

I. CALL TO ORDER

The special meeting of the Matanuska-Susitna Borough Assembly was held on April 12, 2016, at the Borough Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 9:01 a.m. by Mayor Vern Halter for the purpose of conducting budget discussion for Fiscal Year 2017, to include departmental presentations.

II. ROLL CALL

Assembly members present and establishing a quorum were:

- Mr. Jim Sykes, Assembly District No. 1
- Mr. Matthew Beck, Assembly District No. 2 (*Deputy Mayor*)
- Mr. George McKee, Assembly District No. 3
- Mr. Steve Colligan, Assembly District No. 4 (*arrived at 9:07 a.m.*)
- Mr. Dan Mayfield, Assembly District No. 5
- Ms. Barbara Doty, Assembly District No. 6 (*arrived at 9:14 a.m.*)
- Mr. Randall Kowalke, Assembly District No. 7

Staff in attendance were:

- Ms. Lonnie R. McKechnie, Borough Clerk
- Mr. John Moosey, Borough Manager
- Mr. George Hays, Assistant Borough Manager
- Mr. Nicholas Spiropoulos, Borough Attorney
- Ms. Tammy Clayton, Finance Director
- Mr. Bill Gamble, Emergency Services Director
- Ms. Eileen Probasco, Planning and Land Use Director
- Mr. Eric Phillips, Community Development Director
- Mr. Eric Wyatt, Information and Technology Director
- Mr. James Wilson, Internal Auditor
- Mr. Jude Bilafer, Capital Projects Director
- Ms. Kristen Vessel, Animal Care and Regulation Director
- Mr. Marc VanDongen, Port Director
- Ms. Patty Sullivan, Public Affairs Director
- Ms. Sonya Conant, Human Resources Director
- Mr. Terry Dolan, Public Works Director

III. APPROVAL OF AGENDA

Mayor Halter inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved as presented without objection.

IV. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by led by Mr. John Moosey, Borough Manager.

V. AUDIENCE PARTICIPATION (Three minutes per person.)

The following persons spoke to concerns with the public process: Mr. Eugene Carl Haberman.

VI. ITEMS OF BUSINESS

A. Budget Discussion for Fiscal Year 2017 (to include departmental presentations)

Mr. Moosey provided an overview of the fiscal year 2017 budget.

Mr. VanDongen presented the budget for the Port Department.

(The meeting recessed at 10:25 a.m. and reconvened at 10:36 a.m.)

Ms. Probasco presented the budget for the Planning and Land Use Department.

Mr. Phillips presented the budget for the Community Development Department.

Ms. Vessel presented the budget for the Animal Care and Regulation Division.

Mr. Gamble presented the budget for the Emergency Services Department.

(The meeting recessed at 12:04 p.m. and reconvened at 12:40 p.m.)

Mr. Gamble continued presenting the budget for the Emergency Services Department.

(The meeting recessed at 1:10 p.m. and reconvened at 1:20 p.m.)

Mr. Wyatt presented the budget for the Information and Technology Department.

Ms. Clayton presented the Finance departmental budget.

Mr. Dolan presented the budget for the Public Works Department.

(The meeting recessed at 2:57 p.m. and reconvened at 3:02 p.m.)

Mr. Bilafer presented the budget for the Capital Projects Department.

VII. MAYOR, ASSEMBLY, AND STAFF COMMENTS

Assemblymember Sykes:

- thanked the department directors for presenting their budgets;
- noted that he found it very helpful;
- spoke to the Borough Manager's evaluation survey that was provided to the members;
- related that any changes requested by members need to occur soon; and
- thanked Ms. Conant and Ms. Little who assisted the Evaluation Committee.

Assemblymember Colligan queried who would be participating in the evaluation survey.

Assemblymember Sykes:

- advised that the Directors have a section of questions and that the Assembly and Mayor have a separate section; and
- noted that the survey would be anonymous.

VIII. ADJOURNMENT

The meeting adjourned at 3:19 p.m.



VERN HALTER, Borough Mayor

ATTEST:



LONNIE R. McKECHNIE, CMC, Borough Clerk

Minutes Approved: 05/17/16