quorum established for Board.

MEMBER QOURUM: No Quorum established for members. Informational meeting to be continued.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Agenda Approved by Board

MINUTES OF PRECEDING MEETINGS:

Board Actions taken during May 4, 2016 member meeting approved as presented by the board.

REPORTS:

President: Tidal Setbacks and what has happened in Kenai.

Treasurer: Council Funds \$17,869.36
Project Funds \$74,828.89
Total Funds \$92,698.25 as of 7/31/2016.

Committee Report:

Berkley-Vi Redington Memorial Bridge trail hardening still getting bids for supplies.

Correspondence: Borough Application for Conditional Use Permit for Knik Superstore Expansion.

Motion was made, seconded and passed unanimously by the Board members to send a letter of non objection.

OLD BUSINESS: None

NEW BUSINESS: None

PERSONS TO BE HEARD:

Ken Slauson, Chairman of Fire Service Area for KFCC & Chief James Steele of Fire Department discussed plans for expansion of Station 62 and the increase in our FSA mil rate. They also discussed the training facility at Station 62 and how it can be used now and in the future.

Gretchen Wehmhoff talked about her run for State House 12

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

Adam Crum introduced himself and discussed his run for Senate Seat F.

Shelley Hughes introduced herself and discussed her run for Senate Seat F.

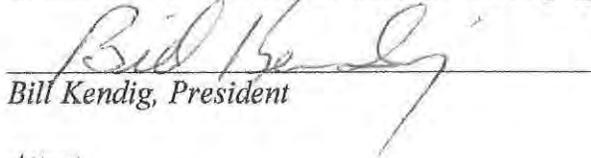
Dan Mayfield updated us on the tidal setbacks issue and the fact that the increase in bed tax failed to go to ballot.

PUBLIC ANNOUNCEMENTS: Next Board Meeting is August 17, 2016
6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is November 2, 2016
7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 8:18 pm.

Board Actions at General Member Meeting Approved.



Bill Kendig, President

Attest:


Teri Lou Johnson, Secretary

Date Approved: 8-17-16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM
MINUTES

August 17, 2016

- I. CALL TO ORDER: Meeting was called to order at 6:37 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, John Brautigam, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of July 20, 2016 approved as presented.
Board actions taken at August 3, 2016 Member Meeting approved as presented.
- VII. REPORTS/CORRESPONDENCE
- A. OFFICER REPORTS:
Treasurer: Council Funds \$17,869.36
Project Funds \$74,828.89
Total Funds \$92,698.25
- B. PLATTING:
1. Case 16-091, 093, 094 Old Knik Road Subdivision & ROW Vacation-no objections, no action taken.
- C. CORRESPONDENCE:
1. Notice of Application for Conditional Use Permit for Knik Superstore Expansion
2. Letter via email from Robert M Button regarding Knik Superstore Expansion
No new action taken as this was addressed at the August 3, 2016 Member Meeting.
- VIII. OLD BUSINESS:
Mr. Tilton reported that he is awaiting bid from Builders Choice for materials for bridge walkways. Lowe's and Home Depot declined to bid due to lack of materials.
- IX. NEW BUSINESS:
None
- X. PERSONS TO BE HEARD:
None
- XI. PUBLIC COMMENT/ANNOUNCEMENTS:
Next Board Meeting September 21, 2016, 6:30 pm at Knik Public Safety Building #62
Next General Meeting November 2, 2016, 7:00 pm at Knik Public Safety Building #62
- XII. ADJOURNMENT: Meeting adjourned at 7:56 pm.

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NOV 21 2016
CLERKS OFFICE

~~Bill Kendig, President~~ *Pat Cook Acting President*

Attest:
Teri Lou Johnson
Teri Lou Johnson, Secretary

Date Approved: 9-21-16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

**6:30 PM
MINUTES**

September 21, 2016

RECEIVED
NOV 21 2016
CLERKS OFFICE

- I. CALL TO ORDER: Meeting was called to order at 6:31 PM
- II. ROLL CALL: Patrick Cook, B. H. Tilton, Bill Johnson, Teri Johnson
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of August 17, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
 - A. PRESIDENT:
 - B. TREASURER: Council Funds \$17,900.67
Project Funds \$69,787.18
Total Funds \$87,687.85
 - C. LEGISLATIVE:
 1. State: Cathy Tilton gave an update on Reflection Lake parking lot, handed out a voter information sheet with contacts and dates for elections, reported that DNR looking for public comment on Knik (Jim Creek) Public Use Area, reported that there is no change in status of KGB or Fairview Loop projects, and discussed the SnowTrack program for trails with DMV fees for registration of snowmachines.
 2. Borough: Dan Mayfield answered questions regarding marijuana issue, the bond issue and the tax on marijuana all on the upcoming ballot, discussed the Birchhill Park light, and the natural gas project.
- VIII. CORRESPONDENSE:
 - A. Platting: Case 116-116 Renate Haven Estates-no objection
Case 116-117 Church Addition 1 Tracks 6A & 6B-no objection
 - B. Other Correspondence:
- IX. OLD BUSINESS:

Vi Redington Bridge materials bids are all in. Builders Choice is \$20,039.54 SBS is \$18,194.32
Motion was made, seconded and passed unanimously to accept the SBS bid taking \$15,000 of state grant money and balance from general fund.
- X. NEW BUSINESS:

The previous secretary, who has been gone for a year and a half, has returned to Alaska and she will be returning our old council records.
- XI. PERSONS TO BE HEARD:

Carol Rice from discussed the meal sponsor program and the results of the Miles for Meals run.
Motion was made, seconded and passed unanimously to sponsor three days meals at a cost of \$1,191.00 from the general fund.

Kenneth Barkley spoke about the upcoming fire station projects for station 62 & 73 (Spring and Parks by EZ Rents).

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

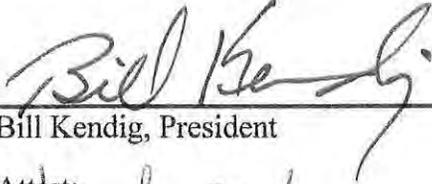
September 21, 2016

XII. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting October 19, 2016, 6:30 pm at Knik Public Safety Building #62

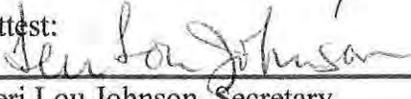
Next General Meeting November 2, 2016, 7:00 pm at Knik Public Safety Building #62

XIII. ADJOURNMENT: Meeting adjourned at 7:49 pm.



Bill Kendig, President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 10-19-16

KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

**6:30 PM
MINUTES**

October 19, 2016

- I. CALL TO ORDER: Meeting was called to order at 6:31 PM
- II. ROLL CALL: Bill Kendig, Patrick Cook, B. H. Tilton, Bill Johnson, Teri Johnson, Jon Brautigam
- III. ESTABLISH QUORUM: Quorum established.
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF AGENDA: Agenda approved.
- VI. MINUTES OF PRECEDING BOARD MEETINGS:
Minutes of September 21, 2016 approved as presented.
- VII. REPORTS/CORRESPONDENCE
- A. PRESIDENT:
- B. TREASURER: Council Funds \$13,577.77
Project Funds \$54,828.89
Total Funds \$68,406.66
- C. LEGISLATIVE:
1. State: Shelly Hughes reported on the state of the PFD's
- VIII. CORRESPONDENSE:
- A. Platting: Case 16-109 Carmelcrest Addition 1-Expired
Case 16-115 Sandy Hill-Expired
- B. Other Correspondence:
WASI thank you card for meals donation
Borough Community Council Boundary Review
Motion was made, seconded and passed unanimously to respond with a letter stating that this community council does not believe there are any changes to be made.
- IX. OLD BUSINESS:
- Discussion on trail from Knik Lake to Vi Redington Bridge-Jon to contact Keith Griswold from the USDA Natural Resources Conservation Services. Last contact with them was Feb 2016 with estimated working time of Oct 2016.
Vi Redington Bridge-Motion was made, seconded and passed unanimously to take any additional funds needed to complete bridge from general fund.
Charley Bejma will check on signage for bridge.
- X. NEW BUSINESS:
- Elections for November member meeting-Patrick Cook and Bill Johnson terms expire and both have agreed to run for another term.
Frontiersman is requesting contact information from community councils. Teri will send.
- XI. PERSONS TO BE HEARD:
Michael Fugere from WASI gave an update on the land acquisition and rifle raffle.

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KNIK-FAIRVIEW COMMUNITY COUNCIL
Fire Safety Building #62 KGB Road

BOARD MEETING

6:30 PM

October 19, 2016

XII. PUBLIC COMMENT/ANNOUNCEMENTS:

Next Board Meeting November 16, 2016, 6:30 pm at Knik Public Safety Building #62

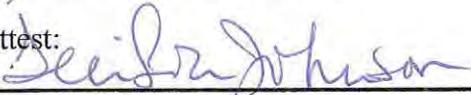
Next Member Meeting November 2, 2016, 7:00 pm at Knik Public Safety Building #62

XIII. ADJOURNMENT: Meeting adjourned at 7:25 pm.



Patrick Cook, Vice President

Attest:



Teri Lou Johnson, Secretary

Date Approved: 11-16-16

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

MEMBER MEETING

7:00 PM

November 2, 2016

**NO QUORUM-RECORD OF INFORMATIONAL MEETING ONLY
QUORUM OF THE BOARD WITH ACTIONS TAKEN**

RECEIVED

NOV 21 2016

CLERKS OFFICE

CALL TO ORDER: Meeting was called to order at 7:05 pm by President Kendig.

BOARD MEMBERS PRESENT: Bill Kendig, Patrick Cook, B. H. Tilton, John Brautigan, Bill Johnson, and Teri Johnson. Quorum established for Board.

MEMBER QOURUM: No Quorum established for members. Informational meeting to be continued.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Agenda Approved by Board

MINUTES OF PRECEDING MEETINGS: November 4, 2015

REPORTS:

President:

Treasurer:	Council Funds	\$13,272.48	
	Project Funds	\$54,828.89	
	Total Funds	\$68,101.37	as of 10/31/2016.

Committee Report:

Trail Committee-waiting for determination on what is in trail pathway by cemetery. Jon is pursuing a possible grant program for trails. Iditarod trail is in bad disrepair and Charlie Bejna has a 30 day permit to do repairs but needs tyvar and 100 yards of gravel. He will present bill to us for gravel. He will get tyvar from Terry that has already been purchased.

Motion was made, seconded and passed unanimously by the Board members to appoint Charlie Bejna to the Trails Committee to work with Jon and Terry Langholz.

Motion was made, seconded and passed unanimously by the Board members to earmark \$2,250 from general fund to use as needed to help get bridge completed.

Legislature:

State: Cathy Tilton reported on state of Permanent Fund and budget update.

Candidates: Gretchen Wehmhoff running for state house 12

Cathy Tilton running for reelection for state house 12

Correspondence:

16-138 Lavanway Subdivision-Expired 10/26/16

16-153 Fairview Estates 3-*Motion was made, seconded and passed unanimously by the Board members to send a letter of non objection.*

PO Box Fee-\$154 for 1 year to be paid by treasurer.

KNIK-FAIRVIEW COMMUNITY COUNCIL GENERAL MEETING
STATION #62 Mile 7 Knik-Goose Bay Road

RECEIVED

NOV 21 2016

CLERKS OFFICE

OLD BUSINESS: None

NEW BUSINESS: Elections for Board of Directors-Patrick Cook and Bill Johnson have agreed to run again and Cynthia Wolfe has not attended any meetings this year.

Motion was made, seconded and passed unanimously by the Board members to extend the terms of Patrick Cook and Bill Johnson indefinitely until we have a member meeting with a quorum and the position of Cynthia Wolfe will be left vacant until a suitable replacement can be found.

PERSONS TO BE HEARD:

PUBLIC ANNOUNCEMENTS: Next Board Meeting is November 16, 2016
6:30 PM at Fire Station #62 Mile 7 KGB Road

Next Member Meeting is February 1, 2016
7:00 PM at Fire Station #62 Mile 7 KGB Road

ADJOURNMENT: Meeting adjourned at 7:57 pm.

Board Actions at General Member Meeting Approved.


Patrick Cook, Vice President

Attest:


Teri Lou Johnson, Secretary

Date Approved: 11-16-16

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SEP 27 2016
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LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION (LSTCA)

ANNUAL MEETING MINUTES

July 16, 2016, Lake Louise Lodge

The LSTCA Board Meeting was called to order by Sharon Clark, sitting in for Jeff Urbanus, at 11:04.

BOARD MEMBERS PRESENT:

Jeff Urbanus, President (via teleconference)	Wendy Simpson, Member
Kerin Fassler, Secretary	Robert Rolley, Member
Yvette Delaquito – Treasurer	Sharon Clark, Member

BOARD MEMBERS NOT PRESENT:

Aaron Bunker, Vice-President

COMMUNITY MEMBERS PRESENT:

Joe Stam	Barry Simpson
Kay Coatry	John Mills
Margit Detrick	Jonathan Delaquito
John Hicks	Ted and Rayda Kinney
Jim Sykes – District 1 Assemblyman	Dan and Patti Billman
Steve Shiell	Kaitlin Chisum
Ann Otte	Dennis and Linda Fairbanks
John Delaquito	Tom and Pinky Lohman
Tom Corkran	

Sharon Clark led us in the Pledge of Allegiance. A quorum was established by the board and Ms Clark introduced the Board members to the assembly.

GUESTS:

Introduction of guests included:

- Sara Jensen, MatSu Borough
- John Hicks, Chief, LSTVFD
- Joe Stam
- Jim Sykes, District 1 – MatSu Assembly

SECRETARY'S REPORT:

Kerin Fassler read the minutes of the June 11, 2016 meeting and indicated there was an error in the report – the \$250 for ball caps for EMS personnel in the June Minutes read \$200 and that it needed to be corrected. Motion made and seconded to approve the change to \$250 and have the minutes reflect the correct amount.
MOTION PASSED

Ms Fassler also reported that there were 45 memberships in June including family and individual members. Today we have a total of 88 voting members some of which are family memberships.

UNFINISHED BUSINESS

- 2016 Lake Louise Road Repairs – repairs have been started but all of the severest problems were not fixed. Patti Billman reported that according to one of the workers, they have finished are don't plan on coming back to repair areas missed. Jim Sykes to check to see if they will return. Wendy Simpson said she heard on the radio that we have the worst road in Alaska. Discussion ensued and a suggestion was made we write a letter to DOT to request assistance on road repairs.
- Joe Stam reported that the buoys have been placed and that we need to continue to promote the north / south traffic rules we have established. The sign still needs updating and more buoys put out but the channel is better this year. Also, the water level is coming up.
- Jim Sykes reported that the causeway is in the FY17 budget. We might have a chance to get it done this summer but the causeway repair is on the list for a freeze on the budget. Joe Stam and Jim Sykes to talk to projects manager to see if we can get it done. We have an opportunity to avoid the frozen money because it is a health and safety issue. Mr. Sykes is cautiously optimistic it can pass and thinks it might not happen until spring of 2017.

NEW BUSINESS

- Sara Jensen reported on our Comprehensive Plan – It is finished! A project that was first started four years ago. She was very pleased to have worked with us on completing the plan and thanked numerous community members for their participation. Patti Billman thanked Sara for her remarkable job. Mr. Sykes went to some of the meetings and said Sara did a wonderful job and the community provided substantial support for the plan. Even though there were differences on the planning ~~tem~~ they came together to come up with a good plan which was unanimously approved. The plan will be put on the website. It will be sent to Jeff Urbanus to post.
- There were no updates to be read by the Secretary
- Treasurer Yvette Delaquito reported that due to family emergency an updated Treasurer's report is forthcoming. However she did indicate that there was very little change from the previous report with the exception of payment of a couple of utility bills. A copy of the June Treasurer's Report is attached.
- Bookkeeper update – the bookkeeper that was working at the snowmachine club is no longer working for them. Tom Corkran to follow up and contact her.
- Fire Department Update – no new news. All of the fire boxes have been checked. The adapters that were ordered never showed up so Mr. Hicks had to reorder from Amazon and they should show up soon. He needs a quote on the 2 new fire boxes prior to purchase. Also, he reiterated the boat sign up with the Department of Forestry. Go to Alaska.gov and look for the link for DOF. Mr. Hicks noted that when going to a fire, get a pump on your way out. The website has a map of the box sites so you will know where they are.
- Kerin Fassler gave the EMS update as to who and where the emergency services personnel are located. A suggestion to put the names on the website was made. This information will be put on the website.
- Nominations for Board Elections – Three seats need to be filled. Kerin Fassler is the only person currently on the ballot and nominations for board members was put to the floor. Ted Kinney and Kaitlyn Chisum were both nominated and agreed to accept if elected. As there were only three names on the ballot and three seats were being selected, a motion was made to accept by

acclimation the three people to the new board. Seconded and MOTION PASSED. Congratulations to new board members.

PERSONS TO BE HEARD

- Jim Sykes gave an update on the radio base station. It will be installed this Thursday in the Matthews Public Safety Building and the installers will be here all day. Also, the ambulance funding is together and potentially we could have a new ambulance in six months. He is checking into revenue sharing for potential cuts to funding to see if it will affect us. AND, we are still the only community with “free” trash. There are no plans to change that right now either. Mr. Sykes will be around for at least 2 ½ more months and appreciates all our support in the past. Hopefully, he will be with us for the next term.
- Ann Otte noted that the website is very much appreciated.
- John Delaquito reminded everyone to put trash into the dumpsters correctly and not leave it on the ground. We still have the issue of out of the area people putting their trash in our dumpsters.
- Patti Billman thanked Sharon Clark for all of her years of service to the community.
- A drawing for an Apollo membership was made and Yvette Delaquito won.

Several persons motioned to adjourn the meeting and it was seconded also by many. MOTION PASSED.

Meeting adjourned at 12:12 and members stayed around to enjoy the summer picnic.

Respectfully submitted,



KERIN FASSLER, Secretary

9/24/2016
Date



WENDY SIMPSON, President

9/24/2016
Date

Attachments:

- Agenda
- Attendee List
- Meeting Notice
- Ballot for Board Members
- June 11, 2016 Meeting Minutes
- Membership Report
- Treasurer’s Report (June report as noted in minutes above)
- Fire / Rescue Boat Transfer – 2016 (Handout)

LOUISE / SUSITNA / TYONE COMMUNITY ASSOCIATION

ATTENDEE LIST

JULY 16, 2016

PRINT NAME	SIGNATURE
Sharon Clark	Sharon Clark
Joe STAM	Joe Stam
KAY COATRY	
Margaret Detrick	MARGIT DETRICK
John Hicks	John Hicks
Jim SYKES	Jim Sykes
STEVE SHILL	Steve Shill
ANN OTTE	Ann M. Otte
Yvette Delaquito	Yvette Delaquito
JOHN DELAQUITO	John Delaquito
Tom CORKRAN	Tom Corkran
Benny Simpson	Benny Simpson
John Mills	John Mills
Wendy Simpson	Wendy Simpson
Jonathan Delaquito	Jonathan Delaquito
Ted King	Ted King
Raydo Kinney	Raydo Kinney
Patti BILLMAN	Patti Billman
NAN BILLMAN	Nan B. Billman
KEVIN FASLER	Kevin Fessler
Kaitlin Chisum	Kaitlin Chisum
Dennis & Linda Fairbanks	
Tom Johnson and Penny	

Meadow Lakes Community Council, Inc.

Minutes – September 14, 2016 - Meeting – Birch Creek Villas (Senior Housing) 1210 N. Kim Drive

Board ~ Quorum= 3: Pres: Terry Boyle ❖ Vice Pres: Rae Arno❖ Treasurer: Cindy Michaelson

Sec: Janet Henkel ❖ Cou. Coordinator: Tim Swezey (4 = Yes)

Committee Chairs ~ Quorum = 3: Education: Sherri Rusher ❖ CIP: Maria Victoria Kalmbach

Bylaw: Linda Conover ❖ Mem: Patti Fisher ❖ Trail: Lori Benner-Hanson

Safety: Larry Michaelson ❖ Gaming: Ariel Cannon (7 = Yes)

10 Members of the Meadow Lakes Community: (17 = Yes)

1. **Call to Order:** The meeting was called to order at 7:00 pm by President Terry Boyle.
- 1a. **Determination of Quorum:** A quorum was determined to be present with both board members and general members.
 1. **Pledge of Allegiance:** Recited.
 2. **Approval of Agenda:** A motion was made by Linda Conover and seconded by Cindy Michaelson to approve the agenda.
 3. **Approval of Meeting Minutes from August 10, 2016:** A motion to approve the meeting minutes was made by Larry Michaelson and seconded by Patti Fischer.
 4. **Treasurers Report:** The treasurer's report was presented by Cindy Michaelson. There was no activity in either the gaming or savings accounts. All checking account expenditures were funded from revenue sharing. Cindy mentioned that we carried a rather large balance in our checking account, and stated that she would like to move some of these funds to a money market account. Sherri Rusher stated that a new money market account would need to be opened, as the current account is tied to the gaming account, and is to be used towards the building fund. Jan Henkel made a motion to open a new money market account for excess checking account funds, which was seconded by Linda Conover. Cally Leader asked if we would need to specify the amount of money to be transferred to the new money market account, and Mike Koskovich inquired as to the balance we should maintain in the current checking account. Cindy replied that she felt comfortable moving \$20,000.00 into the new money market account, maintaining a \$5,000.00 balance in the checking account, at least through the end of the year. A revised motion was again made by Jan Henkel, specifying the dollar amounts that would be transferred and maintained. The revised motion was seconded by Larry Michaelson. There was no further discussion and the vote passed unanimously.
 5. **Gaming Report:** Ariel Cannon presented the gaming report, with no new activity to be discussed.
 6. **Presentation:** Tyson Johnson, of Valley Vision Center, gave a brief presentation in support of the \$22 million dollar Parks & Recreation Bond, which will be on the October ballot. Valley Vision is a non-profit started approximately one month ago. Mr. Johnson stated that there are 19 projects identified in the bond, one of these items being Meadow Lakes Community Center Parking Lot Paving. The bond is a borough wide bond, and Mr. Johnson feels that it will benefit everyone in all areas of the borough, with funds being released as projects are approved. This bond will cost the average homeowner less than \$50 per year. A map is on display in the back of the room, which identifies each project and the amount allocated to that specific project. The two municipal swimming pools in Wasilla and Palmer are listed on the bond, and are very important to the communities they serve by providing swimming lessons, swim team, exercise programs, etc. Mr. Johnson said that he would be available to answer questions, either tonight

or at a later date. Cally Leader commented that it was upsetting that Beverly Lakes Road cannot be completed, yet we have a recreation bond on the ballot for this large amount.

- 7. Presentation:** Alex Strawn, Mat-Su Borough Director of Planning, gave a presentation on the Marijuana Initiative which will also be on the October ballot. Mr. Strawn said that at this time, the borough has adopted regulations for cultivation and retail facilities. These regulations are currently scheduled to remain in place until October 19th, which is after the borough election. If the ballot question prohibiting marijuana businesses passes, these businesses will only be legal in Houston. If the initiative fails, the regulations will already be in place, and will remain in effect.

Mr. Strawn feels that the state has done a pretty thorough job with marijuana regulations. A tracking program from seed to sale is in place, along with strict packaging standards. The packaging must be child proof and opaque, with a handlers permit required. Marijuana cannot be smoked on the premises of a grow operation, and 24 hour surveillance is required to be kept for 40-day blocks of time.

Marijuana cultivation facilities will not be allowed in residential neighborhoods, and mailings will be sent out to all area residents, notifying them when a marijuana permit application is submitted. Marijuana facilities must have a 100' setback from all property lines, and a permit will not be awarded for marijuana facilities on less than a 1.62 acre parcel of land. Facilities must also not emit odors that are detectable to the public from the property lines. In addition, permit applications must also contain a disposal plan for the waste products that are generated. Strict inventory standards will be followed, and marijuana is only able to be purchased through licensed facilities, with all sales tracked by bar code. Additionally, signage standards will also be monitored. Licenses will need to be renewed annually, giving the borough more control over licensees. In the case of a license revocation, the borough would issue a complaint to the state, who would then revoke the license. This is the same process used with alcohol.

A second ballot initiative is a 5% sales tax on marijuana. This tax would be collected by the retail facility. Randall Kowalke added that 5% is the maximum tax, allowing cities to keep up to 3%, with a tax cap at 5%. Jayne Koskovich asked how you could collect taxes when it is illegally federally to tax illegal property. Alex replied that the Assistant Attorney General has said that states who are experimenting with legalized marijuana are currently under exemption, and as long as you meet several requirements, it can be taxed. Lacy Harris added that all taxes from the bar coded sales will be paid in cash, as the federal banking system cannot be used. Funds collected by the borough will go into the general fund.

Mr. Strawn stated that all individual facilities will be responsible for accounting for all of their marijuana. Although the borough is currently limited in their number of code compliance officers, he is hopeful that this will change.

Larry Michaelson asked how consumption would be addressed, and how will we police someone who is smoking a legal pack of marijuana. Alex replied that is illegal to consume in public, so that will be up for review, providing the initiative passes.

Mr. Strawn reminded members that a yes vote will make pot illegal, while a no vote makes it legal. He added that all types of marijuana would be illegal, except for industrial hemp, with a yes vote.

When questioned about the two lawsuits which have been filed on this subject, Mr. Strawn replied that he was not prepared to discuss that tonight. Randall Kowalke stated that both lawsuits have asked for expedited hearings, which is all of the information that he has on this issue.

The community thanked Mr. Strawn for his presentation.

8. Correspondence:

8.1 Mid Valley Recycling has requested that we appoint a Meadow Lakes Community Council Board member to the Mat Valley Recycling board. Patti Fischer feels that we should ask for volunteers to serve on the Mat Valley Recycling board, and requested that interested parties respond via email. Please remember that recycling is free in Big Lake and get involved!

9.2 The Mat-Su Transportation Fair will be held September 22, 2016 from 4 – 8 pm at Raven Hall inside of the Alaska State Fairgrounds. Please see the flyer in tonight's handout.

The Parks Highway project is on schedule, phases will be shut down soon for the winter, however, the project is on schedule overall. While some paving will still happen this season you will not be able to drive on it until next year.

9. Old Business:

10.1 Patti Fischer, along with Ariel Cannon, Sherri Rusher, and Cally Leader, undertook a survey of Beverly Lakes Road residents. They went door to door to approximately 125 homes, and personally contacted approximately 350 members. A table was also set up at the Three Bears on Pittman, bringing the total persons contacted up to almost 500. With a 26.5% response rate, most residents in the area replied that they are in favor of speed humps. The next step in this process is to write a letter of resolution to the borough, specifically asking them for this. A copy of the resolution draft is included in the handout. Discussion was opened to finalize the draft.

Ariel Cannon stated that he was very surprised by the number of persons who suggested limiting commercial traffic, although he definitely feels that a weight restriction on the road is definitely worth looking into, as well installing a stop sign at the intersection of the old and new roads. Ariel feels that another option worth looking into is actually finishing the road. He was surprised by the number of persons who suggested "100 plus" speed humps be placed on the road.

Cally Leader is very disappointed that finishing the road has not been made a priority. She would like to keep commercial traffic off of the road unless they are making a local delivery, and has been calling QAP to report speeding commercial trucks. She encouraged everyone in the area to talk to their neighbors and ask them to slow down and pay attention to the road signs before there is a serious accident and someone is seriously or fatally injured.

Rich Schwab drives Beverly Lakes Road two – three times per week. He doesn't feel that speed humps will help, and thinks that law enforcement will be the only solution.

Sherri Rusher stated that we all, as a group, realize what a bad situation this is. Sherri motioned to approve the resolution as it is written, with a minimum of 6 total permanent speed humps. The motion was seconded by Kim Kalmbach. Patti Fischer added that trooper involvement is critical, and wants residents to contact troopers personally with problems.

The motion was approved with the majority in favor and 1 opposed.

10. New Business:

10.1 Mid Valley Recycling Request was discussed during presentations.

Sherri Rusher suggested that with the poor acoustics in our meeting room, and our current microphones, she would like to motion that we purchase new mikes. This was seconded by Cindy Michaelson. There was no further discussion and the vote was unanimous in favor of new microphones.

11. Agency Reports:

12.1 Assemblyman Randall Kowalke commented that he feels the Beverly Lakes Road issue is a mess, and wonders why funds are not available to complete this project, as he said it appeared that they would be in the 2011 bond package. He is hoping that we can restrict the weight on the roads, although that will take the cooperation of law enforcement. He feels that a group of citizens may need to sit down with local law enforcement to work out an enforcement schedule.

Assemblyman Kowalke added that the Parks and Recreation bond which will appear on our October ballot, will add about .60 per month to our current taxes. He encouraged everyone to vote on October 4, and added that he will be available for questions after the meeting.

Fire Chief John Fairchild said that his people do use Beverly Lakes Road and would like to be called if they are speeding or not obeying traffic signs.

He asked residents to check their chimneys and fireplaces, as it is the middle of September. He also commented that daylight savings time will end soon, which a perfect time to change all of the batteries in your smoke and CO detectors. He encouraged members to let the fire department know if they did not currently have a CO detector. Chief Fairchild also asked everyone to please number their houses and driveways as the fire department relies on these numbers, especially as it becomes darker longer.

Persons to be heard: Patricia Faye-Brazel stated that she is running for State House seat. She feels that local communities, such as Meadow Lakes, are where the real power in government lies, and wonders why troopers do not attend these meetings and listen to local problems. Patricia has lived in Alaska 1997. She feels that we need to shift our focus to education, as that is the one thing that will pay off over the years. Patricia promotes a switch from fossil fuels to other alternatives, i.e.: Willow put a heat pump in their community center. Patricia stated that small government will not fix Beverly Lakes Road, and feels we have seen enough of government cuts. She promotes offering services to the communities that need them, and hopes to unlock the legislature. Overall, Patricia feels that government needs to work together to solve problems.

Richard Winegar has lived in Meadow Lakes for 22 years. His property is located on a section line, with half of the property located in Houston and the other half in Meadow Lakes. He is asking for help getting his road graded by the borough. He states that neither community will grade the road, even though they all use it, even school buses. Terry Boyle suggested calling the Road Service Area and explaining the problem so they will begin grading the road. Patti Fischer and Sherri Rusher both advised Richard to call Steve Edwards, who is our local Road Service Area supervisor.

12. Approve Meeting Location:

Birch Creek Villas
1210 N. Kim Drive
Wednesday, October 12, 2016
Sign In: 6PM to 7PM
Meeting: 7PM to 9PM

13. Adjournment: Ariel Cannon moved to adjourn the meeting and Jan Henkel seconded the motion. The meeting was adjourned at 8:35 pm.


Terry Boyle, President


Jan Henkel, Secretary

Sutton Community Council Regular Monthly Meeting
Wednesday, July 27, 2016, 7:00 pm @ Sutton Public Library
Minutes

Council Members Present: Mark Bertels, Roberta Mason, Jim Tapley, Claudia Dolfi, Frank Buzby, Sandra Myers, George Rauscher

Council Member Absent: Sierra Alcantra-Hanson

Community Member Present: James Meyers, Earl Houser, Melody Houser, Gary Hay, Jim Sykes, Jeremiah Hawrick, Joshua Doak, Dena Guino

1. **Establish Quorum:** Yes

2. **Call to Order:** 7:05

3. **Pledge:** Led by James Meyers

4. **Additions or Changes to Agenda:**

a. Officer's from the PCC regarding the closing of the center

5. **Guests:**

a. Six Officer's from the Palmer Correction Center

1. Concern over the closing of the Palmer Correctional Center

2. Sutton Community Council was not consulted or contacted

3. Short notice for community members who work at the PCC that they will lose jobs

4. Income loss to local Post Office from the closure

5. No explanation from Commissioner as to why

b. *George motions to have Mark write a letter to the Governor and Commissioner demanding a public meeting on the closing of the Prison without community input or consideration for the impact it will have on our community. Claudia and Sandra seconded the motion. Motion passed unanimously.*

6. **Presentations:**

a. No presentations

7. **Announcements:**

a. Library announcements

8. **Correspondence:**

a. Mail – Posted on the website

b. Public and Board Correspondence

1. Will be posted on the web

9. **Borough and State Reports:**

a. *Jim Sykes – MSB Assembly District 1 Representative:*

1. Jim is working with the Fish and Game on River stabilization

o This uses tree root balls to stabilize the banks

o This process has worked in Kenia

2. The registration deadline is tomorrow to run for the School Board

b. *Joshua Rockey, Principal, Sutton Elementary School*

1. Joshua was unable to attend the meeting

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Sutton Community Council Regular Monthly Meeting
Wednesday, July 27, 2016, 7:00 pm @ Sutton Public Library
Minutes

10. Officer Reports:

- a. **Chair** – Mark Bertels
 - 1. Mail read and will be posted on the web
- b. **Secretary** – Claudia Dolfi
 - 1. *Claudia moved that we accept the June minutes as written. Motion passed.*

Officer Reports Continued:

- c. **Treasurer** – Jim Tapley
 - George Moves to accept the treasure 's report as is. Motion passed.*
 - On hand 7/27/2016 – see attached report
 - 1. Checking -
 - 2. Savings -
 - 3. Money Market -
 - 4. 2010 Revenue Sharing -
 - 5. 2011 Revenue Sharing -
 - 6. 2012 Revenue Sharing -
 - 7. 2013 Revenue Sharing -
 - 8. 2014 Revenue Sharing -

11. Committee Reports:

- a. **Comp Plan Review** - Mark Bertels
 - 1. No plan review at this time
- b. **501c (3) Committee** – George Rauscher
 - 1. *Application update – no update at this time.*
- c. **Bylaws Committee** – Roberta Mason
 - 1. No bylaw review
- d. **Jonesville/Slipper Lake Advisory Action Committee** – George Rauscher

12. Old Business:

- a. Sutton Community Hall
 - 1. *George motions to have the discussion about the Community Hall moved to the August meeting. Motion passed*

13. General Orders:

- a. No general orders at this time

14. New Business:

- a. No new business at this time

15. Restate motions and voting results

- a. Motions restated and voting results read

16. Meeting Adjourned: 8:21 pm

 10-26-16

President's Signature Date

 8-27-16

Secretary's Signature Date

Sutton Community Council
Treasurer's Report
July 27, 2016

Beginning & Ending Balances	06/29/2016	07/27/2016	Ending Balance
77 Checking	523.00	295.00	295.00
99 Savings	25.30	25.32	25.32
20 Money Market	29,494.06	29,494.06	29,494.06
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking			.00
EXPENSES:			
Survey Monkey		228.00	
INTEREST:			
Checking			
Savings		.02	
Money Markets			

Sutton Community Council
Revenue Sharing Project 2010 Update
July 27, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Wayside sign at Callison's pullout.	1,500.00	1,500.00 Transferred to playground project	.00
Alpine Historical Park. Renovations	3,500.00	3,500.00	.00
17 mile public access signs	500.00	84.62 524.88 Transferred to Playground	.00
Ski groomer	750.00	750.00	.00
Garbage collection at area rec. sites. Administered by CVTC at SCC request	3,069.00	3,000.00	.00
Sutton resource signs	1,500.00	1,500.00	.00
Transfer site coupons	1,500.00	1,500.00	.00
Welcome to Sutton Sign's	3,000.00	1,816.73 960.70 Transferred to Playground	.00 222.57 Transferred to Sutton Community Council
Alpine Civic Club Board	2,440.50	2,400.00	.00
Sutton Community Council		222.57	.00
SAC	2,440.00	2,440.50	.00
Totals	20,200.00	20,200.00	.00
Funds Transferred to Playground	2,985.58		

Sutton Community Council
 Revenue Sharing Project 2013 Update
 July 27, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Friends of the Sutton Library	4,000.00	4,000.00	4,000.00
Alpine Historical Society	5,150.00	5,150.00	.00
Friends of the Sutton Library Indoor stage	9,000.00	4173.16 4,000.00 transferred to friends of the Sutton Library	826.84
Alpine Civic Club Board Community hall	7,650.00	.00	7,650.00
Alpine Civic Club Board m day & vet day dinner	300.00	300.00	.00
Sutton Community Council	2,500.00	761.72	1,738.28
Totals	28,600.00	14,384.88	14,215.12

Sutton Community Council
 Revenue Sharing Project 2014 Update
 July 27, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Eagle Crest Ministries	1,600.00	.00	1,600.00
Alpine Historical Society playground	4,150.00	4,150.00	.00
Grace Bible Church Food pantry	4,000.00	4,000.00	.00
Alpine Civic Club Board community hall	7,650.00	.00	7,650.00
Alpine Civic Club Board m day & vet day dinner	300.00	.00	300.00
Sutton Community Council	2,500.00	.00	2,500.00
Totals	20,200.00	8,150.00	12,050.00

Sutton Community Council Regular Monthly Meeting
Wednesday, August 31, 2016, 7:00 pm @ Sutton Public Library
Minutes

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Council Members Present: Mark Bertels, Bobbie Mason, George Rauscher, Sandra Myers

Council Members Absent: Claudia Dolfi, Jim Tapley, Sierra Alcantra-Hansen, Frank Buzby

Community Members Present: Jim Sykes, Joshua Rockey, Skyler Smith, Melody Houser, Earl Houser, Jenness Ellet-Burns, Marla Mason, Philip Williams, Nancy Bertels

1. **Establish Quorum:** No
2. **Call to Order:** 7:09 pm
3. **Pledge:** Lead by CVTC Tribal Peace Officer, Skyler Smith
4. **Additions or Changes to the Agenda:**
 - a. Addition of Presentation by Bobbie Mason on Old Community Hall
 - b. Letter from Fish & Game and intent for public meeting in October. (Letter attached.)
5. **Guests:**
6. **Presentations:**
 - a. Bobbie Mason presented plan of action for old community hall. PDF slides are attached.
7. **Announcements:**

Library Announcements attached
8. **Correspondence: Borough & State Reports:**
 - a. **Jim Sykes: MSB Assembly District 1 Representative**
 1. *Local projects completed include: elementary school exterior and roof, EMS Building, tank at Fire Hall. Grand opening of new EMS Building planned for October*
 2. *FEMA Buyout has not been funded*
 3. *Butte River Project. DOT has been able to work outside of their easement on this project in cooperation with MSB. This may set a precedent for other land along the river corridor in Butte and Sutton*
 4. *Mile 64 Glenn Highway Project: An additional 440' of highway protection will be added to last year's project*
 5. *Assistant Commissioner of Corrections met with the Assembly*
 6. *MSB has committed to assisting with the draft plan for the Slipper Lake Area*
 7. *Budget Cuts of 5.7 million include delaying capital projects, borough hiring freeze*
 8. *Jim is committed to maintaining the borough's bond rating and emergency fund reserve*
 - b. **Joshua Rockey, Principal, Sutton Elementary School**
 1. *61 kids are currently enrolled*
 2. *XC Running is on track with 12-18 kids participating*
 3. *Homework help has 10 kids participating*
 4. *Other activities for this year include: archery, winter wellness, band*
 5. *Title 1 event next week (flyer attached.)*

1
SUTTON COMMUNITY COUNCIL
REGULAR MEETING
AUGUST 2016

Sutton Community Council Regular Monthly Meeting
Wednesday, August 31, 2016, 7:00 pm @ Sutton Public Library
Minutes

9. Officers Reports

a. Chair – Mark Bertels

1. Department of Corrections has scheduled a community meeting with SCC on September 9, 6 p.m. at the Sutton Library.

b. Secretary – Claudia Dolfi

c. Treasurer – Jim Tapley

10. Committee Reports:

a. Jonesville/Slipper Lake Citizens Action Committee

Sue Ellen Appelof has agreed to help write white paper for the project. Senate bill is on track to be introduced this fall. Survey (i.e. legal descriptions and mapping) of the area is still needed.

11. Old Business

a. *Closure of the PCC* – Meeting on Sept. 9, 6 p.m. at the Sutton Library with Commissioner of Dept. of Corrections.

b. Advertising of this event is necessary.

12. General Orders – None at this time

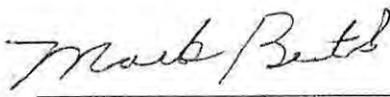
13. New Business

a. Nominations for SCC Board Elections in October are open.

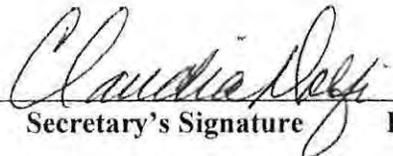
b. Phil Williams accepted the nomination for one of the four seats up for election.

14. Restate motions and voting results – no quorum

15. Meeting Adjourned: 8:37 p.m.

 10-26-16

President's Signature Date

 8-31-16

Secretary's Signature Date

Sutton Community Council
 Treasurer's Report
 August 31, 2016

Beginning & Ending Balances	07/27/2016	08/31/2016	Ending Balance
77 Checking	295.00	295.00	295.00
99 Savings	25.32	25.32	25.32
20 Money Market	29,494.06	29,494.06	29,494.06
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking			.00
EXPENSES:			
INTEREST:			
Checking			
Savings			
Money Markets			

**Sutton Community Council
Revenue Sharing 2015**

Organization	Award
Sutton Community Council	600
Sutton PTA	660
Sutton Post Office	175
Friends of the Sutton Library	2,500
Recycle Sutton	4,000
Alpine Civic Club – Community Hall	12,265
TOTAL	\$20,200

Sutton PTA has money from previous years' projects (\$440) that can be rolled over to this year to complete their request of helmets, knee and shoulder pads for this year.

Sutton Community Council
 Revenue Sharing Project 2012 Update
 Aug. 31, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Alpine Historical Society	1,200.00	1,200.00	.00
Sutton PTA	1,221.03	781.48	439.55
Eagle Crest Ministries	2,646.00	2,244.67	401.33
Friends of the Library	5,300.00	5,300.00	.00
Grace Bible Church	3,900.00	3,900.00	.00
Alpine Civic Club Community outreach	500.00	500.00	.00
Sutton Community Council	1,350.00	1,370.07	4.93
Playground	7,007.09	7,007.97	.00
Alpine Civic Club	1,300.00	.00	1,300.00
Sutton Public Library Parenting classes	2,475.00	2,450.00 25.00 transferred to SCC	.00
Totals	26,900.00	24,754.19	2,145.81

Sutton Community Council
 Revenue Sharing Project 2013 Update
 Aug 31, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Friends of the Sutton Library	4,000.00	4,000.00	4,000.00
Alpine Historical Society	5,150.00	5,150.00	.00
Friends of the Sutton Library Indoor stage	9,000.00	4173.16 4,000.00 transferred to friends of the Sutton Library	826.84
Alpine Civic Club Board Community hall	7,650.00	.00	7,650.00
Alpine Civic Club Board m day & vet day dinner	300.00	300.00	.00
Sutton Community Council	2,500.00	761.72	1,738.28
Totals	28,600.00	14,384.88	14,215.12

Sutton Community Council Regular Monthly Meeting
Wednesday, September 28, 2016 @ Sutton Public Library
Minutes

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Prior to the SCC regular meeting, the Mat-Su Opioid Task Force made a presentation to the community on their proposal to use a portion of the PCC facility for a drug detox facility.

1. **Establish Quorum:** Frank Buzby, George Rauscher, Mark Bertels, Roberta Mason, Sandra Myers
2. **Members of the Public Present:** Jim Sykes, Melody Houser, Earl Houser, Philip Williams, Nancy Bertels, Mr. and Mrs. Weeks, Chris Spitzer, Ron Benkert – AK Dept. of Fish and Game, Marcie Hawkins, Elizabeth Samuel, Evelyn Davis.
3. **Call to Order:** 8:30 pm
4. **Pledge:** Lead by Phil Williams
- 5.
6. **Additions or Changes to the Agenda:**
7. **Guests:** Ron Benkert, Habitat Biologist from AK Dept. of Fish & Game – Mr. Benkert spoke about the degradation of salmon streams due to multiple “crossings” along the streams. He has issued a general stream crossing permits for Eska Creek in two places (at Highway Bridge and one crossing down beyond the old railroad bridge). The crossings will be marked next spring with signs and the additional crossings will be marked with closed signs. For maps of these and other streams in the area with general permit crossings, visit the AK Dept. of Fish & Game website, click on Habitat Permits, click on Stream Crossings on the left side of the page.
8. **Presentations:** None
9. **Announcements:** None
10. **Correspondence: Borough & State Reports:**
 - a. *Jim Sykes: MSB Assembly District 1 Representative –*

Attended Transportation Fair: Moose Creek Bridge project slated for construction in 2020. Highway will be moved to the other side of Long Lake when that portion of the road is improved.

EMS Building – Connex still has not been removed.

MSB is committed to working with the council and its committee on the Slipper Lake/Jonesville Management Plan.

DOT set a precedent by working outside the easement in the Butte to help save private property. Mr. Sykes hopes the same logic can be applied to other river erosion projects.
11. **Officers Reports**
 - a. **Chair –**
 - b. **Secretary –** Claudia did not attend the meeting

1
SUTTON COMMUNITY COUNCIL
REGULAR MEETING
SEPTEMBER 28, 2016

c. Treasurer – Jim did not attend the meeting

Roberta makes a motion to allow Sutton PTA to change their revenue sharing request for 2015 from Helmets and Knee Pads to Ski Equipment (Mr. Rockey purchased the needed helmets and knee pads from school funds). George seconds, motion passes unanimously.

Mark makes a motion for George to write and turn in a letter to the Mat-Su Borough so the council can receive the 2015 Revenue Sharing money. Roberta seconds. Motion passes unanimously.

12. Committee Reports:

a. Jonesville/Slipper Lake Citizens Action Committee –

Sue Ellen Appelof has agreed to help write white paper for the project. Senate bill is on track to be introduced this fall. Survey (i.e. legal descriptions and mapping) of the area is still needed.

13. Old Business

a. Closure of the PCC

No response from commissioner. Waiting for response to schedule public meeting.

14. General Orders

15. New Business

a. Nominations for SCC Board Elections –

- Suellen Appelof
- Julie Buzby
- Earl Houser
- Stacey Hoffman
- George Rauscher
- Chris Spitzer
- Phil Williams

Due to lack of advertising for the October 4th meeting, the annual meeting and election has been rescheduled for Wednesday, October 26 from 2-6 p.m.

16. Meeting Adjourned: 9:40 p.m.

Next Meeting: Wednesday, October 26th, 7:00 p.m.

Mark Burt 10-26-16

Claudia Delgi 10-26-16

President's Signature

Date

Secretary's Signature

Date

Sutton Community Council
Treasurer's Report
Sep 28, 2016

Beginning & Ending Balances	08/31/2016	09/28/2016	Ending Balance
77 Checking	295.00	541.58	541.58
99 Savings	25.32	25.32	25.32
20 Money Market	29,494.06	29,494.06	29,494.06
Deposits Checking			
Deposits Money Market			
Transfers Money Market to Checking			800.58
EXPENSES:			
Constant Contact		204.00	
Friends of the Sutton Library		350.00	
INTEREST:			
Checking			
Savings			
Money Markets		18.58	

Sutton Community Council
 Revenue Sharing Project 2012 Update
 Sep. 28, 2016

Project	Funds Allotted	Funds Dispersed	Funds Remaining
Alpine Historical Society	1,200.00	1,200.00	.00
Sutton PTA	1,221.03	781.48	439.55
Eagle Crest Ministries	2,646.00	2,244.67	401.33
Friends of the Library	5,300.00	5,300.00	.00
Grace Bible Church	3,900.00	3,900.00	.00
Alpine Civic Club Community outreach	500.00	500.00	.00
Sutton Community Council	1,350.00	1,370.07	4.93
Playground	7,007.097	7,007.97	.00
Alpine Civic Club	1,300.00	.00	1,300.00
Sutton Public Library Parenting classes	2,475.00	2,450.00 25.00 transferred to SCC	.00
Totals	26,900.00	24,754.19	2,145.81



Talkeetna Community Council, Inc.

A non-profit, community service organization

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Talkeetna Community Council, Inc.

The Regular Monthly Meeting of the TCCI

Monday, October 3, 2016 at 7:00pm at the Talkeetna Community Library

Draft of Minutes

1. Call to Order: 7:02pm
2. Quorum Established: Board Members present (6/6) Rich Crain, Mary Farina, Chris Grabowski, Rob Shelby, Whitney Wolff and Laura Wright. Paul Button absent.
3. Minutes: Mary will take the minutes.
4. Approval of the Agenda: Laura made a motion to approve the agenda; Chris 2nd. Motion passed unanimously (5/5)
5. Approval of Sept. 6, 2016 minutes: Rob made a motion to approve the minutes; Chris 2nd. Motion passed unanimously (5/5).
6. Treasurer's Report: Rob gave an update on account status.
7. Out-of-town guest(s):
 - a. HDL Engineering Consultants. TKA River Dike repair design. Funding was approved for design phase. loser 500 feet of Dike & Revetment will be addressed.
8. Correspondence: Whitney read correspondence.
9. Announcements: Mat-Su Borough and TCCI Election-Tues.mOct. 4th-Polls open at 7am. TKA Lakes Park old dump fence removal- Oct. 5th & 6th /9:30-4:00
10. Persons to be heard:
 - a. Steve Harrison asked for support for a proposal to the Board of Fish.
 - b. Chris Grabowski
11. Assembly Update: Representative Randall Kowalke gave an update.

Talkeetna Community Council, Inc.
P.O. Box 608, Talkeetna AK 99676

12. Committee and Board Reports:

- a. RSA: John Strasenber gave report
- b. TPAC: Chris Mannix gave report
- c. Main Street Spud: Laura Wright gave report
- d. Recycling: Katie gave report.
- e. Boundary Review: Chris Grabowski gave report
- f. Revenue Sharing: Robert Gerlach gave report

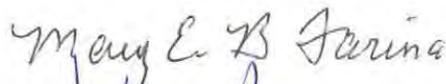
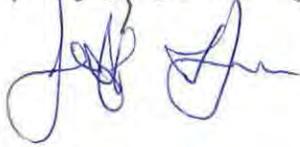
13. Unfinished Business.

- a. SpurRd./ DOT response - will get 45 mph starting south of the Library driveway.
- b. TCCI Tues. Oct 4, 2016 election logistics are covered

14. New Business:

- a. ADOT&PF ADA-08954- permit for 5 years will be considered.
- b. MSB Community Council Boundary Review: Chris made a motion to submit our boundary review to the MSB. Rob 2nd. Motion passed (5/5)
- c. TPAC Bank account for RT-TDP-
 - 1. Rich made a resolution to open an account for TPAC RT-TDP under the TCC, Inc accounts, with Mary Farina, John Strasenber and Iris Vandenhams as signatories. Laura 2nd. Resolution passed (5/5).
 - 2. Mary made a motion to accept the 3 recommendations. Chris 2nd. These cover Wigmi, Comsat and the CIP . Motion passed(5/5).
- d. Revenue Sharing: Laura made a motion to request \$1000 for TCCI Administration costs. Rich 2nd. Motion passed (5/5).
- e. TFCSA #7
 - 1. Need to follow up with borough clerk on Board of Supervisors.
 - 2. Laura made a motion to write a letter for the TKA 205 project and boat launch dredging. Chris 2nd. Motion passed(5/5). Whitney will write letter.
- f. Title 16: Laura made a motion to ask the State Legislature to amend Title 16 to incorporate Sustainable Salmon Policy. Rob 2nd. Motion passed (5/5). Whitney will write letter.

15. Adjourned 9:38- motion made by Mary. Chris 2nd.

Approved by:  11/7/16
Attested to:  11/7/16



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Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: July 11, 2016

Occasion: General Meeting

Called to Order: 7:06 pm

Quorum: Community and Board Quorum present.

Agenda: Approved as written.

Minutes: June 6, 2016 minutes approved as written.

Borough Assembly Report: Randall Kowalke reported Borough has a budget deficit of \$5.7 million.

Officer Reports:

1. Secretary: No report.

2. Treasurer: Revenue share applications are due July 15th. WACO is exempt from Borough taxes for 40-acre park as long as it is open to the public. The new geo heat system reduced the WACO fuel oil bill to zero since March. Electric bill is \$5,000 so far this year, however WACO is asking the Borough to help cover those costs in the new management agreement with the Borough.

3. Vice Chair: Kitchen remodel is moving along with new dishwasher arriving soon.

4. Chair: Sent letter to government officers regarding the closure of Willow preschool. Borough & WCC maintenance agreement is on administrative hold so can revise the agreement.

Committee Reports:

1. Carnival: First committee meeting will be the 3rd Monday in August at WCC at 7 pm and every month thereafter.

2. Trails: Grooming fund has been eliminated by state. This will affect West Gateway Trails system as 70% of grooming costs were funded by the state. Unused money from past years may be available for this season. Windssock trail is currently being hardened. A library group used the new park trailhead for an educational hike to Lucky Shot Bridge.

3. Youth Forum: On June 12th locations of venues on parkland were staked. Some trees still need to be removed.

4. CERT: Nine members of CERT helped with WACO 4th of July parade. CERT members helped with an EMS training.

5. Willow Recycling: Sixty households participated in Saturday's recycling. Recycled materials need to be clean and dry. Hope to obtain one more recycle bin this summer.

6. Fire Service: May was quiet with only 5 calls. MEA will connect power to new Nancy Lake warm storage building. Four-Mile warm storage building was approved by Borough Assembly and should be operational by January.

Unfinished Business: None

New Business

1. Marijuana Businesses

Amy Tuma provided information on commercial marijuana business State Statue 306. She discussed the process of application for a commercial license. Concerns were presented that the Borough may not allow any commercial marijuana within Borough boundaries.

MOTION: (By Vince Viet) Approve commercial marijuana businesses with WACO boundaries.

MOTION: (By Dana Hill) Table a decision on commercial marijuana businesses within WACO boundaries until September. Motion seconded.

FRIENDLY AMMENDMENT: Move date until after October 15 vote in Borough.

VOTE: yes 33 no 25 Motion passes so issue is postponed until November WACO meeting.

WACO Chair Harry Banks suggested that Amy write down marijuana information and present at a town hall meeting.

2. Willow Preschool

Preschool is trying to find a location to hold the preschool. Dana Hill said she is considering starting a preschool and is currently working on licensing.

3. Old Log Building

Letter was read from Borough regarding offering \$200,000 to remodel building.

MOTION: (By David Staub) Table a response to letter till November. Motion not seconded so motion fails.

MOTION: (By Talon Boeve) WACO exercise its rights as the seller in an August 18th 2006 bill of sale to revert title of the property from the Willow Historical and Wildlife Foundation, Inc. (WHWF) and to transfer the title to the Matanuska Susitna Borough via a quit-claim deed. Motion seconded.

Much discussion ensued on the historic nature of the building, why the Borough wants the building and why the WHWF wants to keep the building.

VOTE: yes 22 no 30 Motion fails.

MOTION: (By Hermann Spegel) I move that WACO members at tonight's meeting direct WACO's Board and Willow Historical and Wildlife Foundation's (WHWF) Board to decline an offer by Mat-Su Borough to assume legal title to the original Community Center Building because MSB ordinance 16-063 does not ensure that; a) it will remain in its present location, b) provide that renovation work will protect its historic landmark status, c) provide for its development as a future Willow Museum. Ownership and management of the building, including responsibility for keeping it available for public use and for all cost of upkeep, utilities, maintenance and repair is to remain with WHWF as it has been during the past 10 years.

VOTE: yes 32 no 7 Motion passes.

At-Large Representative Reports:

No reports.

Community Groups/Clubs

1. **Chamber of Commerce:** No report.
2. **Community Enrichment:** No report.
3. **Library:** Summer Reading program picnic needs help on July 28th . 230 books given out during 4th of July parade.
4. **Lion's Club:** No report.
5. **Willow Health Organization:** No report.
6. **Willow Long Term Recovery Team:** No report.
7. **Willow Historical Wildlife Foundation:** No report.
8. **Willow Dog Musers Association:** No report.
9. **Garden Club:** Garden Tour is July 23rd .
10. **LNG:** No report.

Persons to be Heard: Dave Korpi lives on Sockeye Road. A resident in the area is building an amphitheater to hold large events such as concerts. Dave expressed concerns about road use and impact on homeowners in the area. He intends to circulate a petition. This will be on the August

agenda.

Announcements: None

Next Meeting August 1 at 7 pm
Adjourned 9:50

SUBMITTED:



Secretary

Date *10/3/2016*

APPROVED:



Harry Banks, Chair

10-3-2016
Date



RECEIVED
AUG 19 2016
CLERKS OFFICE

Willow Area Community Organization
P.O. Box 1027 - Willow - AK 99688
907-495-6633
www.waco-ak.org

Meeting Minutes

Date: August 1, 2016
Occasion: General Meeting
Called to Order: 7:06 pm

Quorum: Community and Board Quorum present.
Agenda: Approved as written.
Minutes: July 11, 2016 minutes approved with one correction.

Borough Assembly Report: Randall not present.

