

The regular meeting of the Matanuska-Susitna Borough Aviation Advisory Board (AAB) was held on Thursday, June 9, 2016, at the MSB Assembly Chambers, 350 E. Dahlia Avenue, Palmer, Alaska. The meeting was called to order at 3:00 p.m. by Chair Archie Giddings.

**I. CALL TO ORDER, ROLL CALL, AND DETERMINATION OF QUORUM.**

TAB members present and establishing a quorum were:

Mr. David Lundin  
Mr. Barry Stanley  
Mr. Norman Chance  
Mr. Mike Pannone  
Mr. David Palmer  
Mr. Archie Giddings  
Mr. Chris Kepler (*arrived at 2:50 p.m.*)

AAB members absent and excused were:

Mr. Mark Stigar

Staff in attendance:

Ms. Jessica Smith, Transportation Planner II  
Ms. Josi Willcox, AAB Clerk

**II. APPROVAL OF AGENDA**

Chair Giddings inquired if there were any changes to the agenda.

GENERAL CONSENT: The agenda was approved without objection.

**III. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mr. Giddings.

**IV. APPROVAL OF MINUTES**

**A. January 19, 2016, regular meeting minutes**

Chair Giddings inquired if there were any changes to the minutes.

GENERAL CONSENT: The January 19, 2016, regular meeting minutes were approved without objection.

**B. March 2, 2016, regular meeting minutes**

Chair Giddings inquired if there were any changes to the minutes.

**GENERAL CONSENT:** The March 2, 2016, regular meeting minutes were approved without objection.

**V. AUDIENCE PARTICIPATION**

The following person spoke to concerns with the public process: Mr. Eugene Carl Haberman.

**VI. STAFF/AGENCY/BOARD REPORTS & PRESENTATIONS**

**A. Wasilla Airport (Mr. Archie Giddings)**

Mr. Giddings gave a brief report on the status of increasing the number of lease lots and tie downs.

**B. Warren "Bud" Woods Palmer Municipal Airport (Mr. Frank Kelly)**

Mr. Kelly introduced himself as the airport's new superintendent. He gave a brief introduction and description of the "Fly Friendly" Program initiated by the airport to address past concerns with safety.

**C. State of Alaska Department of Transportation and Public Facilities (DOT&PF) (Mr. Allen Kemplen, Planner III)**

Mr. Kemplen gave a brief update on projects at the Talkeetna and Big Lake Airports. He also introduced the project manager for the Big Lake Airport Project, Mr. Don Fancher, Yukon-Kuskokwim Area Planner for DOT&PF. Mr. Kemplen provided an aerial photograph of the Big Lake Airport to be added as supplemental information.

**D. DOWL (Mr. Chris Cole, Aviation Planner)**

Mr. Cole had nothing to report.

**E. Matanuska Susitna Borough (Ms. Jessica Smith, Transportation Planner)**

Ms. Smith spoke to the Draft AAB Schedule for 2016 and upcoming items for discussion. She also introduced the Aviation Economic Impact brochure and explained minor changes that had been made.

**VII. ITEMS OF BUSINESS**

**A. Capital Improvement Program (CIP) (Ms. Sara Jansen)**

Ms. Jansen explained the history and purpose of the CIP. She also explained the nomination and vetting process. She requested feedback from the AAB before August on the currently proposed projects in the Aviation section of the CIP.

Discussion ensued regarding scheduling a special meeting in July to discuss and rank aviation projects.

[Clerk's note: a Special AAB Meeting was scheduled for 3:00 p.m. July 6, 2016, in the Lower Level Conference Room of the DSJ Building.]

**B. Talkeetna Aviation (Aviation Advisory Board)**

The Board commented on Mr. Kemplen's report on the progress of projects at the Talkeetna Airport. The board agreed to keep this item on the agenda.

**VIII. MEMBER COMMENTS**

Mr. Chance spoke to the recent vandalism in a secured area at Merrill Field in Anchorage and his concerns that it could happen here in the Mat-Su Borough.

Mr. Kepler thanked the board for changing the meeting start time to 3:00 p.m.

Mr. Palmer gave the board information regarding the Alaska Drone Racing League. He also provided a supplemental handout regarding Anchorage Approach's Aircraft Weight Changes.

Mr. Giddings spoke to the vandalism issue and stated that borough airports have been lucky so far.

**IX. NEXT MEETING**

Next Meeting Date: July 6, 2016, 3:00 p.m.  
**Special Meeting: CIP**  
DSJ Building, Lower Level Conference Room

**X. ADJOURNMENT**

The regular meeting adjourned at 3:55 p.m.

APPROVED:

  
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Mr. David Palmer, Chair  
*A. Giddings*

ATTEST:

  
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Jessica Smith, Staff Support

Minutes approved: \_\_\_\_\_