



MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 East Dahlia Avenue • Palmer, AK 99645

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SHORELINE SETBACK EXCEPTION

MSB 17.55.020

Application fee must be attached: **\$300.00**

Prior to recording an approved determination the applicant must pay the recording fee.

MSB TAX ACCT#: _____

LISTED OWNER(S) OF THE SUBJECT PROPERTY:

_____, _____
_____, _____
_____, _____

of the real property, legally described as follows:

_____ according to Plat #: _____, located in the Palmer Recording District, Third Judicial District, State of Alaska, with frontage on the following waterbody: _____ hereby apply for a determination that the waterbody setback requirements of MSB 17.55.020 do not apply to the structure(s) on said property.

1. The structure(s) consist(s) of a (house, garage, etc) _____ whose construction was completed on, or about _____, 19____, and located _____ feet from the ordinary high watermark of the shoreline at its closest point, and a _____ whose construction was completed on or about _____, 19____, and located _____ feet from the ordinary high watermark of the shoreline at its closest point, as shown on the attached sheet(s) was/were completed on, or about the date(s) and in the location as shown on the attached sheet(s).
2. The structure(s) is/are in the condition and location depicted in the attached photograph(s) and site plan.
3. The owners listed above are all the owners of the subject property.

The undersigned owner(s), in support of this application, state the following to be true to the best of their knowledge:

Prior to substantial completion of the subject structures, I had no personal knowledge that any of the structures on the above described property were in violation of the requirements for structure setback from waterbodies as regulated by MSB 17.55.020.

Signature

Date: _____ Owner: _____

Phone: _____ Address: _____

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

On _____, 20____, personally appeared before me _____,
____ whom I know personally
____ whose identity I verified on the basis of State ID or drivers license
____ whose identity I verified on the oath or affirmation of _____, a credible witness,
to be the signer of the above and he/she acknowledged that he/she signed it.

Notary Public for Alaska
My commission expires: _____

Prior to substantial completion of the subject structures, I had no personal knowledge that any of the structures on the above described property were in violation of the requirements for structure setback from waterbodies as regulated by MSB 17.55.020.

Signature

Date: _____ Owner: _____

Phone: _____ Address: _____

STATE OF ALASKA
THIRD JUDICIAL DISTRICT

On _____, 20____, personally appeared before me _____,
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____ whose identity I verified on the basis of State ID or drivers license
____ whose identity I verified on the oath or affirmation of _____, a credible witness,
to be the signer of the above and he/she acknowledged that he/she signed it.

Notary Public for Alaska
My commission expires: _____

SHORELINE SETBACK EXCEPTION APPLICATION INSTRUCTIONS

1. Please read the application carefully and fill it out completely. Use “N/A” when blanks are not applicable. Additional sheets may be attached if necessary.
2. All owners of record must sign the application (financing institutions do not need to sign).
3. All signatures must be notarized.
4. A site plan must be provided which shows:
 - The dimension of the lot and location of the waterbody
 - The location of **all** structures for which the exemption is requested
 - The dimensions of the structure(s)
 - The distance from the waterbody’s ordinary high water line to the structure(s) at the closest point (including decks)
5. Photographs of the structure(s) must be provided. The photographs should show the condition of the structure(s) as of January 1, 1987. If that is not possible, a photograph of the structure(s) at the time of application will be accepted. A current photograph should be submitted showing the face of the building that is adjacent to the waterbody.
6. An application filing fee of \$300 must be included at the time the submittal is made.