Officer Reports:

1. **Secretary:** No report.
2. **Treasurer:** Vince had an August financial statement.
3. **Vice Chair:** New cabinets and sinks for WCC kitchen remodel arrived and will be installed soon.
4. **Chair:** Preschool is funded in Willow. Harry attended State Historical Office of Preservation meeting in Anchorage regarding the old log building. Application for historical designation has been tabled until ownership of building is resolved. Harry said a 5013c entity does not have to own the property to apply for historical status.

Committee Reports:

1. **Carnival:** First meeting will be August 15, 7 pm in WCC. Fireweed is the theme.
2. **Trails:** Windsock trail hardened. Applying for a grant for new trail from Shirley Creek trail to 40-acre park.
3. **Youth Forum:** No Report.
4. **CERT:** Brenda provided information about CERT. Willow CERT has 24 members and is one of 3 active CERT teams in Alaska. Two Willow CERT members will attend training in Maryland.
5. **Willow Recycling:** 110 households participated in recycling. Cannot accept waxed cardboard.
6. **Fire Service:** No report.

Unfinished Business:

1. Reconsideration of July motion regarding marijuana businesses within WACO boundaries. Andy Anderson was on the State Marijuana Commission and said only recognized community governments can make decisions regarding allowing marijuana sales etc. Willow is unincorporated and therefore cannot make decisions on this.
2. Old log building historical status. The following statement was made by the Historical committee:
1) Building represents history of community as it was constructed by local citizens, 2) was an action from the whole community, 3) was used on original site from 1960-1992 so does not meet 50 year requirement but does demonstrate the newness of Alaskan History.

Harry asked what positive new action could WACO take to help the log building gain historical standing. Next Willow Historical and Wildlife Foundation meeting Thursday, August 11 at 7 pm in old log building.

New Business

1. Dave Korpi spoke about use and continued development of an amphitheater for concerts in Sockeye Road area. Future concerts are expected to draw from 5,000 to 10,000 people.

Dave outlined the following issues: 1) access to amphitheater goes through a residential community and stirs up a lot of dust, 2) road is substandard for that much traffic, 3) noise issue is severe with music starting at 4 am, 4) concern about drug use and sales.

Dave asked if WACO would draft a letter to Borough with these issues. A suggestion was made to try to gather information from concerned citizens on WACO list serve. Much discussion followed. This issue will be on September agenda.

2. Revenue Share Committee made the following recommendations for revenue share funds distribution: \$10,000 for Willow Public Library Replacement, \$800 for Willow Parks and Trails, \$2,000 for Willow CERT, \$2,000 for Mat-Su Imagination Library, \$1,250 for Willow Recycling, \$1,250 for Willow Cemetery Development, \$1,000 for Weekend Food Packs, \$1,000 for Sunshine Transit.

MOTION: Distribute funds as recommended by Revenue Share Committee. Motion seconded.

VOTE: Passed unanimous.

At-Large Representative Reports:

Talon reported there is an open meeting training at the Borough, August 24th 6 pm.

Community Groups/Clubs

1. **Chamber of Commerce:** Alaska Pioneer Award will be presented to Mrs. Earl Norris once she feels better.
2. **Community Enrichment:** Kids dance classes will have a show Sunday, August 7th at 3:00. Movie night will start in September.
3. **Library:** Thanked WACO for support for library replacement and Garden Club for maintaining the library garden. Eighty youth participated in summer reading program.
4. **Lion's Club:** Had a summer program for older Willow youth. Work has begun on the Community Calendar.
5. **Willow Health Organization:** No report.
6. **Willow Long Term Recovery Team:** No report.
7. **Willow Historical Wildlife Foundation:** Application to place old log building on historical register by State Historical Office of Preservation: decision was postponed.
8. **Willow Dog Mushers Association:** Discussed that the club would like to put on new race – the Willow 300 – and would like to use WACO gaming license. Race will be held the first weekend of Carnival. (This has since been changed to second week)

MOTION: Allow WDMA to use WACO gaming license for Willow 300 Sled Dog Race. Motion seconded.

VOTE: Passed unanimous.

9. **Garden Club:** Next club event will be preservation of fruit and vegetables. Thursday, August 18 at 6:30 pm in WCC.
10. **LNG:** Will post recent information on bulletin board in WCC.
11. **PTA:** There will be an ice cream social on Wednesday, August 10th at 3 pm. This is an opportunity for families to meet new teachers.

Persons to be Heard: None

Announcements:

Better Breathers meeting moved to 11:45 am starting Wednesday.

MEA will do additional clearing in fire area of trees near lines and will contact landowners. There have been some MEA fraud calls reported. Don't give out any private information on the phone.

Sunshine Community Health Clinic 30 year anniversary party will be August 13, 2 pm at the Talkeetna clinic. Suicide awareness fundraiser – Color Run – August 31st. Clinic has openings for a few new board members.

Next Meeting September 11 at 7 pm
Adjourned 8:43

SUBMITTED:

Sue Moya
Secretary

Date 10/3/2014

APPROVED:

Harry Banks
Harry Banks, Chair

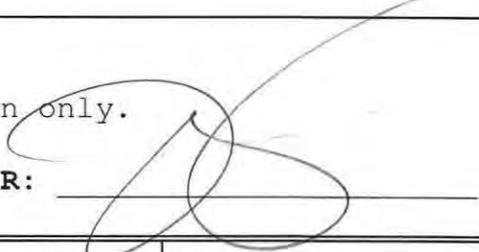
10-3-2016
Date

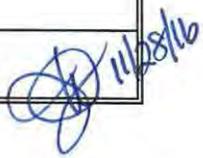
SUBJECT: Reporting of conclusion of contract for Bid No. 16-043B to Northern Industrial Training, LLC, to construct the Nancy Lake Warm Storage Building.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	DS 11/15/16	
	Capital Projects Director	JAB 11/15/16	
	Purchasing Officer	Om	
	Finance Director ACTING	BB 11/17/16	
	Borough Attorney	NS	
	Borough Clerk	Jam 11/28/16	

ATTACHMENT (S) : None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid Solicitation 16-043B to Northern Industrial Training, LLC for construction of the Nancy Lake Warm Storage Building.

The MSB entered into a contract with Northern Industrial Training, LLC on October 26, 2015, for Bid Solicitation 16-043B, Nancy Lake Warm Storage Building, project no. 45282. The original contract amount of \$538,991.80 was approved through Assembly Action AM No. 15-145 presented on October 20, 2015.

Two change orders were issued to increase the width of a canopy

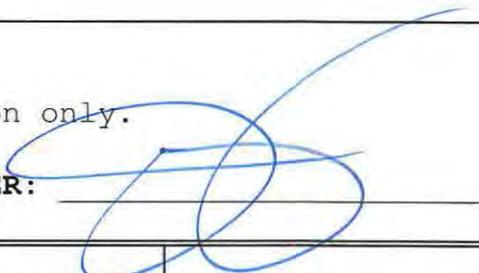
and to award an additive alternate in the bid documents to provide and install a water fill pump for a final contract amount of \$604,422.70.

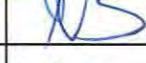
SUBJECT: Reporting of conclusion of contract for Bid No. 16-067B to EP Roofing, Inc. for the Sutton & Tanaina Elementary Schools Roof Replacement/Modifications project no. 40177.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: For information only.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	clt	
	Capital Projects Director		11/21/16
	Purchasing Officer		
	Finance Director		
	Borough Attorney		
	Borough Clerk	JMM	11/28/16 

ATTACHMENT (S) : None

SUMMARY STATEMENT: Pursuant to Matanuska-Susitna Borough (MSB) Code, 3.08-170(F), the following is a summary of Bid Solicitation 16-067B to EP Roofing, Inc. for the Sutton & Tanaina Elementary Schools Roof Replacement/Modifications.

The MSB entered into a contract with EP Roofing, Inc. on February 24, 2016, for Bid Solicitation 16-067B, Sutton & Tanaina Elementary Schools Roof Replacement/Modifications, project no. 40177. The original contract amount of \$773,000.00 was approved through Assembly Action AM No. 16-009 presented on February 16, 2016.

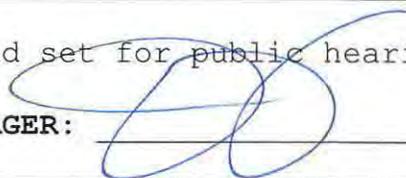
Six change orders were issued to repair damaged walls, soffits, fascia, add flashing, replace damaged wood, remove heat trace, additional roof drains and conduit for a final contract amount of \$862,159.18.

SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY MODIFYING MSB 17.28 AND MSB 17.30 IN ORDER TO ELIMINATE THE INTERMIM MATERIALS DISTRICT PROCESS.

AGENDA OF: August 2, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - A. Strawn	AS	
	Planning and Land Use Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JMM	7/25/16

ATTACHMENT(S) : Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-102 (9 pp)
 Planning Commission Reso. 16-35 (3 pp)

SUMMARY STATEMENT:

This ordinance eliminates the process for new interim materials districts (IMDs) while allowing existing districts to continue. All future permitted earth materials extraction activities will be evaluated, and if approved, issued under MSB 17.30.

The Borough has regulated gravel extraction since September 2005. Currently, potential gravel operators have three options when applying for the ability to extract gravel within the Borough. Extraction operations that are 20 acres or less are eligible for either an Administrative Permit or a Conditional Use Permit (CUP), both of which are quasi-judicial in nature. An Administrative Permit, which is adjudicated by the Planning & Land Use Director, is an option if the operation is less than two years or has an annual extraction of less than 7,000 cubic yards. Conditional use Permits, which are adjudicated by the Planning Commission, do not have a cap on the volume extracted or duration of the permit unless placed as a condition of the

permit. Interim materials districts (IMDs), which are legislative in nature, are approved or denied by the Assembly and is the only option available for operations greater than 20 acres.

The IMD process is very similar to a Conditional Use Permit in that it is approval or denial of a specific operation on a single piece of property. Interim Materials Districts are zoning districts. However, they are not characteristic of typical zoning designations which generally are not established for a particular operation on a single parcel, rather they are used to designate appropriate uses for a broader geographic area.

Alaska Statute 29.40.020(b)(2) requires that the Planning Commission review, recommend, and administer measures necessary to implement the comprehensive plan, including land use permits, established by the Assembly, which are designed to encourage or discourage specified uses. Because large gravel operations have similar impacts as other land use permits within the Borough, it is appropriate that they would be adjudicated by the Planning Commission rather than the Assembly.

Despite the similarities between IMD's and CUP's, there are two significant disparities that set the IMD process apart from the CUP and Administrative Permit process. First, because the IMD process is legislative, ex parte contact is arguably allowed. This means Assemblymembers can speak with each other, the applicant, and/or the public outside of a public forum within the bounds of the Open Meetings Act. The other difference between the two processes deals with the right to appeal. Conditional use and Administrative Permits are appealable under MSB 15.39 which is a formalized process adjudicated by the Board of Adjustments and Appeals. Interim materials districts are not appealable by either the applicant or other interested parties. Lack of an appeal process for approval or denial of development applications has potential legal implications dealing with rights to due process.

The existing three-tier system has led to uncertainty and confusion regarding which process applies. This ordinance will clarify and streamline the process and give all parties, residents, and developers an avenue for appeal. Acreage will no longer be a factor in determining which type of permit applies. Projects will be eligible for an Administrative Permit if the duration is under two years or the quantity is 7,000 cubic yards or less annually; otherwise a Conditional Use Permit will be required.

MSB 17.28 cannot easily be eliminated entirely because the

standards within MSB 17.28 apply to permits issued under MSB 17.30, existing Interim Materials Districts, and operations granted pre-existing legal nonconforming status. It is the intent of the Planning Department to consolidate MSB 17.28 and MSB 17.30 in the future as part of the Title 17 consolidation project.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends adoption of this ordinance.

By: Alex Strawn
Introduced: October 3, 2016
Public Hearing: October 17, 2016
Action: Approved

**MATANUSKA-SUSITNA BOROUGH
PLANNING COMMISSION RESOLUTION NO. 16-35**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH PLANNING COMMISSION MODIFYING MSB 17.28 AND MSB 17.30 IN ORDER TO ELIMINATE THE INTERIM MATERIALS DISTRICT PROCESS.

WHEREAS, the Borough has regulated gravel extraction since September 2005; and

WHEREAS, currently, potential gravel operators have three options when applying for the ability to extract gravel within the Borough; and

WHEREAS, the existing three-tier system has led to uncertainty and confusion regarding which process applies; and

WHEREAS, while administrative permits and conditional use permits are quasi-judicial in nature, interim materials districts are legislative; and

WHEREAS, the IMD process is very similar to a Conditional Use Permit in that it is approval or denial of a specific operation on a single piece of property; and

WHEREAS, zoning designations generally are not established for a particular operation on a single parcel, rather they are used to designate appropriate uses for a broader geographic area; and

WHEREAS, Alaska Statute 29.40.020(b)(2) requires that the Planning Commission review, recommend, and administer measures necessary to implement the comprehensive plan, including land use permits, established by the Assembly, which are designed to encourage or discourage specified uses; and

WHEREAS, because large gravel operations have similar impacts as other land use permits within the Borough, it is appropriate that they would be adjudicated by the Planning Commission rather than the Assembly; and

WHEREAS, Interim materials districts are not appealable by either the applicant or other interested parties; and

WHEREAS, lack of an appeal process for approval or denial of development applications has potential legal implications dealing with rights to due process; and

WHEREAS, this ordinance will clarify and streamline the process and give all parties, residents, and developers an avenue for appeal.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Planning Commission hereby recommends approval of an ordinance modifying MSB 17.28 and MSB 17.30 in order to eliminate the interim materials district process.

/

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ADOPTED by the Matanuska-Susitna Borough Planning Commission this 17th day of October, 2016.



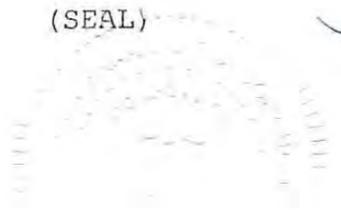
JOHN KLAPPERICH, Chair

ATTEST



MARY BRODIGAN, Planning Clerk

(SEAL)



YES: *Klapperich, Anderson, Healy, Bendig, Adams, and Raichenstein*
NO: *Vague*

CODE ORDINANCE

Sponsored by: R. Kowalke
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-102**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY MODIFYING MSB 17.28 AND MSB 17.30 IN ORDER TO ELIMINATE THE INTERMIM MATERIALS DISTRICT PROCESS.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of Section. MSB 17.28.020 is hereby amended as follows:

[(A) THIS DISTRICT SHALL BE ESTABLISHED ON PRIVATE OR PUBLIC LANDS FOR EARTH MATERIALS EXTRACTION AND PROCESSING ACTIVITIES GREATER THAN 20 CONTIGUOUS ACRES IN ALL AREAS OF THE BOROUGH EXCEPT WHERE THE USE IS PROHIBITED BY ORDINANCE WITHIN A SPECIAL LAND USE DISTRICT. WHERE THIS CHAPTER IS IN CONFLICT WITH THE CONDITIONS OF A SPECIAL LAND USE DISTRICT, THE MOST RESTRICTIVE CONDITIONS SHALL APPLY.]

(B) This chapter does not apply within the cities of Houston, Palmer, or Wasilla, or the Port MacKenzie Special Use District.

[(C) AN OWNER OF GREATER THAN 20 CONTIGUOUS ACRES WHERE EARTH MATERIALS EXTRACTION HAS NOT BEEN GRANTED A PERMIT OR PRE-EXISTING LEGAL NONCONFORMING STATUS AS OF THE DATE OF THE ENACTMENT OF THIS CHAPTER IS REQUIRED TO APPLY FOR DESIGNATION AS AN INTERIM MATERIALS DISTRICT IN ACCORDANCE WITH THIS CHAPTER.]

(D) This chapter shall not apply to earth material extraction activities on land owned by the state of Alaska that are in existence as of the date of adoption of the ordinance codified in this chapter except for such operations that extract materials within four feet of the water table. Where a site is exempt under this subsection the exemption is revoked if operations proceed to within four feet of the water table.

(E) Annual extraction of greater than 2,000 cubic yards on any one parcel requires a permit in accordance with MSB 17.30.

Section 3. Amendment of Subsection. MSB 17.28.030(A) is hereby amended as follows:

(A) The extraction of earth materials is an interim use of the land in the Matanuska-Susitna Borough. An interim materials district shall [BE

GREATER THAN 20 CONTIGUOUS ACRES IN SIZE,] meet the site development standards specified in MSB 17.28.060, and be in compliance with other applicable regulations as shown in MSB 17.28.040.

Section 4. Amendment of Subsection. MSB 17.28.050(A) is hereby amended as follows:

(A) The application for an [INTERIM MATERIALS DISTRICT] earth materials extraction permit shall include a site development plan. The site development plan shall include, but not be limited to the following, as required by the conditions of the site, and shall be consistent with the standards in MSB 17.28.060:

Section 5. Amendment of Subsection. MSB 17.28.060(A) is hereby amended as follows:

(A) Standards for the [INTERIM MATERIALS DISTRICT] earth materials extraction site development plan are as follows:

Section 6. Repeal of Section. MSB 17.28.080 is hereby repealed in its entirety:

[17.28.080 PROCEDURES FOR INITIATING AN INTERIM MATERIALS DISTRICT (IMD).

(A) AN INTERIM MATERIALS DISTRICT MAY BE

INITIATED ON A PROPERTY WHICH MEETS THE STANDARDS FOR DESIGNATION AS AN IMD BY:

(1) THE OWNER OF THE PROPERTY OR THEIR AUTHORIZED REPRESENTATIVE;

(2) THE DEPARTMENT OF PLANNING AND LAND USE UPON ITS OWN INITIATIVE;

(3) THE PLANNING COMMISSION, UPON ITS OWN MOTION; OR

(4) THE ASSEMBLY, UPON ITS OWN MOTION.

(B) THE APPLICANT FOR AN INTERIM MATERIALS DISTRICT DESIGNATION UNDER SUBSECTION (A)(1) OF THIS SECTION SHALL SUBMIT THE FOLLOWING TO THE DEPARTMENT OF PLANNING AND LAND USE:

(1) A COMPLETED APPLICATION ON A FORM PROVIDED BY THE DEPARTMENT OF PLANNING AND LAND USE (INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED);

(2) A SITE DEVELOPMENT PLAN IN ACCORDANCE WITH MSB 17.28.050 AND 17.28.060;

(3) A FEE IN THE AMOUNT DESIGNATED IN MSB 17.99; AND

(4) A RECLAMATION PLAN IN ACCORDANCE WITH MSB 17.28.063.

(C) THE PLANNING COMMISSION SHALL CONDUCT AT

LEAST ONE PUBLIC HEARING PRIOR TO MAKING A RECOMMENDATION TO THE ASSEMBLY ON DESIGNATION OF AN INTERIM MATERIALS DISTRICT.

(1) THE PUBLIC HEARING SHALL BE HELD IN CONFORMANCE WITH MSB 15.04.016, AND NOTICE OF THE HEARING SHALL BE MADE PURSUANT TO THE STANDARDS OF MSB 17.03, EXCEPT THAT THE NOTIFICATION AREA WILL BE ONE MILE FROM THE EXTERIOR BOUNDARY OF THE SUBJECT PROPERTY.

(2) THE COMMISSION SHALL REPORT TO THE ASSEMBLY ON WHETHER THE APPLICANT HAS MET THE STANDARDS DELINEATED IN MSB 17.28.050 AND 17.28.060 AND WHAT EFFECT THE PROPOSED INTERIM MATERIALS DISTRICT WOULD HAVE ON THE PUBLIC HEALTH, SAFETY, AND GENERAL WELFARE OF THE MATANUSKA-SUSITNA BOROUGH. THE COMMISSION IN ITS REPORT TO THE ASSEMBLY SHALL RECOMMEND TO THE ASSEMBLY APPROVAL, DENIAL, MODIFICATIONS, OR CONDITIONS OF APPROVAL FOR THE PROPOSED ACTION, AND SHALL INCLUDE FINDINGS ON THE FOLLOWING:

(A) WHETHER THE PROPOSED INTERIM MATERIALS DISTRICT IS COMPATIBLE WITH THE GOALS AND OBJECTIVES OF THE COMPREHENSIVE PLAN;

(B) WHETHER THE PROPOSED INTERIM MATERIALS DISTRICT NEGATIVELY AFFECTS PUBLIC HEALTH, SAFETY OR GENERAL WELFARE; AND

(C) WHETHER THE PROPOSED INTERIM MATERIALS DISTRICT HAS MET THE SITE DEVELOPMENT STANDARDS OF THIS CHAPTER INCLUDING COMPLIANCE WITH ALL REQUIRED LOCAL, STATE, AND FEDERAL LAWS.

(D) THE ASSEMBLY SHALL REVIEW THE RECOMMENDATION OF THE PLANNING COMMISSION, HOLD A PUBLIC HEARING AND VOTE ON WHETHER TO DESIGNATE THE PROPOSED AREA AS AN INTERIM MATERIALS DISTRICT.]

Section 7. Repeal of Section. MSB 17.28.100 is hereby repealed in its entirety:

[(A) APPLICATIONS AND PROCEDURES FOR OBTAINING VARIANCES FROM STANDARDS OF THIS CHAPTER SHALL BE AS PRESCRIBED IN MSB 17.65.]

Section 8. Repeal of Section. MSB 17.28.120 is hereby repealed in its entirety:

[(A) APPLICATIONS AND PROCEDURES FOR OBTAINING A DEVELOPMENT PERMIT WITHIN ANY DESIGNATED SPECIAL FLOOD HAZARD AREA UNDER THIS CHAPTER SHALL BE AS PRESCRIBED IN MSB 17.29.]

Section 9. Repeal of Section. MSB 17.28.210 is hereby

repealed in its entirety:

[(A) FEES REQUIRED UNDER THIS CHAPTER WILL BE ESTABLISHED IN ACCORDANCE WITH MSB 17.99.]

Section 10. Amendment of Subsection. MSB 17.30.020(E) is hereby amended as follows:

(E) [AN OWNER OF 20 CONTIGUOUS ACRES] **Annual extraction of more than 2,000 cubic yards of earth materials on property that** [OR LESS WHERE EARTH MATERIALS EXTRACTION] has not been granted a permit or pre-existing legal nonconforming status as of the date of the enactment of this chapter is required to obtain a conditional use permit or administrative permit.

Section 11. Repeal of Paragraph. MSB 17.30.040(A)(1) is hereby repealed in its entirety:

[(1) THE CUMULATIVE CONTINUOUS ACTIVITY IS LESS THAN 40 ACRES IN SIZE;]

Section 12. Amendment of Section. MSB 17.30.050 is hereby amended as follows:

17.30.050 [CRITERIA TO QUALIFY FOR A CONDITIONAL USE PERMIT.] **PLANNING COMMISSION APPROVAL**

[(A) TO QUALIFY FOR A CONDITIONAL USE PERMIT, ALL OF THE FOLLOWING CRITERIA MUST BE MET:

(1) THE CUMULATIVE CONTINUOUS ACTIVITY IS LESS

THAN 40 ACRES IN SIZE; AND

(2) EXTRACTION ACTIVITIES MAY BE ONGOING.]

(B) The commission may set conditions of approval for issuance of the conditional use permit, as appropriate for the area in which the development is sited, for the following:

(1) setbacks (no less than minimum setback requirements as established in MSB 17.55; however, may be increased as appropriate for existing surrounding development);

(2) visual screening, noise mitigation, lighting restrictions and roads/access restrictions as appropriate for surrounding development and in accordance with development standards referenced in MSB 17.28.060, site development standards;

(3) road maintenance may be required of the permittee; and

(4) length of time of operation and location of batch plants.

Section 13. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

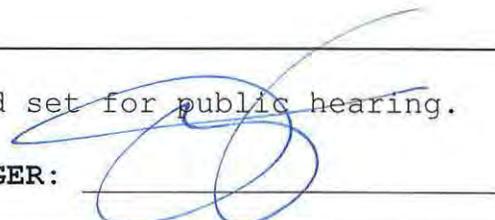
(SEAL)

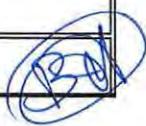
SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REPEALING MSB 4.10, AVIATION ADVISORY BOARD; ADOPTING MSB 4.27.005, PURPOSE; ADOPTING MSB 4.27.015, DUTIES; AMENDING 4.27.020 MEMBERSHIP; AMENDING MSB 4.27.040, MEETINGS, ORGANIZATION; REPEALING MSB 19.08.020 (D); AMENDING MSB 19.08.020 (E); REPEALING MSB 4.43, TRANSPORTATION ADVISORY BOARD; ADOPTING MSB 4.46.005, PURPOSE; AMENDING MSB 4.46.020, FUNCTIONS; AMENDING MSB 4.46.030, COMPOSITION; ADOPTING MSB 4.46.035 MEETINGS; REPEALING MSB 4.46.040 TERM OF MEMBERS; AMENDING MSB 4.58.030, COMPOSITION; AMENDING MSB 4.58.040, MEETING, OFFICERS; AND ADOPTING MSB 4.85, TRANSPORTATION TECHNICAL ADVISORY COMMITTEE TO ASSIST IN MEETING BUDGET REDUCTION REQUIREMENTS.

AGENDA OF: September 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
1	Originator: E. Probasco	EP	
2	Planning and Land Use Director	EP	
	Finance Director		
3	Borough Attorney	NS	
4	Borough Clerk	JM	8/29/16 

ATTACHMENT (S) : Fiscal Note: YES NO X
 MSB 4.10 Aviation Advisory Board (3 pages)
 MSB 4.43 Transportation Advisory Board (2 pages)
 Assembly Work Order (1 page)
 Letter from Health Board Chair (1 page)
 Planning Department Board Summary (11 pages)
 Ordinance Serial No. 16-111 (11 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough has 27 active boards and commissions. Currently the Department of Planning and Land Use staffs eight of those boards and commissions, only two of which

are mandated by State Statute, the Planning Commission and the Platting Board. In light of recent budget challenges, staff has been asked by the Assembly and administration to review the other boards/commissions and propose amendments to ensure they run as efficiently as possible, and that they are achieving the goals and priorities of the assembly.

BACKGROUND:

The Department of Planning and Land Use staffs the following eight boards:

1. Planning Commission - no recommended amendments
2. Platting Board- no recommended amendments
3. Fish and Wildlife Commission- no recommended amendments
4. Aviation Advisory Board
5. Transportation Advisory Board
6. Health and Social Services Board
7. Historical Preservation Commission
8. Borough Area Schools Site Selection Committee

Planning staff completed a comprehensive review of the code for each board. Staff members were asked 1) what works well for this board; 2) what does not work for this board; and 3) What code changes would you recommend? In addition, an estimate was made on the costs of facilitating such boards.

Summary of Financial Costs - The average amount of staff time for a board meeting once per month, is 20 hours per month. The average cost in staff time, salary plus benefits, for eight boards at 20 hours per board per month is \$9,900, for a total of \$118,800.00 per year. Should this ordinance be adopted, it would eliminate two of the boards and reduce meeting frequency of three other boards. These recommended changes will reduce the average time per board to approximately 10 hours per month and eliminate a total of 960 staff hours, resulting in a cost savings of approximately \$59,450 per year. With the current budget issues it is prudent to reevaluate the time spent on staffing these boards and more importantly, whether the boards are acting upon the actions requested by the assembly.

Aviation Advisory Board - Staff recommends that the Aviation Advisory Board (AAB) be disbanded.

1. AAB was originally recommended in the 2008 Regional Aviation System Plan as a Board that would sunset after 5 years; and TAB Resolution 08-08 recommended sunset after 3 years; staff included a sunset of 5 years in IM 09-139 and Ordinance 09-086. The ordinance was amended on the floor and the sunset date was removed.
2. The code states that the AAB should provide recommendations to the planning commission and platting board on aviation-specific issues related to CUPs and proposed subdivisions.

Time limits on platting and permitting actions preclude AAB involvement in this process. To facilitate AAB review the time lines for platting and permitting would have to be lengthened.

3. The MSB does not own any airports and currently does not restrict or protect aviation-specific land use practices through code, a board dedicated to aviation will likely need direct guidance from the assembly as to their purpose and duties.

Transportation Advisory Board - Staff recommends that the Transportation Advisory Board (TAB) be disbanded.

1. The primary purpose of this board is to provide advice to the Planning Commission and Assembly on Transportation Policy. The current member composition outlined in code does not have the background needed to provide the type of technical advice the Planning Commission and Assembly needs in order to make decisions; and most members currently reside within the core area, mainly near Wasilla, so it does not offer diverse community input.
2. The composition of this board since inception has been problematic. With 8 voting members and a 9th non-voting it allows for a lot of split votes and can result in little to no actual useful recommendations.
3. The current board composition includes representation from broad industries such as transportation, construction, environmental conservation, trails, the MSB School District and the RSA advisory board; this membership creates a board with a primary focus on surface transportation. The MSB needs a board of technical staff with the ability to provide technical advice on all aspects of transportation policy and planning within all regions of the Matanuska-Susitna Borough.
4. In the past the board has suggested pursuing certain activities/projects which have not been consistent with the Assembly priorities.

Health and Social Services Board - The current composition is 13 members and only eight of those seats are filled. The primary duty of this board has been the allocation of Human Services Matching Grant funds, and currently a significant portion of the membership works for agencies that apply for the funding. This raises the perception of ethics and fairness regarding the board's recommendations, as members work for agencies that receive grant funding. It was suggested by the current chair that the composition be changed to limit the number of non-profit agencies with members/employees serving on the board.

Historical Preservation Commission - It is important that the Board have technical expertise, especially in light of the

vacant position of the Cultural Resource Specialist II. However, the current composition does not encourage participation from local historical groups which may benefit from some of the financial (grant) benefits of being a recognized by the State of Alaska as a Certified Local Government (CLG). In addition, not having term limits is not best practices for advisory boards and committees, and should be corrected as soon as possible. It is recommended that the board should meet twice per year (which is the minimum required to retain CLG status with the State), or as needed and at the direction of the assembly or planning commission with a clear task or purpose for that meeting.

Borough Area Schools Site Selection Committee - Staff recommends changes to this Committee to better reflect best practices for composition and meeting frequency. With the current composition there can be times when the board has 8 members, which can allow for tie votes. By reducing the membership and making the Assembly member the chair this process can be improved. Meeting when a site is not needed is a waste of time and money therefore meetings should only take place as needed.

NEW Transportation Technical Advisory Committee (TTAC) - In speaking with current and past Transportation Advisory Board staff, the creation of a Technical Advisory Committee can help ensure the planning commission and Assembly receives the best advice and recommendations possible. This TTAC will replace both the Aviation Advisory Board and the Transportation Advisory Board with a committee of skilled technical staff members that meet twice per year, or as directed by the Assembly.

RECOMMENDATION OF ADMINISTRATION: Staff respectfully recommends assembly adoption of the ordinance repealing MSB 4.10, aviation advisory board; adopting MSB 4.27.005, purpose; adopting MSB 4.27.015, duties; amending 4.27.020 membership; amending MSB 4.27.040, meetings, organization; repealing MSB 19.08.020(D); amending MSB 19.08.020(E); repealing MSB 4.43, transportation advisory board; adopting MSB 4.46.005, purpose; amending MSB 4.46.020, functions; amending MSB 4.46.030, composition; adopting MSB 4.46.035 meetings; repealing MSB 4.46.040 term of members; amending MSB 4.58.030, composition; amending MSB 4.58.040, meeting, officers; and adopting MSB 4.85, transportation technical advisory committee.

CHAPTER 4.10: AVIATION ADVISORY BOARD

Section

- 4.10.010 Establishment and purpose
- 4.10.020 Duties
- 4.10.030 Composition
- 4.10.040 Meetings; officers

4.10.010 ESTABLISHMENT AND PURPOSE.

(A) The aviation advisory board is established for the purpose of providing advice to the assembly, the planning commission, the platting board and the administration on issues relating to airports and aviation within the borough.

(B) All matters pertaining to the board, unless otherwise specified in this section, shall be governed by MSB 4.05.

(Ord. 09-086, § 3 (part), 2009)

4.10.020 DUTIES.

(A) Broadly, the board shall make recommendations to the administration and the assembly, the planning commission, and the platting board on borough policy with respect to all issues relating to the preservation and establishment of safe airports, the preservation of the aviation lifestyle, and the promotion of aviation safety. Specifically, the board shall make recommendations on:

- (1) The implementation of the recommendations of the August 2008 Matanuska-Susitna Borough Regional Aviation System Plan;
- (2) Ordinances relating to airports and aviation, including airport construction and land use compatibility;
- (3) The advancement of air navigation methodologies and technology in the borough;
- (4) The enhancement of aviation safety through improved aircraft communications, pilot education, and other means;
- (5) Military aircraft operations within the borough;
- (6) Development of a safe and efficient system of public and private airports and seaplane/floatplane bases in the borough;
- (7) Airport and aviation studies conducted by the borough and airport owners in the borough; and
- (8) Ongoing aviation policy issues.

(B) The board shall provide recommendations to the planning commission and platting board on aviation-specific issues related to conditional use permits and on proposed subdivisions that include an airport or provide taxiway access to an airport.

(C) The board shall serve as the technical committee for airport and aviation studies conducted by the borough.

(Ord. 09-086, § 3 (part), 2009)

IM 116-164
OR 116-111

4.10.030 COMPOSITION.

- (A) The board shall consist of nine voting members.
- (B) All members of the board shall be residents of the borough.
- (C) As feasible, the board shall be composed of:
- (1) one standing member of the transportation advisory board;
 - (2) five members from among the following airport/aviation interests:
 - (a) licensed private pilots;
 - (b) licensed commercial pilots;
 - (c) float-rated licensed pilots;
 - (d) private airport owners;
 - (e) residential airpark property owners;
 - (f) municipal airport owners; and
 - (g) statewide aviation organizations;
 - (3) three representatives from among the following who cannot sit on other positions on the board:
 - (a) resident that lives near an airport/airpark from the following:
 - (i) one from assembly districts one, five, or seven; or
 - (ii) one from assembly districts two, three, four, or six;
 - (b) the land appraisal industry;
 - (c) the real estate sales industry; and
 - (d) community Chambers of Commerce.
- (D) The term of each voting member shall be three years.
- (E) No voting member shall serve more than two consecutive terms.
- (F) The board may, from time to time, invite representatives of the Federal Aviation Administration, Alaska Department of Transportation and Public Facilities, the U.S. military, and other aviation-related agencies to serve as nonvoting members.

(Ord. 12-006, § 2, 2012; Ord. 09-086, § 3 (part), 2009)

4.10.040 MEETINGS; OFFICERS.

- (A) The board shall meet at least quarterly or as called by the chair.
- (B) Officers of the board shall be as directed in MSB 4.05.110.

(Ord. 09-086, § 3 (part), 2009)

Im 16-164
OR 16-111

The Matanuska-Susitna Borough Code is current through Ordinance 16-023, passed March 15, 2016.

Disclaimer: The Borough Clerk's Office has the official version of the Matanuska-Susitna Borough Code. Users should contact the Borough Clerk's Office for ordinances passed subsequent to the ordinance cited above.

Im 16-164
OR 16-111

CHAPTER 4.43: TRANSPORTATION ADVISORY BOARD

Section

- 4.43.010 Establishment and purpose
- 4.43.020 Duties
- 4.43.030 Composition
- 4.43.040 Compensation

4.43.010 ESTABLISHMENT AND PURPOSE.

(A) There is established a transportation advisory board to advise the assembly, planning commission, and the administration on borough transportation policy. The board shall report directly to the planning commission which shall review its findings.

(Ord. 04-080, § 29, 2004; Ord. 96-056AM, § 2, 1996; Ord. 93-029AM, § 3 (part), 1993)

4.43.020 DUTIES.

(A) The board shall make recommendations to the administration and the assembly on borough policy with respect to:

- (1) the Matanuska-Susitna Borough regional transportation plan;
- (2) the annual transportation program;
- (3) both long-range and short-range transportation plans;
- (4) methods of funding transportation systems;
- (5) the location and development of transportation systems, transportation corridors, traffic movement, those aspects of growth which facilitate or impede movement of people and goods, and those aspects of transportation that contribute to the orderly economic development of the borough; and
- (6) other matters relating to borough transportation policy as the assembly by ordinance or resolution may direct or the manager or planning commission by written request may direct.

(B) The board shall meet in session with planning department staff who shall assist the board in its work.

(Ord. 93-029AM, § 3 (part), 1993)

4.43.030 COMPOSITION.

(A) The board shall consist of eight members representing the following interest areas:

- (1) the chairperson of the local road service area advisory board, or if the chairperson is unable to serve, a member of that board;
- (2) one member from the transportation industry;
- (3) one member from the school district;
- (4) one member from the construction industry;
- (5) one member from the environmental conservation community;

Im 16-164
OR 16-111

- (6) one member representing trails; and
- (7) two members at large.
- (8) the manager shall be a non-voting advisory member of the board.

(B) No more than two voting board members may reside within the same road service area.

(C) Five members shall constitute a quorum and a vote of five is necessary for the board to take action.

(Ord. 04-080, § 30, 2004; Ord. 96-056AM, § 3, 1996; Ord. 94-001AM, § 5 (part), 1994; Ord. 93-029AM, § 3 (part), 1993)

4.43.040 COMPENSATION.

Board members shall be reimbursed for mileage incurred in connection with meetings of the board in the same manner as borough employees are compensated for mileage expenses upon presentation of supporting documentation satisfactory to the appropriate director.

(Ord. 00-079 § 2, 2000)

The Matanuska-Susitna Borough Code is current through Ordinance 16-023, passed March 15, 2016.

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*Imile-1164
OR 16-111*

**Ordinance Request
Work Order**

Request Date: March 1, 2016

Requestor: Matt Beck, Barb Doty Assembly/Mayor
_____ Manager
_____ Planning Commission
_____ Other _____

What precipitated this request (what's happening or may happen)? A significant amount of staff time is being spent on facilitating the borough's approximately 24 active boards and commissions.

What is the purpose and need of this ordinance (what should the ordinance do or accomplish)? Want to ensure the boards and commissions are accomplishing the goals of the assembly, and that they are functioning efficiently.

Suggested action/language: Review MSB Title 4, Boards and Commissions and prepare a matrix of (at a minimum) Duties/Functions, Committee Composition, and meeting time and frequency. Prepare recommendation for assembly consideration.

Desired completion date: _____

IN HOUSE ONLY

Individual/Group/Agency (s) to involve: _____

Staff assigned: _____

*Im16-164
OR16-111*

United Way of Mat-Su

550 S. Alaska Street Suite 205
Palmer, AK 99645

tel 907.373.5807
fax 907.745.0635

LIVE UNITED



Eileen Probasco
Planning and Land Use Director
350 E. Dahlia Avenue
Palmer, AK 99645

August 2, 2016

Dear Ms. Probasco,

I am writing to you on behalf of the MSB's Health and Social Services Board. During the past year, we have struggled to obtain the necessary quorum to be able to address the duties and responsibilities of the Board. I would like to request that the number of seats on this Board be reduced and for the composition to change so that the Board is not heavy with nonprofit agency directors. Having a majority of agency directors has caused barriers and unnecessary conflicts of interest for the work of the Board.

Finally, we have attempted to meet several times with a full quorum since June for the Human Services Community Matching Grant but have been unsuccessful. It is necessary at this time to move forward with determining the grant awards for this critical community funding. I would like to recommend for staff to allocate the funding based on the scores and move forward with the process.

Thank you so much for your time and consideration with these requests. It is a true pleasure working with Pam Graham on this Board.

Sincerely,

Stephanie L. Allen

Executive Director

Chair—MSB Health & Social Services Board

Im 16-104
OR 16-111

Planning Commission

Code Sections:

MSB 4.20 MSB 15.04 MSB 15.08

Summary of Purpose/Intent:

Established with the powers and duties as set out in and created in accordance with A.S. 29.40.020 (SEE MSB 4.20) established to perform the areawide functions of planning, platting and zoning for the borough, except as otherwise provided in this title. (SEE MSB 15.04-010) Nothing is specifically spelled out as a purpose or intent for the commission.

Summary of Duties/Functions:

Prepare and recommend to the assembly a comprehensive plan, a zoning ordinance to implement the plan, a subdivision ordinance and official map of the borough and modification to these documents. The Commission shall publish notice and hold at least one public hearing before submitting its recommendations to the assembly. Investigate and report on the location and design of any public facility. Investigate and prepare the commission's recommendations on a capital improvement program and revise annually. Investigate and recommend published codes of technical regulations as relate to the functions of planning, platting and zoning. Investigate and prepare reports of the availability of public lands for borough purposes. Investigate and prepare reports on location and establishment of outdoor public recreation and public campgrounds. Review all requests for enactment or amendment to planning, platting and land use regulations, including MSB titles 8, 11, 15, 17, 28 & 43. (SEE MSB 15.04.015) shall by resolution state the position of the borough with regard to naming geographic features. (SEE MSB 15.04.025)

Summary of Composition:

Seven voting members (SEE MSB 15.08.010)

Proposed Changes

NO RECOMMENDED CHANGES

Platting Board

Code Sections:

MSB 4.22 MSB 43.10

Summary of Purpose/Intent:

Established with the powers and duties as set out in MSB 43.10 and created in accordance with A.S. 29.40.080 (SEE MSB 4.22) The platting board is delegated the platting function of the borough. (SEE MSB 43.10.010)

Summary of Duties/Functions:

Hear and decide application for approval of preliminary plats, variances, public use easements, plat not amendments, and vacations of public interest. (SEE MSB 43.10.010)

Summary of Composition:

Seven member and two additional at-large alternates. (SEE MSB 43.10.015)

Proposed Changes

NO RECOMMENDED CHANGES

Borough Area Schools Site Selection Committee

Code Sections:

MSB 4.27 and 19.08

Summary of Purpose/Intent:

Established to report and recommend to the assembly on the location of school building pursuant to MSB 19.08.020 (SEE MSB 4.27.010)

Summary of Duties/Functions:

No specific duties outline in code outside of the function: Established to report and recommend to the assembly on the location of school building pursuant to MSB 19.08.020 (SEE MSB 4.27.010)

Summary of Composition:

Seven or eight members, 2 Assembly, 2 Planning Commission, 2 school board, 1 community member at large, and if within a city the mayor or other official (SEE MSB 4.27.020)

Proposed Changes

Staff recommends changes to this Committee to better reflect best practices for composition and meeting frequency. With the current composition there can be times when the board has 8 members, which can allow for tie votes. By reducing the membership and making the Assembly member the chair this process can be improved. Meeting when a site is not needed is a waste of time and money therefore meetings should only take place as needed. The following code additions and deletions are recommended:

Adoption of Section. MSB 4.27.005 Purpose

4.27.005 Purpose

- A) The purpose of the Borough Area Schools Site Selection Committee is to recommend school site locations within the Matanuska-Susitna Borough.

Adoption of Section. MSB 4.27.015 Duties

4.27.015 Duties

- A) The duties of the Borough Area Schools Site Selection Committee are:
- 1) Review all requests for new school sites; and
 - 2) report on and recommend site, through consensus, to the Assembly for action.

Amendment of Subsection. MSB 4.27.020(A)

(A) The committee shall, as feasible, consist of five [SEVEN OR EIGHT] members as follows:

- (1) one [TWO] assembly member[S], which shall act as chair;

- (2) one [TWO] planning commissioner[S];
- (3) one [TWO] school board representative[S]; and
- (4) two [ONE] community members at large.
- (5) When a school site is being considered within the limit of a city, the mayor from that city will be appointed until the school site has been selected by the committee. The mayor is a voting member of the committee when discussing and voting on matters that pertain to the site selection within the city limits.
 - (a) In the event that the borough mayor does not appoint a city mayor, or in the event that a city mayor is not confirmed by the assembly, or in the event that a city mayor is unwilling or unable to serve, the borough mayor may appoint any other elected or appointed city official to represent that city.

Amendment of Section. MSB 4.27.040 Meetings, Organization

- (A) The committee may hold meetings [AT A MINIMUM ON A QUARTERLY BASIS, OR MORE FREQUENTLY IF] as necessary, or at the direction of the assembly.
- [(B) THE COMMITTEE SHALL ELECT A CHAIR AND VICE-CHAIR. A QUORUM OF FOUR IS NECESSARY FOR A VALID MEETING, AND A FAVORABLE VOTE OF FOUR IS NECESSARY FOR THE COMMITTEE TO TAKE ACTION.]

Repeal of Subsection: MSB 19.08.020. (D)

- [(D) THE COMMITTEE SHALL HOLD A PUBLIC HEARING AND SHALL RECOMMEND A SITE OR SITES TO THE PLANNING COMMISSION, SCHOOL BOARD AND ASSEMBLY.]

Amendment of Subsection: MSB 19.08.020. (E)

- (E) The assembly shall hold a public hearing to determine the location of school buildings with due consideration of the recommendation of the school board, planning commission and school site selection committee.

Aviation Advisory Board

Code Sections:

MSB 4.10

Summary of Purpose/Intent:

Established for the purpose of providing advice to the assembly, planning commission, platting board and administration on issues relating to airports and aviation within the borough. (SEE MSB 4.10.010)

Summary of Duties/Functions:

Make recommendations on borough policy with respect to preservation and establishment of safe airports, the aviation lifestyle, and the promotion of aviation safety. (SEE MSB 4.10.020)

Summary of Composition:

Nine Voting members with various interests/occupations including airport/aviation/community (SEE MSB 4.10.030)

Proposed Changes

Staff recommends that the Aviation Advisory Board (AAB) be disbanded.

1. AAB was originally recommended in the 2008 Regional Aviation System Plan as a Board that would sunset after 5 years; and TAB Resolution 08-08 recommended sunset after 3 years; staff included a sunset of 5 years in IM 09-139 and Ordinance 09-086. The ordinance was amended on the floor and the sunset date was removed.
2. The code states that the AAB should provide recommendations to the planning commission and platting board on aviation-specific issues related to CUPs and proposed subdivisions. Time limits on platting and permitting actions preclude AAB involvement in this process. To facilitate AAB review the time lines for platting and permitting would have to be lengthened.
3. The MSB does not own any airports and currently does not restrict or protect aviation-specific land use practices through code, a board dedicated to aviation will likely need direct guidance from the assembly as to their purpose and duties.

Transportation Advisory Board

Code Sections:
MSB 4.43

Summary of Purpose/Intent:

Established to advise the assembly, planning commission and administration on borough transportation policy; reports directly to the planning commission. (SEE MSB 4.43.010)

Summary of Duties/Functions:

Make recommendations to the administration and assembly on borough policy with respect to Transportation plans, programs, funding, location & development of transportation systems, corridors, and traffic movement, and other matters relating to transportation policy. (SEE MSB 4.43.020)

Summary of Composition:

Eight voting members with the borough manager as the 9th non-voting member. (SEE MSB 4.43.030)

Proposed Changes

Staff recommends that the Transportation Advisory Board (TAB) be disbanded.

1. The primary purpose of this board is to provide advice to the Planning Commission and Assembly on Transportation Policy. The current member composition outlined in code does not have the background needed to provide the type of technical advice the Planning Commission and Assembly needs in order to make decisions; and most members currently reside within the core area, mainly near Wasilla, so it does not offer diverse community input.
2. The composition of this board since inception has been problematic. With 8 voting members and a 9th non-voting it allows for a lot of split votes and can result in little to no actual useful recommendations.
3. The current board composition includes representation from broad industries such as transportation, construction, environmental conservation, trails, the MSB School District and the RSA advisory board; this membership creates a board with a primary focus on surface transportation. The MSB needs a board of technical staff with the ability to provide technical advice on all aspects of transportation policy and planning within all regions of the Matanuska-Susitna Borough.
4. In the past the board has suggested pursuing certain activities/projects which have not been consistent with the Assembly priorities.

Historical Preservation Commission

Code Sections:
MSB 4.46

Summary of Purpose/Intent:
None Stated in Code

Summary of Duties/Functions:

Advise the assembly in the identification, develop and maintain an inventory, advise borough and private property owners on the restoration and maintenance of historical building, landmarks, writings, and objects of historical, cultural, or geographical significance. Recommend same for listing on the national register of historic places. Recommend historical preservation and restoration programs to be implemented or supported by the borough. (SEE MSB 4.46.020)

Summary of Composition:

Nine citizens who have an interest, competence, or knowledge in historical and cultural foundations of the borough and the state. To the extent possible members should include a background in architecture, history, architectural history, planning, archaeology, or other historic related disciplines.

Proposed Changes

It is important that the Board have technical expertise, especially in light of the vacant position of the Cultural Resource Specialist II. However, the current composition does not encourage participation from local historical groups which may benefit from some of the financial (grant) benefits of being a recognized by the State of Alaska as a Certified Local Government (CLG). In addition, not having term limits is not best practices for advisory boards and committees, and should be corrected as soon as possible. It is recommended that the board should meet twice per year (which is the minimum required to retain CLG status with the State), or as needed and at the direction of the assembly or planning commission with a clear task or purpose for that meeting. Staff is proposing the following changes:

Adoption of Section. MSB 4.46.005

4.46.005 Purpose

A) The purpose of the Historic Preservation Commission is to act as a pass through agency for State Grant funding to local historic groups for projects which qualify for such funding within the Matanuska-Susitna Borough.

Amendment of Section. MSB 4.46.020 Functions

4.46.020 [FUNCTIONS] DUTIES.

(A) The commission shall act at the direction of the Assembly, and shall upon request:

- (1) advise the assembly in the identification of buildings, sites, [AND] landmarks, [AND] writings and objects within the borough that are of historic, cultural or geographic importance;
- (2) develop and maintain an inventory of landmarks, historical buildings, [AND] sites, [AND] writings and objects within the borough; and
- [(3) ADVISE THE PLANNING COMMISSION ON PLANNING IN CONNECTION WITH HISTORIC PRESERVATION;
- (4) ADVISE THE BOROUGH AND PRIVATE PROPERTY OWNERS ON RESTORATION AND MAINTENANCE OF HISTORICAL BUILDINGS, SITES, [AND] LANDMARKS, [AND] WRITINGS AND OBJECTS;
- (5) COORDINATE, ASSIST AND AID IN THE PLANNING OF HISTORICAL PRESERVATION AND RESTORATION PROJECTS IN THE BOROUGH;
- (6) RECOMMEND TO THE ASSEMBLY BUILDINGS, SITES, [AND] LANDMARKS, [AND] WRITINGS AND OBJECTS OF HISTORICAL, CULTURAL OR GEOGRAPHIC SIGNIFICANCE IN THE BOROUGH ELIGIBLE FOR LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES BY THE UNITED STATES OR STATE GOVERNMENTS, AND SEEK APPROVAL FROM CITY COUNCILS ON RECOMMENDATIONS REGARDING HISTORIC PLACES WITHIN CITIES; AND
- (7) RECOMMEND TO THE ASSEMBLY HISTORICAL PRESERVATION AND RESTORATION PROGRAMS AND SITE IMPROVEMENTS TO BE IMPLEMENTED BY OR SUPPORTED BY THE BOROUGH]
- (8) coordinate pass through grant applications from local historical groups.

Amendment of Section. MSB 4.46.030 Composition
4.46.030 COMPOSITION.

(A) The commission shall consist of [NINE]seven citizens of the borough who have demonstrated an interest, competence, or knowledge in the historical and cultural foundations of the borough and the state. To the extent feasible [AVAILABLE IN THE BOROUGH], the mayor shall appoint a minimum of four members who represent a historical society or museum in the Matanuska-Susitna Borough, and the remaining should be professional members from the disciplines of architecture, history, architectural history, planning, archaeology, or other historic preservation related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology.

Adoption of Section. MSB 4.46.035 Meetings
4.46.035 Meetings

(A) The commission shall meet:

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- (1) two times a year;
- (2) as called by the chair; or
- (3) at the direction of the Assembly.

Repeal of Section. MSB 4.46.040 Term of Members

[4.46.040 TERM OF MEMBERS.

(A) IRRESPECTIVE OF THE LIMITS SPECIFIED IN MSB 4.05.040, A BOARD MEMBER MAY SERVE MORE THAN TWO CONSECUTIVE THREE-YEAR TERMS].

Health and Social Services Board

Code Sections:
MSB 4.58

Summary of Purpose/Intent:

Established for the purpose of providing advice to the assembly and administration on issues of health and social services, including seniors and for participation in the human services community matching grant program. (SEE MSB 4.58.010)

Summary of Duties/Functions:

Make recommendations to the administration and assembly on borough policy with respect to: borough wide health assessment, funding methods, and other matters relating to health and social service policy, as directed. Act as a liaison between the borough and community and state health and social service organizations, seek funds for health and social service projects, and participate in the human services matching grant program. (SEE MSB 4.58.020)

Summary of Composition:

13 members with representation from all seven assembly districts; majority should be licensed health care or human services professionals; and at least 2 members must represent seniors. (SEE MSB 4.58.030)

Proposed Changes

The current composition is 13 members and only eight of those seats are filled. The primary duty of this board has been the allocation of Human Services Matching Grant funds, and currently a significant portion of the membership works for agencies that apply for the funding. This raises the perception of ethics and fairness regarding the board's recommendations, as members work for agencies that receive grant funding. It was suggested by the current chair that the composition be changed to limit the number of non-profit agencies with members/employees serving on the board. Staff is recommending the following code changes:

Amendment of Section. MSB 4.58.030 Composition
4.58.030 COMPOSITION.

- (A) The board shall consist of [13]seven members.
- (B) As feasible, the board should be composed of representation from the Health and Social services field and include:
 - (1) One doctor [ALL SEVEN ASSEMBLY DISTRICTS];
 - (2) one nurse [THE MAJORITY OF THE BOARD SHOULD BE COMPRISED OF LICENSED HEALTH CARE OR HUMAN SERVICES PROFESSIONALS];

(3) one dentist; [AT LEAST ONE MEMBER SHALL REPRESENT THE SENIOR CITIZEN RESIDENTS OF ASSEMBLY DISTRICT 1, 5, OR 7; AND]

(4) one tribal representative; [AT LEAST ONE MEMBER SHALL REPRESENT THE SENIOR CITIZEN RESIDENTS OF ASSEMBLY DISTRICT 2, 3, 4, OR 6.]

(5) one senior representative;

(6) one mental health professional; and

(7) one social worker.

[(C) THE TERM OF EACH MEMBER SHALL BE THREE YEARS;

(1) UP TO TWO FULL TERMS MAY BE HELD CONSECUTIVELY.]

Amendment of Section. MSB 4.58.040(A)

(A) The board shall meet: [AT LEAST QUARTERLY; OR AS CALLED BY THE CHAIR.]

(1) two times a year;

(2) as called by the chair; or

(3) at the direction of the Assembly.

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-111**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY REPEALING MSB 4.10, AVIATION ADVISORY BOARD; ADOPTING MSB 4.27.005, PURPOSE; ADOPTING MSB 4.27.015, DUTIES; AMENDING 4.27.020 MEMBERSHIP; AMENDING MSB 4.27.040, MEETINGS, ORGANIZATION; REPEALING MSB 19.08.020(D); AMENDING MSB 19.08.020 (E); REPEALING MSB 4.43, TRANSPORTATION ADVISORY BOARD; ADOPTING MSB 4.46.005, PURPOSE; AMENDING MSB 4.46.020, FUNCTIONS; AMENDING MSB 4.46.030, COMPOSITION; ADOPTING MSB 4.46.035 MEETINGS; REPEALING MSB 4.46.040 TERM OF MEMBERS; AMENDING MSB 4.58.030, COMPOSITION; AMENDING MSB 4.58.040, MEETING, OFFICERS; AND ADOPTING MSB 4.85, TRANSPORTATION TECHNICAL ADVISORY COMMITTEE, TO ASSIST IN MEETING BUDGET REDUCTION REQUIREMENTS.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Repeal of Chapter. MSB 4.10 Aviation Advisory Board is hereby repealed in its entirety.

Section 3. Adoption of Section. MSB 4.27.005 Purpose is hereby adopted to read as follows:

4.27.005 Purpose

A) The purpose of the Borough Area Schools Site Selection Committee is to recommend school site locations within the Matanuska-Susitna Borough.

Section 4. Adoption of Section. MSB 4.27.015 Duties is hereby adopted to read as follows:

4.27.015 Duties

A) The duties of the Borough Area Schools Site Selection Committee are:

- 1) Review all requests for new school sites; and**
- 2) report on and recommend sites to the Assembly for action.**

Section 5. Amendment of Subsection. MSB 4.27.020(A) is hereby amended to read as follows:

(A) The committee shall, **as feasible**, consist of **five** [SEVEN OR EIGHT] members as follows:

(1) **one** [TWO] assembly member[S], **which shall act as chair;**

(2) **one** [TWO] planning commissioner[S];

(3) **one** [TWO] school board representative[S]; and

(4) **two** [ONE] community memberss at large.

(5) When a school site is being considered within the limit of a city, the mayor from that city will be appointed until the school site has been selected by the committee. The mayor is a voting member of the committee when discussing and voting on

matters that pertain to the site selection within the city limits.

(a) In the event that the borough mayor does not appoint a city mayor, or in the event that a city mayor is not confirmed by the assembly, or in the event that a city mayor is unwilling or unable to serve, the borough mayor may appoint any other elected or appointed city official to represent that city.

Section 6. Amendment of Section. MSB 4.27.040 Meetings, Organization Duties is hereby amended to read as follows:

(A) The committee may hold meetings [AT A MINIMUM ON A QUARTERLY BASIS, OR MORE FREQUENTLY IF] as necessary, or at the direction of the assembly.

[(B) THE COMMITTEE SHALL ELECT A CHAIR AND VICE-CHAIR. A QUORUM OF FOUR IS NECESSARY FOR A VALID MEETING, AND A FAVORABLE VOTE OF FOUR IS NECESSARY FOR THE COMMITTEE TO TAKE ACTION.]

Section 7. Repeal of Subsection: MSB 19.08.020. (D) is hereby repealed in its entirety.

[(D) THE COMMITTEE SHALL HOLD A PUBLIC HEARING AND SHALL RECOMMEND A SITE OR SITES TO THE PLANNING COMMISSION, SCHOOL BOARD AND ASSEMBLY.]

Section 8. Amendment of Subsection: MSB 19.08.020. (E) is

hereby amended to read:

(E) The assembly shall hold a public hearing to determine the location of school buildings with due consideration of the recommendation of the school board, planning commission and school site selection committee.

Section 9. Repeal of Chapter. MSB 4.43 Transportation Advisory Board is hereby repealed in its entirety.

Section 10. Adoption of Section. MSB 4.46.005 Purpose is hereby adopted to read as follows:

4.46.005 Purpose

A) The purpose of the Historic Preservation Commission is to act as a pass through agency for State Grant funding to local historic groups for projects which qualify for such funding within the Matanuska-Susitna Borough.

Section 11. Amendment of Section. MSB 4.46.020 Functions, is hereby amended to read as follows:

4.46.020 [FUNCTIONS] DUTIES.

(A) The commission shall act at the direction of the Assembly, and shall upon request:

(1) advise the assembly in the identification of buildings, sites, [AND] landmarks, [AND] writings and objects within the borough that are of historic,

cultural or geographic importance;

(2) develop and maintain an inventory of landmarks, historical buildings, [AND] sites, [AND] writings and objects within the borough; and

[(3) ADVISE THE PLANNING COMMISSION ON PLANNING IN CONNECTION WITH HISTORIC PRESERVATION;

(4) ADVISE THE BOROUGH AND PRIVATE PROPERTY OWNERS ON RESTORATION AND MAINTENANCE OF HISTORICAL BUILDINGS, SITES, [AND] LANDMARKS, [AND] WRITINGS AND OBJECTS;

(5) COORDINATE, ASSIST AND AID IN THE PLANNING OF HISTORICAL PRESERVATION AND RESTORATION PROJECTS IN THE BOROUGH;

(6) RECOMMEND TO THE ASSEMBLY BUILDINGS, SITES, [AND] LANDMARKS, [AND] WRITINGS AND OBJECTS OF HISTORICAL, CULTURAL OR GEOGRAPHIC SIGNIFICANCE IN THE BOROUGH ELIGIBLE FOR LISTING ON THE NATIONAL REGISTER OF HISTORIC PLACES BY THE UNITED STATES OR STATE GOVERNMENTS, AND SEEK APPROVAL FROM CITY COUNCILS ON RECOMMENDATIONS REGARDING HISTORIC PLACES WITHIN CITIES; AND

(7) RECOMMEND TO THE ASSEMBLY HISTORICAL PRESERVATION AND RESTORATION PROGRAMS AND SITE IMPROVEMENTS TO BE IMPLEMENTED BY OR SUPPORTED BY THE

BOROUGH]

(8) coordinate pass through grant applications from local historical groups.

Section 12. Amendment of Section. MSB 4.46.030 Composition is hereby amended to read as follows:

4.46.030 COMPOSITION.

(A) The commission shall consist of [NINE] seven citizens of the borough who have demonstrated an interest, competence, or knowledge in the historical and cultural foundations of the borough and the state. To the extent feasible [AVAILABLE IN THE BOROUGH], the mayor shall appoint a minimum of four members who represent a historical society or museum in the Matanuska-Susitna Borough, and the remaining should be professional members from the disciplines of architecture, history, architectural history, planning, archaeology, or other historic preservation related disciplines, such as urban planning, American studies, American civilization, cultural geography, or cultural anthropology.

Section 13. Adoption of Section. MSB 4.46.035 Meetings is hereby adopted to read as follows:

4.46.035 Meetings

(A) The commission shall meet:

- (1) two times a year;
- (2) as called by the chair; or
- (3) at the direction of the Assembly.

Section 14. Repeal of Section. MSB 4.46.040 Term of Members is hereby repealed in its entirety:

[4.46.040 TERM OF MEMBERS.

(A) IRRESPECTIVE OF THE LIMITS SPECIFIED IN MSB 4.05.040, A BOARD MEMBER MAY SERVE MORE THAN TWO CONSECUTIVE THREE-YEAR TERMS].

Section 15. Amendment of Section. MSB 4.58.030 Composition is hereby amended to read as follows:

4.58.030 COMPOSITION.

(A) The board shall consist of [13] seven members.

(B) As feasible, the board should be composed of representation from the Health and Social services field and include:

(1) One doctor [ALL SEVEN ASSEMBLY DISTRICTS];

(2) one nurse [THE MAJORITY OF THE BOARD SHOULD BE COMPRISED OF LICENSED HEALTH CARE OR HUMAN SERVICES PROFESSIONALS];

(3) one dentist; [AT LEAST ONE MEMBER SHALL REPRESENT THE SENIOR CITIZEN RESIDENTS OF ASSEMBLY

DISTRICT 1, 5, OR 7; AND]

(4) one tribal representative; [AT LEAST ONE MEMBER SHALL REPRESENT THE SENIOR CITIZEN RESIDENTS OF ASSEMBLY DISTRICT 2, 3, 4, OR 6.]

(5) one senior representative;

(6) one mental health professional; and

(7) one social worker.

[(C) THE TERM OF EACH MEMBER SHALL BE THREE YEARS;

(1) UP TO TWO FULL TERMS MAY BE HELD CONSECUTIVELY.]

Section 16. Amendment of Section. MSB 4.58.040(A) is hereby amended to read as follows:

(A) The board shall meet: [AT LEAST QUARTERLY; OR AS CALLED BY THE CHAIR.]

(1) two times a year;

(2) as called by the chair; or

(3) at the direction of the Assembly.

Section 17. Adoption of Chapter. MSB 4.85 Transportation Technical Advisory Committee is hereby adopted to read as follows:

4.85 TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

4.85.005 Establishment and Purpose

4.85.010 Composition

4.85.015 Meetings; Organization

4.85.005 Establishment and Purpose

(A) There is established a Transportation Technical Advisory Committee of technical staff to advise the Assembly on transportation plans and policies within the Matanuska-Susitna Borough.

(B) the intent of this chapter is to establish the basis for a standing committee of technical staff from the Matanuska-Susitna Borough, and the Cities of Houston, Palmer, and Wasilla to provide technical advice to the Assembly on transportation plans and policies within the Matanuska-Susitna Borough.

4.85.010 Composition

(A) As feasible, the committee shall consist of 9 members from the following agencies:

(1) one representative from the Matanuska-Susitna Borough Planning Department, who shall be the chair;

(2) one representative from the Matanuska-Susitna Borough Public Works Department;

(3) one representative from the Matanuska-Susitna Borough Capital Projects Department;

(4) one staff member, elected

official, or appointed representative from the City of Houston;

(5) one staff member from the City of Palmer Department of Community Development;

(6) one staff member from the City of Wasilla Planning Office;

(7) two representatives from the transit providers operating within the Matanuska-Susitna Borough; and

(8) one representative from the Matanuska-Susitna Borough School District.

4.85.015 Meetings; Organization

(A) The committee will meet;

(1) two times a year;

(2) as called by the chair; or

(3) at the direction of the Assembly.

Section 18. Effective date. This ordinance shall take effect on November 1, 2016.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Administrative report relating to the creation of and improvement to West Ryan Circle Road Paving Local Improvement District No. 582; and consideration of said creation.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on December 6, 2016.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	M von Ehr	
	Finance Director	[Signature]	
	Borough Attorney (also reviewed by bond counsel)	AIS	
	Borough Clerk	[Signature]	10/10/16 [Signature]

ATTACHMENT(S): Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-116 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) - to be presented at Public Hearing

SUMMARY STATEMENT:

A petition has been filed by the record owner of 74 percent in value of the property and signatures of 70 percent of property owners within the proposed West Ryan Circle Road Paving Local Improvement District. The petition has been certified by the borough clerk. The proposed West Ryan Circle Road Paving Local Improvement District is located in Assembly District #5.

As addressed in Section 7 of the Manager's Administrative Report, (listed below) there are zero properties that do not conform to MSB 3.28.080(B).

If monies are appropriated in the Fiscal Year 2017 budget for the road program, this LID, if approved, would qualify for up to 50 percent matching funds.

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 16-116

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
Paving the surface of the road within the West Ryan Circle road paving LID will improve the road conditions and make maintenance of the road easier. Properties, including vacant properties, being benefited by paving the surface of the road have a tendency to sell more rapidly when placed on the market than similar properties. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost by the public works department for the paving is \$106,719, if done during the 2017 construction season. It is estimated that administrative costs will amount to approximately \$4,600 and the delinquency reserve will be \$9,680. The estimated total cost of the improvement as of this date is \$120,999. It is recommended that the project be financed by a special assessment bond or bank loan which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2017 mill rate for the improvement district is 15.579 consisting of 9.984 mills (areawide) plus .525 mills (non-areawide) plus 2.15 mills (FSA #130) and 2.92 mills (RSA #17).

Taxable Property Values:	Real Property:	\$4,230,500
	Personal Property:	0.00
	Total:	\$4,230,500

5. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>20</u>
Ownership type of properties:	Private:	<u>20</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>18</u>
	Number Delinquent:	<u>2</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>53</u>
	Estimated Area (Acres):	<u>21.20</u>

This estimate is based on information collected during the 2010 census and current assessment records.

6. Other special assessments affecting this local improvement district: None

7. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed..": 0.

8. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten year period.

The estimated total cost is \$120,999. The estimated cost elements are paving \$106,719, delinquency reserve of \$9,680, and administrative costs of \$4,600.

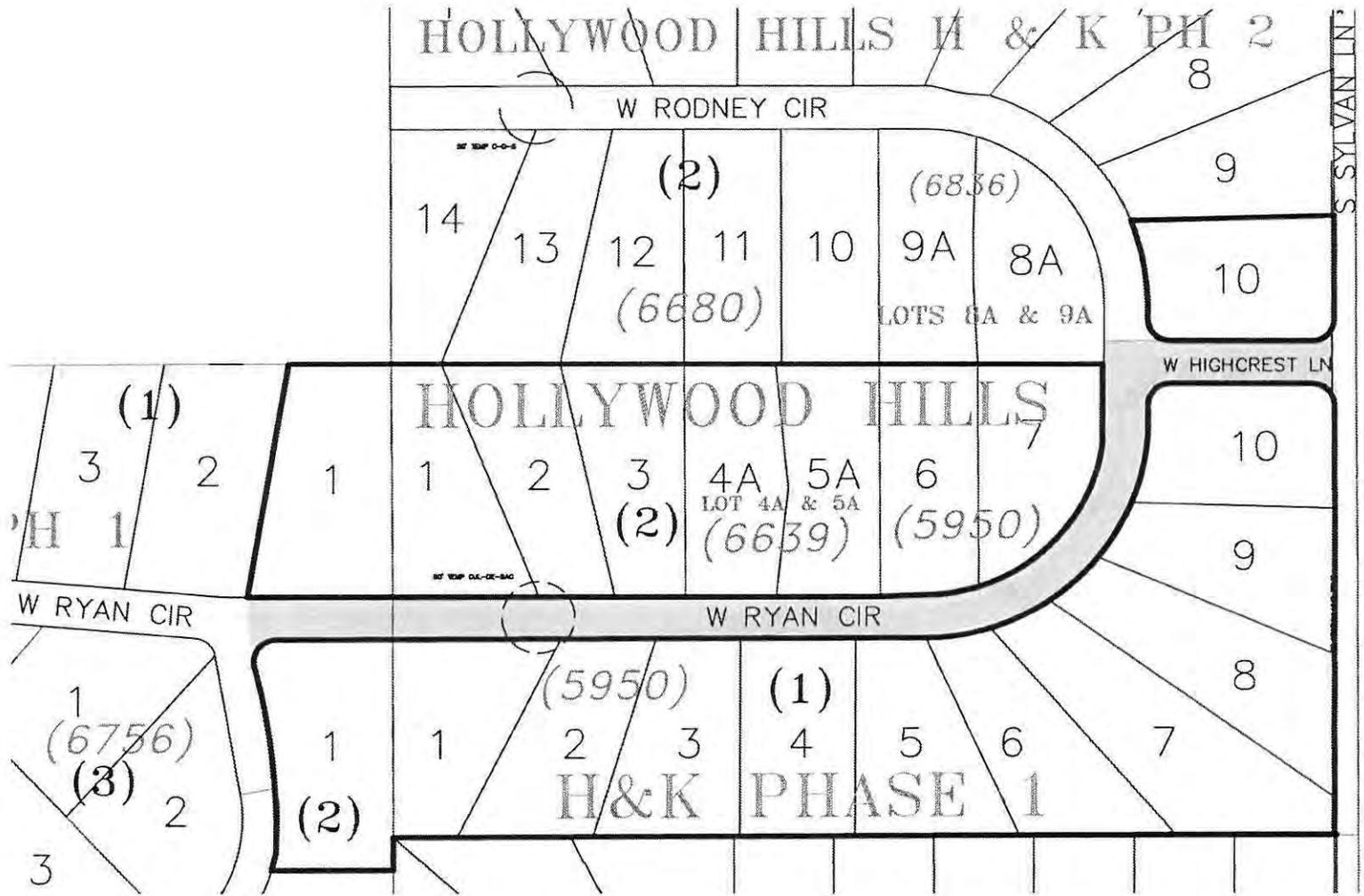
The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 20 lots is \$6,049.95 per lot.

If the entire 50 percent was approved from matching funds the estimated special assessment against the 20 lots with the 50% matching funds would be \$3,206.33, which is comprised of 50% of the construction costs only (not including any upgrade, if necessary for the project, or administrative costs or reserves).

RECOMMENDATION OF ADMINISTRATION:

IM 16-178
Ordinance 16-116



**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-116**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING WEST RYAN CIRCLE ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 582, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least seventy percent (70%) in value of the property within West Ryan Circle Road Paving Local Improvement District for paving the surface of the roads; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the attached manager's administrative report including the improvement plan is incorporated in IM No. 16-178; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than seventy percent (70%) of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is a power exercised through a service area, and there is a board of supervisors and the board has recommended the improvement.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. The West Ryan Circle Road Paving Local Improvement Plan will increase property values, is necessary, is in the public interest, and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the road paving local improvement district bearing more than seventy percent (70%) of the estimated cost of the improvement and the assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are zero properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the West Ryan Circle Road Paving Local Improvement District No. 582 as described on the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work up to 100 percent of the total cost of the improvement shall be assessed equally against each property within the road paving local improvement district. The amount to be assessed shall be reduced by the amount, if any, of matching funds appropriated for the improvement in the fiscal year 2017 borough budget. The finance director shall prepare a special assessment roll assessing to each property within the road paving local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough

Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the road paving local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the road paving local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond

or loan is not feasible or is not available, the assembly may provide for other means of financing the project cost at its sole discretion.

Section 12. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
WEST RYAN CIRCLE LID582

5950

Lots One (1) through Ten (10), Block One (1), and Lots One (1) through Three (3), and Lots Six (6) and Seven (7) Block Two (2), HOLLYWOOD HLS H&K PH 1, according to Plat #2006-177;

6639

Lots Four A (4A) and Five A (5A), Block Two (2), HOLLYWOOD HLS H&K PH 1 B/2 L/4&5, according to Plat #2007-11;

6680

Lot Ten (10), Block Three (3), HOLLYWOOD HLS H&K PH 2, according to Plat #2007-56;

6756

Lots One (1) and Two (2), Block One (1), CHEYENNE MDWS PH 1, according to Plat #2007-166.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: Administrative report relating to the creation of and improvement to East Barra Loop Road Paving Local Improvement District No. 585; and consideration of said creation.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on December 6, 2016.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator <i>M von Ehr</i>	<i>MVE</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney (also reviewed by bond counsel)	<i>A-NS</i>	
	Borough Clerk	<i>[Signature]</i>	10/10/16 <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: YES _____ NO X
 Ordinance Serial No. 16-117 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) - *to be presented at Public Hearing*

SUMMARY STATEMENT:

A petition has been filed by the record owner of 76 percent in value of the property and signatures of 70.27 percent of property owners within the proposed East Barra Loop Road Paving Local Improvement District. The petition has been certified by the borough clerk. The proposed East Barra Loop Road Paving Local Improvement District is located in Assembly District #6.

As addressed in Section 7 of the Manager's Administrative Report, (listed below) there are zero properties that do not conform to MSB 3.28.080(B).

If monies are appropriated in the Fiscal Year 2017 budget for the road program, this LID, if approved, would qualify for up to 50 percent matching funds.

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 16-117

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
Paving the surface of the road within the East Barra Loop road paving LID will improve the road conditions and make maintenance of the road easier. Properties, including vacant properties, being benefited by paving the surface of the road have a tendency to sell more rapidly when placed on the market than similar properties. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost by the public works department for the paving is \$241,745.17, if done during the 2017 construction season. It is estimated that administrative costs will amount to approximately \$7,320 and the delinquency reserve will be \$21,680. The estimated total cost of the improvement as of this date is \$270,745.17. It is recommended that the project be financed by a special assessment bond or bank loan which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2017 mill rate for the improvement district is 14.699 consisting of 9.984 mills (areawide) plus .525 mills (non-areawide) plus 2.20 mills (FSA #136) and 1.99 mills (RSA #28).

Taxable Property Values:	Real Property:	\$8,850,300
	Personal Property:	<u>0.00</u>
	Total:	<u>\$8,850,300</u>

5. Profile of proposed properties in local improvement district:

	Total Number of Lots:	<u>37</u>
Ownership type of properties:	Private:	<u>37</u>
	Bank:	<u>0</u>
	Public:	<u>0</u>
	MSB:	<u>0</u>
"Tax" status of properties:	Number Current:	<u>35</u>
	Number Delinquent:	<u>2</u>
	Number in Foreclosure:	<u>0</u>
	Number in Bankruptcy:	<u>0</u>
	Population Estimate:	<u>114</u>
	Estimated Area (Acres):	<u>58.26</u>

This estimate is based on information collected during the 2010 census and current assessment records.

6. Other special assessments affecting this local improvement district: None

7. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed..": 0.

8. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten year period.

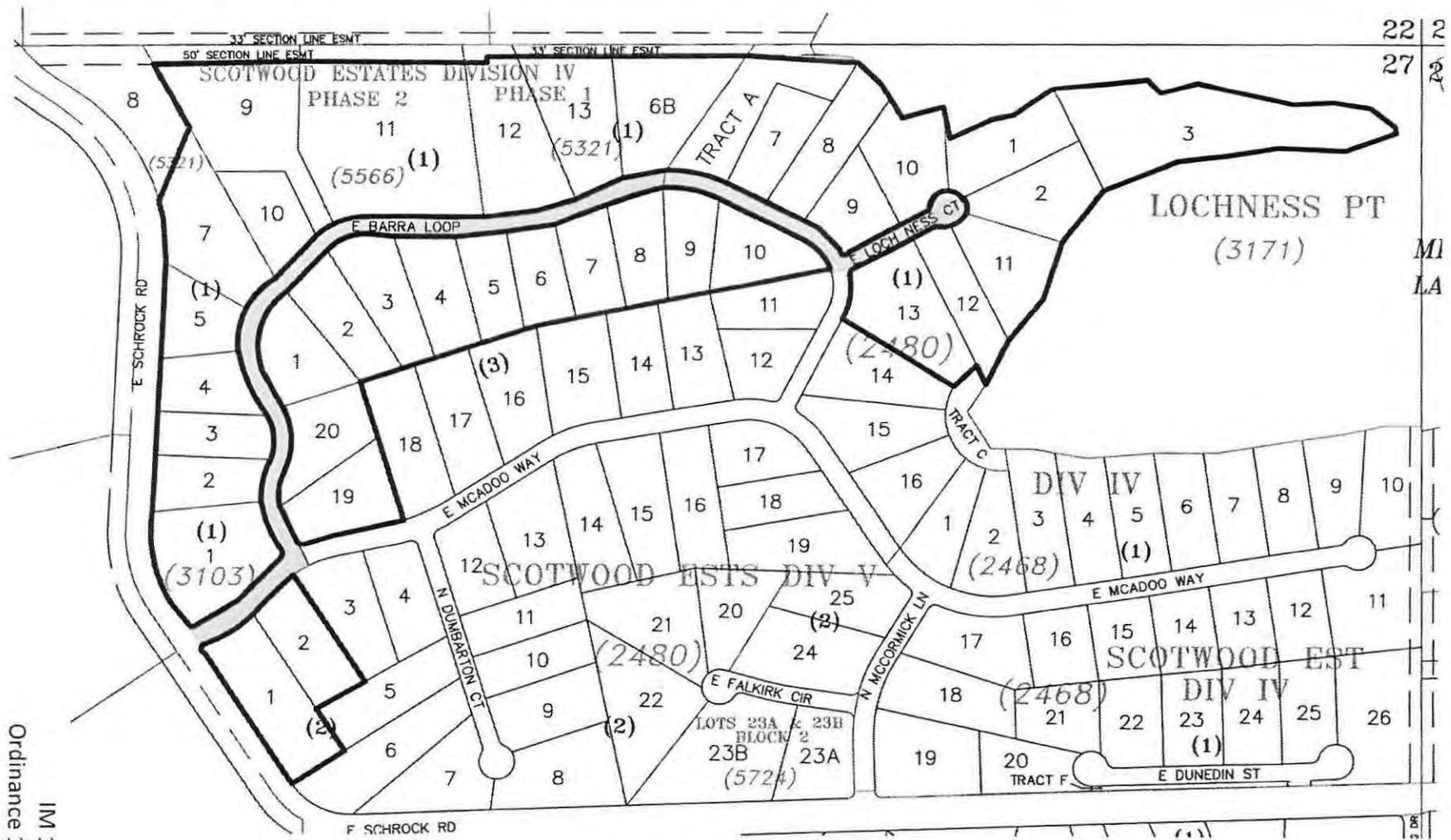
The estimated total cost is \$270,745.17. The estimated cost elements are paving \$241,745.17, delinquency reserve of \$21,680, and administrative costs of \$7,320.

The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 37 lots is \$7,317.44 per lot.

If the entire 50 percent was approved from matching funds the estimated special assessment against the 37 lots with the 50% matching funds would be \$4,192.07, which is comprised of 50% of the construction costs only (not including any upgrade, if necessary for the project, or administrative costs or reserves).

RECOMMENDATION OF ADMINISTRATION:



IM 16-179
 Ordinance 16-117

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-117**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING EAST BARRA LOOP ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 585, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least seventy percent (70%) in value of the property within East Barra Loop Road Paving Local Improvement District for paving the surface of the roads; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the attached manager's administrative report including the improvement plan is incorporated in IM No. 16-179; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than seventy percent (70%) of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is a power exercised through a service area, and there is a board of supervisors and the board has recommended the improvement.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. The East Barra Loop Road Paving Local Improvement Plan will increase property values, is necessary, is in the public interest, and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the road paving local improvement district bearing more than seventy percent (70%) of the estimated cost of the improvement and the assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are zero properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the East Barra Loop Road Paving Local Improvement District No. 585 as described on the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work up to 100 percent of the total cost of the improvement shall be assessed equally against each property within the road paving local improvement district. The amount to be assessed shall be reduced by the amount, if any, of matching funds appropriated for the improvement in the fiscal year 2017 borough budget. The finance director shall prepare a special assessment roll assessing to each property within the road paving local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough

Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the road paving local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the road paving local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond

or loan is not feasible or is not available, the assembly may provide for other means of financing the project cost at its sole discretion.

Section 12. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
EAST BARRA LOOP LID585

2480

Lots Seven (7) through Thirteen (13) and Tract A, Block One (1), Lots One (1) and Two (2), Block Two (2), Lots One (1) through Ten (10), and Lots Nineteen (19) and Twenty (20), Block Three (3), SCOTWOOD EST V, according to Plat #1983-110;

3103

Lots One (1) through Five (5), Block One (1), SCOTWOOD EST V RSB B/1 T/E, according to Plat #1985-131;

3171

Lots One (1) through Three (3), LOCHNESS PT, according to Plat #1986-10;

5321

Lots Six B (6B), Seven (7), Twelve (12) and Thirteen (13), Block One (1), SCOTWOOD EST VI PH 1, according to Plat #2002-169;

5566

Lots Nine (9) through (11), Block One (1), SCOTWOOD EST VI PH 2, according to Plat #2004-111.

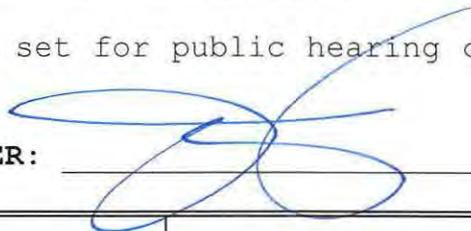
THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: Administrative report relating to the creation of and improvement to East McAdoo Way Road Paving Local Improvement District No. 586; and consideration of said creation.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing on December 6, 2016.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator <i>M von Ehr</i>	<i>ME</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney (also reviewed by bond counsel)	<i>ANS</i>	
	Borough Clerk	<i>LRM</i>	<i>10-10-16 [Signature]</i>

ATTACHMENT (S): Fiscal Note: YES NO X
 Ordinance Serial No. 16-118 (5 pp)
 Exhibit A (1 p)
 Map (1 p)
 Ballot Tally (1 p) - to be presented at Public Hearing

SUMMARY STATEMENT:

A petition has been filed by the record owner of 76 percent in value of the property and signatures of 76 percent of property owners within the proposed East McAdoo Way Road Paving Local Improvement District. The petition has been certified by the borough clerk. The proposed East McAdoo Way Road Paving Local Improvement District is located in Assembly District #6.

As addressed in Section 7 of the Manager's Administrative Report, (listed below) there are zero properties that do not conform to MSB 3.28.080(B).

If monies are appropriated in the Fiscal Year 2017 budget for the road program, this LID, if approved, would qualify for up to 50 percent matching funds.

MANAGER'S ADMINISTRATIVE REPORT

(MSB 3.28.040)

1. Description of properties to be benefited by the improvement:
SEE ORDINANCE SERIAL NO. 16-118

2. Evaluation of need and benefit of improvement and proposed allocation of special assessments:
Paving the surface of the road within the East McAdoo Way road paving LID will improve the road conditions and make maintenance of the road easier. Properties, including vacant properties, being benefited by paving the surface of the road have a tendency to sell more rapidly when placed on the market than similar properties. It is believed that the benefits will accrue about equally to each property in the improvement district. Therefore, it is proposed that the entire cost of the improvement to be allocated equally to each property within the district, without regard to the front footage, the size of the property, the value of the property or other measures.

3. Estimated total cost of improvement:
The estimated cost by the public works department for the paving is \$174,920.28, if done during the 2017 construction season. It is estimated that administrative costs will amount to approximately \$4,760 and the delinquency reserve will be \$15,680. The estimated total cost of the improvement as of this date is \$195,360.28. It is recommended that the project be financed by a special assessment bond or bank loan which will be reimbursed from the special assessments on the properties to be benefited. It is anticipated that interest on the loan will be recovered through the interest that will be paid on special assessment installments.

4. Current mill rate: The Fiscal Year 2017 mill rate for the improvement district is 14.699 consisting of 9.984 mills (areawide) plus .525 mills (non-areawide) plus 2.20 mills (FSA #136) and 1.99 mills (RSA #28).

Taxable Property Values:	Real Property:	\$4,451,500
	Personal Property:	0.00
	Total:	\$4,451,500

5. Profile of proposed properties in local improvement district:

	Total Number of Lots: <u>21</u>
Ownership type of properties:	Private: <u>21</u>
	Bank: <u>0</u>
	Public: <u>0</u>
	MSB: <u>0</u>
"Tax" status of properties:	Number Current: <u>20</u>
	Number Delinquent: <u>1</u>
	Number in Foreclosure: <u>0</u>
	Number in Bankruptcy: <u>0</u>
	Population Estimate: <u>68</u>
	Estimated Area (Acres): <u>26.10</u>

This estimate is based on information collected during the 2010 census and current assessment records.

6. Other special assessments affecting this local improvement district: None
7. Properties not conforming to MSB 3.28.080(B) "...An assessment may not exceed 25 percent of the assessed value for real property taxation of the property assessed..": 0.
8. Method of collecting assessments: Semi-annual due dates will be established, with billings sent to each property owner 30-45 days before each due date. Delinquent accounts will be acted upon in the same manner as delinquent tax accounts, including annual foreclosure action.

IMPROVEMENT PLAN (MSB 3.28.050B)

The improvement funding will be obtained by selling a special assessment bond to a bank. Only the proceeds of the special assessments and interest will be pledged as security for payment. The special assessments may be paid by the property owners in semi-annual installments over a ten year period.

The estimated total cost is \$195,360.28. The estimated cost elements are paving \$174,920.28, delinquency reserve of \$15,680, and administrative costs of \$4,760.

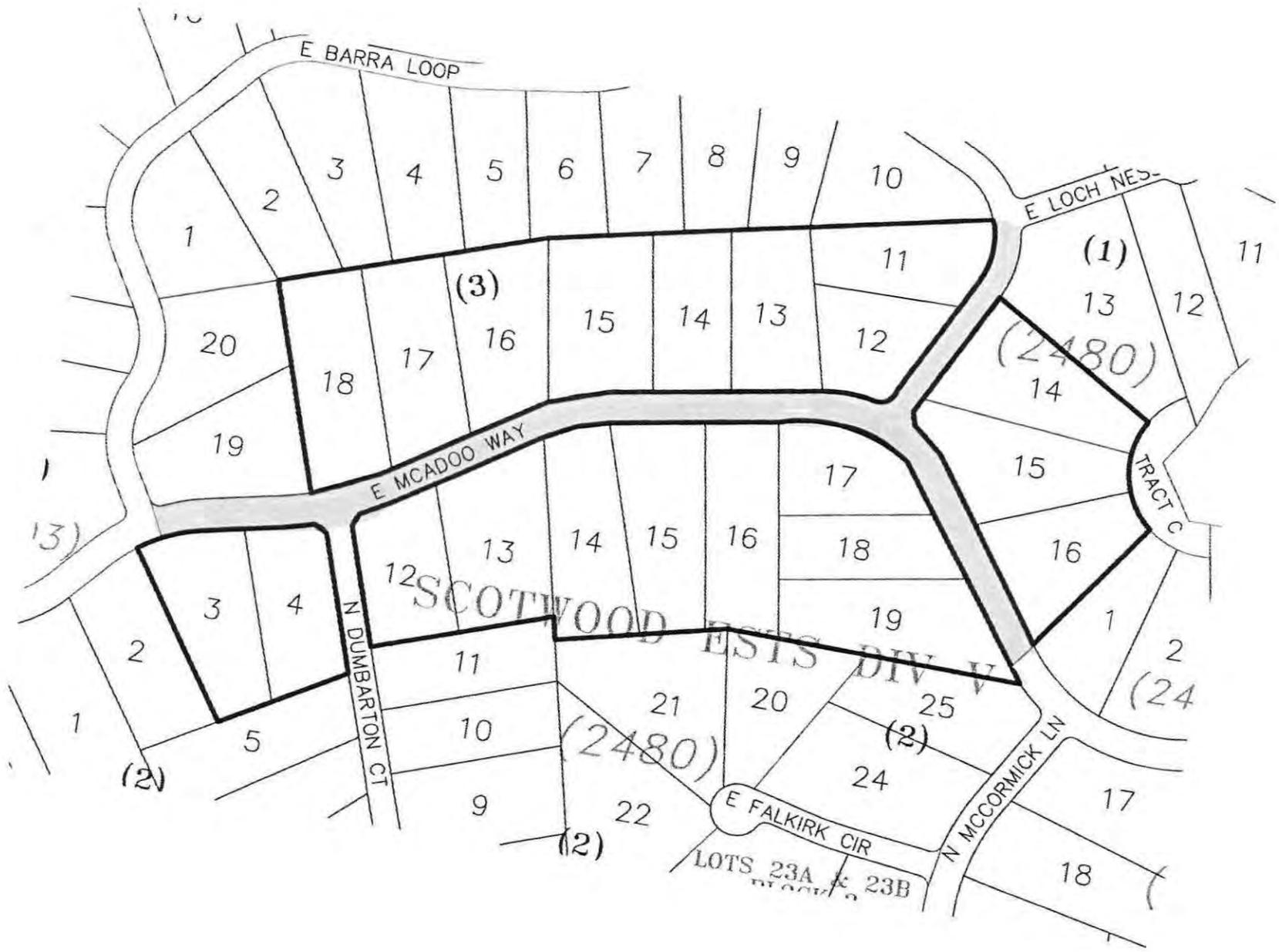
The estimated total cost is to be equally assessed against the properties within the improvement district, including those properties not meeting to MSB 3.28.080(B) criteria.

The estimated special assessment against the 21 lots is \$9,302.87 per lot.

If the entire 50 percent was approved from matching funds the estimated special assessment against the 21 lots with the 50% matching funds would be \$5,422.35, which is comprised of 50% of the construction costs only (not including any upgrade, if necessary for the project, or administrative costs or reserves).

RECOMMENDATION OF ADMINISTRATION:

IM 16-180
Ordinance 16-118



NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-118**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY CREATING EAST MCADOO WAY ROAD PAVING LOCAL IMPROVEMENT DISTRICT NO. 586, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.

WHEREAS, a petition has been filed by the owners of at least seventy percent (70%) in value of the property within East McAdoo Way Road Paving Local Improvement District for paving the surface of the roads; and

WHEREAS, the borough clerk has certified the petition; and

WHEREAS, the attached manager's administrative report including the improvement plan is incorporated in IM No. 16-180; and

WHEREAS, notice of the public hearing was published for two consecutive weeks in a newspaper of general circulation distributed within the borough; and

WHEREAS, notice was mailed CERTIFIED RETURN RECEIPT REQUESTED to each record owner of property within the local improvement district; and

WHEREAS, a public hearing on the creation of the local improvement district and the improvement plan has been held; and

WHEREAS, ballots approving or disapproving the local improvement district were permitted to be filed in writing for 30 calendar days after mailing of notice of the public hearing; and

WHEREAS, ballots marked "yes" from owners of property bearing more than seventy percent (70%) of the estimated cost of the improvements were received; and

WHEREAS, the proposed improvement is a power exercised through a service area, and there is a board of supervisors and the board has recommended the improvement.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. The East McAdoo Way Road Paving Local Improvement Plan will increase property values, is necessary, is in the public interest, and the improvement should be made.

Section 3. The petition has sufficient and proper petitioners.

Section 4. Ballots approving the local improvement district were filed timely by the record owners of property within the road paving local improvement district bearing more than seventy percent (70%) of the estimated cost of the improvement and the assembly can proceed with the improvement.

Section 5. Notwithstanding MSB 3.28.080(B) there are zero properties that do not conform that will be assessed for the improvement.

Section 6. There is hereby created the East McAdoo Way Road Paving Local Improvement District No. 586 as described on the attached legal description marked Exhibit A.

Section 7. The manager is hereby authorized to proceed with the improvement, negotiate for sale of a special assessment bond or similar loan for assembly approval, and such other necessary and proper work as appropriate to accomplish the purpose of the improvement plan upon financing approval by the assembly.

Section 8. Upon completion of the work up to 100 percent of the total cost of the improvement shall be assessed equally against each property within the road paving local improvement district. The amount to be assessed shall be reduced by the amount, if any, of matching funds appropriated for the improvement in the fiscal year 2017 borough budget. The finance director shall prepare a special assessment roll assessing to each property within the road paving local improvement district an amount equal to the actual total improvement cost divided by the number of properties within the local improvement district. The proposed special assessment roll shall be prepared and presented in accordance with the provisions of the Matanuska-Susitna Borough

Code in effect at the time the special assessment roll is prepared.

Section 9. The special assessments against the properties described in Section 6 above are liens upon the property and are prior and paramount to all liens except municipal tax liens and may be enforced as provided for the enforcement of real property tax liens.

Section 10. Special assessments may be paid in 20 semi-annual installments with due dates established by the assembly upon approval of the road paving local improvement district special assessment roll, provided, the assembly may authorize payment terms greater than or less than a ten-year period of time. If no time for payment is established, semi-annual installments are due and payable when property taxes are due and payable. Special assessment installments not paid when due shall have a penalty added equal to the penalty for delinquent second-half real property taxes in effect at the time of the special assessment installment delinquency. Upon full payment of the special assessment, the manager shall issue a release of the lien to the record owner of the property.

Section 11. Notwithstanding the approval of the road paving local improvement district based upon the financing of the cost through the sale of a special assessment bond or loan, if the assembly determines that the sale of a special assessment bond

or loan is not feasible or is not available, the assembly may provide for other means of financing the project cost at its sole discretion.

Section 12. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

LEGAL DESCRIPTION FOR
EAST MACADOO WAY LID 586

2480

Lots Fourteen (14) through Sixteen (16), Block One (1), Lots Three (3) and Four (4), and Lots Twelve (12) through Nineteen (19), Block Two (2), Lots Eleven (11) through Eighteen (18), Block Three (3), SCOTWOOD EST V, according to Plat #1983-110.

THE ABOVE ARE RECORDED IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA.

SUBJECT: MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVAL FOR THE LAND ACQUISITION OF TRACT A, MIDNIGHT SUN 2013, PLAT NO. 2014-89, FOR PURPOSE OF ADDITIONAL SCHOOL PARKING AND OUTDOOR SCIENCE STUDIES, WITH ACQUISITION FUNDING TO COME FROM MIDNIGHT SUN FAMILY LEARNING CENTER'S OPERATING BUDGET (MSB007174).

AGENDA OF: November 17, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	MSC	
	Community Development Director	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	[Signature]	11-8-16

ATTACHMENT(S): Fiscal Note: YES NO
 Vicinity Map (1 pp)
 Matanuska-Susitna School District
 Resolution No. 17-001 (2 pp)
 Ordinance Serial No. 16-131 (3 pp)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough Land & Resource Management Division received a request from the Matanuska-Susitna Borough School District for assistance in acquiring 14.9 acres of vacant land adjoining the Midnight Sun Family Learning Center (charter school) from Horseshoe Properties, LLC for purpose of expanded school parking and nature science studies. The negotiated purchase price is \$119,632.00, to be owner financed at zero percent interest, with \$40,000.00 payable at closing and the remainder payable on August 1, 2017. Funding for the acquisition is to come from the school's annually appropriated capital budget.

DISCUSSION:

Midnight Sun Family Learning Center is a public charter school that opened its doors in September of 1998. It serves over 180 students from Kindergarten through 8th grade. The school is governed by a 17-member Academic Policy Committee and is in good standing with both school district and state requirements.

The proposed acquisition parcel adjoins the west boundary of the charter school and lies within the Midnight Sun 2013 subdivision. Access is via Midnight Sun Circle off Pittman Road. Surrounding development is primarily residential homes and vacant land.

The acquisition parcel has wetlands encompassing the majority of the acreage offering an ideal opportunity for outdoor science studies of the wetlands and physical education activities in the winter. Most importantly though is a 1-acre gravel pad located in the southeast corner of the acquisition parcel which was constructed by the seller. The need for additional parking was identified by the school's Academic Policy Committee in 2015 and the school will use this pad for much needed parking during school events and community meetings. This additional area will alleviate problematic parking on the subdivision streets and has capability of expansion for future facilities if needed.

The land where the school currently resides is under long-term lease with Denali Commercial Investments, LLC, of which Horseshoe Properties, LLC is a partner. The charter school is in its second ten-year term of the lease, which expires in 2024. Terms of the lease include contingency of annual appropriation by the school district and authorization for the charter school to operate. The current leased property is not part of this acquisition request, though the school has a future goal of purchasing the building and land.

Horseshoes Properties, LLC owns the parcel to be acquired and has offered to owner-finance the sale without interest and under a two-payment schedule. Such terms are available due to the long-standing, good working relationship between the school and the seller. If the acquisition is approved, the borough will become the owner of the land and will require that the school enter into a payment agreement with the borough to assure payment is made under the terms of the purchase contract.

Pursuant to borough code and adopted borough land management policy and procedure, a Phase I Environmental Site Assessment (ESA) was conducted on the subject parcel with clear outcome and nothing discoverable. As well, the borough obtained an appraisal

to determine the fair market value for the subject parcel, which came in at \$96,100, excluding improvements. However, the final negotiated purchase price of \$119,632 includes compensation for the constructed parking facility cost of \$25,532 which is supported by accountant provided documentation and review by the MSB Capital Projects engineering division. The school has current funding allocated for the first payment, and will set aside the final payment due in August 2017.

There were no objections received from public noticing for the acquisition, nor any objection received from borough departments. The acquisition is supported by the Midnight Sun Family Learning Center Academic Policy Committee and by Matanuska-Susitna Borough School Board Resolution 17-001.

Authority:

MSB 23.10.275 allows that in accordance with Title 23 and policy and procedures adopted by Assembly resolution, the manager may through negotiation acquire land when for a public purpose.

MSB 19.08.020 LOCATION OF SCHOOL BUILDINGS (F) (2)

An existing charter school that has been in existence for five years or more may request the borough and the school district acquire permanent facilities for the charter school.

RECOMMENDATION OF ADMINISTRATION:

Matanuska-Susitna Borough Assembly approval for the land acquisition of Tract A, Midnight Sun 2013, Plat No. 2014-89, for purpose of additional school parking, outdoor science studies and physical education, with acquisition funding to come from Midnight Sun Family Learning Center's operating budget.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: November 17, 2016

ORIGINATOR: Community Development

SUBJECT: MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVAL FOR THE LAND ACQUISITION OF TRACT A, MIDNIGHT SUN 2013, PLAT NO. 2014-89, FOR PURPOSE OF ADDITIONAL SCHOOL PARKING AND OUTDOOR SCIENCE STUDIES, WITH ACQUISITION FUNDING TO COME FROM MIDNIGHT SUN FAMILY LEARNING CENTER'S OPERATING BUDGET (MSB007174).

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT (YES) NO
AMOUNT REQUESTED \$19,632	FUNDING SOURCE MSB School District / midnight sun school / operating budget
FROM ACCOUNT # 204 000 000 XXX	PROJECT #
TO ACCOUNT : 204 000 000 XXX	PROJECT #
VERIFIED BY: <i>[Signature]</i>	CERTIFIED BY:
DATE: 11-3-16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	40	79.6				
---------	----	------	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	40	79.6				
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: *Cherianne Durdal* @AD _____ DATE: _____
 APPROVED BY: *[Signature]* _____ DATE: 11/3/16

IM No. 16-194
Ordinance Serial No. 16-131

MSB #007174

Proposed Parcel Acquisition



Feet
0 500

S T17N R02W Sec. 04 Tax Map HO 10
MSB/LRMD October, 2016

Subject Parcel

TRA
MIDNIGHT
SUN
2013

TR. A
MIDNIGHT SUN
FAMILY LEARNING
CENTER

MIDNIGHT
SUN SUB
(6926)

BIRDSSELL SUB
(4851)

BIRDSSELL #2
(6041)

PEPERA HEIGHTS
(6474)

RAINBOW
PARK EST.
(4)

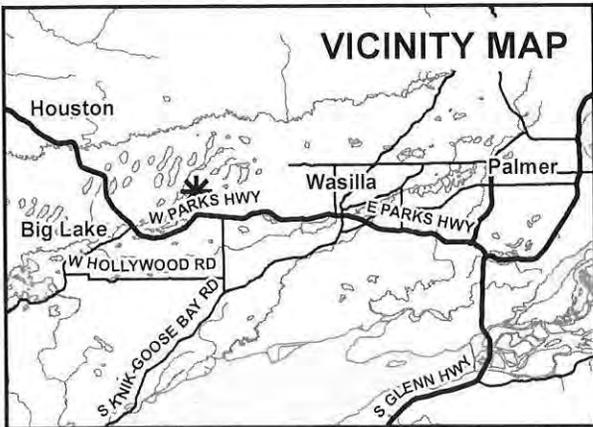
WINDIGO CIR
(2)

CRAWFORD
(1316)

DR 16-131
Im 16-194

JOLENE
(4122)

VICINITY MAP





**MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD
RESOLUTION 17-001**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH SCHOOL BOARD IN SUPPORT OF THE MATANUSKA-SUSITNA BOROUGH'S LAND ACQUISITION OF TRACT A, MIDNIGHT SUN 2013, ACCORDING TO PLAT NO. 2014-89, IN THE PALMER RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA, UTILIZING FUNDS FROM MIDNIGHT SUN FAMILY LEARNING CENTER'S OPERATING BUDGET.

WHEREAS, Midnight Sun Family Learning Center Academic Policy Committee has expressed interest in acquiring 14.9 acres adjacent to their leased premises on West Midnight Sun Circle from Horseshoe Properties, LLC, and;

WHEREAS, the Midnight Sun Family Learning Center Academic Policy Committee identified the need for more parking in 2015, and;

WHEREAS, the land includes improved grounds which can be used for parking upon acquisition, and;

WHEREAS, the proposed land also includes an area which will be ideal to create an outdoor science classroom and physical education space, and;

WHEREAS, consistent with Board Policy 1330 Use of School Facilities, the space would be maintained by the school and open to other schools and the community-at-large as a space to experience nature, and;

WHEREAS, the land will be purchased through money set aside in Midnight Sun Family Learning Center's operating budget, and;

WHEREAS, the Matanuska-Susitna Borough and Horseshoe Properties, LLC entered into a Terms Sale Purchase Agreement with an agreed upon purchase price of \$150,000 or the Fair Market Value as determined by a third party appraisal, whichever is less, and;

WHEREAS, the Terms Sale Purchase Agreement establishes that payments will be made over a three-year period by Midnight Sun Family Learning Center, and;

WHEREAS, the Terms Sale Purchase Agreement also includes a requirement for a Phase I Environmental Site Assessment with favorable findings.

THEREFORE BE IT RESOLVED that the Mat-Su Borough School Board supports the Borough's acquisition of Tract A, Midnight Sun 2013, according to Plat No. 2014-89, in the Palmer Recording District, Third Judicial District, State of Alaska, to be funded by Midnight Sun Family Learning Center.

OR 16-131
JM 16-194

APPROVED by the Mat-Su School Board this 2nd day of November, 2016.

Dr. Donna Dearman
Dr. Donna Dearman, Board President

Gene Stone
Gene Stone, Superintendent

ATTEST: Stacy Escobedo
Stacy Escobedo, Board Secretary

OR 16-131
Im 16-194



NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-131

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVAL FOR THE LAND ACQUISITION OF TRACT A, MIDNIGHT SUN 2013, PLAT NO. 2014-89, FOR PURPOSE OF ADDITIONAL SCHOOL PARKING AND OUTDOOR SCIENCE STUDIES, WITH ACQUISITIN FUNDING TO COME FROM MIDNIGHT SUN FAMILY LEARNING CENTER'S OPERATING BUDGET (MSB007174).

WHEREAS, the Matanuska-Susitna Borough Land & Resource Management Division received a request from the Matanuska-Susitna Borough School District for assistance in acquiring 14.9 acres of vacant land adjoining the Midnight Sun Family Learning Center (Charter School) from Horseshoe Properties, LLC; and

WHEREAS, the purchase price of the property is \$119,600 based upon fair market value and compensable improvements; and

WHEREAS, the charter school has money available in fund balance accounts for acquisition and proposes to bring \$40,000 to the table at closing with the remainder to be paid in August 2017 from their operating budget, contingent upon annual appropriation; and

WHEREAS, the Charter School's Academic Policy Committee identified the need for more parking in 2015; and

WHEREAS, the acquisition parcel contains a 1-acre gravel pad next to the school property which will be used for much needed parking during school events and community meetings and will alleviate parking on subdivision streets; and

WHEREAS, wetlands within the acquisition parcel provide ideal opportunity to create an outdoor science classroom and winter-time physical education space; and

WHEREAS, pursuant to borough code and policy and procedure, an environmental assessment was performed on the parcel with favorable findings; and

WHEREAS, no objections to the acquisition were received from the public noticing or from borough departments; and

WHEREAS, the acquisition is supported by the Midnight Sun Family Learning Center Academic Policy Committee and Matanuska Susitna Borough School District Board Resolution 17-001; and

WHEREAS, Midnight Sun Family Learning Center was approved to operate in 1998, is actively providing scholastic services in good standing with both the school district and the state requirements, and the acquisition is in accordance with borough code.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Authorization. The Matanuska-Susitna Borough Assembly authorizes the land acquisition of Tract A, Midnight Sun 2013, Plat No. 2014-89 for purpose of additional school parking and outdoor science studies and physical education activities for Midnight Sun Family Learning Center, with funding from the charter school's annually appropriated operating budget.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2015.

Vern Halter, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

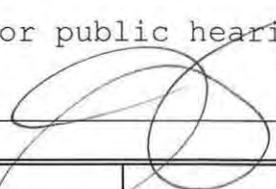
(SEAL)

SUBJECT: Accept and appropriate Matanuska Telephone Association's E-rate funds in the amount of \$ \$14,273.87 to fund 440, project 20323, for upgrading and enhancing the telecommunications and information services within the Matanuska-Susitna Library Network.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	BdL	11/2/16
	Information Technology Director	EW	11-2-16
2	Finance Director	EW	11-2-16
3	Borough Attorney	MS	
4	Borough Clerk	MS	11-8-16

ATTACHMENT (S) : Fiscal Note: Yes No
 Ordinance Serial No. 16-132 (2 pp)

SUMMARY STATEMENT:

On May 7, 1997, the Federal Communications Commission (FCC) adopted a Universal Service Order implementing the Telecommunications Act of 1996. The Order ensures that all eligible schools and libraries have affordable access to modern telecommunications and information services. Up to \$2.25 billion annually is available to provide eligible schools and public libraries with discounts, often referred to as the "E-rate," for authorized services.

These discounts range from 20 to 90 percent, depending on economic need and location (urban or rural). The level of discount is based upon the percentage of students eligible for participation in the

federal free and reduced price school lunch program. The borough's public libraries will use the discount percentage of their local school district. The discount percentage for fiscal year 2016 was seventy percent (70%).

The intent of the FCC is for the businesses to use their discounted funds and reimbursements to purchase equipment that would enhance and/or upgrade their telecommunications and information services.

RECOMMENDATION OF ADMINISTRATION:

The administration recommends accepting and appropriating Matanuska Telephone Association's E-rate funds in the amount of \$ 14,273.87 to fund 440, project 20323, for upgrading and enhancing the telecommunications and information services within the Matanuska-Susitna Library Network.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: November 17, 2016

ORIGINATOR: Information Technology

SUBJECT: Accept and appropriate Matanuska Telephone Association's E-rate funds in the amount of \$14,273.87 to fund 440, project 20323, for upgrading and enhancing the telecommunications and information services within the Matanuska-Susitna Library Network.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>14,273.87</u>	FUNDING SOURCE <u>MTA</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>440.000.000.3XX.XXX</u>	PROJECT # <u>20323</u>
VERIFIED BY: <u>Barbara Baumgard</u>	CERTIFIED BY:
DATE: <u>11/2/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL		<u>14.2</u>				
REVENUE						

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other		<u>14.2</u>				
TOTAL		<u>14.2</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Roake London
 DEPARTMENT: IT
 APPROVED BY: Christine Dunsen

Phone: x8524
 Date: 11/2/16
 Date: 11/2/16

NON-CODE ORDINANCE

By: Borough Manager
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-132**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$14,273.87 FROM MATANUSKA TELEPHONE ASSOCIATION TO FUND 440, PROJECT 20323 FOR UPGRADING AND ENHANCING THE TELECOMMUNICATIONS AND INFORMATION SERVICES WITHIN THE MATANUSKA-SUSITNA LIBRARY NETWORK.

WHEREAS, on May 7, 1997, the Federal Communications Commission (FCC) adopted a Universal Service Order implementing the Telecommunications Act of 1996; and

WHEREAS, the Order ensures that all eligible schools and public libraries have affordable access to modern telecommunications and information services; and

WHEREAS, up to \$2.2 billion annually is available to provide eligible schools and public libraries with discounts, often referred to as the "E-rate" for authorized services; and

WHEREAS, discounts can be applied to commercially available telecommunications services, Internet access and internal connections; and

WHEREAS, the borough libraries received from the Matanuska Telephone Association \$14,273.87 as a portion of the E-rate discount for the 2016 fiscal year; and

WHEREAS, these funds are to be used for upgrading and enhancing the telecommunications information services within the

Matanuska-Susitna Library Network by purchasing hardware and or software.

BE IT ENACTED:

Section 1. Classification. This is a non-code ordinance.

Section 2. Acceptance and appropriation source. The Matanuska-Susitna Borough Assembly hereby accepts a portion of the libraries E-rate discount and appropriates the amount of \$14,273.87 to fund 440, project 20323, for upgrading and enhancing the telecommunications and information services within the Matanuska-Susitna Library Network.

Section 3. Effective date. This ordinance shall take effect upon adoption by the Matanuska-Susitna Borough Assembly.

ADOPTED by the Matanuska-Susitna Borough this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, Borough Clerk

(SEAL)

SUBJECT: A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE CHANGES NEEDED TO UPDATE THE FY17 SCHEDULE OF RATES AND FEES.

AGENDA OF: NOVEMBER 15, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator <i>R. Richardson</i>	<i>RR</i>	
	Public Works Director	<i>TDD</i>	<i>4 Nov 16</i>
	Planning and Land Use Director	<i>ED</i>	
	Animal Care Director	<i>J.H.</i>	<i>for RV</i>
	Community Development Director	<i>CP</i>	
	Emergency Services Director	<i>BB</i>	
	Finance Director	<i>AS</i>	
	Borough Attorney	<i>AS</i>	
	Borough Clerk	<i>AS</i>	<i>11-8-16</i>

ATTACHMENT(S): Fiscal Note: Yes No
 Resolution Serial No. 16-*086*
 FY17 Schedule of Rates and Fees (*33 pp*)

SUMMARY STATEMENT: The FY17 Schedule of Rates and Fees was adopted in June 2016. Edits are now necessary for multiple rates and fees within this schedule. These edits include adding items that were missing and some which were changed via separate legislation.

RECOMMENDATION OF ADMINISTRATION: Respectfully request the adoption of this legislation.



Matanuska-Susitna Borough FY17 Schedule of Rates and Fees

(The fees herein were adopted by Resolution No. 16-023)

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3. Clerks Office of
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4. Community Development
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 - b) Borough Gymnasium
 - c) Brett Memorial Ice Arena
 - d) Chalet at Government Peak
 - e) Commercial Concessionaire Permit
 - f) Community Enrichment Classes
 - g) Field Use Permits
 - h) Fish Creek Park
 - i) Land Management
 - j) Designated Special Use Management Area Permit
 - k) Commercial Land Use Permits
 - l) Non-Commercial Land Use Permit
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 - r) Libraries (Sutton, Big Lake, Willow, Trapper Creek, Talkeetna)
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5. Department of Emergency Services
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- j) Vehicle Fire and Hazardous Materials Incident
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 - a) Business Licensing
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 - a) Geographic Information Systems (GIS)
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 - a) Administrative Fees
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- 11. Quasi-Judicial
 - a) Board of Adjustments and Appeals (BOAA)
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FY17 Schedule of Fines

Fines are a punishment for breaking the Law. See MSB Code/Title 1 for Code Compliance fines and Title 24 for Animal Care Fines

For Administrative Review, see Rachael Richardson, or the Administration Department 907-861-8688

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
2	Administration	Public Record Requests		
3	Administration		Labor(first 5 hours per requestor per calendar month is free	At Employees Burden Rate
4	Administration		CD/DVD/DVD-R	\$7.50
5	Administration		Thumb Drive - 8GB	\$10.00
6	Administration		Thumb Drive - 16GB	\$15.00
7	Administration		Thumb Drive - 32GB	\$20.00
8	Administration		Thumb Drive - over 32 GB	\$25.00
9	Administration		B/W Copies (reg)	0.20 .25
10	Administration		B/W Copies (large)	\$0.25
11	Administration		Color Copies (reg)	\$1.00
12	Administration		Color Copies (large)	\$1.75
13	Administration		B/W, Plats	\$5.00
14	Administration		B/W Oversized maps (11 x 17)	\$8.00
15	Administration		Color Oversized Maps (11 x 17)	15.00 12.00
16	Administration		Printing	\$10.00
17	Administration		Mailing (at cost to mail)	\$0.00
18	Administration		GIS LIDAR Imagery	\$150.00
19	Administration		Certified Tax Roll	\$75.00
20	Administration		Fire Report	\$5.00
21	Animal Care & Regulation			
22	AC&R		Animal Care Services for Wasilla	\$20,298.00
23	AC&R		Animal Care Services for Palmer	\$20,298.00
24	AC&R		Pick-Up Services for Animals over 200 lbs.	\$75.00
25	AC&R		After Hours Pick-Up and Assist Services/per hour	\$150.00
26	AC&R		Compliance Inspection Fee	\$100.00
27	AC&R		Mushing Facility License	\$150.00
28	AC&R		3-year Animal License for a surgically altered cat or dog	\$15.00
29	AC&R		3-year Animal License for an un-altered cat or dog	\$30.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
30	AC&R		Lifetime license for a surgically altered, microchipped cat or dog	\$30.00
31	AC&R		Lifetime license for an unaltered, microchipped cat or dog	\$60.00
32	AC&R		3-year kennel or cattery license	\$75.00
33	AC&R		Annual inspection fee for animals classified Level 3 or 4	\$100.00
34	AC&R		Application fee for Removal, Reduction, or Modification of Classification	\$35.00
35	AC&R		Filing fee to appeal a classification determination with the Animal Care Board	\$100.00
36	AC&R		Adoptions (range \$27-\$145)	varies
37	Office of the Clerk	Office of the Clerk		
38	Office of the Clerk		Election Recount/per precinct and absentee/question	\$150.00
39	Office of the Clerk		Candidate Filing	\$25.00
40	Community Development	Big Lake Boat Launch		
41	Comm Dev		Annual Pass - Includes Parking - Per Vehicle	\$100.00
42	Comm Dev		Day Use Pass - Includes Parking - Per Vehicle	\$15.00
43	Comm Dev	Borough Gymnasium		
44	Comm Dev		Hourly Rental	27.5 30.00
45	Comm Dev	Brett Memorial Ice Arena		
46	Comm Dev		Public Skating-General	\$5.00
47	Comm Dev		Public Skating - Kids and Seniors	\$4.00
48	Comm Dev		Family Skate - Up to 4	\$15.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
49	Comm Dev		Add'l family member	\$3.00
50	Comm Dev		Group Rate 11-29	\$3.00
51	Comm Dev		Group Rate 30-49	\$2.75
52	Comm Dev		Group Rate 50+	\$2.50
53	Comm Dev		Skate Rental	\$3.00
54	Comm Dev		Locker Rental - Annual	\$25.00
55	Comm Dev		Single Skate Sharpening/Next Day Pickup	\$6.00
56	Comm Dev		Single Skate Sharpening/Same Day Pickup	\$9.00
57	Comm Dev		Skate Sharpening Punch Card- 60 value	\$54.00
58	Comm Dev		Skate Repair/Blade Change/Rivet Replacement	\$5.00
59	Comm Dev		Skate Pass - 10 - 5 and under	\$32.00
60	Comm Dev		Skate Pass - 10 - 6 to Adult	\$40.00
61	Comm Dev		Skate Pass - 10 - Senior	\$32.00
62	Comm Dev		Skate Rental Card (10)	\$27.00
63	Comm Dev		Figure Skating per Hour	\$10.00
64	Comm Dev		Figure Skating 5 Visit Punch Card	\$45.00
65	Comm Dev		Figure Skating 10 Visit Punch Card	\$90.00
66	Comm Dev		Skatefest - Single	\$55.00
67	Comm Dev		Skatefest - Add'l Entries	\$15.00
68	Comm Dev		Skatefest - Family Entry -2 members	\$70.00
69	Comm Dev		Add'l Members	\$15.00
70	Comm Dev		Production Team Event - Per Skater	\$10.00
71	Comm Dev		Team Event - Per Skater	\$5.00
72	Comm Dev		Late Fee - First Event	\$10.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
73	Comm Dev		Late Fee - Add'l Events	\$5.00
74	Comm Dev		Field Trip - Includes Skate Rental 1-35	\$4.00
75	Comm Dev		Field Trip - Includes Skate Rental 36-45	\$3.00
76	Comm Dev		Field Trip - Includes Skate Rental 46+	\$2.00
77	Comm Dev		Arena Sponsored Skating Shows - Per Skater	\$25.00
78	Comm Dev		Arena Sponsored Skating Shows - Per Family	\$5.00
79	Comm Dev		Hourly Private Ice Rental/Prime-time (Sept 1-March 31) <u>Mon-Fri 5:00-10:00 pm or Sat-Sun 8:00 am -10:00 pm</u>	\$225.00
80	Comm Dev		Hourly Private Ice Rental/Nonprime-time (April 1-Aug 31) <u>Outside Prime Time Sept 1-March 31, all hours</u>	\$180.00
81	Comm Dev		Hourly Private Ice Rental/Paid Gate/Prime-time (Sept 1-March 31) <u>Mon-Fri 5:00-10:00 pm or Sat-Sun 8:00 am -10:00 pm</u>	\$250.00
82	Comm Dev		Hourly Private Ice Rental/Paid Gate/Nonprime-time (April 1-Aug 31) <u>Outside Prime Time Sept 1-March 31, all hours</u>	\$200.00
83	Comm Dev		Hourly Outdoor Ice Rental	\$50.00
84	Comm Dev		Individual Learn to Skate	\$120.00
85	Comm Dev		Individual Learn to Skate - 15 min. learn to skate/15 min instruction	\$85.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
86	Comm Dev		Group Learn to Skate/7 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$75.00
87	Comm Dev		2nd Family Member	\$70.00
88	Comm Dev		Each Addt'l Member	\$65.00
89	Comm Dev		Group Learn to Skate/14 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$140.00
90	Comm Dev		Group Learn to Skate/21 lesson package/1st Family member and comes with a 4 punch Public Skate Card	\$205.00
91	Comm Dev		Single Learn to Skate Lesson	\$13.00
92	Comm Dev		ISI Membership	\$13.00
93	Comm Dev		Learn-to-Skate Combo (Ice Stance, Power, and Freestyle) 1 day 3 Lessons	\$30.00
94	Comm Dev		7 Lesson Pack	\$75.00
95	Comm Dev		14 Lesson Pack	\$140.00
96	Comm Dev		21 Lesson Pack	\$205.00
97	Comm Dev		Skate and Swim 1 Session (Includes Skate Rental)	\$9.00
98	Comm Dev		Package (Instruction, Skate Rental and Free time)	\$50.00
99	Comm Dev		Public Hockey 1 Session	\$10.00
100	Comm Dev		Public Hockey 5 Sessions	\$45.00
101	Comm Dev		Public Hockey 10 Sessions	\$90.00
102	Comm Dev		Adult Learn to Play Hockey Class 1 hour	\$10.00
103	Comm Dev		Adult Learn to Play Hockey Class 5 Session Punch Card	\$45.00
104	Comm Dev		Adult Learn to Play Hockey Class 10 Session Punch Card	\$90.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
105	Comm Dev		Youth Learn-to-Play Hockey Program	\$110.00
106	Comm Dev		Goalie Program/Per Hour	\$12.00
107	Comm Dev		Goalie Program/10 Lessons	\$108.00
108	Comm Dev		Ice Camp 3 Hours/1 Day	\$30.00
109	Comm Dev		Ice Camp 6 Lessons	\$160.00
110	Comm Dev		Ice Camp 12 Lessons	\$325.00
111	Comm Dev		Ice Camp 18 Lessons	\$485.00
112	Comm Dev		Summer Fun Hockey Mites-Bantams Package	\$120.00
113	Comm Dev		Summer Fun Hockey U16-U18 Package	\$120.00
114	Comm Dev		Party Package-Includes 1 hour Private Locker Room and 10 Skaters	\$100.00
115	Comm Dev		Party Room Each Addt'l Hour	\$25.00
116	Comm Dev		Party Room Each Addt'l Skater	\$5.00
117	Comm Dev		Advertising - 30"x96" Dasher Board- 1st Year	\$1,200.00
118	Comm Dev		Advertising - 30"x96" Dasher Board- Addt'l Year	\$900.00
119	Comm Dev		Advertising-4'x8' Banner-1st Year	\$1,300.00
120	Comm Dev		Advertising-4'x8' Banner-Addt'l Year	\$1,000.00
121	Comm Dev		Advertising-4'x4' Banner-1st Year	\$650.00
122	Comm Dev		Advertising-4'x8' Banner-Addt'l Year	\$450.00
123	Comm Dev		Advertising - 36"x96" In-Ice Logo Annual Fee	\$900.00
124	Comm Dev		Advertising - Center Ice Circle Logo	\$1,500.00
125	Comm Dev		Advertising - (2) 6'x2' Zamboni Ad - 1st Year	\$2,000.00
126	Comm Dev		Advertising - (2) 6'x2' Zamboni Ad - Addt'l Year	\$1,700.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
127	Comm Dev		NOTE: All Banner Ads, Dasher Board Ads, and In-Ice Logos User Supplied (Upon Approval)	\$0.00
128	<u>Comm Dev</u>	<u>Chalet at Government Peak</u>		
129	<u>Comm Dev</u>		<u>Rental per hour Friday/Saturday Wedding Season (May-August) and Holiday Season (December) 10 hour minimum</u>	<u>\$80.00</u>
130	<u>Comm Dev</u>		<u>Rental per hour Sunday Wedding Season (May-August) and Holiday Season (December) 8 hour minimum</u>	<u>\$80.00</u>
131	<u>Comm Dev</u>		<u>Rental per hour Monday-Thursday Wedding Season (May-August) and Holiday Season (December) 4 hour minimum</u>	<u>\$80.00</u>
132	<u>Comm Dev</u>		<u>Rental per hour Mon-Sun Off Season (Sept-April) 4 hour minimum</u>	<u>\$80.00</u>
133	<u>Comm Dev</u>		<u>Standard Rental Security Deposit</u>	<u>\$1,000.00</u>
134	<u>Comm Dev</u>		<u>Upgrade - Alcohol Permit (required if having alcohol)</u>	<u>\$100.00</u>
135	<u>Comm Dev</u>		<u>Projector with remote - Rental Price</u>	<u>\$50.00</u>
136	<u>Comm Dev</u>		<u>Projector with remote - Deposit</u>	<u>\$500.00</u>
137	Comm Dev	Commercial Concessionaire Permit		
138	Comm Dev		1-5 Vendors/Day	\$100.00
139	Comm Dev		6 or more Vendors/Day	\$200.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
140	Comm Dev	Community Enrichment Classes		
141	Comm Dev		Administrative Registration Fee per Participant per Class - Classes up to \$50	\$5.00
142	Comm Dev		Administrative Registration Fee per Participant per Class - Classes over \$50	\$10.00
143	Comm Dev	Field Use Permits		
144	Comm Dev		Alcantra Soccer and Ball Field - Half Day - Per Field	\$25.00
145	Comm Dev		Alcantra Soccer and Ball Field - Full Day - Per Field	\$35.00
146	Comm Dev	Fish Creek Park		
147	Comm Dev		Float Plane Access	\$25.00
148	Comm Dev	Land Management		
149	Comm Dev		Application & Processing Fee	\$500.00
150	Comm Dev	Designated Special Use Management Area Permit	Deshka Seasonal Camp	\$75.00
151	Comm Dev		Christiansen Lake Float Plane Dockage/Sealed Bid	\$500.00
152	Comm Dev	Commercial Land Use Permits	Commercial 7-12 month permit	\$1,000.00
153	Comm Dev		Seasonal (6 months or less)	\$500.00
154	Comm Dev		One Round-Trip Crossing	\$250.00
155	Comm Dev		One Round-Trip Crossing-Per person Per Day (in addition to R/T crossing fee of \$250)	\$2.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
156	Comm Dev	Non-Commercial	1-12 month permit	\$500.00
157	Comm Dev	Personal Use Permits	Individual Permit	\$25.00
158	Comm Dev		Firewood Per Cord (10 cord max) in addition to the Individual Permit Fee	\$25.00
159	Comm Dev		Earth Materials/Gravel & Peat Per Cubic Yard in addition to the Individual Permit Fee	\$3.00
160	Comm Dev	Commercial Contracts Timber/Vegetation/ Earth Material Extraction	Timber Contract	FMV
161	Comm Dev		Timber Contract Extension	\$500.00
162	Comm Dev		Earth Materials Contract	FMV
163	Comm Dev		Earth Materials Contract Extension	\$500.00
164	Comm Dev		Harvest of Natural Vegetation & Non Wood Forest Products Contract	FMV
165	Comm Dev		Harvest of Natural Vegetation & Non Wood Forest Products Contract Extension	\$500.00
166	Comm Dev	Easement Fees	Public Use Easement (ROW)	\$0.00
167	Comm Dev		Private Easement	FMV
168	Comm Dev	Utility Facilities	Utility to service borough facility/land	\$0.00
169	Comm Dev		Transmission Distribution-For Easement across Borough land to service private non-Borough property	FMV or 125% of assessed value of easement area
170	Comm Dev		Private Utility Easement Across Borough Land	FMV

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
171	Comm Dev	A.D.L. Lease Document Fees	Alaska Division of Lands	\$250.00
172	Comm Dev	Libraries (Sutton, Big Lake, Willow, Trapper Creek and Talkeetna)		
173	Comm Dev		<u>Commercial Facility Use per hour</u>	\$40.00
174	Comm Dev		Resident Library Card	Free
175	Comm Dev		Non-Resident Library Card - Annual	\$35.00
176	Comm Dev		Temp. Non-Resident Library Card - 4 months	\$10.00
177	Comm Dev		B/W Photo Copies - 1 Side	\$0.25
178	Comm Dev		B/W Photo Copies - 2 Sided	\$0.50
179	Comm Dev		Color Photo Copies	\$1.00
180	Comm Dev		Copy from Printers Per Page	\$0.25
181	Comm Dev		Scan Documents - Every 5 Pages	\$1.00
182	Comm Dev		Fax - Per Page	\$1.00
183	Comm Dev		Overdue Fees - Per Day, Per Item	\$0.25
184	Comm Dev		Laminate - Wallet Size	\$0.75
185	Comm Dev		Laminate - 8.5x11	\$1.25
186	Comm Dev		Laminate - Legal Size	\$1.25
187	Comm Dev		Rolled Per Foot	\$1.25
188	Comm Dev		Damaged Items	\$5.00
189	Comm Dev		Destroyed Items	Cost of Replacement plus 5.00 fee
190	Comm Dev		Facility Use / hour (during business hours)	\$0.00
191	Comm Dev		Facility Use / hour (after business hours)	\$40.00
192	Comm Dev	Parks		

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
193	Comm Dev	Matanuska River Park Campground	Camp Site-2 tents/2 vehicles - Per Night	\$15.00
194	Comm Dev		Camp Site with Electric Hookup	\$25.00
195	Comm Dev		Group Encampment (MRP-F)- Includes First 20 People	\$55.00
196	Comm Dev		Group Encampment (MRP-F)- Each Additional Person	\$0.50
197	Comm Dev		RV Dump - Per Use	\$5.00
198	Comm Dev		Bundle of Firewood	\$5.00
199	Comm Dev		Showers (10 min)	\$2.00
200	Comm Dev	Jim Creek / Sunshine Creek	Camp Sites (6 person limit)	\$15.00
201	Comm Dev		Camp Sites (weekly)	\$90.00
202	Comm Dev	Deshka Campground	Camp Sites (6 person limit)	\$15.00
203	Comm Dev		Camp Sites (weekly)	\$90.00
204	Comm Dev		Primitive Camp Sites	\$15.00
205	Comm Dev		Boat Storage (annually)	\$50.00
206	Comm Dev	Talkeetna River Park Campground	Camp Site-2 tents/2 vehicles - Per Night	\$15.00
207	Comm Dev	Pavilions		
208	Comm Dev		Matanuska River Park - Half Day	\$30.00
209	Comm Dev		Matanuska River Park - Full Day	\$50.00
210	Comm Dev		Volunteer Park - Half Day	\$30.00
211	Comm Dev		Volunteer Park - Full Day	\$50.00
212	Comm Dev		Jordan Lake - Half Day	\$30.00
213	Comm Dev		Jordan Lake - Full Day	\$50.00
214	Comm Dev		Christensen Lake - Half Day	\$30.00
215	Comm Dev		Christensen Lake - Full Day	\$50.00
216	Comm Dev		Crevasse Moraine - Half Day	\$30.00
217	Comm Dev		Crevasse Moraine - Full Day	\$50.00
218	Comm Dev		Alcantra- Half Day	\$30.00

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FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
219	Comm Dev		Alcantra- Full Day	\$50.00
220	Comm Dev	Pools		
221	Comm Dev		Open Swim - Preschool	Free
222	Comm Dev		Open Swim - Youth 4-17	\$5.00
223	Comm Dev		Open Swim - Adult 18-54	\$6.00
224	Comm Dev		Open Swim - Senior 55+	\$5.00
225	Comm Dev		Open Swim - Disabled	\$5.00
226	Comm Dev		Open Swim - Up to 4	\$15.00
227	Comm Dev		Add'l Members	\$3.00
228	Comm Dev		10 Visit Punch Card - Youth	\$50.00
229	Comm Dev		10 Visit Punch Card - Adult	\$60.00
230	Comm Dev		10 Visit Punch Card - Senior	\$50.00
231	Comm Dev		10 Visit Punch Card - Disabled	\$50.00
232	Comm Dev		30 Day Pass - Youth	\$50.00
233	Comm Dev		30 Day Pass - Adult	\$70.00
234	Comm Dev		30 Day Pass - Senior	\$50.00
235	Comm Dev		30 Day Pass - Disabled	\$50.00
236	Comm Dev		30 Day Pass - Family	\$95.00
237	Comm Dev		One Year Pass - Youth	\$379.00
238	Comm Dev		One Year Pass - Adult	\$483.00
239	Comm Dev		One Year Pass - Senior	\$379.00
240	Comm Dev		One Year Pass - Disabled	\$379.00
241	Comm Dev		One Year Pass - Family	\$990.00
242	Comm Dev		Party Package and Hourly Rental/1-35 ppl	\$125.00
243	Comm Dev		Party Package and Hourly Rental/36-70 ppl	\$150.00
244	Comm Dev		Party Package and Hourly Rental/71-105 ppl	\$175.00
245	Comm Dev		Party Package and Hourly Rental/1-20 ppl SHARED	\$60.00
246	Comm Dev		Party Package and Hourly Rental/21-35 ppl SHARED	\$70.00
247	Comm Dev		Swim Club Daily Admission/One Time	\$2.50
248	Comm Dev		Swim Club Daily Admission/Annual	\$379.00
249	Comm Dev		Swim Club Daily Admission/Annual Family	\$990.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
250	Comm Dev		Classes/Aerobics	\$7.00
251	Comm Dev		Classes/Aerobics 10 Visit-Punch Card	\$55.00
252	Comm Dev		Parent/Child Swim Punch Card 5 each	\$40.00
253	Comm Dev		PreSchool Lessons 8 @ 30 min	\$55.00
254	Comm Dev		Red Cross Lessons 8 @ 45 min	\$60.00
255	Comm Dev		After School Swim Lessons	\$70.00
256	Comm Dev		CPR Class Recertification	\$75.00
257	Comm Dev		Lifeguard Recertification	\$100.00
258	Comm Dev		Lifeguard Training	\$225.00
259	Comm Dev		Water Safety Instructor Training	\$225.00
260	Comm Dev		Padlock Rental	\$3.00
261	Comm Dev		Swim Diaper	\$3.00
262	Comm Dev		Administrative Refund Fee - All Facilities	\$5.50
263	Comm Dev	Trail Use Permits		
264	Comm Dev		Events under 20 people, no entry fee to participate	\$10.00
265	Comm Dev		Events under 20 people, entry fee to participate	\$25.00
266	Comm Dev		Events with 21-50 people fee or no fee (must name the borough as an additional insured)	\$50.00
267	Comm Dev		Events with 51-100 people fee or no fee (must name the borough as an additional insured, and provide 1 portacan)	\$100.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
268	Comm Dev		Events with over 100 people fee or no fee (must name the borough as an additional insured, and provide and initial 2 porta-cans and 1 additional porta-can per every additional 100 attendees)	\$250.00
269	Comm Dev		Any commercial event regardless of size or pay to enter (must name the borough as an additional insured, and provide a minimum of one porta-can per every 100 attendees)	\$250.00
270	Comm Dev		Filming production permits (need a two week minimum lead time. The borough must also be named as an additional insured.)	\$500.00
271	Comm Dev	Trail Fees		
272	Comm Dev	Lazy Mountain, Crevasse Moraine, Ayshire Road, Talkeetna Lake, Downtown Talkeetna, Gov't Peak Nordic Ski Area, Point MacKenzie, Matanuska Peak, Jim Creek, Alcantra Winter Use, Christiansen Lake, Coyote Lake Park,	Day Use Pass - Per Vehicle	\$5.00
273	Comm Dev		Annual Day Use Pass - Per Vehicle	\$40.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
274	Comm Dev		Add'l Passes Issued to Same Family/Same Address	\$30.00
275	Comm Dev		Remote Property Owner Annual Parking Pass - Up to 2 Vehicles	\$20.00
276	Comm Dev		Trailhead Parking violation (price includes annual day use parking pass for CY2015&2016 only)	\$40.00
277	Comm Dev	Talkeetna Band Shell		
278	Comm Dev		Half Day - Includes Electric	\$30.00
279	Comm Dev		Full Day - Includes Electric	\$50.00
280	Department of Emergency Services	Ambulance Rates		
281	DES		Basic Life Support (BLS)	\$820.00
282	DES		(BLS) Non-Emergency	\$690.00
283	DES		Advanced Life Support (ALS)	\$920.00
284	DES		ALS Level 2	\$975.00
285	DES		Per Loaded Patient Mileage	\$20.00
286	DES		Ambulance Rates/Standby	\$150.00
287	DES	Fire Service- False Alarm Fire Fees		
288	DES		First False Alarm	\$0.00
289	DES		Second False Alarm	\$300.00
290	DES		Third False Alarm	\$350.00
291	DES		Each Addt'l	100 400.00
292	DES		Each False Alarm in Excess of 10	\$400.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
293	DES	<u>Illegal Fire Fees</u>	Fire Response <u>Initial Engine or Command Vehicle</u> (First Hour) Level 1 (Purposely)	\$300.00
294	DES		Fire Response Level 2 (Plus-Engine)	\$470.00
295	DES		Engine Cost for First Hour	\$300.00
296	DES		Engine <u>or Command Vehicle</u> Cost for Each Add'l Half Hour	\$150.00
297	DES		Tanker-Cost for First Hour	\$160.00
298	DES		Tanker-Cost for Each Add'l Half Hour	\$80.00
299	DES		Hazmat/Rescue Cost for First Hour	\$400.00
300	DES		Hazmat/Rescue Cost for Each Add'l Half Hour	\$200.00
301	DES		Command Vehicle Cost for First Hour	\$70.00
302	DES		Command Vehicle Cost for Each Add'l Half Hour	\$35.00
303	DES		Ladder Cost for First Hour	\$300.00
304	DES		Ladder Cost for Each Add'l Half Hour	\$150.00
305	DES	<u>Forestry Equip. Rental Rates/Area-Wide</u>		
306	DES		Director Vehicles/Single Shift	\$695.00
307	DES		Director Vehicle/Vehicle Only	\$175.00
308	DES		Maintenance Trucks/Single Shift	\$1,360.00
309	DES		Maintenance Trucks/Double Shift	\$2,420.00
310	DES		Impact Vehicles/Single Shift	\$730.00
311	DES		Impact Vehicles/Vehicle Only	\$210.00
312	DES		Field Comm 1/Single Shift	\$1,775.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
332	DES		Each Addt'l <u>Half Hour</u>	\$50.00
333	DES	Motor Vehicle accident w/extensive extraction- extrication	Initial Response & First Hour- Apparatus Charge	\$300.00
334	DES		Each Addt'l <u>Half Hour</u>	\$150.00
335	DES		Initial Response & First Hour- Heavy Hydraulics	\$200.00
336	DES		Each Addt'l <u>Half Hour</u>	\$0.00
337	DES		Initial Response & First Hour- Use of Lifting Airbags	\$200.00
338	DES		Each Addt'l Hour	\$0.00
339	DES	Low Angle Rescue/less than 60 degrees Rope Rescue (less than 60 degree incline)	Initial Response & First Hour- Apparatus Charge	\$300.00
340	DES		Each Addt'l <u>Half Hour</u>	\$150.00
341	DES		Initial Response & First Hour- Use of Ropes and Pulleys/Flat Fee	\$200.00
342	DES		Each Addt'l Hour	\$0.00
343	DES	Off Road Vehicle Back Country (ATV & Snow machine)	Initial Response & First Hour- Apparatus Charge	\$300.00
344	DES		Each Addt'l <u>Half Hour</u>	\$150.00
345	DES		Initial Response & First Hour- Apparatus Charge Tow Vehicle/Trailer Snow Machine/ATV	300 200.00
346	DES		Each Addt'l Hour	\$150.00
347	DES	Search & Rescue/Ability to Waive in Certain Instances	Personnel Only	\$150.00
348	DES		Each Addt'l Hour	\$0.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
349	DES	Vehicle Fire and Hazardous Materials Incident	per Loaded Patient Mileage Per Large Apparatus	\$300.00
350	DES		per Command Vehicle	\$100.00
351	DES		per Decontamination Trailer	\$200.00
352	DES		Initial Response & First Hour-Support for Chemical Spill Team	\$300.00
353	DES		Each Addt'l Half Hour	\$150.00
354	DES		Initial Response & First Hour-Support for Biohazard Team	\$300.00
355	DES		Each Addt'l Half Hour	\$150.00
356	DES	Water/Ice/Mud Rescue	Initial Response & First Hour-Apparatus Charge	\$300.00
357	DES		Each Addt'l Half Hour	\$150.00
358	DES		Initial Response & First Hour-Tow Vehicle/Boat (non-air)	\$200.00
359	DES		Each Addt'l Half Hour	\$150.00
360	DES		Initial Response & First Hour-Tow Vehicle/Air Boat	\$300.00
361	DES		Each Addt'l Half Hour	\$150.00
362	DES		Fire Code Fee Schedule-Valuation Rates from 2006-International Building Chart	various
363	DES	Station 6-1 Rental		
364	DES		Training Room 1- Half Day	\$200.00
365	DES		Training Room 1- Full Day	\$400.00
366	DES		Training Room 1 - Evening	\$400.00
367	DES		Training Room 2 - Half day	\$200.00
368	DES		Training Room 2- Full Day	\$400.00
369	DES		Training Room 2 - Evening	\$400.00
370	DES		Training Room 1 & 2- Half Day	\$400.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
371	DES		Training Room 1 & 2- Full Day	\$800.00
372	<u>DES</u>		<u>Training Room 1 & 2- Evening</u>	<u>\$800.00</u>
373	DES		Refundable Key Deposit if Key is Returned	\$20.00
374	DES		Excessive Cleaning Fee	\$100.00
375	DES		Training Room 1- Half Day - Non profit	\$150.00
376	DES		Training Room 1- Full Day - Non profit	\$300.00
377	<u>DES</u>		<u>Training Room 1- Evening - Non profit</u>	<u>\$300.00</u>
378	DES		Training Room 2 - Half day - Non profit	\$150.00
379	DES		Training Room 2- Full Day - Non profit	\$300.00
380	<u>DES</u>		<u>Training Room 2 - Evening - Non profit</u>	<u>\$300.00</u>
381	DES		Training Room 1 & 2- Half Day - Non profit	\$300.00
382	DES		Training Room 1 & 2- Full Day - Non profit	300 <u>600</u>
383	<u>DES</u>		<u>Training Room 1 & 2- Evening - Non profit</u>	<u>\$600.00</u>
384	DES		Audio/Visual Equipment— DVD Player Full Day Non-profit	\$7.50
385	DES	Station 6-5 Rental		
386	DES		Training Room 1- Half Day	\$150.00
387	DES		Training Room 1- Full Day	\$300.00
388	<u>DES</u>		<u>Training Room 1- Evening</u>	<u>\$150.00</u>
389	DES		Training Room 2 - Half day	100 <u>150.00</u>
390	DES		Training Room 2- Full Day	150 <u>300.00</u>
391	<u>DES</u>		<u>Training Room 2- Evening</u>	<u>\$150.00</u>
392	DES		Training Room 1 & 2- Half Day	\$300.00
393	DES		Training Room 1 & 2- Full Day	\$600.00
394	DES		Training Room 1 & 2- Evening	\$300.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
395	DES		Training Room 1- Half Day - Non profit	\$112.50
396	DES		Training Room 1- Full Day - Non profit	\$225.00
397	<u>DES</u>		<u>Training Room 1- Evening - Non profit</u>	<u>\$112.50</u>
398	DES		Training Room 2 - Half day - Non profit	\$112.50
399	DES		Training Room 2- Full Day - Non profit	\$225.00
400	<u>DES</u>		<u>Training Room 2- Evening - Non profit</u>	<u>\$112.50</u>
401	DES		Training Room 1 & 2- Half Day - Non profit	\$225.00
402	DES		Training Room 1 & 2- Full Day - Non profit	\$450.00
403	<u>DES</u>		<u>Training Room 1 & 2- Evening - Non profit</u>	<u>\$250.00</u>
404	DES		Excessive Cleaning Fee	\$100.00
405	DES		Refundable Key Deposit-If Key is Returned	\$20.00
406	Finance	Business Licensing		
407	Finance		Biennial Borough Business License (est 6500)	\$100.00
408	Information Technology (IT)	Geographic Information Systems (GIS)		
409	IT		Plotted Color Parcel Map - Small	10 <u>16.00</u>
410	IT		Plotted Color Parcel Map - Large	15 <u>32.00</u>
411	IT		1986 Topo Map, Blackline	10 <u>32.00</u>
412	IT		Voting Precinct Maps	15 <u>32.00</u>
413	IT		Misc. Plotted Maps - per Linear Foot (3'x4' typical)	5 <u>8.00</u>
414	IT		Tax Parcel Map Viewer CD-ROM	\$75.00
415	IT		GIS Shapefile Data CD-ROM	\$75.00
416	IT		CAD Drawing Files CD-ROM - Tax Maps	\$75.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
417	IT		CAD Drawing Files CD-ROM - Topo Maps	\$75.00
418	IT		LIDAR Imagery	\$150.00
419	Planning Department	Administrative Fees		
420	Planning		Color Maps	\$12.00
421	Planning		Black & White Copies (per page)	\$0.25
422	Planning		Color Copies (per page)	\$1.00
423	Planning		11x17 Color Copies (per page)	\$1.75
424	Planning		Thumb Drive - 8GB	\$10.00
425	Planning		Thumb Drive - 16GB	\$15.00
426	Planning		Thumb Drive - 32GB	\$20.00
427	Planning		<u>CD/DVD/DVD-R</u>	<u>\$7.50</u>
428	Planning		<u>Flood Plain Development Survey</u>	<u>\$10.00</u>
429	Planning		<u>Construction Manual/Title 43</u>	<u>\$5.00</u>
430	Planning		<u>Plat Map/Tax Map Copies/Mylar</u>	<u>\$5.00</u>
431	Planning	Health & Welfare Permits	Title 8	
432	Planning		Temporary Noise Permit	\$500.00
433	Planning		Public Display of Fireworks	\$25.00
434	Planning		<u>Marijuana Control Board Referral for Matanuska-Susitna Borough Review of Issuance, Renewal, or Transfer (location, owner)</u>	<u>\$100.00</u>
435	Planning		Liquor License Alaska Alcoholic Beverage Control Board Referrals for Matanuska-Susitna Borough Review of Issuance, Renewal, or Transfer (location, owner)	\$100.00
436	Planning		Special Events Permit (500 - 1000 Attendees)	\$500.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
437	Planning		Special Events Permit (1000+ Attendees)	\$1,000.00
438	Planning		Special Events Permit Site Monitor Fee/Per Day	\$300.00
439	Planning	Health & Welfare Permits	Title 11	
440	Planning		Driveway Permit	\$50.00
441	Planning		Construction Permit	\$200.00
442	Planning		Utility Permit	\$100.00
443	Planning		Utility Permit - Distance per lineal foot	\$0.25
444	Planning		Encroachment Permit	\$150.00
445	Planning	Platting Fees	Title 43	
446	Planning		Pre-Application Conference Fee	\$50.00
447	Planning		Regular Plat (1 - 12 lots)	\$1,000.00
448	Planning		Regular Plat (per lot over 12)	\$100.00
449	Planning		Forty-Acre Exemption	\$300.00
450	Planning		Abbreviated Plat	\$500.00
451	Planning		Preliminary Fee—1-12 Lots (for Regular Plats only) 50% of Final Plat	\$500.00
452	Planning		Final Plat—per lot over 12 (for Regular Plats only)	\$50.00
453	Planning		Third Final Plat Review Additional Plat Reviews after Second Final	\$100.00
454	Planning		Master Plan Final Plat Fee - Per Lot Amount Figured - Prelim fee divided by 2=X/X divided by # of lots in MP=Y, # of lots in Phase being submitted multiplied by Y=phase final fee	
455	Planning		Waiver Subdivision	\$300.00
456	Planning		Elimination of a Common Lot Line on a Recorded Plat	\$300.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
457	Planning		Elimination /Modification of Utility, Drainage, Sanitation, and Screening Easement (No fee if submitted with a Regular Plat)	\$500.00
458	Planning		Vacation of Dedicated Right-of-Way (and Regular Plat fee).	\$250.00
459	Planning		Vacation of Public Use Easement (PUE) - Stand Alone. There is no additional fee for more than one vacation.	\$500.00
460	Planning		Vacation of Public Use Easement (PUE) with Regular Plat fee	\$250.00
461	Planning		Vacation of Section Line Easement (SLE) or RS 2477 - Stand Alone. There is no additional fee for more than one vacation.	\$500.00
462	Planning		Vacation of Section Line Easement (SLE) or RS 2477 with Regular Plat fee	\$250.00
463	Planning		Right-of-Way Acquisition Plats	\$500.00
464	Planning		Variance - Stand alone (Platting)	\$500.00
465	Planning		Variance with Regular Plat fee	\$250.00
466	Planning		Public Hearing or Public Use Easement (PUE) - Stand Alone	\$500.00
467	Planning		Public Hearing Continuance (None if Mutually Agreed)	\$200.00
468	Planning		Street Name Changes	\$250.00
469	Planning		Road Inspection fee (1% of construction cost estimate with, a minimum fee of \$500)	\$500.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
470	Planning		Appeals of Platting Officer Decision	\$200.00
471	Planning	Planning Dept. Use Permit Fees	<u>Title 17</u>	
472	Planning		Mandatory Land Use Permit (Residential Non-habitable)	\$25.00
473	Planning		Mandatory Land Use Permit (Commercial/Industrial)	\$150.00
474	Planning		Nancy Lake Special Land Use District Conditional Use Permit (CUP)	\$1,000.00
475	Planning		Electrical Generating & Delivery Facility Application	\$500.00
476	Planning		Hay Flats Special Land Use District Exception Application	\$1,000.00
477	Planning		Denali State Park Conditional Use Permit (CUP)	\$1,000.00
478	Planning		Chickaloon Special Land Use District Conditional Use Permit (CUP)	\$1,000.00
479	Planning		Glacier View Special Land Use District CUP	\$1,000.00
480	Planning		Port MacKenzie Development Permit	\$1,000.00
481	Planning		Talkeetna Conditional Use Permit (CUP)	\$1,000.00
482	Planning		Talkeetna Conditional Use Permit - Variance	\$1,000.00
483	Planning		Sutton Special Land Use District Conditional Use Permit (CUP)	\$1,000.00
484	Planning		Interim Materials District (IMD)	\$2,000.00
485	Planning		Flood Damage Prevention Development Permit	\$100.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
486	Planning		Flood Damage Prevention Development Permit - Variance	\$500.00
487	Planning		Earth Materials Extraction Administrative Permit	\$500.00
488	Planning		Earth Materials Extraction Conditional Use Permit (CUP)	\$1,000.00
489	Planning		Residential Planned Unit Development Application - Concept Plan - Up to 50 Lots	\$500.00
490	Planning		Residential Planned Unit Development Application - Additional Lots or Tracts being created - Per Lot	\$100.00
491	Planning		Mobile Home Park Permit Application	\$500.00
492	Planning		Residential Land Use District Application (Rezone)	\$1,000.00
493	Planning		Conditional Use Permit (CUP) Application	\$1,000.00
494	Planning		Shoreline Setback Exemption Application	\$300.00
495	Planning		Conditional Use Permit (CUP) Application	\$1,000.00
496	Planning		Commercial/Industrial Core Area Conditional Use Permit	\$1,000.00
497	Planning		Coal Bed Methane	\$1,000.00
498	Planning		Conditional Use Permit for Racetracks	\$1,000.00
499	Planning		Variance (Planning)	\$1,000.00
500	Planning		Tall Structures Network Improvement Permit	\$100.00
501	<u>Planning</u>		<u>Tall Structures Nonconforming Use</u>	\$200.00
502	Planning		Tall Structures Administrative Permit	\$500.00
503	Planning		Tall Structures Conditional Use Permit (CUP)	\$1,000.00

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
504	Planning		Regulation of Alcoholic Beverage use Permit Application	\$1,000.00
505	Planning		Multi-Family Land Use Permit	\$500.00
506	Planning		Multi-Family Land Use Permit - add \$25 for each additional unit beyond 5 units	\$25.00
507	Planning		Single-Family Residential Land Use District Conditional Use Permit (CUP)	\$1,000.00
508	Planning		Large Lot Single-Family Residential Land Use District Conditional Use Permit (CUP) Application	\$1,000.00
509	Planning		Nonconforming Structures (Amnesty)	\$500.00
510	Planning		Nonconforming Structures - Pre-Existing Legal Nonconforming (Grandfather)	\$200.00
511	Planning		Regulation of Adult Businesses Conditional Use Permit (CUP)	\$1,000.00
512	Port MacKenzie	Dockage Rates		
513	Port MacKenzie		Berthing of ships at dock	\$0.60 - \$1.20
514			Up to 200 ft	\$0.60
515			201 to 300ft	\$0.80
516			301 to 400 ft	\$1.00
517			over 400 ft	\$1.20
518	Port MacKenzie	Wharfage Rates		

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	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
519	Port MacKenzie		Accommodations provided at wharf for the loading, unloading, or storage of goods.	
520	Port MacKenzie	Commodity		
521	Port MacKenzie		Freight N.O.S.	2.50/ton
522	Port MacKenzie		Bulk Commodities (grain, peat, rock, gravel, salt, sand, dry)	
523	Port MacKenzie		*conveyor or pipeline	\$1.25/ton
524	Port MacKenzie		*trucks	\$2.00/ton
525	Port MacKenzie		Cement	
526	Port MacKenzie		* Bulk through pipelines to/from shore side storage tanks	\$1.00/ton
527	Port MacKenzie		* Conveyor to/from bluff	\$1.25/ton
528	Port MacKenzie		*Trucks	\$2.00/ton
529	Port MacKenzie		Coal	Negotiated
530	Port MacKenzie		Explosives and Ammunition	\$12.00/ton
531	Port MacKenzie		Fowl (crated)	\$5.00/ton
532	Port MacKenzie		Livestock (horses, cattle, hogs, sheep, goats, N.O.S.)	\$5.00/per head
533	Port MacKenzie		Iron or Steel Articles (angles, bars, beams, channels, joists, piling, pipe, structural, tanks, trusses)	\$3.00/ton
534	Port MacKenzie		Petroleum/Petroleum Products	Negotiated
535	Port MacKenzie		Timber/Timber Products (conveyor from approved shoreside storage sites)	
536	Port MacKenzie		*First 200,000 green tons/yr	\$1.25/ton
537	Port MacKenzie		*Next 100,000 green tons/yr	\$1.00/ton
538	Port MacKenzie		*Excess over 300,000 green tons/yr	\$0.60/ton
539	Port MacKenzie		*Trucks	\$2.00/ton
540	Port MacKenzie		Vans or Containers	

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1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
541	Port MacKenzie		*Trucks	\$2.00/ton
542	Port MacKenzie		*Empty	\$6.00/each
543	Port MacKenzie		Vehicles (and other articles, empty self-propelled or non self-propelled)	
544	Port MacKenzie		*Automobiles, including pickups with or w/o camper bodies attached, chassis, freight trailers and semi-trailers, camper bodies, agricultural, earth moving or materials handling equipment	\$5.00/ton
545	Port MacKenzie		*Trailers, houses or vacation homes, or buildings, (mobile or modular)	\$5.50/ton
546	Port MacKenzie	Wharf Demurrage Rates		
547	Port MacKenzie		Assessed against cargo remaining in or on terminal facilities after the expiration of free time, unless arrangements have been made for storage.	
548	Port MacKenzie	Commodity/All Freight		
549	Port MacKenzie		*First three days	\$0.75/ton
550	Port MacKenzie		*After three days	\$1.50/ton
551	Port MacKenzie	Search and Rescue		
552			Assessed for search, towing or rescue services.	
553			*First hour	\$125.00
554			*After first hour	150% of the MSB's actual costs
555	Port MacKenzie	Storage		

RS 16-086
IM 16-187

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
556			Assessed for storage of vehicles, commodities or heavy equipment on port property.	Rates are charged monthly at \$0.08/sq ft
557	Port MacKenzie	Office Space		
558			Rent for office space.	\$618.75/mo
559	Public Works	Solid Waste		
560	Public Works		Municipal Solid Waste Disposal at Central Landfill per Ton (Household Waste) In borough	\$125.00
561	Public Works		Municipal Solid Waste Disposal at Central Landfill per Ton (Household Waste) Outside borough	\$250.00
562	Public Works		C & D (Construction & Demolition Debris) per ton Inside the Borough	\$120.00
563	Public Works		C & D (Construction & Demolition Debris) per ton Outside the Borough	\$240.00
564	Public Works		Scrap Metal	\$50.00
565	Public Works		Fine for Placing Non-C&D in C&D Cell per Occurrence (over Special Handling fee for clean up costs)	\$100.00
566	Public Works		Vehicle/Trailer Weight Ticket	\$10.00
567	Public Works		Salvager/Vehiclé Weight Ticket	\$10.00
568	Public Works		Unsecured Load Fee (residential)	\$12.00
569	Public Works		Unsecured Load Fee (commercial)	\$50.00
570	Public Works		Hazardous and Special Waste (CLF - Only)	

RS 16-086
JM 16-187

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
571	Public Works		Conditionally Exempt Small Quantity Generator (CESQG) Hazardous Waste per lb.(first 40 free to household generators only)	\$1.00
572	Public Works		Household HazWaste (All Sites)	
573	Public Works		Used Motor Oil / gal (Household (HH) 5 Gal Free)	\$1.00
574	Public Works		Latex Paint /gal (HH 5 Gal Free)	\$1.00
575	Public Works		Oil Based Paint /gal - LB (HH 5 Gal Free)	\$1.00
576	Public Works		Battery (Car or larger) 12 v (HH 5 Free)	\$5.00
577	Public Works		Battery (Car or larger) 24v	\$10.00
578	Public Works		Propane bottles (HH 1 35 lb Free)	\$5.00
579	Public Works		Antifreeze (1st gal free)	\$5.00
580	Public Works		Cooking Oil (5 gal free)	\$1.00
581	Public Works		Special Waste - CLF Only	
582	Public Works		Commercial Refrigerators - Freon Removal	\$54.00
583	Public Works		Refrigerators - Freon Removal (All Sites)	\$24.00
584	Public Works		Fluorescent Lamps	\$1.00
585	Public Works		Electronics As measured corner to corner diagonally Under 30"	\$5.00
586	Public Works		TV/Monitor over 30"	\$30.00
587	Public Works		Cathode Ray Tubes (Excess of 1)	\$30.00
588	Public Works		Asbestos from Inside the Borough per ton	\$125.00

*RS 16-086
IM 16-187*

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
589	Public Works		Asbestos from Outside the Borough per ton	\$250.00
590	Public Works		Contaminated Soil from Inside the Borough per ton	\$125.00
591	Public Works		Contaminated Soil from Outside the Borough per ton	\$250.00
592	Public Works		Special handling fee per 1/2 hr	\$65.00
593	Public Works		Disposal by Volume (cubic Yards):	Limited loads to 5 cu yds
594	Public Works		33-gal.or less garbage bag/can=1-2 bags/cans (2 bag per day limit)	\$2.00
595	Public Works		Up to 1 Cu yd any vehicle (or any portion thereof and up to 1.5)	\$14.00
596	Public Works		2 Cubic Yards (1.6-2.5)	\$28.00
597	Public Works		3 Cubic Yards (2.6-3.5)	\$34.00
598	Public Works		4 Cubic Yards (3.6-4.5)	\$48.00
599	Public Works		5 Cubic Yards (4.6-5)	\$64.00
600	Public Works		Recycling/bag	Free
601	Public Works		Community CleanUp	
602	Public Works		Towing including special handling fee	\$100.00
603	Public Works		Storage (Hauled directly to towing company)	\$10.00
604	Public Works		Tarps	actual costs
605	Public Works		Billing	
606	Public Works		Late Fees (after 90 days past due)	5%
607	Public Works	Talkeetna Sewer & Water		

*RS 16-086
Im 16-187*

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
608	Public Works		Residential Sewer service	\$53.50
609	Public Works		Commercial Sewer Service	\$101.00
610	Public Works		Failure to Connect Penalty - Residential	\$35.94
611	Public Works		Failure to Connect Penalty - Commercial	\$69.00
612	Public Works		Contractor w/Deposit for As-Built Drawings: Stub-Out Connection	\$500.00
613	Public Works		Contractor w/Deposit for As-Built Drawings: Mainline Tap connection	\$750.00
614	Public Works		Mainline Sewer Tap Connection Permit Fee	\$248.73
615	Public Works		Residential Water Service	\$62.50
616	Public Works		Commercial Water Service	\$70.00
617	Public Works		Commercial per 1,000 gallons over minimum-Metered	\$8.75
618	Public Works		Late charge	\$12.50
619	Public Works		Temporary Off Site Construction Service - Bulk Sales: Hydrant Meter Deposit	\$161.81
620	Public Works		Temporary Off Site Construction Service - Bulk Sales: Service from Fire Hydrant- Per 1,000 Gallons	\$6.09
621	Public Works		Temporary Construction Service: 3/4"	\$59.86
622	Public Works		Temporary construction Service: 1"	\$105.78
623	Public Works		Temporary construction Service: 1 1/2"	\$235.29
624	Public Works		Temporary construction Service: 2"	\$419.26

*RS 16-086
IM 16-187*

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
625	Public Works		Temporary construction Service: Larger then 2"- By Special Agreement	
626	Public Works		Bulk Sales - Per 1,000 gallons	\$5.80
627	Public Works		Interrupted Service/Stand by Fee	\$41.25
628	Public Works		Water turn on/off fee - During Business Hours	\$68.75
629	Public Works		Water turn on/off fee - During Non-Business Hours	\$137.50
630	Public Works		Hydrant Use: Wrench Deposit	\$24.88
631	Public Works		Hydrant Use: Meter Deposit	\$207.26
632	Public Works		Water Stub Out Connection Fee	\$94.00
633	Public Works		Sewer Stub Out Connection Fee	\$94.00
634	Public Works		Water Main Line Connection Fee	\$282.00
635	Public Works		Sewer Main Line Connection Fee	\$282.00
636	Public Works		Application for Utility Account	\$385.00
637	Public Works		Refundable Deposit - 2 Months at current rate	
638	Public Works		Call-Out During Business Hours	\$68.75
639	Public Works		Call-Out During Non-Business Hours	\$137.50
640	Public Works		Returned Check Fee	\$30.00
641	Public Works		Sewer - Commercial Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$127.00

*RS 16-086
IM 16-187*

FY17 Schedule of Rates and Fees

	B	C	D	F
1	DEPARTMENT	LOCATION, TYPE, or PURPOSE	FEE DESCRIPTION	Proposed FY17 AMOUNT
642	Public Works		Sewer - Residential Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$67.00
643	Public Works		Water - Commercial Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$87.50
644	Public Works		Water - Residential Account Unauthorized Connection - Monthly Charge from date of connection plus 25%	\$78.00
645	Public Works		Unauthorized Turn-On and Turn-Off	\$99.50
646	Public Works		Meter Test 3/4" through 2" Meter	\$41.45
647	Public Works		Key Box Locate: During Business Hours	\$68.75
648	Public Works		Shut-Off Delinquency Notice & Delivery Fee	\$30.00
649	Public Works		Key Box Locate: During Non-Business Hours	\$137.50
650	Quasi-Judicial Fees	Board of Adjustments and Appeals		
651	Quasi-Judicial Fees		Filing Fee	\$1,000.00
652	Quasi-Judicial Fees		Transcript Fee	\$500.00
653	Quasi-Judicial Fees	Animal Care & Regulation Classification Appeals		
654	Quasi-Judicial Fees		Filing Fee	\$500.00
655	Quasi-Judicial Fees	Office of Administrative Hearings		
656	Quasi-Judicial Fees		Animal Forfeiture Appeals	\$500.00
657			Contract Bid Appeals	\$1,500.00
658				

*RS 16-086
Im 16-187*

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-086**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO
APPROVE EDITS TO THE FY17 SCHEDULE OF RATES AND FEES.

WHEREAS, the Matanuska-Susitna Borough is committed to an open and transparent government; and

WHEREAS, the FY17 Schedule of Rates and Fees has every rate and fee charged in the Borough listed; and

WHEREAS, fee edits are necessary as new fees arise or updates are needed; and

WHEREAS, a deletion of Fire Service Fees was necessary, as those fees are set by the Department of Forestry, and

WHEREAS, the Assembly, Borough staff, and the public need to be able to look to one place for all fees that we charge.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Assembly: adopts the edits to the FY17 Schedule of Rates and Fees.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

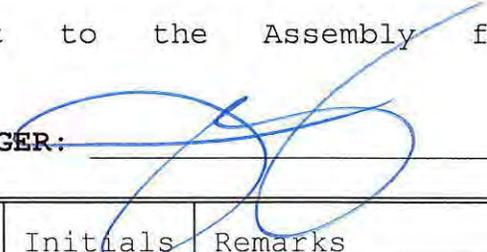
(SEAL)

SUBJECT: AMENDING THE SCOPE OF WORK FOR PROJECT 45253 TO FUND THE DESIGN AND CONSTRUCTION OF THE NEW CASWELL FIRE SERVICE AREA STATION 13-1 AND PURCHASE FIREFIGHTER AND FIREFIGHTING EQUIPMENT.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the Assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - Emergency Services Director	<i>KWB</i>	
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>JMM</i>	11/28/16  11/28/16

ATTACHMENT (S): Fiscal Note: YES X NO
 Resolution Serial No. 16-087 (2 pp)
 Email From Caswell Fire Chief dtd 8/11/16 (1pp)

SUMMARY STATEMENT:

In the 2011 capital projects budget, \$45,000 in Caswell Fire Service Area funds were appropriated for a dry hydrant. It was determined that there was not a sufficient water source to make the dry hydrant function adequately and it was decided by the Caswell Fire Service Area Board of Supervisors to re-appropriate the dry hydrant project to further fund the design and construction of the new Station 13-1.

The design and construction of Station 13-1 is complete and there is a remaining balance of \$32,967.92 available in the project. The Caswell Fire Service Area Chief is requesting that the remaining funds be re-scoped to allow for the purchase of firefighter and firefighting equipment.

RECOMMENDATION OF ADMINISTRATION:

Approval of the attached legislation which will approve amending the scope of work for project 45253 to allow for the purchase of firefighter and firefighting equipment.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: December 6, 2016

SUBJECT: Amending the scope of work for project 45253 to fund the design and construction of the new Caswell Fire Service Area Station 13-1 and purchase of firefighter and firefighting equipment.

ORIGINATOR: Bill Gamble

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED \$32,967.92	FUNDING SOURCE Service Area Budget Approp. Fund 248 Caswell FSA
FROM ACCOUNT #	PROJECT #
TO ACCOUNT: 405.000.000.4xx.xxx	PROJECT # 45253
VERIFIED BY: Barbara Baumgardner	CERTIFIED BY:
DATE: 11-18-16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		32.9				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		32.9				
TOTAL		32.9				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: Chayenne [Signature] PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: [Signature] DATE: 11/21/16

Casey Laughlin

From: Mahlon Greene
Sent: Thursday, August 11, 2016 9:23 AM
To: Casey Laughlin
Subject: re-scope project 45253-6601

Casey, the Caswell Fire Department would like to re-scope the remaining funds in Project # 45253-6601 from Caswell Public Safety Building Station 13-1 construction project to fund much needed firefighting equipment. The monies would be used to purchase upgraded self-contained breathing apparatus and related equipment as well as a positive-pressure ventilation fan to enhance firefighter safety and survival. Thanks, Mahlon

Mahlon Greene
Fire Chief
Willow/Caswell Fire Rescue
PH 907-707-5566
mahlon.greene@matsugov.us

\$32,967.92

pg 1 of 1

Im 16-204
RS 16-087

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-087**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING THE SCOPE OF WORK FOR PROJECT 45253 TO FUND THE DESIGN AND CONSTRUCTION OF THE NEW CASWELL FIRE SERVICE AREA STATION 13-1 AND PURCHASE FIREFIGHTER AND FIREFIGHTING EQUIPMENT AND SUPPLIES.

WHEREAS, in the 2011 capital projects budget, \$45,000 in Caswell Fire Service Area funds were appropriated for a dry hydrant; and

WHEREAS, it was determined that there was not a sufficient water source to make the dry hydrant function adequately; and

WHEREAS, it was decided by the Caswell Fire Service Area Board of Supervisors to re-appropriate the dry hydrant project to further fund the design and construction of the new Station 13-1; and

WHEREAS, the design and construction of Station 13-1 is complete and there is a remaining balance of \$32,967.92 available in the project; and

WHEREAS, the Caswell Fire Service Area Chief is requesting that the remaining funds re-scoped to allow for the purchase of firefighter and firefighting equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following amended scope of work for Project No. 45253;

SCOPE OF WORK

Project No. 45253-6601; Design and Construction of
the new Caswell Fire Station 13-1 and the purchase
of firefighter and firefighting equipment.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day
of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Establishing dates certain for payment, delinquency, protest, and appeal of 2017 regular assessment and tax rolls and for the commencement of hearings before the Board of Equalization.

AGENDA OF:

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
1	Assessor	<i>[Signature]</i>	
2	Revenue & Budget Division Manager	<i>[Signature]</i>	
3	Finance Director	<i>[Signature]</i>	
4	Borough Attorney	<i>[Signature]</i>	
5	Borough Clerk	<i>[Signature]</i>	11/28/16 <i>[Signature]</i>

ATTACHMENT (S): Resolution Serial No. 16-088 (2 pp)
 Fiscal Note: Yes No

SUMMARY STATEMENT: The borough assembly annually approves the setting of dates certain for payment, delinquency, protest, appeal of the 2017 regular assessment and tax rolls, and the commencement of hearings before the Board of Equalization. The deadline for filing a tax exemption under MSB 3.15.030(C) is April 30 of the assessment year.

Adopted:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-088**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ESTABLISHING DATES CERTAIN FOR PAYMENT, DELINQUENCY, PROTEST, AND APPEAL OF 2017 REGULAR ASSESSMENT AND TAX ROLLS, BUSINESS INVENTORY FILING, AND FOR THE COMMENCEMENT OF HEARINGS BEFORE THE BOARD OF EQUALIZATION.

WHEREAS, the assembly must establish dates certain for the payment, delinquency, protest, appeal, and for the commencement of hearings before the Board of Equalization.

NOW, THEREFORE, BE IT RESOLVED that the Matanuska-Susitna Borough Assembly sets the following dates for the 2017 regular real property assessment rolls.

Appeal period begins Monday, January 30, 2017.

Appeal period ends Wednesday, March 1, 2017.

The Board of Equalization hearings will begin on or about Tuesday, April 4, 2016, as determined by the Clerk.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following dates are set for the 2017 business inventory assessment roll.

Appeal period begins Monday, April 3, 2017.

Appeal period ends Wednesday, May 3, 2017.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the first half payment of real property and business inventory taxes are due Tuesday, August 15, 2017; delinquent Wednesday, August 16, 2017, and subject to penalty and interest; and the second half payment

of real property and business inventory taxes are due Thursday, February 15, 2018; delinquent Friday, February 16, 2018, and subject to penalty and interest.

Adopted by the Matanuska-Susitna Borough Assembly this 6th day of December 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. MCKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects - Summer 2017.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY John Moosey, BOROUGH MANAGER:

Route To:	Department/Individual	Initials	Remarks
	Originator	HM	11/15/16
	Public Works Director	JAD	15 Nov 16
	Purchasing Officer	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	[Signature]	
	Borough Clerk	JRM	11/29/16

ATTACHMENT (S) : Fiscal Note: Yes X No
 Road Maintenance and Repair Capital Projects - Summer 2017 CIP List, (27 pp.)
 Resolutions from RSA Board of Supervisors (16 pp)

SUMMARY STATEMENT: The Public Works Department Operations and Maintenance Division in conjunction with Road Service Area Supervisors has prepared a list of necessary road improvements throughout sixteen road service areas.

Road Service Area Boards have filed resolutions in thirteen of sixteen road service areas to support their respective projects. Road Service Area 9, 23, and 28 have no resolutions as there are no active boards in these road service areas. Road Service Area 19 Board did not provide a recommendation. The Capital

Improvement Projects List for RSA 9, 19, 23, and 28 have been developed and reviewed by Operations and Maintenance staff. The projects identified for construction this year are a continuation of prior needed projects.

The attached list, entitled "Matanuska-Susitna Borough, Public Works Department, Road Maintenance and Repair Capital Projects - Summer 2017" is a result of project identification, assessment, and prioritization.

Project funding source will be road service area capital budgets. Should there be adequate funding, the projects marked with a "YES" in the funded column are proposed to be developed and completed during the 2017 construction season. The projects marked "NO" in the funded column are needed but there are insufficient funds available for their inclusion in the 2017 construction schedule.

Upon approval of these projects by the assembly, scope of work development and competitive bidding will commence.

Completion of paving projects and the dust control program that are eligible for the 50% Areawide Dust Control Program are solely dependent on Assembly appropriation of the Fiscal Year 2017 Areawide Dust Control funds. If this funding is not approved, the projects will not be constructed. These projects have been marked as "YES" in the funding column since the road service area funds are currently available.

RECOMMENDATION OF ADMINISTRATION: Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects - Summer 2017.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 6, 2016

SUBJECT: Road Service Area Road Improvements; Road Maintenance and Repair Capital Projects - Summer 2017.

ORIGINATOR: Operations & Maintenance, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *	FUNDING SOURCE Various RSA's
FROM ACCOUNT #	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Baumgardt</i>	CERTIFIED BY:
DATE: <i>11/17/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY17	FY18	FY19	FY20	FY21	FY22
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL	*	—————				
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REVENUE						
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other	*	—————				
TOTAL	*	—————				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * The attached is a prioritization of projects in each RSA, some of which will be funded in the fiscal year 2018 budgets. Funds will be verified as projects are bid and awarded.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: _____ DATE: _____

APPROVED BY: *Chapman DeWalt* (Signature) DATE: *11/17/16*

No Active Board
H.M.

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30036**

ASSEMBLY PERSON: Dist 3 George McKee
RSA SUPERINTENDENT Will Barickman

**ROAD SERVICE AREA #9
MIDWAY**

APPROX AVAILABLE RSA FUNDING: \$3,460,000
APPROX AVAILABLE GRANT FUNDING: \$0

RSA PRIMARY: Daniel Tucker
RSA ALT: VACANT
RSA ALT: VACANT

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$150,000	\$150,000				YES
2	RSA ROADS	PAVEMENT MAINTENANCE	\$50,000	\$50,000				YES
3	Yadon Dr (.49)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000				YES
4	Angas St (.10) Mark Dr (.63)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000				YES
5	Snider Drive (.28)	Utility Relocate & Upgrade (.28)	\$200,000	\$200,000				YES
6	Lower Mesa Dr (.19) Audie Street (.24) Lea Street (.19)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000				YES
7	Pioneer Dr (.58)	Drainage and Pave w/2" A.C.	\$200,000	\$200,000				YES
8	Middle Mesa Dr (.27) Lower Cir (.20)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$250,000	\$250,000				YES
9	Trent Cir (.17) Adele Cir (.19) August Cir (.11)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$250,000	\$250,000				YES
10	Denelle St (.27) Saphire Rd (.22)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$225,000	\$225,000				YES
11	Trent Cir (.17) Adele Cir (.19) August Cir (.11)	Pave w/2" AC	\$135,000	\$135,000				YES
12	Denelle St (.27) Saphire Rd (.22)	Pave w/2" AC	\$150,000	\$150,000				YES
13	Yadon Dr (.49)	Pave w/2" AC	\$150,000	\$150,000				YES
14	Angas St (.10) Mark Dr (.63)	Pave w/2" AC	\$220,000	\$220,000				YES

15	Snider Drive (.28)	Pave w/2" AC	\$85,000	\$85,000				YES
16	Lower Mesa Dr (.19) Audie Street (.24) Lea Street (.19)	Pave w/2" AC	\$190,000	\$190,000				YES
17	Middle Mesa Dr (.27) Lower Cir (.20)	Pave w/2" AC	\$140,000	\$140,000				YES
TOTAL FUNDED PROJECTS			\$3,345,000	\$3,345,000	\$0	\$0		
18	Pioneer View Cir (.32) Wilderness Dr (.48)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$400,000	\$400,000	FUNDING NOT AVAILABLE			NO
19	E.Dearborn Dr. (.25) S. Amherst Ct. (.11) S. Harnug Rd (.06) E. Paige Cir. (.08) E. Leslie Cir. (.10) Terrace Cir. (.10)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE			NO
20	Jensen Rd. (.21)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
21	E. Lonesome Dr. (.31) E. Timberway (.19) E.Timbrwood Cir (.05) S. Bipond Cir. (.10) E. Aurora Hills Dr. (10)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE			NO
22	Hidaway Cir. (.20) Upper Ct. (.22) S. Iceberg Cir. (.10) S. Outlet View Dr. (.10)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE			NO
23	E. Dewan Ct. (.10) S. Vicki Way (.20) E. Greenstreet Cir. (.32) E. Barley Ave. (.20)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$380,000	\$380,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$1,930,000	\$1,930,000				

Am116-102

Approved Meeting

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30037**

ASSEMBLY PERSON: Dist 3 George McKee
ASSEMBLY PERSON: Dist 5 Dan Mayfield
RSA SUPER Scott Sanderson
RSA PRIMARY: Daniel Elliott
RSA ALT: Kurt Anderson
RSA ALT: Richard Buzby

**ROAD SERVICE AREA #14
FAIRVIEW**

APPROX AVAILABLE RSA FUNDING **\$725,000**
APPROX AVAILABLE GRANT FUNDING **\$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$10,000	\$10,000				YES
2	RSA ROADS	CALCIUM APPLICATION	\$15,000	\$15,000				YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$10,000	\$10,000				YES
5	Canter Pl (.09) Surrey Rd (.73)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$450,000	\$450,000				YES
6	Grand Bay Dr (.33)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$190,000	\$190,000				YES
TOTAL FUNDED PROJECTS			\$725,000	\$725,000	\$0	\$0		
7	Haven's Ave. (.02) Lansing Rd. (.17) Marble Wy. (12)	Drainage & Pave w/2" A.C. (.31)	\$90,000	\$90,000	FUNDING NOT AVAILABLE			NO
8	S. Lansing Rd. (.08) S. Serenity Cir. (.05) S. Heartwood Cir. (.07)	Drainage & Pave w/2" A.C. (.20)	\$56,000	\$56,000	FUNDING NOT AVAILABLE			NO
9	E. Marble Way (.58)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$215,000	\$215,000	FUNDING NOT AVAILABLE			NO
10	Jenks Dr (.30) E. Gislason (.45)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
11	W. Clydesdale Dr (.82)	Drainage & Pave w/2" A.C. (.82)	\$230,000	\$230,000	FUNDING NOT AVAILABLE			NO
12	Holland Ave (.21)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO

13	Snowcrest Dr. (.21) Trapline Dr. (.21)	Drainage & Pave w/2" A.C. (.82)	\$120,000	\$120,000	FUNDING NOT AVAILABLE	NO
14	English Bay (.37)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$150,000	\$150,000	FUNDING NOT AVAILABLE	NO
15	Loussac Ln. (.69)	Drainage & Pave w/2" A.C. (.69)	\$195,000	\$195,000	FUNDING NOT AVAILABLE	NO
16	S. Canter Cir (.41)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$330,000	\$330,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$1,786,000	\$1,786,000		

Approved Meeting

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2017
 PROJECT # 30038

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER Mike Lachelt
 RSA PRIMARY: Larry Cline
 RSA ALT: Dave Korpi
 RSA ALT: Philip Johnson

ROAD SERVICE AREA #15
 CASWELL LAKES

APPROX AVAILABLE RSA FUNDING \$108,700
 APPROX AVAIL GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	Dust Control	\$0	\$0				NO
2	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
3	Susitna	Upgrade	\$50,000	\$50,000				YES
TOTAL FUNDED PROJECTS			\$100,000	\$100,000	\$0	\$0		
4	Dog Sled (.50) Homestead (.25) Haida (.10)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$250,000	\$250,000	FUNDING NOT AVAILABLE			NO
5	Lostaspinner (.07) Passthebait (.74)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
6	Silver Salmon (.50)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
7	Caswell Bendapole Lotsaspinner (.07) Passthebait (.74)	Drainage & Pave w/2" AC	\$1,600,000	\$1,600,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$2,250,000	\$2,250,000				

Approved meeting

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30039**

ASSEMBLY PERSON: Dist 1 Jim Sykes
ASSEMBLY PERSON: Dist 2 Matthew Beck
ASSEMBLY PERSON: Dist 6 Barbara Doty
RSA SUPER: Will Barickman
RSA PRIMARY: Andy Weiland
RSA ALT: Dan Monarch
RSA ALT: VACANT

**ROAD SERVICE AREA #16
SOUTH COLONY**

APPROX AVAILABLE RSA FUNDING \$252,700
APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$30,000	\$30,000				YES
2	RSA ROADS	PAVEMENT MAINTENANCE	\$10,000	\$10,000				YES
3	Snicker Ave (.30)	Pave w/2" AC	\$87,000	\$87,000				YES
4	Yentna Dr., Yale Ct. (.27)	Utility Relocate / Drainage / Reconstruct / Resurface	\$125,000	\$125,000				YES
TOTAL FUNDED PROJECTS			\$252,000	\$252,000	\$0	\$0		
5	Bush Rd (.10) Peters Dr. (.14)	Pave w/2" AC	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
6	Weltin Way (.18) Lorena Dr. (.11)	Pave w/2" AC	\$90,000	\$90,000	FUNDING NOT AVAILABLE			NO
7	E. Center St. (.50)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$250,000	\$250,000	FUNDING NOT AVAILABLE			NO
8	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
9	RSA 16 Connection to RSA 23	Design/Build extended route from Showers to Hermon	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
10	Vince Cir. (.05) Jason Ct. (.10) Bremon Cir. (.13) Gilbert (.07)	Rebuild culdesacs, Drainage and Pave w/2" AC	\$105,000	\$105,000	FUNDING NOT AVAILABLE			NO
11	Yentna Dr., Yale Ct. (.27)	Pave w/2" AC	\$81,000	\$81,000	FUNDING NOT AVAILABLE			NO
12	Larose Dr. (.40)	Pave w/2" AC	\$120,000	\$120,000	FUNDING NOT AVAILABLE			NO
13	E. Center St. (.50)	Pave w/2" AC	\$150,000	\$150,000	FUNDING NOT AVAILABLE			NO

14	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Pave w/2" AC	\$141,000	\$141,000	FUNDING NOT AVAILABLE	NO
15	Monte Carlo Ln (.48) Corvette Dr. (.06) Vega Cir. (.06) Caprice Dr. (.48) Impala Ct. (.06)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$600,000	\$600,000	FUNDING NOT AVAILABLE	NO
16	S. Joanne Dr. (.15)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$100,000	\$100,000	FUNDING NOT AVAILABLE	NO
17	N. Kilkenny Dr. (.22) Kildare Dr. (.08) Highland Cir. (.16) Garret Woodson Cir. (.16) Ravendale Dr. (.11) Cody Dr. (.10)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE	NO
18	E. Lady Slipper Ln (.23) S. Lingenberry Ct. (.09) S. Caulking St. (.22)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$220,000	\$220,000	FUNDING NOT AVAILABLE	NO
19	LaWalter Rd. (.35) Twig Cir. (.13) Ticks Cir. (.17) Pace Dr. (.22)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE	NO
20	Gunny Sack Rd (.25) Grover Ln (.25)	Ditching/Cul-de-sac	\$100,000	\$100,000	FUNDING NOT AVAILABLE	NO
21	Tyler Dr. (.11) Dunn Ct. (.11) Killarney Dr (.55) Low Rd (.22) High Rd (.32)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$530,000	\$530,000	FUNDING NOT AVAILABLE	NO
22	Chalet Dr (.23) N. Penny Ln (.10) N. Rush Cir (.06) Hemmer Rd (.06)	Pave w/2" AC	\$135,000	\$135,000	FUNDING NOT AVAILABLE	NO
23	Monte Carlo Ln (.48) Corvette Dr (.06) Vega Cir (.06) Caprice Dr (.48) Impala Ct (.06)	Pave w/2" AC	\$420,000	\$420,000	FUNDING NOT AVAILABLE	NO
24	S. Joanne Dr (.15)	Pave w/2" AC	\$45,000	\$45,000	FUNDING NOT AVAILABLE	NO
25	N. Kilkenny Dr. (.22) Kildare Dr. (.08) Highland Cir. (.16) Garret Woodson Cir. (.16) Ravendale Dr. (.11) Cody Dr. (.10)	Pave w/2" AC	\$249,000	\$249,000	FUNDING NOT AVAILABLE	NO
26	E. Lady Slipper Ln (.23) S. Lingenberry Ct. (.09) S. Caulking St. (.22)	Pave w/2" AC	\$162,000	\$162,000	FUNDING NOT AVAILABLE	NO
27	LaWalter Rd. (.35) Twig Cir. (.13) Ticks Cir. (.17) Pace Dr. (.22)	Pave w/2" AC	\$312,000	\$312,000	FUNDING NOT AVAILABLE	NO
28	Tyler Dr. (.11) Dunn Ct. (.11) Killarney Dr (.55) Low Rd (.22) High Rd (.32)	Pave w/2" AC	\$400,000	\$400,000	FUNDING NOT AVAILABLE	NO

29	Colleen St. (.52) E. Bradley Lake Ave (.25) Green Jade Pl (.12) Kilarney Dr. (.24)	Flag ROW/Ditching	\$200,000	\$200,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$5,585,000	\$5,585,000				

Approved @ meeting

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30040**

**ASSEMBLY PERSON: Dist 5 Dan Mayfield
RSA SUPERINTENDENT: Scott Sanderson
RSA PRIMARY: Toby Riddell
RSA ALT: Deb Foster
RSA ALT: Dan Huttenun**

**ROAD SERVICE AREA #17
KNIK**

**APPROX AVAILABLE RSA FUNDING \$1,042,000
APPROX AVAILABLE GRANT FUNDING \$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$15,000	\$15,000				YES
2	RSA ROADS	CALCIUM APPLICATION	\$20,000	\$20,000				YES
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$120,000	\$120,000				YES
5	Hazel Ave. (.75)	Utility Relocate / Drainage / Reconstruct / Resurface	\$0	\$0				YES
6	Cormorant Way, Phalarope Dr., Carillon Dr. (1.2)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$520,000	\$520,000				YES
7	Carmel (.80)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$310,000	\$310,000				YES
TOTAL FUNDED PROJECTS			\$1,035,000	\$1,035,000	\$0	\$0		
8	Ayshire Rd. (.65)	Drainage and Pave to the 'Y' w/2" A.C.	\$195,000	\$195,000	FUNDING NOT AVAILABLE			NO
9	W. Cormorant Way (.65)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
10	Foothills Blvd. (.60)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$240,000	\$240,000	FUNDING NOT AVAILABLE			NO
11	S. Alix Dr. (.74)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$315,000	\$315,000	FUNDING NOT AVAILABLE			NO
12	Royal Ln. (.52) O'Brien Creek (.24) McQuire (.13) Ira Dr. (.16)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$420,000	\$420,000	FUNDING NOT AVAILABLE			NO
13	S. Alix Dr. (.74)	Drainage and Pave w/2" A.C.	\$220,000	\$220,000	FUNDING NOT AVAILABLE			NO

14	Appalachian (.21)	Drainage and Pave w/2" A.C.	\$63,000	\$63,000	FUNDING NOT AVAILABLE	NO
15	Village St. (.24)	Drainage and Pave w/2" A.C.	\$72,000	\$72,000	FUNDING NOT AVAILABLE	NO
16	S. Valley View Dr. (.30) Spinnaker Dr. (.18)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000	FUNDING NOT AVAILABLE	NO
17	W. Birch Harbor (.47)	Drainage and Pave w/2" A.C.	\$141,000	\$141,000	FUNDING NOT AVAILABLE	NO
18	Viking, Lost Valley, Arlie (.84)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$340,000	\$340,000	FUNDING NOT AVAILABLE	NO
19	Limberlost, Tinity, Village, Appalachian, Crestview, BelAire, Hilltop, Chateau, Caskill, Shamrock	Chipseal 2.6 Miles	\$415,000	\$415,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$2,921,000	\$2,921,000		

The Board did not provide a recommendation H.M.

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30041**

**ASSEMBLY MEMBER: Dist 1 Jim Sykes
RSA SUPER: Will Barickman
RSA PRIMARY: Raymond Cordes
RSA ALT: Jay Vand Diest
RSA ALT:**

**ROAD SERVICE AREA #19
LAZY MOUNTAIN**

**APPROX AVAILABLE RSA FUNDING \$105,000
APPROX AVAILABLE GRANT FUNDING \$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
TOTAL FUNDED PROJECTS			\$50,000	\$50,000	\$0	\$0		
2	Diana Ave (.13) Jupiter Ave. (.63)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
3	Koppenburg Rd	Upgrade last 1,000 ft	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
4	McKenzie Dr (.49) Harding Dr (.49)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$400,000	\$400,000	FUNDING NOT AVAILABLE			NO
5	Slumber Dr. (.30)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$150,000	\$150,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$950,000	\$950,000				

Approved
Meeting

MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30042

ASSEMBLY PERSON: Dist 7 Randall Kowalke
RSA SUPER Mike Lachelt
RSA PRIMARY: Thomas Philips
RSA ALT: Tod Smoldon
RSA ALT: Gregg Origer

ROAD SERVICE AREA #20
WILLOW

APPROX AVAILABLE RSA FUNDING \$353,000
APPROX AVAILABLE GRANT FUNDING \$394,932

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0	\$0				N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0	\$0				N/A
3	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
4	RSA ROADS	PAVEMENT MAINTENANACE	\$70,000	\$70,000				YES
5	Rappe Cir. Allen Dr.	Reconstruct & realignment of existing road into MSB R.O.W to correct encroachment and sight distance	\$120,000	\$111,068		\$8,932	2013 Legis Grant	YES
6	Deneki Dr., Michelle Dr., Gina Cir., Getts Wy. to Kenny Blvd	Design & ROW Acquisition	\$75,000	\$0		\$75,000	2015 Legis Grant	YES
7	Deneki Dr., Michelle Dr., Gina Cir., Getts Wy.	Ph. II - Design / Utility Relocate / Drainage / Reconstruct / Resurface - North of Bridge	\$230,000	\$81,500		\$148,500	2014 Legis Grant	YES
8	Deneki Dr., Michelle Dr., Gina Cir., Getts Wy.	Ph. III - Design / Utility Relocate / Drainage / Reconstruct / Resurface - North of Bridge	\$162,500	\$0		\$162,500	2015 Legis Grant	YES
9	Alexander Ave.	Cul-de-sac	\$40,000	\$40,000				YES
TOTAL FUNDED PROJECTS			\$747,500	\$352,568	\$0	\$394,932		
10	Alexander Ave. - Main St. to Alexander	Ph I - ROW Aquisition	\$50,000	\$50,000	FUNDING NOT AVAILABLE			NO
11	Main St. to Alexander	Ph II - Constructlon	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
12	Main St. to Alexander Ave - Paving	Pave w/2" A.C. 50% MSB Match	\$145,000	\$145,000	FUNDING NOT AVAILABLE			NO

13	N. Michigan St, Lakeshore Cir	Finish unbuilt portions and upgrade existing roads	\$400,000	\$400,000	FUNDING NOT AVAILABLE	NO
14	Willow Areawide	Drainage	\$250,000	\$250,000	FUNDING NOT AVAILABLE	NO
15	Mike Ardaw Road	Street illumination	\$5,000	\$5,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$950,000	\$950,000		

Grant Summary

	Source	Grant # / Account Code	Amount	Description
Line 5	2013 SOA Legislative Grant	13-DM-136/30042.9102	\$8,932.00	Willow Road Service Area Roads Upgrade
Line 7	2014 SOA Legislative Grant	14-DC-083/30042.9202	\$148,500.00	Michelle Dr & Gina Cir Reconstruction
Lines 6 & 8	2015 SOA Legislative Grant	15-DC-107/30042.9302	\$237,500.00	Michelle , Gina, & Getts Upgrade

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Approved @ meeting

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2017
 PROJECT # 30043

ASSEMBLY PERSON: Dist 5 Dan Mayfield
 RSA SUPER Mike Lachel
 RSA PRIMARY: Bill Kramer
 RSA ALT: Jill Parson
 RSA ALT: William Haller

ROAD SERVICE AREA #21
 BIG LAKE

APPROX AVAILABLE RSA FUNDING \$1,038,000
 APPROX AVAILABLE GRANT FUNDING \$302,568

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	DUST CONTROL	\$0	\$0				NO
2	RSA ROADS	RECONDITION ROADS	\$50,000	\$50,000				YES
3	RSA ROADS	PAVEMENT MAINTENANCE	\$50,000	\$50,000				YES
4	Horseshoe Lake Rd.	Upgrade / Paving	\$550,000	\$247,432		\$302,568	Legislative Grant	YES
5	Old Yacht Club Rd (.46)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000				YES
6	Ryans Creek Dr. (.50) Lazy Lake Dr. (.50)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$420,000	\$420,000				YES
7	Henry Aaron Dr. (.31) Lotus Dr. (.12) Shotgun Dr. (.22) Lodge Rd. (.40)	Design	\$70,000	\$70,000				YES
TOTAL FUNDED PROJECTS			\$1,340,000	\$1,037,432	\$0	\$302,568		
8	Muskrat St (.20) Musk Ox St (.20) Martin St (.24) Fox Ave (.14)	Design	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
9	Simms Rd. (.10) Birch Lk. Dr. (.35) Spruce Ct. (.06)	Design	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
10	Susitna Parkway to Papoose Twin Rd (.40)	Design Phl	\$50,000	\$50,000	FUNDING NOT AVAILABLE			NO
11	Echo Lake Road (1.25)	Design Phl	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO

12	Puritan Parkway from Intersection @ Call of the Wild to end	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$15,000	\$15,000	FUNDING NOT AVAILABLE	NO
13	West lakes Blvd	Reconstruct & Repave	\$1,000,000	\$1,000,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$1,315,000	\$1,315,000.00		
Grant Summary						
	Source	Grant # / Account Code	Amount	Description		
Line 4	2011 SOA Grant	SB230/11-DC-274/35020.8902	\$302,568	Horseshoe Lake Roads Upgrade		

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

No Active Board
H.M.

MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30044

ASSEMBLY PERSON: Dist 1 Jim Sykes
RSA SUPER Will Barickman
RSA PRIMARY: Barbara Gerard
RSA ALT: VACANT
RSA ALT: VACANT

ROAD SERVICE AREA #23
NORTH COLONY

APPROX AVAILABLE RSA FUNDING \$103,000
APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$100,000	\$100,000				YES
TOTAL FUNDED PROJECTS			\$100,000	\$100,000	\$0	\$0		
2	Connector from RSA 23 to RSA 16 (.72)	Reconstruct / extend /purchase right of way - Hermon to Showers	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$300,000	\$300,000				

Approved @ meeting

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30045**

**ASSEMBLY PERSON: Dist 1 Jim Sykes
ASSEMBLY PERSON: Dist 3 George McKee
ASSEMBLY PERSON: Dist 4 Steve Colligan
ASSEMBLY PERSON: Dist 6 Barbara Doty
RSA SUPER: Will Barickman
RSA PRIMARY: Gary Hessmer
RSA ALT: Carol Christiansen
ALT: VACANT**

**ROAD SERVICE AREA #25
BOGARD**

**APPROX AVAILABLE RSA FUNDING \$2,302,000
APPROX AVAILABLE GRANT FUNDING \$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$150,000	\$150,000				YES
2	RSA ROADS	PAVEMENT MAINTENANCE	\$50,000	\$50,000				YES
3	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49) Delta Ct. (.06)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$800,000	\$800,000				YES
4	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$400,000	\$400,000				YES
5	Verboncoeur Dr (.26) LaGoon Drive (.27)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$325,000	\$325,000				YES
6	Waldron Cove Ct (.21) Finger Cove Ct (.08) Finger Lake Rd (.04)	Pave w/2" AC	\$100,000	\$100,000				YES
7	Terrell Drive (.40) Tambert Drive (.40)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000				YES
TOTAL FUNDED PROJECTS			\$2,175,000	\$2,175,000	\$0	\$0		
8	Verboncoeur Dr (.26) LaGoon Dr (.27)	Pave w/2" AC	\$160,000	\$160,000	FUNDING NOT AVAILABLE			NO
9	Echo Ave (.38) Golf St (.13) Foxtrot Ave (.47) Quebec St (.21) Sierra St (.45) Shaw's Dr (.49) Delta Ct. (.06)	Pave w/2" AC	\$657,000	\$657,000	FUNDING NOT AVAILABLE			NO

10	Williwaw Wy. (1.68) Kodiak Dr. (.15) Hellen Ln. (.48)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$925,000	\$925,000	FUNDING NOT AVAILABLE	NO
11	E Wolverine Ave (.50) E Porcupine Ave (.50)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$400,000	\$400,000	FUNDING NOT AVAILABLE	NO
12	E Beaver Ave (.50)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000	FUNDING NOT AVAILABLE	NO
13	E Alder Cir (.17) E Juniper Rd (.10) E Fir Rd (.08) E Rose Bud Cir (.18) E Rose Bud Ct (.03)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
14	Tamera Ck Cir (.25) E Cherry Dr (.19) E Cherry Cir (.18) E Hemlock Dr (.23)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE	NO
15	Terrel Dr (.40) Tambert Dr. (.40)	Pave w/2" AC	\$240,000	\$240,000	FUNDING NOT AVAILABLE	NO
16	Williwaw Wy. (1.68) Kodiak Dr. (.15) Hellen Ln. (.48)	Pave w/2" AC	\$650,000	\$650,000	FUNDING NOT AVAILABLE	NO
17	E Wolverine Ave (.50) E Porcupine Ave (.50)	Pave w/2" AC	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
18	E Beaver Ave (.50)	Pave w/2" AC	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
19	E Alder Cir (.17) E Juniper Rd (.10) E Fir Rd (.08) E Rose Bud Cir (.18) E Rose Bud Ct (.03)	Pave w/2" AC	\$168,000	\$168,000	FUNDING NOT AVAILABLE	NO
20	Tamera Ck Cir (.25) E Cherry Dr (.19) E Cherry Cir (.18) E Hemlock Dr (.23)	Pave w/2" AC	\$255,000	\$255,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$4,905,000	\$4,905,000		

Approved @ meeting

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30046**

**ASSEMBLY PERSON: Dist 1 Jim Sykes
RSA SUPER: Will Barickman
RSA PRIMARY: Mike Shields
RSA ALT: Lucy Klebesadel
RSA ALT: Roy Nuttall**

**ROAD SERVICE AREA #26
BUTTE**

**APPROX AVAILABLE RSA FUNDING \$270,000
APPROX AVAILABLE GRANT FUNDING \$0**

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$100,000	\$100,000				YES
2	RSA ROADS	PAVEMENT MAINTENANCE	\$25,000	\$25,000				YES
3	Trellis (.18) Cheechako (.06) Peppertree (.06) Crabapple (.06)	Drainage and pave remaining roads and culdesacs w/2" AC	\$145,000	\$145,000				YES
TOTAL FUNDED PROJECTS			\$270,000	\$270,000	\$0	\$0		
4	Bergman Rd. (.37) Doris Mae Cir. (.06) Melin Rd. (.25) Fritz Dr. (.12)	Utility Relocate / Utility Relocate / Drainage / Reconstruct / Resurface	\$600,000	\$600,000	FUNDING NOT AVAILABLE			NO
5	Lombardo Rd & Cul-de-sac (.34)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$150,000	\$150,000	FUNDING NOT AVAILABLE			NO
6	Breezy Ct., Hearthstone Dr., Trellis Ave.	Install (3) Street Lights	\$30,000	\$30,000	FUNDING NOT AVAILABLE			NO
7	Julie Marie Cir. (.13) E. Julie Marie Cir. (.16)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$120,000	\$120,000	FUNDING NOT AVAILABLE			NO
8	Doc McKinley (.85) Jessie Jo Place (.19)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$200,000	\$200,000	FUNDING NOT AVAILABLE			NO
9	Brian Dr (.27) Melanie Ln (.30) Knik View (.20) Knik View Cir (.08)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$95,000	\$95,000	FUNDING NOT AVAILABLE			NO

10	Dancer Cir (.24) Kent St (.21) Laura St (.21)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$70,000	\$70,000	FUNDING NOT AVAILABLE	NO
11	Kuhn Dr (.35) Vera Way (.20) Bohman Way (.25)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
12	George Plumley (.08)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$60,000	\$60,000	FUNDING NOT AVAILABLE	NO
13	Butte Dr (.30)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$150,000	\$150,000	FUNDING NOT AVAILABLE	NO
14	Walling Road (.65)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$250,000	\$250,000	FUNDING NOT AVAILABLE	NO
15	Fairweather Ln (.13) Walden Road (.22)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$125,000	\$125,000	FUNDING NOT AVAILABLE	NO
16	Peaceful Lane (.63)	Design / Utility Relocate / Drainage / Reconstruct / Resurface w/ RAP	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$2,450,000	\$2,450,000		

Approved @ meeting

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2017
 PROJECT # 30047

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER: Scott Sanderson
 RSA PRIMARY: Stephen Edwards
 RSA ALT: Michael Fulton
 RSA ALT: Robert Cassell

ROAD SERVICE AREA #27
 MEADOW LAKES

APPROX AVAILABLE RSA FUNDING \$1,476,000
 APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$15,000	\$15,000				YES
2	RSA ROADS	CALCIUM APPLICATION	\$20,000	\$20,000				YES
3	RSA ROADS	RECONDITION ROADS	\$75,000	\$75,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$80,000	\$80,000				YES
5	Forest Lake Dr (.58)	ROW Acquisition / Design / Upgrade / Utility	\$50,000	\$50,000				YES
6	Carousel Way Approach	Design / Rebuild Approach / Utility @ Skyview	\$75,000	\$75,000				YES
7	Alma Dr. (.80)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$320,000	\$320,000				YES
8	Larry Tr., Darlene Tr., Alice Ln., Mabel Tr. (1.2)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$450,000	\$450,000				YES
9	Charlene Street (.40)	Drainage and Pave w/2" AC	\$120,000	\$120,000				YES
10	Tweed Court (.47)	Drainage and Pave w/2" AC	\$141,000	\$141,000				YES
11	N. Coronado St. (.10)	Drainage and Pave w/2" AC	\$30,000	\$30,000				YES
TOTAL FUNDED PROJECTS			\$1,376,000	\$1,376,000	\$0	\$0		
12	N Day Road (.49)	Drainage and Pave w/2" AC	\$147,000	\$147,000	FUNDING NOT AVAILABLE			NO
13	Windy Bottom (.25)	Drainage and Pave w/2" AC	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO
14	Foothills Blvd. (.12)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$75,000	\$75,000	FUNDING NOT AVAILABLE			NO

15	Sasbo Bluff (.62) Silver Dr. (.26)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$360,000	\$360,000	FUNDING NOT AVAILABLE	NO
16	Golden Dr. (.25) Rainbow Dr. (.14) Indigo Dr. (.20) Indigo Cir. (.07) Gray Ct. (.04)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
17	N. Phillips Dr. (.25) Dean Dr. (.48) Melton Dr. (.05)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$320,000	\$320,000	FUNDING NOT AVAILABLE	NO
18	W. Captian Hook Dr. (.36) W. Captain Hook Ave. (.17) Golden Ln (.08) Ruby Cir. (.02) Topaz Ln. (.05) Opal Ct. (.03) Silver Cir. (.05)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$340,000	\$340,000	FUNDING NOT AVAILABLE	NO
19	Herkimer Dr. (.20) Spring Dr. (.22)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000	FUNDING NOT AVAILABLE	NO
20	W. Swan Dr. (.63) S. Rainbow St. (.08)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$285,000	\$285,000	FUNDING NOT AVAILABLE	NO
21	King Aurther (.75)	Drainage and Pave w/2" AC	\$225,000	\$225,000	FUNDING NOT AVAILABLE	NO
22	Voss Dr. (.41)	Drainage and Pave w/2" AC	\$123,000	\$123,000	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$2,450,000	\$2,450,000		

No Active Board
H.M.

**MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30048**

ASSEMBLY PERSON: Dist 4 Steve Colligan
ASSEMBLY PERSON: Dist 6 Barbara Doty
ASSEMBLY PERSON: Dist 7 Randall Kowalke
RSA SUPER: Scott Sanderson
RSA PRIMARY: Kenneth Widmer
RSA ALT: Micah Schoming
RSA ALT: Vacant

**ROAD SERVICE AREA #28
GOLD TRAILS**

APPROX AVAILABLE RSA FUNDING \$970,000
APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$15,000	\$15,000				YES
2	RSA ROADS	CALCIUM APPLICATION	\$20,000	\$20,000				YES
3	RSA ROADS	RECONDITION ROADS	\$55,000	\$55,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$100,000	\$100,000				YES
5	That Rd. (.58)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$35,000	\$35,000				YES
6	Pintail Dr. (.36)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000				YES
7	Tattler Dr. (.28) Tattler Ct. (.02) Tattler Cir. (.05)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000				YES
8	Tattler Dr. (.28)	Drainage and Pave w/2" AC	\$60,000	\$60,000				YES
9	Lochcarron Dr. (.42) Kintry Ln (.10)	Drainage and Pave w/2" AC	\$150,000	\$150,000				YES
10	Moose Meadows Rd (150 ft)	Bank Stabilization @ Bridge Approach	\$135,000	\$135,000				YES
TOTAL FUNDED PROJECTS			\$970,000	\$970,000	\$0	\$0		
11	Sunset Dr. (.25)	Drainage and Pave w/2" AC	\$65,000	\$65,000	FUNDING NOT AVAILABLE			NO
12	Longspur Dr. (.18)	Drainage and Pave w/2" AC	\$50,000	\$50,000	FUNDING NOT AVAILABLE			NO
13	Pintail Dr. (.36)	Drainage and Pave w/2" AC	\$90,000	\$90,000	FUNDING NOT AVAILABLE			NO

14	E. Big Rock Rd. (.23)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$95,000	\$95,000	FUNDING NOT AVAILABLE	NO
15	Silver Dr. (.46)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000	FUNDING NOT AVAILABLE	NO
16	N. Sasbo Bluff Lp. (.47)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$200,000	\$200,000	FUNDING NOT AVAILABLE	NO
17	Bedrock Dr. (.20) Greensward Dr. (.90)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$440,000	\$440,000	FUNDING NOT AVAILABLE	NO
18	W. Sarahs Way (.21) N. Brocton Ave. (.16)	Drainage and Pave w/2" AC	\$111,000	\$111,000	FUNDING NOT AVAILABLE	NO
19	Tamar Rd. (.80) Brocton Ave (.45)	Drainage and Pave w/2" AC	\$300,000	\$300,000	FUNDING NOT AVAILABLE	NO
20	CL Hawes Rd. (.25)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$125,000	\$125,000	FUNDING NOT AVAILABLE	NO
21	Talgach View Dr (.57)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$270,750	\$270,750	FUNDING NOT AVAILABLE	NO
TOTAL UNFUNDED PROJECTS			\$1,946,750	\$1,946,750		

Approved
@
meeting

MATANUSKA-SUSITNA BOROUGH
PUBLIC WORKS DEPARTMENT
ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
SUMMER 2017
PROJECT # 30049

ASSEMBLY PERSON: Dist 7 Randall Kowalke
RSA SUPER: Mike Lachelt
RSA PRIMARY: John Strassenburgh
RSA ALT: David Johnston
RSA ALT: William Fitzgerald

ROAD SERVICE AREA #29
TALKEETNA

APPROX AVAILABLE RSA FUNDING \$6,800
APPROX AVAILABLE GRANT FUNDING \$3,250

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0	\$0				N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0	\$0				N/A
3	RSA ROADS	RECONDITION ROADS	\$10,050	\$6,800		\$3,250	2013 SOA Legis Grant	YES
TOTAL FUNDED PROJECTS			\$10,050	\$6,800	\$0	\$3,250		
4	Woodpecker	Surface w/ RAP	\$60,000	\$60,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$60,000	\$60,000				
Grant Summary								
	Source	Grant # / Account Code	Amount	Description				
Line 3	2013 SOA Legislative Grant	13-DM-134 30049.9100.9102	\$3,250.00	Talkeetna Road Service Area Roads Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Approved


MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2017
 PROJECT # 30050

ASSEMBLY PERSON: Dist 7 Randall Kowalke
 RSA SUPER: Mike Lachelt
 RSA PRIMARY: Joan Medberry
 RSA ALT: Donna Massey
 RSA ALT: Earl Boon

ROAD SERVICE AREA #30
 TRAPPER CREEK

APPROX AVAILABLE RSA FUNDING \$139,000
 APPROX AVAILABLE GRANT FUNDING \$4,500

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0	\$0				N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0	\$0				N/A
3	RSA ROADS	PAVEMENT MAINTENANCE	\$0	\$0				N/A
4	RSA ROADS	RECONDITION ROADS	\$44,500	\$44,500				YES
5	Moose Creek Bridge Approach	Design / Culverts / Permitting / ROW	\$99,000	\$94,500		\$4,500		YES
TOTAL FUNDED PROJECTS			\$143,500	\$139,000	\$0	\$4,500		
6	Oilwell Rd Ph I (mile 0 to mile 6)	Design / Upgrade / Pave (6.0)	\$6,000,000	\$6,000,000	FUNDING NOT AVAILABLE			NO
7	Oilwell Rd Ph II (mile 6 to Mile 9)	Design / Upgrade	\$300,000	\$300,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$6,300,000	\$6,300,000				
	Source	Grant # / Account Code	Grant Amount					
Line	2013 SOA Grant	13-DM-135 30050.9100.9102	\$4,500.00	Trapper Creek RSA Roads Upgrade				

INFORMATION ONLY, GRANTS PREVIOUSLY ACCEPTED & APPROPRIATED

Approved @ meeting

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2017
 PROJECT # 30051

ASSEMBLY PERSON: Dist 1 Jim Sykes
 RSA SUPER: Will Barickman
 RSA PRIMARY: George Rauscher
 RSA ALT: Dean Lust
 RSA ALT:

ROAD SERVICE AREA #31
 ALPINE

APPROX AVAILABLE RSA FUNDING \$40,000
 APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY STATUS	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUNDED: YES/NO
1	RSA ROADS	RECONDITION ROADS	\$30,000	\$30,000				YES
2	RSA ROADS	PAVEMENT MAINTENANCE	\$10,000	\$10,000				YES
TOTAL FUNDED PROJECTS			\$40,000	\$40,000	\$0	\$0		
3	Twin Hills Lane (.29) Seventeen Mile Blvd (.34) Wishbone Place (.15)	Upgrade / Crush	\$100,000	\$100,000	FUNDING NOT AVAILABLE			NO
4	McPherson Ave (.24) Riverview Way (.27) Danielson Ave (.22) Grand Ave (.41)	Design / Utility Relocate / Drainage / Reconstruct / Resurface	\$350,000	\$350,000	FUNDING NOT AVAILABLE			NO
5	Grand Ave (.40) Eska St. (.15) Granite St. (.22) Utah St. (.12)	Design / Utility Relocate / Drainage / Reconstruct / Resurface / Oil	\$250,000	\$250,000	FUNDING NOT AVAILABLE			NO
TOTAL UNFUNDED PROJECTS			\$700,000	\$700,000				

RESO#16-01

A RESOLUTION OF ROAD SERVICE AREA #9, MIDWAY SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #9, Midway Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #9, Midway Board of Supervisors:

Supervisor Signature

Supervisor Signature

Supervisor Signature

Date: ___/___/___

RESO#16-03

A RESOLUTION OF ROAD SERVICE AREA #14, FAIRVIEW SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #14, Fairview Supervisors concurs with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

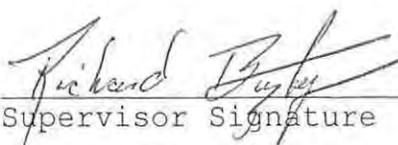
ADOPTED by Road Service Area #14, Fairview Board of Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 8 / 23 / 16

RESO#16-01

A RESOLUTION OF ROAD SERVICE AREA #15, CASWELL SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

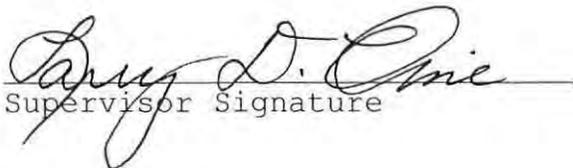
WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #15, Caswell Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #15, Caswell Board of Supervisors:


Supervisor Signature


Supervisor Signature


Supervisor Signature

Date: 10/05/2016

RESO#16-02

A RESOLUTION OF ROAD SERVICE AREA #16, SOUTH COLONY SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

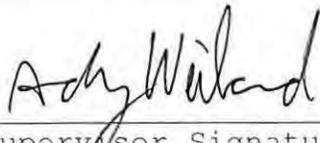
WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #16, South Colony Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #16, South Colony Board of Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 11 / 8 / 16

RESO#16-03

A RESOLUTION OF ROAD SERVICE AREA #17, KNIK SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

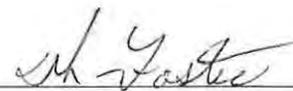
WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #17, Knik Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #17, Knik Board of Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 10 / 12 / 2016

RESO#16-01

A RESOLUTION OF ROAD SERVICE AREA #19, LAZY MOUNTAINN
SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL
IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL
PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is
developed for road maintenance and repair capital projects in
each road service area; and

WHEREAS, the Capital Improvement Project List has been
presented to area residents by this Road Service Area Board of
Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and
approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #19,
Lazy Mountain Supervisors concur with this Service Area Capital
Improvement Project List and request the Matanuska-Susitna
Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #19, Lazy Mountain Board of
Supervisors:

Supervisor Signature

Supervisor Signature

Supervisor Signature

Date: ____/____/____

10/25/16

The Board did not provide a
recommendation. H.M.

RESO # 16-02

A RESOLUTION OF ROAD SERVICE AREA #20, WILLOW SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #20, Willow Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #20, Willow Board of Supervisors:



Supervisor Signature



Supervisor Signature

Supervisor Signature

Date: 9 / 14 / 2016

RESO#16-03

A RESOLUTION OF ROAD SERVICE AREA #21, BIG LAKE SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

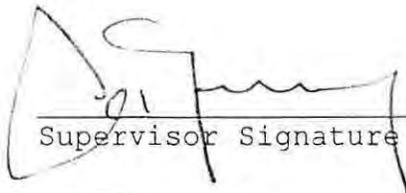
WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #21, Big Lake Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #21, Big Lake Board of Supervisors:



Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 10 / 6 / 16

RESO#16-02

A RESOLUTION OF ROAD SERVICE AREA #23, NORTH COLONY SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #23, North Colony Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #23, North Colony Board of Supervisors:

Supervisor Signature

Supervisor Signature

Supervisor Signature

Date: ____/____/____

RESO 16-02

A RESOLUTION OF ROAD SERVICE AREA #25, BOGARD SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #25, Bogard Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #25, Bogard Board of Supervisors:


Supervisor Signature
Gary Hessmiller


Supervisor Signature

Supervisor Signature

Date: 9 / 17 / 2016

RESO#16-02

A RESOLUTION OF ROAD SERVICE AREA #26, BUTTE SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #26, Butte Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #26, Butte Board of Supervisors:

Michael D. Shields
Supervisor Signature

Supervisor Signature

Luxy Kabradel
Supervisor Signature

Date: 10 / 13 / 2016

RESO16-03

A RESOLUTION OF ROAD SERVICE AREA #27, MEADOW LAKES SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #27, Meadow Lakes Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #27, Meadow Lakes Board of Supervisors:


Supervisor Signature


Supervisor Signature


Supervisor Signature

Date: 9/12/16

RESO#16-01

A RESOLUTION OF ROAD SERVICE AREA #28, GOLDEN TRAILS SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #28, Golden Trails Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #28, Golden Trails Board of Supervisors:

Supervisor Signature

Supervisor Signature

Supervisor Signature

Date: ___ / ___ / ___

RESO #16-02

A RESOLUTION OF ROAD SERVICE AREA #30, TRAPPER CREEK SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #30, Trapper Creek Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #30, Trapper Creek Board of Supervisors:

Joan Medbery
Supervisor Signature

Deana Massey
Supervisor Signature

Earl Boone
Supervisor Signature

Date: 08 / 24 / 2016

RESO#16-04

A RESOLUTION OF ROAD SERVICE AREA #31, ALPINE SUBMITTING AN APPROVED 2017 ROAD SERVICE AREA CAPITAL IMPROVEMENT PLAN FOR ROAD MAINTENANCE AND REPAIR CAPITAL PROJECTS LIST TO THE ASSEMBLY FOR REVIEW AND APPROVAL.

WHEREAS, the Annual Capital Improvement Project List is developed for road maintenance and repair capital projects in each road service area; and

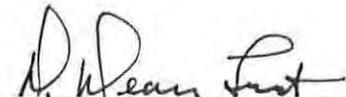
WHEREAS, the Capital Improvement Project List has been presented to area residents by this Road Service Area Board of Supervisors; and

WHEREAS, the Matanuska-Susitna Borough Assembly reviews and approves the Capital Improvement Project List; and

NOW THEREFORE BE IT RESOLVED, that Road Service Area #31, Alpine Supervisors concur with this Service Area Capital Improvement Project List and request the Matanuska-Susitna Borough Assembly to approve as submitted.

ADOPTED by Road Service Area #31, Alpine Board of Supervisors:

Supervisor Signature



Supervisor Signature



Supervisor Signature

Date: 10 / 11 / 16

SUBJECT: Authorization to enter into a purchase agreement with Cartegraph Systems, Inc. for upgrade of Cartegraph to OMS Platform by Domain in the amount of \$155,991 over four years.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	MR	
	Chief Information Officer	ELW	11-21-16
	Purchasing Officer	[Signature]	
	Finance Director	[Signature]	
	Borough Attorney	NS	Fam Only
	Borough Clerk	[Signature]	11/20/16

ATTACHMENT(S): Fiscal Note: Yes X No _____
Purchase Agreement, App

SUMMARY STATEMENT: The Borough currently uses Cartegraph for Road Asset Management. We have to upgrade to Cartegraph OMS Platform by Domain as the current software is outdated and will not be maintained in the future. The Public Works Department, Operations & Maintenance Division has encumbered \$44,208 dollars for fiscal year 2017 software costs, the initial implementation and upgrade services and \$4,800 for estimated expenses out of Road Service Area funds.

The cost of the software licensing renewal and user fees for the

next three fiscal years are detailed below and end June 30, 2020 and will be requested in the Information Technology operating budget for each fiscal year. The prices shown reflects a \$5,690 increase from our existing software fees of \$29,971 for each fiscal year.

7/1/2017 - 6/30/2018	FY18 \$35,661
7/1/2018 - 6/30/2019	FY19 \$35,661
7/1/2019 - 6/30/2020	FY20 \$35,661

RECOMMENDATION OF ADMINISTRATION: Authorization to extend a three year agreement with Cartegraph Systems, Inc. for upgrades to include transition to OMS Platform by Domain and implementation services in the current year and software services and user fees for each consecutive fiscal year through June 30, 2020.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

Agenda Date: December 6, 2016

SUBJECT: Authorization to enter into a purchase agreement with Cartegraph Systems, Inc. for upgrade of Cartegraph to OMS Platform by Domain in the amount of \$155,991 over four years.

ORIGINATOR: Information Technology

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT YES NO
AMOUNT REQUESTED \$155,991	FUNDING SOURCE FY17 Fund 265 /FY18, 19, 20 Fund 100
FROM ACCOUNT # 265/100. 100.100.100.100	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <i>Barbara Aune</i>	CERTIFIED BY:
DATE: 11/21/16	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous		49,008	* 35,661	* 35,661	* 35,661	
TOTAL OPERATING						

CAPITAL	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
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REVENUE	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
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FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other						
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary) * Fund verification will be done via purchase orders for future years.

PREPARED BY: _____ PHONE: _____

DEPARTMENT: *Cheryl K... [Signature]* DATE: _____

APPROVED BY: *[Signature]* DATE: **11/21/16**

Purchase Agreement

Cartegraph is pleased to present this Purchase Agreement for the implementation of world class technology solutions. This Purchase Agreement is made and entered into between Matanuska-Susitna Borough (hereinafter referred to as “**Customer**” or “**Licensee**” and **Cartegraph Systems, Inc.** (hereinafter referred to as “**Cartegraph**”). This Purchase Agreement is intended to supplement, clarify, and amend the Master Agreement previously executed between **Cartegraph** and **Customer**. In the case that any terms or conditions provided in the Master agreement differ from, are provided in more detail by, or are made irrelevant by the terms and conditions provided in this Purchase Agreement, the terms in this Purchase Agreement shall control. For all terms and conditions not addressed by this Purchase Agreement, the Master Agreement, #MA224 dated September 28, 2016 shall control.

Customer Bill To:	Customer Ship To:
Ann Dollard Matanuska-Susitna Borough 350 East Dahlia Avenue Palmer, AK 99645 907-861-7819	Same

Investment Summary

Cartegraph’s proposed fees for this project are included in the summary below.

Date: September 29, 2016 **Purchase Agreement Expiration Date:** September 30, 2016 **Purchase Agreement No.:** #PA370

	Purchase Type	Citizen/Qty.	Unit Price	Total Price
CURRENT YEAR				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Domain	OMS Transition, 9/30 16 – 6/30/17	1	\$8,807.25	\$8,807.25
FIELD SERVICES				
Implementation Services	Fixed Fee Service	1	\$35,400.00	\$35,400.00
<i>ESTIMATED EXPENSES</i>				\$4,800.00
CURRENT YEAR SUB-TOTAL				\$49,007.25
YEAR 1				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Domain	Transportation Domain per citizen Subscription, On-Premise, 7/1/17 – 6/30/18	73,315	\$0.20	\$14,663.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	73,315	\$0.15	\$10,997.25
Cartegraph OMS Users	User Pack Subscription – 50 Named Users	1	\$10,000.00	\$10,000.00
YEAR 1 SUB-TOTAL				\$35,660.25
TOTAL COST				\$84,667.50

NOTES: The pricing listed above does not include applicable sales tax.
 The Cartegraph OMS pricing listed above does not include Esri ArcGIS licenses.

Am16-104

Payment Terms and Conditions

In consideration for the Services and Products provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** Software Costs and Professional Service Fees in U.S. Dollars as described below:

1. **Delivery:** Software Products shall be licensed upon acceptance of this Purchase Agreement. If applicable, Services will be scheduled and delivered upon your acceptance of this Purchase Agreement, which will be considered as your notification to proceed.
2. **Services Scheduling:** **Customer** agrees to work with **Cartegraph** to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Purchase Agreement.
3. **Software Invoicing:** The Software Subscription Licenses fee will be due in annual installments 15 days prior to the anniversary of the initial term as follows:
 - a. \$8,807.25 due upon execution of the Purchase Agreement.
 - b. \$35,660.25 due 15 days prior to 1st year anniversary of term start date.
4. **Field Services Invoicing:** Invoicing for the Field Services fee shall occur upon the acceptance of this Purchase Agreement and shall be invoiced as follows:
 - a. Invoicing for the Field Services shall be 50% upon execution of the Purchase Agreement and the remaining 50%, 2 months from execution of Purchase Agreement.
5. **Expenses:** In providing the field services included in this Purchase Agreement, **Cartegraph** shall be reimbursed for any reasonable out-of-pocket costs, including, but not limited to, travel, lodging, and meals. Out-of-pocket expenses are billed based on actual costs incurred and are due separately.
6. **Payment Terms:** All payments are due Net 30 days from date of invoice.

BY EXECUTING THIS PURCHASE AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS, CONDITIONS, FEES AND CHARGES PROVIDED HEREIN AND IN THE MASTER AGREEMENT, AS WELL AS ANY OTHER EXHIBITS TO THE MASTER AGREEMENT, AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By _____
(Signature)

Randy L. Skemp

(Type or print name)

Title Vice President of Sales

Date _____

Matanuska-Susitna Borough

By _____
(Signature)

(Type or print name)

Title _____

Date _____

Purchase Agreement

Cartegraph is pleased to present this Purchase Agreement for the implementation of world class technology solutions. This Purchase Agreement is made and entered into between Matanuska-Susitna Borough (hereinafter referred to as "**Customer**" or "**Licensee**") and **Cartegraph Systems, Inc.** (hereinafter referred to as "**Cartegraph**"). This Purchase Agreement is intended to supplement, clarify, and amend the Master Agreement previously executed between **Cartegraph** and **Customer**. In the case that any terms or conditions provided in the Master agreement differ from, are provided in more detail by, or are made irrelevant by the terms and conditions provided in this Purchase Agreement, the terms in this Purchase Agreement shall control. For all terms and conditions not addressed by this Purchase Agreement, the Master Agreement, #MA224 dated September 28, 2016 shall control.

Customer Bill To:	Customer Ship To:
Ann Dollard Matanuska-Susitna Borough 350 East Dahlia Avenue Palmer, AK 99645 907-861-7819	Same

Investment Summary

Cartegraph's proposed fees for this project are included in the summary below.

Date: September 29, 2016 **Purchase Agreement Expiration Date:** December 30, 2016 **Purchase Agreement No.:** #PA404

	Purchase Type	Citizen/Qty.	Unit Price	Total Price
YEAR 2				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Domain	Transportation Domain per citizen Subscription, On-Premise, 7/1/18 – 6/30/19	73,315	\$0.20	\$14,663.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	73,315	\$0.15	\$10,997.25
Cartegraph OMS Users	User Pack Subscription – 50 Named Users	1	\$10,000.00	\$10,000.00
YEAR 2 SUB-TOTAL				\$35,660.25
YEAR 3				
SOFTWARE PRODUCTS				
Cartegraph OMS Platform by Domain	Transportation Domain per citizen Subscription, On-Premise, 7/1/19 – 6/30/20	73,315	\$0.20	\$14,663.00
Cartegraph OMS Extension	Advanced Asset Management per-citizen Subscription	73,315	\$0.15	\$10,997.25
Cartegraph OMS Users	User Pack Subscription – 50 Named Users	1	\$10,000.00	\$10,000.00
YEAR 3 SUB-TOTAL				\$35,660.25
TOTAL COST				\$71,320.50

NOTES: The pricing listed above does not include applicable sales tax.
The Cartegraph OMS pricing listed above does not include Esri ArcGIS licenses.

Payment Terms and Conditions

In consideration for the Services and Products provided by **Cartegraph** to **Customer**, **Customer** agrees to pay **Cartegraph** Software Costs and Professional Service Fees in U.S. Dollars as described below:

1. **Delivery:** Software Products shall be licensed upon acceptance of this Purchase Agreement. If applicable, Services will be scheduled and delivered upon your acceptance of this Purchase Agreement, which will be considered as your notification to proceed.
2. **Services Scheduling:** **Customer** agrees to work with **Cartegraph** to schedule Services in a timely manner. All undelivered Services shall expire 365 days from the signing of this Purchase Agreement.
3. **Software Invoicing:** The Software Subscription Licenses fee will be due in annual installments 15 days prior to the anniversary of the initial term as follows:
 - a. \$35,660.25 due 15 days prior to 2nd year anniversary of term start date.
 - b. \$35,660.25 due 15 days prior to 3rd year anniversary of term start date.
4. **Payment Terms:** All payments are due Net 30 days from date of invoice.

BY EXECUTING THIS PURCHASE AGREEMENT, CUSTOMER ACKNOWLEDGES THAT IT HAS REVIEWED THE TERMS, CONDITIONS, FEES AND CHARGES PROVIDED HEREIN AND IN THE MASTER AGREEMENT, AS WELL AS ANY OTHER EXHIBITS TO THE MASTER AGREEMENT, AND CUSTOMER AGREES TO BE LEGALLY BOUND BY EACH SUCH AGREEMENT.

Cartegraph Systems, Inc.

By _____
(Signature)

_____ Randy L. Skemp
(Type or print name)

Title Vice President of Sales

Date _____

Matanuska-Susitna Borough

By _____
(Signature)

(Type or print name)

Title _____

Date _____

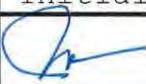
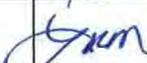
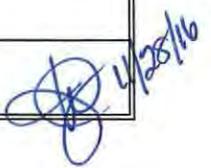
SUBJECT: Award of Bid No. 17-052B, RSA #21, Big Lake Annual Road Maintenance to McKenna Brothers Paving for an annual contract amount of \$465,953.40.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Purchasing Division		
	Public Works Director	T.D.O.	2/16/16
	Finance Director		
	Borough Attorney		
	Borough Clerk		11/28/16 

ATTACHMENT (S): Fiscal Note: Yes No
 Advertisement (1p)
 Analysis Sheet (3pp)

SUMMARY STATEMENT: On October 31, 2016, the Matanuska-Susitna Borough issued a solicitation requesting bids to perform annual road maintenance for Road Service Area #21, Big Lake. The Contract includes all labor, materials, supervision, equipment, transportation and supplies to maintain approximately 104.85 miles of road. The Public Works Department will be administering the contract. In response to the advertisement, eight (8) bids were received. Contract term to end not later than June 30, 2019, subject to annual appropriation of funds by the Assembly.

RECOMMENDATION OF ADMINISTRATION: Award of BID NO. 17-052B, RSA #21, BIG LAKE ANNUAL ROAD MAINTENANCE to MCKENNA BROTHERS PAVING for an annual contract amount of FOUR HUNDRED SIXTY FIVE THOUSAND NINE HUNDRED FIFTY THREE AND 40/100 DOLLARS (\$465,953.40) for a contract period to end no later than June 30, 2019 upon funding appropriation.

MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE

AGENDA DATE: December 6, 2016
 SUBJECT: Award of Bid No. 17-052B, RSA #21, Big Lake Annual Road Maintenance to McKenna Brothers Paving for an annual contract amount of \$465,953.40.
 ORIGINATOR: Purchasing

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
AMOUNT REQUESTED <u>\$465,953.40</u>	FUNDING SOURCE <u>Big Lake KSA Fund 277</u>
FROM ACCOUNT # <u>277.000.000.4xx .xxx</u>	PROJECT #
TO ACCOUNT :	PROJECT #
VERIFIED BY: <u>Barbara Saunper</u>	CERTIFIED BY:
DATE: <u>11-21-16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<u>465.9</u>				
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REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<u>465.9</u>				
TOTAL		<u>465.9</u>				

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: Chapman  DATE: 11/21/16

MATANUSKA-SUSITNA BOROUGH
350 East Dahlia Ave.
Palmer, Alaska 99645
ADVERTISEMENT

VENDOR		ACCOUNT #	DATE FOR ADVERTISEMENT
Anchorage Daily News		MATA 0070	October 28, 2016
Frontiersman		CONTRACT	October 30, 2016
TYPE OF AD:	<input type="checkbox"/> Display	<input checked="" type="checkbox"/> Classified	<input type="checkbox"/> Public Information

The material herein must be printed in its entirety on the dates shown above. Affidavit of publication is required prior to payment.

MATANUSKA-SUSITNA BOROUGH
REQUEST FOR BID #17-052B
RSA #21, Big Lake Annual Road Maintenance

The Matanuska-Susitna Borough is soliciting bids to perform annual road maintenance for Big Lake, RSA 21. The Contractor is to furnish all labor, materials, supervision, equipment, transportation and supplies for the maintenance of this area pursuant to the bid documents.

Bid documents are available **October 31, 2016** in the Purchasing Division, Matanuska-Susitna Borough, 350 E. Dahlia Ave., Palmer, AK 99645. For Information: (907) 861-8601, Facsimile: (907) 861-8617, e-mail purchasing@matsugov.us. This bid document may be available on the internet at www.matsugov.us. A document fee of \$10.00 will be charged for materials picked-up and \$15.00 for materials mailed.

Bids Due: **November 16, 2016 @ 3PM in the Purchasing Division**

Bids must be received in the Purchasing Division prior to the time fixed for opening of the bids to be considered. Time of receipt will be determined by the time stamp in the Purchasing Division.

Persons needing accommodation in order to participate should contact the borough ADA coordinator at (907) 861-8687.

The Matanuska-Susitna Borough reserves the right to accept or reject any or all bids, waive any and all technicalities or informalities it deems appropriate. Award of this project is subject to the availability of funding.

Page 1 of 1	Requested by: Signature on File	Approved by: Signature on File
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DEPARTMENT ACCOUNT NUMBER: **100.180.183.422.000**

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PRELIMINARY RESULTS

**MATANUSKA-SUSITNA BOROUGH
 BID 17-052B
 RSA #21, Big Lake Annual Road Maintenance
 ANALYSIS SHEET**

BIDDER		<i>Clear Excavating</i>			<i>Big Dipper Const</i>			<i>Glacier Const Svs.</i>		
Signed Bid Form		✓			✓			✓		
Receipt of Addendum (Three)		✓			✓			✓		
Bid Guarantee (\$1,000.00)		<i>BB</i>			<i>BB</i>			<i>CC 1,000</i>		
LINE ITEM	DESCRIPTION	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE
1.	Base Bid for RSA #21, Big Lake	<i>4,176.00</i>	104.85	—	<i>5,099.00</i>	104.85	—	<i>7,857.31</i>	104.85	—
TOTAL BASE BID AMOUNT		<i>\$437,853.60</i>			<i>\$534,630.15</i>			<i>\$823,845.24</i>		

RECOMMENDATION: _____

PURCHASING OFFICER	ASST PURCHASING OFFICER	BUYER	CONST PROCUREMENT SPECIALIST
DATE	WITNESS	WITNESS	WITNESS

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pg 1

PRELIMINARY RESULTS

**MATANUSKA-SUSITNA BOROUGH
 BID 17-052B
 RSA #21, Big Lake Annual Road Maintenance
 ANALYSIS SHEET**

BIDDER		D4 S Rd Sus.			Western Const+Eq.			McKenna Bros.		
Signed Bid Form		✓			✓			✓		
Receipt of Addendum (Three)		✓			✓			✓		
Bid Guarantee (\$1,000.00)		CC 1,000			BB			BB		
LINE ITEM	DESCRIPTION	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE
1.	Base Bid for RSA #21, Big Lake	5,745.00	104.85	—	5,700.00	104.85	—	4,444.	104.85	—
TOTAL BASE BID AMOUNT		\$ 602,363.25			\$ 597,645.00			\$ 465,953.40		

RECOMMENDATION: _____

 PURCHASING OFFICER

 ASST PURCHASING OFFICER

 BUYER

 CONST PROCUREMENT SPECIALIST

 DATE

 WITNESS

 WITNESS

 WITNESS

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PRELIMINARY RESULTS

**MATANUSKA-SUSITNA BOROUGH
 BID 17-052B
 RSA #21, Big Lake Annual Road Maintenance
 ANALYSIS SHEET**

BIDDER		<i>Guaranteed Sys.</i>			<i>Ficklin Const.</i>					
Signed Bid Form		✓			✓					
Receipt of Addendum (Three)		✓			✓					
Bid Guarantee (\$1,000.00)		<i>CC 1,000</i>			<i>BB</i>					
LINE ITEM	DESCRIPTION	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE	Unit Price Per Mile	MILES	BID PRICE
1.	Base Bid for RSA #21, Big Lake	<i>4,698</i>	104.85	—	<i>4,590</i>	104.85	—		104.85	
TOTAL BASE BID AMOUNT		<i>\$ 492,585.30</i>			<i>\$ 481,261.50</i>					

RECOMMENDATION: *all Bids taken under advisement*

[Signature]
 PURCHASING OFFICER
 11/16/16
 DATE

ASST PURCHASING OFFICER
[Signature]
 WITNESS

BUYER
[Signature]
 WITNESS

[Signature]
 CONST PROCUREMENT SPECIALIST
 WITNESS

Am16-105

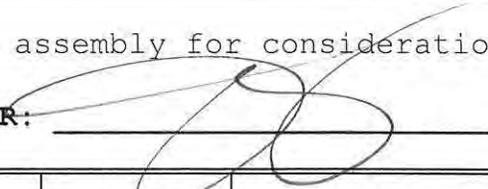
pg 3

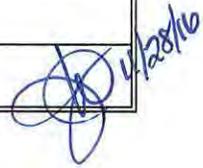
SUBJECT: VACATE THE 50' WIDE PUBLIC USE EASEMENT WITHIN PARCELS 1-A & 1-B, MSB WAIVER 78-78, LOCATED IN SECTION 7, TOWNSHIP 17 NORTH, RANGE 2 WEST, SEWARD MERIDIAN, ALASKA.
ASSEMBLY DISTRICT 2: MATTHEW J. BECK

AGENDA: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Present to the assembly for consideration.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator	JW	
	Planning Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JAM	11/28/16 

ATTACHMENT (S) : Fiscal Note: Yes No X
 Minutes (2 pages)
 Notification of Action (3 pages)
 Vicinity Map (1 page)

REASON FOR REQUEST: *The request is to vacate the 50' wide public use easement within Parcels 1-A & 1-B, MSB Waiver No. 78-78 and replace it with a 60' wide public use easement just south of the existing easement to alleviate a structural setback encroachment. A 20' wide slope, construction & maintenance easement is also being added to the northwest side of the new public use easement.*

SUMMARY STATEMENT: On November 3, 2016 (written decision November 9, 2016) the Platting Board approved the vacation of the 50' wide public use easement of E. Valley Crest Drive. The vacation is consistent with MSB 43.15.035(B)(1)(a): "The vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation."

RECOMMENDATION OF ADMINISTRATION: Staff recommends the assembly approve the vacation as the Platting Board's decision to vacate the 50' wide public use easement of E. Valley Crest Drive, is consistent with MSB 43.15.035(B)(1)(a), as the vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation. Vacation is pursuant to AS 29.40.120 through 29.40.160 and MSB 43.15.035.

A. BUTTON-BOWER – Title change to: B’s FAMILY ACRES

Sloan Von Gunten (Administrative Specialist)

- Stated that 43 public hearing notices were mailed out on October 12, 2016, to this date there have been 2 returns, no objections, no non-objections, and no concerns.

Cheryl Scott (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Hanson (Petitioner’s Representative)

- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the preliminary plat for B’s Family Acres, seconded by Mr. Pugh.

VOTE:

- The motion passed with all in favor. There are 7 findings.

TIME: 1:12 P.M.

CD: 0:09:21

Mr. Rausa returned to his seat.

* — **B. NEWBURY & E VALLEY CREST DRIVE VACATION**

Sloan Von Gunten (Administrative Specialist)

- Stated that 10 public hearing notices were mailed out on October 12, 2016, to this date there have been no returns, no objections, 1 non-objection, and no concerns.

Cheryl Scott (Platting Technician)

- Gave an overview of the case.

Jay Van Diest (Chairman)

- Opened the public hearing and asked any members of the public wishing to speak to come forward. Seeing no members of the public wishing to speak, closed the public hearing.

Craig Hanson (Petitioner’s Representative)

- Explained the curve line on the plat and that the Newbury's is fixing the PUE.
- Agrees with all the recommendations.

MOTION:

- Mr. Johnson moved to approve the vacation of a 50' wide public use easement recorded in Book 182 Page 44 and replace it with a 60' wide public use easement lying within Parcel 1-A & 1-B for Newbury E. Valley Crest Drive, seconded by Mr. Rausa. Modify Recommendation #4.

DISCUSSION:

- Discussion on PUE Road construction.

RECOMMENDATIONS:

- Modify #4: All cut & fill areas will be include within the right-of-way or a slope, construction and maintenance easement.

VOTE:

- The motion passed with all in favor. There are 9 findings.

TIME: 1:28 P.M.

CD: 0:25:12

AUDIENCE PARTICIPATION (*Three minutes per person, for items not scheduled for public hearing*)

5. ITEMS OF BUSINESS & MISCELLANEOUS

A. 2017 Meeting Schedule

MOTION:

- Mr. Rausa moved to approve the 2017 Meeting Schedule, seconded by Mr. Anderson

VOTE:

- The motion passed with all in favor.

TIME: 1:31 P.M.

CD: 0:28:25

Mr. Marty Van Diest Recused himself from Dewys Garden #5.

6. RECONSIDERATIONS/APPEALS

- Dewys Garden #5, Case 2016-2016-102/103

MOTION:

- Mr. Rausa moved to approve to hear the reconsideration for Dewys Garden #5 at the December 1, 2016, Platting Board hearing, seconded by Mr. Johnson.

VOTE:

- The motion passed with all in favor.



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Platting Division

350 East Dahlia Avenue • Palmer AK 99645

Phone (907) 861-7874 • Fax (907) 861-8407

November 9, 2016

NOTIFICATION OF ACTION

Norma & Debra Newbury
9693 E. Valley Crest Drive
Palmer, AK 99645

RE: NEWBURY PUE & E VALLEY CREST DRIVE VAC

CASE: 2016-157/139

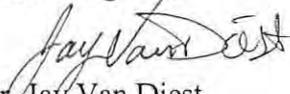
Action taken by the Platting Board on November 3, 2016 is as follows:

THE PRELIMINARY PLAT FOR NEWBURY PUE & E VALLEY CREST DRIVE VACATION WAS APPROVED AND WILL EXPIRE ON NOVEMBER 9, 2022 CONTINGENT UPON THE FOLLOWING CONDITIONS / REASONS (see attached).

ALL DECISIONS AS TO APPROVAL OR DISAPPROVAL BY THE PLATTING BOARD OR OFFICER SHALL BE FINAL UNLESS APPEALED TO THE BOARD OF ADJUSTMENT AND APPEALS, MSB 15.39. A PETITION WHICH IS TABLED BY THE BOARD SHALL BE DEEMED DENIED UNLESS THE APPLICANT BRINGS THE MATTER BACK BEFORE THE BOARD WITH ALL CONDITIONS MET WITHIN THE TIME ALLOWED BY THE BOARD OR BY LAW.

If this is in reference to a plat application, recordation at the appropriate District Recorder's Office of the plat is required before any transfer of title can occur. Should you have any questions or require a copy of the minutes of the meeting, please feel free to contact this office.

Kindest regards;


Mr. Jay Van Diest
Platting Board Chairman

sv

cc:

DPW – Jamie Taylor

Hanson Surveying
305 E. Fireweed Avenue
Palmer, AK 99645

Traegar Machetanz
4110 W. Barreel
Seattle, WA 98199-2428

Additional Plat Reviews After 2nd Final are \$100.00 Each

CONDITIONS of APPROVAL:

The Platting Board approved the Preliminary Plat for Newbury PUE & E Valley Crest Drive Vacation, contingent upon the following:

1. Obtain the Borough Assembly approval of the vacation within 30 days of Platting Board's written Notification of Action. MSB Assembly has 30 days from the date of the Platting Board decision to deny the request.
2. Provide documentation that an equal or better replacement traveled way has been constructed in the areas affected by the vacation.
3. Adjust boundary on western portion of public use easement to include existing traveled way as shown on Exhibit C-4.
4. All cut & fill areas will be included within the right-of-way or a slope, construction and maintenance easement.
5. Provide vertical curves with a minimum K value of 12 as required by the Department of Public Works Engineer.
6. Provide updated Certificate to Plat executed within 90 days prior to recording and provide beneficiary affidavits from holders of legal and equitable interest, if any.
7. Submit recording fee payable to State of Alaska, Dept. of Natural Resources.

FINDINGS:

1. The vacation is pursuant to AS 29.40.120 and MSB 43.15.035 *Vacations*. The vacation is consistent with MSB 43.15.035(B)(1)(a) as the vacation is conditioned upon the final approval of a plat affecting the same land which provides equal or better access to all areas affected by the vacation.
2. The vacation consists of a 50' wide public use easement recorded in Book 182, Page 44 that lies within Parcels 1-A & 1-B, MSB Waiver 78-78.
3. Construction of the traveled way in areas affected by the vacation will provide for equal or better access.
4. The surveyor proved that the replacement public use easement is in an area where construction of the physical road is feasible within the public use easement as required by MSB 43.15.021(C) with modifications as required by the Department of Public Works Engineer.
5. The existing traveled way will be included within the boundary of the proposed public use easement as shown in Exhibit C-4.
6. The Subdivision Construction Manual (A14.2) requires all cut and fill to be within the right-of-way. Staff notes DPW also accepts slope construction & maintenance easements.

7. Design to be adjusted to change length of vertical curve per Subdivision Construction Manual A04.4.
8. There are no objections from borough departments or outside agencies.
9. There is one public comment from Traeger Machetanz, the owner of Parcel D2 to the west of the subject property. Mr. Machetanz does not object to the vacation and dedication of the replacement public use easement but has one condition that the petitioner develops the proposed new easement to the same level as the existing easement at least to the same location to where he would have needed to start to develop a pioneer road under the existing easement. Staff notes that the petitioner is being required to provide equal or better replacement traveled way in the areas affected by the vacation.

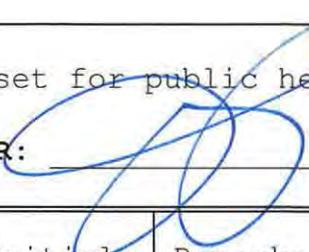
MATANUSKA-SUSITNA BOROUGH INFORMATION MEMORANDUM IM No. 16-200

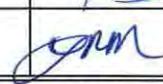
SUBJECT: ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET, FOR \$12,365 IN PROJECT INCOME FOR THE RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE, PROJECT NO. 75001.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator-P. Graham		
1	Planning and Land Use Director	EP	
2	Finance Director		
3	Borough Attorney		
4	Borough Clerk		11/28/16 

ATTACHMENT (S) : Fiscal Note: Yes X No
 Ordinance Serial No. 16-133 (2 pages)
 Resolution Serial No. 16-089 (3 pages)

SUMMARY STATEMENT:

The Matanuska-Susitna Borough has been actively acquiring land for right-of-way for the Port MacKenzie Rail Extension; some of these acquisitions included homes and facilities that were occupied by the owners and tenants. In an effort to secure and ensure the value of the acquisitions, the occupants are being allowed to remain, through lease agreements, until such time as the contract to relocate the homes and facilities has been negotiated and approved.

The lease agreements include the payment of rental deposits, and monthly rents. The rental payments are considered project

income. In addition some of these lands were agricultural with leases or had trees that needed to be removed, these trees were sold and the income from the sale of those trees, along with agricultural lease payments is also considered project income.

In order to use these funds they must be accepted and appropriated and a scope of work approved.

RECOMMENDATION OF ADMINISTRATION:

Staff respectfully recommends assembly adoption of the legislation accepting, appropriating, and approving the scope of work and budget, for \$12,365 in project income for the rail extension from Port Mackenzie to the mainline, project no. 75001.

MATANUSKA-SUSITNA BOROUGH - FISCAL NOTE

Agenda Date December 6, 2016

ORIGINATOR: Pamela Graham, Grant Coordinator

SUBJECT: ACCEPTING, APPROPRIATING, AND APPROVING THE SCOPE OF WORK AND BUDGET, FOR \$12,365 IN PROJECT INCOME FOR THE RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE, PROJECT NO. 75001.

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT? <u>YES</u> NO
AMOUNT REQUESTED \$ <u>12,365</u>	FUNDING SOURCE <u>Rental/Lease Income</u>
FROM ACCOUNT #	PROJECT #
TO ACCOUNT # <u>490.000.000.3xx,xxx</u>	PROJECT # <u>75001</u>
VERIFIED BY: <u>Barbara Baunjeut</u>	CERTIFIED BY:
DATE: <u>11/17/16</u>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						
CAPITAL						
REVENUE			<u>12.3</u>			

FUNDING: (Thousands of Dollars)

General Fund						
Federal Funds						
Other			<u>12.3</u>			
TOTAL			<u>12.3</u>			

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: (Attach a separate page if necessary)

PREPARED BY: _____
 DEPARTMENT: _____
 APPROVED BY: Chiquenne Edmond

Phone: _____
 Date: _____
 Date: 11/21/16

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-133**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY ACCEPTING AND APPROPRIATING \$12,365 IN PROJECT INCOME FOR THE RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE, PROJECT NO. 75001.

WHEREAS, the Matanuska-Susitna Borough has been actively acquiring land for right-of-way for the Port MacKenzie Rail Extension; and

WHEREAS, some of these acquisitions included homes and facilities that were occupied by the owners and tenants; and

WHEREAS, in an effort to secure and ensure the value of the acquisitions, the occupants are being allowed to remain, through lease agreements, until such time as the contract to relocate the homes and facilities has been negotiated and approved; and

WHEREAS, the lease agreements include the payment of rental deposits, and monthly rents, as well as agricultural leases that are considered project income; and

WHEREAS, some of these properties contained trees that were removed and sold, which are also considered project income, and

WHEREAS, In order to use these funds they must be accepted and appropriated and a scope of work approved.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Acceptance and Appropriation Source. The Matanuska-Susitna Borough Assembly does hereby authorize the acceptance of monthly rents, lease payments and income from tree sales through December 30, 2016, in the amount of \$12,365 from tenants and tree sales.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

Action:

**MATANUSKA-SUSITNA BOROUGH
RESOLUTION SERIAL NO. 16-089**

A RESOLUTION OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING THE SCOPE OF WORK AND BUDGET, FOR PROJECT INCOME ON THE RAIL EXTENSION FROM PORT MACKENZIE TO THE MAINLINE PROJECT.

WHEREAS, the Matanuska-Susitna Borough has been actively acquiring land for right-of-way for the Port MacKenzie Rail Extension; and

WHEREAS, some of these acquisitions included homes and facilities that were occupied by the owners and tenants; and

WHEREAS, in an effort to secure and ensure the value of the acquisitions, the occupants are being allowed to remain, through lease agreements, until such time as the contract to relocate the homes and facilities has been negotiated and approved; and

WHEREAS, the lease agreements include the payment of rental deposits, and monthly rents as well as agricultural leases that are considered project income; and

WHEREAS, some of these properties contained trees that were removed and sold, which are also considered project income, and

WHEREAS, these funds were accepted and appropriated by Ordinance Serial No. 16-133.

NOW, THEREFORE, BE IT RESOLVED, that the Matanuska-Susitna Borough Assembly hereby approves the following scope of work and budget:

SCOPE OF WORK

The income from the properties acquired as right-of-way for the Rail Extension from Port MacKenzie to the Mainline Project will be used for project related activities including right-of-way acquisition, engineering and environmental during construction, construction of the rail embankment, bridges, drainage and access structures, providing project management, facilitating public information and involvement activities for the project.

BUDGET

Monthly Rent from Various tenants	\$	7,990.00
Agricultural Lease and Timber sale		
Revenue	\$	<u>4,375.00</u>
TOTAL	\$	12,365.00

ADOPTED by the Matanuska-Susitna Borough Assembly this -
day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

SUBJECT: Appropriation of \$150,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	<i>[Signature]</i>	11/16/16
	Public Works Director	TDO	17 Nov 16
	Finance Director	<i>[Signature]</i>	
	Borough Attorney	<i>[Signature]</i>	
	Borough Clerk	<i>[Signature]</i>	11/28/16 <i>[Signature]</i>

ATTACHMENT (S) : Fiscal Note: YES X NO
 Ordinance Serial No. 16-134 (2 pp)
 Resolution 16-01 from the Road Service Area No. 16, Board of Supervisors. (1 pp)
 Road Maintenance & Repair Capital Projects List for RSA 16, approved with AM 15-157, (4pp)

SUMMARY STATEMENT: The South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to ensure adequate funding for all items on the approved Capital List and support as many future capital upgrades projects as possible. Funds from the RSA No. 16 fund balance can be used to fund Capital Improvement Projects. To subsidize start up for any additional projects, Public Works and the Road Service Area Board of Supervisors would like to transfer \$150,000 from the South Colony Road Service Area No. 16 fund balance, Fund 273, to Project No. 30039, Fund 410 for South Colony Road Service Area No. 16 Capital Projects.

RECOMMENDATION OF ADMINISTRATION: Approve an appropriation of \$150,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

**MATANUSKA-SUSITNA BOROUGH
FISCAL NOTE**

Agenda Date: December 6, 2016

SUBJECT: Appropriation of \$150,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for South Colony Road Service Area No. 16 Capital Projects.

ORIGINATOR: J. Ballinger, Public Works

FISCAL ACTION (TO BE COMPLETED BY FINANCE)	FISCAL IMPACT <input checked="" type="radio"/> YES <input type="radio"/> NO
AMOUNT REQUESTED *\$150,000	FUNDING SOURCE <i>Colony RSA Fund 273 Fund Balance</i>
FROM ACCOUNT # 273.272.000	PROJECT #
TO ACCOUNT : ⁴¹⁰ 273 .000.000.3xx.xxx	PROJECT # 30039
VERIFIED BY: <i>Barbara Baumgart</i>	CERTIFIED BY:
DATE: <i>11/18/16</i>	DATE:

EXPENDITURES/REVENUES: (Thousands of Dollars)

OPERATING	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021
Personnel Services						
Travel						
Contractual						
Supplies						
Equipment						
Land/Structures						
Grants, Claims						
Miscellaneous						
TOTAL OPERATING						

CAPITAL		<i>150</i>				
---------	--	------------	--	--	--	--

REVENUE						
---------	--	--	--	--	--	--

FUNDING: (Thousands of Dollars)

General Fund						
State/Federal Funds						
Other		<i>150</i>				
TOTAL						

POSITIONS:

Full-Time						
Part-Time						
Temporary						

ANALYSIS: *The estimated remaining amount in fund balance, Fund 273 is \$59,959 with this appropriation, if adopted.

PREPARED BY: _____ PHONE: _____
 DEPARTMENT: _____ DATE: _____
 APPROVED BY: *Chesapeake* DATE: *11/21/16*

IM No. 16-202
Ordinance Serial No. 16-*134*

A RESOLUTION OF THE ROAD SERVICE AREA #16, SOUTH COLONY BOARD OF SUPERVISORS REQUESTING THE TRANSFER OF \$150,000 FROM THE FUND BALANCE TO THE CAPITAL IMPROVEMENTS PROGRAM.

WHEREAS, the Road Service Area #16, South Colony Fund Balance has a balance of approximately \$209,959; and

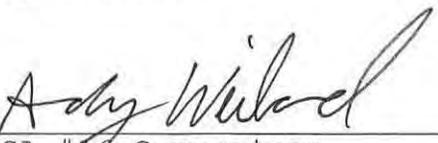
WHEREAS, it is the desire of the Road Service Area #16, South Colony Board of Supervisors to add funding to the capital projects list; and

WHEREAS, the funds from the RSA #16, South Colony Fund Balance can be used to fund Capital Improvement Projects; and

WHEREAS, the RSA #16, South Colony Board of Supervisors request \$150,000 be transferred to the Capital Improvement Projects Program;

NOW, THEREFORE, BE IT RESOLVED, that the Road Service Area #16, South Colony Board of Supervisors requests the Matanuska-Susitna Borough Assembly approve the transfer of \$150,000 from Fund Balance 273.272.000 to Capital Improvements Project 30039.

APPROVED by the Road Service Area #16, South Colony Board of Supervisors:



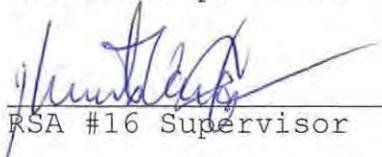
RSA #16 Supervisor

11-8-16
Date



RSA #16 Supervisor

11/3/2016
Date



RSA #16 Supervisor

11/8/16
Date

MATANUSKA-SUSITNA BOROUGH
 PUBLIC WORKS DEPARTMENT
 ROAD MAINTENANCE & REPAIR CAPITAL PROJECTS
 SUMMER 2016

ASSEMBLY PERSON: Dist 1 Jim Sykes
 ASSEMBLY PERSON: Dist 2 Matthew Beck
 ASSEMBLY PERSON: Dist 6 Barbara Doty
 RSA SUPER: Will Barickman
 RSA PRIMARY: Andy Weiland
 RSA ALT: Edward Strabel
 RSA ALT: VACANT

RSA : 16 SOUTH COLONY

PROJECT # 30039

APPROX AVAILABLE RSA FUNDING \$347,058.82

APPROX AVAILABLE GRANT FUNDING \$0

PRIORITY	PROJECT LOCATION	DESCRIPTION OF WORK	TOTAL EST COST	RSA	MSB	GRANTS	GRANT DETAILS	FUND: YES/NO
1	RSA ROADS	CALCIUM PURCHASE	\$0					N/A
2	RSA ROADS	CALCIUM APPLICATION	\$0					N/A
3	RSA ROADS	RECONDITION ROADS	\$100,000	\$100,000				YES
4	RSA ROADS	PAVEMENT MAINTENANCE	\$200,000	\$200,000				YES
5	Snicker Ave (.30)	Utility Relocate and Upgrade (.30)	\$200,000	\$200,000				YES
6	Weltin Way (.18) Lorena Dr. (.11)	Utility Relocate and Upgrade (.29) (Money)	\$0	\$0				YES
7	Ryder Dr. (.23)	Pave w/2" AC (.23) 50% MSB Match	\$69,000	\$34,500	\$34,500			YES
8	Snicker Ave (.30)	Pave w/2" AC (.30) 50% MSB Match	\$90,000	\$45,000	\$45,000			YES
TOTAL FUNDED PROJECTS			\$659,000	\$579,500				
9	Yentna Dr. (.27)	Utility Relocate and	\$125,000	\$125,000				NO
FUNDING NOT YET IDENTIFIED								
10	E. Center St. (.50)	Design/Upgrade and Utility Relocate (.50)	\$250,000	\$250,000				NO
FUNDING NOT YET IDENTIFIED								

Im16-2016
DR16-134

11	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Design/Upgrade and Utility Relocate (.47)	\$300,000	\$300,000				NO
FUNDING NOT YET IDENTIFIED								
12	RSA 16 Connection to RSA 23	Design/Build From Showers to Hermon Rd	\$100,000	\$100,000				NO
FUNDING NOT YET IDENTIFIED								
13	Bush Rd (.10) Peters Dr.	Pave w/2" A.C. (.24)	\$72,000	\$36,000	\$36,000			NO
FUNDING NOT YET IDENTIFIED								
14	Weltin Way (.18) Lorena Dr.	Pave w/2" A.C. (.29)	\$87,000	\$43,500	\$43,500			NO
FUNDING NOT YET IDENTIFIED								
15	Vince Cir. (.05) Jason Ct. (.10) Bremon Cir. (.13) Gilbert (.07)	Pave w/2" A.C. (.35) 50% MSB Match	\$105,000	\$52,500	\$52,500			NO
FUNDING NOT YET IDENTIFIED								
16	Yentna Dr. (.27)	Pave w/2" A.C. (.27)	\$81,000	\$40,500	\$40,500			NO
FUNDING NOT YET IDENTIFIED								
17	Larose Dr. (.40)	Pave w/2" A.C. (.40) 50% MSB Match	\$120,000	\$60,000	\$60,000			NO
FUNDING NOT YET IDENTIFIED								
18	E. Center St. (.50)	Pave w/2" A.C. (.50) 50% MSB Match	\$150,000	\$75,000	\$75,000			NO
FUNDING NOT YET IDENTIFIED								
19	Chalet Dr. (.23) N. Penny Ln. (.12) N. Rush Cir. (.06) Hemmer Rd (.06)	Pave w/2" A.C. (.47) 50% MSB Match	\$141,000	\$70,500	\$70,500			NO
FUNDING NOT YET IDENTIFIED								
20	Monte Carlo Ln (.48) Corvette Dr. (.06) Vega Cir. (.06) Caprice Dr. (.48) Impala Ct. (.06)	Design/Upgrade and Utility Relocate (1.4)	\$600,000	\$600,000				NO
FUNDING NOT YET IDENTIFIED								

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21	S. Joanne Dr. (.15)	Design/Upgrade and Utility Relocate (.15)	\$100,000	\$100,000				NO
					FUNDING NOT YET IDENTIFIED			
22	N. Kilkenny Dr. (.22) Kildare	Design/Upgrade and	\$350,000	\$350,000				NO
					FUNDING NOT YET IDENTIFIED			
23	E. Lady Slipper Ln (.23) S.	Design/Upgrade and	\$220,000	\$220,000				NO
					FUNDING NOT YET IDENTIFIED			
24	LaWalter Rd. (.35) Twig Cir.	Design/Upgrade and	\$350,000	\$350,000				NO
					FUNDING NOT YET IDENTIFIED			
25	Gunny Sack Rd (.25) Grover	Ditching/Cul-de-sac	\$100,000	\$100,000				NO
					FUNDING NOT YET IDENTIFIED			
26	Tyler Dr. (11) Dunn Ct. (.11)	Design/Upgrade (1.31)	\$530,000	\$530,000				NO
					FUNDING NOT YET IDENTIFIED			
27	Chalet Dr (.23) N. Penny Ln	Pave w/2" A.C. (.45)	\$135,000	\$135,000				NO
					FUNDING NOT YET IDENTIFIED			
28	Monte Carlo Ln (.48)	Pave w/2" A.C. (.1.4)	\$420,000	\$420,000				NO
					FUNDING NOT YET IDENTIFIED			
29	S. Joanne Dr (.15)	Pave w/2" A.C. (.15) 50% MSB Match	\$45,000	\$45,000				NO
					FUNDING NOT YET IDENTIFIED			
30	N. Kilkenny Dr. (.22) Kildare Dr. (.08) Highland Cir. (.16) Garret Woodson Cir. (.16) Ravendale Dr. (.11) Cody Dr. (.10)	Pave w/2" A.C. (.83) 50% MSB Match	\$249,000	\$249,000				NO
					FUNDING NOT YET IDENTIFIED			
31	E. Lady Slipper Ln (.23) S. Lingenberry Ct. (.09) S. Caulking St. (.22)	Pave w/2" A.C. (.54) 50% MSB Match	\$162,000	\$162,000				NO
					FUNDING NOT YET IDENTIFIED			
32	LaWalter Rd. (.35) Twig Cir. (.13) Ticks Cir. (.17) Pace Dr. (.22)	Pave w/2" A.C. (.1.04) 50% MSB Match	\$312,000	\$312,000				NO
					FUNDING NOT YET IDENTIFIED			

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33	Tyler Dr. (.11) Dunn Ct. (.11) Killarney Dr (.55) Low Rd (.22) High Rd (.32)	Pave w/2" A.C. (.1.31) 50% MSB Match	\$400,000	\$400,000				NO
					FUNDING NOT YET IDENTIFIED			
34	Colleen St. Ditching (.52) E. Bradley Lake Ave Ditching (.25) Green Jade Pl Ditching (.12) Kilarney Dr. Ditching (.24)	Flag ROW/Ditching (1.13)	\$200,000	\$200,000				NO
					FUNDING NOT YET IDENTIFIED			
TOTAL UNFUNDED PROJECTS			\$5,704,000	\$5,326,000	\$378,000	\$0		

Im16-202
DR16-134

NON-CODE ORDINANCE

Sponsored By:
Introduced:
Public Hearing:
Adopted:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-134**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY APPROVING AN APPROPRIATION OF \$150,000 FROM SOUTH COLONY ROAD SERVICE AREA NO. 16 FUND BALANCE, FUND 273, TO FUND 410, PROJECT NO. 30039, FOR SOUTH COLONY ROAD SERVICE AREA NO. 16 CAPITAL PROJECTS.

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to ensure all approved projects on the Capital List are fully funded; and

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to support as many future capital projects as possible; and

WHEREAS, transferring funds to the capital projects will ensure all projects on the capital projects list have adequate funding and support additional future capital projects; and

WHEREAS, funds from the RSA No. 16 South Colony fund balance can be used to fund Capital Improvement Projects; and

WHEREAS, the South Colony Road Service Area No. 16 Board of Supervisors and the Public Works Department would like to transfer \$150,000 from South Colony Road Service Area No. 16 fund balance, Fund 273, to Fund 410, Project No. 30039, for the South Colony Road Service Area No. 16 Capital Projects; and

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Acceptance and Appropriation Source. The Matanuska-Susitna Borough Assembly hereby approves the appropriation of \$150,000 from South Colony Road Service Area No. 16, fund balance, Fund 273, to Fund 410, Project No. 30039, South Colony Road Service Area No. 16 Capital Projects.

Section 3. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO RELINQUISH ANY RIGHTS FOR PRE-EXISTING LEGAL NONCONFORMING USE STATUS TO MAINTAIN EARTH MATERIALS EXTRACTION SITES ON BOROUGH OWNED LAND WITHIN THE CHRISTIANSEN LAKE SUBDISTRICT OF THE TALKEETNA SPECIAL LAND USE DISTRICT (PARCELS 26N04W29B012 and 26N04W30A003).

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: _____

Route To:	Department/Individual	Initials	Remarks
	Originator	NS	For Assemblymember Kowalke
	Community Development Director	EP	
	Planning Director	EP	
	Finance Director	EP	
	Borough Attorney	NS	
	Borough Clerk	Jmm	11/28/16

ATTACHMENT (S) : Fiscal Note: YES ___ NO X
 Ordinance Serial No. 16-135 (2 pgs)

SUMMARY STATEMENT: This ordinance is being brought forward by Assemblymember Kowalke so that the Matanuska-Susitna Borough will stop earth materials extraction in an area where it is prohibited.

The Talkeetna Special Land Use District contains six sub-districts with different land use regulations. Within the Christiansen Lake subdistrict, earth materials extraction is not listed as a permitted or conditional use. Within the Christiansen Lake subdistrict, if a use is not listed as permitted or conditional, then it is prohibited. See MSB

17.25.075(F).

However, the Matanuska-Susitna Borough owns lands which were being used for earth materials extraction before the land use regulations of the Christiansen Lake subunit were enacted. These parcels were classified as "material lands" via Resolution No. 89-245 and earth materials extraction has been taking place in varying amounts since then.

As such, the Borough itself may be entitled to preexisting legal nonconforming land use status - often referred to as "grandfather rights" - to continue earth materials extraction on the parcels.

The surrounding community is in opposition to this activity as evidenced by prohibitions in the land use district. In addition, recent activities have prompted a degree of community opposition. The Borough Assembly has determined that the Borough's best interests are served by honoring the community sentiment and abandoning any right the Borough has to continue to operate an earth materials extraction site.

This non-code ordinance will relinquish any right of the Matanuska-Susitna Borough, as land owner, to assert or maintain pre-existing legal nonconforming use rights for earth materials extraction on these parcels. In addition, no future owner will be able to assert those rights as to these parcels.

RECOMMENDATION OF ADMINISTRATION: Adoption of legislation.

NON-CODE ORDINANCE

Sponsored By: Assemblymember Kowalke

Introduced:

Public Hearing:

Adopted:

MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-135

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY TO RELINQUISH ANY RIGHTS FOR PRE-EXISTING LEGAL NONCONFORMING USE STATUS TO MAINTAIN EARTH MATERIALS EXTRACTION SITES ON BOROUGH OWNED LAND WITHIN THE CHRISTIANSEN LAKE SUBDISTRICT OF THE TALKEETNA SPECIAL LAND USE DISTRICT (PARCELS 26N04W29B012 and 26N04W30A003).

WHEREAS, the intent and rationale of this ordinance are found in the accompanying Informational Memorandum 16-206.

BE IT ENACTED:

Section 1. Classification. This Ordinance is a non-code ordinance.

Section 2. Relinquishment of land use rights. The Matanuska-Susitna Borough hereby relinquishes any rights for pre-existing legal nonconforming use status to maintain earth materials extraction sites on borough owned land within the Christiansen Lake subdistrict of the Talkeetna special land use district. This ordinance applies to Matanuska-Susitna Borough owned parcels of land identified as 26N04W29B012 and 26N04W30A003.

Section 3. Prohibition upon transfer or sale. In the event the Matanuska-Susitna Borough transfers or sells parcels 26N04W29B012 and/or 26N04W30A003, such transfer or sale will

contain a material condition that any future user or owner will not assert any rights being relinquished by this ordinance.

Section 4. Effective Date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this ___ day of _____, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

BOARD AND COMMISSION VACANCY REPORT December 6, 2016

N = New Application R = Reappointment *Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015**

(Terms begin Jan 1st)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Agriculture Advisory Board <i>12 members</i> Member 2 - Wasilla Soil/Water Conservation District Member 5 - Palmer Center Sustainable Living Member 8 - Knowledge/Experience in Field Corps Member 11 - At-Large	Dick Zobel - R Donald Brainard - R Erik 'Moe' Johnson - R
Animal Care and Regulation Board <i>5 members/1 alt.</i> Alternate Animal Trainer Licensed Vet	David Allen - R Jamie West - R
Aviation Advisory Board <i>9 members</i> Member 2 - Pilots/Airport Owners Member 5 - Pilots/Airport Owners Member 8 - Non Pilot	Bernie Willis - R
Board of Adjustment and Appeals <i>5 members/3 alt. - 1 vacancy - (3) 3 year terms</i> Alternate 1 ***Alternate 2 Member 5	Larry Schmidt - R Terry Nicodemus - R
Board of Equalization <i>15 members - 6 vacancies - (3) 3 year terms</i> Member 3 ***Member 4 **Member 6 ***Member 7 Member 8 Member 11 Member 12 ***Member 13 ***Member 14	DeKay Bayliffe - R
Board of Ethics <i>15 members - 10 vacancies</i> Member 3 ***Member 5 Vicki Kluever - N (term begins 1/1/17) ***Member 7 ***Member 9

BOARD AND COMMISSION VACANCY REPORT December 6, 2016

N = New Application **R = Reappointment** ***Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015

(Terms begin Jan 1st)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Board of Ethics (continued) ***Member 10 ***Member 11 **Member 12 ***Member 13 **Member 14 **Member 15		
Borough Area Schools Site Selection Committee <i>7 or 8 members/3 alt. - 2 vacancies</i> *Assembly Alternate *Assembly Representative 2 Planning Commission Alternate Planning Commission Rep 1		
Commission on Salaries and Emoluments <i>5 members - 5 vacancies</i> ***Member 1 (Business Executive) ***Member 2 (General Public) ***Member 3 (Experience in Public Admin) ***Member 4 (Labor Organization) ***Member 5 (Any 1-4 Qualifications)		
Emergency Medical Services Board <i>13 members/13 alt. - 3 vacancies</i> Butte Ambulance AlternateBrian Anderson - R Central Ambulance Central Ambulance Alternate Dive Rescue Team Alternate Hospital Representative Sutton Ambulance Sutton Ambulance Alternate West Lakes Ambulance *West Lakes Ambulance Alternate Willow Ambulance Willow Ambulance Alternate	Scott Williamson - R Pam Cook - R Cheri Day - R Dustin Sprenger-N(term begins 1/1/17) Ashley Cunnington - R

BOARD AND COMMISSION VACANCY REPORT December 6, 2016

N = New Application **R = Reappointment** ***Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015

(Terms begin Jan 1st)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
<p>Enhanced 911 Advisory Board <i>5 members/5 alt. – 2 vacancies</i></p> <p>AK State Troopers</p> <p>AK State Troopers Alternate</p> <p>City of Houston</p> <p>**City of Houston Alternate</p> <p>City of Palmer</p> <p>City of Palmer Alternate</p>	<p>.....</p> <p>.....</p> <p>.....</p>	<p>Hans Brinke – R</p> <p>Arthur Dunn – R</p> <p>Lance Ketterling - R</p>
<p>Health and Social Services Board <i>13 members – 3 vacancies</i></p> <p>Member 07 – District 7</p> <p>Member 09 – District 2</p> <p>Member 10 – District 4</p> <p>Member 11 – District 6</p> <p>Member 12 – At-Large 6</p> <p>Member 13 – District 1</p>		
<p>Historical Preservation Commission <i>9 members – 1 vacancy</i></p> <p>Member 5</p> <p>Member 6</p> <p>Member 7</p>	<p>.....</p>	<p>Deborah Burlinski - R</p>
<p>Jt. Assembly/School Board Committee on School Issues <i>6 members – 1 vacancy</i></p> <p>School Board Member 1</p> <p>➤</p> <p>*Assembly Member 2</p>	<p>.....</p> <p>.....</p>	<p>Sarah Welton – N</p> <p>Resignation of Kelsey Trimmer</p>
<p>Labor Relations Board <i>5 members - 3 vacancies</i></p> <p>Member 1</p> <p>Member 2</p> <p>Member 3</p> <p>Member 4</p>		

BOARD AND COMMISSION VACANCY REPORT December 6, 2016

N = New Application R = Reappointment *Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015**

(Terms begin Jan 1st)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Gold Trail RSA # 28 <i>3 members – 1 vacancy</i> Member 1 Member 3		
Greater Butte RSA #26 <i>3 members</i> Member 3		Roy Nuttall - R
Greater Talkeetna RSA #29 <i>3 members</i> Member 3		John Strassenburgh - R
Greater Willow RSA #20 <i>3 members</i> Member 1		Thomas Phillips - R
Knik RSA #17 <i>3 members</i> Member 1		Roger 'Toby' Riddell - R
Lazy Mountain RSA # 19 <i>3 members – 1 vacancy</i> Member 1 Member 2		
Meadow Lakes RSA #27 <i>3 members</i> Member 1Stephen Edwards - R		
Midway RSA # 9 <i>3 members – 1 vacancy</i> Member 2 Member 3		
North Colony RSA # 23 <i>3 members – 2 vacancies</i> ***Member 1 ***Member 2		
South Colony RSA #16 <i>3 members</i> Member 2		
Trapper Creek RSA #30 <i>3 members</i> Member 1		
Chase Trail Service Area #134 <i>3 members</i> Member 1		
Circle View & Stampede Estates Flood & Water Erosion # 131 <i>5 members – 1 vacancy</i> Member 3 Member 5		

BOARD AND COMMISSION VACANCY REPORT December 6, 2016

N = New Application R = Reappointment *Vacant since 12/31/2013 **Vacant since 12/31/2014 *Vacant since 12/31/2015**

(Terms begin Jan 1st)

Board - Applicant	Applicants Under Consideration by Mayor	Mayor's Appointments for Confirmation by the Assembly
Talkeetna Flood Control Service Area # 7 <i>3 members – 1 vacancy</i> ***Member 3		
Talkeetna Sewer and Water Service Area # 36 <i>5 members</i> Member 5 (Reside in SSA)	Jane Steere - R

DATE RECEIVED:
RECEIVED
OCT 19 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Dick Zobel

Residence Address: ~~P.O. Box 872683~~ 4001 Glendal Dr.

Mailing Address: P.O. Box 872683

Home phone: 376-5640 Work phone: _____ Email: spuds1@mtaonline.net

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Wife works elections
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? since 1976

Briefly explain, why you are you interested in serving on the board in which you are applying? I farmed in the Matsu for over 20 years, and think it is important. Ind

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I have been a member of the Wasilla Soil and Water Conservation District since since 1976.

List three professional or personal references:

Name: <u>John Schirack</u>	Phone: <u>315-2010</u>
Name: <u>Eric Johnson</u>	Phone: <u>761-3863</u>
Name: <u>Adam Boyd</u>	Phone: <u>355-2966</u>

Applicant Signature: Dick Zobel Date: 10/18/16

Office Use Only: Precinct: <u>10-015</u>	Assembly District: <u>6</u>	Service Area: <u>NA</u>
<u>AGAB03</u> Position on Board: <u>Wasilla Soil/Water Conservation</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd NA

Applicant Name: Dick Zobel

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 20 2015
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agriculture Advisory Board, Member 08
(For example, Board of Equalization, Member 3)

Applicant Name: Donald Brainard

Residence Address: 27021 W. Mishap Ave, Willow, AK 99688

Mailing Address: P.O. Box 1183 Willow AK 99688

Home phone: 495-5462 Work phone: 355-5462 Email: brainard@mtaonline.net

Name and Address of Employer: Kathryn Brainard

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 36 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am interested in developing a stable & consistent Boro. policy re: agriculture

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 27+ years w/ UAF Ag & Forestry Exp. Station. Have grown vegetables, including potatoes, for market for 7 yrs.

List three professional or personal references: Name: Robert Shumaker Phone: 907-745-2807
Name: Dave Schade Phone: 907-230-6031
Name: Hans Geier Phone: 907-347-5367

Applicant Signature: Donald Brainard Date: 10-30-16

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA
Position on Board: AGAB 08- Field Corps Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Donald Brainard

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 01 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Agricultural Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Erik "Nee" Johnson

Residence Address: 1190 S. Lower Road

Mailing Address: " " "

Home phone: 841-2796 Work phone: 761-3863 Email: Erik.Johnson@Alaska.gov

Name and Address of Employer: State of Alaska - DNR - Div. Ag - 1800 Glenn Highway
Palmer AK 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 60 years

Briefly explain, why you are you interested in serving on the board in which you are applying? My grandparents
were colony farmers. I was president of the Palmer FFA, I work for the Division
of Agriculture.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I sell Ag. land for the State, I review farm plans,
I ~~help~~ help write grazing plans. I work with soil and water conservation districts

List three professional or personal references: Name: Arthur Keys Phone: 748-2194
Name: Glenda Smith Phone: 861-7864
Name: Bob Shumaker Phone: 745-2807

Applicant Signature: Erik Johnson Date: 10/28/2016

Office Use Only: Precinct: 11-085 Assembly District: 2 Service Area: NA
Position on Board: AGAB II At Large member Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Erik M. Johnson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: ANIMAL CARE AND REGULATION BOARD (ALTERNATE)
(For example, Board of Equalization, Member 3)

Applicant Name: DAVID A. ALLEN

Residence Address: 830 W JOSH DR. PALMER AK 99645

Mailing Address: 830 W JOSH DR. PALMER AK 99645

Home phone: 745-1957 Work phone: 232-1573 Email: davealuskaman@gmail.com

Name and Address of Employer: RETIRED/DISABLED

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? I CARE AND SUPPORT PROPER CARE AND REGULATION OF PETS AND ANIMALS.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I WORK WITH ANIMAL CARE AND ADOPTION AGENTS AND ASSIST IN RESCUE AND PLACEMENT OF DOGS (AND OTHER PETS)

List three professional or personal references: Name: LIEF KOPERUD Phone: 746-0123
Name: CARL KOPERUD Phone: 355-4318
Name: JAMIE RODRIGUEZ Phone: 355-2462

Applicant Signature: [Signature] Date: 10-14-16

Office Use Only: Precinct: 11-075 Assembly District: 2 Service Area: NA
Position on Board: ACRB ALTERNATE Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: DAVID A. ALLEN

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
NOV 02 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Animal Control Advisory Board, Animal Trainer
(For example, Board of Equalization, Member 3)

Applicant Name: Jamie C West

Residence Address: 9582 North Rappe Circle, Willow, AK 99688

Mailing Address: PO Box 534, Willow, AK 99688

Home phone: 9074958544 ^{cell} Work phone: 9073546049 Email: jamie.west.in.willow@gmail.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 16 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To provide an educated view of situations that a professional can see.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Past member, active in animal care. At

westrunner farms I have equine, chickens, several dogs, goat, sheep and cat.

List three professional or personal references: Name: Jusan Whiton Phone: 495-1197
Name: Joan Bryner Phone: 354-2765
Name: Joanna watch Phone: 892-2400

Applicant Signature: Jamie C West Date: 10-29-16

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: NA
Position on Board: ACRB Animal Trainer Term Ends: 12/31/2018
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Jamie C West

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 20 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: Aviation Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Bernice W. Willis

Residence Address: 1541 S. Sylvan Rd

Mailing Address: 7362 W. Parks Hwy 246, Wasilla, AK 99623

Home phone: 907 357-4233 Work phone: 907 301-2666 Email: artecarree@gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 9 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
see original app

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____
see original app

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: Bernice Willis Date: 10/15/16

Office Use Only: Precinct: <u>08-130</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>AAB-member B</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd NA

Applicant Name: Bernie W. Willis

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: BOARD OF ADJUSTMENT AND APPEALS (ALT 1)
(For example, Board of Equalization, Member 3)

Applicant Name: LARRY L. SCHMIDT

Residence Address: 14063 W. SUNRISE DR BIG LAKE, AK 99652

Mailing Address: PO Box 520192 BIG LAKE, AK 99652

Home phone: 907-892-3547 Work phone: N/A Email: LLSCHMIDT44@YAHOO.COM

Name and Address of Employer: N/A

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 6 YRS.

Briefly explain, why you are you interested in serving on the board in which you are applying? HAVE SERVED ON NUMEROUS BOARDS IN PAST AND FEEL THAT I HAVE SOMETHING TO OFFER.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: BOARD OF ADJUSTMENTS + APPEALS, PLANNING + ZONING, CITY COUNCIL IN IDAHO + BOARD OF ADJUSTMENT AND APPEALS IN OKLA.

List three professional or personal references: Name: MICKY BOYER Phone: 907-232-3439
Name: MONOJ INGLE Phone: 907-355-3302
Name: DANIEL SNYDER Phone: 208-880-1398

Applicant Signature: [Signature] Date: 21 OCT 16

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA
Position on Board: BOAA Alternate 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: LARRY L. SCHMIDT

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

DATE RECEIVED: **RECEIVED**
EST 2 5 2013
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of ADJUSTMENTS AND APPEALS
(For example, Board of Equalization, Member 3)

Applicant Name: TERRY Lee Nicodemus

Residence Address: 600 S. Outlet View DR. WASILLA, AK

Mailing Address: SAME AS ABOVE

Home phone: 376-4096 Work phone: 376-8800 Email: terry.edoteksurvey.com

Name and Address of Employer: Acutek GEOMATICS 5099 Blue Lupine Dr. Suite 104 WASILLA AK, 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 36 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: SEE ATTACHED RESUME

List three professional or personal references: Name: DARIE SALMON Phone: 352-5100
Name: Archie GIDDINGS Phone: 373-1090
Name: VERNE RUPFIGHT Phone: 373-3215

Applicant Signature: [Signature] Date: 10/20/16

Office Use Only: Precinct: 11-09D Assembly District: 3 Service Area: NA
Position on Board: BOAA member 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Terry Lee Nicodemus

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Terry L. Nicodemus, PLS

600 S. Outlet View Drive., Wasilla, Alaska 99654

Home: 907-376-4096 Cell: 907-232-6922

Terry@acuteksurvey.com

Summary:

I have worked as a land surveyor for over 40 years. I have extensive knowledge of Boundary, ALTA, Topographic, Cellular, Heavy Construction, Mortgage, Floodplain and Site Planning surveys.

Highlights:

- Accurate measurements and estimates
- Leadership
- Exceptional problem solver
- Detail-oriented
- Strong communication skills
- Licensed in the State of Alaska
- GPS Surveying
- Can run any optical survey equipment
- Versed in all construction survey methods
- Strong analytical skills
- Excellent land surveying background

Accomplishments:

I was Chief of Parties for the Eklutna Project, a 45 mile water project for the City of Anchorage. The line was 48"-54" with 2,600 feet of tunnel, two booster stations, a 18,000 square feet clear well building and a 18,000 . water treatment structure. I oversaw 15 surveyors for 3 years, I supervised all construction surveying from the start of the project to completion.

Experience:

Surveyor of Record – September 1987 to current

Acutek Geomatics LLC – Wasilla, Alaska

Prepared and presented technical proposals for clients. Oversaw as many as 25 employees. Performed over 1,000 Cellular Site Surveys, Heavy Construction Surveys, Mortgage Surveys, numerous Elevation Certificates, Boundary Surveys from city lots to 2,000 acre tracts, Subsidence Studies and a multitude of Subdivisions from Lot Line Erasures to 1000+ lot land developments.

Chief of Parties – January 1980 to September 1987

Quadra Engineering – Anchorage, Alaska

Oversaw 40 surveyors performing various land, construction, land development and industrial surveys.

Party Chief – March 1978 to January 1980

Davis and Associates – Sitka, Alaska

Party Chief for Green Lake Hydroelectric Project, tunneling, slopestaking, powerhouse layout and clearing for new lake.

Party Chief and Survey Technician– May 1972 to January 1978

Various civil and land survey firms – Dallas, Texas

Rodman to Party Chief for various land surveyors, civil engineers, construction companies and multi-diciplined engineering firms.

Education:

High School Diploma: 1965

Robert E Lee High School – Midland, Texas

Civil Engineering

Texas Technological University – Lubbock, Texas

Two years until ran out of money, then was drafted for duty in the Republic of Viet Nam.

DATE RECEIVED: **RECEIVED**
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CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board of Equalization Member 8
(For example, Board of Equalization, Member 3)

Applicant Name: DeKay Bayliffe

Residence Address: 2030 E Bradley Circle, Wasilla AK 99654

Mailing Address: Same

Home phone: 907-376-6264 Work phone: 907-373-8258 Email: bayliffe@hotmail.com

Name and Address of Employer: Bayliffe Appraisal Services PO Box 875354
Wasilla, AK 99687

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 13 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? To give back to the community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Certified Real Estate Residential Appraiser for 21 yrs.

List three professional or personal references: Name: Charity Massie Phone: 907-357-7668
Name: Rob Tracy Phone: 907-376-5943
Name: Bobby Hearn Phone: 907-376-8270

Applicant Signature: DeKay Bayliffe Date: 11-2-16

Office Use Only: Precinct: 12-200 Assembly District: 3 Service Area: NA
Position on Board: BOE member 8 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: DeKay Bayliffe

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DeKay Bayliffe 11-8-16

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OCT 25 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: BOARD OF ETHICS, MEMBER #5
(For example, Board of Equalization, Member 3)

Applicant Name: VICKI KLUEVER

Residence Address: 840 SOUTH IRIS CIRCLE PALMER, AK

Mailing Address: SAME AS ABOVE

Home phone: 907-539-7111 Work phone: 907-539-7111 Email: QQQAL@

Name and Address of Employer: I AM SELF EMPLOYED WITH 2 SMALL BUSINESSES
MTAONLINE.NET

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? I BELIEVE IN SERVING MY COMMUNITY. THIS BOARD HAS SEVERAL VACANCIES.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: SEE ATTACHED

List three professional or personal references: Name: DAN KENNEDY Phone: Kennedy@kennedycpas.com
Name: DIANA STRAUB Phone: 907-841-7245
Name: MARK LEE Phone: 907-354-4430

Applicant Signature: Vicki Kluever Date: Oct 23, 2016

(N)

Office Use Only: Precinct: 11-060 Assembly District: 2 Service Area: NA
Position on Board: ETH member 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: VICKI KLEVER

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NONE

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

NONE

October 23, 2016

Vicki Randolph Kluever
840 South Iris Circle
Palmer, AK. 99645
Cell Telephone: (907) 539-7111
E-mail: QQQAL@mtaonline.net

Matanuska Susitna Borough-Clerks' Office
Attn: Debra Wetherhorn
350 E. Dahlia Avenue
Palmer, AK 99645

Re: Vacancy on Board of Ethics

Dear Ms. Wetherhorn,

I am interested, willing and able to serve my fellow residents of the Matanuska Susitna Borough as a member of the Board of Ethics. Please accept this Letter of Interest for consideration.

Who I am:

- Life-long Alaskan, born and raised on Kodiak Island, residing in the MSB since 1991
- Self-employed with two small businesses for the past six years. One business provides a variety of professional services within the financial industry. My other business is as an artist.

Why I want to serve on the Board of Ethics: I believe strongly in giving back to my community. I've been active in community and volunteer work for my entire adult life. In reviewing the MSB vacancy report, I noticed this Board seems to be in need of additional members.

My skills, abilities and experience: A summary Resume' is attached. My current work as a nationally certified Notary Signing Agent requires that in addition to the requirements of the State of Alaska to serve as a Notary Public, the National Notary Association certification process requires annual testing and an annual background check. In every situation I apply the utmost consideration to what is ethical and appropriate. Prior to starting my businesses, my career was centered within the financial industry. I have over 32 years of experience in real estate and mortgage lending, land title examination, escrow transactions, technical writing, property field inspections, and working with the public. I have never had a claim or any legal or regulatory action filed against me, my bond, errors and omission insurance or with any agency. 19 years of senior management experience includes identifying and evaluating business development and market opportunities, developing short and long term success strategies, developing and adhering to budgets and marketing plans, managing personnel, compliance with and reporting to regulatory agencies, development and authorship of new programs including policy, procedural and quality control manuals and training. I have excellent oral and written communication skills, together with strong crucial communication skills of listening carefully and thinking critically.

I have the time and skills to effectively serve: I am honest, trustworthy, dependable, respectful, friendly, efficient, punctual, well-liked, well spoken, am an experienced leader, have strong communication skills (speaking, writing, listening, thinking), and I work well with the public and within committee and Board environments.

I respectfully submit my name for consideration to appointment to the Matanuska Susitna Borough Board of Ethics. Thank you for taking the time to consider my submission.

With warm regards,
Vicki Randolph Kluever

Broad Summary of Leadership experience: 32 years in the financial field with major emphasis on the housing industry and mortgage lending. Includes: 19 years of senior management experience with federal and state regulatory compliance, adherence to agency and company policies, long and short term forecast and planning, market analysis, policy-writing, budgeting, personnel, market development, loan production, department operations, technical writing, website management, underwriting and quality control. Five years direct experience in escrow closing and three years as a licensed title examiner/producer. 10 years as a nationally certified, background-screened Notary Signing Agent handling thousands of sensitive document packages and financial transactions for lending, closing, escrow, legal and financial agencies throughout the United States. Extensive experience authoring and conducting continuing education courses and education or training workshops in Wasilla, Palmer, Valdez, Kodiak and Anchorage.

Professional Designations, Affiliations and Memberships:

- ♦ Notary Public for Alaska, approximately 20 yrs. Current commission #13111316 expires 1-15-2018
- ♦ National Notary Association member since 2005
- ♦ Certified Notary Signing Agent with National Notary Association--national certification since 2005
- ♦ Approved Notary Signing Agent for/by all major title insurance agencies in U.S.
- ♦ Trusted Enrollment Agent with National Notary Association, nationally certified since 4-2011
- ♦ Toastmasters International --member since 2010. Advanced Communicator Gold (ACG) and Advanced Leader Bronze (ALB) education achievement designations (over 250 hours of training, leadership & experience are involved to achieve these designations)
 - Member, District 32 Committee for Club Growth & Retention, since Sept 2016
 - Palmer Toastmasters Club--Charter Member, past President, past Vice President Education and past Secretary
 - Anchorage Advanced Toastmasters Club--member since 2013. Current Vice President Membership, past Secretary
- ♦ "Made in Alaska" permit holder, Permit #6414 continuously since 2010
- ♦ Alaska Silver Hand Artist permit holder, Permit #2662 continuously since 2012
- ♦ Licensed Title Examiner/Producer, State of Alaska 2006 - 2008, 2010--2011
- ♦ Licensed Insurance Agent & NASD authorized agent, State of Alaska 1994 - 1995

Volunteer and Community Activities:

- ♦ Christmas Friendship Dinner Committee --volunteer, 2002 to present, Secretary 2010-11
- ♦ Iris Circle Water Corporation (a community water system) Volunteer Well Liaison 2004 to present, Secretary/Treasurer 2004-2009
- ♦ Alaska Story Tellers Guild Anchorage, AK member since 2015
- ♦ Pioneers of Alaska--Kodiak Igloo member since 2007
- ♦ Koniag, Inc. Regional Native Corporation, Anchorage Shareholder Committee member 2010 - 2014, Committee co-chair 2013-14
- ♦ Paul Harris Fellow with Rotary International (lifetime)
- ♦ Wasilla Sunrise Rotary Club former member 1991 - 2007, numerous officer & committee chair
- ♦ Pantry Builders - Founder, Chair 2004 - 2006 Community-wide competitive food drive
- ♦ Valley Board of Realtors 1991 to 2006, 2011-12 Affiliate member, Numerous Chair & committee positions
- ♦ Valley Board of Realtors 1993 Affiliate of the Year (its highest award to non-Realtor members)
- ♦ Mat-Su Home Builders Association 1998-2012 Affiliate Member, Numerous committee positions
- ♦ Kodiak Chamber of Commerce Director, various committee chair & member 1987-1991
- ♦ Various real estate lending industry-related or community development-related board, committee and membership positions in Alaska (Anchorage, Kodiak and Mat-Su Valley) since 1983

Native Alaskan Tribal Affiliation:

- ♦ Koniag, Inc. Regional Native Corporation, Shareholder 194 Alimaq Avenue Kodiak, AK 99615
- ♦ Anton Larsen, Inc. Village Native Corporation, Shareholder PO Box 1366 Kodiak, AK 99615
- ♦ Sun'aq Tribe Enrolled Member #KTC0374 312 W. Marine Way Kodiak, AK 99615

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NOV 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS ADVISORY BOARD
(For example, Board of Equalization, Member 3)

Applicant Name: BRIAN J. ANDERSON

Residence Address: 800 W COVILLE CIR PALMER AK 99645

Mailing Address: ↓ ↓

Home phone: 907 745-1660 ^{CELL} Work phone: 907 982-7771 Email: bjanderson49@gmail.com

Name and Address of Employer: IT WORKS ALASKA WASILLA AK

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

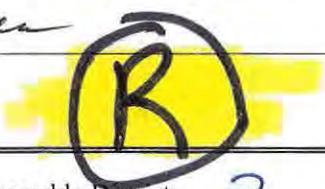
How long have you lived in the Borough? 24 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? NATURAL EXTENSION IN SERVING W/ BUTTE EMS DEPARTMENT

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: Brian J. Anderson Date: 11/1/16



Office Use Only: Precinct: <u>11-070</u>	Assembly District: <u>2</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS BUTTE Ambulance AHT</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <u>NA</u>

Applicant Name: BIZIAN J. ANDERSON

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 17 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Emergency Medical Services Board CENTRAL AMBULANCE
(For example, Board of Equalization, Member 3)

Applicant Name: SCOTT B. WILLIAMSON

Residence Address: 7917 S. Frontier Dr. WASILLA, AK 99623

Mailing Address: P.O. Box 879256 WASILLA, AK 99687

Home phone: (907) 836 4940 Work phone: (907) 861-1322 Email: SCOTT.WILLIAMSON@MATUGOV.US

Name and Address of Employer: MATANUSKA-SUSITNA BOROUGH 350 E Dahlia Ave Palmer, AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: I AM A FT Borough Employee (EMS)
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 72.5 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? I am highly involved in all manners of EMS delivery in the MSB.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: EMS Chief, numerous yrs of experience, Paramedic - multiple advanced medical + EMS specific Certifications

List three professional or personal references: Name: Steve Hayes Phone: 907 632 8709
Name: Charles Darwell Phone: 907 360 1922
Name: Lisa Behrens Phone: 907 775 5683

Applicant Signature: [Signature] Date: 10/14/16

Office Use Only: Precinct: 08-150 Assembly District: 5 Service Area: NA
Position on Board: EMS Central Amb Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Scott B. Williamson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board - Hospital Rep
(For example, Board of Equalization, Member 3)

Applicant Name: Pam Cook

Residence Address: 14802 Inverness Drive Wasella, Ak

Mailing Address: _____

Home phone: 357-7983 Work phone: 861-6853 Email: cpcook@mtaonline.net

Name and Address of Employer: MatSu Regional Medical Center Palmer

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: son Dillon - firefighter
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Collaboration between hospital ED, trauma services et EMS

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Trauma Coordinator, ED nurse for 10 years

List three professional or personal references: Name: Mike Alter Phone: 861-6620
Name: Anne Zink Phone: 861-6620
Name: Tom Check Phone: 861-6620

Applicant Signature: Pam Cook Date: 10/14/16

Office Use Only: Precinct: 10-015 Assembly District: 6 Service Area: NA
Position on Board: EMS Hospital Rep Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Pam Cook

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
NOV 04 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

Re-Appointment
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS ADVISORY BOARD - Sutton Ambulance Primary
(For example, Board of Equalization, Member 3)

Applicant Name: CHERI DAY

Residence Address: 16911 E. ALL ELKS RS., SUTTON, AK

Mailing Address: PO BOX 257, SUTTON, AK 99674

Home phone: 746-5981 Cell phone: 354-5549 Email: jcday@mtaonline.net

Name and Address of Employer: ALASKA HOME CARE & MSB EMS

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: both my husband, Johnnie Day & myself are emergency responders
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 29 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? I have sat on this board for many years & want to continue to have input in the Emergency Services & to the MSB assembly.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached resume

List three professional or personal references: Name: BRIAN ANDERSON Phone: 982-7771
Name: JALAN VAN NICE Phone: 982-6916
Name: RACHEL COTE Phone: 414-9191

Applicant Signature: Cheri Day Date: 11/04/16

R

Office Use Only: Precinct: <u>09-645</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>EMS Sutton Amb</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <u>NA</u>

Applicant Name: Cheri Day

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Mrs. Cheri Day, C.N.A./EMT/ID
P.O. Box 257
Sutton, AK. 99674
(907)746-5981/ (907)354-5549

Education

Completed the CNA class in 1989 after the Federal government mandate and have maintained a current certification since that period.

Currently certified in BLS and as an ASHI CPR/1st Aid Instructor. As well as being an active certified EMT-ID and Swiftwater Rescue Tech II with the Mat-Su Borough Emergency Services.

08/28/09 Critical Incident Reporting & Improvement Plans Certificate

2012-2016 HCCA Compliance Regional conference

04/01-06/02/14 Geriatric Healthcare Series Seminars

06/03/14 ASHI First Aid & CPR Instructor

07/18/14 BLR-Preventing Slips, Trips & Falls for Employees Training

Past certifications include: MANDT and Neonatal Resuscitation, Rescue Tech II, Ice Rescue Tech

Attend DSDS Webinars/Teleconferences regularly

Employment History

10/87 to present Sutton Ambulance & Rescue Unit 745-8440

EMT-ID, Rescue Tech II, Ice Rescue Tech, Swiftwater Tech II affiliated with the Mat-Su Borough. Past Ambulance & Rescue Secretary and Assistant Chief. Currently Sutton Ambulance Chief (for past 16yrs) Providing emergency care for minor and emergent calls, and all phases of highway, off-road, over the embankment, water Rescue and Extrication. Also, serve on the EMS Advisory Board (Vice Chairman from 2012-2016) reviewing, and revising policies and procedures. Making recommendations to the Mat-Su Borough Assembly for standards and policies, for budgets and capitol purchases. Chairperson for the EMS Clothing Committee to review and make recommendations to the MSB Manager and other service areas. Also, serve as a member of the MSB CISD (Critical Incident Stress Debriefing) team and provide this service to MSB Responders, as well as, state organizations.

2002 to present Alaska Home Care/Nataliya's Care Services (907) 357-5431

Complete in-home assessments for the PCA program; coordinate other care and services as needed by the clients in the Mat-Su and Anchorage areas. 2008- Manager for agency-Answer telephones, take/deliver messages, order supplies, assist with payroll & billing, maintain client & employee files, complete intake referrals, complete initial, yearly and 6 month in-home assessments and coordinate other services as needed for PCA, Chore & Respite clients. Oversee basic day-to-day operations. Interact with Care coordinators, family members, physicians and hospital staff for continuity of care for clients.

7/95 to 3/08 Mat-Su Regional HomeCare & Hospice (formerly Valley Health Services) 352-4800 Employed as Clerical Tech Support III and C.N.A for the HomeCare, Hospice and Personal Care services. Answer telephones, take/deliver messages, order supplies, assist with payroll & billing, data entry, filing, and CNA duties, as needed for in-home home health & hospice patients.

Staffing & Assessment Coordinator and CNA for the Personal Care Services Program. Coordinated staffing schedules for 26 employees and 75 to 100 clients until 2005 when the grant portion of the PCA program was eliminated. Answered telephones, took/delivered messages, ordered supplies, assisted with payroll & billing, intake referrals, completed initial, yearly and 6 month in-home assessments and coordinated other services as needed for clients. Provided in-home care when needed. Completed Consumer-Directed Personal Care Services Agency Training twice-once with Grace Wilson and the second time with my RN Supervisor, Beverly Miles at our offices.

Valley Assisted Living (VAL) duties added from July 2002-2005. Responsible for 24 hr staffing in 8 hour shifts & completing resident admitting assessments, as well as, ordering & picking up supplies (both housekeeping and foodstuffs), payroll & billing and assisting with coordinating other care/services for residents. Provided CNA duties at VAL when no other staff available (any shift).

Summer 96 to 99 Alaska D-MAT

Member of the newly formed Disaster Medical Assistance Team for Alaska to provide emergency medical care in time of disaster.

2/93 to 6/95 Peninsula Home Health Care

Employed as a CNA to provide in-home care for the Personal Care Services program and Home Health. From 9/94 to 6/95, I was the PCS Secretary responsible for maintaining schedules for 27 employees and 100 clients, answering phones, assist with payroll & billing, compile stats & reports, maintain client files and assist with client assessments. Also, began doing client assessments in the home. PCA grant awarded to Valley Health Services in 07/95.

Continued Employment History for Cheri Day

6/92 to 2/93 Home Care Alaska

Employed as a CNA for the Personal Care Services program to provide in-home care to clients. Grant awarded to Peninsula Home Health in '93.

6/91 to 6/92 Private Duty

During this period I was employed by families to provide in-home care. The first family's father had Alzheimer's and brain CA and was eventually placed in a long term care facility. The second family's father died from complications associated with ALS. The third family's mother had breast CA with metastasis to the bone & she died at home.

8/90 to 6/91 Johnson Center Nursing Home -Littleton, Co. (303)779-5000

CNA for the skilled unit assisting 8-12 assigned patients per shift with moderate to maximum needs for their ADL's/IADL's. Worked under the supervision of 4 floor RN's.

8/89 to 8/90 Julia Temple Center-Englewood, Co.

CNA for the care of patients with Alzheimer's and related diseases. I worked on the second floor where residents were in the end stages of the diseases and needed maximum to total assistance with all ADL's and IADL's. Was given the lead C.N.A position responsible for assigning daily floor positions to the C.N.A staff and overseeing that shift documentation was completed.

9/89 to 7/90 CMP Enterprises-Denver, Co.

CNA for pool agency providing in-home care for variety of clientele. I cared for a young, male quad and an elderly male with a cardiac history and CVA.

Summers of 88 & 89 Easter Seals

Camp counselor for disabled children providing 24-hour care for 2-4 children per cabin. And helping oversee all the children in group activities.

PERSONAL INFORMATION

My husband and I have been married 25 years and enjoy spending time with our 9 children, 18 grandchildren and 5 great-grand children. And we enjoy spending time with our families/friends and hunting, fishing & rafting.

PROFESSIONAL REFERENCES:

Brian Anderson, EMTIII
MSB EMS-Butte Ambulance
Paalmer, AK
907-982-7771

Sandra Kilanowski,
Care Coordination
Wasilla, AK
907-354-4628 cell

Matthew Jones, CEO
Assets, AK
Anchorage, AK
907-334-8605 wk
907-355-2177 cell

Resume updated 10/31/2016

DATE RECEIVED:
RECEIVED
OCT 24 2015
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS West Lakes Ambulance, Alternate
(For example, Board of Equalization, Member 3)

Applicant Name: Dustin Sprenger

Residence Address: 985 S. Lazy Lake Wasilla AK 99654

Mailing Address: PO Box 874766 Wasilla AK 99687

Home phone: 701-426-3182 Work phone: _____ Email: Dustin.Sprenger@matsugov.ak.us

Name and Address of Employer: Mat-su Borough 350 E. Dahlia Ave Palmer AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Employee
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are interested in serving on the board in which you are applying? Management asked me to

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I live and work within mat-su Borough

List three professional or personal references: Name: Dave Calvert Phone: 907-707-9197
Name: Nick Copeland Phone: 907-841-2560
Name: Tracey Loscar Phone: 570-460-7724

Applicant Signature: [Signature] Date: 9/29/16

Term begins 1/1/2017 (N)

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: NA
Position on Board: EMS West Lakes Amb Alternate Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Dustin Sprenger

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
DATE RECEIVED: OCT 25 2010
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: EMS Advisory Board, Willow Primary
(For example, Board of Equalization, Member 3)

Applicant Name: Ashley Cunnington

Residence Address: 14119 Cozy Ridge RD Big Lake, AK 99652

Mailing Address: PO Box 521519 Big Lake, AK 99652

Home phone: 9079822021 Work phone: 8618123 Email: Ashley.Cunnington@

Name and Address of Employer: Mat-Su Borough 350 Dahlia Palmer AK
matsugov.us

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Self, emergency responder
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Would like to advocate for the emergency medical needs of the Willow Community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 10 years as an EMS provider in Mat Su Borough, area station supervisor paramedic & EMT instructor.

List three professional or personal references: Name: Glori Strickler Phone: 355-8300
Name: Jeff Heyano Phone: 632-8709
Name: Jenny Jackson Phone: 360-1230

Applicant Signature: [Signature] Date: 10/20/16

Office Use Only: Precinct: 08-155 Assembly District: 5 Service Area: NA
Position on Board: EMS Willow AMB Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Cunnington, Ashley

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 18 2019
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: Enhanced 911 Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Captain - Hans Brinke

Residence Address: 453 South Valley Way Palmer, AK 99645

Mailing Address: ↓ ↓

Home phone: 745-2131 Work phone: 746-9135 Email: hans.brinke@alaska.gov

Name and Address of Employer: Alaska State Troopers 453 South Valley Way Palmer AK 99645

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 14 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Current Board Member Representing AST - Detach Commanders

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 25 years w/ AST, 7 year a Detach Commander in Palmer

List three professional or personal references: Name: Andy Greenstreet Phone: 269-5697
Name: Jim Cockrell Phone: 269-5511
Name: Mark Nerdhold Phone: 957-2645

Applicant Signature: [Signature] Date: 10/13/16

Office Use Only: Precinct: <u>12-205</u> Assembly District: <u>3</u> Service Area: <u>NA</u>
Position on Board: <u>E911 AK State Troopers</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd NA

Applicant Name: Hans Brinke

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 25 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: E911 Advisory Board Alternate for AST
(For example, Board of Equalization, Member 3)

Applicant Name: Arthur T. Dunn

Residence Address: 7362 W. Parks Hwy #822

Mailing Address: Same Wasilla, AK 99654

Home phone: _____ Work phone: 373-8300 Email: arthur.dunn@alaska.gov

Name and Address of Employer: Alaska State Troopers (Address same as above)

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 8 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

To act as an alternate for Cpt. Hans Brinke when he cannot attend meetings.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 23 years LE in Alaska

List three professional or personal references: Name: Cpt. Hans Brinke Phone: 746-9135
Name: Lt. Derek DeCaraff Phone: 746-9127
Name: Casey Cook MSB Phone: 861-8004

Applicant Signature: [Signature] Date: 10-20-16

Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: NA
Position on Board: E911 AK Troopers Alt Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Arthur Dunn

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: Enhanced 911 Advisory Board, Palmer Rep.
(For example, Board of Equalization, Member 3)

Applicant Name: Lance Ketterling

Residence Address: 506 N. Chugach St. Palmer, 99645

Mailing Address: Same

Home phone: 907-982-9502 Work phone: 907-745-4811 Email: ketterling@palmerpolice.com

Name and Address of Employer: City of Palmer

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Spouse works for MSB
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years.

Briefly explain, why you are you interested in serving on the board in which you are applying? I'm the Palmer Police Chief and currently responsible for dispatch operations

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Previous service on E-911 board. 19 years
Law Enforcement and dispatch experience

List three professional or personal references: Name: Nathan Wallace Phone: 761-1304
Name: Jonathan Owen Phone: 354-9512
Name: George Boatright Phone: 354-9500

Applicant Signature: [Signature] Date: 10-14-16

Office Use Only: Precinct: 11-070 Assembly District: 2 Service Area: NA
Position on Board: E911 City of Palmer Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Lance Ketterling

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
NOV 02 2016

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

CLERK'S OFFICE

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Historic Preservation Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Deborah Burlinski

Residence Address: 4330 Oakwood Drive 99645

Mailing Address: Po Box 2783 Palmer, AK 99645

Home phone: 746-3334 Work phone: 357-8786 Email: debburlin@gmail.com

Name and Address of Employer: Self - Burlinski Law Office - 634 S. Bailey St, Ste 206, Palmer, AK 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 2004

Briefly explain, why you are you interested in serving on the board in which you are applying? I have been on the

Commission for 6 yrs now, I have been a volunteer with Cultural Resources in the field since 2010. I have education in history and archaeology - I've lived in Alaska since 1960.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: field volunteer since 2010 with Borough cultural resources,

knowledge & education in history & archaeology, knowledge of laws applicable to preserving sites.

List three professional or personal references: Name: John White Phone: 646-9970
Name: Angela Wade Phone: 982-7616
Name: Fran Seager-Boss Phone: 982-0709

Applicant Signature: Deborah Burlinski Date: 11/2/16

Office Use Only: Precinct: 11-055 Assembly District: 1 Service Area: NA
Position on Board: HIS member 6 Term Ends: 2/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Deborah Bultinski

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Anchorage Special Care Center v. Deborah Bultinski SAN-15-05854 AF
A dispute regarding the amount due on a medical lien for a client with Bultinski Law Office, Judgment for \$13,008.07 for Plaintiff entered 7/18/16, \$9,331.27 paid-remainder to be paid by 12/1/16.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Debra Wetherhorn

From: Lonnie McKechnie
Sent: Thursday, November 03, 2016 2:43 PM
To: Debra Wetherhorn
Subject: FW: Joint Assembly/District Committee

Deb – Please see below.

From: STACY ESCOBEDO [<mailto:Stacy.Escobedo@matsuk12.us>]
Sent: Thursday, November 03, 2016 11:01 AM
To: Lonnie McKechnie; Jess Kilborn
Subject: Joint Assembly/District Committee

Hello,

At last night's School Board meeting the Board made a change to the Joint Borough/District Committee on School Issues. Sarah Welton would replace Kelsey Trimmer and Debby Retherford would like to remain on that committee. Please forward to the Mayor for approval.

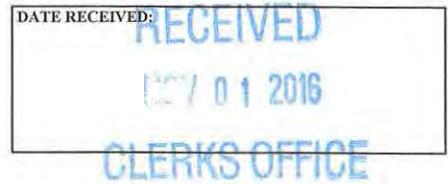
The members of the Site Selection Committee would remain the same.

Thank you! Stacy

Stacy Escobedo - *Administrative Assistant to the School Board*
Matanuska-Susitna Borough School District
PH: 907-746-9272
www.matsuk12.us

Disclaimer Notice: This email and any attachments to it may be confidential and are intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed are solely those of the author and do not necessarily represent those of the Matanuska-Susitna Borough School District. If you are not an intended recipient for this email, you are hereby notified that this is not a waiver of confidentiality and that you must not take any action based upon its contents, and any dissemination, distribution, or copying of this information is strictly prohibited.

If you believe you have received this information in error, please notify the sender immediately by reply email and immediately delete this message from your system.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LIB TALKEETNA
(For example, Board of Equalization, Member 3)

Applicant Name: DIANE HELL RAMBO

Residence Address: 16424 E JUBILEE DR, TALKEETNA, AK

Mailing Address: PO Box 822, TALKEETNA, AK 99676

Home phone: 907-733-6502 Work phone: _____ Email: rambo.dhr@gmail.com

Name and Address of Employer: NA

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Libraries are an important part of our communities and we need to support them, the librarians send their stuff.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: BS, BSN

List three professional or personal references:

Name: <u>Pat Pratt</u>	Phone: <u>907-229-6053</u>
Name: <u>Lois Gernie Lindale</u>	Phone: <u>907-733-3383</u>
Name: <u>Debbie Smykalski</u>	Phone: <u>907-733-7507</u>

Applicant Signature: Diane Hell-Rambo Date: 10/24/16

Office Use Only: Precinct: <u>10-030</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>LIB Talkeetna</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> NA

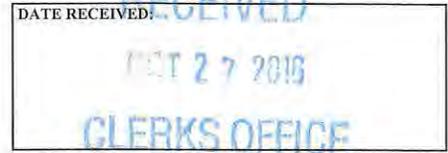
Applicant Name: DIANE HOLL-RAMBO

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB Library Board Member, Wasilla
(For example, Board of Equalization, Member 3)

Applicant Name: Deena Kalayaan Carlos

Residence Address: 6740 W Wellington Dr ; Wasilla

Mailing Address: SAME

Home phone: 907-740-1066 Work phone: SAME Email: deena.crazed@gmail

Name and Address of Employer: Real Estate Brokers of Alaska, WASILLA
WASILLA Chevrolet

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? SINCE 2014

Briefly explain, why you are you interested in serving on the board in which you are applying? I HAVE SERVED
FOR THE PAST YEAR & FEEL THERE IS MUCH WORK LEFT; I CAN CONTRIBUTE

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: SECRETARY FOR MULTIPLE TYPES OF BUSINESSES,
SERVICE WITHIN CHURCH & LOCAL NONPROFIT CHARITIES

List three professional or personal references: Name: Victoria Roberts Phone: 351-9434
Name: Denise Moss Phone: 360-490-6088
Name: Lindsay McCarroll Phone: 841-0171

Applicant Signature: Deena Kalayaan Carlos Date: 907. 10-21-16

Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: NA
Position on Board: LIB Wasilla Term Ends: 2/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Debra Kalayaan Carlos

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 1 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Local Emergency Planning Committee
(For example, Board of Equalization, Member 3)

Applicant Name: Beatrice Adler

Residence Address: 1710 S. Abby Blvd, Wasilla 99654

Mailing Address: P.O. Box 545, Palmer 99645

Home phone: 373-3910 Work phone: & Email: badler@mtaonline.net

Name and Address of Employer: retired - Mat-Su Borough

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: retired - MSB Emergency Management
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? since 1984

Briefly explain, why you are you interested in serving on the board in which you are applying? Being prepared for disasters through planning at all levels, is essential for a healthy community. Please see attached resume.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Attended LEPC meetings since 2002. Author of MSB Hazard Mitigation Plan, MSB Emergency Mgmt 2002-2014.

List three professional or personal references: Name: William Gable Phone: 232-0103
Name: Debra McGhan Phone: 982-8332
Name: Brenda McClain Phone: 355-1418

Applicant Signature: Beatrice Adler Date: Oct 16, 2016

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA
Position on Board: LEPC Env/Bus Tech 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Beatrice Adler

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Beatrice M. Adler
P.O. Box 545
Palmer, AK 99645

Resume'

Employment

Matanuska-Susitna Borough, Department of Emergency Services

May 2003 – September 2014 Emergency Management Programs Coordinator

Develop & manage community emergency preparedness programming
Secure funding and manage projects to fund community and departmental needs
Train and supervise public education staff

February 2002 - May 2003 Project Impact Coordinator

Develop and implement strategies to accomplish hazard mitigation goals

University of Alaska Anchorage, Matanuska-Susitna College

2001 - Present Adjunct Faculty

Instructor, Grant Proposal Writing for Non-Profits and Governmental Agencies

Museum of Alaska Transportation & Industry

1998 - 2000 Executive Director

Manage museum's day-to-day operations

1989 - 2000 Director of Education

Develop and implement Alaska history program for on-site and in-school delivery

Formal Education

Queens College, City University of New York; B.A., Art and French

Professional Training (complete list on request)

including 104.6 hours of continuing education in Emergency Management

Emergency Management Institute, Emmitsburg, MD

Disaster Exercise Development & Evaluation

Advanced Public Information Officer

Citizen Corps Public Education Program Development

Community Emergency Response Teams (CERT)

National Incident Management System (NIMS) Summit

Emergency Management Training

Incident Command System 100, 200, 300, 400, 700, 800

Incident Command System Train the Trainer

Continuity of Operations Planning, Train the Trainer

FEMA Western Region

CERT Curriculum Development Train the Trainer

CERT for All Abilities Train the Trainer

Beatrice Adler
October 2016

Beatrice M. Adler

Current Volunteer Activities

Mat-Su College, Service Learning Committee
Committee Member

Mat-Su Local Emergency Planning Committee
Citizen Corps Council
Community Emergency Response Teams (CERT)
Community Awareness Workgroup
Emergency Preparedness Expo & Safety Fairs

Storyknife Alaska
Board Member

Awards and National Presentations

2013 Alaska SERTOMA, Service to Mankind Award
2012 Special Commendation, Governor's Alaska Council on Emergency Medical Services
2010 Finalist, National Citizen Corps Award for Preparing Community Organizations
2006 Alaska Community Award of Excellence in Education and Local Government

2013 & 2007 Presenter, Voluntary Organizations Active in Disaster National Conferences
2009 Presenter, National Emergency Preparedness Conference

Beatrice Adler
October 2016

DATE RECEIVED: **RECEIVED**
NOV 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC
(For example, Board of Equalization, Member 3)

Applicant Name: RAY A. HOLLENBECK

Residence Address: 1457 N. Pioneer Peak Dr Wasilla AK 99654

Mailing Address: Same as above

Home phone: 373-6771 Work phone: N/A Email: fuzz@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: NI
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 24 years

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

I represent Amature Radio & work w/ Borough

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have been on LEPC for a while now and

am active in their meetings & activities.

List three professional or personal references: Name: Don Bush Phone: 746-6845
Name: Jim Pisa Phone: 376-3500
Name: LISA McConarty Phone: 357-8133

Applicant Signature: Ray A Hollenbeck Date: 10/26/16

Office Use Only: Precinct: 07-115 Assembly District: 4 Service Area: NA
Position on Board: LEPC EN/BUS/TECH 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Ray A. Hollenbeck

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 28 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: LEPC
(For example, Board of Equalization, Member 3)

Applicant Name: JOE SCHMIDT

Residence Address: 1170 COLONIAL DRIVE WASILLA AK. 99654

Mailing Address: SAME

Home phone: 907-377-5436 Work phone: 907-761-4031 Email: JOSEPH.SCHMIDT@MATSUAK12.US

Name and Address of Employer: MSBSD 501 GULKANA ST. PALMER AK 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: MSBSD IS MY EMPLOYER
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 42 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? _____

COORDINATING SCHOOL DISTRICT POLICIES WITH MSB EM POLICIES

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: LUKE FULP Phone: 761-4001
Name: NICOLE LUNDSTROM Phone: 746-9213
Name: JAMES ESTES Phone: 864-2001

Applicant Signature:  Date: 10/24/16

Office Use Only: Precinct: 07-105 Assembly District: 3 Service Area: NA
Position on Board: LEPC School District Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: JOE SCHMIDT

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 19 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: hearing officer OAH
(For example, Board of Equalization, Member 3)

Applicant Name: Karen L. Jennings

Residence Address: 10430 E Olivewood Dr, Palmer AK 99645

Mailing Address: Same

Home phone: _____ Work phone: (907)373-3722 Email: klj@mtaonline.net

Name and Address of Employer: Attorney Karen L. Jennings, LLC.
Same mailing address

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: son is a lifeguard/WSI part-time
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? almost 13 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I like helping by being a hearing officer.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 34 years attorney

List three professional or personal references: Name: Cardice Bales Phone: (907)761-5688
Name: Elizabeth Smith Phone: (907)727-8782
Name: Patricia Carroll Phone: (808)286-3662

Applicant Signature: K Jennings Date: 10/14/2016

Office Use Only: Precinct: <u>11-055</u>	Assembly District: <u>1</u>	Service Area: <u>NA</u>
Position on Board: <u>OAH seat D</u>	Term Ends: <u>12/31/2018</u>	<u>2 yr term</u>
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd NA

Applicant Name: Karen Jennings

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



KAREN L. JENNINGS

10430 E Olivewood Drive, Palmer, AK 99645
Telephone: (907) 373-3722 Fax: (866) 704-8889
e-mail: klj@mtaonline.net

CURRENT BAR LICENSE Alaska, Georgia

WORK EXPERIENCE

Solo Practitioner. Mat-Su Valley and Anchorage, AK Current organization: Attorney Karen L. Jennings, LLC. Includes Office of Public Advocacy employment/contractor work. (1/95-present) 40+ hours/week

Assistant Public Advocate (Attorney IV), Off of Pub Advocacy. Palmer, AK (5/06-3/07)

Environmental Attorney (GS-12). U.S.A.F. Elmendorf AFB, AK (12/93-1/95)

Lieutenant (03) (active duty) U.S. Navy Judge Advocate General's Corps. Duty stations and activity: USS JASON (AR-8), Naval Base Subic Bay, Adak NAS, Navy Achievement medal, SW Asia service medal w/ 2 bronze stars, among other awards. (10/89-3/93)

Solo Practitioner. Amarillo, TX. (12/86-10/89)

Assistant Public Defender. Roswell, NM. (6/86-12/86)

Associate Attorney. Moeller and Burnham, Farmington, NM (1/86-6/86)

Assistant District Attorney. 11th and 10th Jud. Districts, Farmington and Tucumcari, NM. (10/84-1/86, 11/82-10/84)

LEGAL EDUCATION

University of New Mexico School of Law. Albuquerque, NM. Juris Doctor, Honor Roll, Natural Resources Journal Editorial Board. Public mining taxation article. Student Bar Association rep.

COLLATERAL (and PAST) ACTIVITIES

- Campaign manager for public office
- Managing media for my own campaign and for high profile prosecution cases
- Newsletter developer for Anchorage Opera Guild
- Substitute public school teacher
- Managed tax prep assistance program for Navy base and trained volunteers
- College adjunct instructor for American Legal History, Criminal Law and Procedure, Criminology, Economics
- Board of Directors for: Chugiak Senior Center, Tundra Tykes, Anchorage Transportation Advisory Board, United Way, Alaska Celtic Pipes and Drums
- Organized first two Crop Walk charity fundraising events in the Mat-Su for FPC Wasilla

- Volunteer literacy teacher
- Volunteer mediator for Anchorage Victim-Offender mediation project
- Ethics disciplinary panel for AK Bar
- Legislative intern for NY state senator
- Military awards include: Navy Achievement Medal, Overseas Service Ribbon (2), Joint Meritorious Unit Commendation Award, SW Asia Campaign medal (2 bronze stars) National Defense Service Medal
- Undergraduate student honor court

DATE RECEIVED: **RECEIVED**
NOV 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Parks, Recreation and Trails Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Anthony Schwartz

Residence Address: 11021 E. Equestrian St

Mailing Address: PO Box 2677 Palmer Alaska 99645

Home phone: 745-2000 Work phone: 745-2000 Email: aschwartz@mtaonline.net

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 46 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am a regular user of the Palmer and Wasilla pools since the 1980's and very familiar with operations and needs. I use the Trails and have a interest.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have 40 plus years in construction, engineering and procurement. I have a strong background in Project Management skills - stakeholder input, planning, design, scheduling. Understanding of process equipment, instrumentation and controls.

List three professional or personal references: Name: Brian Clemenz Phone: (907) 231-9929
Name: Reed Dilley Phone: (907) 355-4924
Name: Joe Offner Phone: (907) 745-2051

Applicant Signature:  Date: 11/17/2016
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 11-060 Assembly District: 2 Service Area: NA
Position on Board: PER AT-LARGE 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

N

Applicant Name: Anthony Schwartz

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Matsu Parks, Recreation & Trails Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Kenneth Barber

Residence Address: 17367 E. Melin Rd Palmer

Mailing Address: Same

Home phone: 745-4446 Work phone: _____ Email: pkbarber@gei.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 46 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To help keep trails & Parks open for the public

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: I have been a strong supporter of multi-use trails & have worked with groups & agencies to protect our rights on trails

List three professional or personal references: Name: Ed Fogels Phone: 269-8431
Name: Mike Shields Phone: 746-2515
Name: Clark Cox Phone: 269-7470

Applicant Signature: Kenneth W. Barber Date: 10/14/16

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: NA
Position on Board: P&R AT-LARGE 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Kenneth Barber

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 19 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Parks Recreation + Trails Advisory
(For example, Board of Equalization, Member 3)

Applicant Name: Cindy L. Bettine

Residence Address: Box Rocky Lake

Mailing Address: Box 870008, Wasilla 99687

Home phone: 892-6662 Work phone: 376-5231 Email: Cindybettine@mtaonline.net

Name and Address of Employer: ABC Travel Time, 191 E. Swanson Ave., Wasilla

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: TAX PAYER
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 45 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Believe Parks & Recreation ARE a benefit to residents & attract visitors

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: INA Muller Phone: _____
Name: BONNIE Quill Phone: _____
Name: FLOYD SHILANSKI Phone: _____

Applicant Signature: Cindy L. Bettine Date: Oct. 17, 2016

Office Use Only: Precinct: DB-155 Assembly District: 5 Service Area: NA
Position on Board: PAR DISTRICT 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Cindy L. Betting

- 1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

- 2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Commission, District 3
(For example, Board of Equalization, Member 3)

Applicant Name: Michelle Church

Residence Address: 2141 S Church Street Palmer, Alaska 99645

Mailing Address: PO Box 1145 Palmer, Alaska 99645

Home phone: 745-0130 Work phone: (907)354-1887 Email: mchurch@gci.net

Name and Address of Employer: Self employed

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I strongly

support community planning and the positive effect strategic sustainable development can have for the Mat-su.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: see attached resume

List three **professional or personal** references: Name: Cindy Bettine Phone: 841-5198
Name: Arthur Keyes Phone: 354-5833
Name: Barbara Hunt Phone: 745-7347

Applicant Signature: Michelle Church Date: 11-11-16

Office Use Only: Precinct: <u>12-205</u>	Assembly District: <u>3</u>	Service Area: <u>NA</u>
Position on Board: <u>PC DISTRICT 3</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

(N)

Applicant Name: Michelle Church

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Michelle R. Church
2141 S Church Street
Palmer, AK 99645
home (907) 745-0130 cell (907) 354-1887
mchurch@gci.net

RESUME

EMPLOYMENT HISTORY:

5/1999 - Present Moonstone Farm

Owner/Operator organic market farm. Duties include all prep work and marketing of organically raised vegetables via Community Supported Agriculture and on farm sales.

2005-2012 Alaska Job Corps

Career Case Manager: Assist student parents in obtaining and maintaining funding for child care; provide all case management for students receiving cash assistance, Medicaid and Pass I Child Care; assist students receiving Child Care Assistance through the Pass II and Pass III program; understand, implement and insure compliance with all state regulations; meet all documentation and reporting requirements of Health & Social Services Division of Public Assistance; assist in individual counseling for the at risk population of students attending Job Corps; assist students with Unemployment Benefit Insurance; assist students in filing for child custody. Tour local child care providers for future student referrals. Serve as a point of contact for other departments in Health and Social Services and other state departments. Provide tours of the campus to visiting representatives of state and local organizations. Make referrals to Job Corps Office of Admissions for individuals interested in the program.

OTHER POSITIONS HELD WITHIN ALASKA JOB CORPS: Construction Industry Counselor, Women In Community Service Counselor teaching 3rd week of Career Prep; On Call Residential Advisor, on call substitute instructor.

2006-2009 Matanuska Susitna Borough Assemblymember

Proactively perform all duties of elected official including setting budget, design and implementation of strategic plan for economic development and community growth; direct staff in development of ordinances to implement community needs and citizen requests; respond to constituent concerns; assist in resolution of community conflicts; serve as voice of community in lobbying efforts to the state and federal legislative bodies; participate as official member of various committees on education, planning and community development; sit for interviews for television and newspaper articles. Served as appointed member of Platting Board.

1998-2004 Friends of Mat-Su Executive Director

Build relationships and collaborate with other community organizations, local government offices and members of the public on growth issues and strategy development. Prepare and present planning information to individuals, businesses and other various private and public organizations. Write spectrum articles for local newspapers, interview for television and newspaper stories on the Mat Su Borough. Testify at Planning Commission and Assembly public

hearings on local issues. Testify at State Legislative hearings on community issues. Attend wide variety of community meetings ranging from Community Councils to Chambers of Commerce. Maintain public contact providing information and education on planning options and public processes. Develop and present an annual budget to the Board of Directors. Perform all office tasks, grant management, membership data collection, process all correspondence, work with the treasurer on billing and income processes, work with the president on board issues and keep the membership informed of planning issues that require attention and response.

5/1995-8/1995 Shannon & Wilson, Inc. Lab Technician
Geotechnical & Environmental Consultants

Perform field work including field analysis of surface and subsurface soil samples, perform lab tests on soil samples, input lab results for analysis of suitability of site for engineering purposes. Review blueprints of proposed engineering projects for bidding purposes. Provide engineers with data obtained from geologic and topographic maps.

1980-1981 Joint Building Trades Apprenticeship Program

Enroll individuals in apprenticeship programs on behalf of participating building trades including Carpenters Union, Laborers, Electrical Workers, Asbestos Workers, Operating Engineers, Painters, and Bricklayers.

1982-1985 State of Alaska Community Development Specialist II
Dept. of Community & Regional Affairs

Issue RFPs, participate in contract/grant selection process, negotiate grants/contracts in accordance with state or federal program requirements, provide on-site monitoring of subcontractors/grantees, process financial reports for payment, provide general and specific information to the public regarding departmental programs. Work directly to enroll and monitor participants in the Job Training Partnership Act (JTPA) previously C.E.T.A..

Specialized training:

Fundamentals of Case Management training 2009
Culture of Poverty 2008
Case Management System training 2007
Adolescent Suicide: Assessment & Treatment 2007
CPR 2006; 2010
Faces of Autism 2006
Northwest Regional SmartGrowth Retreat 2001-2003
AWARTA Conference: Linking Alaska Tourism to the World 2003
Oil & Gas Accountability Coalbed Methane Summit 2003
Alaska 20/20 Conference 2001-2002
Alaska Planning Association Annual Conference 1998-2000
Dept. of Transportation Statewide Planning Conference 1999
Sustainable Futures Conference 1999
Collaborative Leadership Conference 1999
City of Anchorage Conference 1999

Economic Development MiniConference sponsored by Senator Ted Stevens 1999
Resource Conservation Development Annual Conference 1999-2003
Guest speaker on planning issues at the Mat-Su Borough Assembly, City Councils of Palmer and Wasilla, Rotary Clubs, Chambers of Commerce, and City Councils throughout the Matanuska-Susitna Borough

EDUCATION: Foraker Certificate for Nonprofit Management 2002
Foraker Group and University of Alaska Anchorage

Bachelor of Science, Natural Science
University of Alaska, Anchorage
Cum laude, May 1995

Associate of Arts
Anchorage Community College
Magna cum laude, May 1987

SCHOLARSHIPS / REWARDS RECEIVED:

Alaska Women in Mining Scholarship 1995
Alaska Geological Society Scholarship 1992-1995
UAA, Biology Dept. Tuition Waiver (Academic Achievement) 1992
Dean /Chancellor List Academic Excellence 1985-1987; 1992-1995

PERSONAL/PROFESSIONAL REFERENCES:

Available upon request

RECEIVED

OCT 10 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Planning Commission

(For example, Board of Equalization, Member 3)

Applicant Name: William Kendig

Residence Address: 6402 Wassim Cir. Wasilla, AK. 99623

Mailing Address: P.O. Box 873785 Wasilla, AK. 99623

Home phone: 841-8291 Work phone: _____ Email: billydoc56@hotmail.com

Name and Address of Employer: 360 North Realty 991 N. Herman Rd 99654

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 30 yrs.

Briefly explain, why you are you interested in serving on the board in which you are applying? I am currently serving on the board and would like to continue

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Real Estate agent; understand various areas

3 Years on The Planning Commission has expanded that

List three professional or personal references: Name: Dan May Field Phone: 602-8480
Name: Berkley Tilton Phone: 376-2697
Name: Lyn Oatis Phone: 841-4347

Applicant Signature: William Kendig Date: 10-10-16



Office Use Only: Precinct: 08-140 Assembly District: 5 Service Area: NA
Position on Board: PC DISTRICT 5 Term Ends: 12.31.2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd NA

Applicant Name: William Rendig

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

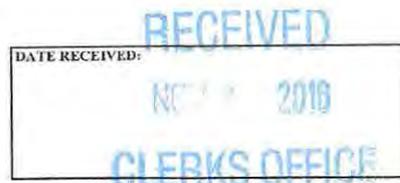
If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

IRS Dont no case # paying it Down

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Planning
(For example, Board of Equalization, Member 3)

Applicant Name: Michael L Kish

Residence Address: 3411 South Horseshoe Lake Rd.

Mailing Address: PO Box 521885 Big Lake, Alaska 99652

Home phone: 350-9510 Work phone: 8924940 Email: mk@tidexp.com

Name and Address of Employer: Self Employed

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 3 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Want to be involved in our future growth opportunities, and make sure that we consider all impacts to our community.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 27 yrs as the Supply Chain Manager for Schlumberger in AK, where demand planning is imperative to the meeting all customer needs and deadlines. While being judged on inventory turns and inventory dollars.

List three **professional or personal** references:

Name: <u>Sandy Baker</u>	Phone: <u>727-5332</u>
Name: <u>Leon Hartman</u>	Phone: <u>529-1168</u>
Name: <u>Bill Heriet</u>	Phone: <u>232-0398</u>

Applicant Signature: Date: 11/20/16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: <u>08-155</u>	Assembly District: <u>5</u>	Service Area: <u>NA</u>
Position on Board: <u>PC District 5</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

N

Applicant Name: Michael L Kish

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board
(For example, Board of Equalization, Member 3)

Applicant Name: Gregory Push

Residence Address: 2091 S Jensen Road

Mailing Address: Same

Home phone: 745-7124 Work phone: 52-1184 Email: winforhim@aol.com

Name and Address of Employer: _____

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 10 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am re-applying for a board I am currently serving

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Currently serving on Platting board and labor Relations board

List three professional or personal references: Name: Barbara Gerard Phone: 907-841-5704
Name: Vicki Dexter Phone: 907-873-6090
Name: Amy Demkoski Phone: 907-301-9179

Applicant Signature: [Signature] Date: 25 OCT 16

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: _____
Position on Board: PBAH 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Gregory Pugh

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
SEP 15 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: Planning Board
(For example, Board of Equalization, Member 3)

Applicant Name: Stan Gillegree

Residence Address: 5080 E Bid Cir Wasilla

Mailing Address: same

Home phone: --- Work phone: 907-317-5550 Email: Stan.Gillegree@comcast

Name and Address of Employer: None

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: None
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 6 Years

Briefly explain, why you are you interested in serving on the board in which you are applying?
Been on

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Consultant of

List three professional or personal references: Name: Greg Pugh Phone: 745-7124
Name: Jay King Phone: 232-4852
Name: Shirley King Phone: 232-7900

Applicant Signature: [Signature] Date: 9/15/16

Office Use Only: Precinct: 12-205 Assembly District: 3 Service Area: NA
Position on Board: PB District 3 Term Ends: _____
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Steve Gilbray Jr

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED:
NOV 17 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matnugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Platting Board
(For example, Board of Equalization, Member 3)

Applicant Name: Dennis L Vau Dell

Residence Address: 2025 S Kyrsten Cir. Wasilla, AK. 99623

Mailing Address: 2025 S Kyrsten Cir. Wasilla, AK. 99623

Home phone: 892-1342 Work phone: _____ Email: vaudell@gmail.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 4 years full time. 20 years 1/4 time.

Briefly explain, why you are you interested in serving on the board in which you are applying? I wish to contribute to my community. I think that my voluntary service will be helpful.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 38 years as a bulder working with numerous community developement departments in the permit process in Nevada and Placer Counties, California

List three professional or personal references:
Name: Steve Severt Phone: 530-265-5405
Name: Mike Corbin Phone: 907-229-7076
Name: Dan Mayfield Phone: 892-7408

Applicant Signature: [Signature] Date: 11-17-16
PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: OB-135 Assembly District: 7 Service Area: NA
Position on Board: PB DISTRICT 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1" 2nd

N

Applicant Name: Dennis L Vau Dell

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Dennis Vau Dell
2025 S Kyrsten Cir.
Wasilla, 99623
907-892-1342 Cell: 907-354-0342

Born 1947 in Madison, Wisconsin. Moved to California in 1957. Moved to Alaska in 2012.

Graduated Carlmont High school in Belmont, CA. 1964. General studies.
Attended San Mateo College 1969 - 1971. Electronics
Attended U of Utah 1972 - 1974. Electronics, Math, and meteorology.
Sky West Aviation 1973 - 1974. Commercial/Instrument Pilots License.
Attended Sierra College 1980 - 1992. Fire Science, EMT 1, EMT 2.

Joined the Naval SeaBees 1965 and Honorably discharged 1968 after completing three tours of duty in Viet Nam. Attended and completed the US Armed Forces Structural Fire Fighting School in 1965, ABC Disaster Recovery school in 1966 and the Naval Language Training school in 1967

Employment:

Jerrold Electronics. Worked as an inside designer of CATV systems and long range microwave communications from 1969 - 1974.

Field engineer and project Manager for the construction of CATV systems and designer and engineer of record for microwave transmitters and receivers from 1974 - 1978.

Moved to Nevada County, CA. in 1978 when Jerrold Electronics closed it's west coast operation.

My first job was an apprentice carpenter from 1978 - 1980.

Studied for and received a California State Contractor license 1980 and built homes and commercial buildings until my retirement and move to Alaska in 2012.

Penn Valley Fire Department. Joined the department in 1982 as a volunteer Fire Fighter and was promoted to Apparatus Engineer, Station Captain, and finally Battalion Chief (a paid Position). While with the PVFD I received numerous fire related certificates and emergency medical certificates. Retired from PVFD in 1994 after 28 years in the fire service with two fire departments.

1990 - 1994. Board member for the Penn Valley Fireman's Association.

DATE RECEIVED: **RECEIVED**
SEP 15 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Planning Board, Dist. 6
(For example, Board of Equalization, Member 3)

Applicant Name: Patrick C. Johnson

Residence Address: 1131 S. Century Dr.

Mailing Address: Wasilla AK 99687-0163

Home phone: (907) 376-6225 Work phone: — Email: patrick.johnson@hotmail.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 51 years

Briefly explain, why you are you interested in serving on the board in which you are applying? have served in the past and currently serving. Have taken college land planning classes

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: classes, construction industry over a lifetime, taxpayer previous & current service

List three professional or personal references: Name: Mayor Vern ~~Propp~~ Halter Phone: _____
Name: Assem. Jim Sykes Phone: _____
Name: Planning Staff Peggy Horton Phone: _____

Applicant Signature: Patrick C. Johnson Date: _____

Office Use Only: Precinct: 07-120 Assembly District: 4 Service Area: NA
Position on Board: PB DISTRICT 6 Term Ends: 12-31-2019
out of district
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Patrick Johnson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

DATE RECEIVED: **RECEIVED**
NOV 08 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MSB District 7 Platting Board
(For example, Board of Equalization, Member 3)

Applicant Name: Roger O Purcell

Residence Address: 13391 King Arthur Dr Houston AK 99694

Mailing Address: P.O. Box 940231 Houston AK 99654

Home phone: 907.631.8085 Work phone: 907.357.9922 Email: rpakhome@hotmail.com

Name and Address of Employer: East-West Pacific Consulting, LLC 124 W Swanson Ave Wasilla AK 99654

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause."*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1970-75, 2005-present

Briefly explain, why you are you interested in serving on the board in which you are applying? Wanting to help with positive growth and accountability to our residents and future generations.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Past Mayor city of Houston, Mat Su Economic transportation board
1997-99 Planning Commission Hoonah,

List three professional or personal references: Name: Lance Wilson Phone: 892.3103
Name: Verne Rupright Phone: 354.0841
Name: Dave Nufer Phone: 841.1971

Applicant Signature: _____ **(N)** Date: 11/01/2016

Office Use Only: Precinct: <u>10020</u>	Assembly District: <u>7</u>	Service Area: <u>NA</u>
Position on Board: <u>PB DISTRICT 7</u>	Term Ends: <u>12/31/2017</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	Code Checked: 1 st <input type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Roger O Purcell
P.O. Box 940231 Houston TX 77099

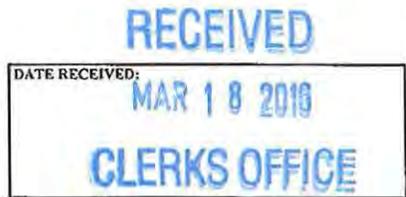
1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: Mat Su Port Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Bryan J. Scoresby

Residence Address: 5000 N Palmer Fishhook Rd., Palmer, AK 99645

Mailing Address: PO Box 952, Palmer AK 99645

Home phone: 907-746-6521 Work phone: 907-352-5213 Email: bjscoresby@gmail.com

Name and Address of Employer: Wells Fargo Home Mortgage. 1701 E Parks Hwy., Wasilla, AK 99654

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 23 years, 5 months

Briefly explain, why you are you interested in serving on the board in which you are applying? Promote Economic Activity within the Borough.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: see attached resume

List three professional or personal references: Name: Ron Arvin Phone: 907-250-9901
Name: Dan Kennedy Phone: 907-376-1272
Name: Craig Thorn Phone: 907-352-5930

Applicant Signature: *Bryan J. Scoresby*  Date: 03-16-2016

Office Use Only: Precinct: <u>09-622</u> Assembly District: <u>1</u> Service Area: <u>NA</u>
Position on Board: <u>PORT SEAST 2</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

11-1-16 Bryan still interested

Applicant Name: Bryan J. Scoresby

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Bryan J. Scoresby
PO Box 952 Palmer, AK 99645
(907) 746-6521 Home (907) 232-6444 Mobile

Work Experiences

Wells Fargo Home Mortgage, Mortgage Loan Originator – 1701 E Parks Hwy. Wasilla, AK, Dec. 2009 to present. Brenda Miernyk, Area Manager

Bank of America/Countrywide Home Loans, Mortgage Loan Originator – 1981 E. Palmer Wasilla Hwy., Ste 200, Wasilla AK 5/02 – 12/09. Preston Williams, Manager
Homestate Mortgage, Mortgage Loan Originator 3801 Centerpoint Dr #100, Anchorage, AK 8/99 to 5/02 John Carmen, Manager

Alaska USA FCU, Mortgage Loan Originator 400 Credit Union Dr, Anchorage AK 3/97 to 8/99 Darrell Smith, Manager

My work as a Mortgage Loan Originator for the past 17 years I was tasked with making mortgage loans to home owners and home buyers that meet investor requirements. Work with real estate agents and others in the real estate community, forming professional relationships to secure referrals for home buyers.

Farm Service Agency/ USDA District Director, AK State Office, 800 W Evergreen Ave. #216, Palmer AK 11/92 to 2-97

Served as a liaison between State and Borough (County) office in the Alaska District.
Conducted ongoing evaluations of program and administrative operations
Furnished managerial direction to County Executive Directors, provided program advice and guidance.

Education

Masters of Agribusiness Management – *Brigham Young University*, Provo UT April 1987 *Major. Agribusiness and Agricultural Economics*

Bachelor of Science – *Utah State University*, Logan UT April 1987 *Major, Agricultural Education*

Community/Profession/Family

Married with wife and five children. Lived in Palmer for past 23+ years. Served on Mat Su Borough Energy Commission 2013-2014. Active in Boy Scouts of America, currently serving as a Webelo's leader.

Debra Wetherhorn

From: Bryan.J.Scoresby@wellsfargo.com
Sent: Friday, March 18, 2016 6:47 PM
To: Debra Wetherhorn
Subject: RE: Port Commission Application

Please keep my application on file for the next vacancy on the Port Commission.

Get prequalified	Loan calculator	Request a personal consultation
		<p>Bryan J. Scoresby Home Mortgage Consultant NMLSR ID 408675</p> <p>Wells Fargo Home Mortgage MAC K3239-011 1701 E Parks Hwy Wasilla, AK 99654 Tel: 907-352-5213 eFax: 866-505-9025 Cell: 907-232-6444</p> <p>Bryan.J.Scoresby@WellsFargo.com www.wfwm.com/bryan-scoresby</p> <p>Together we'll go far</p> 

 Save details to address book

Bryan J. Scoresby

Home Mortgage Consultant
NMLSR ID 408675

Wells Fargo Home Mortgage | 1701 E Parks Hwy | Wasilla, AK 99654
MAC K3239-011
Tel 907-352-5213 | Cell 907-232-6444 | eFax 866-505-9025

Bryan.J.Scoresby@WellsFargo.com | <http://www.wfwm.com/bryan-scoresby>

From: Debra Wetherhorn [<mailto:Debra.Wetherhorn@matsugov.us>]
Sent: Friday, March 18, 2016 12:52 PM
To: Scoresby, Bryan J.
Subject: RE: Port Commission Application

Bryan,

Thank you for your interest in serving on the Port Commission, at this time there are no vacancies for this commission. The vacancy report can be viewed at this link <http://www.matsugov.us/boards>, perhaps there is another board vacancy that would interest you. Please contact me with any questions.

Debra Wetherhorn

Mat-Su Borough Clerk's Office | 907.861.8681 | Fax 907.861.7845 | <http://www.matsugov.us>

"Wisdom is the sunlight of the soul" - German Proverb

From: Bryan.J.Scoresby@wellsfargo.com [<mailto:Bryan.J.Scoresby@wellsfargo.com>]
Sent: Thursday, March 17, 2016 3:52 PM
To: Debra Wetherhorn
Subject: Port Commission Application

Get prequalified	Loan calculator	Request a personal consultation
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	Bryan J. Scoresby Home Mortgage Consultant NMLSR ID 408675
	Wells Fargo Home Mortgage MAC K3239-011 1701 E Parks Hwy Wasilla, AK 99654 Tel: 907-352-5213 eFax: 866-505-9025 Cell: 907-232-6444
	Bryan.J.Scoresby@WellsFargo.com www.wfhm.com/bryan-scoresby
Together we'll go far 	

 Save details to address book

Bryan J. Scoresby

Home Mortgage Consultant
NMLSR ID 408675

Wells Fargo Home Mortgage | 1701 E Parks Hwy | Wasilla, AK 99654
MAC K3239-011
Tel 907-352-5213 | Cell 907-232-6444 | eFax 866-505-9025

Bryan.J.Scoresby@WellsFargo.com | <http://www.wfhm.com/bryan-scoresby>

If this email was sent to you as an unsecured message, it is not intended for confidential or sensitive information. If you cannot respond to this e-mail securely, please do not include your social security number, account number, or any other personal or financial information in the content of the email. This may be a promotional email. To discontinue receiving promotional emails from Wells Fargo Bank N.A., including Wells Fargo Home Mortgage, click here NoEmailRequest@wellsfargo.com.

Wells Fargo Home Mortgage is a division of Wells Fargo Bank, N.A. All rights reserved. Equal Housing Lender. Wells Fargo Home Mortgage-2701 Wells Fargo Way-Minneapolis, MN 55467-8000

RECEIVED
DATE RECEIVED:
NOV 17 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT
INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Christopher Gates

Residence Address: 6285 N. Wolverine Rd. Palmer, AK 99645

Mailing Address: Sams

Home phone: 907 745-8636 Work phone: 907 745 2201 Email: cgates@cloud49.com

Name and Address of Employer: Alaska Bible College

Can you regularly attend meetings? Yes No *(Pursuant to MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 9 years

Briefly explain, why you are you interested in serving on the board in which you are applying? as Vice Chairman

I have continuity and a great interest in accurately forecasting tomorrow across the dock. I also desire to assist the borough in securing new port tenants including R.E.T..

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Port Manager of Economic Development for the State of Alaska (Gov. Hickel) Port

Manager of Marketing and Development for the Port of Anchorage and for the Port of Seward, Alaska.

List three professional or personal references: Name: Steve Banell Phone: 907 246-1117
Name: Teal Franula Phone: 907 590-1293
Name: John Lee Phone: 907 745-4678

Applicant Signature: [Signature] Date: 11/15/16

PLEASE CONTINUE TO OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: 11-099 Assembly District: 1 Service Area: NA
Position on Board: PORT SEAT 5 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Christopher Satos

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



DATE RECEIVED: **RECEIVED**
OFF 27 2018

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Port Commission
(For example, Board of Equalization, Member 3)

Applicant Name: Helga Larson

Residence Address: 653255 Oberbeyer Cr

Mailing Address: P.O. Box 1809, Palmer AK 99645

Home phone: 355-1361 Work phone: 745-1361 Email: helga@helgalarson.com

Name and Address of Employer: RE/MAX Dynamic of the Valley - Glacier View Brands

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1984

Briefly explain, why you are you interested in serving on the board in which you are applying? To continue for a 2nd term on the Port Commission

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 6 years of running Commission
8 years Planning Commission Board

List three professional or personal references: Name: Jane Sykes Phone: _____
Name: Mark Van Dongen Phone: 907-865-4709
Name: Mark Korting Phone: _____
Re/MAX Dynamic Real Estate, Anch. AK

Applicant Signature: Helga Larson Date: _____

Office Use Only: Precinct: 09-640 Assembly District: 1 Service Area: NA
Position on Board: PORT SEAT 6 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Welye Hoston

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

MATANUSKA-SUSITNA BOROUGH - CLERK'S OFFICE
350 E. Dahlia Avenue Palmer, AK 99645
Phone: 861-8683 Fax: 861-7845

RECEIVED
DATE RECEIVED
NOV 08 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matnugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: TAB Transportation Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Antonio Weese

Residence Address: 5935 E Summit Circle Wasilla AK 99654

Mailing Address: PO Box 872055 Wasilla 99687

Home phone: 376-0406 Work phone: 354-3393 Email: antonio.weese@matnugov.us

Name and Address of Employer: Mat Su Borough School District

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030), "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest:
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 years

Briefly explain, why you are you interested in serving on the board in which you are applying?

School District Rep

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications:

School District Facilities
Capital Planning and Construction Manager

List three professional or personal references:
Name: Mike Brown Phone: 761-4026
Name: Jim Estes Phone: 864-2001
Name: Jeff Walden Phone: 861-7710

Applicant Signature: [Signature] Date: 11/8/16

Office Use Only: Precinct: 09-628 Assembly District: 6 Service Area: SEA-Gold Trail
Position on Board: TAB School District Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Antonio Werse

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 14 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Wastewater & Septage Board
(For example, Board of Equalization, Member 3)

Applicant Name: Helen Munoz

Residence Address: 16105 E. Helmar Palmer Alaska

Mailing Address: PO Box 4013

Home phone: 745-6340 Work phone: Same Email: NONE

Name and Address of Employer: Retired - working leader for others?

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 44 yrs. working on S?

Briefly explain, why you are you interested in serving on the board in which you are applying? get it done

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: my resume ORAL or written should suffice

List three professional or personal references: Name: Al Strawn Phone: 745-4891
Name: John Moosey Phone: 745-4801
Name: Jim Sykes Phone: 745-6962

Applicant Signature: Helen D. Munoz Date: 10.14.18

Office Use Only: Precinct: 11-099 Assembly District: 18 Service Area: NA
Position on Board: WSAB At-Large Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Helen Kono

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt/plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Wastewater & Septage Advisory Board - At Large or Industry Representative
(For example, Board of Equalization, Member 3)

Applicant Name: Daniel J Tucker

Residence Address: 4330 E Wickersham Way, Wasilla, AK 99654

Mailing Address: Same

Home phone: 907-376-2630 Work phone: 907-982-9716 dantuckerinwasilla@gmail.com ~~_____@_____mail.com~~

Name and Address of Employer: Northern Industrial Training, LLC, 1740 N. Terrilou Ct, Palmer 99645

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

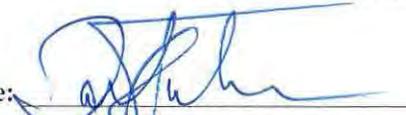
If yes, list positions and or interest: RSA #9 and FSA #31 board member
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 38+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? I am fairly familiar with the septic business and have a significant interest in the new septage facility under plans/design. I want to help insure the MSB gets what it needs for the future.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: See attachment

List three **professional or personal** references: Name: Oran Woolley Phone: 907-376-1852
Name: Kelsey Trimmer Phone: 907-841-8632
Name: Joey Crum Phone: 907-357-6400

Applicant Signature:  Date: 10/06/19

Office Use Only: Precinct: <u>11-090</u> Assembly District: <u>3</u> Service Area: <u>NA</u>
Position on Board: <u>WASB Env Eng Background</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Daniel J Tucker

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Resume for Daniel J. Tucker inre Wastewater and Septage Advisory Board – Industry Representative member or At-Large member, Mat-Su Borough – 10/06/16

Recently accepted and appointed as a member of the “Working Group of interested stakeholders to discuss potential revisions to Title 18 of the Alaska Administrative Code (AAC), Chapter 72 (18 AAC 72) and the *Installer's Manual*.”

Current as a Certified Septic Installer by Alaska Department of Environmental Conservation (ADEC) #1282. Certified since 2003. As the heavy equipment training program manager for Northern Industrial Training, LLC, I operate equipment under their business license during program ‘down times’ and have installed septic components

Past instructor of the ADEC Certified Septic Installer Program

Installer of more than 200 septic tanks/leach treatment areas/systems, including Advanced Treatment Units (ATU’s) in the Mat-Su Valleys.

Contributor to Consortium of Institutes for Decentralized Wastewater Treatment (CIDWT) Installation of Wastewater Treatment Systems manual

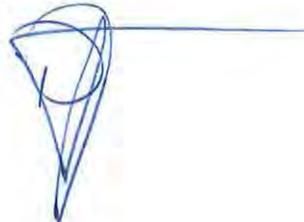
Participant in National Environmental Health Association (NEHA) and National Onsite Wastewater Recyclers Association (NOWRA) sponsored work session to write test questions for CIDWT Installation of Wastewater Treatment Systems training program

NEHA Certified Installer of Onsite Wastewater Treatment Systems (CIOWTS) Basic and Advanced (lapsed)

Certified Vacuum Truck Operator by National Association of Wastewater Transporters (NAWT)

Former (and still occasional) septic pumper, wastewater transporter - Valley-to-Anchorage – son-in-law owns a Valley septic pumping business; I help him out occasionally.

I feel I meet the qualifications for either the “Industry Representative” member, because of my extensive history, experience and qualifications, or; the “At-Large” member because, although I occasionally work in-and-around the industry, it is not my full-time pursuit. I have a significant interest as a citizen.

A handwritten signature in blue ink, consisting of a series of overlapping loops and a horizontal line extending to the right.

DATE RECEIVED:
NOV 24 2013
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Wastewater & Septage Board
(For example, Board of Equalization, Member 3)

Applicant Name: Ronald K Phillips

Residence Address: 4390 E Curtis Dr, Wasilla, AK 99654

Mailing Address: Same

Home phone: 907-376-8381 Work phone: 907-373-7584 Email: rl@gei.net

Name and Address of Employer: At Crosspool the Plug Buster LLC

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1983

Briefly explain, why you are you interested in serving on the board in which you are applying? Own A-Crosspool the Plug Buster (Septic Pumper)

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Septage Board member Since 11/15/2011

List three professional or personal references: Name: Kelsey Trimmer Phone: 745-9048
Name: Tom Stalberg Phone: 373-2120
Name: Mike Canfield Phone: 745-4340

Applicant Signature: [Signature] Date: 10/20/16

Office Use Only: Precinct: 10-055 Assembly District: 6 Service Area: NA
Position on Board: WSAB Env. Eng Background Rep Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Ronald K Phillips

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 27 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: MAT SU Wastewater Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: Thomas Staelting II

Residence Address: PO Box 298709 Wasilla AK 99629

Mailing Address: PO Box 298709 Wasilla AK 99629

Home phone: NA Work phone: 907-715-6730 Email: dozerman.51@gmail.com

Name and Address of Employer: ALPine Septic Pumping INC. 700 VINA RD WASILLA AK 99654

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: NA
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 21 YRS

Briefly explain, why you are you interested in serving on the board in which you are applying? MOST concerned with regards MAT SU having our own Recycling & Treatment Septage Plant. I have been active member on this board since its starting in 2011.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: I've been involved in septic pumping & installing for 20 years in MAT. SU. & 4 yrs in Fairbanks ALASKA.

List three professional or personal references: Name: Mark Premo Phone: 907-317-7320
Name: Paul Pinard Phone: 907-357-3647
Name: BJ Jacubec Phone: 907-250-8258

Applicant Signature: Thomas Staelting II Date: 10/24/16

Office Use Only: Precinct: 07-130 Assembly District: 4 Service Area: NA
Position on Board: WSAB Septage Industry Rep Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: THOMAS STOELTING II

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

DATE REC'D
RECEIVED
OCT 19 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: BUTTE FIRE SERVICE AREA SUPERVISOR
(For example, Board of Equalization, Member 3)

Applicant Name: Charles C Von Gunten

Residence Address: 4405 South McKechnie Lp Palmer, AK 99645

Mailing Address: SAME AS RESIDENCE

Home phone: 907-745-4158 Work phone: 414-6726 Email: CVON@GCI.NET

Name and Address of Employer: Retired - US Army Corps of Engns Alaska Dist

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 46+ years

Briefly explain, why you are you interested in serving on the board in which you are applying? I was active in the Butte Fire Dept as a firefighter for 43 1/2 yrs, ^{29 1/2} years of that as Chief until I retired. I wish to now serve on the Board of Supervisors to help mentor and guide the fire Dept as it continues to grow.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: BUTTE Firefighter 43 1/2 yrs, ^{29 1/2} yrs as Fire Chief. Member of the Mat-Su Fire Chiefs Assoc. Since Conception until I retired.

List three professional or personal references: Name: Eric Von Dusen Phone: 745-0869/982-27
Name: Jim Steele Phone: 861-8041
Name: Bill Gamble Phone: 861-8001

Applicant Signature: Charles C Von Gunten Date: 30 Aug 2016



Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: FSA-BUTTE
Position on Board: FSA member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: Charles C Von Gunter

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?

NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Coswell FSA
(For example, Board of Equalization, Member 3)

Applicant Name: Kenneth Wayne Eggleston

Residence Address: HC 89 Box 1302 (50525 Coswell Cr. Circle)

Mailing Address: HC 89 Box 1302

Home phone: 496-560 Work phone: 907-978-2920 Email: eggs@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 7 years

Briefly explain, why you are you interested in serving on the board in which you are applying? Our fire

station is central to our community, I have been part of this process from the start and am so very proud of station.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Resume on file. Superintendent Nenana

City School, Area Admin Lake Park S.D. Ed.D. Univ. of Montana State, Bozeman MT

List three professional or personal references: Name: Sean McBridge Phone: 907-632-0357
Name: Dr. Gary Jacobsen Phone: 907-230-7370
Name: Margilyn Dugger Phone: 907-832-5422

Applicant Signature: [Signature] Date: 10/14/16

Office Use Only: Precinct: 10-030 Assembly District: 7 Service Area: FSA-Coswell
Position on Board: FSA 135 member 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Kenneth W Eggleston

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

N/A

DATE RECEIVED:
APR 29 2016
CLERK'S OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RECEIVED

INSTRUCTIONS

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Board and position for which I am applying: Central Mat-Su Wasilla-Lakes F.S.A. Board of Susp.
(For example, Board of Equalization, Member 3)

Applicant Name: William "Brian" Davis

Residence Address: 7030 E. Breerewood Dr. / Shorewood Sub.

Mailing Address: P.O. Box 876264 Wasilla, AK 99687

Home phone: 907-232-4077 Work phone: — Email: specialordersbrian@yahoo.com

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: —
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? I have lived in the Borough since July 1978

Briefly explain, why you are you interested in serving on the board in which you are applying? I have served as a firefighter and employee in the W.L. F.S.A from 1981 to 2000. I feel I can contribute again to the FSA as a FSA B.O.S.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Firefighter, mechanic, construction, delivery service with Three Bears.

List three professional or personal references: Name: Cleo Gray Phone: 376-5095
Name: James Leakin Phone: 841-0905
Name: Wayne Fleming Phone: 746-3122

Applicant Signature: William B. Davis Date: April 26, 2016

Office Use Only: Precinct: 10-005 Assembly District: 3 Service Area: FSA-Central/Mat-Su
Position on Board: FSA 130 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

Applicant Name: William Brian Davis

Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty?
 NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 18 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: FSA #130 Central mat-su
(For example, Board of Equalization, Member 3)

Applicant Name: DANIEL J TUCKER

Residence Address: 4330 E. Wickersham Way, WASILLA 99654

Mailing Address: Same

Home phone: 3762630 Work phone: 9829716 Email: DANTUCKER1@WASILLA

Name and Address of Employer: Northern Industrial Training, LLC Palmer 99645
1740 E. TERRILLON
GMAIL.COM

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: Me - RSA #9 Board Member; WSAB Applicant
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 39 yrs 4 mo

Briefly explain, why you are you interested in serving on the board in which you are applying? Retired Anchorage Firefighter who has also served as an active, responding member of the WASILLA VFD (70's & 90's)

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: 29 years Anchorage Fire Dept; 4 yrs USAF Fire; 1 yr City of Anchorage Auxiliary FF; 3 yrs GNAB Auxiliary FF

List three professional or personal references: Name: James Steele Phone: 373-8805
Name: Joseph Bair Phone: 3762234
Name: Lawrence Buetner Phone: 3571971
232-2649

Applicant Signature: [Signature] Date: 10/14/16

Office Use Only: Precinct: 11-000 Assembly District: 3 Service Area: FSA-Central
Position on Board: FSA 130 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Daniel J Tucker

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

RECEIVED
NOV 01 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: GREATER PALMER CONSOLIDATED FSA No 132
(For example, Board of Equalization, Member 3)

Applicant Name: JESSE C. WERNER

Residence Address: 3100 N PALMER FISHHOOK

Mailing Address: SAME

Home phone: 745-3552 Work phone: / Email: RETIREE@MTAQUINE.JE1

Name and Address of Employer: RETIRED

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: /
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 45 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? MAINTAIN FISCAL RESPONSIBILITY, KEEP MILL RATE DOWN

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: RETIRED FROM PFD AFTER 40 YEARS SERVICE
WANT TO ASSURE THAT DEPARTMENT IS RUN EFFICIENTLY

List three professional or personal references: Name: ROBERT M CARNEY Phone: 355-3340
Name: JAMES HAUGOM Phone: 745 4469
Name: TROY WISE Phone: 355 4049

Applicant Signature: Jesse Werner Date: 10-28-16

Office Use Only: Precinct: 09-622 Assembly District: 1 Service Area: FSA-GR Palmer
Position on Board: FSA 132 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: JESSE WEEVER

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED **RECEIVED**
OCT 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Talkeetna FSA # 24 Board
(For example, Board of Equalization, Member 3)

Applicant Name: Herman F. Thompson

Residence Address: 16967 East Long Acre Avenue

Mailing Address: PO Box 626, Talkeetna, AK 99626-0626

Home phone: 733-2626 Work phone: _____ Email: blam@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 20 years

Briefly explain, why you are you interested in serving on the board in which you are applying? The community needs a viable, active & efficient emergency service capability.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Past member of Borough Health & Social Serv board
Served on community council, Chairman Upper Susitna Seniors

List three professional or personal references: Name: Harry R. Dearman Phone: 841-9880
Name: Rachel Greenberg Phone: 745-5454
Name: Chuck Foster Phone: 953-4418

Applicant Signature: Herman F. Thompson Date: 10/17/2016

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: FSA-Talkeetna
Position on Board: FSA 24 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: HERMAN F. THOMPSON

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 25 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Re-Appointment

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: West Lakes FSA No. 136
(For example, Board of Equalization, Member 3)

Applicant Name: Steven J Simpson

Residence Address: 15187 W. Rocky Lake Dr. Big Lake, AK 99652

Mailing Address: PO Box 521113 Big Lake, AK 99652

Home phone: 892-6371 **Work phone:** 562-6374 **Email:** jsimpson@mtaonline.net

Name and Address of Employer: Dynamic Capital Management 1007 W. 3rd Ave Anch, AK
Suite 203 99501

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 31 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe in giving back to my community. I would like to continue to help develop our public safety system and to meet our current demands and our future needs.

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Big Lake Lions board of directors; 2 years on West Lakes FSA No. 136

List three professional or personal references:

Name:	<u>Charlie Higgins</u>	Phone:	<u>232-6127</u>
Name:	<u>Bill Haller</u>	Phone:	<u>847-8040</u>
Name:	<u>Joby Simpson</u>	Phone:	<u>373-8579</u>

Applicant Signature: Steven J Simpson **Date:** 10-25-16

Office Use Only: Precinct: <u>OB-155</u> Assembly District: <u>5</u> Service Area: <u>FSA-West Lakes</u>
Position on Board: <u>FSA 136 member 2</u> Term Ends: <u>12/31/2019</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/> NA

Applicant Name: Steven J. Simpson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilty, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: RSA #21 Big Lake
(For example, Board of Equalization, Member 3)

Applicant Name: William J Haller

Residence Address: 14143 Sunrise Dr

Mailing Address: PO 521801 Big Lake 99652

Home phone: 841-8040 Work phone: _____ Email: f.g.hessbill@yahoo.com

Name and Address of Employer: same

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 2001

Briefly explain, why you are you interested in serving on the board in which you are applying? To keep our roads maintained & Reduce cost

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: Steve Simpson Phone: 373-8146
Name: Tim McEhan Phone: 841-3717
Name: Harry Thompson Phone: 529-5084

Applicant Signature: [Signature] Date: 10-21-16

Office Use Only: Precinct: OB-155 Assembly District: 5 Service Area: RSA-Big Lake
Position on Board: RSA member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: William J Haller

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
NOV 18 2018
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: RSA 21 Advisory Board
(For example, Board of Equalization, Member 3)

Applicant Name: William A. Heuret

Residence Address: Lot 5 Stewart Sub

Mailing Address: P.O. Box 521403 Big Lake AK 99652

Home phone: 892-5023 Work phone: 232-0398 Email: _____

Name and Address of Employer: Self

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1987

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Better ROADS

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: 40 plus years in dirt work and development

List three professional or personal references: Name: Roy Turner Phone: 746-6000
Name: Mike GARNER Phone: 352-9579
Name: Bob Fisher Phone: 892-6706

Applicant Signature: William A. Heuret Date: 11-18-18

PLEASE CONTINUE TO THE OTHER SIDE TO COMPLETE PAGE 2

Office Use Only: Precinct: PB-155 Assembly District: 5 Service Area: RSA-BigLake
Position on Board: RSA member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes Code Checked: 1st 2nd

(N)

Applicant Name: William A. Heavet

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

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Board and position for which I am applying: BIG LAKE RSA #21
(For example, Board of Equalization, Member 3)

Applicant Name: TOM VITT

Residence Address: 18060 WEST BRYANT DRIVE BIG LAKE ALASKA 99652

Mailing Address: PO BOX 521161 BIG LAKE ALASKA 99652

Home phone: 892-2226 Work phone: 892-6300 Email: TOMVITT@GMAIL.COM

Name and Address of Employer: BURKESHORE MARINA 3610 BURKESHORE DRIVE BIG LAKE ALASKA 99652

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: WIFE IS AN EMPLOYEE WITH THE DEPARTMENT OF EMERGENCY SERVICES
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 11 YEARS

Briefly explain, why you are you interested in serving on the board in which you are applying? TO ASSIST THE BOROUGH
IN MAINTAINING AND IMPROVING THE LOCAL ROADS TO SERVE THE COMMUNITY AND PROMOTE A HEALTHY RELATIONSHIP BETWEEN BOROUGH RESIDENTS, THE BOROUGH AND CONTRACTORS.LIFE

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: LIFELONG ALASKAN WHO HAS WORKED AND RAN SMALL BUSINESS IN OUR COMMUNITY.
I SPENT 18 YEARS IN THE CONSTRUSTION INDUSTRY AND HAVE A EYE ON HOW TO MAINTAIN THINGS AND DO IT IN A REASONABLE FASHING WITHIN A BUDGET.

List three **professional or personal** references: Name: BILL BROWN Phone: 441-9281
Name: AL PARRISH Phone: 317-8266
Name: ROSS CLEMENT Phone: 952-5354

Applicant Signature: Tom Vitt Digitally signed by Tom Vitt Date: 2016.11.10 07:25:36 -09'00' Date: NOV 11, 2016

Office Use Only: Precinct: <u>08-155</u> Assembly District: <u>5</u> Service Area: <u>RSA-BigLake</u>
Position on Board: <u>RSA 21 member 2</u> Term Ends: <u>12/31/2017</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>



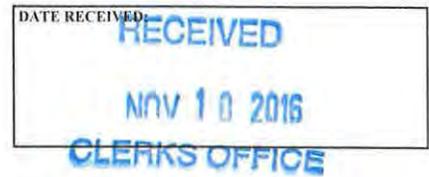
Applicant Name: TOM VITT

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to **debra.wetherhorn@matsugov.us** or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Road Service Area #21
(For example, Board of Equalization, Member 3)

Applicant Name: Michael Kangas

Residence Address: 3533 Burkeshore Drive Big Lake AK 99652

Mailing Address: PO Box 521288 Big Lake AK 99652

Home phone: 907-250-4944 Work phone: _____ Email: mkangas@aih.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 38 Years

Briefly explain, why you are interested in serving on the board in which you are applying? _____

With an ever shrinking budget, I'm concerned the available funds are spent prudently.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Retiered CEO of Alaska Industrial Hardware of 15 years has given me the necessary skills to serve on this board.

List three **professional or personal** references: Name: Terry Shurtleff Phone: 907-276-7201
Name: Dan Mayfield Phone: 907-892-7406
Name: Richard Smith Phone: 907-376-8012

Applicant Signature: Mike Kangas  Date: 11/9/16
Digitally signed by Mike Kangas
DN: cn=Mike Kangas, o.ou, email=mkangas@aih.com, c=US
Date: 2016.11.09 16:16:38 -09'00'

Office Use Only: Precinct: <u>08-155</u> Assembly District: <u>5</u> Service Area: <u>RSA-Big Lake</u>
Position on Board: <u>RSA 21 member 2</u> Term Ends: <u>12/31/2017</u>
Residence Checked: <input checked="" type="checkbox"/> Yes Map Checked: <input checked="" type="checkbox"/> Yes Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input checked="" type="checkbox"/>

Applicant Name: Michael Kangas

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? xxxx NO ____ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? xxxx NO ____ YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.



BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Bogard RSA #25 Board of Supervisor member 2
(For example, Board of Equalization, Member 3)

Applicant Name: GARY E. HESSMER

Residence Address: 3996 E. Country Field Cir., Wasilla, AK 99654

Mailing Address: Same

Home phone: 907-376-5852 Work phone: N/A Email: hessmer@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: RSA SUPERVISOR
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? Since 1972

Briefly explain, why you are you interested in serving on the board in which you are applying? I want to continue my efforts to serve the best interest of my RSA constituents.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references:

Name: <u>Terry Dolan</u>	Phone: <u>861-7756</u>
Name: <u>Carol Christiansen</u>	Phone: <u>745-3387</u>
Name: <u>Marty Quas</u>	Phone: <u>746-6714</u>

Applicant Signature: [Signature] Date: 10/24/16

Office Use Only: Precinct: <u>07-105</u>	Assembly District: <u>3</u>	Service Area: <u>RSA-Bogard</u>
Position on Board: <u>RSA 25 member 2</u>	Term Ends: <u>12/31/2019</u>	
Residence Checked: <input checked="" type="checkbox"/> Yes	Map Checked: <input checked="" type="checkbox"/> Yes	R Code Checked: 1 st <input checked="" type="checkbox"/> 2 nd <input type="checkbox"/> NA

Applicant Name: Gary E. Hessmer

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

Gary Hessmer

Date October 24, 2016

Objective I want to continue my efforts to serve the best interest of my RSA constituents.

Experience

September 2006 - Present Primary Supervisor	Bogard RSA #25
January 2007 - January 2010 Vice – Chair	Local RSA Advisory Board
January 2015 - Present Vice - Chair	Local RSA Advisory Board
May 2007 – January 2008 LRSAAB Rep.	Mayor’s Blue Ribbon Task Force on RSAs
September 2005 – August 2006 Supervisor	Bogard RSA #25

Education

1970 - 1972	Fullerton Jr. College	Fullerton, CA.
	▪ Major: Technical Electronics	
	▪ Associates in Arts Degree	
1968.	University of Maryland	College Pk. MD
	▪ Business Law coursework	
1964 – 1966	Savanna High School	Anaheim, CA
	▪	

**Professional
Training**

Feb 2015 Parliamentary Procedures Workshop
Feb 2007 Parliamentary Procedures Workshop
Jan 2007 RSA Supervisor Training
Jan 2006 RSA Supervisor Training

DATE RECEIVED: **RECEIVED**
NOV 04 2016
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BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Caswell Lakes RSA No. 15 Member 3
(For example, Board of Equalization, Member 3)

Applicant Name: Phillip S. Johnson

Residence Address: 48660 South Rainbow Ridge Drive, Willow AK 99688

Mailing Address: HC-89, Box 1605, Willow, AK 99688

Home phone: 495-8656 Work phone: 242-2752 Email: leviathan.1960@yahoo.com

Name and Address of Employer: I UOE Local 302

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: N/A
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 1991

Briefly explain, why you are you interested in serving on the board in which you are applying? To make sure the roads are being maintained to borough standards

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: Journeyman Crane Operator, Been doing road and bridge construction since 1979

List three professional or personal references: Name: Paul Johnson Phone: 907-745-2710
Name: Micah Goocey Phone: 907-360-8754
Name: Rip Patrick Phone: 907-223-9504

Applicant Signature: [Signature] Date: Nov 4, 2016

Office Use Only: Precinct: 10-030 Assembly District: 7 Service Area: RSA-Caswell Lakes
Position on Board: RSA 15 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Phil Johnson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 03 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

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Board and position for which I am applying: RSA Fairview #14 Supervisor
(For example, Board of Equalization, Member 3)

Applicant Name: Kurt Anderson

Residence Address: 2200 W Eagles Nest Circle, Wasilla AK 99654

Mailing Address: Same

Home phone: 907-357-3615 Work phone: 907-39-9040 Email: KAnderson@utilitytechnologiesai

Name and Address of Employer: Utility Technologies, Inc PO Box 870412, Wasilla, AK 99657

Can you regularly attend meetings? Yes No *(Pursuant to MSA 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or RSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 28 years

Briefly explain why you are interested in serving on the board in which you are applying? Interested in seeing the borough developed, maintained and planned for long term use

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: See attached

List three professional or personal references: Name: Mark LaCrosse Phone: 907-232-8920
Name: Ribert Stahl Phone: 907-354-2825
Name: Bret Cookill Phone: 907-355-1254

Applicant Signature: [Signature] Date: 11/2/16

Office Use Only: Precinct: 12-210 Assembly District: 3 Service Area: RSA-Fairview
Position on Board: RSA A member 2 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Kurt Anderson

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Greater Butte RSA 26 # 3 Board member
(For example, Board of Equalization, Member 3)

Applicant Name: Roy Nuttall

Residence Address: 2155 S Butte Dr Palmer AK

Mailing Address: same 99645

Home phone: 746 2607 Work phone: _____ Email: KANDR@MTA ONLINE.NCT

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 16 years

Briefly explain, why you are you interested in serving on the board in which you are applying? To continue serving RSA 26

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: _____

List three professional or personal references: Name: Mike Shields Phone: 746-2515
Name: Scott Thomas Phone: 279-0179
Name: Kathleen Sprague Phone: 746-2607

Applicant Signature: R Nuttall Date: 10-31-16

Office Use Only: Precinct: 12-220 Assembly District: 1 Service Area: RSA-GR. BUTTE
Position on Board: RSA 26 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Roy Nuttall

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
MAY 01 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA 29 Board of Supervisors Board Member 3
(For example, Board of Equalization, Member 3)

Applicant Name: John Strassenburgh

Residence Address: 15406 E. Barge Drive, Talkeetna

Mailing Address: PO Box 766 Talkeetna, AK 99676

Home phone: 733-6874 Work phone: — Email: jsandrw@matnet.com

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: current Board Member RSA 29 Board of Supervisors
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 18 years

Briefly explain, why you are you interested in serving on the board in which you are applying? I believe in community service & feel that my current experience on this board enables me to more effectively work to improve our road infrastructure in the public interest

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: see attached resume

List three professional or personal references: Name: Brian Okonek Phone: 733-2111
Name: Billy Fitz Gerald Phone: 733-2566
Name: Steve Charles Phone: 495-6368

Applicant Signature: [Signature] Date: 10-18-16

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: RSA-GR, Talkeetna
Position on Board: RSA 29 member 3 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: John Strasenburgh

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

John Strassenburgh
P.O. Box 766
Talkeetna, AK 99676

Phone: 733-6874
Email: jsandr@matnet.com

Education:

College: Claremont Men's College (now Claremont McKenna College), Claremont, California. BA Economics 1968.

Graduate School: Amos Tuck School of Business Administration, Dartmouth College, Hanover, N.H. MBA General Management 1970.

Business and Work Experience:

General Auditor, First National Bank of Anchorage (now First National Bank Alaska): Managed the internal audit department. Conducted and supervised internal audits of a wide range of the bank's operational and management functions. Reported to the Board of Directors. Retired September 1997.

Community Affairs:

Member, KTNA Community Radio, Board of Directors, 1999-2002.

Member, Talkeetna Community Council Appropriations Committee, 2000-2004. This committee was charged with overseeing the preparation of the Talkeetna Community/Tourism plan. This includes developing the Scope of Work and RFP, hiring the planner, and serving as a liaison between the planner and the community.

Member and co-vice-chair, Mat-Su State Parks Citizens Advisory Board, 2004-2010

Member, Real Property Asset Management Board, 2006-2010

Member, Talkeetna Community Council Parks Advisory Committee. Work to guide the management of present and future parks and trails within the boundaries of the Talkeetna Community Council area.

Member, Trapper Creek Community Council Trails Committee.

Primary Supervisor, RSA 29 Road Service Board

Member, Mat-Su Trails and Parks Foundation Board

DATE RECEIVED: **RECEIVED**
NOV 20 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: Board Member 1 Greater Willow RSA 20
(For example, Board of Equalization, Member 3)

Applicant Name: Thomas Phillips

Residence Address: 11569 N. Crystal Shores Rd Willow AK 99688

Mailing Address: P.O. Box 593 Willow AK 99688

Home phone: 495-8010 Work phone: 334-0090 Email: thp@mtaonline.net

Name and Address of Employer: retired

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 25 yrs

Briefly explain, why are you interested in serving on the board in which you are applying? As a
retired Engineer I feel I can give back to my community

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: _____

List three professional or personal references: Name: Randall Kowalke Phone: 315-0805
Name: Steve Charles Phone: 495-6368
Name: Bill Haller Phone: 841-8040

Applicant Signature: Thomas Phillips Date: 10-18-16

Office Use Only: Precinct: 10-045 Assembly District: 7 Service Area: RSA-GR. Willow
Position on Board: RSA 20 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Thomas H. Phillips

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED:
RECEIVED
OCT 24 2016

CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM
RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: KNIK RSA 17 BOARD OF SUPERVISORS
(For example, Board of Equalization, Member 3)

Applicant Name: ROGER 'TOBY' RIDDELL

Residence Address: 12503 S. FARMERS RD, WASILLA, AK 99623

Mailing Address: S A - A .

Home phone: 323-7768 Work phone: 982-8535 Email: MACKENZIE KAYAKEN@GMAIL.COM

Name and Address of Employer: MSB - PORT

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: MSB EMPLOYEE ON-CALL PORT MACKENZIE
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 40 YRS

Briefly explain, why you are you interested in serving on the board in which you are applying?
CONTINUE TO SERVE ON BOARD.

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: CONSTRUCTION MNGT CONSULTANT

List three professional or personal references: Name: TERRY DOLAN Phone: 861-7755
Name: SCOTT SANDERSON Phone: 354-3470
Name: JIM JENSEN Phone: 745-9831

Applicant Signature: Roger T. Ridell Date: 10-17-16

Office Use Only: Precinct: 08-150 Assembly District: 5 Service Area: RSA-KNIK
Position on Board: RSA 17 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Roger 'Toby' Riddell

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
NOV 16 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: RSA 27 Meadow Lakes Board of Supervisors
(For example, Board of Equalization, Member 3)

Applicant Name: Stephen Edwards

Residence Address: 3847 N Gulfport Trl

Mailing Address: Wasilla, Alaska 99623

Home phone: 907 373 1588 Work phone: 907 521 0178 Email: lgms@mtaonline.net

Name and Address of Employer: Retired

Can you regularly attend meetings? Yes No *(Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")*

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 15 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Continue progress on roads

List professional or personal experiences that qualify you for membership on the board? You may **attach a brief resume** to highlight your qualifications: Several yrs on board - Chairman big board

List three professional or personal references: Name: _____ Phone: _____
Name: _____ Phone: _____
Name: _____ Phone: _____

Applicant Signature: St J Ed Date: 11-12-16

Office Use Only: Precinct: 08-135 Assembly District: 7 Service Area: RSA-Meadow/Lakes
Position on Board: RSA 27 member 1 Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Stephen Edwards

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

DATE RECEIVED: **RECEIVED**
OCT 28 2016
CLERKS OFFICE

BOARD, COMMISSION, AND COMMITTEE APPLICATION FORM

RE-APPOINTMENT

INSTRUCTIONS

Complete and sign the application. Do not leave any blank fields. Type or print legibly in ink. Specify exactly what board and position you are seeking. Completed applications may be emailed to debra.wetherhorn@matsugov.us or delivered or mailed to the Borough Clerk's Office, 350 E. Dahlia Avenue, Palmer, or faxed to 861-7845. If you have questions, please call 861-8683.

Board and position for which I am applying: TKA Sewer & Water Board
(For example, Board of Equalization, Member 3)

Applicant Name: Jane Steere

Residence Address: 13720 East Second St. Talkeetna

Mailing Address: P.O. Box 12 Talkeetna, 99676

Home phone: 907-733-1899 Work phone: same Email: jsste@mtaonline.net

Name and Address of Employer: self

Can you regularly attend meetings? Yes No (Pursuant to (MSB 4.05.030, "A vacancy occurs on the board when the member is absent from three (3) consecutive regular board meetings without the board excusing the absence for good cause.")

Do you or any family member have a personal or financial interest with the Borough? Yes No

If yes, list positions and or interest: _____
(For example: employee, emergency responder, RSA or FSA area supervisor, board member, contractor etc.)

How long have you lived in the Borough? 27 yrs

Briefly explain, why you are you interested in serving on the board in which you are applying? _____
Communication

List professional or personal experiences that qualify you for membership on the board? You may attach a brief resume to highlight your qualifications: business owner, many other

List three professional or personal references: Name: Nancy Trump Phone: 733-2262
Name: Jim Kellard Phone: 733-2300
Name: Herman Thompson Phone: 733-2626

Applicant Signature: Jane S. Steere Date: 10/20/16

Office Use Only: Precinct: 10-035 Assembly District: 7 Service Area: SSA-TALK Sewer
Position on Board: SSA 36 member 5-SSA Term Ends: 12/31/2019
Residence Checked: Yes Map Checked: Yes **R** Code Checked: 1st 2nd NA

Applicant Name: Game Steere

1. Do you have any civil judgment against you within the last 10 years, whether monetary, non-monetary, declarative, injunctive, or any other form or manner? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

2. Do you have any judgments against you in a criminal case within the last 10 years, whether upon finding of guilt, plea of no contest, suspended, or any form of judgment other than dismissal or not guilty? NO YES

If yes, please provide on a separate page the following: (1) case name, (2) nature of action, (3) year of judgment, and (4) a brief description of the judgment entered and/or sentence imposed.

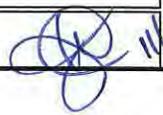
SUBJECT: AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60.020(A) APPLICABILITY AND MSB 17.60.150 GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

AGENDA OF: December 6, 2016

ASSEMBLY ACTION:

MANAGER RECOMMENDATION: Introduce and set for public hearing.

APPROVED BY JOHN MOOSEY, BOROUGH MANAGER: 

Route To:	Department/Individual	Initials	Remarks
	Originator - A. Strawn	AS	
	Planning and Land Use Director	EP	
	Borough Attorney	NS	
	Borough Clerk	JM	11/28/16  11/28/16

ATTACHMENT (S) : Fiscal Note: YES NO Ordinance Serial No. 16-130 (2 pp)

SUMMARY STATEMENT:

This is a two-part ordinance which changes: 1) the applicability of MSB 17.60 to apply within Special Land Use Districts and 2) eliminates setback requirements for marijuana related establishments which are duplicative of setbacks required by the State of Alaska.

The first part of this ordinance (Section 2) changes the applicability of MSB 17.60 to apply within special land use districts.

On August 2, 2016, the Assembly adopted Ordinance Serial No. 16-003(SUB) which created permit requirements and standards for marijuana related facilities within the Borough. The regulation of marijuana related facilities was placed within MSB 17.60 along with junkyards and correctional community residential centers.

After adoption of Ordinance 16-003(SUB), it was discovered that MSB 17.60 does not apply within special land use districts unless otherwise specified. This ordinance would expand the applicability of MSB 17.60 to apply within Special Land Use Districts. MSB 17.60 currently specifies that correctional community residential centers (CCRC) are regulated within Special Land Use Districts, but not junkyard/refuse areas. Most special land use districts specifically address junkyard/refuse areas, but not all. This ordinance would ensure that all areas of the borough have standards for both junkyard/refuse areas and marijuana related facilities.

The second part of the ordinance (Section 3) eliminates setback requirements for marijuana related facilities and was prepared at the request of Assemblymember Sykes.

Setback requirements within MSB 17.60.150(B) were intended to match state standards, except setback distances from schools were increased to 1,000 feet. Additionally, the method for measuring separation distances within ordinance 16-003(SUB) varies from the state method because the state's method can be subjective and leaves room for interpretation.

The discrepancy in methods for measuring separation distances has been a source of confusion for potential marijuana facility applicants. Eliminating the duplicative setback requirements would make regulations related to marijuana related facilities more consistent and understandable, while maintaining the intended separation distances from sensitive receptors through the state licensing process.

This ordinance is compatible with the MSB Comprehensive Plan as it implements the following goals and policies:

Goal (E-3): Create an attractive environment for business investment.

Policy E3-2: Institute appropriate land use guidelines and regulations that reduce land use conflicts and protect residents and businesses.

RECOMMENDATION OF ADMINISTRATION:

Staff recommends approval of this ordinance.

CODE ORDINANCE

Sponsored by:
Introduced:
Public Hearing:
Action:

**MATANUSKA-SUSITNA BOROUGH
ORDINANCE SERIAL NO. 16-136**

AN ORDINANCE OF THE MATANUSKA-SUSITNA BOROUGH ASSEMBLY AMENDING MSB 17.60.020(A), APPLICABILITY; AND MSB 17.60.150, GENERAL STANDARDS FOR MARIJUANA RELATED FACILITIES.

BE IT ENACTED:

Section 1. Classification. This ordinance is of a general and permanent nature and shall become a part of the Borough Code.

Section 2. Amendment of subsection. MSB 17.60.020(A) is hereby amended as follows:

(A) This chapter applies in all areas of the borough [OUTSIDE] including special land use districts and residential land use districts [, UNLESS OTHERWISE PROVIDED FOR IN THIS CHAPTER]. Where this chapter is in conflict with the conditions of a special land use district or residential land use district, the most restrictive conditions shall apply.

Section 3. Amendment of subsection. MSB 17.60.150(B) is hereby amended as follows:

(B) At the time of their establishment, marijuana related conditional uses shall meet the following requirements and not be located within:

(1) One thousand feet of school grounds;

[(2) FIVE HUNDRED FEET OF A RECREATION OR YOUTH CENTER;

(3) FIVE HUNDRED FEET OF A BUILDING IN WHICH RELIGIOUS SERVICES ARE REGULARLY CONDUCTED; OR

(4) FIVE HUNDRED FEET OF A CORRECTIONAL FACILITY.]

Section 4. Effective date. This ordinance shall take effect upon adoption.

ADOPTED by the Matanuska-Susitna Borough Assembly this - day of -, 2016.

VERN HALTER, Borough Mayor

ATTEST:

LONNIE R. McKECHNIE, CMC, Borough Clerk

(SEAL)

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on November 17, 2016, at the Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter for the purpose of holding an executive session regarding Union Contract Negotiations.

II. ROLL CALL

Assembly members present and establishing a quorum were:

- Mr. Jim Sykes, Assembly District No. 1
- Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
- Mr. George McKee, Assembly District No. 3
- Mr. Steve Colligan, Assembly District No. 4
- Mr. Dan Mayfield, Assembly District No. 5
- Mr. Randall Kowalke, Assembly District No. 7

Assemblymembers absent and excused were:

- Ms. Barbara J. Doty, Assembly District No. 6

Staff in attendance were:

- Ms. Brenda J. Henry, Assistant Clerk
- Mr. John Moosey, Borough Manager
- Mr. Nicholas Spiropoulos, Borough Attorney
- Mr. George Hayes, Assistant Borough Manager
- Ms. Cheyenne Heindel, Acting Finance Manager
- Mr. James Wilson, Internal Auditor
- Ms. Ali Little, Human Resources Generalist
- Ms. Sonya Conant, Human Resources Director (*attended telephonically*)

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Jim Colver, former Assembly Member.

Mayor Halter congratulated Ms. Henry on being awarded the Presidential Award of Distinction at the Alaska Association of Municipal Clerk's Conference.

V. AUDIENCE PARTICIPATION

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

VI. ITEMS OF BUSINESS

A. **Executive Session** (*For Matters, Which The Immediate Public Knowledge Of Which Would Clearly Have An Adverse Effect Upon The Finances Of The Borough; And Matters Which By Law, Municipal Charter, Or Ordinance Are Required To Be Kept Confidential; And To Discuss Matters Involving Consideration Of Borough Records That By Law Are Not Subject To Public Disclosure.*)

1. Union Contract Negotiations

MOTION: Assemblymember Beck moved to enter into executive session for matters, which the immediate public knowledge of which would clearly have an adverse effect upon the finances of the borough; and matters which by law, municipal charter, or ordinance are required to be kept confidential; and to discuss matters involving consideration of borough records that by law are not subject to public disclosure; and discussion of matters subject to the attorney/client privilege. In particular, to discuss union contract negotiations. Those present in executive session will be the Mayor, Members of the Assembly, the Manager, the Attorney, the Assistant Clerk, Mr. George Hays, Ms. Cheyenne Heindel, Ms. Ali Little, and Ms. Sonya Conant.

VOTE: The motion passed without objection and the Assembly entered into executive session at 4:08 p.m.

MOTION: Assemblymember Beck moved to exit executive session.

VOTE: The motion passed without objection and the Assembly exited executive session at 5:10 p.m.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

(There were no comments provided.)

VIII. ADJOURNMENT

The meeting adjourned at 5:11 p.m.

I. CALL TO ORDER

The regular meeting of the Matanuska-Susitna Borough Assembly was held on November 17, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 6 p.m. by Mayor Vern Halter.

II. ROLL CALL

Assembly members present and establishing a quorum were:

Mr. Jim Sykes, Assembly District No. 1
Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
Mr. George McKee, Assembly District No. 3
Mr. Steve Colligan, Assembly District No. 4
Mr. Dan Mayfield, Assembly District No. 5
Mr. Randall Kowalke, Assembly District No. 7

Assembly members absent and excused were:

Ms. Barbara Doty, Assembly District No. 6

Staff in attendance were:

Ms. Brenda J. Henry, Assistant Clerk
Mr. John Moosey, Borough Manager
Mr. George Hays, Assistant Borough Manager
Mr. Nicholas Spiropoulos, Borough Attorney
Mr. Jude Bilafer, Capital Projects Director
Ms. Cheyenne Heindel, Acting Finance Director
Mr. Terrance Dolan, Public Works Director
Mr. Bill Gamble, Emergency Services Director
Ms. Patty Sullivan, Public Affairs Director
Mr. Eric Phillips, Community Development Director
Mr. Eric Wyatt, Information Technology Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

Mr. Moosey requested to pull Resolution Serial No. 16-086 from the agenda to be brought back at the next meeting.

Mayor Halter queried if there was any objection.

There was no objection noted.

GENERAL CONSENT: The agenda was approved as amended without objection.

Mayor Halter congratulated Ms. Henry on being awarded the Presidential Award of Distinction at the Alaska Association of Municipal Clerk's Conference.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mr. Tim Hale, a member of the audience.

V. MINUTES OF PRECEDING MEETINGS

- A. Special Assembly Meeting: 09/13/16
- B. Joint Assembly/School Board Meeting: 09/13/16
- C. Regular Assembly Meeting: 09/20/16
- D. Special Assembly Meeting: 10/18/16
- E. Regular Assembly Meeting: 10/18/16
- F. Special Assembly Meeting: 10/25/16
- G. Joint Assembly/Planning Commission Meeting: 10/25/16
- H. Regular Assembly Meeting: 11/01/16

Mayor Halter inquired if there were any changes/corrections to the special and joint meeting minutes of September 13, 2016, the regular meeting minutes of September 20, 2016, the special or regular meeting minutes of October 18, 2016, the special or joint minutes of October 25, 2016, or the regular meeting minutes of November 1, 2016.

GENERAL CONSENT: The minutes were approved as presented without objection.

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS

- 1. Reports from cities

(There were no reports provided.)

- 2. Matanuska-Susitna Borough School District

(There was no report provided.)

B. COMMITTEE REPORTS

- 1. Joint Assembly/School Board Committee on School Issues

Assemblymember Beck reported on the most recent meeting of the Joint Assembly/School Board Committee on School Issues.

2. Assembly Public Relations

Mayor Halter reported on attending the Alaska Municipal League Conference.

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

(There was no report provided.)

D. ATTORNEY COMMENTS

Mr. Spiropoulos stated that he will be out of the office for the month of December.

E. CLERK COMMENTS

Ms. Henry noted that the Clerk's report was included in the red folders.

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:

- a. Agriculture Advisory Board: 09/21/16, Resolution No. 16-07
- b. Central Mat-Su and West Lakes FSA Board of Supervisors: 08/08/16
- c. Greater Butte RSA Board of Supervisors: 07/14/16
- d. Greater Palmer Consolidated FSA Board of Supervisors: 07/19/16
- e. Knik RSA Board of Supervisors: 07/13/16, Resolution 16-03A
- f. Local Emergency Planning Committee: 08/17/16
- g. Local Road Service Area Advisory Board: 08/18/16
- h. Meadow Lakes RSA Board of Supervisors: 03/15/16
- i. Parks, Recreation, and Trails Advisory Board: 05/23/16, Resolution No. 16-03
- j. Planning Commission Resolution No. 16-33, 16-35, 16-36, 16-38

2. Community Council Minutes:

- a. Chickaloon Community Council: 01/13/16, 02/10/16, 03/09/16, 04/13/16, 05/11/16, 06/08/16, 07/13/16, 08/10/16

The citizen and other correspondence were presented and no comments were noted.

G. INFORMATIONAL MEMORANDUMS

1. **IM No. 16-198:** Reporting Of Conclusion Of Contract For Bid No. 16-068B To Yukon Electric For The Government Peak Trail Illumination Project, For The Final Contract Amount Of \$635,463.33.

2. **IM No. 16-199:** Reporting Of Conclusion Of Contract For Bid No. 14-129B To Bristol Environmental Remediation Services, LLC. For Seldon Road Extension Phase I, For The Final Contract Amount Of \$3,575,641.33.

The informational memorandums were presented and no comments were noted.

VII. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (Three minutes per person.)

(There were no persons to be heard.)

- B. PUBLIC HEARINGS (Three minutes per person.)

(There were no public hearings.)

- C. AUDIENCE PARTICIPATION (Three minutes per person.)

The following person spoke to concerns with MSB 2.76.030(2) regarding community council participation: Mr. Byron Williams.

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

- D. CONSENT AGENDA

1. RESOLUTIONS

- a. ~~**Resolution Serial No. 16-086:** A Resolution To Approve Edits To The Fiscal Year 2017 Schedule Of Rates And Fees.~~

- (1) ~~IM No. 16-187~~

2. ACTION MEMORANDUMS

- c. **AM No. 16-099:** Eliminate The 10-Foot Wide Platted Utility Easements On The West, North And East Side Of Lot 5, Paradise Lake, Plat No. 71-49, Palmer Recording District, Located In Section 25, Township 18 North, Range 1 West, Seward Meridian, Alaska.

- d. **AM No. 16-100:** Destruction Of Ballots From The October 4, 2016, Regular Borough Election.

Ms. Henry read the above legislation into the record.

MOTION: Assemblymember Beck moved to approve the consent agenda as read into the record by the Clerk.

VOTE: The motion passed without objection.

- a. **AM No. 16-097:** Matanuska-Susitna Borough Regular Assembly Meeting Schedule Dates For 2017.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-097.

MOTION: Assemblymember Sykes moved a primary amendment to AM No. 16-097, as follows:

- by striking “January 3, 2017” and inserting “January 10, 2017” in its place; and
- by striking “January 17, 2017” and inserting “January 24, 2017” in its place.

VOTE: The primary amendment passed without objection.

MOTION: Assemblymember Sykes moved a primary amendment to AM No. 16-097 by striking the July 18, 2017, meeting.

VOTE: The primary amendment passed without objection.

VOTE: The main motion passed as amended without objection.

- b. **AM No. 16-098:** Vacate The 50-Foot Wide Section Line Easements Within Lots 1, 2, And 20, United States Survey 3494, Sections 18 And 19, Township 6 North, Range 7 West, Copper River Meridian, Alaska.

MOTION: Assemblymember Sykes moved to adopt AM No. 16-098.

VOTE: The motion passed without objection.

VIII. UNFINISHED BUSINESS

(There was no unfinished business.)

IX. VETO

(There were no vetoes presented.)

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 12/06/16 Assembly Chambers)

1. **Ordinance Serial No. 16-102:** An Ordinance Amending MSB 17.28 And MSB 17.30 In Order To Eliminate The Interim Materials District Process.

a. IM No. 16-149

2. **Ordinance Serial No. 16-131:** An Ordinance Approving The Land Acquisition Of Tract A, Midnight Sun 2013, Plat No. 2014-89, For The Purpose Of Additional School Parking

And Outdoor Science Studies, With Acquisition Funding To Come From Midnight Sun Family Learning Center's Operating Budget (MSB007174).

a. IM No. 16-194

3. **Ordinance Serial No. 16-132:** An Ordinance Accepting And Appropriating \$14,273.87 From Matanuska Telephone Association To Fund 440, Project No. 20323 For Upgrading And Enhancing The Telecommunications And Information Services Within The Borough Library Network.

a. IM No. 16-197

Ms. Henry read the above legislation into the record.

MOTION: Assemblymember Beck moved to introduce the legislation as read into the record by the Clerk and set the public hearings for December 6, 2016.

VOTE: The motion passed without objection.

MAYORAL NOMINATIONS AND APPOINTMENTS

1. VACANCY REPORT

(There was no vacancy report presented.)

C. OTHER NEW BUSINESS

(There was no other new business.)

D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)

(There were no referrals presented.)

XI. RECONSIDERATION

(There was no reconsideration presented.)

XII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Mr. Moosey advised that Ms. Helen Munoz had called to wish the body Happy Thanksgiving.

Assemblymember Sykes:

- noted that for the first time in a very long time that the Butte Fire Service Area had a full board; and
- spoke to having attended the Job Corp Work Force Development Summit.

Assemblymember McKee queried the status of various insurance claims.

Mr. Moosey summarized the stage of various insurance settlements.

Mayor Halter thanked the body for a short meeting.

XIII. EXECUTIVE SESSION

(There was no executive session held.)

XIV. ADJOURNMENT

The regular meeting adjourned at 6:30 p.m.